



SunLine Transit Agency
October 17, 2018
9:30 a.m. – 11:00 a.m.

AMENDED AGENDA

Subsequent to the publication and posting of the agenda on Friday, October 12, item 7 was revised.

STRATEGIC PLANNING & OPERATIONAL COMMITTEE

**Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276**

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

ITEM

RECOMMENDATION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PRESENTATIONS**
 - a. Paratransit Certification & Eligibility Update**
(Staff: Tamara Miles, Compliance & Eligibility Officer)
 - b. Transit Network Redesign Overview**
(Staff: Victor A. Duran, Transit Planning Manager)
- 4. FINALIZATION OF AGENDA**

ITEM

RECOMMENDATION

5. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

6. COMMITTEE MEMBER COMMENTS

RECEIVE COMMENTS

**7. [FY 2019 SHORT RANGE TRANSIT PLAN \(SRTP\)
AMENDMENT](#)
(Staff: Vicky Castaneda, Deputy Chief Administrative Officer)**

ACTION
(PAGE 3-4)

8. ADJOURN

SunLine Transit Agency

DATE: October 17, 2018 **ACTION**

TO: Strategic Planning & Operational Committee
Board of Directors

FROM: Vicky Castaneda, Deputy Chief Administrative Officer

RE: FY 2019 Short Range Transit Plan (SRTP) Amendment

Recommendation

Recommend that the Board of Directors approve an amendment to the SunLine Transit Agency Short-Range Transit Plan (SRTP) for FY 2019 to add \$324,924 in funding for SunLine's operating budget.

Background

At the June 2018 meeting, the Board adopted the Short-Range Transit Plan for SunLine Transit Agency for FY 2019. On September 26, 2018, the Board approved an amendment to the SRTP to add additional funds for capital projects as well as the operating budget.

SunLine has identified additional full time employees (FTE's) to be added to the FY 2019 SRTP. Staff has performed an analysis utilizing the current number of employees per square mile of coverage for the Coachella Valley. Currently, each employee is covering approximately 560 square miles while on duty. Having additional supervision will provide quicker response times to urgent situations by ensuring more available personnel during the entire span of service. Furthermore, an increase in FTE's for the Performance Department will help continue to drive capital projects towards their completion.

The proposed FTE's will add four (4) Field Supervisors to the Operations Department, two (2) Project Manager Assistants to the Performance Department, and two (2) Safety Officers to the Safety Department.

Financial Impact

The \$324,924 will be allocated through funds from the Local Transportation Fund (LTF) and will be amended in the FY 2019 budget.

SUNLINE TRANSIT AGENCY
 FY 2018/19 SRTP - TABLE 4 AMENDMENT # 2
 FY 2018/19 OPERATING ASSISTANCE BY FUNDING SOURCE

ITEM 7
 ATTACHMENT #1

Table 1a: Currently Approved Operating Funding Plan

Project Description	Total Amount of Funds With Carryover	Total Amount of Funds Without Carryover	Total Carryover Amount	LTF	State of Good Repair	Measure A	Section 5307 Indio/Cathedral City Palm Springs	Carryover Section 5307 Indio/Cathedral City Palm Springs	Section 5309	Section 5310	Section 5311	Section 5311 (f)	LCTOP	LCTOP Carryover	Carryover CMAQ	CMAQ	Other Revenue	Farebox
Operating Assistance	\$36,201,539	\$35,265,576	\$935,963	\$20,621,864		\$6,000,000	\$3,437,436	\$935,963	\$250,000				\$250,000				\$1,709,574	\$2,643,828
Taxi Voucher	\$232,000	\$232,000	\$0	\$58,000						\$58,000								\$116,000
Commuter Link 220	\$296,170	\$296,170	\$0	\$91,449								\$204,721						
Unplanned Maintenance Software	\$26,000	\$26,000	\$0															\$26,000
Vanpool Program	\$357,315	\$39,305	\$318,010	\$39,305													\$318,010	
Line 80, 81, 95	\$400,467	\$0	\$400,467											\$400,467				
Preventative Maintenance Revenue Vehicle	\$500,000	\$500,000	\$0		\$500,000													
Quick Bus	\$490,000	\$490,000	\$0	\$53,900													\$436,100	
SunRide Ride Share and Desert Recreation District Rec Route	\$397,500	\$397,500	\$0	\$39,392													\$358,108	
Total: Capital	\$38,900,991	\$37,246,551	\$1,654,440	\$20,903,910	\$500,000	\$6,000,000	\$3,437,436	\$935,963	\$250,000	\$58,000	\$352,874	\$204,721	\$250,000	\$400,467	\$318,010	\$794,208	\$1,851,574	\$2,643,828

Table 1b: Modified Operating Funding Plan

Project Description	Total Amount of Funds With Carryover	Total Amount of Funds Without Carryover	Total Carryover Amount	LTF	State of Good Repair	Measure A	Section 5307 Indio/Cathedral City Palm Springs	Carryover Section 5307 Indio/Cathedral City Palm Springs	Section 5309	Section 5310	Section 5311	Section 5311 (f)	LCTOP	LCTOP Carryover	Carryover CMAQ	CMAQ	Other Revenue	Farebox
Operating Assistance	\$36,526,463	\$35,590,500	\$935,963	\$20,946,788		\$6,000,000	\$3,437,436	\$935,963	\$250,000				\$250,000				\$1,709,574	\$2,643,828
Taxi Voucher	\$232,000	\$232,000	\$0	\$58,000						\$58,000								\$116,000
Commuter Link 220	\$296,170	\$296,170	\$0	\$91,449								\$204,721						
Unplanned Maintenance Software	\$26,000	\$26,000	\$0															\$26,000
Vanpool Program	\$357,315	\$39,305	\$318,010	\$39,305													\$318,010	
Line 80, 81, 95	\$400,467	\$0	\$400,467											\$400,467				
Preventative Maintenance Revenue Vehicle	\$500,000	\$500,000	\$0		\$500,000													
Quick Bus	\$490,000	\$490,000	\$0	\$53,900													\$436,100	
SunRide Ride Share and Desert Recreation District Rec Route	\$397,500	\$397,500	\$0	\$39,392													\$358,108	
The Buzz Service	\$237,667	\$237,667	\$0															\$237,667
Center of Excellence	\$190,822	\$190,822	\$0						\$190,822									
Total: Capital	\$39,654,404	\$37,999,964	\$1,654,440	\$21,228,834	\$500,000	\$6,000,000	\$3,437,436	\$935,963	\$440,822	\$58,000	\$352,874	\$204,721	\$250,000	\$400,467	\$318,010	\$794,208	\$2,089,241	\$2,643,828

Net Change Between Original and Modified Operating Plan	\$753,413	\$753,413	\$0	\$324,924	\$0	\$0	\$0	\$0	\$190,822	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$237,667	\$0
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