



**Attachment Under Separate Cover**

**Agenda – Taxi Committee - Wednesday, May 28, 2025 at 11:15 a.m.**

Item 9 – SunLine Regulatory Administration Draft FY26 Budget

- Attachment 9a – FY26 SunLine Regulatory Administration (SRA) Budget Presentation
- Attachment 9b – Proposed FY26 SRA Annual Budget



# **FY26 SunLine Regulatory Administration Budget**

May 28, 2025

**Luis Garcia, Chief Financial Officer**

# Budget Overview



- Balanced budget
- \$224,425 - Expenses
- \$224,425 - Revenue
- \$34,825 increase over FY25



# Board Approved Fee Schedule



Fees	FY25 Approved Fees	FY26 Proposed Fees	Variance
New Taxicab Business Application Fee	1,000	1,000	-
Annual Taxicab Business Permit Renewal Application Fee	500	500	-
Annual Taxicab Business Permit Fee	32,000	28,800	(3,200)
Business Permit Reinstatement Fee	10,000	10,000	-
New Driver Permit	75	75	-
Driver Permit Renewal	25	25	-
Driver Permit Transfer Fee	25	25	-
Driver Permit Reinstatement Fee	25	25	-
Driver Permit Replacement	10	10	-
Annual Vehicle Permit (Gasoline/Diesel)	1,650	1,485	(165)
Annual Vehicle Permit (Hybrid1/Alt Fuel2)	850	765	(85)
Annual Vehicle Permit (WAV3/Zero Emission4)	200	180	(20)
Vehicle Fee, Reinstatement	65	65	-
Late Fee (for late payment of invoices)	25	25	-
Appeal Fee	100	100	-
Taxicab Distinct Appearance Determination Appeal Fee	1,200	1,200	-



# Revenue & Expenses



SunLine Transit Agency

## Statement of Budget Revenue and Expenses

For fiscal year period covering July 1, 2025 to June 30, 2026

### Sources of Funds

Fines	\$ 2,000
New Driver Permit Revenue	1,125
Taxi Business Permit Revenue	115,200
Driver Transfer Revenue	125
Driver Renewal Revenue	2,975
Vehicle Permit Revenue	101,000
Operator Application Renewal Fee	2,000

Total Revenue	<u>\$ 224,425</u>
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Profit (Loss)	<u><u>\$ -</u></u>
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<b>Total FY 2025 Budgeted Expenses</b>	<u>\$ 189,600</u>
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Variance	34,825
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### Expenses by Category

Wages	\$ 92,530
Fringe Benefits	64,968
Services	36,475
Supplies and Materials	19,302
Subscriptions and Training	10,000
Fees and Taxes	1,150

Total Expenses	<u>\$ 224,425</u>
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# Questions?

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# Thank You

# ANNUAL BUDGET

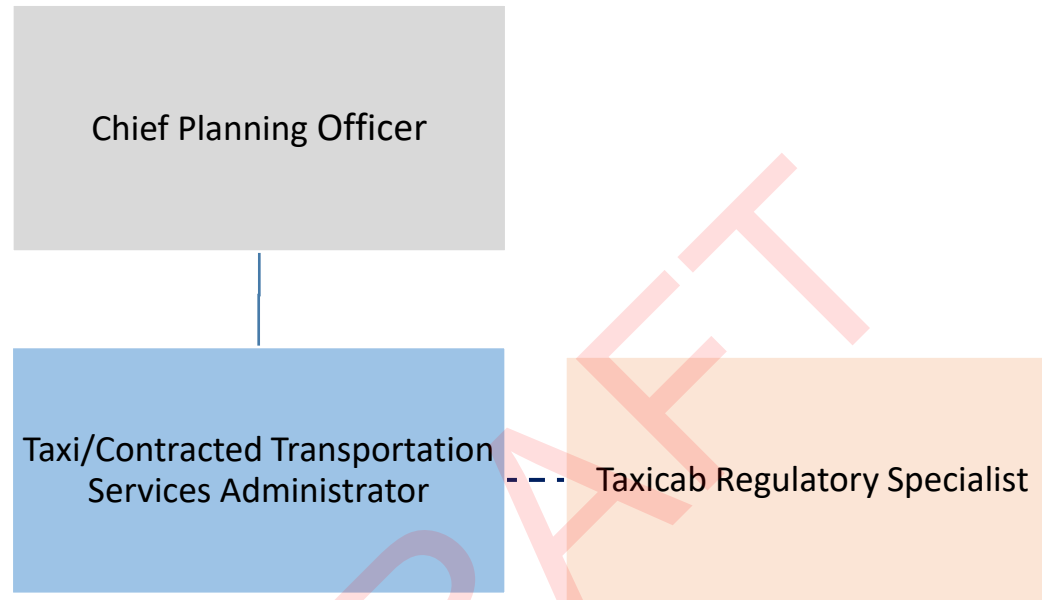


FY 2026



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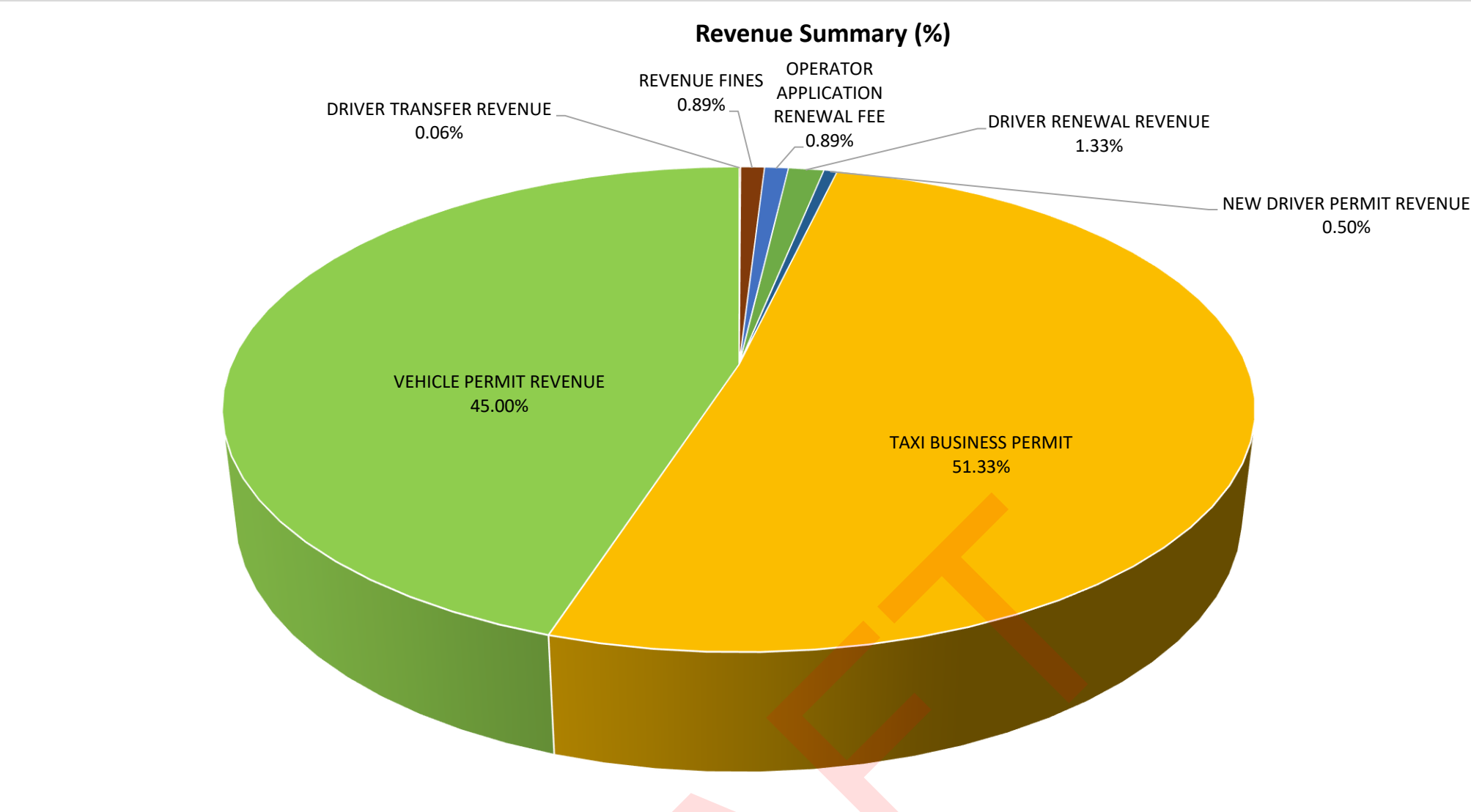
## **FUNCTIONS & RESPONSIBILITIES**

The SRA is responsible for the day-to-day oversight of the taxi and other regulated transportation-type industries by ensuring it operates smoothly and according to the established rules. Specific functions include: issuing annual licenses for taxi companies, granting permits for individual vehicles and drivers, and making sure companies comply with SSG ordinance and regulations. The SRA investigates complaints filed against taxi companies or drivers and takes disciplinary action, when warranted, like suspending or revoking permits/licenses for violations. The SRA Taxicab Administrator handles adjudication of ordinance violations. These can involve taxi companies, licenses, or driver permits.

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REVENUE SUMMARY



Sources of Funding (Operating)	FY25 Approved Budget	FY25 Estimates	FY25 Variance	FY26 Proposed Budget	FY26 Variance
4010101200 REVENUE FINES	3,500	2,450	(1,050)	2,000	(1,500)
4010101500 NEW DRIVER PERMIT REVENUE	750	1,800	1,050	1,125	375
4010101550 TAXI BUSINESS PERMIT	96,000	118,379	22,379	115,200	19,200
4010101600 DRIVER TRANSFER REVENUE	125	250	125	125	-
4010101700 DRIVER RENEWAL REVENUE	1,725	2,450	725	2,975	1,250
4010101750 DRIVER PERMIT REINSTATEMENT/REPLACEMENT	-	40	40	-	-
4010101900 VEHICLE PERMIT REVENUE	86,000	109,474	23,474	101,000	15,000
4010102205 OPERATOR APPLICATION RENEWAL FEE	1,500	-	(1,500)	2,000	500
Total Revenue	189,600	234,843	45,243	224,425	34,825

Notes:

- The FY25 variance reflects the difference between FY25 estimated actuals and FY25 approved budget. The FY26 variance indicates the difference between FY26 proposed budget and FY25 approved budget.

## Taxi Fees

Taxi fees are approved in a yearly resolution which is approved at the February Board meeting. The approved fees are evaluated to ensure any increases are reasonably imposed solely to recover the actual costs of regulating taxicabs within the Coachella Valley. The following represents the approved fees for Fiscal Year 2026 used in the calculation of the proposed budget.

Fees	FY25 Approved Fees	FY26 Proposed Fees	Variance
New Taxicab Business Application Fee	1,000	1,000	-
Annual Taxicab Business Permit Renewal Application Fee	500	500	-
Annual Taxicab Business Permit Fee	32,000	28,800	(3,200)
Business Permit Reinstatement Fee	10,000	10,000	-
New Driver Permit	75	75	-
Driver Permit Renewal	25	25	-
Driver Permit Transfer Fee	25	25	-
Driver Permit Reinstatement Fee	25	25	-
Driver Permit Replacement	10	10	-
Annual Vehicle Permit (Gasoline/Diesel)	1,650	1,485	(165)
Annual Vehicle Permit (Hybrid <sup>1</sup> /Alt Fuel <sup>2</sup> )	850	765	(85)
Annual Vehicle Permit (WAV <sup>3</sup> /Zero Emission <sup>4</sup> )	200	180	(20)
Vehicle Fee, Reinstatement	65	65	-
Late Fee (for late payment of invoices)	25	25	-
Appeal Fee	100	100	-
Taxicab Distinct Appearance Determination Appeal Fee	1,200	1,200	-

### Notes:

- “Hybrid” means Hybrid Electric/Gas Vehicle (HEV) and Plug-in Electric/Gas Hybrid Vehicle (PHEV)
- “Alt Fuel” means alternative fuel vehicles that use Compressed Natural Gas (CNG), Biodiesel, or Ethanol (E85) fuel blends to operate
- “WAV” means wheelchair accessible vehicle that has the ability to load wheelchair users safely and without the need for the wheelchair user to leave their wheelchair.
- “Zero Emission” means Electric Vehicles (EV) and Hydrogen-Powered Fuel-Cell Vehicles (FCEV)
- Late fees shall be assessed at \$25.00 per day, not to exceed \$1,000 per occurrence

## SUNLINE SERVICES GROUP

### EXPENSE SUMMARY

General Ledger Code	FY23 Actuals	FY24 Actuals	FY25 Estimated Actuals	FY25 Approved Budget	FY26 Proposed Budget	Variance
5010201600 ADMIN SALARIES	28,356	31,581	34,506	50,324	53,344	3,020
5010700000 ALLOCATED SALARIES	29,875	34,709	30,125	38,045	39,186	1,141
5029999999 TOTAL FRINGE BENEFITS	27,398	37,890	39,701	61,290	64,968	3,678
5030103240 BACKGROUND CHECK SERVICES	1,544	1,615	2,776	1,225	1,225	-
5030200000 PUBLIC NOTICES	-	-	-	90	150	60
5030300005 LEGAL SERVICES - GENERAL	12,838	5,390	40,200	7,000	25,000	18,000
5030300010 COMPUTER/NETWORK SUPPORT	-	3,119	-	-	-	-
5030303310 AUDIT SERVICES - EXTERNAL	7,000	7,000	7,000	7,000	7,000	-
5030400000 TEMPORARY HELP SERVICES	13,230	-	-	1,000	1,000	-
5030500000 MAINTENANCE CONTRACTS	263	321	1,562	500	600	100
5039900006 OUTSIDE REPAIRS-TAXI	-	-	-	1,000	1,000	-
5039903800 OTHER SERVICES	725	500	650	500	500	-
5040101000 FUEL-CNG	200	-	-	400	400	-
5040404300 OFFICE SUPPLIES	1,966	1,703	997	2,000	1,838	(162)
5040404340 ALLOCATED OVERHEAD	-	-	20,372	-	15,879	15,879
5049900002 POSTAGE	120	46	208	110	110	-
5049900026 FACILITY MAINTENANCE	573	240	-	575	575	-
5049900032 REPAIR PARTS- TAXI VEHICLES	-	-	-	500	500	-
5050200001 UTILITIES	4,320	1,875	-	4,500	-	(4,500)
5050200003 TRASH PICK-UP	502	209	-	502	-	(502)
5050200006 COMMUNICATIONS	800	333	-	800	-	(800)
5060100000 INSURANCE-PHYSICAL DAMAGE	312	130	-	312	-	(312)
5060300000 INSURANCE-GENERAL LIABILITY	2,177	907	-	2,177	-	(2,177)
5060401000 INSURANCE PREMIUM WC	3,100	1,292	-	3,100	-	(3,100)
5079900000 FUEL TAXES	-	-	-	50	50	-
5090100000 DUES, MEMBERSHIPS & SUBSCRIPTIONS	684	700	-	1,500	1,500	-
5090200000 TRAVEL AND TRAINING	1,631	1,550	-	4,000	8,500	4,500
5090801000 BANK SERVICE FEES	865	960	1,967	1,100	1,100	-
<b>Total Expenses</b>	<b>138,478</b>	<b>132,069</b>	<b>180,064</b>	<b>189,600</b>	<b>224,425</b>	<b>34,825</b>

### PERSONNEL SUMMARY

FY26 Physical Count	Classification	FY25 Authorized FTEs	FY26 Requested FTEs	Variance
0	Chief Planning Officer	0.25	0.25	0.00
0	Taxi/Contracted Transportation Services Administrator	0.25	0.25	0.00
1	Taxicab Regulatory Specialist	1.00	1.00	0.00
<b>1</b>	<b>Total FTEs</b>	<b>1.50</b>	<b>1.50</b>	<b>0.00</b>

#### Notes

- The Chief Planning Officer and Taxi/Contracted Transportation Services Administrator will apportion a small percentage of payroll allocation for taxi business responsibilities.

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY25 Approved Budget	FY26 Proposed Budget	Variance
<b>5010201600 ADMIN SALARIES</b>	50,324	53,344	3,020
<b>5010700000 ALLOCATED SALARIES</b>	38,045	39,186	1,141
<b>5029999999 TOTAL FRINGE BENEFITS</b>	61,290	64,968	3,678
<b>Sub-total</b>	<b>149,659</b>	<b>157,498</b>	<b>7,839</b>
<b>5030103240 BACKGROUND CHECK SERVICES</b>			
Costs related to processing new applicants	1,225	1,225	-
<b>Sub-total</b>	<b>1,225</b>	<b>1,225</b>	<b>-</b>
<b>5030200000 PUBLIC NOTICES</b>			
Public Notice	90	150	60
<b>Sub-total</b>	<b>90</b>	<b>150</b>	<b>60</b>
<b>5030300005 LEGAL SERVICES - GENERAL</b>			
General counsel	7,000	25,000	18,000
<b>Sub-total</b>	<b>7,000</b>	<b>25,000</b>	<b>18,000</b>
<b>5030303310 AUDIT SERVICES - EXTERNAL</b>			
Fiscal year financial statement audit	7,000	7,000	-
<b>Sub-total</b>	<b>7,000</b>	<b>7,000</b>	<b>-</b>
<b>5030400000 TEMPORARY HELP SERVICES</b>			
Temporary Help Services	1,000	1,000	-
<b>Sub-total</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>5030500000 MAINTENANCE CONTRACTS</b>			
Copier related expenses	500	600	100
<b>Sub-Total</b>	<b>500</b>	<b>600</b>	<b>100</b>
<b>5039900006 OUTSIDE REPAIRS-TAXI</b>			
Maintenance costs for vehicles	1,000	1,000	-
<b>Sub-Total</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>5039903800 OTHER SERVICES</b>			
Board member compensation for SSG taxi committees	500	500	-
<b>Sub-total</b>	<b>500</b>	<b>500</b>	<b>-</b>
<b>5040101000 FUEL-CNG</b>			
Fuel for vehicles	400	400	-
<b>Sub-total</b>	<b>400</b>	<b>400</b>	<b>-</b>
<b>5040404300 OFFICE SUPPLIES</b>			
Office supplies	2,000	1,838	(162)
<b>Sub-total</b>	<b>2,000</b>	<b>1,838</b>	<b>(162)</b>

**SUNLINE SERVICES GROUP DETAIL**
**Division 96**

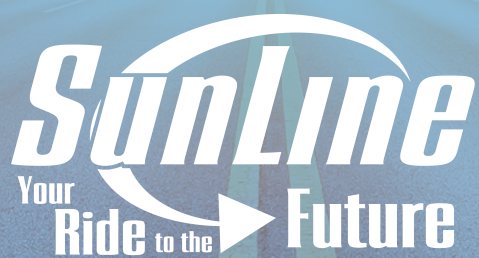
General Ledger Code	FY25 Approved Budget	FY26 Proposed Budget	Variance
<b>5040404340 ALLOCATED OVERHEAD</b>			
Allocated expenses from SunLine Transit Agency for administrative costs & overhead	-	15,879	15,879
<b>Sub-total</b>	<b>-</b>	<b>15,879</b>	<b>15,879</b>
<b>5049900002 POSTAGE</b>			
Postage and mailing expenses	110	110	-
<b>Sub-total</b>	<b>110</b>	<b>110</b>	<b>-</b>
<b>5049900026 FACILITY MAINTENANCE</b>			
Allocation from SunLine Transit Agency for materials required to maintain the building	575	575	-
<b>Sub-total</b>	<b>575</b>	<b>575</b>	<b>-</b>
<b>5049900032 REPAIR PARTS- TAXI VEHICLES</b>			
Anticipated repair costs for aging vehicles	500	500	-
<b>Sub-total</b>	<b>500</b>	<b>500</b>	<b>-</b>
<b>5050200001 UTILITIES</b>			
Allocation from SunLine Transit Agency for utilities used for the administration building	4,500	-	(4,500)
<b>Sub-total</b>	<b>4,500</b>	<b>-</b>	<b>(4,500)</b>
<b>5050200003 TRASH PICK UP</b>			
Allocation from SunLine Transit Agency for trash removal services	502	-	(502)
<b>Sub-total</b>	<b>502</b>	<b>-</b>	<b>(502)</b>
<b>5050200006 COMMUNICATIONS</b>			
Cellular services	800	-	(800)
<b>Sub-total</b>	<b>800</b>	<b>-</b>	<b>(800)</b>
<b>5060100000 INSURANCE-PHYSICAL DAMAGE</b>			
Allocation from SunLine Transit Agency for insurance related to vehicles	312	-	(312)
<b>Sub-total</b>	<b>312</b>	<b>-</b>	<b>(312)</b>
<b>5060300000 INSURANCE-GENERAL LIABILITY</b>			
Allocation from SunLine Transit Agency for defense and indemnity coverage relating to covered occurrences under general liability insurance	2,177	-	(2,177)
<b>Sub-total</b>	<b>2,177</b>	<b>-</b>	<b>(2,177)</b>

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY25 Approved Budget	FY26 Proposed Budget	Variance
<b>5060401000 INSUARANCE PREMIUM WC</b>			
Allocation from SunLine Transit Agency for workers compensation premium costs	3,100	-	(3,100)
<b>Sub-total</b>	<b>3,100</b>	<b>-</b>	<b>(3,100)</b>
<b>5079900000 FUEL TAXES</b>			-
Fuel tax expenses	50	50	-
<b>Sub-total</b>	<b>50</b>	<b>50</b>	<b>-</b>
<b>5090100000 DUES, MEMBERSHIPS &amp; SUBSCRIPTIONS</b>			
Annual International Association of Transportation Regulators (IATR) membership	1,500	1,500	-
<b>Sub-total</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>
<b>5090200000 TRAVEL AND TRAINING</b>			
International Association of Transportation Regulators Conference	4,000	8,500	4,500
<b>Sub-total</b>	<b>4,000</b>	<b>8,500</b>	<b>4,500</b>
<b>5090801000 BANK SERVICE FEES</b>			
Merchant Charges on Credit Cards	1,100	1,100	-
<b>Sub-total</b>	<b>1,100</b>	<b>1,100</b>	<b>-</b>
<b>Total Expenses</b>	<b>189,600</b>	<b>224,425</b>	<b>34,825</b>





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