



**SunLine Transit Agency**  
**April 23, 2025**  
**10:50 a.m. – 11:30 a.m.**

## **AGENDA**

### **FINANCE/AUDIT COMMITTEE**

**Wellness Room**  
**32-505 Harry Oliver Trail**  
**Thousand Palms, CA 92276**

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#### **NOTICE TO THE PUBLIC**

SunLine has discontinued its COVID-19 Emergency Declaration and has returned its Board and Board Committee meetings to live and in-person attendance at the location noted above. These meetings are no longer available for viewing, attendance, or comment by two-way audiovisual platform, two-way telephonic service, webcasting, or streaming video broadcast. SunLine may prepare audio or video recordings of Board meetings. In accordance with the Brown Act and California Public Records Act, these recordings are subject to public inspection for a period of thirty (30) days after the meeting.

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, [www.sunline.org](http://www.sunline.org).

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 72 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

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#### **ITEM**

#### **RECOMMENDATION**

- 1. CALL TO ORDER**
- 2. FLAG SALUTE**
- 3. ROLL CALL**
- 4. FINALIZATION OF AGENDA**

**ITEM**

**RECOMMENDATION**

**5. PUBLIC COMMENTS**

**RECEIVE COMMENTS**

**NON AGENDA ITEMS**

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

**6. PRESENTATIONS**

**7. COMMITTEE MEMBER COMMENTS**

**RECEIVE COMMENTS**

**8. CONSENT CALENDAR**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

**APPROVE**

- |  |              |
|--|--------------|
| 8a) Acceptance of Checks \$1,000 and Over Report for February 2025                 | (PAGE 4-9)   |
| 8b) Acceptance of Credit Card Statement for February 2025                          | (PAGE 10-28) |
| 8c) Acceptance of Monthly Budget Variance Report for February 2025                 | (PAGE 29-33) |
| 8d) Acceptance of Contracts Signed in Excess of \$25,000 for February 2025         | (PAGE 34-35) |
| 8e) Acceptance of Union & Non-Union Pension Investment Asset Summary February 2025 | (PAGE 36-47) |
| 8f) Acceptance of Ridership Report for February 2025                               | (PAGE 48-51) |
| 8g) Acceptance of SunDial Operational Notes for February 2025                      | (PAGE 52-54) |
| 8h) Acceptance of Metrics for February 2025  | (PAGE 55-78) |
| 8i) Acceptance of Board Member Attendance for March 2025                           | (PAGE 79-80) |

**ITEM**

**RECOMMENDATION**

- |  |  |
|--|--|
| <p>9. <b>APPROVAL OF RESOLUTION NO. 0813 TO CLOSE PROPOSITION 1B BANK ACCOUNT FOR SUNLINE TRANSIT AGENCY</b><br/>(Staff: Luis Garcia, Chief Financial Officer)</p> | <p><b>APPROVE</b><br/>(PAGE 81-84)</p> |
| <p>10. <b>APPROVAL OF RESOLUTION NO. 0814 TO OBTAIN LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING</b><br/>(Staff: Luis Garcia, Chief Financial Officer)</p>        | <p><b>APPROVE</b><br/>(PAGE 85-88)</p> |
| <p>11. <b>AMENDMENTS TO HELIXSTORM AGREEMENT FOR INFORMATION TECHNOLOGY CONSULTING</b><br/>(Staff: Ray Stevens, Deputy Chief of General Services)</p>              | <p><b>APPROVE</b><br/>(PAGE 89-90)</p> |
| <p>12. <b>AWARD OF CONTRACT FOR UPGRADE AND REPAIR OF SECURITY CAMERAS</b><br/>(Staff: Walter Watcher, Chief of Capital Projects)</p>                              | <p><b>APPROVE</b><br/>(PAGE 91-94)</p> |
| <p>13. <b>ADJOURN</b></p>  |  |

**SunLine Transit Agency****CONSENT CALENDAR**

DATE: April 23, 2025

**APPROVE**TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Checks \$1,000 and Over Report February 2025

Summary:

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the month of February which required signature from the Chair or Vice Chair.

<b>Vendor</b>	<b>Check #</b>	<b>Amount</b>
<i>Integrated Cryogenic Solutions LLC</i>	698949	\$375,452.15
<i>New Flyer of America Inc.</i>	698950	\$217,627.68
<i>Three Peaks Corp.</i>	698951	\$98,998.83
<i>Vertosoft LLC</i>	698953	\$91,700.00
<i>Vasquez and Company LLP</i>	698952	\$85,000.00
<i>Metlife</i>	698762	\$54,147.77

Recommendation:

Approve.



**SunLine Transit Agency  
Checks \$1,000 and Over  
February 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
PERMA - INSURANCE	General Liability/Workers Comp Premiums	698923	02/19/2025	483,184.00
CALPERS	Group Health Premiums	698966	02/26/2025	435,359.17
INTEGRATED CRYOGENIC SOLUTIONS LLC	Fuel- Liquid Hydrogen	698949	02/24/2025	375,452.15
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	698950	02/24/2025	217,627.68
THREE PEAKS CORP	WIP- Coachella Transit Hub- Project Acct#2212-00	698951	02/24/2025	98,998.83
VERTOSOFT LLC	Computer/Network Software Agreement	698953	02/24/2025	91,700.00
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	698942	02/19/2025	85,981.01
VASQUEZ AND COMPANY LLP	Auditing Services	698952	02/24/2025	85,000.00
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	698797	02/05/2025	84,618.69
ANEW RNG, LLC	Utilities	698961	02/26/2025	66,142.58
IMPERIAL IRRIGATION DIST	Utilities	698915	02/19/2025	59,849.59
METLIFE	Supplement Benefits LTD/STD/LIFE/Dental Ins Prem	698762	02/05/2025	54,147.77
METLIFE	Supplement Benefits LTD/STD/LIFE/Dental Ins Prem	698851	02/12/2025	48,713.03
SO CAL GAS CO.	Utilities	698936	02/19/2025	47,233.14
HANSON BRIDGETT LLP	Legal Service	698977	02/26/2025	37,681.00
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	698807	02/05/2025	37,029.05
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	698888	02/19/2025	33,814.50
HANSON BRIDGETT LLP	Legal Service	698911	02/19/2025	31,133.00
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	698919	02/19/2025	30,685.52
HELIXSTORM	Contracted Services	698913	02/19/2025	23,470.10
ROBERT HALF	Temporary Help	698861	02/12/2025	21,960.00
HANSON BRIDGETT LLP	Legal Service	698840	02/12/2025	19,485.96
TOLAR MFG. CO., INC	Insurance Loss	698796	02/05/2025	18,533.00
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	698881	02/12/2025	18,492.32
GENFARE, LLC	Inventory Repair Parts	698744	02/05/2025	18,476.94
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	699007	02/26/2025	18,444.54
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	698947	02/19/2025	18,433.97
CALIFORNIA TRANSIT ASSOCIATION	Annual Membership	698948	02/24/2025	18,000.00
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	698934	02/19/2025	16,515.19
TRC ENGINEERING SERVICES, LLC	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	698874	02/12/2025	14,769.50
NFI PARTS	Inventory Repair Parts	698808	02/12/2025	13,359.59
VIRGINKAR AND ASSOCIATES, INC.	WIP-Upgrade for CAD/AVL System-Project Acct#2309-00	699003	02/26/2025	12,572.74
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	699001	02/26/2025	12,172.52
MAKAI SOLUTIONS	Equipment Repair-Shop Equipment	698918	02/19/2025	12,005.36
INSIGHT STRATEGIES INC	Consulting	698753	02/05/2025	11,700.00
GARON WYATT INVESTIGATIVE SERVICES, LLC.	Insurance Loss	698908	02/19/2025	11,170.93
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	698786	02/05/2025	9,519.59
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	698737	02/05/2025	9,349.00
SHAW YODER ANTWHI SCHMELZER & LANGE, INC	Consulting	698863	02/12/2025	9,000.00

**SunLine Transit Agency  
Checks \$1,000 and Over  
February 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
RIDECO US INC	SunRide Ride Share Expenses	698860	02/12/2025	8,533.50
NFI PARTS	Inventory Repair Parts	698718	02/05/2025	7,990.52
NFI PARTS	Inventory Repair Parts	698883	02/19/2025	7,972.22
TRACKIT LLC	Computer/Network Software Agreement	698872	02/12/2025	7,950.00
SONSRAY FLEET SERVICES	Inventory Repair Parts	698795	02/05/2025	7,852.50
CINTAS CORPORATION NO.2	Emergency Preparedness Supplies	698896	02/19/2025	7,808.05
NFI PARTS	Inventory Repair Parts	698956	02/26/2025	7,795.51
TG TECHNICAL SERVICES, LLC	WIP-Fixed Assets-SunFuels Equipment-Project Acct#2412-02	698794	02/05/2025	7,635.12
JE STRATEGIES LLC	Consulting	698844	02/12/2025	7,500.00
MAGALDI & MAGALDI, INC.	Inventory Repair Parts	698984	02/26/2025	7,315.71
CENTER FOR TRANSPORTATION AND THE	WIP-Liquid Hydrogen Refueling -Project Acct#2211-02	698729	02/05/2025	7,175.11
CUSTOM INDUSTRIES, INC	Inventory Repair Parts	698824	02/12/2025	7,169.04
BWcom LLC	Bus Stop Supplies	698890	02/19/2025	7,109.00
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP-Electric Meter Generator Engineering-Project Acct#2313	698901	02/19/2025	6,724.00
BALLARD POWER SYSTEMS	Consulting Services	698813	02/12/2025	6,655.58
AMALGAMATED TRANSIT UNION	Union Dues	698886	02/19/2025	6,399.32
MITRATECH TRAKSTAR, INC.	Membership & Subscriptions	698763	02/05/2025	6,360.00
AMERICAN MOVING PARTS	Inventory Repair Parts	698960	02/26/2025	6,300.86
ROBERT HALF	Temporary Help	698993	02/26/2025	6,065.19
CMD CORPORATION	Inventory Repair Parts-SunFuels	698821	02/12/2025	6,041.99
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	698784	02/05/2025	5,781.00
FULTON DISTRIBUTING	Emergency Preparedness Supplies	698735	02/05/2025	5,625.96
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	698856	02/12/2025	5,507.49
ALLTORC	Small Tools & Equipment	698884	02/19/2025	5,098.32
JOSEPH LYNN FRIEND	Consulting Services	698916	02/19/2025	4,980.00
SOCALGAS	Utilities	698937	02/19/2025	4,869.65
HD INDUSTRIES	Inventory Repair Parts	698912	02/19/2025	4,832.59
GILLIG LLC	Inventory Repair Parts	698745	02/05/2025	4,828.17
TPX COMMUNICATIONS	Communications Service	698871	02/12/2025	4,793.26
DESERT PROMOTIONAL AND EMBROIDERY, LLC	SunLine Events Expense	698902	02/19/2025	4,769.78
THE LEFLORE GROUP LLC	WIP-Liquid Hydrogen Refueling -Project Acct#2211-02	698994	02/26/2025	4,749.59
FIESTA FORD, INC.	Inventory Repair Parts	698740	02/05/2025	4,666.37
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	698773	02/05/2025	4,500.03
ALPHA MEDIA LLC	Advertising	698885	02/19/2025	4,383.00
4IMPRINT, INC.	SunLine Events Expense/Advertising	698717	02/05/2025	4,378.12
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel	698945	02/19/2025	3,899.50
CDW GOVERNMENT, INC	Computer Supplies	698728	02/05/2025	3,819.12
JIM'S DESERT RADIATOR AND A/C SERVICE	Inventory Repair Parts	698827	02/12/2025	3,789.81
JIM'S DESERT RADIATOR AND A/C SERVICE	Inventory Repair Parts	698734	02/05/2025	3,626.69

**SunLine Transit Agency  
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<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	698720	02/05/2025	3,555.03
HELIXSTORM	WIP- Upgrade Cable Server Room -Project Acct#1804-04	698747	02/05/2025	3,411.79
IMPERIAL IRRIGATION DIST	Utilities	698979	02/26/2025	3,408.89
HD INDUSTRIES	Inventory Repair Parts	698978	02/26/2025	3,317.07
CITY CAB	Taxi Voucher Program	698995	02/26/2025	3,300.45
TRANSIT RESOURCES, INC.	Inventory Repair Parts	698873	02/12/2025	3,282.67
THE LEFLORE GROUP LLC	WIP-Liquid Hydrogen Refueling -Project Acct#2211-02	698785	02/05/2025	3,265.40
CHARTER COMMUNICATIONS	Utilities	698867	02/12/2025	3,232.54
SC FUELS	Lubricants- Oil	698935	02/19/2025	3,169.48
BROADLUX, INC.	Contract Services-General	698889	02/19/2025	3,152.00
MOHAWK MFG & SUPPLY CO	Inventory Repair Parts	698852	02/12/2025	3,005.69
HEPTAGON SEVEN CONSULTING, INC.	WIP-Upgrade to D1 Security Gates-Project Acct#2202-00	698749	02/05/2025	2,975.00
JACKSON LEWIS P.C.	Insurance Loss	698754	02/05/2025	2,911.00
CDW GOVERNMENT, INC	Computer Supplies	698819	02/12/2025	2,814.81
UNIVAR SOLUTIONS USA, LLC	Freon & Coolant	698944	02/19/2025	2,811.85
SO CAL GAS CO.	Utilities	698865	02/12/2025	2,745.68
DISCOUNTELL LLC	Inventory Repair Parts	698903	02/19/2025	2,629.10
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	698834	02/12/2025	2,558.05
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	698892	02/19/2025	2,542.28
LANGUAGELINE SOLUTIONS	Translation Services	698846	02/12/2025	2,525.78
PRUDENTIAL OVERALL SUPPLY	Uniforms	698926	02/19/2025	2,511.83
FRONTIER COMMUNICATIONS	Utilities- OPS Bldg	698907	02/19/2025	2,500.00
CHRISTIAN BROTHERS MECHANICAL SERVICES,	Contract Services-General	698820	02/12/2025	2,500.00
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	698875	02/12/2025	2,449.75
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	698946	02/19/2025	2,440.00
AMERICAN MOVING PARTS	Inventory Repair Parts	698722	02/05/2025	2,415.38
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	698814	02/12/2025	2,399.18
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	698772	02/05/2025	2,384.00
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	698727	02/05/2025	2,363.76
SOUTH COAST AQMD	Permits & Licenses	698998	02/26/2025	2,330.11
GRAINGER	Inventory Repair Parts	698839	02/12/2025	2,208.27
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	698812	02/12/2025	2,205.02
NEL HYDROGEN INC.	Repair Parts-Hydrogen	698767	02/05/2025	2,174.55
COACH AND EQUIPMENT MFG CORP	Inventory Repair Parts	698898	02/19/2025	2,066.92
AMAZON CAPITAL SERVICES, INC	Inventory Repair Parts	698887	02/19/2025	2,061.17
WELTYS ENTERPRISES, INC.	Printing Expense	698804	02/05/2025	2,031.66
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	698815	02/12/2025	2,015.08
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	698958	02/26/2025	2,005.49
QUADIENT FINANCE USA, INC.	Postage	698858	02/12/2025	2,000.00

**SunLine Transit Agency  
Checks \$1,000 and Over  
February 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
YELLOW CAB OF THE DESERT	Taxi Voucher Program	699006	02/26/2025	1,990.75
ROBERT HALF	Temporary Help	698932	02/19/2025	1,956.00
AMAZON CAPITAL SERVICES, INC	Office Supplies	698811	02/12/2025	1,876.09
OMNITRACS, LLC	General Services	698771	02/05/2025	1,820.00
MONA BABAUTA	Reimbursement Expense	698766	02/05/2025	1,738.75
EVERSOFT, INC.	Contract Services	698972	02/26/2025	1,736.38
QUINCY COMPRESSOR LLC	Facility Maintenance	698928	02/19/2025	1,725.00
JACKSON LEWIS P.C.	Insurance Loss	698842	02/12/2025	1,704.00
SWRCB ACCOUNTING OFFICE	Permits & Licenses	698868	02/12/2025	1,701.00
DECALS BY DESIGN, INC.	Decals	698825	02/12/2025	1,604.62
PLAZA TOWING, INC.	Towing Services	698778	02/05/2025	1,600.00
WESTGATE CENTER FOR LEADERSHIP	HR Training	698879	02/12/2025	1,595.00
EVERSOFT, INC.	Contract Services	698905	02/19/2025	1,592.63
ROBERT HALF	Temporary Help	698783	02/05/2025	1,564.80
SECTRAN SECURITY INC.	Bank Adjustment Fees	698787	02/05/2025	1,487.87
PLAZA TOWING, INC.	Towing Services	698992	02/26/2025	1,475.00
MILE3 WEB DEVELOPMENT	Website Maintenance	698920	02/19/2025	1,470.00
RIVERSIDE COUNTY SHERIFF'S OFFICE	Garnishment	698931	02/19/2025	1,361.98
NETFILE, INC	Annual Subscription	698768	02/05/2025	1,350.00
LIFECOM, INC.	Contract Services-General	698983	02/26/2025	1,340.00
DS AIR	Materials & Supplies	698967	02/26/2025	1,297.53
KIRK'S AUTOMOTIVE, INC.	Inventory Repair Parts	698757	02/05/2025	1,293.00
NORTHERN SAFETY COMPANY, INC.	Inventory Repair Parts	698769	02/05/2025	1,286.29
IMPERIAL SPRINKLER SUPPLY, INC.	WIP-Facility Improvements - Project Acct#2203-02	698751	02/05/2025	1,207.63
WORLD OIL ENVIRONMENTAL SERVICES	Freon & Coolant	698723	02/05/2025	1,189.35
FIESTA FORD, INC.	Inventory Repair Parts	698833	02/12/2025	1,177.96
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	698989	02/26/2025	1,175.41
AVAIL TECHNOLOGIES	Inventory Repair Parts	698724	02/05/2025	1,162.65
ECONOMIC ALTERNATIVES, INC	Contracted Services	698970	02/26/2025	1,150.00
GRAINGER	Inventory Repair Parts	698910	02/19/2025	1,110.69
SMITTY'S AUTO PAINT OF HEMET	Shop Supplies	698790	02/05/2025	1,105.85
TEAMSTERS LOCAL 1932	Union Dues	698941	02/19/2025	1,103.49
JOHN QUE'S SMOKEOUT	SunLine Events Expense	698756	02/05/2025	1,095.00
GRAINGER	Mat/Supplies- CNG Indio	698746	02/05/2025	1,027.14
ABSOLUTE SELF STORAGE	Storage Rental	698955	02/26/2025	1,023.00
BATTERY SYSTEMS, INC.	Repair Parts-Support Vehicle	698725	02/05/2025	1,017.09
I/O CONTROLS CORP #201115	Inventory Repair Parts	698914	02/19/2025	1,014.28
GILLIG LLC	Inventory Repair Parts	698909	02/19/2025	1,005.35

SunLine Transit Agency  
Checks \$1,000 and Over  
February 2025

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
<b>Total Checks Over \$1,000</b>	\$3,101,841.94			
<b>Total Checks Under \$1,000</b>	\$39,136.40			
<b>Total Checks</b>	\$3,140,978.34			

**SunLine Transit Agency**

**CONSENT CALENDAR**

DATE: April 23, 2025

**APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Credit Card Statement for February 2025

Summary:

The attached report summarizes the Agency's credit card expenses for February 2025. The report summarizes transactions for the credit cards which align with the statement closing date of February 28, 2025.

Recommendation:

Approve.

**SunLine Transit Agency Visa Credit Card Statement**

**Closing Date: 02/28/2025**

**Name on Card: Ray Stevens (Procurement Card)**

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1	02/01/25	2/3/2025	MHR Long Beach	APTA Marketing & Communication Workshop for Carmen Cubero - Lodging Expense		\$ 374.88
2	02/03/25	2/4/2025	PJ'S Desert Trophies	Label Pins for the Rodeo		\$ 508.95
3	02/03/25	2/5/2025	APTA	APTA Marketing & Communication Workshop for Edith Hernandez - Conference Expense		\$ 989.00
4	02/03/25	2/5/2025	APTA	APTA Mobility & Bus Rodeo for Shawn Craycraft - Registration Fee		\$ 1,075.00
5	02/03/25	2/5/2025	APTA	APTA Mobility & Bus Rodeo for Mark Perry - Registration Fee		\$ 1,075.00
6	02/03/25	2/5/2025	PayPal	2025 Sacramento Legislative Reception for Mona Babauta and Edith Hernandez - Conference Fee		\$ 130.00
7	02/04/25	2/5/2025	American Airlines	APTA Mobility & Bus Rodeo for Mark Perry - Flight Expense		\$ 489.36
8	02/04/25	2/5/2025	Expedia	APTA Marketing & Communication Workshop for Edith Hernandez - Lodging Expense		\$ 1,124.43
9	02/04/25	2/5/2025	American Airlines	APTA Marketing & Communication Workshop for Shawn Craycraft - Flight Expense		\$ 489.36
10	02/04/25	2/5/2025	Skully Supply	Toilet and Urinal Valve Repair Kit for Coachella Hub		\$ 149.02
11	02/04/25	2/5/2025	American Airlines	APTA CEO Conference for Luis Garcia - Lodging Expense		\$ 612.36
12	02/04/25	2/5/2025	APTA	APTA CEO Conference for Mona Babauta - Conference Fee		\$ 839.00
13	02/04/25	2/5/2025	APTA	APTA CEO Conference for Luis Garcia - Conference Fee		\$ 839.00
14	02/05/25	2/6/2025	MHR Long Beach	APTA Marketing & Communication Workshop for Karina Villalpando - Lodging Expense		\$ 439.84
15	02/05/25	2/6/2025	Fred Pryor	Fred Pryor Training for Richard Powers		\$ 229.00
16	02/05/25	2/7/2025	United	12th Annual California Summit 2030 for Edith Hernandez - Flight Expense		\$ 76.57
17	02/05/25	2/7/2025	APTA	APTA Mobility & Bus Rodeo Mike for Hayes - Conference Fee		\$ 1,075.00

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
18	02/05/25	2/7/2025	United	12th Annual California Summit 2030 for Edith Hernandez Flight Expense		\$ 14.99
19	02/06/25	2/7/2025	Best Buy	Hardware Adapter Kit for Temporary Leased Paratransit Vehicles		\$ 32.61
20	02/06/25	2/7/2025	Best Buy	Dash Cam and Hardware Adapter Kit for Temporary Leased Paratransit Vehicles		\$ 228.35
21	02/06/25	2/7/2025	American Airlines	APTA Mobility & Bus Rodeo Mike Hayes - Flight Expense		\$ 579.36
22	02/06/25	2/7/2025	Harbor Fright Tools	Motors (2) for Stops & Zones Equipment		\$ 826.48
23	02/06/25	2/7/2025	Best Buy	Dash Cam for Temporary Leased Paratransit Vehicles		\$ 195.74
24	02/06/25	2/10/2025	Southwest Airlines	12th Annual California Summit 2030 for Edith Hernandez Flight Expense		\$ 859.65
25	02/06/25	2/10/2025	Southwest Airlines	2025 Mobility 21 Legislative Reception for Luis Garcia - Flight Expense		\$ 834.65
26	02/07/25	2/7/2025	Expedia	2025 Mobility 21 Legislative Reception for Luis Garcia - Lodging Expense		\$ 278.32
27	02/07/25	2/10/2025	PayPal	2025 Mobility 21 Legislative Reception for Luis Garcia - Conference Fee		\$ 65.00
28	02/08/25	2/10/2025	Small Engine Warehouse	Stops & Zones - Small Muffler for Equipment Motor		\$ 168.07
29	02/10/25	2/11/2025	Training LLC	Webinar HR 1-9 Training for Carissa Sanchez		\$ 299.00
30	02/12/25	2/13/2025	American Airlines	Think Transit for Patricia Arellano D Mora - Flight Expense		\$ 635.37
31	02/12/25	2/13/2025	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Vehicle Fees		\$ 90.00
32	02/12/25	2/13/2025	Expedia	SunLine Maintenance Admin - Think Transit Patricia Arellano D Mora - Lodging Expense		\$ 1,336.32
33	02/12/25	2/13/2025	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Online Payment Fees		\$ 2.69
34	02/12/25	2/14/2025	United Airlines	National Transit Database - Urban Reporting Training for Isabella Amadeo - Flight Expenses		\$ 20.99
35	02/12/25	2/14/2025	United Airlines	National Transit Database - Urban Reporting Training for Isabella Amadeo - Flight Expenses		\$ 525.71
36	02/12/25	2/14/2025	United Airlines	National Transit Database - Urban Reporting Training for Isabella Amadeo - Flight Expenses		\$ 14.99
37	02/12/25	2/14/2025	United Airlines	National Transit Database - Urban Reporting Training for Isabella Amadeo - Flight Expenses		\$ 14.99



	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
38	02/12/25	2/14/2025	Hilton	National Transit Database - Urban Reporting Training for Isabella Amadeo - Lodging Expenses		\$ 628.66
39	02/12/25	2/14/2025	United Airlines	National Transit Database - Urban Reporting Training for Isabella Amadeo - Flight Expenses		\$ 20.99
40	02/12/25	2/17/2025	Trapeze Group	Think Transit Conference for Patricia Arellano D Mora - Registration Fee		\$ 1,500.00
41	02/14/25	2/17/2025	SCAG	SCAG 2025 Regional Conference & General Assembly for Paul Mattern - Conference Fee		\$ 400.00
42	02/14/25	2/17/2025	Work Place Safety	Forklift Trainer Course for Asael Reyes		\$ 399.00
43	02/14/25	2/17/2025	SCAG	SCAG 2025 Regional Conference & General Assembly for Mona Babauta - Conference Fee		\$ 400.00
44	02/14/25	2/17/2025	SCAG	SCAG 2025 Regional Conference & General Assembly for Edith Hernandez - Conference Fee		\$ 400.00
45	02/15/25	2/17/2025	Zazzle Inc.	Name Tags for Marketing Department		\$ 22.71
46	02/18/25	2/19/2025	Work Place Safety	Forklift Trainer Course for Daniel Bazua		\$ 159.00
47	02/18/25	2/19/2025	Work Place Safety	Forklift Trainer Course for Ruben Luzanilla		\$ 159.00
48	02/18/25	2/21/2025	APTA	APTA Marketing & Communication Workshop for Daisy Rodas - Conference Fee		\$ 989.00
49	02/18/25	2/19/2025	Expedia	APTA Marketing & Communication Workshop for Daisy Rodas - Lodging Expense		\$ 815.87
50	02/19/25	2/20/2025	Stadia Maps	Tile Mapping for Radio Project		\$ 80.00
51	02/20/25	2/21/2025	TRC	ACT EXPO 2025 for Shawn Craycraft - Registration Fee		\$ 75.00
52	02/20/25	2/21/2025	TRC	ACT EXPO 2025 for Mark Perry - Registration Fee		\$ 75.00
53	02/21/25	2/24/2025	Saris	Parts for Bicycle Pump Repair at Coachella Hub		\$ 837.02
54	02/24/25	2/25/2025	Society for Human Resources	Membership Fee for Society for Human Resources for Tamara Miles		\$ 299.00
55	02/26/25	2/28/2025	MHR Long Beach	APTA Marketing & Communication Workshop for Karina Villalpando - Destination and Tax Fees		\$ 78.42
56	02/27/25	2/28/2025	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Online Payment Fees		\$ 10.26
57	02/27/25	2/28/2025	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Vehicle Fees		\$ 342.98
Totals:					\$ -	\$ 25,230.96



Reporting Period : 2/1/2025 - 2/28/2025

Statement Summary

Name	Ray Stevens			Company	Sunline Transit Agency		
Account #	XXXX-XXXX-XXXX			Currency	US Dollar		
Reporting Period	2/1/2025 - 2/28/2025						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 2/1/2025	2/3/2025	Mhr Lng Bech Dwntwn Fd Long Beach, CA					374.88
Purchase Mhr Lng Bech Dwntwn Fd		General Ledger Code: 5090200000					
Approved Travel for Carmen Cubero - APTA Marketing & Communications Workshop - Lodging Charge				Marketing Department - GL 00-31-5090200000			
2 2/3/2025	2/4/2025	Pj S Desert Trophies & Indio, CA					508.95
Purchase Pj S Desert Trophies & PR 22405 - Lapel Pins Rodeo 2025		General Ledger Code: 5099900002					
				Operations Department - GL 00-11-5099900004			
3 2/3/2025	2/5/2025	Apta 202-4964800, DC					989.00
Purchase Apta		General Ledger Code: 5090100000					
Approved Travel for Edith Hernandez - APTA Marketing & Communications Workshop - Conference Charge				Executive Department - GL 00-31- 5090200000			
4 2/3/2025	2/5/2025	Apta 202-4964800, DC					1,075.00
Purchase Apta		General Ledger Code: 5090100000					
Approved Travel for Shawn Craycraft - APTA Mobility & Bus Rodeo - Registration Fee				SuFuels	GL 00-10-5090200000		
5 2/3/2025	2/5/2025	Apta 202-4964800, DC					1,075.00
Purchase Apta		General Ledger Code: 5090100000					
Approved Travel for Mark Perry - APTA Mobility & Bus Rodeo - Registration Fee				Maintenance Department - 00-21- 5090200000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 2/3/2025	2/6/2025	Paypal San Jose, GA					130.00
Purchase Paypal			General Ledger Code: 5099900002				
PR 22508 - 2025 Sacramento Legislative Reception for Mona Babauta and Edith Hernandez						Executive Department 00-40-5090200000	
7 2/4/2025	2/5/2025	American Air Fort Worth, TX					489.36
Purchase American Air			General Ledger Code: 5090200000				
Approved Travel for Mark Perry - APTA Mobility & Bus Rodeo - Flight Charge						Maintenance Department - 00-21-5090200000	
8 2/4/2025	2/5/2025	Expedia 73024378848619 Expedia.Com, WA					1,124.43
Purchase Expedia 73024378848619			General Ledger Code: 5090200000				
Approved Travel for Edith Hernandez - APTA Marketing Communications Workshop - Lodging Charge						Marketing Department - 00-31-5090200000	
9 2/4/2025	2/5/2025	American Air Fort Worth, TX					489.36
Purchase American Air			General Ledger Code: 5090200000				
Approved Travel for Shawn Craycraft - APTA Marketing Communications Workshop - Flight Charge						SunFuels - 00-10-5090200000	
10 2/4/2025	2/5/2025	Kully Supply 800-518-5388, MN					149.02
Purchase Kully Supply			General Ledger Code: 5040300100				
PR 22513 - Coachella Hub Toilet & Urinal Valve Repair Kit						Facilities - 00-22-5040300100	
11 2/4/2025	2/5/2025	American Air Fort Worth, TX					612.36
Purchase American Air			General Ledger Code: 5090200000				
Approved Travel for Luis Garcia - APTA CEO Conference - Lodging Charge						Finance Department - 00-41-5090200000	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
12 2/4/2025	2/6/2025	Apta 202-4964800, DC					839.00
Purchase Apta			General Ledger Code: 5090100000				
Mona Babauta - APTA CEO Conference - Conference Charge				Executive Department - 00-40-5090200000			
13 2/4/2025	2/6/2025	Apta 202-4964800, DC					839.00
Purchase Apta			General Ledger Code: 5090100000				
Approved Travel for Luis Garcia - APTA CEO Conference - Conference Charge				Finance Department - 00-41-5090200000			
14 2/5/2025	2/6/2025	Mhr Lng Bech Dwntwn Fd Long Beach, CA					439.84
Purchase Mhr Lng Bech Dwntwn Fd			General Ledger Code: 5090200000				
Approved Travel for Karina Villalpando - APTA Marketing & Communications Workshop				Marketing Department - 00-31-5090200000			
15 2/5/2025	2/6/2025	Fredpryor Careertrack 800-5563012, KS					229.00
Purchase Fredpryor Careertrack			General Ledger Code: 5090200001				
PR 22489 - Pryor Learning Solutions Training for Richard Powers				Human Resources - 00-32-5099900001			
16 2/5/2025	2/7/2025	United United.Com, TX					76.57
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Edith Hernandez - 12th Annual California Summit: Driving Progress Toward 2030 - Flight Change				Executive Department - 00-40-5090200000			
17 2/5/2025	2/7/2025	Apta 202-4964800, DC					1,075.00
Purchase Apta			General Ledger Code: 5090100000				
Approved Travel for Mike Hayes - APTA Mobility & Bus Rodeo - Conference Charge				Maintenance Department - 00-21-5090200000			

	Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
18	2/5/2025	2/7/2025	United United.Com, TX					14.99
	Purchase United			General Ledger Code: 5090200000				
	Approved Travel for Edith Hernandez - 12th Annual California Summit: Driving Progress Toward 2030 - Seat Charge				Executive Department - 00-40-5090200000			
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19	2/6/2025	2/7/2025	Bestbuycom807028535612 888bestbuy, MN					32.61
	Purchase Bestbuycom807028535612			General Ledger Code: 5049900010				
	PR 22543 - Dash Cam x2 & Micro USB Adapter Kit x2				Safety Department - 00-15-5049900009			
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20	2/6/2025	2/7/2025	Bestbuycom807028535612 888bestbuy, MN					228.35
	Purchase Bestbuycom807028535612			General Ledger Code: 5049900010				
	PR 22543 - Dash Cam x2 & Micro USB Adapter Kit x2				Safety Department - 00-15-5049900009			
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21	2/6/2025	2/7/2025	American Air Fort Worth, TX					579.36
	Purchase American Air			General Ledger Code: 5090200000				
	Approved Travel for Mike Hayes - APTA Mobility \$ Bus Rodeo - Flight Charge				Maintenance Department 00-21-5090200000			
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22	2/6/2025	2/7/2025	Harbor Freight Tools 506 Cathedral Cit, CA					826.48
	Purchase Harbor Freight Tools 506			General Ledger Code: 5049900011				
	PR 22519 - Motor for Stops and Zones				Stops & Zones Department - 00-25-5049900029			
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23	2/6/2025	2/7/2025	Bestbuycom807028535612 888bestbuy, MN					195.74
	Purchase Bestbuycom807028535612			General Ledger Code: 5049900010				
	PR 22543 - Dash Cam x2 & Micro USB Adapter Kit x2				Safety Department - 00-15-5049900009			
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Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
24 2/6/2025	2/10/2025	Southwes 800-435-9792, TX					859.65
Purchase Southwes		General Ledger Code: 5090200000					
Approved Travel for Edith Hernandez - 12th Annual California Summit: Driving Progress Toward 2030 - Flight Charge				Executive Department - 00-40-5090200000			
25 2/6/2025	2/10/2025	Southwes 800-435-9792, TX					834.65
Purchase Southwes		General Ledger Code: 5090200000					
Approved Travel for Luis Garcia - 2025 Mobility 21 Legislative Reception - Flight Charge				Finance Department - 00-41-5090200000			
26 2/7/2025	2/7/2025	Expedia 73026208755058 Expedia.Com, WA					278.32
Purchase Expedia 73026208755058		General Ledger Code: 5090200000					
Approved Travel for Luis Garcia - 2025 Mobility 21 Legislative Reception - Lodging Charge				Finance Department - 00-41-5090200000			
27 2/7/2025	2/10/2025	Paypal San Jose, GA					65.00
Purchase Paypal		General Ledger Code: 5099900002					
Approved Travel for Luis Garcia - 2025 Mobility 21 Legislative Reception - Conference Charge				Finance Department - 00-41-5090200000			
28 2/8/2025	2/10/2025	Small Engine Warehouse I 765-287-3400, IN					168.07
Purchase Small Engine Warehouse I		General Ledger Code: 5099900002					
PR 22521 - Muffler for Stops and Zones				Stops & Zones Department - 00-25-5049900029			
29 2/10/2025	2/11/2025	Traininng Llc Www.Traininng, CA					299.00
Purchase Traininng Llc		General Ledger Code: 5049900010					
PR 22560 - WebinarHR - I-9 Training for Carissa Sanchez				Human Resources - GL - 00-32-5049900000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
30 2/12/2025	2/13/2025	American Air Fort Worth, TX					635.37
Purchase American Air			General Ledger Code: 5090200000				
Approved Travel for Patricia Arellano De Mora - Think Transit - Flight Charge						Operations Department - GL 00-21-5090200000	
31 2/12/2025	2/13/2025	Ctc-Vis 279-842-9957, CA					90.00
Purchase Ctc-Vis			General Ledger Code: 5099900002				
PR 22569 - Clean Truck Past Due Fees Nov. '24						Maintenance Department - GL 00-22-5099900004	
32 2/12/2025	2/13/2025	Expedia 73030556239030 Expedia.Com, WA					1,336.32
Purchase Expedia 73030556239030			General Ledger Code: 5090200000				
Approved Travel for Patricia Arellano De Mora - Think Transit - Lodging Charge						Operations Department - GL 00-21-5090200000	
33 2/12/2025	2/13/2025	Ctc-Vis *svc 279-842-9957, MD					2.69
Purchase Ctc-Vis *svc			General Ledger Code: 5099900002				
PR 22569 - Clean Truck Past Due Fees Nov. '24						Maintenance Department - GL 00-22-5099900004	
34 2/12/2025	2/14/2025	United United.Com, TX					20.99
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Isabel Amadeo - National Transit Database: Urban Reporting - Seat Charge						Finance Department - 00-41-5090200000	
35 2/12/2025	2/14/2025	United United.Com, TX					525.71
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Isabel Amadeo - National Transit Database: Urban Reporting - Flight Charge						Finance Department - 00-41-5090200000	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
36 2/12/2025	2/14/2025	United United.Com, TX					14.99
Purchase United		General Ledger Code: 5090200000					
Approved Travel for Isabel Amadeo - National Transit Database: Urban Reporting - Seat Charge				Finance Department - 00-41-5090200000			
37 2/12/2025	2/14/2025	United United.Com, TX					14.99
Purchase United		General Ledger Code: 5090200000					
Approved Travel for Isabel Amadeo - National Transit Database: Urban Reporting - Seat Charge				Finance Department - 00-41-5090200000			
38 2/12/2025	2/14/2025	Hilton Advpurch8002367113 Memphis, TN					628.66
Purchase Hilton Advpurch8002367113		General Ledger Code: 5090200000					
Approved Travel for Isabel Amadeo - National Transit Database: Urban Reporting - Lodging Charge				Finance Department - 00-41-5090200000			
39 2/12/2025	2/14/2025	United United.Com, TX					20.99
Purchase United		General Ledger Code: 5090200000					
Approved Travel for Isabel Amadeo - National Transit Database: Urban Reporting - Seat Charge				Finance Department - 00-41-5090200000			
40 2/12/2025	2/17/2025	Trapezegrp 187-741-1872, IA					1,500.00
Purchase Trapezegrp		General Ledger Code: 5030300011					
Approved Travel for Patricia Arellano De Mora - Think Transit - Conference				Operations Department - GL 00-21-5090200000			
41 2/14/2025	2/17/2025	Scagevent* 2025 Region Www.Scag.Ca.G, CA					400.00
Purchase Scagevent* 2025 Region		General Ledger Code: 5030400000					
Approved Travel for Paul Mattern - SCAG 2025 Regional Conference \$ General Assembly				Planning Department - GL 00-49-5090200000			



Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
42 2/14/2025	2/17/2025	Workplacesafetyllc Workplacesafe, TX					399.00
Purchase Workplacesafetyllc			General Ledger Code: 5090200001				
PR 22500 - Forklift Trainer Course for Safety for Asael Reyes						Safety Department - GL 00-15-5090200000	
43 2/14/2025	2/17/2025	Scagevent* 2025 Region Www.Scag.Ca.G, CA					400.00
Purchase Scagevent* 2025 Region			General Ledger Code: 5030400000				
PR 22573 - SCAG 2025 Regional Conference - Mona Babauta & Edith Hernandez- Registration						Executive Department - GL 00-40-5090200000	
44 2/14/2025	2/17/2025	Scagevent* 2025 Region Www.Scag.Ca.G, CA					400.00
Purchase Scagevent* 2025 Region			General Ledger Code: 5030400000				
PR 22573 - SCAG 2025 Regional Conference - Mona Babauta & Edith Hernandez- Registration						Executive Department - GL 00-40-5090200000	
45 2/15/2025	2/17/2025	Zazzle Inc 888-892-9953, CA					22.71
Purchase Zazzle Inc			General Ledger Code: 5099900002				
PR 22515 - Name Tags for Marketing						Marketing Department - GL 00-31-5049900001	
46 2/18/2025	2/19/2025	Workplacesafetyllc Workplacesafe, TX					159.00
Purchase Workplacesafetyllc			General Ledger Code: 5090200001				
PR 22500 - Forklift Trainer Course for Safety for Daniel Bazua						Safety Department - GL 00-15-5090200000	
47 2/18/2025	2/19/2025	Workplacesafetyllc Workplacesafe, TX					159.00
Purchase Workplacesafetyllc			General Ledger Code: 5090200001				
PR 22500 - Forklift Trainer Course for Safety for Ruben Luzanilla						Safety Department - GL 00-15-5090200000	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
48 2/18/2025	2/21/2025	Apta 202-4964800, DC					989.00
Purchase Apta			General Ledger Code: 5090100000				
Approved Travel for Daisy Rodas - APTA Marketing & Communications Workshop Conference Charge						Marketing Department - GL 00-31-5090200000	
49 2/19/2025	2/19/2025	Expedia 73035316619089 Expedia.Com, WA					815.87
Purchase Expedia 73035316619089			General Ledger Code: 5090200000				
Approved Travel for Daisy Rodas - APTA Marketing & Communications Workshop - Lodging Charge						Marketing Department - GL 00-31-5090200000	
50 2/19/2025	2/20/2025	Stadia Maps, Inc Stadiamaps.Co, MI					80.00
Purchase Stadia Maps, Inc			General Ledger Code: 5030300011				
PR 22555 - Radio Project - Tile Server - Cost is to cover a 12-month term at \$80-month						Performance Department - Project Key 1905-00	
51 2/20/2025	2/21/2025	Trc Environmental 888-9930302, CT					75.00
Purchase Trc Environmental			General Ledger Code: 5099900002				
Approved Travel for Shawn Craycraft - ACT EXPO 2025						SunFuels Department - GL 00-10-5090200000	
52 2/20/2025	2/21/2025	Trc Environmental 888-9930302, CT					75.00
Purchase Trc Environmental			General Ledger Code: 5099900002				
Approved Travel for Mark Perry - ACT EXPO 2025						Maintenance Department - GL 00-21-5090200000	
53 2/21/2025	2/24/2025	Sp Saris Infrastructur Sarisinfrastr, NJ					837.02
Purchase Sp Saris Infrastructur			General Ledger Code: 5099900002				
PR 22624 - Parts for Bicycle Pump Repair - Coachella						Facilities Department - 00-24-5049900027	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
54 2/24/2025	2/25/2025	Societyforhumanresource 800-2837476, VA					299.00
Purchase Societyforhumanresource			General Ledger Code: 5030400000				
PR 22640 - Shrm Membership for Tamara Miles						Human Resources - 00-32-5090100000	
55 2/26/2025	2/28/2025	Mhr Lng Bech Dwntwn Fd Long Beach, CA					78.42
Purchase Mhr Lng Bech Dwntwn Fd			General Ledger Code: 5090200000				
Approved Travel for Karina Villalpando - APTA Marketing & Communications Workshop - Destination and Tax Fees						Marketing Department 00-31-5090200000	
56 2/27/2025	2/28/2025	Ctc-Vis *svc 279-842-9957, MD					10.26
Purchase Ctc-Vis *svc			General Ledger Code: 5099900002				
Clean Truck Reporting Fee for Feb 2025						Maintenance Department - 00-22-5099900004	
57 2/27/2025	2/28/2025	Ctc-Vis 279-842-9957, CA					342.98
Purchase Ctc-Vis			General Ledger Code: 5099900002				
Clean Truck Reporting Fee for Feb 2025 - Service Fee						Maintenance Department - 00-22-5099900004	

Transaction Count: 57  
**Total: 25,230.96**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized Approver Signature \_\_\_\_\_ Date \_\_\_\_\_

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 02/28/2025

Name on Card: Walter Watcher (Procurement Card)

Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1 02/15/25	2/17/2025	Qr-Code-Generator.Com	QR Code Generator 1 Year Software Subscription - Currency Conversion Fee		\$ 1.92
2 02/15/25	2/17/2025	Qr-Code-Generator.Com	QR Code Generator 1 Year Software Subscription		\$ 191.88
Totals:				\$ -	\$ 193.80



Reporting Period : 2/1/2025 - 2/28/2025

Statement Summary

Name	Walter Watcher	Company	Sunline Transit Agency
Account #	XXXX-XXXX-XXXX- <div></div>	Currency	US Dollar
Reporting Period	2/1/2025 - 2/28/2025		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 2/15/2025	2/17/2025						1.92
		Other Debits Currency Conversion Fee	Fund: 00				
		QR Code Generator 1 Year Subscription - Currency Conversion Fee					
2 2/15/2025	2/17/2025	Qr-Code-Generator.Com Berlin, BER					191.88
		Purchase Qr-Code-Generator.Com	General Ledger Code: 5030300011 Fund: 00				
		QR Code Generator 1 Year Subscription					

Transaction Count: 2  
Total: 193.80

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized Approver Signature \_\_\_\_\_ Date \_\_\_\_\_

# SunLine Transit Agency Visa Credit Card Statement

Closing Date: 02/28/2025

Name on Card: Mona Babauta

	Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
1	2/11/2025	2/12/2025	Uber	2025 Mobility 21 Sacramento Legislative Reception - Uber Tip from Home to Palm Springs Airport; Mona Babauta, CEO/General Manager		\$8.00
2	2/11/2025	2/12/2025	Cmt Sacramento	2025 Mobility 21 Sacramento Legislative Reception - Taxi Ride From Hotel to Reception; Mona Babauta, CEO/General Manager		\$43.50
3	2/11/2025	2/12/2025	Uber	2025 Mobility 21 Sacramento Legislative Reception - Uber Fare from Home to Palm Springs Airport; Mona Babauta, CEO/General Manager		\$42.89
4	2/12/2025	2/13/2025	Uber	2025 Mobility 21 Sacramento Legislative Reception - Uber Fare from Reception to Sacramento Airport; Mona Babauta, CEO/General Manager		\$41.08
5	2/12/2025	2/13/2025	Uber	2025 Mobility 21 Sacramento Legislative Reception - Uber Tip from Reception to Sacramento Airport; Mona Babauta, CEO/General Manager		\$7.39
6	2/16/2025	2/17/2025	Uber	<i>*Incorrect Charge- Pending Refund; Mona Babauta, CEO/General Manager</i>		\$4.00
7	2/16/2025	2/17/2025	Uber	<i>*Incorrect Charge- Pending Refund; Mona Babauta, CEO/General Manager</i>		\$31.80
Credits and Charges:					\$0.00	\$178.66



Reporting Period : 2/1/2025 - 2/28/2025

Statement Summary

Name		Mona Babauta			Company		Sunline Transit Agency		
Account #		XXXX-XXXX-XXXX			Currency		US Dollar		
Reporting Period		2/1/2025 - 2/28/2025							
Trans Date	Post Date	Merchant Name	Charge Codes			Approved	Personal	Receipt	Amount
1 2/11/2025	2/12/2025	Uber *trip Help.Uber.Com, CA							8.00
Purchase Uber *trip			General Ledger Code: 5090200000						
2 2/11/2025	2/12/2025	Cmt Sacramento27680016 Sacramento, CA							43.50
Purchase Cmt Sacramento27680016			General Ledger Code: 5090200000						
3 2/11/2025	2/12/2025	Uber *trip Help.Uber.Com, CA							42.89
Purchase Uber *trip			General Ledger Code: 5090200000						
4 2/12/2025	2/13/2025	Uber *trip Help.Uber.Com, CA							41.08
Purchase Uber *trip			General Ledger Code: 5090200000						
5 2/12/2025	2/13/2025	Uber *trip Help.Uber.Com, CA							7.39
Purchase Uber *trip			General Ledger Code: 5090200000						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 2/16/2025	2/17/2025	Uber *trip Help.Uber.Com, CA					4.00
Purchase Uber *trip			General Ledger Code: 5090200000				
7 2/16/2025	2/17/2025	Uber *trip Help.Uber.Com, CA					31.80
Purchase Uber *trip			General Ledger Code: 5090200000				
							Transaction Count: 7
							<b>Total: 178.66</b>

Employee Signature

Date

Authorized Approver Signature

Date



**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: April 23, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Monthly Budget Variance Report for February 2025

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12<sup>th</sup> of the annual budget. The FYTD budget values for the month of February 2025 are equal to 8/12<sup>ths</sup> of the yearly budget.

Year to Date Summary

- As of February 28, 2025, the Agency's FYTD revenues are \$731,731 or 22.42% below the FYTD budget.
- As of February 28, 2025, the Agency's FYTD expenditures are \$629,359 or 1.91% below the FYTD budget.

Monthly Spotlight:

- The variance in legal services are primarily due to an increased usage of legal services and increased costs for new firm.

Recommendation:

Approve.

SunLine Transit Agency  
Budget Variance Report  
February 2025

		Current Month			Fiscal Year to Date			
Description	FY25 Total Budget	Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Revenues:								
Passenger Revenue	1,816,893	136,380	151,408	(15,027)	1,113,584	1,211,262	(97,678)	38.7%
Other Revenue	3,078,163	143,416	256,514	(113,098)	1,418,056	2,052,109	(634,053)	53.9%
Total Operating Revenue	4,895,056	279,796	407,921	(128,125)	2,531,640	3,263,371	(731,731)	48.3%
Operating Expenses:								
Operator & Mechanic Salaries & Wages	11,239,225	796,528	936,602	140,074	7,072,732	7,492,817	420,085	37.1%
Operator & Mechanic Overtime	1,241,785	130,671	103,482	(27,189)	1,137,109	827,857	(309,252)	8.4%
Administration Salaries & Wages	7,861,873	681,579	655,156	(26,423)	4,895,762	5,241,249	345,486	37.7%
Administration Overtime	126,561	(32,661)	10,547	43,208	135,916	84,374	(51,542)	-7.4%
Fringe Benefits	11,105,305	855,800	925,442	69,642	6,752,769	7,403,537	650,768	39.2%
Communications	287,782	28,770	23,982	(4,788)	198,999	191,855	(7,144)	30.9%
Legal Services	687,176	106,036	57,265	(48,771)	844,665	458,117	(386,548)	-22.9%
Computer/Network Software Agreement	1,096,582	92,028	91,382	(646)	730,125	731,055	929	33.4%
Uniforms	99,824	16,174	8,319	(7,856)	54,721	66,549	11,829	45.2%
Contracted Services	1,556,640	123,800	129,720	5,920	641,492	1,037,760	396,268	58.8%
Equipment Repairs	26,500	1,927	2,208	281	19,238	17,667	(1,571)	27.4%
Security Services	168,000	10,949	14,000	3,051	96,963	112,000	15,037	42.3%
Fuel - CNG	1,920,006	134,306	160,001	25,694	750,563	1,280,004	529,441	60.9%
Fuel - Hydrogen	1,443,827	270,918	120,319	(150,599)	1,297,290	962,551	(334,739)	10.1%
Tires	234,000	18,901	19,500	599	161,034	156,000	(5,034)	31.2%
Office Supplies	81,260	5,922	6,772	850	45,159	54,173	9,014	44.4%
Travel/Training	248,200	26,681	20,683	(5,998)	127,817	165,467	37,650	48.5%
Repair Parts	2,008,500	132,845	167,375	34,530	1,022,652	1,339,000	316,348	49.1%
Facility Maintenance	87,000	11,531	7,250	(4,281)	37,650	58,000	20,350	56.7%
Electricity - CNG & Hydrogen	1,090,000	39,067	90,833	51,766	378,509	726,667	348,157	65.3%
Natural Gas	2,030,000	118,011	169,167	51,155	921,460	1,353,333	431,873	54.6%
Water and Gas	16,000	959	1,333	374	7,453	10,667	3,214	53.4%
Insurance Losses	1,235,000	297,120	102,917	(194,203)	1,406,650	823,333	(583,317)	-13.9%
Insurance Premium - Property	200,000	20,429	16,667	(3,763)	153,813	133,333	(20,480)	23.1%
Repair Claims	100,000	-	8,333	8,333	(600)	66,667	67,267	100.6%
Fuel Taxes	124,500	6,968	10,375	3,407	64,879	83,000	18,121	47.9%
Other Expenses	7,164,078	601,368	597,007	(4,362)	4,783,862	4,776,052	(7,810)	33.2%
Self Consumed Fuel	(4,062,246)	(158,749)	(338,521)	(179,771)	(1,423,122)	(2,708,164)	(1,285,042)	65.0%
Total Operating Expenses (Before Depreciation)	49,417,378	4,337,879	4,118,115	(219,764)	32,315,560	32,944,919	629,359	34.6%
Operating Expenses in Excess of Operating Revenue		\$ (4,058,082)			\$ (29,783,921)			
Subsidies:								
Local	8,419,000	767,368	701,583	(65,784)	5,632,025	5,612,667	(19,358)	33.1%
State	30,588,336	2,788,039	2,549,028	(239,011)	20,462,557	20,392,224	(70,333)	33.1%
Federal	5,514,986	502,675	459,582	(43,093)	3,689,339	3,676,658	(12,681)	33.1%
Total Subsidies	44,522,322	4,058,082	3,710,194	(347,889)	29,783,921	29,681,548	(102,373)	33.1%
Net Operating Gain (Loss) After Subsidies	\$ (0)	\$ -			\$ -			

SunLine Transit Agency  
Budget Variance Report  
February 2025

		Current Month			Fiscal Year to Date			
Description	FY25 Total Budget	Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Expenses:								
Wages & Benefits	31,574,749	2,431,917	2,631,229	199,312	19,994,288	21,049,833	1,055,545	36.7%
Services	6,903,050	646,391	575,254	(71,137)	4,498,168	4,602,033	103,865	34.8%
Fuels & Lubricants	3,581,133	415,851	298,428	(117,423)	2,134,488	2,387,422	252,934	40.4%
Tires	234,000	18,901	19,500	599	161,034	156,000	(5,034)	31.2%
Materials and Supplies	2,607,460	177,389	217,288	39,899	1,352,218	1,738,307	386,089	48.1%
Utilities	3,554,000	191,488	296,167	104,679	1,572,410	2,369,333	796,924	55.8%
Casualty & Liability	3,678,540	541,323	306,545	(234,778)	3,236,084	2,452,360	(783,724)	12.0%
Taxes and Fees	124,500	6,968	10,375	3,407	64,879	83,000	18,121	47.9%
Miscellaneous Expenses	1,222,192	66,400	101,849	35,449	725,114	814,795	89,681	40.7%
Self Consumed Fuel	(4,062,246)	(158,749)	(338,521)	(179,771)	(1,423,122)	(2,708,164)	(1,285,042)	65.0%
Total Operating Expenses (Before Depreciation)	49,417,378	4,337,879	4,118,115	(219,764)	32,315,560	32,944,919	629,359	34.6%
Revenues:								
Passenger Revenue	1,816,893	136,380	151,408	(15,027)	1,113,584	1,211,262	(97,678)	38.7%
Other Revenue	3,078,163	143,416	256,514	(113,098)	1,418,056	2,052,109	(634,053)	53.9%
Total Operating Revenue	4,895,056	279,796	407,921	(128,125)	2,531,640	3,263,371	(731,731)	48.3%
Net Operating Gain (Loss)		\$ (4,058,082)			\$ (29,783,921)			
Subsidies:								
Local	8,419,000	767,368	701,583	(65,784)	5,632,025	5,612,667	(19,358)	33.1%
State	30,588,336	2,788,039	2,549,028	(239,011)	20,462,557	20,392,224	(70,333)	33.1%
Federal	5,514,986	502,675	459,582	(43,093)	3,689,339	3,676,658	(12,681)	33.1%
Total Subsidies	44,522,322	4,058,082	3,710,194	(347,889)	29,783,921	29,681,548	(102,373)	33.1%
Net Operating Gain (Loss) After Subsidies	\$ (0)	\$ -			\$ -			

## Budget Variance Analysis - SunLine Transit Agency

### Passenger Revenue

- The unfavorable variance in passenger revenue is due to lower than expected revenue over budgeted values.
- As of February, ridership was at 6.4% above FY24 FYTD totals.
- Total system ridership was 113,797 trips above FY24 FYTD amounts.

#### Ridership

	FY24-February	FY25-February	Variance	%Δ
Fixed Route	224,338	225,019	681	0.3%
Paratransit	9,695	8,955	(740)	-7.6%
SunRide	1,788	2,122	334	18.7%
System Total	235,821	236,096	275	0.1%

#### Ridership

	FYTD-FY24	FYTD-FY25	Variance	%Δ
Fixed Route	1,682,001	1,798,481	116,480	6.9%
Paratransit	79,884	74,589	(5,295)	-6.6%
SunRide	14,398	17,010	2,612	18.1%
System Total	1,776,283	1,890,080	113,797	6.4%

### Other Revenue

- The unfavorable variance in other revenue is primarily due lower emission credit revenue as a result of low credit values.

### Operator & Mechanic Salaries & Wages

- The favorable variance in operator and mechanic wages are due to vacancies.

### Operator & Mechanic Overtime

- The unfavorable variance is primarily attributed to overtime for fixed route operators due to vacant positions.

### Administration Salaries & Wages

- The favorable variance in administrative salaries and wages is primarily attributed to vacancies.

### Administration Overtime

- The unfavorable variance is primarily attributed to overtime in the Maintenance department to account for vacant positions & premium pay for holidays worked.

### Fringe Benefits

- Savings in fringe benefit expenditures are associated with vacancies across the Agency.

### Communications

- Communication expenses are within an acceptable range of the budget.

### Legal Services

- The unfavorable variance in legal services is primarily due to an increased usage of legal services and increased costs for new firm.

### Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements. Many renewals are completed at the beginning of the fiscal year.

### Uniforms

- Uniform expenses are within an acceptable range of the budget.

### Contracted Services

- Savings in contract services costs are primarily attributed to budgeted operating and maintenance costs for the hydrogen stations that were not incurred as of December

### Equipment Repairs

- Equipment repair expenses are within an acceptable range of the budget.

### Security Services

- Security services are within an acceptable range of the budget.

### Fuel - CNG

- The favorable balance in fuel CNG expenses are primarily due to lower costs of natural gas.

### Fuel - Hydrogen

- The unfavorable balance is due to an accrual of liquid hydrogen and increased deliveries of liquid hydrogen through the new station commissioning.

### Tires

- Tire expenses are within an acceptable range of the budget.

### Office Supplies

- Office supply expenses are within an acceptable range of the budget.

**Travel/Training**

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

**Repair Parts**

- The favorable variance is due to lower than usual repairs for the first half of the fiscal year.

**Facility Maintenance**

- The favorable variance in facility maintenance expenses are primarily due to lower than anticipated YTD expenses for facility repairs.

**Electricity - CNG & Hydrogen**

- Electricity - CNG & Hydrogen expenses are less than anticipated use in the first half of FY25 due to increase utilization of the liquid hydrogen station.

**Natural Gas**

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY25.

**Water and Gas**

- Water and gas expenses are within an acceptable range of the budget.

**Insurance Losses**

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

**Insurance Premium - Property**

- The unfavorable balance is primarily attributed to the increased value of insured assets.

**Repair Claims**

- Repair claim expenses are below budget due to fewer than anticipated collision repairs.

**Fuel Taxes**

- Fuel tax expenses are within an acceptable range of the budget.

**Other Expenses**

- Other expenses are within an acceptable range of the budget.

**Self-Consumed Fuel**

- The variance in primarily due to less than anticipated fuel utilized by the Agency.

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: April 23, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Contracts Signed between \$25,000 and \$250,000 for February 2025

Summary:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

There were four (4) agreements and one (1) purchase order executed in February 2025 between \$25,000 and \$250,000:

<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>
KL2 Connects	Executive Recruiting	\$36,900.00
EAM Solutions	Software Renewal	\$69,502.00
Moore & Associates	On-Board Rider Survey	\$70,000.00
Zeb Tech	Mechanic Apprenticeship Consulting	\$150,000.00
CV Strategies	Communications Consulting	\$50,000.00

Recommendation:

Approve.

## Contracts Signed Between \$25,000 and \$250,000

February 2025

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
KL2 Connects	HR Recruiting	Deputy CFO	FY25	\$36,900.00	\$36,900.00	Agreement
EAM Solutions	Software Renewal	Hexagon SAAS	FY25	\$69,502.00	\$69,502.00	Purchase Order
Moore & Associates	Data Collection	On-Board Rider Survey	FY25 FY26	\$70,000.00	\$70,000.00	Agreement
Zeb Tech	Training Workshops	Mechanic Apprenticeship Consulting	FY25 FY26 FY27	\$150,000.00	\$150,000.00	Agreement
CV Strategies	Marketing Consulting	Communications Services	FY25	\$50,000.00	\$50,000.00	Agreement

## SunLine Transit Agency

### CONSENT CALENDAR

DATE: April 23, 2025

**APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Union & Non-Union Pension Investment Asset Summary  
for February 2025

Summary:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
<b>Growth Assets</b>			
	Domestic Equity	36.0%	16% – 56%
	International Equity	19.0%	0% - 39%
	Other		0% – 20%
<b>Income Assets</b>			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% – 20%
<b>Real Return Assets</b>		0.0%	0% – 20%
<b>Cash Equivalents</b>		0.0%	0% – 20%

For the month of February, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	28.3%	16% – 56%
	International Equity	15.8%	0% - 39%
	Other	7.3%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	41.3%	25% - 65%
	Other	4.5%	0% – 20%
<b>Real Return Assets</b>		1.7%	0% – 20%



<b>Cash Equivalents</b>	1.1%	0% – 20%
-------------------------	------	----------

## Non-Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	28.1%	16% – 56%
	International Equity	15.7%	0% - 39%
	Other	7.3%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	41.3%	25% - 65%
	Other	4.5%	0% – 20%
<b>Real Return Assets</b>		1.8%	0% – 20%
<b>Cash Equivalents</b>		1.3%	0% – 20%

*Components may not sum to 100.0% due to rounding.*

For the month of February, the market value of assets increased by \$283,636 and \$253,648 for the union and non-union plans, respectively.

## Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
January 2025	\$43,893,991	\$44,074,868
February 2025	\$44,177,627	\$44,328,516
Increase (Decrease)	\$283,636	\$253,648

Recommendation:

Approve.

## Portfolio Summary and Statistics

For the Month Ending **February 28, 2025**

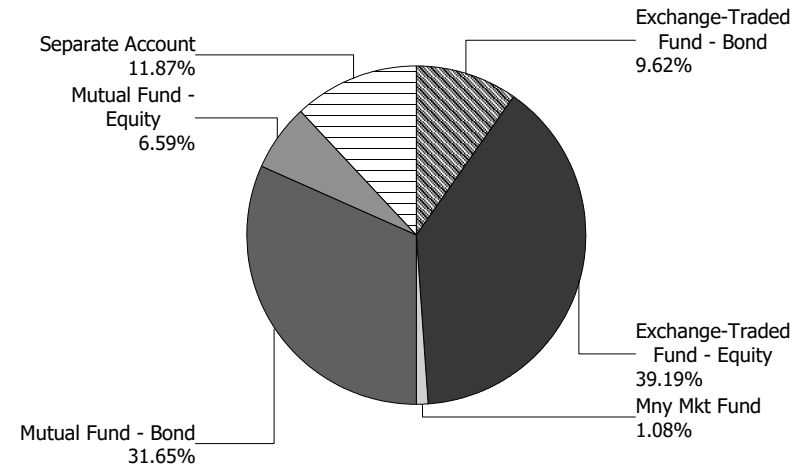
SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

### Account Summary

Description	Par Value	Market Value	Percent
Separate Account	4,293,878.98	5,243,029.70	11.87
Mutual Fund - Equity	98,462.11	2,909,133.30	6.59
Mutual Fund - Bond	1,424,522.39	13,982,224.41	31.65
Money Market Mutual Fund	475,951.26	475,951.26	1.08
Exchange-Traded Fund - Equity	603,048.00	17,318,000.20	39.19
Exchange-Traded Fund - Bond	49,679.00	4,249,288.40	9.62
<b>Managed Account Sub-Total</b>	<b>6,945,541.74</b>	<b>44,177,627.27</b>	<b>100.00%</b>
Accrued Interest		0.00	
<b>Total Portfolio</b>	<b>6,945,541.74</b>	<b>44,177,627.27</b>	

**Unsettled Trades**                      **0.00**                      **0.00**

### Sector Allocation



## Detail of Securities Held & Market Analytics

For the Month Ending **February 28, 2025**

### SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,146.00	61.12	70,043.52	52.70	60,394.20	(9,649.32)	0.14
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	7,097.00	50.32	357,121.04	52.70	374,011.90	16,890.86	0.85
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	633.00	56.98	36,068.34	52.70	33,359.10	(2,709.24)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	2,389.00	60.30	144,056.70	52.70	125,900.30	(18,156.40)	0.29
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,776.00	57.66	102,405.94	52.70	93,595.20	(8,810.74)	0.21
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	631.00	56.68	35,765.08	52.70	33,253.70	(2,511.38)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	965.00	61.00	58,865.00	52.70	50,855.50	(8,009.50)	0.12
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,307.00	96.40	318,794.80	99.25	328,219.75	9,424.95	0.74
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	99.25	401,863.25	1,538.62	0.91
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,446.00	92.76	597,930.32	99.25	639,765.50	41,835.18	1.45
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,322.00	99.12	329,276.64	99.25	329,708.50	431.86	0.75
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,918.00	98.64	1,767,431.52	99.25	1,778,361.50	10,929.98	4.03
<b>Security Type Sub-Total</b>			<b>49,679.00</b>		<b>4,218,083.53</b>	<b>865.15</b>	<b>4,249,288.40</b>	<b>31,204.87</b>	<b>9.65</b>
<b>Exchange-Traded Fund - Equity</b>									
SCHWAB US LARGE-CAP ETF	808524201	17333747	503,068.00	22.54	11,340,829.61	23.51	11,827,128.68	486,299.07	26.77
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	4,430.00	49.80	220,614.00	51.07	226,240.10	5,626.10	0.51
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	46,244.00	52.35	2,420,864.15	51.07	2,361,681.08	(59,183.07)	5.35
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,193.00	42.17	92,478.81	51.07	111,996.51	19,517.70	0.25
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,614.00	37.16	97,136.24	51.07	133,496.98	36,360.74	0.30
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	6,816.00	38.85	264,801.60	51.07	348,093.12	83,291.52	0.79
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,629.00	39.67	104,292.43	51.07	134,263.03	29,970.60	0.30
VANGUARD TOTAL INTL STOCK	921909768	23836382	15,690.00	47.86	750,920.27	62.05	973,564.50	222,644.23	2.20
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,586.00	56.52	146,160.72	62.05	160,461.30	14,300.58	0.36
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,875.00	51.81	148,953.46	62.05	178,393.75	29,440.29	0.40
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,586.00	56.19	145,307.34	62.05	160,461.30	15,153.96	0.36
VANGUARD TOTAL INTL STOCK	921909768	23836382	1,834.00	54.44	99,842.96	62.05	113,799.70	13,956.74	0.26
VANGUARD TOTAL INTL STOCK	921909768	23836382	3,480.00	52.06	181,168.80	62.05	215,934.00	34,765.20	0.49
VANGUARD TOTAL INTL STOCK	921909768	23836382	6,003.00	61.64	370,024.92	62.05	372,486.15	2,461.23	0.84

## Detail of Securities Held & Market Analytics

For the Month Ending **February 28, 2025**

### SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Security Type Sub-Total</b>			<b>603,048.00</b>		<b>16,383,395.31</b>	<b>764.28</b>	<b>17,318,000.20</b>	<b>934,604.89</b>	<b>39.18</b>
<b>Money Market Mutual Fund</b>									
FIRST AM GOV OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	475,951.26	1.00	475,951.26	100.00	475,951.26	0.00	1.08
<b>Security Type Sub-Total</b>			<b>475,951.26</b>		<b>475,951.26</b>	<b>100.00</b>	<b>475,951.26</b>	<b>0.00</b>	<b>1.08</b>
<b>Mutual Fund - Bond</b>									
BAIRD CORE PLUS BOND-INST	057071870	7001692	498,082.60	10.88	5,417,435.28	10.22	5,090,404.17	(327,031.11)	11.52
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.46	0.36	0.01	0.00
DOUBLELINE CORE FIX INC-I	258620301	19170004	198,758.86	10.43	2,073,655.07	9.30	1,848,457.37	(225,197.70)	4.18
NYLI MACKAY H/Y CORP BND-R6	56063N881	121732	137,223.22	5.18	711,304.63	5.22	716,305.23	5,000.60	1.62
PGIM TOTAL RETURN BOND-R6	74440B884	168981	343,778.01	13.32	4,577,793.96	12.09	4,156,276.21	(421,517.75)	9.41
VOYA INTERMEDIATE BOND-R6	92913L569	212412	246,679.66	9.83	2,424,347.74	8.80	2,170,781.07	(253,566.67)	4.91
<b>Security Type Sub-Total</b>			<b>1,424,522.39</b>		<b>15,204,537.03</b>	<b>56.09</b>	<b>13,982,224.41</b>	<b>(1,222,312.62)</b>	<b>31.64</b>
<b>Mutual Fund - Equity</b>									
COHEN & STEERS INST RLTY	19247U106	1428049	14,471.75	52.20	755,473.06	50.44	729,955.14	(25,517.92)	1.65
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,629.50	28.07	270,300.00	28.53	274,729.57	4,429.57	0.62
GLDMN SCHS GQG PRT INTL-INST	38147N293	51973400	36,861.86	19.35	713,335.27	20.81	767,095.32	53,760.05	1.74
HRDNG LVNR INTL EQTY-INST	412295107	175052	19,680.08	28.64	563,700.77	26.01	511,878.88	(51,821.89)	1.16
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	10575468	12,957.31	15.22	197,181.37	16.80	217,682.88	20,501.51	0.49
UNDISC MGRS BEHAV VAL-R6	904504479	1428076	4,861.61	87.23	424,087.81	83.88	407,791.51	(16,296.30)	0.92
<b>Security Type Sub-Total</b>			<b>98,462.11</b>		<b>2,924,078.28</b>	<b>226.47</b>	<b>2,909,133.30</b>	<b>(14,944.98)</b>	<b>6.58</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,980.00	1.00	49,980.00	114.26	57,107.14	7,127.14	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	21,070.00	1.00	21,070.00	114.26	24,074.58	3,004.58	0.05

## Detail of Securities Held & Market Analytics

For the Month Ending **February 28, 2025**

### SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	114.26	51,788.34	6,463.34	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	114.26	51,788.34	6,463.34	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	114.26	51,788.34	6,463.34	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	8,005.07	1.00	8,005.07	114.26	9,146.59	1,141.52	0.02
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	114.26	51,788.34	6,463.34	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,000.00	1.00	49,000.00	114.26	55,987.39	6,987.39	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	114.26	51,788.34	6,463.34	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,000.00	1.00	49,000.00	114.26	55,987.39	6,987.39	0.13
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE63	SA495	900,000.00	1.00	900,000.00	100.00	900,000.00	0.00	2.04
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	180,000.00	1.00	180,000.00	117.89	212,209.54	32,209.54	0.48
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	1,127,240.00	1.00	1,127,240.00	117.89	1,328,950.46	201,710.46	3.01
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	80,433.93	1.00	80,433.93	139.08	111,865.87	31,431.94	0.24
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	147,000.00	1.00	147,000.00	139.08	204,444.60	57,444.60	0.46
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	204,378.01	1.00	204,378.01	139.08	284,244.76	79,866.75	0.64
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	130,837.59	1.00	130,837.59	139.08	181,966.25	51,128.66	0.41

## Detail of Securities Held & Market Analytics

For the Month Ending **February 28, 2025**

### SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>									
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	252,000.00	1.00	252,000.00	139.08	350,476.46	98,476.46	0.79
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	127,930.57	1.00	127,930.57	139.08	177,923.23	49,992.66	0.40
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	145,309.38	1.00	145,309.38	139.08	202,093.32	56,783.94	0.46
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	309,750.00	1.00	309,750.00	139.08	430,793.98	121,043.98	0.98
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	105,000.00	1.00	105,000.00	139.08	146,031.86	41,031.86	0.33
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	180,319.43	1.00	180,319.43	139.08	250,784.58	70,465.15	0.57
<b>Security Type Sub-Total</b>			<b>4,293,878.98</b>		<b>4,293,878.98</b>	<b>2,869.17</b>	<b>5,243,029.70</b>	<b>949,150.72</b>	<b>11.87</b>
<b>Managed Account Sub-Total</b>			<b>6,945,541.74</b>		<b>43,499,924.39</b>	<b>4,881.16</b>	<b>44,177,627.27</b>	<b>677,702.88</b>	<b>100.00</b>
<b>Securities Sub-Total</b>			<b>\$6,945,541.74</b>		<b>\$43,499,924.39</b>	<b>\$4,881.16</b>	<b>\$44,177,627.27</b>	<b>\$677,702.88</b>	<b>100.00%</b>
<b>Accrued Interest</b>							<b>\$0.00</b>		
<b>Total Investments</b>							<b>\$44,177,627.27</b>		

## Portfolio Summary and Statistics

For the Month Ending **February 28, 2025**

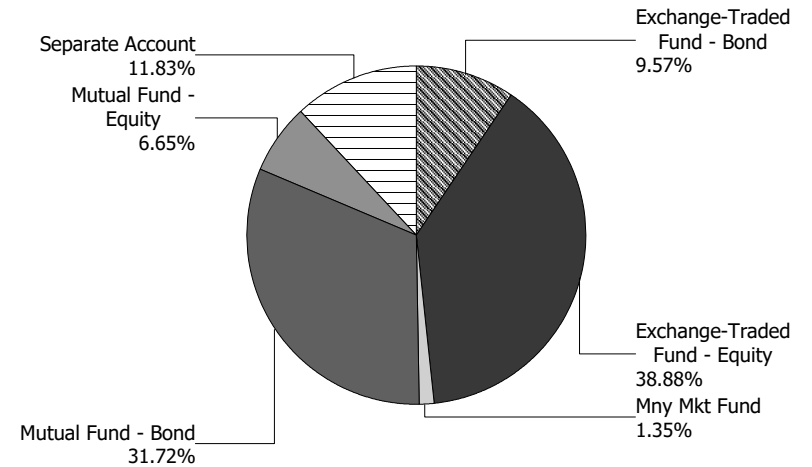
SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

### Account Summary

Description	Par Value	Market Value	Percent
Separate Account	4,293,878.98	5,243,029.56	11.83
Mutual Fund - Equity	99,146.95	2,948,004.88	6.65
Mutual Fund - Bond	1,431,118.70	14,059,667.84	31.72
Money Market Mutual Fund	600,107.33	600,107.33	1.35
Exchange-Traded Fund - Equity	600,418.00	17,233,964.70	38.88
Exchange-Traded Fund - Bond	49,640.00	4,243,741.85	9.57
<b>Managed Account Sub-Total</b>	<b>7,074,309.96</b>	<b>44,328,516.16</b>	<b>100.00%</b>
Accrued Interest		0.00	
<b>Total Portfolio</b>	<b>7,074,309.96</b>	<b>44,328,516.16</b>	

**Unsettled Trades**                      **0.00**                      **0.00**

### Sector Allocation



## Detail of Securities Held & Market Analytics

For the Month Ending **February 28, 2025**

### SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,113.00	61.12	68,026.56	52.70	58,655.10	(9,371.46)	0.13
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	982.00	61.00	59,902.00	52.70	51,751.40	(8,150.60)	0.12
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	633.00	56.98	36,068.34	52.70	33,359.10	(2,709.24)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	2,405.00	60.30	145,021.50	52.70	126,743.50	(18,278.00)	0.29
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	631.00	56.68	35,765.08	52.70	33,253.70	(2,511.38)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	7,130.00	50.32	358,781.60	52.70	375,751.00	16,969.40	0.85
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,779.00	57.66	102,578.92	52.70	93,753.30	(8,825.62)	0.21
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	99.25	401,863.25	1,538.62	0.91
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,317.00	96.40	319,758.80	99.25	329,212.25	9,453.45	0.74
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,272.00	92.76	581,790.09	99.25	622,496.00	40,705.91	1.40
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,372.00	99.12	334,232.64	99.25	334,671.00	438.36	0.76
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,957.00	98.64	1,771,278.48	99.25	1,782,232.25	10,953.77	4.02
<b>Security Type Sub-Total</b>			<b>49,640.00</b>		<b>4,213,528.64</b>	<b>865.15</b>	<b>4,243,741.85</b>	<b>30,213.21</b>	<b>9.59</b>
<b>Exchange-Traded Fund - Equity</b>									
SCHWAB US LARGE-CAP ETF	808524201	17333747	501,560.00	22.54	11,306,834.27	23.51	11,791,675.60	484,841.33	26.60
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,211.00	42.17	93,237.87	51.07	112,915.77	19,677.90	0.25
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	4,430.00	49.80	220,614.00	51.07	226,240.10	5,626.10	0.51
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	6,915.00	38.85	268,647.75	51.07	353,149.05	84,501.30	0.80
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,614.00	37.16	97,136.24	51.07	133,496.98	36,360.74	0.30
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	44,356.00	52.35	2,322,027.73	51.07	2,265,260.92	(56,766.81)	5.11
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,484.00	39.67	98,540.28	51.07	126,857.88	28,317.60	0.29
VANGUARD TOTAL INTL STOCK	921909768	23836382	1,375.00	54.44	74,855.00	62.05	85,318.75	10,463.75	0.19
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,469.00	56.19	138,733.11	62.05	153,201.45	14,468.34	0.35
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,875.00	51.81	148,953.46	62.05	178,393.75	29,440.29	0.40
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,470.00	56.52	139,604.40	62.05	153,263.50	13,659.10	0.35
VANGUARD TOTAL INTL STOCK	921909768	23836382	16,886.00	47.86	808,160.58	62.05	1,047,776.30	239,615.72	2.36
VANGUARD TOTAL INTL STOCK	921909768	23836382	6,003.00	61.64	370,024.92	62.05	372,486.15	2,461.23	0.84
VANGUARD TOTAL INTL STOCK	921909768	23836382	3,770.00	52.06	196,266.20	62.05	233,928.50	37,662.30	0.53



## Detail of Securities Held & Market Analytics

For the Month Ending **February 28, 2025**

### SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Security Type Sub-Total</b>			<b>600,418.00</b>		<b>16,283,635.81</b>	<b>764.28</b>	<b>17,233,964.70</b>	<b>950,328.89</b>	<b>38.88</b>
<b>Money Market Mutual Fund</b>									
FIRST AM GOV OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	600,107.33	1.00	600,107.33	100.00	600,107.33	0.00	1.35
<b>Security Type Sub-Total</b>			<b>600,107.33</b>		<b>600,107.33</b>	<b>100.00</b>	<b>600,107.33</b>	<b>0.00</b>	<b>1.35</b>
<b>Mutual Fund - Bond</b>									
BAIRD CORE PLUS BOND-INST	057071870	7001692	502,313.23	10.87	5,458,331.00	10.22	5,133,641.27	(324,689.73)	11.56
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.46	0.36	0.01	0.00
DOUBLELINE CORE FIX INC-I	258620301	19170004	198,273.14	10.43	2,068,715.14	9.30	1,843,940.21	(224,774.93)	4.16
NYLI MACKAY H/Y CORP BND-R6	56063N881	121732	136,860.22	5.18	709,257.99	5.22	714,410.36	5,152.37	1.61
PGIM TOTAL RETURN BOND-R6	74440B884	168981	347,526.27	13.29	4,619,208.07	12.09	4,201,592.60	(417,615.47)	9.48
VOYA INTERMEDIATE BOND-R6	92913L569	212412	246,145.80	9.83	2,418,711.17	8.80	2,166,083.04	(252,628.13)	4.89
<b>Security Type Sub-Total</b>			<b>1,431,118.70</b>		<b>15,274,223.72</b>	<b>56.09</b>	<b>14,059,667.84</b>	<b>(1,214,555.88)</b>	<b>31.72</b>
<b>Mutual Fund - Equity</b>									
COHEN & STEERS INST RLTY	19247U106	1428049	15,436.53	52.20	805,837.92	50.44	778,618.79	(27,219.13)	1.76
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,529.75	28.07	267,500.00	28.53	271,883.68	4,383.68	0.61
GLDMN SCHS GQG PRT INTL-INST	38147N293	51973400	36,802.24	19.35	712,235.01	20.81	765,854.57	53,619.56	1.73
HRDNG LVNR INTL EQTY-INST	412295107	175052	19,647.37	28.63	562,530.78	26.01	511,028.09	(51,502.69)	1.15
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	10575468	12,919.82	15.22	196,610.96	16.80	217,053.04	20,442.08	0.49
UNDISC MGRS BEHAV VAL-R6	904504479	1428076	4,811.24	87.23	419,694.20	83.88	403,566.71	(16,127.49)	0.91
<b>Security Type Sub-Total</b>			<b>99,146.95</b>		<b>2,964,408.87</b>	<b>226.47</b>	<b>2,948,004.88</b>	<b>(16,403.99)</b>	<b>6.65</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	114.26	51,788.32	6,463.32	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	114.26	55,987.38	6,987.38	0.13

## Detail of Securities Held & Market Analytics

For the Month Ending **February 28, 2025**

### SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,980.00	1.00	49,980.00	114.26	57,107.13	7,127.13	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	21,070.00	1.00	21,070.00	114.26	24,074.57	3,004.57	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	114.26	51,788.32	6,463.32	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	114.26	51,788.32	6,463.32	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	114.26	55,987.38	6,987.38	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	8,005.07	1.00	8,005.07	114.26	9,146.59	1,141.52	0.02
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	114.26	51,788.32	6,463.32	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	114.26	51,788.32	6,463.32	0.12
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE64	SA496	900,000.00	1.00	900,000.00	100.00	900,000.00	0.00	2.03
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	1,127,240.00	1.00	1,127,240.00	117.89	1,328,950.46	201,710.46	3.00
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	180,000.00	1.00	180,000.00	117.89	212,209.54	32,209.54	0.48
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	80,433.93	1.00	80,433.93	139.08	111,865.87	31,431.94	0.25
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	127,930.57	1.00	127,930.57	139.08	177,923.23	49,992.66	0.40
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	105,000.00	1.00	105,000.00	139.08	146,031.86	41,031.86	0.33
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	130,837.59	1.00	130,837.59	139.08	181,966.25	51,128.66	0.41

## Detail of Securities Held & Market Analytics

For the Month Ending **February 28, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>									
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	145,309.38	1.00	145,309.38	139.08	202,093.32	56,783.94	0.46
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	147,000.00	1.00	147,000.00	139.08	204,444.60	57,444.60	0.46
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	309,750.00	1.00	309,750.00	139.08	430,793.98	121,043.98	0.97
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	180,319.43	1.00	180,319.43	139.08	250,784.58	70,465.15	0.57
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	204,378.01	1.00	204,378.01	139.08	284,244.76	79,866.75	0.64
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	252,000.00	1.00	252,000.00	139.08	350,476.46	98,476.46	0.79
<b>Security Type Sub-Total</b>			<b>4,293,878.98</b>		<b>4,293,878.98</b>	<b>2,869.17</b>	<b>5,243,029.56</b>	<b>949,150.58</b>	<b>11.84</b>
<b>Managed Account Sub-Total</b>			<b>7,074,309.96</b>		<b>43,629,783.35</b>	<b>4,881.16</b>	<b>44,328,516.16</b>	<b>698,732.81</b>	<b>100.03</b>
<b>Securities Sub-Total</b>			<b>\$7,074,309.96</b>		<b>\$43,629,783.35</b>	<b>\$4,881.16</b>	<b>\$44,328,516.16</b>	<b>\$698,732.81</b>	<b>100.03%</b>
<b>Accrued Interest</b>							<b>\$0.00</b>		
<b>Total Investments</b>							<b>\$44,328,516.16</b>		

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: April 23, 2025

**APPROVE**

TO: Finance/Audit Committee  
 Board of Directors

RE: Acceptance of Ridership Report for February 2025

Summary:

Monthly Ridership			Monthly Variance	
	Feb-25	Feb-24	Net	Percent
Fixed Route	225,019	224,338	681	0.3%
SunRide	2,122	1,788	334	18.9%
Taxi Voucher*	82	191	(109)	(57.1%)
SunDial	8,955	9,695	(700)	(7.2%)
<b>Total</b>	<b>236,178</b>	<b>236,012</b>	<b>206</b>	<b>0.1%</b>

\*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Yearly Ridership	
<b>Fiscal Year 2024</b>	1,891,274
<b>Fiscal Year 2023</b>	1,777,754
<b>Ridership Increase</b>	<b>113,520</b>

Fiscal year to date system ridership increased by 113,520 rides or 6.39% compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

Recommendation:

Approve.

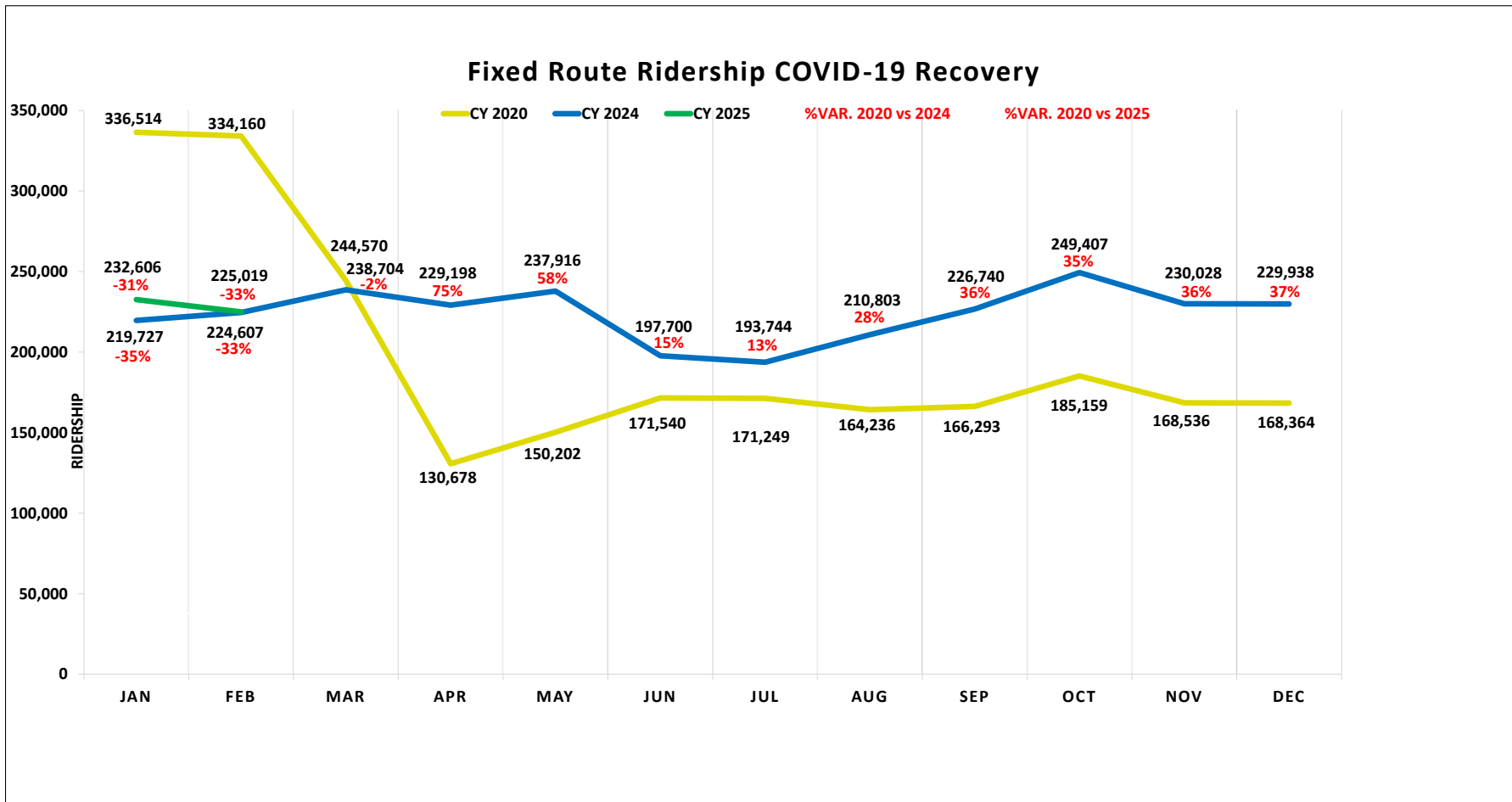


## SunLine Transit Agency Monthly Ridership Report February 2025

Fixed Route		Feb 2025	Feb 2024	FY 2025 YTD	FY 2024 YTD	Monthly KPI		Bikes		Wheelchairs	
						Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1EV	Coachella - Hwy 111 - Palm Desert Mall	49,530	51,558	390,437	389,709	19.8	1.6	1,809	14,542	247	2,208
Route 1WV	Palm Springs - Hwy 111 - Palm Desert Mall	37,694	35,810	311,074	293,723	15.7	1.3	1,052	10,700	227	2,624
Route 2	Desert Hot Springs - Palm Springs - Cathedral City	59,953	60,528	513,178	474,137	18.7	1.4	1,855	13,626	479	4,038
Route 3	Desert Hot Springs - Desert Edge	7,211	8,456	62,155	54,522	10.1	0.6	205	2,208	81	748
Route 4	Westfield Palm Desert - Palm Springs	19,395	20,061	158,185	143,409	11.3	0.8	585	4,333	135	907
Route 5	Desert Hot Springs - CSUSB - Palm Desert	2,765	2,923	20,485	12,294	5.5	0.3	44	634	30	123
Route 6	Coachella - Fred Waring - Westfield Palm Desert	4,975	4,020	35,265	22,594	8.5	0.6	132	1,228	26	212
Route 7	Bermuda Dunes - Indian Wells - La Quinta	8,078	8,152	60,581	60,241	9.6	0.7	341	2,697	3	154
Route 8	North Indio - Coachella -Thermal/Mecca	16,198	16,273	129,007	118,610	10.7	0.7	489	3,447	51	709
Route 9	North Shore - Mecca - Oasis	4,925	5,163	34,838	36,238	7.6	0.3	63	600	4	100
Route 10	Indio - CSUSB - San Bernardino - Metrolink	3,983	3,731	26,751	22,952	19.6	0.2	15	2,039	7	333
Route 200 SB	Palm Springs High School AM Tripper	209	201	1,269	1,411	14	0.7		6	-	1
Route 400 SB	Raymond Cree / Palm Springs HS Tripper	-	-	-	-	-	-	-	-	-	-
Route 401 SB	Palm Canyon / Stevens AM Tripper	-	-	-	-	-	-	-	-	-	-
Route 402 NB	Palm Canyon / Stevens AM Tripper	-	-	-	-	-	-	-	-	-	-
Route 403 NB	Vista Chino /Sunrise PM Tripper	-	-	-	-	-	-	-	-	-	-
Route 500 SB	Westfield Palm Desert PM Tripper	226	290	1,076	1,724	10	1.5	2	2	-	-
Route 501 NB	Palm Desert High School AM Tripper	-	-	-	-	-	-	-	-	-	-
Route 700 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	440	267	2,055	2,289	16	1.0		5	-	-
Route 701 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	992	659	6,584	5,666	92	6.1		20	-	7
Route 800 NB	Shadow Hills High School AM Tripper	4,534	1,963	23,654	12,666	218	10.8		5	-	10
Route 801 SB	Jackson / 44th PM Tripper	3,911	2,718	16,945	16,486	164	9.6	-	1	-	1
Route 802 SB	Hwy 111 / Golf Center Pkwy PM Tripper	-	413	1,977	3,607	14	0.7	-	-	-	2
Route 803 NB	Shadow Hills High School AM Tripper	-	1,153	2,965	9,724	33	1.6	-	-	-	-
Fixed Route Total		225,019	224,338	1,798,481	1,682,001	14.7	1.0	6,592	56,093	1,290	12,177
SunRide		2,122	1,788	17,010	14,398						
Taxi Voucher		82	191	1,194	1,471						
SunDial		8,955	9,695	74,589	79,884	1.8	0.1				
System Total		236,178	236,012	1,891,274	1,777,754	11.2	0.8				
		Feb-25	Feb-24								
Weekdays:		20	21								
Saturdays:		4	4								
Sundays:		4	4								
Total Days:		28	29								

Haul Pass COD contributed with 8,356 rides, CSUSB with 2,592 rides.

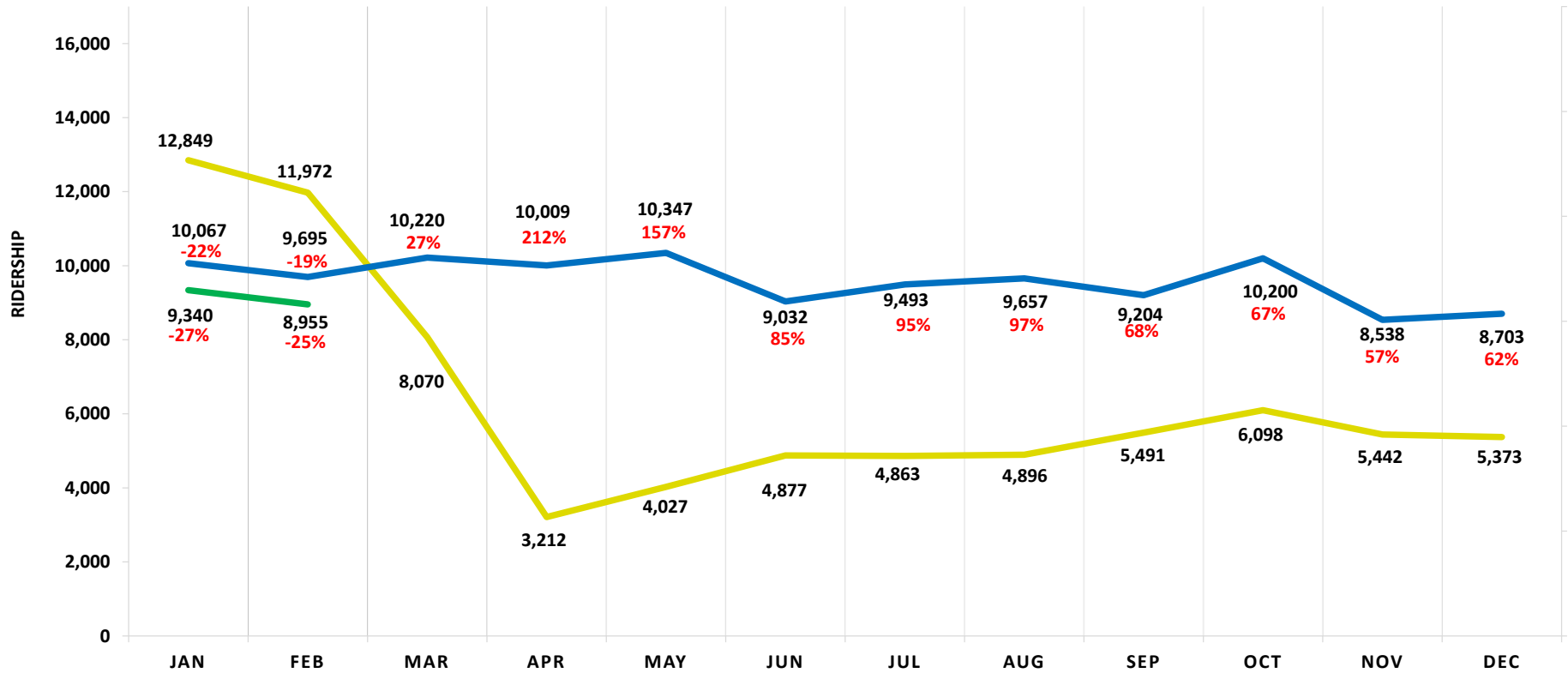
Mobile Ticketing contributed with 47,614 rides, the total for September 2024 includes 76 paratransit mobile tickets.



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.

## Paratransit Ridership COVID-19 Recovery

— CY 2020   
 — CY 2024   
 — CY 2025   
 %VAR. 2020 vs 2024   
 %VAR. 2020 vs 2025



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020.

CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.

**SunLine Transit Agency****CONSENT CALENDAR**

DATE: April 23, 2025

**APPROVE**TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of SunDial Operational Notes for February 2025

Summary:

The attached report summarizes SunDial's operation for the month of February 2025. This report identifies that for the month of February, the on-time performance for SunDial met the internal service goal of 85% which is comparable to the fixed route service goal. The on-time performance for the month of February was 94.2%.

Fiscal-year-to-date, SunDial has maintained an on-time performance of 90.7%. Total vehicle miles for February 2025 increased by 778 compared to February 2024. Total trips for the month of February were 8,458. When compared to February 2024, this is a decrease of 463 trips or 5.1%.

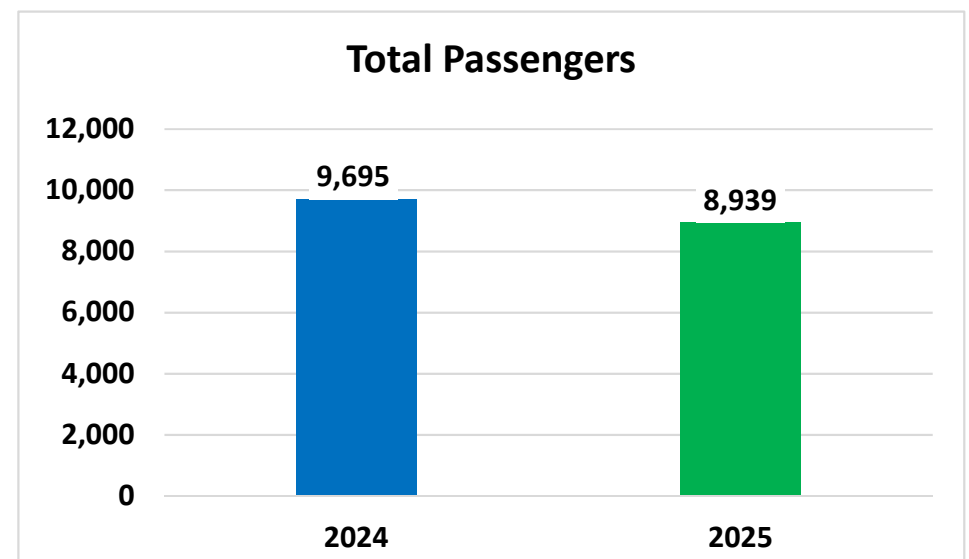
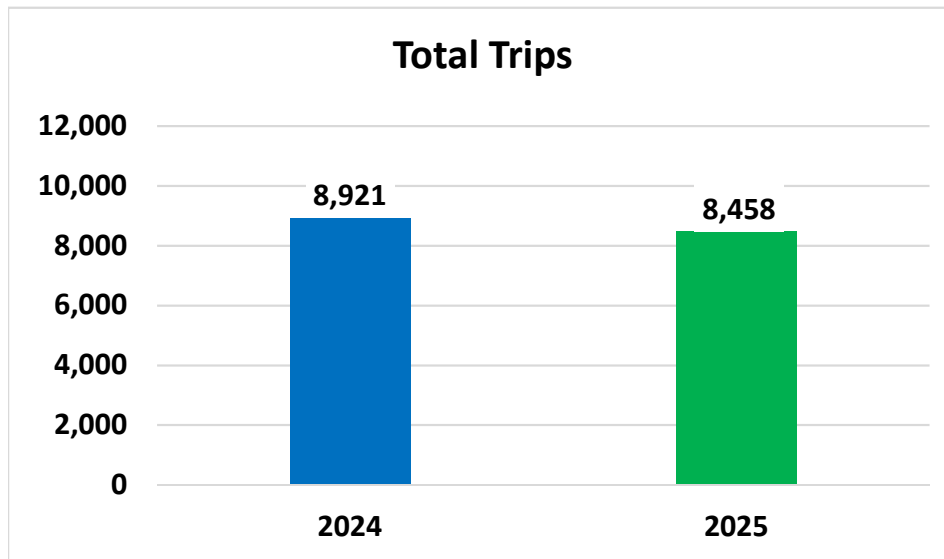
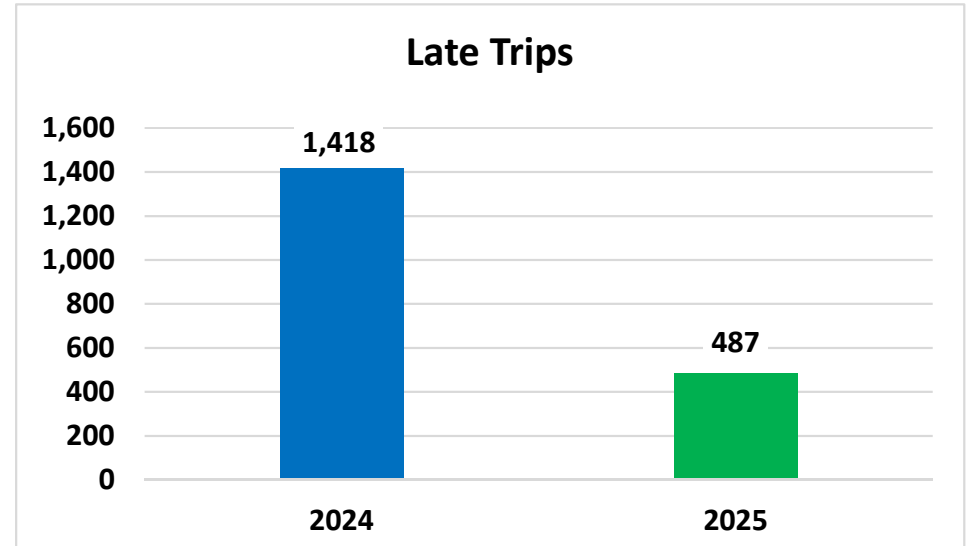
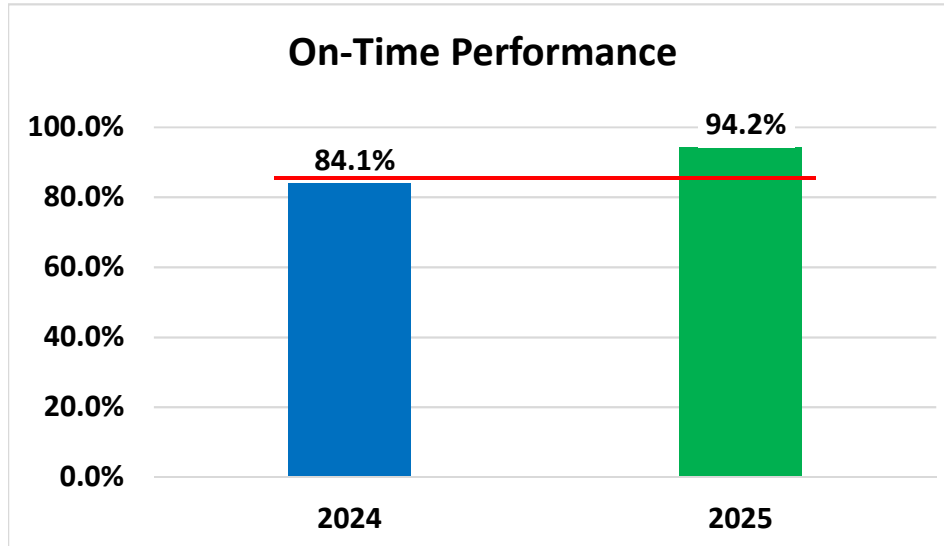
The total number of passengers for the month of February 2025 where 8,939, which is a decrease of 756 passengers or 7.7% when compared to February 2024. Mobility device boardings for February 2025 increased by 14 or 1.1% when compared to February 2024. During this month, the field supervisors conducted a total of 82 onboard inspections and 81 safety evaluations, which included pre-trip inspections and trailing evaluations. The supervisors have exceeded their monthly on-board evaluations goal of 60 by 12, which is a decrease of 3.5% when compared to February 2024. Similarly, they have also exceeded their safety evaluations goal of 60 by 11, which is a decrease of 3.5% when compared to February 2024.

Recommendation:

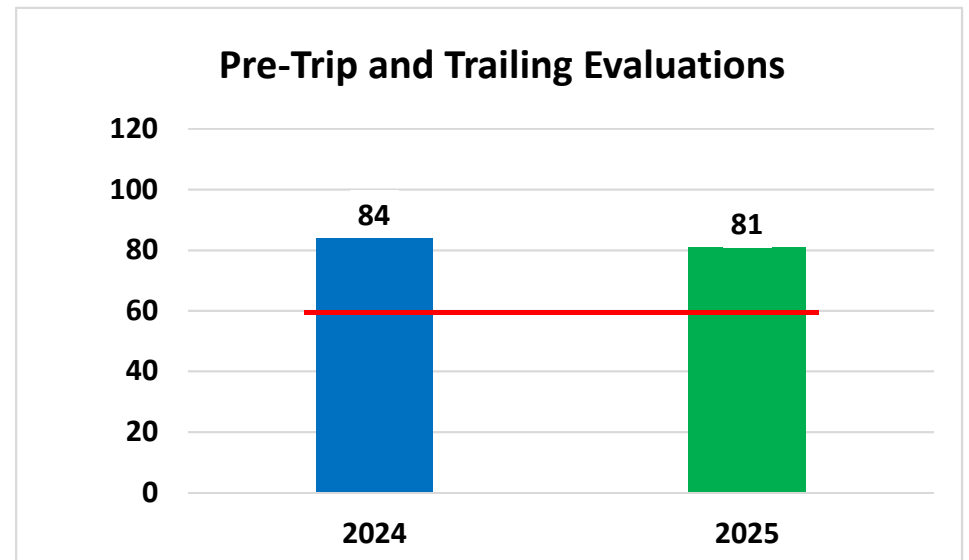
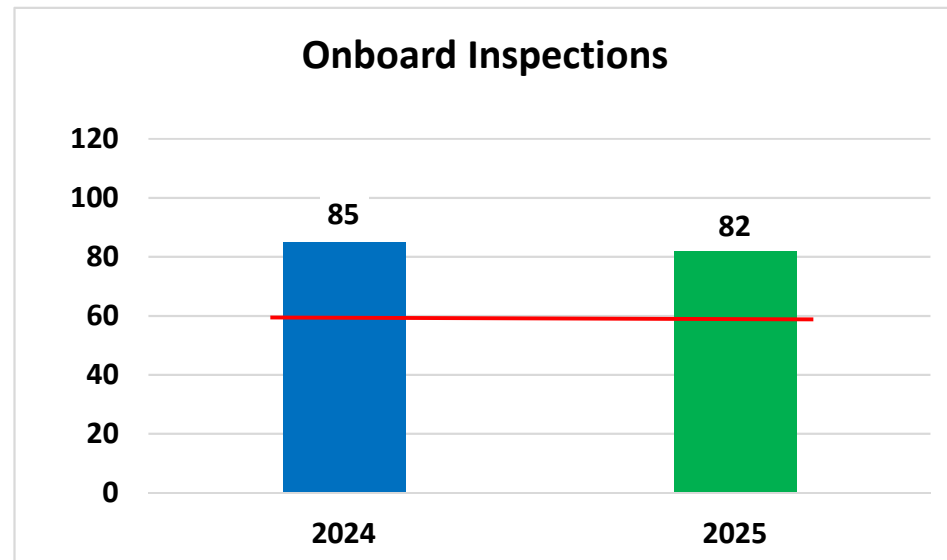
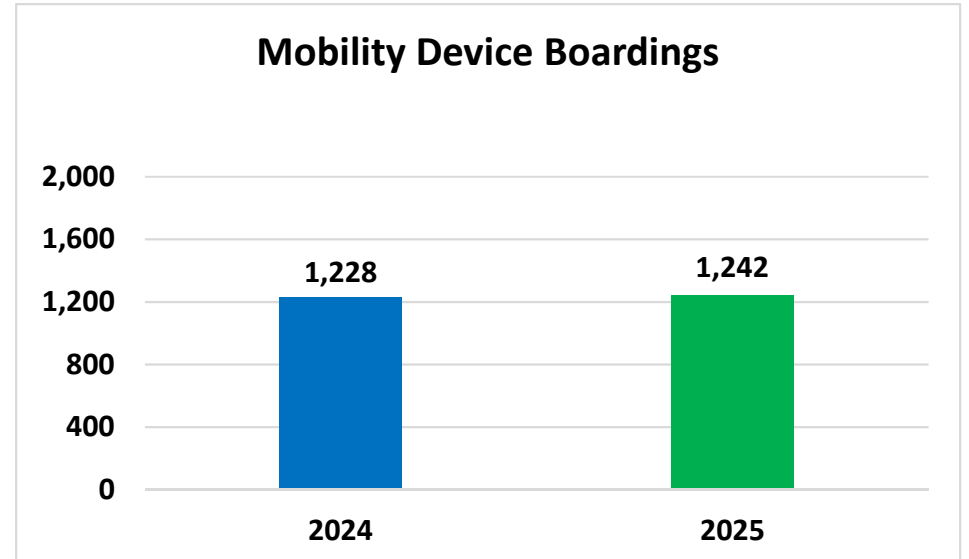
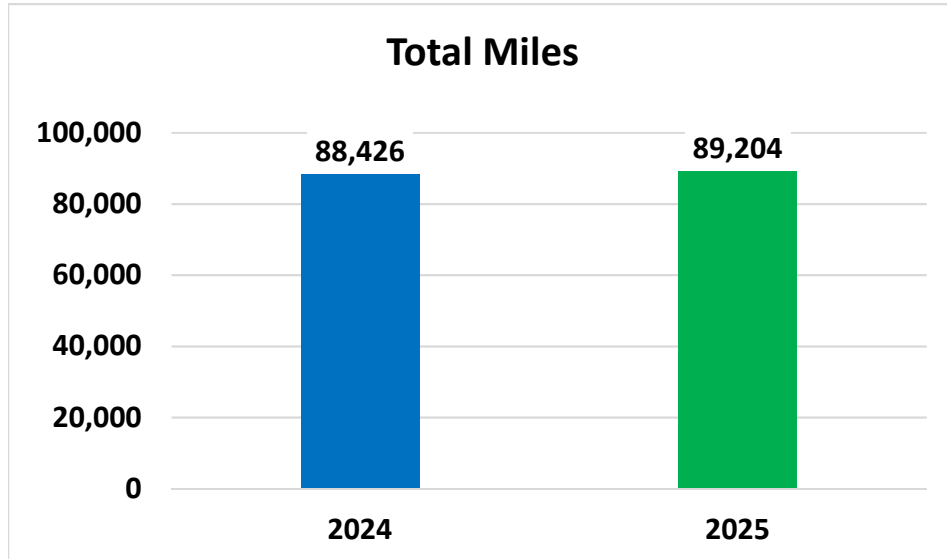
Approve.



## Paratransit Operational Charts February 2024 vs. February 2025



## Paratransit Operational Charts February 2024 vs. February 2025



**SunLine Transit Agency****CONSENT CALENDAR**

DATE: April 23, 2025

**APPROVE**TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Metrics for February 2025

Summary:

The metrics packet includes data highlighting on-time performance, early departures, late departures, late cancellations, operator absences, fixed route customer complaints, paratransit customer complaints, advertising revenue, and system performance. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City, La Quinta and Palm Springs. Included in this packet is ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with the various High Schools in the Coachella Valley, College of the Desert (COD) and California State University San Bernardino (CSUSB) Palm Desert Campus.

SunRide

- Systemwide Ridership: In February, there were 2,122 trips taken by 2,276 passengers—reflecting a 20% increase compared to February 2024.
- Indio: Recorded 500 trips by 528 passengers, marking a 54% increase in ridership from February 2024.
- Mecca/North Shore: Ridership continues to improve, with February 2025 showing a 90% increase over 2024. A total of 115 trips were taken by 135 passengers, with 42% of all trips occurring between 10:00 AM and 2:00 PM—when fixed route is not in service.
- Palm Desert: Recorded 706 trips by 740 passengers in February, a 30% increase from February 2024.

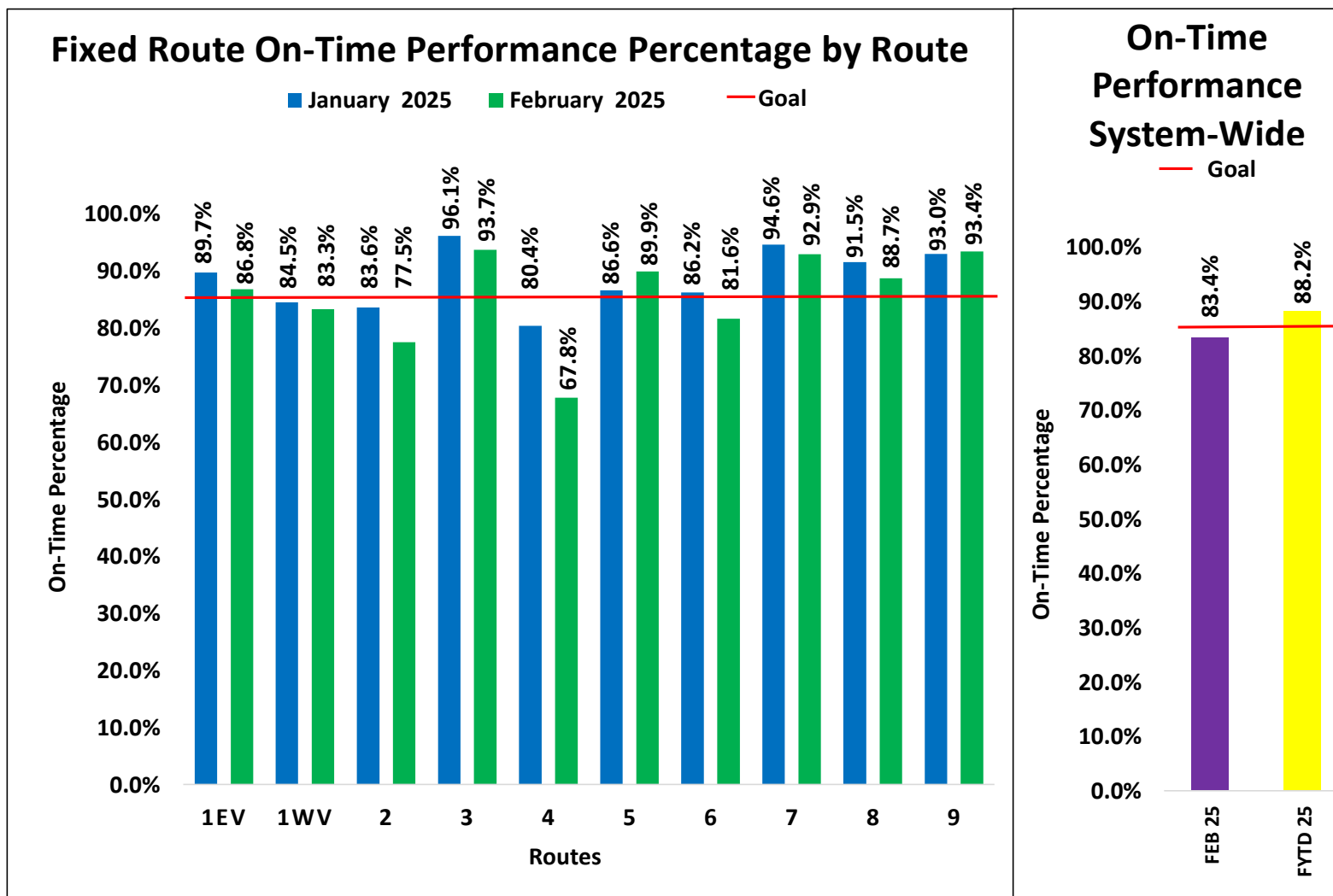
Fixed Route

- Fixed route's on-time performance decreased by 4.4% from 87.8% in January 2025 to 83.4% in February 2025. In February, the agency did not exceed the service standard goal of 85%.

- Route 1WV did not meet its service standard goal for February due to traffic and operators leaving early from the Palm Canyon and Baristo timepoint in Palm Springs.
  - This Palm Canyon and Baristo timepoint was newly added during the January 2025 service bid and operators are getting accustomed to the change.
- Routes 2 and 4 did not meet their service standard goal for February due to road work on Vista Chino at Sunrise and inclement weather on Gene Autry, which caused detours and road closures.
- Route 6 did not meet its service standard goal, primarily due to delays caused by heavy traffic on Route 5, which interlines with Route 6 during peak hours. These delays were further impacted by road closures on the west side of the valley due to inclement weather.
- Early departures decreased by 0.1% in February 2025 compared to the previous month. However, Route 1WV saw an increase due to operator error, which management have taken corrective actions.
- Late departures increased by 4.5% in February 2025 compared to the previous month.
- For the month of February 2025, 22% of SunLine's fixed route operator workforce was absent when compared to February 2024 at 22%.
- For the month of February 2025, workforce was at a total of 129 operators when compared to February 2024 at 144 operators.

Recommendation:

Approve.



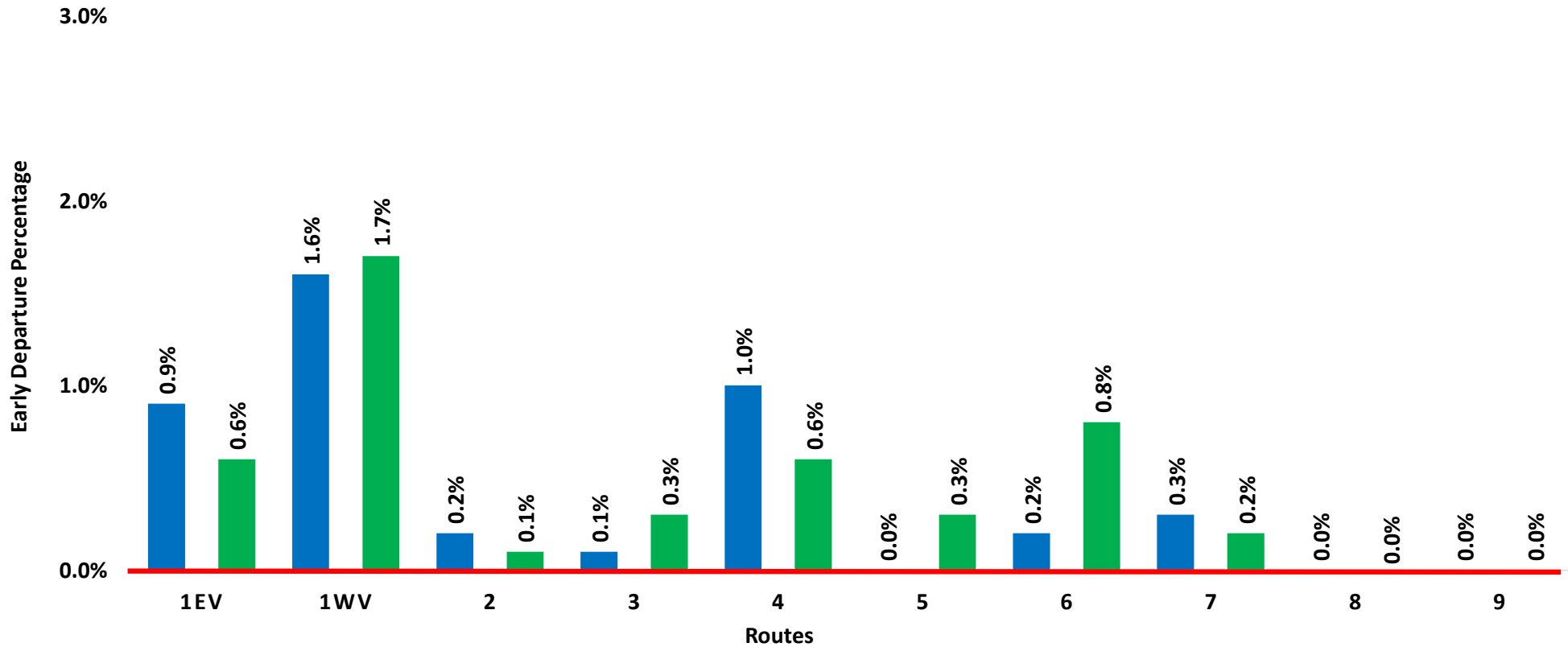
On-Time: When a trip departs a timepoint within a range of zero (0) minutes early to five (5) minutes late.

Goal: Minimum target for On-Time Performance is 85%.

Note: For the month of February 2025, the Agency's on-time performance was at 83.4%, when compared to February 2024 at 90.3%. This is a decrease of 6.9%.

## Fixed Route Early Departure Percentage by Route

■ January 2025    ■ February 2025

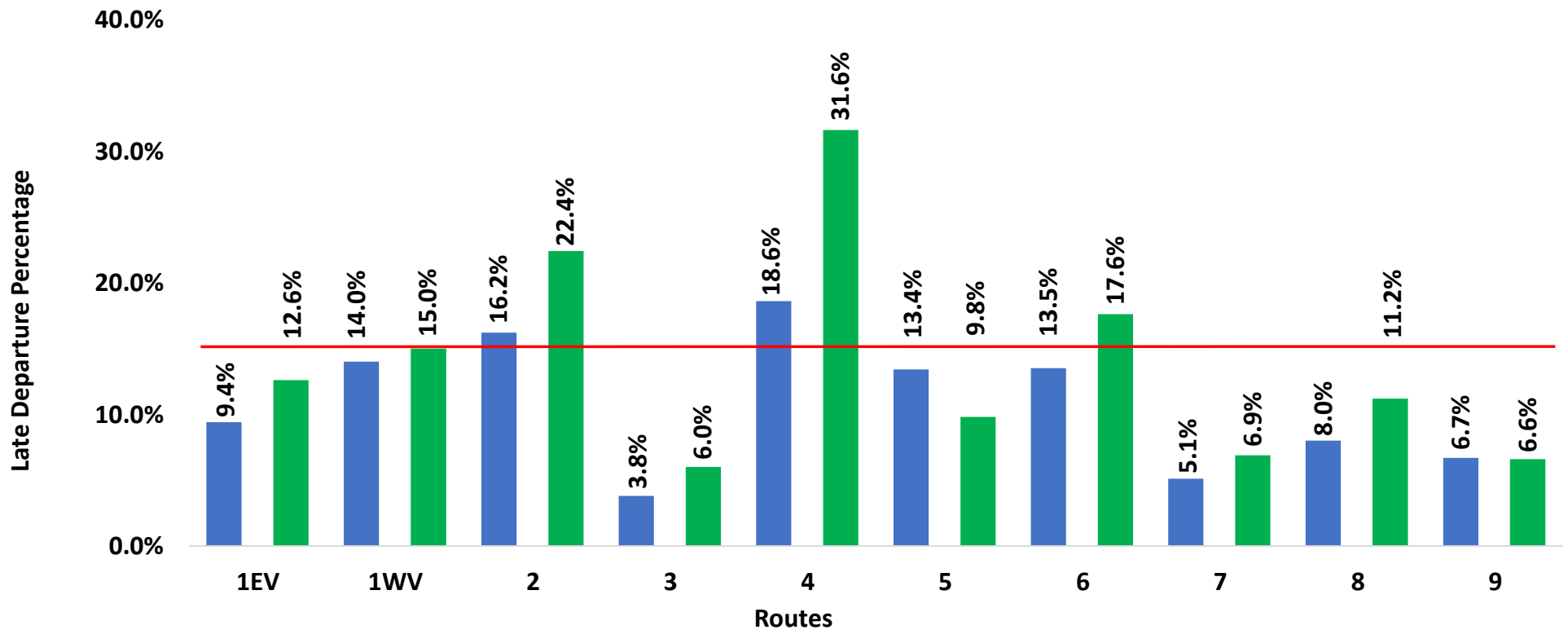


Early Departure: When a bus leaves a timepoint ahead of the scheduled departure time.

Goal: To reduce early departures to 0%.

## Fixed Route Late Departure Percentage by Route

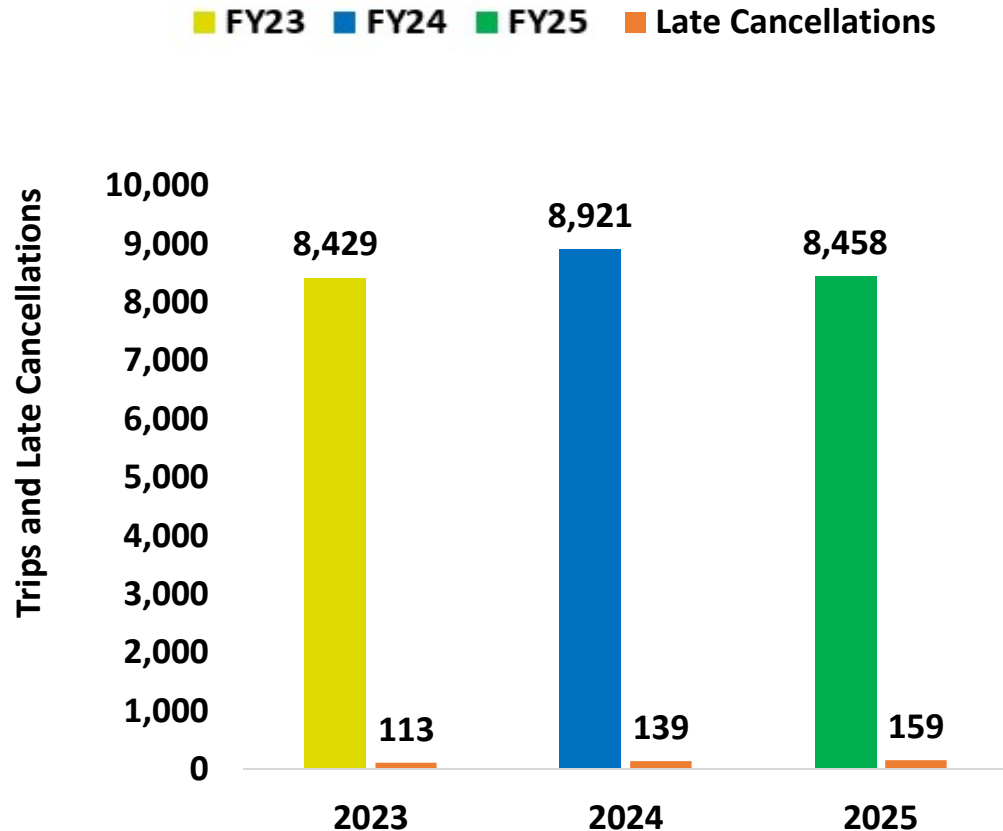
■ January2025 ■ February2025 — Goal



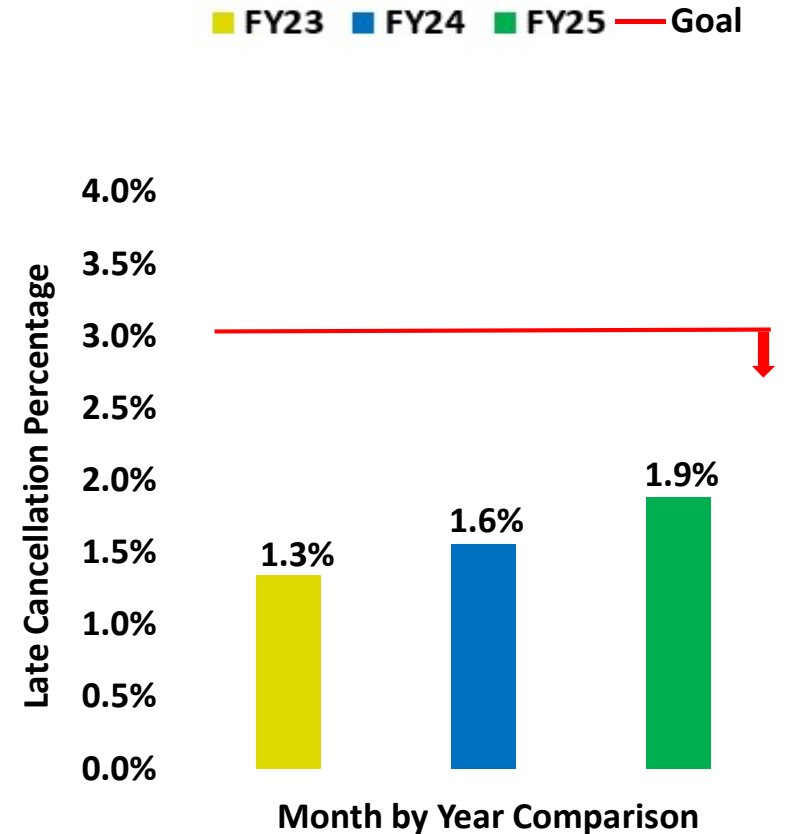
Late Departure: When a bus leaves a timepoint after the scheduled departure time and the route is running late with a departure greater than five (5) minutes.

Goal: To ensure late departures remain below 15%.

## Paratransit Total Trips vs. Late Cancellations February



## Late Cancellations by Percentage



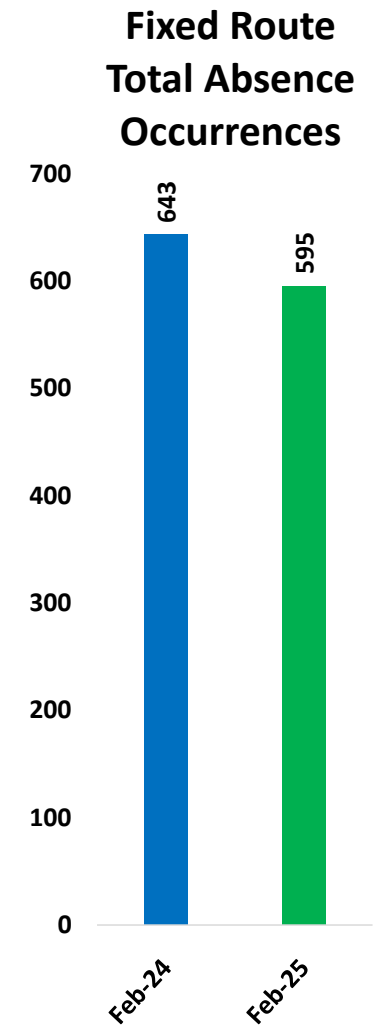
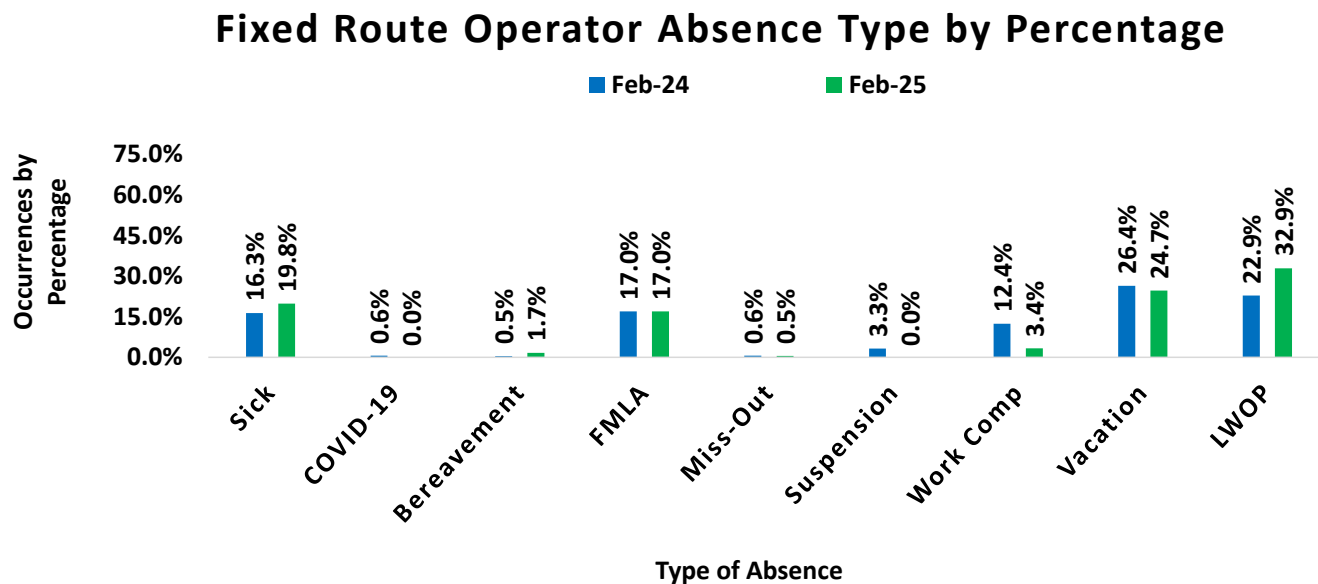
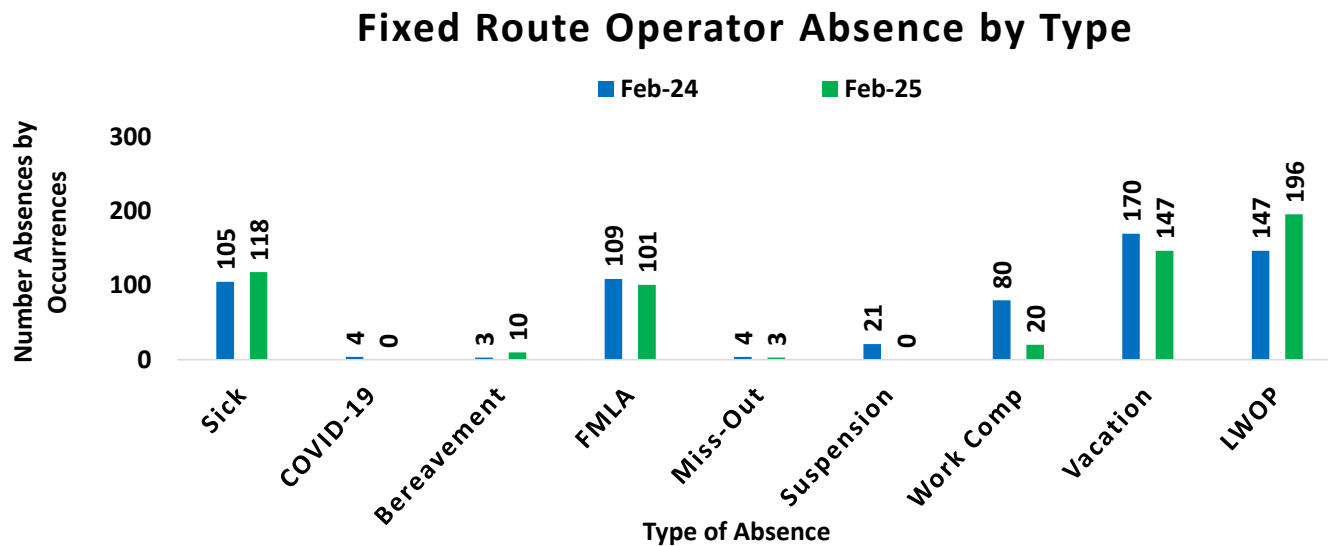
Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.



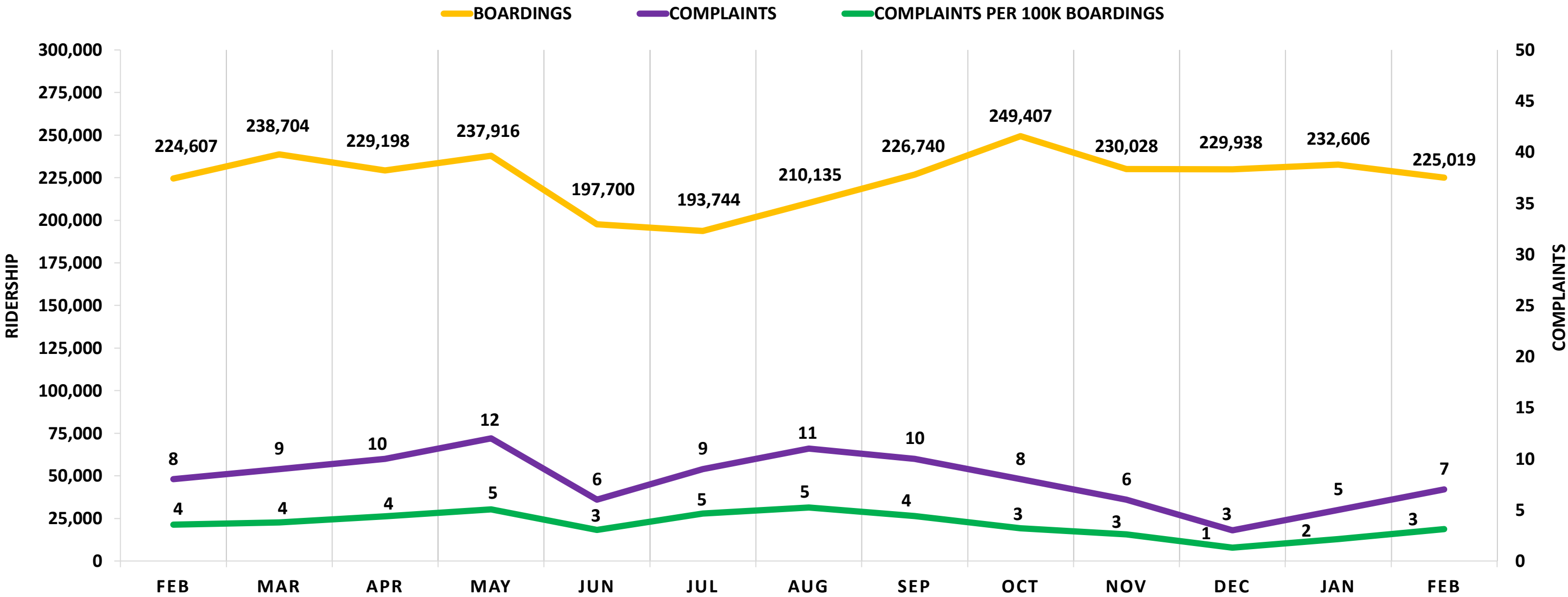


This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers.

For the month of February 2025, 22% of SunLine's fixed route operator workforce was absent when compared to February 2024 at 22%.

For the month of February 2025, workforce was at a total of 129 operators when compared to February 2024 at 144 operators.

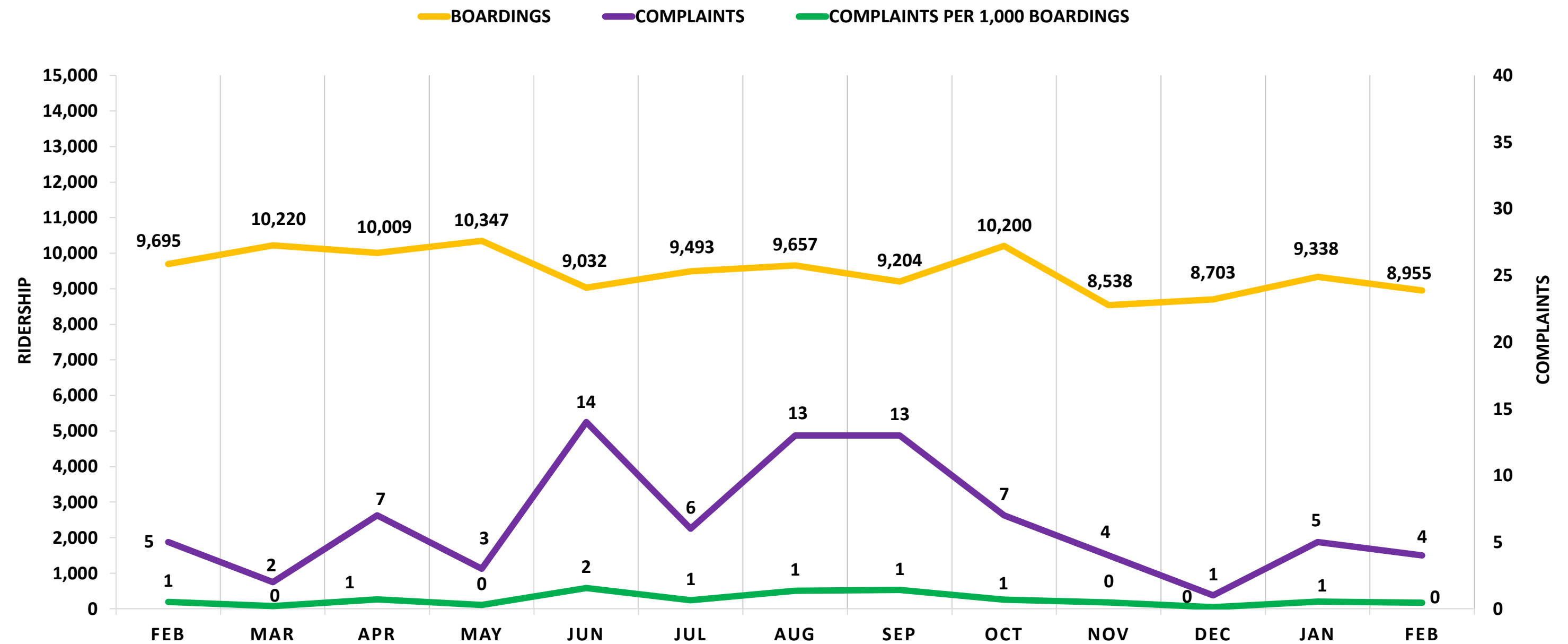
# Fixed Route Customer Complaints February 2024 to February 2025



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of February, 99.9% of our total boardings did not receive a complaint.

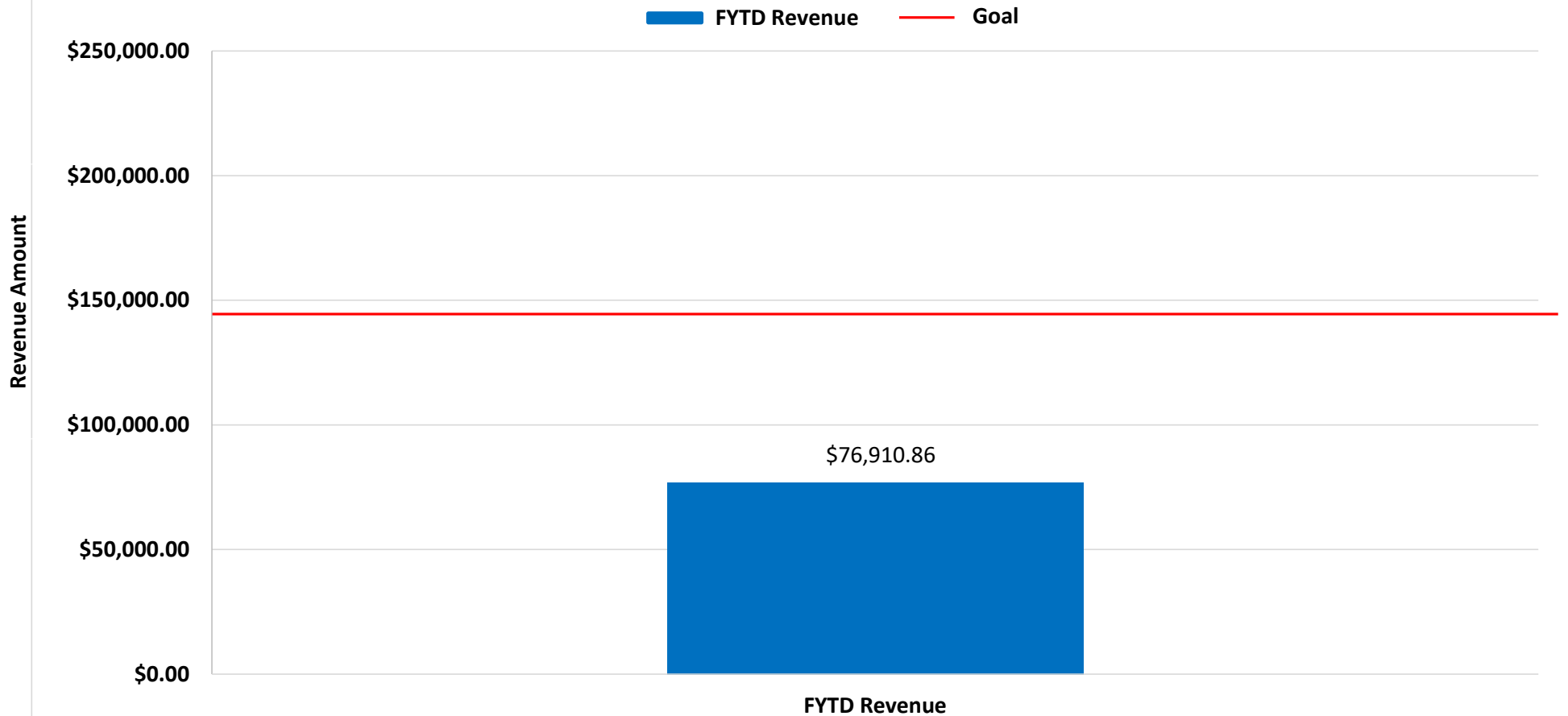
Paratransit Customer Complaints February 2024 to February 2025



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of February, 99.96% of our total boardings did not receive a complaint.

### Advertising Revenue FYTD Revenue vs. Yearly Goal February 2025

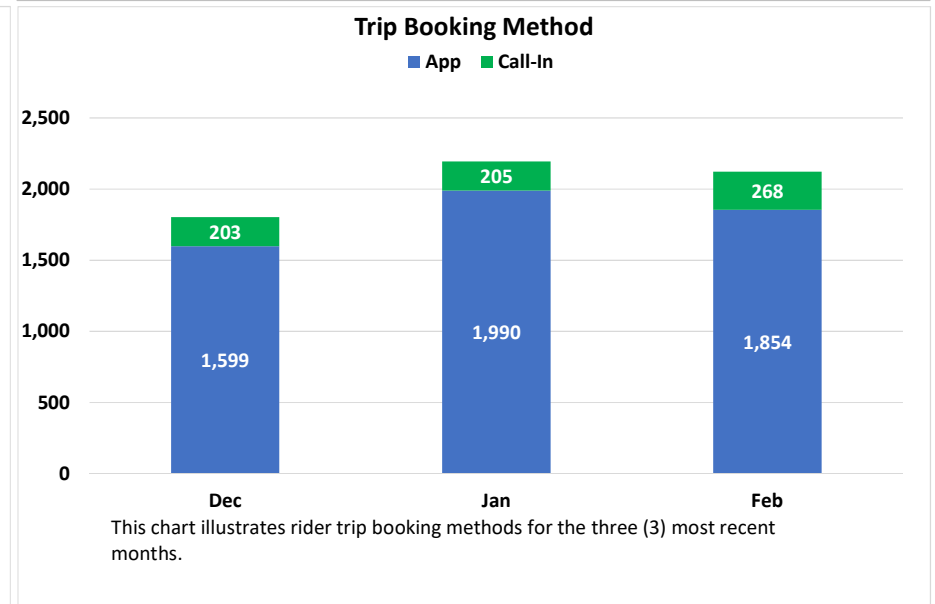
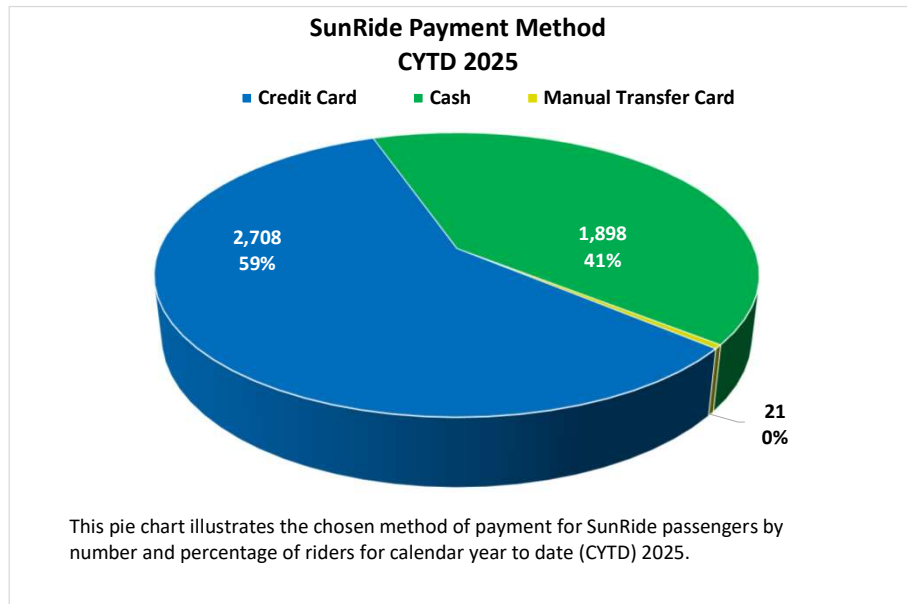
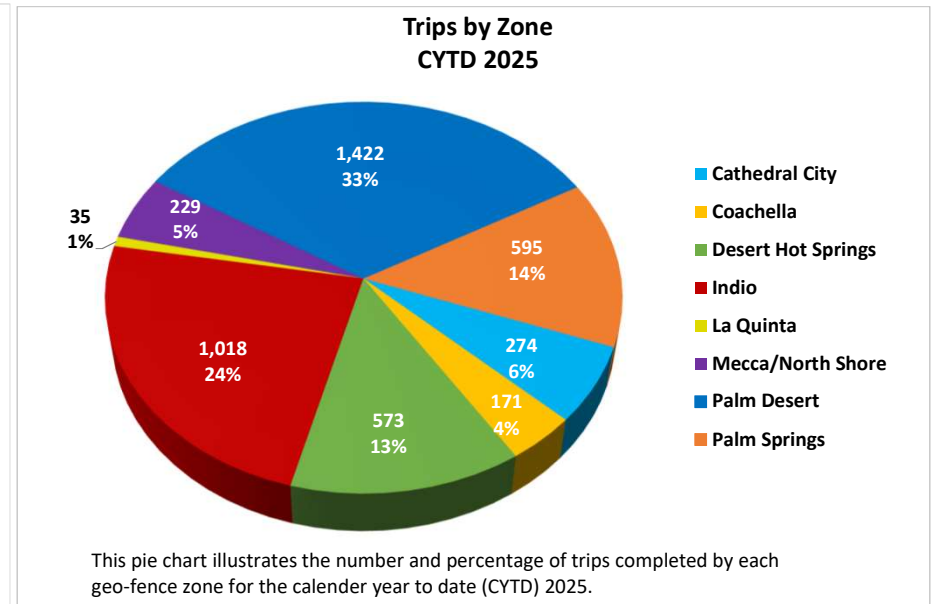
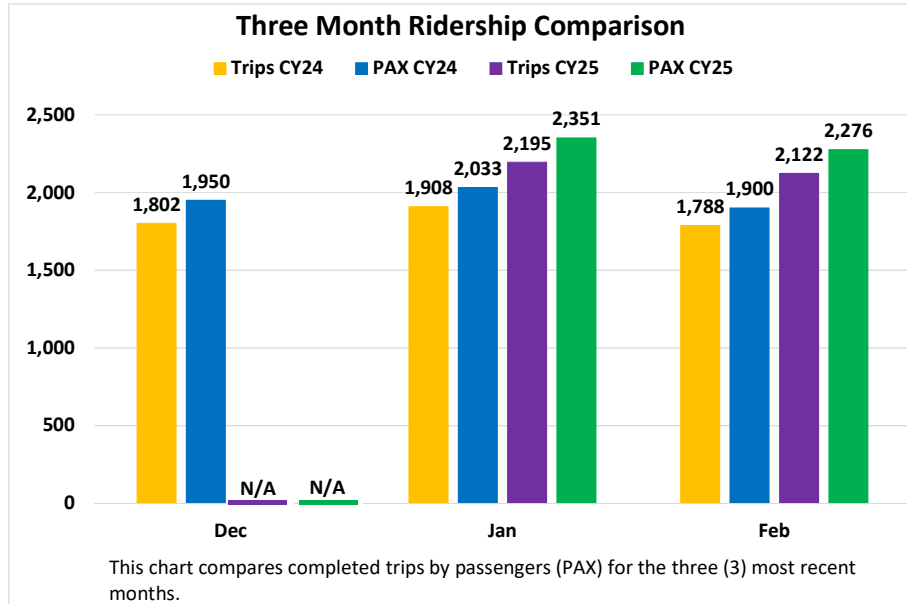


Advertising revenue tracks revenue of invoiced contracts for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly goal. The yearly goal for FY25 is \$150,000 (*advertising revenues follow Finance Department reporting from the previous two (2) months*).

## SunRide System-Wide Metrics CYTD 2025

**Total Completed Trips: 4,317**

**Total Number of Passengers: 4,627**

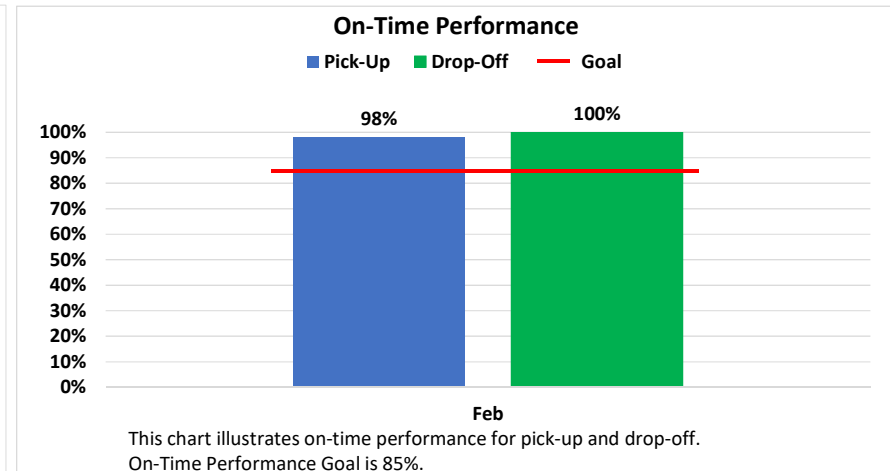
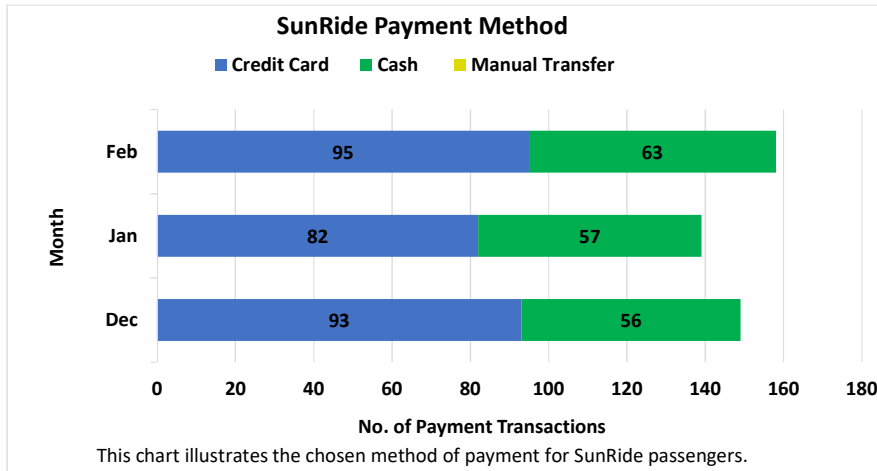
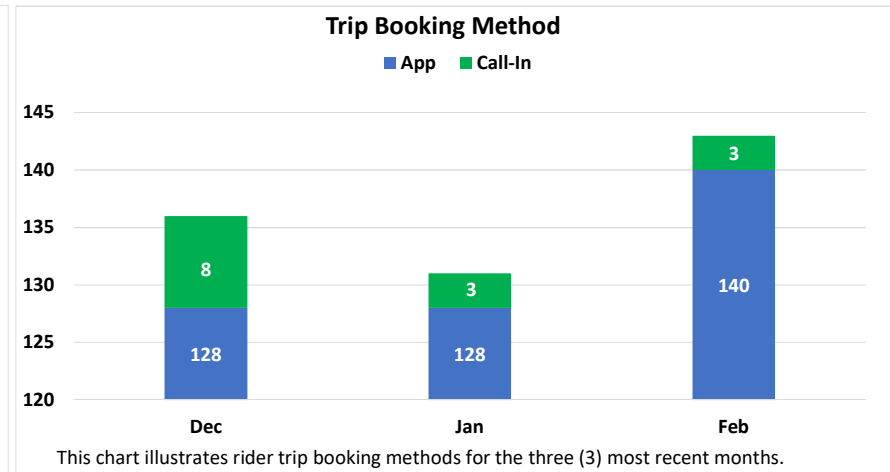
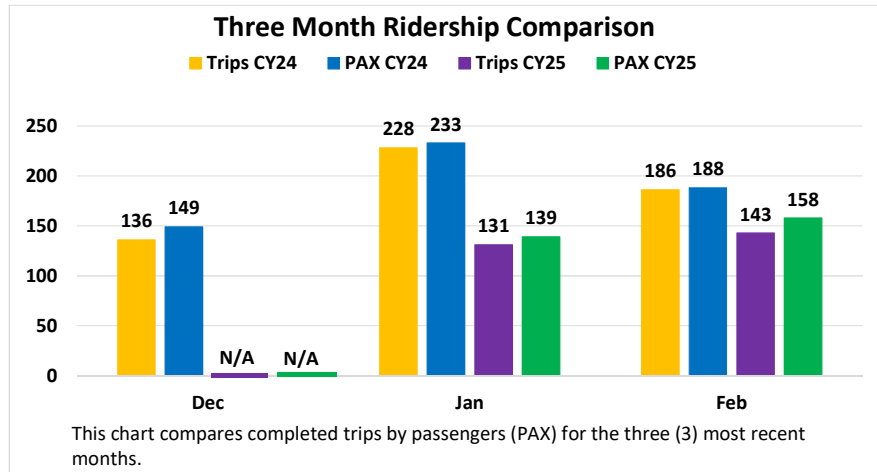


**Percentage of Trips System-wide as Ridesharing: 34%.**  
[Based on No. of Shared Rides for the month (721) divided by Total Trips Completed (2,122)].

## Cathedral City Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 274**

**Total Number of Passengers: 297**



**Percentage of Trips as Ridesharing: Six (6) percent.**  
 [Based on No. of Shared Rides for the month (8) divided by Total Trips Completed (143).]

**Customer Satisfaction Rating**  
 Avg. rider trip rating 5.0  
 Goal: 4.5

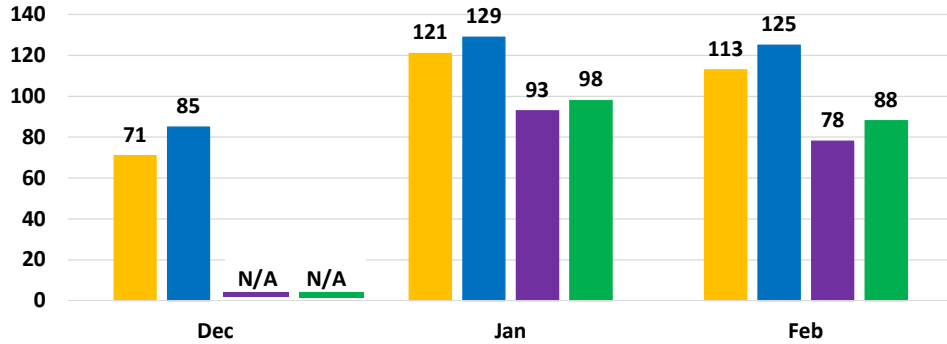


## Coachella Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 171**

### Three Month Ridership Comparison

Trips CY24 PAX CY24 Trips CY25 PAX CY25

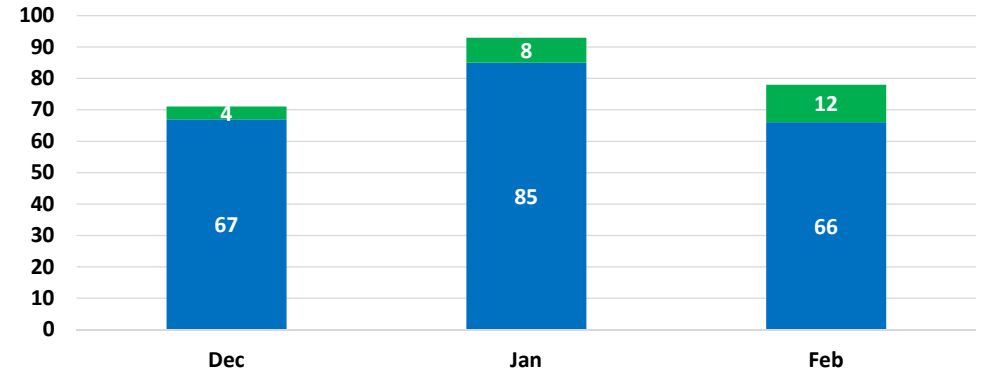


This chart compares completed trips by passengers (PAX) for the three (3) most recent months.

**Total Number of Passengers: 186**

### Trip Booking Method

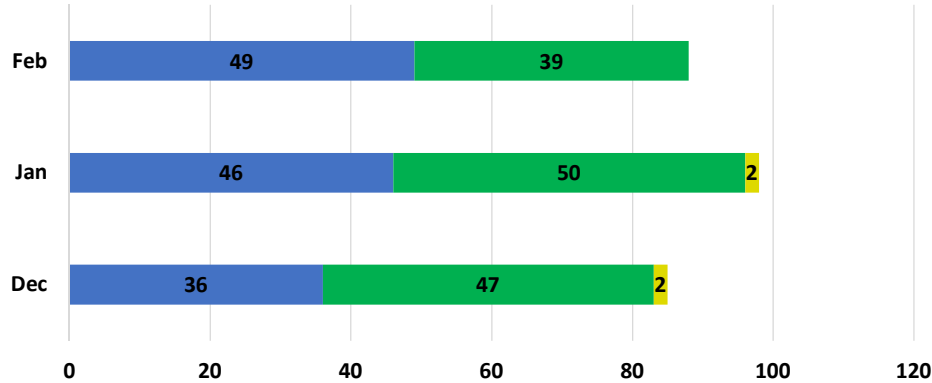
App Call-In



This chart illustrates rider trip booking methods for the three (3) most recent months.

### SunRide Payment Method

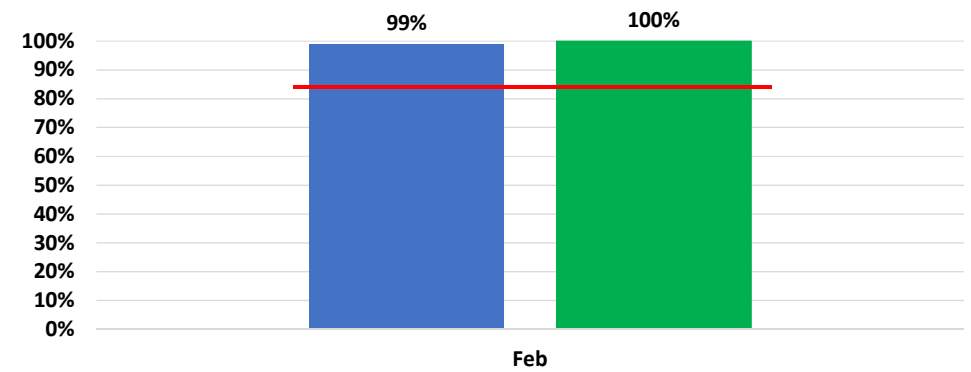
Credit Card Cash Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

### On-Time Performance

Pick-Up Drop-Off Goal



This chart illustrates on-time performance for pick-up and drop-off.  
On-Time Performance Goal is 85%.



**Combined Zone: Coachella-Indio-LaQuinta**

**Percentage of Trips as Ridesharing: 28%.**

[Based on No. of Shared Rides for the month (184) divided by Total Trips Completed (666).]

**Customer Satisfaction Rating**

Avg. rider trip rating: 4.9

Goal: 4.5

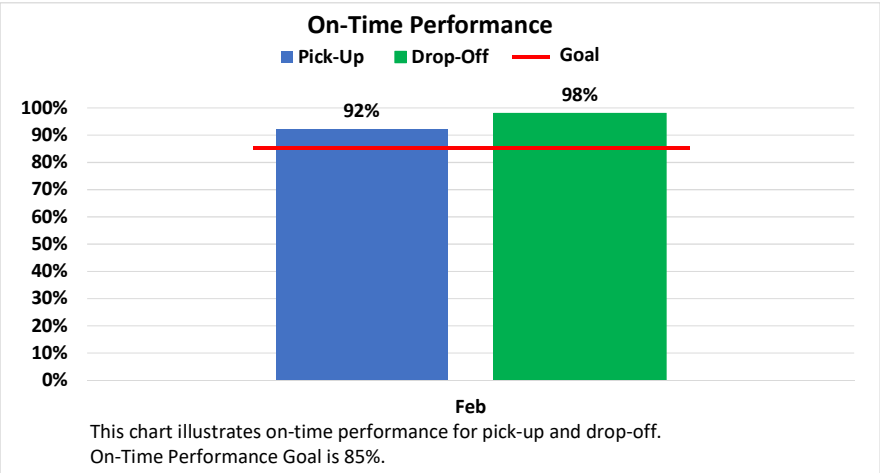
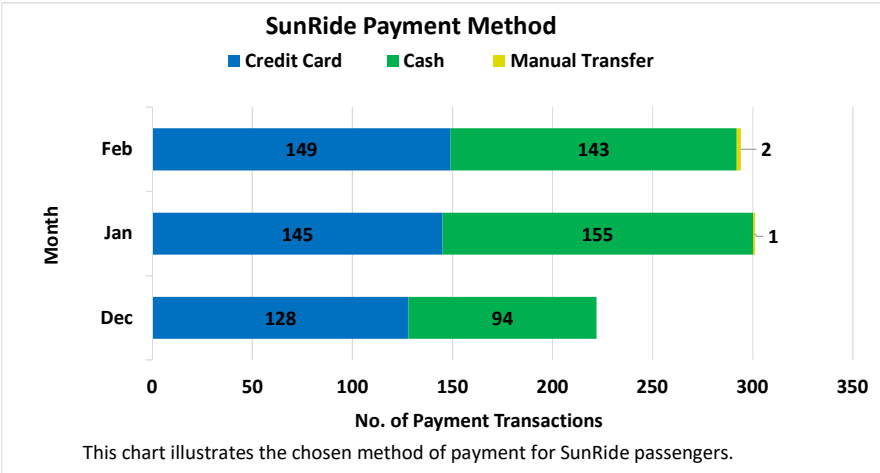
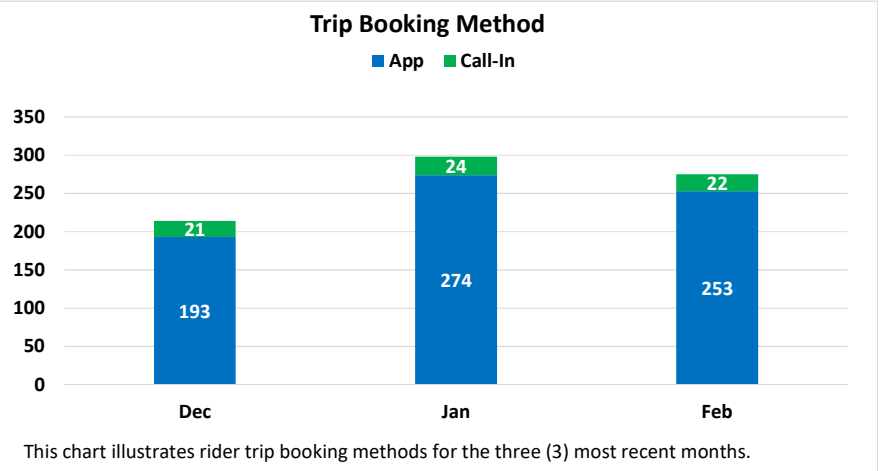
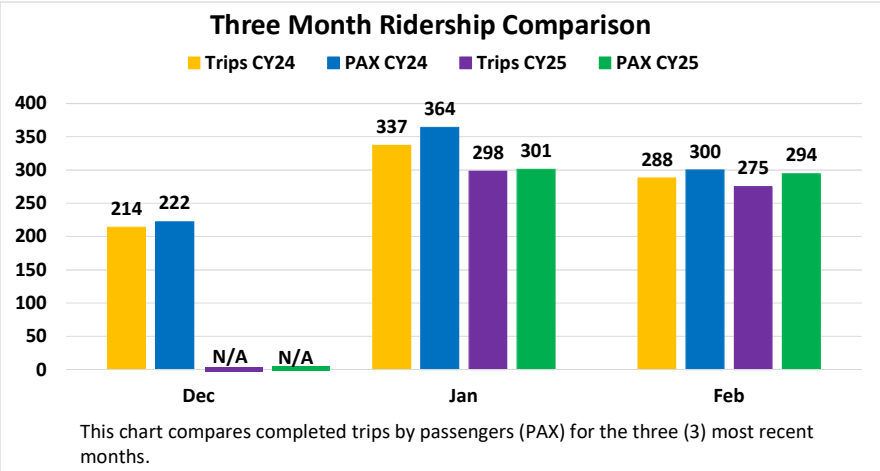


**EXCEEDS GOAL!**

Desert Hot Springs/Desert Edge Geo-Fence Metrics  
CYTD 2025

Total Completed Trips: 573

Total Number of Passengers: 595



**Percentage of Trips as Ridesharing: 23%.**  
[Based on No. of Shared Rides for the month (63) divided by Total Trips Completed (275).]

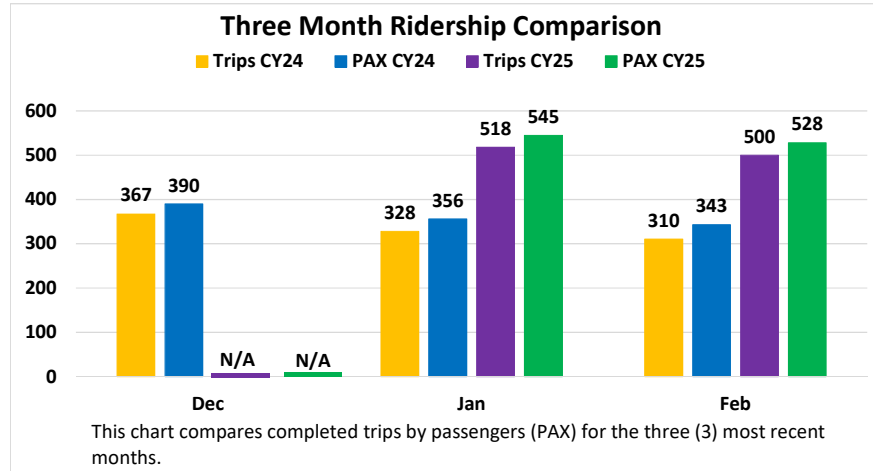
**Customer Satisfaction Rating**  
Avg. rider trip rating 4.9  
Goal: 4.5



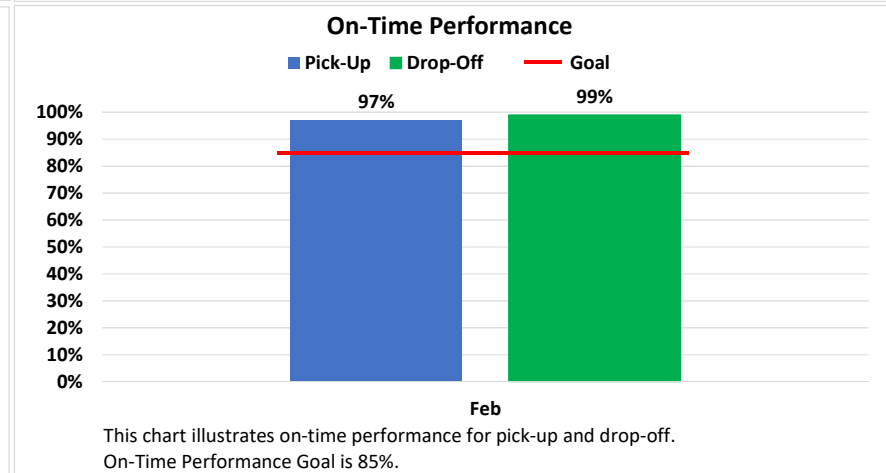
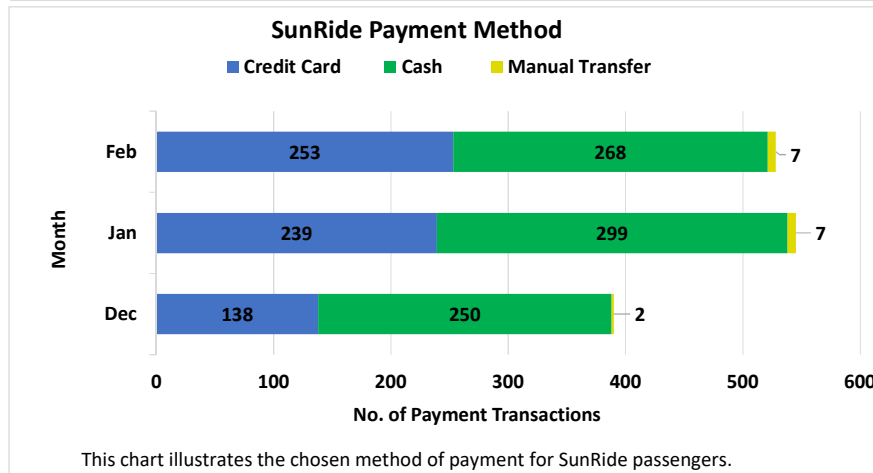
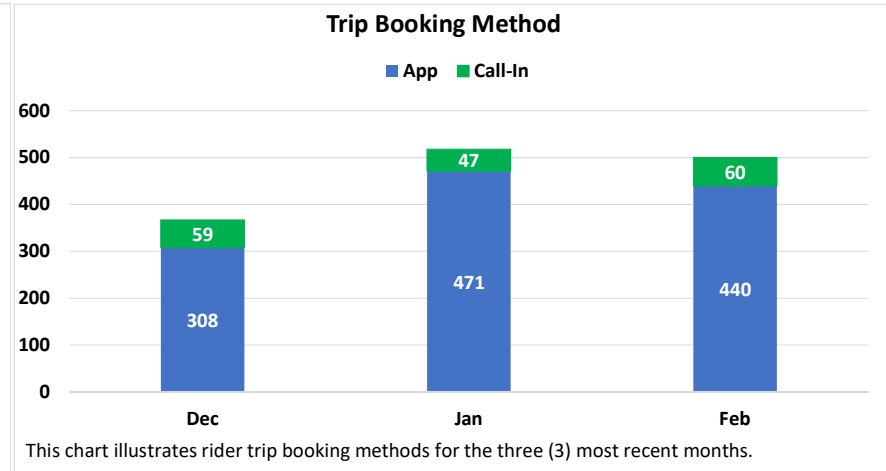


## Indio Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 1,018**



**Total Number of Passengers: 1,073**



**Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 28%.**

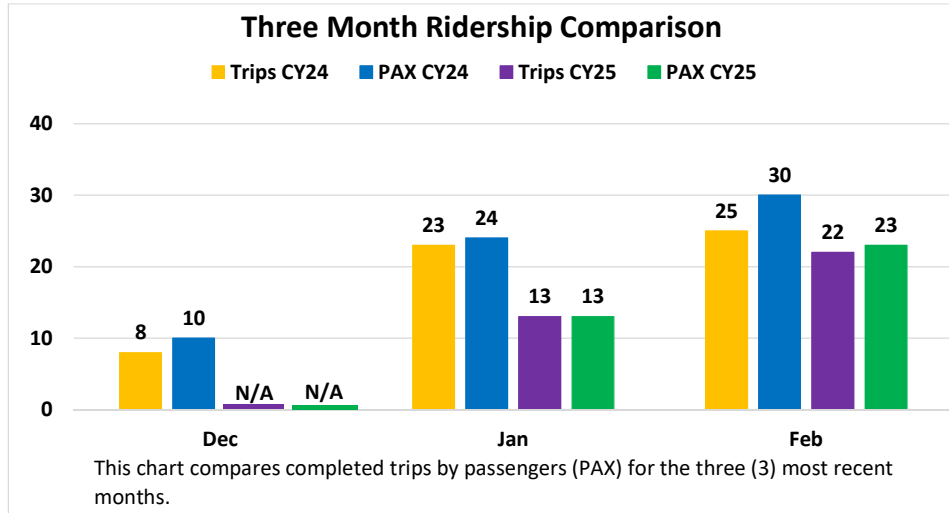
[Based on No. of Shared Rides for the month (184) divided by Total Trips Completed (666).]

**Customer Satisfaction Rating**  
Avg. rider trip rating 4.9  
Goal: 4.5

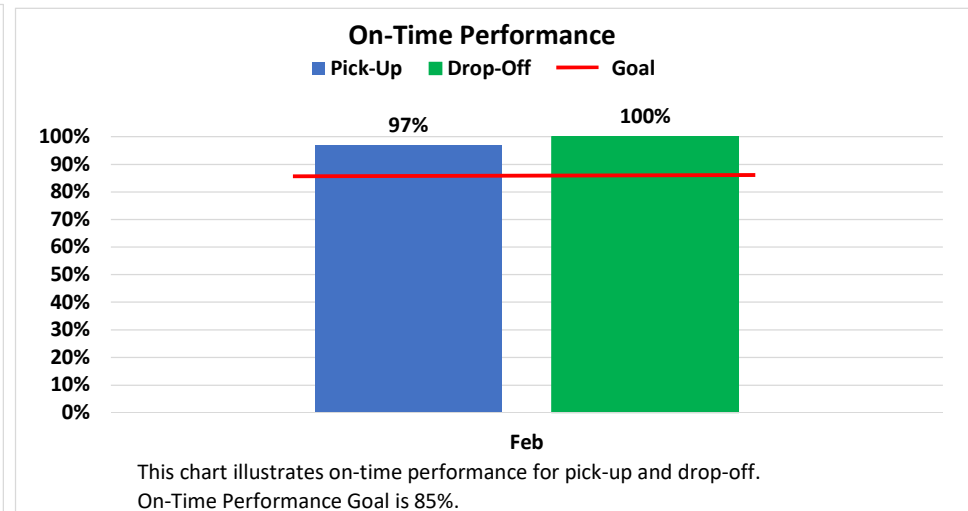
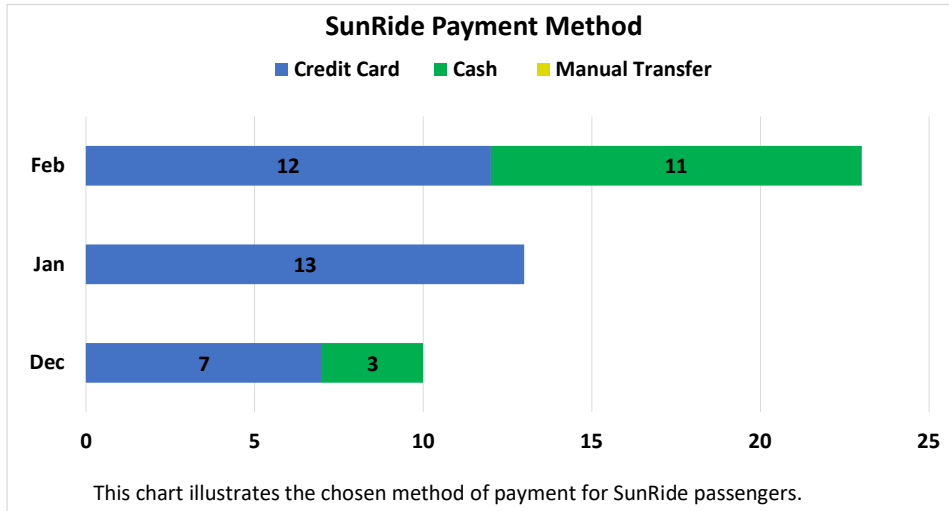
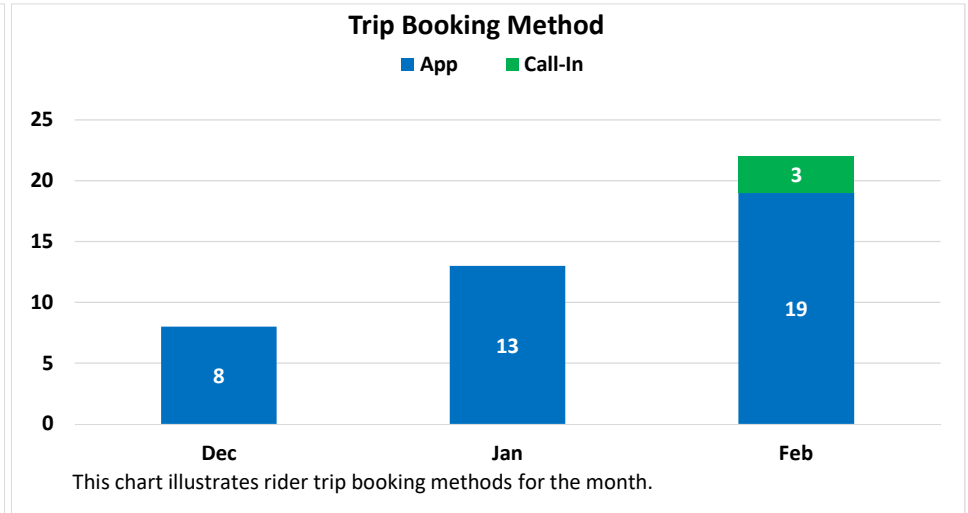


## La Quinta Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 35**



**Total Number of Passengers: 36**



**Combined Zone: Coachella-Indio-LaQuinta**

**Percentage of Trips as Ridesharing: 28%.**

[Based on No. of Shared Rides for the month (184) divided by Total Trips Completed (666).]

**Customer Satisfaction Rating**

Avg. rider trip rating: 5.0

Goal: 4.5

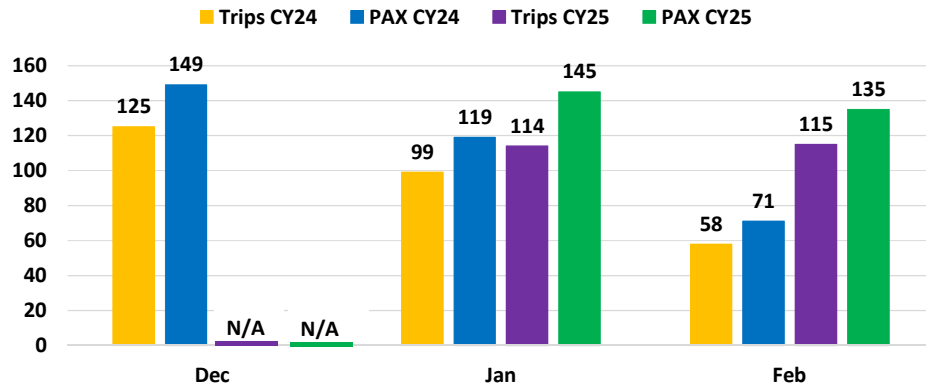


## Mecca/North Shore Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 229**

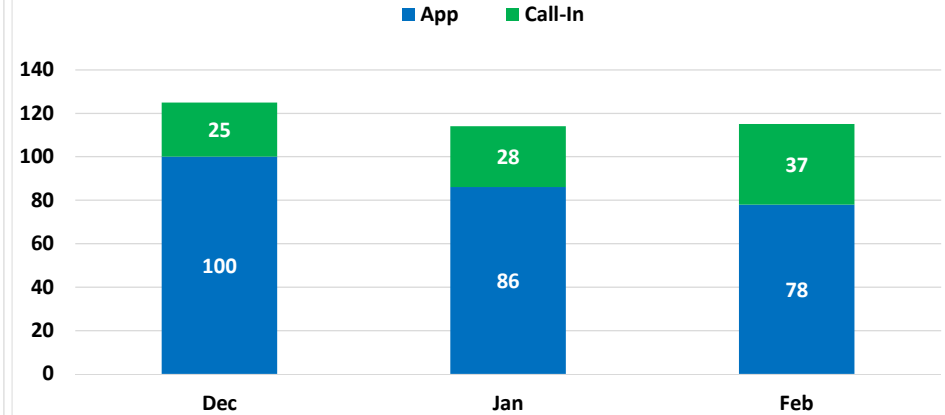
**Total Number of Passengers: 280**

### Three Month Ridership Comparison



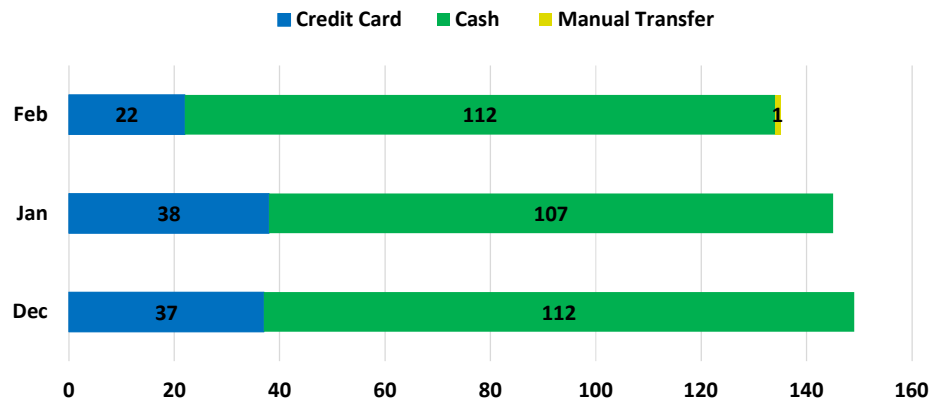
This chart compares completed trips by passengers (PAX) for the three (3) most recent months.

### Trip Booking Method



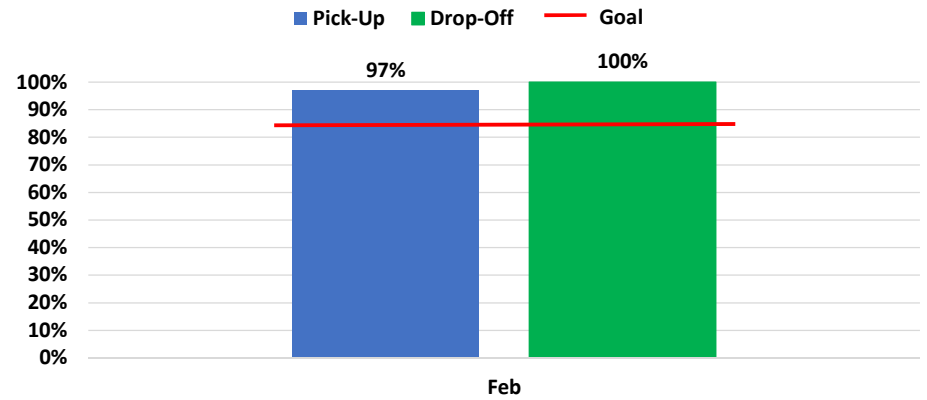
This chart illustrates rider trip booking methods for the three (3) most recent months.

### SunRide Payment Method



This chart illustrates the chosen method of payment for SunRide passengers.

### On-Time Performance



This chart illustrates on-time performance for pick-up and drop-off. On-Time Performance Goal is 85%.



**Percentage of Trips as Ridesharing: 12%.**

[Based on No. of Shared Rides for the month (14) divided by Total Trips Completed (115).]

**Customer Satisfaction Rating**

Avg. rider trip rating: 4.7

Goal: 4.5

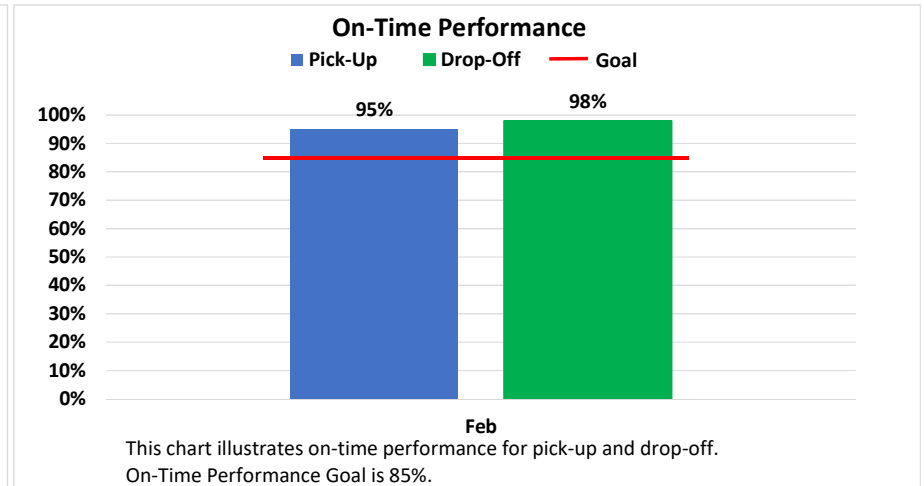
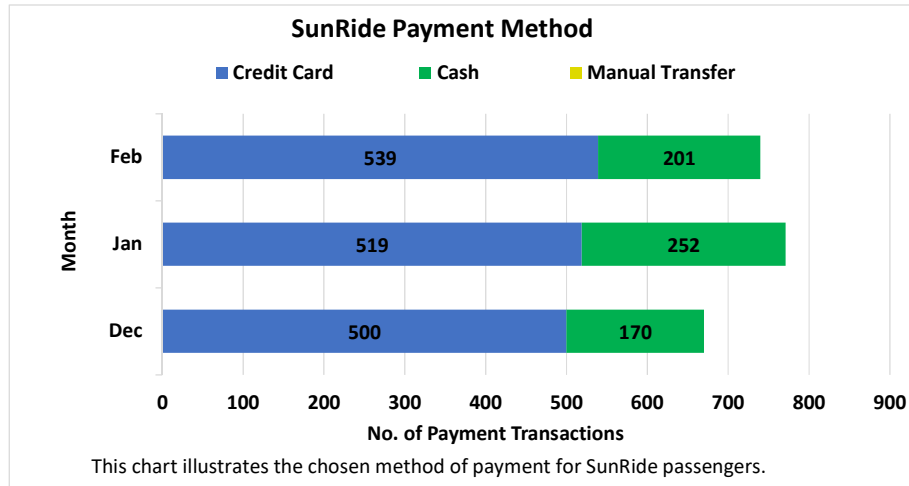
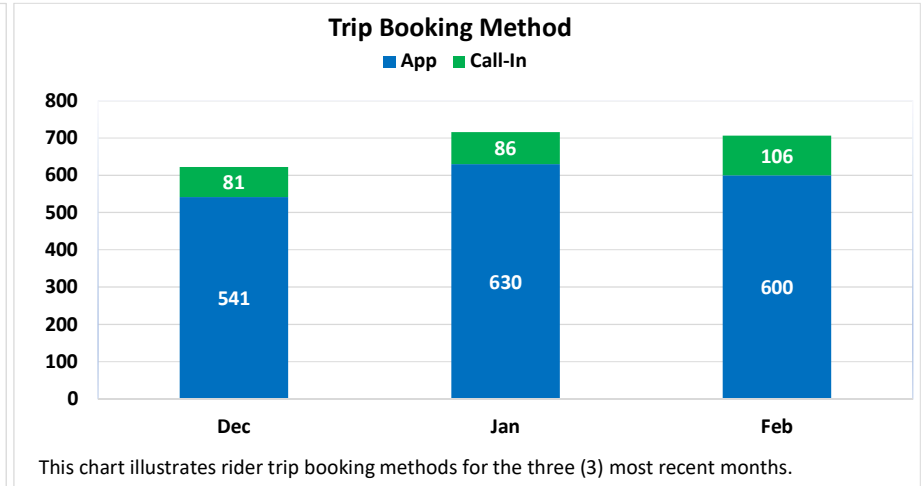
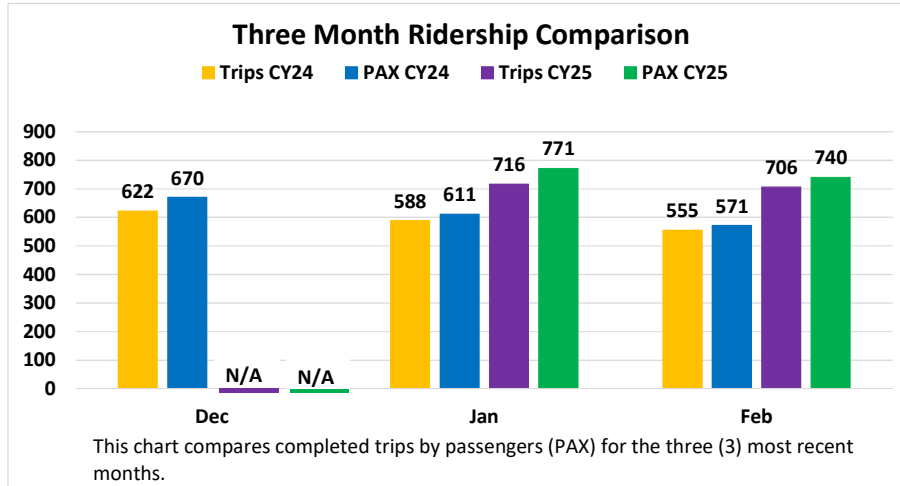


**Exceeds Goal**

## Palm Desert Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 1,422**

**Total Number of Passengers: 1,511**



**Percentage of Trips as Ridesharing: 48%.**

[Based on No. of Shared Rides for the month (336) divided by Total Trips Completed (706).]

**Customer Satisfaction Rating**

Avg. rider trip rating: 4.8

Goal: 4.5

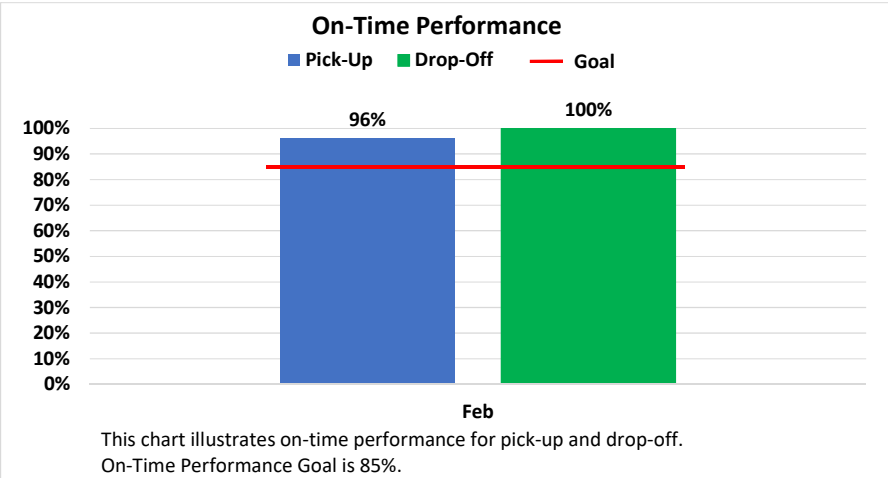
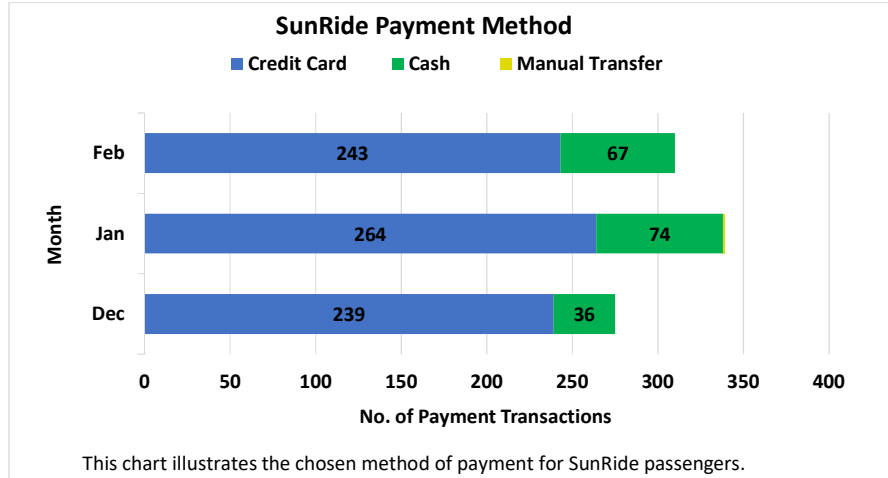
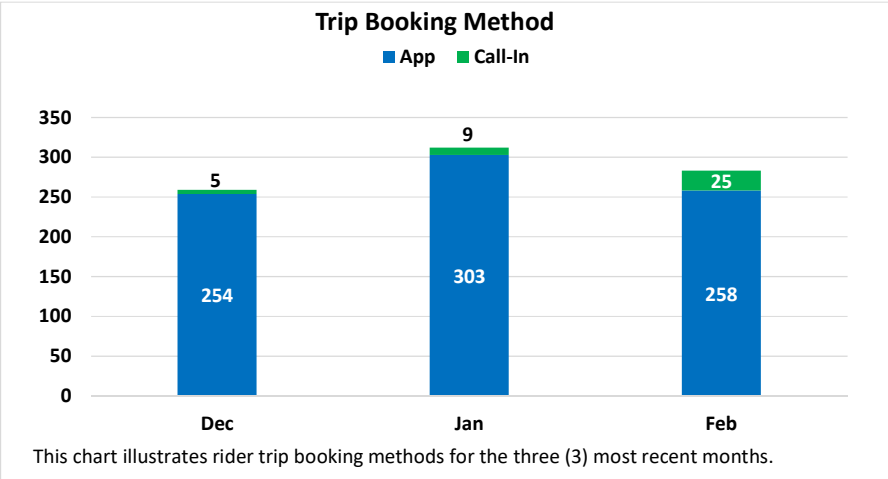
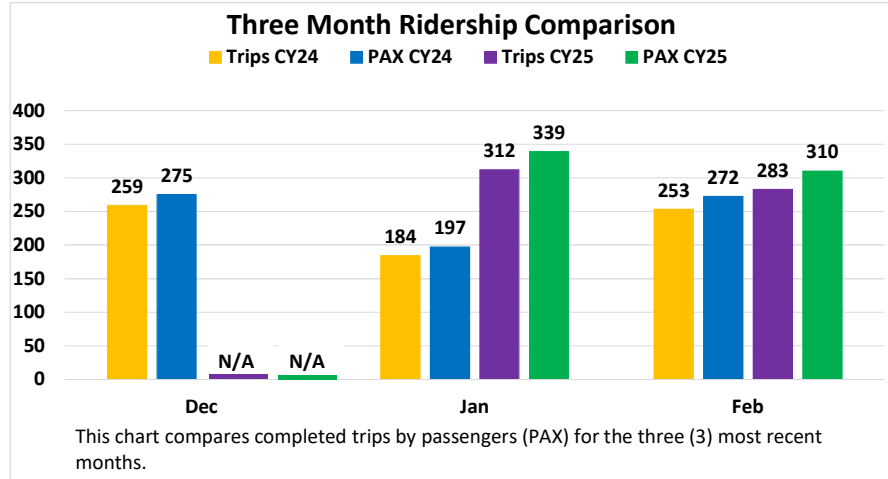


**EXCEEDS GOAL!**

## Palm Springs Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 595**

**Total Number of Passengers: 649**



**Percentage of Trips as Ridesharing: 43%.**

[Based on No. of Shared Rides for the month (122) divided by Total Trips Completed (283).]

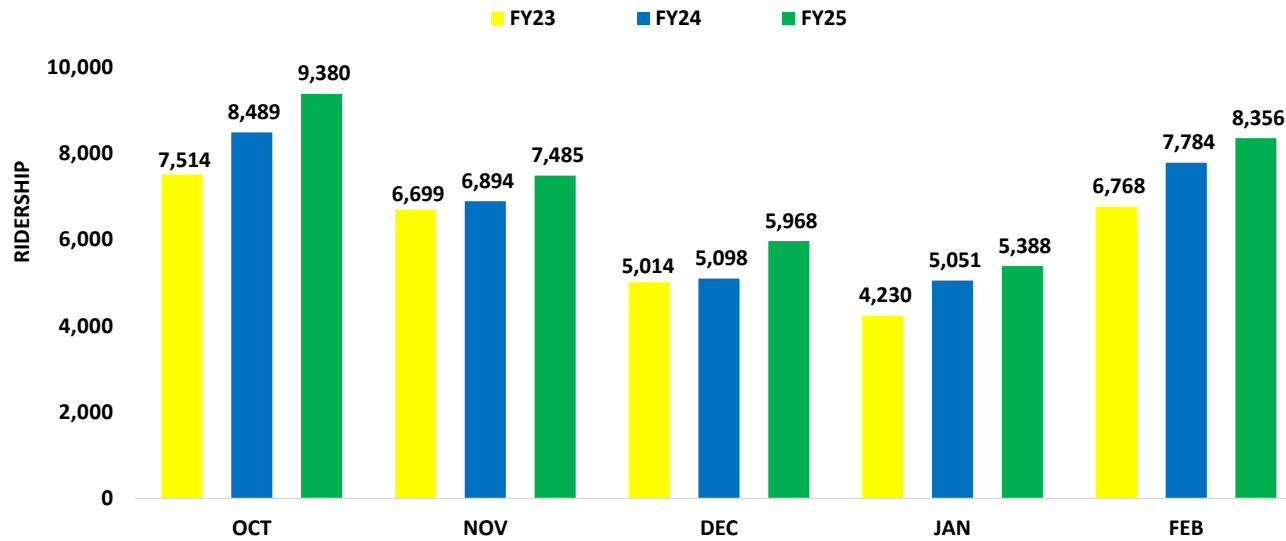
**Customer Satisfaction Rating**

Avg. rider trip rating 4.9  
Goal: 4.5

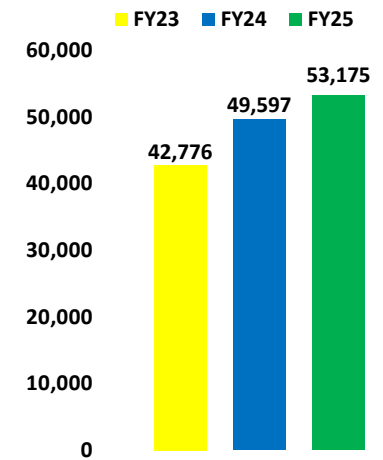


**EXCEEDS GOAL**

### Haul Pass COD Ridership - February 2025



### COD Fixed Route Ridership Year to Date



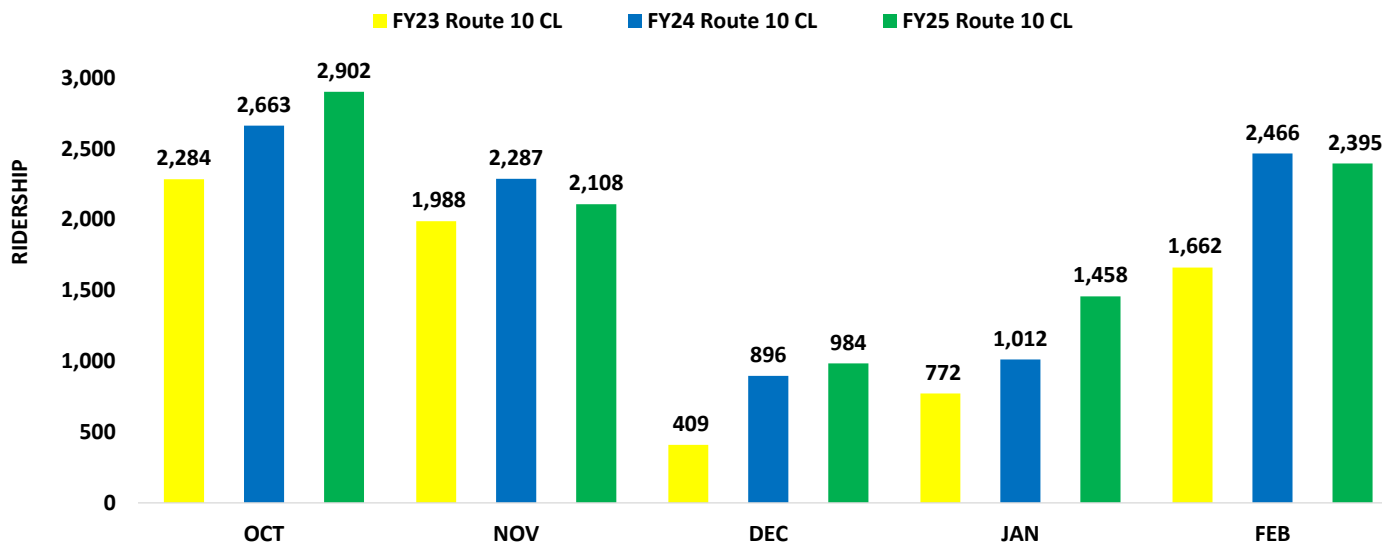
The Haul Pass program was introduced in August 2018.

This chart represents monthly ridership on the Haul Pass COD.

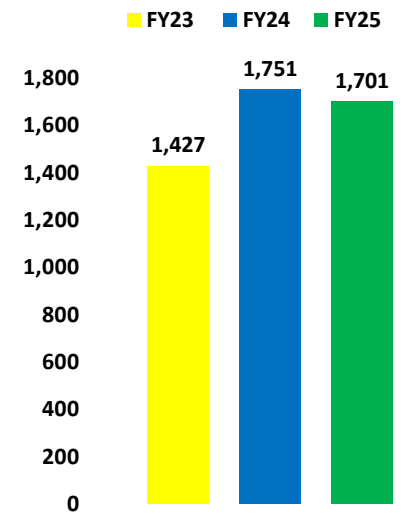
ID Card swipe contributed 222 rides Token Transit contributed 7,845 rides. 31 Day Paper Pass contributed 289 rides.

COD moved over to Token Transit & 31 Day University Paper Pass as of June 3, 2024.

### Haul Pass CSUSB Ridership - February 2025



### CSUSB Fixed Route Ridership Total

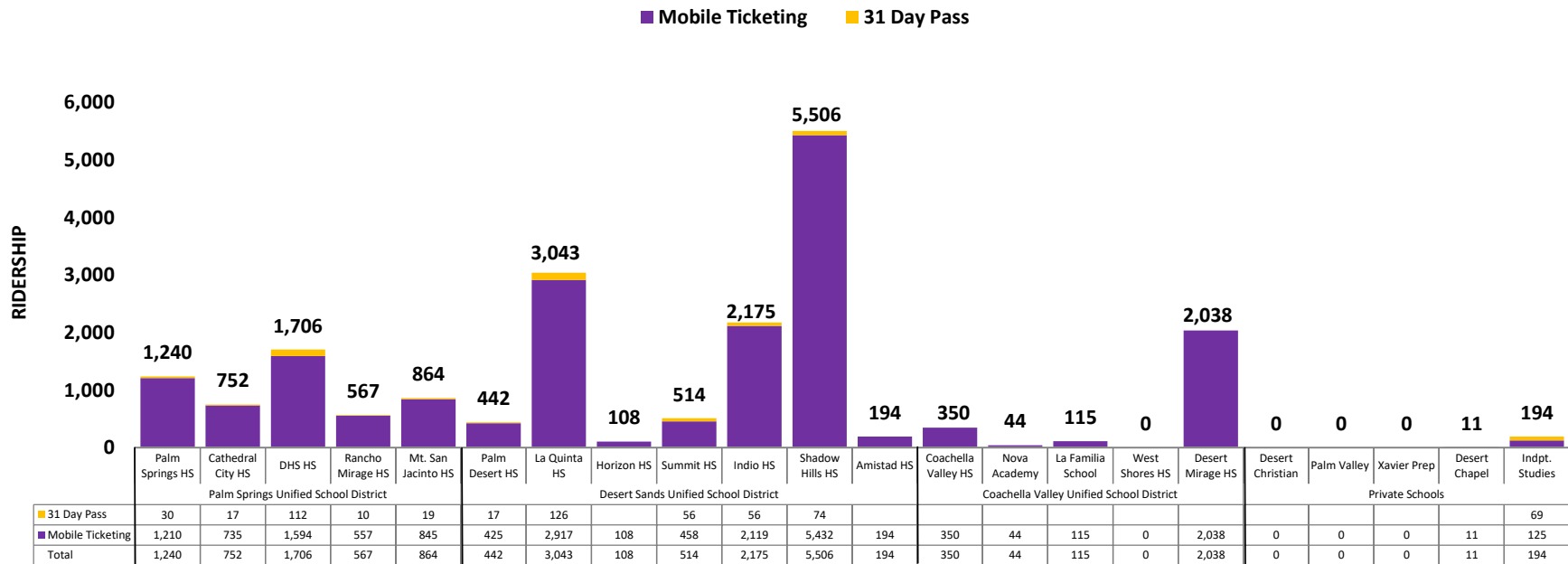


The Haul Pass CSUSB program was introduced in September 2019.

This chart represents monthly ridership on the Haul Pass CSUSB.

For the month of February 2025, CSUSB contributed 2,592 rides from 264 unique users. From that total, 2,395 rides were used on Route 10 and 198 rides on the fixed route system.

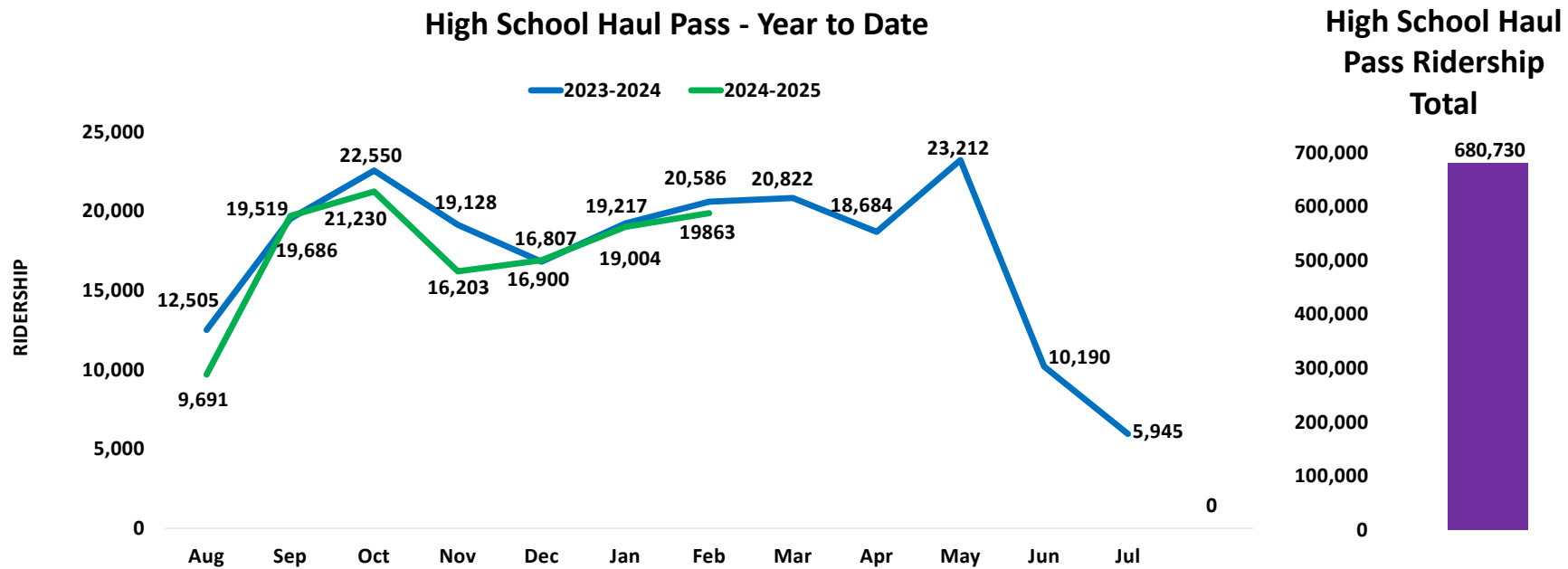
## High School Haul Pass - February 2025



The High School Haul Pass program was introduced in August 2021.

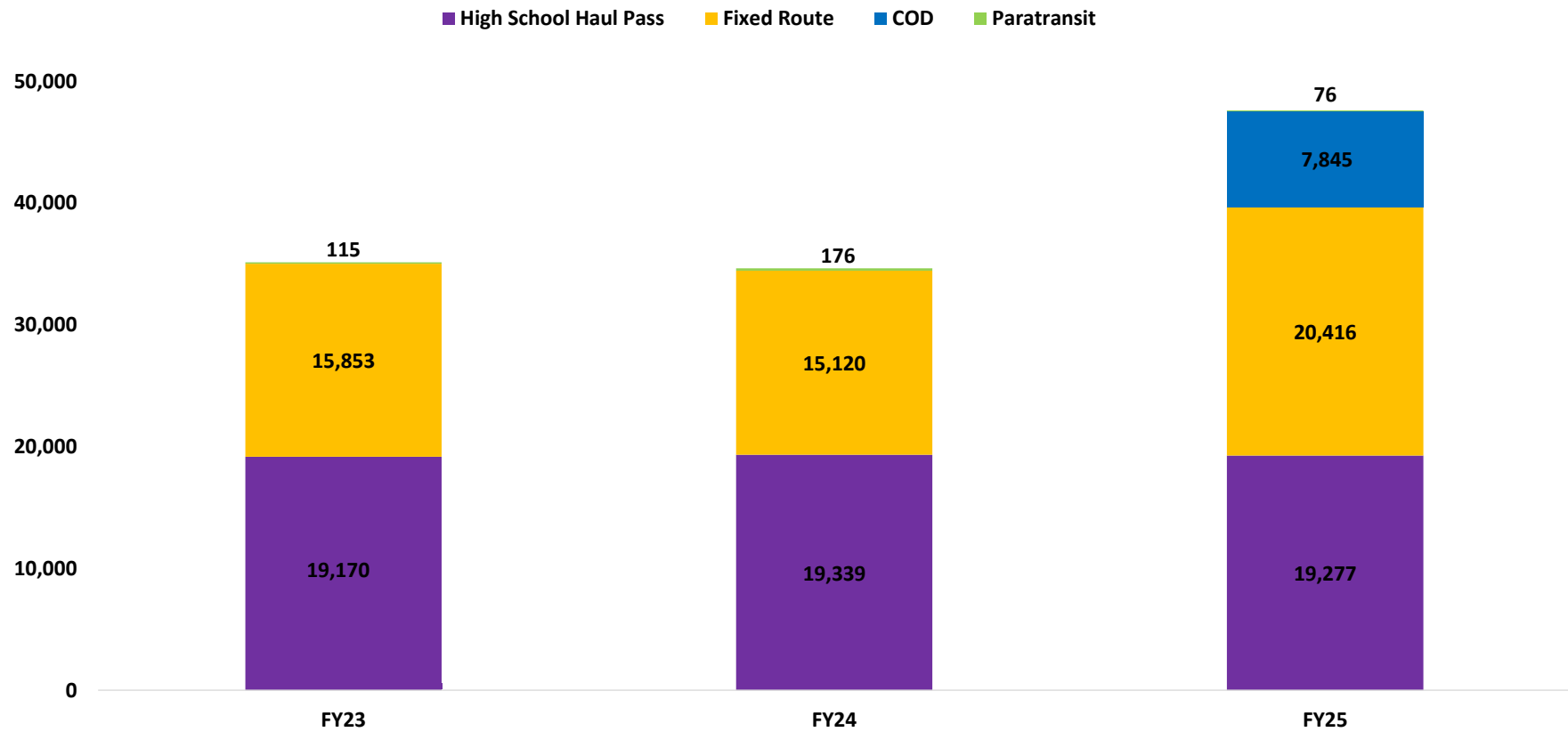
This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.





The High School Haul Pass program was introduced in August 2021.  
This chart represents monthly ridership comparison for the High School Haul Pass.

## Mobile Ticketing Usage - February 2025



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data.

The total for January 2025 includes the following passes used through Token Transit: High School Haul Pass, COD Haul Pass, Fixed Route and Paratransit.

Mobile Ticketing was introduced for COD Haul Pass in June 2024.

**SunLine Transit Agency**

**CONSENT CALENDAR**

DATE: April 23, 2025

**APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Board Member Attendance for March 2025

Summary:

The attached report summarizes the Board of Directors' attendance for fiscal year to date March 2025.

Recommendation:

Approve.

FY 24/25	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs	X		X	X		X		X	X				10	6
Palm Desert	X		X	X		X	X	X	X				10	7
Palm Springs	X		X	X		X	X	X	X				10	7
Cathedral City	X		X	X			X	X	X				10	6
Rancho Mirage	X		X	X		X	X	X	X				10	7
Indian Wells	X			X		X		X	X				10	5
La Quinta	X		X	X		X	X	X	X				10	7
Indio	X		X	X		X	X	X	X				10	7
Coachella	X		X	X			X		X				10	5
County of Riverside	X		X	X		X	X	X	X				10	7

**X - ATTENDED (Primary/Alternate)**

**DARK –**

## SunLine Transit Agency

<b>DATE:</b>	<b>April 23, 2025</b>	<b>ACTION</b>
<b>TO:</b>	<b>Finance/Audit Committee Board of Directors</b>	
<b>FROM:</b>	<b>Luis Garcia, Chief Financial Officer</b>	
<b>RE:</b>	<b>Approval of Resolution No. 0813 to Close Proposition 1B Bank Account for SunLine Transit Agency</b>	

---

### **Recommendation**

Recommend that the Board of Directors (Board) approve Resolution No. 0813 which:

1. Authorizes the closure of the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 (Prop 1B) bank account (Account); and
2. Authorizes and directs the CEO/General Manager, Chief Financial Officer, or their designee, to take all necessary actions to close the Account; and
3. Authorizes the CEO/General Manager, Chief Financial Officer, or their designee, to sign any and all documents necessary to effectuate the closure of the Account.

### **Background**

The California Transit Security Grant Program is a funding program that is part of Prop 1B, which was approved by California voters on November 7, 2006. Prop 1B requires recipients to maintain funds in a separate, dedicated account.

SunLine currently maintains five (5) bank accounts with Wells Fargo, each serving a specific function in SunLine's financial operations. The Account proposed for closure was established exclusively for Prop 1B funds. SunLine has fully expended Prop 1B funding and the Account is empty. SunLine will not receive additional Prop 1B funding, therefore the Account is no longer necessary.

SunLine Policy No. B-020503 requires Board authorization to close bank accounts. Accordingly, staff now recommends the closure of the Account.

### **Financial Impact**

There is no financial impact.

**Performance Goal**

**Goal 3: Organizational Health & Resiliency** – Optimize SunLine’s fiscal and overall organizational strength to allow for growth and to better withstand unexpected challenges (e.g., COVID-19 financial impact).

**Approved/Reviewed by:**

Mona Babauta, CEO/General Manager  
Catherine J. Groves, General Counsel

Attachment:

- [Item 9a](#) – Resolution No. 0813

## **SUNLINE TRANSIT AGENCY**

### **RESOLUTION NO. 0813**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF SUNLINE TRANSIT AGENCY AUTHORIZING THE CLOSURE OF THE PROP 1B BANK ACCOUNT**

**WHEREAS**, SunLine Transit Agency (SunLine) maintains bank accounts for the purpose of conducting its financial affairs; and

**WHEREAS**, SunLine maintains the following bank account (Account) exclusively for funds from the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, otherwise known as Proposition 1B (Prop 1B):

Bank Name: Wells Fargo

Account Name: Prop 1B

Account Number Ending In: 4492

**WHEREAS**, Prop 1B funds have been fully expended for all allocated projects, SunLine will not receive further Prop 1B funds, and the Account is empty; and

**WHEREAS**, SunLine has determined that the Account is no longer necessary for operational or financial purposes and recommends that the Board of Directors authorize the CEO/General Manager, Chief Financial Officer, or their designee.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors (Board) of SunLine Transit Agency as follows:

1. The Board hereby authorizes the closure of the Proposition 1B bank account; and
2. The CEO/General Manager, Chief Financial Officer, or their designee, is hereby authorized and directed to take all necessary actions to close the Account; and
3. The CEO/General Manager, Chief Financial Officer, or their designee, is authorized to sign any and all documents necessary to effectuate the closure of the Account.

APPROVED AND ADOPTED by the Board of Directors of SunLine Transit Agency on the 23<sup>rd</sup> day of April, 2025.

AYES:

NOES:

ABSENT:

---

Nancy Ross  
Chair of the Board

ATTEST:

---

Vanessa Ordorica  
Clerk of the Board

APPROVED AS TO FORM:

---

Catherine J. Groves  
General Counsel



## SunLine Transit Agency

<b>DATE:</b>	<b>April 23, 2025</b>	<b>ACTION</b>
<b>TO:</b>	<b>Finance/Audit Committee Board of Directors</b>	
<b>FROM:</b>	<b>Luis Garcia, Chief Financial Officer</b>	
<b>RE:</b>	<b>Approval of Resolution No. 0814 to Obtain Low Carbon Transit Operations Program Funding</b>	

---

### **Recommendation**

Staff recommends that the Board of Directors (Board) approve Resolution No. 0814, which:

1. Certifies SunLine Transit Agency's (SunLine's) compliance with all conditions and requirements set forth in the certification and assurances, the Authorized Agent documents and applicable statutes, regulations and guidelines for all Low Carbon Transit Operations Program (LCTOP) funded transit projects; and
2. Authorizes the CEO/General Manager, or designee, to apply and receive from the California Department of Transportation (Department) \$2,000,000 of LCTOP funds, for the purchase and installation of solar panels and infrastructure for battery storage (Project); and
3. Authorizes the CEO/General Manager, or designee, to execute all required documents for the LCTOP program and any amendments thereto with the Department.

### **Background**

LCTOP is one of several funding programs that are part of a broad-based State effort to invest cap-and-trade auction proceeds to reduce greenhouse gas emissions as required by California's climate action law, A.B. 32. These funds are distributed annually on a formula basis to transit agencies and regional transportation planning agencies, including Riverside County Transportation Commission (RCTC). Similar to the State Transit Assistance program, transit agencies receive a portion of the LCTOP funds via a formula that is based on operating revenues. The Department is the administering agency for the funds and requires eligible funding recipients to submit annual resolutions authorizing agency officer(s) to execute and process materials associated with the receipt of LCTOP funds. The Department also requires applicants to specify the projects to receive the funds within the resolution.

LCTOP allocations are based on criteria defined in the Public Utilities Code, primarily population and farebox revenue. SunLine intends to submit a request for an allocation of \$2,000,000, which will support efforts to reduce greenhouse gas emissions and improve mobility—particularly in disadvantaged communities.

The awarded funds will be applied toward SunLine’s solar microgrid project. The Project will help SunLine reduce greenhouse gas emissions, lower electrical costs, and increase resiliency during power disruptions.

In order to apply for LCTOP funds, the Department requires the Board to approve a resolution certifying SunLine's compliance with all grant conditions and authorizing the CEO/General Manager, or designee, to take all necessary steps and execute documents to apply for and receive LCTOP funds.

### **Financial Impact**

Approval of this item would allow SunLine to receive \$2,000,000 in LCTOP funding which will be budgeted in the upcoming FY 2026 capital budget.

### **Performance Goal**

**Goal 3: Organizational Health & Resiliency** – Optimize SunLine’s fiscal and overall organizational strength to allow for growth and to better withstand unexpected challenges (e.g., COVID-19 financial impact).

### **Approved/Reviewed by:**

Mona Babauta, CEO/General Manager  
Catherine J. Groves, General Counsel

Attachment:

- [Item 10a](#) – Resolution No. 0814

## **SUNLINE TRANSIT AGENCY**

### **RESOLUTION NO. 0814**

#### **RESOLUTION AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES, AUTHORIZED AGENT FORM AND REQUIRED DOCUMENTATION FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR SUNLINE'S SOLAR MICROGRID PROJECT**

**WHEREAS**, SunLine Transit Agency (SunLine) is an eligible project sponsor and may receive state funding from the LCTOP for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the California Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, SunLine desires to apply for \$2,000,000 of LCTOP funds, for the purchase and installation of solar panels and infrastructure for battery storage (Project); and

**WHEREAS**, staff recommends that the Board of Directors delegate authority to the CEO/General Manager, or designee, to apply for LCTOP funds for the Project and execute all required documents, including amendments thereto, to receive said funds.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of SunLine Transit Agency that SunLine agrees to comply with all conditions and requirements set forth in the certification and assurances, the Authorized Agent documents, and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the CEO/General Manager, or designee, is authorized to apply and receive from the California Department of Transportation \$2,000,000 of LCTOP funds, for the purchase and installation of solar panels and infrastructure for battery storage.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the CEO/General Manager, or designee, is authorized to execute all required documents for the LCTOP program and any amendments thereto with the Department.

APPROVED AND ADOPTED by the Board of Directors of SunLine Transit Agency on the 23<sup>rd</sup> day of April, 2025.

AYES:

NOES:

ABSENT:

---

Nancy Ross  
Chair of the Board

ATTEST:

---

Vanessa Ordorica  
Clerk of the Board

APPROVED AS TO FORM:

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Catherine J. Groves  
General Counsel

## SunLine Transit Agency

<b>DATE:</b>	<b>April 23, 2025</b>	<b>ACTION</b>
<b>TO:</b>	<b>Finance/Audit Committee Board of Directors</b>	
<b>FROM:</b>	<b>Ray Stevens, Deputy Chief of General Services</b>	
<b>RE:</b>	<b>Amendments to Helixstorm Agreement for Information Technology Consulting</b>	

---

### **Recommendation**

Recommend that the Board of Directors (Board):

1. Ratify the first amendment to agreement #24-091 with Helixstorm, Inc. (Helixstorm) for information technology (IT) support services (Agreement) to add emergency managed backup services and increase the compensation by \$239,230.80 for a new not-to-exceed amount of \$2,094,534.80; and
2. Delegate authority to the CEO/General Manager, or designee, to negotiate and execute a second amendment to the Agreement to add additional managed IT services and increase the compensation by \$120,000 for a new not-to-exceed amount of \$2,214,534.80, in a form approved by General Counsel.

### **Background**

On September 11, 2024, SunLine Transit Agency (SunLine) entered into the Agreement with Helixstorm for full third-party model IT support services for a not-to-exceed amount of \$1,855,304. The term of the Agreement is for five (5) years with two (2), three (3) - year options.

At the onset of the Agreement, Helixstorm performed an assessment that identified deficiencies with SunLine's IT backup system. The Agreement requires Helixstorm to manage SunLine's existing data backup process. The assessment showed that SunLine's previous data backup resiliency did not comply with industry standard NIST SP 800. In the event of a disaster, SunLine would have been rendered inoperable, losing the previous 30 days of data, with partial restoration of data taking up to a week. To address this critical risk, SunLine amended the Agreement on an emergency basis so Helixstorm could design and install an immutable backup solution. This solution ensures that, in the event of a failover, backup data can be migrated to primary servers within a four hours, with data recovered within the most recent 24-hours.

As noted above, the scope of the Agreement is for Helixstorm to provide full managed IT support services. To this end, Helixstorm included in its proposal dated April 30, 2024 project management and IT consultant services. At the time of Agreement execution, SunLine did not anticipate the level of effort Helixstorm would need to provide in order to meet all of SunLine's IT needs. SunLine has since determined that additional IT consulting services are necessary to effectively address the challenges of SunLine's IT infrastructure due lack of adequate investment and maintenance over the years. The proposed second amendment adds contract capacity to the Agreement so Helixstorm can provide additional consulting services, including assisting with SunLine's IT strategies, cyber security, disaster recovery and technology renovation. SunLine has completed a price comparison for IT consulting services and found Helixstorm's price to be fair, reasonable, and the best value for SunLine.

### **Financial Impact**

The combined total cost increase for both amendments is \$359,230.80 and is budgeted for Fiscal Year 2025 and planned into Fiscal Year 2026 operating expenses.

### **Performance Goal**

**Goal 3: Organizational Health & Resiliency** – Optimize SunLine's fiscal and overall organizational strength to allow for growth and to better withstand unexpected challenges (e.g., COVID-19 financial impact).

### **Approved/Reviewed by:**

Luis Garcia, Chief Financial Officer  
Mona Babauta, CEO/General Manager  
Catherine J. Groves, General Counsel

## SunLine Transit Agency

**DATE:** April 23, 2025 **ACTION**

**TO:** Finance/Audit Committee  
Board of Directors

**FROM:** Walter Watcher, Chief of Capital Projects

**RE:** Award of Contract for Upgrade and Repair of Security Cameras

---

### **Recommendation**

Recommend that the Board of Directors (Board):

1. Award a contract to the lowest, responsive and responsible bidder, Everon, LLC. (Everon) (formerly ADT Commercial), to replace, reroute, and install surveillance cameras and necessary equipment for SunLine Transit Agency (SunLine) at the Thousand Palms Facility (Facility) in the amount of \$261,374 for a 6-month term.

Authorize the CEO/General Manager, or designee, to execute a contract with Everon in full conformity with the terms and conditions of the bid specification documents and in a form approved by legal counsel.

### **Background**

SunLine's current camera system is outdated and no longer meets the agency's needs due to aging technology and limited functionality. Many cameras suffer from poor resolution and frequent malfunctions, creating gaps in coverage that compromise security. A staff survey highlighted insufficient coverage in key zones, particularly the bus parking areas, the new liquid hydrogen fueling station, perimeter boundaries, and facility entrance and exit gates (Key Zones).

To address these issues, SunLine has decided to upgrade its outdated equipment with modern, high-definition cameras that seamlessly integrate with SunLine's existing security system. This award aims to strengthen security and operational oversight by providing enhanced coverage of Key Zones. The new cameras will ensure comprehensive monitoring and improved safety across the Facility.

On February 19, 2025, staff issued Invitation for Bid (IFB) Solicitation 25-002 Surveillance Cameras for the installation of additional cameras and repairs to SunLine's security camera system. The IFB was publicly advertised in a newspaper of general circulation and was posted on SunLine's website.

On April 10, 2025, SunLine received bids from five (5) contractors. Everon submitted the apparent low bid.

Staff determined, and legal counsel concurred, that the low bidder's submittal is responsive to the requirements of the IFB. Staff conducted a price analysis and deemed Everon's price to be fair and reasonable, and consistent with current market pricing. Based on a thorough review, staff recommends awarding a contract to Everon, the lowest responsive and responsible bidder.

### **Financial Impact**

The financial impact of \$261,374 will be covered by State Transit Assistance and Federal Transit Administration 5307 funds. These funding sources are included in the Board-approved capital budget.

### **Performance Goal**

**Goal 3: Organizational Health & Resiliency** – Optimize SunLine's fiscal and overall organizational strength to allow for growth and to better withstand unexpected challenges (e.g., COVID-19 financial impact).

### **In Collaboration with:**

Bryan Valenzuela, Chief Safety Officer

### **Approved/Reviewed by:**

Mona Babauta, CEO/General Manager

Luis Garcia, Chief Financial Officer

Catherine J. Groves, General Counsel

### **Attachments:**

- [Item 12a](#) – Price Analysis
- [Item 12b](#) – Solicitation List





REQUEST FOR PROPOSAL  
Surveillance Cameras  
25-002

**PRICE ANALYSIS**

	Everon	Netgain Networks Inc.	Johnson Controls, Inc.	The Amergroup Inc.	Inter-Pacific, Inc.
Bids	\$261,374	\$333,256	\$356,919	\$425,000	\$472,930

	Difference	Delta
Difference between highest and lowest cost proposals	-\$211,556	-81%
Difference between Everon and the next lowest cost, Netgain Networks Inc.	-\$71,882	-28%

There was adequate price competition since five (5) bidders independently contended for the contract that is to be awarded. Award is based on the lowest cost.  
Everon was the lowest responsive bid.  
Based upon the results noted above, it is determined that the price submitted by Everon is considered fair and reasonable.

  
\_\_\_\_\_  
Amy Gunderoy, Contract Administrator  
10-Apr-25

## PLANETBIDS SOLICITATION LIST Surveillance Cameras 25-002

Vendor Name	Address	City	State	Zip	Respondee	Respondee Email
ADT Comemrcial	210 W Baywood Ave	Orange	California	92865	Gina Farideh Jalali	faridehjalali@everonsolutions.com
Apple Valley Communications, Inc	21845	Apple Valley	California	92307	Jeff Marek	estimating@avcsystems.com
Associated General Contractors of America - AGC	10140 Riverford Road	Lakeside	California	92040	Plan Room	planroom@agcsd.org
AVIR Inc	41905 Boardwalk Suite X	Palm Desert	California	92211	Yasin Chaudhry	yasin@avir.com
Baker Electric & Renewables, LLC	1298 Pacific Oaks Place	Escondido	California	92029	Anthony Torres	atorres2@baker-electric.com
Best Alarm Company	9763 Sycamore Canyon Rd	Moreno Valley	California	92557	Darren Holder	darrenh@bestalarmcompany.net
Bid America	41085 Elm St	Murrieta	California	92562	Abdul	planroom@bidamerica.com
Birdi Systems Inc.	601 Mission St.	South Pasadena	California	91030	James Riggio	bids@birdi-inc.com
CDW	1 Rivco Dr	Riverside	California	60069	Jordan Hamu	jordham@cdwg.com
COLLSAM DISTRUBTION INC	40960 California Oaks Rd Suite 331	Murrita	California	92562	Sam Jazaerli	sjazaerli@collsam.com
Computer Consultants, Inc	75110 St. Charles Place Suite 4	Palm Desert, CA	California	92211	Jarrod Solomon	jsolomon@desertsupport.com
ConstructConnect	3825 Edwards Rd, Ste 800	Cincinnati	Ohio	45209	Sarah	content@constructconnect.com
Crosstown Electrical & Data, Inc.	5454 Diaz St	Irwindale	California	91706	Andrea Heermance	aheermance@crosstowndata.com
DataGear, Inc.	500 W. Dyer Road	Santa Ana	California	92707	Jack Tateel	jtateel@datagear.com
Datel Systems Inc.	4393 VIEWRIDGE AVE SUITE C	SAN DIEGO	California	92123	HEIDI GROVES	hgroves@datelsys.com
delta electric LLC	17007 Strawberry Pine ct	santa clarita	California	91387	Alex Estevez	deltaelectric1@hotmail.com
Deltak	2291 Wood Oak Dr	Herndon	Virginia	20171	Source Management	sourcemanagement@deltak.com
Diverging Approach Incorporated	6623 Richmond Rd	Williamsburg	Virginia	23188	Matthew Henderson	bids@divappinc.com
Dodge Construction Network	2860 South State Highway 161 Suite 160 #501	Grand Prairie	Texas	75052	April Hamilton	april.hamilton@construction.com
ECAMSECURE	3400 E Airport Way	Long Beach	California	90806	Lisa Koy	lkoy@ecamsecure.com
Expert Alarm	73300 San Nicholas Ave.	Palm Desert	California	92260	Norm Barton	norm.barton@live.com
Federal Technology Solutions Inc	1828 Railroad St	Corona	California	92878	Holly Thach	hollyt@federalsales.com
Global CTI Group	2280 Wardlow Circle # 120	Corona	California	92878	Dan Moore	dmoore@gcti.com
Global Solutions Group, Inc.	25900 Greenfield Road, Suite 220	Oak Park	Michigan	48237	Lisa Salvavor	info@globalsolgroup.com
Hula Networks, Inc.	929 Berryessa Rd suite 10	San Jose	California	95133	Steve Robinson	accounting@hulanetworks.com
Inter-Pacific, Inc.	39 Peters Canyon Rd.	Irvine	California	92606	Enoch Kang	ekang@inter-pacific.com
ISN Global Enterprises	PO Box 1391	Claremont	California	91711	Joe Bartucca	sales@isnglobal.com
ITECH 2 INC	PO Box 60645 3238992061	Pasadena	California	91116	Wade Ali	wade@itech2.co
Johnson Controls, Inc.	7711 Center Ave Ste 650	Huntington Beach	California	92596	Seth La Croix	seth.lacroix@jci.com
Kambrian Corporation	2707 East Valley Blvd	West Covina	California	91792	Cathy Hsieh	sales@kambrian.com
Lead Pursuits LLC	2450 Colorado Ave.	Santa Monica	California	90404	Lead Department	leads@leadpursuits.com
Loss Prevention Systems, Inc.	43234 Business Park Drive #101	Temecula	California	92590	Stephanie Diaz	stephanie_diaz@2nolooss.com
Netgain Netowrks Inc	1525 3rd St Suite C	Riverside	California	92507	Sales	sales@netgainnetworks.com
Open Door	499 ellis st	pasadena	California	91105	brian karadizian	briank.opendoor@gmail.com
Paladin Technologies (USA) Inc.	12 West 21st Street	New York	New York	10010	Paladin Technologies	bids@paladintechnologies.com
Peacock Enterprises Inc	15320 Fairfield Ranch Rd Suite C	Chino Hills	California	91709	Krupesh Desai	sales@peacockusa.com
PhonesUSA, Inc.	8592 Venice Blvd.	Los Angeles	California	90034	Aaron Verzotti	averzotti@avantetechs.com
Princeton IT Services, Inc	500 Alexander Park, Suite #301	Princeton	New Jersey	08540	Ravi	sled.ops@princetonits.com
Pwxpress	1900 Coffeepoint Rd	Jacksonville	Florida	32208	Mary Miller	bids@pwxpress.com
Radio Engineering Industries, Inc. (REI)	6534 L Street	Omaha	Nebraska	68124	Proposal Writer	rfp@radioeng.com
Robotic Assistance Devices, Inc.	10800 Galaxie Avenue 48220	Ferndale	Michigan	48220-2132	Hashan Kuruppu	hashan.k@radsecurity.com
Safe and Sound Security	2125 Oak Gove Rd Suite 310	Walnut Creek	California	94598	Ami Reid	areid@getsafeandsound.com
Scansys, Inc	1109 E Janis St	Carson	California	90746	Jose Mendoza	jose.m@scansysinc.com
Seven Outsource	113 Barksdale Professional Center Newark	DE	California	19711-3258	Steve	rfpalerts@gmail.com
Siemens	6141 Katella Ave, Suite 100	Cypress	California	90630	Francesco	francesco.vallefuoco@siemens.com
Sunline Transit Agency	32505 Harry Oliver Train	Thousand Palms	California	92240	Charlotte Clement	cclement@sunline.org
technical security integration inc	716 north ventura road	oxnard	California	93030	Edita Swankosky	info@tsihsd.com
The Amergroup Inc.	990 Park Center Dr. Suite D	Vista	California	92081	Chase Keene	estimating@amergroup.com
The Kepler Group, Inc.	14866 Central Ave	Chino	California	91710	Neil Wyenn	bids@keplernetworks.com
Time And Alarm Systems	3828 Wacker Dr.	Mira Loma	California	91752	Kaytlin	projectadmin-tas@sciensbuildingsolutions.com
Todi, Inc.	9265 Research Dr.	Irvine	California	92618	Hessam T	htoudiee@toditech.com
Universal Protection Service, LP	13330 Crossroads Parkway North Suite 190	City of Industry	California	91746	Eric Freking	Eric.Freking@AUS.com
Upright Communications Inc.	817 W Granada Ct.	Ontario	California	91762	Gerardo Orozco	gmorozco@uprightcommunicationsinc.com
Vector Resources, Inc.	8647 9th Street	Rancho Cucamonga	California	91730	Scott Shiffer	jcasillas@vectorusa.com
Veterans Communication Services, Inc.	14730 central Ave	Chino	California	91710	Mark Montgomery	mmontgomery@vetcomm.com
Visual Edge IT, Inc.	36943 Cook St. Suite H-103	Palm Desert	California	92211	Amanda Maze	amaze@visualedgeit.com