



Wednesday, January 26, 2011

12:00 Noon

(Lunch Provided for Board Members)

**Kelly Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276**

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUNLINE AT (760) 343-3456. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SUNLINE TO MAKE REASONABLE ACCOMMODATION TO ENSURE ACCESSIBILITY TO THIS MEETING.

**THE CHAIR REQUESTS THAT ALL CELLULAR PHONES
AND PAGERS BE TURNED OFF OR SET ON SILENT
MODE FOR THE DURATION OF THE BOARD MEETING.**

AGENDA TOPICS

RECOMMENDATION

1. **Call to Order**
Chairman Steve Pougnet
2. **Flag Salute**
3. **Roll Call**
4. **Presentations**
 - a) Employees of the Quarter (Naomi Nightingale)
5. **Finalization of Agenda**
6. **Correspondence**
None.

7. Public Comments**Receive Comments**

(NOTE: Those wishing to address the Board should complete a Public Comment Card and will be called upon to speak.)

NON AGENDA ITEMS

Anyone wishing to address the Board on items not on the agenda may do so at this time. Each presentation is limited to 3 minutes.

AGENDA ITEMS

Anyone wishing to address specific items on the agenda should notify the Chair at this time so those comments can be made at the appropriate time. Each presentation is limited to 3 minutes.

8. Board Member Comments**Receive Comments**

Any Board Member who wishes to speak may do so at this time.

ACTION**9. Consent Calendar****Approve**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Boardmember requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- a) Minutes of the December 1, 2010 Board of Directors Meeting (Pages 1-5)
- b) Checks over \$1,000 for November, December 2010 (Pages 6-9)
- c) Credit card statement for November, December 2010 (Pages 10-15)
- d) Monthly Budget Report for November, December 2010 (Pages 16-19)
- e) Contract Report – nothing to report
- f) Ridership Report for November, December 2010 (Pages 20-25)
- g) SunDial Operational Notes for November, December 2010 (Pages 26-27)

DISCUSSION**10. Administration Building (C. Mikel Oglesby)****Discussion**

Discussion concerning issues with the permitting process for the construction of the new administrative building (Page 28)

----- **RECEIVE & FILE** -----

11. Financial Audit for Fiscal Year Ended June 30, 2010 (Christopher Mitchell) **Receive & File**

Recommend that the Board of Directors Receive & File the Financial Audit and the Single Audit for fiscal year 2010.

(Page 29)

- Basic Financial Statements & Independent Auditors' Report (Separate attachment)
- Single Audit Reports (Separate attachment)

12. General Manager's Report (C. Mikel Oglesby)

13. Next Meeting Date

February 23, 2011

12 o'clock Noon – Kelly Board Room

32-505 Harry Oliver Trail

Thousand Palms, CA 92276

14. Adjourn

MINUTES
SunLine Transit Agency
Board of Directors Meeting
December 1, 2010

A regular meeting of the SunLine Transit Agency Board of Directors was held at 12:20pm on Wednesday, December 1, 2010 in the Kelly Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

1. **Call to Order**
The meeting was called to order at 12:20 p.m. by Chairman Steve Pougnet.
2. **Flag Salute**
Chairman Pougnet led all in a salute to our flag.
3. **Roll Call**
Completed.

Members Present

Steve Pougnet, Chairman, Mayor, City of Palm Springs
Eduardo Garcia, Vice Chairman, Mayor, City of Coachella
Yvonne Parks, Mayor, City of Desert Hot Springs
Bud England, Mayor Pro Tem, City of Cathedral City
G. Dana Hobart, Mayor Pro Tem, City of Rancho Mirage
Bob Spiegel, Councilmember, City of Palm Desert
Bill Powers, Councilmember, City of Indian Wells
Don Adolph, Mayor, City of La Quinta
Glenn Miller, Councilmember, City of Indio

Members Absent

John J. Benoit, Supervisor, County of Riverside

Guests:

Daren Sehemmer-Supervisor John Benoit's Office
Joe Gonzales-Senator Bill Mercer's Office
Amarjeet Saini-American Cab
Harjinder Saini -American Cab
Bill Meyer-Yellow Cab
Erica Felci-The Desert Sun
Harry Incs – American Cab
Lidia Rodriguez-LFR Associates
Michael Shepherd-The Shepherd Group
Peter Kurzon-American Cab
Ricardo Cruz-Yellow Cab
Sohan Singh-Airport Taxi
Sabrina Cervantes- Burke Rix Hines & Associates
Scott Hines-Burke Rix Hines & Associates

Staff:

C. Mikel Oglesby, General Manager
Maria Aarvig, Legal Counsel
Carolyn Rude, Special Asst. to the General Manager/Clerk of the Board
Apolonio Del Toro, Director of Operations
Tommy Edwards, Director of Maintenance
Tommy Green, Director of Safety & Security
Eunice Lovi, Director of Planning
Naomi Nightingale, Director of Administration & Human Resources/EEO/Taxi Administrator
Michael Jones, Taxi Administration Supervisor
Christopher Mitchell, Director of Finance
Rudy Le Flore, Procurement Consultant
Rick Barone, Procurement Officer
Mannie Thomas, Operations Manager
David Manriquez, Safety Specialist
Blanca Flores, Accountant
Jack Stevens, Human Resources Manager
Ed Carson, Accounting Manager
Manny Garcia, Senior Supervisor
Alejandra Gonzalez, Human Resources Technician
Brenda Ramirez, Assistant Transit Planner

4. Presentations

None.

5. Finalization of Agenda

No changes were made to the Agenda.

6. Correspondence

Letter of thanks to the SunLine Board of Directors from Shelter from the Storm, for the donations received from the SunLine "Fill the Bus" food drive.

7. Public Comments**NON AGENDA ITEMS:**

None.

AGENDA ITEMS:

None.

8. Board Member Comments

Mayor Parks addressed the Board thanking SunLine staff for their work on the successful "Fill the Bus" food drive.

9. Consent Calendar

Mayor Pro Tem Hobart questioned Item "b" of the consent calendar, "Checks over \$1000", relating to a check to Lisa Copeland for legal fees; he asked what

legal services Lisa Copeland is currently performing. Director of Administration, Naomi Nightingale, stated that there were carry over issues from an arbitration; Lisa Copeland was the attorney at the time of the arbitration. Mayor Pro Tem Hobart also asked about the legal services of Alexander Cohn and Joe McMillan. Ms. Nightingale stated that Mr. Cohn is an arbitrator and Joe McMillan is the Agency's general liability attorney. Councilmember Spiegel moved for approval of the consent calendar. The motion was seconded by Mayor Adolph and was approved by a unanimous vote with the exception of Vice Chairman Garcia abstaining from item 9a, the October 27, 2010 Board meeting minutes.

10. Award of Contract for Agency Emergency Preparedness Upgrades

Director of Safety, Tommy Green, addressed the Board requesting authorization for the General Manager to approve the award of contract, upon review for approval as to form and legality by Legal Counsel, for an upgrade of Agency emergency preparedness/evacuation systems and to provide Agency employees with emergency disaster survival kits. Mr. Green stated that the Agency will provide the survival kits to employees, which will enable the employees to be available in the event of a disaster, meeting the requirements of the State and labor codes. The survival kit provides for fifteen days for a family of four. The kits will be issued to the employees to take home; there are also kits held at the Agency, both divisions. Mayor Adolph stated that the Finance Committee discussed and approved; financing has been secured for the emergency disaster survival kits. Councilmember Spiegel moved for approval. The motion was seconded by Councilmember Powers and was approved by a unanimous vote.

11. Approval of New Access Advisory Committee Member

Director of Operations, Apolonio Del Toro, addressed the Board requesting approval of a new member of the Access Advisory Committee. He stated that at the November 9, 2010 Access Advisory Committee meeting, currently seated members unanimously approved Dena Bates who is Program Director for Desert Samaritans for Seniors. Councilmember Spiegel moved for approval. The motion was seconded by Councilmember Powers and was approved by a unanimous vote.

12. Investment Reports – 4th Quarter FY 2010 & 1st Quarter FY 2011

Director of Finance, Christopher Mitchell, addressed the Board requesting the Board of Directors to Receive and File the Investment Fund Reports for the 4th quarter of FY 2010, ending June 30, 2010, and the 1st quarter of FY 2011, ending September 30, 2010. He stated that earnings were derived entirely from deposits with the State Treasurer's Local Agency Investment Fund; fiscal year to date the amount earned through the first quarter is roughly \$3400. The average interest rate received through the first quarter is .51%.

13. Administration Building Budget

General Manager, Mikel Oglesby, addressed the Board stating that at the last Board meeting there was a request for an update on the budget plan for the administration building. He stated that the information was presented at the July, 2010 Board meeting. Staff has recommended and has planned to use funding

from the Public Transportation Modernization Improvement, and Service Enhancement Account [Proposition 1B - PTMISEA] estimated at \$8.5 million to fund construction of the Administration Building. In addition, staff will also utilize funds from the Section 5307, Section 5309 and CMAQ funding programs totaling over \$2 million, as well as funding from the Proposition 1B Transit Security Account to implement safety and security needs for the new building. All funding will be available prior to the end of fiscal year 2012.

14. **General Manager's Report**

Mikel Oglesby addressed the Board stating that the administration building continues to make progress. The contractor, IBI, turned in their Pre-Application Review (PAR) to the County of Riverside Planning Offices in August of this year, but we have not seen any progress to date. The window for planning this review is advertised by the County as six weeks. Oglesby stated that this delayed review may set the project back by at least a month, pushing the completion of the Plans to April 2011. Oglesby announced that SunLine Transit Agency has been selected to host the California Transit Association's (CTA) Annual Conference in the fall of 2012. CTA is a very influential organization in transit; this will be a great opportunity to show the world of transit the progress that SunLine has made over the years in providing safe, reliable transportation using the latest technologically advanced vehicles. Oglesby stated that he will keep the Board updated on the progress of the event. Oglesby informed the Board that once again SunLine was presented with a 1st Place award for the entry into the Palm Desert Golf Cart parade under the category of "Theme Entry". The theme this year was "Halloween Extravaganza". Oglesby thanked Tommy Edwards and all employees who worked hard on the float and to those who participated in the parade. Oglesby informed the Board that the Agency's annual Fill-the-Bus charity food drive was again a huge success. The goal was to break last year's record collecting over eight tons of food. The mission was accomplished collecting over ten tons of food this year, benefiting two organizations - Shelter from the Storm and Food Now, Inc. in Desert Hot Springs. Oglesby thanked Indian Wells for going the extra mile with their support and Mayor Yvonne Parks who helped push the drive appearing with Oglesby on the morning news at 4:45am to present the cause. Oglesby stated that he was thrilled with the amount of food donated given the fact that so many people are still facing financial difficulties. He thanked Naomi Nightingale and all staff who worked long hours to collect basic items most of us take for granted. Oglesby then asked the Board to "Save the Date" of February 10, 2011 for the annual "State of Public Transit" Luncheon. The keynote speaker will be the President of the American Public Transportation Association, Bill Millar, who will discuss the national state of public transit and how it relates to the Coachella Valley. Oglesby stated that he hoped to see all Board members at this event. Oglesby then reminded the Board of our annual employee holiday event which will take place Friday, December 10th at 6:00pm. He stated that that the Board's attendance at this event is important to the employees as we celebrate the Agency's many accomplishments. Oglesby ended by wishing all Board members and their families a happy holiday season.

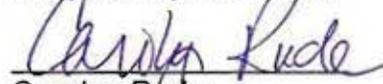
15. Next Meeting Date

Chairman Pougnet announced that the next regular meeting of the Board of Directors will be held on January 26, 2011 at 12 noon – Kelly Board Room, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

16. Adjourn

Chairman Pougnet adjourned the meeting at 12:35p.m.

Respectfully Submitted



Carolyn Rude
Clerk of the Board

Approved By:


C. Mikel Oglesby
General Manager

Date: 1/18/11

SunLine Transit Agency
Checks \$1,000 and Over
For the month of November 2010

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
<u>HEALTH NET</u>	Group Health Ins Prem	649177	11/18/2010	\$190,175.93
<u>UNION BANK</u>	Pension Deposits	649274	11/24/2010	\$83,608.40
<u>UNION BANK</u>	Pension Deposits	649139	11/12/2010	\$82,740.76
TRAPEZE GROUP	ITS Project-Software	649136	11/12/2010	\$73,525.27
<u>SOUTHERN CALIFORNIA GAS CO.</u>	Natural Gas Purchase	649199	11/18/2010	\$73,336.98
COMMUNITY BANK	Project Retention Payment	649052	11/4/2010	\$52,959.55
GOODYEAR TIRE & RUBBER	Bus Tire Lease	649175	11/18/2010	\$20,693.29
IMPERIAL IRRIGATION DIST	Electricity TP Area	649113	11/12/2010	\$18,785.08
TRAPEZE GROUP	Annual Software License	649273	11/24/2010	\$13,150.00
COLONIAL LIFE & ACCIDENT	Supplemental Insurance	649215	11/24/2010	\$12,899.92
<u>LINCOLN NATIONAL LIFE</u>	Employee Benefits	649186	11/18/2010	\$11,465.46
LEFLORE GROUP LLC, THE	Procurement Consultant	649249	11/24/2010	\$10,795.00
USS CAL BUILDERS, INC.	Engineer Services	649142	11/12/2010	\$9,405.00
IMAGE MARKETING CONCEPTS, INC.	Web Site Design	649179	11/18/2010	\$8,000.00
IMPERIAL IRRIGATION DIST	Electricity TP Area	649180	11/18/2010	\$7,019.62
G & K SERVICES	Uniform service	649061	11/4/2010	\$5,696.48
SOUTHWEST NETWORKS, INC.	Network Consultants	649200	11/18/2010	\$5,077.88
ALLIEDBARTON SECURITY SERVICES	Security Services	649207	11/24/2010	\$4,982.88
TRANSPORTATION MANAGEMENT &	Bus Route Planning	649135	11/12/2010	\$4,947.00
DELTA CARE USA	Dental Insurance	649092	11/12/2010	\$4,924.18
JOE MCMILLIN	Defense Attorney	649183	11/18/2010	\$4,816.50
<u>HEALTH NET</u>	Group Health Ins Prem	649105	11/12/2010	\$4,669.92
INDEPENDENT LIVING PARTNERSHIP	Grant Pass-Through	649114	11/12/2010	\$4,634.72
MOORE MAINTENANCE &	Janitorial Servs	649069	11/4/2010	\$4,356.00
TW CABLE AD SALES/LA	Advertisement	649137	11/12/2010	\$4,301.00
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649166	11/18/2010	\$4,294.13
AMALGAMATED TRANSIT UNION	Union Dues	649083	11/12/2010	\$4,247.14
AMALGAMATED TRANSIT UNION	Union Dues	649208	11/24/2010	\$4,222.14
ELLSWORTH TRUCK & AUTO	Repair Parts	649095	11/12/2010	\$4,014.57
KENNY STRICKLAND, INC.	Lubricants & Oils	649066	11/4/2010	\$3,909.40
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649212	11/24/2010	\$3,730.50
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649088	11/12/2010	\$3,320.31
FIESTA FORD, INC.	Repair Parts/Support	649227	11/24/2010	\$3,294.41
VALLEY POWER SYSTEMS, INC	Bus Repair Parts	649147	11/12/2010	\$3,184.64
STANLEY SECURITY (Nov & Dec)	Sec Monitoring & Maintenance	649077	11/4/2010	\$2,800.00
NEW FLYER	Bus Parts	649193	11/18/2010	\$2,749.73
DORAL DESERT PRINCESS	Employee Holiday Event	649094	11/12/2010	\$2,451.40
EYE MED	Employee Benefits	649099	11/12/2010	\$2,271.56
CARQUEST OF THE DESERT	Repair Parts	649050	11/4/2010	\$2,165.46

SunLine Transit Agency
Checks \$1,000 and Over
For the month of November 2010

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Vendor Name	Description	Check #	Check	Amount
BURRTEC WASTE & RECYCLING	Facility Trash Removal	649086	11/12/2010	\$2,095.64
CAL-TEST, INC.	D&A Onsite Testing	649044	11/4/2010	\$2,057.95
FLEET-NET CORPORATION	Software & Licenses	649100	11/12/2010	\$1,980.00
CHRISTOPHER MITCHELL	AFCB Proj Travel-grant funded	649160	11/18/2010	\$1,940.91
KENNY STRICKLAND, INC.	Lubricants & Oils	649247	11/24/2010	\$1,890.17
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649091	11/12/2010	\$1,870.16
VALLEY OFFICE EQUIPMENT, INC.	Fax/Copier Supplies	649146	11/12/2010	\$1,818.11
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649053	11/4/2010	\$1,811.60
PIMENTEL CONSULTING GROUP	ARRA Consultant	649126	11/12/2010	\$1,785.00
MOSS RUBBER & EQUIPT. CORP.	Sun Fuel Parts	649189	11/18/2010	\$1,770.56
THE RESTAURANT SOURCE	Maintenance Equipment-F/A	649270	11/24/2010	\$1,769.00
ALLIEDBARTON SECURITY SERVICES	Security Services	649082	11/12/2010	\$1,660.96
ALLIEDBARTON SECURITY SERVICES	Security Services	649038	11/4/2010	\$1,660.96
EUNICE LOVI	AVAIL Proj Travel-grant funded	649170	11/18/2010	\$1,616.75
DESERT SUN PUBLISHING CO., THE	Public Notice	649167	11/18/2010	\$1,539.60
ROMAINE ELECTRIC CORP.	Repair Parts	649197	11/18/2010	\$1,481.63
VERIZON	Communication	649148	11/12/2010	\$1,464.67
DAIMLER BUSES NORTH AMERICA,	Repair Parts	649054	11/4/2010	\$1,394.18
NEW FLYER	Bus Parts	649073	11/4/2010	\$1,269.39
AIRGAS WEST	Bus Freon and coolant	649154	11/18/2010	\$1,238.87
FLEET REFINISHING	WIP Shelters-ARRA Project	649172	11/18/2010	\$1,194.50
FACTORY MOTOR PARTS COMPANY	Repair Parts	649224	11/24/2010	\$1,186.36
UTC POWER CORPORATION	Fuel Cell Bus Parts	649143	11/12/2010	\$1,171.21
<u>HEALTH NET</u>	<u>Group Health Ins Prem</u>	<u>649234</u>	<u>11/24/2010</u>	<u>\$1,140.94</u>
SHERIFF'S COURT SERVICES - EAST	Employee Garnishment	649263	11/24/2010	\$1,102.12
EMC	Medical-Exams and Testing	649169	11/18/2010	\$1,095.00
SHERIFF'S COURT SERVICES - EAST	Employee Garnishment	649130	11/12/2010	\$1,083.31
AIRGAS WEST	Bus Freon and coolant	649036	11/4/2010	\$1,077.07
OFFICE DEPOT	Office Supplies	649195	11/18/2010	\$1,030.87
PURCHASE POWER PITNEY BOWES	Postage for Meter	649260	11/24/2010	\$1,000.00

Total of Checks Over \$1,000	\$808,819.70
Total of Checks Under \$1,000	\$37,735.88
Total of All Checks for the Month	\$846,555.58
Total Amount of Checks Prior Years Same Month	\$896,067.62

SunLine Transit Agency
Checks \$1,000 and Over
For the month of December 2010

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Vendor Name	Description	Check #	Check	Amount
<i>BAE SYSTEMS CONTROLS, INC.</i>	<i>Fuel Cell Bus</i>	<i>649418</i>	<i>12/15/2010</i>	<i>\$1,278,308.</i>
HEALTH NET	Group Health Ins Prem	649531	12/28/2010	\$207,939.74
UNION BANK	Pension Deposits	649410	12/9/2010	\$82,990.45
UNION BANK	Pension Deposits	649525	12/22/2010	\$82,836.37
PERMA	Gnrl Liab/Wker Comp 1/2011	649509	12/22/2010	\$78,164.37
<i>TRAPEZE GROUP</i>	<i>ITS Project-Software</i>	<i>649465</i>	<i>12/15/2010</i>	<i>\$72,795.88</i>
PERMA	Gnrl Liab / Wker Comp 12/2010	649342	12/3/2010	\$72,765.39
SOUTHERN CALIFORNIA GAS CO.	Natural Gas Purchase	649458	12/15/2010	\$59,149.59
<i>USS CAL BUILDERS, INC.</i>	<i>Engineer Services</i>	<i>649467</i>	<i>12/15/2010</i>	<i>\$47,571.25</i>
GOODYEAR TIRE & RUBBER	Bus Tire Lease	649498	12/22/2010	\$20,753.25
<i>TULSA GAS TECHNOLOGIES, INC.</i>	<i>Fuel Island Disp Replcmt</i>	<i>649524</i>	<i>12/22/2010</i>	<i>\$17,502.50</i>
T M D	Bus Route Planning	649408	12/9/2010	\$16,336.00
IMPERIAL IRRIGATION DIST	Electricity TP Area	649394	12/9/2010	\$14,765.36
CREASON & AARVIG, LLP	Legal Services	649300	12/3/2010	\$14,561.80
LINCOLN NATIONAL LIFE	Employee Benefits	649447	12/15/2010	\$12,608.14
PERMA	Gnrl Liab/Wker Comp	649401	12/9/2010	\$11,687.90
<i>LEFLORE GROUP LLC, THE</i>	<i>Procurement Consultant</i>	<i>649532</i>	<i>12/28/2010</i>	<i>\$10,042.75</i>
G & K SERVICES	Uniform service	649319	12/3/2010	\$7,751.81
DORAL DESERT PRINCESS	Employee Gala Event	649370	12/8/2010	\$7,354.19
METROPOLITAN LIFE INSURANCE	Dental Insurance	649448	12/15/2010	\$6,200.00
IMPERIAL IRRIGATION DIST	Electricity TP Area	649443	12/15/2010	\$6,144.32
TRANSIT PRODUCTS & SERVICES	Repair Parts	649363	12/3/2010	\$6,097.95
NEW FLYER	Bus Parts	649337	12/3/2010	\$5,945.36
NEW FLYER	Bus Parts	649452	12/15/2010	\$5,878.67
DELTA CARE USA	Dental Insurance	649431	12/15/2010	\$5,096.50
TRANSIT PRODUCTS & SERVICES	Repair Parts	649463	12/15/2010	\$4,930.52
INDEPENDENT LIVING PARTNERSHIP	Grant Pass-Through	649444	12/15/2010	\$4,419.38
AMALGAMATED TRANSIT UNION	Union Dues	649375	12/9/2010	\$4,167.96
AMALGAMATED TRANSIT UNION	Union Dues	649474	12/22/2010	\$4,092.94
ELLSWORTH TRUCK & AUTO	Repair Parts	649308	12/3/2010	\$4,014.57
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649379	12/9/2010	\$3,914.81
NAME WITHHELD	Insurance Losses	649332	12/3/2010	\$3,900.00
CARQUEST OF THE DESERT	Repair Parts	649296	12/3/2010	\$3,851.12
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649480	12/22/2010	\$3,752.35
SOUTHWEST NETWORKS, INC.	Network Consultants	649405	12/9/2010	\$3,506.25
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649486	12/22/2010	\$3,204.77
TELEPACIFIC COMMUNICATIONS	Telephone Service	649360	12/3/2010	\$3,126.92
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649382	12/9/2010	\$3,057.50
SAFETY-KLEEN CORPORATION	Solvent Tank Service	649456	12/15/2010	\$2,585.70
KENNY STRICKLAND, INC.	Lubricants & Oils	649504	12/22/2010	\$2,580.87
TW CABLE AD SALES/LA	Advertisement	649409	12/9/2010	\$2,545.00

SunLine Transit Agency
Checks \$1,000 and Over
For the month of December 2010

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
COMMUNITY BANK	Project Retention Payment	649427	12/15/2010	\$2,503.75
MOORE MAINTENANCE &	Janitorial Servs	649398	12/9/2010	\$2,442.00
SOUTHWEST NETWORKS, INC.	Network Consultants	649352	12/3/2010	\$2,400.00
EYE MED	Employee Benefits	649385	12/9/2010	\$2,347.76
VALLEY OFFICE EQUIPMENT, INC.	Fax/Copier Supplies	649529	12/22/2010	\$2,287.74
SHEPHERD GROUP INC., THE	Advertising Agency	649348	12/3/2010	\$2,258.84
DESERT AIR CONDITIONING, INC.	A/C Repair	649432	12/15/2010	\$2,234.82
FACTORY MOTOR PARTS COMPANY	Repair Parts	649312	12/3/2010	\$2,224.58
FACTORY MOTOR PARTS COMPANY	Repair Parts	649491	12/22/2010	\$2,182.11
FRANKLIN TRUCK PARTS, INC	Bus Repair Parts	649317	12/3/2010	\$2,098.52
TW CABLE AD SALES/LA	Advertisement	649466	12/15/2010	\$2,036.00
FLEET-NET CORPORATION	Software & Licenses	649388	12/9/2010	\$1,980.00
FERRELLGAS	Propane Service	649386	12/9/2010	\$1,956.43
ALLIEDBARTON SECURITY SERVICES	Security Services	649283	12/3/2010	\$1,660.96
ALLIEDBARTON SECURITY SERVICES	Security Services	649416	12/15/2010	\$1,660.96
FIESTA FORD, INC.	Repair Parts/Support	649493	12/22/2010	\$1,642.28
OFFICE DEPOT	Office Supplies	649339	12/3/2010	\$1,641.21
NEW FLYER	Bus Parts	649507	12/22/2010	\$1,568.18
SOUTHWEST NETWORKS, INC.	Network Consultants	649459	12/15/2010	\$1,518.75
VERIZON	Communication	649412	12/9/2010	\$1,464.67
TEAM LABOR COMPLIANCE	Constr. Labor Compliance	649461	12/15/2010	\$1,430.00
TOPS N BARRICADES, INC.	Bus Stops & Zones	649522	12/22/2010	\$1,390.38
ALLIEDBARTON SECURITY SERVICES	Security Services	649473	12/22/2010	\$1,306.08
SMART CHEMISTRY CORPORATION	Hydrogen Samples	649350	12/3/2010	\$1,250.00
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649304	12/3/2010	\$1,194.52
SHERIFF'S COURT SERVICES - EAST	Employee Garnishment	649403	12/9/2010	\$1,167.38
SPRINT	Wireless Cell Serv	649353	12/3/2010	\$1,157.32
SPRINT	Wireless Cell Serv	649514	12/22/2010	\$1,136.86
PALM SPRINGS CITY OF	Bus Shelter Revenue	649340	12/3/2010	\$1,125.00
COACHELLA VALLEY PRINTING	Printing	649289	12/3/2010	\$1,121.27
CAL-TEST, INC.	D&A Onsite Testing	649425	12/15/2010	\$1,109.95
COSTCO	Boardroom Supplies	649483	12/22/2010	\$1,091.53
HOME DEPOT CRD SRVS	Facility Maintenance	649442	12/15/2010	\$1,021.05
BURRTEC WASTE & RECYCLING	Facility Trash Removal	649378	12/9/2010	\$1,011.91
SWRCB ACCOUNTING OFFICE	Annual Storm Water Fee	649518	12/22/2010	\$1,008.00
APPLEBEE'S	Holiday Gift Certificates	649368	12/8/2010	\$1,000.00
Total of Checks Over \$1,000				\$2,267,529.01
Total of Checks Under \$1,000				\$41,958.00
Total of All Checks for the Month				\$2,309,487.01
Total Amount of Checks Prior Years Same Month				\$949,538.02



November Statement for activity from Oct. 22, 2010 through Nov. 18, 2010
 SUNLINE TRANSIT
 C MIKEL OGLESBY

Inquiries: 1-866-552-8855
 BUS 67 13 Page 1 of 2

Your Visa® Business Card account at a glance ...

Account:

Activity Summary	
Previous Balance	\$5,011.87
Payments	\$5,011.87CR
Other Credits	\$0.00
Purchases	\$0.00
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Past Due Amount	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$0.00
Credit Line	\$31,000.00
Available Credit	\$31,000.00
Statement Close Date	Nov. 18, 2010
Days in Billing Cycle	28

Payment Information	
New Balance	\$0.00
Minimum Payment Due (Current Month)	\$0.00
Minimum Payment Due (Past Due)	\$0.00
Total New Minimum Payment Due	\$0.00
Payment Due Date	Dec. 17, 2010

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Other Credits					
11/04			PAYMENT THANK YOU	\$5,011.87CR	-----

Continued on Next Page

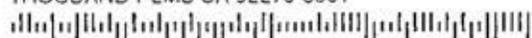
No payment is required, however please use coupon when making additional payments. CPN 000648533

Zero Balance

To change your address or for
 Cardmember Service please call:
 1-866-552-8855 *Every Hour! Every Day!*

000025076 1 MB 0.382 106481835446463 P

SUNLINE TRANSIT
 C MIKEL OGLESBY
 32505 HARRY OLIVER TRL
 THOUSAND PLMS CA 92276-3501



Your Account Number:

Your account has a zero balance, but please remember that your available credit is \$31,000.00.



November Statement for activity from Oct. 22, 2010 through Nov. 18, 2010
 SUNLINE TRANSIT
 C MIKEL OGLESBY

Inquiries: 1-866-552-8855
 Page 2 of 2

2010 Totals Year-to-Date	
Total Fees Charged in 2010 *	\$0.00
Total Interest Charged in 2010 **	\$0.00

* The Year-To-Date Fee accumulation shown on your statement for 2010 includes fees assessed beginning on May 24, 2010 through year end. Beginning in 2011, your statement will show all fees assessed on your account annually.

** The Year-To-Date Interest accumulation shown on your statement for 2010 may not include interest reversals processed prior to May 24, 2010. Beginning in 2011, your statement will show all net interest assessed on your account annually.

Company Approval *(This area for use by your company)*

Signature/Approval: _____ Accounting Code: _____

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

** APR for current and future transactions.

Balance Type	Balance By Type	Bal. Subject to Interest	Variable	Interest	APR	***APR*** Exp. Date	Interest Free Period
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%		NO
**PURCHASES	\$0.00	\$0.00	YES	\$0.00	13.99%		YES
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%		NO

Important Messages

ENROLL IN BALANCESHIELD BY CALLING 1-877-694-1285. With BalanceShield, your monthly payment will be paid for up to 12 months in the event of unexpected hardships like unemployment or disability. BalanceShield also cancels the total outstanding balance in the case of loss of life. Coverage costs just \$0.85 per \$100 of your monthly statement balance. ENROLL TODAY.

To contact us regarding your account...

 **By Telephone:**
Every Hour! Every Day!
 Voice: 1-866-552-8855
 TDD: 1-888-352-6455
 Fax: 1-866-807-9053

 **Send Inquiries to:**
 Cardmember Service
 P.O. Box 6353
 Fargo, ND 58125-6353

 **Send Payments to:**
 Cardmember Service
 P.O. Box 790408
 St. Louis, MO 63179-0408

 **Online**
 visit our website:
myaccountaccess.com

Pacific Western Bank
SunLine Transit Agency Visa Credit Card Statement
Closing Date: November 18, 2010

Detail: No charges

Credits:

11/04/10 Payment

\$5,011.87 CR



December Statement for activity from Nov. 19, 2010 through Dec. 21, 2010
 SUNLINE TRANSIT
 C MIKEL OGLESBY (-)

Inquiries: 1-866-552-8855
 BUS 13 Page 1 of 2

Your Visa® Business Card account at a glance ... Account

Activity Summary	
Previous Balance	\$0.00
Payments	\$0.00
Other Credits	\$0.00
Purchases	\$695.00
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Past Due Amount	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$695.00
Credit Line	\$31,000.00
Available Credit	\$30,305.00
Statement Close Date	Dec. 21, 2010
Days in Billing Cycle	33

Payment Information	
New Balance	\$695.00
Minimum Payment Due (Current Month)	\$10.00
Minimum Payment Due (Past Due)	\$0.00
Total New Minimum Payment Due	\$10.00
Payment Due Date	Jan. 17, 2011
Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.	

To reduce or avoid paying additional fees and interest charges on your purchase balance, pay the total new balance of \$695.00 by 01/17/11. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Purchases and Other Debits					
12/01	11/30	2090	AMERICAN PUBLIC TRANS 202-4964800 DC	\$695.00

Continued on Next Page

No payment is required, however please use coupon when making additional payments. CPN 000648533

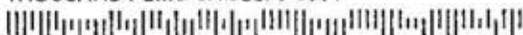
Automatic Payment

To change your address or for Cardmember Service please call: 1-866-552-8855 Every Hour! Every Day!

Your Account Number:

Your new full balance of \$695.00 will be automatically deducted from your account on 01/04/11.

SUNLINE TRANSIT
 C MIKEL OGLESBY
 32505 HARRY OLIVER TRL
 THOUSAND PLMS CA 92276-3501





December Statement for activity from Nov. 19, 2010 through Dec. 21, 2010

Inquiries: 1-866-552-8855

SUNLINE TRANSIT

Page 2 of 2

C MIKEL OGLESBY

2010 Totals Year-to-Date	
Total Fees Charged in 2010 *	\$0.00
Total Interest Charged in 2010 **	\$0.00

* The Year-To-Date Fee accumulation shown on your statement for 2010 includes fees assessed beginning on May 24, 2010 through year end. Beginning in 2011, your statement will show all fees assessed on your account annually.

** The Year-To-Date Interest accumulation shown on your statement for 2010 may not include interest reversals processed prior to May 24, 2010. Beginning in 2011, your statement will show all net interest assessed on your account annually.

Company Approval *(This area for use by your company)*

Signature/Approval: _____ Accounting Code: _____

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Bal. Subject to Interest	Variable	Interest	APR	***APR*** Exp. Date	Interest Free Period
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%		NO
**PURCHASES	\$695.00	\$0.00	YES	\$0.00	13.99%		YES
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%		NO

Important Messages

Your payment of \$695.00 will be automatically deducted from your bank account on 01/04/2011

IMPORTANT NOTICE: Effective February 1, 2011, the Travel Accident Insurance benefit on your Account will be discontinued.

COMING SOON We are pleased to let you know that ScoreBoard online business credit card reporting will be available soon through your Online Account Access website. Look for more information in your March statement.

Save on Chevron & Texaco fuel purchases - full details at www.visasavingsedge.com.

Save time and money by consolidating all your debt into one monthly payment. Check your mail for a great offer or call Cardmember Service today for information on a great rate.

To contact us regarding your account...

By Telephone:
Every Hour! Every Day!
 Voice: 1-866-552-8855
 TDD: 1-888-352-6455
 Fax: 1-866-807-9053

Send Inquiries to:
 Cardmember Service
 P.O. Box 6353
 Fargo, ND 58125-6353

Send Payments to:
 Cardmember Service
 P.O. Box 790408
 St. Louis, MO 63179-0408

Online
 visit our website:
myaccountaccess.com

Pacific Western Bank
SunLine Transit Agency Visa Credit Card Statement
Closing Date: December 21, 2010

Detail:

12/01/10	American Public Trans.	APTA CEO Conf. Registration – General Manager	\$ 695.00
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**SunLine Transit Agency
Statement of Activities
November 2010**

	Un-Audited FY 09/10	Total FY 10/11 Budget	Current Month			Year to Date		
			Actual	Budget	Favorable (Unfavorable)	YTD Actual	YTD Budget	Favorable (Unfavorable)
Operating Revenue:								
Passenger fares	2,706,198	2,950,000	256,209	242,259	13,950	1,136,473	1,223,689	(87,216)
Advertising revenue	34,726	75,000	5,093	9,963	(4,870)	18,458	16,213	2,245
Rebate for CNG production	338,447	-	-	-	-	-	-	-
Interest Revenue	24,869	50,000	692	4,180	(3,488)	5,711	21,488	(15,777)
Outside Fueling Revenue (SunFuels)	198,512	220,855	12,399	18,146	(5,747)	72,478	91,759	(19,281)
Pass-Through Operating revenue	-	-	4,635	-	4,635	18,174	-	18,174
Other revenue	134,866	120,000	7,790	10,773	(2,983)	43,727	56,833	(13,105)
Other revenue-Measure A supplement	-	185,000	19,655	15,326	4,329	256,644	77,720	178,925
Total local revenue	3,437,617	3,600,855	306,473	300,647	5,825	1,551,667	1,487,703	63,964
Expenses:								
SunFuels (10)	198,512	220,855	12,399	18,146	5,747	72,478	91,759	19,281
Operations-Fixed Route (11 & 12)	8,487,588	8,310,676	706,444	667,118	(39,326)	3,493,546	3,418,247	(75,298)
Operations-Dial-A-Ride (13 & 14)	2,219,210	2,348,875	194,342	189,981	(4,361)	913,821	972,074	58,253
Security (15)	481,210	427,985	36,209	34,079	(2,130)	192,737	174,739	(17,999)
Maintenance (21 & 22)	5,185,353	5,222,412	406,330	426,824	20,494	2,091,520	2,158,069	66,548
Facility Maintenance-T.P. (23)	557,685	572,329	48,555	46,894	(1,661)	235,158	236,976	1,818
Facility Maintenance-Indio (24)	73,287	87,010	4,934	7,251	2,317	40,238	36,254	(3,984)
Bus Stops/Shelters (25)	408,150	424,106	34,280	34,289	9	166,346	175,687	9,342
Marketing (31)	233,920	287,141	19,678	22,238	2,560	114,252	114,143	(110)
Human Resources (32)	523,529	553,333	33,397	45,053	11,656	163,724	229,486	65,762
General Administration (40)	1,122,215	1,309,939	95,890	107,038	11,148	502,579	541,150	38,571
Finance (41)	969,377	730,895	58,057	56,624	(1,433)	295,703	291,096	(4,607)
Information Technology (42)	164,574	413,549	17,165	34,189	17,024	137,067	172,089	35,022
Planning & Agency Development (49)	556,468	636,130	36,657	57,108	20,451	215,666	315,980	100,314
Total expenses	21,181,080	21,545,235	1,704,338	1,746,833	42,495	8,634,837	8,927,749	292,913

Minimum Farebox ratio = 17.97%

YTD Farebox ratio 17.97%

SunLine Transit Agency
Statement of Revenues and Departmental Expenditures
For Month ended November 30, 2010

Operating Revenues	<u>FY 2011</u>
Local Transportation Funds (LTF)	4,375,138
Measure A Funds	1,572,083
FTA Section 5307	1,365,040
FTA Section 5304	5,360
FTA Section 5311	-
FTA Section 5316	-
FTA Section 5317	-
CMAQ	-
Fare box Revenue	1,136,473
Other	162,493
Pass Through funds	<u>18,174</u>
 TOTAL OPERATING REVENUES	 <u>\$ 8,634,763</u>

Operating Expenditures by Department

SunFuels (10)	72,478
Operations-Fixed Route (11 & 12)	3,493,546
Operations-Dial-A-Ride (13 & 14)	913,821
Security (15)	192,737
Maintenance (21 & 22)	2,091,446
Facility Maintenance-T.P. (23)	235,158
Facility Maintenance-Indio (24)	40,238
Bus Stops/Shelters (25)	166,346
Marketing (31)	114,252
Human Resources (32)	163,724
General Administration (40)	502,579
Finance (41)	295,703
Information Technology (42)	137,067
Planning & Agency Development (49)	<u>215,666</u>
 TOTAL OPERATING EXPENDITURES BY DEPARTMENT	 <u>\$ 8,634,763</u>

Operating Income/(Loss)	 <u><u>-</u></u>
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**SunLine Transit Agency
Statement of Activities
December 2010**

	Un-Audited FY 09/10	Total FY 10/11 Budget	Current Month			Year to Date		
			Actual	Budget	Favorable (Unfavorable)	YTD Actual	YTD Budget	Favorable (Unfavorable)
Operating Revenue:								
Passenger fares	2,706,198	2,950,000	226,191	243,595	(17,403)	1,362,665	1,467,284	(104,619)
Advertising revenue	34,726	75,000	-	12,707	(12,707)	18,458	28,921	(10,463)
Rebate for CNG production	338,447	-	-	-	-	-	-	-
Interest Revenue	24,869	50,000	701	4,177	(3,476)	6,412	25,665	(19,252)
Outside Fueling Revenue (SunFuels)	198,512	220,855	15,580	18,403	(2,824)	88,058	110,163	(22,105)
Pass-Through Operating revenue	-	-	4,419	-	4,419	22,594	-	22,594
Other revenue	134,866	120,000	7,710	8,642	(932)	51,437	65,474	(14,037)
Other revenue-Measure A supplement	-	185,000	41,025	15,326	25,699	297,670	93,046	204,624
Total local revenue	3,437,617	3,600,855	295,626	302,849	(7,223)	1,847,293	1,790,552	56,741
Expenses:								
SunFuels (10)	198,512	220,855	15,580	18,403	2,824	88,058	110,163	22,105
Operations-Fixed Route (11 & 12)	8,487,588	8,310,676	702,113	773,041	70,928	4,195,659	4,191,289	(4,371)
Operations-Dial-A-Ride (13 & 14)	2,219,210	2,348,875	189,542	203,709	14,167	1,103,363	1,175,783	72,420
Security (15)	481,210	427,985	38,354	41,165	2,811	231,092	215,904	(15,188)
Maintenance (21 & 22)	5,185,353	5,222,412	415,447	455,208	39,761	2,506,893	2,613,277	106,384
Facility Maintenance-T.P. (23)	557,685	572,329	42,531	51,395	8,864	277,689	288,371	10,682
Facility Maintenance-Indio (24)	73,287	87,010	6,955	7,251	296	47,193	43,505	(3,688)
Bus Stops/Shelters (25)	408,150	424,106	30,616	38,195	7,579	196,961	213,882	16,921
Marketing (31)	233,920	287,141	11,084	22,758	11,674	125,336	136,901	11,565
Human Resources (32)	523,529	553,333	42,267	46,108	3,841	205,991	275,594	69,603
General Administration (40)	1,122,215	1,309,939	17,167	116,528	99,361	519,746	657,678	137,931
Finance (41)	969,377	730,895	53,932	64,618	10,686	349,635	355,714	6,079
Information Technology (42)	164,574	413,549	23,608	34,429	10,822	160,675	206,519	45,844
Planning & Agency Development (49)	556,468	636,130	55,914	65,468	9,554	271,580	381,448	109,868
Total expenses	21,181,080	21,545,235	1,645,110	1,938,277	293,167	10,279,873	10,866,026	586,154

Minimum Farebox ratio = 17.97%

YTD Farebox ratio 17.97%

SunLine Transit Agency
Statement of Revenues and Departmental Expenditures
For Month ended December 31, 2010

Operating Revenues	<u>FY 2011</u>
Local Transportation Funds (LTF)	5,080,805
Measure A Funds	1,886,500
FTA Section 5307	1,731,041
FTA Section 5304	5,360
FTA Section 5311	-
FTA Section 5316	-
FTA Section 5317	-
CMAQ	-
Fare box Revenue	1,362,665
Other	190,907
Pass Through funds	<u>22,594</u>
 TOTAL OPERATING REVENUES	 <u>\$ 10,279,873</u>

Operating Expenditures by Department

SunFuels (10)	88,058
Operations-Fixed Route (11 & 12)	4,195,659
Operations-Dial-A-Ride (13 & 14)	1,103,363
Security (15)	231,092
Maintenance (21 & 22)	2,506,893
Facility Maintenance-T.P. (23)	277,689
Facility Maintenance-Indio (24)	47,193
Bus Stops/Shelters (25)	196,961
Marketing (31)	125,336
Human Resources (32)	205,991
General Administration (40)	519,746
Finance (41)	349,635
Information Technology (42)	160,675
Planning & Agency Development (49)	<u>271,580</u>
 TOTAL OPERATING EXPENDITURES BY DEPARTMENT	 <u>\$ 10,279,873</u>

Operating Income/(Loss)	<u><u>-</u></u>
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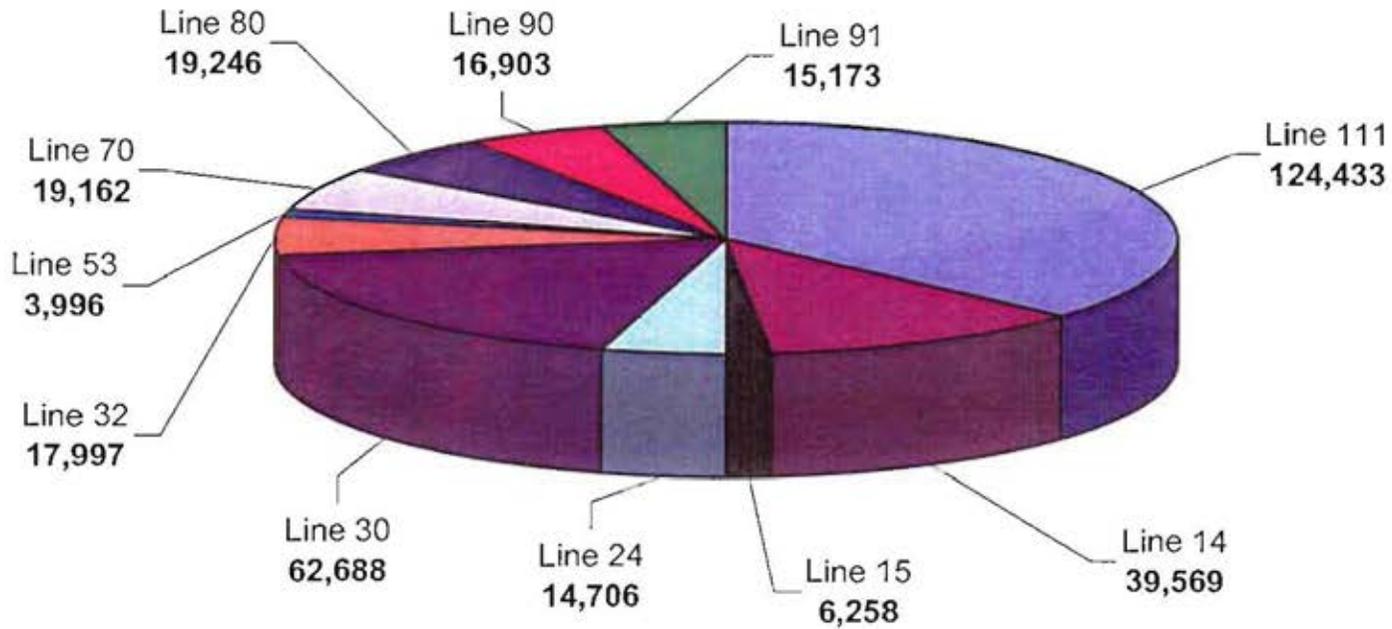
**SunLine Transit Agency
Monthly Ridership Report
November - 2010**

	Nov 2010	Nov 2009	Oct 2010	FY 2010 & 2011 Month Var.	% Var.	FY 2011 YTD	FY 2010 YTD	YTD Var.	% Var.	Bikes	Wheel- chairs
Fixed Route											
Line 111 PS/Indio	124,433	111,814	127,697	12,619	11.3%	581,488	545,417	36,071	6.6%	4,706	621
Line 14 DHS/PS	39,569	40,532	42,988	(963)	-2.4%	201,151	200,586	565	0.3%	1,010	301
Line 15 DHS	6,258		7,108	6,258	0.0%	18,862		18,862	0.0%	114	41
Line 24 PS/CC	14,706	11,669	15,564	3,037	26.0%	67,183	53,920	13,263	24.6%	231	85
Line 30 CC/PS	62,688	54,291	64,711	8,397	15.5%	289,348	268,463	20,885	7.8%	1,566	313
Line 32 PD/TP/PS	17,997	12,301	19,098	5,696	46.3%	77,368	58,019	19,349	33.3%	730	90
Line 53 PD/IW	3,996		4,190	3,996	0.0%	11,347		11,347	0.0%	72	10
Line 70 La Quinta	19,162	14,632	21,706	4,530	31.0%	82,428	66,196	16,232	24.5%	751	14
Line 80 Indio	19,246	17,588	20,973	1,658	9.4%	91,806	85,914	5,892	6.9%	281	199
Line 90 Coachella/Ind	16,903	16,608	18,525	295	1.8%	81,866	87,343	(5,477)	-6.3%	469	226
Line 91 Cch/Th/Mecca	15,173	11,930	16,005	3,243	27.2%	68,034	55,638	12,396	22.3%	377	28
Fixed route total	340,131	* 296,666	358,565	43,465	14.7%	1,570,881	* 1,447,959	122,922	8.5%	10,307	1,928
Demand Response											
SunDial	8,658	8,415	9,293	243	2.9%	45,349	43,310	2,039	4.7%		
System total	348,789	305,081	367,858	43,708	14.3%	1,616,230	1,491,269	124,961	8.4%		

Please note:
*November 2009 and FY 2010 YTD total ridership includes data for Line 50 (26,463 passengers). Line 50 was discontinued in September 2010; fixed route and system totals are accurate. Line 50 had 5,301 riders in November 2009.

SunLine Transit Agency
Monthly Ridership Report
November - 2010

Fixed Route Ridership

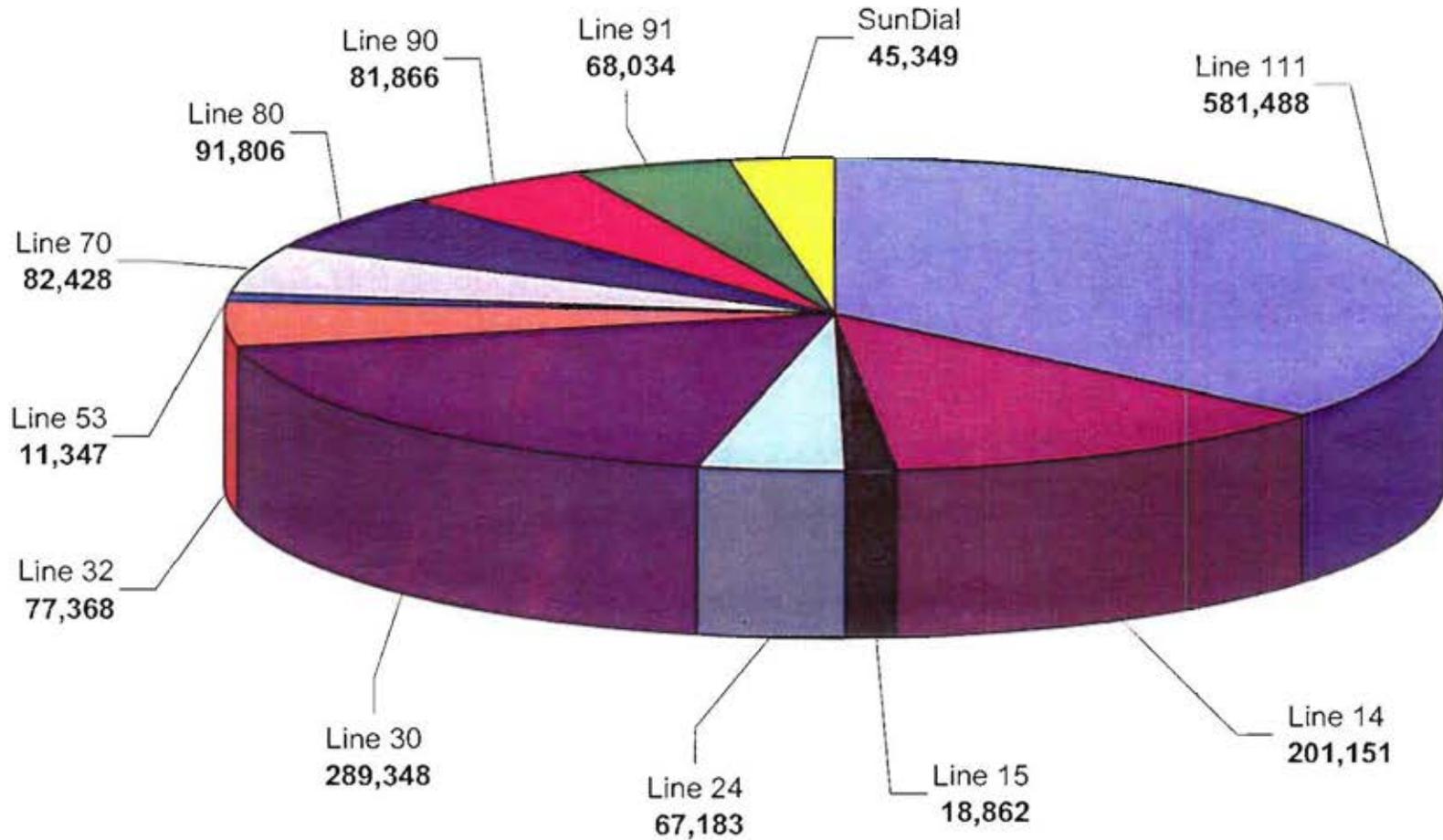


Demand Response Ridership



SunLine Transit Agency
Year To Date Ridership Report
November - 2010

System Ridership



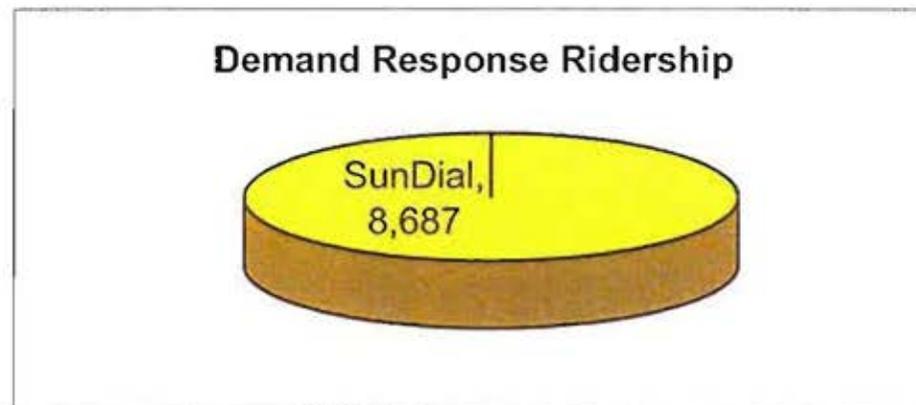
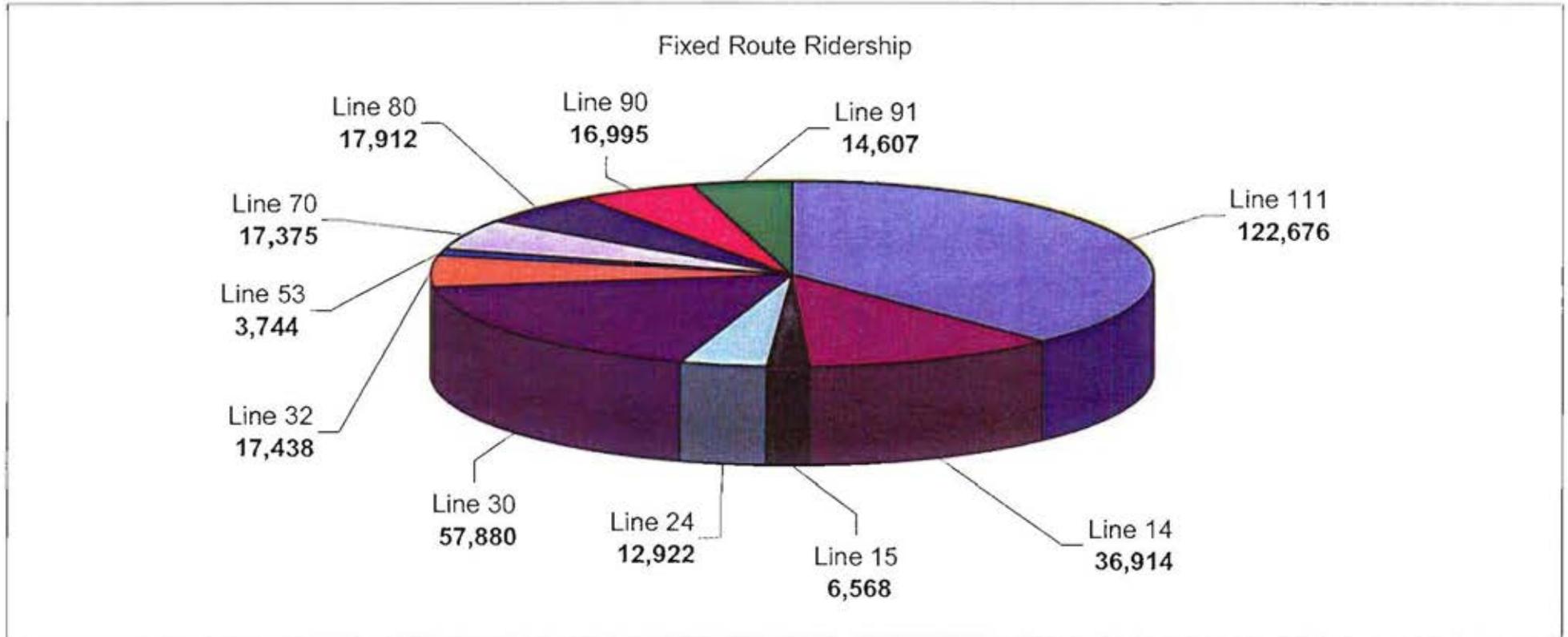
SunLine Transit Agency Monthly Ridership Report December - 2010

		FY 2010 & 2011										
		Dec 2010	Dec 2009	Nov 2010	Month Var.	% Var.	FY 2011 YTD	FY 2010 YTD	YTD Var.	% Var.	Bikes	Wheel- chairs
Fixed Route												
Line 111	PS/Indio	122,676	112,453	124,433	10,223	9.1%	704,164	657,870	46,294	7.0%	4,200	719
Line 14	DHS/PS	36,914	38,917	39,569	(2,003)	-5.1%	238,065	239,503	(1,438)	-0.6%	945	355
Line 15	DHS	6,568		6,258	6,568	0.0%	25,430		25,430	0.0%	117	42
Line 24	PS/CC	12,922	10,764	14,706	2,158	20.0%	80,105	64,684	15,421	23.8%	206	44
Line 30	CC/PS	57,880	54,016	62,688	3,864	7.2%	347,228	322,479	24,749	7.7%	1,453	281
Line 32	PD/TP/PS	17,438	12,251	17,997	5,187	42.3%	94,806	70,270	24,536	34.9%	549	78
Line 53	PD/IW	3,744		3,996	3,744	0.0%	15,091		15,091	0.0%	80	8
Line 70	La Quinta	17,375	14,067	19,162	3,308	23.5%	99,803	80,263	19,540	24.3%	638	7
Line 80	Indio	17,912	16,016	19,246	1,896	11.8%	109,718	101,930	7,788	7.6%	253	233
Line 90	Coachella/Ind	16,995	15,385	16,903	1,610	10.5%	98,861	102,728	(3,867)	-3.8%	459	202
Line 91	Cch/Th/Mecca	14,607	11,221	15,173	3,386	30.2%	82,641	66,859	15,782	23.6%	383	35
Fixed route total		325,031	* 290,574	340,131	34,457	11.9%	1,895,912	* 1,738,533	157,379	9.1%	9,283	2,004
Demand Response												
SunDial		8,687	8,358	8,658	329	3.9%	54,036	51,668	2,368	4.6%		
System total		333,718	298,932	348,789	34,786	11.6%	1,949,948	1,790,201	159,747	8.9%		

Please note:

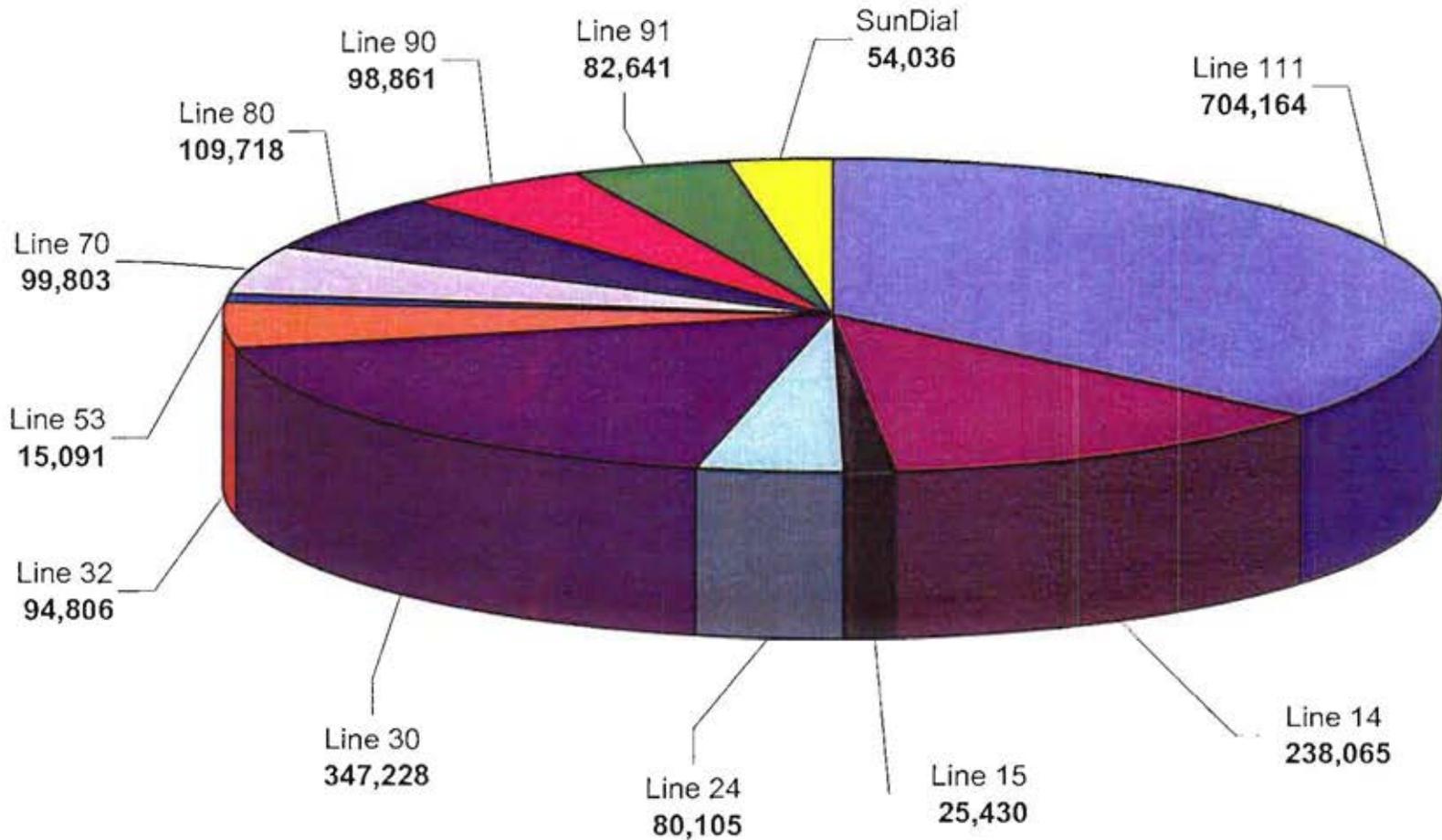
*December 2009 and FY 2010 YTD total ridership includes data for Line 50 (31,947 passengers). Line 50 was discontinued in September 2010; fixed route and system totals are accurate. Line 50 had 5,484 riders in December 2009.

SunLine Transit Agency Monthly Ridership Report December - 2010



SunLine Transit Agency
Year To Date Ridership Report
December - 2010

System Ridership



SunDial Operational Notes November 2010

1. ON-TIME PERFORMANCE

	<u>Last Year</u>	<u>This Year</u>	
	91.3%	92.5%	Total trips carried in the on-time window
	705	637	Total trips late during the month
	7,628	8,014	Total trips

2. RIDERSHIP and MILEAGE

	<u>Last Year</u>	<u>This Year</u>	
	8,415	8,658	Total passengers for the month
	68,412	67,397	Total miles traveled for the month

3. SAFETY

	<u>Last Year</u>	<u>This Year</u>	
	0	0	Total preventable accidents

4. RIDE-A-LONG & ONBOARD EVALUATIONS

	<u>Last Year</u>	<u>This Year</u>	
	0	1	Total ride-a-long evaluations
	33	1	Total onboard inspections
	N/A	2	Total safety evaluations

5. DENIALS

	<u>Last Year</u>	<u>This Year</u>	
	0	0	Total denied trips

6. WHEELCHAIR BOARDINGS

	<u>Last Year</u>	<u>This Year</u>	
	1,136	1,329	Total mobility device boarding's



SunDial Operational Notes December 2010

1. ON-TIME PERFORMANCE

<u>Last Year</u>	<u>This Year</u>	
90.3	90.9	Total trips carried in the on-time window
796	777	Total trips late during the month
7,726	8,015	Total trips

2. RIDERSHIP and MILEAGE

<u>Last Year</u>	<u>This Year</u>	
8,358	8,687	Total passengers for the month
70,397	71,016	Total miles traveled for the month

3. SAFETY

<u>Last Year</u>	<u>This Year</u>	
1	0	Total preventable accidents

4. RIDE-A-LONG & ONBOARD EVALUATIONS

<u>Last Year</u>	<u>This Year</u>	
0	0	Total ride-a-long evaluations
7	2	Total onboard inspections
n/a	2	Total safety evaluations

5. DENIALS

<u>Last Year</u>	<u>This Year</u>	
0	0	Total denied trips

6. WHEELCHAIR BOARDINGS

<u>Last Year</u>	<u>This Year</u>	
1,197	1,244	Total mobility device boarding's

cc: Mikel Oglesby, Carolyn Rude, Polo Del Toro, Mannie Thomas, Jim Rayl, Diane Beebe

SunLine Transit Agency

DATE: January 26, 2011 **DISCUSSION**

TO: Finance Committee
Board of Directors

FROM: General Manager

RE: Administration Building

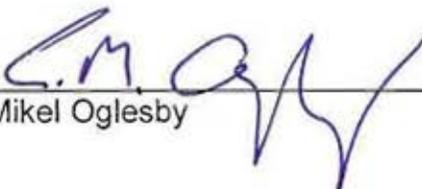
Background

After approval by the SunLine Board of Directors, SunLine Staff initiated the construction of a new administration building. This new administration building is necessary because over 80 percent of the trailers that house administrative staff are beyond their 20-year useful life and are in various stages of decay. SunLine has developed a Site Plan that depicts modernization of SunLine's facilities into different phases based on the availability of capital funding. Phase I is the expansion of the maintenance building that is currently under construction. Phase II is the administration building. Phase III will include modernization of other areas of the facility.

SunLine received a Notice of Delay on November 3, 2010 from the contractor on the Phase I project. This Notice of Delay attributed at least nine months of delay to the County of Riverside permitting process.

SunLine received a letter from our Contractor on the Phase II project on December 3, 2010. This letter indicated that though the planning process began for them in August 2010, they were concerned with a possible 6-month delay. They also raised a concern that they had only budgeted \$6,000 for the Pre-Application Review process, but had currently spent \$33,000 with Riverside County on the permitting process.

SunLine staff is trying to coordinate the timing of this project to preclude a potential lapse in funding. SunLine staff looks for assistance and guidance from the Board to help avoid potential delays on the Phase II construction project.


C. Mikel Oglesby

SunLine Transit Agency

DATE: January 26, 2011 **RECEIVE & FILE**
TO: Board of Directors
FROM: Director of Finance
RE: Financial Audit of SunLine Transit Agency for Fiscal Year 2009/10

Recommendation

Recommend that the Board of Directors Receive & File the Basic Financial Statements and Independent Auditors' Report and the Single Audit from Mayer, Hoffman, McCann, P.C. for fiscal year 2009/10.

Background

Each year the Riverside County Transportation Commission (RCTC) hires an auditor to perform a financial and single audit of SunLine. These audits cover fiscal year 2009/10 which began on July 1, 2009 and ended on June 30, 2010.

Their reports consist of the following:

- a) Financial Statements and Independent Auditors' Report.
- b) Single Audit Report.

Audit Findings

No financial statement findings were noted.

No findings or questioned costs were noted for SunLine's major programs.



Christopher Mitchell

SUNLINE SERVICES GROUP BOARD MEETING AGENDA

Wednesday, January 26, 2011
12:00 Noon
Kelly Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUNLINE AT (760) 343-3456. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SUNLINE TO MAKE REASONABLE ACCOMMODATION TO ENSURE ACCESSIBILITY TO THIS MEETING.

The Chair requests that all cellular phones and beepers be either turned off or set on silent mode for the duration of the Board Meeting.

AGENDA TOPICS

RECOMMENDATION

1. **Call to Order**
by Chairman Steve Pougnet
2. **Roll Call**
3. **Finalization of Agenda**
4. **Closed Session**
 - a) Closed Session – Conference with Legal Counsel to discuss existing litigation pursuant to Subdivision (a) of Section 54956.9 of the Government Code, Case Number INC 10011155.
5. **Presentations**
None.
6. **Correspondence**
None.
7. **Public Comments**
(NOTE: Those wishing to address the Board should complete a Public Comment Card and will be called upon to speak.)

Receive Comments

NON AGENDA ITEMS

Anyone wishing to address the Board on items not on the agenda may do so at this time. Each presentation is limited to 3 minutes.

AGENDA ITEMS

Anyone wishing to address specific items on the agenda should notify the Chair at this time so those comments can be made at the appropriate time. Each presentation is limited to 3 minutes.

8. **Board Member Comments** **Receive Comments**
Any Board Member who wishes to speak may do so at this time.

----- **ACTION** -----

9. **Consent Calendar** **Approve**
All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Boardmember requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.
- a) Minutes of the December 1, 2010 Board of Directors Meeting (Pages 1-12)
 - b) SSG/SRA checks over \$1000 issued November, December 2010 (Pages 13-14)
 - c) SSG/SRA Monthly Budget Report for November, December 2010 (Pages 15-18)
 - d) Taxi Vehicle/Rides Analysis (Pages 19-20)
10. **Authorization to Use Restricted Reserves** **Approve**
(Naomi Nightingale)
Request to the Board to grant authorization to the Taxi Administrator to use Restricted Reserves to offset taxi budget shortfalls. (Pages 21-25)
11. **Taxicab Fee – Continued from December Meeting** **Approve**
(Naomi Nightingale)
Request to the Board to approve the attached Resolution regarding a one time per ride surcharge as a fee for a period of February 1, 2011 to June 30, 2011. (Pages 26-28)

----- **RECEIVE & FILE** -----

12. Audit of SunLine Services Group for Fiscal Year Ended June 30, 2010 (Christopher Mitchell) **Receive & File**

Request to the Board of Directors to Receive & File the Financial Audit (separate attachment) of SunLine Services Group for fiscal year 2010. (Page 29)

13. Next Meeting Date

Meet as needed.

14. Adjourn

MINUTES
SunLine Services Group
Board of Directors Meeting
December 1, 2010

A regular meeting of the SunLine Services Group Board of Directors was held on Wednesday, December 1, 2010 in the Kelly Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

1. Call to Order

The meeting was called to order at 12:35 p.m. by Chairman Steve Pougnet.

2. Roll Call

Members Present

Steve Pougnet, Chairman, Mayor City of Palm Springs
Eduardo Garcia, Mayor, City of Coachella
Yvonne Parks, Mayor, City of Desert Hot Springs
Bud England, Mayor Pro Tem, City of Cathedral City
Bob Spiegel, Councilmember, City of Palm Desert
Bill Powers, Councilmember, City of Indian Wells
Don Adolph, Mayor, City of La Quinta
Glenn Miller, Councilmember, City of Indio
G. Dana Hobart, Mayor Pro Tem, City of Rancho Mirage

Members Absent

John J. Benoit, Supervisor, County of Riverside

Guests:

Daren Sehemmer-Supervisor John Benoit's Office
Joe Gonzales-Senator Bill Mercer's Office
Amarjeet Saini-American Cab
Harjinder Saini -American Cab
Bill Meyer-Yellow Cab
Erica Felci-The Desert Sun
Harry Incs – American Cab
Lidia Rodriguez-LFR Associates
Michael Shepherd-The Shepherd Group
Peter Kurzon-American Cab
Ricardo Cruz-Yellow Cab
Sohan Singh-Airport Taxi
Sabrina Cervantes- Burke Rix Hines & Associates
Scott Hines-Burke Rix Hines & Associates

Staff:

C. Mikel Oglesby, General Manager
Maria Aarvig, Legal Counsel
Carolyn Rude, Special Asst. to the General Manager/Clerk of the Board
Apolonio Del Toro, Director of Operations
Tommy Edwards, Director of Maintenance

Tommy Green, Director of Safety & Security
Eunice Lovi, Director of Planning
Naomi Nightingale, Director of Administration & Human Resources/EEO/Taxi Administrator
Christopher Mitchell, Director of Finance
Rudy Le Flore, Procurement Consultant
Rick Barone, Procurement Officer
Michael Jones, Taxi Administration Supervisor
Mannie Thomas, Operations Manager
David Manriquez, Safety Specialist
Blanca Flores, Accountant
Jack Stevens, Human Resources Manager
Ed Carson, Accounting Manager
Manny Garcia, Senior Supervisor
Alejandra Gonzalez, Human Resources Technician
Brenda Ramirez, Assistant Transit Planner

3. Finalization of Agenda

No changes were made to the Agenda.

At 12:36p.m. Chairman Pougnet moved into Closed Session. Chairman Pougnet recused himself from discussion and asked the Vice Chairman, Eduardo Garcia, to chair.

4. Closed Session

- a) Closed Session – Conference with Legal Counsel regarding initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 – (1) one potential case.

At 1:40pm Vice Chairman Garcia announced that the Board has returned to Open Session. The following statement was given by SunLine Legal Counsel, Maria Aarvig: "Direction was given to Counsel to initiate an action by unanimous vote of the Board. Counsel is authorized to serve a notice of hearing regarding termination or other action against American Cab Co., regardless of who is determined to be its owner."

5. Presentations

None.

6. Correspondence

None.

7. Public Comments

NON-AGENDA ITEMS

Peter Kurzon – American Cab. Mr. Kurzon read a prepared statement by the undersigned (60 drivers) asking the Board to terminate the SRA as regulator as the industry can no longer afford the fees. He stated concerns with the SRA's

intrusive overregulation and a perceived conflict of interest with a bus company regulating competing transportation. He suggested that the CHP could inspect the cars; have the Riverside Sheriff do background checks and fingerprinting; have Airport operations, which already collects fees from the franchises, handle compliance and franchise issues. Mr. Kurzon stated that 60 drivers, verging on 80, signed the statement read; he stated that there were a number of people fearful to sign due to the fear of retribution by the current regulator. (Mr. Kurzon stated he did not believe the issue of retribution to be true). In addition, he asked for a free-elected permit holder representative to sit on the Taxi Committee.

AGENDA ITEMS

Item# 9:

Bill Myers – Yellow Cab of the Desert; He stated that the square mile comparison in the Taxi Study Board report does not apply. He voiced his concern with the cost of regulation per cab.

Scott Hines – Hines, Rix & Associates representing American Cab. Mr. Hines stated that the information in the SunLine staff report is cherry picked from a couple of months, and does not indicate the overall statistical trends over the course of the last year. He provided a handout to the Board that provides statistics and information disputing the staff report. He voiced his concerns about staff using the square mile comparison. He had issues with the market analysis; he stated that there has not been research completed to determine the actual demand in the Valley. Mr. Hines voiced his concern with cab allocations; he feels the cabs are being unfairly allocated.

Item#11:

Scott Hines – Hines, Rix & Associates. Mr. Hines stated that the per ride fees create unintended public policy consequences. Short rides become a problem; they are ignored. Penalizes nightclub business; short rides. Punishes high performing cab companies; they are doing more rides on daily basis and pay larger portion. He stated that the fees are passed to riders.

Item#12:

Scott Hines – Hines, Rix & Associates. He was thankful to Councilmember Miller for his letter; stated that it shows leadership, as well as check and balance within the Agency. Mr. Hines stated that American Cab is being picked on. He would like to see on the agenda a discussion of what agency should regulate taxi. He stated that he does not feel SunLine has been fair and does not understand the cab industry; year after year, there is no fairness demonstrated. He stated American Cab was a stellar company until they dared challenge policy and then got slammed. Mr. Hines stated that companies feel they are being regulated by a competitor and the SRA is not interested in helping taxi industry to be successful. He would like to see the CVA or the Airport regulate as they have an interest.

Item#13:

Scott Hines – Hines, Rix & Associates. Mr. Hines talked about the articles in the Desert Sun on the death of the cab driver and the assumption that the driver was working too many hours and fell asleep at the wheel. He stated that one thing left out of the story was the fact that the driver was not wearing a seat belt. He stated SunLine has done a good job making sure the taxis are newer, tires good, etc. He touched on the issue of the two different models used by franchises; some cab companies split the income from fare 50/50 with the drivers and some use a leasing model where a driver rents the car for a week. In leasing model, drivers spread time over a 24 hour period of time; they work nontraditional hours. Mr. Hines wanted to assure the Board that taxicab safety is happening.

8. Board Member Comments

None.

9. Taxi Study Results

Naomi Nightingale, Taxi Administrator, addressed the Board summarizing the staff report on the taxi study results. She stated that the Board asked staff to prepare a market study to determine the possible reallocation of taxi permits left by the departure of Classic Yellow Cab. SunLine studied various agencies and found that there is no comparison due to the fact that the industry operates with variable models. The one common denominator across all taxi companies is the square mileage. She stated that many of the companies are supported by other agencies within the county structure and may not be an agency that only issues taxi permits; information provided does not show the fact that an agency is provided with supplemental assistance. SRA has only one source of revenue from the taxi industry. Ms. Nightingale stated that market analysis data was provided by each franchise; however American Cab did not provide data on performance. No franchise serves the entire Valley on an equal scale; some have a predominate presence in one area. She stated that the Board approved Ordinance requires that all the franchises serve the entire Coachella Valley; however, this is not taking place. She stated that in reference to the allocation of cabs, there is a process in the Ordinance by which each franchise can request additional cabs up to 25%. They can also request to decrease cabs by 25% during low season. Yellow Cab of the Desert has provided a plan that would allow five additional cabs, with another five cabs added based on their performance. Airport has submitted a request for 12 cabs, which has been approved. American Cab has just recently submitted a request for more cabs; they would be eligible for 12 cabs depending upon consideration of other eligibility requirements. Ms. Nightingale stated that Classic Yellow Cab left a void of 50 cabs; if all franchises were awarded temporary permits for their maximum number of cabs, we would have an additional 34 cabs to put back into the market which would help with the budget deficit, as well as meet the needs of the Coachella Valley. She stated that no one taxi franchise is utilizing all of their taxicabs on a continual basis. However, during the timeframe of September, October and November all of the cab companies have increased their utilization. Ms. Nightingale presented to the Board a chart showing the actual number of cabs on the road from Oct. 2009 – September 2010 for each franchise on the

monthly basis, and the percentage of rides per cab. She stated that there has been an issue brought to the SRA by the other franchises that American Cab numbers are not accurate due to the number of calls that are directed to American Cab from Classic Yellow Cab; Mr. Meyers brought the issue before the Board at past Board meetings. Ms. Nightingale stated there was a question about the number of fines that each franchise has received. She provided the following: Airport Taxi had a total fines paid equaling \$4,000 and currently has no outstanding fines; American Cab has outstanding fines of 1,000 per day, equaling to \$82,000, which is under appeal, and \$2800, which is also under appeal. They have paid a total of \$2,300; Yellow Cab of the Desert has outstanding fines of \$2,025. They have a final payment due of \$1215.00 of the total fines equaling \$8,400. She informed the Board that the average ride per day up to October: Airport – 9.57; American – 14.51; Yellow Cab of the Desert – 8.98. All of the franchises are meeting the 8.0 minimum.

The recommendation is that the SRA approve the request for additional permits from each franchise, contingent upon outstanding fines, or fees to be paid. That would bring the total number of additional cabs to 34, bringing total cabs in the Desert to 164.

Mayor Pro Tem Hobart stated that he feels American Cab is not being treated appropriately with respect to the permits. He feels that treating them inappropriately requires the SRA to suffer further economic problems. He stated that the 50 cent surcharge can be avoided if enough taxicabs are on the market. Since Classic Yellow Cab left, there have been 50 cabs sitting in limbo and now there is a slight allocation to Airport and Yellow Cab of the Desert, with a plan which he has heard nothing about. He further stated that it would seem to be in everyone's interest to provide all three of the franchises permits for an extra fifteen cabs, depending on need, and that would possibility take care of 45 of the 50 cabs that are available, fairly distributed among the three providers. He further stated that it is not appropriate, in his view, to use square miles as the metric to determine that the SRA is operating more efficiently than the sample of regulators in Southern California as it states in the staff report. He stated from what he has heard, most cities that have franchises with taxicabs determine efficiency based on the number of the taxis that the agency is supervising and regulating. Based on that information, we become the least efficient of the taxicab administrations. Mayor Pro Tem Hobart stated that we would be the most expensive of the six cities identified; \$2348 per taxi. He stated that the nearest one would be San Diego at \$1600 and then drops to Beverly Hills at \$1100, L.A. at \$1500, West L.A. at \$1000. Mayor Pro Tem Hobart stated that Ms. Nightingale mentions that some of the cab companies may be supplemented in income by other organizations, but that information is not provided in the staff report. He does not know if the cities that are identified are supplemented and to use that as a reason to go to square mileage as the metric does not seem logical. He does not see why we are not trying to get more cabs on the road so we don't have to burden the company, the driver or the passenger with the extra 50 cent per ride to make up for the deficiency caused by Classic Yellow leaving. The objective should be to get cabs on the road and not to surcharge the public or the taxi cab

people who are working at substandard wages at best. He stated he heard taxi driver Peter Kurzon state that he is making \$40,000 a year and most of them are right around that figure. Mayor Pro Tem Hobart stated that if the company is not going to allow the drivers to pass the 50 cent fee on to the passenger, somebody is going to eat it, which more than likely will be the driver. He feels we don't have to go down that road if we simply get these taxicabs back on the road instead of holding back because American Cab did not get their report in on time; he pointed out that Yellow Cab has no plan at all that he knows about, except that they have a plan. Mayor Pro Tem Hobart stated that American has a plan and they have submitted that plan; they just didn't submit it until recently. He feels both franchises should be treated the same. He stated that we are making a terrible mistake in this approach in granting permits by omitting a very successful taxicab operation.

Councilmember Miller stated that he agreed with Mayor Pro Tem Hobart and that we need to look at the problem. Councilmember Miller asked if the cab industry is capable of handling the extra permits. If so, we have three capable companies; divide the cabs equally and see how they can utilize them to make sure we have the best transportation and cabs available for residents and guests. He stated that the study does not go into detail enough to give an ideal situation.

Mayor Parks stated that arbitrarily giving 15 cabs per cab company is not in compliance with the Ordinance. She stated that we need to take that into consideration. Staff is recommending 25% increase as stated in the Ordinance. Councilmember Miller stated that he agreed, but there has to be a plan. Ms. Nightingale stated that Yellow Cab of the Desert and Airport has submitted a plan to the SRA that contains the information on how they will utilize the cabs.

Mayor Pro Tem England asked Ms. Nightingale to address why American Cab is not included. Ms. Nightingale stated that she received the request from American Cab yesterday, November 31st.

Mayor Adolph stated that Board members who have been on the Board when the cab issue first came about, listened to cab drivers who said there were too many cabs in the Desert and they were not making any money. Consequently we are now talking about raising the number of cabs. He stated that a number to meet the needs of the community was established by an agreement between the franchises and SunLine. He stated that now we are talking about raising them up and down. Mayor Adolph stated that if we want to change the number, we need to talk to the drivers – are they making a livable wage or not. Mayor Hobart stated that we are dealing with the cabs left by the departure of Classic Yellow Cab.

Ms. Nightingale stated that the baseline of the 8.0 rides per day, per cab is related to the utilization of cabs meeting the service needs. When staff did the study, they looked at the question, are the cabs responding within Ordinance requirement. The baseline of 8.0 rides per day tells us if we are meeting the service needs or if we need more cabs. If you have cab companies that are

consistently exceeding the 8 rides on an ongoing basis, that tells us to put more cabs out there because the service needs support it. When a franchise submits a request for more cabs, we ask what their average rides per day is and how long have they sustained the rides per day. Ms. Nightingale stated that staff received American Cab's request and we will respond. We have responded to Airport and Yellow Cab of the Desert; Airport is putting their cabs on the street. Yellow Cab has a timeline that has been approved. Ms. Nightingale stated that there are some contingent issues with American and that will be dealt with.

Mayor Pro Tem Hobart asked what are the contingent issues with American Cab that would prevent them from potentially receiving the same allocation as Airport. Chairman Pougnet stated the issue is the fines, which are under appeal. Mayor Pro Tem Hobart stated that if it is under appeal, it is not settled and is in a neutral position; they are technically on the same status as Airport or Yellow Cab of the Desert. Ms. Nightingale stated that it means that the SRA found them in violation; American is appealing and they will be heard. Mayor Pro Tem Hobart stated that it hasn't been determined that they are in violation; it has not been decided yet. He stated that it's like a person who is charged with a crime; we start calling them convicted before the trial. He stated that American Cab is clean as far as we should be concerned. He stated that he is not minimizing the factor of significant fines that have to be dealt with, but at the moment, American Cab is not guilty of anything, but they are being treated them as though they are. Mayor Pro Tem Hobart stated if they are not pre-judged as guilty, we would be giving them the same consideration we are giving the other franchises, having cabs on the street, thus, eliminating the need to raise fares by 50 cents.

Mayor Pro Tem England asked Ms. Nightingale how long the process takes to get the cabs out. Ms. Nightingale stated it takes 15 days or less, unless there are other issues that need to be resolved. Mayor Pro Tem England stated that he does not want to assume that we are treating American Cab unfairly; the SRA has not had the time to process the request that was just received. He asked when the appeal was going to take place. Ms. Nightingale stated that the date has not been set as yet.

Councilmember Spiegel stated that his concern is to have enough cabs on the road to fulfill the needs of the community during season. He stated that last month there were 117 cabs on the road; fiscal year 07/08 there were as many as 269 cabs on the road. He believes franchising is the right thing to do, with fewer cabs. But he feels that 117 cabs in service is too low. He stated we need to get more cabs out as soon as possible. Ms. Nightingale stated that even though they had 117 cabs on the road, 130 cabs were approved; the franchises did not put them out there.

Councilmember Powers asked how we can make this a "win-win". When you get a ticket on the road, you pay it and then you can appeal it. He asked why American Cab does not pay their fines, appeal it, and if they win, get their money back. Councilmember Powers stated that in the meantime, they can get cabs out as long as they pay the fee; right now they are ignoring it and have been ignoring

it and what's to say they don't continue ignoring it. Maria Aarvig, Legal Counsel, stated that the Ordinance calls for any fine that is being challenged to be either paid or submit a hardship waiver.

Chairman Pougnet stated that the one area of agreement appears that we want to put 34 cabs back on the streets as soon as possible, within the guidelines of the Ordinance. He asked if we can move forward and give direction as a Board in accordance with the Ordinance, to allow the cabs on the road while the appeals process is taking place.

Ms. Aarvig stated that the process of appealing is separate from the process of adding cabs. Mayor Pro Tem Hobart asked if the Board could waive the requirement of the fine for American Cab because the amount is so high; he asked for the total amount of the fine. Ms. Nightingale stated that the amount is approximately \$80,000 and counting.

Vice Chairman Garcia stated that another factor that has not been discussed, perhaps because of the Brown Act, is that moving in that direction triggers for other questions that arise that has been discussed and given to Legal Counsel. He stated that currently we are in the process of placing 34 cabs out on the street, leaving 16 cabs to bring up to the 50 left by Classic Yellow Cab. He stated that we are almost there; we are not too far from meeting the goal to provide an efficient, safe, reliable taxi service to the community.

Mayor Park reiterated what the Ordinance states; each franchise can increase their fleet by 25%, which is 10, 12, 10, the total maximum for the three franchises. In accordance with the Franchise Agreement, we are at the maximum. Ms. Nightingale stated that if service needs continue to exceed that number, there is a provision in the Ordinance to allow for additional cabs to be added. Vice Chairman Garcia stated that the Board could change the Franchise Agreement for the purpose of addressing the deficit that is in existence as the result of the breach of contract by the former franchise. But whether or not the market calls for the amount of cabs, ultimately has an impact on the existing cabs. Ms. Aarvig stated that the Franchise Agreement is set up to allow the change of the number of cabs and the allocation.

The Board gave direction for staff to continue to move in the direction they are currently taking.

10. Consent Calendar

Mayor Pro Tem England moved for approval of the consent calendar. The motion was seconded by Councilmember Miller and was approved by unanimous vote with the exception of Vice Chairman Garcia abstaining from item 10a, the October 27, 2010 Board meeting minutes.

11. Taxicab Fee

Taxi Administrator, Naomi Nightingale, addressed the Board stating that staff had a meeting with the franchise owners, their representatives, and discussed the

budget situation with the SRA. The action was their proposal from those in attendance at the meeting. She stated that the 50 cent per ride fee is not new or an unacceptable process to try to recover a budget deficit. In view of the conversation regarding the addition of cabs across the board, if 12 additional cabs were added, that would provide an additional \$27,000 and could reduce the 50 cent fee. Ms. Nightingale stated that staff could come back to the Board with revised numbers.

Councilmember Spiegel stated that during the Finance Committee meeting held earlier, the Director of Finance, Christopher Mitchell, stated that he would be bringing to the Board at the January, 2011 Board meeting, an adjusted budget for taxi regulation. He stated he would like to see the figures prior to voting on staff recommendation for the taxicab fee. Mayor Adolph made a motion to continue item to the January 26, 2011 Board meeting. Mayor Pro Tem England seconded the motion and was approved with a unanimous vote.

12. Request of Information from Board Member Concerning Taxi Fee and Regulatory Framework

General Manager, Mikel Oglesby, addressed the Board stating that he had received a letter from Board Member Glenn Miller and at the time, staff was completing the analysis for the Board as requested. He then asked Councilmember Miller to comment. Councilmember Miller stated that based on the comments made and what he has looked at, his concerns started with the process of paying the fees over a four month, sixth month or nine month period. He stated the models that were distributed showed that the SRA was going to go broke no matter what fees were charged over what period of time. He stated that it appears to him that a private industry regulated by a public agency is a conflict of interest. He does not agree with the fees that SRA is charging the cab companies; he is not here to say how much the cab companies and drivers make, that is not for us to decide. He stated that it is our responsibility to regulate the cab companies to make sure they are the best, most efficient, safe cabs for our visitors and residents to utilize. He does not feel that what we charge per cab is justifiable, with all due respect to the employees, with the service the cab companies get from us. That is why he asked for the information. Cabs should be regulated by an outside entity. He stated that the model needs to be looked at thoroughly to see what the companies are being charged for, compared to what we are giving them in services; it does not pencil out to be equitable. He would like to see the information requested in items 8 & 9 of his letter, details for use of staff. He stated that some of the concerns are safety, regulation of the cabs to make sure they are clean and neat; but he does not see how that can't be regulated by other entities and still come up with the same quality of service and allow the outside public not to regulate a private industry. He stated that he did get some information from Mr. Oglesby, which he appreciated, but it opened up some other questions. Councilmember Miller stated that Mr. Oglesby expressed concern in the Finance Committee meeting that it would take quite a bit of work and time; Councilmember Miller would like to work with Chairman Pougnet on some of the information. He stated he would still like to see if we could look at taking the taxicab companies out of SunLine and take it to another entity. He

stated that the model does not work; it regulates the cleanliness of the cabs, it improved dispatch, gypsy issues; SRA has done some great stuff, but we would not be having long meetings if there was a good system. He stated we don't own the companies, we regulate; we are here to help them succeed, which helps our businesses in the community to succeed.

In response to the public comment, Chairman Pougnet stated that SunLine did not create the ownership issue at American Cab. SunLine was not responsible for Classic Yellow Cab leaving when their request for more cabs was denied. He stated that we are now handed a mess that all is concerned about; everyone wants to make sure that when visitors come to the Valley, they get a ride in a clean cab. Chairman Pougnet stated that Palm Springs passed a Bill of Rights that was adopted by SunLine; the Airport Commission dealt with the issues. He stated that the Board does care, but at this point, we have to work out the issue of the Breach of Contract by Classic Yellow Cab and we are going down the right path. He stated that as far as moving to another location, the City Council of Palm Springs did a study and the answer was no. He stated that taxi regulation is here and we have to make it the best that it can be and that it is fair.

Councilmember Miller stated that he agrees, but he does not agree with charging the remaining three franchises a fee, through no fault of their own. He stated they did not create the issue of the SRA being under budget due to Classic Yellow Cab's departure and it's not fair to pass this on to the drivers, owners or the consumers. He stated that's why he believes the model is broken; there has to be another way to regulate.

Mayor Parks stated that when it comes to the cab companies, we have agreed to increase their number of cabs, we are working on getting the appeal resolved for American Cab; what more can we do.

Mayor Pro Tem England pointed out that a couple of years ago when we were dealing with cab companies prior to the franchise system, one of the presumptions was that we would get the industry cleaned up, get into a franchise model, but unfortunately some issues have come into play, such as the economy. He stated that the condition of the economy is driving the majority of the conversation; we do not have enough tourists coming into the Valley. He stated that once the franchise system came into fruition, regulating could be turned over to another entity; however, the airport did not want it. It has to go to another JPA. Mayor Pro Tem England stated that all SunLine Board members sit on other Boards, such as the CVA and CVAG; they will be dealing with the same issues if it is moved. He stated that SunLine has transportation people who are very savvy that deal with transportation issues every day; they don't work on taxi issues all day, but they shift over to taxi to give good information to move forward. He stated that if CVAG took over, they would have to hire out.

Chairman Pougnet stated that he would work with Councilmember Miller on his request. Councilmember Miller stated that he would like to see the breakdown of where the money goes, how much money is coming in and where it is utilized.

Mr. Oglesby advised the Board that when transit employees gather the information, the time is charged to taxi. He stated there will be a charge to the taxi budget for gathering and providing the information. The funds cannot be co-mingled as advised by auditors.

Ms. Nightingale clarified that taxis and buses do not compete. They work closely together in many areas, specifically with vouchers and paratransit services.

Mr. Oglesby stated that in 2006, he made a statement to the Board that taxi regulation should not be under transit; staff moved forward in bringing it to CVAG. While attempting to move it under CVAG, he assisted John Wohlmuth at the time who hired a professional in the industry to set up a structure. It looked like regulation was going to move to CVAG, but the Board at the time voted to keep it at SunLine. Oglesby stated that if taxi regulation was moved to somewhere such as CVAG, they would have to hire an administrator and create a structure similar to what we have now. He stated that there would be more costs associated with a move. He stated that currently the SRA is working with a skeleton oversight system versus what was recommended.

13. Taxi Cab Safety

Chairman Pougnet stated that due to the articles in the Desert Sun concerning taxi safety, there were requests to discuss the issue. Mayor Pro Tem Hobart stated that the newspaper with headlines in the paper, such as "Dying for a Fare", is making a deal out of something where there is a solution. He provided the Board with a handout that outlines use of Taxi Tachograph. He stated it is used throughout the United States and Europe. He has cross examined experts in the field of tachograph and tried a case centered around it. Mayor Pro Tem Hobart asked the Board to look at the handout and if they would like to seriously discuss dealing with the issue of drivers working in violation of California law, the tachograph will prevent it. He stated that every driver will be against it; if he were a driver, he would be against it – who is going to pay the money to put the tachographs into the cars? This is an issue that would need to be discussed. He stated that he leaves it to the Board to take action that his colleague, Scott Hines, says is not necessary; he believes it is. He stated that he does not want the newspaper to think that the issue of safety has not been addressed and he will be interested to see if the newspaper takes a stand and says we should use the tachograph system. He stated the system tracks the hours, shows when the vehicle is moving, how fast it is traveling; he can provide staff with the names of tachograph experts.

Chairman Pougnet asked staff what we currently use to track information. Ms. Nightingale stated that we currently have GPS systems and technology in each cab. Michael Jones, Taxi Administration Supervisor, stated that current tracking shows cab in motion; where the car started, rates of speeds, what direction the vehicle is traveling and how long the vehicle sat idle. Oglesby stated that we currently have tracking devices, but does not provide as much information as the tachography system. The question from the drivers and the owners would be

how much information is required to deal with the safety issue. Staff will look into the costs, etc.

14. **General Manager's Report**

Nothing more to report.

15. **Next Meeting Date**

Meet as needed.

16. **Adjourn**

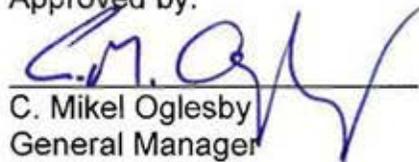
Chairman Pougnet adjourned meeting at 3:10p.m.

Respectfully Submitted,



Carolyn Rude
Clerk of the Board

Approved by:



C. Mikel Oglesby
General Manager

Date: 1/14/11

SunLine Regulatory Administration
Checks \$1,000 and Over
For the month of November 2010

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
SUNLINE TRANSIT AGENCY	Operating Expense	089259	11/24/2010	\$16,689.46
SUNLINE TRANSIT AGENCY	Payroll Liability Expense	089254	11/12/2010	\$10,660.30
SUNLINE TRANSIT AGENCY	Payroll Liability Expense	089260	11/24/2010	\$8,021.72
LEFLORE GROUP LLC, THE	Consultant	089258	11/24/2010	\$3,400.00
Total of Checks Over \$1,000				\$38,771.48
Total of Checks Under \$1,000				\$2,164.35
Total of All Checks for the Month				\$40,935.83
Total Amount of Checks Prior Years Same Month				\$29,455.98

SunLine Regulatory Administration
Checks \$1,000 and Over
For the month of December 2010

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
CREASON & AARVIG, LLP	Legal Services	089271	12/15/2010	\$12,264.35
SUNLINE TRANSIT AGENCY	Payroll Liability Expense	089270	12/9/2010	\$10,660.30
SUNLINE TRANSIT AGENCY	Payroll Liability Expense	089274	12/22/2010	\$9,150.74
SUNLINE TRANSIT AGENCY	Operating Expense	089273	12/15/2010	\$7,679.32
CREASON & AARVIG, LLP	Legal Services	089263	12/3/2010	\$4,998.00
NATIONWIDE RETIREMENT	Deferred Compensation	089266	12/3/2010	\$2,959.14
LEFLORE GROUP LLC, THE	Consultant	089276	12/28/2010	\$1,785.00
Total of Checks Over \$1,000				\$49,496.85
Total of Checks Under \$1,000				\$1,700.96
Total of All Checks for the Month				\$51,197.81
Total Amount of Checks Prior Years Same Month				\$43,457.02

SRA--Taxi
Statement of Activities
November 2010

	Un-Audited FY 09/10	Total FY 10/11 Budget	Current Month			Year to Date		
			Actual	Budget	Favorable (Unfavorable)	Actual	Budget	Favorable (Unfavorable)
Revenue:								
Meter Readings	-	-	-	-	-	-	-	-
Revenue Fines	5,900	5,000	3,525	417	3,108	10,425	2,083	8,342
Vehicle Inspections	18,300	19,000	950	1,583	(633)	7,600	7,917	(317)
New Driver Permits	9,840	5,500	200	458	(258)	1,550	2,292	(742)
Driver Transfers	10,010	6,000	400	500	(100)	3,750	2,500	1,250
Driver Renewals	10,390	7,250	250	604	(354)	1,950	3,021	(1,071)
Driver Permit Reinstatement/Replacement	165	200	30	17	13	40	83	(43)
Vehicle Transfers	65	130	-	-	-	(50)	130	(180)
Vehicle Permits	108,000	108,000	17,000	18,000	(1,000)	30,000	36,000	(6,000)
Operator Shared Revenue Fee	277,377	260,100	72,783	65,025	7,758	93,661	130,050	(36,389)
Operator Application Fee	12,000	-	-	-	-	-	-	-
Interest	192	-	11	-	11	55	-	55
Other	1,078	11,596	26	-	26	42	-	42
Total revenue	\$ 453,318	\$ 422,776	\$ 95,176	\$ 86,604	\$ 8,572	\$ 149,024	\$ 184,076	\$ (35,052)
Expenses:								
Salaries and wages	189,590	184,661	15,154	14,845	(309)	81,116	76,384	(4,733)
Fringe benefits	145,448	131,315	11,221	10,454	(767)	57,788	53,059	(4,729)
Services	120,551	91,800	7,630	6,933	(696)	47,321	34,667	(12,655)
Supplies and materials	8,566	3,900	929	400	(529)	3,297	2,000	(1,297)
Miscellaneous	20,056	11,100	1,064	1,192	128	9,953	10,458	506
Total expenses	\$ 484,211	\$ 422,776	\$ 35,998	\$ 33,824	\$ (2,174)	\$ 199,476	\$ 176,568	\$ (22,908)
Total Operating Surplus/Deficit	\$ (30,894)	\$ -	\$ 59,178	\$ 52,780	\$ 6,398	\$ (50,452)	\$ 7,508	\$ (57,960)

SunLine Regulatory Admin
Comparison of Balance Sheets
June 30, 2005 through November 30, 2010

	FY 2005 6/30/2005	FY 2006 6/30/2006	FY 2007 6/30/2007	FY 2008 6/30/2008	FY 2009 6/30/2009	FY 2010 6/30/2010	Current FY 11/30/2010
Cash	\$ 93,979	\$ 49,228	\$ 54,854	\$ 225,745	\$ 281,247	\$ 270,226	\$ 206,739
A/R	\$ 17,230	\$ 12,690	\$ 48,111	\$ 48,485	\$ 68,792	\$ -	\$ -
Prepays	\$ -	\$ -	\$ -	\$ -	\$ 1,580	\$ 3,978	\$ 44
Due from other Govt's	\$ 3,447	\$ 2,488	\$ -	\$ -	\$ -	\$ 223	\$ 447
Leases A/R	\$ 164,918	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Assets, less Accum Depr	\$ 4,351	\$ 695	\$ 6,327	\$ 29,210	\$ 30,804	\$ 43,448	\$ 49,533
Total Assets	\$ 283,925	\$ 65,101	\$ 109,292	\$ 303,440	\$ 382,423	\$ 317,875	\$ 256,763
Accounts Payable and Accruals	\$ 49,150	\$ 50,592	\$ 33,100	\$ 74,272	\$ 35,440	\$ 75,768	\$ 64,230
Due to Affiliate	\$ 266,203	\$ 27,517	\$ 23,352	\$ 55,464	\$ 26,503	\$ 7,354	\$ 8,126
Due to General	\$ 3,853	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred revenue	\$ 20,403	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Total Liabilities	\$ 339,609	\$ 138,109	\$ 56,452	\$ 129,736	\$ 101,943	\$ 83,122	\$ 72,357
Invested in Capital Assets	\$ 4,351	\$ 695	\$ 6,327	\$ 29,210	\$ 30,804	\$ 43,448	\$ 49,533
Unrestricted	\$ (60,035)	\$ (73,703)	\$ 46,243	\$ 44,494	\$ 149,676	\$ 91,305	\$ 34,873
Restricted - Reserve	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Net Assets	\$ (55,684)	\$ (73,008)	\$ 52,570	\$ 173,704	\$ 280,480	\$ 234,753	\$ 184,406
Liabilities & Net Assets	\$ 283,925	\$ 65,101	\$ 109,022	\$ 303,440	\$ 382,423	\$ 317,875	\$ 256,763
Net Income / (loss)	\$ (91,753)	\$ (17,324)	\$ 125,578	\$ 121,134	\$ 106,776	\$ (45,727)	\$ (50,452)

SRA--Taxi
Statement of Activities
December 2010

	Un-Audited FY 09/10	Total FY 10/11 Budget	Current Month			Year to Date		
			Actual	Budget	Favorable (Unfavorable)	Actual	Budget	Favorable (Unfavorable)
Revenue:								
Meter Readings	-	-	-	-	-	-	-	-
Revenue Fines	5,900	5,000	2,225	417	1,808	12,650	2,500	10,150
Vehicle Inspections	18,300	19,000	600	1,583	(983)	8,200	9,500	(1,300)
New Driver Permits	9,840	5,500	400	458	(58)	1,950	2,750	(800)
Driver Transfers	10,010	6,000	100	500	(400)	3,850	3,000	850
Driver Renewals	10,390	7,250	800	604	196	2,750	3,625	(875)
Driver Permit Reinstatement/Replacement	165	200	10	17	(7)	50	100	(50)
Vehicle Transfers	65	130	-	-	-	(50)	130	(180)
Vehicle Permits	108,000	108,000	9,000	18,000	(9,000)	39,000	54,000	(15,000)
Operator Shared Revenue Fee	277,377	260,100	38,533	65,025	(26,492)	132,194	195,075	(62,881)
Operator Application Fee	12,000	-	-	-	-	-	-	-
Interest	192	-	13	-	13	68	-	68
Other	1,078	11,596	-	-	-	42	-	42
Total revenue	\$ 453,318	\$ 422,776	\$ 51,680	\$ 86,604	\$ (34,924)	\$ 200,704	\$ 270,680	\$ (69,976)
Expenses:								
Salaries and wages	189,590	184,661	14,349	15,385	1,036	95,465	91,768	(3,697)
Fringe benefits	145,448	131,315	11,947	13,251	1,304	69,735	66,311	(3,425)
Services	120,551	91,800	16,866	6,933	(9,933)	64,188	41,600	(22,588)
Supplies and materials	8,566	3,900	203	400	197	3,501	2,400	(1,101)
Miscellaneous	20,056	11,100	1,171	1,192	20	11,124	11,650	526
Total expenses	\$ 484,211	\$ 422,776	\$ 44,537	\$ 37,161	\$ (7,376)	\$ 244,013	\$ 213,729	\$ (30,284)
Total Operating Surplus/Deficit	\$ (30,894)	\$ -	\$ 7,143	\$ 49,443	\$ (42,300)	\$ (43,309)	\$ 56,952	\$ (100,260)

SunLine Regulatory Admin
Comparison of Balance Sheets
June 30, 2005 through December 31, 2010

	FY 2005 6/30/2005	FY 2006 6/30/2006	FY 2007 6/30/2007	FY 2008 6/30/2008	FY 2009 6/30/2009	FY 2010 6/30/2010	Current FY 12/31/2010
Cash	\$ 93,979	\$ 49,228	\$ 54,854	\$ 225,745	\$ 281,247	\$ 270,226	\$ 207,882
A/R	\$ 17,230	\$ 12,690	\$ 48,111	\$ 48,485	\$ 68,792	\$ -	\$ -
Prepays	\$ -	\$ -	\$ -	\$ -	\$ 1,580	\$ 3,978	\$ -
Due from other Govt's	\$ 3,447	\$ 2,488	\$ -	\$ -	\$ -	\$ 223	\$ 561
Leases A/R	\$ 164,918	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Assets, less Accum Depr	\$ 4,351	\$ 695	\$ 6,327	\$ 29,210	\$ 30,804	\$ 43,448	\$ 49,533
Total Assets	\$ 283,925	\$ 65,101	\$ 109,292	\$ 303,440	\$ 382,423	\$ 317,875	\$ 257,976
Accounts Payable and Accruals	\$ 49,150	\$ 50,592	\$ 33,100	\$ 74,272	\$ 35,440	\$ 75,768	\$ 56,882
Due to Affiliate	\$ 266,203	\$ 27,517	\$ 23,352	\$ 55,464	\$ 26,503	\$ 7,354	\$ 9,446
Due to General	\$ 3,853	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred revenue	\$ 20,403	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Total Liabilities	\$ 339,609	\$ 138,109	\$ 56,452	\$ 129,736	\$ 101,943	\$ 83,122	\$ 66,327
Invested in Capital Assets	\$ 4,351	\$ 695	\$ 6,327	\$ 29,210	\$ 30,804	\$ 43,448	\$ 49,533
Unrestricted	\$ (60,035)	\$ (73,703)	\$ 46,243	\$ 44,494	\$ 149,676	\$ 91,305	\$ 42,116
Restricted - Reserve	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Net Assets	\$ (55,684)	\$ (73,008)	\$ 52,570	\$ 173,704	\$ 280,480	\$ 234,753	\$ 191,649
Liabilities & Net Assets	\$ 283,925	\$ 65,101	\$ 109,022	\$ 303,440	\$ 382,423	\$ 317,875	\$ 257,976
Net Income / (loss)	\$ (91,753)	\$ (17,324)	\$ 125,578	\$ 121,134	\$ 106,776	\$ (45,727)	\$ (43,309)

TRIP vs. VEHICLE ANALYSIS

TRIP vs. VEHICLE ANALYSIS															
	FY 04/05			FY 05/06			FY 06/07			FY 07/08			FY 08/09		
	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH
JUL	193	32,877	170	205	33,123	161	240	28,204	117	269	25,681	95	184	27,321	148
AUG	185	25,911	140	209	24,445	117	240	24,010	100	269	28,635	106	184	28,450	154
SEP	195	29,145	149	215	35,072	163	240	35,278	147	269	28,182	105	184	28,206	153
OCT	196	44,593	227	221	32,817	148	240	38,459	160	205	33,063	161	184	37,131	202
NOV	197	36,344	184	227	40,343	178	240	41,751	174	203	41,851	206	184	33,450	182
DEC	187	38,687	207	232	34,534	149	243	46,866	193	204	36,141	177	184	26,942	146
JAN	191	40,638	212	240	42,539	177	245	27,290	114	204	30,363	149	183	39,745	217
FEB	196	43,880	224	241	41,587	173	246	41,520	169	206	50,594	246	185	38,116	206
MAR	204	42,973	210	241	51,373	213	255	54,598	214	205	41,492	202	186	42,705	230
APR	206	53,980	262	241	50,791	211	269	46,823	174	205	44,697	218	186	59,997	323
MAY	204	38,698	190	240	42,916	179	271	43,593	161	205	49,071	239	186	41,175	221
JUN	203	33,348	164	240	34,427	143	271	35,711	132	183	26,819	147	186	38,696	208
TOTALS	2357	461,074	196	2752	463,967	169	3000	464,103	155	2627	436,589	166	2216	441,934	199
	FY 09/10			FY 10/11			FY			FY			FY		
	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH
JUL	170	26,487	156	151	31,211	207									
AUG	155	23,671	153	148	29,238	198									
SEP	158	29,239	185	150	31,807	212									
OCT	153	37,468	245	117	40,222	344									
NOV	153	40,466	264	126	40,494	321									
DEC	160	32,084	201	128	36,226	283									
JAN	155	38,276	247												
FEB	157	36,557	233												
MAR	159	44,219	278												
APR	167	57,645	345												
MAY	157	42,074	268												
JUN	156	29,940	192												
TOTALS	1900	438,126	231	820	209,198	255	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!

	FY 04/05		FY 05/06		FY 06/07		FY 07/08	
HIGHEST TRIPS	Apr	53,980	Mar	51,373	Mar	54,598	Feb	50,594
LOWEST TRIPS	Aug	25,911	Aug	24,445	Aug	24,010	Jul	25,681
MOST VEHICLES	Apr	206	Apr	269	May	271	Jul	269
LEAST VEHICLES	Aug	185	Jul	205	Jul	240	Jun	183
MOST TRIPS/VEH	Apr	262	Mar	213	Mar	214	Feb	246
LEAST TRIPS/VEH	Aug	140	Aug	117	Aug	100	Jul	95
	FY 08/09		FY 09/10		FY 10/11			
HIGHEST TRIPS	APR	59,997	APR	57,645	NOV	40,494		
LOWEST TRIPS	DEC	26,942	AUG	23,671	AUG	29,238		
MOST VEHICLES	M, A, M	186	JUL	170	JULY	151		
LEAST VEHICLES	JAN	183	NOV	153	OCT	117		
MOST TRIPS/VEH	MAY	323	APR	345	OCT	344		
LEAST TRIPS/VEH	JULY	148	AUG	153	AUG	198		

SunLine Services Group

DATE: January 26, 2011 **ACTION**
TO: Taxi Committee
Board of Directors
FROM: Director of Administration & Human Resources/EEO
Taxi Administrator
RE: Authorization to Use Restricted Reserves

Recommendation

Recommend that the Board of Directors grant the Taxi Administrator permission to use Restricted Reserves to offset budget shortfalls.

Background

It has been longstanding Board Policy for SunLine Regulatory Administration (SRA) to maintain a \$100,000 Restricted Budget Reserve. It may be necessary to tap into that reserve to maintain the operations of SRA. If the SSG Board of Directors approves the 50 cent surcharge, it may only be necessary to draw approximately \$40,000 out of reserves.

Classic Yellow Cab's breach of its contract with SSG resulted in a loss of approximately \$115,000 of revenue. The consequent legal actions of American Cab have also resulted in increased legal fees.

If the SSG Board does not approve the 50 cent surcharge, it will be necessary for SRA to draw from the reserves until additional revenue is received from added taxicabs or the reserve is fully depleted.

SRA is working diligently to put additional taxicabs on the street to minimize the budget impact. This includes the preparation of a Request for Proposals. However, it is hard to forecast the date and time of the taxicab additions from the existing Franchises.

Fiscal Impact

This proposal is designed to provide revenues to sustain SRA's regulatory mandate provided by the SSG Ordinance. See the attached financial projections.


Naomi Nightingale

SunLine Regulatory Administration
Budget Amendment
FY 2011

Due to several factors, SRA must amend the current budget to absorb a decline in revenues, and an increase in expenditures. Staff recommends the following budget amendments to reflect projected year end revenues and expenditures:

REVENUE ADJUSTMENTS

- 1) Revenue Fines – Increase budget for this line item by \$10,000 due to increased fines issued for violations.
- 2) Vehicle Permit Revenue – Decrease budget by \$30,000 due to loss of one franchise.
- 3) Operator Share Revenue Fee – Decrease budget by \$72,250 due to loss on one franchise.

Total reductions to revenue are \$92,250.

EXPENDITURE ADJUSTMENTS

- 1) Legal Service – General – Increase budget by \$40,000 due to increased legal costs incurred by SRA.

Total increase in expenditures is \$40,000.

This amendment will reduce revenues and increase expenditures for a total reduction to the budget in the amount of \$143,846. This will require full usage of reserve to cover the deficit unless additional revenue sources are identified.

Attached please find the budget revision for FY 2011. Also attached is the Cash Flow Projection for SRA, which details that if no action is taken on additional revenue sources, SRA cash will be completely depleted by August 2011.

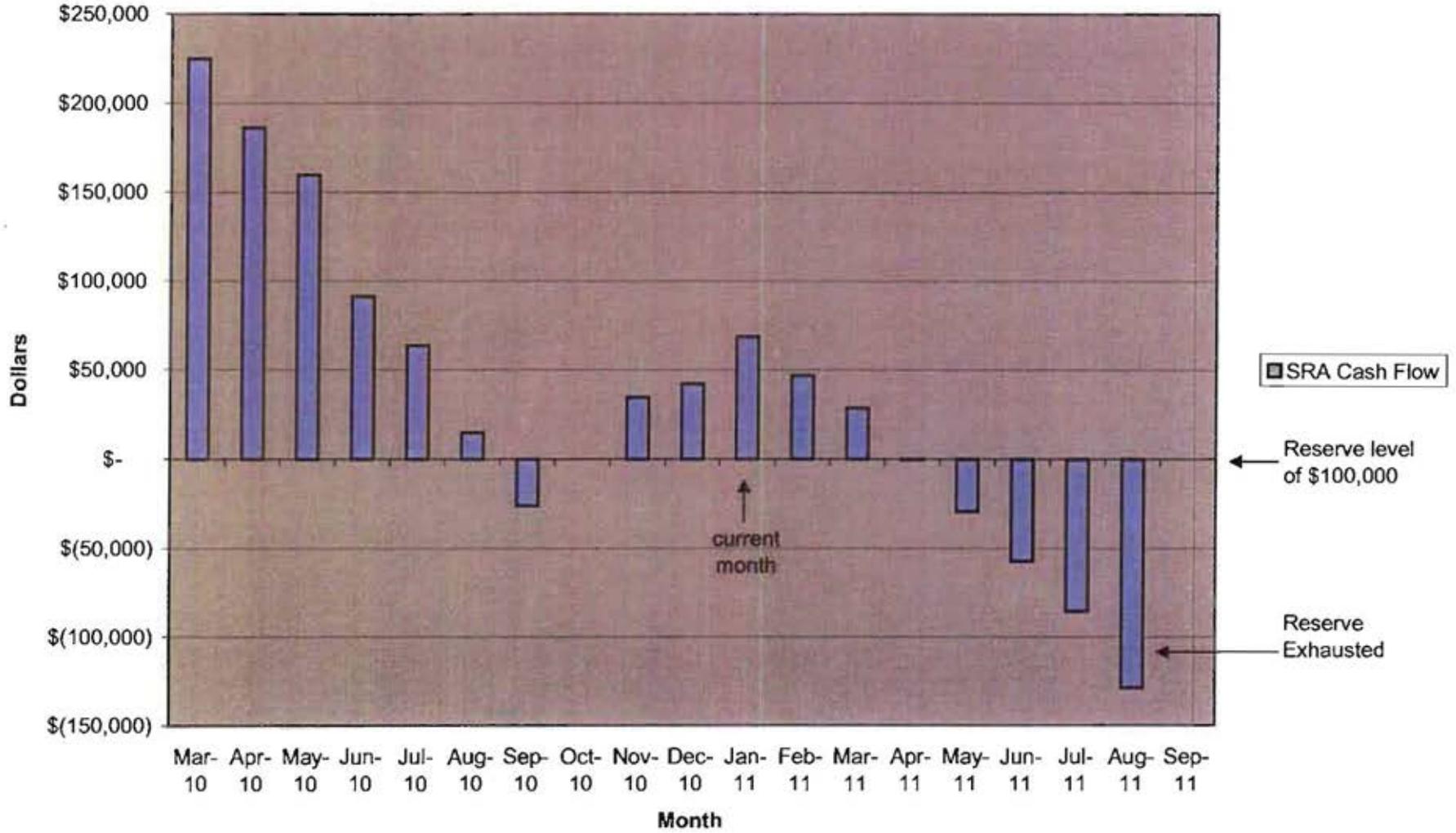
SunLine Regulatory Administration
FY 2011 Budget Revision

Acct. No.	Line Item	Annual Budget YR 2009/10	Annual Budget YR 2010/11	Line item revisions	Revised Budget 2010/11
Labor:	Management Sch. Work Days				
	Operating Days				
Revenue:					
964010101100	Meter Reading Revenue	-			
964010101200	Revenue Fines	5,000	5,000	10,000	15,000
964010101300	Vehicle Inspection Revenue	8,600	17,200	-	17,200
964010101400	Vehicle Reinsertion Revenue	8,600	1,800	-	1,800
964010101500	New Driver Permit Revenue	17,000	5,500	-	5,500
964010101600	Driver Transfer Revenue	5,900	6,000	-	6,000
964010101700	Driver Renewal Revenue	15,000	7,250	-	7,250
964010101750	Driver Permit Reinstatement/replacement	480	200	-	200
964010101800	Vehicle Transfer Revenue	1,950	130	-	130
964010101900	Vehicle Permit Revenue	108,000	108,000	(30,000)	78,000
964010101950	Operator Shared Revenue Fee	277,455	260,100	(72,250)	187,850
964070301000	Rental of Property Revenue	-	-	-	-
964070301050	Operator Application Fee	12,000	-	-	-
964010102200	Other Revenue	-	-	-	-
964010102000	Interest Revenue	-	-	-	-
	Usage of Reserves	16,050	11,596	(11,596)	-
	Total Revenue:	476,035	422,776	(103,846)	318,930
Labor:					
965010201600	Staff/Clerical Salaries	148,166	136,211	-	136,211
965010700000	Allocated Salaries	50,000	48,450	-	48,450
	Total Labor Expense	198,166	184,661	-	184,661
Benefits:					
965020100010	Medicare Tax	2,315	2,340	-	2,340
964010101000	Pension	52,535	46,916	-	46,916
965020300000	Group Health Insurance	28,061	29,737	-	29,737
965020400000	Dental Insurance	849	849	-	849
965020400001	Vision Insurance	236	348	-	348
965020500000	Group Life Insurance	624	624	-	624
965020600000	Group Disability Insurance	1,744	1,605	-	1,605
965020600100	Employer Assistance Program	-	137	-	137
965020700010	Unemployment Taxes	896	1,092	-	1,092
965020800000	Workers Compensation	893	743	-	743
965020900000	Sick Pay	2,188	3,548	-	3,548
965020900001	Sick Pay Sell Backs	3,000	2,600	-	2,600
965021100000	Vacation Pay	9,328	17,266	-	17,266
965021100001	Vacation Pay Sellbacks	5,500	1,501	-	1,501
965021600000	Allocated Payroll Factors	30,000	22,007	-	22,007
	Total Fringe Benefits Exp.	138,169	131,315	-	131,315

SunLine Regulatory Administration
FY 2011 Budget Revision

Services:					
965030103120	Lab & Drug Services	19,250	-	-	-
965030103240	Background Check Svcs	5,000	5,000	-	5,000
965030300005	Legal Services-General	55,000	45,000	40,000	85,000
965030303240	Other Professional Svcs	16,000	20,000	-	20,000
965030303310	Audit Services-External	6,000	6,000	-	6,000
965030500000	Maintenance Contracts	7,000	6,000	-	6,000
965030300010	Computer/Network Support	-	-	-	-
965039903800	Other Services	1,000	1,200	-	1,200
965050200001	Utilities	5,000	5,000	-	5,000
965050200003	Trash Pick-up	800	600	-	600
965050200006	Communications	3,000	3,000	-	3,000
Total Services Expense		118,050	91,800	40,000	131,800
Materials and Supplies:					
965040404300	Office Supplies	3,000	3,000	-	3,000
965040404340	Allocated Overhead	-	-	-	-
965049900002	Postage	250	500	-	500
965049900026	Facility Maintenance	-	100	-	100
965049900032	Repair Parts-Taxi Vehicle	700	300	-	300
Total Materials/ Supplies		3,950	3,900	-	3,900
Miscellaneous Expenses:					
965040101000	Fuel CNG	1,100	900	-	900
965060100000	Ins.-Gen Liab/Phy Damage	6,300	4,000	-	4,000
965079900000	Fuel Taxes	-	-	-	-
965090100000	Dues, Memberships & Sub	600	600	-	600
965090200000	Travel & Training	4,000	4,500	-	4,500
965090200002	Mileage Reimbursement	200	100	-	100
965099905990	Miscellaneous Expense	5,500	1,000	-	1,000
965099906000	Rent to Transit	-	-	-	-
992010000000	Reserve	-	-	-	-
Total Misc. Expenses		17,700	11,100	-	11,100
Total Dept. Operating Expenses		476,035	422,776	40,000	462,776
Operating Income (Expense)		0	0	(143,846)	(143,846)

SRA Cash Flow Projections to June 2011



SunLine Services Group

DATE: January 26, 2011 **ACTION**

TO: Taxi Committee
Board of Directors

FROM: Director of Administration & Human Resources/EEO
Taxi Administrator

RE: Taxicab Fee – Continued from December 1, 2010 Meeting

Recommendation

Recommend that the Board of Directors approve the attached Resolution regarding the one time per ride surcharge as a fee for a period of February 1, 2011 to June 30, 2011.

Background

At the December 1, 2010 Board meeting, staff was directed to continue the request for a one time per ride surcharge as a fee to the January Board meeting so that staff could present updated taxi budget information, which is provided.

The proposed fee adjustment is a result of Classic Yellow Cab's breach of its contract with SunLine. This one time charge is estimated to cover the anticipated administrative costs of running SunLine Regulatory Administration (SRA). SRA is the regulator for taxicab operations in the Coachella Valley.

Change

Per Ride Surcharge **50 cents.**

Fiscal Impact

This proposal is designed to generate sufficient revenue to sustain SRA's regulatory mandate provided by the SSG Ordinance. This surcharge should result in estimated revenue of \$100,000 based on 2010 ride data.


Naomi Nightingale

SunLine Services Group

RESOLUTION NO. _____

**RESOLUTION ADOPTING FEES RELATING TO
TAXICAB SERVICES WITHIN THE COACHELLA VALLEY
FEBRUARY 1, 2011 THROUGH JUNE 30, 2011**

WHEREAS, SunLine Services Group is a local agency and its Board of Directors is authorized pursuant to Government Code Section 53075.5 to levy by resolution, fees in an amount sufficient to pay for the costs of regulating taxicab services within the Coachella Valley; and

WHEREAS, the staff of SunLine Regulatory Administration presented a budget for Fiscal Year 2011, which has been approved by the Board; and

WHEREAS, the Board of Directors hereby finds that the fees established herein are reasonable fees imposed solely to recover the actual costs of regulating taxicabs within the Coachella Valley;

NOW, THEREFORE, be it resolved by the Board of Directors of SunLine Services Group:

Section 1. That the following fees shall be charged for the administration and regulation of taxicab services within the Coachella Valley:

The following fees are effective February 1, 2011 thru June 30, 2011:

Per Ride Surcharge	\$.50
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PASSED, APPROVED AND ADOPTED by the Board of Directors of SunLine Services Group on this 26th day of January, 2011 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Date: _____

Steve P. Pougnet
Chairman of the Board of Directors

Date: _____

C. Mikel Oglesby
General Manager

SunLine Services Group

DATE: January 26, 2011 **RECEIVE & FILE**
TO: Board of Directors
FROM: Director of Finance
RE: Financial Audit of SunLine Services Group for Fiscal
Year 2009/10

Recommendation

Recommend that the Board of Directors Receive & File the Basic Financial Statements and Independent Auditors' Report from Mayer, Hoffman, McCann, P.C. of SunLine Services Group for fiscal year 2009/10.

Background

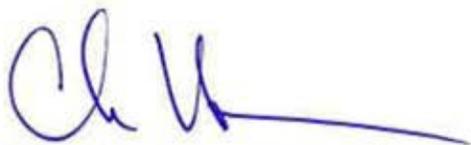
SunLine Services Group is audited each fiscal year by an independent auditing firm. This audit covered fiscal year 2009/10 which began on July 1, 2009 and ended on June 30, 2010.

Their reports consist of the following:

- a) Financial Statements and Independent Auditors' Report.

Audit Findings

No financial statement findings were noted.



Christopher Mitchell