AGENDA

Regular Board of Directors Meeting
Board Room
32-505 Harry Oliver Trail
 Thousand Palms, CA 92276

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at SunLine Transit Agency’s Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency’s website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

ITEM

1. CALL TO ORDER

2. FLAG SALUTE

3. ROLL CALL

4. PRESENTATIONS

5. FINALIZATION OF AGENDA

6. APPROVAL OF MINUTES – APPROVE
MAY 23, 2018 BOARD MEETING
(PAGE 3-5)

7. PUBLIC COMMENTS RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person’s presentation is limited to a maximum of three (3) minutes.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>RECOMMENDATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.</td>
<td>BOARD MEMBER COMMENTS</td>
</tr>
<tr>
<td>9.</td>
<td>CONSENT CALENDAR</td>
</tr>
</tbody>
</table>

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

9a) Checks $1,000 and Over Report for April 2018 (PAGE 6-7)
9b) Monthly Budget Variance Report for April 2018 (PAGE 8-10)
9c) Taxi Vehicle/Rides Analysis May 2018 (PAGE 11-13)
9d) Metric (Taxi Expense vs Taxi Revenue) April 2018 (PAGE 14-15)

10. SUNLINE REGULATORY ADMINISTRATION FY 2018/19 BUDGET | ACTION
(Robert Radi, Chair of Taxi Committee;
Staff: Jeanette Juarez, Budget Manager/Financial Analyst)

11. GENERAL COUNSEL

12. NEXT MEETING DATE
July 25, 2018
12 p.m. – Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

13. ADJOURN
A regular meeting of the SunLine Services Group Board of Directors was held at 12:01 p.m. on Wednesday, May 23, 2018 in the Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

1. CALL TO ORDER

The meeting was called to order at 12:01 p.m. by Chairperson Russell Betts.

2. FLAG SALUTE

Vice Chairman Strange led the Pledge of Allegiance.

3. ROLL CALL

Members Present:
Russell Betts, Chair, SunLine Agency Board Member, City of Desert Hot Springs
Troy Strange, Vice Chair, SunLine Agency Board Member, City of Indio
Greg Pettis, SunLine Agency Board Member, City of Cathedral City
Robert Radi, SunLine Agency Board Member, City of La Quinta
Kathleen Kelly, SunLine Agency Board Member, City of Palm Desert
V. Manuel Perez, SunLine Agency Board Member, County of Riverside
Ty Peabody, SunLine Agency Board Member, City of Indian Wells
Geoff Kors, SunLine Agency Board Member (Alternate), City of Palm Springs
G. Dana Hobart, SunLine Agency Board Member, City of Rancho Mirage

Members Absent:
Emmanuel Martinez, SunLine Agency Board Member, City of Coachella

4. PRESENTATIONS

No presentations.

5. FINALIZATION OF AGENDA

No changes to the agenda.

6. APPROVAL OF MINUTES – APRIL 25, 2018 BOARD MEETING

SunLine Services Group Board Member Radi moved to approve the minutes of the April 25, 2018 Board meeting. The motion was seconded by SunLine Services Group Board Member Kelly. The motion was approved by a vote of 7 yes; 0 no; 2 abstain.
7. PUBLIC COMMENTS

Public comments were made by:

Michel Brock, Yellow Cab of the Desert

8. BOARD MEMBER COMMENTS

None.

9. CONSENT CALENDAR

a) Checks $1,000 and Over Report for March 2018
b) Monthly Budget Variance Report for March 2018
c) Taxi Vehicle/Rides Analysis April 2018
d) Metric (Taxi Expense vs Taxi Revenue) March 2018

SunLine Services Group Board Vice-Chair Strange moved to approve the consent calendar. The motion was seconded by SunLine Services Group Board Member Radi. The consent calendar was approved by a unanimous vote of 9 yes; 0 no; 0 abstain

10. APPROVE RESOLUTION NO. 085 TEMPORARILY SUSPENDING THE ENFORCEMENT OF THE AGE LIMIT FOR VEHICLES USED IN TAXICAB TRANSPORTATION SERVICES

Taxi Committee Chair Radi reported that this item was drafted following discussion and direction given to staff at the Committee meeting and they unanimously supported the item. SunLine Services Group Board Member Radi motioned to approve Resolution No. 085 Temporarily Suspending the Enforcement of the Age Limit for Vehicles Used in Taxicab Transportation Services and the motion was seconded by Board Member Peabody. The motion carried by a unanimous vote of 9 yes; 0 no; 0 abstain

11. SUNLINE REGULATORY ADMINISTRATION DRAFT FY19 BUDGET

The FY19 budget for the SunLine Regulatory Administration was presented in draft format for the Board’s discussion. Board Members were notified that approval on this item will occur at the June Board Meeting.

12. GENERAL COUNSEL

Legal counsel provided a memo in regards to AB 1069 for the Board’s reference.
13. **NEXT REGULAR BOARD MEETING DATE**

   Wednesday, June 20, 2018 at 12:00 p.m.
   SunLine Transit Agency Board Room
   32-505 Harry Oliver Trail
   Thousand Palms, CA  92276

14. **MEETING ADJOURNMENT**

   The meeting was adjourned at 12:15 p.m.

   Respectfully Submitted,

   Brittney B. Sowell
   Clerk of the Board
SunLine Services Group

CONSENT CALENDAR

DATE: June 20, 2018

TO: Taxi Committee
    Board of Directors

RE: SSG/SRA Checks $1,000 and Over Report for April 2018

Summary:

The checks $1,000 and over report lists all of the checks processed at the Agency with a value of over $1,000 for a given month. Items identified in bold font represent "pass through" payments that were, or will be, reimbursed to SunLine under the provisions of specific grants or contracts. Items identified with underlines represent "shared" payments with SunLine and specific vendors/employees.

- For the month of April, one payment represents reimbursements made to Sunline Transit Agency (STA) for SunLine Regulatory Administration (SRA) employees paid through the regular payroll process. Additionally, it includes payments made to STA for allocations of overhead costs for SRA operations.

Recommendation:

Receive and file.
NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Description</th>
<th>Check #</th>
<th>Payment Date</th>
<th>Payment Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUNLINE TRANSIT AGENCY</td>
<td>Payroll Liabilities 04/20/18</td>
<td>90502</td>
<td>04/23/2018</td>
<td>5,087.34</td>
</tr>
<tr>
<td>SUNLINE TRANSIT AGENCY</td>
<td>Payroll Liabilities 04/06/18</td>
<td>90497</td>
<td>04/06/2018</td>
<td>4,775.98</td>
</tr>
<tr>
<td>SUNLINE TRANSIT AGENCY</td>
<td>Apr 2018 Overhead Allocations</td>
<td>90501</td>
<td>04/13/2018</td>
<td>2,371.67</td>
</tr>
</tbody>
</table>

Total Checks Over $1,000 $12,234.99
Total Checks Under $1,000 $666.97
Total Checks $12,901.96
SunLine Services Group

CONSENT CALENDAR

DATE:       June 20, 2018          RECEIVE & FILE

TO:         Taxi Committee
            Board of Directors

RE:         Monthly Budget Variance Report for April 2018

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as year to date (YTD) values. The current monthly budget values are calculated by taking 1/12th of the annual budget and the YTD budget values are calculated by dividing the yearly budget by the number of months progressed through the fiscal year.

- As of April 30, 2018, the organization’s revenues are $6,752 under budget or 3.2% below the YTD budget. Expenditures are $12,806 under budget or 6.1% below the YTD budget.
- The net operating Gain (Loss) after expenses is $6,054.

Recommendation:

Receive and file.
<table>
<thead>
<tr>
<th>Description</th>
<th>FY 18 Total Budget</th>
<th>Current Month</th>
<th>Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Budget</td>
<td>(Unfavorable)</td>
</tr>
<tr>
<td>Revenues:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meter Readings</td>
<td>156,497</td>
<td>12,902</td>
<td>13,041</td>
</tr>
<tr>
<td>Revenue Fines</td>
<td>2,000</td>
<td>150</td>
<td>167</td>
</tr>
<tr>
<td>New Driver Permit Revenue</td>
<td>4,000</td>
<td>180</td>
<td>333</td>
</tr>
<tr>
<td>Driver Transfer Revenue</td>
<td>850</td>
<td>0</td>
<td>71</td>
</tr>
<tr>
<td>Driver Renewal Revenue</td>
<td>9,200</td>
<td>550</td>
<td>767</td>
</tr>
<tr>
<td>Driver Permit Reinstatement/Replacement</td>
<td>150</td>
<td>0</td>
<td>13</td>
</tr>
<tr>
<td>Vehicle Permit Revenue</td>
<td>80,900</td>
<td>8,825</td>
<td>6,742</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>-</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>253,597</td>
<td>22,607</td>
<td>21,133</td>
</tr>
<tr>
<td>Expenses:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and Wages</td>
<td>104,987</td>
<td>12,115</td>
<td>8,749</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>69,092</td>
<td>5,078</td>
<td>5,758</td>
</tr>
<tr>
<td>Services</td>
<td>48,300</td>
<td>1,809</td>
<td>4,025</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>5,203</td>
<td>465</td>
<td>434</td>
</tr>
<tr>
<td>Utilities</td>
<td>4,258</td>
<td>355</td>
<td>355</td>
</tr>
<tr>
<td>Casualty and Liability</td>
<td>12,112</td>
<td>1,009</td>
<td>1,009</td>
</tr>
<tr>
<td>Taxes and Fees</td>
<td>20</td>
<td>7</td>
<td>2</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>9,625</td>
<td>65</td>
<td>802</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>253,597</td>
<td>20,902</td>
<td>21,133</td>
</tr>
<tr>
<td>Total Operating Surplus (Deficit)</td>
<td>$ -</td>
<td>$ 1,705</td>
<td></td>
</tr>
</tbody>
</table>
Revenue - Unfavorable

- Taxi revenues are heavily influenced by the seasonal decline during the summer months. The surplus in the peak months will help decrease the unfavorable balance.
- As of YTD Fiscal Year 2017/18 there is a decrease of 74,594 Taxi Trips compared to the YTD Fiscal Year 2016/17.

<table>
<thead>
<tr>
<th>FY17-Apr</th>
<th>FY18-Apr</th>
<th>Variance</th>
<th>%Δ</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trips</td>
<td>38,430</td>
<td>25,793</td>
<td>(12,637)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>YTD-FY17</th>
<th>YTD-FY18</th>
<th>Variance</th>
<th>%Δ</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trips</td>
<td>320,509</td>
<td>245,915</td>
<td>(74,594)</td>
</tr>
</tbody>
</table>

- Vehicle permit revenue has an unfavorable variance due to a decrease in permitted taxi cabs. In Fiscal Year 2016/17 there were 150 permitted taxicabs. In Fiscal Year 2017/18 there are 123 permitted taxi cabs. In Fiscal Year 2017/18 the franchises have not been putting as many vehicles on the road due to reduced demand and difficulty obtaining drivers.

Salaries and Wages - Unfavorable

- Allocated salary expenses have been higher October through April to assist with Agency needs.

Fringe Benefits - Favorable

- Fringe benefit savings are attributed to lower balances for accrual expenses.

Services - Favorable

- The favorable variance is primarily attributed to actual legal and auditing service costs being lower than the budgeted amount.

Supplies and Materials - Favorable

- The favorable variance is mainly attributed to savings in office supply costs, and repair part expenses.
- The unfavorable variance in April is due to an order of Taxi Permit Stickers that had to be purchased.

Utilities - Favorable

- Utility expenses are within an acceptable range of the budget.

Casualty and Liability - Favorable

- Casualty and liability expenses are within an acceptable range of the budget.

Taxes and Fees - Unfavorable

- The unfavorable variance is attributed to the California User Fuel Tax.
  - The tax was determined after an audit of usage from 01/01/14 to 12/31/16. A $249.19 payment was made to the state board of equalization.

Miscellaneous - Favorable

- The favorable balance is mainly attributed to travel and training expenses not yet incurred, and lower bank adjustment fees.
SunLine Services Group

CONSENT CALENDAR

DATE: June 20, 2018

TO: Taxi Committee
    Board of Directors

RE: Taxi Vehicle/Rides Analysis May 2018

Summary:

The attached report summarizes the total number of taxi trips generated in the Coachella Valley for each month of the current fiscal year. A second graph shows the total taxi trips for the current fiscal year compared to the two previous fiscal years. The graph illustrates a steady decline in taxi demand. Taxi trips in May 2018 decreased from April 2018 by 7,312 trips. May is the first “off-season” month of the year. Taxi demand is expected to decrease during the upcoming summer months.

Recommendation:

Receive and file.
Measures the total number taxi trips taken year to date for FY 2016, 2017 and 2018.
## MAY 2018 TRIPS PER VEHICLE
(business volumes, averaged values)

<table>
<thead>
<tr>
<th>COMPANY</th>
<th># OF CABS WORKED</th>
<th># OF TRIPS</th>
<th>% OF BIZ</th>
<th>AVG. TRIPS CAB</th>
<th>AVG. TRP DAY</th>
<th>31</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMERICAN CAB</td>
<td>25</td>
<td>5905</td>
<td>32.0%</td>
<td>236.20</td>
<td>7.62</td>
<td></td>
</tr>
<tr>
<td>DESERT CITY CAB</td>
<td>31</td>
<td>4535</td>
<td>24.5%</td>
<td>146.29</td>
<td>4.72</td>
<td></td>
</tr>
<tr>
<td>YELLOW CAB OF THE DESERT</td>
<td>43</td>
<td>8041</td>
<td>43.5%</td>
<td>187.00</td>
<td>6.03</td>
<td></td>
</tr>
<tr>
<td></td>
<td>99</td>
<td>18481</td>
<td>100.00%</td>
<td>186.68</td>
<td>6.02</td>
<td></td>
</tr>
</tbody>
</table>
SunLine Services Group

CONSENT CALENDAR

DATE: June 20, 2018

TO: Taxi Committee
    Board of Directors

RE: Metric (Taxi Expense vs Taxi Revenue) April 2018

Summary:

The graph displays revenue and expenses for the current month and two previous months. Revenues are generated by surcharge fees, vehicle permit fees and driver permit fees. Expenses display the total operational costs for SunLine Services Group.

Variance graph displays the total variance between revenue and expense occurring to date for the current fiscal year.

May is the first “off-season” month of the year. There were 6,498 less taxi trips generated in May 2018 versus May 2017.

Revenue for the month of May 2018 was $2,498 greater than expenses. Previously implemented cost savings measures resulted in the positive variance for this month.

Recommendation:

Receive and file.
Measuring the health of the FY18 SRA budget by monitoring expenses and revenue
Recommendation

Recommend that the Board of Directors adopt the proposed FY 2018/19 Budget.

Background

In accordance with the SunLine Services Group (SSG) Joint Powers Agreement, the Board of Directors must approve an annual budget for SunLine Regulatory Administration (SRA). The FY 2018/19 budget was brought before the Taxi Committee on May 14, 2018, for discussion before the required approval in June. At the Taxi Committee meeting, staff answered any questions and presented the Taxi Committee with a timeline which included the flexibility for any required special meetings that the Taxi Committee deemed necessary.

The FY 2018/19 SRA budget reflects revenue estimates based on a continued decrease in trips. The increase in expenses is primarily attributed to increased service fees, wages and fringe, and casualty and liability costs.

- Proposed Expenses in FY 2018/19 $314,012
- Estimated Revenues in FY 2018/19 $185,941
- Will use SRA reserve account to balance the deficit

Financial Impact

The proposed budget is generated based on an expected collection of revenue to sustain SRA’s regulatory mandate provided by the SSG Ordinance.
FUNCTIONS & RESPONSIBILITIES

Taxi regulation oversight includes, but is not limited to, responsibility for day-to-day regulatory functions of the Coachella Valley taxicab industry. These functions include driver testing, driver permit issuance, issuance of annual taxicab company licenses, suspension and revocation of permits and licenses and complaint investigation. The SRA Taxicab Administrator handles adjudication of taxicab license and taxicab driver permit cases with appeals processed through the SSG guidelines and policies.

FY 19 GOALS & OBJECTIVES

• Amend Taxi Ordinance 2016 to increase safety for passengers and provide franchises opportunities to lower costs
• Explore possibilities of enforcing regulations regarding TNC's
• Reduce contingency funds to comply with Board approved amounts
• Lower costs for new and renewing taxi drivers
### Sources of Funding (Operating)

<table>
<thead>
<tr>
<th>Code</th>
<th>FY 18 Approved Budget</th>
<th>FY 18 Estimates</th>
<th>FY 18 Variance</th>
<th>FY 19 Proposed Budget</th>
<th>FY 19 Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>4010101100 METER READING REVENUE</td>
<td>156,497</td>
<td>146,987</td>
<td>(9,510)</td>
<td>104,674</td>
<td>(51,823)</td>
</tr>
<tr>
<td>4010101200 REVENUE FINES</td>
<td>2,000</td>
<td>3,568</td>
<td>1,568</td>
<td>3,000</td>
<td>1,000</td>
</tr>
<tr>
<td>4010101300 VEHICLE INSPECTION REVENUE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4010101400 VEHICLE REINSPECTION REVENUE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4010101500 NEW DRIVER PERMIT REVENUE</td>
<td>4,000</td>
<td>8,400</td>
<td>4,400</td>
<td>9,000</td>
<td>5,000</td>
</tr>
<tr>
<td>4010101600 DRIVER TRANSFER REVENUE</td>
<td>850</td>
<td>1,457</td>
<td>607</td>
<td>1,000</td>
<td>150</td>
</tr>
<tr>
<td>4010101700 DRIVER RENEWAL REVENUE</td>
<td>9,200</td>
<td>7,000</td>
<td>(2,200)</td>
<td>10,000</td>
<td>800</td>
</tr>
<tr>
<td>4010101750 DRIVER PERMIT REINSTATEMENT/REPLACEMENT</td>
<td>150</td>
<td>26</td>
<td>(124)</td>
<td>25</td>
<td>(125)</td>
</tr>
<tr>
<td>4010101900 VEHICLE PERMIT REVENUE</td>
<td>80,900</td>
<td>56,625</td>
<td>(24,275)</td>
<td>58,242</td>
<td>(22,658)</td>
</tr>
<tr>
<td>4010102200 OTHER REVENUE</td>
<td>-</td>
<td>30</td>
<td>30</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>253,597</strong></td>
<td><strong>224,094</strong></td>
<td><strong>(29,503)</strong></td>
<td><strong>185,941</strong></td>
<td><strong>(67,656)</strong></td>
</tr>
</tbody>
</table>

**Notes:**
- The FY 18 variance reflects the difference between FY 18 estimated actuals and FY 18 approved budget. The FY 19 variance indicates the difference between FY 19 proposed budget and FY 18 approved budget.
Taxi Fees

Taxi fees are approved in a yearly resolution which is presented at the June board meeting. The approved fees are evaluated to ensure any increases are reasonably imposed solely to recover the actual costs of regulating taxicabs within the Coachella Valley. The following represents the suggested fees for Fiscal Year 2019 used in the calculation of the proposed budget.

<table>
<thead>
<tr>
<th>Fees</th>
<th>FY 18 Approved Fees</th>
<th>FY 19 Proposed Fees</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Base Rate</td>
<td>3</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>Driver Permit New</td>
<td>90</td>
<td>90</td>
<td>-</td>
</tr>
<tr>
<td>Driver Permit Renewal</td>
<td>50</td>
<td>50</td>
<td>-</td>
</tr>
<tr>
<td>Driver Transfer Fee</td>
<td>50</td>
<td>50</td>
<td>-</td>
</tr>
<tr>
<td>Driver Permit Reinstatement Fee</td>
<td>25</td>
<td>25</td>
<td>-</td>
</tr>
<tr>
<td>Driver Permit Replacement</td>
<td>5</td>
<td>5</td>
<td>-</td>
</tr>
<tr>
<td>Vehicle Inspection Per Vehicle Bi-Annual</td>
<td>50</td>
<td>50</td>
<td>-</td>
</tr>
<tr>
<td>Vehicle Re-Inspection Fee</td>
<td>50</td>
<td>50</td>
<td>-</td>
</tr>
<tr>
<td>Vehicle Permit - new</td>
<td>600</td>
<td>600</td>
<td>-</td>
</tr>
<tr>
<td>Vehicle Permit renewal</td>
<td>600</td>
<td>600</td>
<td>-</td>
</tr>
<tr>
<td>Vehicle Permit Alt Fuel, Hybrid, Ada - renewal</td>
<td>450</td>
<td>450</td>
<td>-</td>
</tr>
<tr>
<td>Vehicle Permits Re-Insertion</td>
<td>65</td>
<td>65</td>
<td>-</td>
</tr>
<tr>
<td>Late Fee (for late payment of invoices)</td>
<td>29</td>
<td>29</td>
<td>-</td>
</tr>
<tr>
<td>Appeal Fee</td>
<td>100</td>
<td>100</td>
<td>-</td>
</tr>
</tbody>
</table>

**Notes:**
- Late fees shall be assessed at $29.00 per day for a maximum of $116 per occurrence.
## EXPENSE SUMMARY

<table>
<thead>
<tr>
<th>General Ledger Code</th>
<th>FY 16 Actuals</th>
<th>FY 17 Actuals</th>
<th>FY 18 Estimated Actuals</th>
<th>FY 18 Approved Budget</th>
<th>FY 19 Proposed Budget</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>S010201600 ADMIN SALARIES</td>
<td>120,573</td>
<td>108,789</td>
<td>73,132</td>
<td>69,158</td>
<td>75,099</td>
<td>5,941</td>
</tr>
<tr>
<td>S010201610 ADMIN SALARIES-OT</td>
<td>-</td>
<td>1,313</td>
<td>-</td>
<td>1,250</td>
<td>-</td>
<td>(1,250)</td>
</tr>
<tr>
<td>S010700000 ALLOCATED SALARIES</td>
<td>16,790</td>
<td>4,085</td>
<td>43,161</td>
<td>34,579</td>
<td>37,456</td>
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<td>800</td>
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<td>S099905990 MISCELLANEOUS EXPENSE</td>
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<td><strong>Total Expenses</strong></td>
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<td><strong>225,677</strong></td>
<td><strong>237,573</strong></td>
<td><strong>253,597</strong></td>
<td><strong>314,012</strong></td>
<td><strong>60,415</strong></td>
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**Notes**
- Added Bank Services and Fees account to replace
- Allocated overhead distributed across corresponding expense accounts per auditor recommendation.
## PERSONNEL SUMMARY

<table>
<thead>
<tr>
<th>FY 19 Physical Count</th>
<th>Classification</th>
<th>FY 18 Authorized FTEs</th>
<th>FY 19 Requested FTEs</th>
<th>Variance</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Chief Safety Officer/Taxi Administrator</td>
<td>0.25</td>
<td>0.25</td>
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<tr>
<td>1</td>
<td>Deputy Chief Safety Officer/Asst. Taxi Administrator</td>
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<tr>
<td>1</td>
<td>Senior Administrative Assistant</td>
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<tr>
<td>1</td>
<td>Taxi Investigator</td>
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<td>0.00</td>
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<tr>
<td><strong>4</strong></td>
<td><strong>Total FTEs</strong></td>
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### Notes
- Taxi Administrator responsibilities added to the Chief and Deputy Chief Safety Officers in lieu of filling one FTE for the Taxi Administrator position. The total resulting impact is three quarters of an FTE (.5) in payroll allocations from SunLine Transit Agency.
<table>
<thead>
<tr>
<th>General Ledger Code</th>
<th>FY 18 Approved Budget</th>
<th>FY 19 Proposed Budget</th>
<th>Variance</th>
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<td>5010201600 ADMIN SALARIES</td>
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<td>5029999999 TOTAL FRINGE BENEFITS</td>
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<td>70,138</td>
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<td>5030300005 LEGAL SERVICES - GENERAL</td>
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<td>General counsel</td>
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<td>28,500</td>
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<td>Amend Taxi Ordinance</td>
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<td>50,000</td>
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<td>Replacement of laptops, tablets and other electronics as needed</td>
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<td><strong>Sub-total</strong></td>
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<td>5039903800 OTHER SERVICES</td>
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<td>FY 19 Proposed Budget</td>
<td>Variance</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-----------------------</td>
<td>-----------------------</td>
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<td>FY 19 Proposed Budget</td>
<td>Variance</td>
</tr>
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<td>(2,000)</td>
</tr>
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<td>Sub-total</td>
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<td>800</td>
<td>-</td>
</tr>
<tr>
<td>Total Expenses</td>
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<td>314,012</td>
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