



SunLine Services Group
February 25, 2026
11:40 a.m. – 11:55 a.m.

AGENDA

**TAXI COMMITTEE/
COMMITTEE OF THE WHOLE**
Wellness Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

NOTICE TO THE PUBLIC

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

Upon request, SunLine will provide written agenda materials in appropriate alternative formats to individuals with disabilities. In addition, SunLine will arrange for disability-related modifications or accommodations, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please contact the Clerk of the Board at (760) 343-3456 or send a written request by emailing clerkoftheboard@sunline.org, including your name, mailing address, telephone number and brief description of the requested materials, preferred alternative format, and/or auxiliary aid or service at least three (3) days before the meeting.

Meeting Note: This Committee meeting may be attended by Members of the Board of Directors who do not serve on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. A vote of the Committee of the Whole does not constitute final Board action. All Committee actions must be ratified by the full Board of Directors. All items appearing on the agenda are subject to action by the Committee.

ITEM

RECOMMENDATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL

ITEM

RECOMMENDATION

4. FINALIZATION OF AGENDA

5. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

6. PRESENTATIONS

7. COMMITTEE MEMBER COMMENTS

RECEIVE COMMENTS

8. CONSENT CALENDAR

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

APPROVE

8a) Acceptance of SSG/SRA Checks \$1,000 and Over
Report for December 2025

(PAGE 3-5)

8b) Acceptance of SSG Monthly Budget Variance Report
for December 2025

(PAGE 6-9)

8c) Acceptance of Taxi Trip Data Report – December
2025

(PAGE 10-12)

9. **RESOLUTION NO. 0100 ADOPTING PERMITTING
FEES FOR TAXICAB SERVICES WITHIN THE
COACHELLA VALLEY FOR FISCAL YEAR 2027**

APPROVE

(PAGE 13-18)

(Staff: Jill Plaza, Taxi/Contracted Transportation Services Administrator)

10. ADJOURN



SunLine Services Group

Item 8A

Board Report

February 25, 2026

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Taxi Committee/Committee of the Whole
Board of Directors

FROM: Luis Garcia, Chief Financial Officer

SUBJECT: Acceptance of Checks \$1,000 and Over Report for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve the checks \$1,000 and Over Report for December 2025.

Background:

The Checks \$1,000 and Over Report lists all the checks processed at the Agency with a value of over \$1,000 for a given month. There were no checks over \$1,000 for the month of December 2025.

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

In Collaboration with:

N/A

Approved/Reviewed by:

Luis Garcia, Chief Financial Officer

Attachments:

- Checks \$1,000 and Over Report for December 2025

**SunLine Regulatory Administration
Checks \$1,000 and Over
December 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
Total Checks Over \$1,000	\$0.00			
Total Checks Under \$1,000	\$1,317.04			
Total Checks	\$1,317.04			



SunLine Services Group

Item 8B

Board Report

February 25, 2026

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Taxi Committee/Committee of the Whole
Board of Directors

FROM: Luis Garcia, Chief Financial Officer

SUBJECT: Acceptance of Monthly Budget Variance Report for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve the monthly budget variance reports for December 2025.

Background:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12th of the annual budget. The FYTD budget values for the month of December 2025 are equal to 6/12^{ths} of the yearly budget.

Year to Date Summary

- As of December 31, 2025, the organization's revenues are \$11,976 or 10.67% below the FYTD budget.
- As of December 31, 2025, expenditures are \$10,284 or 9.16% below the FYTD budget.
- The net FYTD operating gain (loss) after expenses is (\$1,692).

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

In Collaboration with:

N/A

Approved/Reviewed by:

Luis Garcia, Chief Financial Officer

Attachments:

- Monthly Budget Variance Report for December 2025

SunLine Regulatory Administration
Budget Variance Report
December 2025

Description	FY26 Total Budget	Current Month			Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
Revenues:								
Revenue Fines	2,000	100	167	(67)	850	1,000	(150)	57.5%
New Driver Permit Revenue	1,125	225	94	131	1,125	563	563	0.0%
Taxi Business Permit	115,200	8,100	9,600	(1,500)	41,900	57,600	(15,700)	63.6%
Driver Transfer Revenue	125	50	10	40	1,050	63	988	-740.0%
Driver Renewal Revenue	2,975	50	248	(198)	1,125	1,488	(363)	62.2%
Vehicle Transfer Revenue	-	-	-	-	638	-	638	0%
Vehicle Permit Revenue	101,000	7,399	8,417	(1,018)	53,549	50,500	3,049	47.0%
Operator Application Fee	2,000	-	167	(167)	-	1,000	(1,000)	100.0%
Total Revenue	224,425	15,924	18,702	(2,778)	100,237	112,213	(11,976)	-10.7%
Expenses:								
Salaries and Wages	92,530	4,065	7,711	3,646	34,190	46,265	12,075	63.0%
Fringe Benefits	64,968	3,030	5,414	2,384	26,748	32,484	5,736	58.8%
Services	36,475	7,580	3,040	(4,540)	33,106	18,238	(14,869)	9.2%
Supplies and Materials	19,302	-	1,609	1,609	5,291	9,651	4,360	72.6%
Taxes and Fees	50	-	4	4	-	25	25	100.0%
Miscellaneous	11,100	64	925	861	2,593	5,550	2,957	76.6%
Total Expenses	224,425	14,739	18,702	3,963	101,929	112,213	10,284	9.2%
Total Operating Surplus (Deficit)	\$ -	\$ 1,185			\$ (1,692)			

Revenue

- Revenues are below budget primarily due to a decrease in taxi business permit revenue resulting from one taxi operator closing operation:
- As of FYTD26, there is a decrease of 4,170 taxi trips compared to FYTD25.

Taxi Trips

	FY25-December	FY26-December	Variance	%Δ
Trips	8,443	7,889	(554)	-6.6%

Taxi Trips

	FYTD-FY25	FYTD-FY26	Variance	%Δ
Trips	44,026	39,856	(4,170)	-9.5%

Salaries and Wages

- Wage expenses are within an acceptable range of the budget.

Fringe Benefits

- Fringe benefit expenses are within an acceptable range of the budget

Services

- The unfavorable balance in services is primarily attributed to an increase in legal expenses

Supplies and Materials

- Supplies and materials expenses are within an acceptable range of the budget

Taxes and Fees

- Taxes and fee expenses are within an acceptable range of the budget

Miscellaneous

- Miscellaneous expenses are within an acceptable range of the budget



SunLine Services Group

Item 8C

Board Report

February 25, 2026

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Taxi Committee/Committee of the Whole
Board of Directors

FROM: Jill Plaza, Taxi/Contracted Transportation Services Administrator

SUBJECT: Acceptance of Taxi Trip Data – December 2025

Recommendation:

Recommend that the Board of Directors approve the taxi trip data for December 2025.

Background:

The attached charts summarize the total number of taxi trips generated in the Coachella Valley for the previous three (3) month period and total taxi trips for the current fiscal year to date (FYTD) compared to the last two (2) fiscal years.

For the month of December, there were 554 fewer taxi trips in December 2025 serviced by four (4) more cabs when compared to December 2024 (79 cabs in 2025 compared to 75 cabs in 2024).

There were 4,170 fewer taxi trips for FYTD26 compared to FYTD25.

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

In Collaboration with:

N/A

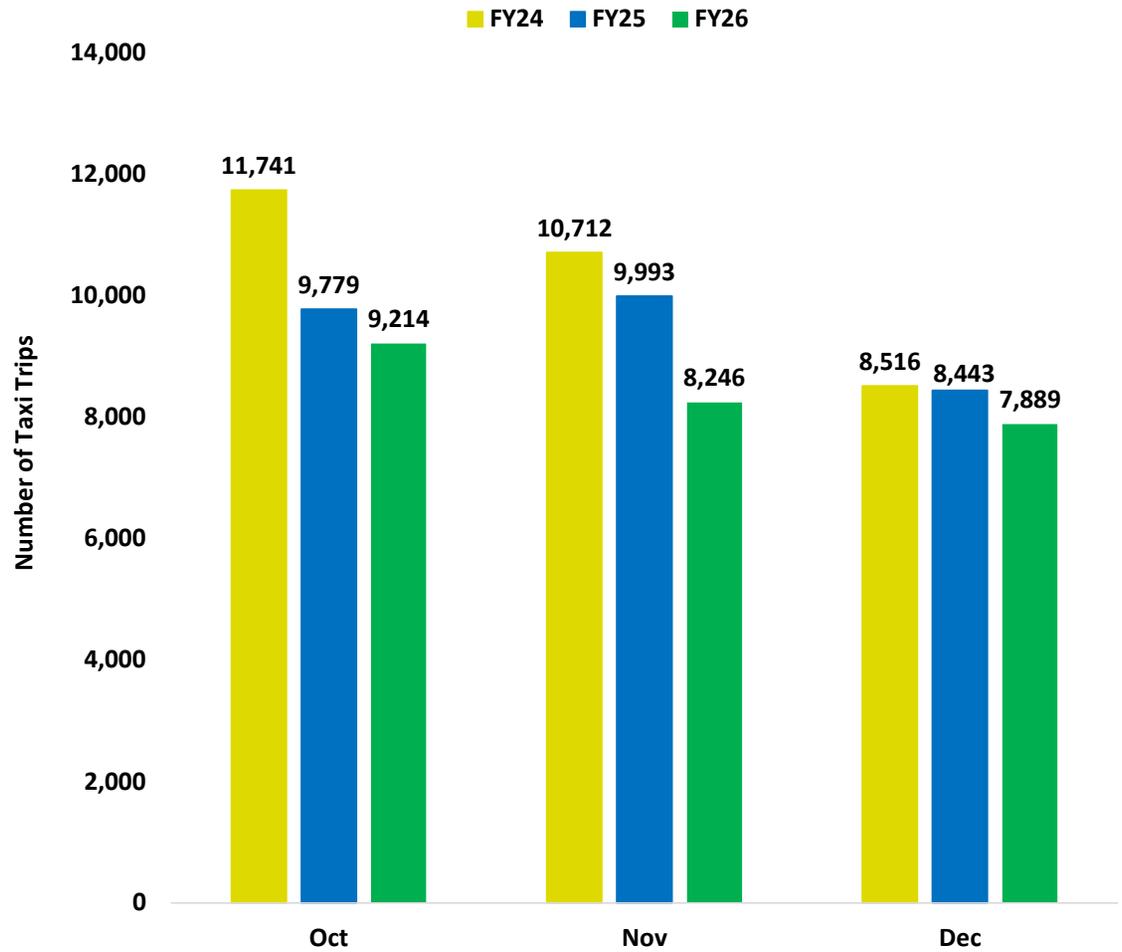
Approved/Reviewed by:

Mona Babauta, CEO/General Manager
Catherine J. Groves, General Counsel
Greg Wildman, Chief of Strategic Alignment

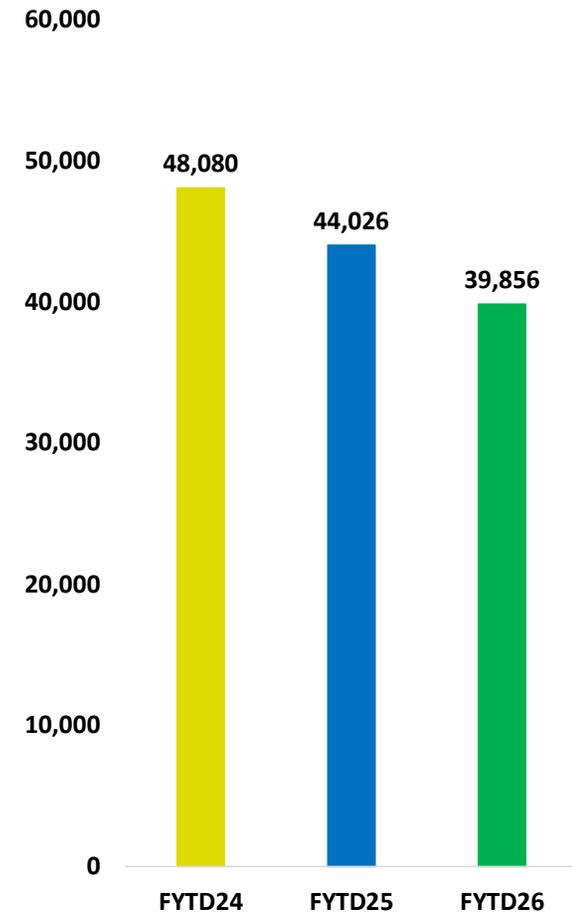
Attachments:

- December 2025 Taxi Trip Data Chart

Taxi Trip Three (3) Month Comparison as of December 2025



FYTD No. of Taxi Trips



This chart compares the three (3) most recent months and measures the total number of taxi trips taken year to date for FY24, FY25, and FY26.



SunLine Services Group

Item 9

Board Report

February 25, 2026

AGENDA ITEM: ACTION

TO: Taxi Committee/Committee of the Whole
Board of Directors

FROM: Jill Plaza, Taxi/Contracted Transportation Services Administrator

SUBJECT: Resolution No. 0100 Adopting Permitting Fees for Taxicab Services
Within the Coachella Valley for Fiscal Year 2027

Recommendation:

Recommend that the Board of Directors (Board) approve the attached Resolution No. 0100 adopting taxicab permitting fees and authorizing 12-month installment payment plans effective July 1, 2026 through June 30, 2027.

Background:

California Government Code 53075.5 authorizes SunLine Services Group (SSG) to levy fees in an amount sufficient to cover the costs of regulating taxicab transportation services within its jurisdiction. Fiscal Year (FY) 2027 regulatory permitting fees are to be approved by the Board prior to staff bringing forward the FY27 SSG budget for approval.

Neither SSG capital funds nor SunLine Transit Agency (STA) can subsidize SunLine Regulatory Administration (SRA) operations. Taxi regulatory fees are the sole source of revenue to support SRA operations.

SRA has continued to support the taxi industry by holding firm or reducing fees, as well as working to keep expenses as low as possible in order to maintain a balanced budget. SRA was efficient in its budget management in FY25, resulting in a savings of \$57,689.00.

In an effort to continue supporting the taxi industry, and as a result of conservative financial management of expenses during FY25, SRA's proposed FY27 Fee Schedule will have no fee increases. SRA will monitor permitting fee revenue over the next year to determine adjustments to the fee schedule for the FY28 budget. Installment plans for the annual business permit and vehicle permits are recommended to remain in place.

Financial Impact:

Staff is expected to meet all FY27 expenses through the proposed fee schedule and the savings from FY25.

Strategic Priority:

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

In Collaboration with:

Luis Garcia, Chief Financial Officer

Approved/Reviewed by:

Mona Babauta, CEO/General Manager

Catherine J. Groves, General Counsel

Greg Wildman, Chief of Strategic Alignment

Attachments:

- [Item 9a](#) – SRA FY27 Fee Schedule
- [Item 9b](#) – Resolution No. 0100

FY27 SSG FEE SCHEDULE

Fee Description	FY25 Fee Amount	FY26 Fee Amount	Proposed FY27 Fee Amount	Variance
New Taxicab Business Permit Application Fee	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Taxicab Business Permit Renewal Application Fee	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Annual Business Permit	\$ 32,000.00	\$ 28,800.00	\$ 28,800.00	\$ -
Business Permit Reinstatement	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -
Annual Vehicle Permit (Gasoline/Diesel)	\$ 1,650.00	\$ 1,485.00	\$ 1,485.00	\$ -
Annual Vehicle Permit (Hybrid¹ /Alt Fuel²)	\$ 850.00	\$ 765.00	\$ 765.00	\$ -
Annual Vehicle Permit (WAV³ /Zero Emission⁴)	\$ 200.00	\$ 180.00	\$ 180.00	\$ -
Vehicle Permit Reinstatement	\$ 65.00	\$ 65.00	\$ 65.00	\$ -
New Driver Permit	\$ 75.00	\$ 75.00	\$ 75.00	\$ -
Driver Permit Renewal	\$ 25.00	\$ 25.00	\$ 25.00	\$ -
Driver Permit Transfer	\$ 25.00	\$ 25.00	\$ 25.00	\$ -
Driver Permit Reinstatement	\$ 25.00	\$ 25.00	\$ 25.00	\$ -
Driver Permit Replacement	\$ 10.00	\$ 10.00	\$ 10.00	\$ -
Appeal Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ -
Taxicab Distinct Appearance Determination Appeal Fee	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ -
Late Fee ⁵ (for late payment of invoices)	\$ 25.00	\$ 25.00	\$ 25.00	\$ -

^[1] "Hybrid" means Hybrid Electric/Gas Vehicle (HEV) and Plug-in Electric/Gas Hybrid Vehicle (PHEV)

^[2] "Alt Fuel" means alternative fuel vehicles that use Compressed Natural Gas (CNG), Biodiesel, or Ethanol (E85) fuel blends to operate

^[3] "WAV" means wheelchair accessible vehicle that has the ability to load wheelchair users safely and without the need for the wheelchair user to leave their wheelchair.

^[4] "Zero Emission" means Electric Vehicles (EV) and Hydrogen-Powered Fuel-Cell Vehicles (FCEV)

^[5] Late fees shall be assessed at \$25.00 per day, not to exceed \$1,000.00 per occurrence

SUNLINE SERVICES GROUP

RESOLUTION NO. 0100

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUNLINE SERVICES GROUP ADOPTING FEES FOR TAXICAB SERVICES WITHIN THE COACHELLA VALLEY FOR FISCAL YEAR 2027

WHEREAS, the County of Riverside and the Coachella Valley cities comprising the joint powers agency known as SunLine Services Group (SSG) desire to provide for the orderly, efficient, and safe operation of taxicab services within the Coachella Valley;

WHEREAS, SSG and its Board of Directors is authorized pursuant to Government Code Section 53075.5 to levy by resolution, fees in an amount sufficient to pay for the costs of carrying out Ordinance No. 2025-02 regulating taxicab services within the Coachella Valley; and

WHEREAS, the Board of Directors hereby finds that the fees established herein are imposed solely to recover the actual and reasonable costs of regulating taxicabs within the Coachella Valley, and therefore is not a tax under California Constitution Article XIII C.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of SunLine Services Group that:

1. Definitions. The following terms shall have the meanings ascribed to them below. Terms that are not specifically defined below shall have the meaning provided for in Ordinance No. 2025-02:

- 1.1 ALT FUEL means alternative fuel vehicles that use Compressed Natural Gas (CNG), Biodiesel or Ethanol (E-85) fuel bonds to operate.
- 1.2 BUSINESS PERMIT means the permit issued by SSG to a business authorizing the business to operate taxicab services in the jurisdictional boundaries of SSG as provided for in Ordinance No. 2025-02.
- 1.3 DRIVER PERMIT means the permit issued by SSG to an individual person authorizing the individual to control and manage a taxicab as provided for in Ordinance No. 2025-01.
- 1.4 HYBRID means Hybrid Electric/Gas Vehicle (HEV) and Plug-in Electric Gas Hybrid Vehicle (PHEV).
- 1.5 VEHICLE PERMIT FEE means a non-transferrable authorization to drive or operate a vehicle in an authorized taxicab transportation

service within the jurisdictional boundaries of SSG, whether as owner, lesser, lessee or otherwise.

- 1.6 WAV means the wheelchair accessible vehicle that has the ability to load wheelchair users safely and without the need for the wheelchair user to leave their wheelchair.
- 1.7 ZERO EMISSION means Electric Vehicles (EV) and Hydrogen-Powered Fuel-Cell Vehicles (FCEV).

2. As a condition precedent to issuance of a permit as authorized by SSG Ordinance 2025-02, all applicable fees shall be paid in full at the time an application has been approved, unless otherwise provided for in Section 3 of this Resolution. The following fees shall be charged for the administration and regulation of taxicab services within the Coachella Valley:

New Taxicab Business Application Fee	\$ 1,000.00
Annual Taxicab Business Permit Renewal Application Fee	\$ 500.00
Annual Taxicab Business Permit	\$ 28,800.00
Business Permit Reinstatement Fee	\$ 10,000.00
Annual Vehicle Permit Fee (Gasoline/Diesel)	\$ 1,485.00
Annual Vehicle Permit Fee (Hybrid/Alt Fuel)	\$ 765.00
Annual Vehicle Permit Fee (WAV/Zero Emission)	\$ 180.00
Vehicle Permit Fee, Reinstatement	\$ 65.00
New Driver Permit	\$ 75.00
Driver Permit Renewal	\$ 25.00
Driver Permit Transfer Fee	\$ 25.00
Driver Permit Reinstatement Fee	\$ 25.00
Driver Permit Replacement	\$ 10.00
Appeal Fee	\$ 100.00
Taxicab Distinct Appearance Determination Appeal Fee	\$ 1,200.00

3. Installment Payments.

- 3.1 The Board of SSG hereby authorizes the Taxi Administrator to accept payments of the "Annual Taxicab Business Permit" fee in 12 monthly installments, beginning July 1, 2026 through June 1, 2027, for a total of \$28,800.00, with the initial installment payment being due as a condition precedent to issuance of such permit.
- 3.2 The Board of SSG hereby authorizes the Taxi Administrator to accept payments of "Annual Vehicle Permit" fees in 12 monthly installments, beginning July 1, 2026 through June 1, 2027. Installment payments for "Annual Vehicle Permit" fees must meet the following requirements:
 - (a) Each permitted taxi business must provide a list of taxicabs to be included in the installment plan no later than June 13, 2026.

- (b) Taxicabs permitted after June 12, 2025 will be due in full; prorated for the remainder of the fiscal year.
- (c) If a vehicle is permanently taken out of service with a balance due to SSG of the Vehicle Permit Fee for the year, such fee shall become immediately due and payable.

3.3 Installment payments shall be due on the first day of the month.

4. Late Payments.

4.1 A payment is late if not paid on or before the first day of each month. Late payments impose a late payment fee of \$25.00 per day that the payment is delinquent, not to exceed \$1,000.00.

5. This Resolution shall take effect July 1, 2026.

ADOPTED this 25th day of February, 2026.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Vanessa Ordorica
Clerk of the Board
SunLine Services Group

Lynn Mallotto
Chairperson of the Board
SunLine Services Group

APPROVED AS TO FORM:

Catherine J. Groves
General Counsel