



SunLine Transit Agency/
SunLine Services Group
October 22, 2025
12:00 p.m.

**Joint Regular Meeting of the SunLine Transit Agency &
SunLine Services Group Board of Directors
Regular Board of Directors Meeting**

**Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276**

NOTICE TO THE PUBLIC

All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors.

In compliance with the Brown Act, agenda materials distributed to the Board 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276, and on the Agency's website, www.sunline.org.

Upon request, SunLine will provide written agenda materials in appropriate alternative formats to individuals with disabilities. In addition, SunLine will arrange for disability-related modifications or accommodations, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please contact the Clerk of the Board at (760) 343-3456 or send a written request by emailing clerkoftheboard@sunline.org, including your name, mailing address, telephone number and brief description of the requested materials, preferred alternative format, and/or auxiliary aid or service at least three (3) days before the meeting.

Public comments may be received either in person or via email.

In Person: Anyone wishing to speak in person during the public comment period or on a particular item is required to fill out a Request to Speak Form. In order to be recognized, a Request to Speak Form must be submitted to the Clerk of the Board prior to the start of the public comment period or before the agenda item on which comment is to be provided is taken up by the Board. Comments are limited to a total of three (3) minutes per speaker. The Board and Committee Chairs have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and ensures the orderly conduct of the meeting.

In Writing via Email: Written comment may be submitted by emailing clerkoftheboard@sunline.org. To comment by email, submit comments no later than 5:00 PM the day before the meeting. Email comments should include the commenter's name, the agenda item being commented on (if applicable), and comment. Any correspondence received before the deadline will be forwarded to the Board of Directors for consideration.

ITEM

RECOMMENDATION

before action is taken on the matter. Upon request, one (1) hard copy of the written comments will be available for public viewing. Written comments will be retained for the official records. Written comments will not be read aloud at Board or Committee meetings.

The Board has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting

ITEM

RECOMMENDATION

1. CALL TO ORDER

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

2. FLAG SALUTE

3. ROLL CALL

4. FINALIZATION OF AGENDA

5. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's comments are limited to a maximum of three (3) minutes.

6. PRESENTATIONS

a) Quarterly Marketing Update

(PAGE 8-20)

(Presenter: Daisy Rodas, Communications Coordinator)

**b) ATU & SunLine Apprenticeship Learning & Skills
(ATLAS) Presentation**

(PAGE 21-31)

(Presenters: Isabel Vizcarra - Chief Transportation Officer, Mauro Varela – ATU
1277 Vice-President/ABA and Emmanuel Mora - Mentor Coordinator)

7. BOARD MEMBER COMMENTS

RECEIVE COMMENTS

8. CONSENT CALENDAR

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

ITEM

RECOMMENDATION

APPROVE

- | | |
|---|--------------------------------------|
| 8a) Acceptance of Checks \$1,000 and Over Report for August 2025 | (PAGE 32-36) |
| 8b) Acceptance of Credit Card Statement for August 2025 | (PAGE 37-54) |
| 8c) Acceptance of Monthly Budget Variance Report for August 2025 | (PAGE 55-59) |
| 8d) Acceptance of Contracts Signed between \$25,000 and \$250,000 for August 2025 | (PAGE 60-61) |
| 8e) Acceptance of Union & Non-Union Pension Investment Asset Summary August 2025 | (PAGE 62-73) |
| 8f) Acceptance of Ridership Report for August 2025 | (PAGE 74-77) |
| 8g) Acceptance of SunDial Operational Notes for August 2025 | (PAGE 78-80) |
| 8h) Acceptance of Metrics for August 2025 | (PAGE 81-100) |
| 8i) Acceptance of Board Member Attendance Report for September 2025 | (PAGE 101-102) |
| 8j) Approval of Joint Board Meeting Minutes for September 24, 2025 | (PAGE 103-107) |
| 8k) Acceptance of SSG/SRA Checks \$1,000 and Over Report for August 2025 | (PAGE 108-109) |
| 8l) Acceptance of SSG Monthly Budget Variance Report for August 2025 | (PAGE 110-112) |
| 8m) Acceptance of Taxi Trip Data Report – August 2025 | (PAGE 113-114) |
| 8n) Acceptance of Approval of Board Meeting Dates for Calendar Year 2026 | (PAGE 115-116) |
|
9. AMENDMENT TO ADD ADDITIONAL COMPENSATION TO AGREEMENT WITH GMV SYNCROMATICS CORP. FOR COMPUTER-AIDED DISPATCH/AUTOMATIC VEHICLE LOCATION (CAD/AVL) REPLACEMENT SERVICES
(John Peña, Chair of Finance/Audit Committee/Committee of the Whole;
Staff: Yvonne Eckert, Project Manager) |
APPROVE
(PAGE 117-119) |
|
10. CHANGE ORDER TO ADD ADDITIONAL COMPENSATION TO AGREEMENT WITH EVERON, LLC FOR UPGRADE AND REPAIR OF SECURITY CAMERAS
(John Peña, Chair of Finance/Audit Committee/Committee of the Whole;
Staff: Yvonne Eckert, Project Manager) |
APPROVE
(PAGE 120-121) |

ITEM

RECOMMENDATION

11. MODIFICATIONS TO THE EMPLOYEE HANDBOOK

(Nancy Ross, Chair of Board Operations Committee/
Committee of the Whole;
Staff: Carissa Sanchez, Human Resources Manager)

APPROVE

(PAGE 122-127)

12. LEGISLATIVE UPDATE FOR OCTOBER 2025

(Staff: Edith Hernandez, Director of Board and
Legislative Affairs)

INFORMATION

(PAGE 128-139)

13. CEO/GENERAL MANAGER'S REPORT

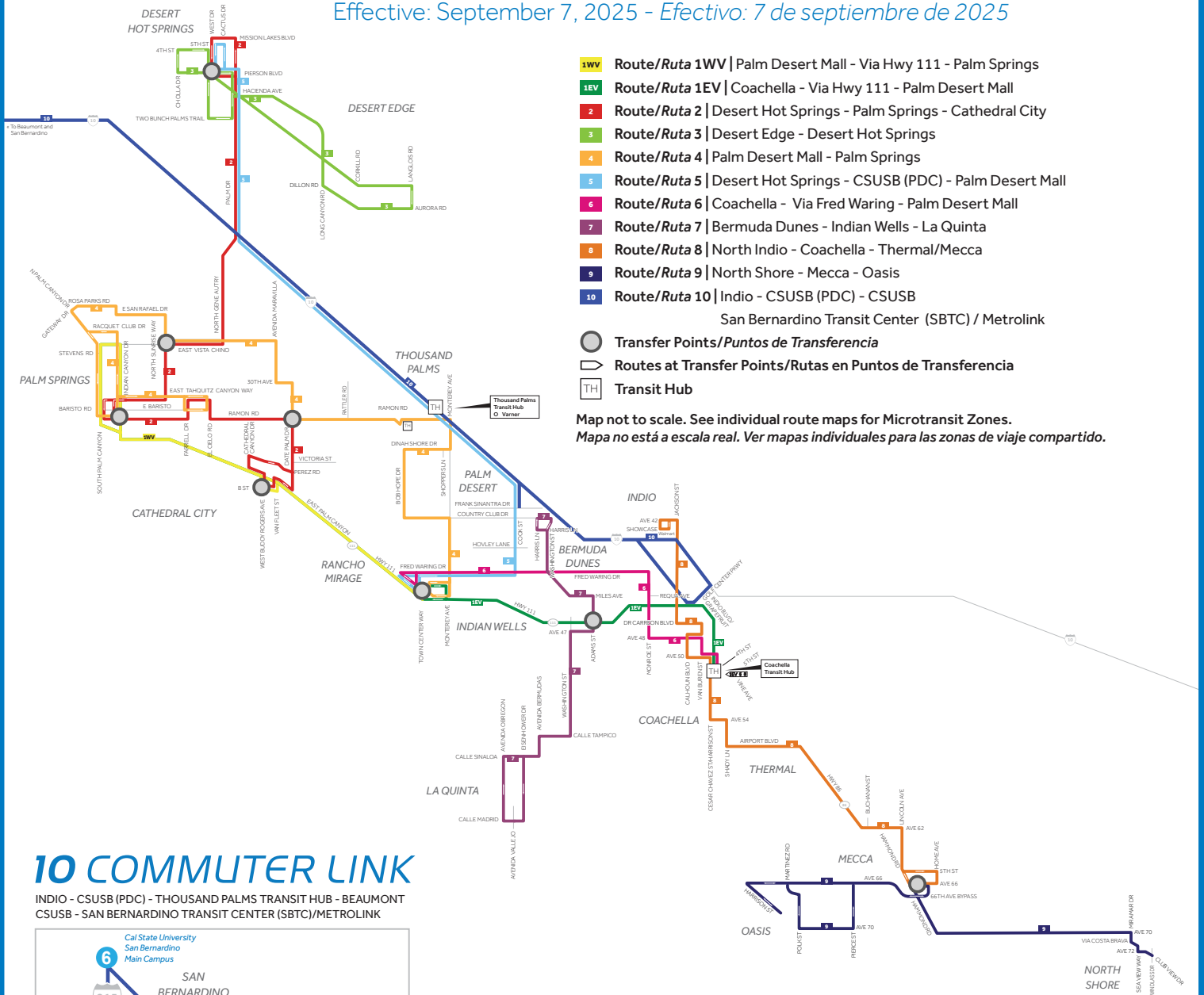
14. NEXT MEETING DATE

December 3, 2025 at 12 p.m.
Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

15. ADJOURN

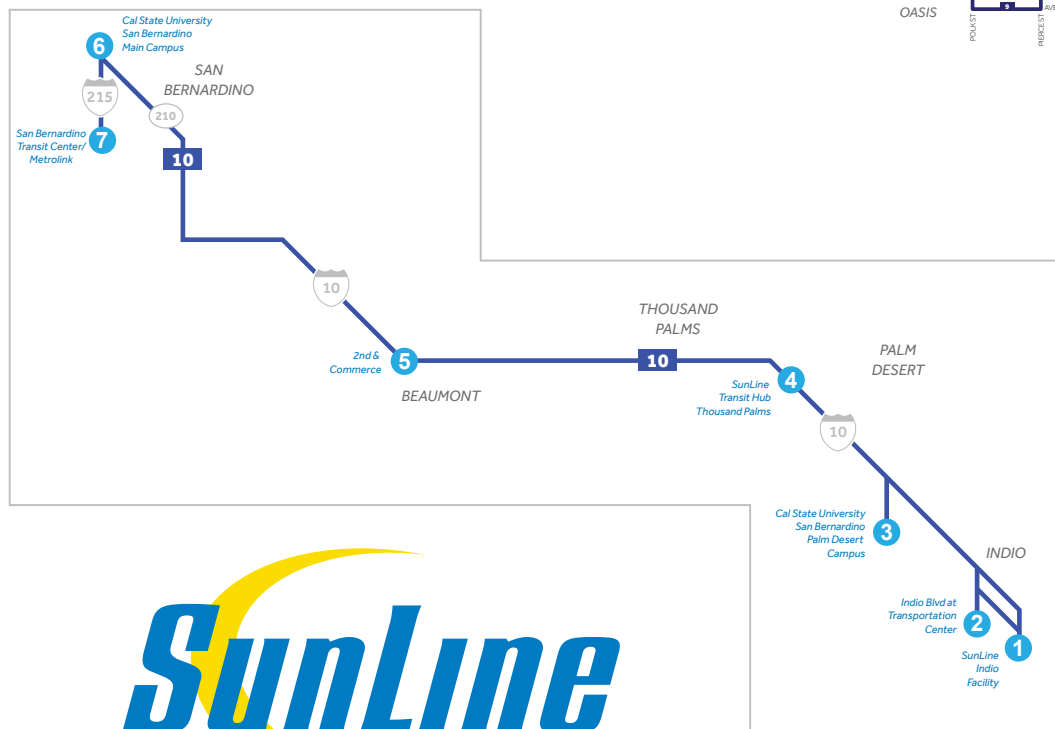
SYSTEM MAP - MAPA DEL SISTEMA

Effective: September 7, 2025 - *Efectivo: 7 de septiembre de 2025*



10 COMMUTER LINK

INDIO - CSUSB (PDC) - THOUSAND PALMS TRANSIT HUB - BEAUMONT
 CSUSB - SAN BERNARDINO TRANSIT CENTER (SBTC)/METROLINK



SunLine
 TRANSIT AGENCY

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SunLine Transit Agency

ACRONYMS LIST OF TRANSPORTATION TERMS

Last Updated: 02/18/2025

#			
5307	FTA Section 5307: Urbanized Area Formula Grants	CTA	California Transit Association
5310	FTA Section 5310: Enhanced Mobility of Seniors & Individuals with Disabilities	CTC	California Transportation Commission
5311	FTA Section 5311: Formula Grants for Rural Areas	CTSA	Consolidated Transportation Services Agency
5339	FTA Section 5339: Bus and Bus Facilities Formula Grants	D	
A		DBE	Disadvantaged Business Enterprise
A&E	Architect and Engineering	DC	Direct Current
AC	Alternating Current	DRS	Demand Response Service
ATU	Amalgamated Transit Union	DOT	Department of Transportation
ADA	Americans with Disabilities Act	DPSS	Department of Public Social Services
AHSC	Affordable Housing and Sustainable Communities	E	
APC	Automated Passenger Counting	EA	Environmental Assessment
APTA	American Public Transit Association	EAM	Enterprise Asset Management
ATP	Active Transportation Program	EEO	Equal Employment Opportunity
AVL	Automated Vehicle Location System	EIR	Environmental Impact Report
AFC	Automatic Fare Collection	EPA	Environmental Protection Agency
AVA	Automatic Voice Announcement	ERMA	Employee Risk Management Authority
AV	Autonomous Vehicle	ERP	Enterprise Resource Planning
B		ETO	Earned Time Off
BAFO	Best and Final Offer	EPF	Electronic Fare Payment
Bar	Metric Unit of Pressure (100 kPa)	EV	Electric Vehicle
BEB	Battery Electric Bus	F	
BRT	Bus Rapid Transit	FCEB/FCB	Fuel Cell Electric Bus
BUILD	Better Utilizing Investments to Leverage Development	FFY	Federal Fiscal Year
C		FHWA	Federal Highway Administration
CAD	Computer-Aided Dispatch	FMCSA	Federal Motor Carrier Safety Administration
CalACT	California Association for Coordinated Transportation	FTA	Federal Transit Administration
CalOES	California Office of Emergency Services	FTE	Full-Time Equivalent
CalSTA	California State Transportation Agency	FTIP	Federal Transportation Improvement Program
Caltrans	California Department of Transportation	FM/LM	First Mile/Last Mile
Cap-and-Trade	California's Cap-and-Trade Program	FY	Fiscal Year
CARB	California Air Resources Board	G, H, I, J, & K	
CBA	Collective Bargaining Agreement	GTFS	General Transit Feed Specifications
CEC	California Energy Commission	GTFS-RT	General Transit Feed Specifications Realtime
CEQA	California Environmental Quality Act	GFI	Gen-fare Industries Farebox
CFR	Code of Federal Regulations	GGE	Gallons of Gas Equivalent
CI	Carbon Intensity	GHG	Greenhouse Gas
CIG	Capital Investment Grants Program	GPS	Global Positioning System
CIP	Capital Improvement Program	GTFS	General Transit Feed Specification
CMAQ	Congestion Mitigation and Air Quality Improvement Program	H2	Hydrogen
CNG	Compressed Natural Gas	HOV	High-Occupancy Vehicle
CO	Change Order	ICT	Innovative Clean Transit
CO2	Carbon Dioxide	ITS	Intelligent Transport System
CVAG	Coachella Valley Association-Government	IFB	Invitation for Bid
CTAA	Community Transportation Association of America	IJA	Infrastructure Investment and Jobs Act
COA	Comprehensive Operational Analysis	ITS	Intelligent Transportation Systems
COLA	Cost of Living Adjustment	JPA	Joint Powers Authority
COVID-19	Coronavirus	Kg	Kilogram
		kPa	Kilopascal (1,000 Pa)
		KPI	Key Performance Indicator
		kW	Kilowatts (1,000 watts)
		KWh	Kilowatt Hour
		L	
		LCFS	Low Carbon Fuel Standard
		LCTOP	Low Carbon Transit Operations Program
		LH2	Liquid Hydrogen
CRRSAA	Coronavirus Response and Relief Supplemental Appropriations Act		
CSUSB	California State University, San Bernardino		

LOI	Letter of Intent
LOS	Level of Service
LOU	Letter of Understanding
Low No	Low or No Carbon Emissions Program
L RTP	Long Range Transportation Plan
LTF	Local Transportation Fund

M, N, & O

MCI	Motor Coach Industries
MCO	Motor Coach Operator
Measure A	Measure A Funding
MOD	Mobility on Demand
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSDS	Material Safety Data Sheet
mW	Megawatt (1,000,000 watts)
mWh	Megawatt Hour
NAAQS	National Ambient Air Quality Standards
NEPA	National Environmental Policy Act
NIMS	National Incident Management System
NOFA	Notice of Funding Availability
NOFO	Notice of Funding Opportunity
NTD	National Transit Database
NTP	Notice to Proceed
NTSB	National Transportation Safety Board
O&M	Operations and Maintenance
OSHA	Occupational Safety and Health Administration
OBC	On-Board Communication
OTP	On-Time Performance

P & Q

Pa	Pascal
PPRH	Passenger Per Revenue Hour
PIS	Passenger Information System
PAC	Public Advisory Committee
PEM	Proton Exchange Membrane (H2)
PEPRA	Public Employer Pension Reform Act
PERMA	Public Entity Risk Management Authority
PLD	Paid Leave Day
PM	Preventative Maintenance
PNR	Park & Ride
PO	Purchase Order
PPE	Personal Protective Equipment
PPRH	Passengers per Revenue Hour
PSI	Pounds per Square Inch
PTASP	Public Transportation Agency Safety Plan

R & S

RAISE	Rebuilding American Infrastructure with Sustainability and Equity
RCTC	Riverside County Transportation Commission
RFP	Request for Proposals
RFQ	Request for Quotation
RFS	Renewable Fuel Standard
RIN	Renewable Identification Number
RVH	Revenue Vehicle Hours
RVM	Revenue Vehicle Miles
SBTC	San Bernardino Transit Center
SCAG	Southern California Association of Governments
SGR	State of Good Repair
SMR	Steam Methane Reforming (H2)
SMS	Safety Management System
SOP	Standard Operating Procedure
SOW	Scope of Work

S RTP	Short Range Transit Plan
STA	State Transit Assistance Fund
STBG	Surface Transportation Block Grant Program
STIP	State Transportation Improvement Program

T

TAC	Technical Advisory Committee
TAM	Transit Asset Management
TCP	Transit Capital Priorities
TDA	Transportation Development Act
TDM	Transportation Demand Management
TIP	Transportation Improvement Program
TIRCP	Transit and Intercity Rail Capital Program
TNC	Transportation Network Company
TOD	Transit-Oriented Development
TSI	Transportation Safety Institute
TSP	Transit Signal Priority

U, V, W, X, Y, Z

USDOT	United States Department of Transportation
UPT	Unlinked Passenger Trips
VCR	Vehicle Condition Report
VMT	Vehicle Miles Traveled
VTO	Vacation Time Off
YTD	Year to Date
ZEB	Zero-Emission Bus

Quarterly Marketing Update



**Presented by: Daisy Rodas,
Communications Coordinator**



July – September 2025

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10/22/2025

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Presentation Roadmap

- 🕒 Social Media Growth
- 🕒 Community & SunLine Events
- 🕒 Publicity Report
- 🕒 What's Next

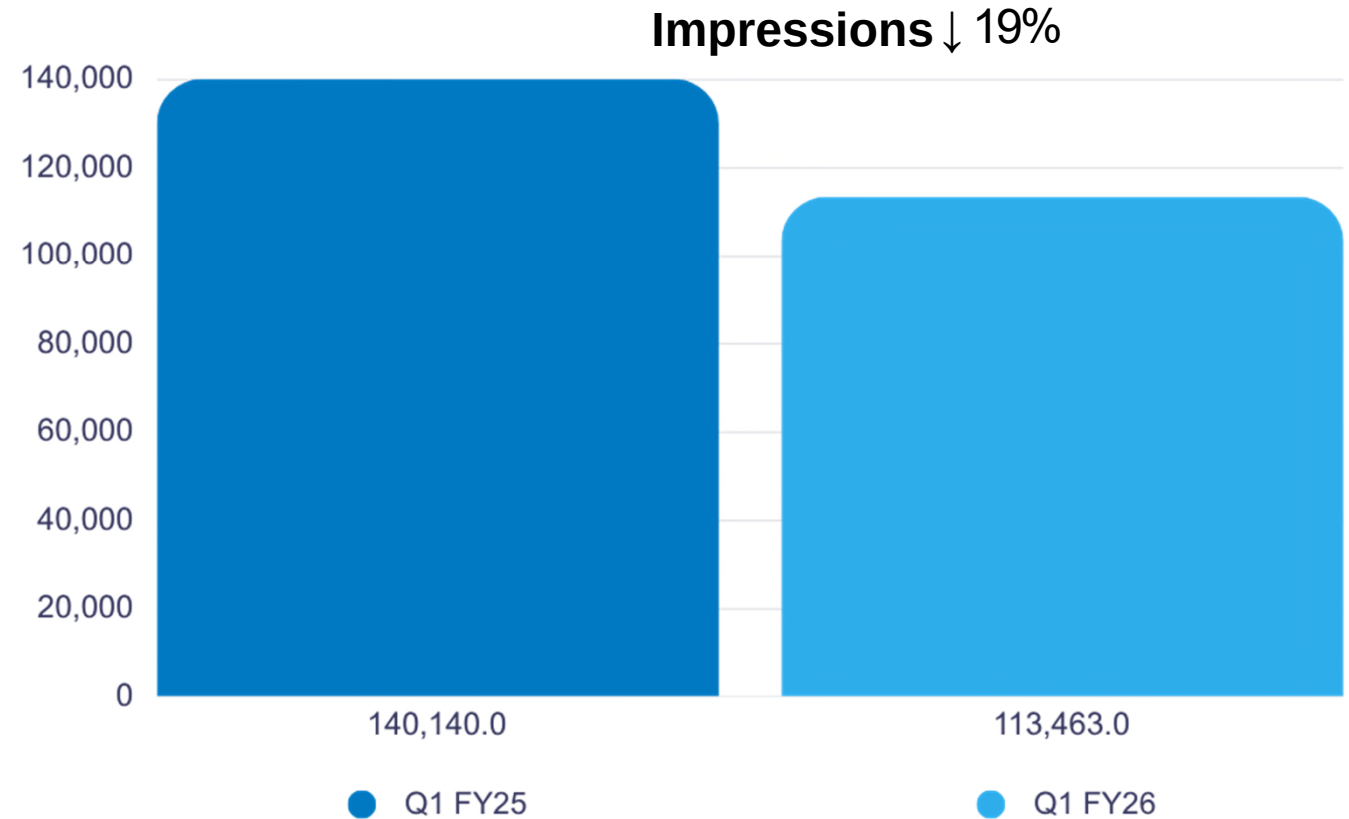


Social Media Growth

Social Media Growth



Impressions are the total number of times content is displayed on a screen.

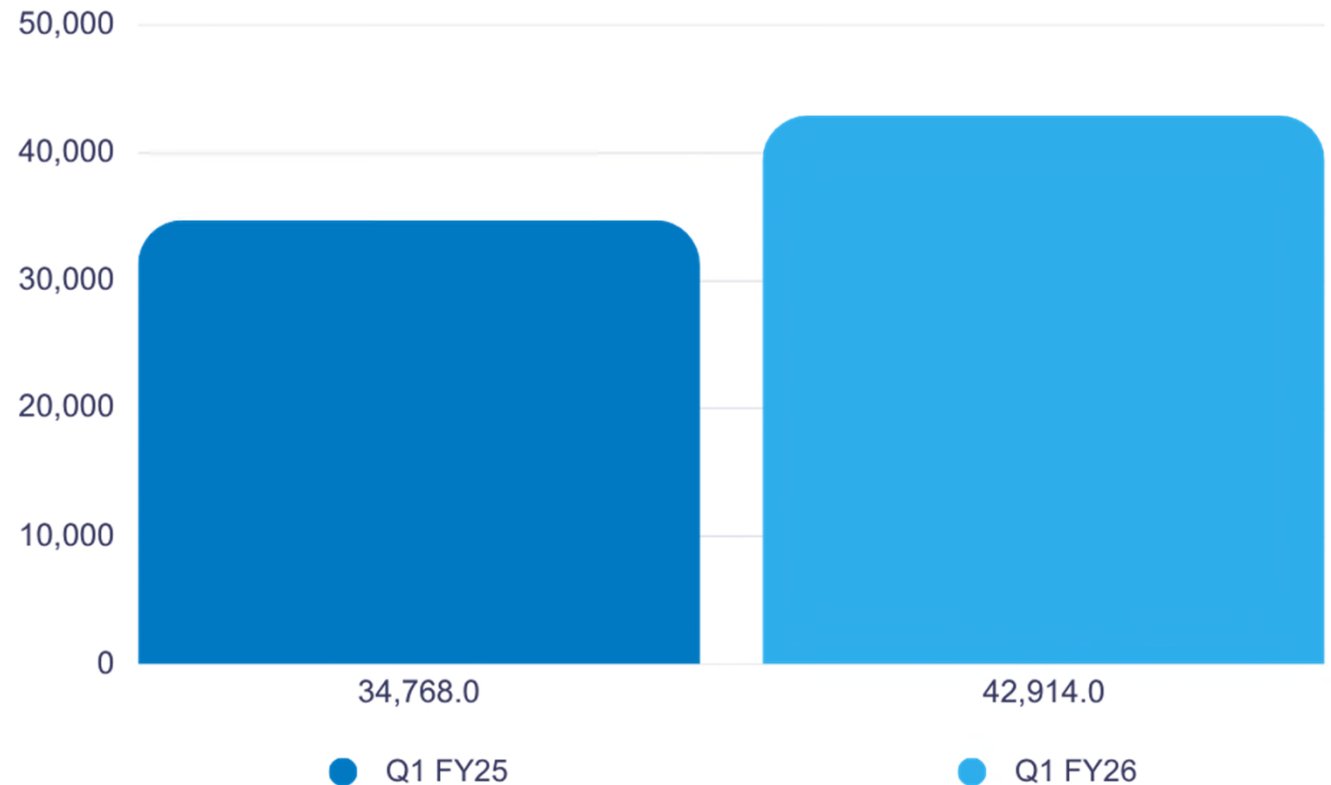


Social Media Growth



Video view growth is the increase in the number of times a video is watched over a specific period.

Video View Growth ↑ 23.4%

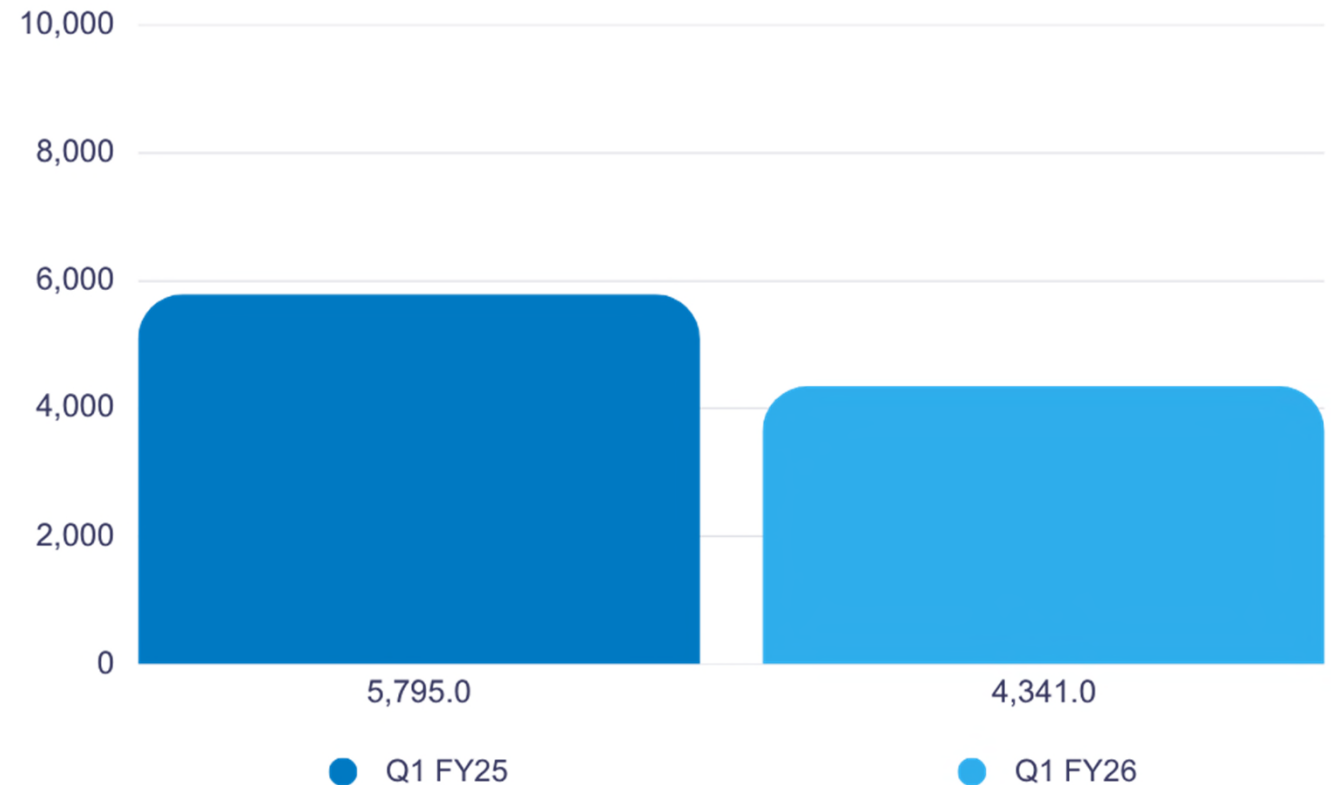


Social Media Growth



Engagements are the interactions on our content and profiles on active platforms.

Engagements ↓ 25.1%

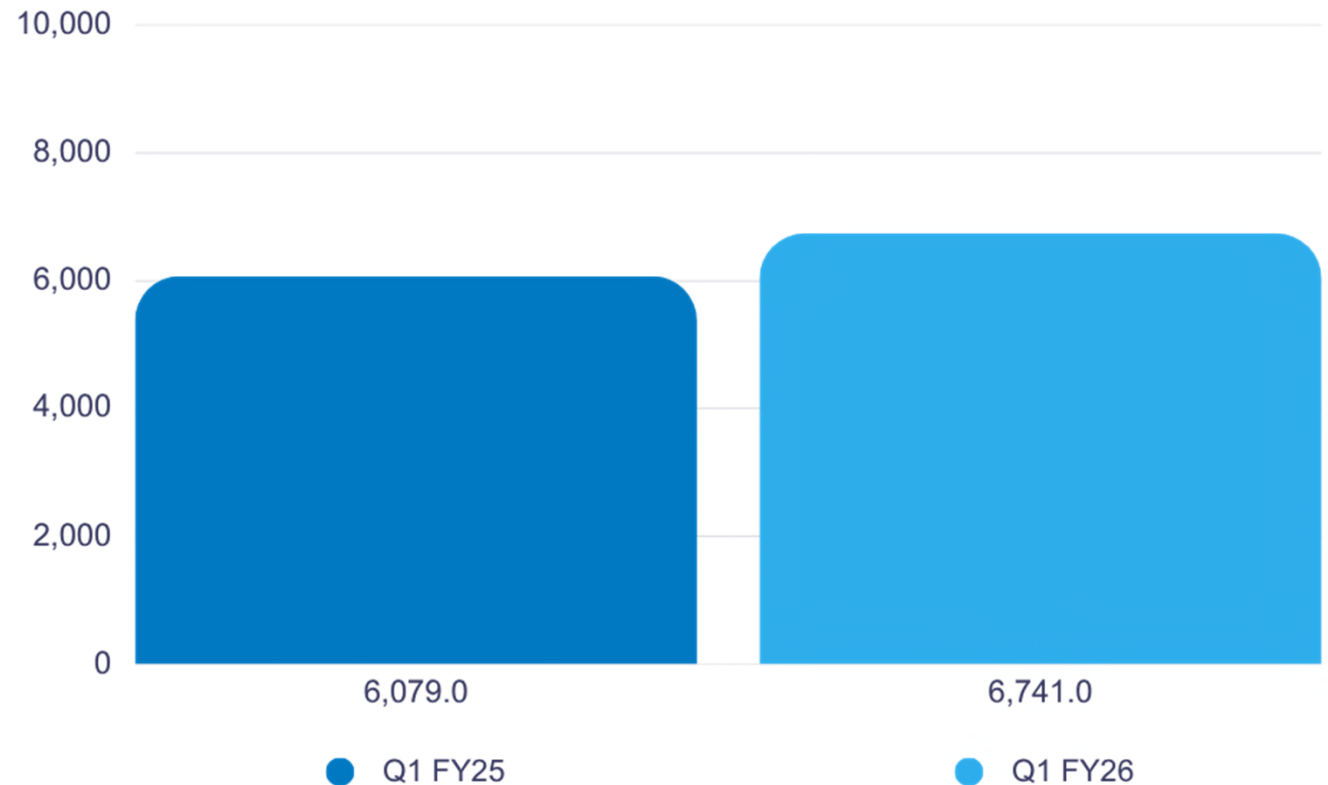


Social Media Growth



Audience growth is the expansion of followers for our organization.

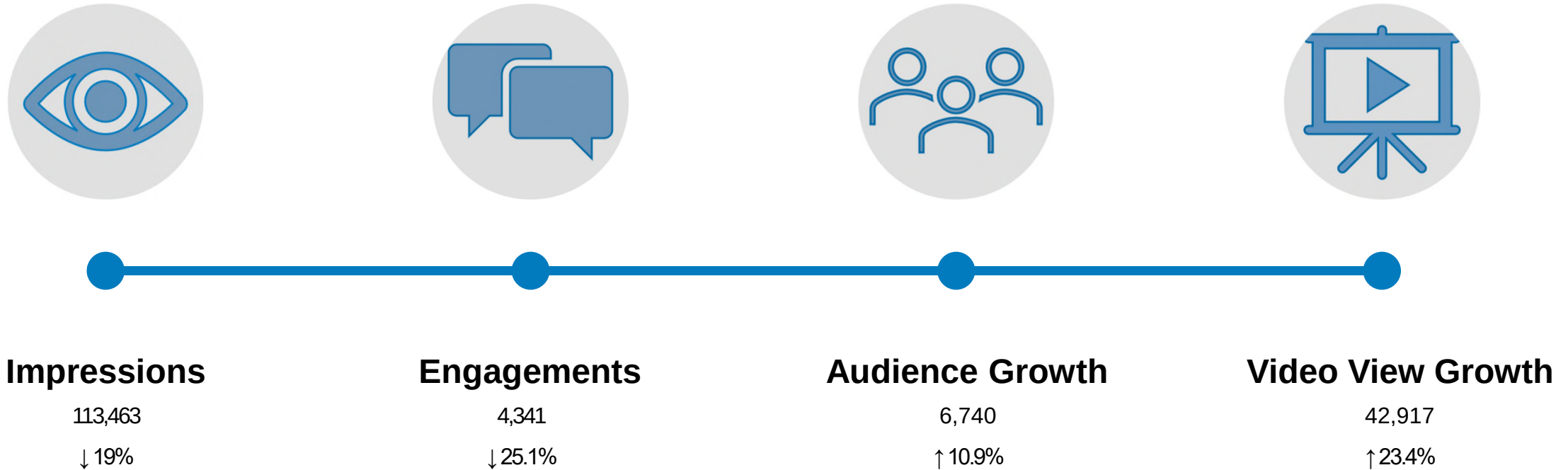
Audience Growth ↑ 10.9%



Social Media Growth



Comparison of Q1 FY26 and Q1 FY25



Events

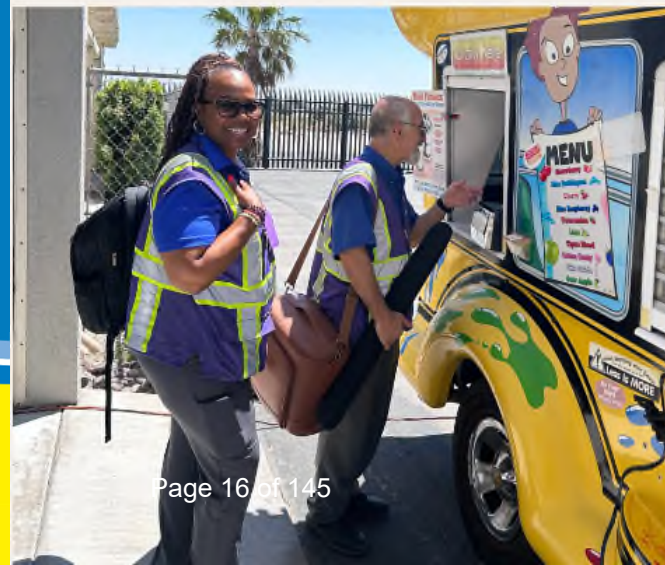
Community & SunLine Events



Pack the Bus



Snow Cone Social



Events

Travel Training



LEA Transportation Sub-Committee



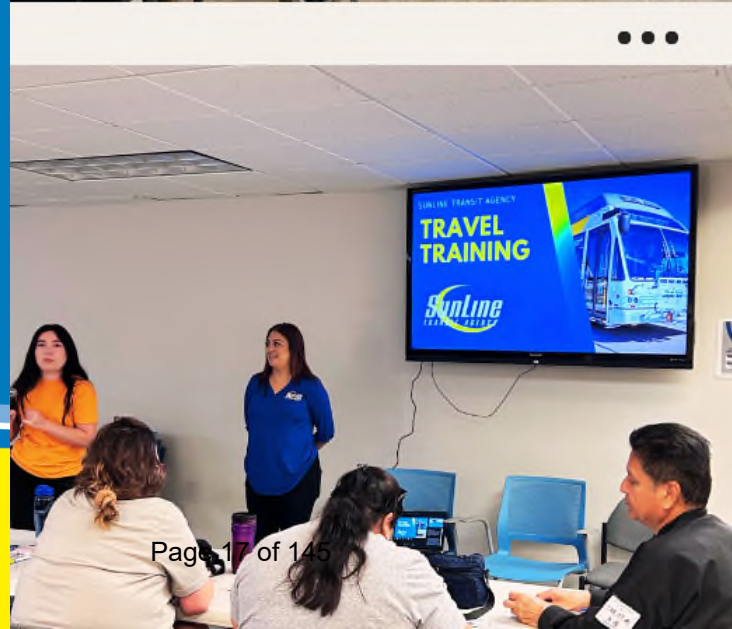
Desert Hot Springs Senior Center



Coachella Senior Center



James O. Jessie Highland Unity Center



Publicity Report

Local Viewership



579,466

Publicity Value



\$70,968.81

News Outlets



KESQ (ABC), KDFX (FOX),
KMIR (NBC), & KPSP (CBS)



What's New & Next

Golf Cart Parade

October 26, 2025



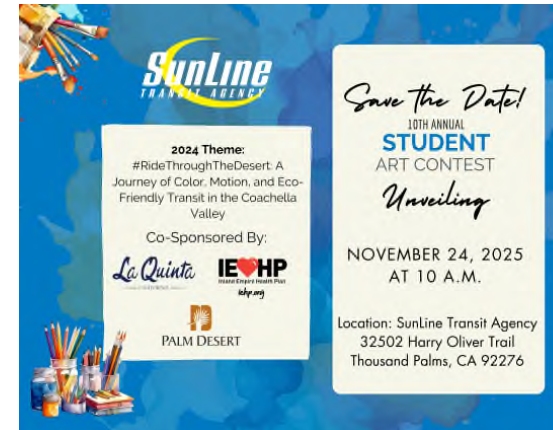
Haunted Bus

October 30, 2025

Theme: Nightmare on the Bus

Student Art Contest Unveiling

November 24, 2025



Fill the Bus

November 20, 2025



Thank You

Follow Us!



@sunlinetransit



@sunlinetransit



@sunlinetransit



ATU & SunLine Apprenticeship Learning & Skills

ATLAS

Co-Chair Members: Isabel Vizcarra & Mauro Varela

Mentor Coordinator: Emmanuel Mora

Committee Members: Bryan Valenzuela, Marina Blackstone, Norma Hernandez, George Hernandez, Mark Perry, Francisco Ojeda, Aaron Williams, and Greg Wildman

EST. 2025

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THE OBJECTIVE

The ATLAS Program is designed to create a supportive and thriving workplace by smoothing the transition for new operators, enhancing safety and service quality, strengthening teamwork and communication, reducing turnover and burnout, building future leaders, preserving institutional knowledge, and fostering morale and pride across the Agency.

THE VISION STATEMENT

Build a mentorship and apprenticeship program grounded in communication and openness, creating an environment where trust, respect, and unity thrive.

ATLAS PARTNERSHIPS



THE BEGINNING

OCTOBER 23, 2024

COLLABORATIVE AGREEMENT SIGNED
STA & ATU

APRIL 10, 2025

High Road Training Partnership
(H RTP) Grant Execution



THE JOURNEY

ATLAS

Choosing a Program Name:

The Committee brainstormed various names such as, ASTEP, ASTAR, ACT, PATHS, SUNSTAR, ALFA, STAGE and lastly ATLAS. Through the Committee voting process, ATLAS was born.

Logo Creation:

The Committee went through several logo ideas ultimately voting for one that represented the Coachella Valley's iconic windmills and desert scene.

Choosing a Coordinator:

Interviews were conducted by the committee. Motor Coach Operator Emmanuel Mora was selected by the voting process. Emmanuel has been a devoted SunLine staff member since 2016.



THE BENCHMARKING RETREAT

Committee Retreat:

From July 14–16, 2025, the ATLAS Committee held its first retreat, visiting San Joaquin Regional Transit, AC Transit, and SamTrans. The purpose of the trip was to learn about mentorship and apprenticeship models, gather best practices, and identify strategies that could be adapted for SunLine. In addition to exchanging ideas, the Committee built lasting connections with peer agencies that will serve as valuable resources as ATLAS continues to grow and align with SunLine’s long-term goals.



CTW SOUTHERN CALIFORNIA REGIONAL CONFERENCE

On July 26, 2025, the ATLAS Committee attended the Southern California Coordinators Conference hosted at RTA. During the event, we listened to two testimonials from RTA mentors, collected valuable feedback, and participated in focus group sessions. The conference fostered honest conversations, celebrated shared successes, and strengthened our collective commitment to building strong, sustainable partnerships for the future of transit.

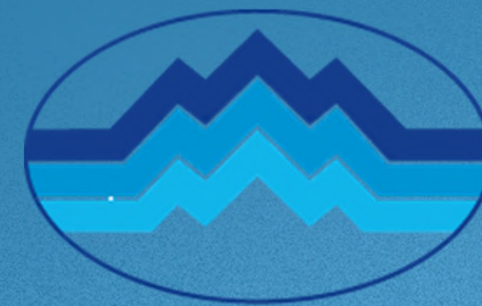




STATEWIDE COORDINATORS MEETING



On September 28, 2025, CTW brought coordinators from across California together for the Statewide Coordinators Meeting at AC Transit in Hayward, CA! It was an incredible day to connect face-to-face, celebrate progress, share ideas, and spark new inspiration. Everyone's energy and input made the meeting a huge success — a true reminder of the power of collaboration and community!



Foothill Transit



samTrans



ATLAS COMMITTEE MEETING

Mentor Criteria

To be considered for a mentor role, candidates must meet the following qualifications:

Service Requirements

- Minimum of two (2) years of continuous service at Sunline.
- No more than three (3) preventable accidents in a rolling 18-month period.
- No more than three (3) unscheduled absences.
- No more than two (2) episodes of tardiness.
- No sustained customer service complaints in past 12 months
- Must commit to the mentor role for a minimum of one (1) year.
- Must be in good standing with ATU and STA.

Professional Qualities

- Demonstrates a positive attitude in all interactions.
- Has a strong customer service record.
- Flexible and adaptable to changing situations or mentee needs.
- Shows patience, especially when teaching or guiding others.

Mentoring Skills

- Able to teach and share knowledge effectively.
- Demonstrates active listening; ensures mentees feel heard and understood.
- Capable of encouraging and motivating others to succeed.
- Leads by example in responsibility, attendance, and punctuality.
- Vegas Rule / confidentiality between mentor and mentee.



MEETING INFORMATION:

September 23, 2025 10:00 am
Wellness Training Room and Zoom
Convened: 10:09 am / Ended: 11:41 am

NEXT MEETING:

October 15, 2025 9:00 am In person and Zoom, as needed

ATTENDANCE:

Name	Association	Attended
Aaron Williams	ATU	✓
Bryan Valenzuela	SunLine	✓
Emmanuel Mora	SunLine	✓
Francisco Ojeda	SunLine	✓
George Hernandez	SunLine	✓
Greg Wildman	SunLine	
Isabel Vizcarra	SunLine	✓
Marina Blackstone	SunLine	✓
Mark Perry	SunLine	✓
Mauro Varela	ATU	
Norma Hernandez	SunLine	✓
Rich Diaz	CTW	
Robert Hannibal	CTW	✓
Sharon Barone	SunLine	✓

AGENDA ITEMS:

	Discussion	Outcome	Commitments	Due By
1. Review of Minutes / Previous Agenda Items from September 11, 2025 meeting	Minutes from September 11, 2025 meeting were reviewed.	Minutes were approved.	None	
2. Updates for Action Items - Completed	See individual agenda items.	See individual agenda items.	See individual agenda items.	
3. Updates for Action Items - Still Pending	See individual agenda items.	See individual agenda items.	See individual agenda items.	

Action Items Status	Discussion	Outcome	Commitments	Due By
Action Items Completed:				
a) Rules	Sharon was to send to George and Norma the Rules that were captured during discussion in the September 11th meeting.	This action was completed.	None	
b) Mentor training	Sharon was to send out a Doodle Poll to try to identify date(s) for Mauro and Aaron to come to SunLine to promote the program.	This action was completed.	None	
Action Items Still Pending:				
a) Rules	George and Norma were to review the Rules and give any	George and Norma reviewed the Rules for consideration that were	ACTION: <u>Isabel</u> will talk with Mauro, and then they will talk with Mona and	

Transit Operator Mentor Application

Thank you for your interest in mentoring new transit operators!

Please answer the questions below:

Full Name:

Badge #:

Email Address:

Years of service?

1. What does it mean to be a mentor?

2. Why do you want to be a mentor?

3. What is your availability?

4. Please circle how many mentees would you be willing to mentor at the same time?

- 2
- 3 or more

5. How do you think your coworkers would describe the way you work and your attitude on the job?

6. What's your work ethic, attitude and reputation amongst peers?

7. Any additional information you'd like us to know about you?

ATLAS MENTORSHIPS

NEXT STEP

On October 22, 2025, the ATLAS Committee reached an exciting milestone by hosting its first outreach event!

The team connected with operators, shared the vision behind the mentorship program, and encouraged them to step up as mentors to help guide and support new operators entering the field.

During the event, we collected mentor applications and began the rewarding process of reviewing and selecting candidates who truly embody the spirit of leadership and teamwork. Once that's complete, CTW will join us on a date to be determined to provide training for both the coordinator and mentors.

With everything on track, our goal is to officially launch the Mentorship Program in January 2026, a major step forward in building a stronger, more connected transit community!



THANK YOU!
QUESTIONS?

SunLine Transit Agency

CONSENT CALENDAR

DATE: October 22, 2025 **APPROVE**

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Checks \$1,000 and Over Report August 2025

Summary:

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the month of August which required signature from the Chair or Vice Chair.

Vendor	Check #	Amount
<i>Integrated Cryogenic Solutions, LLC</i>	700677	\$233,046.90
<i>Hanson Bridgett LLP</i>	700672	\$197,915.80

Recommendation:

Approve.

SunLine Transit Agency
Checks \$1,000 and Over
August 2025

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
CALPERS	Group Health Premiums	700662	08/20/2025	449,379.04
PERMA - INSURANCE	General Liability/Workers Comp Premiums	700557	08/06/2025	315,600.00
INTEGRATED CRYOGENIC SOLUTIONS LLC	Fuel - Liquid Hydrogen	700677	08/20/2025	233,046.90
HANSON BRIDGETT LLP	Legal Service	700672	08/20/2025	197,915.80
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	700823	08/27/2025	91,562.44
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	700572	08/06/2025	90,702.06
IMPERIAL IRRIGATION DIST	Utilities	700617	08/13/2025	79,524.22
ANEW RNG, LLC	Utilities	700660	08/20/2025	50,800.96
SO CAL GAS CO.	Utilities	700644	08/13/2025	50,470.02
INSIGHT STRATEGIES INC	Consulting	700618	08/13/2025	49,867.02
METLIFE	Supplement Benefits LTD/STD/LIFE/Dental Ins Premium	700680	08/20/2025	47,329.98
REMIX TECHNOLOGIES LLC	Computer/Network Software Agreement	700651	08/13/2025	42,000.00
HANSON BRIDGETT LLP	Legal Service	700614	08/13/2025	40,177.61
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	700546	08/06/2025	34,166.48
INSIGHT STRATEGIES INC	Consulting	700619	08/13/2025	32,300.00
AVAIL TECHNOLOGIES	Computer/Network Software Agreement	700586	08/13/2025	28,161.00
HELIXSTORM	Contracted Services	700615	08/13/2025	25,427.25
HANSON BRIDGETT LLP	Legal Service	700577	08/12/2025	24,432.50
VERIZON WIRELESS	Wireless Telephone Service	700575	08/06/2025	23,805.29
HANSON BRIDGETT LLP	Legal Service	700506	08/05/2025	23,682.00
HELIXSTORM	Contracted Services	700616	08/13/2025	23,470.10
HANSON BRIDGETT LLP	Legal Service	700537	08/06/2025	23,243.61
BARRY ANINAG INVESTIGATIONS, LLC	Insurance Loss	700802	08/27/2025	19,604.00
BALLARD POWER SYSTEMS	WIP-Fixed Assets-Maint. Equipment-Project Acct#2310-05	700780	08/27/2025	19,395.00
TODD VERWERS ARCHITECTS INC	WIP-Center of Excellence Facility-Project Acct#1808-03	700820	08/27/2025	19,120.67
PALM SPRINGS MOTORS, INC.	Paratransit Repair Parts	700633	08/13/2025	18,219.70
INSIGHT STRATEGIES INC	Consulting	700798	08/27/2025	15,600.00
TRANSIT AND COACH PARTS	Inventory Repair Parts	700821	08/27/2025	14,152.93
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	700649	08/13/2025	12,576.52
CPAC INC.COM	Computer/Network Software Agreement	700665	08/20/2025	12,403.45
NAPA AUTO PARTS	Inventory Repair Parts	700683	08/20/2025	10,088.60
GILLIG LLC	Inventory Repair Parts	700610	08/13/2025	9,465.19
NFI PARTS	Inventory Repair Parts	700507	08/06/2025	9,372.64
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	700603	08/13/2025	9,349.00
CART MART, INC	WIP-Fixed Assets-Non Revenue Vehicle-Project Acct#2413-15	700597	08/13/2025	9,266.88
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	700690	08/20/2025	9,201.56
ROBERT HALF	Temporary Help	700561	08/06/2025	8,833.60
ROBERT HALF	Temporary Help	700811	08/27/2025	8,816.80
ROBERT HALF	Temporary Help	700695	08/20/2025	8,800.00

**SunLine Transit Agency
Checks \$1,000 and Over
August 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
ROBERT HALF	Temporary Help	700643	08/13/2025	8,784.38
NAPA AUTO PARTS	Inventory Repair Parts	700549	08/06/2025	8,596.54
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	700813	08/27/2025	7,440.49
TPX COMMUNICATIONS	Communication Service	700700	08/20/2025	7,314.10
AMALGAMATED TRANSIT UNION	Union Dues	700510	08/06/2025	6,778.89
AMALGAMATED TRANSIT UNION	Union Dues	700772	08/27/2025	6,774.65
AMAZON CAPITAL SERVICES, INC	Office supplies	700511	08/06/2025	6,642.81
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	700516	08/06/2025	6,563.00
TRANSPORTATION MANAGEMENT & DESIGN,	Consulting	700570	08/06/2025	6,552.44
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	700787	08/27/2025	6,449.29
DANIELS TIRE SERVICE - GOOD YEAR	Inventory Repair Parts	700788	08/27/2025	6,436.24
BAE SYSTEMS CONTROLS, INC.	Inventory Repair Parts	700779	08/27/2025	6,383.11
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	700777	08/27/2025	6,330.00
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	700555	08/06/2025	6,318.30
OPW FUELING COMPONENTS	Inventory Repair Parts-SunFuels	700552	08/06/2025	6,241.92
NFI PARTS	Inventory Repair Parts	700769	08/27/2025	5,663.97
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	700826	08/27/2025	5,416.66
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	700526	08/06/2025	5,393.05
AVID REFRIGERATION	Repair Parts-Hydrogen	700587	08/13/2025	5,350.00
SPROUT SOCIAL, INC.	Contracted Services	700645	08/13/2025	5,292.48
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	700812	08/27/2025	4,454.08
IMPERIAL IRRIGATION DIST	Utilities	700796	08/27/2025	4,319.42
HEPTAGON SEVEN CONSULTING, INC.	WIP-Facility Improvement Project- Project Acct#2302-01	700674	08/20/2025	4,275.00
NFI PARTS	Inventory Repair Parts	700657	08/20/2025	3,947.53
BAE SYSTEMS CONTROLS, INC.	Inventory Repair Parts	700588	08/13/2025	3,824.05
CINTAS CORPORATION NO.2	Emergency Preparedness Supplies	700783	08/27/2025	3,770.62
GENFARE, LLC	Inventory Repair Parts	700608	08/13/2025	3,753.47
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	700606	08/13/2025	3,752.65
JOSEPH LYNN FRIEND	Contracted Services	700622	08/13/2025	3,660.00
SONSRAY FLEET SERVICES	Inventory Repair Parts	700648	08/13/2025	3,562.66
BROADLUX, INC.	Contract Services - General	700518	08/06/2025	3,415.09
CHARTER COMMUNICATIONS	Utilities	700565	08/06/2025	3,282.96
PRUDENTIAL OVERALL SUPPLY	Uniforms	700560	08/06/2025	3,169.56
MAKAI SOLUTIONS	Equipment Repair-Shop Equipment	700624	08/13/2025	3,152.41
AMERICAN SECURITY GROUP	Computer/Network Software Agreement	700775	08/27/2025	3,017.00
INSIGHT STRATEGIES INC	Consulting	700538	08/06/2025	2,864.63
C V WATER DISTRICT	Utilities	700786	08/27/2025	2,836.17
TEC EQUIPMENT, INC.	Inventory Repair Parts	700568	08/06/2025	2,807.35
DS AIR	Emergency Preparedness Supplies	700523	08/06/2025	2,768.69

**SunLine Transit Agency
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August 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
AMERICAN MOVING PARTS	Inventory Repair Parts	700584	08/13/2025	2,739.56
PLAZA TOWING, INC.	Towing Services	700559	08/06/2025	2,600.00
FRONTIER COMMUNICATIONS	Utilities- OPS Bldg	700670	08/20/2025	2,500.00
CHRISTIAN BROTHERS MECHANICAL SERVICES,	Contract Services - General	700598	08/13/2025	2,500.00
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	700592	08/13/2025	2,495.38
AMERICAN SECURITY GROUP	Facility Maintenance	700513	08/06/2025	2,362.08
HOME DEPOT CREDIT SERVICES	Facility Maintenance	700675	08/20/2025	2,076.55
TRANSPORTATION MANAGEMENT & DESIGN,	Consulting	700701	08/20/2025	2,002.63
WESTGATE CENTER FOR LEADERSHIP	Travel Meetings/Seminars	700656	08/13/2025	1,995.00
HD INDUSTRIES	Inventory Repair Parts	700673	08/20/2025	1,992.68
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	700593	08/13/2025	1,935.20
ALLDATA LLC	Computer/Network Software Agreement	700658	08/20/2025	1,908.00
VIRGINKAR AND ASSOCIATES, INC.	WIP-Upgrade for CAD/AVL System-Project Acct#2309-00	700702	08/20/2025	1,901.50
QUICK FIX AUTO GLASS	Repair Parts-Fuel Cell	700771	08/27/2025	1,850.00
OMNITRACS, LLC	General Services	700806	08/27/2025	1,820.00
LUIS GARCIA	Travel Meetings/Seminars	700541	08/06/2025	1,727.72
PLAZA TOWING, INC.	Towing Services	700809	08/27/2025	1,725.00
IMAGE 360 - PALM DESERT	Decals- Fixed Route	700803	08/27/2025	1,620.00
CDW GOVERNMENT, INC	Computer Supplies	700781	08/27/2025	1,594.99
IMAGE 360 - PALM DESERT	Decals- Fixed Route	700681	08/20/2025	1,594.25
PLAZA TOWING, INC.	Towing Services	700693	08/20/2025	1,590.00
MOUSER ELECTRONICS, INC	Inventory Repair Parts	700804	08/27/2025	1,549.98
YELLOW CAB OF THE DESERT	Taxi Voucher Program	700706	08/20/2025	1,546.76
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	700828	08/27/2025	1,505.00
SONSRAY FLEET SERVICES	Inventory Repair Parts	700699	08/20/2025	1,477.08
MILE3 WEB DEVELOPMENT	Website Maintenance	700626	08/13/2025	1,470.00
HI TECH AUTOMOTIVE MACHINING	Inventory Repair Parts	700799	08/27/2025	1,446.73
EVERSOFT, INC.	Contract Services - General	700532	08/06/2025	1,442.95
OPW FUELING COMPONENTS	Inventory Repair Parts-SunFuels	700632	08/13/2025	1,436.04
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	700773	08/27/2025	1,384.09
ALPHA MEDIA LLC	Advertising	700580	08/13/2025	1,250.00
TEAMSTERS LOCAL 1932	Union Dues	700567	08/06/2025	1,234.82
TEAMSTERS LOCAL 1932	Union Dues	700818	08/27/2025	1,215.50
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	700631	08/13/2025	1,192.00
EVERON, LLC (90-0008456)	Facility Maintenance	700539	08/06/2025	1,161.59
ABSOLUTE SELF STORAGE	Storage Rental	700768	08/27/2025	1,152.00
AMAZON CAPITAL SERVICES, INC	Materials & Supplies	700581	08/13/2025	1,147.04
ODP BUSINESS SLOUTIONS LLC	Office Supplies	700685	08/20/2025	1,127.79
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel	700650	08/13/2025	1,056.21

**SunLine Transit Agency
Checks \$1,000 and Over
August 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
SUN CHEMICAL	Shop Supplies	700694	08/20/2025	1,034.40
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	700808	08/27/2025	1,026.31
EVERON, LLC (90-0008456)	SunRide Ride Share Expenses	700620	08/13/2025	1,010.43
DANIELS TIRE SERVICE - GOOD YEAR	Inventory Repair Parts	700527	08/06/2025	1,001.55
QUADIENT FINANCE USA, INC.	Postage	700640	08/13/2025	1,000.00
Total Checks Over \$1,000	\$2,460,085.29			
Total Checks Under \$1,000	\$42,590.36			
Total Checks	\$2,502,675.65			

SunLine Transit Agency**CONSENT CALENDAR**

DATE: October 22, 2025

APPROVETO: Finance/Audit Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Credit Card Statement for August 2025

Summary:

The attached report summarizes the Agency's credit card expenses for August 2025. The report summarizes transactions for the credit cards which align with the statement closing dates of August 31, 2025.

Recommendation:

Approve.

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 08/31/2025

Name on Card: Ray Stevens (Procurement Card)

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1	07/31/25	8/1/2025	Projection.com	Easterseals Travel Training Webinar Caren Cubero - Registration Fee		\$ 50.00
2	07/31/25	8/1/2025	Projection.com	Easterseals Travel Training Webinar Edith Hernandez - Registration Fee		\$ 50.00
3	07/31/25	8/1/2025	Projection.com	Easterseals Travel Training Webinar Daisy Rodas - Registration Fee		\$ 50.00
4	07/31/25	8/1/2025	Projection.com	Easterseals Travel Training Webinar Karina Villalpando - Registration Fee		\$ 50.00
5	07/31/25	8/4/2025	APTA	2025 APTA Transform Conference Mark Perry - Registration Fee		\$ 1,099.00
6	07/31/25	8/4/2025	United A/L	2025 APTA Transform Conference Mark Perry - Flight Expense		\$ 676.75
7	08/01/25	8/1/2025	Expedia	2025 APTA Transform Conference Mark Perry - Lodging Expense		\$ 1,196.76
8	08/01/25	8/4/2025	CalPers Event	CalPERS Educational Forum Maria Ysiano - Enrollment Fee		\$ 549.00
9	08/02/25	8/4/2025	Microsoft	Microsoft Online Services		\$ 6,754.00
10	08/04/25	8/5/2025	Apple.com	iCloud Storage for Israel Moreno		\$ 2.99
11	08/05/25	8/6/2025	National Safety Council	National Safety Council Richard Powers - Membership Fee		\$ 849.00
12	08/05/25	8/6/2025	Enrollease, Inc.	Monthly Fee for Integration with EASE & ADP		\$ 498.00
13	08/06/25	8/7/2025	National SafetyCouncil	NSC Motor Vehicle Collision Preventabilty eBooks Requested by Richard Powers for Safety Dept.		\$ 51.71
14	08/06/25	8/7/2025	Expedia	APTA Sustainability Ops. Planning & Scheduling Workshop Isaac Rodriguez - Lodging Expense		\$ 784.14
15	08/06/25	8/7/2025	Find It Parts	Detroit Diesel Air Disc Brake Torque Adapter - 30mm		\$ 197.55
16	08/06/25	8/8/2025		Conversion Fee for Stored Inventory remaining in Customs		\$ 4.52
17	08/06/25	8/8/2025	Advanced Global Transportation	Storage Fee for Inventory remaining in Customs		\$ 452.00

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
18	08/06/25	8/8/2025	United A/L	APTA Sustainability Ops. Planning & Scheduling Workshop Isaac Rodriguez - Flight Expense		\$ 32.24
19	08/06/25	8/8/2025	United A/L	APTA Sustainability Ops. Planning & Scheduling Workshop Isaac Rodriguez - Flight Expense		\$ 821.96
20	08/06/25	8/8/2025	APTA	APTA Sustainability Ops. Planning & Scheduling Workshop Isaac Rodriguez - Conference Fee		\$ 1,039.00
21	08/07/25	8/8/2025	Expedia	ABBG Annual Meeting Luis Garcia - Expedia Booking Fee		\$ 4.88
22	08/07/25	8/8/2025	Expedia	ABBG Annual Meeting David Legarretta - Expedia Booking Fee		\$ 4.88
23	08/07/25	8/11/2025	Expedia	ABBG Annual Meeting David Legarretta - Flight Expense		\$ 183.19
24	08/07/25	8/11/2025	United A/L	ABBG Annual Meeting Luis Garcia - Flight Expense		\$ 129.18
25	08/07/25	8/11/2025	Delta A/L	ABBG Annual Meeting David Legarretta - Flight Expense Correction	\$ 183.19	
26	08/07/25	8/11/2025	United A/L	ABBG Annual Meeting David Legarretta - Flight Expense		\$ 129.18
27	08/07/25	8/11/2025	Delta A/L	ABBG Annual Meeting David Legarretta - Flight Expense		\$ 183.19
28	08/08/25	8/11/2025	Elks Temple Lodge	Train the Trainer Level 1 Class Mike Hayes - Lodging Expense		\$ 1,305.94
29	08/08/25	8/11/2025	Delta A/L	ABBG Annual Meeting Luis Garcia - Flight Expense		\$ 183.19
30	08/08/25	8/11/2025	Elks Temple Lodge	Train the Trainer Level 1 Class Asael Reyes - Lodging Expense		\$ 1,362.74
31	08/08/25	8/11/2025	Elks Temple Lodge	Train the Trainer Level 1 Class Greg Wildman- Lodging Expense		\$ 1,362.74
32	08/11/25	8/12/2025	Small Engine Warehouse I	Muffler Purchase		\$ 138.97
33	08/14/25	8/15/2025	Jotform Inc.	Safety Dept Jotform Membership		\$ 774.00
34	08/17/25	8/18/2025	Starlink Internet	Starlink Internet Monthly Fee		\$ 165.00
35	08/19/25	8/20/2025	Expedia	Fall 2025 Roundtable Mark Perry - Lodging Expense		\$ 458.94

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
36	08/19/25	8/21/2025	Alaska Air	ABBG Annual Meeting Paul Mattern - Flight Expense		\$ 624.00
37	08/19/25	8/21/2025	Alaska Air	Fall 2025 Roundtable Mark Perry - Flight Expense		\$ 517.60
38	08/19/25	8/21/2025	Alaska Air	Fall 2025 Roundtable Carlos Gonzalez - Flight Expense		\$ 266.59
39	08/19/25	8/21/2025	Alaska Air	Fall 2025 Roundtable Shawn Craycraft - Flight Expense		\$ 691.60
40	08/20/25	8/20/2025	Expedia	Fall 2025 Roundtable Carlos Gonzalez - Lodging Expense		\$ 458.94
41	08/20/25	8/20/2025	Expedia	Fall 2025 Roundtable Shawn Craycraft - Lodging Expense		\$ 458.94
42	08/21/25	8/22/2025	Expedia	Transit Bus Systems Safety Richard Powers - Lodging Expense		\$ 1,026.66
43	08/21/25	8/22/2025	Expedia	2025 APTA Transform Conference Bryan Valenzuela - Lodging Expense		\$ 1,622.46
44	08/21/25	8/22/2025	Expedia	TSI Effectively Managing Transit Emergency Eugene Wilson - Expedia Booking Fee		\$ 10.86
45	08/21/25	8/25/2025	United A/L	TSI Effectively Managing Transit Emergency Eugene Wilson - Flight Expense		\$ 20.41
46	08/21/25	8/25/2025	United A/L	TSI Effectively Managing Transit Emergency Craig Stodolka - Flight Expense		\$ 20.41
47	08/21/25	8/25/2025	Delta A/L	TSI Effectively Managing Transit Emergency Eugene Wilson - Flight Expense		\$ 398.19
48	08/21/25	8/25/2025	APTA	2025 APTA Transform Conference Bryan Valenzuela - Registration Fee		\$ 1,329.00
49	08/21/25	8/25/2025	Delta A/L	TSI Effectively Managing Transit Emergency Craig Stodolka - Flight Expense		\$ 398.19
50	08/21/25	8/25/2025	United A/L	TSI Effectively Managing Transit Emergency Eugene Wilson - Flight Expense		\$ 27.94
51	08/21/25	8/25/2025	American A/L	Transit Bus Systems Safety Richard Powers - Flight Expense		\$ 685.36
52	08/21/25	8/25/2025	United A/L	2025 APTA Transform Conference Bryan Valenzuela - Flight Expense		\$ 852.11
53	08/21/25	8/25/2025	United A/L	TSI Effectively Managing Transit Emergency Craig Stodolka - Flight Expense		\$ 271.11
54	08/21/25	8/25/2025	United A/L	TSI Effectively Managing Transit Emergency Eugene Wilson - Flight Expense		\$ 235.64

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
55	08/21/25	8/25/2025	United A/L	TSI Effectively Managing Transit Emergency Craig Stodolka - Flight Expense		\$ 27.94
56	08/22/25	8/22/2025	Expedia	TSI Effectively Managing Transit Emergency Craig Stodolka - Expedia Booking Fee		\$ 11.52
57	08/25/25	8/26/2025	Simplivlearning	ChatGPT for CPAs and Finance Professional Program Kristine Aguilar - Registration Fee		\$ 199.00
58	08/26/25	8/27/2025	Text Inc.	Live Chat Feature for Customer Service		\$ 4,019.34
59	08/26/25	8/27/2025	Text Inc.	Live Chat Feature for Customer Service		\$ 228.66
60	08/28/25	8/29/2025	Fsp*cta	CA Transit Assoc. Fall Conference & Expo Ray Stevens - Registration Fee		\$ 625.00
Totals:					\$ 183.19	\$ 36,622.11



Reporting Period : 8/1/2025 - 8/29/2025

Statement Summary

Name	Ray Stevens			Company	Sunline Transit Agency		
Account #	XXXX-XXXX-XXXX-			Currency	US Dollar		
Reporting Period	8/1/2025 - 8/29/2025						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 7/31/2025	8/1/2025	Projectaction.Com Www.Projectac, IL					50.00
Purchase Projectaction.Com		General Ledger Code: 5049900010					
PR 23528 Easterseals Travel Training Webinar for Marketing - Caren Cubero				Marketing Department			
2 7/31/2025	8/1/2025	Projectaction.Com Www.Projectac, IL					50.00
Purchase Projectaction.Com		General Ledger Code: 5049900010					
PR 23528 Easterseals Travel Training Webinar for Marketing - Edith Hernandez				Marketing Department - 00-31-5049900000			
3 7/31/2025	8/1/2025	Projectaction.Com Www.Projectac, IL					50.00
Purchase Projectaction.Com		General Ledger Code: 5049900010					
PR 23528 Easterseals Travel Training Webinar for Marketing - Daisy Rodas				Marketing Department - 00-31-5049900000			
4 7/31/2025	8/1/2025	Projectaction.Com Www.Projectac, IL					50.00
Purchase Projectaction.Com		General Ledger Code: 5049900010					
PR 23528 Easterseals Travel Training Webinar for Marketing - Karina Villalpando				Marketing Department - 00-31-5049900000			
5 7/31/2025	8/4/2025	Apta 202-4964800, DC					1,099.00
Purchase Apta		General Ledger Code: 5090100000					
Approved Travel for Mark Perry - Transform APTA Conference - Registration Fee				Maintenance Department - 00-21-5090200000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 7/31/2025	8/4/2025	United United.Com, TX					676.75
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Mark Perry - Transform APTA Conference Flight Charge						Maintenance Department - 00-21-5090200000	
7 8/1/2025	8/1/2025	Expedia 73192635591230 Expedia.Com, WA					1,196.76
Purchase Expedia 73192635591230			General Ledger Code: 5090200000				
Approved Travel for Mark Perry - Transform APTA Conference - Lodging Charge						Maintenance Department - 00-21-5090200000	
8 8/1/2025	8/4/2025	Calpers Cvent 916-795-3433, CA					549.00
Purchase Calpers Cvent			General Ledger Code: 5099900002				
PR 23544 - Maria's Ysiano Enrollment in CalPERS Educational Forum						HR Department - 00-32-5049900000	
9 8/2/2025	8/4/2025	Msft * E0800wzpa6 800-6427676, WA					6,754.00
Purchase Msft * E0800wzpa6			General Ledger Code: 5030300011				
PR 23739 - Microsoft Online Services for IT Department						IT Department - 00-42-5030300011	
10 8/4/2025	8/5/2025	Apple.Com/Bill 866-712-7753, CA					2.99
Purchase Apple.Com/Bill			General Ledger Code: 5099900002				
PR 23270 - iCloud Storage upgrade - for IT Phone for Israel Moreno						IT Department - 00-42-5049900010	
11 8/5/2025	8/6/2025	National Safety Council 800-621-7619, IL					849.00
Purchase National Safety Council			General Ledger Code: 5090200001				
PR 23566 - NSC Registration Fee for Safety						Safety Department - 00-15-5090100000	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
12 8/5/2025	8/6/2025	Enrollease, Inc. Secure.Ease.C, CA					498.00
Purchase Enrollease, Inc.			General Ledger Code: 5030300011				
PR 23486 - Price per Employee - Integration with EASE & ADP						HR Department - 00-32-5030300001	
13 8/6/2025	8/7/2025	National Safety Council 800-621-7619, IL					51.71
Purchase National Safety Council			General Ledger Code: 5090200001				
PR 23567 - Motor Vehicle Collision Preventability E-BOOKS						HR Department - 00-15-5049900009	
14 8/6/2025	8/7/2025	Expedia 73199202198458 Expedia.Com, WA					784.14
Purchase Expedia 73199202198458			General Ledger Code: 5090200000				
Approved Travel for Isaac Rodriguez – APTA Sustainability Operations - Planning and Scheduling Workshop - Lodging Charge -Planning Department - 00-49-5090200000							
15 8/6/2025	8/7/2025	Find It Parts 888-312-8812, CA					197.55
Purchase Find It Parts			General Ledger Code: 5049900022				
PR 23549 - Detroit Diesel DDE- DSNCHA018005 - Air Disc Brake Torque Adapter - 30mm						Maintenance Department - 00-22-5049900019	
16 8/6/2025	8/8/2025						4.52
Other Debits Currency Conversion Fee							
Storage cost while our inventory remained in customs						Finance Department - 00-22-5039900008	
17 8/6/2025	8/8/2025	Advanced Global Transp Windsor, ON					452.00
Purchase Advanced Global Transp			General Ledger Code: 5039903800				
Storage cost while our inventory remained in customs						Finance Department - 00-22-5039900008	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
18 8/6/2025	8/8/2025	United United.Com, TX					32.24
Purchase United		General Ledger Code: 5090200000					
		Approved Travel for Isaac Rodriguez – APTA Sustainability Operations - Planning and Scheduling Workshop - Seat Charge - Planning Department - 00-49-5090200000					
19 8/6/2025	8/8/2025	United United.Com, TX					821.96
Purchase United		General Ledger Code: 5090200000					
		Approved Travel for Isaac Rodriguez – APTA Sustainability Operations - Planning and Scheduling Workshop - Flight Charge -Planning Department - 00-49-5090200000					
20 8/6/2025	8/11/2025	Apta 202-4964800, DC					1,039.00
Purchase Apta		General Ledger Code: 5090100000					
		Approved Travel for Isaac Rodriguez – APTA Sustainability Operations - Planning and Scheduling Workshop - Conference Charge -Planning Department - 00-49-5090200000					
21 8/7/2025	8/8/2025	Expedia 73200406437883 Expedia.Com, WA					4.88
Purchase Expedia 73200406437883		General Ledger Code: 5090200000					
		Approved Travel for Luis Garcia - ABBG Annual Meeting - Expedia Charge				Finance Department - 00-41-5090200000	
22 8/7/2025	8/8/2025	Expedia 73200412611836 Expedia.Com, WA					4.88
Purchase Expedia 73200412611836		General Ledger Code: 5090200000					
		Approved Travel for David Legaretta - ABBG Annual Meeting - Expedia Charge				Finance Department - 00-41-5090200000	
23 8/7/2025	8/11/2025	Delta Air Seattle, WA					183.19
Purchase Delta Air		General Ledger Code: 5090200000					
		Approved Travel for David Legaretta - ABBG Annual Meeting - Flight Charge				Finance Department - 00-41-5090200000	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
24 8/7/2025	8/11/2025	United United.Com, TX					129.18
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Luis Garcia - ABBG Annual Meeting - Flight Charge				Finance Department - 00-41-5090200000			
25 8/7/2025	8/11/2025	Delta Air Seattle, WA					-183.19
Credit Voucher Delta Air			General Ledger Code: 5090200000				
Approved Travel for David Legaretta - ABBG Annual Meeting - Flight Charge Credit - Name Correction				Finance Department - 00-41-5090200000			
26 8/7/2025	8/11/2025	United United.Com, TX					129.18
Purchase United			General Ledger Code: 5090200000				
Approved Travel for David Legaretta - ABBG Annual Meeting - Flight Charge				Finance Department - 00-41-5090200000			
27 8/7/2025	8/11/2025	Delta Air Seattle, WA					183.19
Purchase Delta Air			General Ledger Code: 5090200000				
Approved Travel for David Legaretta - ABBG Annual Meeting - Flight Charge				Finance Department - 00-41-5090200000			
28 8/8/2025	8/11/2025	Elks Temple Lodge 425-2194370, WA					1,305.94
Purchase Elks Temple Lodge			General Ledger Code: 5090200000				
Approved Travel for Mike Hayes - Train the Trainer Level 1 Class - Lodging Charge				Maintenance Department - GL 00-23-5090200000			
29 8/8/2025	8/11/2025	Delta Air Seattle, WA					183.19
Purchase Delta Air			General Ledger Code: 5090200000				
Approved Travel for Luis Garcia - ABBG Annual Meeting - Flight Charge				Finance Department - 00-41-5090200000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
30 8/8/2025	8/11/2025	Elks Temple Lodge 425-2194370, WA					1,362.74
Purchase Elks Temple Lodge			General Ledger Code: 5090200000				
Approved Travel for Asael Reyes - Train the Trainer Level 1 Class				Safety Department - 00- 15-5090200000			
31 8/8/2025	8/11/2025	Elks Temple Lodge 425-2194370, WA					1,362.74
Purchase Elks Temple Lodge			General Ledger Code: 5090200000				
Approved Travel for Greg Wildman - Train the Trainer Level 1 Class				Strategic Alignment - 00-39-5090200000			
32 8/11/2025	8/12/2025	Small Engine Warehouse I 765-287-3400, IN					138.97
Purchase Small Engine Warehouse I			General Ledger Code: 5099900002				
PR 23599 - Muffler for Stops and Zones				Stops and Zones Department - 00-25-5049900029			
33 8/14/2025	8/15/2025	Jotform Inc Jotform.Com, CA					774.00
Purchase Jotform Inc			General Ledger Code: 5030300011				
PR 23628 -Safety Department Jotform Membership Request				Safety Department - 00-15-5090100000			
34 8/17/2025	8/18/2025	Starlink Internet 310-6829683, CA					165.00
Purchase Starlink Internet			General Ledger Code: 5030300011				
PR 23477 - Starlink Mini - Subscription Fee for Bryan Valenzuela				Safety Department - 00-15-5049900009			
35 8/19/2025	8/20/2025	Expedia 73213729969604 Expedia.Com, WA					458.94
Purchase Expedia 73213729969604			General Ledger Code: 5090200000				
Approved Travel for Mark Perry – Fall 2025 Roundtable - Lodging Charge				Maintenance Department - 00-21-5090200000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
36 8/19/2025	8/21/2025	Alaska Air Seattle, WA					624.00
Purchase Alaska Air		General Ledger Code: 5090200000					
Approved Travel for Paul Mattern – ABBG Annual Meeting - Flight Charge				Planning Department - 00-49-5090200000			
37 8/19/2025	8/21/2025	Alaska Air Seattle, WA					517.60
Purchase Alaska Air		General Ledger Code: 5090200000					
Approved Travel for Mark Perry – Fall 2025 Roundtable - Flight Charge				Maintenance Department - 00-21-5090200000			
38 8/19/2025	8/21/2025	Alaska Air Seattle, WA					266.59
Purchase Alaska Air		General Ledger Code: 5090200000					
Approved Travel for Carlos Gonzalez – Fall 2025 Roundtable - Flight Charge				Maintenance Department - 00-21-5090200000			
39 8/19/2025	8/21/2025	Alaska Air Seattle, WA					691.60
Purchase Alaska Air		General Ledger Code: 5090200000					
Approved Travel for Shawn Craycraft – Fall 2025 Roundtable - Flight Charge				Maintenance Department - 00-10-5090200000			
40 8/20/2025	8/20/2025	Expedia 73213907767836 Expedia.Com, WA					458.94
Purchase Expedia 73213907767836		General Ledger Code: 5090200000					
Approved Travel for Carlos Gonzalez – Fall 2025 Roundtable - Lodging Charge				Maintenance Department - 00-21-5090200000			
41 8/20/2025	8/20/2025	Expedia 73213917264637 Expedia.Com, WA					458.94
Purchase Expedia 73213917264637		General Ledger Code: 5090200000					
Approved Travel for Shawn Craycraft – Fall 2025 Roundtable - Lodging Charge				Maintenance Department - 00-10-5090200000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
42 8/21/2025	8/22/2025	Expedia 73215890407025 Expedia.Com, WA					1,026.66
Purchase Expedia 73215890407025			General Ledger Code: 5090200000				
Approved Travel for Richard Powers – Transit Bus Systems Safety - Lodging Charge						Safety Department - 00-15-5090200000	
43 8/21/2025	8/22/2025	Expedia 73216090730896 Expedia.Com, WA					1,622.46
Purchase Expedia 73216090730896			General Ledger Code: 5090200000				
Approved Travel for Bryan Valenzuela – 2025 APTA Transform Conference - Lodging Charge						Safety Department - 00-15-5090200000	
44 8/21/2025	8/22/2025	Expedia 73216067332023 Expedia.Com, WA					10.86
Purchase Expedia 73216067332023			General Ledger Code: 5090200000				
Approved Travel for Eugene Wilson – TSI Effectively Managing Transit Emergency - Booking Fee						Safety Department - 00-15-5090200000	
45 8/21/2025	8/25/2025	United United.Com, TX					20.41
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Eugene Wilson – TSI Effectively Managing Transit Emergency - Seat Charge						Safety Department - 00-15-5090200000	
46 8/21/2025	8/25/2025	United United.Com, TX					20.41
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Craig Stodolka – TSI Effectively Managing Transit Emergencies - Seat Charge						Safety Department - 00-15-5090200000	
47 8/21/2025	8/25/2025	Delta Air Seattle, WA					398.19
Purchase Delta Air			General Ledger Code: 5090200000				
Approved Travel for Eugene Wilson – TSI Effectively Managing Transit Emergency - Flight Charge						Safety Department - 00-15-5090200000	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
48 8/21/2025	8/25/2025	Apta 202-4964800, DC					1,329.00
Purchase Apta			General Ledger Code: 5090100000				
Approved Travel for Bryan Valenzuela – 2025 APTA Transform Conference - Registration Charge						Safety Department - 00-15-5090200000	
49 8/21/2025	8/25/2025	Delta Air Seattle, WA					398.19
Purchase Delta Air			General Ledger Code: 5090200000				
Approved Travel for Craig Stodolka – TSI Effectively Managing Transit Emergencies - Lodging Charge						Safety Department - 00-15-5090200000	
50 8/21/2025	8/25/2025	United United.Com, TX					27.94
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Eugene Wilson – TSI Effectively Managing Transit Emergency - Seat Charge						Safety Department - 00-15-5090200000	
51 8/21/2025	8/25/2025	American Air Fort Worth, TX					685.36
Purchase American Air			General Ledger Code: 5090200000				
Approved Travel for Richard Powers – Transit Bus Systems Safety - Flight Charge						Safety Department - 00-15-5090200000	
52 8/21/2025	8/25/2025	United United.Com, TX					852.11
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Bryan Valenzuela – 2025 APTA Transform Conference - Flight Charge						Safety Department - 00-15-5090200000	
53 8/21/2025	8/25/2025	United United.Com, TX					271.11
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Craig Stodolka – TSI Effectively Managing Transit Emergencies - Flight Charge						Safety Department - 00-15-5090200000	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
54 8/21/2025	8/25/2025	United United.Com, TX					235.64
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Eugene Wilson – TSI Effectively Managing Transit Emergency - Flight Charge						Safety Department - 00-15-5090200000	
55 8/21/2025	8/25/2025	United United.Com, TX					27.94
Purchase United			General Ledger Code: 5090200000				
Approved Travel for Craig Stodolka – TSI Effectively Managing Transit Emergencies - Seat Charge						Safety Department - 00-15-5090200000	
56 8/22/2025	8/22/2025	Expedia 73216128265486 Expedia.Com, WA					11.52
Purchase Expedia 73216128265486			General Ledger Code: 5090200000				
Approved Travel for Craig Stodolka – TSI Effectively Managing Transit Emergencies - Booking Fee						Safety Department - 00 - 15-5090200000	
57 8/25/2025	8/26/2025	Simplivlearning Simplivlearn, CA					199.00
Purchase Simplivlearning			General Ledger Code: 5030300011				
ChatGPT for CPAs and Finance Professional Program for Kristine Aguilar						Finance Department - 00-41-5090200000	
58 8/26/2025	8/27/2025	Text Inc 617-275-2400, MA					4,019.34
Purchase Text Inc			General Ledger Code: 5030300011				
PR 23752 - Live Chat Feature for Customer Service						Community and Customer Relations - 00-45-5030303240	
59 8/26/2025	8/27/2025	Text Inc 617-275-2400, MA					228.66
Purchase Text Inc			General Ledger Code: 5030300011				
PR 23752 - Live Chat Feature for Customer Service						Community and Customer Relations - 00-45-5030303240	

Transaction Count: 60
Total: 36,438.92

Authorized Approver Signature	Date
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SunLine Transit Agency Visa Credit Card Statement**Closing Date: 08/29/2025****Name on Card: Mona Babauta**

	Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
1	7/30/2025	8/1/2025	International Institute of Municipal Clerks	International Institute of Municipal Clerks - Introduction to Municipal Records Management; Vanessa Ordorica, Clerk of the Board		\$75.00
2	7/31/2025	8/4/2025	United Airlines	2025 APTA TRANSform Conference - United Airlines Round trip flight from Palm Springs, CA to Boston, MA; Mona Babauta, CEO/GM		\$676.75
3	8/8/2025	8/8/2025	City Clerks Association	City Clerks Association - California Municipal Clerks Association Training; Vanessa Ordorica, Clerk of the Board		\$350.00
Credits and Charges:					\$0.00	\$1,101.75



Reporting Period : 8/1/2025 - 8/29/2025

Statement Summary

Name	Mona Babauta	Company	Sunline Transit Agency
Account #		Currency	US Dollar
Reporting Period	8/1/2025 - 8/29/2025		

	Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1	7/30/2025	8/1/2025	Paypal 9099444162, CA					75.00
	Purchase Paypal			General Ledger Code: 5099900002				
2	7/31/2025	8/4/2025	United United.Com, TX					676.75
	Purchase United			General Ledger Code: 5090200000				
3	8/8/2025	8/8/2025	City Clerks Associatio Sacramento, CA					350.00
	Purchase City Clerks Associatio			General Ledger Code: 5090100000				

Transaction Count: 3
Total: 1,101.75

Employee Signature	Date	Authorized Approver Signature	Date
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SunLine Transit Agency**CONSENT CALENDAR**

DATE: October 22, 2025

APPROVETO: Finance/Audit Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Monthly Budget Variance Report for August 2025

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12th of the annual budget. The FYTD budget values for the month of August 2025 are equal to 2/12^{ths} of the yearly budget.

Year to Date Summary

- As of August 31, 2025, the Agency's FYTD revenues are \$113,343 or 26.79% below the FYTD budget.
- As of August 31, 2025, the Agency's FYTD expenditures are \$846,156 or 20.11% above the FYTD budget.

Recommendation:

Approve.

SunLine Transit Agency
Budget Variance Report
July 2025

		Current Month			Fiscal Year to Date			
Description	FY26 Total Budget	Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Revenues:								
Passenger Revenue	1,974,505	122,015	164,542	(42,527)	122,015	164,542	(42,527)	93.8%
Other Revenue	3,101,551	187,647	258,463	(70,816)	187,647	258,463	(70,816)	93.9%
Total Operating Revenue	5,076,056	309,662	423,005	(113,343)	309,662	423,005	(113,343)	93.9%
Operating Expenses:								
Operator & Mechanic Salaries & Wages	11,907,530	960,207	992,294	32,087	960,207	992,294	32,087	91.9%
Operator & Mechanic Overtime	1,368,406	166,955	114,034	(52,921)	166,955	114,034	(52,921)	87.8%
Administration Salaries & Wages	7,997,750	702,219	666,479	(35,740)	702,219	666,479	(35,740)	91.2%
Administration Overtime	260,573	46,563	21,714	(24,849)	46,563	21,714	(24,849)	82.1%
Fringe Benefits	11,663,261	1,331,238	971,938	(359,299)	1,331,238	971,938	(359,299)	88.6%
Communications	295,000	32,181	24,583	(7,597)	32,181	24,583	(7,597)	89.1%
Legal Services	1,135,000	33,816	94,583	60,767	33,816	94,583	60,767	97.0%
Computer/Network Software Agreement	1,000,000	93,942	83,333	(10,608)	93,942	83,333	(10,608)	90.6%
Uniforms	115,598	4,435	9,633	5,199	4,435	9,633	5,199	96.2%
Contracted Services	1,860,415	142,407	155,035	12,628	142,407	155,035	12,628	92.3%
Equipment Repairs	31,500	3,152	2,625	(527)	3,152	2,625	(527)	90.0%
Security Services	150,000	13,414	12,500	(914)	13,414	12,500	(914)	91.1%
Fuel - CNG	1,290,000	132,648	107,500	(25,148)	132,648	107,500	(25,148)	89.7%
Fuel - Hydrogen	2,094,676	294,590	174,556	(120,034)	294,590	174,556	(120,034)	85.9%
Tires	292,000	23,500	24,333	833	23,500	24,333	833	92.0%
Office Supplies	87,260	4,303	7,272	2,969	4,303	7,272	2,969	95.1%
Travel/Training	323,345	28,395	26,945	(1,450)	28,395	26,945	(1,450)	91.2%
Repair Parts	1,692,631	198,562	141,053	(57,510)	198,562	141,053	(57,510)	88.3%
Facility Maintenance	72,500	5,236	6,042	805	5,236	6,042	805	92.8%
Electricity - CNG & Hydrogen	652,000	62,539	54,333	(8,206)	62,539	54,333	(8,206)	90.4%
Natural Gas	1,483,750	101,286	123,646	22,360	101,286	123,646	22,360	93.2%
Water and Gas	16,000	873	1,333	460	873	1,333	460	94.5%
Insurance Losses	1,578,415	208,902	131,535	(77,368)	208,902	131,535	(77,368)	86.8%
Insurance Premium - Property	235,000	19,563	19,583	20	19,563	19,583	20	91.7%
Repair Claims	15,000	-	1,250	1,250	-	1,250	1,250	100.0%
Fuel Taxes	103,500	6,475	8,625	2,150	6,475	8,625	2,150	93.7%
Other Expenses	6,816,945	629,326	568,079	(61,247)	629,326	568,079	(61,247)	90.8%
Self Consumed Fuel	(4,038,056)	(192,238)	(336,505)	(144,266)	(192,238)	(336,505)	(144,266)	95.2%
Total Operating Expenses (Before Depreciation)	50,500,000	5,054,490	4,208,333	(846,156)	5,054,490	4,208,333	(846,156)	90.0%
Operating Expenses in Excess of Operating Revenue		\$ (4,744,828)			\$ (4,744,828)			
Subsidies:								
Local	7,000,000	731,196	583,333	(147,862)	731,196	583,333	(147,862)	89.6%
State	32,523,821	3,397,326	2,710,318	(687,007)	3,397,326	2,710,318	(687,007)	89.6%
Federal	5,900,123	616,306	491,677	(124,629)	616,306	491,677	(124,629)	89.6%
Total Subsidies	45,423,944	4,744,828	3,785,329	(959,499)	4,744,828	3,785,329	(959,499)	89.6%
Net Operating Gain (Loss) After Subsidies	\$ (0)	\$ -			\$ -			

SunLine Transit Agency
Budget Variance Report
July 2025

		Current Month			Fiscal Year to Date			
Description	FY26 Total Budget	Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Expenses:								
Wages & Benefits	33,197,521	3,207,182	2,766,460	(440,722)	3,207,182	2,766,460	(440,722)	90.3%
Services	7,126,058	627,973	593,838	(34,135)	627,973	593,838	(34,135)	91.2%
Fuels & Lubricants	3,515,476	432,558	292,956	(139,602)	432,558	292,956	(139,602)	87.7%
Tires	292,000	23,500	24,333	833	23,500	24,333	833	92.0%
Materials and Supplies	2,331,591	234,437	194,299	(40,138)	234,437	194,299	(40,138)	89.9%
Utilities	2,573,750	195,972	214,479	18,507	195,972	214,479	18,507	92.4%
Casualty & Liability	4,333,415	451,100	361,118	(89,982)	451,100	361,118	(89,982)	89.6%
Taxes and Fees	103,500	6,475	8,625	2,150	6,475	8,625	2,150	93.7%
Miscellaneous Expenses	1,064,745	67,531	88,729	21,198	67,531	88,729	21,198	93.7%
Self Consumed Fuel	(4,038,056)	(192,238)	(336,505)	(144,266)	(192,238)	(336,505)	(144,266)	95.2%
Total Operating Expenses (Before Depreciation)	50,500,000	5,054,490	4,208,333	(846,156)	5,054,490	4,208,333	(846,156)	90.0%
Revenues:								
Passenger Revenue	1,974,505	122,015	164,542	(42,527)	122,015	164,542	(42,527)	93.8%
Other Revenue	3,101,551	187,647	258,463	(70,816)	187,647	258,463	(70,816)	93.9%
Total Operating Revenue	5,076,056	309,662	423,005	(113,343)	309,662	423,005	(113,343)	93.9%
Net Operating Gain (Loss)		\$ (4,744,828)			\$ (4,744,828)			
Subsidies:								
Local	7,000,000	731,196	583,333	(147,862)	731,196	583,333	(147,862)	89.6%
State	32,523,821	3,397,326	2,710,318	(687,007)	3,397,326	2,710,318	(687,007)	89.6%
Federal	5,900,123	616,306	491,677	(124,629)	616,306	491,677	(124,629)	89.6%
Total Subsidies	45,423,944	4,744,828	3,785,329	(959,499)	4,744,828	3,785,329	(959,499)	89.6%
Net Operating Gain (Loss) After Subsidies	\$ (0)	\$ -			\$ -			

Budget Variance Analysis - SunLine Transit Agency

Passenger Revenue

- Passenger fare revenues are within an acceptable range of the budget.
- As of July, ridership was at 2.7% below FY25 FYTD totals.
- Total system ridership was 5,568 trips below FY25 FYTD amounts.

Ridership

	FY25-July	FY26-July	Variance	%Δ
Fixed Route	192,528	188,245	(4,283)	-2.2%
Paratransit	9,493	8,667	(826)	-8.7%
SunRide	2,019	1,560	(459)	-22.7%
System Total	204,040	198,472	(5,568)	-2.7%

Ridership

	FYTD-FY25	FYTD-FY26	Variance	%Δ
Fixed Route	192,528	188,245	(4,283)	-2.2%
Paratransit	9,493	8,667	(826)	-8.7%
SunRide	2,019	1,560	(459)	-22.7%
System Total	204,040	198,472	(5,568)	-2.7%

Other Revenue

- The unfavorable variance in other revenue is primarily due lower emission credit revenue as a result of low credit values.

Operator & Mechanic Salaries & Wages

- The favorable variance in operator and mechanic wages are due to vacancies.

Operator & Mechanic Overtime

- The unfavorable variance is primarily attributed to overtime for fixed route operators due to vacant positions.

Administration Salaries & Wages

- Administrative salary and wage expenses are within an acceptable range of the budget.

Administration Overtime

- The unfavorable variance is primarily attributed to overtime in the Maintenance department to account for vacant positions & premium pay for holidays worked.

Fringe Benefits

- Savings in fringe benefit expenditures appear over unfavorable for July due to a change in accruals. Expenses recorded for August will adjust year-to-date balances.

Communications

- Communication expenses are within an acceptable range of the budget.

Legal Services

- The favorable variance in legal services is primarily due to lower utilization in the month of July.

Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements. Many renewals are completed at the beginning of the fiscal year.

Uniforms

- Uniform expenses are below the budgeted amount due to less utilization of uniform allowance and vacant positions.

Contracted Services

- Savings in contract services costs are primarily attributed to budgeted operating and maintenance costs for the hydrogen stations that were not incurred until mid-way through the fiscal year

Equipment Repairs

- Equipment repair expenses are within an acceptable range of the budget.

Security Services

- Security services are within an acceptable range of the budget.

Fuel - CNG

- CNG expenses are within an acceptable range of the budget.

Fuel - Hydrogen

- The unfavorable balance is due to a increase utilization of liquid hydrogen.

Tires

- Tire expenses are within an acceptable range of the budget.

Office Supplies

- Office supply expenses are within an acceptable range of the budget.

Travel/Training

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

Repair Parts

- The unfavorable variance is primarily due to repairs related to fueling equipment and fixed route buses.

Facility Maintenance

- Fuel maintenance expenses are within an acceptable range of the budget.

Electricity - CNG & Hydrogen

- Electricity - CNG & Hydrogen expenses are within an acceptable range of the budget.

Natural Gas

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY26.

Water and Gas

- Water and gas expenses are within an acceptable range of the budget.

Insurance Losses

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

Insurance Premium - Property

- Insurance premium expenses are within an acceptable range of the budget.

Repair Claims

- Repair claim expenses are within an acceptable range of the budget.

Fuel Taxes

- Fuel tax expenses are within an acceptable range of the budget.

Other Expenses

- Other expenses are within an acceptable range of the budget.

Self-Consumed Fuel

- The variance in primarily due to less than anticipated fuel utilized by the Agency.

SunLine Transit Agency**CONSENT CALENDAR**

DATE: October 22, 2025

APPROVETO: Finance/Audit Committee/Committee of the Whole
Board of DirectorsRE: Acceptance of Contracts Signed between \$25,000 and \$250,000 for August
2025Summary:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

There was one purchase order (1) executed in August 2025 between \$25,000 and \$250,000:

Vendor	Purpose	Amount
IDIS Americas	Software License	\$31,032

Recommendation:

Approve.

Contracts Signed Between \$25,000 and \$250,000

August 2025

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
IDIS Americas	Software License	Lifetime Network License	FY26	\$31,032.00	\$31,032.00	Purchase Order

SunLine Transit Agency

CONSENT CALENDAR

DATE: October 22, 2025

APPROVE

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Union & Non-Union Pension Investment Asset Summary
for August 2025

Summary:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
Growth Assets			
	Domestic Equity	36.0%	16% – 56%
	International Equity	19.0%	0% - 39%
	Other		0% – 20%
Income Assets			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.0%	0% – 20%

For the month of August, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	29.6%	16% – 56%
	International Equity	18.3%	0% - 39%
	Other	7.7%	0% – 20%
Income Assets			
	Fixed Income	39.2%	25% - 65%
	Other	4.5%	0% – 20%
Real Return Assets		0.0%	0% – 20%

Cash Equivalents	0.7%	0% – 20%
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Non-Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	29.6%	16% – 56%
	International Equity	18.3%	0% - 39%
	Other	7.6%	0% – 20%
Income Assets			
	Fixed Income	39.0%	25% - 65%
	Other	4.4%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		1.1%	0% – 20%

Components may not sum to 100.0% due to rounding.

For the month of August, the market value of assets increased by \$869,751 and \$902,761 for the union and non-union plans, respectively.

Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
July 2025	\$45,815,258	\$46,048,558
August 2025	\$46,685,009	\$46,951,319
Increase (Decrease)	\$869,751	\$902,761

Recommendation:

Approve.

Portfolio Summary and Statistics

For the Month Ending **August 31, 2025**

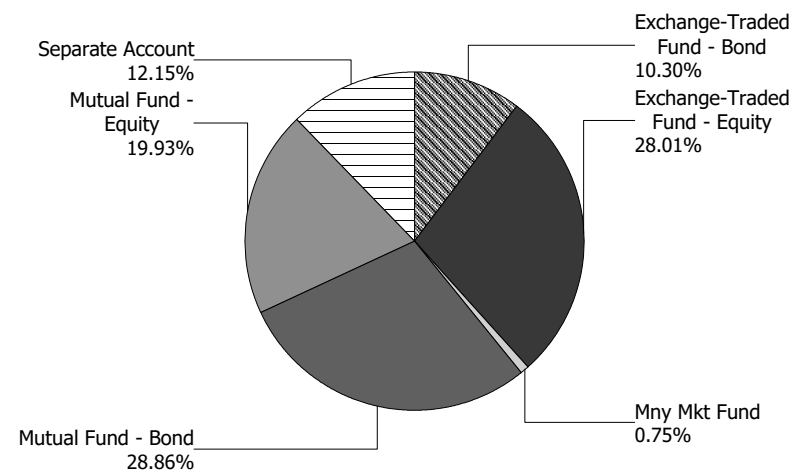
SUNLINE EMPLOYEES RETIREMENT BARGAINING -

Account Summary

Description	Par Value	Market Value	Percent
Separate Account	4,382,902.14	5,671,259.13	12.15
Mutual Fund - Equity	304,942.65	9,305,863.59	19.93
Mutual Fund - Bond	1,324,356.28	13,470,635.37	28.86
Money Market Mutual Fund	351,992.87	351,992.87	0.75
Exchange-Traded Fund - Equity	511,391.00	13,076,267.87	28.01
Exchange-Traded Fund - Bond	48,351.00	4,808,990.46	10.30
Managed Account Sub-Total	6,923,935.94	46,685,009.29	100.00%
Accrued Interest		0.00	
Total Portfolio	6,923,935.94	46,685,009.29	

Unsettled Trades **0.00** **0.00**

Sector Allocation



Detail of Securities Held & Market Analytics

For the Month Ending **August 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,165.00	97.84	701,023.60	99.46	712,630.90	11,607.30	1.53
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,159.00	97.77	699,934.71	99.46	712,034.14	12,099.43	1.53
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	99.46	402,713.54	2,388.91	0.86
ISHARES CORE U.S. AGGREGATE	464287226	8278395	16,903.00	98.64	1,667,311.92	99.46	1,681,172.38	13,860.46	3.60
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,322.00	99.12	329,276.64	99.46	330,406.12	1,129.48	0.71
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,446.00	92.76	597,930.32	99.46	641,119.16	43,188.84	1.37
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,307.00	96.40	318,794.80	99.46	328,914.22	10,119.42	0.70
Security Type Sub-Total			48,351.00		4,714,596.62	696.22	4,808,990.46	94,393.84	10.30
Exchange-Traded Fund - Equity									
SCHWAB US LARGE-CAP ETF	808524201	17333747	472,345.00	22.54	10,648,230.78	25.57	12,077,861.65	1,429,630.87	25.87
SCHWAB US LARGE-CAP ETF	808524201	17333747	39,046.00	22.81	890,639.26	25.57	998,406.22	107,766.96	2.14
Security Type Sub-Total			511,391.00		11,538,870.04	51.14	13,076,267.87	1,537,397.83	28.01
Money Market Mutual Fund									
FIRST AM GOVT OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	351,992.87	1.00	351,992.87	100.00	351,992.87	0.00	0.74
Security Type Sub-Total			351,992.87		351,992.87	100.00	351,992.87	0.00	0.74
Mutual Fund - Bond									
BAIRD CORE PLUS BOND-INST	057071870	7001692	501,977.52	10.76	5,402,372.43	10.24	5,140,249.83	(262,122.60)	11.01
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.51	0.36	0.01	0.00
NUVEEN CORE BOND FUND-R6	87244W607	7580345	327,559.49	9.15	2,997,231.66	9.20	3,013,547.33	16,315.67	6.46
PGIM TOTAL RETURN BOND-R6	74440B884	168981	291,027.47	12.95	3,768,573.58	12.10	3,521,432.35	(247,141.23)	7.54
VOYA INTERMEDIATE BOND-R6	92913L569	IIBZX	203,791.77	9.58	1,951,684.80	8.81	1,795,405.50	(156,279.30)	3.85
Security Type Sub-Total			1,324,356.28		14,119,862.82	50.86	13,470,635.37	(649,227.45)	28.86
Mutual Fund - Equity									
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,629.50	28.07	270,300.00	33.46	322,202.99	51,902.99	0.69

Detail of Securities Held & Market Analytics

For the Month Ending **August 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Mutual Fund - Equity									
FIDELITY EMRG MRKT INDX	316146331	26545809	101,271.38	11.46	1,160,570.00	12.54	1,269,943.09	109,373.09	2.72
FIDELITY INTL INDX	315911727	308475	51,836.95	56.10	2,908,009.98	58.58	3,036,608.75	128,598.77	6.50
GLDMN SCHS GQG PRT INTL-R6	38147N269	GSIIYX	41,696.42	19.69	820,865.27	22.63	943,590.04	122,724.77	2.02
HRDNG LVNR INTL EQTY-INST	412295107	175052	0.00	25.00	0.02	28.88	0.02	0.00	0.00
JANUS HNDRSN OVERSEAS-N	47103D835	JANUS	26,230.28	51.01	1,337,939.98	53.43	1,401,483.61	63,543.63	3.00
MFS INTL DIVERSIFICAT-R6	552743544	9214518	69,416.52	26.25	1,822,169.99	27.41	1,902,706.68	80,536.69	4.08
UNDISC MGRS BEHAV VAL-R6	904504479	1428076	4,861.61	87.23	424,087.81	88.31	429,328.41	5,240.60	0.92

Security Type Sub-Total			304,942.65		8,743,943.05	325.24	9,305,863.59	561,920.54	19.93
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Separate Account									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	120.96	54,824.49	9,499.49	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	120.96	54,824.49	9,499.49	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	120.96	54,824.49	9,499.49	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,980.00	1.00	49,980.00	120.96	60,455.11	10,475.11	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,000.00	1.00	49,000.00	120.96	59,269.71	10,269.71	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	120.96	54,824.49	9,499.49	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	4,541.95	1.00	4,541.95	120.96	5,493.88	951.93	0.01
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	120.96	54,824.49	9,499.49	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,000.00	1.00	49,000.00	120.96	59,269.71	10,269.71	0.13
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE63	SA495	900,000.00	1.00	900,000.00	112.56	1,013,012.00	113,012.00	2.17

Detail of Securities Held & Market Analytics

For the Month Ending **August 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account									
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	1,060,115.00	1.00	1,060,115.00	130.63	1,384,860.52	324,745.52	2.97
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	180,000.00	1.00	180,000.00	130.63	235,139.48	55,139.48	0.50
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	252,000.00	1.00	252,000.00	138.42	348,816.44	96,816.44	0.75
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	130,837.59	1.00	130,837.59	138.42	181,104.38	50,266.79	0.39
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	145,309.38	1.00	145,309.38	138.42	201,136.12	55,826.74	0.43
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	127,930.57	1.00	127,930.57	138.42	177,080.50	49,149.93	0.38
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	147,000.00	1.00	147,000.00	138.42	203,476.26	56,476.26	0.44
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	80,433.93	1.00	80,433.93	138.42	111,336.02	30,902.09	0.24
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	180,319.43	1.00	180,319.43	138.42	249,596.75	69,277.32	0.53
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	309,750.00	1.00	309,750.00	138.42	428,753.54	119,003.54	0.92
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	58,570.33	1.00	58,570.33	138.42	81,072.60	22,502.27	0.17
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	204,378.01	1.00	204,378.01	138.42	282,898.45	78,520.44	0.61
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	105,000.00	1.00	105,000.00	138.42	145,340.18	40,340.18	0.31
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	30,795.20	1.00	30,795.20	138.42	42,626.48	11,831.28	0.09
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	91,315.75	1.00	91,315.75	138.42	126,398.55	35,082.80	0.27
Security Type Sub-Total			4,382,902.14		4,382,902.14	3,261.90	5,671,259.13	1,288,356.99	12.17

Detail of Securities Held & Market Analytics

For the Month Ending **August 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Managed Account Sub-Total			6,923,935.94		43,852,167.54	4,485.36	46,685,009.29	2,832,841.75	100.01
Securities Sub-Total			\$6,923,935.94		\$43,852,167.54	\$4,485.36	\$46,685,009.29	\$2,832,841.75	100.01%
Accrued Interest							\$0.00		
Total Investments							\$46,685,009.29		

Portfolio Summary and Statistics

For the Month Ending **August 31, 2025**

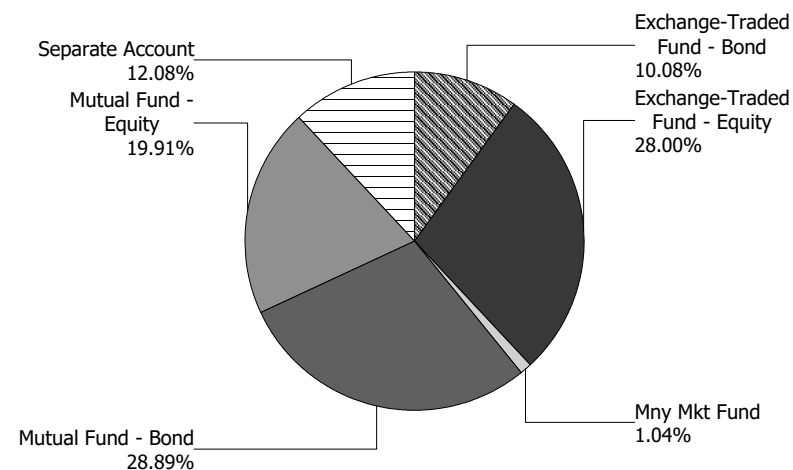
SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Account Summary

Description	Par Value	Market Value	Percent
Separate Account	4,382,902.14	5,671,258.99	12.08
Mutual Fund - Equity	306,474.08	9,346,764.30	19.91
Mutual Fund - Bond	1,333,109.79	13,565,373.02	28.89
Money Market Mutual Fund	486,785.63	486,785.63	1.04
Exchange-Traded Fund - Equity	514,221.00	13,148,630.97	28.00
Exchange-Traded Fund - Bond	47,582.00	4,732,505.72	10.08
Managed Account Sub-Total	7,071,074.64	46,951,318.63	100.00%
Accrued Interest		0.00	
Total Portfolio	7,071,074.64	46,951,318.63	

Unsettled Trades **0.00** **0.00**

Sector Allocation



Detail of Securities Held & Market Analytics

For the Month Ending **August 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,136.00	97.77	599,916.11	99.46	610,286.56	10,370.45	1.30
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	99.46	402,713.54	2,388.91	0.86
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,146.00	97.84	699,164.64	99.46	710,741.16	11,576.52	1.51
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,272.00	92.76	581,790.09	99.46	623,813.12	42,023.03	1.33
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,317.00	96.40	319,758.80	99.46	329,908.82	10,150.02	0.70
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,372.00	99.12	334,232.64	99.46	335,379.12	1,146.48	0.71
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,290.00	98.64	1,705,485.60	99.46	1,719,663.40	14,177.80	3.66
Security Type Sub-Total			47,582.00		4,640,672.51	696.22	4,732,505.72	91,833.21	10.07
Exchange-Traded Fund - Equity									
SCHWAB US LARGE-CAP ETF	808524201	17333747	470,837.00	22.54	10,614,235.44	25.57	12,039,302.09	1,425,066.65	25.64
SCHWAB US LARGE-CAP ETF	808524201	17333747	43,384.00	22.81	989,589.04	25.57	1,109,328.88	119,739.84	2.36
Security Type Sub-Total			514,221.00		11,603,824.48	51.14	13,148,630.97	1,544,806.49	28.00
Money Market Mutual Fund									
FIRST AM GOVT OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	486,785.63	1.00	486,785.63	100.00	486,785.63	0.00	1.04
Security Type Sub-Total			486,785.63		486,785.63	100.00	486,785.63	0.00	1.04
Mutual Fund - Bond									
BAIRD CORE PLUS BOND-INST	057071870	7001692	505,467.04	10.73	5,425,732.95	10.24	5,175,982.48	(249,750.47)	11.02
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.51	0.36	0.01	0.00
NUVEEN CORE BOND FUND-R6	87244W607	7580345	327,559.49	9.15	2,997,231.66	9.20	3,013,547.33	16,315.67	6.42
PGIM TOTAL RETURN BOND-R6	74440B884	168981	294,866.14	12.93	3,811,310.64	12.10	3,567,880.30	(243,430.34)	7.60
VOYA INTERMEDIATE BOND-R6	92913L569	IIBZX	205,217.09	9.58	1,966,980.80	8.81	1,807,962.55	(159,018.25)	3.85
Security Type Sub-Total			1,333,109.79		14,201,256.40	50.86	13,565,373.02	(635,883.38)	28.89
Mutual Fund - Equity									
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,529.75	28.07	267,500.00	33.46	318,865.34	51,365.34	0.68

Detail of Securities Held & Market Analytics

For the Month Ending **August 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Mutual Fund - Equity									
FIDELITY EMRG MRKT INDX	316146331	26545809	101,878.71	11.46	1,167,530.00	12.54	1,277,559.00	110,029.00	2.72
FIDELITY INTL INDX	315911727	308475	52,126.54	56.10	2,924,249.98	58.58	3,053,572.72	129,322.74	6.50
GLDMN SCHS GQG PRT INTL-R6	38147N269	GSIX	41,945.91	19.71	826,665.01	22.63	949,235.98	122,570.97	2.02
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	10575468	0.00	20.00	0.02	20.21	0.02	0.00	0.00
JANUS HNDRSN OVERSEAS-N	47103D835	JANUS	26,376.02	51.01	1,345,369.98	53.43	1,409,270.68	63,900.70	3.00
MFS INTL DIVERSIFICAT-R6	552743544	9214518	69,805.91	26.25	1,832,379.99	27.41	1,913,380.06	81,000.07	4.08
UNDISC MGRS BEHAV VAL-R6	904504479	1428076	4,811.24	87.23	419,694.20	88.31	424,880.50	5,186.30	0.90

Security Type Sub-Total			306,474.08		8,783,389.18	316.57	9,346,764.30	563,375.12	19.90
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Separate Account									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	4,541.95	1.00	4,541.95	120.96	5,493.88	951.93	0.01
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	120.96	59,269.70	10,269.70	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,980.00	1.00	49,980.00	120.96	60,455.09	10,475.09	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	120.96	54,824.47	9,499.47	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	120.96	54,824.47	9,499.47	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	120.96	59,269.70	10,269.70	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	120.96	54,824.47	9,499.47	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	120.96	54,824.47	9,499.47	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	120.96	54,824.47	9,499.47	0.12
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE64	SA496	900,000.00	1.00	900,000.00	112.56	1,013,012.00	113,012.00	2.16

Detail of Securities Held & Market Analytics

For the Month Ending **August 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account									
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	180,000.00	1.00	180,000.00	130.63	235,139.48	55,139.48	0.50
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	1,060,115.00	1.00	1,060,115.00	130.63	1,384,860.52	324,745.52	2.95
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	252,000.00	1.00	252,000.00	138.42	348,816.44	96,816.44	0.74
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	130,837.59	1.00	130,837.59	138.42	181,104.38	50,266.79	0.39
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	127,930.57	1.00	127,930.57	138.42	177,080.50	49,149.93	0.38
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	145,309.38	1.00	145,309.38	138.42	201,136.12	55,826.74	0.43
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	105,000.00	1.00	105,000.00	138.42	145,340.18	40,340.18	0.31
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	180,319.43	1.00	180,319.43	138.42	249,596.75	69,277.32	0.53
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	147,000.00	1.00	147,000.00	138.42	203,476.26	56,476.26	0.43
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	30,795.20	1.00	30,795.20	138.42	42,626.48	11,831.28	0.09
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	309,750.00	1.00	309,750.00	138.42	428,753.54	119,003.54	0.91
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	91,315.75	1.00	91,315.75	138.42	126,398.55	35,082.80	0.27
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	58,570.33	1.00	58,570.33	138.42	81,072.60	22,502.27	0.17
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	80,433.93	1.00	80,433.93	138.42	111,336.02	30,902.09	0.24
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	204,378.01	1.00	204,378.01	138.42	282,898.45	78,520.44	0.60
Security Type Sub-Total			4,382,902.14		4,382,902.14	3,261.90	5,671,258.99	1,288,356.85	12.10

Detail of Securities Held & Market Analytics

For the Month Ending **August 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Managed Account Sub-Total			7,071,074.64		44,098,830.34	4,476.69	46,951,318.63	2,852,488.29	100.00
Securities Sub-Total			\$7,071,074.64		\$44,098,830.34	\$4,476.69	\$46,951,318.63	\$2,852,488.29	100.00%
Accrued Interest							\$0.00		
Total Investments							\$46,951,318.63		

SunLine Transit Agency

CONSENT CALENDAR

DATE: October 22, 2025

APPROVE

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Ridership Report for August 2025

Summary:

Monthly Ridership			Monthly Variance	
	Aug-25	Aug-24	Net	Percent
Fixed Route	194,372	211,380	(17,008)	(8.0%)
SunRide	1,675	2,067	(392)	(19.0%)
Taxi Voucher*	142	162	(20)	(12.3%)
SunDial	8,690	9,657	(967)	(10.0%)
Total	204,879	223,266	(18,387)	(8.2%)

*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Yearly Ridership	
Fiscal Year 2026	403,471
Fiscal Year 2025	427,458
Ridership Increase	(23,987)

Fiscal year to date system ridership decreased by 23,987 rides or 5.6% compared to the previous fiscal year. For the month of August 2025, there was one less day of weekday service in comparison to August 2024 (22 in August 2024 vs. 21 in August 2025). In addition, the month of August 2025 had one less day of School Tripper service in comparison to August 2024 (9 in August 2024 vs. 8 in August 2025). The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

Recommendation:

Approve.

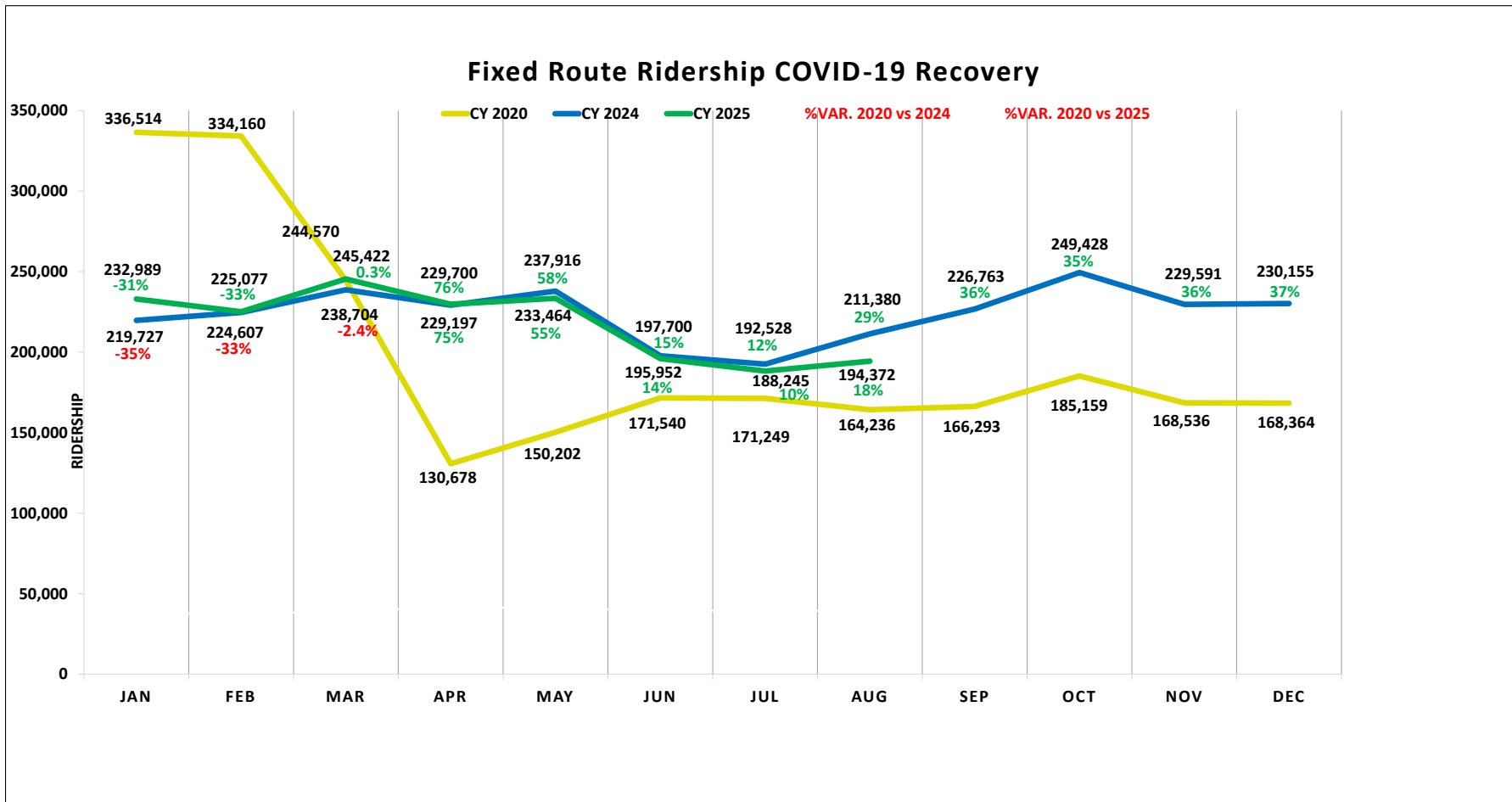


SunLine Transit Agency Monthly Ridership Report August 2025

Fixed Route		Aug 2025	Aug 2024	FY 2026 YTD	FY 2025 YTD	Monthly KPI		Bikes		Wheelchairs	
						Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1EV	Coachella - Hwy 111 - Palm Desert Mall	35,959	46,005	74,251	91,304	14.9	1.2	1,637	3,248	225	434
Route 1WV	Palm Springs - Hwy 111 - Palm Desert Mall	37,608	37,436	74,636	70,662	15.0	1.3	1,072	2,122	230	448
Route 2	Desert Hot Springs - Palm Springs - Cathedral City	60,590	64,130	118,340	124,552	16.8	1.3	1,627	3,198	506	943
Route 3	Desert Hot Springs - Desert Edge	7,742	8,061	13,736	14,249	87.0	0.6	194	368	50	102
Route 4	Westfield Palm Desert - Palm Springs	18,378	18,549	37,205	35,389	10.4	0.7	512	1,091	151	279
Route 5	Desert Hot Springs - CSUSB - Palm Desert	2,433	2,327	4,683	4,167	5.0	0.3	89	168	14	32
Route 6	Coachella - Fred Waring - Westfield Palm Desert	4,008	4,293	7,935	7,632	7.6	0.6	145	277	26	50
Route 7	Bermuda Dunes - Indian Wells - La Quinta	5,726	5,932	11,307	11,211	7.0	0.5	308	616	18	30
Route 8	North Indio - Coachella -Thermal/Mecca	13,346	15,785	27,264	32,102	8.9	0.6	557	1,051	150	257
Route 9	North Shore - Mecca - Oasis	3,096	3,029	6,072	5,374	5.2	0.2	110	223	51	104
Route 10	Indio - CSUSB - San Bernardino - Metrolink	2,269	2,126	3,971	3,559	11.3	0.1	25	33	8	12
Route 200 SB	Palm Springs High School AM Tripper	263	166	263	166	21	1	1	1	1	1
Route 500 SB	Westfield Palm Desert PM Tripper	44	89	44	89	5	1	5	5	-	-
Route 700 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	84	84	84	84	8	1	-	-	-	-
Route 701 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	265	450	265	450	33	2	3	3	-	-
Route 800 NB	Shadow Hills High School AM Tripper	2,561	2,919	2,561	2,919	87	4	1	1	1	1
Fixed Route Total		194,372	211,380	382,617	403,908			6,286	12,405	1,431	2,693
SunRide		1,675	2,067	3,235	4,086						
Taxi Voucher		142	162	262	314						
SunDial		8,690	9,657	17,357	19,150						
System Total		204,879	223,266	403,471	427,458						
		Aug-25	Aug-24								
Weekdays:		21	22								
Saturdays:		5	5								
Sundays:		5	4								
Total Days:		31	31								

Haul Pass COD contributed with 3,597 rides, CSUSB with 1,188 rides.

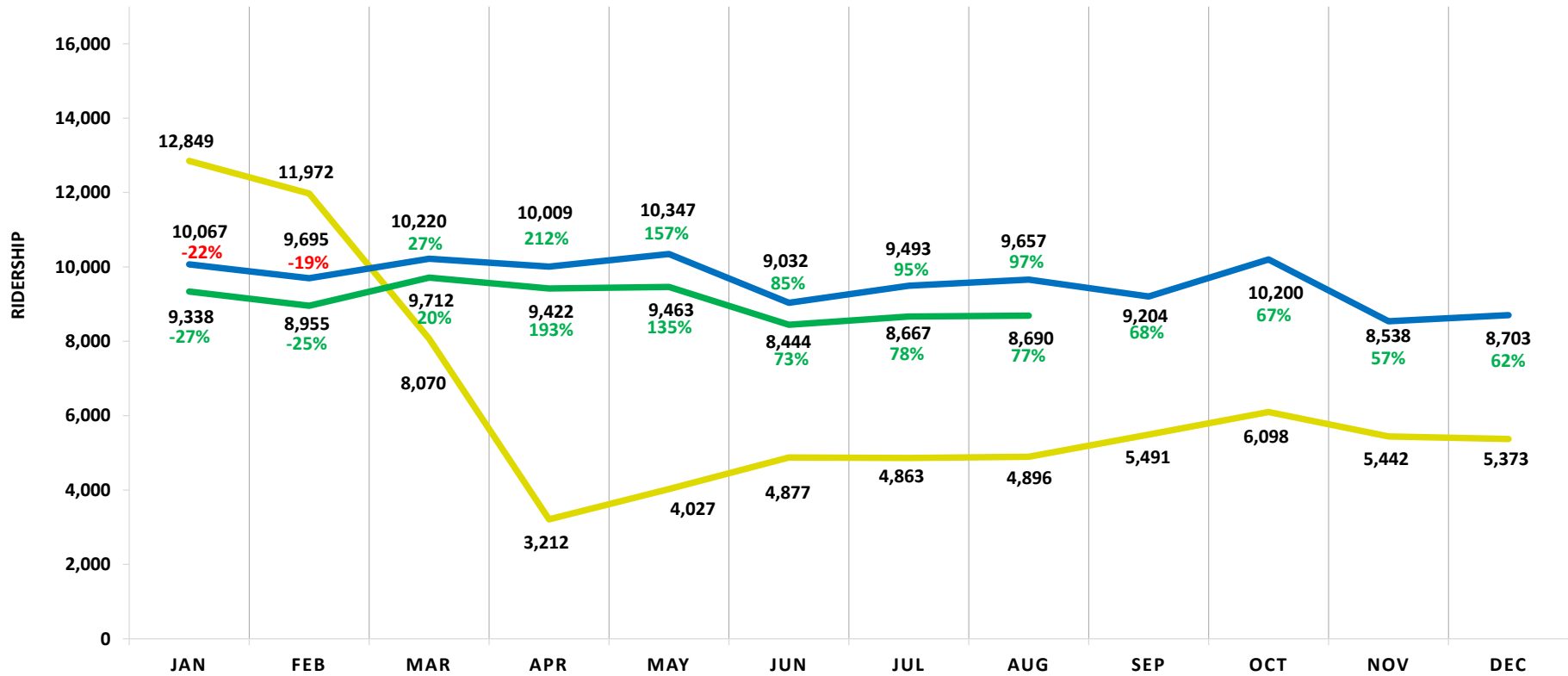
Mobile Ticketing contributed with 33,443 rides, the total for August 2025 includes 119 paratransit mobile tickets.



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.

Paratransit Ridership COVID-19 Recovery

— CY 2020
 — CY 2024
 — CY 2025
 %VAR. 2020 vs 2024
 %VAR. 2020 vs 2025



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020.

CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.

SunLine Transit Agency**CONSENT CALENDAR**

DATE: October 22, 2025

APPROVETO: Finance/Audit Committee/Committee of the Whole
Board of Directors

RE: Acceptance of SunDial Operational Notes for August 2025

Summary:

Due to ongoing bus technology upgrades, on-time performance (OTP) reporting will be temporarily paused to ensure data accuracy during system testing and calibration. Reporting will resume once the new system is fully implemented and validated.

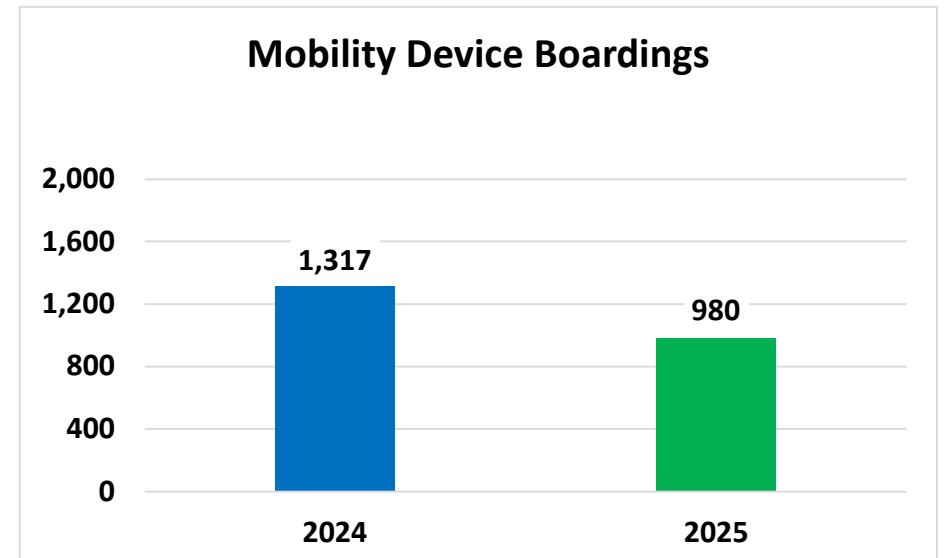
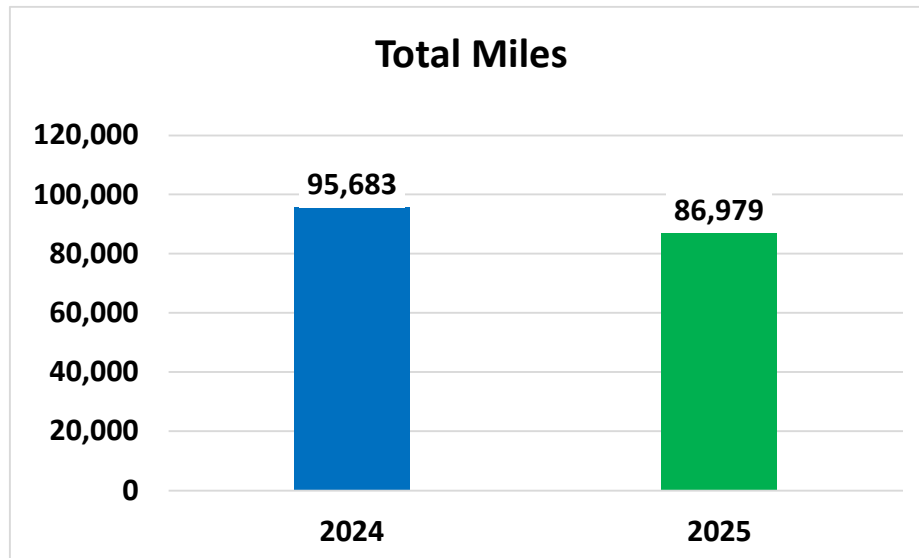
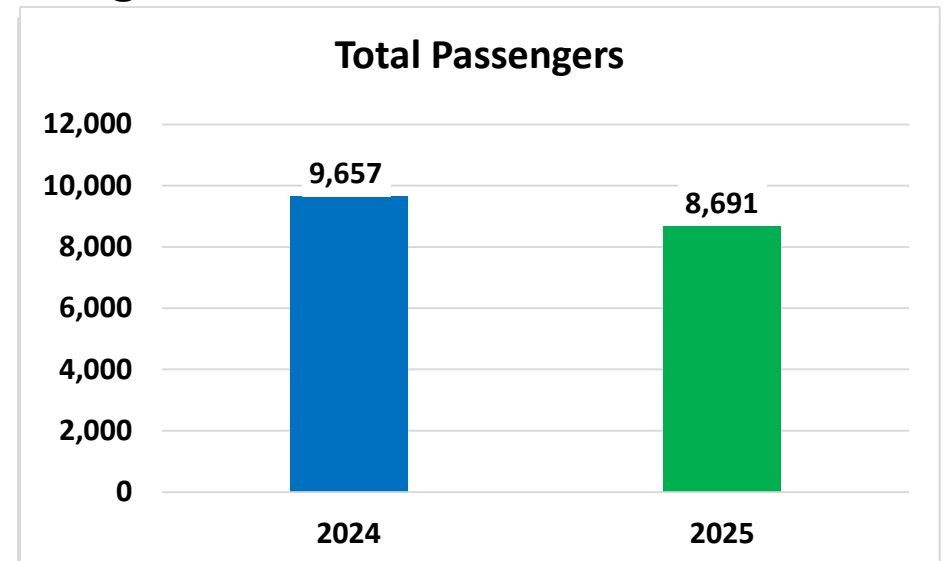
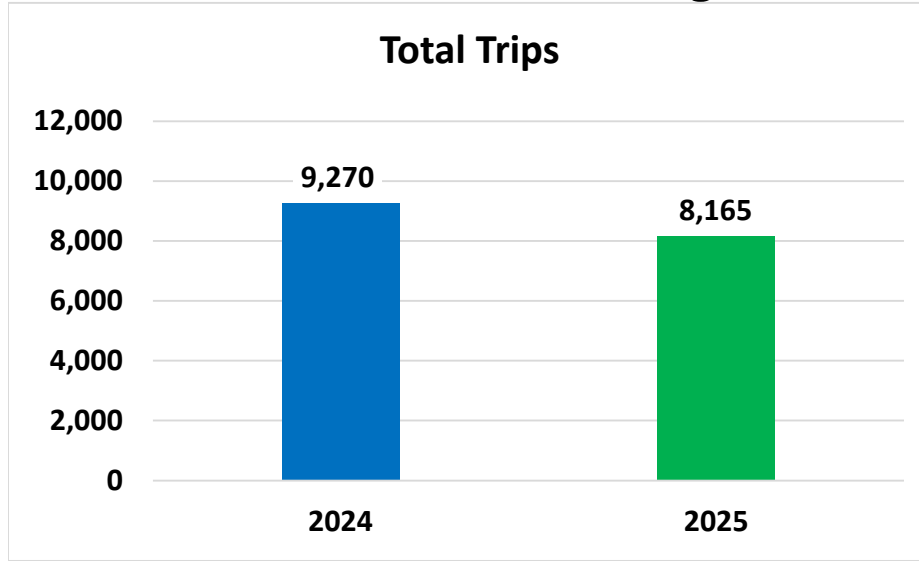
The total number of passengers for the month of August 2025 where 8,691, which is a decrease of 966 passengers or 10.0% when compared to August 2024. Mobility device boardings for August 2025 decreased by 337 or 25.5% when compared to August 2024. During this month, the field supervisors conducted a total of 75 onboard inspections and 75 safety evaluations, which included pre-trip inspections and trailing evaluations. The supervisors have exceeded their monthly on-board evaluations goal of 60 by 15, which is an increase of 11.9% when compared to August 2024. Similarly, they also met the safety evaluation goal of 60, this reflects a 1.3% decline from August 2024.

Recommendation:

Approve.

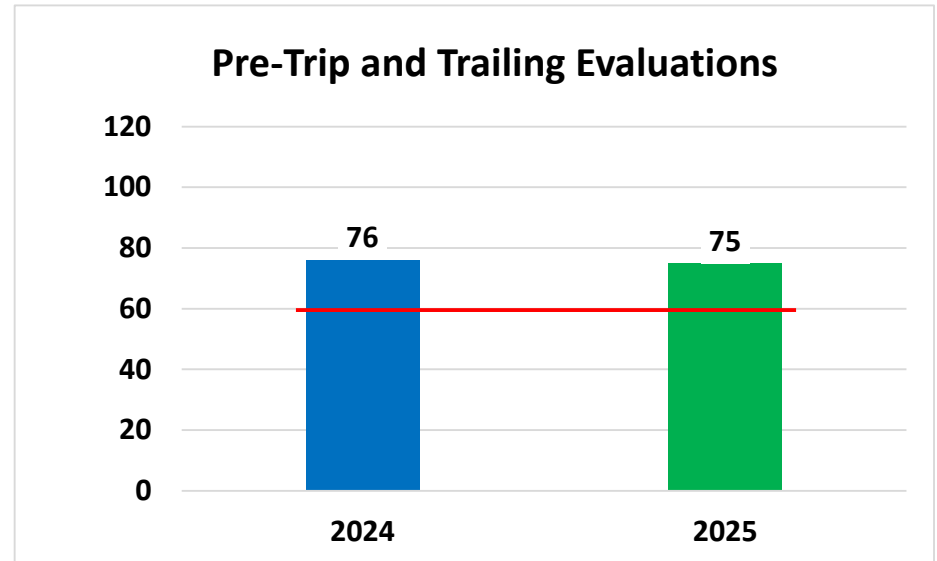
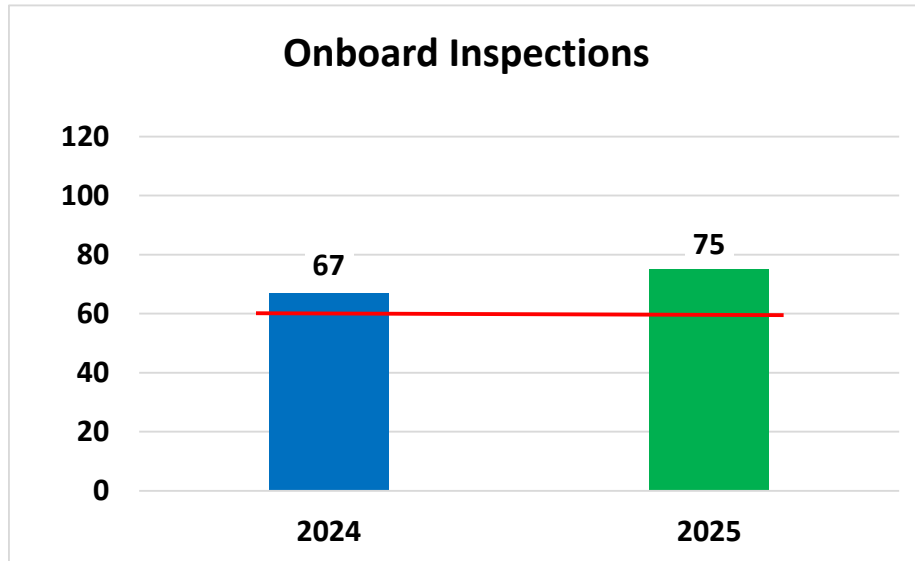
Paratransit Operational Charts

August 2024 vs. August 2025



Paratransit Operational Charts

August 2024 vs. August 2025



SunLine Transit Agency

CONSENT CALENDAR

DATE: October 22, 2025

APPROVE

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Metrics for August 2025

Summary:

The metrics packet includes data highlighting operator absences, fixed route customer complaints, paratransit customer complaints and advertising revenue. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City, La Quinta and Palm Springs. Included in this packet is ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with the various High Schools in the Coachella Valley, College of the Desert (COD) and California State University San Bernardino (CSUSB) Palm Desert Campus.

SunRide

August Ridership Highlights:

- Total Ridership: 1,675 passengers – increase of 7% in ridership compared to 1,560 passengers in July 2025.
- Cathedral City: 110 passengers – increase of 67% in ridership compared to 66 passengers in July 2025.
- Coachella: 147 passengers – decrease of 17% in ridership compared to 178 passengers in July 2025.
- Desert Hot Springs/Desert Edge: 327 passengers – increase of 55% in ridership compared to 211 passengers in July 2025.
- Indio: 533 passengers – increase of 8% in ridership compared to 494 passengers in July 2025.
- La Quinta: 12 passengers – decrease of 45% in ridership compared to 22 passengers in July 2025.
- Mecca/North Shore: 36 passengers – increase of 5% in ridership compared to 38 passengers in July 2025.
- Palm Desert: 372 passengers – decrease of 21% in ridership compared to 470 passengers in July 2025.

- Palm Springs: 138 passengers – increase of 70% in ridership compared to 81 passengers in July 2025.

Fixed Route

Due to ongoing bus technology upgrades, on-time performance (OTP) reporting will be temporarily paused to ensure data accuracy during system testing and calibration. Reporting will resume once the new system is fully implemented and validated.

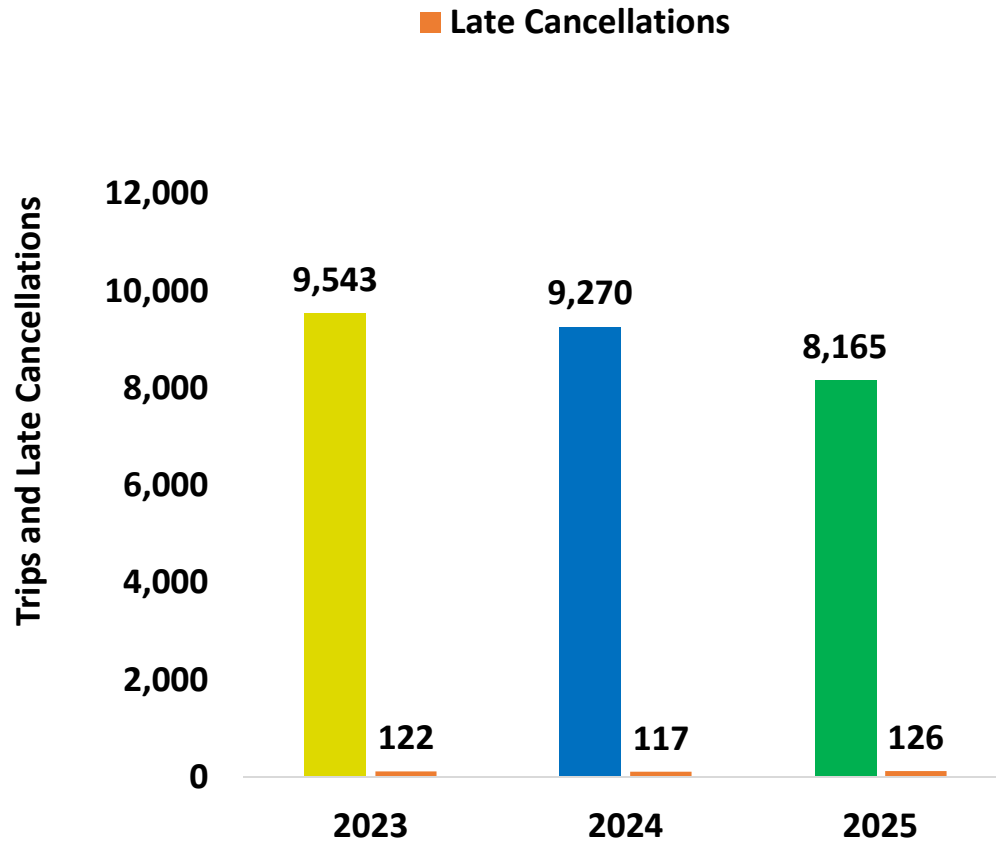
August 2025:

- 21% of fixed route operator workforce was absent when compared to August 2024 at 24%.
- The fixed route operator workforce had 133 operators, compared to 140 operators in August 2024.

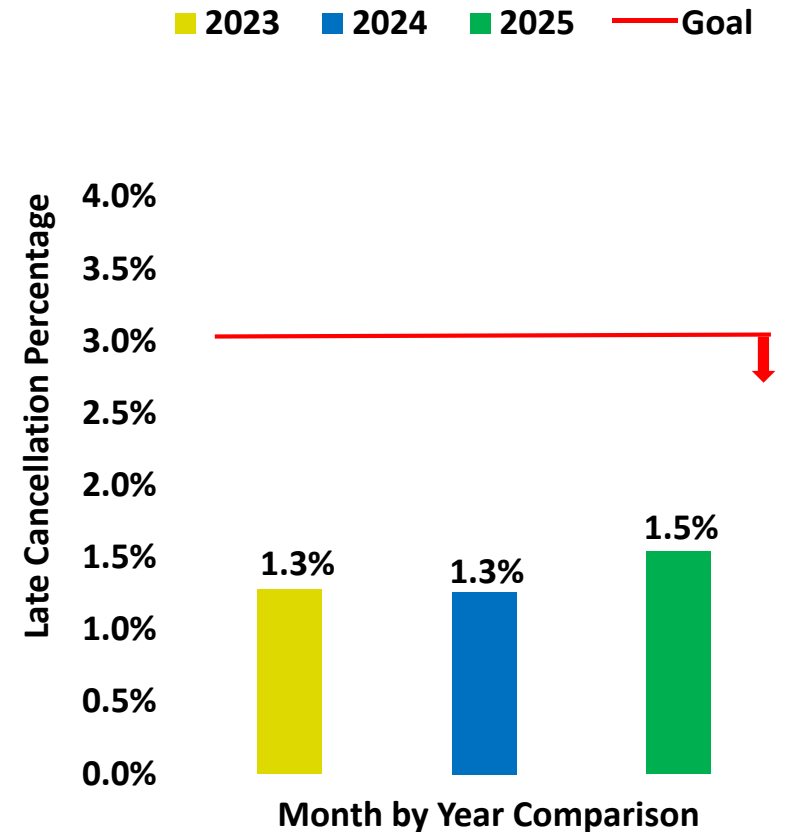
Recommendation:

Approve.

Paratransit Total Trips vs. Late Cancellations August



Late Cancellations by Percentage

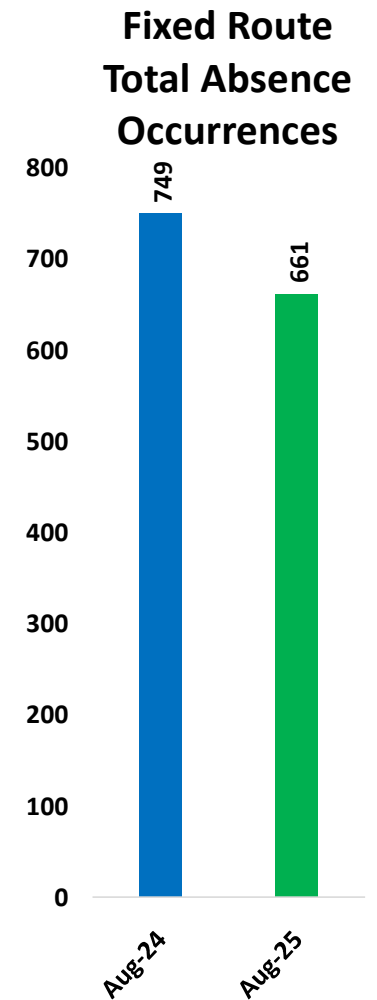
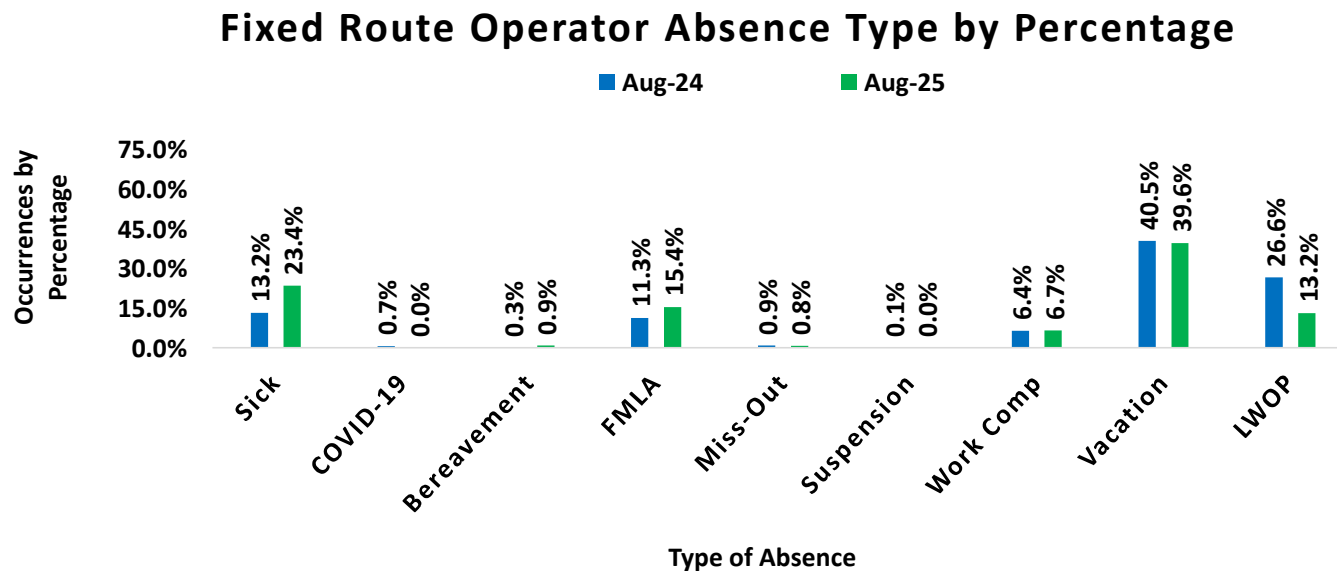
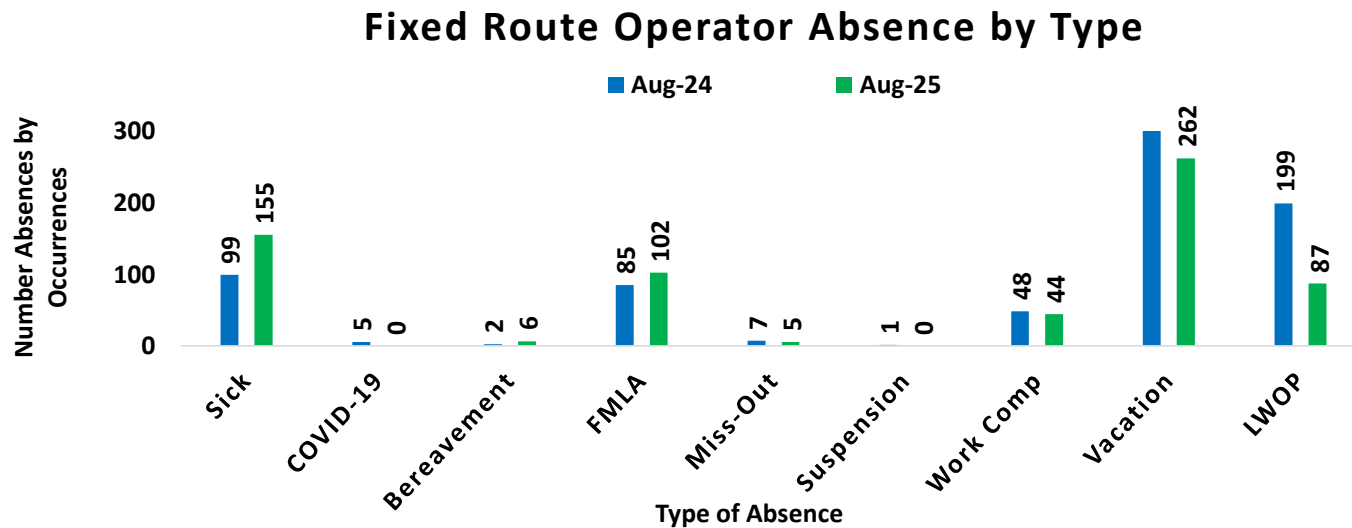


Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

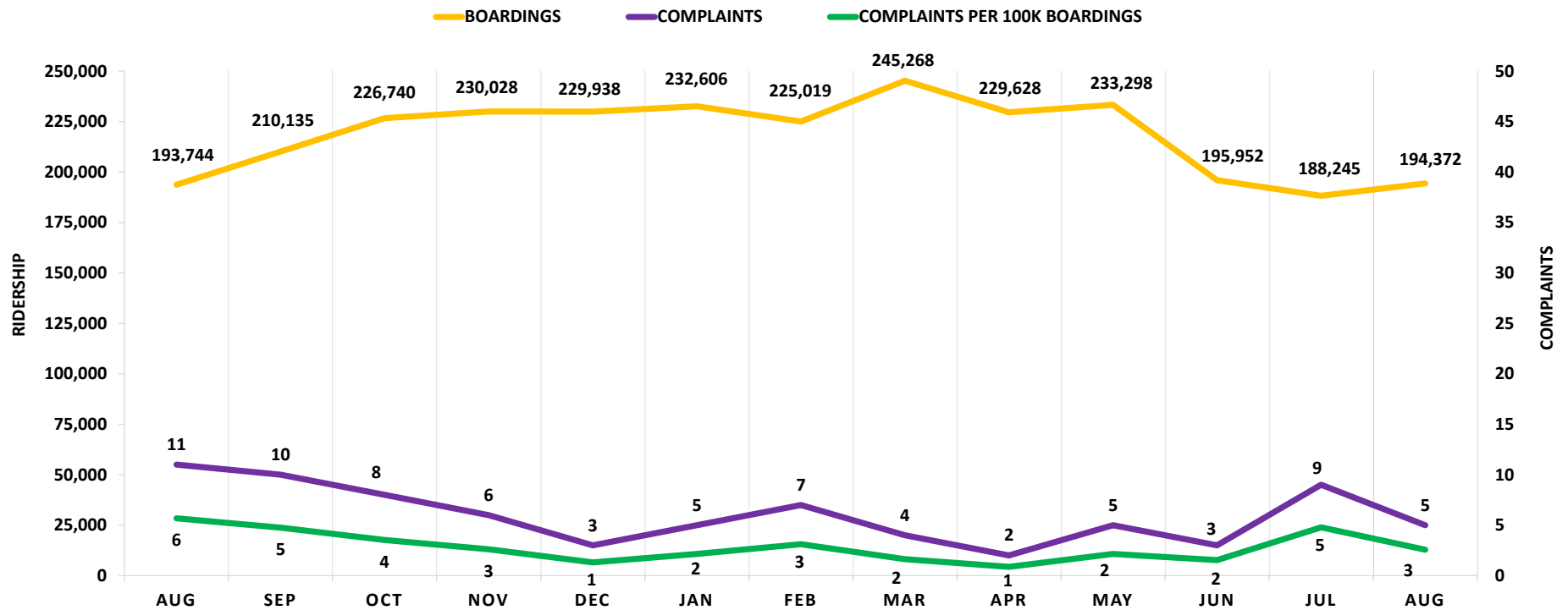
Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.



This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers.
 For the month of August 2025, 21% of SunLine's fixed route operator workforce was absent when compared to August 2024 at 24%.
 For the month of August 2025, workforce was at a total of 133 operators when compared to August 2024 at 140 operators.

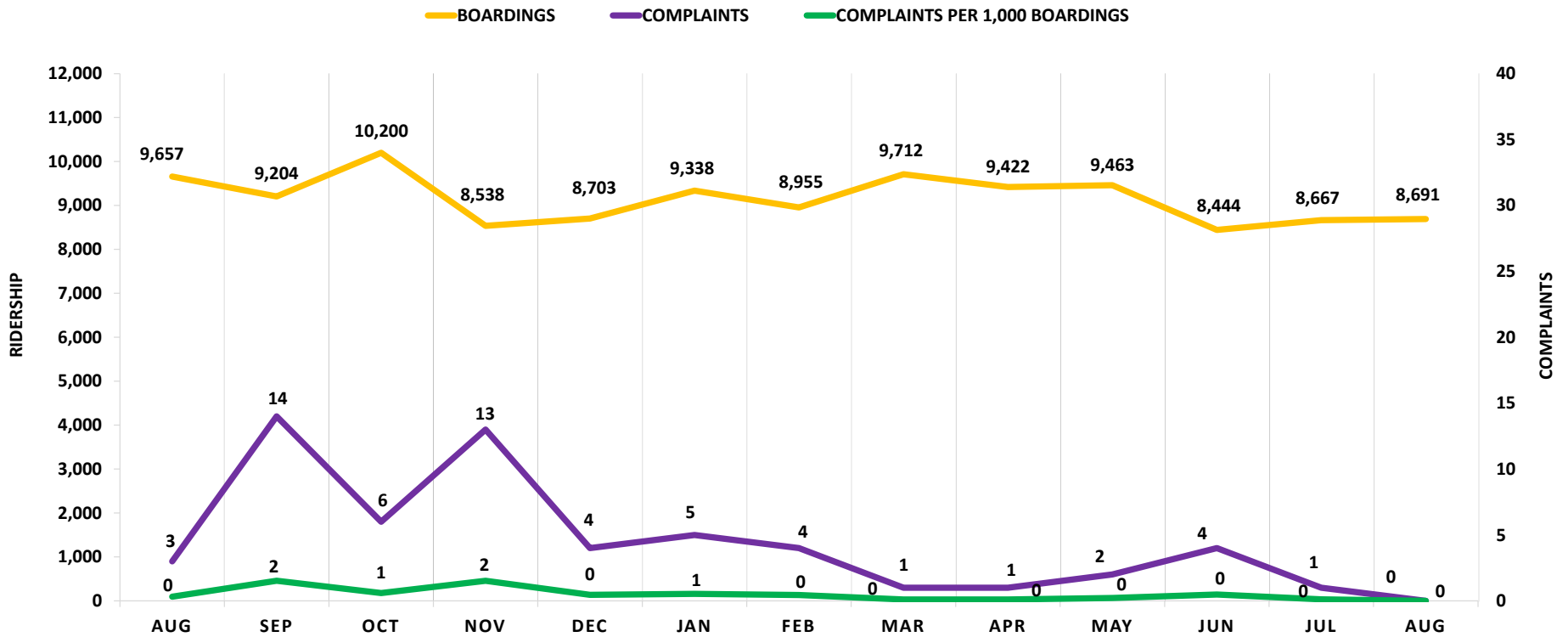
Fixed Route Customer Complaints August 2024 to August 2025



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of August, 99.99% of our total boardings did not receive a complaint.

Paratransit Customer Complaints August 2024 to August 2025



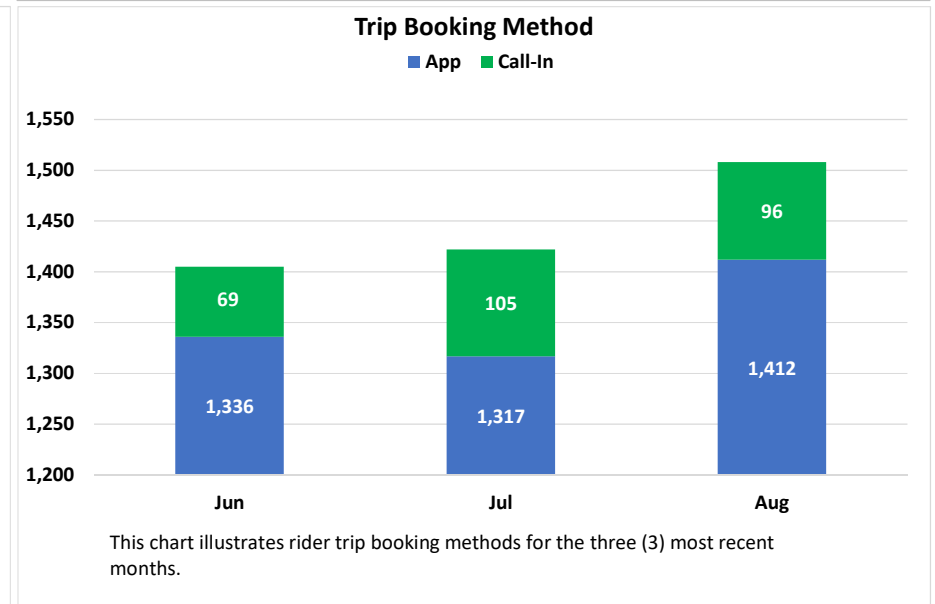
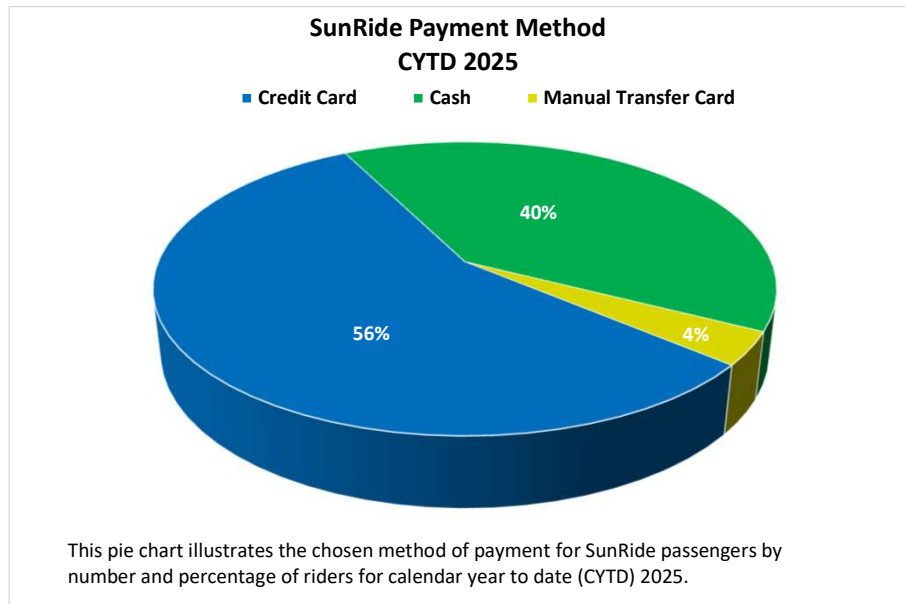
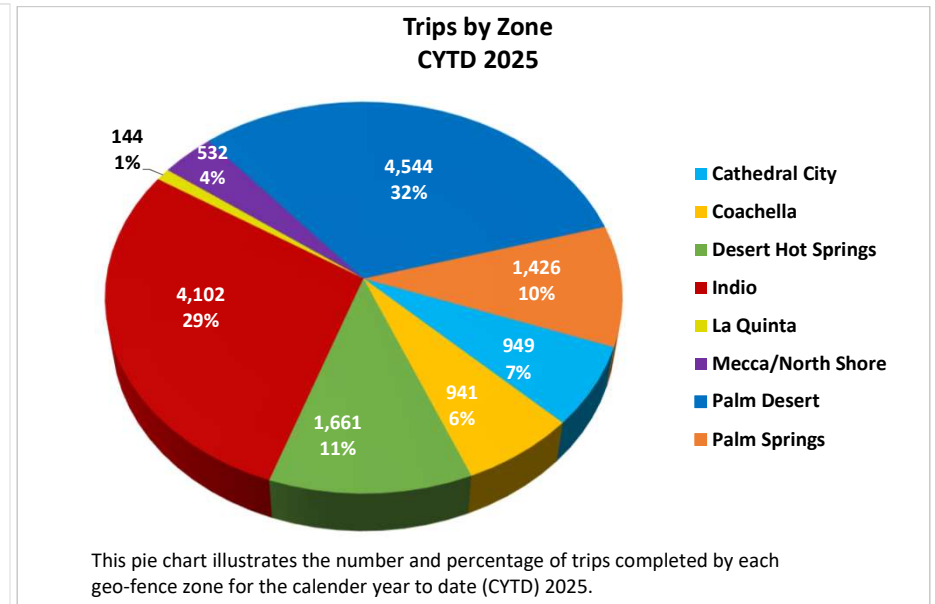
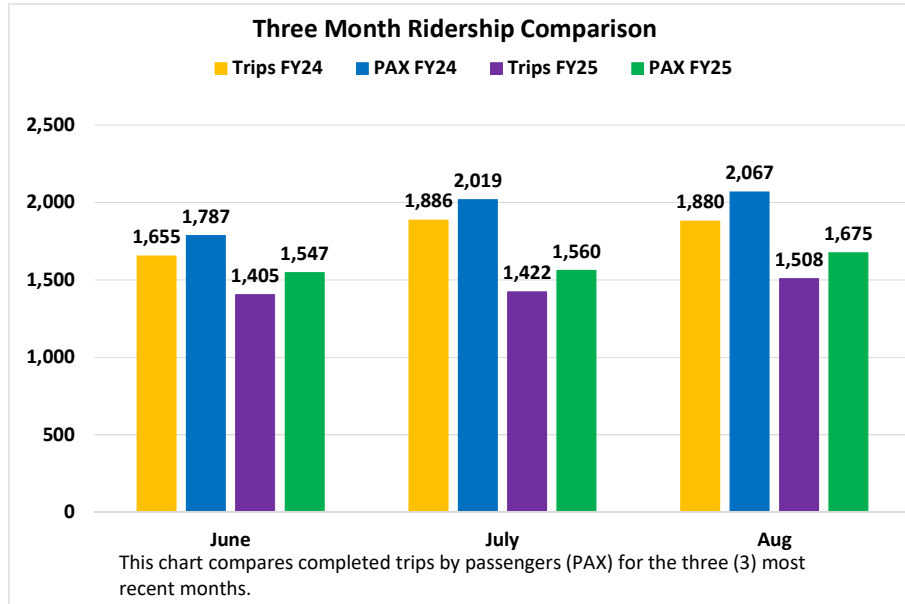
This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of August, 99.99% of our total boardings did not receive a complaint.

SunRide System-Wide Metrics CYTD 2025

Total Completed Trips: 14,299

Total Number of Passengers: 15,473



Percentage of Trips System-wide as Ridesharing: 14%.

[Based on No. of Shared Rides for the month (205) divided by Total Trips Completed (1,508).]

Customer Satisfaction Rating

Avg. rider trip rating 4.9
Goal: 4.5



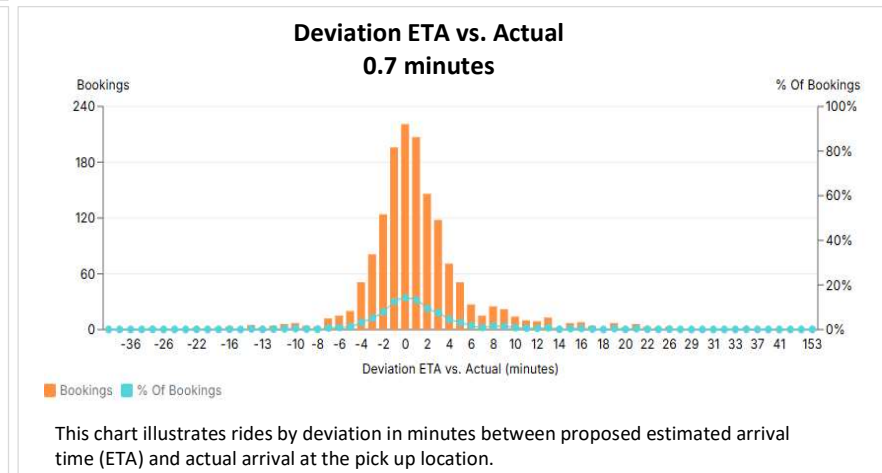
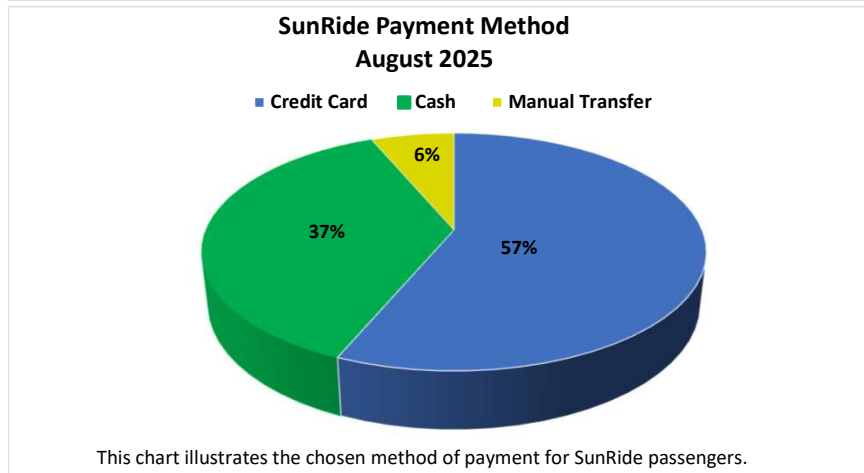
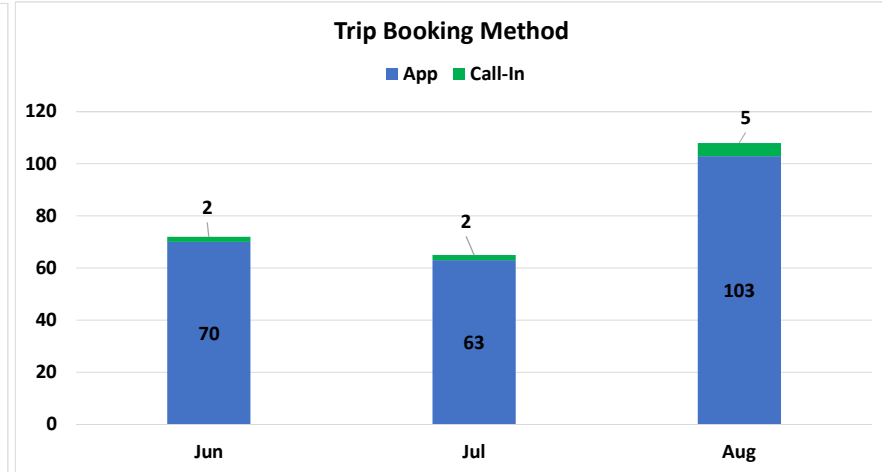
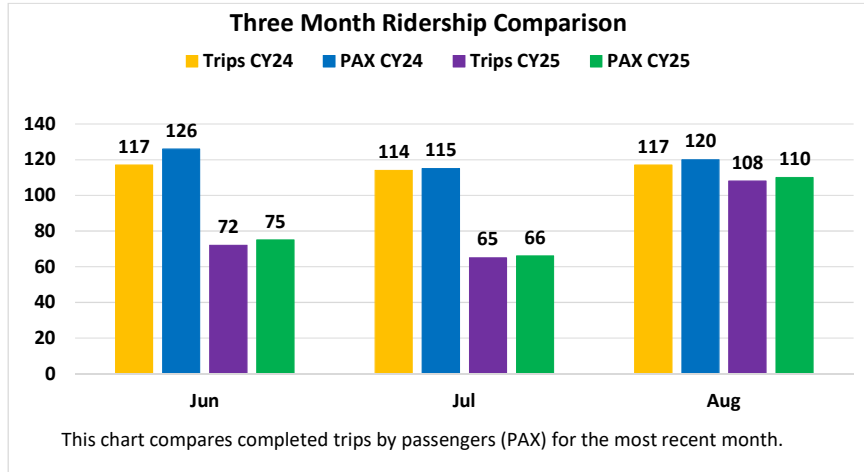
Booking with a Rating:

443 (29.4%)

Cathedral City Geo-Fence Metrics CYTD 2025

Total Completed Trips: 949

Total Number of Passengers: 997



Percentage of Trips as Ridesharing: Two (2) percent.
[Based on No. of Shared Rides for the month (2) divided by Total Trips Completed (108).

Customer Satisfaction Rating
Avg. rider trip rating 5.0
Goal: 4.5



EXCEEDS GOAL

Booking with a Rating: 24 (22%)

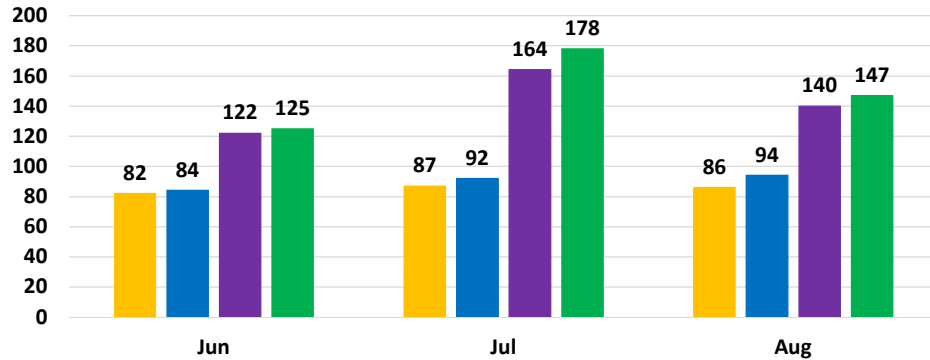
Coachella Geo-Fence Metrics CYTD 2025

Total Completed Trips: 941

Total Number of Passengers: 1,012

Three-Month Ridership Comparison

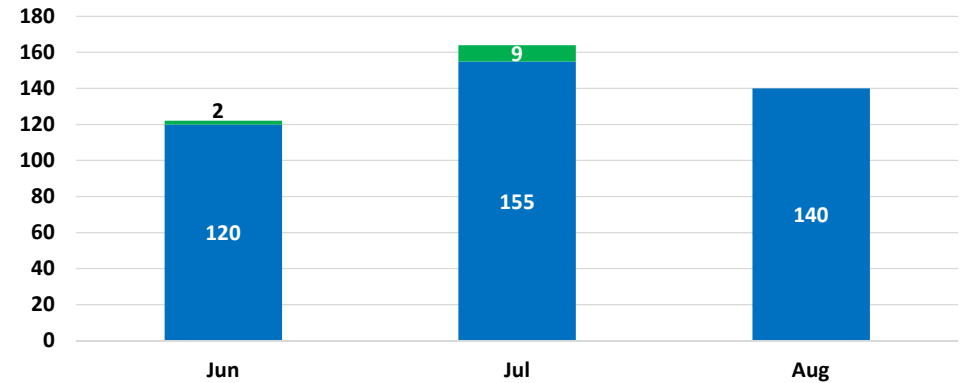
Trips CY24 PAX CY24 Trips CY25 PAX CY25



This chart compares completed trips by passengers (PAX) for the most recent month.

Trip Booking Method

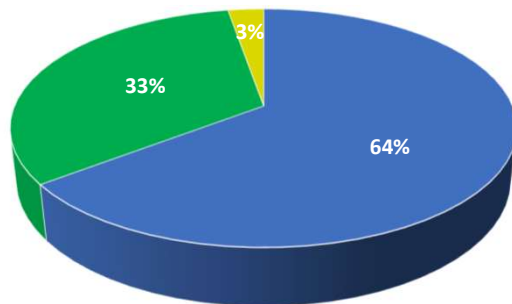
App Call-In



This chart illustrates rider trip booking methods for the three (3) most recent months.

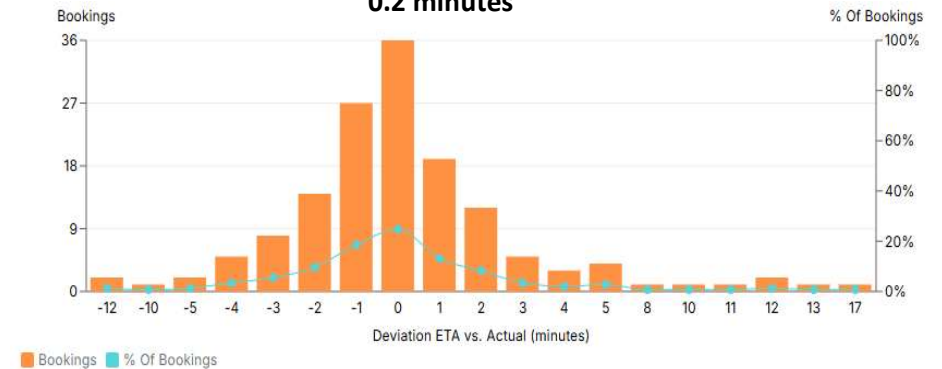
**SunRide Payment Method
August 2025**

Credit Card Cash Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

**Deviation ETA vs. Actual
0.2 minutes**



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.



Percentage of Trips as Ridesharing: Four (4) percent.

[Based on No. of Shared Rides for the month (6) divided by Total Trips Completed (140).]

Customer Satisfaction Rating

Avg. rider trip rating: 5.0

Goal: 4.5



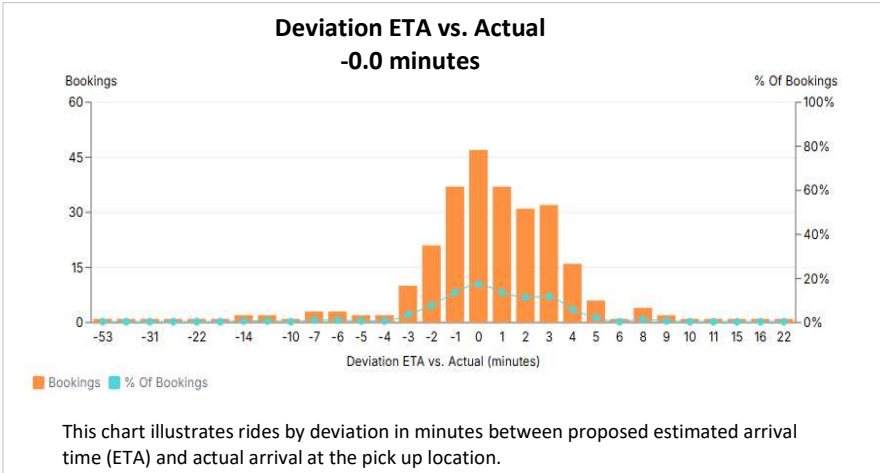
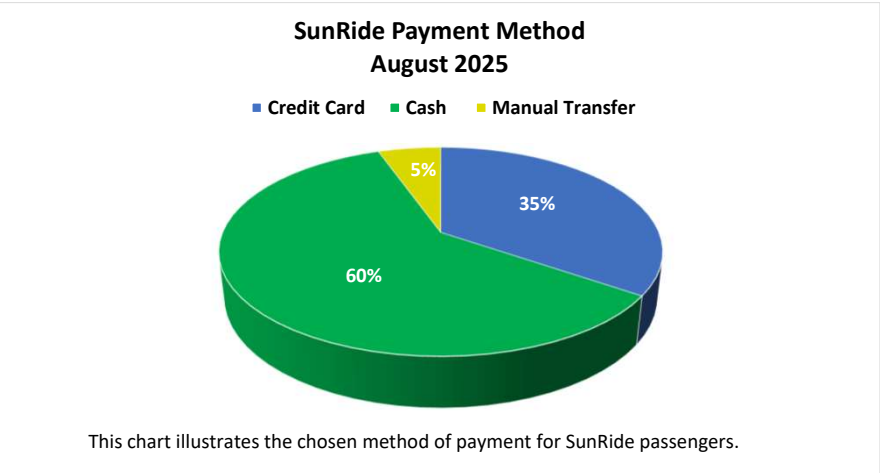
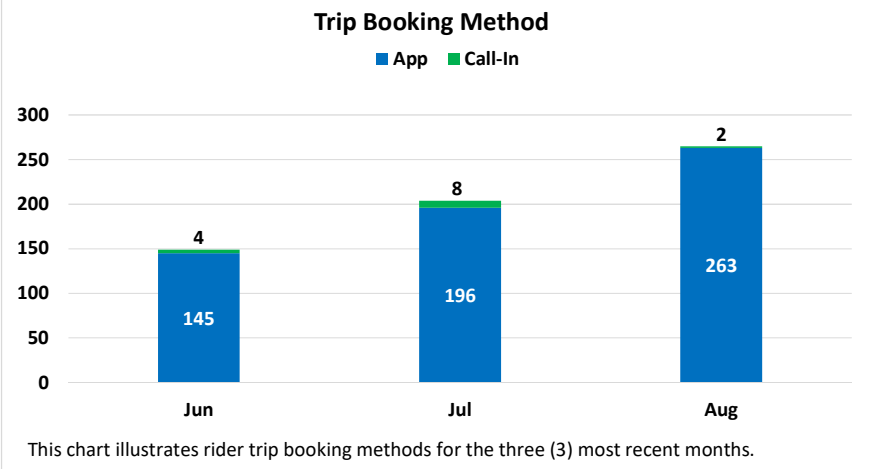
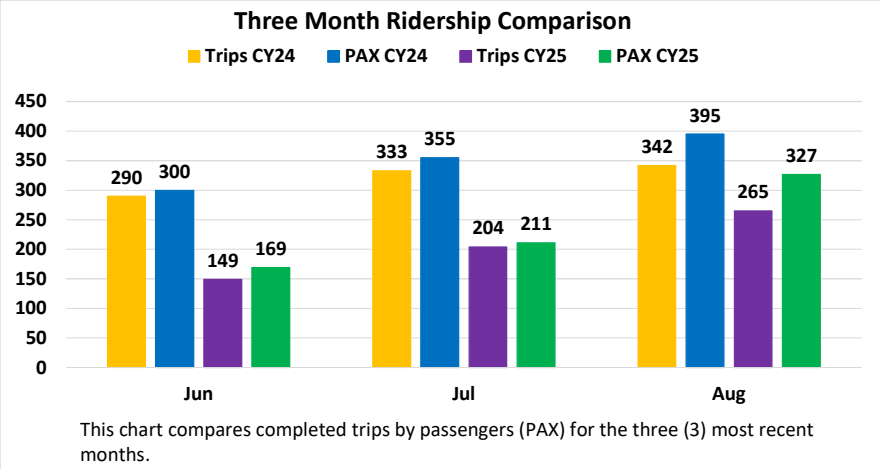
Booking with a Rating: 57 (41%)

EXCEEDS GOAL!

Desert Hot Springs/Desert Edge Geo-Fence Metrics
CYTD 2025

Total Completed Trips: 1,661

Total Number of Passengers: 1,795



Percentage of Trips as Ridesharing: Eight (8) percent.
[Based on No. of Shared Rides for the month (20) divided by Total Trips Completed (265).]

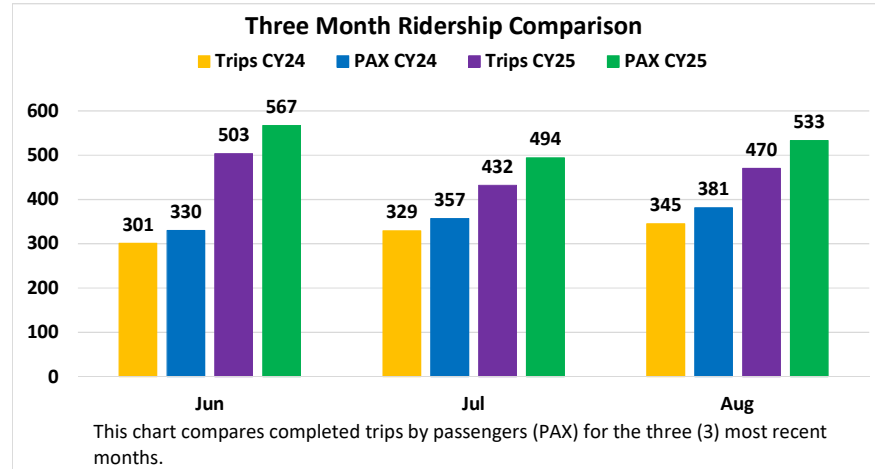
Customer Satisfaction Rating
Avg. rider trip rating 5.0
Goal: 4.5



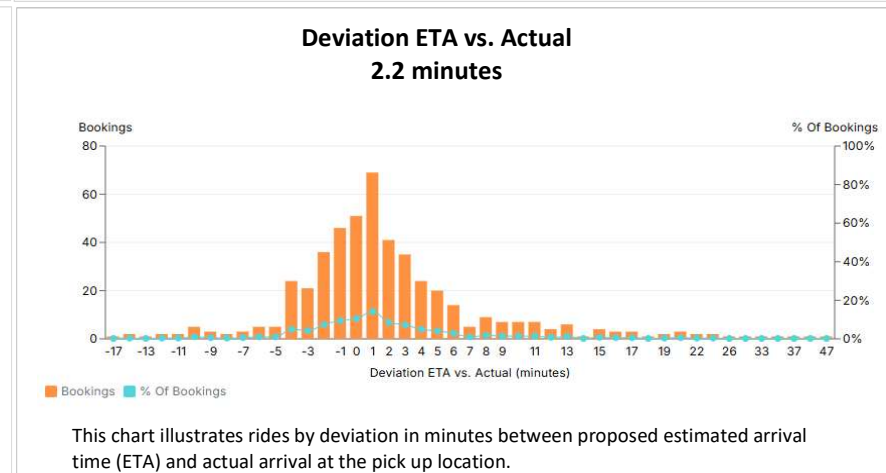
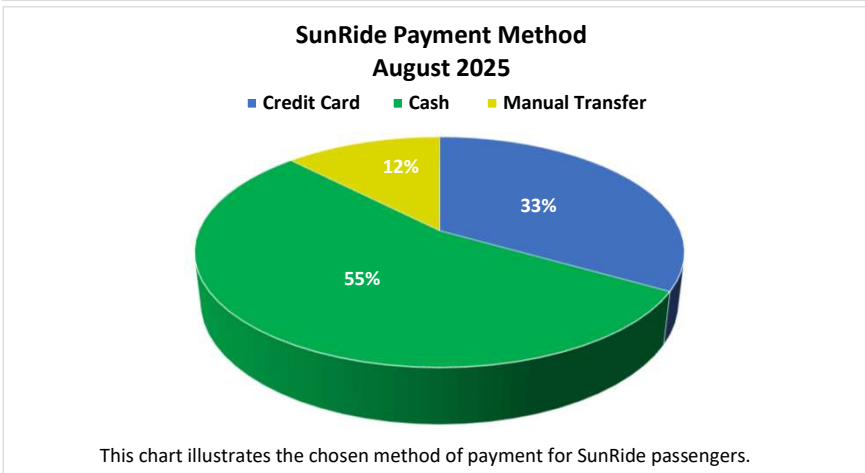
Booking with a Rating: 85 (32%)

Indio Geo-Fence Metrics CYTD 2025

Total Completed Trips: 4,102



Total Number of Passengers: 4,476



Percentage of Trips as Ridesharing: 21%.

[Based on No. of Shared Rides for the month (101) divided by Total Trips Completed (470).]

Customer Satisfaction Rating

Avg. rider trip rating 4.8
Goal: 4.5



EXCEEDS GOAL

Booking with a Rating:

140 (29.8%)

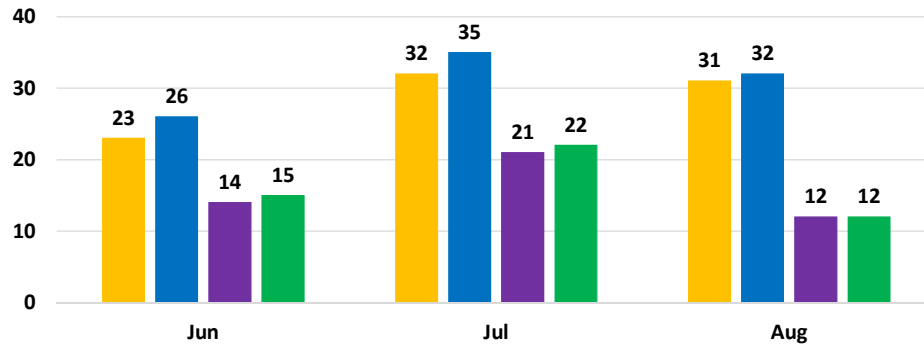
La Quinta Geo-Fence Metrics CYTD 2025

Total Completed Trips: 144

Total Number of Passengers: 148

Three Month Ridership Comparison

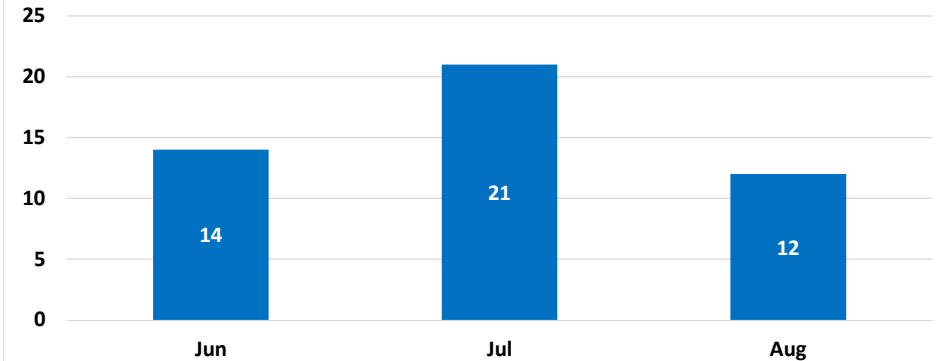
Trips CY24 PAX CY24 Trips CY25 PAX CY25



This chart compares completed trips by passengers (PAX) for the three (3) most recent months.

Trip Booking Method

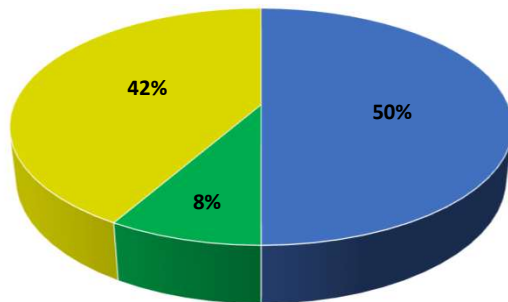
App Call-In



This chart illustrates rider trip booking methods for the month.

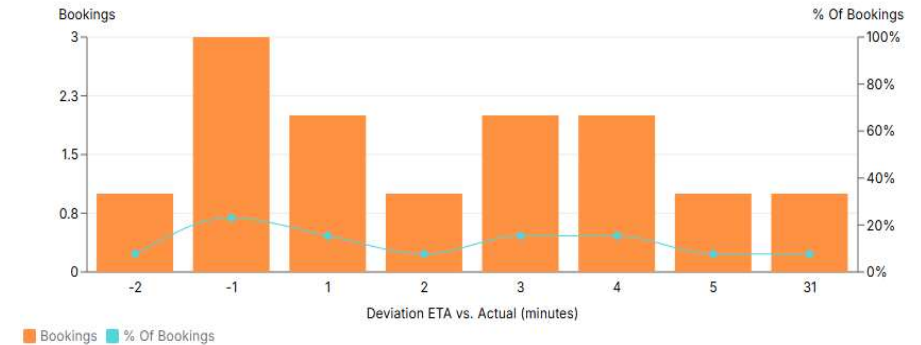
**SunRide Payment Method
August 2025**

Credit Card Cash Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

**Deviation ETA vs. Actual
3.8 minutes**



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.



Percentage of Trips as Ridesharing: Zero (0) percent.

[Based on No. of Shared Rides for the month (0) divided by Total Trips Completed (21).]

Customer Satisfaction Rating

Avg. rider trip rating: 5.0

Goal: 4.5



Booking with a Rating:

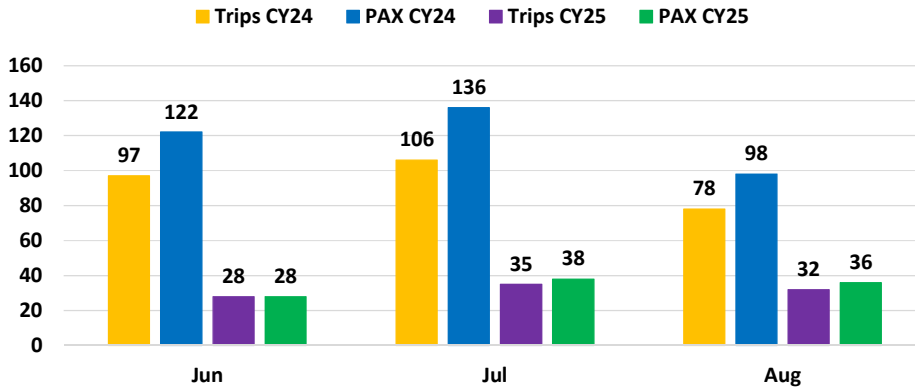
4 (33.3%)

Mecca/North Shore Geo-Fence Metrics CYTD 2025

Total Completed Trips: 532

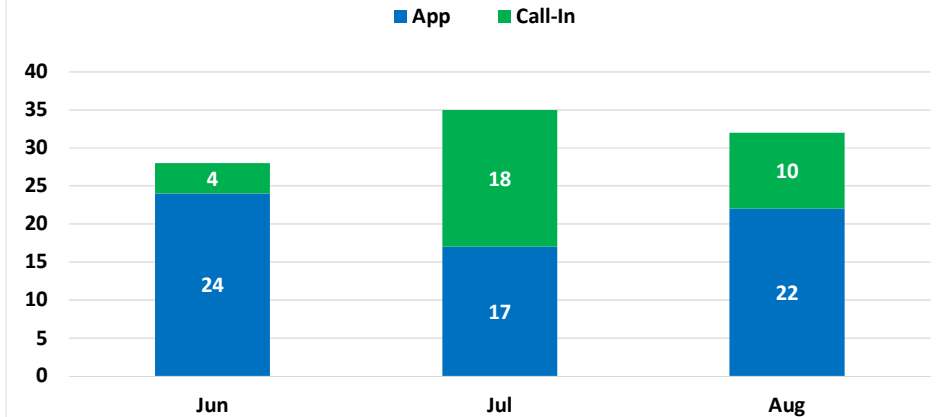
Total Number of Passengers: 648

Three Month Ridership Comparison



This chart compares completed trips by passengers (PAX) for the three (3) most recent months.

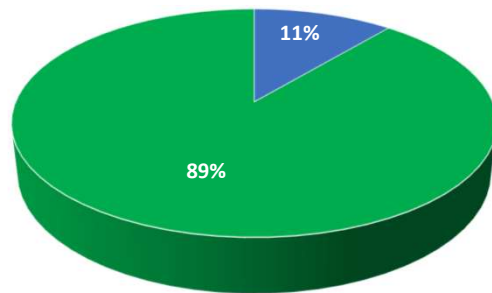
Trip Booking Method



This chart illustrates rider trip booking methods for the three (3) most recent months.

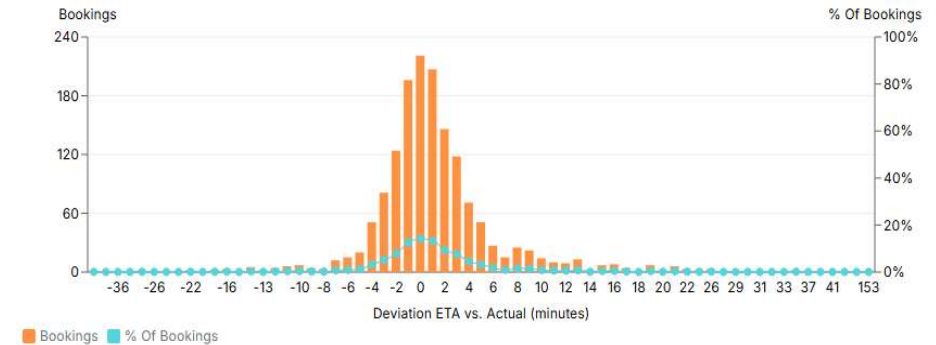
SunRide Payment Method August 2025

■ Credit Card ■ Cash ■ Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

Deviation ETA vs. Actual 1.5 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.



Percentage of Trips as Ridesharing: 0%.

[Based on No. of Shared Rides for the month (0) divided by Total Trips Completed (32).]

Customer Satisfaction Rating

Avg. rider trip rating: 5.0

Goal: 4.5



Exceeds Goal

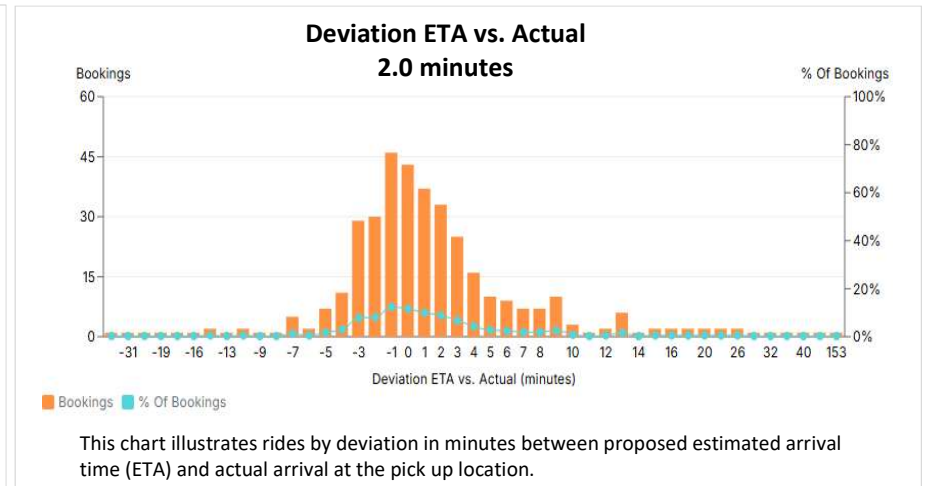
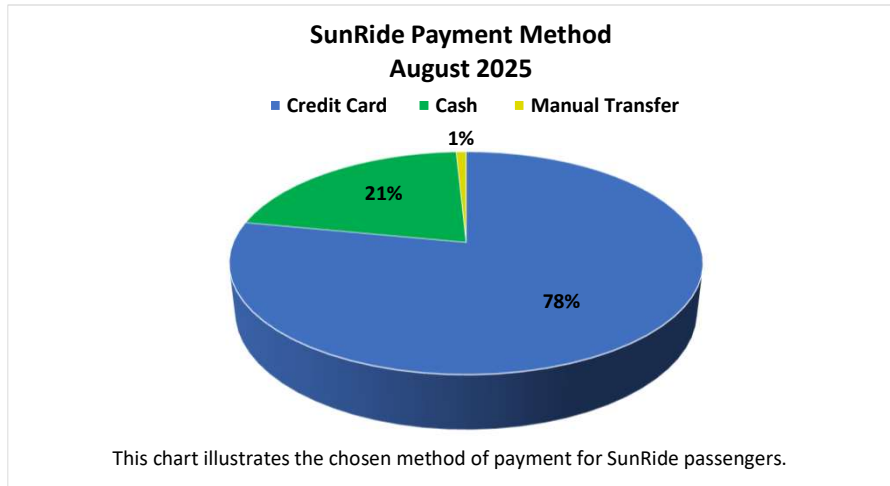
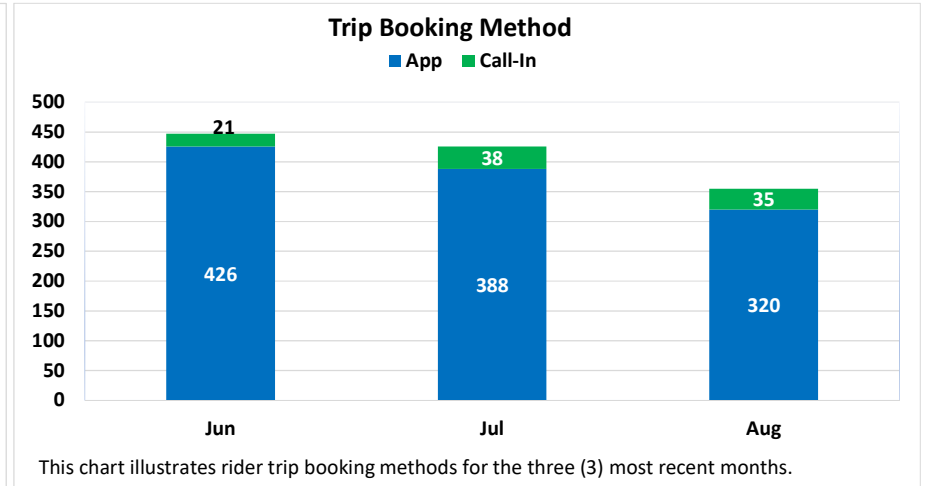
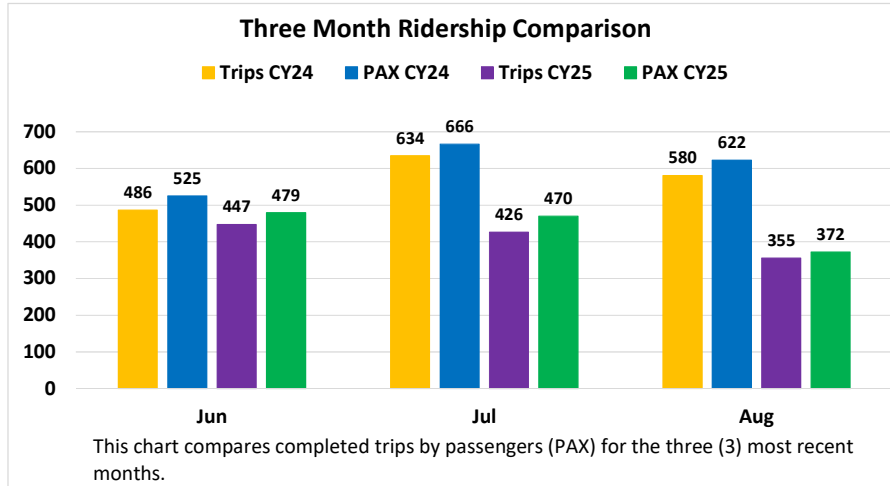
Booking with a Rating:

One (1) (3.1%)

Palm Desert Geo-Fence Metrics CYTD 2025

Total Completed Trips: 4,544

Total Number of Passengers: 4,810



Percentage of Trips as Ridesharing: 17%.

[Based on No. of Shared Rides for the month (60) divided by Total Trips Completed (355).]

Customer Satisfaction Rating

Avg. rider trip rating: 4.8
Goal: 4.5

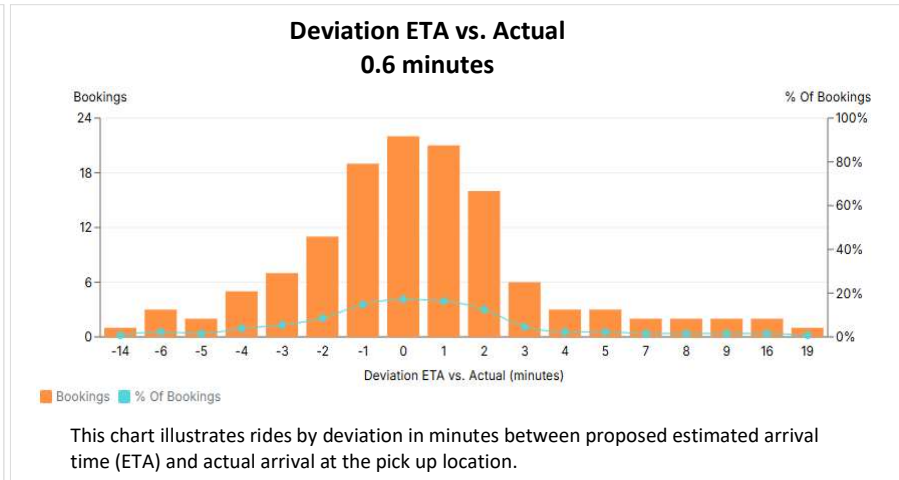
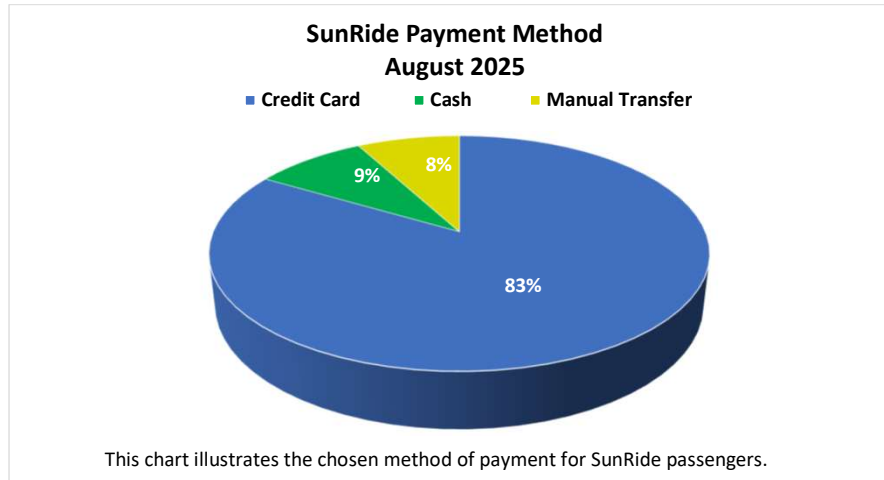
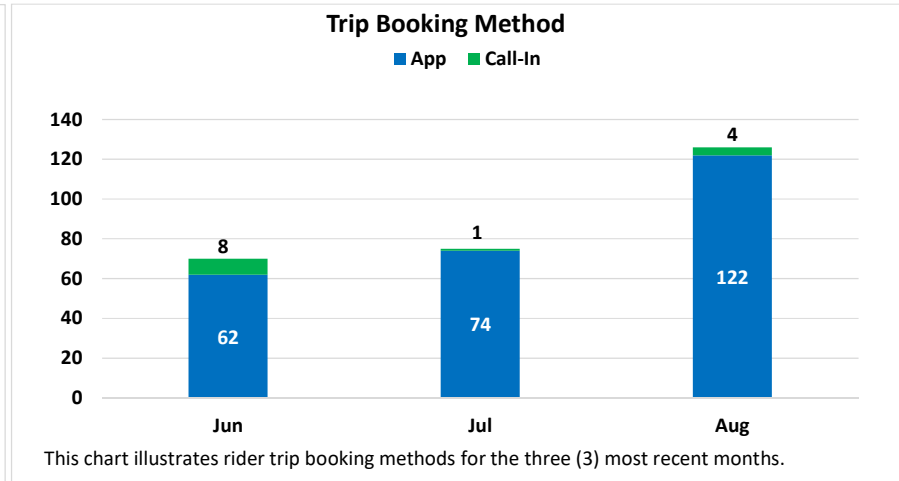
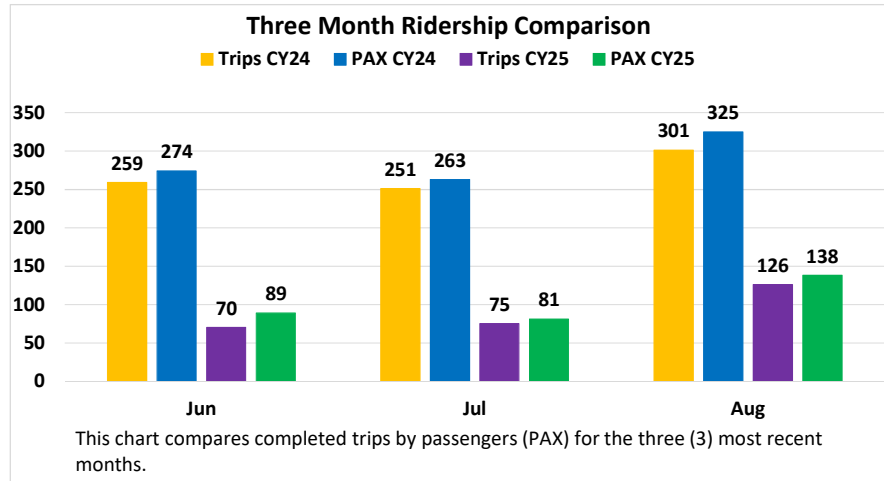


**Booking with a Rating:
82 (23.1%)**

Palm Springs Geo-Fence Metrics CYTD 2025

Total Completed Trips: 1,426

Total Number of Passengers: 1,587



Percentage of Trips as Ridesharing: 13%.

[Based on No. of Shared Rides for the month (16) divided by Total Trips Completed (126).]

Customer Satisfaction Rating

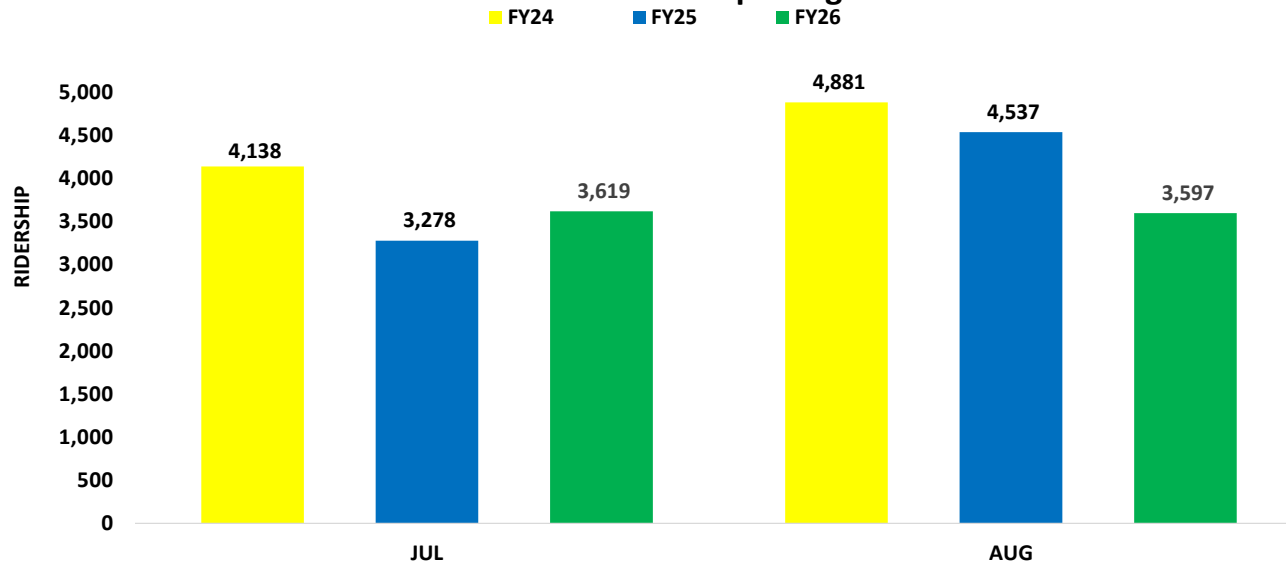
Avg. rider trip rating 5.0
Goal: 4.5



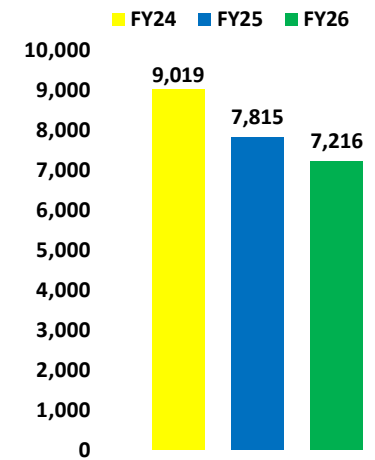
Booking with a Rating:

50 (39.6%)

Haul Pass COD Ridership - August 2025



COD Ridership Year to Date



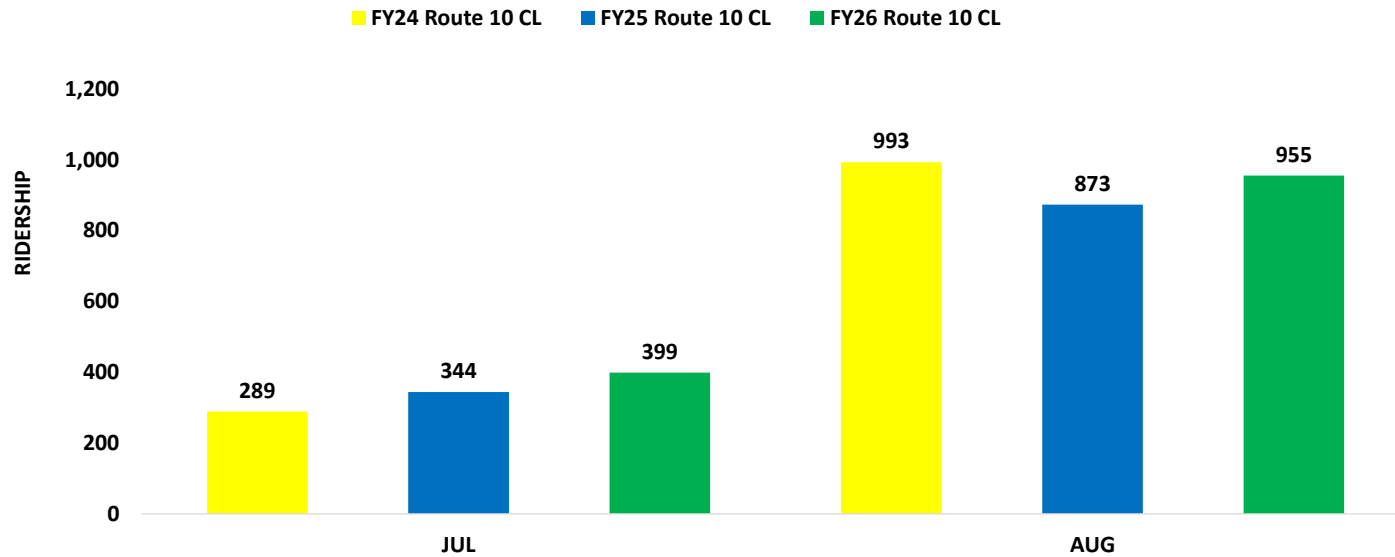
The Haul Pass program was introduced in August 2018.

This chart represents monthly ridership on the Haul Pass COD.

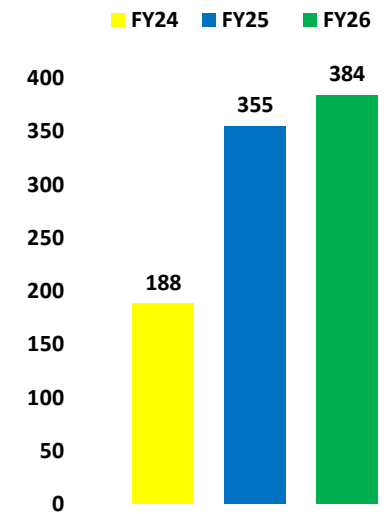
ID Card swipe contributed 69 rides. Token Transit contributed 3,361 rides. 31 Day Paper Pass contributed 167 rides.

COD moved over to Token Transit & 31 Day University Paper Pass as of June 3, 2024.

Haul Pass CSUSB Ridership - August 2025



CSUSB Fixed Route Ridership Total

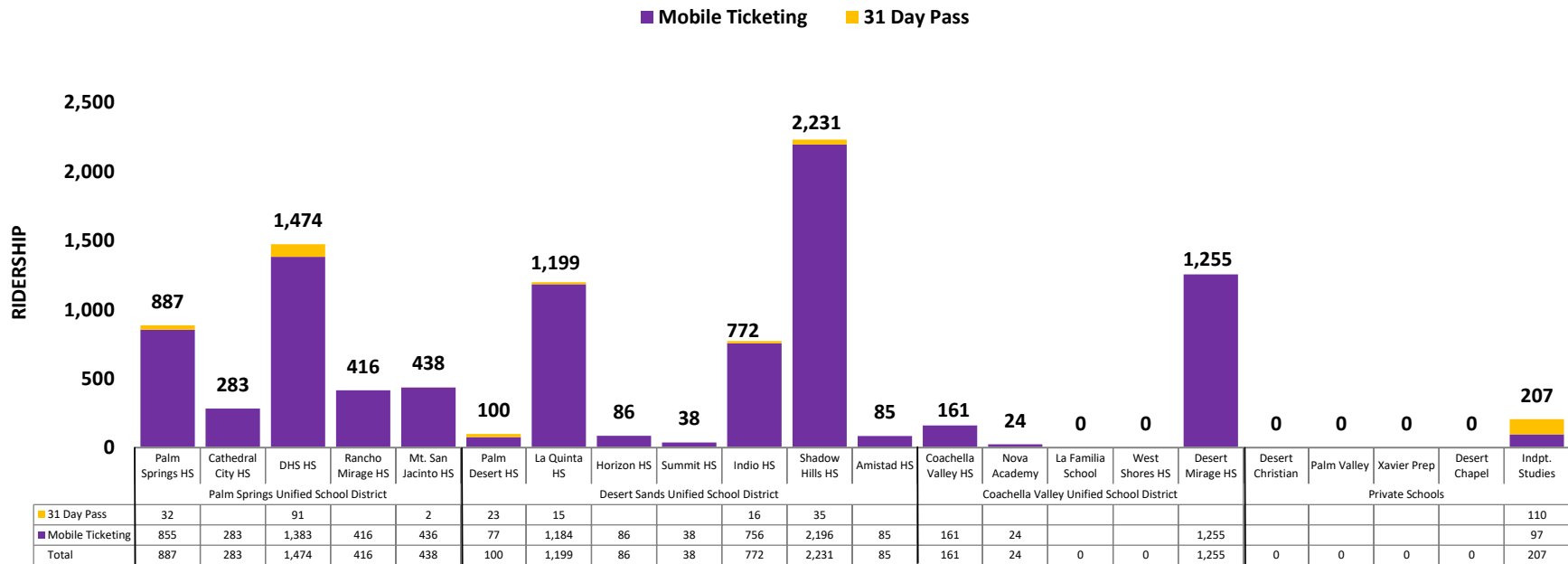


The Haul Pass CSUSB program was introduced in September 2019.

This chart represents monthly ridership on the Haul Pass CSUSB.

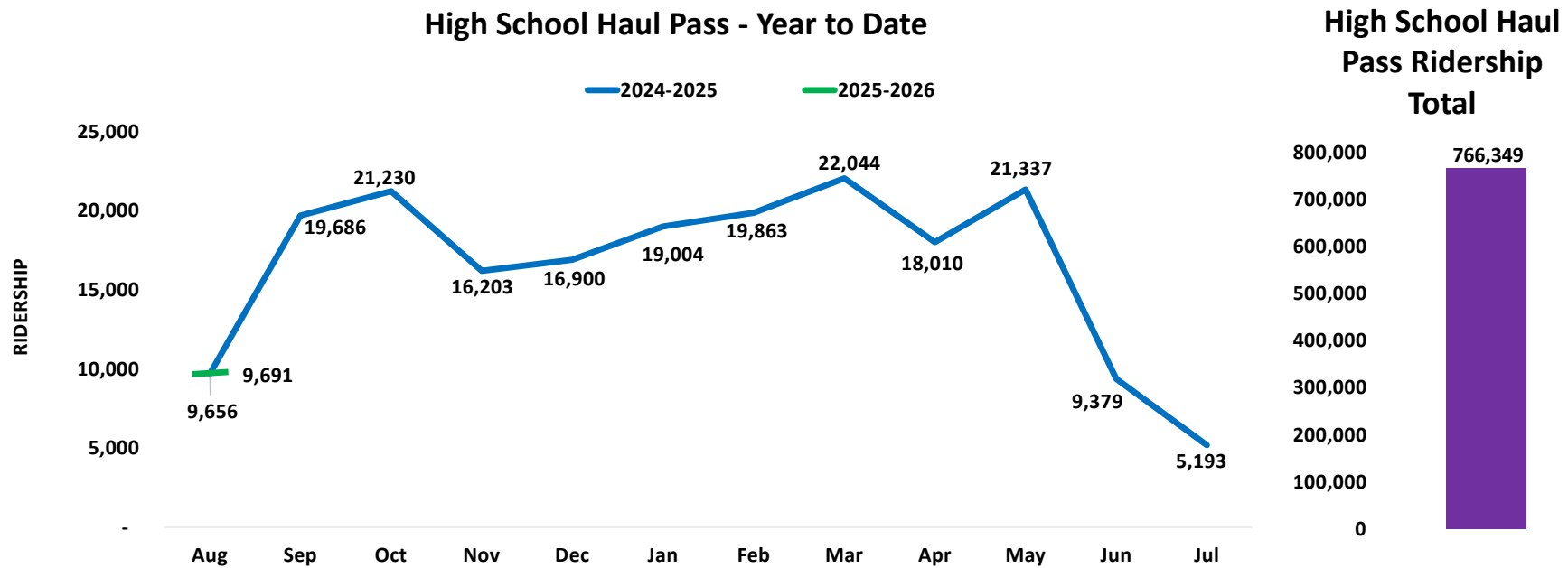
For the month of July 2025, CSUSB contributed 1,188 rides from 239 unique users. From that total, 955 rides were used on Route 10 and 233 rides on the fixed route system.

High School Haul Pass - August 2025



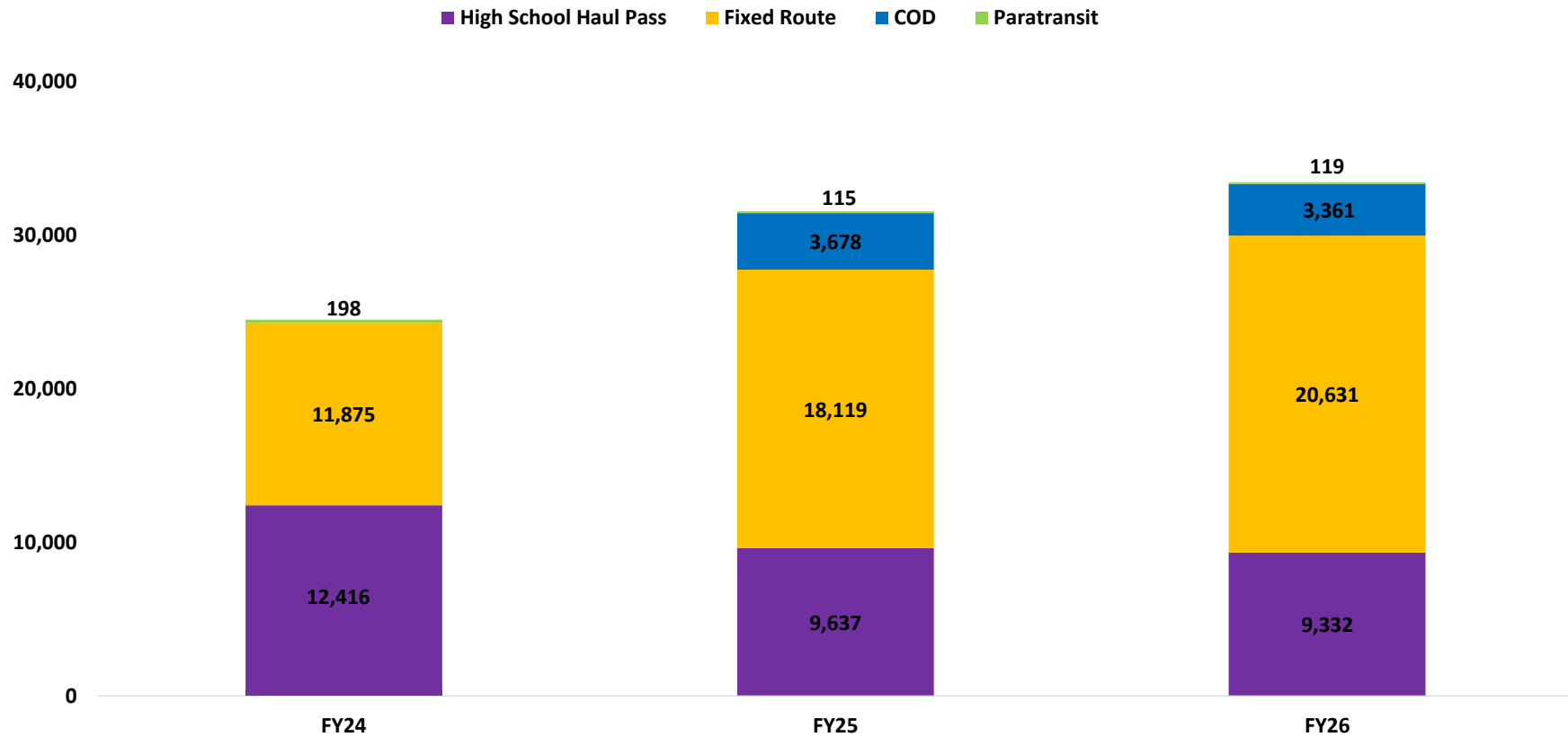
The High School Haul Pass program was introduced in August 2021.

This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.



The High School Haul Pass program was introduced in August 2021.
 This chart represents monthly ridership comparison for the High School Haul Pass and total ridership since program introduction.

Mobile Ticketing Usage - August 2025



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data.

The total for May 2025 includes the following passes used through Token Transit: High School Haul Pass, COD Haul Pass, Fixed Route and Paratransit.

Mobile Ticketing was introduced for COD in June 2024.

SunLine Transit Agency

CONSENT CALENDAR

DATE: October 22, 2025

APPROVE

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Board Member Attendance for September 2025

Summary:

The attached report summarizes the Board of Directors' attendance for fiscal year to date September 2025.

Recommendation:

Approve.

FY 25/26	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs		X	X										10	2
Palm Desert		X	X										10	2
Palm Springs		X	X										10	2
Cathedral City		X	X										10	2
Rancho Mirage		X	X										10	2
Indian Wells		X	X										10	2
La Quinta		X	X										10	2
Indio		X	X										10	2
Coachella		X	X										10	2
County of Riverside		X	X										10	2

**No regular Board meeting has held in July. A Special Board Meeting was convened on August 7, 2025.*

X - ATTENDED (Primary/Alternate)

DARK –

SunLine Transit Agency

CONSENT CALENDAR

DATE: October 22, 2025

APPROVE

TO: Board of Directors

RE: Approval of Joint Board Meeting Minutes for September 24, 2025

Summary:

The attached report summarizes the Joint Board Meeting Minutes from the Board of Directors' meeting held on September 24, 2025.

Recommendation:

Approve.

MINUTES

Joint SunLine Transit Agency/SunLine Services Group Board of Directors Meeting September 24, 2025

A joint regular meeting of the SunLine Transit Agency and SunLine Services Group Board of Directors was held at 12:00 p.m. on Wednesday, September 24, 2025 in the Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

1. CALL TO ORDER

The meeting was called to order at 12:00 p.m. by Chairperson Mallotto.

2. FLAG SALUTE

Chairperson Mallotto led the pledge of allegiance.

3. ROLL CALL

Members Present:

Lynn Mallotto, Chair, SunLine Agency Board Member, City of Rancho Mirage
John Peña, Vice-Chair, SunLine Agency Board Member, City of La Quinta
Nancy Ross, SunLine Agency Board Member, City of Cathedral City
Denise Delgado, SunLine Agency Board Member, City of Coachella
Daniel Pitts, SunLine Agency Board Member, City of Desert Hot Springs
Glenn Miller, SunLine Agency Board Member, City of Indio
Grace Garner, SunLine Agency Board Member, City of Palm Springs
Jan Harnik, SunLine Agency Board Member, City of Palm Desert
Bruce Whitman, SunLine Agency Board Member, City of Indian Wells
Pat Cooper, SunLine Agency Board Member Alternate, County of Riverside

4. FINALIZATION OF AGENDA

No changes to the agenda.

5. PUBLIC COMMENTS

One (1) electronic public comment was received in advance by:

- Ron Roy

The comment was forwarded in advance to the Board of Directors.

**SUNLINE TRANSIT AGENCY/
SUNLINE SERVICES GROUP
BOARD OF DIRECTORS MEETING - MINUTES
SEPTEMBER 24, 2025**

6. PRESENTATIONS

a) 2025 Safety Slogan Winner

The 2025 Safety Slogan Winner presentation was provided by Richard Powers, Safety Manager.

7. BOARD MEMBER COMMENTS

Board Member comments were made by:

- Board Member Harnik, City of Palm Desert
- Board Member Garner, City of Palm Springs
- Board Member Alternate Cooper, County of Riverside
- Board Member Ross, City of Cathedral City

8. CONSENT CALENDAR

Vice-Chair Peña moved to approve the Consent Calendar. The motion was seconded by Board Member Miller. The motion was approved by a unanimous vote of 10 yes; 0 no; 0 abstain.

9. PROCLAMATION RECOGNIZING FORMER CHAIRPERSON ROSS FOR HER SERVICE

An oral report was provided by Edith Hernandez, Director of Board and Legislative Affairs, on this Action item. Vice-Chair Peña moved to approve the Proclamation Recognizing Former Chairperson Ross for her Service. The motion was seconded by Board Member Miller. The motion was approved by a unanimous vote of 10 yes; 0 no; 0 abstain.

10. AMENDMENT TO AGREEMENT WITH ANEW CLIMATE, LLC FOR THE PURCHASE OF RENEWABLE NATURAL GAS AND LOW CARBON FUEL STANDARD CREDIT MANAGEMENT

Finance/Audit Committee Chair Peña reported that this item was brought to the Finance/Audit Committee and the Committee unanimously approved this item. Committee Chair Peña moved to approve the Amendment to Agreement with Anew Climate, LLC for the Purchase of Renewable Natural Gas and Low Carbon Fuel Standard Credit Management. The motion was approved by a unanimous vote of 10 yes; 0 no; 0 abstain.

**SUNLINE TRANSIT AGENCY/
SUNLINE SERVICES GROUP
BOARD OF DIRECTORS MEETING - MINUTES
SEPTEMBER 24, 2025**

11. ADOPT A JOINT RESOLUTION AMENDING AND RESTATING RULES OF PROCEDURE FOR BOARD MEETINGS AND BYLAWS FOR ALL BOARD STANDING COMMITTEES

An oral report was provided by Vanessa Ordorica, Clerk of the Board, on this action item, which was approved from the Board Operations Committee. Chairperson Mallotto moved to Adopt a Joint Resolution Amending and Restating Rules of Procedure for Board Meetings and Bylaws for All Board Standing Committees. The motion was approved by a vote of 8 yes; 2 no (Board Member Miller and Board Member Garner); 0 abstain.

Comments were made by:

- Vice-Chairperson Peña, City of La Quinta
- Board Member Miller, City of Indio
- Board Member Harnik, City of Palm Desert
- Board Member Whitman, City of Indian Wells
- Board Member Garner, City of Palm Springs
- Board Member Alternate Cooper, County of Riverside
- Board Member Delgado, City of Coachella
- Mona Babauta, CEO/General Manager

12. DELEGATION OF AUTHORITY TO THE CEO/GENERAL MANAGER, OR DESIGNEE(S), TO APPROVE DESIGNS AND PLANS FOR ALL SUNLINE TRANSIT AGENCY IMPROVEMENT PROJECTS

Board Operations Committee Chair Ross reported that this item was brought to the Board Operations Committee and the Committee unanimously approved this item. Committee Chair Ross moved to approve the Delegation of Authority to the CEO/General Manager, or Designee(s), to Approve Designs and Plans for All SunLine Transit Agency Improvement Projects. The motion was approved by a unanimous vote of 10 yes; 0 no; 0 abstain.

13. SELECTION OF SUNLINE TRANSIT AGENCY VISION STATEMENT

An oral report was provided by Edith Hernandez, Director of Board and Legislative Affairs, on this action item. A roll call vote was made for the Selection of SunLine Transit Agency's Vision Statement:

Chairperson Mallotto: Vision Statement #3
Vice-Chair Peña: Vision Statement #3
Board Member Pitts: Vision Statement #3
Board Member Garner: Vision Statement #3
Board Member Ross: Vision Statement #3
Board Member Whitman: Vision Statement #3
Board Member Harnik: Vision Statement #3
Board Member Miller: Vision Statement #3

**SUNLINE TRANSIT AGENCY/
SUNLINE SERVICES GROUP
BOARD OF DIRECTORS MEETING - MINUTES
SEPTEMBER 24, 2025**

Board Member Delgado: Vision Statement #3
Board Member Alternate Cooper: Vision Statement #3

Board Member Whitman moved to approve Vision Statement #3: Driving the Coachella Valley's future of sustainable mobility with safe, innovative and reliable public transportation today. The motion was seconded by Vice-Chair Peña. The motion was approved by a unanimous vote of 10 yes; 0 no; 0 abstain.

14. LEGISLATIVE UPDATE FOR SEPTEMBER 2025

An oral report was provided by Edith Hernandez, Director of Board and Legislative Affairs, on this information item. No action was taken.

15. CEO/GENERAL MANAGER'S REPORT

CEO/General Manager, Mona Babauta, provided a brief oral update on this information item. No action was taken.

16. NEXT MEETING DATE

October 22, 2025 at 12 p.m.
Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

17. ADJOURN

The SunLine Transit Agency and SunLine Services Group meeting concurrently adjourned at 12:54 p.m.

Respectfully Submitted,

Vanessa Ordorica
Clerk of the Board

SunLine Services Group

CONSENT CALENDAR

DATE: October 22, 2025

APPROVE

TO: Taxi Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Checks \$1,000 and Over Report for August 2025

Summary:

This report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

Recommendation:

Approve.

SunLine Regulatory Administration
Checks \$1,000 and Over
August 2025

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
HANSON BRIDGETT LLP	Legal Service	91440	08/06/2025	14,651.00
Total Checks Over \$1,000	\$14,651.00			
Total Checks Under \$1,000	\$775.07			
Total Checks	\$15,426.07			

SunLine Services Group**CONSENT CALENDAR**

DATE: October 22, 2025

APPROVETO: Taxi Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Monthly Budget Variance Report for August 2025

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12th of the annual budget. The FYTD budget values for the month of August 2025 are equal to 2/12^{ths} of the yearly budget.

Year to Date Summary

- As of August 31, 2025, the organization's revenues are \$1,954 or 5.22% below the FYTD budget.
- As of August 31, 2025, expenditures are \$2,097 or 5.61% above the FYTD budget.
- The net FYTD operating gain (loss) after expenses is (\$4,051).

Recommendation:

Approve.

SunLine Regulatory Administration
Budget Variance Report
August 2025

		Current Month			Year to Date			
	FY26 Total Budget	Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
Revenues:								
Revenue Fines	2,000	300	167	133	700	333	367	65.0%
New Driver Permit Revenue	1,125	375	94	281	375	188	188	66.7%
Taxi Business Permit	115,200	7,200	9,600	(2,400)	14,900	19,200	(4,300)	87.1%
Driver Transfer Revenue	125	25	10	15	200	21	179	-60.0%
Driver Renewal Revenue	2,975	50	248	(198)	150	496	(346)	95.0%
Vehicle Permit Revenue	101,000	7,553	8,417	(864)	19,126	16,833	2,292	81.1%
Operator Application Fee	2,000	-	167	(167)	-	333	(333)	100.0%
Total Revenue	224,425	15,503	18,702	(3,199)	35,451	37,404	(1,954)	-5.2%
Expenses:								
Salaries and Wages	92,530	8,525	7,711	(814)	15,296	15,422	126	83.5%
Fringe Benefits	64,968	3,925	5,414	1,489	9,048	10,828	1,780	86.1%
Services	36,475	2,460	3,040	579	12,367	6,079	(6,288)	66.1%
Supplies and Materials	19,302	1,323	1,609	286	2,645	3,217	572	86.3%
Taxes and Fees	50	-	4	4	-	8	8	100.0%
Miscellaneous	11,100	82	925	843	145	1,850	1,705	98.7%
Total Expenses	224,425	16,316	18,702	2,387	39,501	37,404	(2,097)	-5.6%
Total Operating Surplus (Deficit)	\$ -	\$ (813)			\$ (4,051)			

Revenue

- Revenues are within an acceptable range of the budgeted amount.
- As of FYTD26, there is a decrease of 886 taxi trips compared to FYTD25.

Taxi Trips

	FY25-August	FY26-August	Variance	%Δ
Trips	5,225	4,377	(848)	-16.2%

Taxi Trips

	FYTD-FY25	FYTD-FY26	Variance	%Δ
Trips	9,728	8,842	(886)	-9.1%

Salaries and Wages

- Wage expenses are within an acceptable range of the budget.

Fringe Benefits

- Fringe benefit expenses are within an acceptable range of the budget

Services

- The unfavorable variance is due to higher costs for legal services in July 2025

Supplies and Materials

- Supplies and materials expenses are within an acceptable range of the budget

Taxes and Fees

- Taxes and fee expenses are within an acceptable range of the budget

Miscellaneous

- Miscellaneous expenses are within an acceptable range of the budget

SunLine Services Group**CONSENT CALENDAR**

DATE: October 22, 2025

APPROVETO: Taxi Committee/Committee of the Whole
Board of Directors

RE: Acceptance of Taxi Trip Data – August 2025

Summary:

The attached charts summarize the total number of taxi trips generated in the Coachella Valley for the previous three (3) month period and total taxi trips for the current fiscal year to date (FYTD) compared to the last two (2) fiscal years.

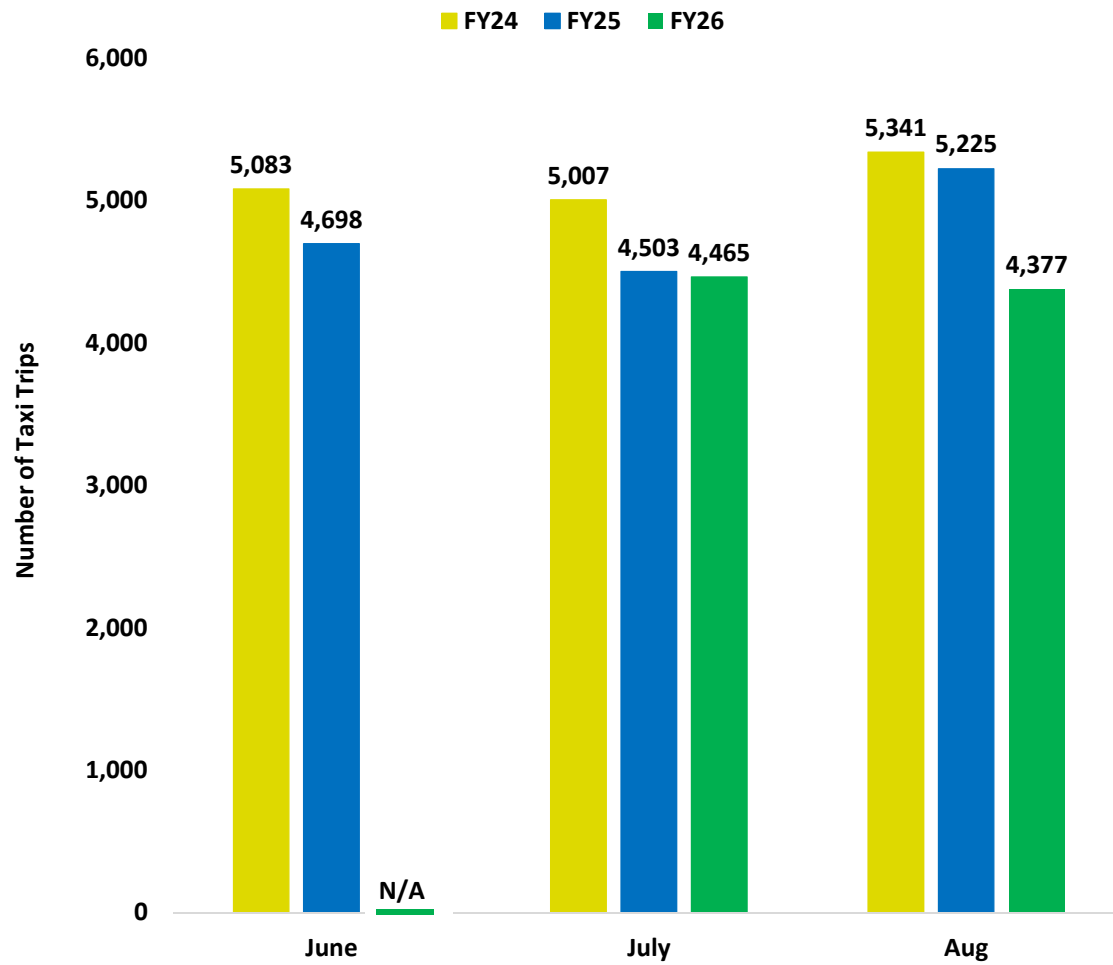
For the month of August, there were 848 fewer taxi trips in August 2025 serviced by five (5) more cabs when compared to August 2024 (57 cabs in 2025 compared to 52 cabs in 2024).

There were 886 fewer taxi trips for FYTD26 compared to FYTD25.

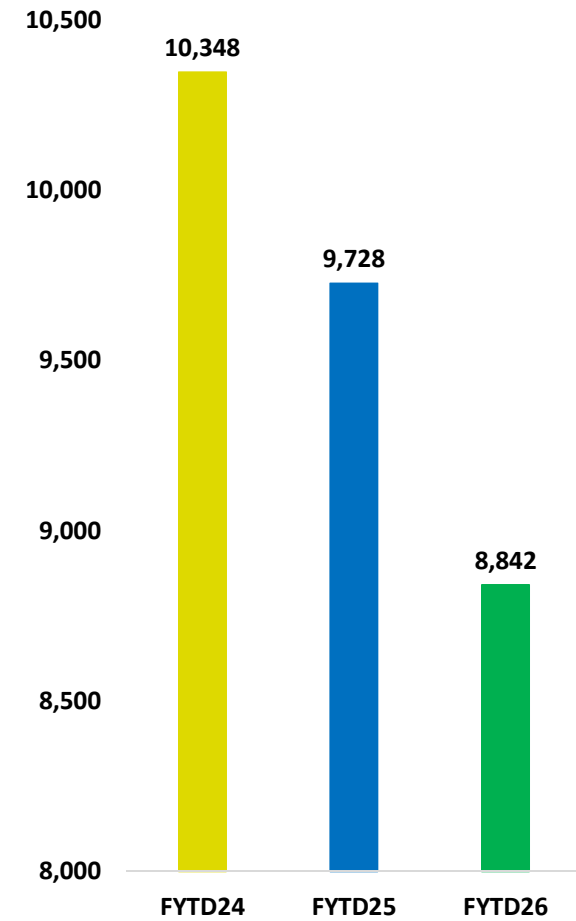
Recommendation:

Approve.

Taxi Trip Three (3) Month Comparison as of August 2025



FYTD No. of Taxi Trips



This chart compares the three (3) most recent months and measures the total number of taxi trips taken year to date for FY24, FY25, and FY26.

SunLine Transit Agency and SunLine Services Group

DATE: October 22, 2025 **APPROVE**

TO: Board of Directors

FROM: Vanessa Ordorica, Clerk of the Board

RE: Acceptance of Approval of Board Meeting Dates for Calendar Year 2026

Recommendation

Recommend that the Board of Directors (Board) approve the Board Meeting Schedule for 2026.

Background

All SunLine Transit Agency Board meetings will continue to be held every fourth Wednesday of the month with a few exceptions:

- The Board will “go dark” in August 2026 and November 2026. Items will be presented on during the following Board meeting.
- The December Board meeting will be held on the first week of the month to accommodate for the busy holiday season.

Staff has reviewed the calendar for possible conflicts, including the California League of Cities conferences, and concludes that there are no known conflicts with this schedule. This determination is made on what is currently available online for planned events but could change during the year.

Financial Impact

None.

Approved/Reviewed by:

Mona Babauta, CEO/General Manager
Catherine J. Groves, General Counsel

Attachment:

- [Item A](#) – Board Meeting Schedule for 2026



SunLine Transit Agency/SunLine Services Group

Board Meeting Schedule for 2026

January 28

February 25

March 25

April 22

May 27

June 24

July 22

September 23

October 28

December 2

NOTE: The majority of all Board meetings are held at noon on the 4th Wednesday of the month with a few exceptions. The Board of Directors go dark in August and November. Special Board meetings may be called by the Chairperson if needed. All Regular meetings are held in the Board Room at the SunLine Transit Agency Thousand Palms headquarters.

SunLine Transit Agency

DATE:	October 22, 2025	ACTION
TO:	Finance/Audit Committee/Committee of the Whole Board of Directors	
FROM:	Yvonne Eckert, Project Manager	
RE:	Amendment to Add Additional Compensation to Agreement with GMV Syncromatics Corp. for Computer-Aided Dispatch/Automatic Vehicle Location (CAD/AVL) Replacement Services	

Recommendation

Recommend that the Board of Directors (Board) delegate authority to the CEO/General Manager, or designee, to amend the agreement with GMV Syncromatics Corp. (GMV) for the CAD/AVL system to increase the not-to-exceed amount of \$3,612,128 by \$633,292 for a new total not-to-exceed amount of \$4,245,420, which will incorporate pre- and post-trip digital inspections, service for future paratransit vehicles, and tracking of support vehicles.

Background

On February 26, 2025, the Board delegated authority to the CEO/General Manager to negotiate and execute a five (5) year contract with five (5) one-year option terms with GMV for the purchase and implementation of its CAD/AVL system, for a not-to-exceed amount of \$3,572,369. On May 21, 2025, SunLine Transit Agency (SunLine) and GMV entered into the agreement for \$3,612,128. The additional \$39,759 was within the CEO/General Manager's authority.

Since the Board's approval of the agreement, staff have identified additional required components and critical enhancements that will further improve operational efficiency, safety, and reliability:

- *Pre- and Post-Trip Digital Inspections:* The addition of the pre- and post-trip digital inspections to the CAD/AVL system will significantly increase efficiency by electronically transmitting vehicle defects directly to the maintenance department. This integration will create work orders within the Hexagon maintenance software system, which will streamline the repair process and reduce manual data entry. This addition will enhance vehicle safety, reliability, and availability for daily service by facilitating the prompt resolution of issues.

- *Tracking of Support Vehicles:* Integrating the support vehicle positions into the CAD/AVL software will ensure on-time relief driver exchanges and facilitate the deployment of the closest route supervisors for on-route concerns and accidents. This will enhance operational responsiveness and efficiency.
- *Additional Paratransit Vehicle Licenses:* To accommodate future growth of SunLine's paratransit services, five (5) additional vehicle licenses may be required for integration into the CAD/AVL system. This will allow for the effective tracking and dispatch of these future vehicles, ensuring improved service delivery for SunLine's paratransit riders.
- *Trapeze xGate:* As SunLine transitions from its legacy CAD/AVL system to the cloud-based DriverMate platform for paratransit vehicles, GMV will set up an existing on-premise server to support the new system architecture. The xGate server will serve as an intermediary, collecting real-time data from onboard vehicle systems and dispatchers, then transmitting it to the DriverMate cloud environment. This setup ensures that critical communication and operational data are smoothly migrated from the current infrastructure and made available on the in-vehicle DriverMate display. By enabling continuous data flow between on-premise hardware and cloud-hosted software, the xGate server enhances system integration, improves operational visibility, and supports more reliable driver communications.

Staff determined that the costs for the additional services are fair, acceptable, and reasonable and they reflect the fair market value for the services needed to complete the provisioning of the xGate server. The costs are also consistent with the pricing structure outlined in the underlying agreement.

Financial Impact

The first-year capital cost increase of \$103,439 has been included in the Fiscal Year 25 capital budget. The remaining \$529,854 will be included in subsequent operating budgets each year for nine (9) years as outlined in the table below:

Period	Estimated Additional Cost	Estimated Total Cost
Year 1	\$ 103,439	\$2,288,804
Year 2	\$ 55,257	\$200,899
Year 3	\$ 55,257	\$200,899
Year 4	\$ 55,257	\$200,899
Year 5	\$ 55,257	\$200,899
Year 6 (Option Year 1)	\$ 61,765	\$230,604
Year 7 (Option Year 2)	\$ 61,765	\$230,604
Year 8 (Option Year 3)	\$ 61,765	\$230,604
Year 9 (Option Year 4)	\$ 61,765	\$230,604
Year 10 (Option Year 5)	\$ 61,765	\$230,604
Total	\$ 633,292	\$4,245,420

Strategic Priority

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

In Collaboration with:

Isabel Vizcarra, Chief Transportation Officer
Ray Stevens, Deputy Chief of General Services
Mark Perry, Chief Maintenance Officer

Approved/Reviewed by:

Mona Babauta, CEO/General Manager
Catherine J. Groves, General Counsel
Luis Garcia, Chief Financial Officer

SunLine Transit Agency

DATE:	October 22, 2025	ACTION
TO:	Finance/Audit Committee/Committee of the Whole Board of Directors	
FROM:	Yvonne Eckert, Project Manager	
RE:	Change Order to Add Additional Compensation to Agreement with Everon, LLC for Upgrade and Repair of Security Cameras	

Recommendation

Recommend that the Board of Directors (Board) delegate authority to the CEO/General Manager, or designee, to amend the existing agreement with Everon, LLC. (Everon), for the Security Camera Upgrade Project to increase the not-to-exceed amount of \$261,374 by \$96,961 for a new total not-to-exceed amount of \$358,335 for additional work required to replace unexpected missing and unusable conduit pathways and extend the time of performance to accommodate the increased scope of work accordingly.

Background

On April 23, 2025, the Board delegated authority to the CEO/General Manager to negotiate and execute a contract with Everon to update SunLine's outdated camera system by replacing and installing new cameras for a not-to-exceed amount of \$261,374. Everon was selected for the award based on being the lowest responsive and responsible bidder on Invitation for Bid (IFB) 25-002.

During field verification, Everon identified multiple conduit pathways required for the installation and upgrade of new security cameras that were either missing or unusable. SunLine's Capital Projects team independently confirmed Everon's findings.

Additionally, as part of this amendment, data cabling infrastructure would be rerouted from the Learning Center to the Operations Building server room. The Learning Center has become increasingly underutilized, and its eventual removal will allow for the repurposing of the site. Addressing the cable route at this time will eliminate the need for future rerouting during redevelopment, thereby avoiding additional cost and minimizing disruption to operations.

Staff determined that the costs for the additional services are fair, acceptable, and reasonable and they reflect the fair market value for the labor and material needed to

complete the additional conduit pathway and cabling work. The costs are also consistent with the pricing structure outlined in the underlying agreement.

To accommodate the increased scope of work, Everon requested a 77-day term extension. Staff determined the requested extension is fair, acceptable and reasonable.

Financial Impact

The financial impact of \$96,961 will be covered by State Transit Assistance and Federal Transit Administration 5307 funds.

Strategic Priority

Safety & Security: Our commitment to safety and security focuses on protecting staff and riders within the SunLine system, creating a culture of safety that protects our communities, while minimizing risk and ensuring accountability to safety and security exists at all levels.

In Collaboration with:

Bryan Valenzuela, Chief Safety Officer

Approved/Reviewed by:

Mona Babauta, CEO/General Manager

Catherine J. Groves, General Counsel

Luis Garcia, Chief Financial Officer

SunLine Transit Agency

DATE: October 22, 2025 **ACTION**

TO: Board Operations Committee/Committee of the Whole
Board of Directors

FROM: Carissa Sanchez, Human Resources Manager

RE: Modifications to the Employee Handbook

Recommendation

Recommend that the Board of Directors (Board) approve the proposed modifications to the Employee Handbook to revise Section 3: Work Time and Compensation (Vacation) and Section 4: Attendance and Leaves (Sick Leave) regarding vacation and sick leave accrual sell-back, ensuring the Agency remains in compliance with state and federal tax law requirements.

Background

Staff, in consultation with legal counsel, has revised Section 3: Work Time and Compensation (Vacation) and Section 4: Attendance and Leaves (Sick Leave) regarding vacation and sick leave accrual sell-back.

The proposed modifications are intended to align SunLine's Employee Handbook with state and federal tax law requirements, ensuring compliance while maintaining clarity for employees. Specifically, the changes ensure compliance with the Internal Revenue Service's "*constructive receipt*" rules regarding the cash out of accrued paid time off/vacation/sick pay.

Similar changes were made earlier this year for employees in the Amalgamated Transit Union (ATU) bargaining unit, as reflected in the current ATU Memorandum of Understanding (MOU). Staff worked collaboratively with the ATU representatives and their legal counsel during the MOU negotiations, and all parties agreed to the modifications.

Financial Impact

There is no financial impact.

Strategic Priority

Resource Acquisition, Allocation and Management – Our commitment to resource management prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability. We emphasize the importance of organizational accountability and responsibility in stewarding public funds, fostering transparency and trust in how resources are utilized to serve our community.

In Collaboration with:

Luis Garcia, Chief Financial Officer

Tamara Miles, Chief of Human Relations

Approved/Reviewed by:

Mona Babauta, CEO/General Manager

Catherine J. Groves, General Counsel

Luis Garcia, Chief Financial Officer

Attachments:

- [Item 11a](#) – Earned Time Off (ETO) and Sick Leave Sell Back Provisions - Redlined
- [Item 11b](#) – Earned Time Off (ETO) and Sick Leave Sell Back Provisions - Redlined Changes Accepted

SunLine Transit Agency – Employee Handbook April 2023 ETO and Sick Leave Sell Back Provisions

1. To be inserted on page -29, following "The maximum total of accrued ETO may not exceed 500 hours at any time. No further ETO will be credited until hours are used."

Pay in lieu of ETO is permitted by approval of the respective department chief and Human Resources Department, or designee. ~~Such pay in lieu of taking ETO may be sold back twice in a revolving 12-month period.~~ In order to qualify for a sell back, at least 40 consecutive hours of ETO must have been taken as paid time off, and an 80-hour balance must remain in the ETO/VTO. ~~The CEO/General Manager has the discretion to allow exceptions to this rule.~~

Effective in December 2025 and each December thereafter, employees who wish to have STA buy back ETO/VTO hours in the next calendar year, shall make an irrevocable election and submit it to STA, in writing no later than December 31, as to the number of hours they will accrue the next calendar year that they elect to sell back. Any sellback of ETO/VTO shall not cause the employee's total amount of accumulated ETO/VTO leave bank to fall below an eighty (80) hour minimum balance. STA shall make a form available to employees to make the irrevocable election no later than December 15 of each year.

Employees who do not submit an irrevocable election by December 31 will be deemed as foregoing participation in the optional annual ETO/VTO sell back program for that following calendar year.

The payments shall be made via a separate check during the first or second payroll in June of the following year and shall be paid at the employee's base rate of pay at the time of sellback.

In the event an employee has less hours in their ETO/VTO bank that are eligible for cash out at the time the cash out is to be paid than the employee had previously elected to cash out, then the employee shall only be paid up to the eligible amount remaining in the employee's ETO/VTO bank at the time of the employee's actual cash out that would still maintain the eighty (80) hour minimum balance.

2. To be inserted on page 32, following “Sick hours will be recorded on the employee timesheet under sick leave for the pay period in which the sick time was taken.”

SICK LEAVE SELLBACK

~~Sick leave sellback provisions only apply to full-time employees. In order to qualify for a sellback, a forty (40) hour balance of sick leave must remain in a full-time employee's leave bank. Each full-time employee will be given the option of carrying over sick time hours from year to year, or receiving payment for the unused hours. Part-time and temporary employees are not eligible for sick pay sellback. Employees will be notified of available hours to sell back in late October/early November of each year. The employee then notifies STA on the required form within the required time period of the requested amount of sick time they wish to sell. The payment for those sick hours sold will be included in the first paycheck issued in December. Any request for sellback of sick leave that would result in a balance lower than a required minimum balance of 40 hours will not be approved. (Required minimum balance is subject to change.)~~

Beginning in December 2025 and each December thereafter, full-time employees who wish to have STA buy back sick leave hours in the next calendar year, shall make a written, irrevocable election and submit it to STA, in writing no later than December 31, as to the number of sick hours they will accrue the next calendar year that they elect for buy back. Any cash-out of sick leave shall not cause the employee's total amount of accumulated sick leave bank to fall below a forty (40) hour balance. STA shall make a form available to employees to make the irrevocable election no later than December 15 of each year.

Employees who do not submit an irrevocable election form by December 31 will be deemed as foregoing participation in the sick leave cash-out program for that following calendar year.

The sick leave hours cashed out will be paid to the employee in April of the year following the election, on a separate check, at the employee's base rate of pay at the time of the cash out.

In the event an employee has less hours in their sick leave bank eligible for cash out at the time the cash-out is to be paid than they had previously selected to cash out, then the employee shall only be paid up to the eligible amount remaining in their sick leave bank at the time of their actual cash out that would still maintain the forty (40) hour balance.

SunLine Transit Agency – Employee Handbook April 2023
ETO and Sick Leave Sell Back Provisions

1. To be inserted on page 29, following "The maximum total of accrued ETO may not exceed 500 hours at any time. No further ETO will be credited until hours are used."

Pay in lieu of ETO is permitted by approval of the respective department chief and Human Resources Department, or designee. In order to qualify for a sell back, at least 40 consecutive hours of ETO must have been taken as paid time off, and an 80-hour balance must remain in the ETO/VTO.

Effective in December 2025 and each December thereafter, employees who wish to have STA buy back ETO/VTO hours in the next calendar year, shall make an irrevocable election and submit it to STA, in writing no later than December 31, as to the number of hours they will accrue the next calendar year that they elect to sell back. Any sellback of ETO/VTO shall not cause the employee's total amount of accumulated ETO/VTO leave bank to fall below an eighty (80) hour minimum balance. STA shall make a form available to employees to make the irrevocable election no later than December 15 of each year.

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The payments shall be made via a separate check during the first or second payroll in June of the following year and shall be paid at the employee's base rate of pay at the time of sellback.

In the event an employee has less hours in their ETO/VTO bank that are eligible for cash out at the time the cash out is to be paid than the employee had previously elected to cash out, then the employee shall only be paid up to the eligible amount remaining in the employee's ETO/VTO bank at the time of the employee's actual cash out that would still maintain the eighty (80) hour minimum balance.

2. To be inserted on page 32, following “Sick hours will be recorded on the employee timesheet under sick leave for the pay period in which the sick time was taken.”

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Sick leave sellback provisions only apply to full-time employees. In order to qualify for a sellback, a forty (40) hour balance of sick leave must remain in a full-time employee's leave bank. Part-time and temporary employees are not eligible for sick pay sellback.

Beginning in December 2025 and each December thereafter, full-time employees who wish to have STA buy back sick leave hours in the next calendar year, shall make a written, irrevocable election and submit it to STA, in writing no later than December 31, as to the number of sick hours they will accrue the next calendar year that they elect for buy back. Any cash-out of sick leave shall not cause the employee's total amount of accumulated sick leave bank to fall below a forty (40) hour balance. STA shall make a form available to employees to make the irrevocable election no later than December 15 of each year.

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In the event an employee has less hours in their sick leave bank eligible for cash out at the time the cash-out is to be paid than they had previously selected to cash out, then the employee shall only be paid up to the eligible amount remaining in their sick leave bank at the time of their actual cash out that would still maintain the forty (40) hour balance.

SunLine Transit Agency

DATE: **October 22, 2025** **INFORMATION**

TO: **Board of Directors**

FROM: **Edith Hernandez, Director of Board and External Affairs**

RE: **Legislative Update for October 2025**

Background

Federal Advocacy Trip Update

The planned Federal Advocacy Trip to Washington, D.C., scheduled for October 13–15, was canceled due to the government shutdown. SunLine staff will work with the Agency's federal advocates to identify a new date for the trip.

Despite the cancellation, SunLine maintained one meeting via Zoom with the Office of Congressman Ken Calvert. Discussion topics included SunLine's long-term investment in hydrogen technology, the importance of sustained federal support for hydrogen infrastructure and vehicle procurement, and the need for equitable funding formulas under the Infrastructure Investment and Jobs Act (IIJA).

SunLine discussed the challenges smaller agencies face in securing competitive federal grants and the need for continued funding for hydrogen bus purchases to replace an aging fleet. The discussion also covered the Agency's need for a modernized maintenance facility to improve worker safety, the impact of the Department of Energy's decision to scale back the Arches hydrogen hub project, and the efficiencies gained through SunLine's transition to liquid hydrogen fueling.

State

The Legislature adjourned the first year of the 2025–26 Legislative Session on September 13, sending nearly 800 bills to the Governor. The Governor had until October 13 to act, and the Legislature will reconvene on January 5, 2026.

Leadership changes are underway in the State Senate as Senator Monique Limón (D–Santa Barbara) will succeed Senate President Pro Tem Mike McGuire effective November 17, 2025, ahead of the originally planned 2026 transition.

The Governor signed AB 1207 (Irwin) and SB 840 (Limón), extending and reforming the state's Cap-and-Trade program—now renamed the Cap-and-Invest Program—through 2046.

- The reauthorization ensures continued investments in climate and clean transportation programs while seeking to reduce cost impacts on Californians.
- It maintains continuous appropriations for the Transit and Intercity Rail Capital Program (TIRCP) and Low Carbon Transit Operations Program (LCTOP) but replaces percentage-based allocations with fixed amounts of \$400 million and \$200 million annually.
- However, if total Greenhouse Gas Reduction Fund (GGRF) revenues fall short, these allocations may be proportionally reduced.

The Budget Act of 2025 (SB 125) reaffirmed the state's commitment to the \$5.1 billion SB 125 Transit Capital and Operations Program and one-time TIRCP Cycle 6.

- SB 105 (Committee on Budget and Fiscal Review) finalized the FY 2025–26 appropriations, providing full funding for both programs.
- Together, these appropriations continue to deliver vital support for zero-emission bus and infrastructure projects statewide.

The California State Transportation Agency held its final meeting of the Transit Transformation Task Force on September 30. CalSTA will submit its recommendations to the Legislature by October 31, 2025. SunLine's state advocates and the California Transit Association will review the final report for any action items or impacts to local agencies.

SunLine supported several key measures this session that align with the Agency's priorities in clean energy, safety, and operational flexibility:

SB 71 (Wiener) – CEQA Exemptions for Transit Projects – SIGNED

Extends existing CEQA exemptions for qualifying transit projects from 2030 to 2040, adds new eligible project types (e.g., bus stops, ferry terminals, and shelters), and clarifies procedures for establishing project cost estimates. This measure supports SunLine's efforts to expedite zero-emission and service improvement projects.

SB 419 (Caballero) – Hydrogen Fuel Sales Tax Exemption – VETOED

Would have created a sales and use tax exemption for hydrogen fuel to encourage adoption of clean energy transportation technologies. The Governor vetoed the measure, citing fiscal concerns and suggesting future consideration through the state budget process.

SB 752 (Richardson) – Zero-Emission Bus Sales Tax Exemption Extension – HELD

Proposed extending the existing sales tax exemption for zero-emission bus purchases from 2026 to 2028, reducing costs for transit agencies transitioning to clean fleets. The bill was held in the Senate Appropriations Committee and may return in 2026.

AB 35 (Alvarez) – CEQA Review for Clean Hydrogen Transportation Projects – TWO-YEAR BILL

Establishes a streamlined environmental review process for clean hydrogen transportation projects, requiring permit decisions within 270 days after application completion. This bill remains active and will be revisited next session.

AB 394 (Wilson) – Transit Safety – SIGNED

Expands legal protections for transit employees and passengers by strengthening penalties for assaults and enabling agencies to seek restraining orders against violent offenders. This bill enhances workforce and rider safety across the transit industry.

AB 476 (M. González) – Metal Theft – SIGNED

Addresses the growing issue of copper wire theft by requiring recyclers to maintain detailed transaction records and by increasing penalties for noncompliance. This measure helps protect critical transit infrastructure and reduce service disruptions.

For a comprehensive overview of all bills under SunLine's review, please refer to the attached document.

Federal

The federal government entered Fiscal Year 2026 under a shutdown after Congress failed to reach an agreement on funding. While most discretionary programs are paused, transportation programs supported by the IIJA, including FTA funding, remain operational. This ensures SunLine's core grant programs and formula funding continue with minimal disruption.

Both chambers of Congress passed their FY26 Transportation-HUD (THUD) appropriations bills before the shutdown, but final negotiations stalled. The Senate version maintains FY25 funding levels for the Low or No Emission Bus and Bus & Bus Facilities programs, while the House proposes slight reductions. Until a resolution is reached, FY26 discretionary awards and new apportionments are delayed.

The Federal Transit Administration (FTA) continues ongoing operations such as formula funding and grant management; however, new Notices of Funding Opportunity (NOFOs) for Low-No and Bus and Bus Facilities programs will be postponed until the government reopens.

The EPA and FHWA are operating on limited or advance funds, allowing prior-year programs like Clean School Bus and Highway Trust Fund projects to continue, but delaying new RAISE and MEGA grant announcements.

Pending legislation such as the Transit Safety and Workforce Protection Act, aimed at improving operator safety and mental health resources, remains in committee pending the end of the shutdown. Meanwhile, the DOT's Buy America implementation reviews are on hold.

For SunLine, the IIJA ensures ongoing stability in formula and existing grant programs, but delays in FY26 appropriations may impact the release of future competitive funding opportunities.

Attachments:

- [Item 12a](#) – Shaw Yoder Antwih Schmelzer & Lange State Legislative Update – October 2025
- [Item 12b](#) – Smith Garson Federal Legislative Update – October 2025



1415 L Street
Suite 1000
Sacramento
CA, 95814
916-446-4656

October 14, 2025

TO: Board of Directors
SunLine Transit Agency

FM: Matt Robinson, Michael Pimentel & Brendan Repicky
Shaw Yoder Antwih Schmelzer & Lange

RE: **STATE LEGISLATIVE UPDATE – October 2025**

General Update

The Legislature recessed the first year of the two-year 2025-26 Legislative Session on September 13, sending nearly 800 bills to the Governor. The Governor had until October 13 to sign or veto these bills. The Legislature is in recess until January 5, 2026. For information about key legislative and budget deadlines for next year, please see the tentative 2026 Legislative Calendar [here](#).

Also, in mid-September, Senate President Pro Tempore Mike McGuire announced that he would step down as leader of the State Senate on an earlier timeline than initially anticipated. Senator McGuire announced that effective November 17, 2025, Senator Monique Limon (D-Santa Barbara) will take over as Senate Pro Tem. The initial timeline for this transition had been described as “early 2026.” We expect to see some changes in leadership and key committee roles before the year is out.

Cap-and-Invest Program Reauthorization Update

As reported last month, the Governor and Legislative Leadership announced in the last week of session they had reached a long-awaited agreement to re-authorize the Cap-and-Trade program, re-name it the Cap-and-Invest program, and significantly amend its expenditure plan.

These changes were reflected in [AB 1207 \(Irwin\)](#) and [SB 840 \(Limon\)](#).

As a brief refresher, AB 1207 modifies the Cap-and-Invest program, extending the program’s market-based compliance mechanism from January 1, 2031 through January 1, 2046 and advancing changes to the mechanism to, among other things, limit the program’s cost impact on Californians.

SB 840 (Limon) recasts the Cap-and-Invest Expenditure Plan, substantially modifying appropriations from the Greenhouse Gas Reduction Fund. It maintains the continuous appropriations for the Transit and Intercity and Rail Capital Program (TIRCP) and Low Carbon Transit Operations Program (LCTOP) but converts the current percentage-based annual appropriation to these programs to a fixed dollar annual appropriation. Historically, TIRCP and LCTOP receive 10% and 5%, respectively, of total annual GGRF

revenue, representing on average \$301.1 million and \$144.6 million, respectively, to these programs. Under SB 840, these programs would receive \$400 million and \$200 million, respectively – with a major caveat.

SB 840 effectively establishes priority tiers for the GGRF appropriations outlined in the Cap-and-Invest Expenditure Plan. Off the top, the legislation appropriates GGRF revenue a variety of backfills and administrative expenses – what we identify as “Tier 1.” The legislation then appropriates \$1 billion in GGRF revenue for high-speed rail and \$1 billion in GGRF revenue for the Legislature’s discretionary priorities – what we identify as “Tier 2.” Note that, for Fiscal Year 2026-27, the Legislature’s discretionary priorities include \$125,000,000 for “Transit Passes.” Then, the legislation appropriates nearly \$2 billion for the historic continuous appropriations, including TIRCP and LCTOP – what we identify as “Tier 3.”

Importantly, if the Cap-and-Invest program doesn’t raise enough GGRF to fund Tier 1 and Tier 2 programs at the levels prescribed in a given year, the funds for “Tier 3” programs will be decreased proportionally. In explicit terms, if the Cap-and-Invest program fails to bring in \$4.2 billion in proceeds, we can expect to receive less than \$400 and \$200 million for TIRCP and LCTOP, respectively. **AB 1207 and SB 840 passed the Legislature with a super-majority vote and were signed into law on September 19. Both bills contained an urgency clause, meaning they go into effect immediately.**

Budget Act of 2025 – SB 125 and TIRCP Cycle 6 Update

As we reported to you earlier this year, the Budget Act of 2025 re-affirmed the appropriation of the balance of the \$5.1 billion in flexible transit capital and operations funding (commonly referred to as the “SB 125 program”), scheduled to be appropriated in FYs 2025-26 to 2027-28, as well as to one-time competitive TIRCP Cycle 6.

As you may recall, the SB 125 program is comprised of \$4 billion for the TIRCP and \$1.1 billion for the Zero-Emission Transit Capital Program (ZETCP).

To fulfill the state’s obligation to these programs, the Budget Act appropriated \$1.196 billion in General Fund for SB 125 – TIRCP and TIRCP Cycle 6, inclusive of the following line-items:

- FY 2025-26: \$812M for SB 125-TIRCP
- FY 2025-26: \$384M for TIRCP Cycle 6

The Budget Act also maintained \$1.078 billion in GGRF funding commitment for SB 125 – TIRCP and ZETCP and TIRCP Cycle 6, inclusive of the following line-items:

- FY 2025-26: \$188M for SB 125 – TIRCP
- FY 2025-26: \$180M for TIRCP Cycle 6
- FY 2026-27: \$230M for SB 125 – ZETCP
- FY 2027-28: \$460M for SB 125 – ZETCP

The FY 2025-26 GGRF funding for SB 125 – TIRCP and TIRCP Cycle 6 were set for appropriation later this year.

Following initial reports of challenge to this appropriation and advocacy from the California Transit Association (the trade organization to which SunLine belongs) to maintain these funds, these GGRF appropriations are now advanced in [SB 105 \(Committee on Budget and Fiscal Review\)](#), the Budget Bill Jr. These GGRF appropriations, combined with the General Fund appropriations noted above fully fund FY 2025-26 SB 125-TIRCP and TIRCP Cycle 6. **As noted above, SB 105 was signed by the Governor on September 17. As a budget bill, it went into effect immediately.**

CalSTA Transit Transformation Task Force Update

The California State Transportation Agency's Transit Transformation Task Force met on September 30 in Sacramento for its thirteenth and final meeting. CalSTA is now required to submit a report of recommendations to the Legislature by no later than October 31, 2025. Once the report is published, SunLine's state advocates and the California Transit Association will review its actionable recommendations for any necessary follow-up.

Federal Government Shutdown

Congress and the White House were unable to reach agreement on a continuing resolution to keep the Federal Government funded, resulting in a shutdown on Wednesday, October 1. As the Federal Transit Administration (FTA) is financed by the Highway Trust Fund and previously advanced Infrastructure Investment and Jobs Act (IIJA) appropriations, FTA operations will largely continue, but no *new* grants are likely to be approved. However, the Federal Railroad Administration (FRA), has been forced to furlough roughly one-quarter of its workforce.

While current impacts may be minor, it remains to be seen how things may change the longer the shutdown continues for. For example, FTA or the U.S. Department of Transportation may subsequently announce that grant cycles or approvals will be delayed.

Bills with Positions

SB 71 (Wiener) CEQA Exemptions for Transit Projects – SUPPORT

This bill, as amended July 17, would extend the current January 1, 2030 sunset date established by SB 922 (Wiener, 2022) for statutorily authorized CEQA exemptions for transit and transportation projects to January 1, 2040, add additional project-types to the list of exemptions (ferry terminals, transit operational analysis, bus stops, bus shelters), and make substantive procedural changes surrounding board actions (i.e. board process for establishing a project's cost estimate).

This bill was signed by the Governor and will take effect on January 1, 2026.

SB 419 (Caballero) Hydrogen Fuel Sales Tax Exemption – SUPPORT

This bill would implement a Sales and Use Tax exemption for the sale and consumption of hydrogen.

This bill was [vetoed](#) by the Governor because he believes bills with significant fiscal implications for the State's General Fund should be handled through the budget process.

SB 752 (Richardson) Zero-Emission Bus Sales Tax Exemption Extension – SUPPORT

This bill would extend from January 1, 2026, to January 1, 2028, the partial sales and use tax exemption for zero-emission buses (ZEBs) first established in 2019 and subsequently renewed in 2022.

This bill was held on the Senate Appropriations Suspense File.

AB 35 (Alvarez) CEQA Review for Clean Hydrogen Transportation Projects – SUPPORT

This bill would require applications for a discretionary permit or authorization for a clean hydrogen transportation project to be reviewed through a clean hydrogen environmental assessment. The bill would also require the lead agency to determine whether the assessment is approved and, if it is approved, issue the discretionary permit or authorization no later than 270 days after the completion of the project application.

This is now a 2-year bill.

AB 394 (Wilson) Transit Safety – SUPPORT

This bill, as amended July 17, would enhance the safety and security of California's public transportation systems by strengthening protections for transit operators, employees, and passengers. The bill accomplishes this goal by expanding existing law (Penal Code Section 243.3) to protect all transit employees against battery. Further, AB 394 clarifies that our state's public transit operators are employers for purposes of seeking a temporary restraining order (TRO) against violent offenders. The bill is co-sponsored by the California Transit Association, the Amalgamated Transit Union (ATU), the Teamsters, and SMART-TD.

This bill was signed by the Governor and will take effect on January 1, 2026.

AB 476 (M. González) Metal Theft – SUPPORT

This bill seeks to combat the theft of copper wire – an increasing problem affecting infrastructure, construction, and transit projects. The bill would require junk dealers and recyclers to collect more detailed transaction records and provide access to these records to law enforcement. The bill also increases the fine for junk dealers or recyclers who fail to follow the law.

This bill was signed by the Governor and will take effect on January 1, 2026.

Bills of Interest**SB 79 (Wiener) Transit Oriented Development**

This bill would require that a residential development proposed within one-half or one-quarter mile of a transit-oriented development stop be an allowed use on any site zoned for residential, mixed, commercial, and further requires that the development be eligible for streamlined, ministerial approval, while establishing allowable densities on these properties. Amendments taken to the bill as it passed out of the Assembly Appropriations Committee reduce the number of communities impacted by the bill by: limiting the applicability of its streamlining provisions to projects located near existing or currently planned Tier 1 or Tier 2 transit-oriented development stops in the *8 most transit-rich counties* of the state, unless a local jurisdiction chooses to designate a station as a Tier 3 transit-oriented stop; removing ferries and low frequency commuter rail from the service types that may define a Tier 3 transit-oriented stop; and creating exemptions from its streamlining provisions to protect historical resources and limit greater density in very high fire severity zones and in local jurisdictions that have already upzoned station areas. Additionally, these amendments would advance new housing affordability and anti-demolition and displacement provisions and limit transit agencies' land use authority. Note: SB 79 will generally not impact Riverside County.

This bill was signed by the Governor and will take effect on January 1, 2026.

AB 339 (Ortega) Local Public Employee Organizations: Notice Requirements

This bill would require the governing body of a public agency, board, or commission to provide written notice to an employee organization no less than 120 days prior to issuing a request for proposals, request for quotes, or renewing or extending an existing contract to perform services that are within the scope of work of the job classifications represented by the recognized employee organization.

This bill was signed by the Governor and will take effect on January 1, 2026.

AB 810 (Irwin) Internet Website Requirements

This bill would expand on existing law to require special districts, joint powers authorities, or other political subdivisions to maintain an internet website with a “.gov” or “.ca.gov” domain. Special districts, joint powers authorities, or other political subdivisions would have until January 1, 2031 to comply with this requirement. While these domains themselves are free, the associated downstream costs for local agencies and districts are very concerning. These include added costs to migrate to the new domain and corresponding email addresses, implementing network login changes, multi-factor authentication, encryption, website redesign, and updating public materials, social media, and more. This would result in significant costs and staff time, for arguably marginal benefits.

This is now a 2-year bill.

AB 1250 (Papan) Paratransit Operators: Recertification of Eligibility

This bill was amended on June 30 to require transit operators, by June 1, 2027, to establish and use a streamlined recertification process for persons with permanent disabilities who were previously determined to be eligible for paratransit service. Previously, the bill would have prohibited transit operators from requiring a person who receives, or is eligible to receive, paratransit services based on a disability or medical condition, and whose condition cannot reasonably be expected to improve, to recertify their eligibility for the services.

This bill was signed by the Governor and will take effect on January 1, 2026.

For a full list of bills we are tracking for SunLine, please click [here](#).



October 10, 2025

TO: Board of Directors
SunLine Transit Agency

FM: Brett Garson, Ben Odendahl, Kirstian Chinn and Cameron DeLo
Smith Garson

RE: Federal Legislative and Regulatory Update – October 2025

General Update

The federal government entered Fiscal Year 2026 under a shutdown as Congress failed to pass a legislation providing more funding by the start of the fiscal year on October 1. Negotiations between Congressional leaders and the Administration remain stalled, with no agreement on a continuing resolution (CR) or omnibus appropriations measure. The House remains in recess while the Senate continues procedural votes on the House-passed short-term funding bill. President Trump and Office of Management and Budget Director Russ Vought have warned of permanent reductions in the federal workforce if a funding deal is not reached soon.

Although most discretionary programs are affected, agencies funded through mandatory or advance appropriations, such as those supported by the Highway Trust Fund and the Infrastructure Investment and Jobs Act (IIJA), continue to operate. This allows the Department of Transportation (DOT) and the Federal Transit Administration (FTA) to maintain most transit functions and grant administration during the shutdown.

FY26 Transportation-HUD Appropriations

Both the House and Senate passed their respective FY26 Transportation-HUD (THUD) appropriations bills prior to the government shutdown. Each bill cleared committee and awaited final conference negotiations when the lapse in funding occurred. As a result, neither bill has been signed into law, and FY26 levels remain pending until the shutdown is resolved.

Both chambers' versions maintain IIJA advance appropriations for FTA programs but differ in proposed funding levels for the Low or No Emission Bus Program and Bus and Bus Facilities Program. The Senate bill maintains FY25 levels of approximately \$1.2 billion for Low-No and \$600 million for Bus and Bus Facilities, while the House bill proposed modest reductions. The absence of an enacted appropriations bill prevents FY26 discretionary awards or new apportionments from being finalized.

Federal Transit Administration (FTA) Programs

The FTA continues to operate under prior-year funding provided through the IIJA and advance appropriations. Program activities related to project oversight, formula funding disbursements, and ongoing grant administration remain active. However, new grant announcements, Notices of

Funding Opportunity (NOFOs), and competitive program obligations are on hold pending restoration of full government operations.

The FY26 NOFOs for the Low or No Emission Bus and Bus and Bus Facilities programs were expected in late fall but will likely be delayed. Prior-year grants remain authorized under IIJA provisions, but continued reimbursement and reporting activities may experience administrative slowdowns depending on the duration of the shutdown.

Department of Energy – Hydrogen Production and Funding

The Department of Energy (DOE) continues limited operations for programs supported by prior-year or multi-year funding, including implementation of the regional Hydrogen Hub initiative and management of hydrogen infrastructure demonstration projects.

In January 2025, the Department of Treasury and the Internal Revenue Service finalized regulations for the Section 45V Clean Hydrogen Production Tax Credit, originally established by the Inflation Reduction Act. The One Big Beautiful Bill Act, enacted on July 4, 2025, subsequently accelerated the termination date for this credit to projects beginning construction before December 31, 2027. Treasury adopted the 45VH2-GREET model to determine lifecycle emissions and delayed hourly energy matching requirements until 2030.

These developments create a narrower window for new hydrogen projects to qualify while offering technical clarity on verification procedures and credit eligibility. The Department of Energy continues to coordinate with Treasury to align Hydrogen Hub implementation with the updated tax credit structure. For SunLine, this provides certainty on near-term credit eligibility for clean hydrogen production and fueling infrastructure while reinforcing the urgency of timely project development.

Environmental Protection Agency and Federal Highway Administration

The Environmental Protection Agency (EPA) continues emergency operations and law enforcement activities during the shutdown, supported by carryover funding and remaining Inflation Reduction Act and IIJA appropriations. Programs such as the Clean Ports and Clean School Bus initiatives are ongoing if prior-year funds are available. However, EPA has paused new grant awards, regulatory actions, and technical assistance activities unrelated to immediate health and safety needs.

The Federal Highway Administration (FHWA) remains fully operational through Highway Trust Fund and IIJA advance appropriations. Construction oversight, safety programs, and formula fund administration continue uninterrupted. However, discretionary grant programs including RAISE, MEGA, and Neighborhood Access and Equity are delayed in issuing FY26 awards until the government reopens. Environmental review and NEPA guidance updates are temporarily paused.

Legislative Items of Interest

Transit Safety and Workforce Protection Act

The Transit Safety and Workforce Protection Act, introduced by Senator Tim Kaine and Representative Frederica Wilson, remains under committee consideration. The bill would authorize competitive grants for transit agencies to enhance operator safety, improve onboard monitoring systems, and establish mental health support programs for operators. Congressional staff expect consideration once Congress resumes normal operations following the shutdown.

Buy America Implementation and Supply Chain Provisions

The Department of Transportation has continued internal review of Buy America waiver procedures and supply chain compliance under the IIJA. However, the current shutdown has delayed public notice and comment periods related to pending waivers for zero-emission bus components. These waivers are expected to be reissued once OMB resumes normal operations.

Implications for SunLine

SunLine's core federal programs remain funded through the IIJA, ensuring continuity in formula-based operations and previously awarded competitive grants. However, the delay in FY26 appropriations and related NOFOs may affect the timing of future competitive opportunities under the Low or No Emission Bus, Bus and Bus Facilities, and Clean Ports programs. The DOE's updated 45V credit framework provides an immediate incentive for SunLine's hydrogen fuel production and infrastructure investments, though the accelerated termination of the credit underscores the need for timely project advancement.

Smith Garson will continue to monitor congressional negotiations on FY26 appropriations, the status of the government shutdown, and any subsequent impacts on federal transit and hydrogen funding opportunities relevant to SunLine Transit Agency.

- (3) Paratransit Operators
- (2) Utility Workers
- (1) Mechanic A
- (1) Field Supervisor
- (1) Customer Service Representative
- (1) Operations Design Analyst

Thank you to those who have joined the SunLine team. Your contributions help us continue to be the Coachella Valley's mobility provider of choice and to serve our community.

Operations Update

Service Change – (September 7, 2025)

On September 7, 2025, the Agency implemented its scheduled service change, which included minor adjustments to improve efficiency and meet rider needs. The overall service change was carried out smoothly and successfully, with minimal disruptions to operations.

California Highway Patrol (CHP) Annual Audit – (September 19, 2025)

The Operations Department underwent its annual CHP audit. The audit was completed successfully, highlighting the team's dedication to maintaining high safety standards, regulatory compliance, and operational excellence. The positive outcome reflects the ongoing commitment of staff to ensure safe and reliable service for all passengers.

Community/Industry Engagement Events

2025 Inland Zero Emission Vehicle Network Forum – Riverside, CA (August 27, 2025)

SunLine staff attended the Southern California Association of Governments (SCAG) Annual 2025 Inland Zero Emission Vehicle Forum, co-hosted by the Western Riverside County Clean Cities Coalition and the Southern California Clean Cities Coalition, on August 27 at the Riverside Convention Center. The forum convened local, regional, and state leaders to collaborate on accelerating zero-emission vehicle and infrastructure deployment across Inland Southern California. Staff had the opportunity to engage with industry experts and agency partners to exchange ideas, explore funding opportunities, and strengthen relationships that support SunLine's continued leadership in clean transportation innovation.

Travel Training: Coachella Senior Center – Coachella, CA (September 3, 2025)

The Marketing team delivered a Travel Training session at the Coachella Senior Center, engaging with nearly 75 participants. The purpose of the session was to educate seniors

on how to navigate SunLine's services, while promoting the benefits of public transit within the community. In addition to providing trip planning resources and service information, staff fostered meaningful connections with attendees that will support continued outreach and mobility independence for senior riders across the Coachella Valley.

Travel Training: Jewish Family Service of the Desert – Palm Springs, CA (September 10, 2025)

The Marketing team delivered a Travel Training session for Jewish Family Service of the Desert at the James O. Jessie Desert Highland Unity Center in Palm Springs. The session provided participants with information about SunLine's services, helping them gain confidence in using public transit for their daily needs. In addition to sharing trip planning tools and answering service-related questions, staff fostered community connections that support ongoing outreach and promote greater mobility independence throughout the Coachella Valley.

2nd Annual Healthy Desert, Healthy You – Environmental Health Summit – Rancho Mirage, CA (September 11, 2025)

I had the opportunity to serve as a panelist at this year's Healthy Desert, Healthy You – Environmental Health Summit during the session on *Advancing Renewable Energy & Green Technology for a Sustainable Future*. The panel focused on the latest innovations in renewable energy and green technologies, and I shared updates on SunLine's ongoing initiatives in these areas. It was an engaging discussion that also explored the infrastructure and workforce development needs required to support these technologies within our communities.

In addition, I participated in a post-panel podcast with Will Dean, Director of Communications with the Desert Healthcare District and Foundation. Mr. Dean produces weekly podcasts with local leaders and health/wellness advocates as part of a regional health and wellness educational outreach campaign for residents in the Coachella Valley. The podcast was published on September 17, 2025, and more information is available at www.healthydeserthealthyyou.com.

Mobility 21 Southern California Transportation Summit: Power of Partnership – Anaheim, CA (September 12, 2025)

I attended this year's Mobility 21 Summit, which covered a wide range of topics shaping the future of transportation. The event emphasized the critical importance of partnership, both regionally and across sectors, for advancing mobility goals. I also had the opportunity to network with regional leaders on our Agency's project and funding priorities.

Transit Bus System Safety Workshop – Palm Beach, FL (September 12 - 20, 2025)

Richard Powers, Safety Manager, attended the Transit Bus System Safety course offered by the Transportation Safety Institute (TSI) in Palm Beach, Florida. The course provided

in-depth training on key safety principles, including hazard identification, risk assessment, safety audits, and compliance with federal transit safety regulations. Through interactive workshops and case studies, he gained valuable insights into enhancing safety culture and implementing effective mitigation strategies within transit operations.

Mr. Powers' participation in this training supports the Agency's ongoing commitment to safety and continuous improvement. The knowledge acquired will be instrumental in refining the Agency's Public Transportation Agency Safety Plan and strengthening its overall safety performance.

American Public Transportation Association (APTA) TRANSform Conference – Boston, MA (September 14 – 17, 2025)

A few members of the Executive Team and I attended this year's APTA TRANSform Conference, which brought together more than 3,100 agency leaders, policymakers, innovators, and industry experts to explore the future of mobility, technology, and workforce development.

The event featured keynote sessions with national transit leaders and the Federal Transit Administration (FTA), as well as interactive workshops, technical tours, and an Innovation Summit showcasing cutting-edge technologies and collaborative transit solutions.

Key Takeaways Include:

- **Transformative Technology:** Integration of AI, data analytics, and innovative mobility solutions to improve efficiency, safety, and customer experience.
- **Workforce Development:** Focus on recruitment, retention, and leadership training to address workforce shortages—aligning with SunLine's strategic priorities around talent development and retention.
- **Safety and Security:** Emphasis on proactive measures for cybersecurity, system resilience, and public safety across transit operations.
- **Funding and Finance:** Insights into federal, state, and local funding opportunities, along with best practices for building sustainable partnerships.
- **Equity and Community Building:** Ensuring public transit remains accessible, inclusive, and reflective of the diverse communities it serves.
- **Sustainability and Zero-Emission Strategies:** Presentations on fleet electrification, green infrastructure, and reducing emissions through advanced technologies.
- **Global Perspectives:** International case studies on large-scale transit projects offering lessons adaptable to U.S. systems.

The knowledge gained will inform ongoing initiatives in leadership development, performance management, customer experience, and the continued advancement of SunLine's zero-emission fleet.

Effectively Managing Transit Emergencies Workshop – Philadelphia, PA (September 22 - 26, 2025)

Craig Stodolka, Safety Compliance Specialist, and Eugene Wilson, Safety Officer, attended the Effectively Managing Transit Emergencies course offered by the TSI. This specialized training focused on preparing transit professionals to effectively respond to and manage emergency situations, including natural disasters, security threats, and operational disruptions. The course emphasized coordination with emergency responders, development of emergency response plans, and implementation of incident command systems.

Their participation in this course reinforces the Agency's dedication to enhancing emergency preparedness and response capabilities. Craig and Eugene gained practical knowledge and tools to strengthen the Agency's emergency management framework, improve interagency collaboration, and ensure the safety of passengers and staff during critical incidents.

International Association of Transportation Regulators (IATR) Annual Conference – Nashville, TN (September 27 – October 1, 2025)

SRA staff attended the 38th Annual International Association of Transportation Regulators Conference. Key topics included enforcement, the insurance crisis, public transit partnerships with taxis, Transportation Network Companies (TNC), and for-hire vehicles, and mobility management for big events. In addition, Jill Plaza, Taxi Administrator, participated in a panel that discussed the role of regulators in managing passenger ground transportation involving big events, such as concerts/festivals.

Zero Emission Bus Resource Alliance (ZEBRA) Fall 2025 Roundtable – Everett, WA (September 29 – 30, 2025)

SunLine's Chief of Maintenance and Deputy Chiefs of Maintenance and Fueling Infrastructure participated in a two-day roundtable event focused on zero-emission fleet operations, safety products and services, and workforce development and training programs. These smaller and more information-intensive ZEBRA roundtable events provide our staff the opportunity to exchange information with others who are also operating and maintaining zero emission vehicles (ZEVs) and supporting infrastructure. As you know, SunLine operates one of the larger active ZEV fleets composed primarily of hydrogen fuel cell electric buses (FCEBs). These buses are, essentially, battery electric buses that use hydrogen to create electricity to charge the batteries. Our Agency is also one of the more unique properties that has two types of hydrogen fueling stations, including a public station that should be commissioned soon. Therefore, much can be learned from and shared with agencies across the country who are working with similar, developing ZEV technologies, and these face-to-face roundtable events are ideal forums for doing so.

Day one covered workforce advancement initiatives, best practices for zero-emission bus maintenance, and strategies for fleet electrification and decarbonization. The day also included facility tours showcasing inductive charging systems and hydrogen fueling infrastructure.

Day two features sessions from Clear Skies Hydrogen, Hyfluence, Bosch/Rexroth, and Ballard, highlighting advancements in hydrogen fueling technologies and maintenance practices. The training concluded with a tour of King County Metro's Tukwila Base, which is being retrofitted to support a 120+ bus battery-electric fleet.

American Bus Benchmarking Group (ABBG) Annual Meeting - Spokane, WA (September 29 - October 2, 2025)

Staff members from the Finance, Planning, and Transportation departments, Luis Garcia, Isabel Vizcarra, Paul Mattern, and David Legarreta attended the American Bus Benchmarking Group (ABBG) Annual Meeting hosted by Spokane Transit Authority. The event provided a platform for member agencies to share updates on key initiatives, explore comparative performance metrics, and participate in peer-led discussions on a range of topics including AI policy and management, data collection and technology tools, the strategic use of key performance indicators (KPIs), financial outlooks, performance reporting, Agency dashboards, process optimization, safety staffing, and the integration of new service models. Staff also toured Spokane's facilities and received practical guidance on leveraging ABBG's benchmarking tools to support continuous improvement across fixed route and paratransit services.

Travel Training: Jewish Family Service of the Desert – Palm Desert, CA (October 1, 2025)

The Marketing team conducted a Travel Training session for Jewish Family Service of the Desert at the Joslyn Center, engaging participants in a hands-on overview of SunLine's services. The purpose of the training was to help community members gain confidence using public transit and learn about available mobility options. In addition to sharing trip planning tools and service resources, staff built meaningful connections that support continued outreach and promote transportation independence among riders in the Coachella Valley.