



**SunLine Transit Agency/  
SunLine Services Group  
January 28, 2026  
12:00 p.m.**

**Joint Regular Meeting of the SunLine Transit Agency &  
SunLine Services Group Board of Directors  
Regular Board of Directors Meeting**

**Board Room  
32-505 Harry Oliver Trail  
Thousand Palms, CA 92276**

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**NOTICE TO THE PUBLIC**

All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors.

In compliance with the Brown Act, agenda materials distributed to the Board 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276, and on the Agency's website, [www.sunline.org](http://www.sunline.org).

Upon request, SunLine will provide written agenda materials in appropriate alternative formats to individuals with disabilities. In addition, SunLine will arrange for disability-related modifications or accommodations, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please contact the Clerk of the Board at (760) 343-3456 or send a written request by emailing [clerkoftheboard@sunline.org](mailto:clerkoftheboard@sunline.org), including your name, mailing address, telephone number and brief description of the requested materials, preferred alternative format, and/or auxiliary aid or service at least three (3) days before the meeting.

Public comments may be received either in person or via email.

**In Person:** Anyone wishing to speak in person during the public comment period or on a particular item is required to fill out a Request to Speak Form. In order to be recognized, a Request to Speak Form must be submitted to the Clerk of the Board prior to the start of the public comment period or before the agenda item on which comment is to be provided is taken up by the Board. Comments are limited to a total of three (3) minutes per speaker. The Board and Committee Chairs have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and ensures the orderly conduct of the meeting.

**In Writing via Email:** Written comment may be submitted by emailing [clerkoftheboard@sunline.org](mailto:clerkoftheboard@sunline.org). To comment by email, submit comments no later than 5:00 PM the day before the meeting. Email comments should include the commenter's name, the agenda item being commented on (if applicable), and comment. Any correspondence received before the deadline will be forwarded to the Board of Directors for consideration.

**ITEM**

**RECOMMENDATION**

before action is taken on the matter. Upon request, one (1) hard copy of the written comments will be available for public viewing. Written comments will be retained for the official records. Written comments will not be read aloud at Board or Committee meetings.

The Board has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting

\*\*\*\*\*

**ITEM**

**RECOMMENDATION**

**1. CALL TO ORDER**

*Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.*

**2. FLAG SALUTE**

**3. ROLL CALL**

**4. OATH OF OFFICE**

**5. FINALIZATION OF AGENDA**

**6. PUBLIC COMMENTS**

**RECEIVE COMMENTS**

**NON AGENDA ITEMS**

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Each person's comments are limited to a maximum of three (3) minutes.

**7. PRESENTATIONS**

**a) [SunLine: Rides Re-Imagined Presentation](#)** (PAGE 8-49)

(Presenters: Jarrett Walker and Manuel Soto – Jarrett Walker + Associates)

**b) [Performance Management Renovation](#)** (PAGE 50-55)

(Presenter: Tamara Miles, Chief of Human Relations)

**c) [10<sup>th</sup> Annual Student Art Contest Unveiling Video](#)**

**8. BOARD MEMBER COMMENTS**

**RECEIVE COMMENTS**

**ITEM**

**RECOMMENDATION**

**9. CONSENT CALENDAR**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

	<b>APPROVE</b>
9a) Acceptance of Checks \$1,000 and Over Report for October and November 2025	(PAGE 56-66)
9b) Acceptance of Credit Card Statements for October and November 2025	(PAGE 67-104)
9c) Acceptance of Monthly Budget Variance Report for October and November 2025	(PAGE 105-114)
9d) Acceptance of Contracts Signed between \$25,000 and \$250,000 for October and November 2025	(PAGE 115-118)
9e) Acceptance of Union & Non-Union Pension Investment Asset Summary for October and November 2025	(PAGE 119-140)
9f) Acceptance of Ridership Report for October and November 2025	(PAGE 141-148)
9g) Acceptance of SunDial Operational Notes for October and November 2025	(PAGE 149-154)
9h) Acceptance of Metrics for October and November 2025	(PAGE 155-198)
9i) Acceptance of Board Member Attendance Report for December 2025	(PAGE 199-201)
9j) Approval of Joint Board Meeting Minutes of December 3, 2025	(PAGE 202-207)
9k) Acceptance of SSG/SRA Checks \$1,000 and Over Report for October and November 2025	(PAGE 208-211)
9l) Acceptance of SSG Monthly Budget Variance Report for October and November 2025	(PAGE 212-217)
9m) Acceptance of Taxi Trip Data Report – October and November 2025	(PAGE 218-221)
<b>10. FISCAL YEAR 2025 SINGLE AUDIT REPORT</b> (John Peña, Chair of Finance/Audit Committee/Committee of the Whole; Staff: Luis Garcia, Chief Financial Officer)	<b>RECEIVE &amp; FILE</b> (PAGE 222-236)
<b>11. UPDATE ON HYDROGEN FUELING ON-CALL ENGINEERING AND SUPPORT SERVICES TASK ORDERS</b> (John Peña, Chair of Finance/Audit Committee/Committee of the Whole; Staff: Luis Garcia, Chief Financial Officer)	<b>DISCUSSION</b> (PAGE 237-239)

**SUNLINE TRANSIT AGENCY/  
SUNLINE SERVICES GROUP  
BOARD OF DIRECTORS MEETING  
JANUARY 28, 2026**

**PAGE 4**

**ITEM**

**RECOMMENDATION**

**12. BOARD OF DIRECTORS UPDATE: FISCAL YEAR 2026  
SUNLINE STRATEGIC PRIORITIES AND GOALS**

(Denise Delgado, Chair of Strategic Planning & Operational Committee/Committee of the Whole; Staff: Greg Wildman, Chief of Strategic Alignment

**DISCUSSION**  
(PAGE 240-276)

**13. APPROVE 2026 STATE AND FEDERAL LEGISLATIVE  
PROGRAM**

(Staff: Edith Hernandez, Director of Board and External Affairs)

**APPROVE**  
(PAGE 277-293)

**14. LEGISLATIVE UPDATE FOR JANUARY 2026**

(Staff: Edith Hernandez, Director of Board and External Affairs)

**DISCUSSION**  
(PAGE 294-306)

**15. CEO/GENERAL MANAGER'S REPORT**

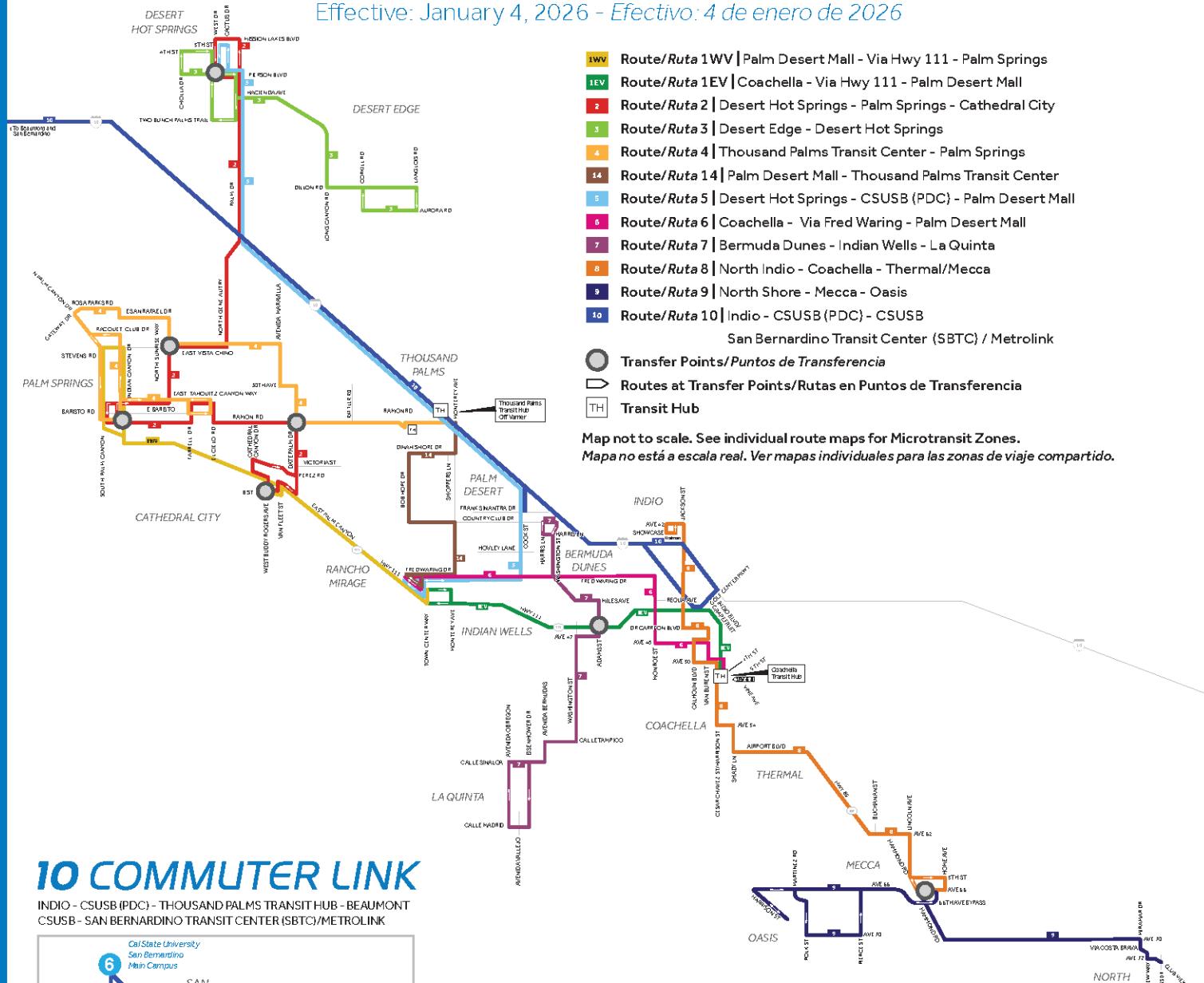
**16. NEXT MEETING DATE**

February 25, 2026 at 12 p.m.  
Board Room  
32-505 Harry Oliver Trail  
Thousand Palms, CA 92276

**17. ADJOURN**

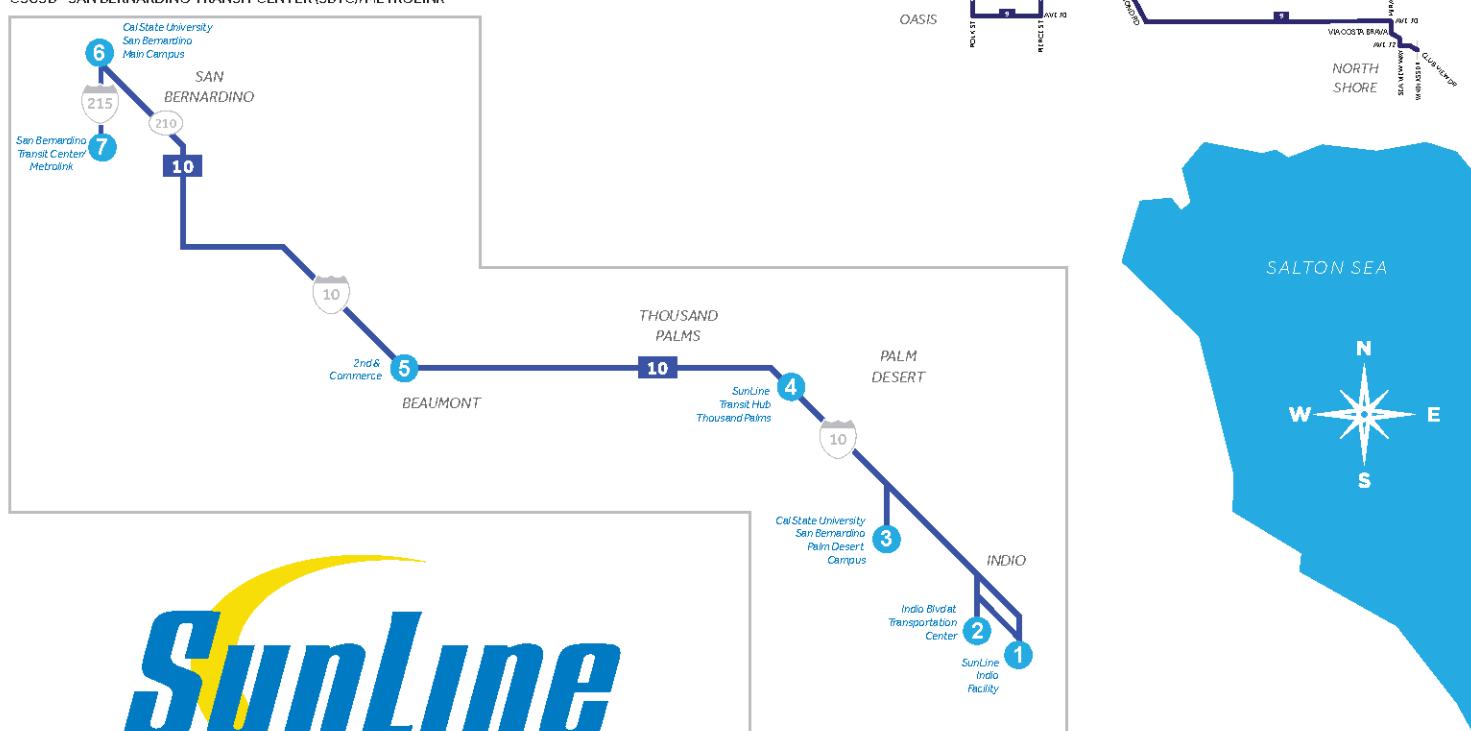
# SYSTEM MAP - MAPA DEL SISTEMA

Effective: January 4, 2026 - Efectivo: 4 de enero de 2026



## 10 COMMUTER LINK

INDIO - CSUSB (PDC) - THOUSAND PALMS TRANSIT HUB - BEAUMONT  
CSUSB - SAN BERNARDINO TRANSIT CENTER (SBTC)/METROLINK



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## SunLine Transit Agency

### ACRONYMS LIST OF TRANSPORTATION TERMS

Last Updated: 02/18/2025

<b>#</b>		
5307	FTA Section 5307: Urbanized Area Formula Grants	CTA California Transit Association
5310	FTA Section 5310: Enhanced Mobility of Seniors & Individuals with Disabilities	CTC California Transportation Commission
5311	FTA Section 5311: Formula Grants for Rural Areas	CTSA Consolidated Transportation Services Agency
5339	FTA Section 5339: Bus and Bus Facilities Formula Grants	<b>D</b>
<b>A</b>		DBE Disadvantaged Business Enterprise
A&E	Architect and Engineering	DC Direct Current
AC	Alternating Current	DRS Demand Response Service
ATU	Amalgamated Transit Union	DOT Department of Transportation
ADA	Americans with Disabilities Act	DPSS Department of Public Social Services
AHSC	Affordable Housing and Sustainable Communities	<b>E</b>
APC	Automated Passenger Counting	EA Environmental Assessment
APTA	American Public Transit Association	EAM Enterprise Asset Management
ATP	Active Transportation Program	EEO Equal Employment Opportunity
AVL	Automated Vehicle Location System	EIR Environmental Impact Report
AFC	Automatic Fare Collection	EPA Environmental Protection Agency
AVA	Automatic Voice Annunciation	ERMA Employee Risk Management Authority
AV	Autonomous Vehicle	ERP Enterprise Resource Planning
<b>B</b>		ETO Earned Time Off
BAFO	Best and Final Offer	EFP Electronic Fare Payment
Bar	Metric Unit of Pressure (100 kPa)	EV Electric Vehicle
BEB	Battery Electric Bus	<b>F</b>
BRT	Bus Rapid Transit	FCEB/FCB Fuel Cell Electric Bus
BUILD	Better Utilizing Investments to Leverage Development	FFY Federal Fiscal Year
<b>C</b>		FHWA Federal Highway Administration
CAD	Computer-Aided Dispatch	FMCSA Federal Motor Carrier Safety Administration
CalACT	California Association for Coordinated Transportation	FTA Federal Transit Administration
CalOES	California Office of Emergency Services	FTE Full-Time Equivalent
CalSTA	California State Transportation Agency	FTIP Federal Transportation Improvement Program
Caltrans	California Department of Transportation	FM/LM First Mile/Last Mile
Cap-and-Trade	California's Cap-and-Trade Program	FY Fiscal Year
CARB	California Air Resources Board	<b>G, H, I, J, &amp; K</b>
CBA	Collective Bargaining Agreement	GTFS General Transit Feed Specifications
CEC	California Energy Commission	GTFS-RT General Transit Feed Specifications Realtime
CEQA	California Environmental Quality Act	GFI Gen-fare Industries Farebox
CFR	Code of Federal Regulations	GGE Gallons of Gas Equivalent
CI	Carbon Intensity	GHG Greenhouse Gas
CIG	Capital Investment Grants Program	GPS Global Positioning System
CIP	Capital Improvement Program	GTFS General Transit Feed Specification
CMAQ	Congestion Mitigation and Air Quality Improvement Program	H2 Hydrogen
CNG	Compressed Natural Gas	HOV High-Occupancy Vehicle
CO	Change Order	ICT Innovative Clean Transit
CO2	Carbon Dioxide	ITS Intelligent Transport System
CVAG	Coachella Valley Association-Government	IFB Invitation for Bid
CTAA	Community Transportation Association of America	IIJA Infrastructure Investment and Jobs Act
COA	Comprehensive Operational Analysis	ITS Intelligent Transportation Systems
COLA	Cost of Living Adjustment	JPA Joint Powers Authority
COVID-19	Coronavirus	Kg Kilogram
CRRSAA	Coronavirus Response and Relief Supplemental Appropriations Act	kPa Kilopascal (1,000 Pa)
CSUSB	California State University, San Bernardino	KPI Key Performance Indicator
		kW Kilowatts (1,000 watts)
		KwH Kilowatt Hour
		<b>L</b>
		LCFS Low Carbon Fuel Standard
		LCTOP Low Carbon Transit Operations Program
		LH2 Liquid Hydrogen

LOI	Letter of Intent	SRTP	Short Range Transit Plan
LOS	Level of Service	STA	State Transit Assistance Fund
LOU	Letter of Understanding	STBG	Surface Transportation Block Grant Program
Low No	Low or No Carbon Emissions Program	STIP	State Transportation Improvement Program
LRTP	Long Range Transportation Plan	<b>T</b>	
LTF	Local Transportation Fund	TAC	Technical Advisory Committee
<b>M, N, &amp; O</b>		TAM	Transit Asset Management
MCI	Motor Coach Industries	TCP	Transit Capital Priorities
MCO	Motor Coach Operator	TDA	Transportation Development Act
Measure A	Measure A Funding	TDM	Transportation Demand Management
MOD	Mobility on Demand	TIP	Transportation Improvement Program
MOU	Memorandum of Understanding	TIRCP	Transit and Intercity Rail Capital Program
MPO	Metropolitan Planning Organization	TNC	Transportation Network Company
MSDS	Material Safety Data Sheet	TOD	Transit-Oriented Development
mW	Megawatt (1,000,000 watts)	TSI	Transportation Safety Institute
mWh	Megawatt Hour	TSP	Transit Signal Priority
NAAQS	National Ambient Air Quality Standards	<b>U, V, W, X, Y, Z</b>	
NEPA	National Environmental Policy Act	USDOT	United States Department of Transportation
NIMS	National Incident Management System	UPT	Unlinked Passenger Trips
NOFA	Notice of Funding Availability	VCR	Vehicle Condition Report
NOFO	Notice of Funding Opportunity	VMT	Vehicle Miles Traveled
NTD	National Transit Database	VTO	Vacation Time Off
NTP	Notice to Proceed	YTD	Year to Date
NTSB	National Transportation Safety Board	ZEB	Zero-Emission Bus
O&M	Operations and Maintenance		
OSHA	Occupational Safety and Health Administration		
OBC	On-Board Communication		
OTP	On-Time Performance		
<b>P &amp; Q</b>			
Pa	Pascal		
PPRH	Passenger Per Revenue Hour		
PIS	Passenger Information System		
PAC	Public Advisory Committee		
PEM	Proton Exchange Membrane (H2)		
PEPRA	Public Employer Pension Reform Act		
PERMA	Public Entity Risk Management Authority		
PLD	Paid Leave Day		
PM	Preventative Maintenance		
PNR	Park & Ride		
PO	Purchase Order		
PPE	Personal Protective Equipment		
PPRH	Passengers per Revenue Hour		
PSI	Pounds per Square Inch		
PTASP	Public Transportation Agency Safety Plan		
<b>R &amp; S</b>			
RAISE	Rebuilding American Infrastructure with Sustainability and Equity		
RCTC	Riverside County Transportation Commission		
RFP	Request for Proposals		
RFQ	Request for Quotation		
RFS	Renewable Fuel Standard		
RIN	Renewable Identification Number		
RVH	Revenue Vehicle Hours		
RVM	Revenue Vehicle Miles		
SBTC	San Bernardino Transit Center		
SCAG	Southern California Association of Governments		
SGR	State of Good Repair		
SMR	Steam Methane Reforming (H2)		
SMS	Safety Management System		
SOP	Standard Operating Procedure		
SOW	Scope of Work		



January 28, 2026

# **SunLine: Rides Re-Imagined Board of Directors Presentation**

# Contents

- Introduction to JWA
- Study Process
- Planning for Access
- Project timeline
- Community Engagement
- Discussion

# Our Mission:

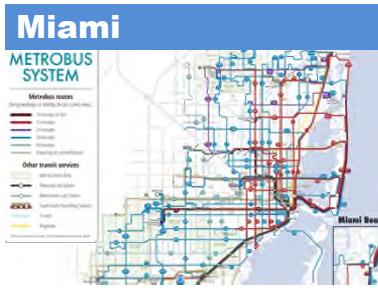
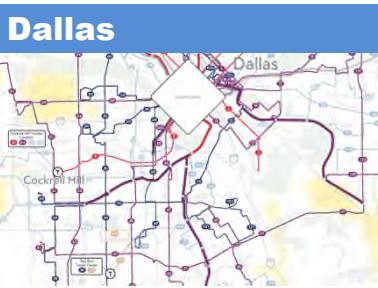


We foster clear  
conversations about  
transit, *leading to*  
*confident decisions.*

# About Us

- Network design and redesign
- Implementation support
- Service policy and branding
- Public-facing maps and information
- Other service planning issues

**We don't just design networks. We tell fact-based stories about how a specific network will improve people's lives, and why everyone should care.**



# Our Track Record since 2011

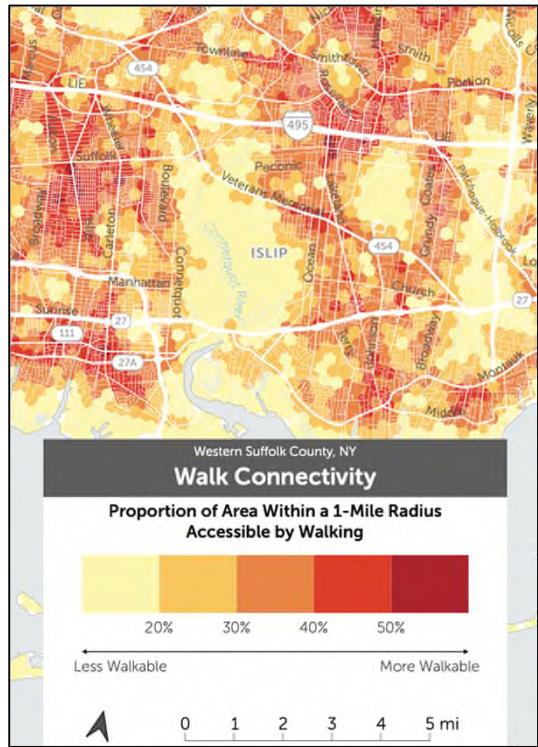


JARRETT  
WALKER  
+ ASSOCIATES

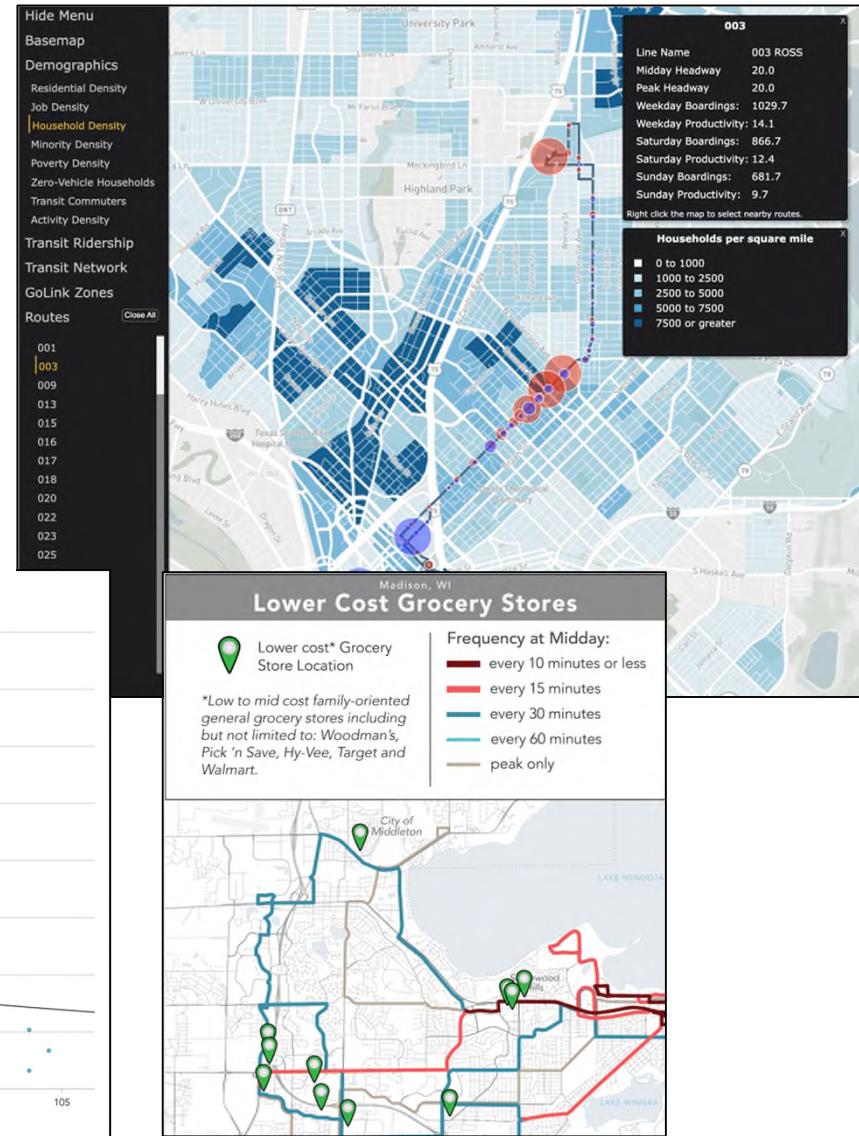
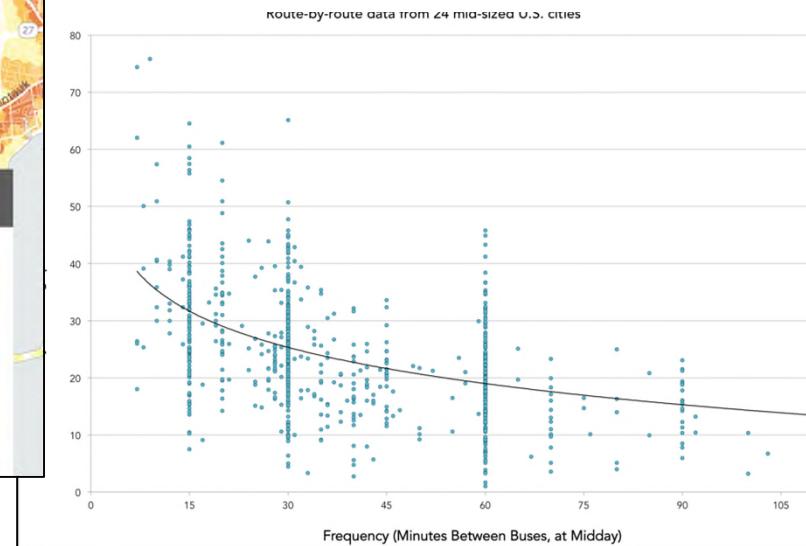
Let's think about transit

# We want people to see ...

- Robust and creative maps
- Data viewer for online exploration →
- Analysis that reveals choices and impacts

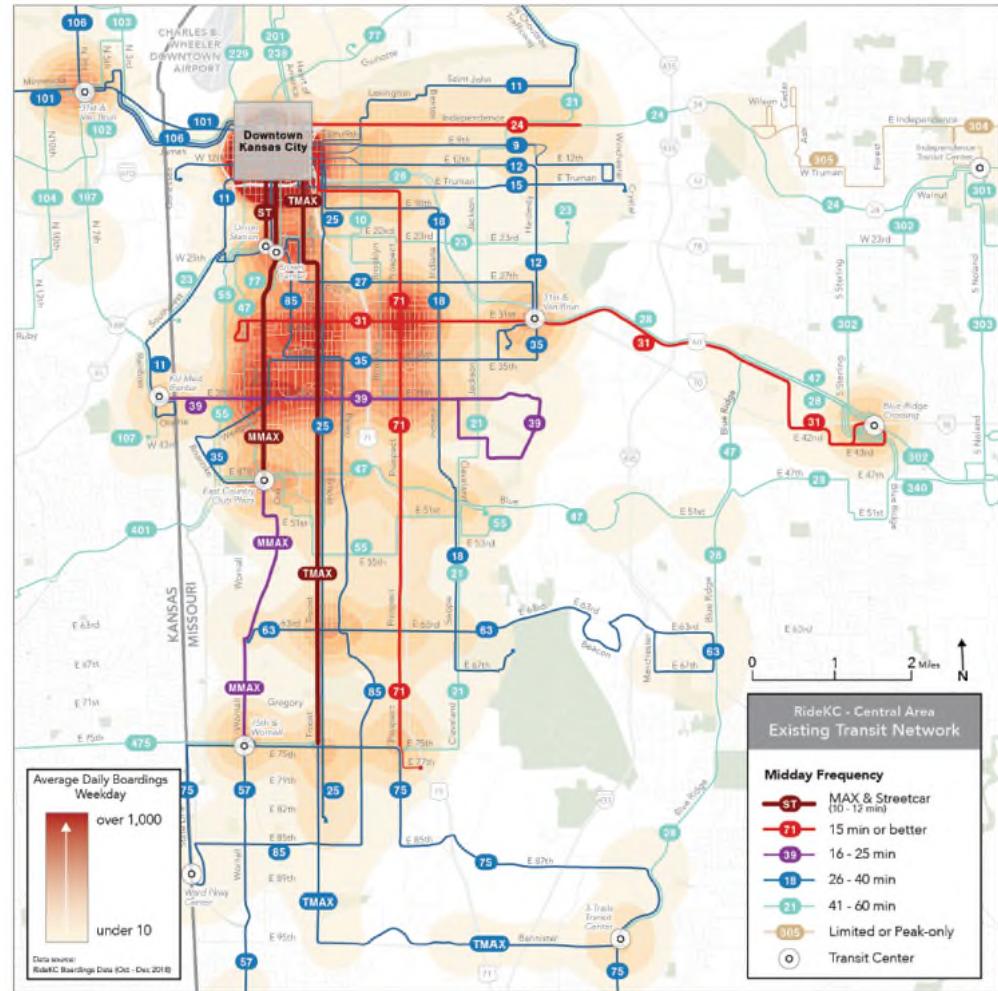


Higher frequency → higher productivity  
Route-by-route data from 24 US cities

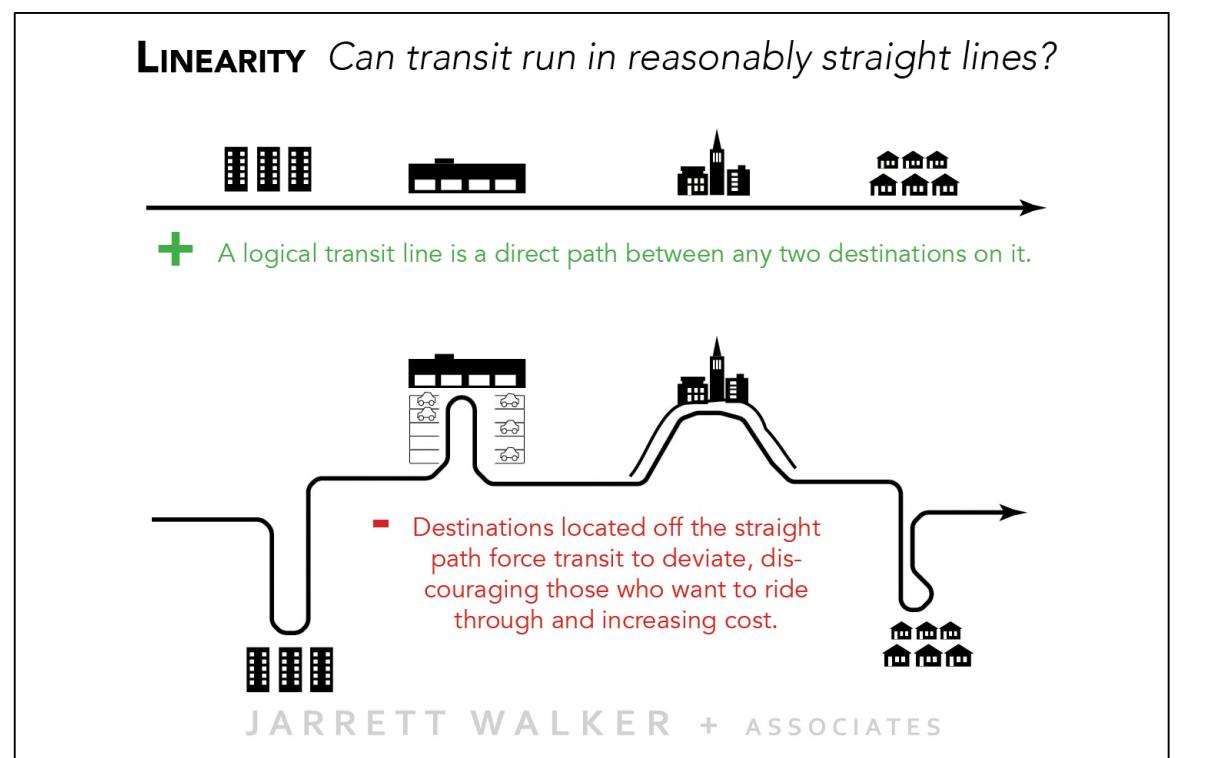


# We want people to see ....

Our reports make sense even if you only look at the headings and pictures.



- We always draw frequency.
- We always provide explanations that help people see geometry.



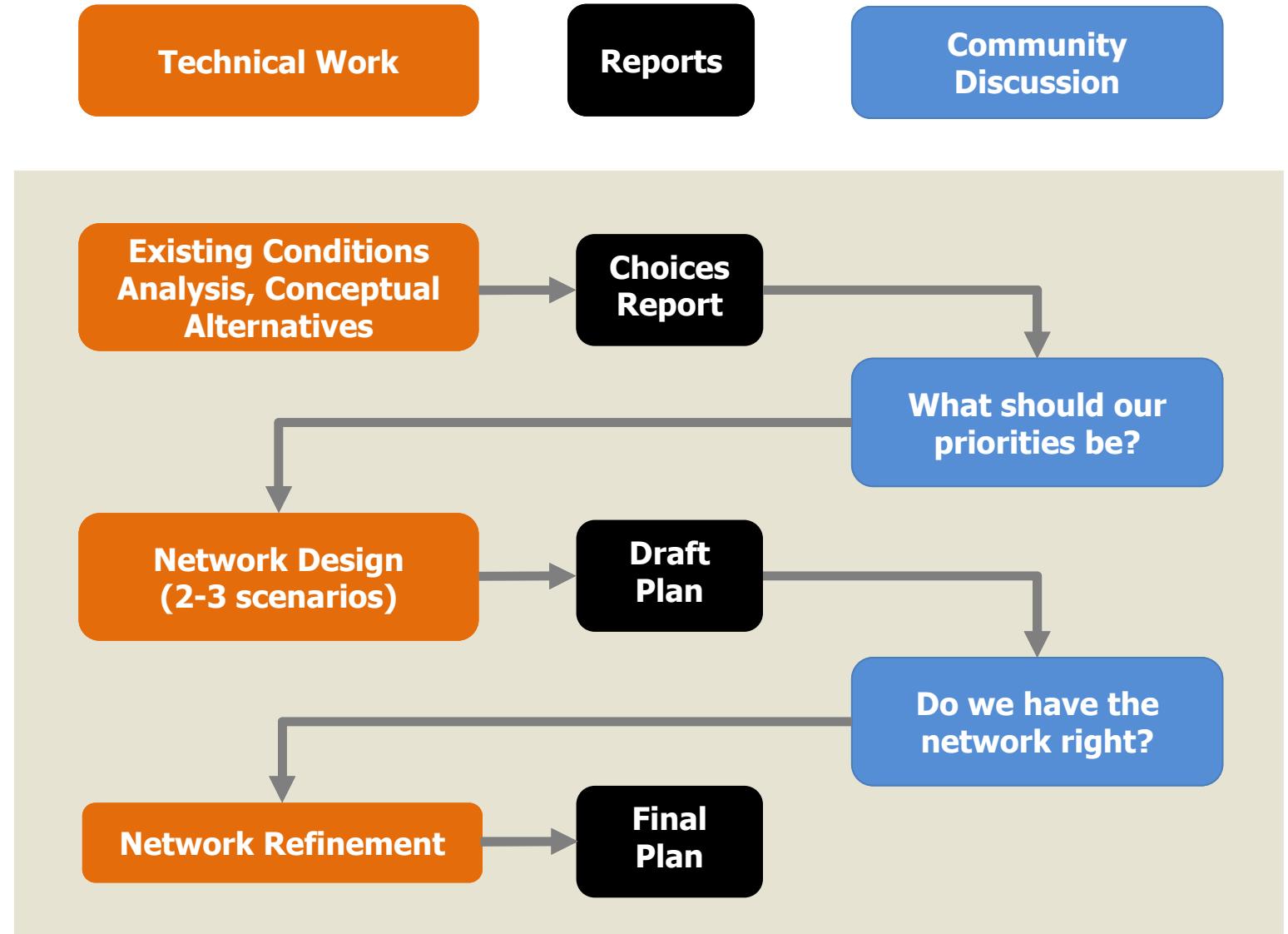
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# **Study Process: A Conversation**

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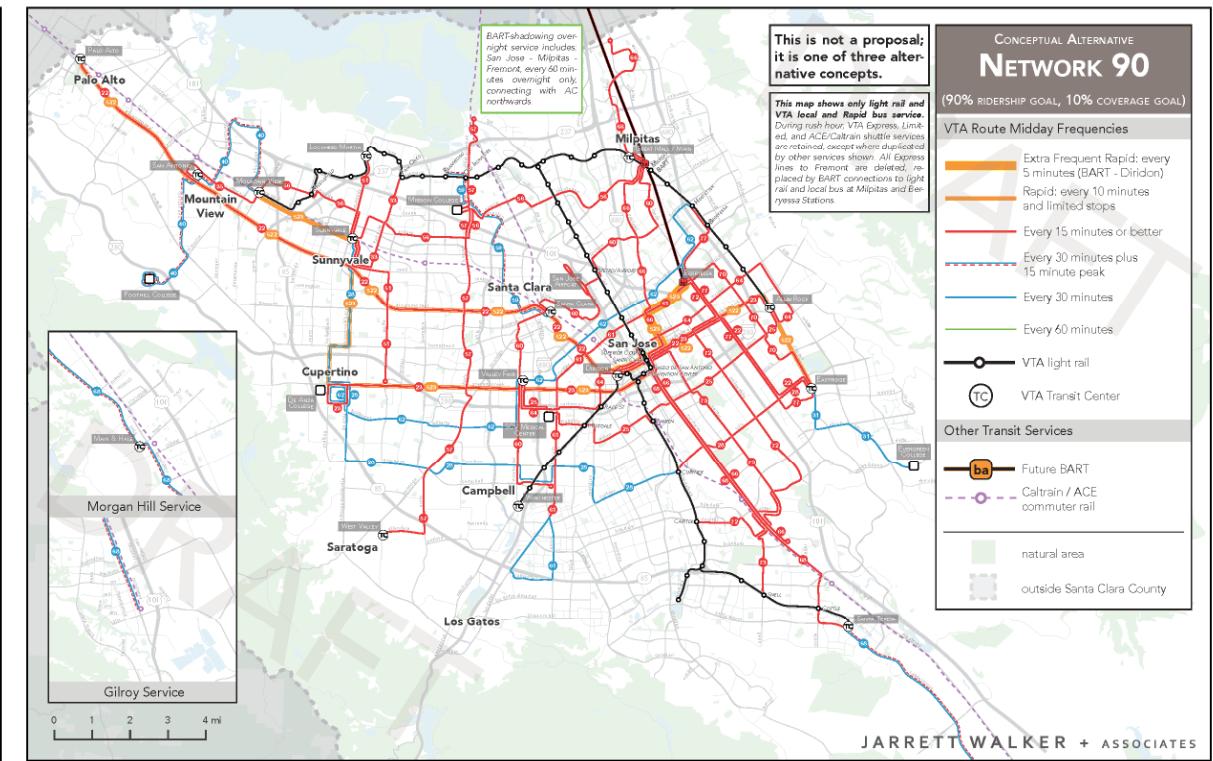
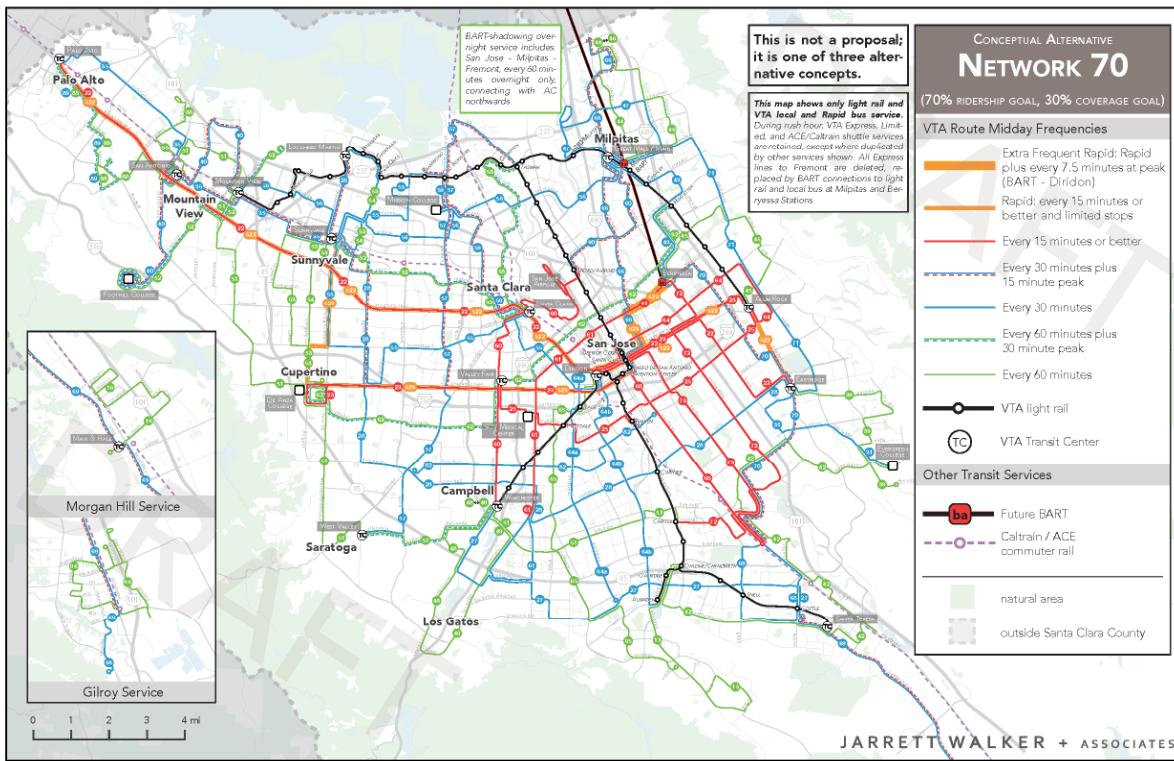
# The Project is a Conversation

Our process builds on the interaction between the technical work and community conversations.



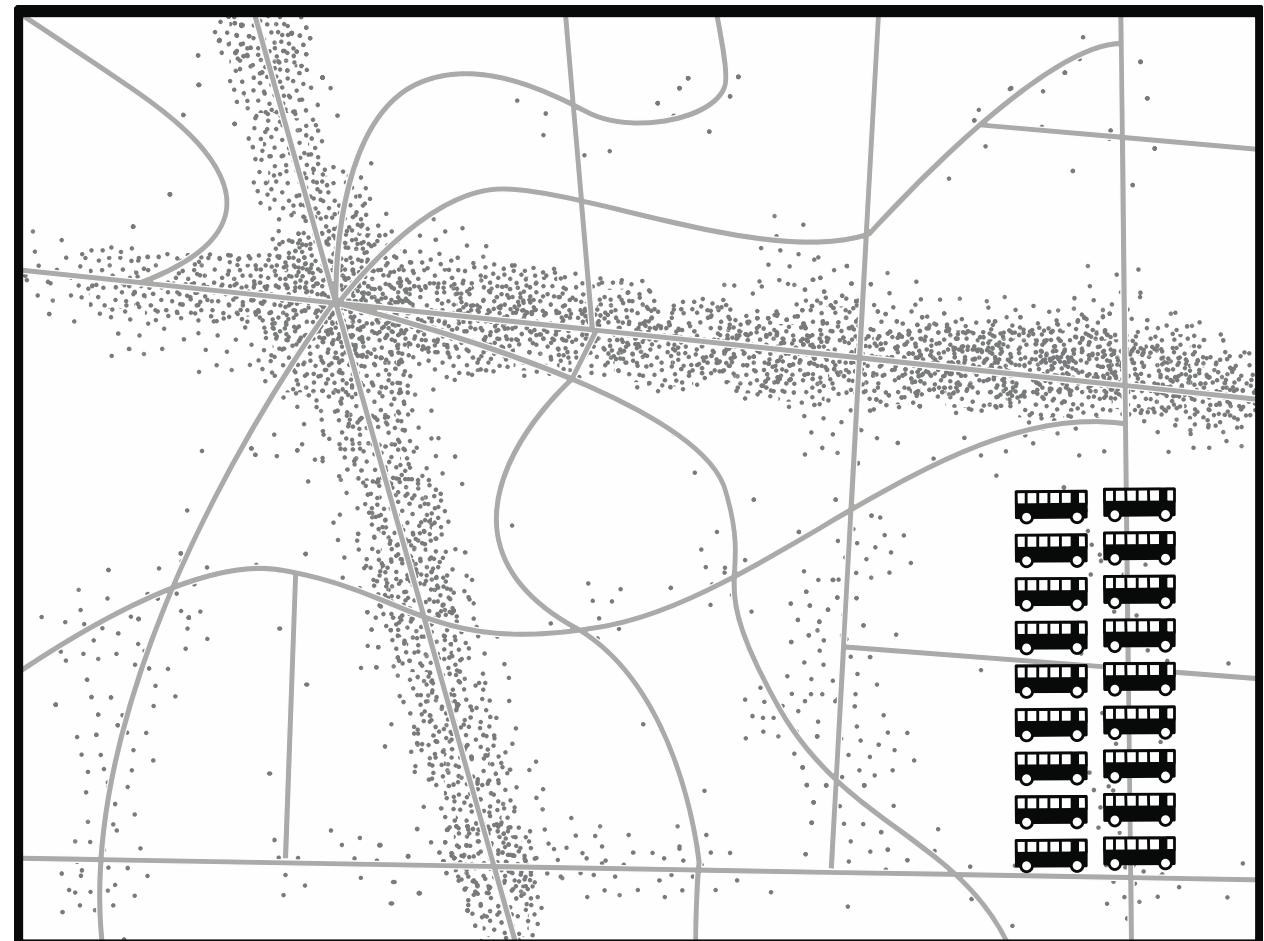
# Maps will arouse controversy

- We need to be ready for the map to be controversial
- We can blunt this controversy by doing two phases
- First, go to the public with two maps, not one



# How should a transit agency allocate its resources?

- Fictional urban area
- Dots = residents and jobs
- You have 18 buses



# Ridership Goal “Maximum Ridership”

- Think like a business, *choosing which markets you will enter.*
- The straight lines offer density, short walks, and an efficient transit path, so you focus service there.
- Because all 18 buses are focused on few lines, they are frequent.

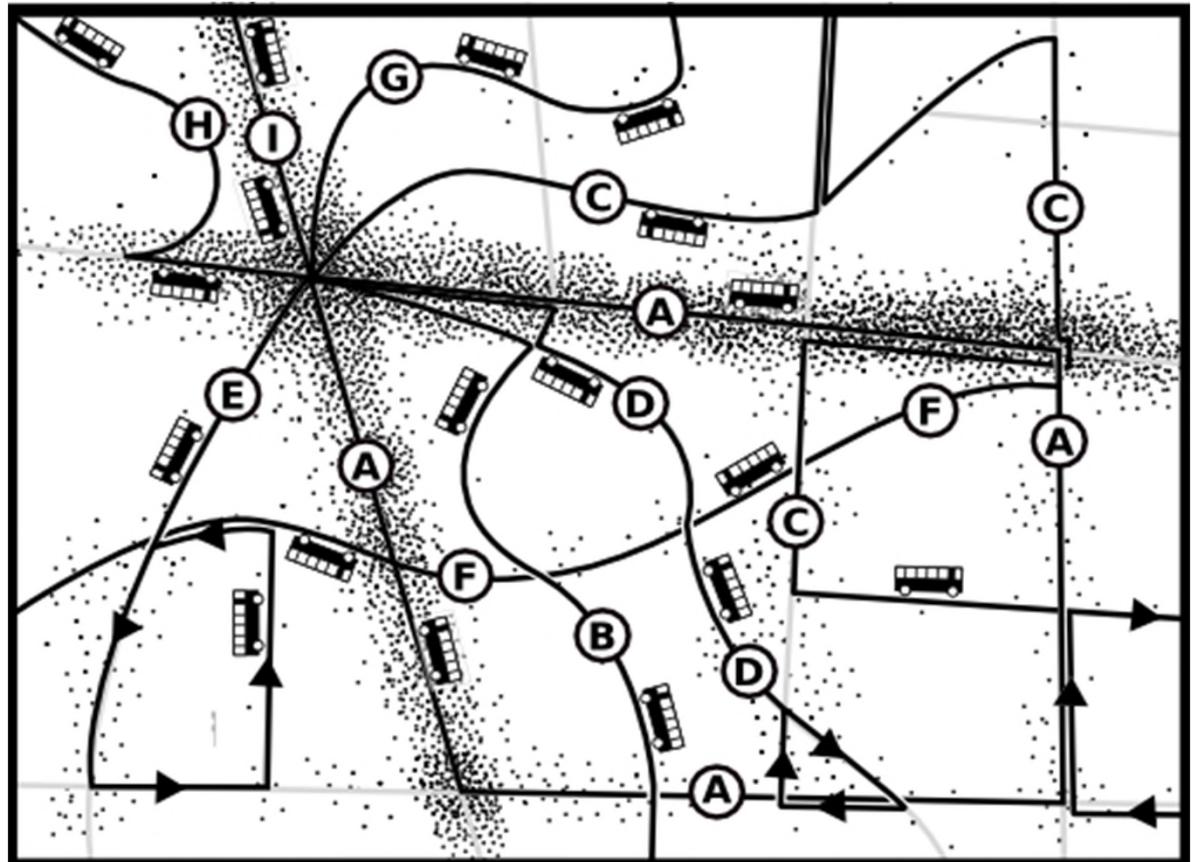


## Performance Measure: *Productivity*

Ridership relative to cost.

# Coverage Goal “Some service for everyone”

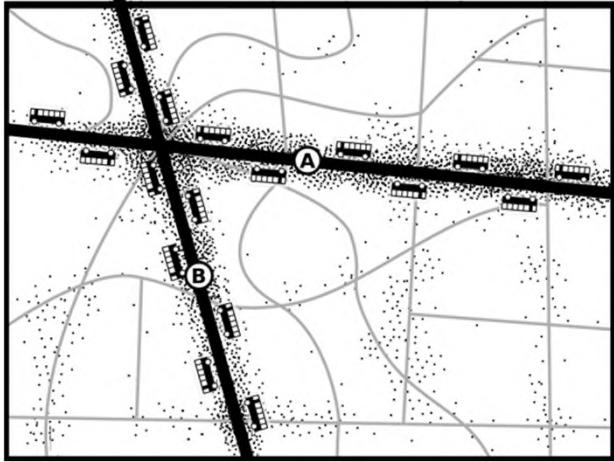
- Think like a government service. Try to serve everyone, *even those in low density areas that are more expensive-to-serve.*
- The result is more routes covering everyone, but less frequency, more complexity, and lower ridership.



## Performance Measure: *Coverage*

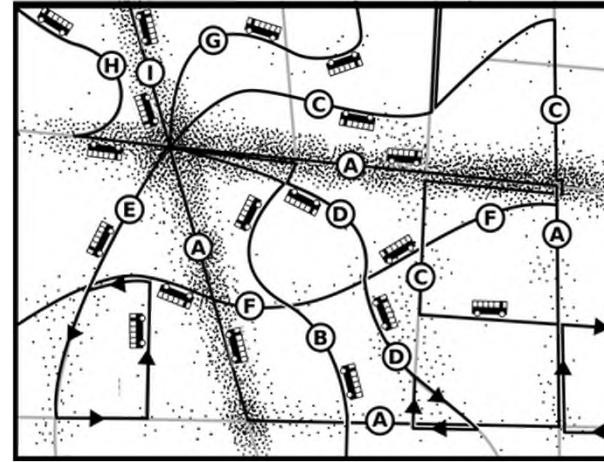
% of population and jobs near some service.

# Both goals are important, ... but they lead in opposite directions!



## Ridership Goal

- *"Think like a business."*
- Low subsidy, high farebox return.
- Support dense and walkable development.
- Maximize access to opportunities.



## Coverage Goal

- *"Access for all"*
- Support low-density development.
- Lifeline access for everyone, no matter where they live.
- Service to every city or electoral district.

# We want people to learn ....

Planning game workshops with stakeholders.



# We want to collaborate...

Greensboro NC, Core Design Workshop

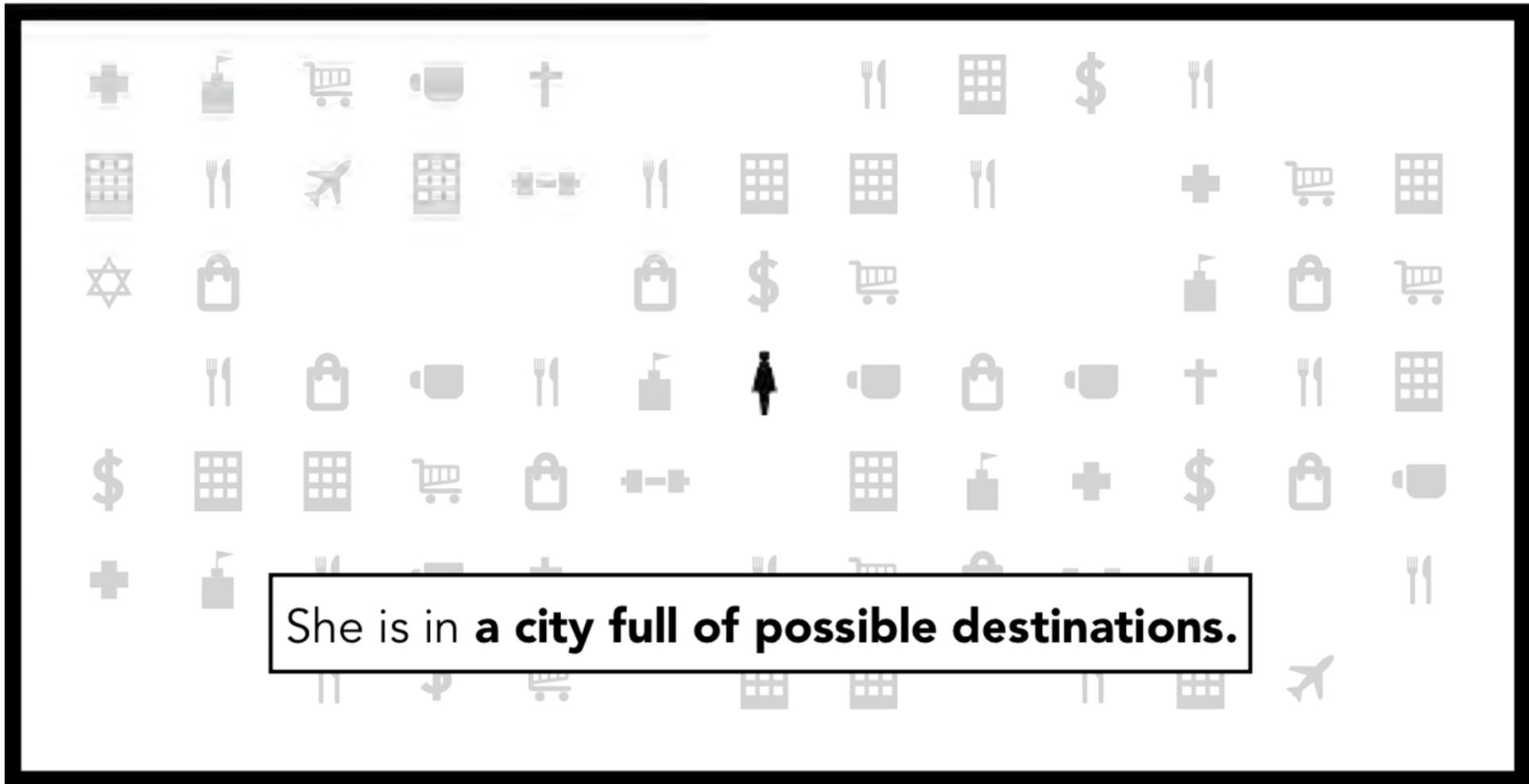


# Planning for Access

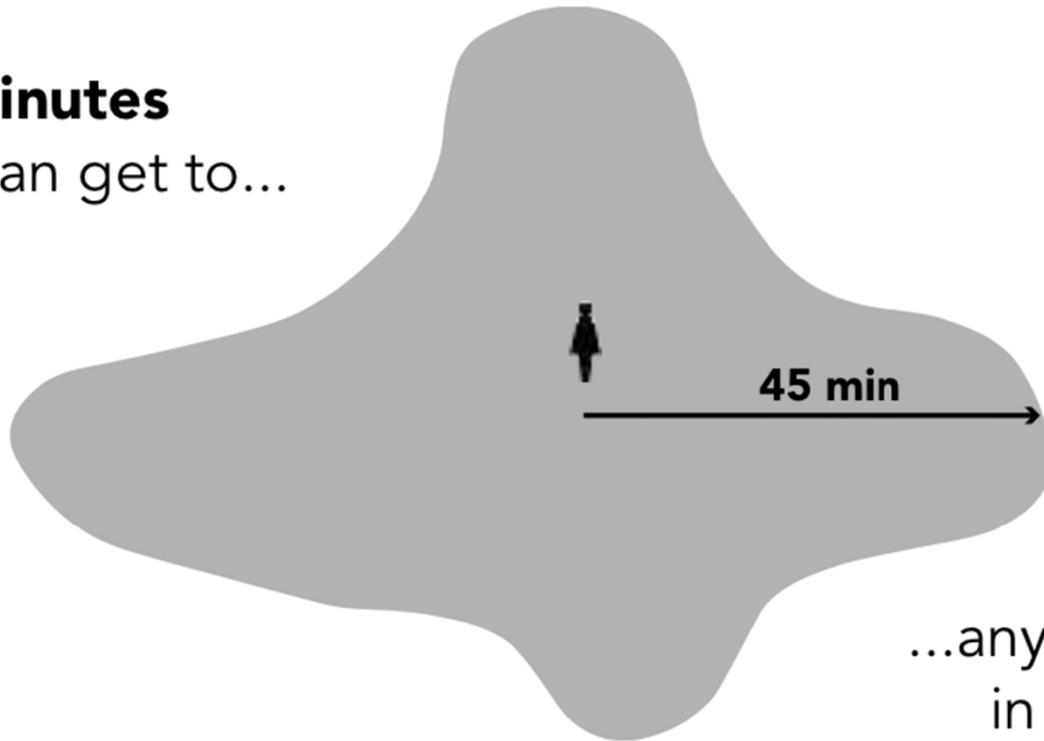
# We plan for access...

Here is a person.





In **45 minutes**  
she can get to...



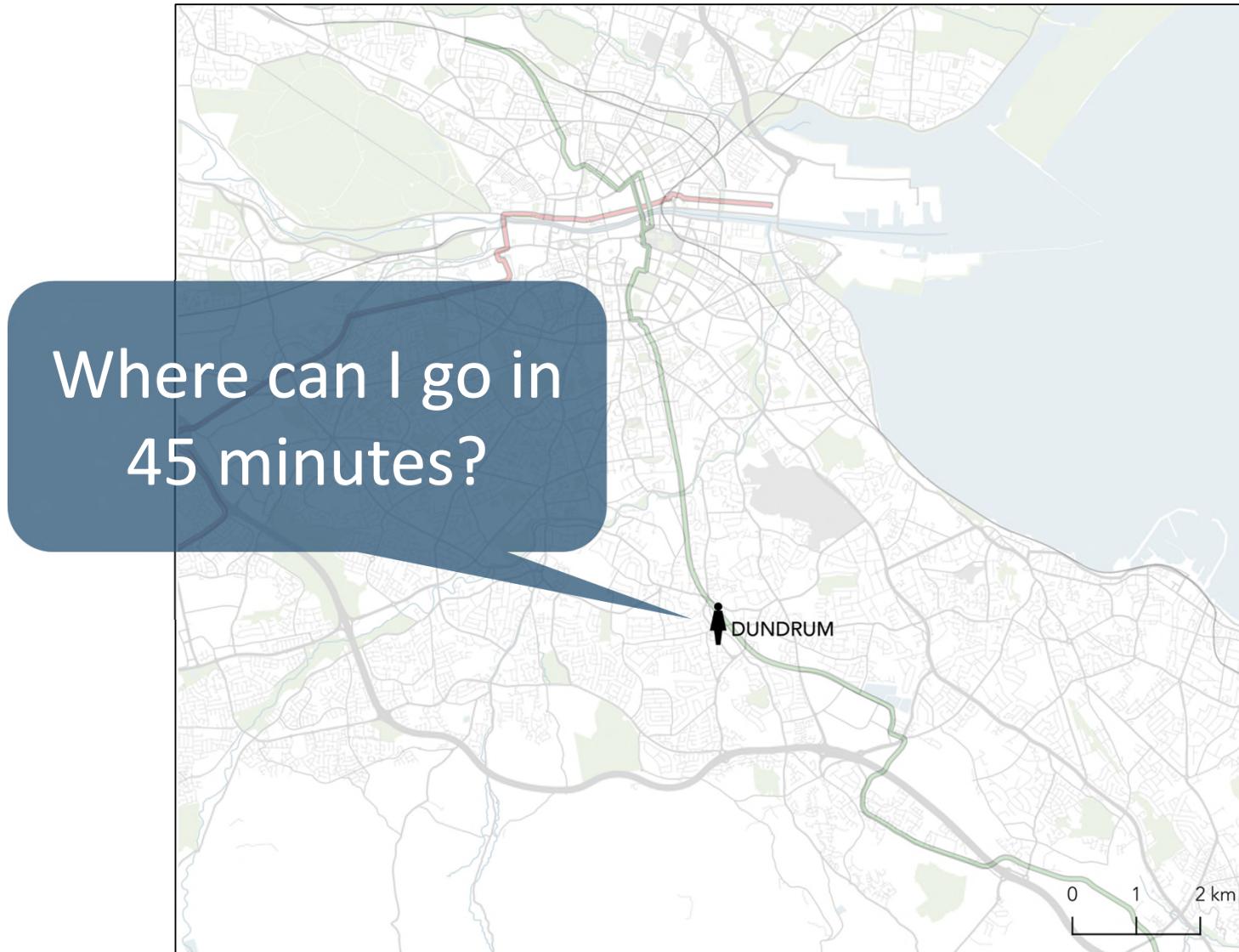
...anywhere  
in a **certain area**.



Her **access to jobs** is the **number of jobs** in that area.

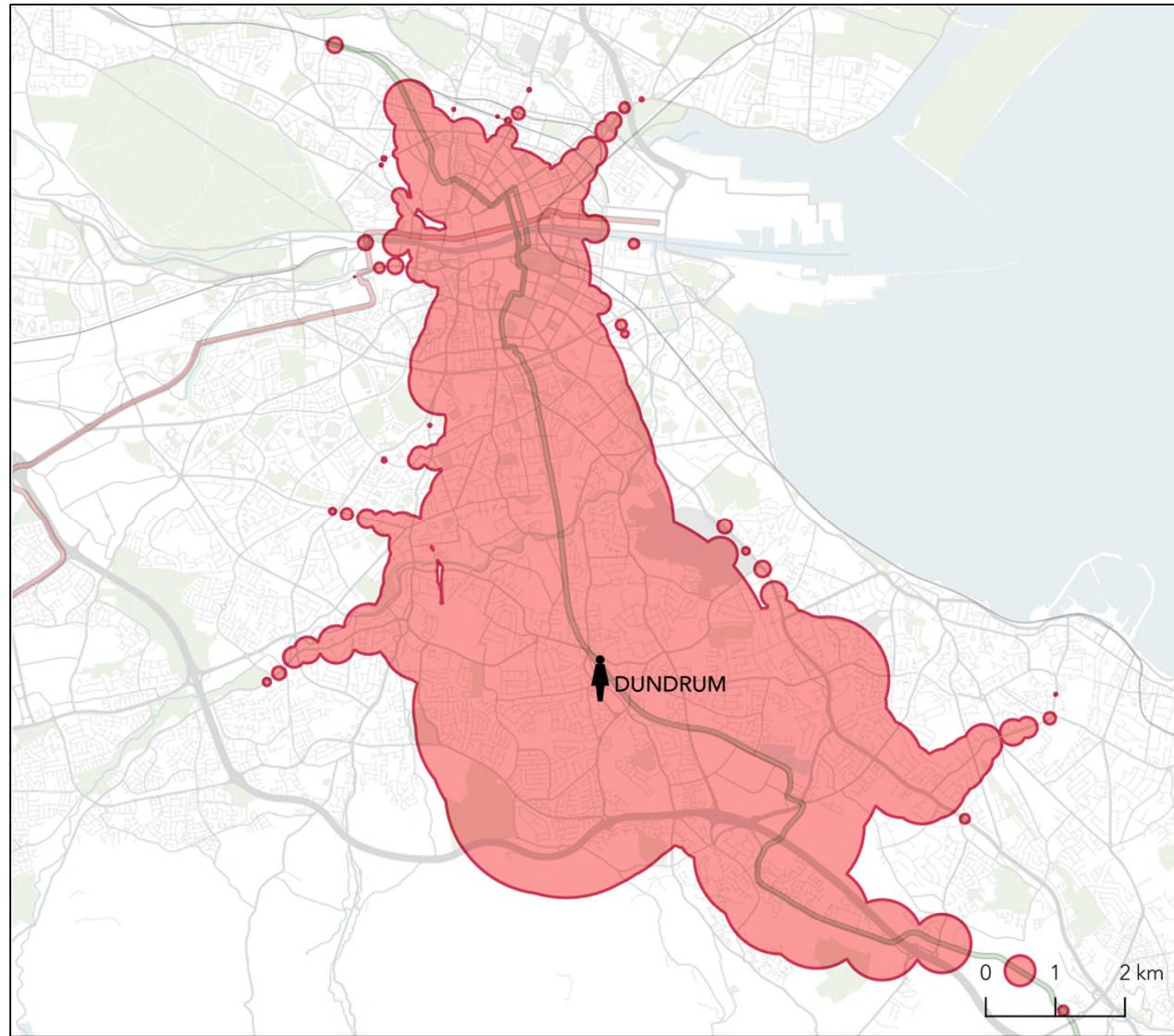
You can also look at **access to education, shopping, etc.**

# Visualizing the “wall around your life”

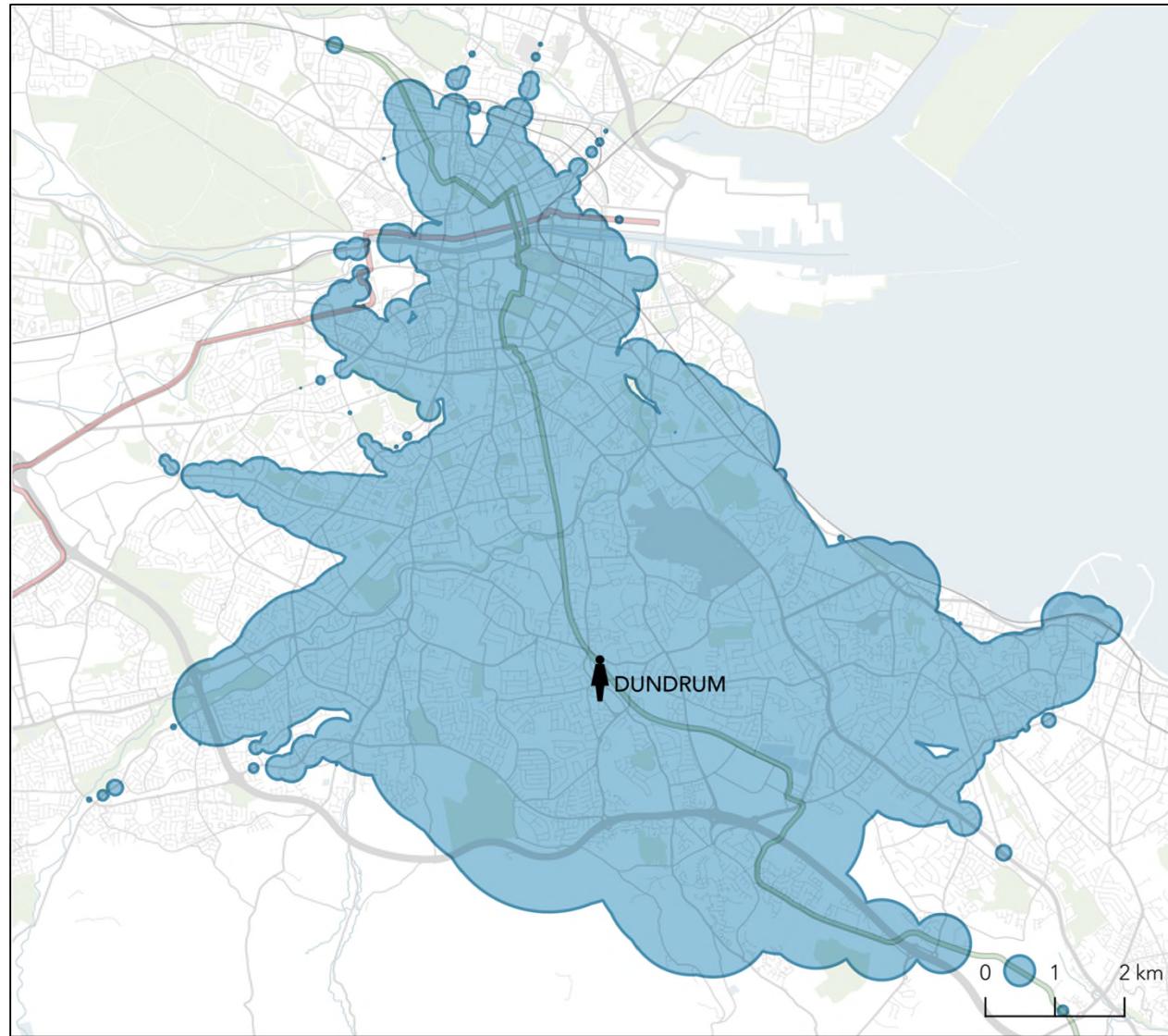


Example from  
Dublin Network  
Redesign, 2019

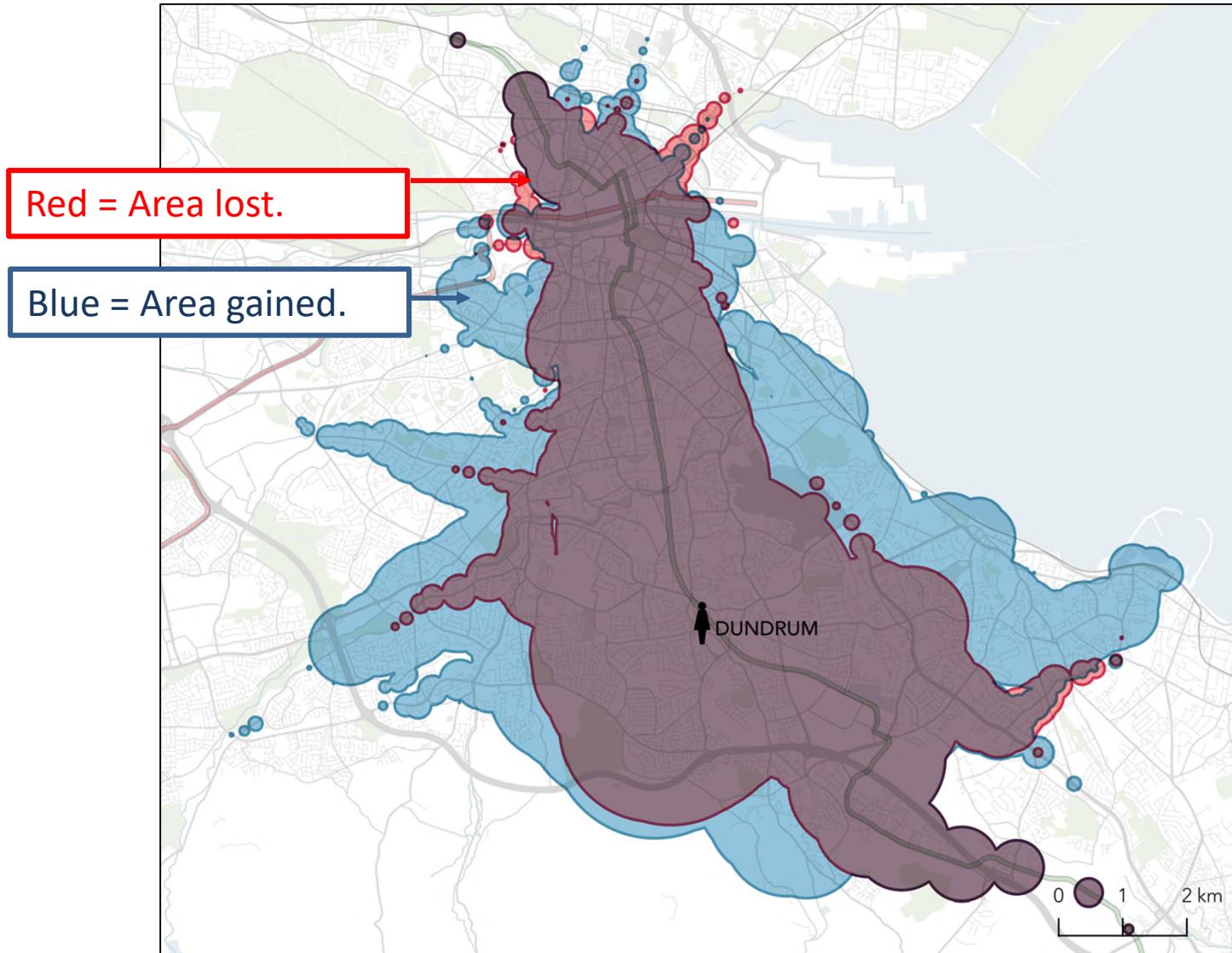
# Existing network



# Proposed network

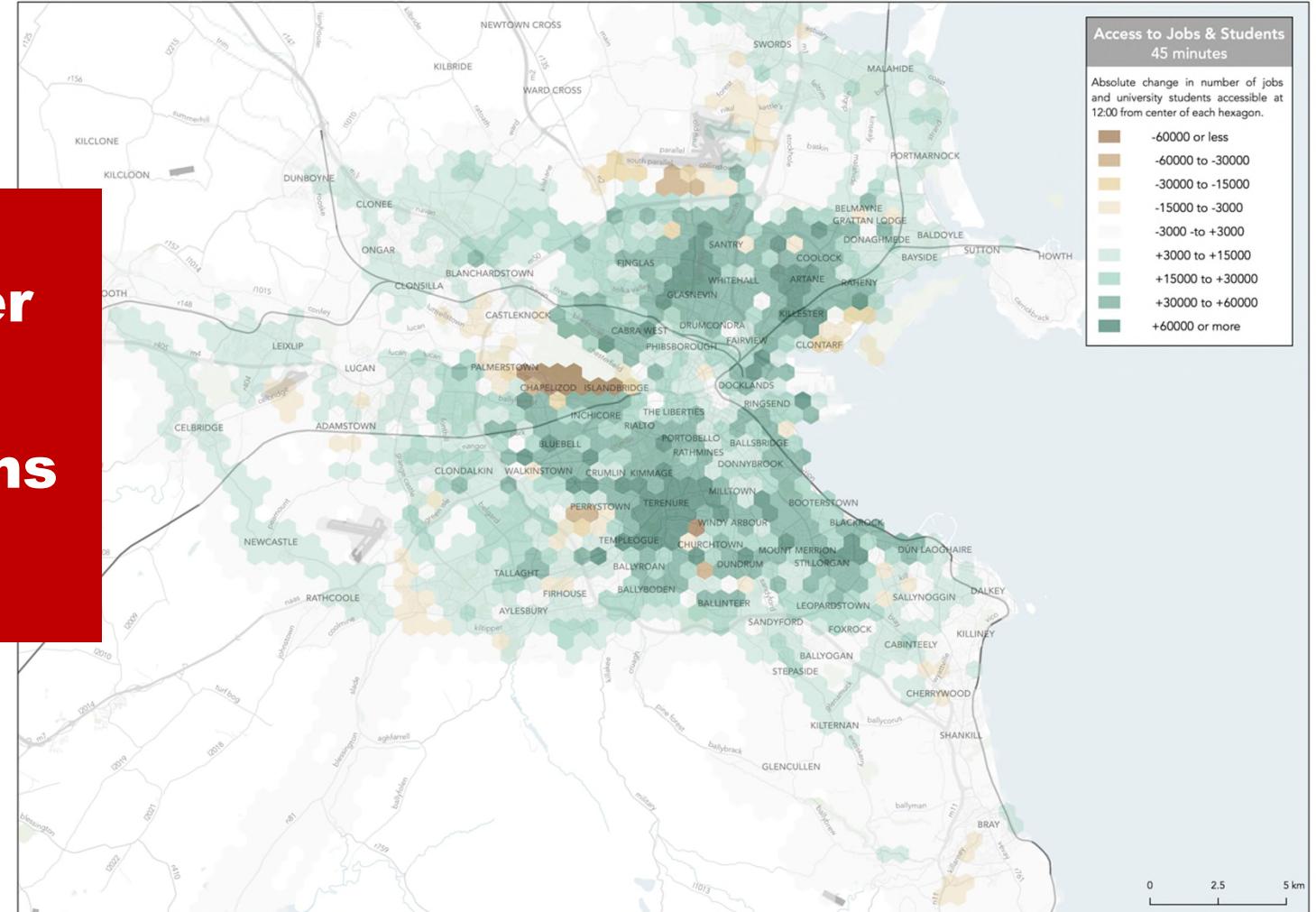


# Jane can get to 25% more jobs\*



# Citywide Access

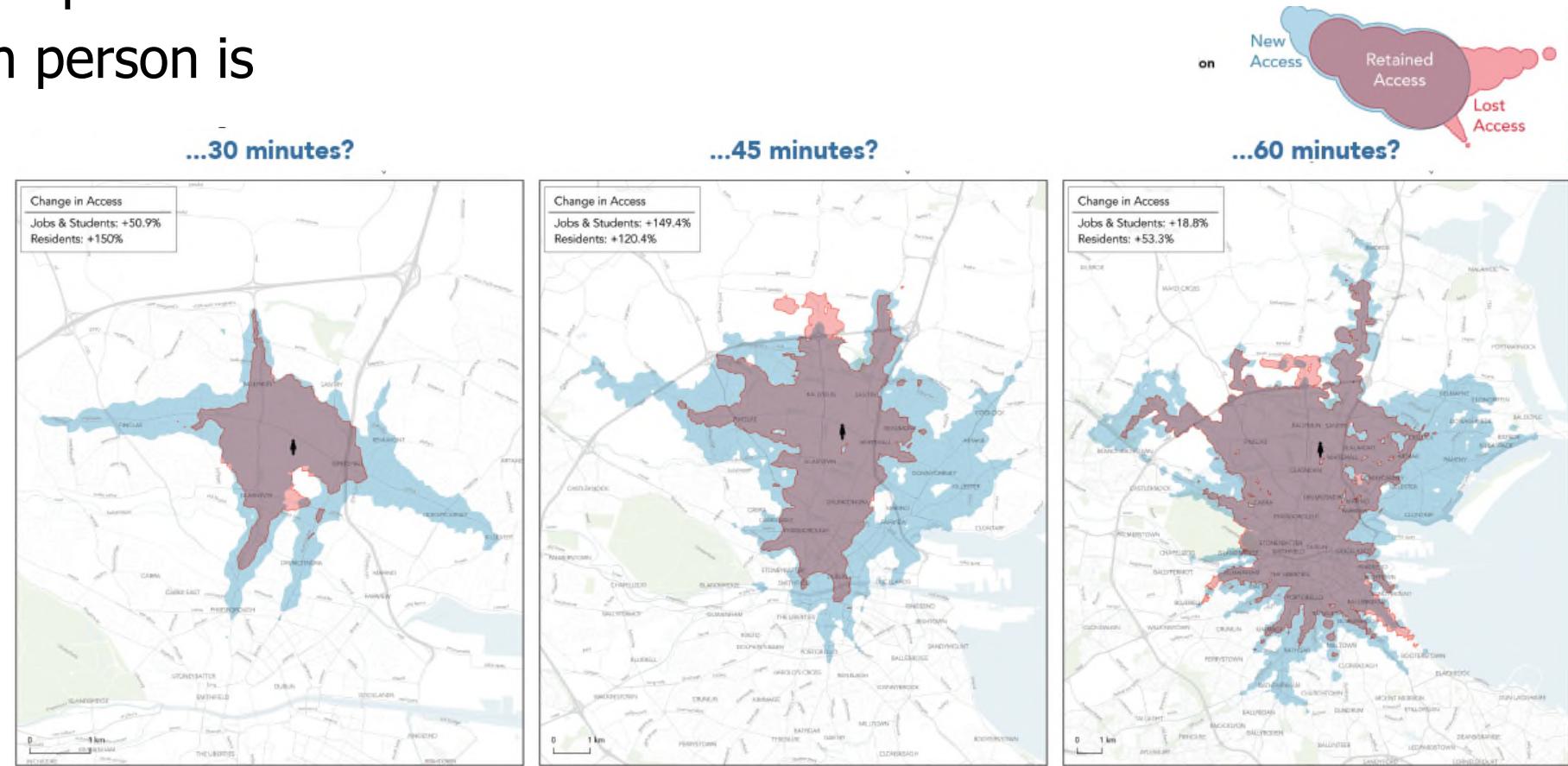
**The average Dubliner  
can get to  
20% more destinations  
in 30 minutes.**



\* Jobs and school used as proxy for all destinations.

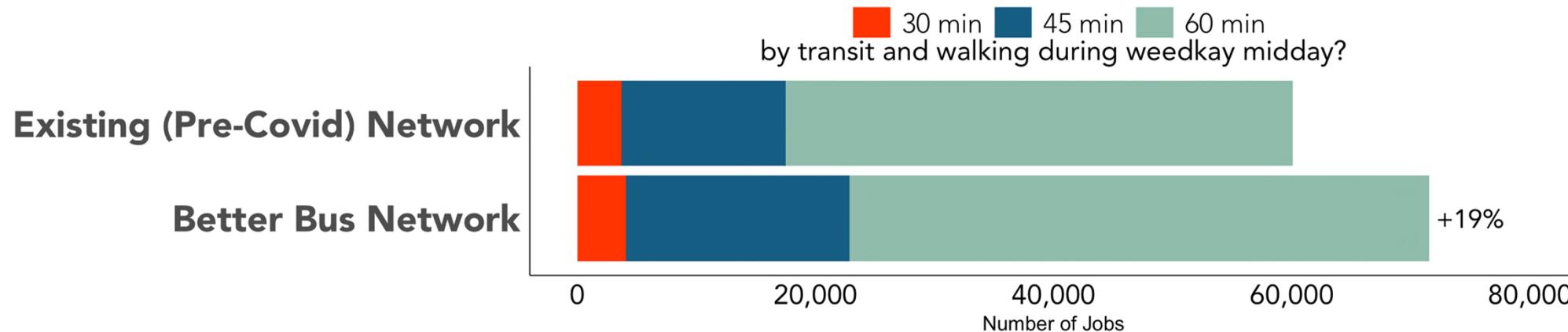
# Access is 3 Things that People Care About

- How well the city functions in linking people to opportunity
- How likely each person is to find transit useful
- How free each person is

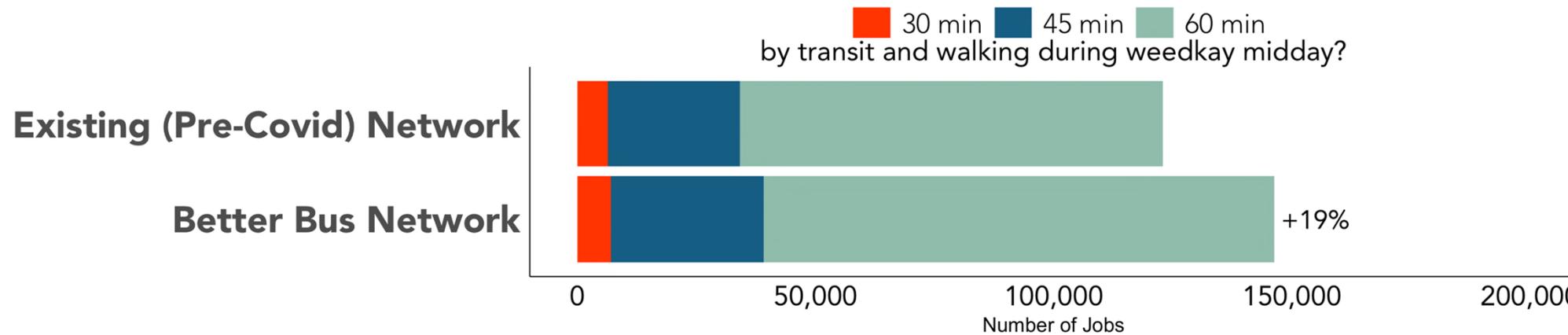


# Access to Opportunities = Freedom

How many opportunities (jobs and services) can the average person in Doral reach in...



How many opportunities (jobs and services) can the average person in Hialeah reach in...



# Access for Priority Groups

- Access findings are easily sliced by:
  - Race
  - Income
  - Existing riders
  - Member city.

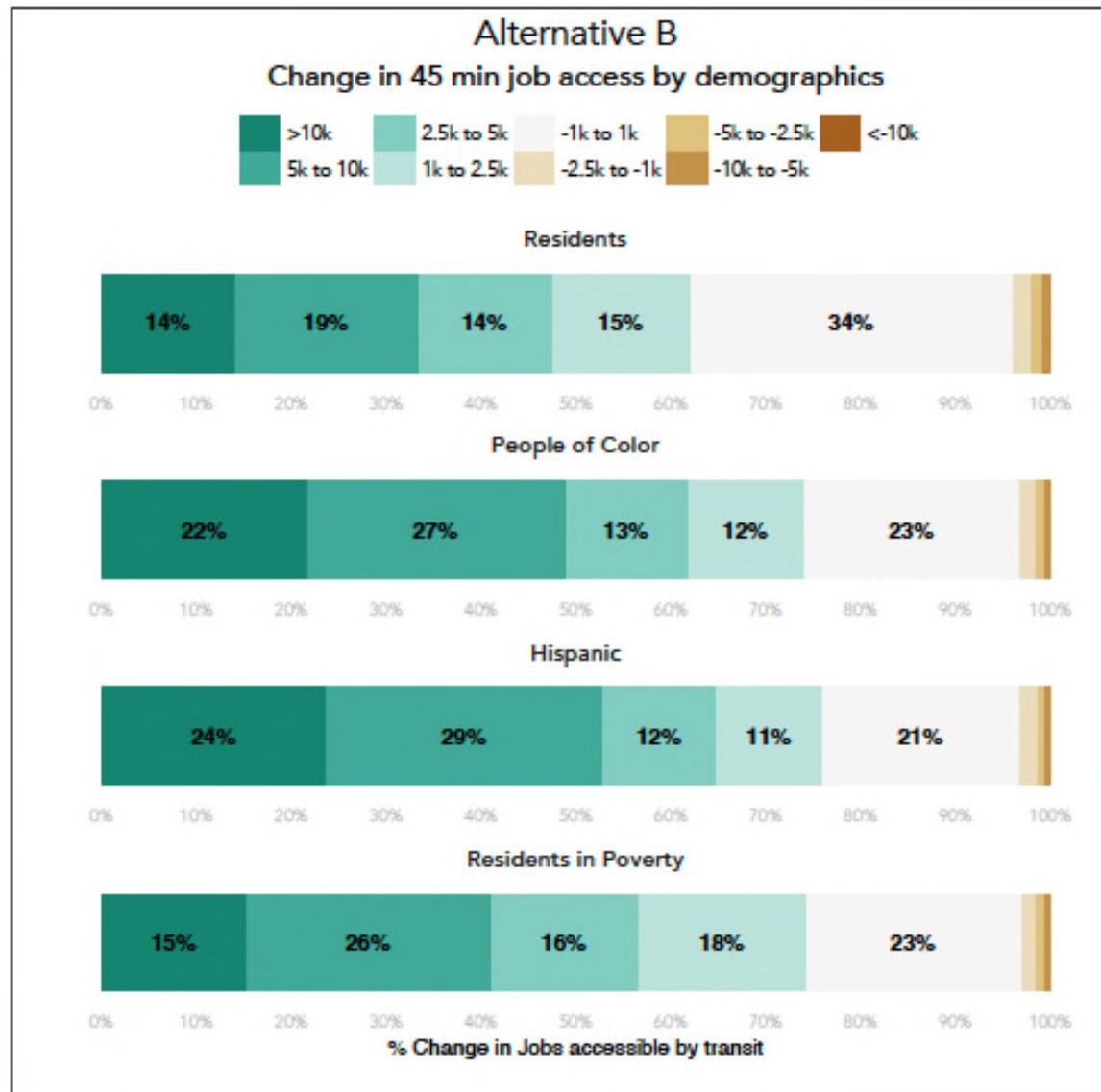


Figure 68: Alternative B, median change in access to opportunity by transit within 45 minutes by demographic group.

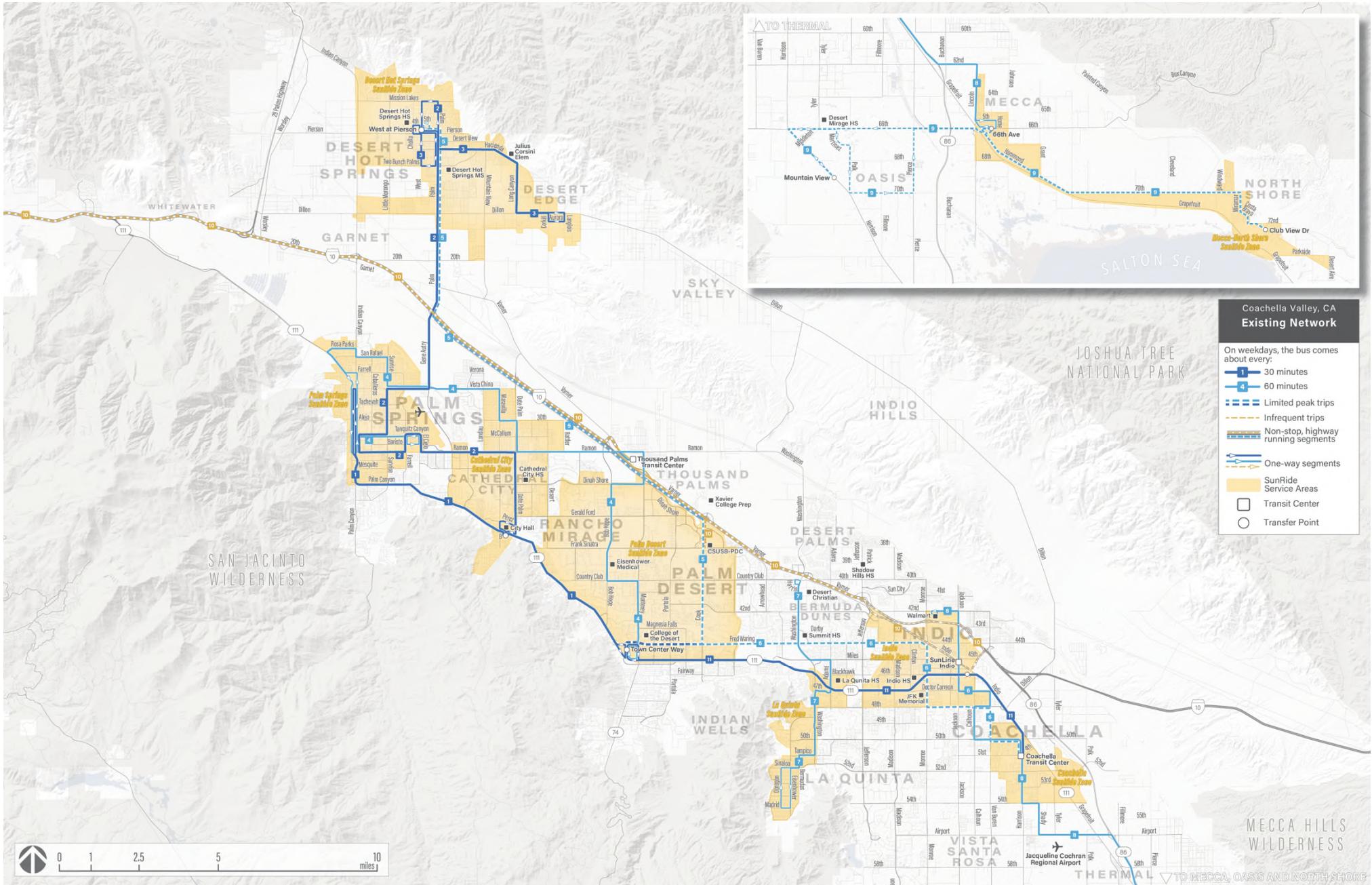
# **Where we are in the process?**

# Where are we in the process?

- We are learning from the existing transit service and the transit market.
- We are starting to talk to the public and learn from their needs and experiences.



# Existing Route Network

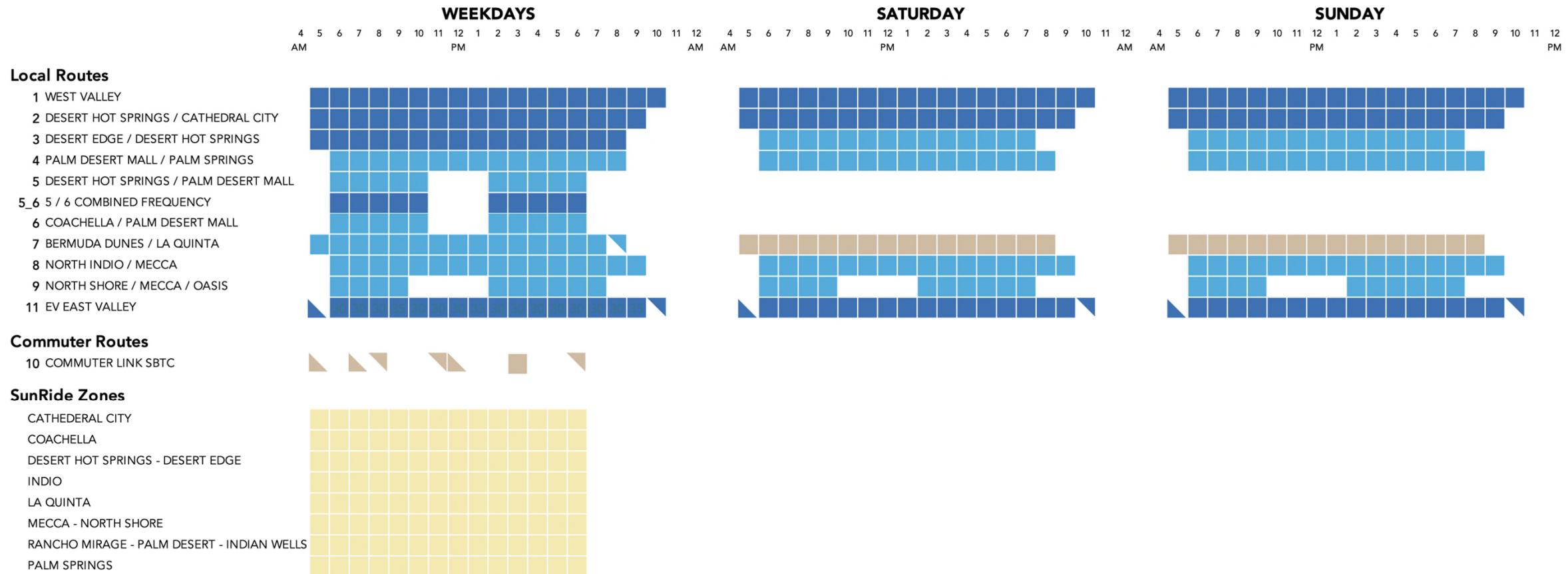


# Not only where but also when...

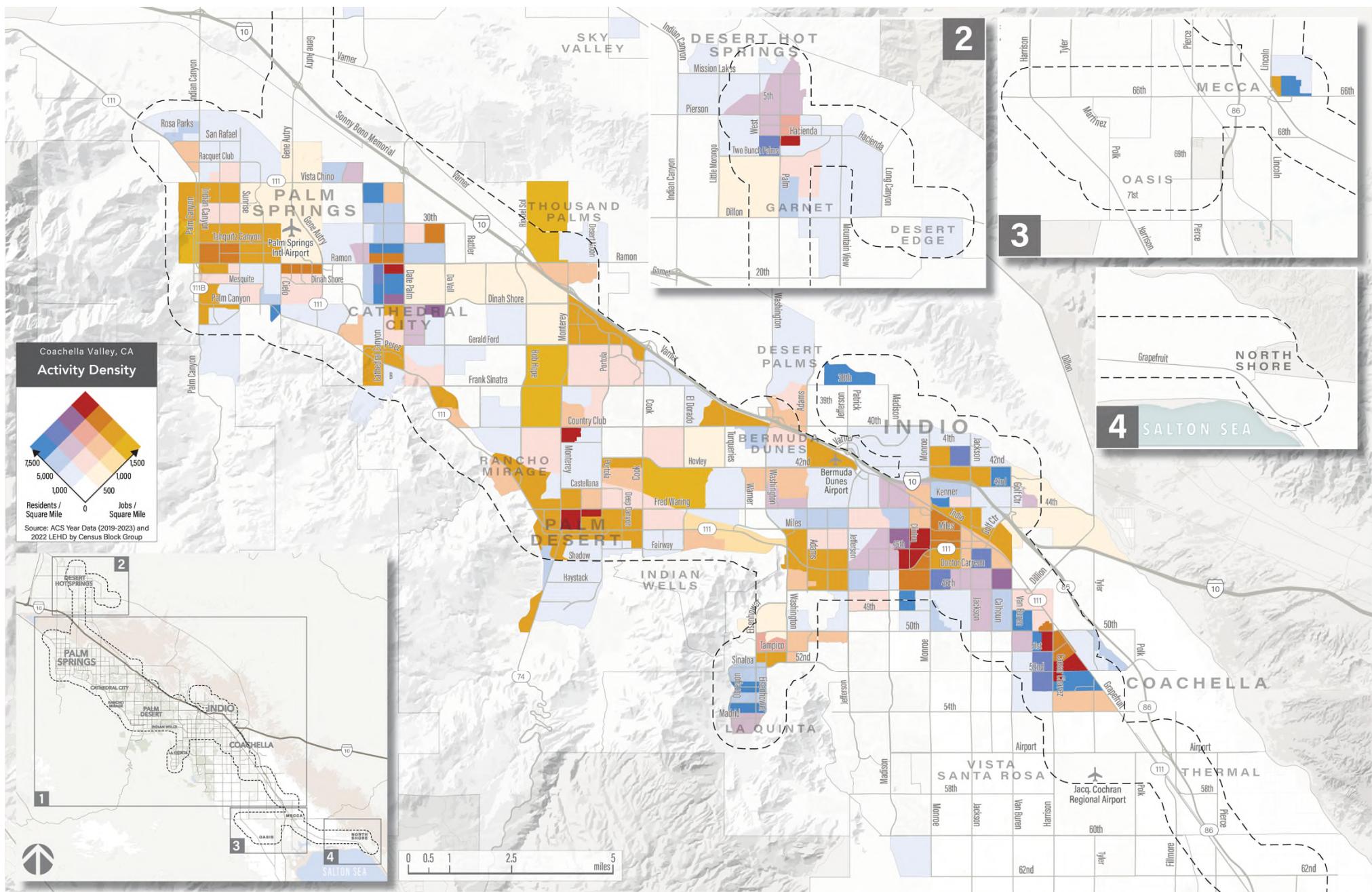
## SunLine Fall 2025 Network

Transit comes about every:

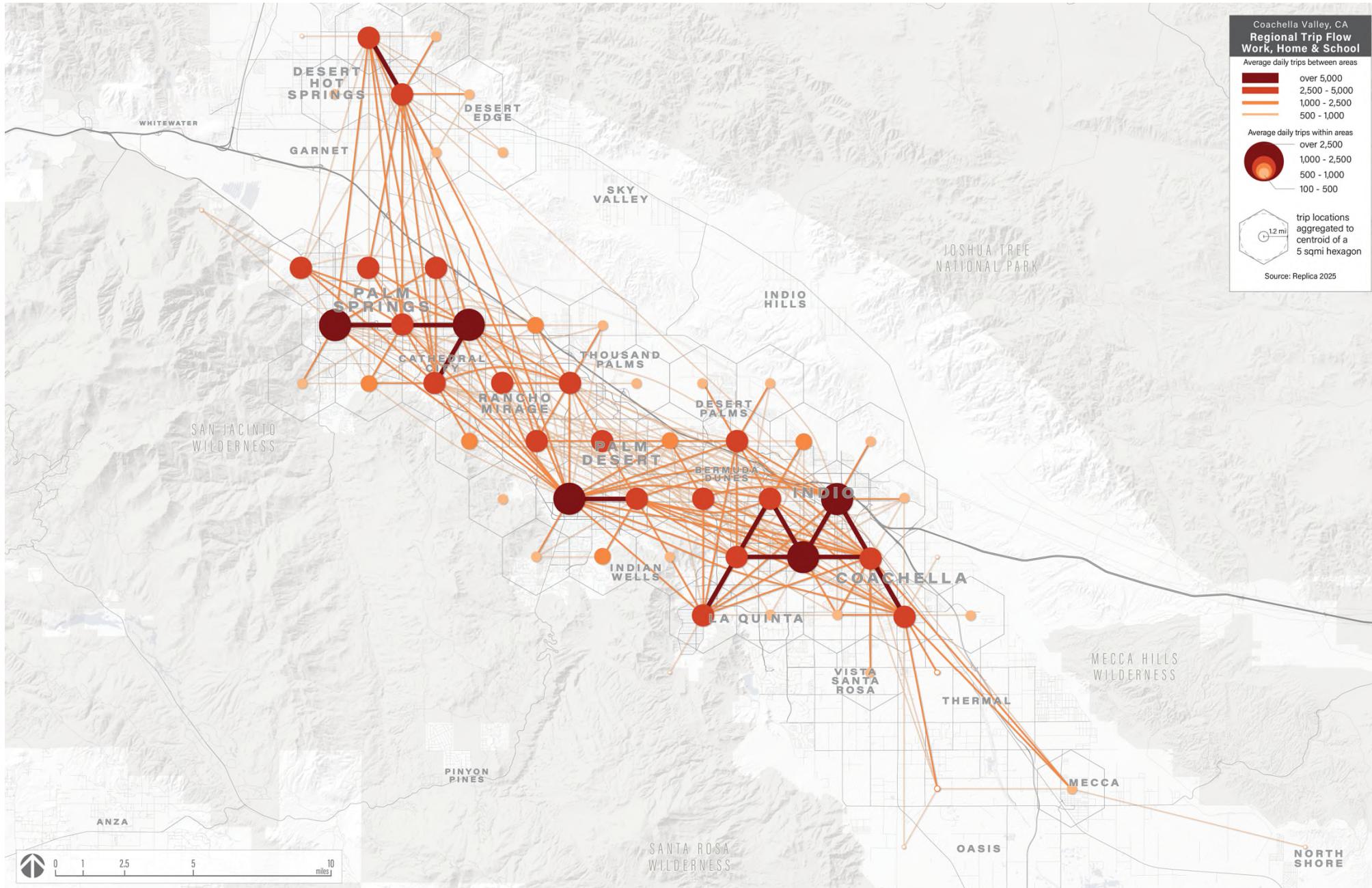
■ 30 minutes ■ 45 - 60 minutes ■ Over 60 minutes ■ Microtransit Service ■ Northbound/Eastbound ■ Southbound/Westbound



# Residential & Employment Density

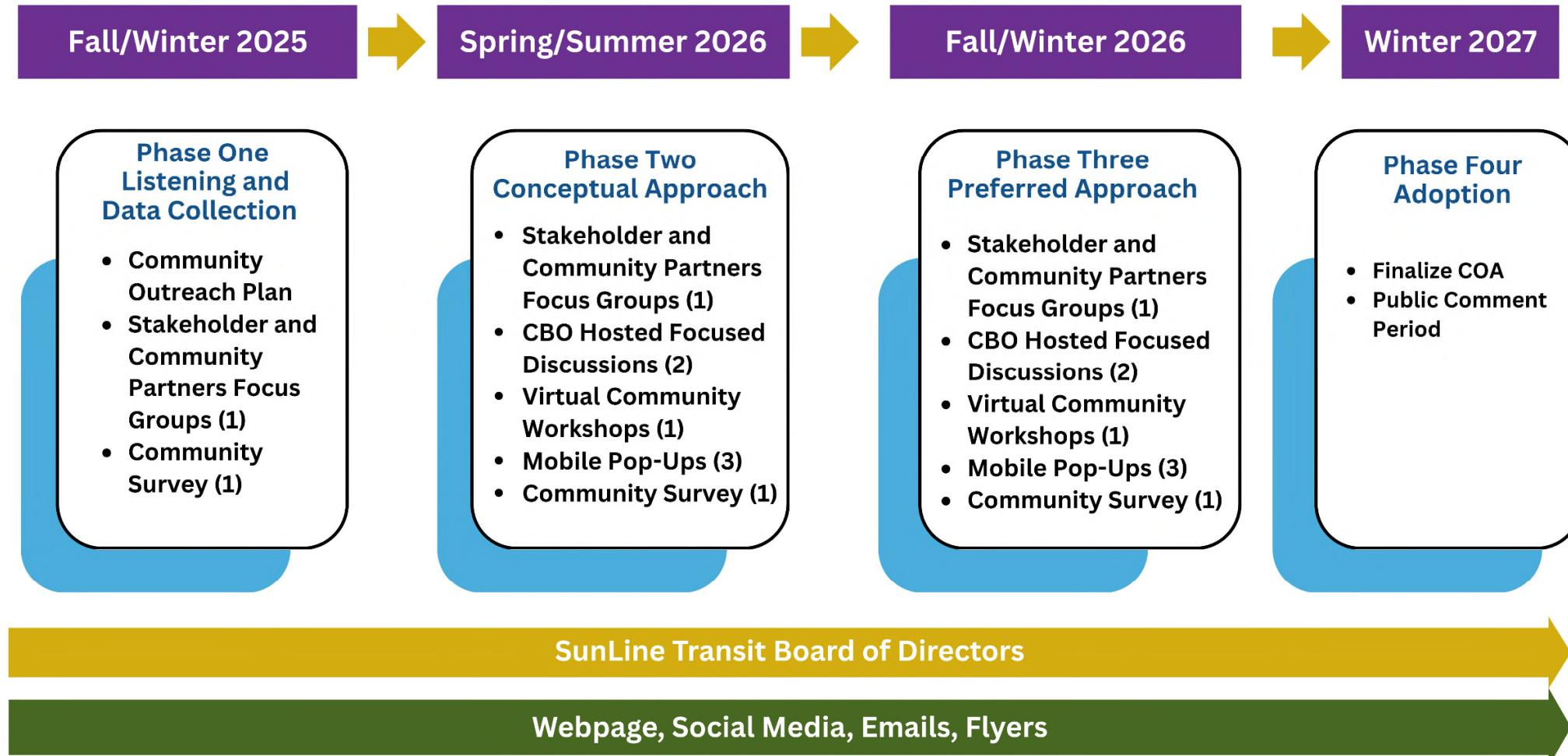


# Work and School Travel Flows



# Community Engagement Approach

# Engagement Methods & Activities



# Outreach Efforts

- Presentations and Survey Outreach:
  - **Civic and Government Meetings**  
City and community council meetings, school boards, and sustainability commissions
  - **Community Organizations and Events**  
Senior centers, civic groups, career/health fairs
  - **Transit Hubs and Stops**
- Media and Communications:
  - **Digital and Traditional Media**  
Digital campaigns, social media, press release, radio ad
  - **Partner Communications**  
Coordination with city PIOs and local organizations
  - **Print Materials**  
Flyers at community centers and libraries



# Community Survey

**Take the project survey using the following QR code or the link below:**

<https://www.surveymonkey.com/r/SunLineCOA1>



# Survey Communications Materials

## SunLine: Rides Reimagined

Together We Move Forward –  
Your Voice Leads the Way.

Provide Your Input  
For A Chance To Win  
A \$50 Gift Card!

Whether you ride daily, occasionally, rarely, or not at all,  
your input makes a difference! Take our short, **5-7 minute**  
survey today and be entered **to win a \$50 gift card**:

Check caption for details!



## SunLine: Rides Reimagined

Juntos Avanzamos –  
Tu Voz Marca el Camino

¡Comparte tu opinión y  
participa para ganar una  
tarjeta de regalo de \$50!

¡Ya sea que uses el transporte público a diario, ocasionalmente, raramente, o  
nunca, tu opinión importa! Participa en nuestra breve encuesta de **5 a 7**  
**minutos** hoy y tendrás la oportunidad de ganar una **tarjeta de regalo de \$50**:

Revisa la descripción para más detalles!



# Survey Communications Materials

**SunLine:  
Rides Reimagined**  
Together We Move Forward –  
Your Voice Leads the Way.





SunLine is working with the community to take a fresh look at its bus network and how it serves the Coachella Valley. Whether you ride often or not at all, your feedback helps us understand what's working and what needs to change.

  
**SCAN  
ME!**



Take our quick survey and enter to win a \$50 gift card!

**SunLine:  
Rides Reimagined**  
Juntos Avanzamos –  
Tu Voz Marca el Camino





SunLine está trabajando con la comunidad para reevaluar su red de autobuses y cómo esta sirve al Valle de Coachella. Ya sea que viaje con frecuencia o nunca lo haga, sus comentarios nos ayudan a comprender qué funciona y qué necesita cambiar.

**Escanéame**



¡Participa en nuestra breve encuesta y entra para ganar una tarjeta de regalo de \$50!

**SunLine:  
Rides Reimagined**  
Together We Move Forward –  
Your Voice Leads the Way.



SunLine is working with the community to reimagine its bus network and better serve the evolving needs of the Coachella Valley. As the region grows and changes, SunLine: Rides Reimagined is exploring how transit can grow with it. Whether you ride daily, occasionally, rarely or not at all, your input makes a difference! Together We Move Forward – Your Voice Leads the Way. Visit [sunline.org/rides-reimagined](http://sunline.org/rides-reimagined) to learn more.

Take our short survey today:  
[surveymonkey.com/r/SunLineCOA1](http://surveymonkey.com/r/SunLineCOA1)  
It only takes about 5-7 minutes to complete — and when you do, you'll be entered for a chance to win one of three \$50 gift cards!








**SunLine:  
Rides Reimagined**  
Juntos Avanzamos –  
Tu Voz Marca el Camino



SunLine está trabajando con la comunidad para reinventar su red de autobuses y atender mejor las necesidades cambiantes del Valle de Coachella. A medida que la región crece y evoluciona, SunLine: Rides Reimagined está explorando cómo el transporte puede crecer con ella. Ya sea que viajes diariamente, ocasionalmente, rara vez o no viajes en absoluto, tu opinión hace la diferencia! Juntos Avanzamos – Tu Voz Marca el Camino. Visita [sunline.org/rides-reimagined](http://sunline.org/rides-reimagined) para obtener más información.

Participe en nuestra breve encuesta hoy:  
[surveymonkey.com/r/SunLineCOA1es](http://surveymonkey.com/r/SunLineCOA1es)  
Solo le tomará entre 5 y 7 minutos completarla. ¡Al hacerlo, participará en el sorteo de tres tarjetas de regalo de \$50








**Questions, comments and  
feedback can be provided to:**

[manuel@jarrettwalker.com](mailto:manuel@jarrettwalker.com)

**THANK YOU!**

# Performance Management Renovation

**Presented by: Tamara Miles,  
Chief of Human Relations**



**January 28, 2026**

# The Process

- Established dedicated committee to identify business needs and vet potential vendors
- Met with vendors and evaluated performance management platforms
  - Selected PerformYard based on streamlined processes, system flexibility, and strong customer support
- Met with PerformYard and Insight Strategies from July 2025 – December 2025
  - Collaborated to define platform requirements and ensure alignment with strategic business goals
  - Tailored features to SunLine's needs



# The Process

- Sessions were held with employees to discuss the new process
- Chiefs and management participated in training sessions with Insight Strategies
  - Focused on how to prepare, write, and deliver reviews
- Performance Ratings Calibration - Mona and Chiefs met to evaluate mid-year reviews of direct-reports to define what each rating would be on the new system
- Teri Fisher, CEO/Insight Strategies, met with non-bargaining staff members to cover the process for receiving feedback and understanding their final ratings

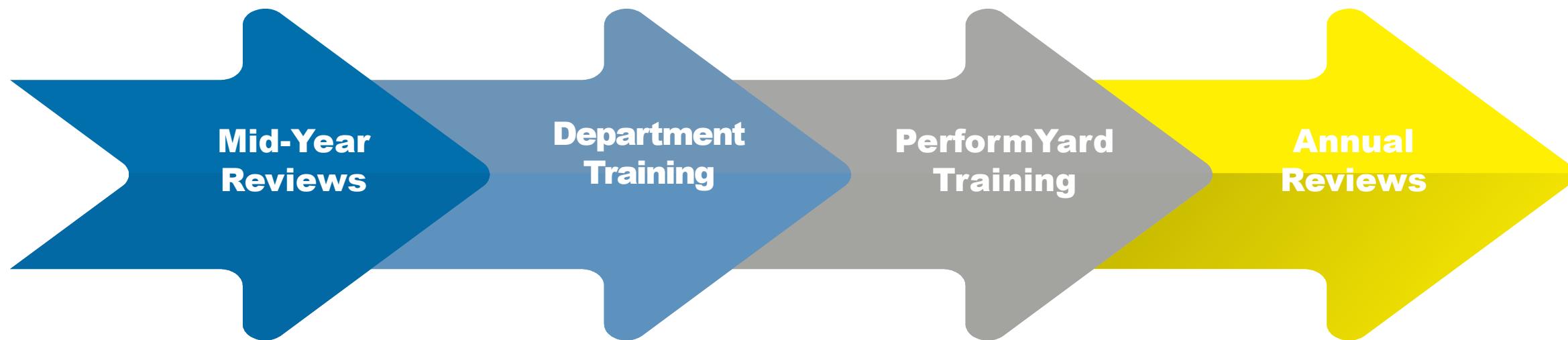


# The Process

- Mid-Year and Annual reviews will be completed
  - Plus, ongoing feedback – Management to meet regularly with their direct-reports
    - Ensures continuous dialogue about progress and challenges, eliminating surprises during formal reviews
- Ensuring consistency and fairness
  - Oversight from HR - Checks-and-balances system includes final review of all performance assessments
    - To mitigate unconscious bias and ensure equitable, non-discriminatory evaluation practices
  - Ratings at extreme ends of the scale (1/5 or 5/5) are subject to final review by Mona



# Next Steps



## Mid-Year Reviews

As part of the transition, self-reviews and supervisor reviews are being completed in an Excel format incorporating the new evaluation categories

## Department Training

A designated representative from each department will be trained to input and manage data within PerformYard

## Perform Yard Training

All performance management training will be delivered via PerformYard

## Annual Reviews

All self-reviews and supervisor reviews will be conducted through the PerformYard platform

# Thank You!





## SunLine Transit Agency

### Board Report

Item 9A

January 28, 2026

#### AGENDA ITEM: ACTION – CONSENT CALENDAR

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**SUBJECT:** Acceptance of Checks \$1,000 and Over Report for October and November 2025

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#### Recommendation:

Recommend that the Board of Directors (Board) approve the checks \$1,000 and Over Report for October and November 2025.

#### Background:

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the months of October and November which required signature from the Chair or Vice Chair.

<b>Vendor</b>	<b>Check #</b>	<b>Amount</b>
Integrated Cryogenic Solutions, LLC	701261	\$1,028,564.46
GMV Syncopates	701255	\$327,805.00
Noman Transit, LLC	701288	\$92,763.50
Hanson Bridgett LLP	701257	\$89,213.80
All American Building Services Inc	701236	\$78,328.52
Integrated Cryogenic Solutions, LLC	701588	\$327,911.81
Cora Constructors Inc.	701564	\$251,169.27
Hanson Bridgett LLP	701582	\$138,148.63
Noman Transit, LLC	701638	\$93,526.73
Xobee Networks, LLC	701644	\$88,522.01
Todd Verwers Architects Inc.	701629	\$54,473.52
Fritts Ford	701641	\$52,112.74

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

Luis Garcia, Chief Financial Officer

**Attachments:**

- Checks \$1,000 and Over Report for October 2025
- Checks \$1,000 and Over Report for November 2025

**SunLine Transit Agency  
Checks \$1,000 and Over  
October 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
INTEGRATED CRYOGENIC SOLUTIONS LLC	Fuel - Liquid Hydrogen	701261	10/15/2025	1,028,564.46
CALPERS	Group Health Premiums	701304	10/22/2025	419,886.28
GMV SYNCROMATICS	WIP- Upgrade CAD/AVL Software -Project Acct#2309-00	701255	10/15/2025	327,805.00
PERMA - INSURANCE	General Liability/Workers Comp Premiums	701412	10/29/2025	315,600.00
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	701421	10/29/2025	94,315.15
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	701369	10/22/2025	93,257.39
NOMAD TRANSIT, LLC	SunRide Ride Share Expenses	701288	10/21/2025	92,763.50
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	701225	10/08/2025	90,981.82
HANSON BRIDGETT LLP	Legal Service	701257	10/15/2025	89,213.80
IMPERIAL IRRIGATION DIST	Utilities	701259	10/15/2025	79,992.38
ALL AMERICAN BUILDING SERVICES INC	WIP-Facility Improvement Project- Project Acct#2310-06	701236	10/15/2025	78,328.52
METLIFE	Supplement Benefits LTD/STD/LIFE/Dental Ins Premium	701340	10/22/2025	48,095.87
HANSON BRIDGETT LLP	Legal Service	701189	10/08/2025	44,575.50
SO CAL GAS CO.	Utilities	701360	10/22/2025	41,296.63
TODD VERWERS ARCHITECTS INC	WIP-Center of Excellence Facility- Project Acct#1808-03	701280	10/15/2025	40,766.94
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	701199	10/08/2025	40,501.28
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	701380	10/29/2025	39,003.05
ANEW RNG, LLC	Utilities	701297	10/22/2025	35,839.06
BALLARD POWER SYSTEMS	Inventory Repair Parts	701301	10/22/2025	34,135.22
NFI PARTS	Inventory Repair Parts	701289	10/22/2025	33,337.39
BALLARD POWER SYSTEMS	Inventory Repair Parts	701300	10/22/2025	27,771.48
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	701091	10/01/2025	25,113.00
HELIXSTORM	Contracted Services	701190	10/08/2025	25,008.06
APTA	Consulting	701167	10/08/2025	25,000.00
HELIXSTORM	Contracted Services	701258	10/15/2025	23,470.10
HANSON BRIDGETT LLP	Legal Service	701121	10/01/2025	22,736.00
CINTAS CORPORATION NO.2	WIP-Fixed Assets- Misc Equipment- Project Acct#2505-01	701307	10/22/2025	21,428.44
BROWN ARMSTRONG ACCOUNTANCY	Audit Services	701302	10/22/2025	19,906.12
VERIZON WIRELESS	Wireless Telephone Service	701156	10/01/2025	19,229.08
URBAN SOLAR INC	WIP-Fixed Assets- Misc Equipment- Project Acct#2208-01	701227	10/08/2025	17,671.00
GILLIG LLC	Inventory Repair Parts	701188	10/08/2025	13,576.57
MOHAWK MFG & SUPPLY CO	Inventory Repair Parts	701268	10/15/2025	13,195.52
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	701224	10/08/2025	12,202.96
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP- Ele Meter Generator Engineering-Project Acct#2313-00	701388	10/29/2025	12,198.00
SPECIALTY FIELD SERVICE, INC.	Outside Repair-Fixed Route	701153	10/01/2025	12,134.00
INSIGHT STRATEGIES INC	Consulting	701260	10/15/2025	11,825.00
CDW GOVERNMENT, INC	WIP-Agency Computer Laptop Upgrade-Project Acct#1903-03	701243	10/15/2025	11,354.22
N/S CORPORATION	Facility Maintenance	701346	10/22/2025	9,766.63
ROBERT HALF	Temporary Help	701356	10/22/2025	9,711.02

**SunLine Transit Agency  
Checks \$1,000 and Over  
October 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
TEC EQUIPMENT, INC.	Inventory Repair Parts	701364	10/22/2025	9,501.87
ROBERT HALF	Temporary Help	701146	10/01/2025	9,462.56
ROBERT HALF	Temporary Help	701275	10/15/2025	9,395.38
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	701184	10/08/2025	9,349.00
ROBERT HALF	Temporary Help	701214	10/08/2025	9,214.10
AVAIL TECHNOLOGIES, INC.	Computer/Network Software Agreement	701169	10/08/2025	9,080.50
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	701416	10/29/2025	8,871.52
JOSEPH LYNN FRIEND	Contracted Services	701263	10/15/2025	8,760.00
ROBERT HALF	Temporary Help	701415	10/29/2025	8,616.33
GILLIG LLC	Inventory Repair Parts	701325	10/22/2025	8,579.12
SHAW YODER ANTWIH SCHMELZER & LANGE, INC	Consulting	701216	10/08/2025	8,500.00
NFI PARTS	Inventory Repair Parts	701234	10/15/2025	8,407.93
TPX COMMUNICATIONS	Communication Service	701367	10/22/2025	8,178.90
SMITH GARSON, INC.	Consulting	701217	10/08/2025	8,000.00
BUSTEXTIL NA, INC.	WIP- Refurbish/Rebuild 40ft Bus-Project Acct#1805-01	701093	10/01/2025	7,965.11
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	701239	10/15/2025	7,940.00
BALLARD POWER SYSTEMS	Inventory Repair Parts	701240	10/15/2025	7,882.99
LAWCX	WC-Insurance Premium	701198	10/08/2025	7,697.00
GARON WYATT INVESTIGATIVE SERVICES, LLC.	Insurance Loss	701116	10/01/2025	7,545.48
JE STRATEGIES LLC	Consulting	701194	10/08/2025	7,500.00
AMALGAMATED TRANSIT UNION	Union Dues	701378	10/29/2025	7,383.29
AMALGAMATED TRANSIT UNION	Union Dues	701162	10/08/2025	7,031.25
AMALGAMATED TRANSIT UNION	Union Dues	701293	10/22/2025	6,907.19
HELIXSTORM	Contracted Services	701326	10/22/2025	6,325.00
GILLIG LLC	Inventory Repair Parts	701254	10/15/2025	6,083.13
NFI PARTS	Inventory Repair Parts	701160	10/08/2025	6,029.57
AMERICAN MOVING PARTS	Inventory Repair Parts	701165	10/08/2025	5,987.62
MODEL1 COMMERCIAL VEHICLES, INC.	Paratransit Repair Parts	701311	10/22/2025	5,965.71
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	701098	10/01/2025	5,965.26
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	701321	10/22/2025	5,662.10
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	701379	10/29/2025	5,283.30
AMERICAN LAMINATED GLASS	Inventory Repair Parts	701183	10/08/2025	4,956.49
HD INDUSTRIES	Inventory Repair Parts	701398	10/29/2025	4,933.19
PLAZA TOWING, INC.	Towing Services	701208	10/08/2025	4,900.00
AMAZON CAPITAL SERVICES, INC	Computer Supplies	701163	10/08/2025	4,694.37
KAMINSKY PRODUCTIONS, INC	Employee Expense	701335	10/22/2025	4,665.00
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	701140	10/01/2025	4,418.73
MAGALDI & MAGALDI, INC.	Inventory Repair Parts	701131	10/01/2025	4,281.12
NAPA AUTO PARTS	Inventory Repair Parts	701347	10/22/2025	4,196.54

**SunLine Transit Agency  
Checks \$1,000 and Over  
October 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
NFI PARTS	Inventory Repair Parts	701377	10/29/2025	3,926.19
PRUDENTIAL OVERALL SUPPLY	Uniforms	701209	10/08/2025	3,904.46
SO CAL GAS CO.	Utilities	701278	10/15/2025	3,902.83
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	701294	10/22/2025	3,847.65
IMPERIAL IRRIGATION DIST	Utilities	701330	10/22/2025	3,794.97
US BANK VOYAGER FLEET SYSTEMS	Unleaded Fuel	701228	10/08/2025	3,602.79
FEDEX	Shipping Service	701393	10/29/2025	3,515.05
AMERICAN MOVING PARTS	Inventory Repair Parts	701238	10/15/2025	3,387.87
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	701284	10/15/2025	3,284.20
CDW GOVERNMENT, INC	WIP- Information Technology Project- Project Acct#2418-12	701306	10/22/2025	3,284.04
CHARTER COMMUNICATIONS	Utilities	701219	10/08/2025	3,282.96
CDW GOVERNMENT, INC	WIP- Information Technology Project- Project Acct#2418-12	701178	10/08/2025	3,169.00
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	701206	10/08/2025	3,149.39
SECTRAN SECURITY INC.	Bank Adjustment Fees	701151	10/01/2025	3,140.58
VASQUEZ AND COMPANY LLP	Audit Services	701424	10/29/2025	3,000.00
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	701215	10/08/2025	2,975.30
LANGUAGELINE SOLUTIONS	Translation Services	701129	10/01/2025	2,971.34
HOME DEPOT CREDIT SERVICES	Facility Maintenance	701122	10/01/2025	2,844.65
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	701174	10/08/2025	2,822.33
AEG MANAGEMENT PALM SPRINGS, LLC	SunLine Events Expense	701418	10/29/2025	2,733.50
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	701357	10/22/2025	2,721.63
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	701088	10/01/2025	2,611.28
FRONTIER COMMUNICATIONS	Utilities	701323	10/22/2025	2,500.00
C V WATER DISTRICT	Utilities	701386	10/29/2025	2,414.55
SAFETY-KLEEN CORPORATION	Contract Svc-Haz Waste Removal	701149	10/01/2025	2,235.20
PARKHOUSE TIRE, INC.	Paratransit Repair Parts	701353	10/22/2025	2,169.46
QUICK FIX AUTO GLASS	Repair Parts-Fixed Route	701292	10/22/2025	2,140.00
KELLY SPICERS STORES	Office Supplies	701196	10/08/2025	2,119.98
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	701245	10/15/2025	2,116.65
FULTON DISTRIBUTING	Bus Stop Supplies	701106	10/01/2025	2,101.87
QUADIENT FINANCE USA, INC.	Postage	701210	10/08/2025	2,000.00
DESERT PROMOTIONAL AND EMBROIDERY, LLC	Miscellaneous Expense	701248	10/15/2025	1,941.12
HI TECH AUTOMOTIVE MACHINING	Paratransit Repair Parts	701333	10/22/2025	1,936.73
NFI PARTS	Inventory Repair Parts	701087	10/01/2025	1,931.13
DESERT PROMOTIONAL AND EMBROIDERY, LLC	Uniform Operations	701104	10/01/2025	1,931.00
MOUSER ELECTRONICS, INC	Inventory Repair Parts	701269	10/15/2025	1,884.99
QUICK FIX AUTO GLASS	Repair Parts-Fuel Cell	701161	10/08/2025	1,850.00
SAFEWAY SIGN COMPANY	Bus Stop Supplies	701150	10/01/2025	1,842.53
OMNITRACS, LLC	General Services	701202	10/08/2025	1,820.00

**SunLine Transit Agency  
Checks \$1,000 and Over  
October 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
I/O CONTROLS CORP #201115	Inventory Repair Parts	701329	10/22/2025	1,804.00
FLW, INC.	Inventory Repair Parts-SunFuels	701320	10/22/2025	1,798.72
TRANSPORTATION MANAGEMENT & DESIGN,	Consulting	701281	10/15/2025	1,710.75
OPW FUELING COMPONENTS	Inventory Repair Parts-SunFuels	701272	10/15/2025	1,659.89
HOME DEPOT CREDIT SERVICES	Facility Maintenance	701327	10/22/2025	1,654.19
CMD CORPORATION	Inventory Repair Parts	701384	10/29/2025	1,632.62
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	701173	10/08/2025	1,627.63
ECONOMY TREE & CRANE, INC.	WIP-Backup Generator Crane Services-Project Acct#2407-00	701252	10/15/2025	1,600.00
CONSERVE LANDCARE, LLC	Facility Maintenance	701097	10/01/2025	1,584.00
BROADLUX, INC.	Contract Services-General	701172	10/08/2025	1,576.00
PLAZA TOWING, INC.	Towing Services	701143	10/01/2025	1,575.00
LANGUAGELINE SOLUTIONS	Translation Services	701197	10/08/2025	1,551.94
COACH AND EQUIPMENT MFG CORP	Inventory Repair Parts	701180	10/08/2025	1,524.02
MIGUEL ALEJANDRO RAMIREZ GARCIA	Reimbursement Expense	701408	10/29/2025	1,517.19
MICHELIN NORTH AMERICA, INC.	Repair Parts-Fixed Route	701134	10/01/2025	1,506.99
MILE3 WEB DEVELOPMENT	Website Maintenance	701267	10/15/2025	1,470.00
DANIELS TIRE SERVICE - GOOD YEAR	Inventory Repair Parts	701246	10/15/2025	1,461.35
MICROMED DIAMOND SEAL SYSTEMS INC.	Shop Supplies	701341	10/22/2025	1,445.53
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	701375	10/22/2025	1,380.00
AUTOZONE COMMERCIAL	Inventory Repair Parts	701299	10/22/2025	1,377.52
DESERT FIRE EXTINGUISHER CO. INC.	Facility Maintenance	701103	10/01/2025	1,362.78
ENTECH OIL INC	Lubricants- Oil	701109	10/01/2025	1,291.38
CALIFORNIA DEPARTMENT OF TAX & FEE	Quarterly Used Sale Tax July-Sept 2025	701176	10/08/2025	1,284.00
INLAND LIGHTING SUPPLIES, INC.	Inventory Repair Parts	701331	10/22/2025	1,262.83
PIEDMONT PLASTICS, INC.	Bus Stop Supplies	701142	10/01/2025	1,255.28
NORTHERN SAFETY COMPANY, INC.	Inventory Repair Parts	701349	10/22/2025	1,241.50
BATTERY SYSTEMS, INC.	Inventory Repair Parts	701241	10/15/2025	1,205.26
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	701203	10/08/2025	1,192.00
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	701139	10/01/2025	1,192.00
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	701352	10/22/2025	1,158.32
EVERSOFT, INC.	Contract Services - General	701253	10/15/2025	1,155.22
ABSOLUTE SELF STORAGE	Storage Rental	701376	10/29/2025	1,152.00
RWC GROUP	Inventory Repair Parts	701115	10/01/2025	1,139.28
MATCO TOOL DISTRIBUTOR	Computer/Network Software Agreement	701337	10/22/2025	1,102.80
DREW SIERRA	Reimbursement Expense	701108	10/01/2025	1,100.00
JORGE GARCIA	Reimbursement Expense	701193	10/08/2025	1,100.00
CONNOISSEUR MEDIA HOLDCO, INC	Advertising	701387	10/29/2025	1,100.00
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	701147	10/01/2025	1,091.67
SONSRAY FLEET SERVICES	Inventory Repair Parts	701365	10/22/2025	1,061.79

**SunLine Transit Agency  
Checks \$1,000 and Over  
October 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
PARKHOUSE TIRE, INC.	Repair Parts-Support Vehicle	701207	10/08/2025	1,010.16
PLAZA TOWING, INC.	Towing Services	701414	10/29/2025	1,000.00
<b>Total Checks Over \$1,000</b>	\$3,840,395.92			
<b>Total Checks Under \$1,000</b>	\$46,959.97			
<b>Total Checks</b>	<b>\$3,887,355.89</b>			

**SunLine Transit Agency  
Checks \$1,000 and Over  
November 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
CALPERS	Group Health Premium	701559	11/24/2025	470,325.21
INTEGRATED CRYOGENIC SOLUTIONS LLC	Fuel - Liquid Hydrogen	701588	11/24/2025	327,911.81
CORA CONSTRUCTORS INC.	WIP- Div I Back Up Generator- Project Acct#2407-00	701564	11/24/2025	251,169.27
HANSON BRIDGETT LLP	Legal Service	701582	11/24/2025	138,148.63
NOMAD TRANSIT, LLC	SunRide Ride Share Expenses	701638	11/24/2025	93,526.73
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	701633	11/24/2025	92,873.06
XOBEE NETWORKS, LLC	WIP-Information Technology Project- Project Acct#1903-03	701644	11/24/2025	88,522.01
IMPERIAL IRRIGATION DIST	Utilities	701510	11/12/2025	66,608.38
TODD VERWERS ARCHITECTS INC	WIP- Center of Excellence Facility- Project Acct#1808-03	701629	11/24/2025	54,473.52
FRITTS FORD	WIP- Replacement Support Vehicles- Project Acct#2111-01	701641	11/24/2025	52,112.74
METLIFE	Supplement Benefits LTD/STD/LIFE/Dental Ins Premium	701596	11/24/2025	49,056.57
SO CAL GAS CO.	Utilities	701620	11/24/2025	46,548.47
ANEW RNG, LLC	Utilities	701552	11/24/2025	37,649.84
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	701518	11/12/2025	37,437.38
INSIGHT STRATEGIES INC	Consulting	701454	11/05/2025	29,375.00
CALIFORNIA TRANSIT TRAINING CONSORTIUM	Development Workshop	701535	11/12/2025	24,857.13
HELIXSTORM	Contracted Services	701509	11/12/2025	23,470.10
DOCUSIGN, INC.	Computer/Network Software Agreement	701569	11/24/2025	21,309.03
FRANKLIN TRUCK PARTS, INC	Inventory Repair Parts	701446	11/05/2025	19,319.10
ROBERT HALF	Temporary Help	701614	11/24/2025	18,228.64
BALLARD POWER SYSTEMS	Inventory Repair Parts	701555	11/24/2025	18,010.05
TRANSPO GROUP USA, INCORPORATED	Consulting	701632	11/24/2025	17,433.00
NEL HYDROGEN INC.	WIP- Electrolyzer maintenance kit- Project Acct#2014-00	701604	11/24/2025	15,964.96
FEDEX FREIGHT, INC.	Inventory Repair Parts Shipping	701443	11/05/2025	15,666.71
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	701473	11/05/2025	14,526.75
DISCOUNTCELL LLC	Computer/Network Software Agreement	701439	11/05/2025	13,500.00
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	701538	11/12/2025	12,576.52
TOLAR MFG. CO., INC	Repair Claims	701630	11/24/2025	11,704.88
TEC EQUIPMENT, INC.	Inventory Repair Parts	701626	11/24/2025	10,948.58
ROBERT HALF	Temporary Help	701471	11/05/2025	9,934.10
BROWN ARMSTRONG ACCOUNTANCY	Audit Services	701557	11/24/2025	9,446.30
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	701440	11/05/2025	9,349.00
ROBERT HALF	Temporary Help	701530	11/12/2025	9,210.72
AVAIL TECHNOLOGIES, INC.	Computer/Network Software Agreement	701489	11/12/2025	9,080.50
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	701547	11/24/2025	8,764.45
SONSRAY FLEET SERVICES	Inventory Repair Parts	701628	11/24/2025	8,691.07
SHAW YODER ANTWHI SCHMELZER & LANGE, INC	Consulting	701532	11/12/2025	8,500.00
KIRK'S AUTOMOTIVE, INC.	Inventory Repair Parts	701515	11/12/2025	8,377.56
TPX COMMUNICATIONS	Communication Service	701631	11/24/2025	8,165.03

**SunLine Transit Agency  
Checks \$1,000 and Over  
November 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
SMITH GARSON, INC.	Consulting	701618	11/24/2025	8,000.00
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	701531	11/12/2025	7,743.81
HEPTAGON SEVEN CONSULTING, INC.	WIP- Div1 Security Fence Upgrade- Project Acct#2202-00	701452	11/05/2025	7,620.00
JE STRATEGIES LLC	Consulting	701514	11/12/2025	7,500.00
COACH GLASS	Inventory Repair Parts	701455	11/05/2025	7,400.00
COAST COMPRESSOR COMPANY	Inventory Repair Parts	701497	11/12/2025	7,296.64
NAPA AUTO PARTS	Inventory Repair Parts	701602	11/24/2025	7,202.19
AMALGAMATED TRANSIT UNION	Union Dues	701546	11/24/2025	7,192.27
GILLIG LLC	Inventory Repair Parts	701580	11/24/2025	6,895.24
SONSRAY FLEET SERVICES	Inventory Repair Parts	701477	11/05/2025	6,749.87
PIEDMONT PLASTICS #543	Bus Stop Supplies	701465	11/05/2025	6,499.55
FEDEX	Inventory Repair Parts Shipping	701442	11/05/2025	6,178.09
PARKHOUSE TIRE, INC.	Repair Parts-Fuel Cell	701609	11/24/2025	5,970.72
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	701551	11/24/2025	5,465.00
JOSEPH LYNN FRIEND	Contracted Services	701513	11/12/2025	5,340.00
BALLARD POWER SYSTEMS	Inventory Repair Parts	701432	11/05/2025	5,054.56
IMPERIAL IRRIGATION DIST	Utilities	701585	11/24/2025	4,885.79
BROADLUX, INC.	Repair Parts-CNG	701556	11/24/2025	4,568.75
NFI PARTS	Inventory Repair Parts	701428	11/05/2025	4,335.27
BALLARD POWER SYSTEMS	Inventory Repair Parts	701490	11/12/2025	4,256.13
FPS SPECIALISTS IN FIRE SYSTEMS	Security Services	701589	11/24/2025	4,047.70
ISABELLA AMADEO	Reimbursement Expense	701543	11/12/2025	3,734.85
OMNITRACS, LLC	General Services	701605	11/24/2025	3,640.00
HOLLYWOOD DESERT CATERING	SunLine Events Expense	701591	11/24/2025	3,500.00
HOLLYWOOD DESERT CATERING	SunLine Events Expense	701590	11/24/2025	3,500.00
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	701578	11/24/2025	3,352.80
CHARTER COMMUNICATIONS	Utilities	701536	11/12/2025	3,282.96
PRUDENTIAL OVERALL SUPPLY	Uniforms	701468	11/05/2025	3,185.65
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	701463	11/05/2025	3,074.70
DAVID RZEPINSKI CONSULTING	Consulting	701438	11/05/2025	3,071.25
VERIZON WIRELESS	Wireless Telephone Service	701480	11/05/2025	2,974.92
AMAZON CAPITAL SERVICES, INC	Office Supplies	701430	11/05/2025	2,937.33
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	701636	11/24/2025	2,933.90
C V WATER DISTRICT	Utilities	701436	11/05/2025	2,850.00
ENTECH OIL INC	Lubricants- Oil	701571	11/24/2025	2,761.04
PALM SPRINGS CONVENTION CENTER	SunLine Events Expense	701450	11/05/2025	2,733.50
US BANK VOYAGER FLEET SYSTEMS	Unleaded Fuel	701539	11/12/2025	2,641.35
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	701617	11/24/2025	2,626.14
JESSUP AUTO PLAZA	Inventory Repair Parts	701466	11/05/2025	2,580.14

**SunLine Transit Agency  
Checks \$1,000 and Over  
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<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
FRONTIER COMMUNICATIONS	Utilities	701579	11/24/2025	2,500.00
CHRISTIAN BROTHERS MECHANICAL SERVICES,	Contract Services-General	701435	11/05/2025	2,500.00
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	701472	11/05/2025	2,354.62
HOME DEPOT CREDIT SERVICES	Bus Stop Supplies	701583	11/24/2025	2,272.99
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	701495	11/12/2025	2,258.49
RIDE COACH AND BUS	Inventory Repair Parts	701433	11/05/2025	2,197.10
NFI PARTS	Inventory Repair Parts	701483	11/12/2025	2,068.20
MOHAWK MFG & SUPPLY CO	Inventory Repair Parts	701520	11/12/2025	2,026.24
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	701608	11/24/2025	1,974.59
FLW, INC.	Inventory Repair Parts-SunFuels	701444	11/05/2025	1,921.24
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	701493	11/12/2025	1,860.49
MUNCIE TRANSIT SUPPLY	Inventory Repair Parts	701601	11/24/2025	1,820.28
OMNITRACS, LLC	General Services	701461	11/05/2025	1,820.00
MERRIMAC PETROLEUM, INC	Lubricants- Oil	701595	11/24/2025	1,741.72
ALLIED REFRIGERATION, INC	Air Conditioning Expense	701545	11/24/2025	1,735.18
SUN CHEMICAL	Shop Supplies	701470	11/05/2025	1,724.00
LIFECOM, INC.	Contract Services-General	701517	11/12/2025	1,713.83
NFI PARTS	Inventory Repair Parts	701544	11/24/2025	1,661.29
ON THE GO DJ PRO	SunLine Events Expense	701488	11/12/2025	1,645.00
4IMPRINT, INC.	SunLine Events Expense	701427	11/05/2025	1,621.35
FASTENAL COMPANY	Shop supplies	701573	11/24/2025	1,575.45
EVERSOFT, INC.	Contract Services - General	701504	11/12/2025	1,530.84
PLAZA TOWING, INC.	Towing Services	701467	11/05/2025	1,525.00
MILE3 WEB DEVELOPMENT	Website Maintenance	701519	11/12/2025	1,470.00
VICENTE AYALA	Reimbursement Expense	701540	11/12/2025	1,466.71
LANGUAGELINE SOLUTIONS	Translation Services	701516	11/12/2025	1,418.46
GILLIG LLC	Inventory Repair Parts	701507	11/12/2025	1,347.57
HI TECH AUTOMOTIVE MACHINING	Inventory Repair Parts	701512	11/12/2025	1,326.73
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	701643	11/24/2025	1,300.00
FEDEX	Shipping Service	701576	11/24/2025	1,299.34
AMAZON CAPITAL SERVICES, INC	SunLine Events Expense	701485	11/12/2025	1,269.79
SECTRAN SECURITY INC.	Bank Adjustment Fees	701474	11/05/2025	1,253.02
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	701462	11/05/2025	1,192.00
ABSOLUTE SELF STORAGE	Storage Rental	701482	11/12/2025	1,152.00
KEYPER SYSTEMS	Annual Warranty Renewal	701456	11/05/2025	1,050.00
PLAZA TOWING, INC.	Towing Services	701526	11/12/2025	1,000.00
QUADIENT FINANCE USA, INC.	Postage	701528	11/12/2025	1,000.00

**SunLine Transit Agency  
Checks \$1,000 and Over  
November 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
<b>Total Checks Over \$1,000</b>	\$2,409,948.43			
<b>Total Checks Under \$1,000</b>	\$32,499.40			
<b>Total Checks</b>	\$2,442,447.83			



**SunLine Transit Agency**  
**Board Report**

**Item 9B**

January 28, 2026

**AGENDA ITEM:** ACTION - CONSENT CALENDAR

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**SUBJECT:** Acceptance of Credit Card Statements for October and November 2025

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**Recommendation:**

Recommend that the Board of Directors (Board) approve the credit card statements for October and November 2025.

**Background:**

The attached reports summarize the Agency's credit card expenses for October and November 2025. The reports summarize transactions for the credit cards which align with the statement closing dates of October 31, 2025 and November 28, 2025.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

Luis Garcia, Chief Financial Officer

**Attachments:**

- Credit Card Statements for October and November 2025

**SunLine Transit Agency Visa Credit Card Statement**

**Closing Date: 10/31/2025**

**Name on Card: Ray Stevens (Procurement Card)**

	<b>Trans. Date</b>	<b>Post. Date</b>	<b>Name</b>	<b>Detail-Description</b>	<b>Credits</b>	<b>Charges</b>
1	09/29/25	10/1/2025	Southwest A/L	Latinos in Transit Leadership Summit Eddie Castro - Flight Expense		\$ 100.15
2	09/29/25	10/1/2025	American A/L	Latinos in Transit Leadership Summit Eddie Castro - Flight Expense		\$ 190.18
3	09/30/25	10/2/2025	Hilton Hotels	International Association of Transportation Regulators (IATR) Annual Conference Anna Maria Julianelli - Lodging Expense		\$ 1,312.92
4	09/30/25	10/2/2025	CALPELRA	CALPELRA 50th Annual Training Conference Carissa Sanchez - Registration Fee		\$ 1,225.00
5	09/30/25	10/2/2025	CALPELRA	CALPELRA 50th Annual Training Conference Isabel Vizcarra - Registration Fee		\$ 1,225.00
6	09/30/25	10/2/2025	CALPELRA	CALPELRA 50th Annual Training Conference Tamara Miles - Registration Fee		\$ 925.00
7	10/02/25	10/2/2025	City of Indio	State of the City Paul Mattern - Registration Fee		\$ 85.00
8	10/02/25	10/2/2025	City of Indio	State of the City Greg Wildman - Registration Fee		\$ 85.00
9	10/02/25	10/2/2025	Microsoft	Microsoft 365 Business Premium Licenses (155)		\$ 3,696.00
10	10/02/25	10/3/2025	Expedia	CALPELRA 50th Annual Training Conference Carissa Sanchez - Lodging Expense		\$ 985.02
11	10/02/25	10/3/2025	Expedia	CALPELRA 50th Annual Training Conference Isabel Vizcarra - Lodging Expense		\$ 977.22
12	10/02/25	10/3/2025	Expedia	CALPELRA 50th Annual Training Conference Tamara Miles - Lodging Expense		\$ 977.22
13	10/03/25	10/6/2025	Historic Davenport	ABBG Annual Meeting Luis Garcia - Lodging Expense		\$ 628.64
14	10/03/25	10/6/2025	Historic Davenport	ABBG Annual Meeting Paul Mattern - Lodging Expense		\$ 749.40
15	10/03/25	10/6/2025	Historic Davenport	ABBG Annual Meeting David Legarreta - Lodging Expense		\$ 628.64
16	10/04/25	10/6/2025	Apple	iCloud Storage for Israel Moreno		\$ 2.99
17	10/05/25	10/6/2025	Enrollease	Integration Fee Between Payroll and Benefit Enrollment Software		\$ 513.50

Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
18	10/06/25	Supplyhouse	Water Filters for Ice Machines		\$ 514.23
19	10/10/25	Detail King	Carpet Extractor Wand		\$ 255.09
20	10/11/25	Westin	CTA 60th Annual Fall Conference & Expo Luis Garcia - Lodging Expense		\$ 867.98
21	10/11/25	Westin	CTA 60th Annual Fall Conference & Expo David Legarreta - Lodging Expense		\$ 867.98
22	10/11/25	Westin	CTA 60th Annual Fall Conference & Expo Tamara Miles - Lodging Expense		\$ 867.98
23	10/11/25	Westin	CTA 60th Annual Fall Conference & Expo Mark Perry - Lodging Expense		\$ 867.98
24	10/14/25	All Modern	End Table for Front Lobby		\$ 225.20
25	10/15/25	Dakota Group	Filing Fee with the Federal Motor Carrier Safety Administration for form MCS-150		\$ 189.00
26	10/15/25	Energy, Inc.	Solar Panel Monitoring Renewal - 5 Year Fee		\$ 652.50
27	10/15/25	Guardair Corp.	Air Guns for Fuel Island and Repair Kit		\$ 217.83
28	10/17/25	Starlink	STARLINK Subscription Fee		\$ 165.00
29	10/19/25	Ring	Ring Camera Subscription for Parts Room		\$ 99.99
30	10/20/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 1.00
31	10/20/25	Marriott	CTA 60th Annual Fall Conference & Expo Ray Stevens - Lodging Expense		\$ 901.92
32	10/20/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 1.00
33	10/20/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 0.03
34	10/20/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 1.00
35	10/20/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 0.03
36	10/20/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 0.03
37	10/20/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 0.03
38	10/20/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 1.00
39	10/22/25	CTC-Vis	California Air Resources Board (CARB), Clean Truck Vehicle Reporting - Processing Fee		\$ 18.65
40	10/22/25	CTC-Vis	California Air Resources Board (CARB), Clean Truck Vehicle Reporting		\$ 623.60
41	10/23/25	DMV	DMV Replacement Transfer Title		\$ 69.00
42	10/23/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 1.45
43	10/23/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 1.45
44	10/23/25	DMV	DMV Replacement Transfer Title		\$ 69.00
45	10/23/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 1.45
46	10/23/25	DMV	DMV Replacement Transfer Title Processing Fee		\$ 1.45
47	10/23/25	DMV	DMV Replacement Transfer Title		\$ 69.00

	<b>Trans. Date</b>	<b>Post. Date</b>	<b>Name</b>	<b>Detail-Description</b>	<b>Credits</b>	<b>Charges</b>
48	10/23/25	10/24/2025	DMV	DMV Replacement Transfer Title		\$ 69.00
49	10/24/25	10/27/2025	Marriott	CalAct 2025 Fall Conference and Expo Walter Watcher - Lodging Expense		\$ 397.47
50	10/27/25	10/29/2025	Alaska A/L	Clean Buses US Conference Luis Garcia - Flight Expense		\$ 158.30
51	10/27/25	10/29/2025	United A/L	Clean Buses US Conference Luis Garcia - Flight Expense		\$ 88.49
52	10/28/25	10/28/2025	Expedia	Clean Buses US Conference Luis Garcia - Flight Expense		\$ 657.14
53	10/28/25	10/29/2025	Detail King	Carpet Extractor Wand & Maintenance		\$ 255.09
54	10/28/25	10/30/2025	American A/L	CalAct 2025 Fall Conference and Expo Mark Perry - Flight Expense		\$ 705.37
55	10/29/25	10/30/2025	CalAct	CalAct 2025 Fall Conference and Expo Mark Perry - Registration		\$ 200.00
56	10/29/25	10/30/2025	Expedia	CalAct 2025 Fall Conference and Expo Mark Perry - Lodging Expense		\$ 549.00
57	10/30/25	10/30/2025	Wayfair	Front Lobby Renovation - Furniture		\$ 7,043.46
58	10/30/25	10/31/2025	Bosch Auto	Allison Transmission Software Subscription		\$ 410.00
Totals:					\$ -	\$ 32,392.05

WELLS FARGO

Reporting Period : 10/1/2025 - 10/31/2025

## Statement Summary

Name	Ray Stevens	Company	Sunline Transit Agency
Account #	XXXX-XXXX-XXXX-[REDACTED]	Currency	US Dollar
Reporting Period	10/1/2025 - 10/31/2025		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 9/29/2025	10/1/2025	Southwes Southwest.Com, TX	General Ledger Code: 5090200000				100.15
		Purchase Southwes					
		Approved Travel for Eddie Castro - Latinos is Transit Leadership Summit - Flight Charge	Finance Department - 00-41-5090200000				
2 9/29/2025	10/1/2025	American Air Fort Worth, TX	General Ledger Code: 5090200000				190.18
		Purchase American Air					
		Approved Travel for Eddie Castro - Latinos is Transit Leadership Summit - Flight Charge	Finance Department - 00-41-5090200000				
3 9/30/2025	10/2/2025	Hilton Hotels 615-5512700, TN	General Ledger Code: 5090200000				1,312.92
		Purchase Hilton Hotels					
		Approved Travel for Anna Maria Julianelli - IATR Annual Conference - Lodging Charge	Taxi Department - 99-96-5090200000				
4 9/30/2025	10/2/2025	Calpelra 925-4006323, CA	General Ledger Code: 5099900002				1,225.00
		Purchase Calpelra					
		Approved Travel for Carissa Sanchez - CALPELRA 60th Annual Training Conference - Registration Fee	HR Department - 00-32-5090200000				
5 9/30/2025	10/2/2025	Calpelra 925-4006323, CA	General Ledger Code: 5099900002				1,225.00
		Purchase Calpelra					
		Approved Travel for Isabel Vizcarra - CALPELRA 60TH Annual Training Conference - Registration Fee	Operations Department - 00-11-5090200000				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 9/30/2025	10/2/2025	Calpelra 925-4006323, CA  Purchase Calpelra	General Ledger Code: 5099900002				925.00
		Approved Travel for Tamara Miles - CALPELRA 60TH Annual Training Conference - Registration		HR Department - 00-32-5090200000			
7 10/2/2025	10/2/2025	Eb *indio State Of The 801-413-7200, CA  Purchase Eb *indio State Of The	General Ledger Code: 5039903800				85.00
		PR 23884 - Indio 2025 - State of the City for Paul Mattern		Planning Department - 00-49-5090200000			
8 10/2/2025	10/2/2025	Eb *indio State Of The 801-413-7200, CA  Purchase Eb *indio State Of The	General Ledger Code: 5039903800				85.00
		PR 23884 - Indio 2025 - State of the City for Greg Wildman		Planning Department - 00-49-5090200000			
9 10/2/2025	10/2/2025	Msft * E0800xl2mi 800-6427676, WA  Purchase Msft * E0800xl2mi	General Ledger Code: 5030300011				3,696.00
		PR 24036 Microsoft 365 Business Premium 155 Licenses Monthly		IT Department - 00-42-5030300011			
10 10/2/2025	10/3/2025	Expedia 73260682967828 Expedia.Com, WA  Purchase Expedia 73260682967828	General Ledger Code: 5090200000				985.02
		Approved Travel for Carissa Sanchez - CALPELRA 60th Annual Training Conference - Lodging		HR Department - 00-32-5090200000			
11 10/2/2025	10/3/2025	Expedia 73260681525838 Expedia.Com, WA  Purchase Expedia 73260681525838	General Ledger Code: 5090200000				977.22
		Approved Travel for Isabel Vizcarra - CALPELRA 60TH Annual Training Conference - Lodging		Operations Department - 00-11-5090200000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
12	10/2/2025	10/3/2025 Expedia 73260680226042 Expedia.Com, WA	Purchase Expedia 73260680226042 General Ledger Code: 5090200000				977.22
			Approved Travel for Tamara Miles - CALPELRA 60 Annual Training Annual Conference - Lodging		HR Department - 00-32-5090200000		
13	10/3/2025	10/6/2025 The Historic Davenport Spokane, WA	Purchase The Historic Davenport General Ledger Code: 5090200000				628.64
			Approved Travel for Luis Garcia - ABBG Annual Meeting - Lodging Charge		Finance Department - 00-41-5090200000		
14	10/3/2025	10/6/2025 The Historic Davenport Spokane, WA	Purchase The Historic Davenport General Ledger Code: 5090200000				749.40
			Approved Travel for Paul Mattern - ABBG Annual Meeting - Lodging Charge		Planing Department - 00-49-5090200000		
15	10/3/2025	10/6/2025 The Historic Davenport Spokane, WA	Purchase The Historic Davenport General Ledger Code: 5090200000				628.64
			Approved Travel for Luis Legareta - ABBG Annual Meeting - Lodging Charge		Finance Department - 00-41-5090200000		
16	10/4/2025	10/6/2025 Apple.Com/Bill 866-712-7753, CA	Purchase Apple.Com/Bill General Ledger Code: 5099900002				2.99
			PR 23270 - iCloud Storage upgrade - for IT Phone for Israel Moreno		IT Department - 00-53-50499000010		
17	10/5/2025	10/6/2025 Enrollease, Inc. Secure.Ease.C, CA	Purchase Enrollease, Inc. General Ledger Code: 5030300011				513.50
			PR 23486 - Price per Employee - Integration with EASE & ADP		HR Department - 00-32-5030300001		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
18	10/6/2025	10/7/2025 Supplyhouse.Com 888-757-4774, NY	General Ledger Code: 5040300100				514.23
		Purchase Supplyhouse.Com					
		PR 23881 - Water filters for Ice machines		Facilities - 00-23-5040300100			
19	10/10/2025	10/13/2025 Sp Detail King Offica Detailking.Co, PA	General Ledger Code: 5049900022				255.09
		Purchase Sp Detail King Offica					
		PR 23906 - Carpet Extractor Wand		Facilities - 00-22-5049900016			
20	10/11/2025	10/13/2025 Westin Long Beach Hote 562-4363000, CA	General Ledger Code: 5090200000				867.98
		Purchase Westin Long Beach Hote					
		Approved Travel for Luis Garcia - 60th Annual Fall Conference & EXPO - Lodging Charge		Finance Department - 00-41-5090200000			
21	10/11/2025	10/13/2025 Westin Long Beach Hote 562-4363000, CA	General Ledger Code: 5090200000				867.98
		Purchase Westin Long Beach Hote					
		Approved Travel for David Legaretta - 60th Annual Fall Conference & EXPO - Lodging Charge		Finance Department - 00-41-5090200000			
22	10/11/2025	10/13/2025 Westin Long Beach Hote 562-4363000, CA	General Ledger Code: 5090200000				867.98
		Purchase Westin Long Beach Hote					
		Approved Travel for Tamara Miles - CTA Conference - Lodging Charge		HR Department - 00-32-5090200000			
23	10/11/2025	10/13/2025 Westin Long Beach Hote 562-4363000, CA	General Ledger Code: 5090200000				867.98
		Purchase Westin Long Beach Hote					
		Approved Travel for Mark Perry - CTA Conference - Lodging Charge		Maintenance Department - 00-21-5090200000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
24	10/14/2025	10/15/2025 Wf *allmodrn4353364306 866-263-8325, MA					225.20
		Purchase Wf *allmodrn4353364306	General Ledger Code: 5099900002				
		PR 23907 - Iris End Table - Front Lobby		Facilities Department - 00-23-5049900026			
25	10/15/2025	10/16/2025 Sq *dakota Group, Llc 877-417-4551, DE					189.00
		Purchase Sq *dakota Group, Llc	General Ledger Code: 5049900010				
		PR - 23935 DOT Filing fee for the MCS-150		Maintenance Department - 00-22-5049900017			
26	10/15/2025	10/16/2025 Pst*also Energy, Inc 303-8482675, CO					652.50
		Purchase Pst*also Energy, Inc	General Ledger Code: 5030500010				
		PR 23891 - AlsoEnergy Solar monitoring renewal- 5 years		SunFuels Department- 00-10-5030500010			
27	10/15/2025	10/16/2025 Guardair Corporation, In 413-594-4400, MA					217.83
		Purchase Guardair Corporation, In	General Ledger Code: 5049900011				
		PR 23901 - Alr Guns for fuel island and repair kit		Facilities Department - 00-22-5049900019			
28	10/17/2025	10/20/2025 Starlink Hawthorne, CA					165.00
		Purchase Starlink	General Ledger Code: 5030200006				
		PR 23477 - Starlink Mini - Subscription Fee for Bryan Valenzuela					
29	10/19/2025	10/20/2025 Ring Standard Plan Ring.Com, CA					99.99
		Purchase Ring Standard Plan	General Ledger Code: 5030300011				
		PR 24045 - Ring Camera Subscription for Parts		Finance Department - 00-41-5090100000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
30 10/20/2025	10/21/2025	Fd *ca Dmv 683 Palm Desert, CA					1.00
		Purchase Fd *ca Dmv 683	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
31 10/20/2025	10/21/2025	Mhr Lng Bech Dwntwn Fd 562-437-5900, CA					901.92
		Purchase Mhr Lng Bech Dwntwn Fd	General Ledger Code: 5090200000				
		Approved Travel for Ray Stevens - California Transit Association Conference - Lodging Charge		Finance Department - 00-41-5090200000			
32 10/20/2025	10/21/2025	Fd *ca Dmv 683 Palm Desert, CA					1.00
		Purchase Fd *ca Dmv 683	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
33 10/20/2025	10/21/2025	Fd *ca Dmv 683 *svc 800-777-0133, CA					0.03
		Purchase Fd *ca Dmv 683 *svc	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
34 10/20/2025	10/21/2025	Fd *ca Dmv 683 Palm Desert, CA					1.00
		Purchase Fd *ca Dmv 683	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
35 10/20/2025	10/21/2025	Fd *ca Dmv 683 *svc 800-777-0133, CA					0.03
		Purchase Fd *ca Dmv 683 *svc	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
36	10/20/2025	10/21/2025 Fd *ca Dmv 683 *svc 800-777-0133, CA					0.03
		Purchase Fd *ca Dmv 683 *svc	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
37	10/20/2025	10/21/2025 Fd *ca Dmv 683 *svc 800-777-0133, CA					0.03
		Purchase Fd *ca Dmv 683 *svc	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
38	10/20/2025	10/21/2025 Fd *ca Dmv 683 Palm Desert, CA					1.00
		Purchase Fd *ca Dmv 683	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
39	10/22/2025	10/23/2025 Ctc-Vis *svc 279-842-9957, MD					18.65
		Purchase Ctc-Vis *svc	General Ledger Code: 5099900002				
		PR 23945 - CARB, clean truck check Fees 10.31.2025		Maintenance Department - 00-22-5049900021			
40	10/22/2025	10/23/2025 Ctc-Vis 279-842-9957, CA					623.60
		Purchase Ctc-Vis	General Ledger Code: 5099900002				
		PR 23945 - CARB, clean truck check Fees 10.31.2025		Maintenance Department - 00-22-5049900021			
41	10/23/2025	10/24/2025 Fd *ca Dmv 683 Palm Desert, CA					69.00
		Purchase Fd *ca Dmv 683	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
42	10/23/2025	10/24/2025 Fd *ca Dmv 683 *svc 800-777-0133, CA					1.45
		Purchase Fd *ca Dmv 683 *svc	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
43	10/23/2025	10/24/2025 Fd *ca Dmv 683 *svc 800-777-0133, CA					1.45
		Purchase Fd *ca Dmv 683 *svc	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
44	10/23/2025	10/24/2025 Fd *ca Dmv 683 Palm Desert, CA					69.00
		Purchase Fd *ca Dmv 683	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
45	10/23/2025	10/24/2025 Fd *ca Dmv 683 *svc 800-777-0133, CA					1.45
		Purchase Fd *ca Dmv 683 *svc	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
46	10/23/2025	10/24/2025 Fd *ca Dmv 683 *svc 800-777-0133, CA					1.45
		Purchase Fd *ca Dmv 683 *svc	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
47	10/23/2025	10/24/2025 Fd *ca Dmv 683 Palm Desert, CA					69.00
		Purchase Fd *ca Dmv 683	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
48	10/23/2025	10/24/2025 Fd *ca Dmv 683 Palm Desert, CA					69.00
		Purchase Fd *ca Dmv 683	General Ledger Code: 5099900002				
		PR 23902 - DMV Vehicle Replacement-Transfer Title Fees		Finance Department - 00-22-5099900004			
49	10/24/2025	10/27/2025 Marriott Grand Residen S Lake Tahoe, CA					397.47
		Purchase Marriott Grand Residen	General Ledger Code: 5090200000				
		Approved Travel for Walter Watcher - CALACT 2025 Fall Conference and EXPO - Lodging Charge		Capital Projects - 00-44-5090200000			
50	10/27/2025	10/29/2025 Alaska Air Seattle, WA					158.30
		Purchase Alaska Air	General Ledger Code: 5090200000				
		Approved Travel for Luis Garcia - Clean Buses US - Flight Charge		Finance Department - 00-41-5090200000			
51	10/27/2025	10/29/2025 United United.Com, TX					88.49
		Purchase United	General Ledger Code: 5090200000				
		Approved Travel for Luis Garcia - Clean Buses US - Flight Charge		Finance Department - 00-41-5090200000			
52	10/28/2025	10/28/2025 Expedia 73286344494624 Expedia.Com, WA					657.14
		Purchase Expedia 73286344494624	General Ledger Code: 5090200000				
		Approved Travel for Luis Garcia - Clean Buses US - Flight Charge		Finance Department -00-41-5090200000			
53	10/28/2025	10/29/2025 Sp Detail King Offica Detailking.Co, PA					255.09
		Purchase Sp Detail King Offica	General Ledger Code: 5049900022				
		PR 23988 - Extractor carpet Wand & Maintainer for carpet extractor		Facilities Department - 00-23-5049900026			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
54	10/28/2025	10/30/2025 American Air Fort Worth, TX	General Ledger Code: 5090200000				705.37
		Purchase American Air					
		Approved Travel for Mark Perry - CALACT 2025 - Flight Charge		Maintenance Department - 00-21-5090200000			
55	10/29/2025	10/30/2025 Calact 800-422-5228, CA	General Ledger Code: 5090100000				200.00
		Purchase Calact					
		Approved Travel for Mark Perry - CALACT 2025 - Registration		Maintenance Department - 00-21-5090200000			
56	10/29/2025	10/30/2025 Expedia 73288049571809 Expedia.Com, WA	General Ledger Code: 5090200000				549.00
		Purchase Expedia 73288049571809					
		Approved Travel for Mark Perry - CALACT 2025 - Lodging Charge		Maintenance Department - 00-21-5090200000			
57	10/30/2025	10/30/2025 Wf *wayfair4353365526 866-263-8325, MA	General Ledger Code: 5099900002				7,043.46
		Purchase Wf *wayfair4353365526					
		PR 23852 Front Lobby Renovation		Facilities Department - 2418-17			
58	10/30/2025	10/31/2025 Bosch Automotive Service 711-8114840, MI	General Ledger Code: 5030300011				410.00
		Purchase Bosch Automotive Service					
		PR 23979 - Allison transmission software subscription		IT Department - 00-42-5030300011			
							Transaction Count: 58
							<b>Total: 32,392.05</b>

Employee Signature

Date

Authorized Approver Signature

Date

**SunLine Transit Agency Visa Credit Card Statement**

**Closing Date: 11/28/2025**

**Name on Card: Ray Stevens (Procurement Card)**

	<b>Trans. Date</b>	<b>Post. Date</b>	<b>Name</b>	<b>Detail-Description</b>	<b>Credits</b>	<b>Charges</b>
1	11/03/25	11/4/2025	Imc Systems	Celrado Microphone (4) SLIM-G Units For Radio Replacement Project		\$ 1,234.15
2	11/03/25	11/4/2025	Greater CV Chamber of Commerce (GCVCC)	GCVCC California Gubernatorial Candidate Event Bryan Valenzuela - Registration Fee		\$ 105.00
3	11/03/25	11/4/2025	Greater CV Chamber of Commerce (GCVCC)	Voice of Business 2025 June Release Advertisement		\$ 850.00
4	11/03/25	11/4/2025	Community Transportation	Community Transportation Association of America (CTAA) Membership		\$ 2,500.00
5	11/04/25	11/5/2025	Apple	iCloud Storage Upgrade for Israel Moreno		\$ 2.99
6	11/05/25	11/5/2025	Microsoft	Microsoft 365 Business Premium Licenses (155)		\$ 3,696.00
7	11/05/25	11/6/2025	Enrollease	Integration Fee Between Payroll and Benefit Enrollment Software		\$ 496.50
8	11/07/25	11/10/2025	Mhr Long Beach	CTA 60th Annual Fall Conference & Expo Ray Stevens - Parking Expense		\$ 75.00
9	11/08/25	11/10/2025	The Spanish Group	Translation Services for Title VI Program Update		\$ 147.14
10	11/11/25	11/11/2025	Expedia	Training with Amalgamated Transit Union Juan Colon - Lodging Expense		\$ 562.77
11	11/11/25	11/11/2025	Expedia	Training with Amalgamated Transit Union Francisco Lugo - Lodging Expense		\$ 562.77
12	11/12/25	11/14/2025	American Airlines	CALACT 2025 Adrian Martinez - Flight Expense		\$ 774.36
13	11/13/25	11/13/2025	Expedia	CALACT 2025 Adrian Martinez - Lodging Expense		\$ 412.62
14	11/13/25	11/14/2025	CalAct	CALACT 2025 Mark Perry - Registration Expense		\$ 200.00
15	11/14/25	11/17/2025	County of Riverside Transportation	Riverside County Plan Review and Fees for Fence Project at Thousand Palms Facility		\$ 821.00
16	11/14/25	11/17/2025	County of Riverside Transportation	Riverside County Plan Review and Fees for Fence Project at Thousand Palms Facility - Service Fee		\$ 18.72
17	11/17/25	11/18/2025	Starlink	STARLINK Subscription Fee		\$ 165.00
18	11/18/25	11/19/2025	Successorie	Recognition Award for Juan Rodriguez - 35 Years of Service		\$ 111.95
19	11/19/25	11/21/2025	Terra Lago Club	Terra Lago Venue for SunLine Holiday Party		\$ 1,500.00

	<b>Trans. Date</b>	<b>Post. Date</b>	<b>Name</b>	<b>Detail-Description</b>	<b>Credits</b>	<b>Charges</b>
20	11/24/25	11/25/2025	Project Mgmt Institute	Project Management Institute Membership and Exam Prep Course for Sarah Douglas		\$ 863.00
21	11/25/25	11/26/2025	PayPal	Professionals Learning 1099 Form Training Registration Fee		\$ 149.00
22	11/25/25	11/28/2025	CA Sos Political Reform C	Secretary of State - Filing Fee		\$ 900.00
23	11/26/25	11/26/2025	Expedia	American Public Transportation Association (APTA) Safety & Risk Management Seminar John Sowers - Lodging Expense		\$ 583.21
24	11/26/25	11/26/2025	Expedia	American Public Transportation Association (APTA) Safety & Risk Management Seminar Bryan Valenzuela - Lodging Expense		\$ 615.61
25	11/26/25	11/26/2025	Expedia	American Public Transportation Association (APTA) Safety & Risk Management Seminar Richard Powers - Lodging Expense		\$ 583.21
					Totals: \$ -	\$ 17,930.00

WELLS FARGO

Reporting Period : 11/1/2025 - 11/28/2025

## Statement Summary

Name	Ray Stevens	Company	Sunline Transit Agency
Account #	XXXX-XXXX-XXXX- <span style="background-color: black; color: black;">XXXXXXXXXX</span>	Currency	US Dollar
Reporting Period	11/1/2025 - 11/28/2025		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 11/3/2025	11/4/2025	In *Imc Systems, Llc 860-3359721, SC					1,234.15
		Purchase In *Imc Systems, Llc	General Ledger Code: 5099900002				
		PR 23952 - Celrado Microphone - (4) SLIM-G Units		Performance - 1905-00			
2 11/3/2025	11/4/2025	Gcvcc Gcvcc.Org, CA					105.00
		Purchase Gcvcc	General Ledger Code: 5090100000	Safety / Operations / HR			
		PR 24017 - Legislative Breakfast CA Gubernatoria Candidate Event					
3 11/3/2025	11/4/2025	Gcvcc Gcvcc.Org, CA					850.00
		Purchase Gcvcc	General Ledger Code: 5090100000				
		PR 24002 - Voice of Business 2025 June Release - GCVCC		Marketing - 00-31-5030303260			
4 11/3/2025	11/4/2025	Community Transportation 800-891-0590, DC					2,500.00
		Purchase Community Transportation	General Ledger Code: 5030400000				
		PR 24003 - CTAA Membership		Executive Department - 00-40-5090100000			
5 11/4/2025	11/5/2025	Apple.Com/Bill 866-712-7753, CA					2.99
		Purchase Apple.Com/Bill	General Ledger Code: 5099900002				
		PR 23270 - iCloud Storage upgrade - for IT Phone for Israel Moreno		IT Department - 00-42-5049900010			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 11/5/2025	11/5/2025	Msft * E0800xuf1e 800-6427676, WA					3,696.00
		Purchase Msft * E0800xuf1e	General Ledger Code: 5030300011				
		PR 24036 Microsoft 365 Business Premium 155 Licenses Monthly		IT Department - 00-42-5030300011			
7 11/5/2025	11/6/2025	Enrollease, Inc. Secure.Ease.C, CA					496.50
		Purchase Enrollease, Inc.	General Ledger Code: 5030300011				
		PR 23486 - Price per Employee - Integration with EASE & ADP - Shortcut		HR Department - 00-32-5030300001			
8 11/7/2025	11/10/2025	Mhr Lng Bech Dwntwn Fd Long Beach, CA					75.00
		Purchase Mhr Lng Bech Dwntwn Fd	General Ledger Code: 5090200000				
		Approved Travel for Ray Stevens - California Transit Association Conference - Parking Fee		Finance Department - 00-41-5090200000			
9 11/8/2025	11/10/2025	The Spanish Group Llc 800-460-1536, CA					147.14
		Purchase The Spanish Group Llc	General Ledger Code: 5030400000				
		Title VI - The Spanish Group		Planing - 00-49-5099900002			
10 11/11/2025	11/11/2025	Expedia 73298389574847 Expedia.Com, WA					562.77
		Purchase Expedia 73298389574847	General Ledger Code: 5090200000				
		Approved Travel for Juan Colon - Training with Amalgamate Transit Union - Lodging Charge		Transportation - 00-39-5090200001			
11 11/11/2025	11/11/2025	Expedia 73298388958648 Expedia.Com, WA					562.77
		Purchase Expedia 73298388958648	General Ledger Code: 5090200000				
		Approved Travel for Francisco Lugo - Training with Amalgamate Transit Union - Lodging Charge		Maintenance - 00-39-5090200001			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
12	11/12/2025	11/14/2025 American Air Fort Worth, TX					774.36
		Purchase American Air	General Ledger Code: 5090200000				
		Approved Travel for Adrian Martinez - CALACT 2025 - Flight Charge		Maintenance Department - 00-22-5090200000			
13	11/13/2025	11/13/2025 Expedia 73300066087803 Expedia.Com, WA					412.62
		Purchase Expedia 73300066087803	General Ledger Code: 5090200000				
		Approved Travel for Adrian Martinez - CALACT 2025 - Lodging Charge		Maintenance Department - 00-22-5090200000			
14	11/13/2025	11/14/2025 Calact 800-422-5228, CA					200.00
		Purchase Calact	General Ledger Code: 5090100000				
		Approved Travel for Mark Perry - CALACT 2025 - Registration		Maintenance Department - 00-22-5090200000			
15	11/14/2025	11/17/2025 Co Of Riverside Transport 951-9551800, CA					821.00
		Purchase Co Of Riverside Transport	General Ledger Code: 5099900002				
		PR 24063 - 25-003 D1 Security Fence Upgr Encroach. Permit Fee		Performance Department - 2202-00			
16	11/14/2025	11/17/2025 Co Riverside Transportati 951-9550533, IN					18.72
		Purchase Co Riverside Transportati	General Ledger Code: 5099900002				
		PR 24063 - 25-003 D1 Security Fence Upgr Encroach. Permit Fee		Performance Department - 2202-00			
17	11/17/2025	11/18/2025 Starlink Internet 310-6829683, CA					165.00
		Purchase Starlink Internet	General Ledger Code: 5030300011				
		PR 23477 - Starlink Mini - Subscription Fee for Bryan Valenzuela		Safety Department - 00-15-5049900009			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
18	11/18/2025	11/19/2025 Successorie 800-535-2773, FL	General Ledger Code: 5099900002				111.95
		Purchase Successorie					
		PR 24059 - Milestone - Juan Rodriguez 35 years of service		HR - 00-32-5090200100			
19	11/19/2025	11/21/2025 Golf Club At Terra Lago 760-775-2000, CA	General Ledger Code: 5099900002				1,500.00
		Purchase Golf Club At Terra Lago					
		PR 23975 - Terra Lago Venue for our Christmas Party		HR - 00-32-5090201000			
20	11/24/2025	11/25/2025 Project Management Institut Newtown Sq, PA	General Ledger Code: 5090100000				863.00
		Purchase Project Management Institut					
		PR 24103 - Project Management Institute for Sarah Douglas		Performance Department - 00-44-5090100000			
21	11/25/2025	11/26/2025 Paypal 402-935-7733, CA	General Ledger Code: 5099900002				149.00
		Purchase Paypal					
		Professionals Learning 1099 Training for Ray Stevens		Finance - 00-41-5090200000			
22	11/25/2025	11/28/2025 Ca Sos Political Reform C 916-6539165, CA	General Ledger Code: 5099900002				900.00
		Purchase Ca Sos Political Reform C					
		PR 24126 Secretary of State - Late Filing Penalty		Executive Department - 00-40-5099900002			
23	11/26/2025	11/26/2025 Expedia 73310504997470 Expedia.Com, WA	General Ledger Code: 5090200000				583.21
		Purchase Expedia 73310504997470					
		Approved Travel for John Sowers - APTA Safety & Risk Management Seminar - Lodging Charge		Safety Department - 00-15-5090200000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
24	11/26/2025	11/26/2025 Expedia 73310508094618 Expedia.Com, WA	Purchase Expedia 73310508094618  Approved Travel for Bryan Valenzuela - APTA Safety & Risk Management Seminar - Lodging Charge	General Ledger Code: 5090200000	Safety Department - 00-15-5090200000		615.61
25	11/26/2025	11/26/2025 Expedia 73310510524005 Expedia.Com, WA	Purchase Expedia 73310510524005  Approved Travel for Richard Powers - APTA Safety & Risk Management Seminar - Lodging Charge	General Ledger Code: 5090200000	Safety Department - 00-15-5090200000		583.21
Transaction Count: 25 <b>Total: 17,930.00</b>							

Employee Signature	Date	Authorized Approver Signature	Date
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**SunLine Transit Agency Visa Credit Card Statement****Closing Date: 11/28/2025****Name on Card: Walter Watcher (Procurement Card)**

	<b>Trans. Date</b>	<b>Post. Date</b>	<b>Name</b>	<b>Detail-Description</b>	<b>Credits</b>	<b>Charges</b>
1	11/13/25	11/13/2025	Supplyhouse.com	Replacement Plumbing Cartridge for Faucet Repair		\$ 95.60
2	11/13/25	11/14/2025	Supplyhouse.com	Replacement Plumbing Cartridge for Faucet Repair		\$ 95.60
Totals:					\$ -	\$ 191.20

WELLS FARGO

Reporting Period : 11/1/2025 - 11/28/2025

## Statement Summary

Name	Walter Watcher	Company	Sunline Transit Agency
Account #	XXXX-XXXX-XXXX-[REDACTED]	Currency	US Dollar
Reporting Period	11/1/2025 - 11/28/2025		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 11/13/2025	11/13/2025	Supplyhouse.Com 888-757-4774, NY					95.60
		Purchase Supplyhouse.Com	General Ledger Code: 5040300100 Fund: 00				
2 11/13/2025	11/14/2025	Supplyhouse.Com 888-757-4774, NY					95.60
		Purchase Supplyhouse.Com	General Ledger Code: 5040300100 Fund: 00				

Transaction Count: 2

Total: 191.20

Employee Signature

Date

Authorized Approver Signature

Date

**SunLine Transit Agency Visa Credit Card Statement****Closing Date: 10/31/2025****Name on Card: Mona Babauta**

<b>Trans. Date</b>	<b>Post Date</b>	<b>Reference</b>	<b>Detail - Description</b>	<b>Credits</b>	<b>Charges</b>
1 10/2/2025	10/6/2025	United	United Airlines - Round Trip flight from Palm Springs, CA to Washington, DC for the Legislative Advocacy Trip; Mona Babauta, CEO/GM		\$290.00
2 10/8/2025	10/9/2025	Other Debits Currency Conversion Fee	The Zero Emission Bus Conference, Brussels BE - Currency Conversion Bank Fee		\$0.42
3 10/8/2025	10/9/2025	Victor Cab	The Zero Emission Bus Conference, Brussels BE - Cab Ride from the Expo to the Hotel; Mona Babauta, CEO/GM		\$42.19
4 10/8/2025	10/9/2025	Expedia	Legislative Advocacy Trip, Washington DC - Hotel Stay at The Hyatt Regency Washington on Capital Hill; Mona Babauta, CEO/GM		\$1,684.76
5 10/8/2025	10/10/2025	United	Legislative Advocacy Trip, Washington DC - Seats Chargers Per United Customer Service For Director John Pena; Mona Babauta, CEO/GM		\$170.19
6 10/9/2025	10/10/2025	Other Debits Currency Conversion Fee	The Zero Emission Bus Conference, Brussels BE - Currency Conversion Bank Fee		\$0.38
7 10/9/2025	10/10/2025	Euromar	The Zero Emission Bus Conference, Brussels BE - Trip from Hotel to Expo; Mona Babauta, CEO/GM		\$38.14
8 10/9/2025	10/13/2025	Other Debits Currency Conversion Fee	The Zero Emission Bus Conference, Brussels BE - Currency Conversion Bank Fee		\$12.13
9 10/9/2025	10/13/2025	Marriott Brussels	The Zero Emission Bus Conference, Brussels BE - Hotel Stay While Attending Conference; Mona Babauta, CEO/GM		\$1,213.02
10 10/10/2025	10/10/2025	Expedia	Legislative Advocacy Trip, Washington DC - Refund for Hotel Stay at the Phoenix Hotel; Edith Hernandez, Director of Board and External Affairs	\$1,179.85	
11 10/10/2025	10/10/2025	Expedia	Legislative Advocacy Trip, Washington DC - Refund for Hotel Stay at The Hyatt Regency Washington on Capital Hill; Mona Babauta, CEO/GM	\$1,684.76	

Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges	
12	10/10/2025	10/10/2025	Expedia	Legislative Advocacy Trip, Washington DC - Refund for Hotel Stay at the Phoenix Hotel; Luis Garcia, Chief Financial Officer	\$1,179.85	
13	10/10/2025	10/10/2025	Expedia	Legislative Advocacy Trip, Washington DC - Hotel Refund for Board Member John Pena; Mona Babauta; CEO/GM	\$1,829.31	
14	10/15/2025	10/16/2025	Heatmap News	Heatmap News - Annual Subscription; Mona Babauta, CEO/GM		\$99.00
15	10/16/2025	10/16/2025	California Municipal Clerk Association	California Municipal Clerk Association - Education Workshop; Selena Rodriguez, Board and Legislative Affairs Coordinator		\$225.00
16	10/20/2025	10/20/2025	Lyft	2025 CTE Board and Annual Meeting, Atlanta GA - Ride from Atlanta Airport to CTE Board and Annual Meeting; Mona Babauta, CEO/GM		\$37.38
17	10/20/2025	10/21/2025	Lyft	2025 CTE Board and Annual Meeting, Atlanta GA - Ride To The Airport From The CTE Board and Policy Meeting; Mona Babauta, CEO/GM		\$30.01
18	10/20/2025	10/22/2025	Epicurean Atlanta	2025 CTE Board and Annual Meeting, Atlanta GA - Hotel Stay during the; Mona Babauta, CEO/GM		\$319.46
19	10/22/2025	10/23/2025	EZ Cater	California Pizza Kitchen - October 2025 Board Day Lunches; Vanessa Ordorica, Clerk of the Board		\$548.31
20	10/23/2025	10/24/2025	Uber	The California Association For Coordinated Transportation Conference, South Lake Tahoe CA - Uber Ride from Reno, NV Airport to Hotel; Mona Babauta, CEO/GM		\$106.97
21	10/23/2025	10/24/2025	Uber	The California Association For Coordinated Transportation Conference, South Lake Tahoe CA - Uber Ride Tip from Reno, NV Airport to Hotel; Mona Babauta, CEO/GM		\$21.39
22	10/24/2025	10/27/2025	Palm Springs Airport	The California Association For Coordinated Transportation Conference, South Lake Tahoe CA - Airport Parking Fee While Attending The Conference; Mona Babauta, CEO/GM		\$60.00
23	10/24/2025	10/27/2025	Marriott Timber Lodge	The California Association For Coordinated Transportation Conference, South Lake Tahoe CA - Hotel Stay While Attending The Conference; Mona Babauta, CEO/GM		\$301.06
24	10/27/2025	10/28/2025	Broadway Cab	Mpact Conference, Portland OR - Cab Ride From the Hotel to the Mpact Conference; Mona Babauta, CEO/GM		\$63.50

Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
25	10/28/2025	10/28/2025	Uber	Mpact Conference, Portland OR - Uber Trip from Conference to Dinner; Mona Babauta, CEO/GM	\$16.09
26	10/28/2025	10/28/2025	Uber	Mpact Conference, Portland OR - Uber Trip Tip from Conference to Dinner; Mona Babauta, CEO/GM	\$4.00
27	10/28/2025	10/29/2025	Oven And Shaker	Mpact Conference, Portland OR - Dinner with Board Members and Staff; Mona Babauta, CEO/GM	\$150.00
28	10/28/2025	10/29/2025	Uber	Mpact Conference, Portland OR - Uber Ride from Dinner to Conference; Mona Babauta, CEO/GM	\$15.53
29	10/28/2025	10/30/2025	Mothers Bistro Bar	Mpact Conference, Portland OR - Dinner with Board Members and Staff; Mona Babauta, CEO/GM	\$213.00
30	10/29/2025	10/29/2025	Uber	Mpact Conference, Portland OR - Uber Ride to the Airport from the Hotel; Mona Babauta, CEO/GM	\$18.65
31	10/29/2025	10/29/2025	Uber	Mpact Conference, Portland OR - Uber Ride From the Hotel to Dinner with Staff; Mona Babauta, CEO/GM	\$19.53
32	10/29/2025	10/29/2025	Uber	Mpact Conference, Portland OR - Uber Ride Tip from Dinner to Conference; Mona Babauta, CEO/GM	\$4.00
33	10/29/2025	10/30/2025	Uber	Mpact Conference, Portland OR - Uber Ride From the Conference to Portland Airport; Mona Babauta, CEO/GM	\$42.12
34	10/29/2025	10/30/2025	Palm Springs Airport	Mpact Conference, Portland OR - Airport Parking Fee While Attending Mpact Conference; Mona Babauta, CEO/GM	\$60.00
35	10/29/2025	10/31/2025	Ac Portland Downtown	Mpact Conference, Portland OR - Hotel Stay While Attending Conference; Mona Babauta, CEO/GM	\$333.26
36	10/29/2025	10/31/2025	Hilton Hotels	Mpact Conference, Portland OR - Hotel Stay While Attending Conference for Vanessa Ordorica, Clerk of the Board; Mona Babauta, CEO/GM	\$678.63
37	10/29/2025	10/31/2025	Hilton Hotels	Mpact Conference, Portland OR - Hotel Stay While Attending Conference for Board Member Nancy Ross; Mona Babauta, CEO/GM	\$683.63

Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
38	10/29/2025	10/31/2025	Southwest	Mpact Conference, Portland OR - Check In Bag Fee; Mona Babauta, CEO/GM	\$35.00
39	10/29/2025	10/31/2025	Hilton Hotels	Mpact Conference, Portland OR - Hotel Stay While Attending Conference for Board Member Daniel Pitts; Mona Babauta, CEO/GM	\$678.63
40	10/30/2025	10/30/2025	Lyft	Mpact Conference, Portland OR - Lyft Ride from Hotel to Restaurant; Mona Babauta,CEO/GM	\$8.99
<b>Credits and Charges:</b>				<b>\$5,873.77</b>	<b>\$8,224.37</b>

WELLS FARGO

Reporting Period : 10/1/2025 - 10/31/2025

## Statement Summary

Name	Mona Babauta			Company	Sunline Transit Agency			
				Currency	US Dollar			
Reporting Period	10/1/2025 - 10/31/2025							
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount	
1 10/2/2025	10/6/2025	United United.Com, TX  Purchase United	General Ledger Code: 5090200000				290.00	
2 10/8/2025	10/9/2025	Other Debits Currency Conversion Fee					0.42	
3 10/8/2025	10/9/2025	Victor Cab Hyb Bth882 Bruxelles, BRU  Purchase (EUR 36.00) Victor Cab Hyb Bth882	General Ledger Code: 5090200000				42.19	
4 10/8/2025	10/9/2025	Expedia 73267293231676 Expedia.Com, WA  Purchase Expedia 73267293231676	General Ledger Code: 5090200000				1,684.76	
5 10/8/2025	10/10/2025	United United.Com, TX  Purchase United	General Ledger Code: 5090200000				170.19	

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 10/9/2025	10/10/2025						0.38
		Other Debits Currency Conversion Fee					
7 10/9/2025	10/10/2025	Euromar Bruxelle, BRU					38.14
		Purchase (EUR 32.70) Euromar	General Ledger Code: 5090200000				
8 10/9/2025	10/13/2025						12.13
		Other Debits Currency Conversion Fee					
9 10/9/2025	10/13/2025	Marriott Brussels, BRU					1,213.02
		Purchase Marriott	General Ledger Code: 5090200000				
10 10/10/2025	10/10/2025	Expedia 73251249383275 Expedia.Com, WA					-1,179.85
		Credit Voucher Expedia 73251249383275	General Ledger Code: 5090200000				
11 10/10/2025	10/10/2025	Expedia 73267293231676 Expedia.Com, WA					-1,684.76
		Credit Voucher Expedia 73267293231676	General Ledger Code: 5090200000				
12 10/10/2025	10/10/2025	Expedia 73251249383275 Expedia.Com, WA					-1,179.85
		Credit Voucher Expedia 73251249383275	General Ledger Code: 5090200000				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
13	10/10/2025	10/10/2025 Expedia 73251253401260 Expedia.Com, WA					-1,829.31
		Credit Voucher Expedia 73251253401260	General Ledger Code: 5090200000				
14	10/15/2025	10/16/2025 Heatmap.News Heatmap.News, NY					99.00
		Purchase Heatmap.News	General Ledger Code: 5099900002				
15	10/16/2025	10/16/2025 California Municipal C Sacramento, CA					225.00
		Purchase California Municipal C	General Ledger Code: 5090100000				
16	10/20/2025	10/20/2025 Lyft *ride Sun 10pm Lyft.Com, CA					37.38
		Purchase Lyft *ride Sun 10pm	General Ledger Code: 5090200000				
17	10/20/2025	10/21/2025 Lyft *ride Mon 2pm Lyft.Com, CA					30.01
		Purchase Lyft *ride Mon 2pm	General Ledger Code: 5090200000				
18	10/20/2025	10/22/2025 Epicurean Atlanta Atlanta, GA					319.46
		Purchase Epicurean Atlanta	General Ledger Code: 5090200000				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
19	10/22/2025	10/23/2025 Ezcater*california Piz 800-488-1803, MA	Purchase Ezcater*california Piz	General Ledger Code: 5099900002			548.31
20	10/23/2025	10/24/2025 Uber *trip Help.Uber.Com, CA	Purchase Uber *trip	General Ledger Code: 5090200000			106.97
21	10/23/2025	10/24/2025 Uber *trip Help.Uber.Com, CA	Purchase Uber *trip	General Ledger Code: 5090200000			21.39
22	10/24/2025	10/27/2025 Palm Springs Airport Palm Springs, CA	Purchase Palm Springs Airport	General Ledger Code: 5090200000			60.00
23	10/24/2025	10/27/2025 Marriott Timber Lodge S Lake Tahoe, CA	Purchase Marriott Timber Lodge	General Ledger Code: 5090200000			301.06
24	10/27/2025	10/28/2025 Sq *broadway Cab Portland, OR	Purchase Sq *broadway Cab	General Ledger Code: 5090200000			63.50

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
25	10/28/2025	10/28/2025 Uber *trip Help.Uber.Com, CA	Purchase Uber *trip  General Ledger Code: 5090200000				16.09
26	10/28/2025	10/28/2025 Uber *trip Help.Uber.Com, CA	Purchase Uber *trip  General Ledger Code: 5090200000				4.00
27	10/28/2025	10/29/2025 Oven And Shaker Portland, OR	Purchase Oven And Shaker  General Ledger Code: 5099900002				150.00
28	10/28/2025	10/29/2025 Uber *trip Help.Uber.Com, CA	Purchase Uber *trip  General Ledger Code: 5090200000				15.53
29	10/28/2025	10/30/2025 Mothers Bistro Bar Llc Portland, OR	Purchase Mothers Bistro Bar Llc  General Ledger Code: 5099900002				213.00
30	10/29/2025	10/29/2025 Uber *trip Help.Uber.Com, CA	Purchase Uber *trip  General Ledger Code: 5090200000				18.65

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
31	10/29/2025	10/29/2025 Uber *trip Help.Uber.Com, CA	Purchase Uber *trip  General Ledger Code: 5090200000				19.53
32	10/29/2025	10/29/2025 Uber *trip Help.Uber.Com, CA	Purchase Uber *trip  General Ledger Code: 5090200000				4.00
33	10/29/2025	10/30/2025 Uber *trip Help.Uber.Com, CA	Purchase Uber *trip  General Ledger Code: 5090200000				42.12
34	10/29/2025	10/30/2025 Palm Springs Airport Palm Springs, CA	Purchase Palm Springs Airport  General Ledger Code: 5090200000				60.00
35	10/29/2025	10/31/2025 Ac Portland Downtown Portland, OR	Purchase Ac Portland Downtown  General Ledger Code: 5090200000				333.26
36	10/29/2025	10/31/2025 Hilton Hotels Portland, OR	Purchase Hilton Hotels  General Ledger Code: 5090200000				678.63

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
37	10/29/2025	10/31/2025 Hilton Hotels Portland, OR					683.63
		Purchase Hilton Hotels	General Ledger Code: 5090200000				
38	10/29/2025	10/31/2025 Swa*excs_bag 800-435-9792, TX					35.00
		Purchase Swa*excs_bag	General Ledger Code: 5090200000				
39	10/29/2025	10/31/2025 Hilton Hotels Portland, OR					678.63
		Purchase Hilton Hotels	General Ledger Code: 5090200000				
40	10/30/2025	10/30/2025 Lyft *ride Tue 6pm Lyft.Com, CA					8.99
		Purchase Lyft *ride Tue 6pm	General Ledger Code: 5090200000				
Transaction Count: 40							
<b>Total: 2,350.60</b>							

Employee Signature

Date

Authorized Approver Signature

Date

**SunLine Transit Agency Visa Credit Card Statement****Closing Date: 11/28/2025****Name on Card: Mona Babauta**

<b>Trans. Date</b>	<b>Post Date</b>	<b>Reference</b>	<b>Detail - Description</b>	<b>Credits</b>	<b>Charges</b>	
1	10/31/2025	11/3/2025	Indio Taphouse	Indio Taphouse - Lunch Meeting With Indio City Manager; Mona Babauta, CEO/GM		\$50.89
2	11/3/2025	11/4/2025	Greater Coachella Valley Chamber of Commerce (GCVCC)	GCVCC - Legislative Breakfast: California Gubernatorial Candidate Event Registration; Mona Babauta, CEO/GM		\$70.00
3	11/7/2025	11/10/2025	Marriott Hotel	Marriott - Hotel Accomodation While Attending California Transit Association Fall Conference in Long Beach, CA; Mona Babauta, CEO/GM		\$1,202.56
4	11/12/2025	11/13/2025	Panera Bread	Panera - SunLine Leadership Meeting Lunch; Mona Babauta, CEO/GM		\$230.53
5	11/14/2025	11/17/2025	Palm Springs Windmill	Palm Springs Windmill - Chiefs Team Building Windmill Tour; Mona Babauta, CEO/GM		\$330.00
6	11/17/2025	11/18/2025	California Pizza Kitchen	California Pizza Kitchen - Chiefs Meeting Team Lunch; Mona Babauta, CEO/GM		\$410.31
7	11/18/2025	11/19/2025	Fatboy Tacos & Catering	Fatboy Tacos - December 2025 Board Day Lunch; Mona Babauta, CEO/GM		\$729.71
8	11/26/2025	11/28/2025	Mobility 21	Mobility 21 - 2025 Holiday Reception Registration; Mona Babauta, CEO/GM		\$195.00
<b>Credits and Charges:</b>					\$0.00 <span style="background-color: #ff9999; color: #ff0000;">\$3,219.00</span>	



Reporting Period : 11/1/2025 - 11/28/2025

## Statement Summary

<b>Name</b>	Mona Babauta			<b>Company</b>	Sunline Transit Agency		
				<b>Currency</b>	US Dollar		
<b>Reporting Period</b>	11/1/2025 - 11/28/2025						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 10/31/2025	11/3/2025	Sq *indio Taphouse / Ital Indio, CA	General Ledger Code: 5099900002				50.89
		Purchase Sq *indio Taphouse / Ital					
2 11/3/2025	11/4/2025	Gcvcc Gcvcc.Org, CA	General Ledger Code: 5090100000				70.00
		Purchase Gcvcc					
3 11/7/2025	11/10/2025	Mhr Lng Bech Dwntwn Fd Long Beach, CA	General Ledger Code: 5090200000				1,202.56
		Purchase Mhr Lng Bech Dwntwn Fd					
4 11/12/2025	11/13/2025	Ezcater*panera Bread 800-488-1803, MA	General Ledger Code: 5099900002				230.53
		Purchase Ezcater*panera Bread					
5 11/14/2025	11/17/2025	Sq *palm Springs Windmill Gosq.Com, CA	General Ledger Code: 5090200000				330.00
		Purchase Sq *palm Springs Windmill					

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 11/17/2025	11/18/2025	Californiapizzakitchen Order.Cpk.Com, CA					410.31
		Purchase Californiapizzakitchen	General Ledger Code: 5099900002				
7 11/18/2025	11/19/2025	Fatboy Tacos & Catering Clover.Com, CA					729.71
		Purchase Fatboy Tacos & Catering	General Ledger Code: 5099900002				
8 11/26/2025	11/28/2025	Paypal 949-288-6884, CA					195.00
		Purchase Paypal	General Ledger Code: 5099900002				
Transaction Count: 8							
<b>Total: 3,219.00</b>							

Employee Signature	Date	Authorized Approver Signature	Date
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**SunLine Transit Agency**  
**Board Report**

**Item 9C**

January 28, 2026

**AGENDA ITEM: ACTION - CONSENT CALENDAR**

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**SUBJECT:** Acceptance of Monthly Budget Variance Reports for October and  
November 2025

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**Recommendation:**

Recommend that the Board of Directors (Board) approve the monthly budget variance reports for October and November 2025.

**Background:**

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12<sup>th</sup> of the annual budget. The FYTD budget values for the month of October 2025 are equal to 4/12<sup>ths</sup> of the yearly budget. The FYTD budget values for the month of November 2025 are equal to 5/12<sup>ths</sup> of the yearly budget.

**Year to Date Summary**

- As of October 31, 2025, the Agency's FYTD revenues are \$416,054 or 24.59% below the FYTD budget.
- As of October 31, 2025, the Agency's FYTD expenditures are \$2,605,605 or 15.48% above the FYTD budget.
- As of November 30, 2025, the Agency's FYTD revenues are \$408,439 or 19.31% below the FYTD budget.

- As of November 30, 2025, the Agency's FYTD expenditures are \$3,080,235 or 14.64% above the FYTD budget.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

Luis Garcia, Chief Financial Officer

**Attachments:**

- Monthly Budget Variance Report for October 2025
- Monthly Budget Variance Report for November 2025

SunLine Transit Agency  
Budget Variance Report  
October 2025

Description	FY26 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Revenues:</b>								
Passenger Revenue	1,974,505	116,993	164,542	(47,549)	499,321	658,168	(158,848)	74.7%
Other Revenue	3,101,551	226,556	258,463	(31,906)	776,644	1,033,850	(257,206)	75.0%
<b>Total Operating Revenue</b>	<b>5,076,056</b>	<b>343,549</b>	<b>423,005</b>	<b>(79,456)</b>	<b>1,275,965</b>	<b>1,692,019</b>	<b>(416,054)</b>	<b>74.9%</b>
<b>Operating Expenses:</b>								
Operator & Mechanic Salaries & Wages	11,907,530	988,937	992,294	3,357	3,857,111	3,969,177	112,065	67.6%
Operator & Mechanic Overtime	1,368,406	139,134	114,034	(25,100)	615,775	456,135	(159,640)	55.0%
Administration Salaries & Wages	7,997,750	735,762	666,479	(69,283)	2,808,772	2,665,917	(142,855)	64.9%
Administration Overtime	260,573	27,361	21,714	(5,646)	139,326	86,858	(52,468)	46.5%
Fringe Benefits	11,663,261	1,091,724	971,938	(119,786)	3,870,992	3,887,754	16,761	66.8%
Communications	295,000	17,040	24,583	7,543	115,445	98,333	(17,112)	60.9%
Legal Services	1,135,000	179,622	94,583	(85,038)	649,311	378,333	(270,977)	42.8%
Computer/Network Software Agreement	1,000,000	74,647	83,333	8,687	445,544	333,333	(112,211)	55.4%
Uniforms	115,598	11,829	9,633	(2,196)	36,104	38,533	2,428	68.8%
Contracted Services	1,860,415	102,643	155,035	52,392	517,002	620,138	103,136	72.2%
Equipment Repairs	31,500	10,053	2,625	(7,428)	15,306	10,500	(4,806)	51.4%
Security Services	150,000	14,804	12,500	(2,304)	54,229	50,000	(4,229)	63.8%
Fuel - CNG	1,290,000	108,922	107,500	(1,422)	487,761	430,000	(57,761)	62.2%
Fuel - Hydrogen	2,094,676	358,161	174,556	(183,604)	1,468,490	698,225	(770,265)	29.9%
Tires	292,000	23,237	24,333	1,096	93,708	97,333	3,625	67.9%
Office Supplies	87,260	4,773	7,272	2,499	20,044	29,087	9,043	77.0%
Travel/Training	323,345	23,761	26,945	3,185	111,071	107,782	(3,289)	65.6%
Repair Parts	1,692,631	199,720	141,053	(58,668)	823,783	564,210	(259,573)	51.3%
Facility Maintenance	72,500	4,994	6,042	1,048	20,345	24,167	3,822	71.9%
Electricity - CNG & Hydrogen	652,000	48,911	54,333	5,422	238,850	217,333	(21,517)	63.4%
Natural Gas	1,483,750	74,101	123,646	49,545	354,152	494,583	140,432	76.1%
Water and Gas	16,000	840	1,333	494	3,530	5,333	1,804	77.9%
Insurance Losses	1,578,415	195,357	131,535	(63,823)	829,461	526,138	(303,322)	47.4%
Insurance Premium - Property	235,000	19,563	19,583	20	78,252	78,333	81	66.7%
Repair Claims	15,000	12,346.24	1,250	(11,096)	12,346.24	5,000	(7,346)	17.7%
Fuel Taxes	103,500	8,776	8,625	(151)	26,378	34,500	8,122	74.5%
Other Expenses	6,816,945	609,019	568,079	(40,941)	2,442,589	2,272,315	(170,274)	64.2%
Self Consumed Fuel	(4,038,056)	(149,945)	(336,505)	(186,560)	(696,740)	(1,346,019)	(649,278)	82.7%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>50,500,000</b>	<b>4,936,091</b>	<b>4,208,333</b>	<b>(727,758)</b>	<b>19,438,938</b>	<b>16,833,333</b>	<b>(2,605,605)</b>	<b>61.5%</b>
<b>Operating Expenses in Excess of Operating Revenue</b>		<b>\$ (4,592,542)</b>		<b>\$ (18,162,973)</b>				
<b>Subsidies:</b>								
Local	7,000,000	707,728	583,333	(124,395)	2,798,982	2,333,333	(465,649)	60.0%
State	32,523,821	3,288,288	2,710,318	(577,970)	13,004,800	10,841,274	(2,163,526)	60.0%
Federal	5,900,123	596,526	491,677	(104,849)	2,359,191	1,966,708	(392,484)	60.0%
<b>Total Subsidies</b>	<b>45,423,944</b>	<b>4,592,542</b>	<b>3,785,329</b>	<b>(807,213)</b>	<b>18,162,973</b>	<b>15,141,315</b>	<b>(3,021,659)</b>	<b>60.0%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				

SunLine Transit Agency  
Budget Variance Report  
October 2025

Description	FY26 Total Budget	Current Month			Fiscal Year to Date		
		Actual	Budget	Positive (Negative)	FYTD Actual	FYTD Budget	Positive (Negative)
<b>Operating Expenses:</b>							
Wages & Benefits	33,197,521	2,982,917	2,766,460	(216,457)	11,291,976	11,065,840	(226,136)
Services	7,126,058	695,548	593,838	(101,710)	2,930,727	2,375,353	(555,375)
Fuels & Lubricants	3,515,476	471,652	292,956	(178,696)	1,983,447	1,171,825	(811,622)
Tires	292,000	23,237	24,333	1,096	93,708	97,333	3,625
Materials and Supplies	2,331,591	239,043	194,299	(44,744)	993,732	777,197	(216,535)
Utilities	2,573,750	150,010	214,479	64,469	719,415	857,917	138,502
Casualty & Liability	4,333,415	446,910	361,118	(85,792)	1,802,716	1,444,472	(358,245)
Taxes and Fees	103,500	8,776	8,625	(151)	26,378	34,500	8,122
Miscellaneous Expenses	1,064,745	67,943	88,729	20,786	293,578	354,915	61,337
Self Consumed Fuel	(4,038,056)	(149,945)	(336,505)	(186,560)	(696,740)	(1,346,019)	(649,278)
<b>Total Operating Expenses (Before Depreciation)</b>	<b>50,500,000</b>	<b>4,936,091</b>	<b>4,208,333</b>	<b>(727,758)</b>	<b>19,438,938</b>	<b>16,833,333</b>	<b>(2,605,605)</b>
							<b>61.5%</b>
<b>Revenues:</b>							
Passenger Revenue	1,974,505	116,993	164,542	(47,549)	499,321	658,168	(158,848)
Other Revenue	3,101,551	226,556	258,463	(31,906)	776,644	1,033,850	(257,206)
<b>Total Operating Revenue</b>	<b>5,076,056</b>	<b>343,549</b>	<b>423,005</b>	<b>(79,456)</b>	<b>1,275,965</b>	<b>1,692,019</b>	<b>(416,054)</b>
							<b>74.9%</b>
<b>Net Operating Gain (Loss)</b>					<b>\$ (4,592,542)</b>		<b>\$ (18,162,973)</b>
<b>Subsidies:</b>							
Local	7,000,000	707,728	583,333	(124,395)	2,798,982	2,333,333	(465,649)
State	32,523,821	3,288,288	2,710,318	(577,970)	13,004,800	10,841,274	(2,163,526)
Federal	5,900,123	596,526	491,677	(104,849)	2,359,191	1,966,708	(392,484)
<b>Total Subsidies</b>	<b>45,423,944</b>	<b>4,592,542</b>	<b>3,785,329</b>	<b>(807,213)</b>	<b>18,162,973</b>	<b>15,141,315</b>	<b>(3,021,659)</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>

## Budget Variance Analysis - SunLine Transit Agency

### Passenger Revenue

- Passenger fare revenues are below budgetary figures due to a decrease in ridership compared to FY25.
- As of October, ridership was at 2.3% below FY25 FYTD totals.
- Total system ridership was 21,028 trips below FY25 FYTD amounts.

Ridership					Ridership				
	FY25-October	FY26-October	Variance	%Δ		FYTD-FY25	FYTD-FY26	Variance	%Δ
Fixed Route	243,346	250,135	6,789	2.8%	Fixed Route	874,017	857,934	(16,083)	-1.8%
Paratransit	10,200	9,133	(1,067)	-10.5%	Paratransit	38,554	35,102	(3,452)	-9.0%
SunRide	2,431	2,073	(358)	-14.7%	SunRide	8,671	7,178	(1,493)	-17.2%
System Total	255,977	261,341	5,364	2.1%	System Total	921,242	900,214	(21,028)	-2.3%

### Other Revenue

- The unfavorable variance in other revenue is primarily due to a decrease in outside CNG fueling revenue and lower emission credit revenue as a result of low credit values.

### Operator & Mechanic Salaries & Wages

- The favorable variance in operator and mechanic wages are due to vacancies.

### Operator & Mechanic Overtime

- The unfavorable variance is primarily attributed to overtime for fixed route operators due to vacant positions.

### Administration Salaries & Wages

- Administrative salary and wage expenses are within an acceptable range of the budget.

### Administration Overtime

- The unfavorable variance is primarily attributed to overtime in the Maintenance department to account for vacant positions & premium pay for holidays worked.

### Fringe Benefits

- Fringe benefit expenses are within an acceptable range of the budget.

### Communications

- Communication expenses are within an acceptable range of the budget.

### Legal Services

- The unfavorable variance in legal services is primarily due to greater utilization of legal services.

### Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements. Many renewals are completed at the beginning of the fiscal year.

### Uniforms

- Uniform expenses are below the budgeted amount due to less utilization of uniform allowance and vacant positions.

### Contracted Services

- Savings in contract services costs are primarily attributed to budgeted operating and maintenance costs for the hydrogen electrolyzer station that have not been incurred

### Equipment Repairs

- Equipment repair expenses are within an acceptable range of the budget.

### Security Services

- Security services are within an acceptable range of the budget.

### Fuel - CNG

- CNG expenses are within an acceptable range of the budget.

### Fuel - Hydrogen

- The unfavorable balance is due to a increase utilization of liquid hydrogen.

### Tires

- Tire expenses are within an acceptable range of the budget.

### Office Supplies

- Office supply expenses are within an acceptable range of the budget.

### Travel/Training

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

**Repair Parts**

- The unfavorable variance is primarily due to repairs related to fueling equipment and fixed route buses.

**Facility Maintenance**

- Fuel maintenance expenses are within an acceptable range of the budget.

**Electricity - CNG & Hydrogen**

- Electricity - CNG & Hydrogen expenses are within an acceptable range of the budget.

**Natural Gas**

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY26.

**Water and Gas**

- Water and gas expenses are within an acceptable range of the budget.

**Insurance Losses**

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

**Insurance Premium - Property**

- Insurance premium expenses are within an acceptable range of the budget.

**Repair Claims**

- The unfavorable variance is primarily attributed due to the replacement of a bus stop shelter replaced after a vehicle collision.

**Fuel Taxes**

- Fuel tax expenses are within an acceptable range of the budget.

**Other Expenses**

- Other expenses are within an acceptable range of the budget.

**Self-Consumed Fuel**

- The variance in primarily due to less than anticipated fuel utilized by the Agency.

SunLine Transit Agency  
Budget Variance Report  
November 2025

Description	FY26 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Revenues:</b>								
Passenger Revenue	1,974,505	272,258	164,542	107,716	771,579	822,711	(51,132)	60.9%
Other Revenue	3,101,551	158,361	258,463	(100,101)	935,006	1,292,313	(357,307)	69.9%
<b>Total Operating Revenue</b>	<b>5,076,056</b>	<b>430,620</b>	<b>423,005</b>	<b>7,615</b>	<b>1,706,585</b>	<b>2,115,023</b>	<b>(408,439)</b>	<b>66.4%</b>
<b>Operating Expenses:</b>								
Operator & Mechanic Salaries & Wages	11,907,530	927,523	992,294	64,771	4,784,634	4,961,471	176,837	59.8%
Operator & Mechanic Overtime	1,368,406	108,746	114,034	5,288	724,521	570,169	(154,352)	47.1%
Administration Salaries & Wages	7,997,750	617,949	666,479	48,530	3,426,721	3,332,396	(94,325)	57.2%
Administration Overtime	260,573	16,100	21,714	5,615	155,426	108,572	(46,853)	40.4%
Fringe Benefits	11,663,261	1,166,338	971,938	(194,399)	5,037,330	4,859,692	(177,638)	56.8%
Communications	295,000	34,307	24,583	(9,724)	149,752	122,917	(26,836)	49.2%
Legal Services	1,135,000	133,607	94,583	(39,024)	782,918	472,917	(310,001)	31.0%
Computer/Network Software Agreement	1,000,000	105,327	83,333	(21,994)	550,871	416,667	(134,205)	44.9%
Uniforms	115,598	2,200	9,633	7,433	38,305	48,166	9,861	66.9%
Contracted Services	1,860,415	141,950	155,035	13,084	658,952	775,173	116,220	64.6%
Equipment Repairs	31,500	(3,673)	2,625	6,298	11,632	13,125	1,493	63.1%
Security Services	150,000	12,225	12,500	275	66,454	62,500	(3,954)	55.7%
Fuel - CNG	1,290,000	102,858	107,500	4,642	590,619	537,500	(53,119)	54.2%
Fuel - Hydrogen	2,094,676	324,127	174,556	(149,571)	1,792,617	872,782	(919,835)	14.4%
Tires	292,000	28,093	24,333	(3,759)	121,801	121,667	(135)	58.3%
Office Supplies	87,260	2,883	7,272	4,388	22,927	36,358	13,431	73.7%
Travel/Training	323,345	8,071	26,945	18,874	119,142	134,727	15,585	63.2%
Repair Parts	1,692,631	146,521	141,053	(5,468)	970,304	705,263	(265,041)	42.7%
Facility Maintenance	72,500	8,825	6,042	(2,783)	29,170	30,208	1,039	59.8%
Electricity - CNG & Hydrogen	652,000	54,901	54,333	(568)	293,751	271,667	(22,085)	54.9%
Natural Gas	1,483,750	79,726	123,646	43,920	433,878	618,229	184,351	70.8%
Water and Gas	16,000	725	1,333	609	4,255	6,667	2,412	73.4%
Insurance Losses	1,578,415	198,857	131,535	(67,323)	1,028,318	657,673	(370,645)	34.9%
Insurance Premium - Property	235,000	19,563	19,583	20	97,815	97,917	102	58.4%
Repair Claims	15,000	-	1,250	1,250	12,346,24	6,250	(6,096)	17.7%
Fuel Taxes	103,500	5,942	8,625	2,683	32,320	43,125	10,805	68.8%
Other Expenses	6,816,945	585,610	568,079	(17,532)	3,028,200	2,840,394	(187,806)	55.6%
Self Consumed Fuel	(4,038,056)	(146,339)	(336,505)	(190,165)	(843,080)	(1,682,523)	(839,444)	79.1%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>50,500,000</b>	<b>4,682,963</b>	<b>4,208,333</b>	<b>(474,630)</b>	<b>24,121,901</b>	<b>21,041,667</b>	<b>(3,080,235)</b>	<b>52.2%</b>
<b>Operating Expenses in Excess of Operating Revenue</b>		<b>\$ (4,252,343)</b>			<b>\$ (22,415,317)</b>			
<b>Subsidies:</b>								
Local	7,000,000	655,302	583,333	(71,969)	3,454,284	2,916,667	(537,618)	50.7%
State	32,523,821	3,044,704	2,710,318	(334,385)	16,049,503	13,551,592	(2,497,911)	50.7%
Federal	5,900,123	552,338	491,677	(60,661)	2,911,529	2,458,385	(453,144)	50.7%
<b>Total Subsidies</b>	<b>45,423,944</b>	<b>4,252,343</b>	<b>3,785,329</b>	<b>(467,015)</b>	<b>22,415,317</b>	<b>18,926,643</b>	<b>(3,488,673)</b>	<b>50.7%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>			<b>\$ -</b>			

SunLine Transit Agency  
Budget Variance Report  
November 2025

Description	FY26 Total Budget	Current Month			Fiscal Year to Date		
		Actual	Budget	Positive (Negative)	FYTD Actual	FYTD Budget	Positive (Negative)
<b>Operating Expenses:</b>							
Wages & Benefits	33,197,521	2,836,656	2,766,460	(70,196)	14,128,632	13,832,300	(296,332)
Services	7,126,058	672,288	593,838	(78,449)	3,603,015	2,969,191	(633,824)
Fuels & Lubricants	3,515,476	433,470	292,956	(140,514)	2,416,917	1,464,782	(952,136)
Tires	292,000	28,093	24,333	(3,759)	121,801	121,667	(135)
Materials and Supplies	2,331,591	175,669	194,299	18,630	1,169,401	971,496	(197,905)
Utilities	2,573,750	169,823	214,479	44,656	889,238	1,072,396	183,158
Casualty & Liability	4,333,415	438,063	361,118	(76,945)	2,240,780	1,805,590	(435,190)
Taxes and Fees	103,500	5,942	8,625	2,683	32,320	43,125	10,805
Miscellaneous Expenses	1,064,745	69,298	88,729	19,430	362,876	443,644	80,768
Self Consumed Fuel	(4,038,056)	(146,339)	(336,505)	(190,165)	(843,080)	(1,682,523)	(839,444)
<b>Total Operating Expenses (Before Depreciation)</b>	<b>50,500,000</b>	<b>4,682,963</b>	<b>4,208,333</b>	<b>(474,630)</b>	<b>24,121,901</b>	<b>21,041,667</b>	<b>(3,080,235)</b>
							<b>52.2%</b>
<b>Revenues:</b>							
Passenger Revenue	1,974,505	272,258	164,542	107,716	771,579	822,711	(51,132)
Other Revenue	3,101,551	158,361	258,463	(100,101)	935,006	1,292,313	(357,307)
<b>Total Operating Revenue</b>	<b>5,076,056</b>	<b>430,620</b>	<b>423,005</b>	<b>7,615</b>	<b>1,706,585</b>	<b>2,115,023</b>	<b>(408,439)</b>
							<b>66.4%</b>
<b>Net Operating Gain (Loss)</b>					<b>\$ (4,252,343)</b>	<b>\$ (22,415,317)</b>	
<b>Subsidies:</b>							
Local	7,000,000	655,302	583,333	(71,969)	3,454,284	2,916,667	(537,618)
State	32,523,821	3,044,704	2,710,318	(334,385)	16,049,503	13,551,592	(2,497,911)
Federal	5,900,123	552,338	491,677	(60,661)	2,911,529	2,458,385	(453,144)
<b>Total Subsidies</b>	<b>45,423,944</b>	<b>4,252,343</b>	<b>3,785,329</b>	<b>(467,015)</b>	<b>22,415,317</b>	<b>18,926,643</b>	<b>(3,488,673)</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	

## Budget Variance Analysis - SunLine Transit Agency

### Passenger Revenue

- Passenger fare revenues are below budgetary figures due to a decrease in ridership compared to FY25.
- As of November, ridership was at 2.6% below FY25 FYTD totals.
- Total system ridership was 30,654 trips below FY25 FYTD amounts.

Ridership					Ridership				
	FY25-November	FY26-November	Variance	%Δ		FYTD-FY25	FYTD-FY26	Variance	%Δ
Fixed Route	229,591	220,963	(8,628)	-3.8%	Fixed Route	1,103,608	1,078,897	(24,711)	-2.2%
Paratransit	8,538	7,837	(701)	-8.2%	Paratransit	47,092	42,939	(4,153)	-8.8%
SunRide	2,064	1,767	(297)	-14.4%	SunRide	10,735	8,945	(1,790)	-16.7%
System Total	240,193	230,567	(9,626)	-4.0%	System Total	1,161,435	1,130,781	(30,654)	-2.6%

### Other Revenue

- The unfavorable variance in other revenue is primarily due to a decrease in outside CNG fueling revenue and lower emission credit revenue as a result of low credit values.

### Operator & Mechanic Salaries & Wages

- The favorable variance in operator and mechanic wages are due to vacancies.

### Operator & Mechanic Overtime

- The unfavorable variance is primarily attributed to overtime for fixed route operators due to vacant positions.

### Administration Salaries & Wages

- Administrative salary and wage expenses are within an acceptable range of the budget.

### Administration Overtime

- The unfavorable variance is primarily attributed to overtime in the Maintenance department to account for vacant positions & premium pay for holidays worked.

### Fringe Benefits

- The unfavorable balance in fringe benefit expenses is primarily attributed to increases in benefit utilization.

### Communications

- Communication expenses are within an acceptable range of the budget.

### Legal Services

- The unfavorable variance in legal services is primarily due to greater utilization of legal services.

### Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements. Many renewals are completed at the beginning of the fiscal year.

### Uniforms

- Uniform expenses are below the budgeted amount due to less utilization of uniform allowance and vacant positions.

### Contracted Services

- Savings in contract services costs are primarily attributed to budgeted operating and maintenance costs for the hydrogen electrolyzer station that have not been incurred

### Equipment Repairs

- Equipment repair expenses are within an acceptable range of the budget.

### Security Services

- Security services are within an acceptable range of the budget.

### Fuel - CNG

- CNG expenses are within an acceptable range of the budget.

### Fuel - Hydrogen

- The unfavorable balance is due to a increase utilization of liquid hydrogen.

### Tires

- Tire expenses are within an acceptable range of the budget.

### Office Supplies

- Office supply expenses are within an acceptable range of the budget.

### Travel/Training

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

#### **Repair Parts**

- The unfavorable variance is primarily due to repairs related to fueling equipment and fixed route buses.

#### **Facility Maintenance**

- Fuel maintenance expenses are within an acceptable range of the budget.

#### **Electricity - CNG & Hydrogen**

- Electricity - CNG & Hydrogen expenses are within an acceptable range of the budget.

#### **Natural Gas**

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY26.

#### **Water and Gas**

- Water and gas expenses are within an acceptable range of the budget.

#### **Insurance Losses**

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

#### **Insurance Premium - Property**

- Insurance premium expenses are within an acceptable range of the budget.

#### **Repair Claims**

- The unfavorable variance is primarily attributed due to the replacement of a bus stop shelter replaced after a vehicle collision.

#### **Fuel Taxes**

- Fuel tax expenses are within an acceptable range of the budget.

#### **Other Expenses**

- Other expenses are within an acceptable range of the budget.

#### **Self-Consumed Fuel**

- The variance is primarily due to less than anticipated fuel utilized by the Agency.



**SunLine Transit Agency**  
**Board Report**

**Item 9D**

January 28, 2026

**AGENDA ITEM:** ACTION - CONSENT CALENDAR

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**SUBJECT:** Acceptance of Contracts Signed Between \$25,000 and \$250,000 for  
October and November 2025

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**Recommendation:**

Recommend that the Board of Directors (Board) approve contracts signed between  
\$25,000 and \$250,000 for October and November 2025.

**Background:**

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

There were two (2) agreements and one (1) purchase order executed in October 2025 and two (2) agreements and two (2) purchase orders executed in November 2025 between \$25,000 and \$250,000:

**October 2025**

<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>
Blais & Associates, LLC	Grant Writing	\$165,200.00
Helixstorm	Network Equipment Upgrade	\$138,567.14
Joseph Friend	IT Consulting	\$60,000.00

## November 2025

Vendor	Purpose	Amount
COPP Roofing & Construction	Roof Repair	\$30,969.67
Ballard	Fuel Cell Spare Parts	\$55,116.00
Tyler Technologies	ERP System Maintenance	\$84,214.19
College of the Desert	High School Zero Emission Vehicle Training	\$30,000.00

### **Financial Impact:**

There is no financial impact associated with this item.

### **Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

### **In Collaboration with:**

N/A

### **Approved/Reviewed by:**

Luis Garcia, Chief Financial Officer

### **Attachments:**

- Contracts Signed Between \$25,000 and \$250,000 for October 2025
- Contracts Signed Between \$25,000 and \$250,000 for November 2025

**Contracts Signed Between \$25,000 and \$250,000**  
**October 2025**

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
Blais & Associates	Consultant	Grant Writing	FY26 FY27	\$200,000.00	\$165,200.00	Agreement
Helixstorm	Network Equipment	Upgrade Required	FY26	\$167,125.00	\$138,567.14	Purchase Order
Joseph Friend	Consultant	IT Consulting	FY26	\$60,000.00	\$60,000.00	Agreement

**Contracts Signed Between \$25,000 and \$250,000**  
**November 2025**

<b>Vendor</b>	<b>Product/Service</b>	<b>Need</b>	<b>Budgeted</b>	<b>Budgeted Amount</b>	<b>Cost</b>	<b>Type</b>
COPP Roofing & Construction	Roof Repair	For Evaporator Cooler Project	FY26	\$30,969.67	\$30,969.67	Agreement
Ballard	Spare Parts	Fuel Cell Buses	FY26	\$55,116.00	\$55,116.00	Purchase Order
Tyler Technologies	Product Maintenance	Tyler System Maintenance	FY26	\$84,214.19	\$84,214.19	Purchase Order
College of the Desert	High School Outreach	Zero Emission Vehicle Training	FY26	\$30,000.00	\$30,000.00	Agreement



## SunLine Transit Agency

### Board Report

Item 9E

January 28, 2026

#### AGENDA ITEM: ACTION – CONSENT CALENDAR

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**SUBJECT:** Acceptance of Union & Non-Union Pension Investment Asset  
Summary for October and November 2025

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#### Recommendation:

Recommend that the Board of Directors (Board) approve union & non-union pension investment asset summary for October and November 2025.

#### Background:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
<b>Growth Assets</b>			
	Domestic Equity	36.0%	16% - 56%
	International Equity	19.0%	0% - 39%
	Other		0% - 20%
<b>Income Assets</b>			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% - 20%
<b>Real Return Assets</b>		0.0%	0% - 20%
<b>Cash Equivalents</b>		0.0%	0% - 20%

For the month of October, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	30.2%	16% – 56%
	International Equity	18.6%	0% - 39%
	Other	7.4%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	38.6%	25% - 65%
	Other	4.3%	0% – 20%
<b>Real Return Assets</b>		0.0%	0% – 20%
<b>Cash Equivalents</b>		0.9%	0% – 20%

Non-Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	30.2%	16% – 56%
	International Equity	18.5%	0% - 39%
	Other	7.4%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	38.4%	25% - 65%
	Other	4.3%	0% – 20%
<b>Real Return Assets</b>		0.0%	0% – 20%
<b>Cash Equivalents</b>		1.2%	0% – 20%

*Components may not sum to 100.0% due to rounding.*

For the month of October, the market value of assets increased by \$544,055 and \$541,607 for the union and non-union plans, respectively.

Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
September 2025	\$47,593,618	\$47,885,875
October 2025	\$48,137,673	\$48,427,482
Increase (Decrease)	\$544,055	\$541,607

For the month of November, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	30.2%	16% - 56%
	International Equity	18.6%	0% - 39%
	Other	7.5%	0% - 20%
<b>Income Assets</b>			
	Fixed Income	38.6%	25% - 65%
	Other	4.3%	0% - 20%
<b>Real Return Assets</b>		0.0%	0% - 20%
<b>Cash Equivalents</b>		0.8%	0% - 20%

Non-Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	30.1%	16% - 56%
	International Equity	18.6%	0% - 39%
	Other	7.5%	0% - 20%
<b>Income Assets</b>			
	Fixed Income	38.4%	25% - 65%
	Other	4.3%	0% - 20%
<b>Real Return Assets</b>		0.0%	0% - 20%
<b>Cash Equivalents</b>		1.1%	0% - 20%

*Components may not sum to 100.0% due to rounding.*

For the month of November, the market value of assets increased by \$165,899 and \$161,595 for the union and non-union plans, respectively.

Month to Month Asset Comparison

Month	Market Value - Union	Market Value - Non-Union
October 2025	\$48,137,673	\$48,427,482
November 2025	\$48,303,572	\$48,589,077
Increase (Decrease)	\$165,899	\$161,595

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

Luis Garcia, Chief Financial Officer

**Attachments:**

- Union & Non-Union Pension Investment Asset Summary for October and November 2025

## Portfolio Summary and Statistics

For the Month Ending **October 31, 2025**

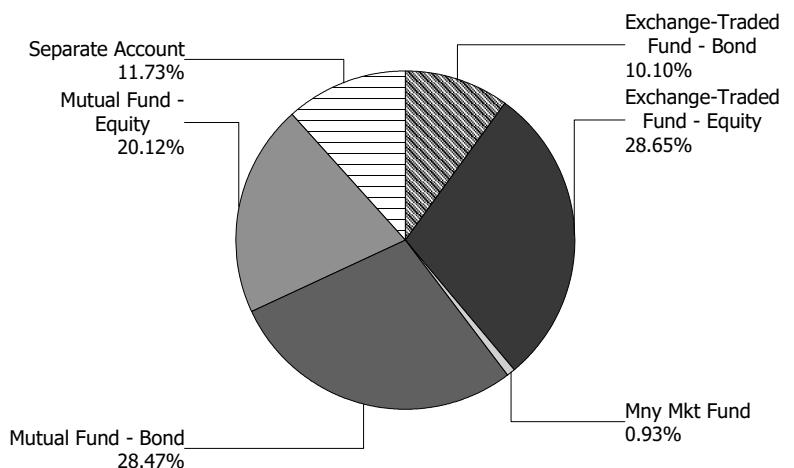
SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

### Account Summary

Description	Par Value	Market Value	Percent
Separate Account	4,269,936.97	5,647,724.86	11.73
Mutual Fund - Equity	304,942.65	9,684,895.84	20.12
Mutual Fund - Bond	1,333,982.18	13,705,885.79	28.47
Money Market Mutual Fund	445,741.94	445,741.94	0.93
Exchange-Traded Fund - Equity	511,391.00	13,792,215.27	28.65
Exchange-Traded Fund - Bond	48,351.00	4,861,209.54	10.10
<b>Managed Account Sub-Total</b>	<b>6,914,345.74</b>	<b>48,137,673.24</b>	<b>100.00%</b>
Accrued Interest		0.00	
<b>Total Portfolio</b>	<b>6,914,345.74</b>	<b>48,137,673.24</b>	

Unsettled Trades **0.00** **0.00**

### Sector Allocation



## Detail of Securities Held & Market Analytics

For the Month Ending **October 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>										
ISHARES CORE U.S. AGGREGATE		464287226	8278395	7,159.00	97.77	699,934.71	100.54	719,765.86	19,831.15	1.50
ISHARES CORE U.S. AGGREGATE		464287226	8278395	6,446.00	92.76	597,930.32	100.54	648,080.84	50,150.52	1.35
ISHARES CORE U.S. AGGREGATE		464287226	8278395	7,165.00	97.84	701,023.60	100.54	720,369.10	19,345.50	1.50
ISHARES CORE U.S. AGGREGATE		464287226	8278395	4,049.00	98.87	400,324.63	100.54	407,086.46	6,761.83	0.85
ISHARES CORE U.S. AGGREGATE		464287226	8278395	3,322.00	99.12	329,276.64	100.54	333,993.88	4,717.24	0.69
ISHARES CORE U.S. AGGREGATE		464287226	8278395	16,903.00	98.64	1,667,311.92	100.54	1,699,427.62	32,115.70	3.53
ISHARES CORE U.S. AGGREGATE		464287226	8278395	3,307.00	96.40	318,794.80	100.54	332,485.78	13,690.98	0.69
<b>Security Type Sub-Total</b>				<b>48,351.00</b>		<b>4,714,596.62</b>	<b>703.78</b>	<b>4,861,209.54</b>	<b>146,612.92</b>	<b>10.11</b>
<b>Exchange-Traded Fund - Equity</b>										
SCHWAB US LARGE-CAP ETF		808524201	17333747	472,345.00	22.54	10,648,230.78	26.97	12,739,144.65	2,090,913.87	26.46
SCHWAB US LARGE-CAP ETF		808524201	17333747	39,046.00	22.81	890,639.26	26.97	1,053,070.62	162,431.36	2.19
<b>Security Type Sub-Total</b>				<b>511,391.00</b>		<b>11,538,870.04</b>	<b>53.94</b>	<b>13,792,215.27</b>	<b>2,253,345.23</b>	<b>28.65</b>
<b>Money Market Mutual Fund</b>										
FIRST AM GOVT OBLIG-Z DTD 01/01/2010 0.000%	--	31846V567	351477	445,741.94	1.00	445,741.94	100.00	445,741.94	0.00	0.93
<b>Security Type Sub-Total</b>				<b>445,741.94</b>		<b>445,741.94</b>	<b>100.00</b>	<b>445,741.94</b>	<b>0.00</b>	<b>0.93</b>
<b>Mutual Fund - Bond</b>										
BAIRD CORE PLUS BOND-INST		057071870	7001692	505,362.00	10.76	5,437,419.69	10.35	5,230,496.72	(206,922.97)	10.87
BBH LIMITED DURATION-I		05528X851	7344118	0.03	10.29	0.35	10.51	0.36	0.01	0.00
NUVEEN CORE BOND FUND-R6		87244W607	7580345	329,946.51	9.15	3,019,407.42	9.30	3,068,502.49	49,095.07	6.37
PGIM TOTAL RETURN BOND-R6		74440B884	168981	293,276.37	12.94	3,795,998.92	12.21	3,580,904.44	(215,094.48)	7.44
VOYA INTERMEDIATE BOND-R6		92913L569	IIBZX	205,397.28	9.57	1,965,941.93	8.89	1,825,981.78	(139,960.15)	3.79
<b>Security Type Sub-Total</b>				<b>1,333,982.18</b>		<b>14,218,768.31</b>	<b>51.26</b>	<b>13,705,885.79</b>	<b>(512,882.52)</b>	<b>28.47</b>
<b>Mutual Fund - Equity</b>										
COLUMBIA SMALL CAP GRW-INST3		19765Y340	195897	9,629.50	28.07	270,300.00	36.24	348,973.00	78,673.00	0.72

## Detail of Securities Held & Market Analytics

For the Month Ending **October 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost Percentage
<b>Mutual Fund - Equity</b>									
FIDELITY EMRG MRKT INDX		316146331	26545809	101,271.38	11.46	1,160,570.00	13.93	1,410,710.30	250,140.30 2.93
FIDELITY INTL INDX		315911727	308475	51,836.95	56.10	2,908,009.98	60.59	3,140,801.03	232,791.05 6.52
GLDMN SCHS GQG PRT INTL-R6		38147N269	GSIYX	41,696.42	19.69	820,865.27	22.61	942,756.10	121,890.83 1.96
HRDNG LVNR INTL EQTY-INST		412295107	175052	0.00	25.00	0.02	30.52	0.02	0.00 0.00
JANUS HNDRSN OVERSEAS-N		47103D835	JANUS	26,230.28	51.01	1,337,939.98	55.65	1,459,714.82	121,774.84 3.03
MFS INTL DIVERSIFICAT-R6		552743544	9214518	69,416.52	26.25	1,822,169.99	28.47	1,976,288.18	154,118.19 4.11
UNDISC MGRS BEHAV VAL-R6		904504479	1428076	4,861.61	87.23	424,087.81	83.44	405,652.39	(18,435.42) 0.84
<b>Security Type Sub-Total</b>				<b>304,942.65</b>		<b>8,743,943.05</b>	<b>331.45</b>	<b>9,684,895.84</b>	<b>940,952.79 20.11</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	49,000.00	1.00	49,000.00	121.67	59,618.95	10,618.95 0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	121.67	55,147.53	9,822.53 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	121.67	55,147.53	9,822.53 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	121.67	55,147.53	9,822.53 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	42,052.54	1.00	42,052.54	121.67	51,165.88	9,113.34 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	121.67	55,147.53	9,822.53 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	49,000.00	1.00	49,000.00	121.67	59,618.95	10,618.95 0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00019	SA406	45,325.00	1.00	45,325.00	121.67	55,147.53	9,822.53 0.11
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --		BKSTONE63	SA495	900,000.00	1.00	900,000.00	112.56	1,013,012.00	113,012.00 2.10
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --		GOLUB0090	F_GOLUB	1,031,505.00	1.00	1,031,505.00	133.72	1,379,307.64	347,802.64 2.87

## Detail of Securities Held & Market Analytics

For the Month Ending **October 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost Percentage
<b>Separate Account</b>									
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000%	--	GOLUB0090	F_GOLUB	180,000.00	1.00	180,000.00	133.72	240,692.36	60,692.36 0.50
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	180,319.43	1.00	180,319.43	143.36	258,497.11	78,177.68 0.54
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	58,570.33	1.00	58,570.33	143.36	83,963.56	25,393.23 0.17
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	30,795.20	1.00	30,795.20	143.36	44,146.49	13,351.29 0.09
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	147,000.00	1.00	147,000.00	143.36	210,732.00	63,732.00 0.44
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	130,837.59	1.00	130,837.59	143.36	187,562.36	56,724.77 0.39
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	127,930.57	1.00	127,930.57	143.36	183,395.00	55,464.43 0.38
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	73,423.62	1.00	73,423.62	143.36	105,256.51	31,832.89 0.22
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	252,000.00	1.00	252,000.00	143.36	361,254.86	109,254.86 0.75
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	105,000.00	1.00	105,000.00	143.36	150,522.86	45,522.86 0.31
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	204,378.01	1.00	204,378.01	143.36	292,986.31	88,608.30 0.61
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	309,750.00	1.00	309,750.00	143.36	444,042.44	134,292.44 0.92
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	80,433.93	1.00	80,433.93	143.36	115,306.14	34,872.21 0.24
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	91,315.75	1.00	91,315.75	143.36	130,905.79	39,590.04 0.27
<b>Security Type Sub-Total</b>				<b>4,269,936.97</b>		<b>4,269,936.97</b>	<b>3,216.98</b>	<b>5,647,724.86</b>	<b>1,377,787.89 11.71</b>
<b>Managed Account Sub-Total</b>				<b>6,914,345.74</b>		<b>43,931,856.93</b>	<b>4,457.41</b>	<b>48,137,673.24</b>	<b>4,205,816.31 99.98</b>

## Portfolio Summary and Statistics

For the Month Ending **October 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI -

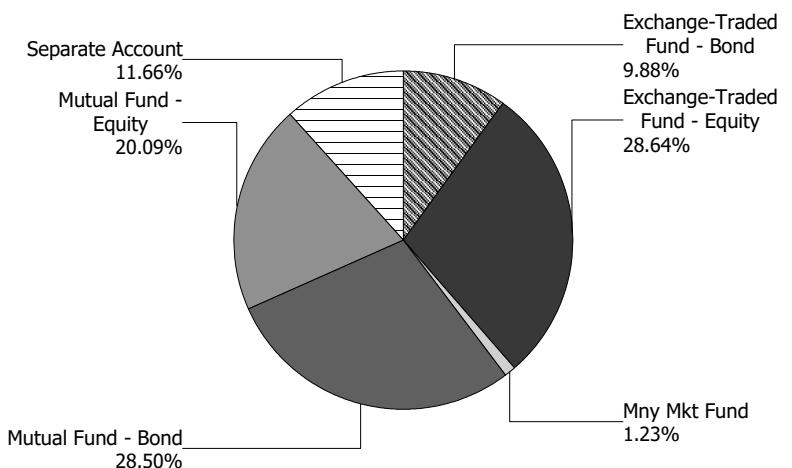
## Account Summary

Description	Par Value	Market Value	Percent
Separate Account	4,269,936.97	5,647,724.71	11.66
Mutual Fund - Equity	306,474.08	9,727,922.14	20.09
Mutual Fund - Bond	1,342,800.12	13,802,249.22	28.50
Money Market Mutual Fund	597,151.29	597,151.29	1.23
Exchange-Traded Fund - Equity	514,221.00	13,868,540.37	28.64
Exchange-Traded Fund - Bond	47,582.00	4,783,894.28	9.88
<b>Managed Account Sub-Total</b>	<b>7,078,165.46</b>	<b>48,427,482.01</b>	<b>100.00%</b>
Accrued Interest		0.00	
<b>Total Portfolio</b>	<b>7,078,165.46</b>	<b>48,427,482.01</b>	

## Unsettled Trades

0.00

## Sector Allocation



## Detail of Securities Held & Market Analytics

For the Month Ending **October 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	100.54	407,086.46	6,761.83	0.84
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,146.00	97.84	699,164.64	100.54	718,458.84	19,294.20	1.48
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,136.00	97.77	599,916.11	100.54	616,913.44	16,997.33	1.27
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,317.00	96.40	319,758.80	100.54	333,491.18	13,732.38	0.69
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,290.00	98.64	1,705,485.60	100.54	1,738,336.60	32,851.00	3.59
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,272.00	92.76	581,790.09	100.54	630,586.88	48,796.79	1.30
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,372.00	99.12	334,232.64	100.54	339,020.88	4,788.24	0.70
<b>Security Type Sub-Total</b>				<b>47,582.00</b>	<b>4,640,672.51</b>	<b>703.78</b>	<b>4,783,894.28</b>	<b>143,221.77</b>	<b>9.87</b>
<b>Exchange-Traded Fund - Equity</b>									
SCHWAB US LARGE-CAP ETF	808524201	17333747	470,837.00	22.54	10,614,235.44	26.97	12,698,473.89	2,084,238.45	26.23
SCHWAB US LARGE-CAP ETF	808524201	17333747	43,384.00	22.81	989,589.04	26.97	1,170,066.48	180,477.44	2.42
<b>Security Type Sub-Total</b>				<b>514,221.00</b>	<b>11,603,824.48</b>	<b>53.94</b>	<b>13,868,540.37</b>	<b>2,264,715.89</b>	<b>28.65</b>
<b>Money Market Mutual Fund</b>									
FIRST AM GOVT OBLIG-Z DTD 01/01/2010 0.000%	--	31846V567	351477	597,151.29	1.00	597,151.29	100.00	597,151.29	0.00
<b>Security Type Sub-Total</b>				<b>597,151.29</b>	<b>597,151.29</b>	<b>100.00</b>	<b>597,151.29</b>	<b>0.00</b>	<b>1.23</b>
<b>Mutual Fund - Bond</b>									
BAIRD CORE PLUS BOND-INST	057071870	7001692	508,875.05	10.73	5,461,023.84	10.35	5,266,856.80	(194,167.04)	10.88
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.51	0.36	0.01	0.00
NUVEEN CORE BOND FUND-R6	87244W607	7580345	329,946.51	9.15	3,019,407.42	9.30	3,068,502.49	49,095.07	6.34
PGIM TOTAL RETURN BOND-R6	74440B884	168981	297,144.70	12.92	3,839,097.69	12.21	3,628,136.78	(210,960.91)	7.49
VOYA INTERMEDIATE BOND-R6	92913L569	IIBZX	206,833.83	9.58	1,981,337.75	8.89	1,838,752.79	(142,584.96)	3.80
<b>Security Type Sub-Total</b>				<b>1,342,800.12</b>	<b>14,300,867.05</b>	<b>51.26</b>	<b>13,802,249.22</b>	<b>(498,617.83)</b>	<b>28.51</b>
<b>Mutual Fund - Equity</b>									
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,529.75	28.07	267,500.00	36.24	345,358.03	77,858.03	0.71

## Detail of Securities Held & Market Analytics

For the Month Ending **October 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]									
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost Percentage
<b>Mutual Fund - Equity</b>									
FIDELITY EMRG MRKT INDX		316146331	26545809	101,878.71	11.46	1,167,530.00	13.93	1,419,170.41	251,640.41 2.93
FIDELITY INTL INDX		315911727	308475	52,126.54	56.10	2,924,249.98	60.59	3,158,347.07	234,097.09 6.52
GLDMN SCHS GQG PRT INTL-R6		38147N269	GSIYX	41,945.91	19.71	826,665.01	22.61	948,397.07	121,732.06 1.96
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	10575468	0.00	20.00	0.02	23.02	0.02	0.00 0.00
JANUS HNDRSN OVERSEAS-N		47103D835	JANUS	26,376.02	51.01	1,345,369.98	55.65	1,467,825.44	122,455.46 3.03
MFS INTL DIVERSIFICAT-R6		552743544	9214518	69,805.91	26.25	1,832,379.99	28.47	1,987,374.33	154,994.34 4.10
UNDISC MGRS BEHAV VAL-R6		904504479	1428076	4,811.24	87.23	419,694.20	83.44	401,449.77	(18,244.43) 0.83
<b>Security Type Sub-Total</b>				<b>306,474.08</b>		<b>8,783,389.18</b>	<b>323.95</b>	<b>9,727,922.14</b>	<b>944,532.96 20.08</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	49,000.00	1.00	49,000.00	121.67	59,618.93	10,618.93 0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	49,000.00	1.00	49,000.00	121.67	59,618.93	10,618.93 0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	42,052.54	1.00	42,052.54	121.67	51,165.87	9,113.33 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L.		BKSTONE64	SA496	900,000.00	1.00	900,000.00	112.56	1,013,012.00	113,012.00 2.09
DTD 10/01/2024 0.000%	--								
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000%	--	GOLUB0091	F_GOLUB	1,031,505.00	1.00	1,031,505.00	133.72	1,379,307.64	347,802.64 2.85

## Detail of Securities Held & Market Analytics

For the Month Ending **October 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]									
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost Percentage
<b>Separate Account</b>									
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000%	--	GOLUB0091	F_GOLUB	180,000.00	1.00	180,000.00	133.72	240,692.36	60,692.36 0.50
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	127,930.57	1.00	127,930.57	143.36	183,395.00	55,464.43 0.38
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	73,423.62	1.00	73,423.62	143.36	105,256.51	31,832.89 0.22
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	130,837.59	1.00	130,837.59	143.36	187,562.36	56,724.77 0.39
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	180,319.43	1.00	180,319.43	143.36	258,497.11	78,177.68 0.53
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	204,378.01	1.00	204,378.01	143.36	292,986.31	88,608.30 0.61
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	91,315.75	1.00	91,315.75	143.36	130,905.79	39,590.04 0.27
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	105,000.00	1.00	105,000.00	143.36	150,522.86	45,522.86 0.31
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	309,750.00	1.00	309,750.00	143.36	444,042.44	134,292.44 0.92
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	252,000.00	1.00	252,000.00	143.36	361,254.86	109,254.86 0.75
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	58,570.33	1.00	58,570.33	143.36	83,963.56	25,393.23 0.17
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	80,433.93	1.00	80,433.93	143.36	115,306.14	34,872.21 0.24
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	147,000.00	1.00	147,000.00	143.36	210,732.00	63,732.00 0.44
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	30,795.20	1.00	30,795.20	143.36	44,146.49	13,351.29 0.09
<b>Security Type Sub-Total</b>				<b>4,269,936.97</b>		<b>4,269,936.97</b>	<b>3,216.98</b>	<b>5,647,724.71</b>	<b>1,377,787.74 11.66</b>
<b>Managed Account Sub-Total</b>				<b>7,078,165.46</b>		<b>44,195,841.48</b>	<b>4,449.91</b>	<b>48,427,482.01</b>	<b>4,231,640.53 100.00</b>

## Portfolio Summary and Statistics

For the Month Ending **November 30, 2025**

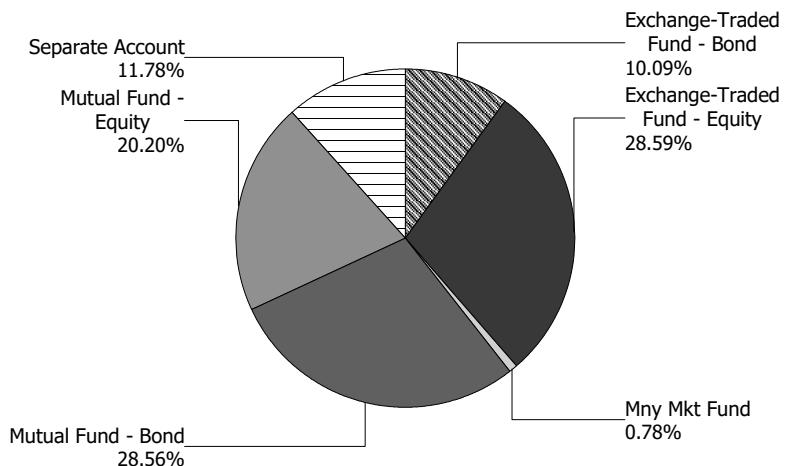
SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

### Account Summary

Description	Par Value	Market Value	Percent
Separate Account	4,269,936.97	5,691,546.86	11.78
Mutual Fund - Equity	304,997.57	9,759,120.72	20.20
Mutual Fund - Bond	1,338,791.11	13,793,294.66	28.56
Money Market Mutual Fund	377,305.20	377,305.20	0.78
Exchange-Traded Fund - Equity	511,391.00	13,807,557.00	28.59
Exchange-Traded Fund - Bond	48,351.00	4,874,747.82	10.09
<b>Managed Account Sub-Total</b>	<b>6,850,772.85</b>	<b>48,303,572.26</b>	<b>100.00%</b>
Accrued Interest		0.00	
<b>Total Portfolio</b>	<b>6,850,772.85</b>	<b>48,303,572.26</b>	

Unsettled Trades **0.00** **0.00**

### Sector Allocation



## Detail of Securities Held & Market Analytics

For the Month Ending **November 30, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,307.00	96.40	318,794.80	100.82	333,411.74	14,616.94	0.69
ISHARES CORE U.S. AGGREGATE	464287226	8278395	16,903.00	98.64	1,667,311.92	100.82	1,704,160.46	36,848.54	3.53
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	100.82	408,220.18	7,895.55	0.85
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,322.00	99.12	329,276.64	100.82	334,924.04	5,647.40	0.69
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,165.00	97.84	701,023.60	100.82	722,375.30	21,351.70	1.50
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,446.00	92.76	597,930.32	100.82	649,885.72	51,955.40	1.35
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,159.00	97.77	699,934.71	100.82	721,770.38	21,835.67	1.49
<b>Security Type Sub-Total</b>			<b>48,351.00</b>		<b>4,714,596.62</b>	<b>705.74</b>	<b>4,874,747.82</b>	<b>160,151.20</b>	<b>10.10</b>
<b>Exchange-Traded Fund - Equity</b>									
SCHWAB US LARGE-CAP ETF	808524201	17333747	472,345.00	22.54	10,648,230.78	27.00	12,753,315.00	2,105,084.22	26.40
SCHWAB US LARGE-CAP ETF	808524201	17333747	39,046.00	22.81	890,639.26	27.00	1,054,242.00	163,602.74	2.18
<b>Security Type Sub-Total</b>			<b>511,391.00</b>		<b>11,538,870.04</b>	<b>54.00</b>	<b>13,807,557.00</b>	<b>2,268,686.96</b>	<b>28.58</b>
<b>Money Market Mutual Fund</b>									
FIRST AM GOVT OBLIG-Z DTD 01/01/2010 0.000%	--	31846V567	351477	377,305.20	1.00	377,305.20	100.00	377,305.20	0.00
<b>Security Type Sub-Total</b>			<b>377,305.20</b>		<b>377,305.20</b>	<b>100.00</b>	<b>377,305.20</b>	<b>0.00</b>	<b>0.78</b>
<b>Mutual Fund - Bond</b>									
BAIRD CORE PLUS BOND-INST	057071870	7001692	507,109.26	10.76	5,455,538.70	10.37	5,258,722.97	(196,815.73)	10.89
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.51	0.36	0.01	0.00
NUVEEN CORE BOND FUND-R6	87244W607	7580345	331,140.14	9.15	3,030,544.00	9.33	3,089,537.46	58,993.46	6.40
PGIM TOTAL RETURN BOND-R6	74440B884	168981	294,354.97	12.94	3,809,211.79	12.25	3,605,848.34	(203,363.45)	7.47
VOYA INTERMEDIATE BOND-R6	92913L569	IIBZX	206,186.71	9.57	1,972,983.73	8.92	1,839,185.53	(133,798.20)	3.81
<b>Security Type Sub-Total</b>			<b>1,338,791.11</b>		<b>14,268,278.57</b>	<b>51.38</b>	<b>13,793,294.66</b>	<b>(474,983.91)</b>	<b>28.57</b>
<b>Mutual Fund - Equity</b>									
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,629.50	28.07	270,300.00	37.09	357,158.07	86,858.07	0.74

## Detail of Securities Held & Market Analytics

For the Month Ending **November 30, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost Percentage
<b>Mutual Fund - Equity</b>									
FIDELITY EMRG MRKT INDX		316146331	26545809	101,271.38	11.46	1,160,570.00	13.64	1,381,341.60	220,771.60 2.86
FIDELITY INTL INDX		315911727	308475	51,836.95	56.10	2,908,009.98	60.99	3,161,535.81	253,525.83 6.55
GLDMN SCHS GQG PRT INTL-INST		38147N293	51973400	54.92	23.10	1,268.63	23.41	1,285.65	17.02 0.00
GLDMN SCHS GQG PRT INTL-R6		38147N269	GSIYX	41,696.42	19.69	820,865.27	23.41	976,113.25	155,247.98 2.02
HRDNG LVNR INTL EQTY-INST		412295107	175052	0.00	25.00	0.02	30.53	0.02	0.00 0.00
JANUS HNDRSN OVERSEAS-N		47103D835	JANUS	26,230.28	51.01	1,337,939.98	56.34	1,477,813.71	139,873.73 3.06
MFS INTL DIVERSIFICAT-R6		552743544	9214518	69,416.52	26.25	1,822,169.99	28.69	1,991,559.82	169,389.83 4.12
UNDISC MGRS BEHAV VAL-R6		904504479	1428076	4,861.61	87.23	424,087.81	84.81	412,312.79	(11,775.02) 0.85
<b>Security Type Sub-Total</b>				<b>304,997.57</b>		<b>8,745,211.68</b>	<b>358.91</b>	<b>9,759,120.72</b>	<b>1,013,909.04 20.20</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00019	SA406	49,000.00	1.00	49,000.00	121.67	59,618.95	10,618.95 0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00019	SA406	49,000.00	1.00	49,000.00	121.67	59,618.95	10,618.95 0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00019	SA406	45,325.00	1.00	45,325.00	121.67	55,147.53	9,822.53 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00019	SA406	42,052.54	1.00	42,052.54	121.67	51,165.88	9,113.34 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00019	SA406	45,325.00	1.00	45,325.00	121.67	55,147.53	9,822.53 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00019	SA406	45,325.00	1.00	45,325.00	121.67	55,147.53	9,822.53 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00019	SA406	45,325.00	1.00	45,325.00	121.67	55,147.53	9,822.53 0.11
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L.	DTD 10/01/2024 0.000%	BKSTONE63	SA495	900,000.00	1.00	900,000.00	117.43	1,056,834.00	156,834.00 2.18

## Detail of Securities Held & Market Analytics

For the Month Ending **November 30, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost Percentage
<b>Separate Account</b>									
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000%	--	GOLUB0090	F_GOLUB	180,000.00	1.00	180,000.00	133.72	240,692.36	60,692.36 0.50
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000%	--	GOLUB0090	F_GOLUB	1,031,505.00	1.00	1,031,505.00	133.72	1,379,307.64	347,802.64 2.86
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	204,378.01	1.00	204,378.01	143.36	292,986.31	88,608.30 0.61
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	147,000.00	1.00	147,000.00	143.36	210,732.00	63,732.00 0.44
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	80,433.93	1.00	80,433.93	143.36	115,306.14	34,872.21 0.24
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	58,570.33	1.00	58,570.33	143.36	83,963.56	25,393.23 0.17
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	105,000.00	1.00	105,000.00	143.36	150,522.86	45,522.86 0.31
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	30,795.20	1.00	30,795.20	143.36	44,146.49	13,351.29 0.09
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	309,750.00	1.00	309,750.00	143.36	444,042.44	134,292.44 0.92
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	180,319.43	1.00	180,319.43	143.36	258,497.11	78,177.68 0.54
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	91,315.75	1.00	91,315.75	143.36	130,905.79	39,590.04 0.27
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	73,423.62	1.00	73,423.62	143.36	105,256.51	31,832.89 0.22
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	127,930.57	1.00	127,930.57	143.36	183,395.00	55,464.43 0.38
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	130,837.59	1.00	130,837.59	143.36	187,562.36	56,724.77 0.39
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV007	F_NBF	252,000.00	1.00	252,000.00	143.36	361,254.86	109,254.86 0.75
<b>Security Type Sub-Total</b>				<b>4,269,936.97</b>		<b>4,269,936.97</b>	<b>3,221.85</b>	<b>5,691,546.86</b>	<b>1,421,609.89 11.77</b>



## Detail of Securities Held & Market Analytics

For the Month Ending **November 30, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Managed Account Sub-Total			6,850,772.85		43,914,199.08	4,491.88	48,303,572.26	4,389,373.18	100.00
Securities Sub-Total			\$6,850,772.85		\$43,914,199.08	\$4,491.88	\$48,303,572.26	\$4,389,373.18	100.00%
Accrued Interest								\$0.00	
Total Investments								\$48,303,572.26	

## Portfolio Summary and Statistics

For the Month Ending **November 30, 2025**

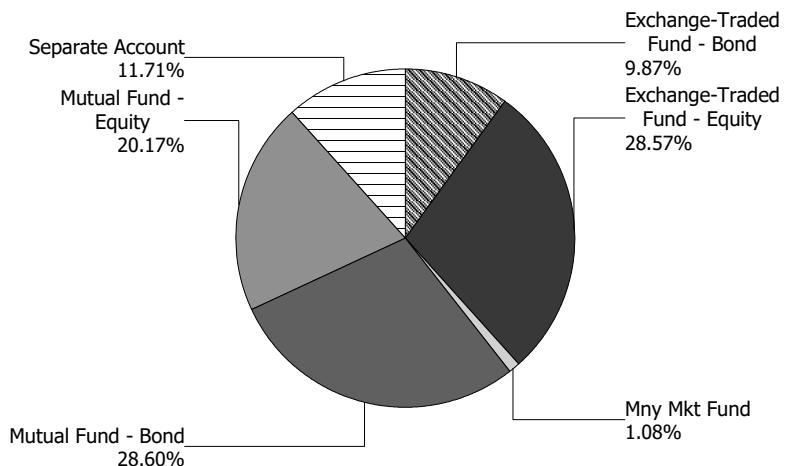
SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

### Account Summary

Description	Par Value	Market Value	Percent
Separate Account	4,269,936.97	5,691,546.71	11.71
Mutual Fund - Equity	306,529.00	9,802,318.74	20.17
Mutual Fund - Bond	1,347,640.95	13,890,275.76	28.60
Money Market Mutual Fund	523,751.94	523,751.94	1.08
Exchange-Traded Fund - Equity	514,221.00	13,883,967.00	28.57
Exchange-Traded Fund - Bond	47,582.00	4,797,217.24	9.87
<b>Managed Account Sub-Total</b>	<b>7,009,661.86</b>	<b>48,589,077.39</b>	<b>100.00%</b>
Accrued Interest		0.00	
<b>Total Portfolio</b>	<b>7,009,661.86</b>	<b>48,589,077.39</b>	

Unsettled Trades **0.00** **0.00**

### Sector Allocation



## Detail of Securities Held & Market Analytics

For the Month Ending **November 30, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,146.00	97.84	699,164.64	100.82	720,459.72	21,295.08	1.48
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	100.82	408,220.18	7,895.55	0.84
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,290.00	98.64	1,705,485.60	100.82	1,743,177.80	37,692.20	3.59
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,372.00	99.12	334,232.64	100.82	339,965.04	5,732.40	0.70
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,317.00	96.40	319,758.80	100.82	334,419.94	14,661.14	0.69
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,272.00	92.76	581,790.09	100.82	632,343.04	50,552.95	1.30
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,136.00	97.77	599,916.11	100.82	618,631.52	18,715.41	1.28
<b>Security Type Sub-Total</b>				<b>47,582.00</b>	<b>4,640,672.51</b>	<b>705.74</b>	<b>4,797,217.24</b>	<b>156,544.73</b>	<b>9.88</b>
<b>Exchange-Traded Fund - Equity</b>									
SCHWAB US LARGE-CAP ETF	808524201	17333747	470,837.00	22.54	10,614,235.44	27.00	12,712,599.00	2,098,363.56	26.16
SCHWAB US LARGE-CAP ETF	808524201	17333747	43,384.00	22.81	989,589.04	27.00	1,171,368.00	181,778.96	2.41
<b>Security Type Sub-Total</b>				<b>514,221.00</b>	<b>11,603,824.48</b>	<b>54.00</b>	<b>13,883,967.00</b>	<b>2,280,142.52</b>	<b>28.57</b>
<b>Money Market Mutual Fund</b>									
FIRST AM GOVT OBLIG-Z DTD 01/01/2010 0.000%	--	31846V567	351477	523,751.94	1.00	523,751.94	100.00	523,751.94	0.00
<b>Security Type Sub-Total</b>				<b>523,751.94</b>	<b>523,751.94</b>	<b>100.00</b>	<b>523,751.94</b>	<b>0.00</b>	<b>1.08</b>
<b>Mutual Fund - Bond</b>									
BAIRD CORE PLUS BOND-INST	057071870	7001692	510,634.45	10.73	5,479,268.80	10.37	5,295,279.25	(183,989.55)	10.90
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.51	0.36	0.01	0.00
NUVEEN CORE BOND FUND-R6	87244W607	7580345	331,140.14	9.15	3,030,544.00	9.33	3,089,537.46	58,993.46	6.36
PGIM TOTAL RETURN BOND-R6	74440B884	168981	298,237.53	12.92	3,852,484.87	12.25	3,653,409.75	(199,075.12)	7.52
VOYA INTERMEDIATE BOND-R6	92913L569	IIBZX	207,628.80	9.58	1,988,428.88	8.92	1,852,048.94	(136,379.94)	3.81
<b>Security Type Sub-Total</b>				<b>1,347,640.95</b>	<b>14,350,726.90</b>	<b>51.38</b>	<b>13,890,275.76</b>	<b>(460,451.14)</b>	<b>28.59</b>
<b>Mutual Fund - Equity</b>									
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,529.75	28.07	267,500.00	37.09	353,458.32	85,958.32	0.73

## Detail of Securities Held & Market Analytics

For the Month Ending **November 30, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]									
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost Percentage
<b>Mutual Fund - Equity</b>									
FIDELITY EMRG MRKT INDX		316146331	26545809	101,878.71	11.46	1,167,530.00	13.64	1,389,625.58	222,095.58 2.86
FIDELITY INTL INDX		315911727	308475	52,126.54	56.10	2,924,249.98	60.99	3,179,197.67	254,947.69 6.54
GLDMN SCHS GQG PRT INTL-INST		38147N293	51973400	54.92	23.10	1,268.63	23.41	1,285.65	17.02 0.00
GLDMN SCHS GQG PRT INTL-R6		38147N269	GSIYX	41,945.91	19.71	826,665.01	23.41	981,953.81	155,288.80 2.02
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	10575468	0.00	20.00	0.02	22.55	0.02	0.00 0.00
JANUS HNDRSN OVERSEAS-N		47103D835	JANUS	26,376.02	51.01	1,345,369.98	56.34	1,486,024.89	140,654.91 3.06
MFS INTL DIVERSIFICAT-R6		552743544	9214518	69,805.91	26.25	1,832,379.99	28.69	2,002,731.63	170,351.64 4.12
UNDISC MGRS BEHAV VAL-R6		904504479	1428076	4,811.24	87.23	419,694.20	84.81	408,041.17	(11,653.03) 0.84
<b>Security Type Sub-Total</b>				<b>306,529.00</b>		<b>8,784,657.81</b>	<b>350.93</b>	<b>9,802,318.74</b>	<b>1,017,660.93 20.17</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	49,000.00	1.00	49,000.00	121.67	59,618.93	10,618.93 0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	49,000.00	1.00	49,000.00	121.67	59,618.93	10,618.93 0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	45,325.00	1.00	45,325.00	121.67	55,147.51	9,822.51 0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000%	--	ATEL00020	SA407	42,052.54	1.00	42,052.54	121.67	51,165.87	9,113.33 0.11
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L.		BKSTONE64	SA496	900,000.00	1.00	900,000.00	117.43	1,056,834.00	156,834.00 2.18
DTD 10/01/2024 0.000%	--								

## Detail of Securities Held & Market Analytics

For the Month Ending **November 30, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]									
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost Percentage
<b>Separate Account</b>									
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000%	--	GOLUB0091	F_GOLUB	180,000.00	1.00	180,000.00	133.72	240,692.36	60,692.36 0.50
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000%	--	GOLUB0091	F_GOLUB	1,031,505.00	1.00	1,031,505.00	133.72	1,379,307.64	347,802.64 2.84
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	58,570.33	1.00	58,570.33	143.36	83,963.56	25,393.23 0.17
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	204,378.01	1.00	204,378.01	143.36	292,986.31	88,608.30 0.60
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	91,315.75	1.00	91,315.75	143.36	130,905.79	39,590.04 0.27
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	73,423.62	1.00	73,423.62	143.36	105,256.51	31,832.89 0.22
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	309,750.00	1.00	309,750.00	143.36	444,042.44	134,292.44 0.91
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	127,930.57	1.00	127,930.57	143.36	183,395.00	55,464.43 0.38
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	252,000.00	1.00	252,000.00	143.36	361,254.86	109,254.86 0.74
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	180,319.43	1.00	180,319.43	143.36	258,497.11	78,177.68 0.53
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	105,000.00	1.00	105,000.00	143.36	150,522.86	45,522.86 0.31
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	130,837.59	1.00	130,837.59	143.36	187,562.36	56,724.77 0.39
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	147,000.00	1.00	147,000.00	143.36	210,732.00	63,732.00 0.43
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	30,795.20	1.00	30,795.20	143.36	44,146.49	13,351.29 0.09
NB SOF V DTD 01/01/2010 0.000%	--	NBSOFV008	F_NBF	80,433.93	1.00	80,433.93	143.36	115,306.14	34,872.21 0.24
<b>Security Type Sub-Total</b>				<b>4,269,936.97</b>		<b>4,269,936.97</b>	<b>3,221.85</b>	<b>5,691,546.71</b>	<b>1,421,609.74</b>
									<b>11.70</b>



## Detail of Securities Held & Market Analytics

For the Month Ending **November 30, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Managed Account Sub-Total			7,009,661.86		44,173,570.61	4,483.90	48,589,077.39	4,415,506.78	99.99
Securities Sub-Total			\$7,009,661.86		\$44,173,570.61	\$4,483.90	\$48,589,077.39	\$4,415,506.78	99.99%
Accrued Interest								\$0.00	
Total Investments								\$48,589,077.39	



**SunLine Transit Agency**  
**Board Report**

**Item 9F**

January 28, 2026

**AGENDA ITEM:** ACTION - CONSENT CALENDAR

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Daren Tatham, Assistant Transit Planner

**SUBJECT:** Acceptance of Ridership Report for October and November 2025

---

**Recommendation:**

Recommend that the Board of Directors (Board) approve the Ridership Report for October and November 2025.

**Background:**

<b>Monthly Ridership</b>		<b>Monthly Variance</b>	
	<b>Oct-25</b>	<b>Oct-24</b>	<b>Net</b>
			<b>Percent</b>
Fixed Route	250,135	243,346	6,789
SunRide	2,073	2,431	(358)
Taxi Voucher*	194	214	(20)
SunDial	9,133	10,200	(1,067)
<b>Total</b>	<b>261,535</b>	<b>256,191</b>	<b>5,344</b>
			<b>2.1%</b>

<b>Monthly Ridership</b>		<b>Monthly Variance</b>	
	<b>Nov-25</b>	<b>Nov-24</b>	<b>Net</b>
			<b>Percent</b>
Fixed Route	220,963	229,591	(8,628)
SunRide	1,767	2,064	(297)
Taxi Voucher*	150	150	0
SunDial	7,837	8,538	(701)
<b>Total</b>	<b>230,717</b>	<b>240,343</b>	<b>(9,626)</b>
			<b>(4.0%)</b>

\*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

<b>Yearly Ridership</b>	
<b>Fiscal Year 2026</b>	1,131,508
<b>Fiscal Year 2025</b>	1,162,223
<b>Ridership Increase</b>	<b>(30,715)</b>

Fiscal year to date system ridership decreased by 30,715 rides or 2.64% compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**In Collaboration with:**

Anthony R. Parham Sr., Paratransit Operations Manager  
Jill Plaza, Taxi/Contracted Transportation Services Administrator

**Approved/Reviewed by:**

David Legarreta, Financial Analyst

**Attachments:**

- Monthly Ridership Report – October 2025
- Monthly Ridership Report – November 2025
- Calendar Year-to-Date (CYTD) Ridership COVID-19 Recovery



**SunLine Transit Agency**  
**Monthly Ridership Report**  
**October 2025**

	Fixed Route	FY 2026		FY 2025		Monthly KPI				Bikes		Wheelchairs	
		Oct 2025	Oct 2024	YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD		
Route 1EV	Coachella - Hwy 111 - Palm Desert Mall	49,491	54,012	167,558	194,638	17.0	1.4	2,257	7,200	351	1,101		
Route 1WV	Palm Springs - Hwy 111 - Palm Desert Mall	43,421	40,314	158,782	149,131	16.1	1.4	1,458	4,865	233	870		
Route 2	Desert Hot Springs - Palm Springs - Cathedral City	66,579	69,904	246,673	258,001	17.7	1.3	2,070	7,113	576	1,997		
Route 3	Desert Hot Springs - Desert Edge	8,259	8,831	30,503	31,330	9.6	0.6	212	789	83	263		
Route 4	Westfield Palm Desert - Palm Springs	23,587	21,885	81,232	77,473	11.4	0.8	549	2,131	131	524		
Route 5	Desert Hot Springs - CSUSB - Palm Desert	3,634	3,050	11,503	10,067	6.0	0.3	133	385	32	84		
Route 6	Coachella - Fred Waring - Westfield Palm Desert	6,723	5,329	20,279	17,448	9.4	0.7	198	649	41	127		
Route 7	Bermuda Dunes - Indian Wells - La Quinta	9,341	8,780	28,164	27,399	8.7	0.7	363	1,287	29	79		
Route 8	North Indio - Coachella - Thermal/Mecca	17,391	16,904	58,593	63,796	9.6	0.7	518	2,016	123	482		
Route 9	North Shore - Mecca - Oasis	6,174	5,101	17,269	14,766	7.4	0.3	56	371	19	136		
Route 10	Indio - CSUSB - San Bernardino - Metrolink	4,425	4,819	12,758	12,725	17.5	0.2	27	89	7	29		
Route 200 SB	Palm Springs High School AM Tripper	125	290	545	640	12.8	0.6	-	2	-	1		
Route 500 SB	Westfield Palm Desert PM Tripper	82	270	191	503	3.6	0.6	-	9	-	1		
Route 700 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	639	423	1,116	823	17.5	1.1	2	2	-	-		
Route 701 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	962	1,406	2,084	2,771	82.1	2.7	2	6	1	1		
Route 800 NB	Shadow Hills High School AM Tripper	9,302	2,028	20,684	12,507	416.7	5.1	4	51	4	7		
Fixed Route Total		<b>250,135</b>	<b>243,346</b>	<b>857,934</b>	<b>874,017</b>			<b>7,849</b>	<b>26,965</b>	<b>1,630</b>	<b>5,702</b>		
<b>SunRide</b>		2,073	2,431	7,178	8,671								
<b>Taxi Voucher</b>		194	214	577	638								
<b>SunDial</b>		9,133	10,200	35,102	38,554								
System Total		<b>261,535</b>	<b>256,191</b>	<b>900,791</b>	<b>921,880</b>								
		<b>Oct-25</b>	<b>Oct-24</b>										
		Weekdays:	23	23									
		Saturdays:	4	4									
		Sundays:	4	4									
		Total Days:	31	31									

Haul Pass COD contributed with 11,154 rides, CSUSB with 3,463 rides.

Mobile Ticketing contributed with 51,951 rides, the total for October 2025 includes 118 paratransit mobile tickets.

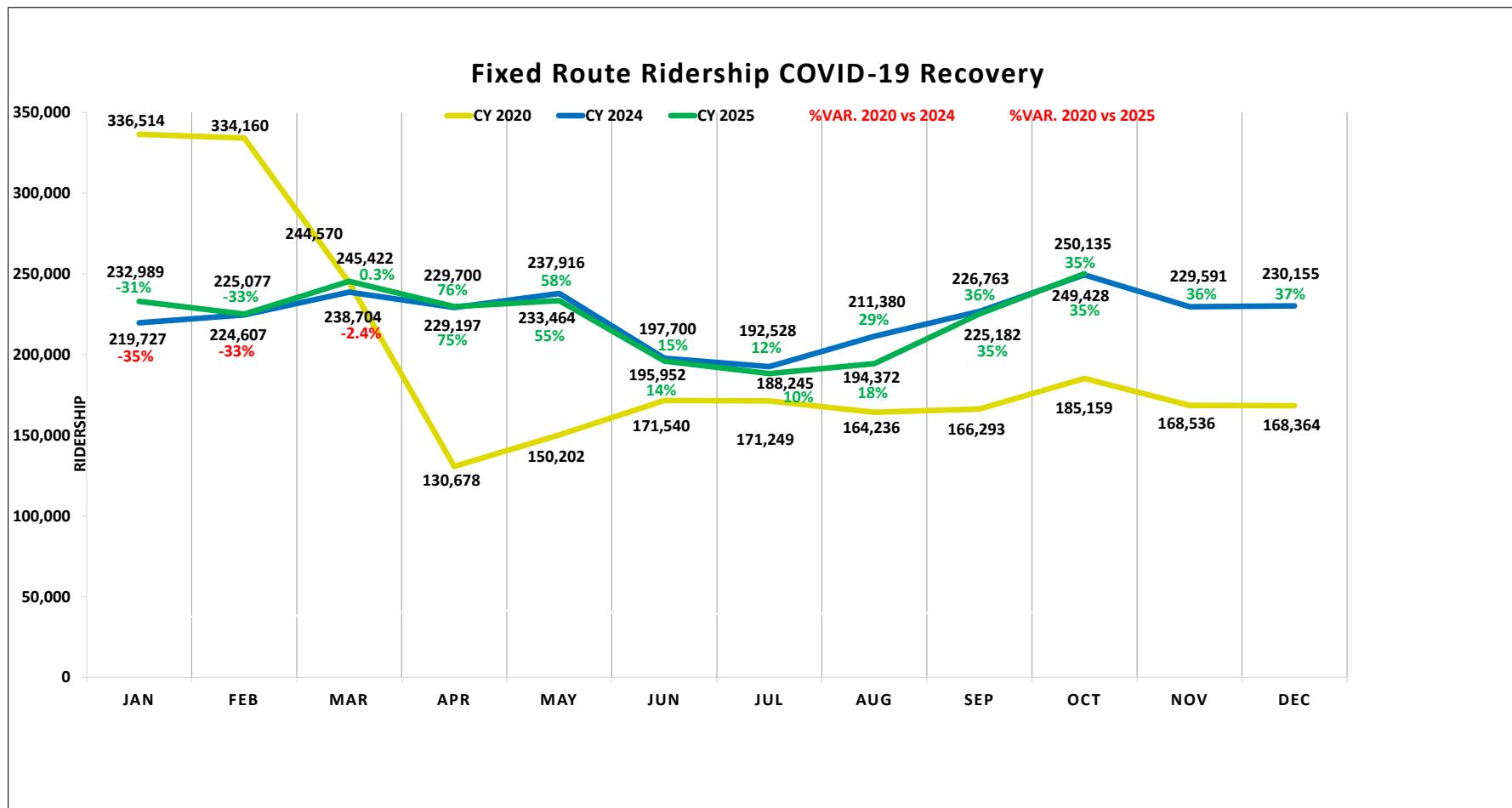


**SunLine Transit Agency**  
**Monthly Ridership Report**  
**November 2025**

	Fixed Route	FY 2026		FY 2025		Monthly KPI		Bikes		Wheelchairs	
		Nov 2025	Nov 2024	YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1EV	Coachella - Hwy 111 - Palm Desert Mall	46,679	50,681	214,237	245,319	17.6	1.4	1,122	8,322	180	1,281
Route 1WV	Palm Springs - Hwy 111 - Palm Desert Mall	38,373	39,008	197,155	188,139	16.1	1.4	1,943	6,808	441	1,311
Route 2	Desert Hot Springs - Palm Springs - Cathedral City	61,096	65,185	307,769	323,186	17.9	1.3	182	7,295	49	2,046
Route 3	Desert Hot Springs - Desert Edge	7,424	8,057	37,927	39,387	9.9	0.6	463	1,252	101	364
Route 4	Westfield Palm Desert - Palm Springs	19,742	19,532	100,974	97,005	11.5	0.8	138	2,269	12	536
Route 5	Desert Hot Springs - CSUSB - Palm Desert	3,256	2,752	14,759	12,819	6.5	0.3	225	610	24	108
Route 6	Coachella - Fred Waring - Westfield Palm Desert	5,169	4,069	25,448	21,517	10.0	0.7	330	979	27	154
Route 7	Bermuda Dunes - Indian Wells - La Quinta	7,883	8,092	36,047	35,491	9.2	0.7	432	1,719	85	164
Route 8	North Indio - Coachella - Thermal/Mecca	14,699	15,812	73,292	79,608	9.7	0.7	28	2,044	12	494
Route 9	North Shore - Mecca - Oasis	4,368	4,742	21,637	19,508	7.5	0.3	28	399	12	148
Route 10	Indio - CSUSB - San Bernardino - Metrolink	3,432	3,907	16,190	16,632	18.2	0.2	1,926	2,015	282	311
Route 200 SB	Palm Springs High School AM Tripper	103	182	648	822	12	0.6	-	2	-	1
Route 500 SB	Westfield Palm Desert PM Tripper	37	230	228	733	3	0.5	1	10	-	1
Route 700 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	359	245	1,475	1,068	18	1.2	-	2	-	-
Route 701 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	572	806	2,656	3,577	41	2.7	1	7	-	1
Route 800 NB	Shadow Hills High School AM Tripper	7,771	6,291	28,455	18,798	119	5.5	5	56	-	7
Fixed Route Total		<b>220,963</b>	<b>229,591</b>	<b>1,078,897</b>	<b>1,103,608</b>			<b>6,824</b>	<b>33,789</b>	<b>1,225</b>	<b>6,927</b>
<b>SunRide</b>		1,767	2,064	8,945	10,735						
<b>Taxi Voucher</b>		150	150	727	788						
<b>SunDial</b>		7,837	8,538	42,939	47,092						
System Total		<b>230,717</b>	<b>240,343</b>	<b>1,131,508</b>	<b>1,162,223</b>	<b>11.8</b>	<b>0.8</b>				
		<b>Nov-25</b>	<b>Nov-24</b>								
		Weekdays:	20	21							
		Saturdays:	5	5							
		Sundays:	5	4							
		Total Days:	30	30							

Haul Pass COD contributed with 9,308 rides, CSUSB with 2,099 rides.

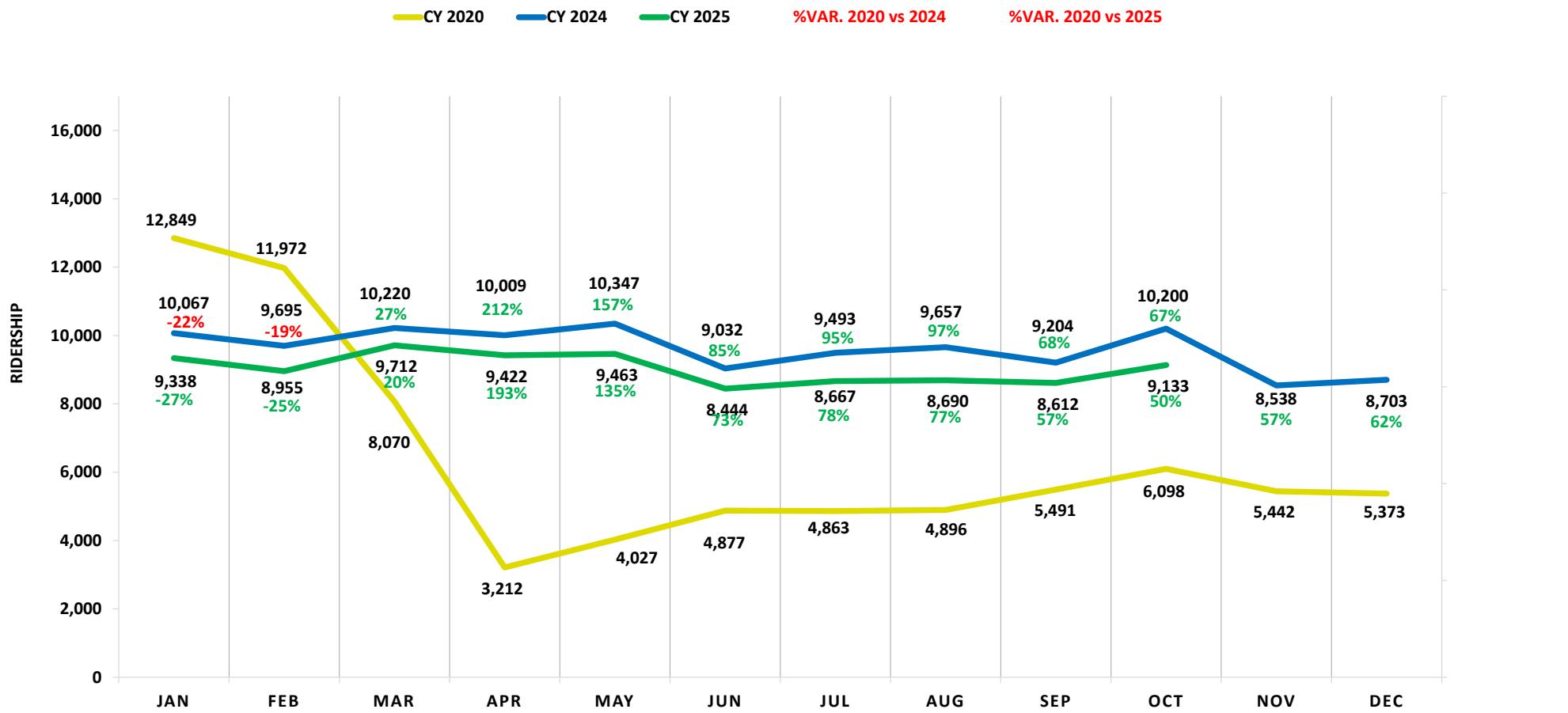
Mobile Ticketing contributed with 44,406 rides, the total for November 2025 includes 63 paratransit mobile tickets.



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020.

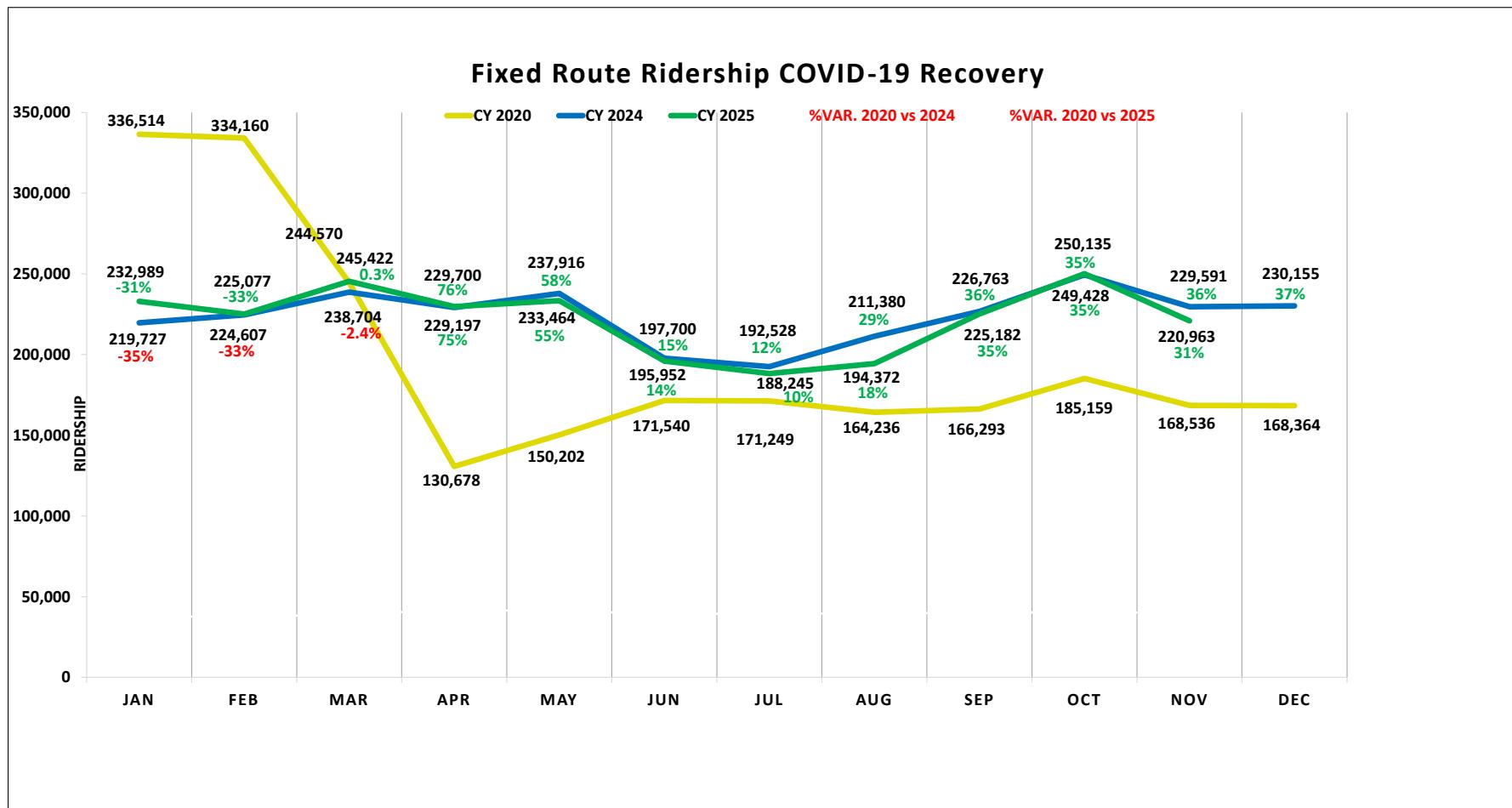
CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.

## Paratransit Ridership COVID-19 Recovery



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020.

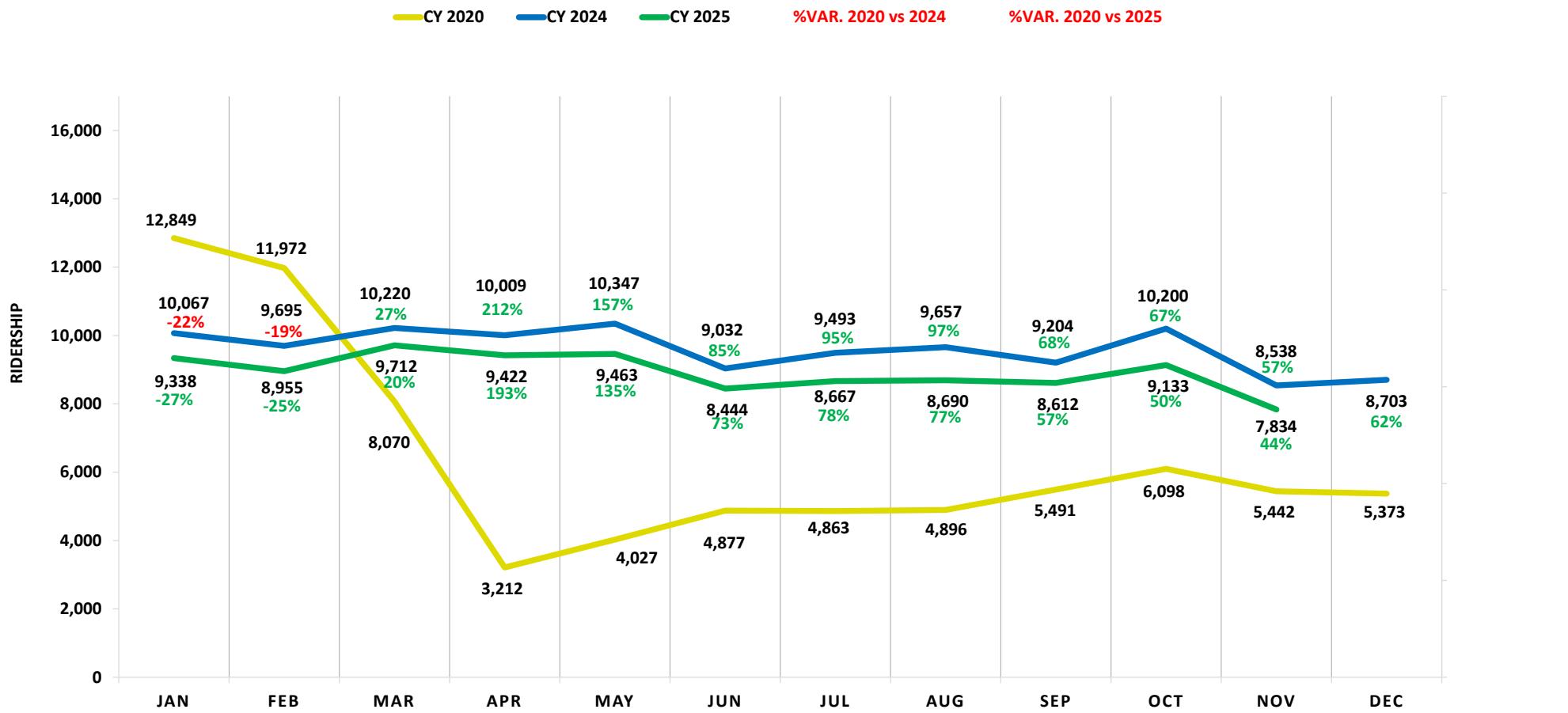
CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020.

CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.

## Paratransit Ridership COVID-19 Recovery



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020.

CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.



## SunLine Transit Agency

Item 9G

### Board Report

January 28, 2026

**AGENDA ITEM:** ACTION - CONSENT CALENDAR

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Anthony R. Parham Sr., Paratransit Operations Manager

**SUBJECT:** Acceptance of SunDial Operational Notes for October and November  
2025

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#### **Recommendation:**

Recommend that the Board of Directors (Board) approve the SunDial Operational Notes for October and November 2025.

#### **Background:**

Due to ongoing bus technology upgrades, on-time performance (OTP) reporting will be temporarily paused to ensure data accuracy during system testing and calibration. Reporting will resume once the new system is fully implemented and validated.

The total number of passengers for the month of October 2025 where 8,691, which is a decrease of 966 passengers or 10.0% when compared to October 2024. Mobility device boardings for October 2025 decreased by 337 or 25.5% when compared to October 2024. During this month, the field supervisors conducted a total of 75 onboard inspections and 75 safety evaluations, which included pre-trip inspections and trailing evaluations. The supervisors have exceeded their monthly on-board evaluations goal of 60 by 15, which is an increase of 11.9% when compared to October 2024. In addition, the safety evaluation goal of 60 was met, though this reflects a 1.3% decline due to conducting fewer evaluations compared to October 2024.

The total number of passengers for the month of November 2025 where 7,834, which is a decrease of 704 passengers or 8.2% when compared to November 2024. Mobility device

boarding's for November 2025 decreased by 187 or 15.7% when compared to November 2024. During this month, the field supervisors conducted a total of 57 onboard inspections and 57 safety evaluations, which included pre-trip inspections and trailing evaluations. The supervisors have not exceeded their monthly on-board evaluations goal of 60 by 3, which is a decrease of 26.9% when compared to November 2024. Similarly, they also did not meet the safety evaluation goal of 60, this reflects a 0.5% decline from November 2024.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

David Estrada, Deputy of Transit Operations  
Isabel Vizcarra, Chief Transportation Officer

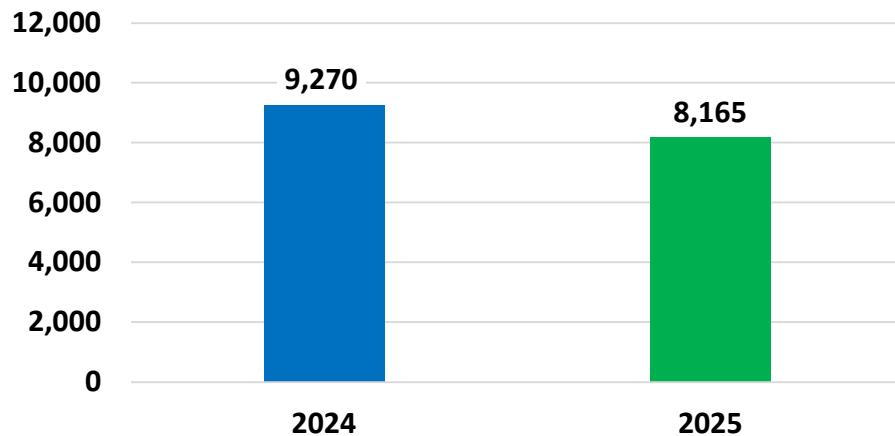
**Attachments:**

- Paratransit Operational Charts for October 2025
- Paratransit Operational Charts for November 2025

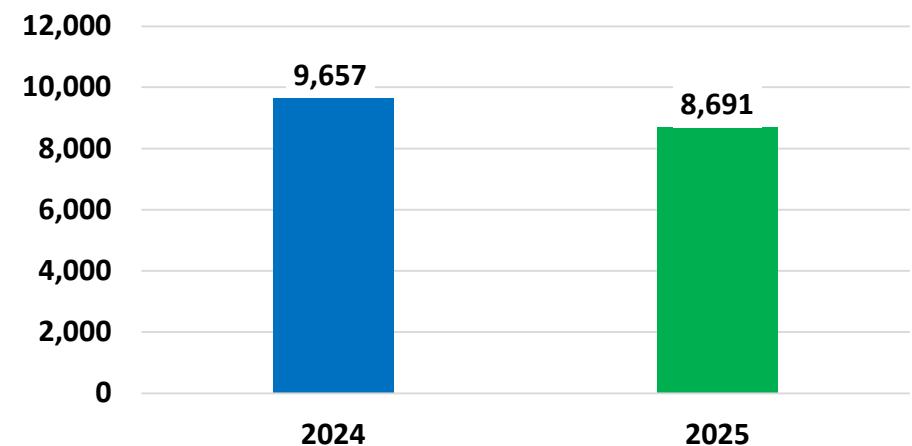
## Paratransit Operational Charts

### October 2024 vs. October 2025

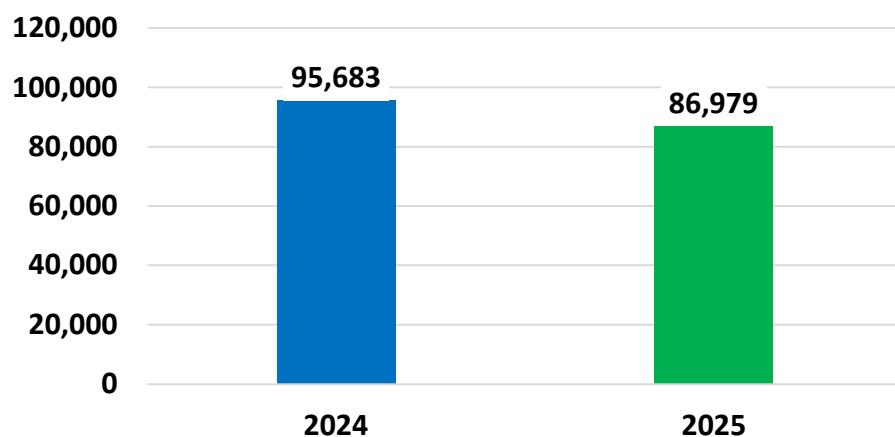
**Total Trips**



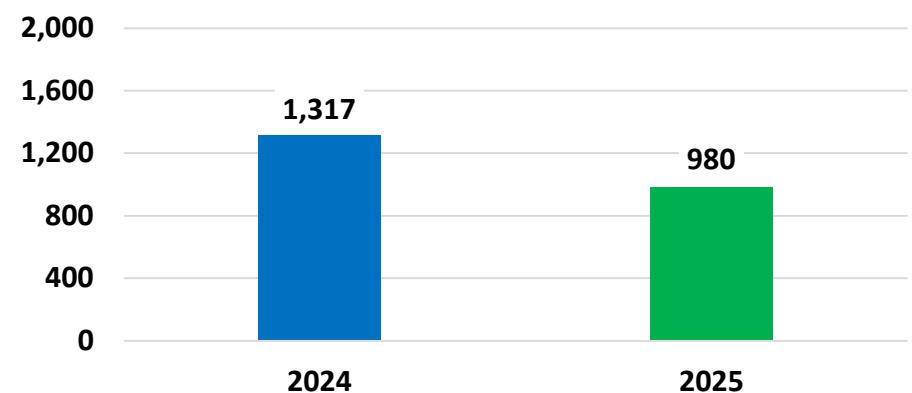
**Total Passengers**



**Total Miles**



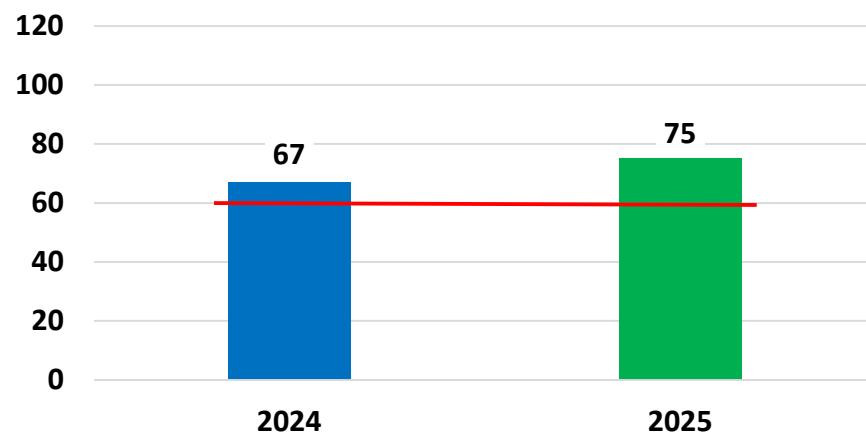
**Mobility Device Boardings**



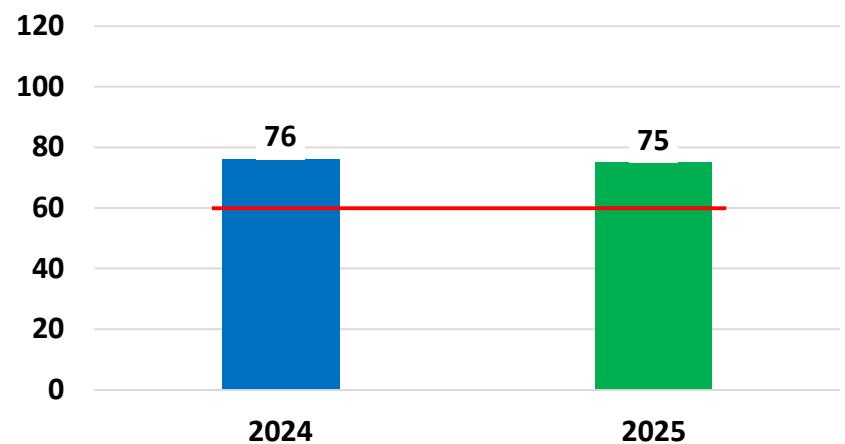
## Paratransit Operational Charts

### October 2024 vs. October 2025

Onboard Inspections



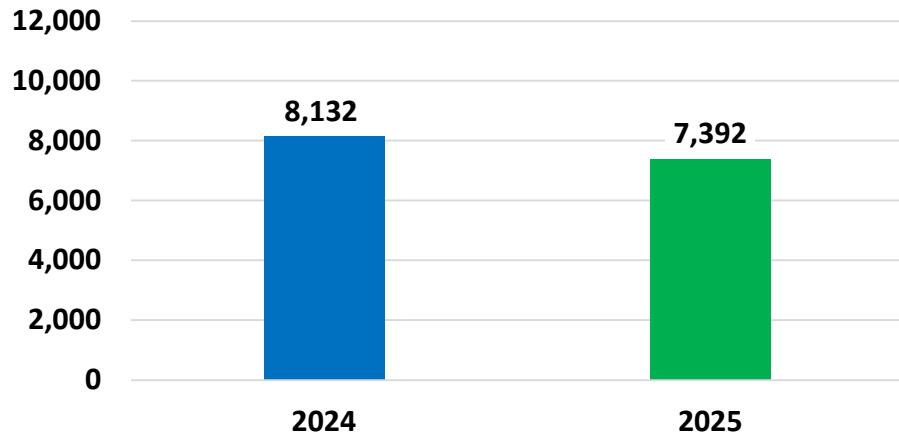
Pre-Trip and Trailing Evaluations



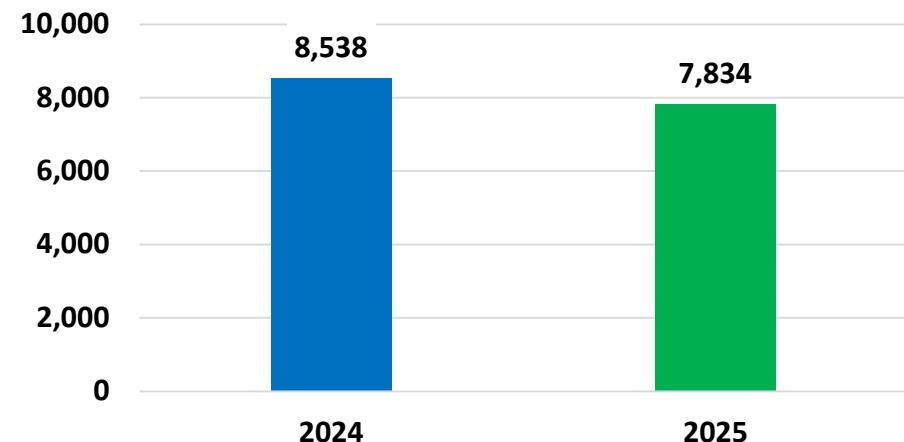
# Paratransit Operational Charts

## November 2024 vs. November 2025

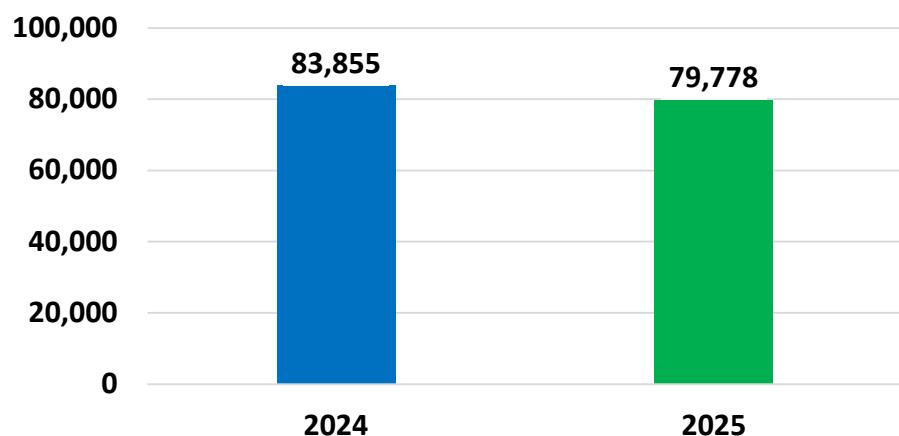
### Total Trips



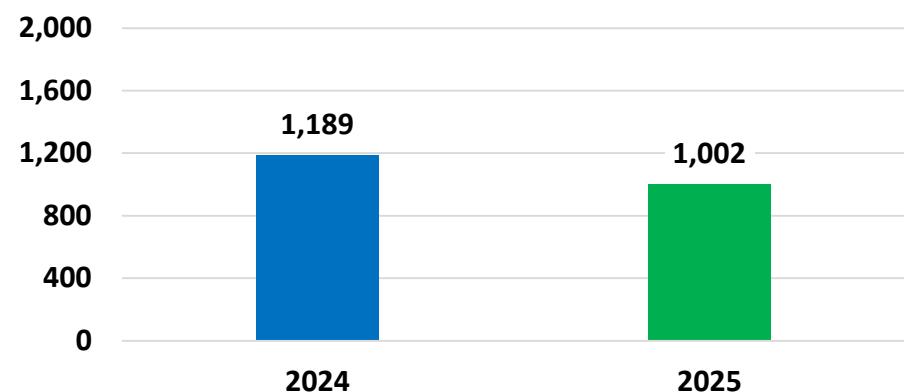
### Total Passengers



### Total Miles



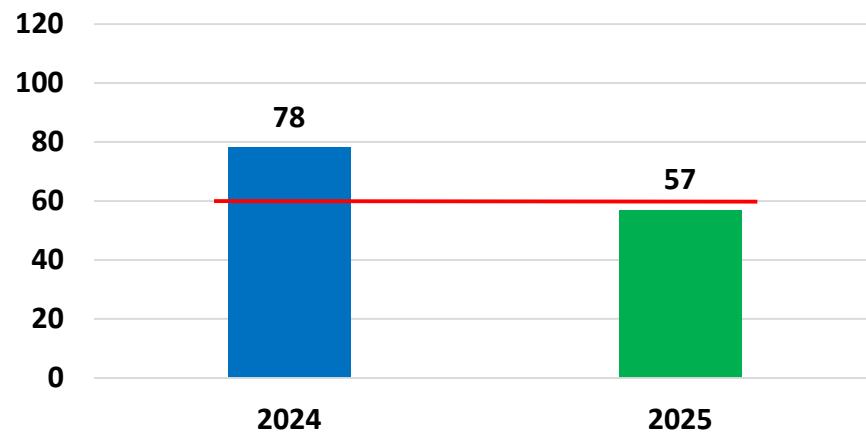
### Mobility Device Boardings



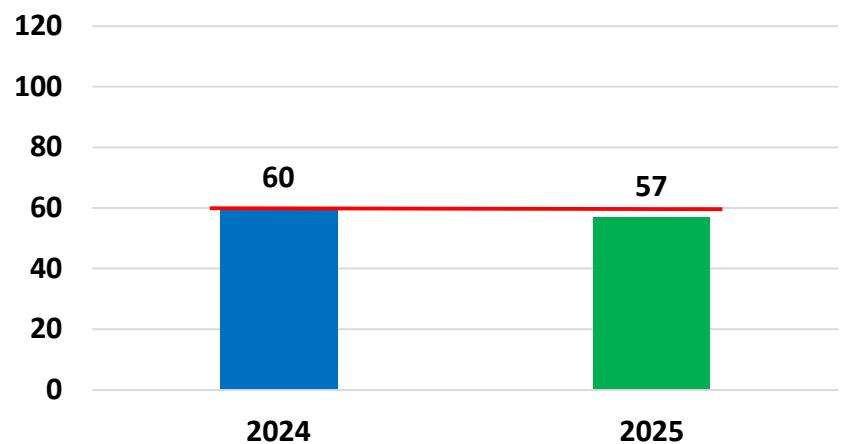
## Paratransit Operational Charts

### November 2024 vs. November 2025

Onboard Inspections



Pre-Trip and Trailing Evaluations





**SunLine Transit Agency**  
**Board Report**

**Item 9H**

January 28, 2026

**AGENDA ITEM:** ACTION - CONSENT CALENDAR

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Operations and Strategic Alignment Departments

**SUBJECT:** Acceptance of Metrics for October and November 2025

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**Recommendation:**

Recommend that the Board of Directors (Board) approve the metrics for October and November 2025.

**Background:**

The metrics packet includes data highlighting operator absences, fixed route customer complaints, paratransit customer complaints and advertising revenue. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City, La Quinta and Palm Springs. Included in this packet is ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with the various High Schools in the Coachella Valley, College of the Desert (COD) and California State University San Bernardino (CSUSB) Palm Desert Campus.

**SunRide**

October Ridership:

- Total Ridership: 2,073 passengers – increase of 11% compared to 1,870 passengers in September 2025.
- Cathedral City: 156 passengers – increase of 70% in ridership compared to 92 passengers in September 2025.

- Coachella: 99 passengers – decrease of 24% in ridership compared to 130 passengers in September 2025.
- Desert Hot Springs/Desert Edge: 206 passengers – decrease of 37% in ridership compared to 326 passengers in September 2025.
- Indio: 845 passengers – increase of 30% in ridership compared to 649 passengers in September 2025.
- La Quinta: 34 passengers – increase of 70% in ridership compared to 20 passengers in September 2025.
- Mecca/NorthShore: 47 passengers – decrease of 6% in ridership compared to 50 passengers in September 2025.
- Palm Desert: 501 passengers – increase of 10% in ridership compared to 456 passengers in September 2025.
- Palm Springs: 185 passengers – increase of 26% in ridership compared to 147 passengers in September 2025.

November Ridership:

- Total Ridership: 1,767 passengers – decrease of 15% compared to 2,072 passengers in October 2025.
- Cathedral City: 169 passengers – increase of 8% in ridership compared to 156 passengers in October 2025.
- Coachella: 108 passengers – increase of 9% in ridership compared to 99 passengers in October 2025.
- Desert Hot Springs/Desert Edge: 181 passengers – decrease of 12% in ridership compared to 206 passengers in October 2025.
- Indio: 671 passengers – decrease of 21% in ridership compared to 845 passengers in October 2025.
- La Quinta: 25 passengers – decrease of 26% in ridership compared to 34 passengers in October 2025.
- Mecca/North Shore: 38 passengers – decrease of 19% in ridership compared to 47 passengers in October 2025.
- Palm Desert: 380 passengers – decrease of 24% in ridership compared to 501 passengers in October 2025.
- Palm Springs: 195 passengers – increase of 5% in ridership compared to 185 passengers in October 2025.

## **Fixed Route**

### On-Time Performance:

Fixed route's on-time performance decreased slightly by 0.59% from 86.93% in October 2025 to 86.34% in November 2025. Despite this decrease, the agency exceeded the service standard goal of 85% in both months.

- **Route 1WV** did not meet its service standard goal for November due to ongoing roadwork on Hwy 111 and Indian Canyon. There were also route delays due to homecoming parades for Cathedral City High School and Palm Springs High School, and road closures on Indian Canyon.
- **Route 2** did not meet its service standard goal for October due to ongoing roadwork on Hwy 111 and Perez Road. There were also route delays due to homecoming parades for Cathedral City High School and Palm Springs High School, and road closures on Indian Canyon.
- **Route 4** did not meet its service standard goal for October and November due to the Palm Springs High School Homecoming Parade, Palm Springs Construction / Road work, the Pride Parade, and the Veterans Parade, all of which caused significant road and detour closures.

### Late and Early Departures:

- Late departures increased by 0.8% in October 2025 compared to the previous month.
- Late departures increased by 0.64% in November 2025 compared to the previous month.
- Early departures decreased by 2.31% in October 2025 compared to the previous month.
- Early departures decreased by .05% in November 2025 compared to the previous month.

### Workforce:

- For the month of October 2025, 24% of SunLine's fixed route operator workforce was absent when compared to October 2024 at 20%.
- For the month of October 2025, workforce was at a total of 131 operators when compared to October 2024 at 135 operators.
- For the month of November 2025, 15% of SunLine's fixed route operator workforce was absent when compared to November 2024 at 19%.
- For the month of November 2025, workforce was at a total of 131 operators when compared to November 2024 at 134 operators.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

Luis Garcia, Chief Financial Officer

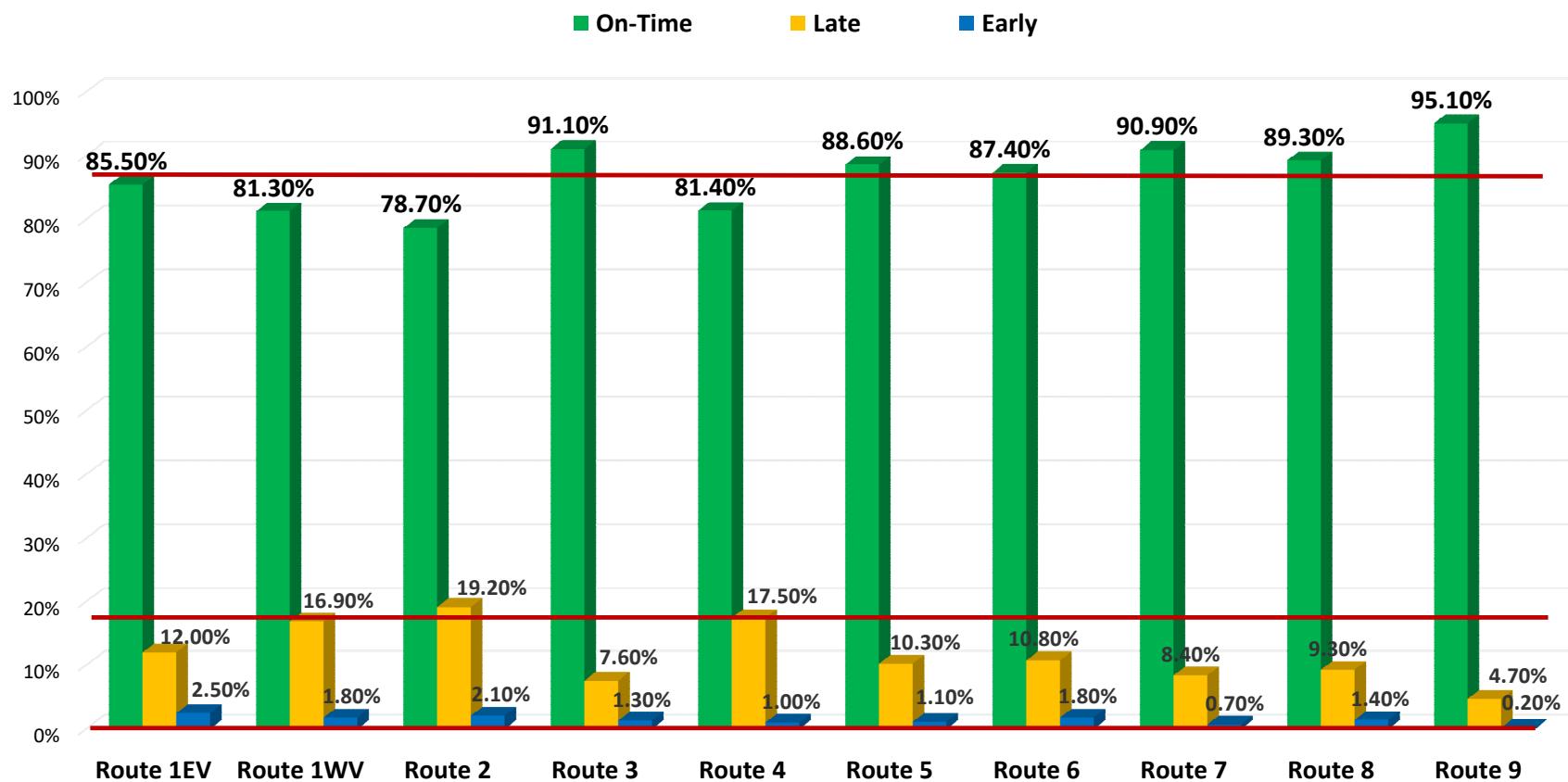
Isabel Vizcarra, Chief Transportation Officer

Greg Wildman, Chief of Strategic Alignment

**Attachments:**

- Fixed Route On-Time Performance, Early and Late Departure by Route
- Paratransit Total Trips vs. Late Cancellations
- Operator Absences vs. Daily Operators Needed
- Fixed Route and Paratransit Customer Complaints
- Advertising Revenue
- SunRide System-Wide and Geo-Fence Metrics
- Haul Pass COD Ridership

## On-Time Performance (OTP) Metrics for October 2025

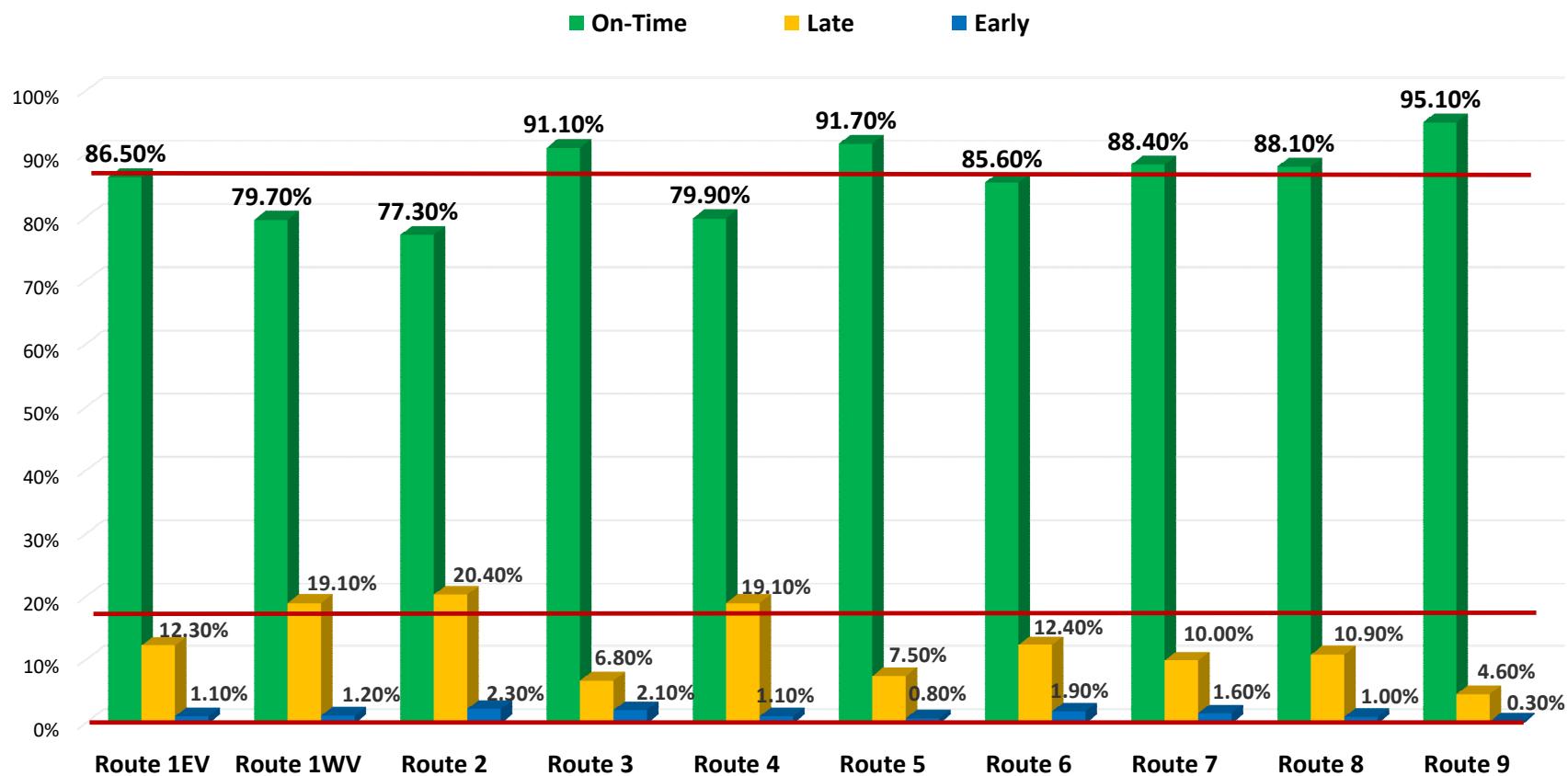


**Goal:** Early trips  $\leq 0$ , Late Trips below 15%.

**Total Monthly Scheduled Stops for October:** 45,995.

\*Note: Metrics are calculated using Swiftly Suite at timepoints only: -1 Minute (Early) to +5 Minute (Late) for OTP Trips.

## On-Time Performance (OTP) Metrics for November 2025



**Goal:** Early trips  $\leq 0$ , Late Trips below 15%.

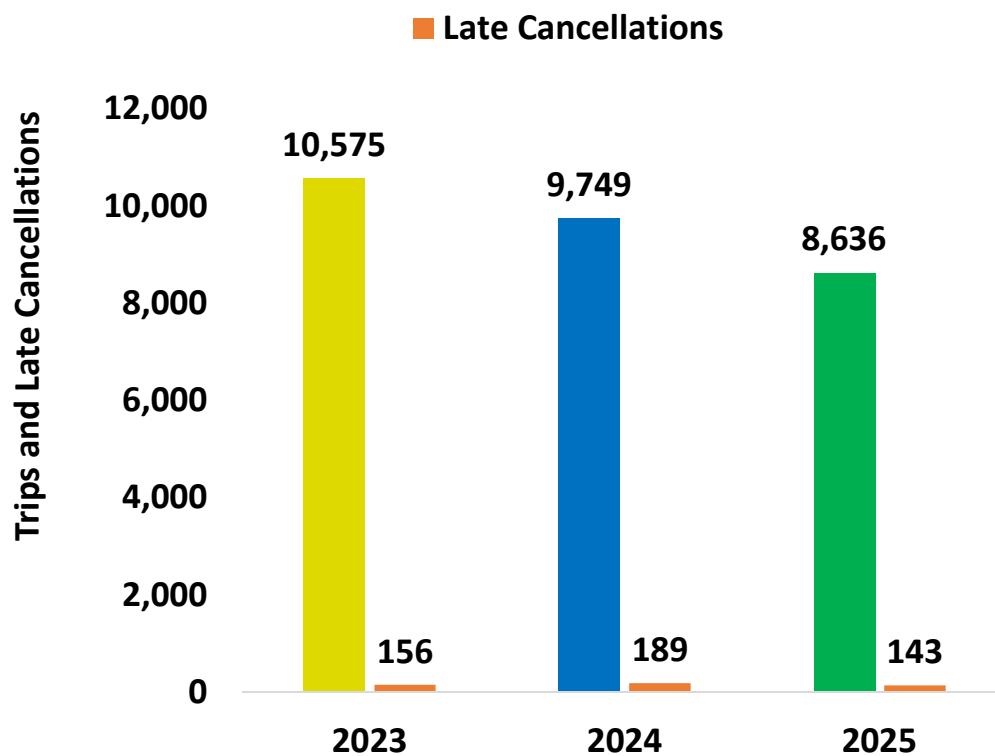
**Total Monthly Scheduled Stops for November:** 42,801.

\*Note: Metrics are calculated using Swiftly Suite at timepoints only: -1 Minute (Early) to +5 Minute (Late) for OTP Trips.

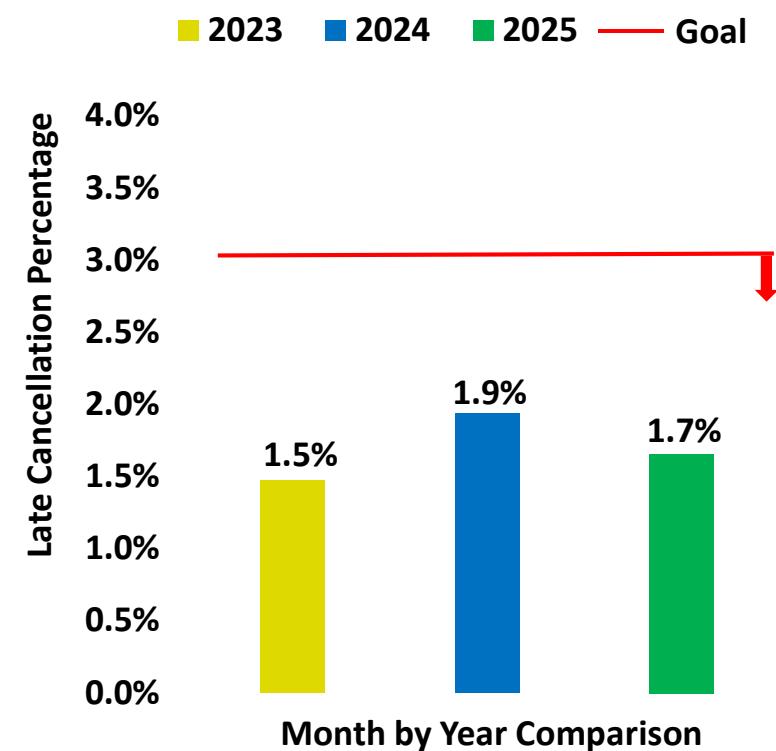
# Paratransit

## Total Trips vs. Late Cancellations

### October 2025



## Late Cancellations by Percentage



Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

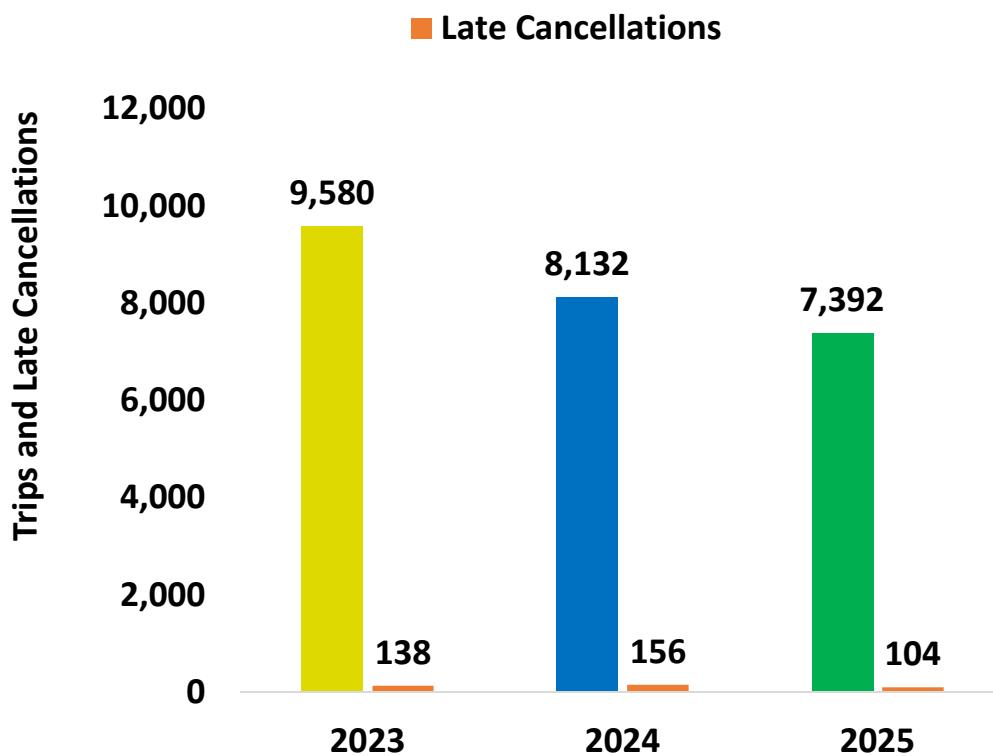
Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.

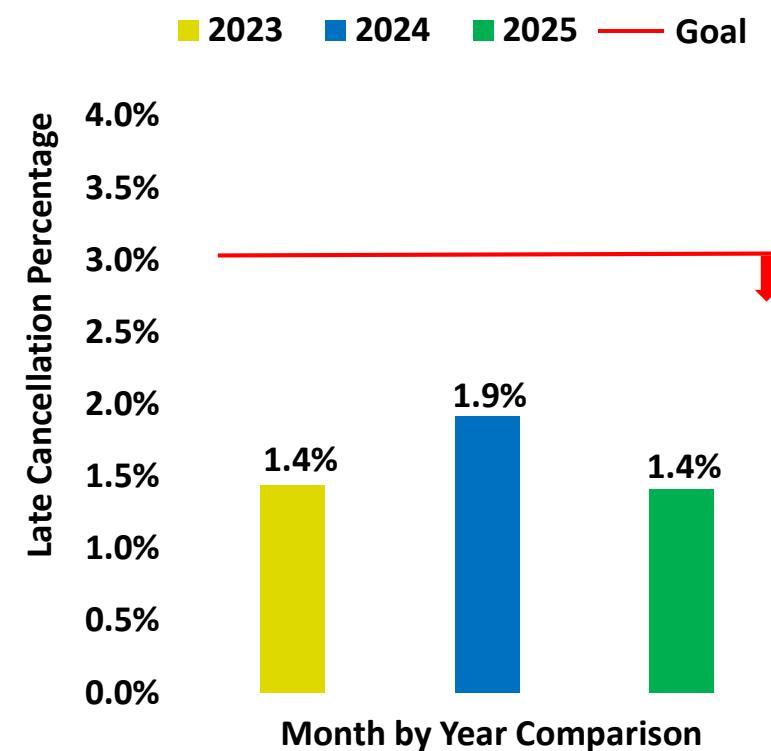
# Paratransit

## Total Trips vs. Late Cancellations

### November 2025



# Late Cancellations by Percentage



Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

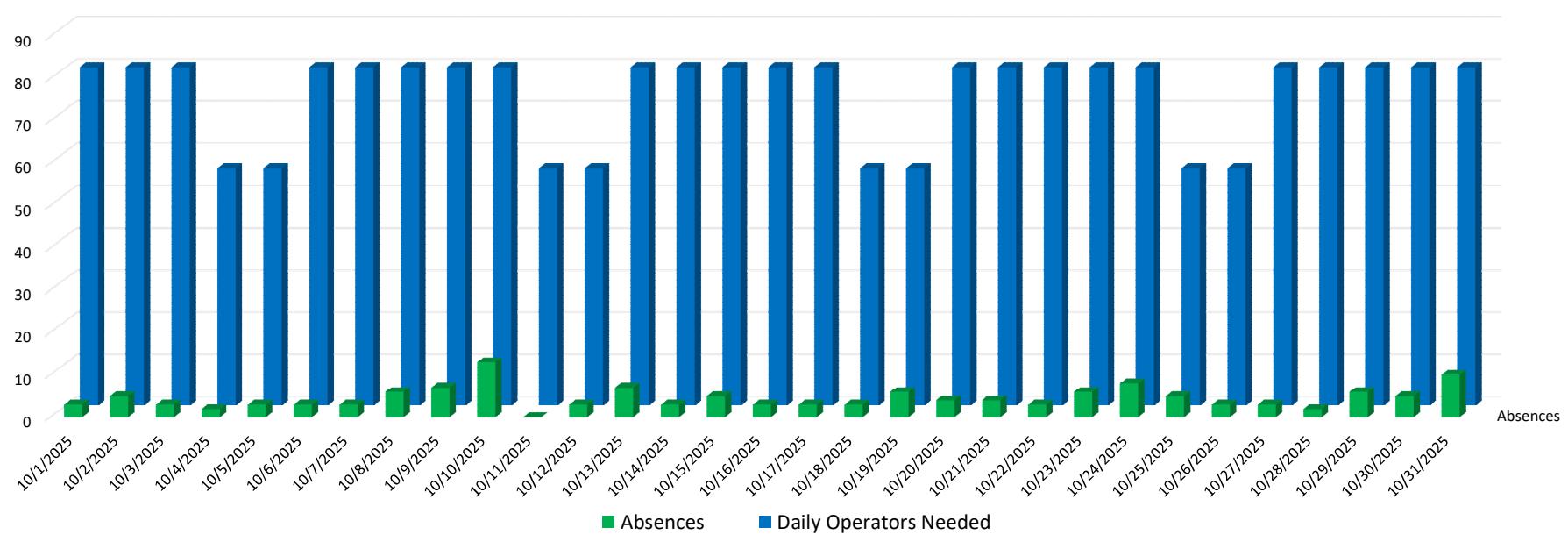
Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.

## Daily Operator Absences vs Daily Operators Needed

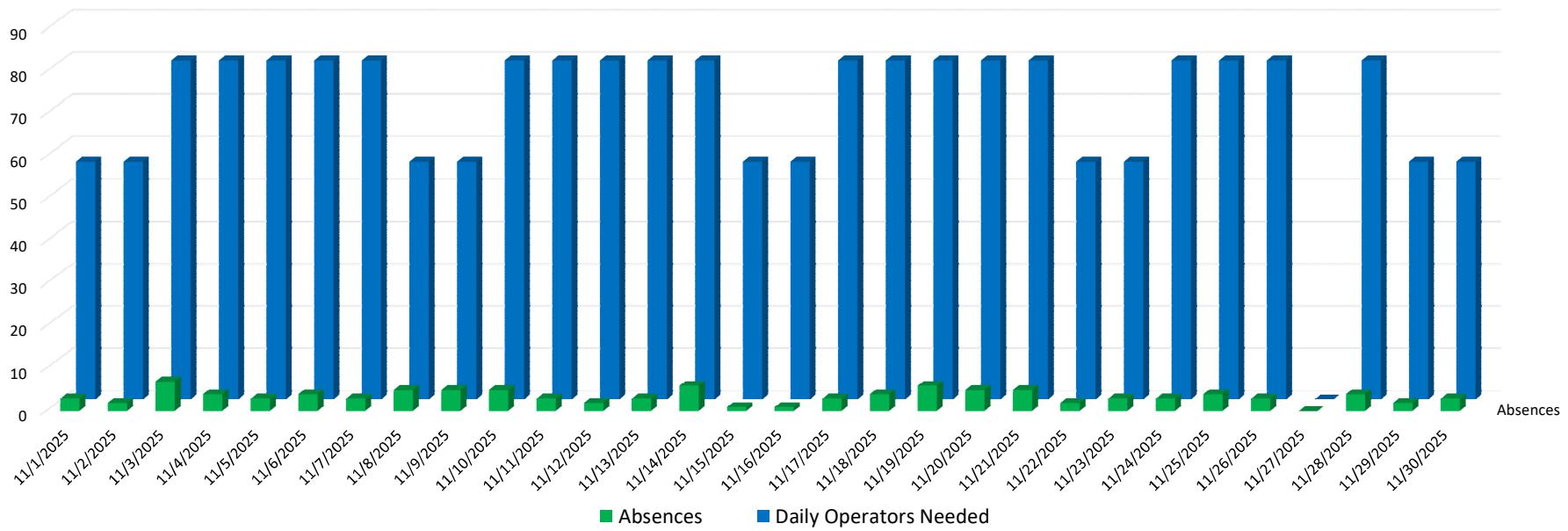
### October 2025



\*Number of daily Fixed Route operator absence occurrences by day of the week and total number of operators needed for daily service.  
Absences include Unplanned/Unscheduled Sick Calls, Intermittent FMLA & Miss-Outs.

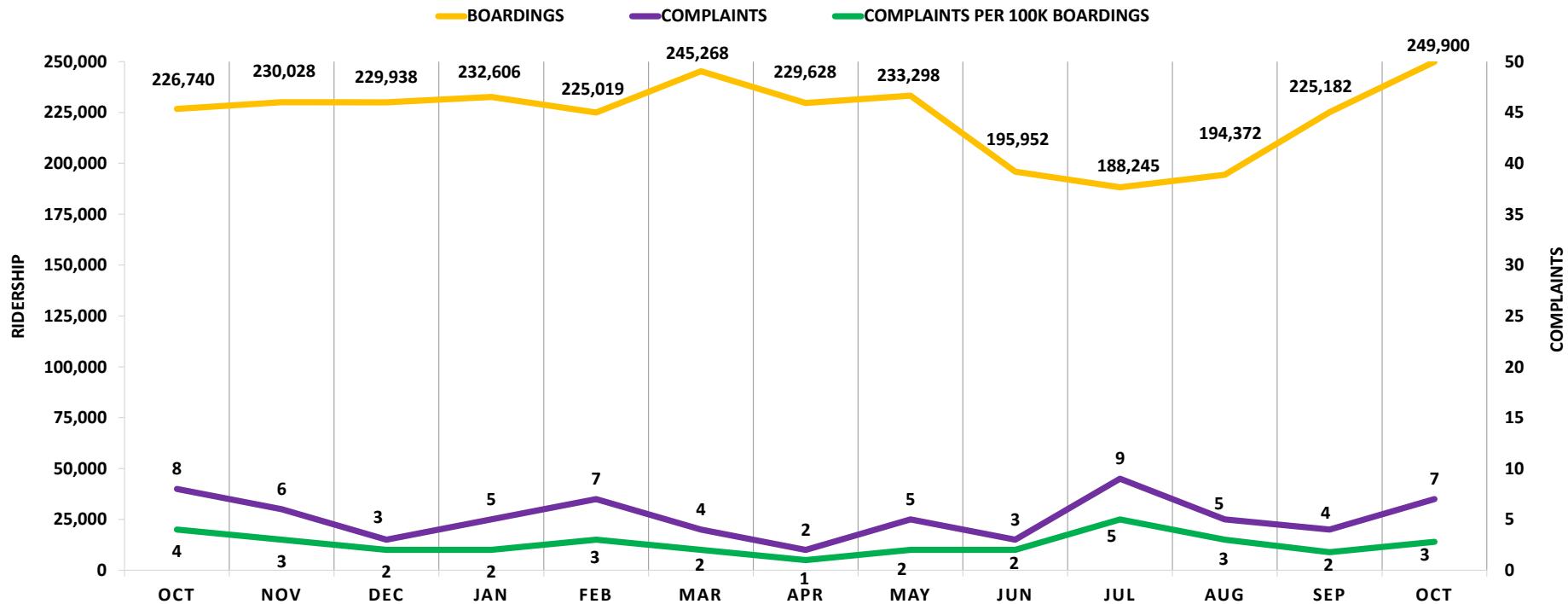
## Daily Operator Absences vs Daily Operators Needed

### November 2025



\*Number of daily Fixed Route operator absence occurrences by day of the week and total number of operators needed for daily service.  
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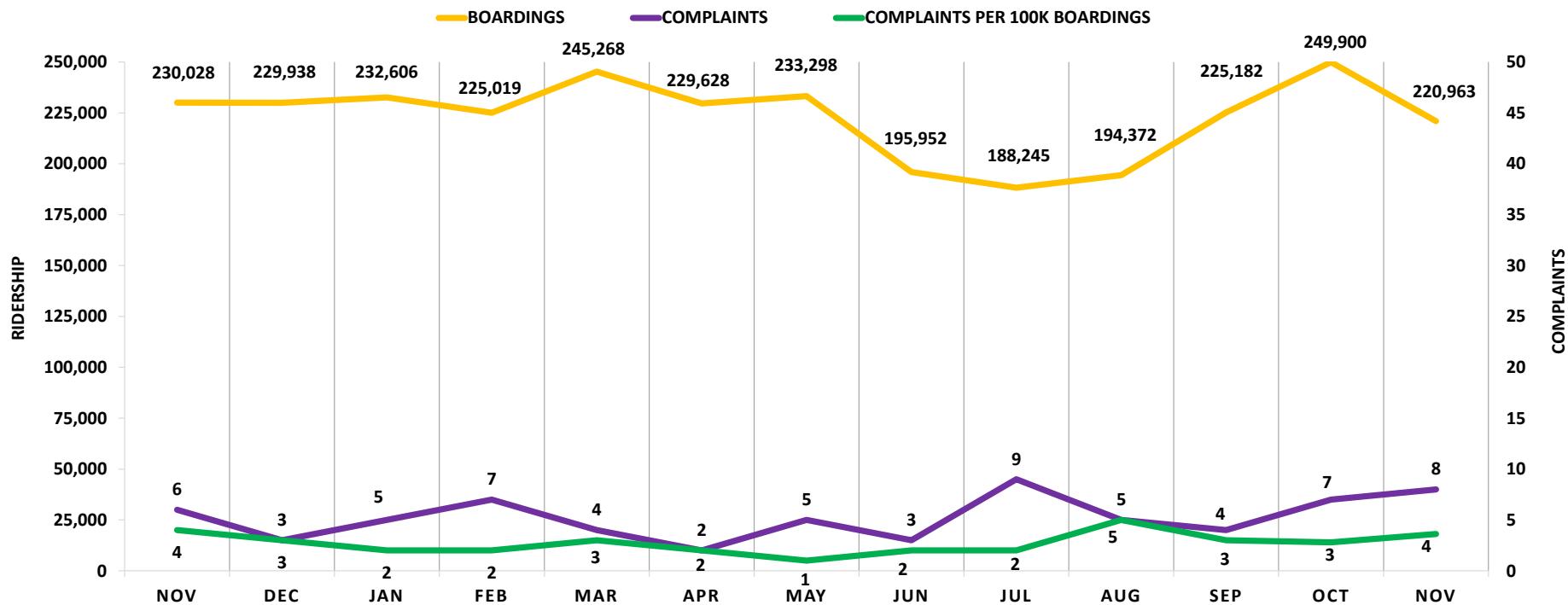
## Fixed Route Customer Complaints October 2024 to October 2025



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of October, 99.99% of our total boardings did not receive a complaint.

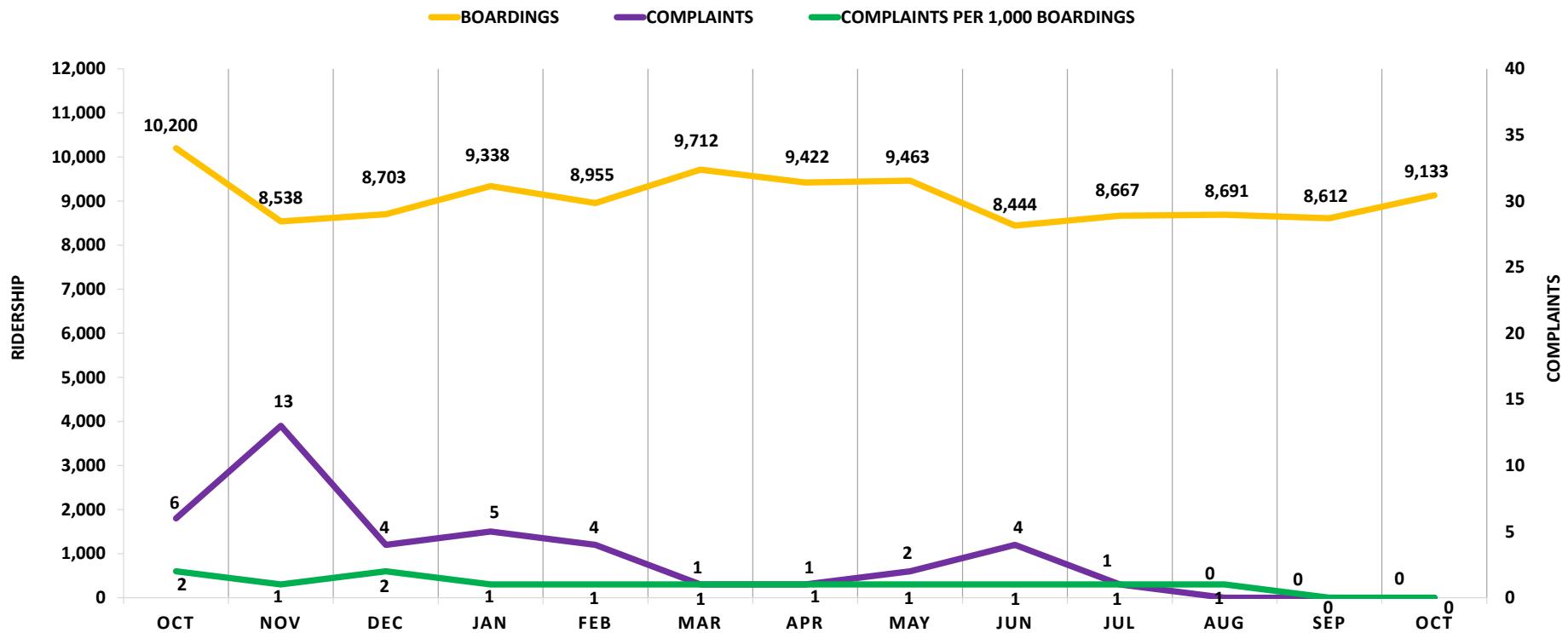
## Fixed Route Customer Complaints November 2024 to November 2025



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of November, 99.99% of our total boardings did not receive a complaint.

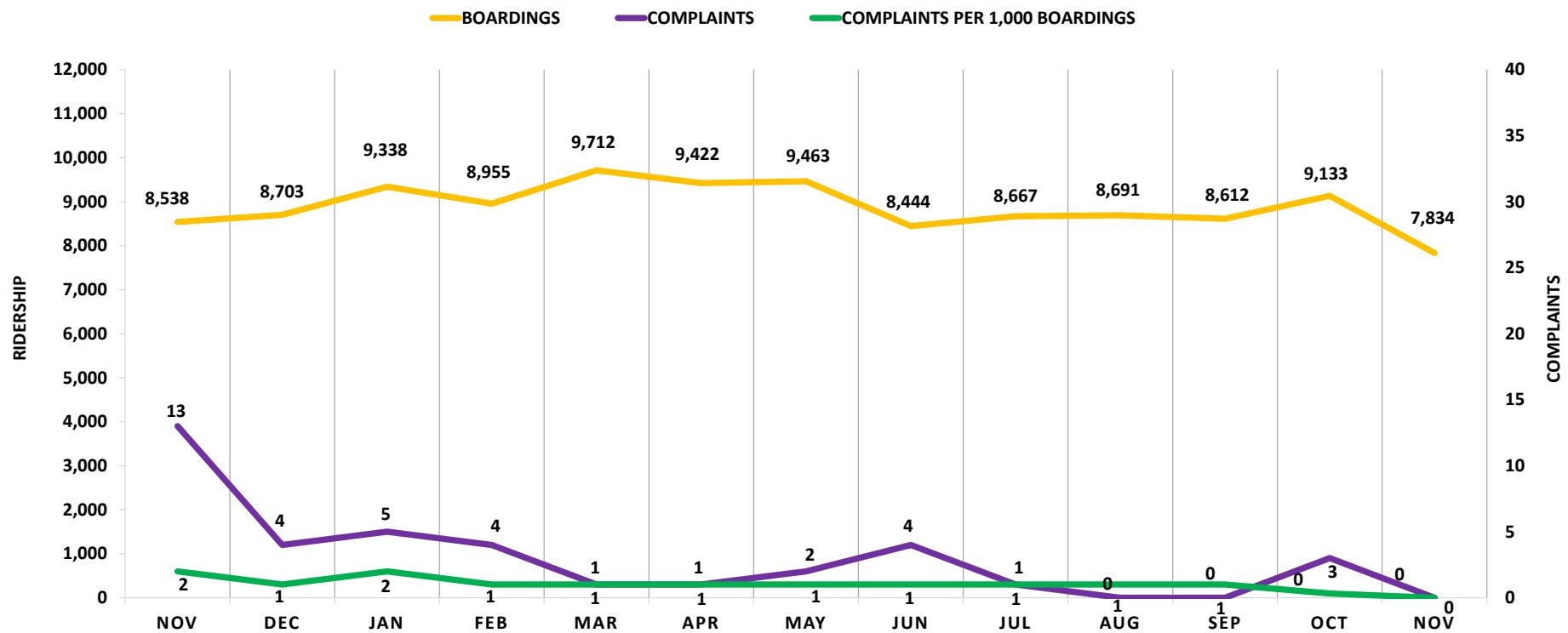
## Paratransit Customer Complaints October 2024 to October 2025



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of October, 100% of our total boardings did not receive a complaint.

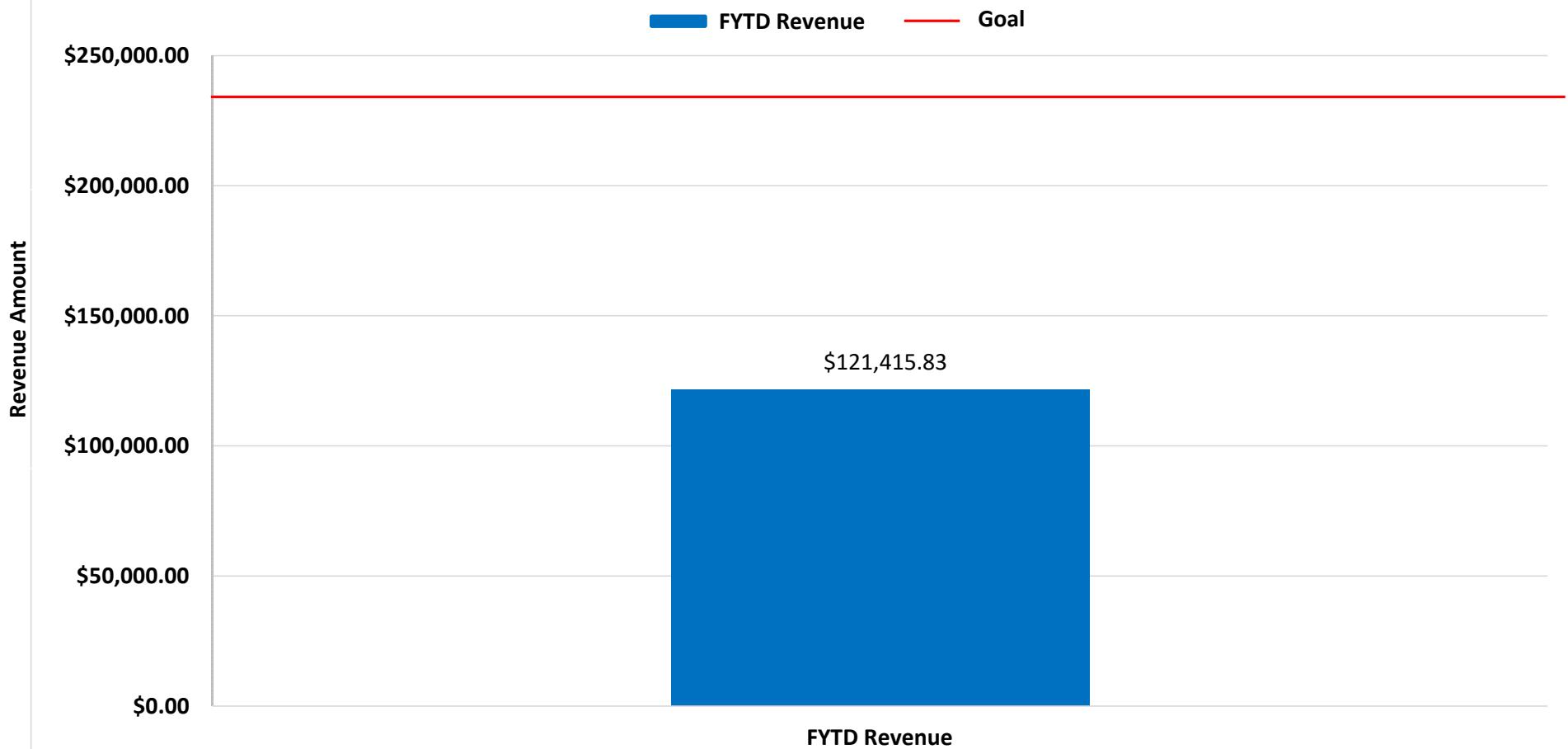
## Paratransit Customer Complaints November 2024 to November 2025



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

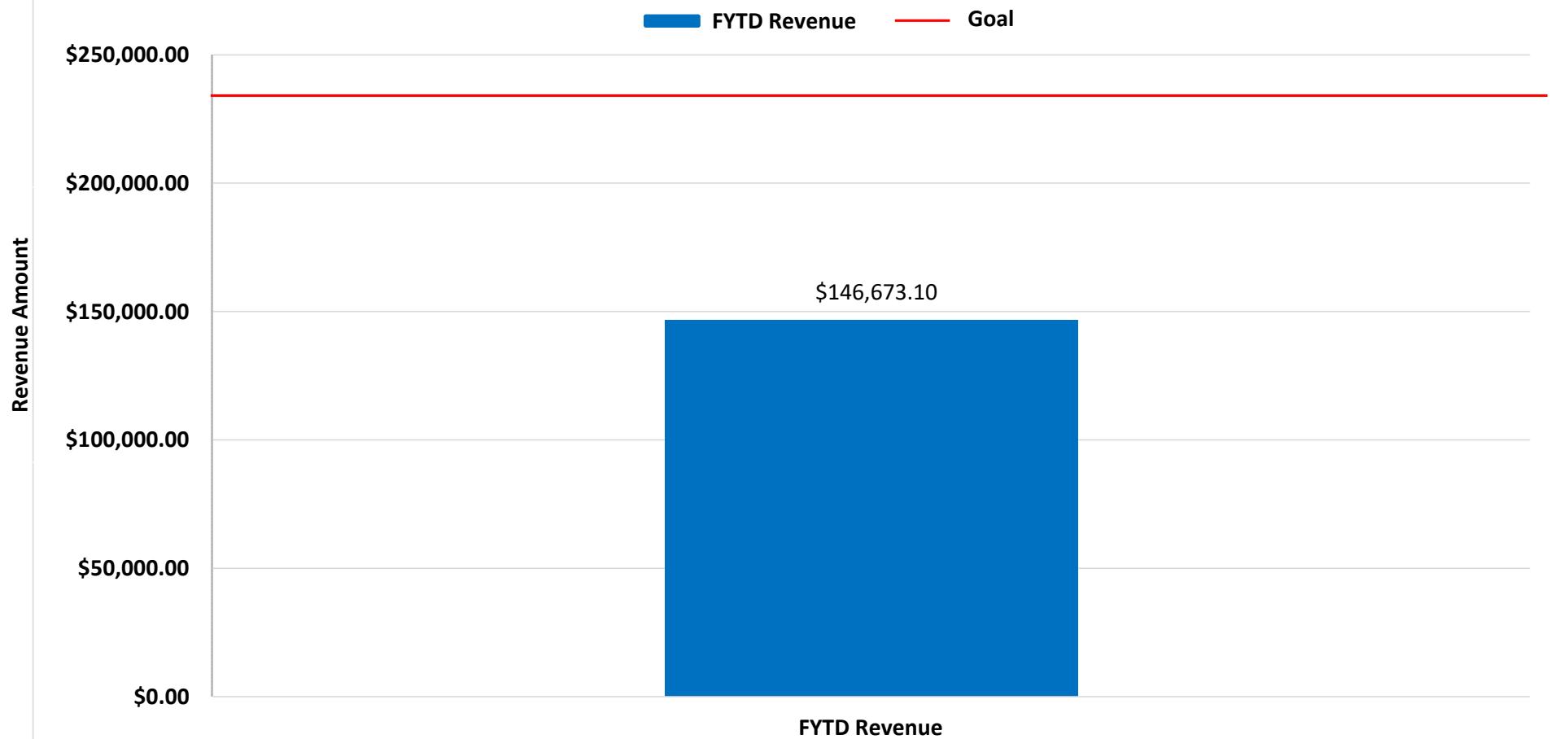
For the month of November, 99.99% of our total boardings did not receive a complaint.

**Advertising Revenue**  
**FYTD Revenue vs. Yearly Goal**  
**October 2025**



Advertising revenue tracks revenue earned for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly budget. The yearly budget for FY26 is \$240,000 (*advertising revenues follow Finance Department reporting from the previous two (2) months*).

**Advertising Revenue**  
**FYTD Revenue vs. Yearly Goal**  
**November 2025**



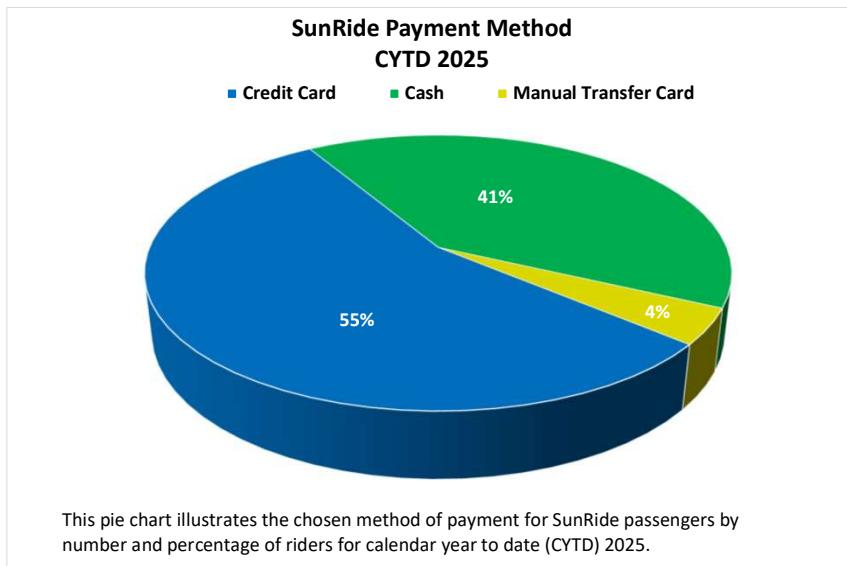
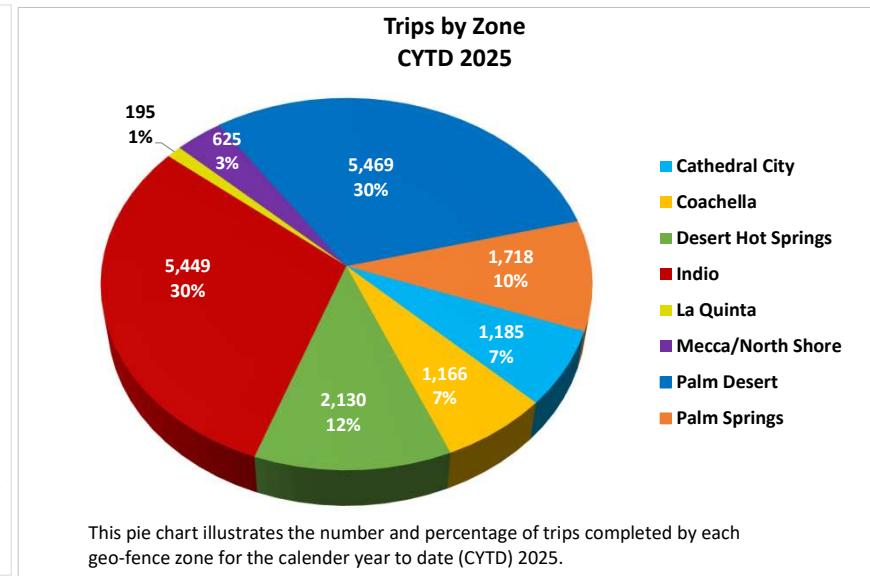
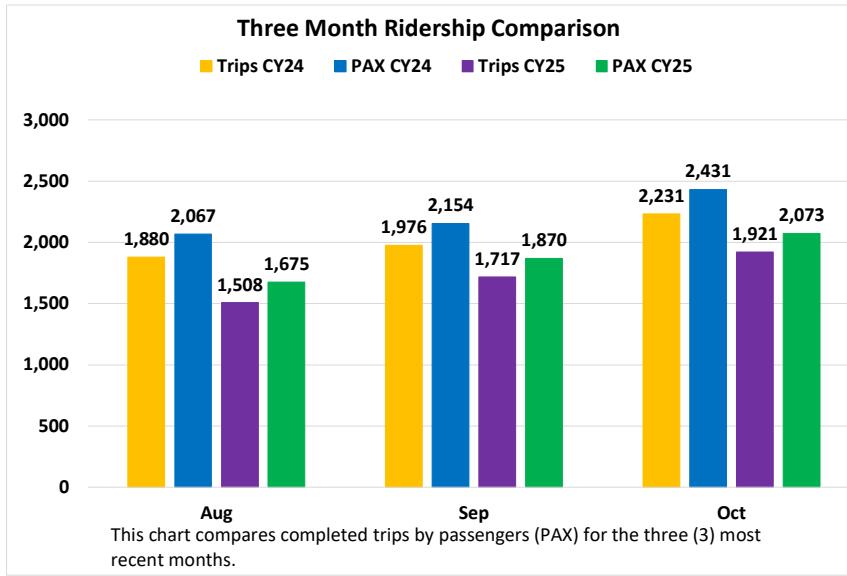
Advertising revenue tracks revenue earned for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly budget. The yearly budget for FY26 is \$240,000 (*advertising revenues follow Finance Department reporting from the previous two (2) months*).

## SunRide System-Wide Metrics

CYTD 2025

**Total Completed Trips: 17,937**

**Total Number of Passengers: 19,416**



Passengers Per Vehicle Hour: 2.2

Percentage of Trips System-wide as Ridesharing: 27%.

[Based on No. of Shared Rides for the month (528) divided by Total Trips Completed (1,921).]

**Customer Satisfaction Rating**

Avg. rider trip rating 4.9

Goal: 4.5



Booking with a Rating:

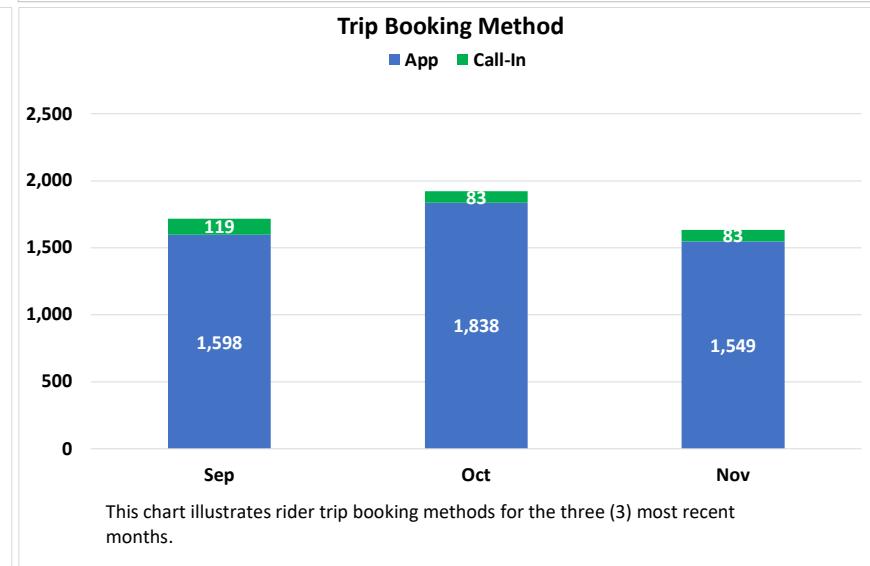
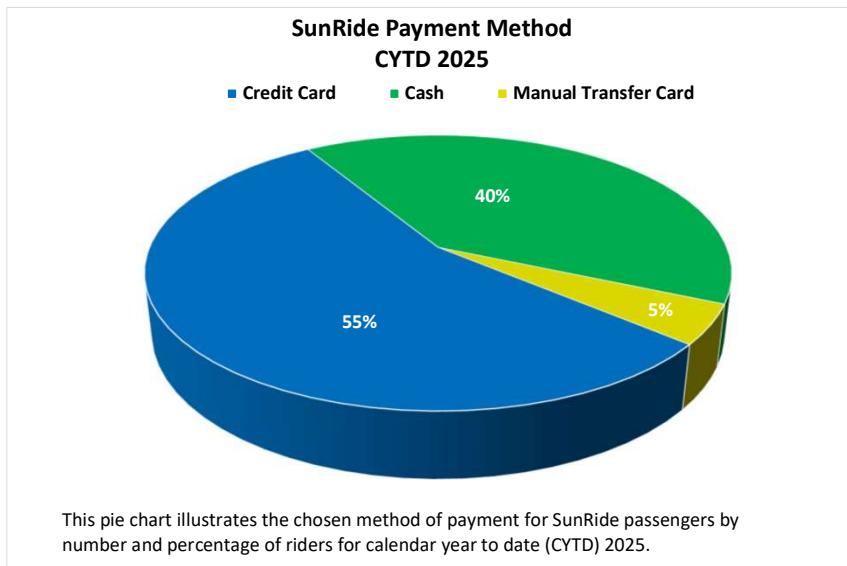
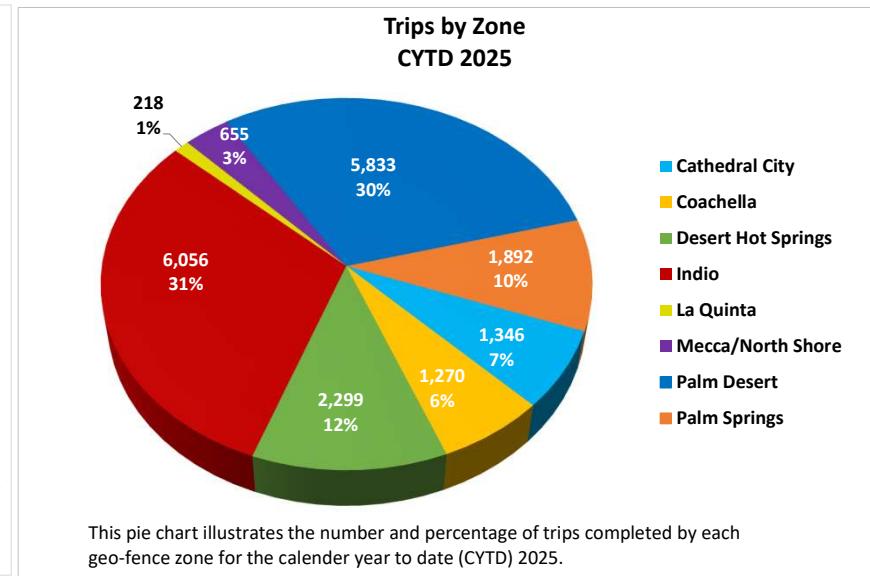
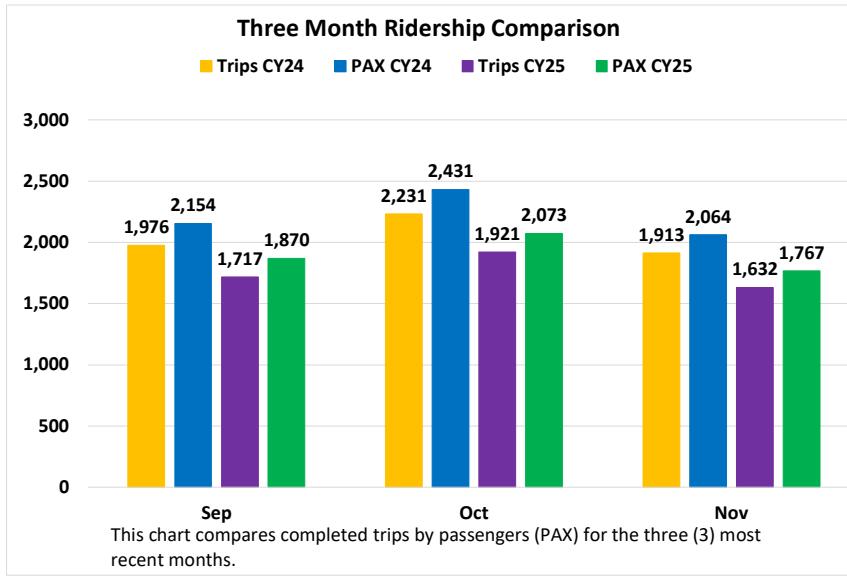
435 (22.6%)

## SunRide System-Wide Metrics

CYTD 2025

**Total Completed Trips: 19,569**

**Total Number of Passengers: 21,183**



Passengers Per Vehicle Hour: 2.2

Percentage of Trips System-wide as Ridesharing: 23%.

[Based on No. of Shared Rides for the month (376) divided by Total Trips Completed (1,632).]

Customer Satisfaction Rating

Avg. rider trip rating 4.9

Goal: 4.5



Booking with a Rating:

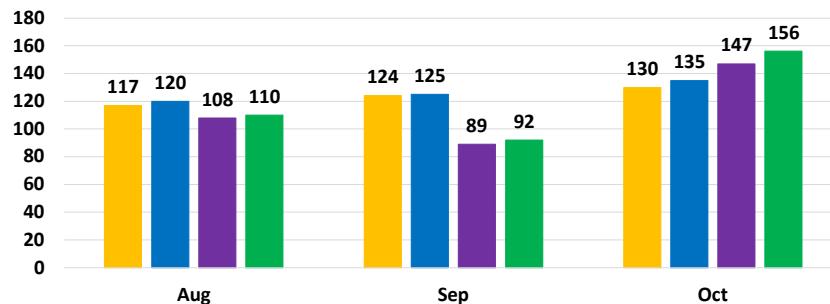
388 (23.8%)

## Cathedral City Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 1,185**

### Three Month Ridership Comparison

■ Trips CY24 ■ PAX CY24 ■ Trips CY25 ■ PAX CY25

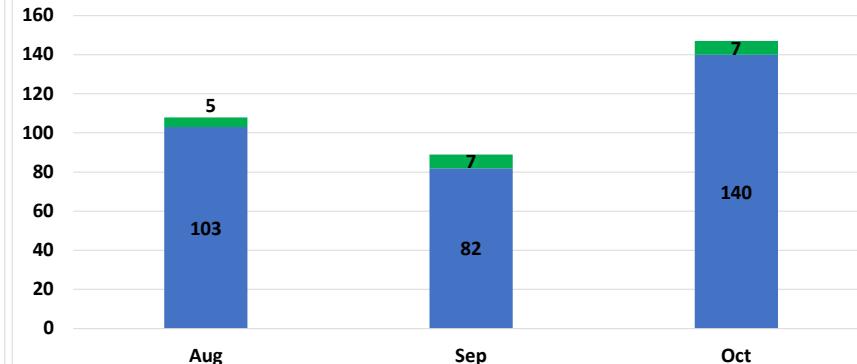


This chart compares completed trips by passengers (PAX) for the most recent month.

**Total Number of Passengers: 1,245**

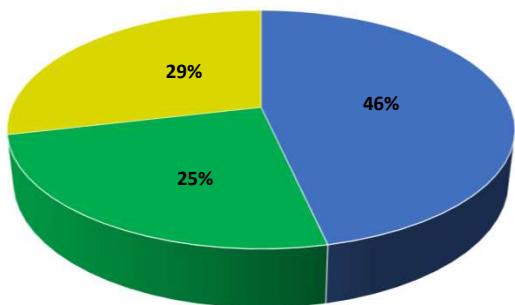
### Trip Booking Method

■ App ■ Call-In



### SunRide Payment Method October 2025

■ Credit Card ■ Cash ■ Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

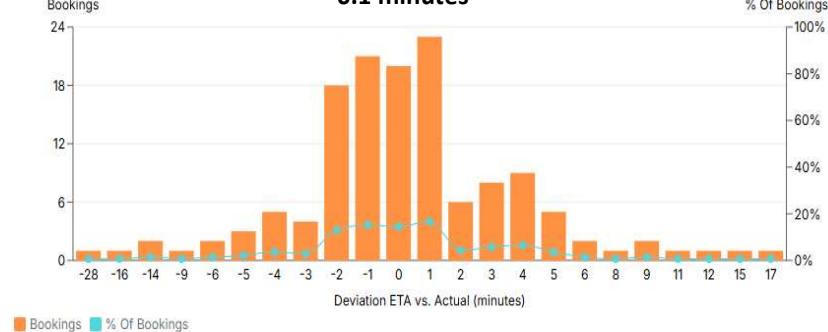


**Passengers Per Vehicle Hour: 1.9**

**Percentage of Trips as Ridesharing: Eight (8) percent.**

[Based on No. of Shared Rides for the month (12) divided by Total Trips Completed 147].

### Deviation ETA vs. Actual 0.1 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.

### Customer Satisfaction Rating

Avg. rider trip rating 4.9  
Goal: 4.5



EXCEEDS GOAL

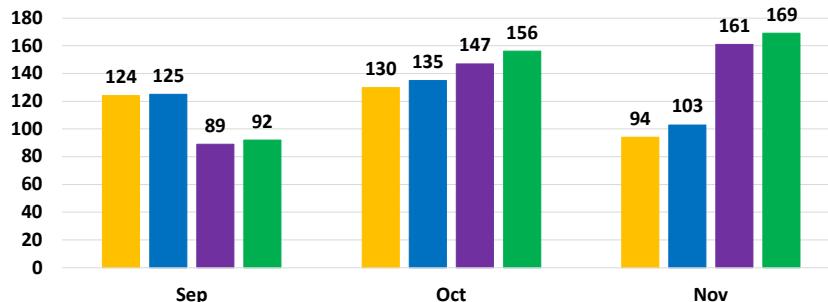
**Booking with a Rating:  
33 (22.4%)**

## Cathedral City Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 1,346**

### Three Month Ridership Comparison

Trips CY24    PAX CY24    Trips CY25    PAX CY25

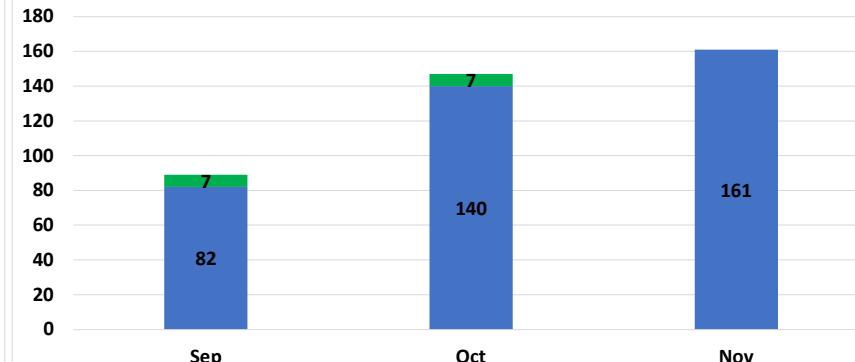


This chart compares completed trips by passengers (PAX) for the most recent month.

**Total Number of Passengers: 1,414**

### Trip Booking Method

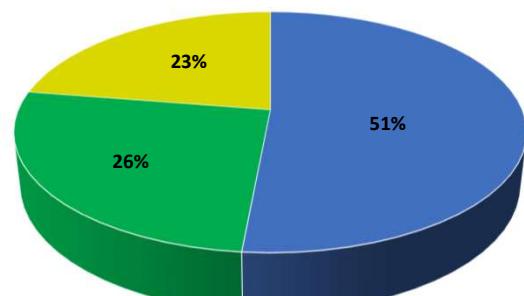
App    Call-In



### SunRide Payment Method

November 2025

Credit Card    Cash    Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

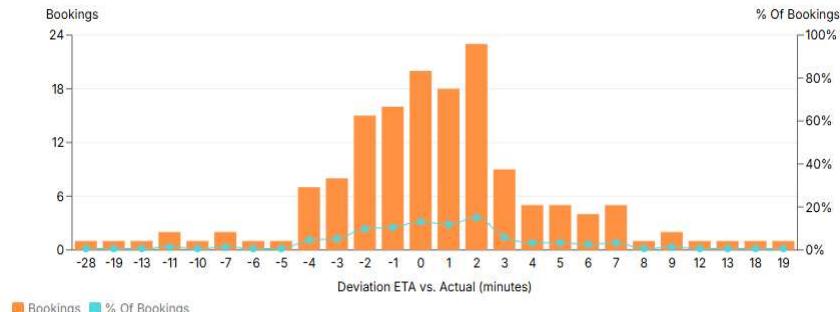


**Passengers Per Vehicle Hour: 1.9**

**Percentage of Trips as Ridesharing: Four (4) percent.**

[Based on No. of Shared Rides for the month (6) divided by Total Trips Completed 161].

### Deviation ETA vs. Actual 0.5 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.



**EXCEEDS GOAL**

### Customer Satisfaction Rating

Avg. rider trip rating 4.9

Goal: 4.5

### Booking with a Rating:

33 (20.5%)

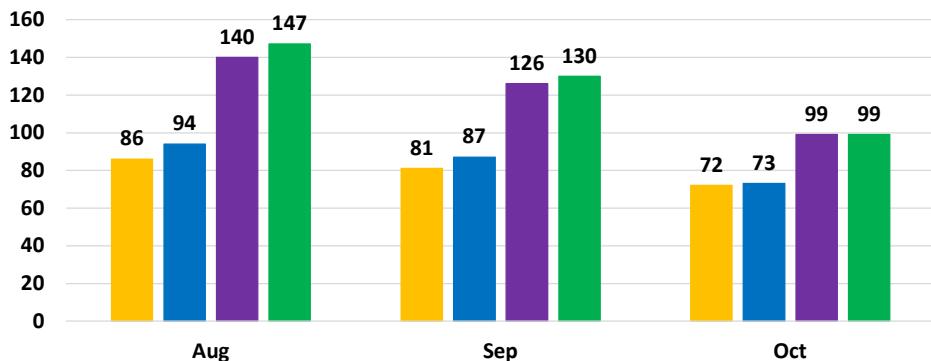
## Coachella Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 1,166**

**Total Number of Passengers: 1,241**

### Three-Month Ridership Comparison

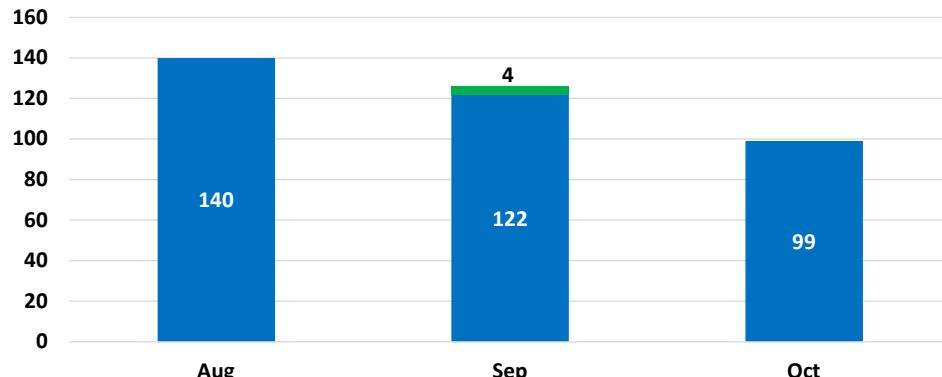
■ Trips CY24 ■ PAX CY24 ■ Trips CY25 ■ PAX CY25



This chart compares completed trips by passengers (PAX) for the most recent month.

### Trip Booking Method

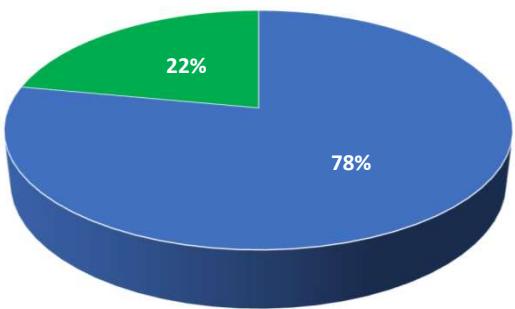
■ App ■ Call-in



This chart illustrates rider trip booking methods for the three (3) most recent months.

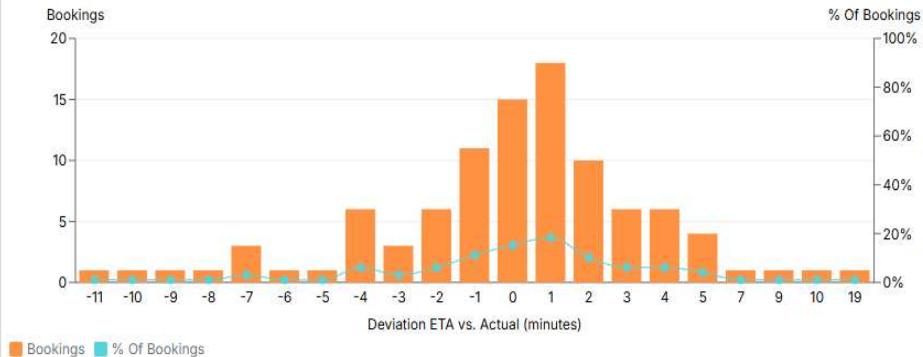
### SunRide Payment Method October 2025

■ Credit Card ■ Cash ■ Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

### Deviation ETA vs. Actual 0.2 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.



**Passengers Per Vehicle Hour: 1.8**

**Percentage of Trips as Ridesharing: Four (4) percent.**

[Based on No. of Shared Rides for the month (4) divided by Total Trips Completed (99).]

### Customer Satisfaction Rating

Avg. rider trip rating: 5.0  
Goal: 4.5



**EXCEEDS GOAL!**

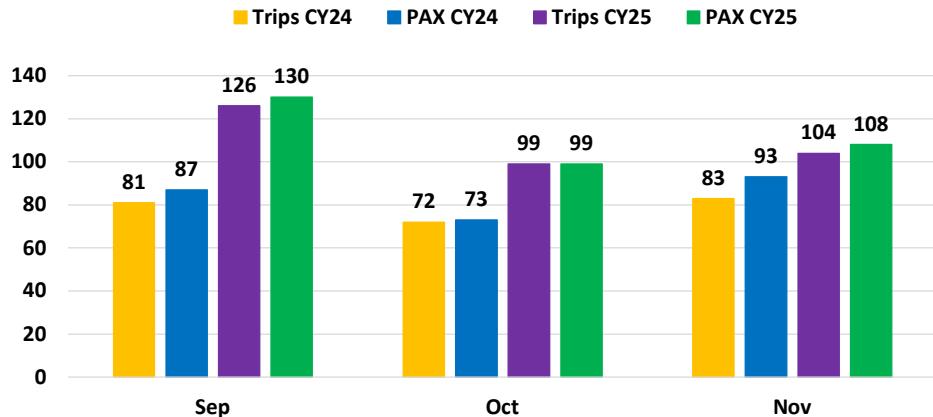
**Booking with a Rating:  
35 (35.4%)**

## Coachella Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 1,270**

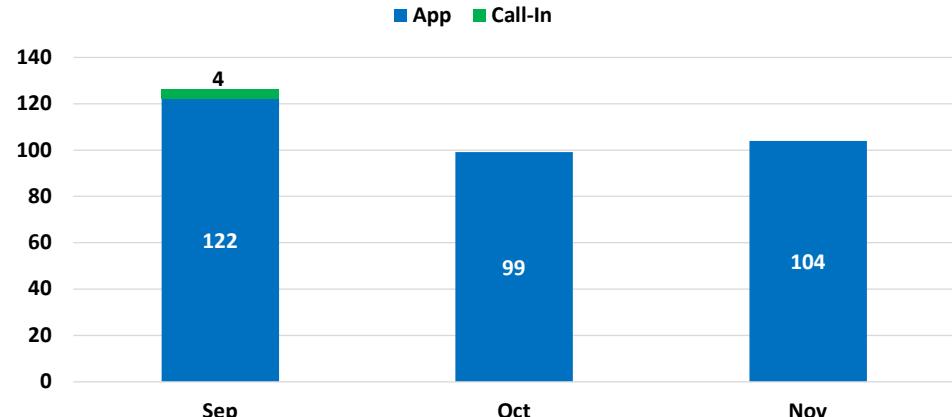
**Total Number of Passengers: 1,349**

### Three-Month Ridership Comparison



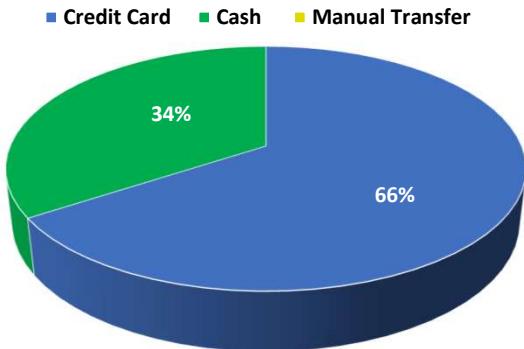
This chart compares completed trips by passengers (PAX) for the most recent month.

### Trip Booking Method



This chart illustrates rider trip booking methods for the three (3) most recent months.

### SunRide Payment Method November 2025



This chart illustrates the chosen method of payment for SunRide passengers.

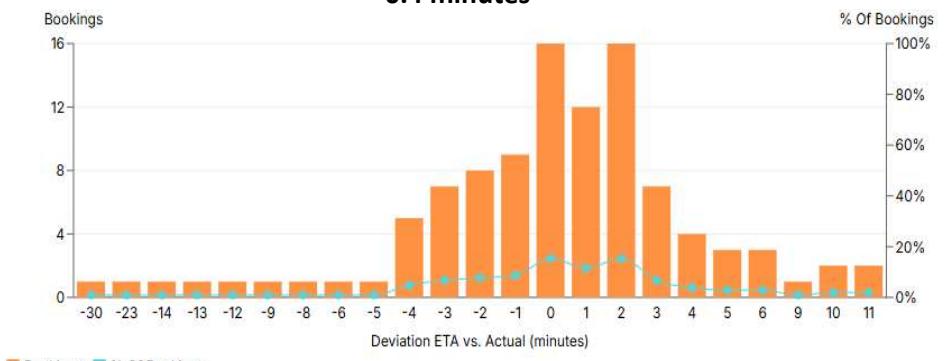


**Passengers Per Vehicle Hour: 2.3**

**Percentage of Trips as Ridesharing: Six (6) percent.**

[Based on No. of Shared Rides for the month (6) divided by Total Trips Completed (104).]

### Deviation ETA vs. Actual 0.4 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.

### Customer Satisfaction Rating

Avg. rider trip rating: 5.0  
Goal: 4.5

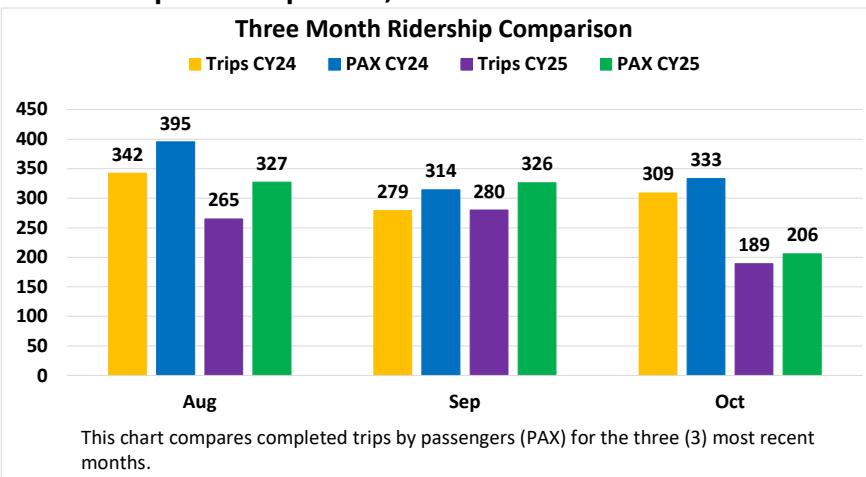


**EXCEEDS GOAL!**

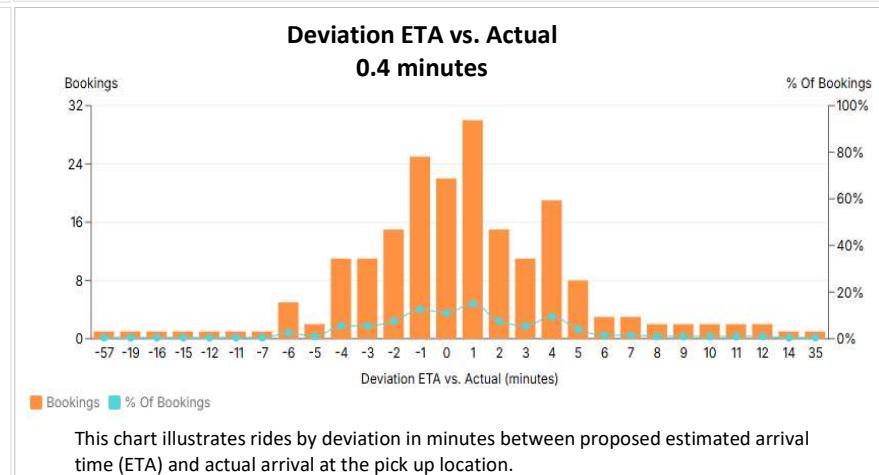
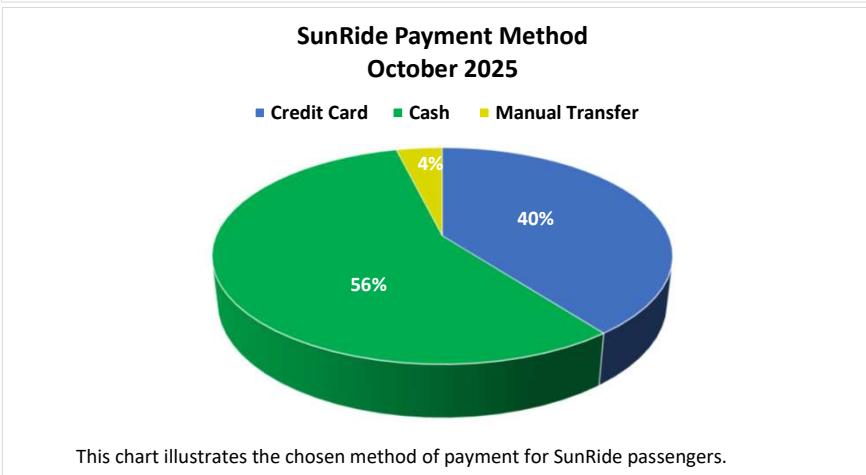
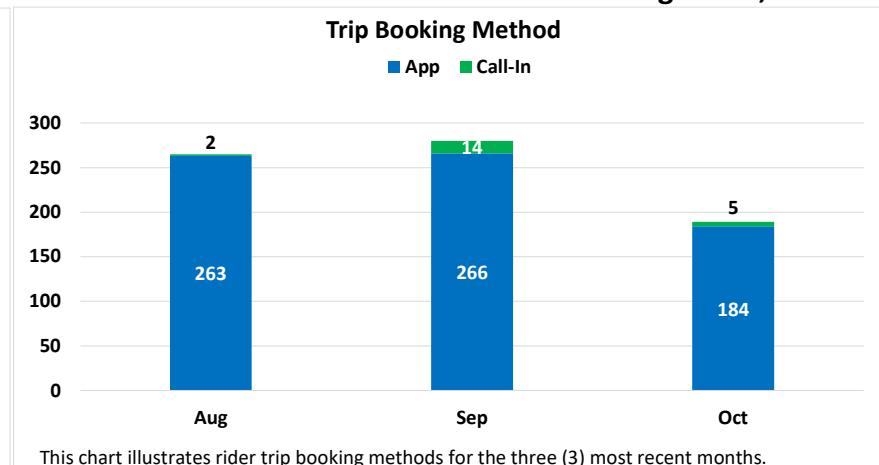
**Booking with a Rating:  
28 (26.9%)**

## Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 2,130**



**Total Number of Passengers: 2,327**



**Passengers Per Vehicle Hour: 1.8**

**Percentage of Trips as Ridesharing: 19 percent.**

[Based on No. of Shared Rides for the month (35) divided by Total Trips Completed

**Customer Satisfaction Rating**

Avg. rider trip rating 5.0  
Goal: 4.5

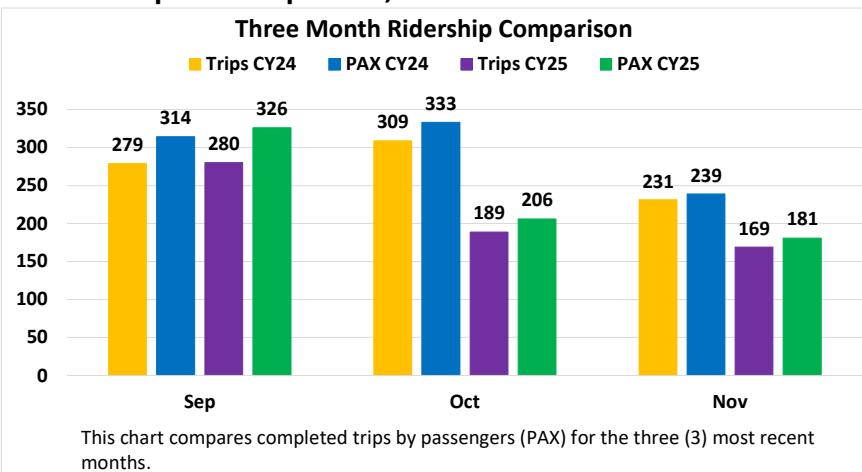


**Booking with a Rating:**

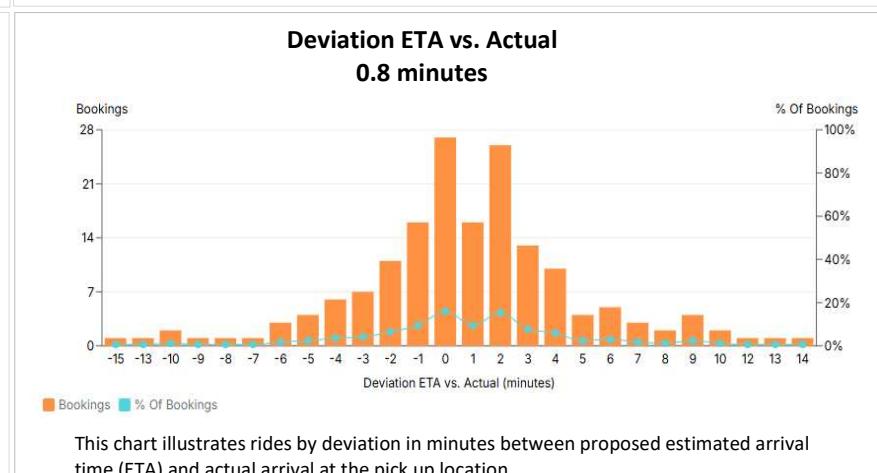
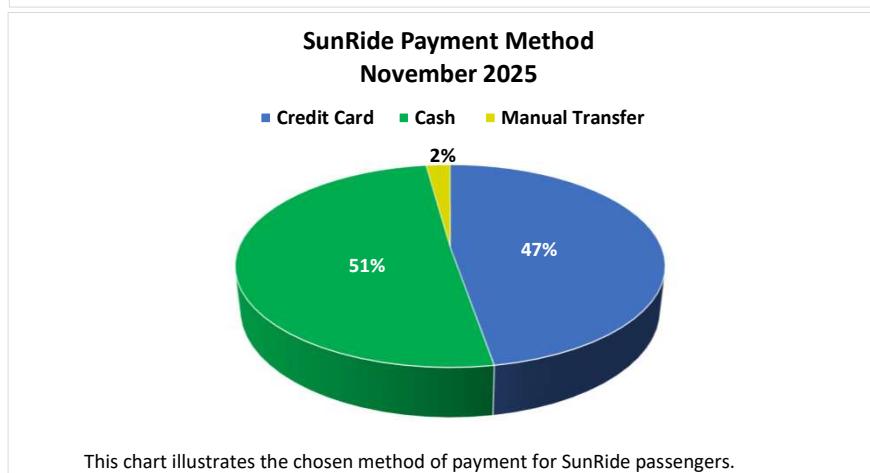
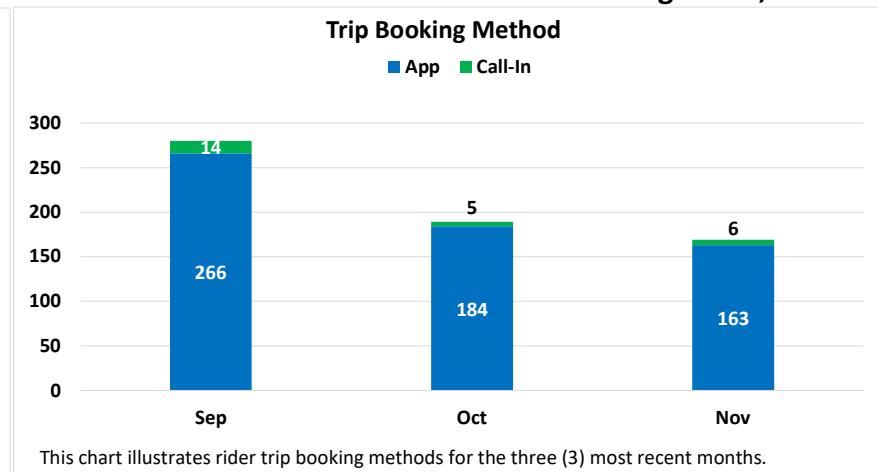
**47 (24.9%)**

## Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 2,299**



**Total Number of Passengers: 2,508**



**Passengers Per Vehicle Hour: 2.2**

**Percentage of Trips as Ridesharing: 19 percent.**

[Based on No. of Shared Rides for the month (32) divided by Total Trips Completed

**Customer Satisfaction Rating**

Avg. rider trip rating 4.9  
Goal: 4.5



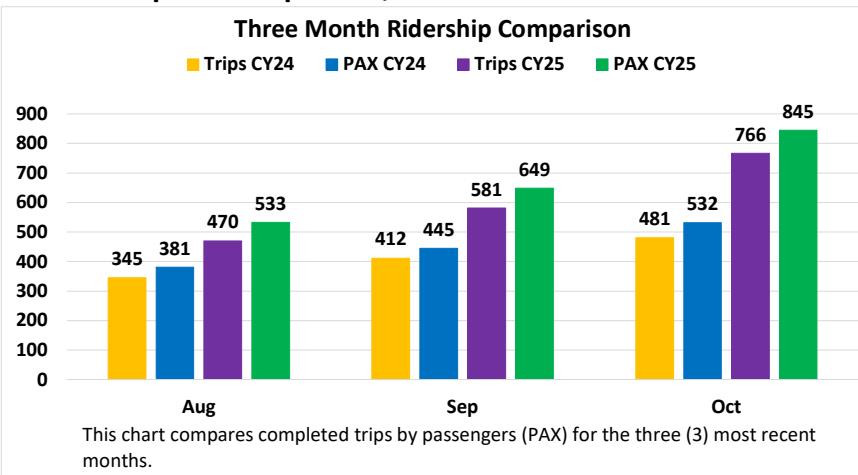
**EXCEEDS GOAL**

**Booking with a Rating:**

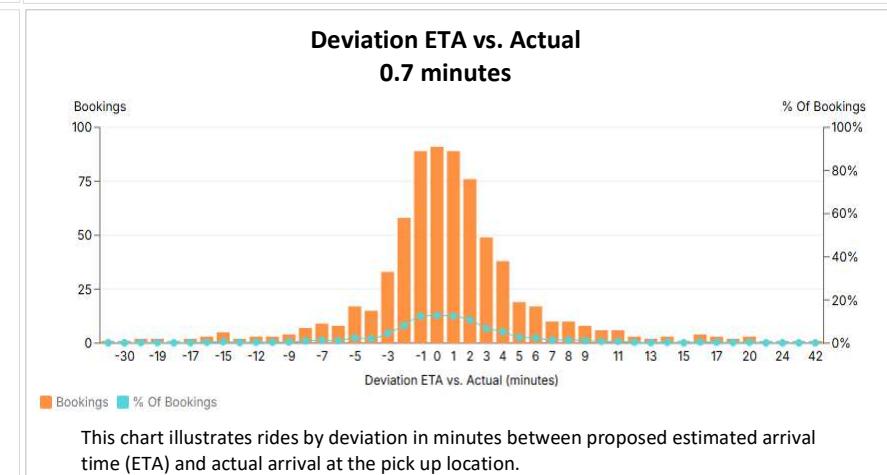
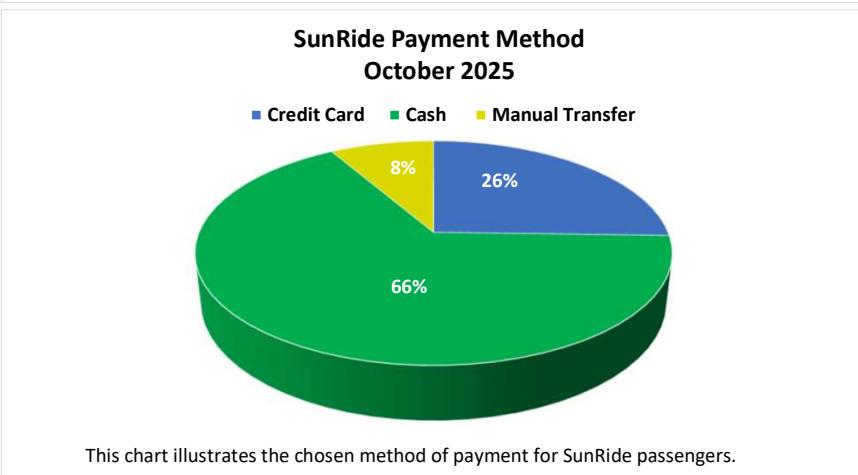
**40 (23.7%)**

## Indio Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 5,449**



**Total Number of Passengers: 5,970**



**Passengers Per Vehicle Hour: 2.4**

**Percentage of Trips as Ridesharing: 44%.**

[Based on No. of Shared Rides for the month (330) divided by Total Trips Completed (757).]

**Customer Satisfaction Rating**

Avg. rider trip rating 4.8

Goal: 4.5



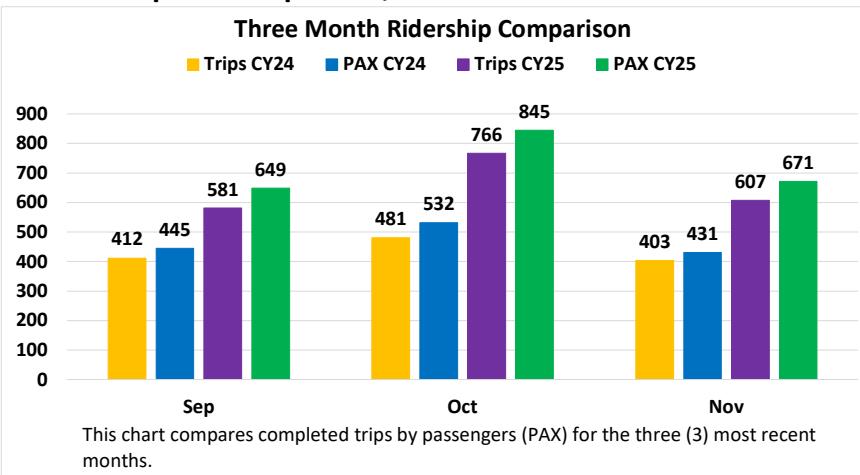
**EXCEEDS GOAL**

**Booking with a Rating:**

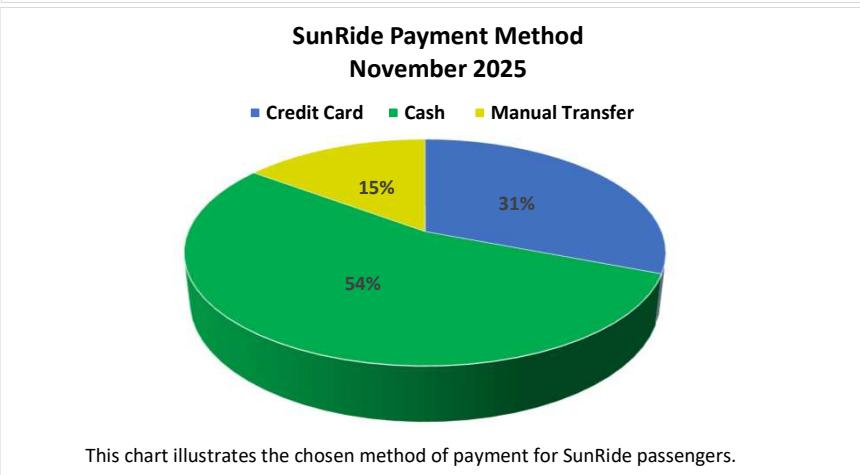
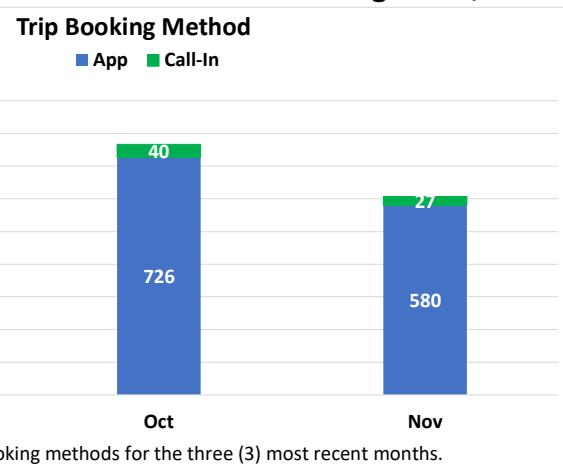
**109 (14.2%)**

## Indio Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 6,056**



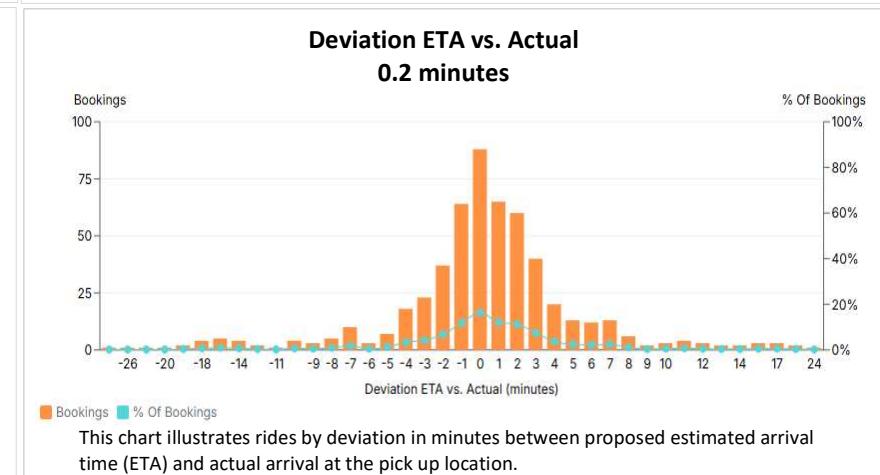
**Total Number of Passengers: 6,641**



**Passengers Per Vehicle Hour: 2.5**

**Percentage of Trips as Ridesharing: 36%.**

[Based on No. of Shared Rides for the month (218) divided by Total Trips Completed (607).]



**Customer Satisfaction Rating**

Avg. rider trip rating 4.9

Goal: 4.5



**Booking with a Rating:**

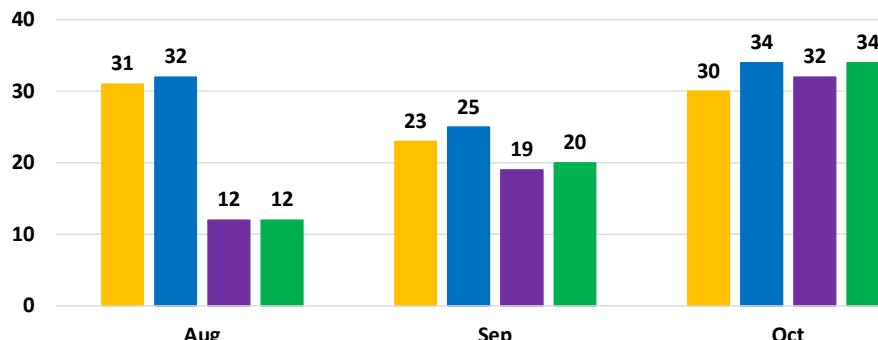
**112 (18.5%)**

## La Quinta Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 195**

### Three Month Ridership Comparison

Trips CY24   PAX CY24   Trips CY25   PAX CY25

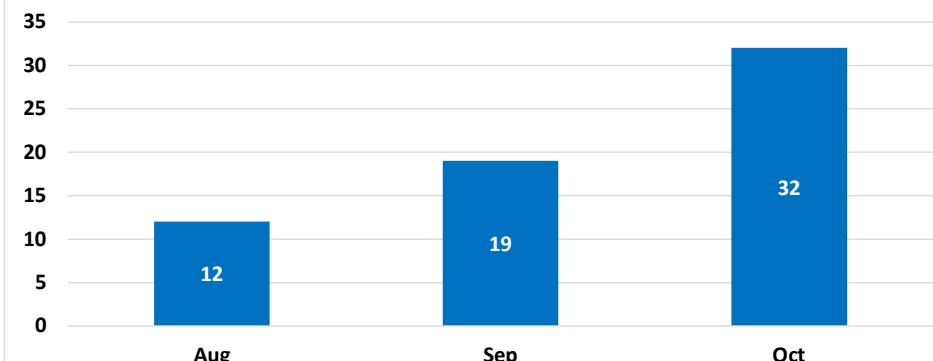


This chart compares completed trips by passengers (PAX) for the three (3) most recent months.

**Total Number of Passengers: 202**

### Trip Booking Method

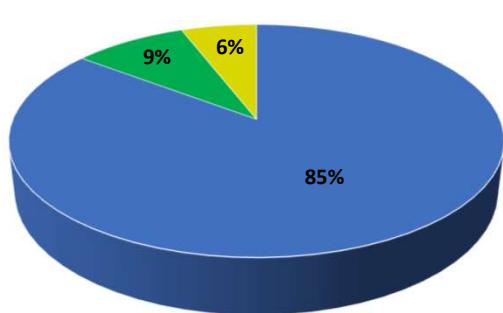
App   Call-In



This chart illustrates rider trip booking methods for the month.

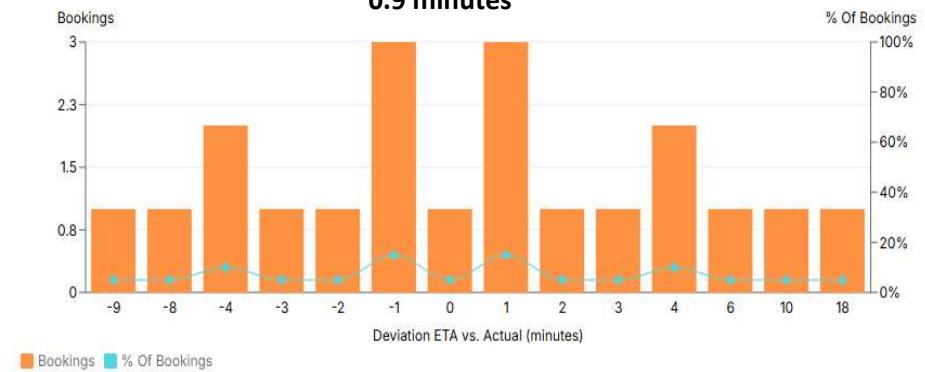
### SunRide Payment Method October 2025

Credit Card   Cash   Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

### Deviation ETA vs. Actual 0.9 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.



**Passengers Per Vehicle Hour: 2.0**

**Percentage of Trips as Ridesharing: Six (6) percent.**

[Based on No. of Shared Rides for the month (2) divided by Total Trips Completed (32).]

### Customer Satisfaction Rating

Avg. rider trip rating: 4.9

Goal: 4.5



**Booking with a Rating:**

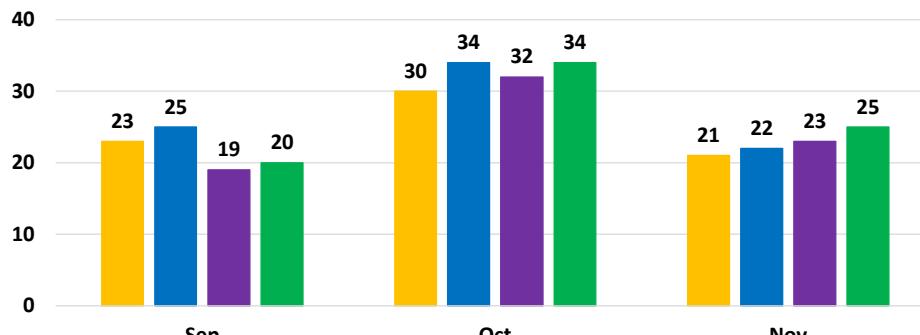
11 (34.4%)

## La Quinta Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 218**

### Three Month Ridership Comparison

Trips CY24 PAX CY24 Trips CY25 PAX CY25

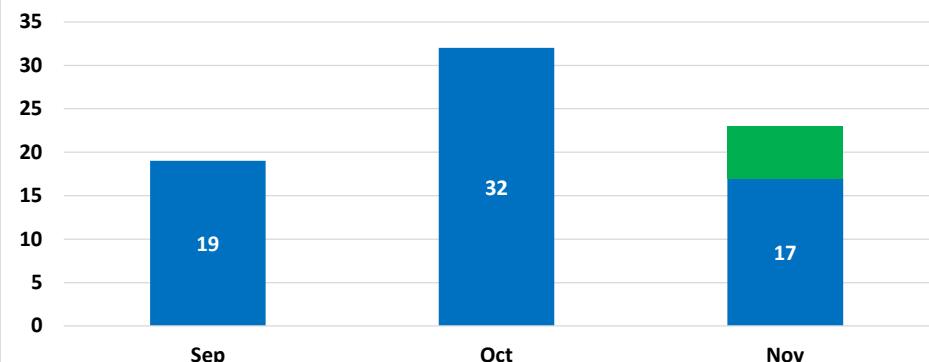


This chart compares completed trips by passengers (PAX) for the three (3) most recent months.

**Total Number of Passengers: 227**

### Trip Booking Method

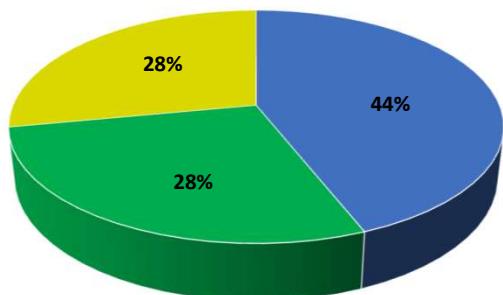
App Call-In



This chart illustrates rider trip booking methods for the month.

### SunRide Payment Method November 2025

Credit Card Cash Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

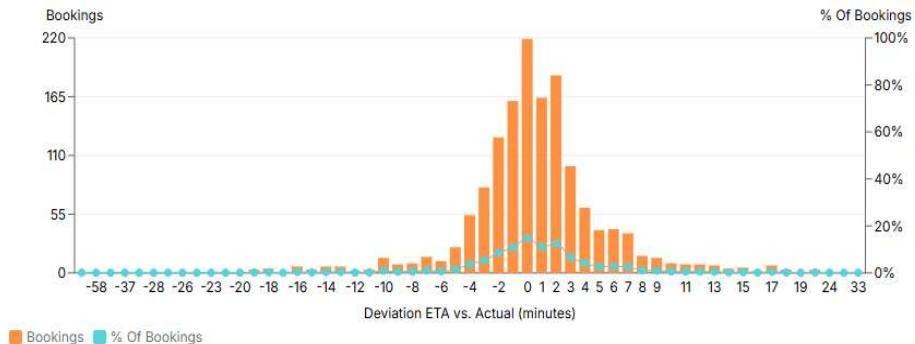


**Passengers Per Vehicle Hour: 2.0**

**Percentage of Trips as Ridesharing: 17%.**

[Based on No. of Shared Rides for the month (4) divided by Total Trips Completed (23).]

### Deviation ETA vs. Actual 0.4 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.

### Customer Satisfaction Rating

Avg. rider trip rating: 5.0

Goal: 4.5



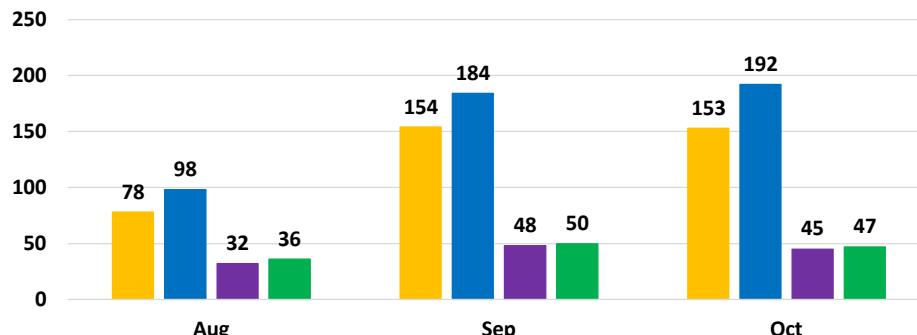
**Booking with a Rating:  
3 (13%)**

## Mecca/North Shore Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 625**

### Three Month Ridership Comparison

Trips CY24    PAX CY24    Trips CY25    PAX CY25

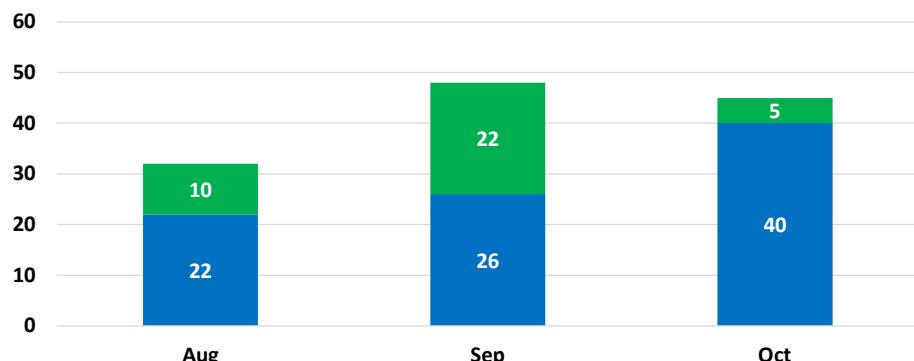


This chart compares completed trips by passengers (PAX) for the three (3) most recent months.

**Total Number of Passengers: 745**

### Trip Booking Method

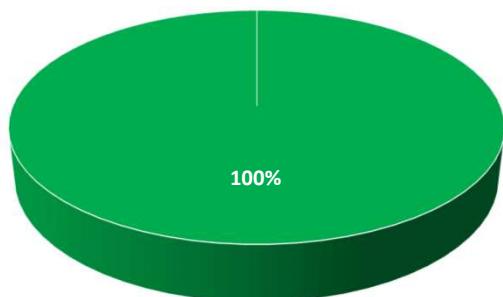
App    Call-In



This chart illustrates rider trip booking methods for the three (3) most recent months.

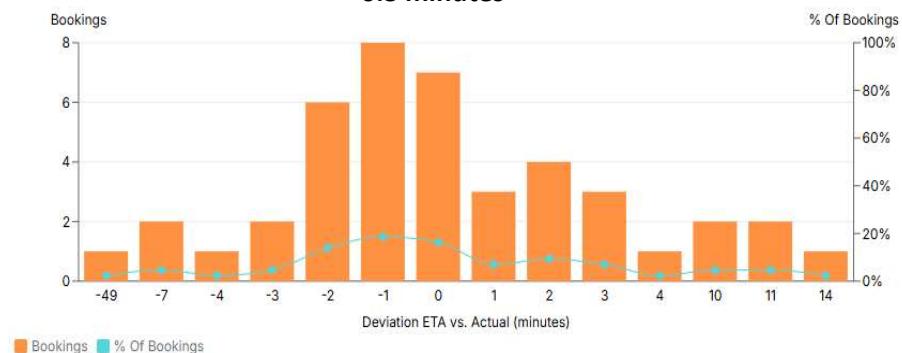
### SunRide Payment Method October 2025

Credit Card    Cash    Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

### Deviation ETA vs. Actual -0.3 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.



**Passengers Per Vehicle Hour: 2.5**

**Percentage of Trips as Ridesharing: Zero (0) percent.**

[Based on No. of Shared Rides for the month (0) divided by Total Trips Completed (48).]

### Customer Satisfaction Rating

Avg. rider trip rating: 5.0

Goal: 4.5



**Exceeds Goal**

**Booking with a Rating:**

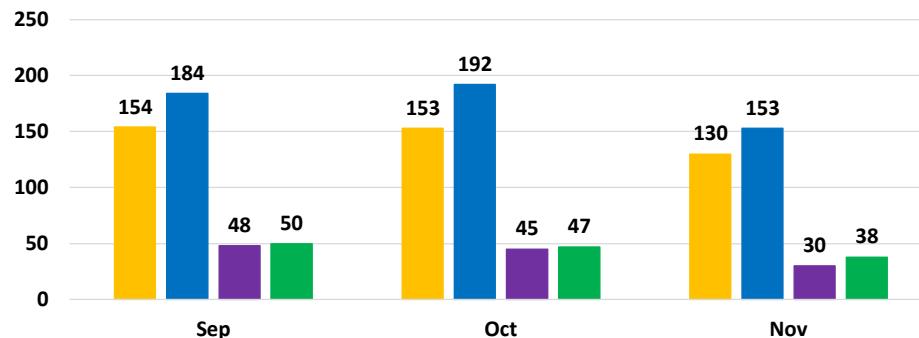
**Three (3) (6.7%)**

## Mecca/North Shore Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 655**

### Three Month Ridership Comparison

Trips CY24    PAX CY24    Trips CY25    PAX CY25

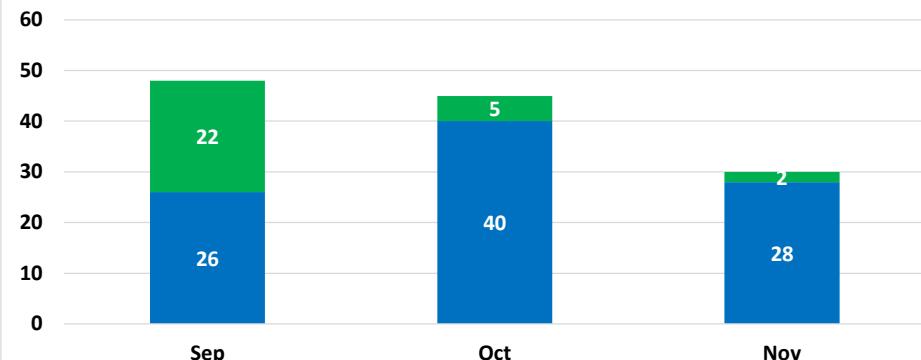


This chart compares completed trips by passengers (PAX) for the three (3) most recent months.

**Total Number of Passengers: 783**

### Trip Booking Method

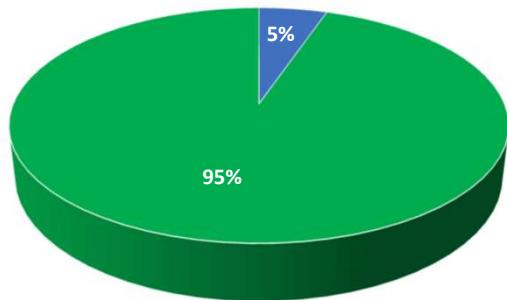
App    Call-In



This chart illustrates rider trip booking methods for the three (3) most recent months.

### SunRide Payment Method November 2025

Credit Card    Cash    Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

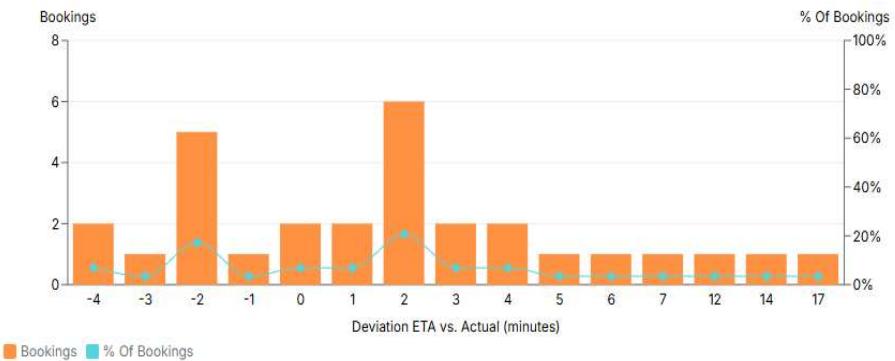


**Passengers Per Vehicle Hour: 1.6**

**Percentage of Trips as Ridesharing: 13%.**

[Based on No. of Shared Rides for the month (4) divided by Total Trips Completed (30).]

### Deviation ETA vs. Actual 2.4 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.

### Customer Satisfaction Rating

Avg. rider trip rating: 5.0

Goal: 4.5



**Exceeds Goal**

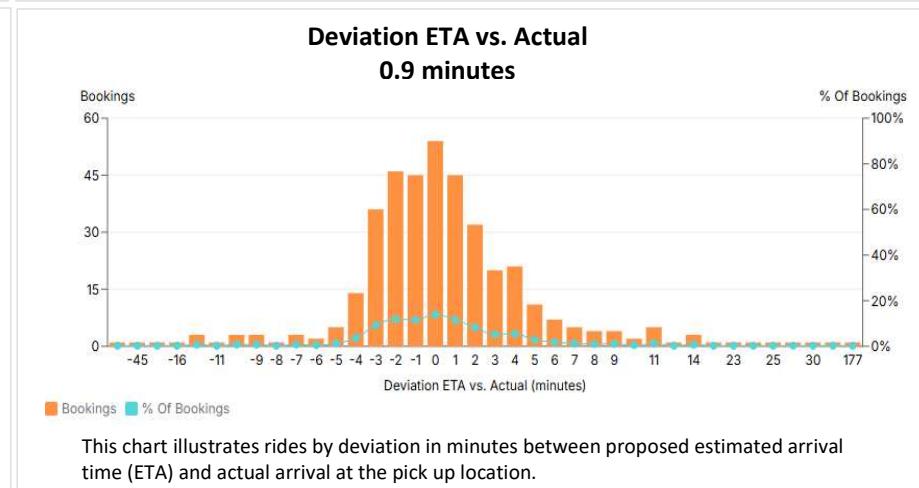
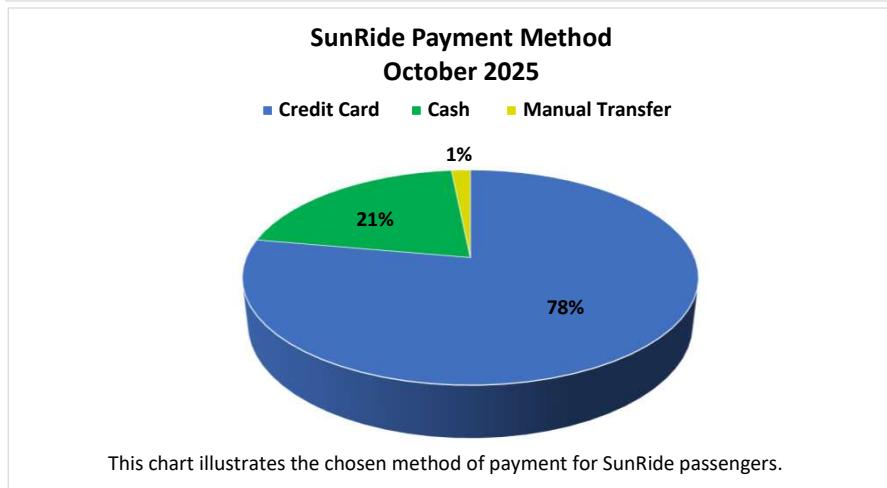
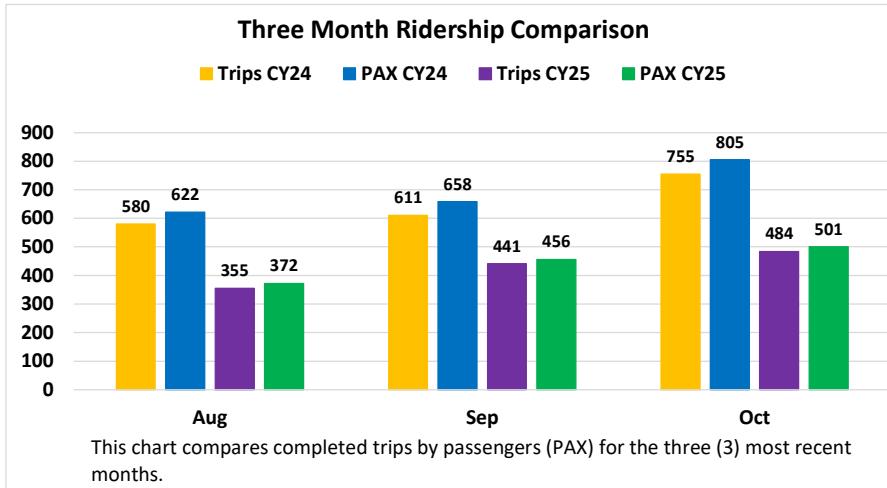
### Booking with a Rating:

**Five (5) (16.7%)**

## Palm Desert Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 5,469**

**Total Number of Passengers: 5,767**



**Passengers Per Vehicle Hour: 2.1**

**Percentage of Trips as Ridesharing: 26%.**

[Based on No. of Shared Rides for the month (125) divided by Total Trips Completed (484).]

**Customer Satisfaction Rating**  
Avg. rider trip rating: 4.9  
Goal: 4.5

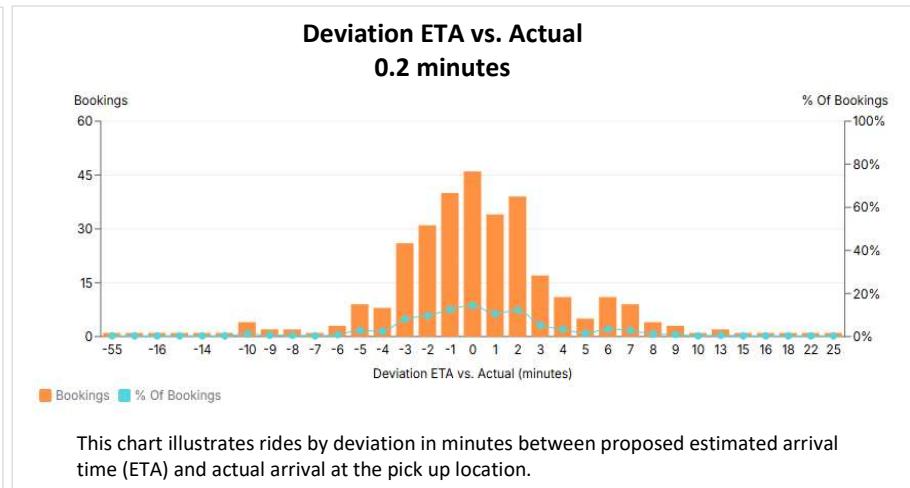
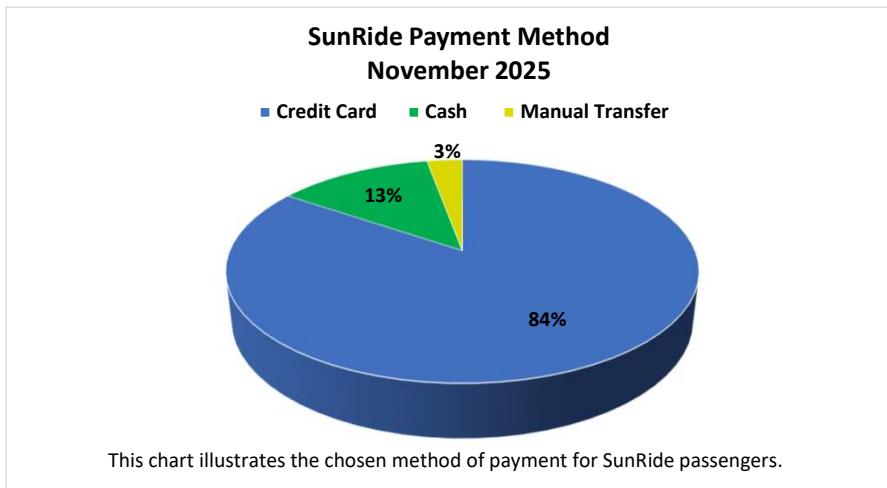
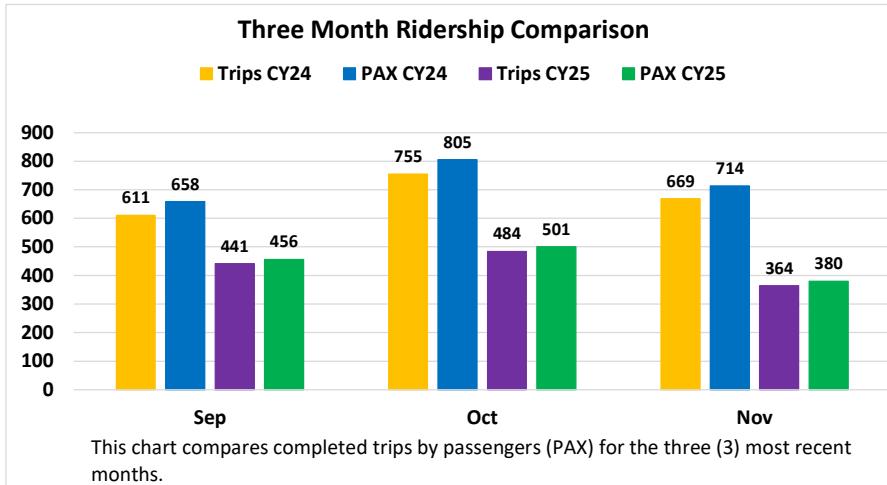


**Booking with a Rating:  
143 (29.5%)**

## Palm Desert Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 5,833**

**Total Number of Passengers: 6,147**



**Passengers Per Vehicle Hour: 2.0**

**Percentage of Trips as Ridesharing: 21%.**

[Based on No. of Shared Rides for the month (78) divided by Total Trips Completed (364).]

**Customer Satisfaction Rating**  
Avg. rider trip rating: 5.0  
Goal: 4.5



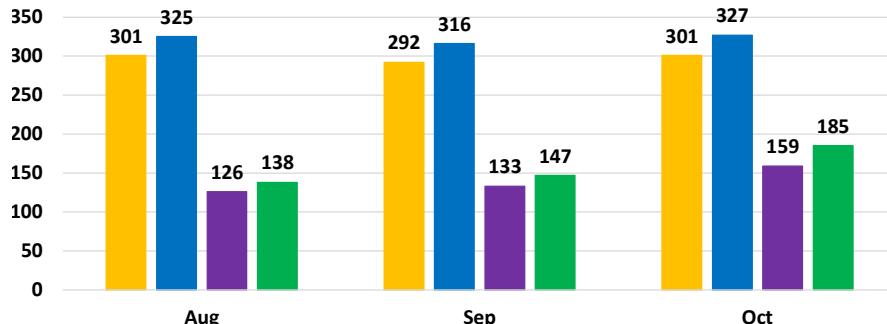
**Booking with a Rating: 103 (28.3%)**

## Palm Springs Geo-Fence Metrics CYTD 2025

**Total Completed Trips: 1,718**

### Three Month Ridership Comparison

Trips CY24   PAX CY24   Trips CY25   PAX CY25

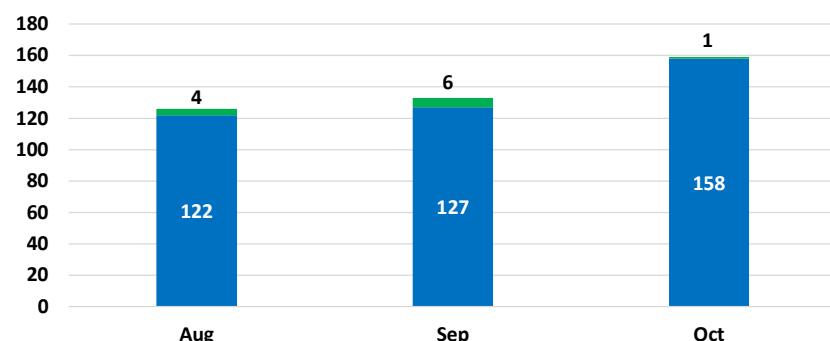


This chart compares completed trips by passengers (PAX) for the three (3) most recent months.

**Total Number of Passengers: 1,919**

### Trip Booking Method

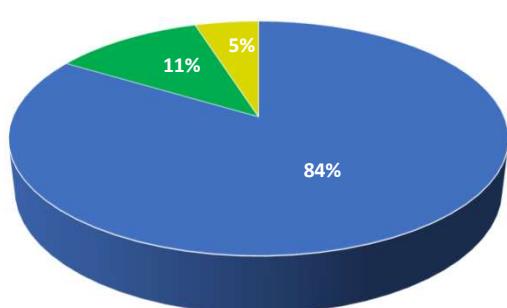
App   Call-In



This chart illustrates rider trip booking methods for the three (3) most recent months.

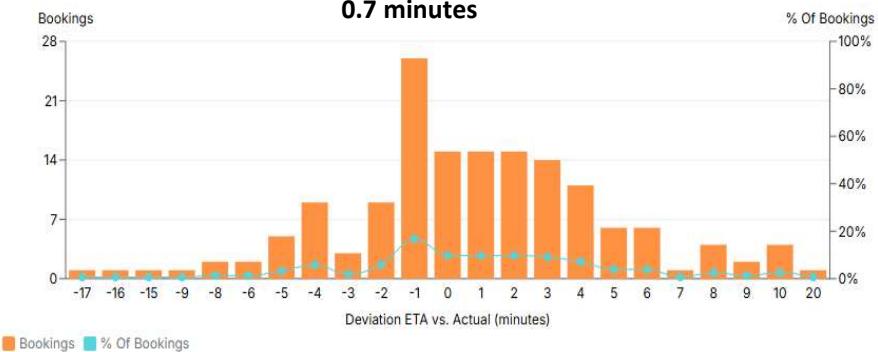
### SunRide Payment Method October 2025

Credit Card   Cash   Manual Transfer



This chart illustrates the chosen method of payment for SunRide passengers.

### Deviation ETA vs. Actual 0.7 minutes



This chart illustrates rides by deviation in minutes between proposed estimated arrival time (ETA) and actual arrival at the pick up location.



**Passengers Per Vehicle Hour: 2.2**

**Percentage of Trips as Ridesharing: 13%.**

[Based on No. of Shared Rides for the month (20) divided by Total Trips Completed (159).]

### Customer Satisfaction Rating

Avg. rider trip rating 5.0

Goal: 4.5

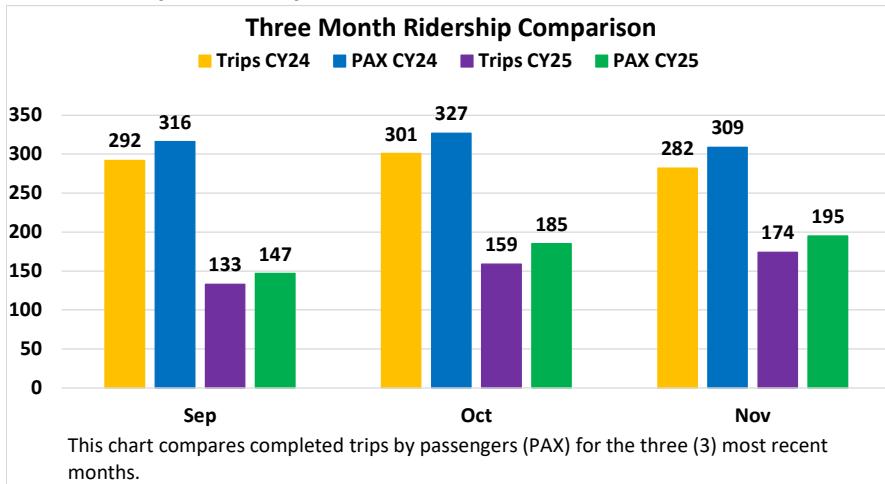


**Booking with a Rating:**

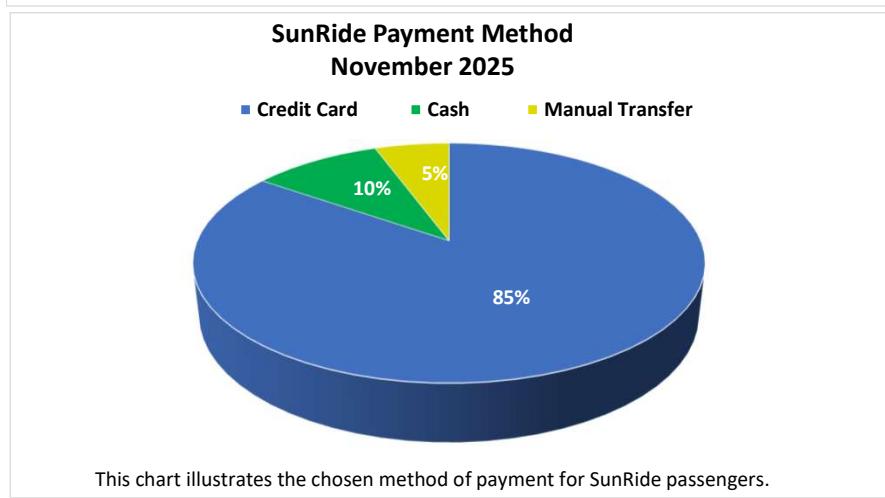
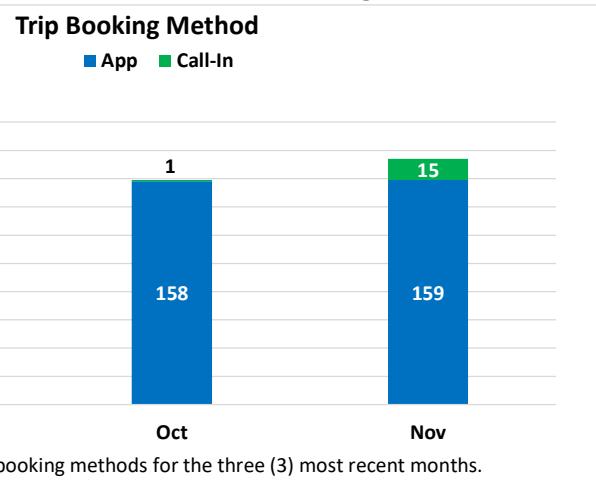
**54 (34%)**

## Palm Springs Geo-Fence Metrics CYTD 2025

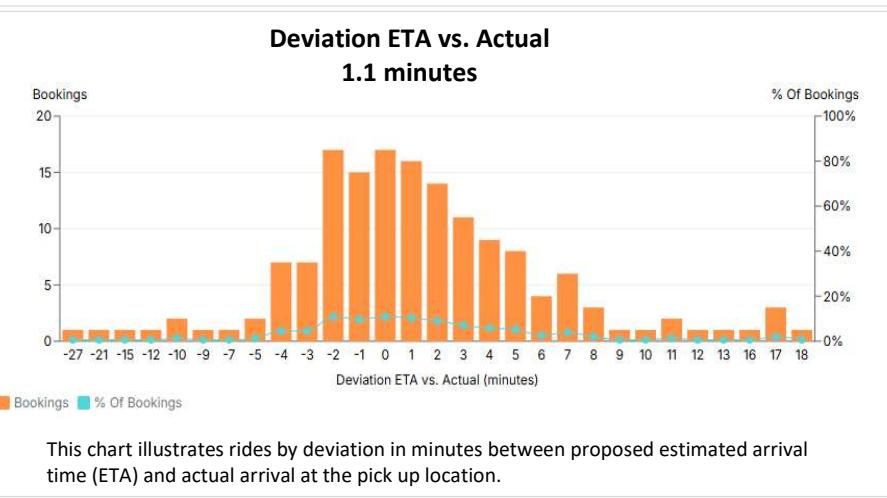
**Total Completed Trips: 1,892**



**Total Number of Passengers: 2,114**



 **Passengers Per Vehicle Hour: 2.0**  
**Percentage of Trips as Ridesharing: 16%.**  
 [Based on No. of Shared Rides for the month (28) divided by Total Trips Completed (174).]



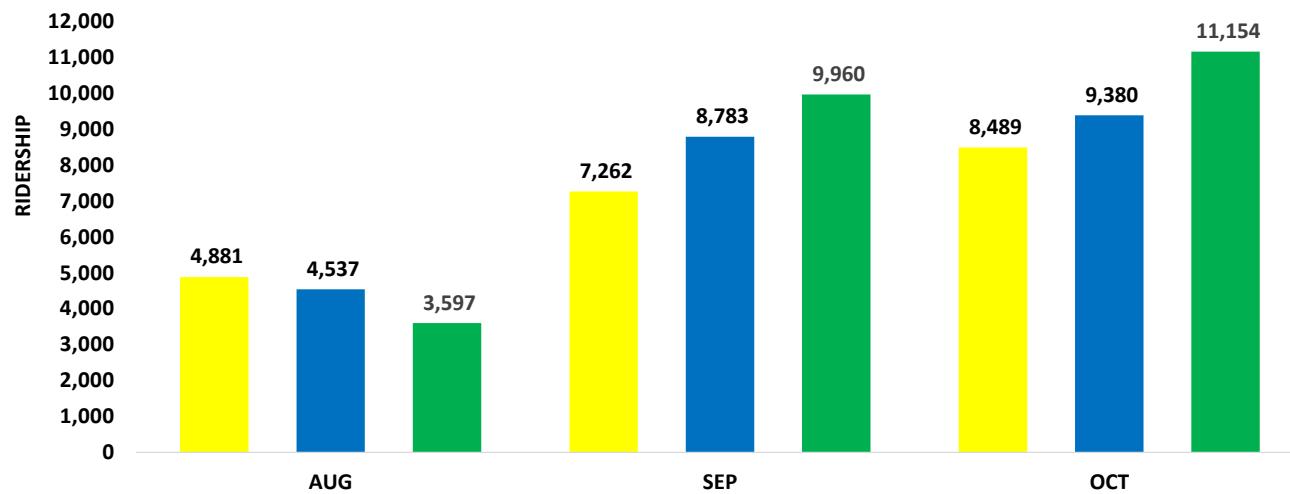
**Customer Satisfaction Rating**  
 Avg. rider trip rating 4.9  
 Goal: 4.5



**Booking with a Rating:  
64 (36.8%)**

### Haul Pass COD Ridership - October 2025

■ FY24 ■ FY25 ■ FY26



The Haul Pass program was introduced in August 2018.

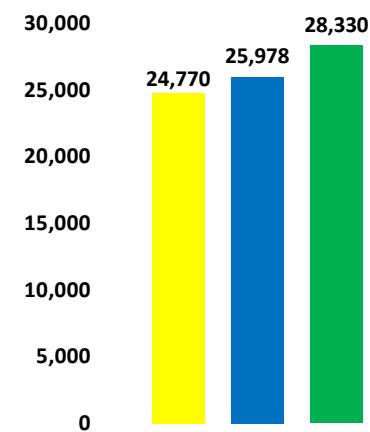
This chart represents monthly ridership on the Haul Pass COD.

ID Card swipe contributed 53 rides. Token Transit contributed 10,872 rides. 31 Day Paper Pass contributed 229 rides.

COD moved over to Token Transit & 31 Day University Paper Pass as of June 3, 2024.

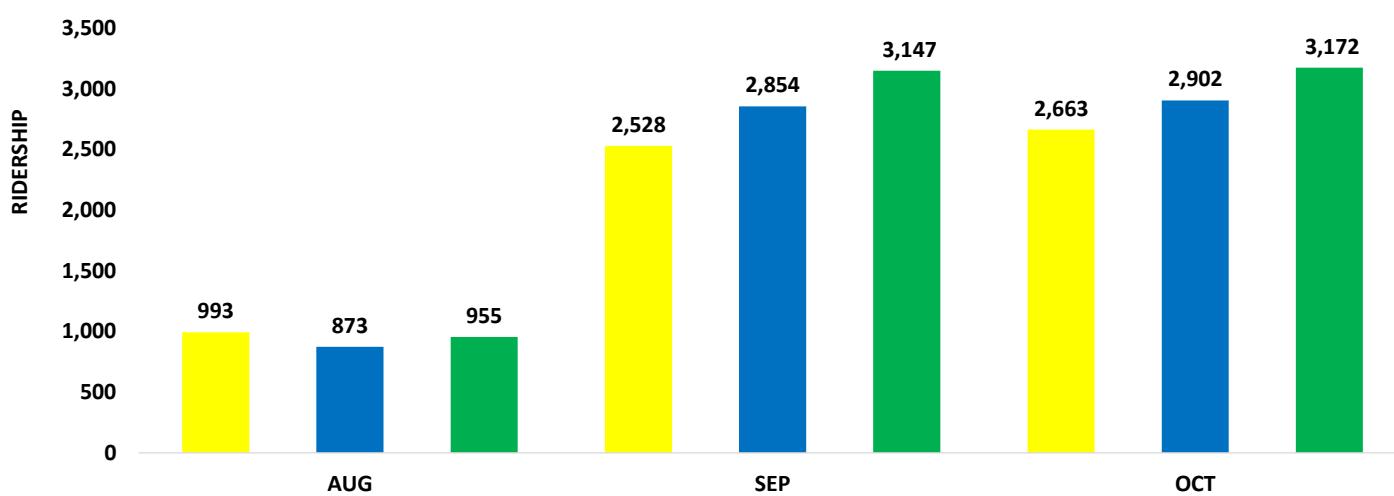
### COD Ridership Year to Date

■ FY24 ■ FY25 ■ FY26



### Haul Pass CSUSB Ridership - October 2025

■ FY24 Route 10 CL ■ FY25 Route 10 CL ■ FY26 Route 10 CL



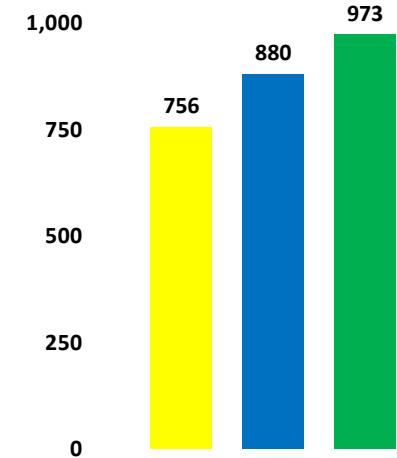
The Haul Pass CSUSB program was introduced in September 2019.

This chart represents monthly ridership on the Haul Pass CSUSB.

For the month of October 2025, CSUSB contributed 3,463 rides from 297 unique users. From that total, 3,172 rides were used on Route 10 and 291 rides on the fixed route system.

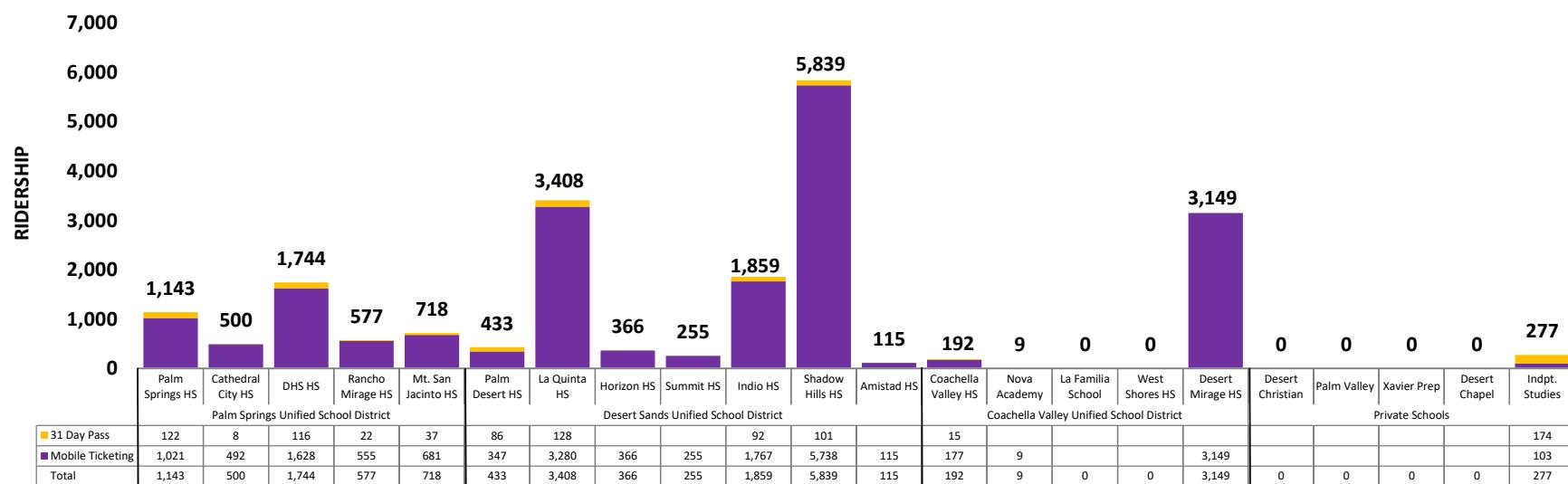
### CSUSB Fixed Route Ridership Total

■ FY24 ■ FY25 ■ FY26



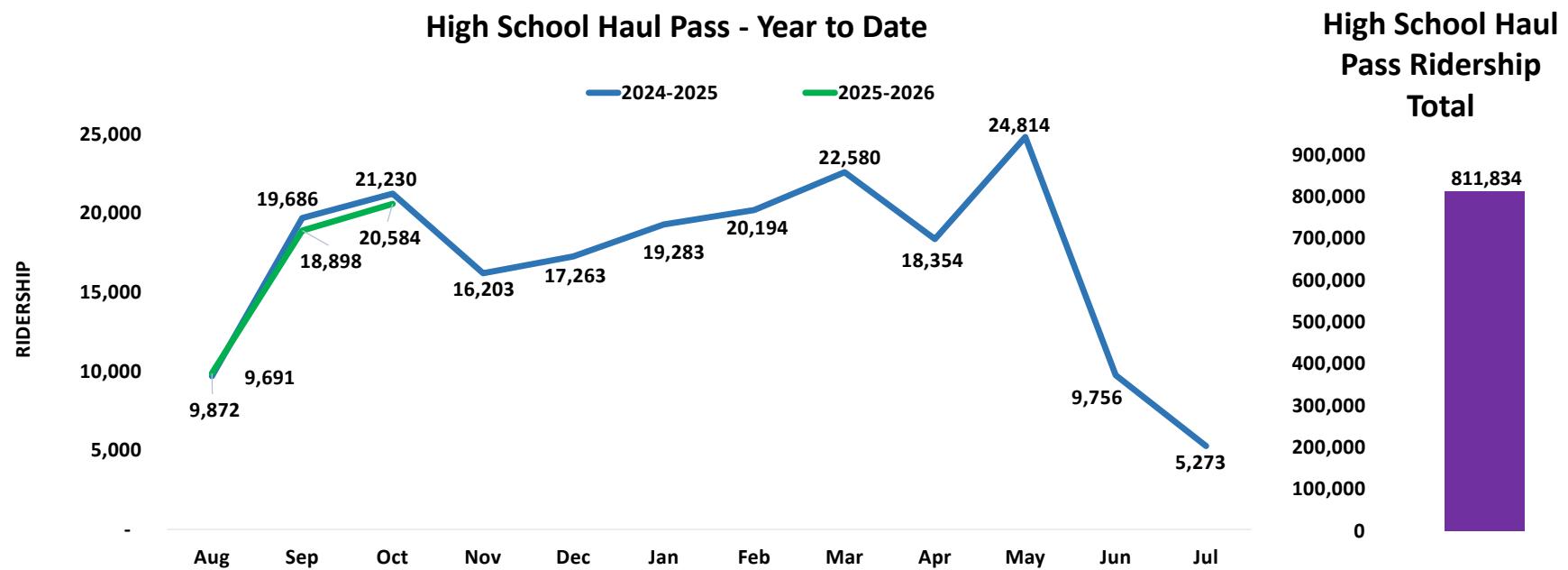
## High School Haul Pass - October 2025

■ Mobile Ticketing ■ 31 Day Pass



The High School Haul Pass program was introduced in August 2021.

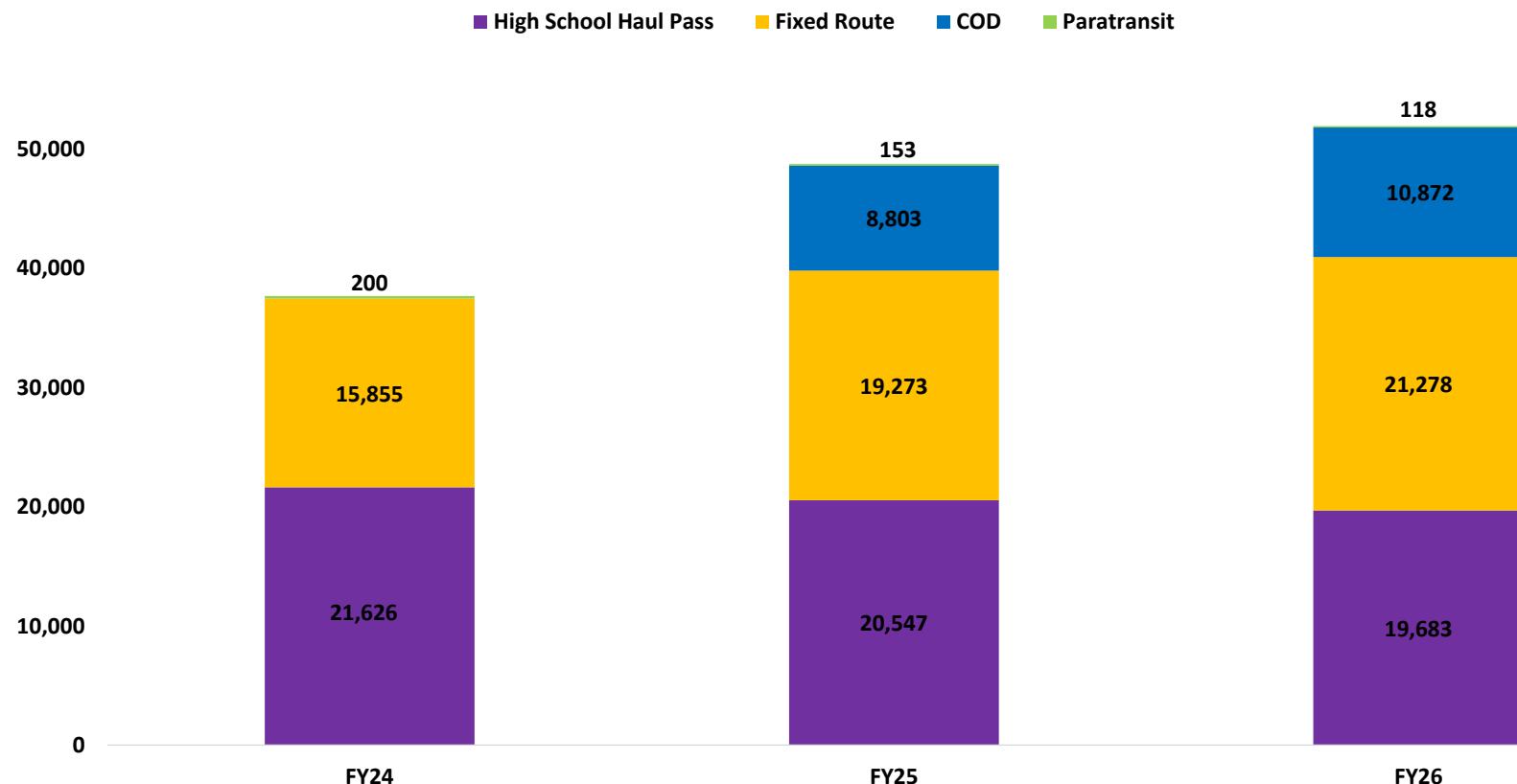
This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.



The High School Haul Pass program was introduced in August 2021.

This chart represents monthly ridership comparison for the High School Haul Pass and total ridership since program introduction.

## Mobile Ticketing Usage - October 2025

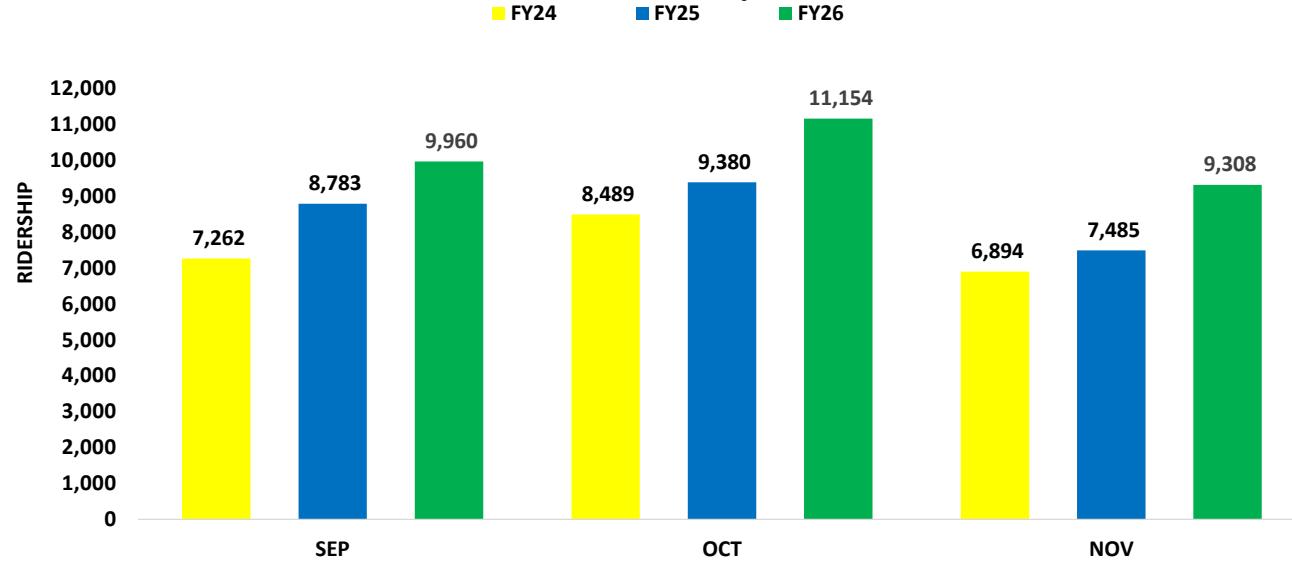


This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data.

The total for October 2025 includes the following passes used through Token Transit: High School Haul Pass, COD Haul Pass, Fixed Route and Paratransit.

Mobile Ticketing was introduced for COD in June 2024.

### Haul Pass COD Ridership - November 2025



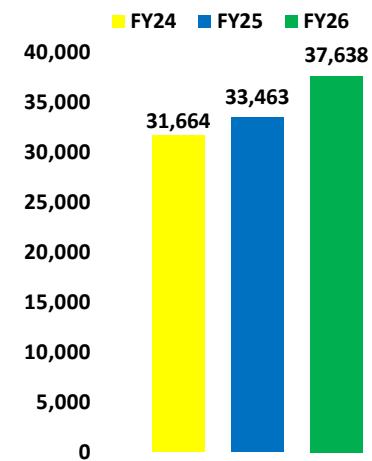
The Haul Pass program was introduced in August 2018.

This chart represents monthly ridership on the Haul Pass COD.

ID Card swipe contributed 84 rides. Token Transit contributed 9,090 rides. 31 Day Paper Pass contributed 134 rides.

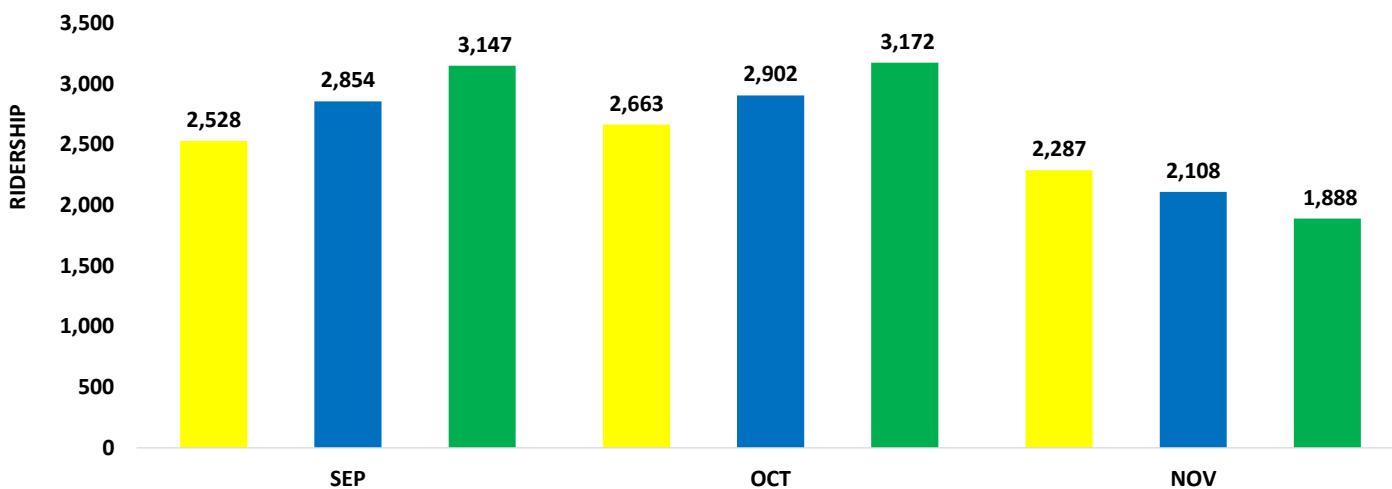
COD moved over to Token Transit & 31 Day University Paper Pass as of June 3, 2024.

### COD Ridership Year to Date



### Haul Pass CSUSB Ridership - November 2025

■ FY24 Route 10 CL ■ FY25 Route 10 CL ■ FY26 Route 10 CL



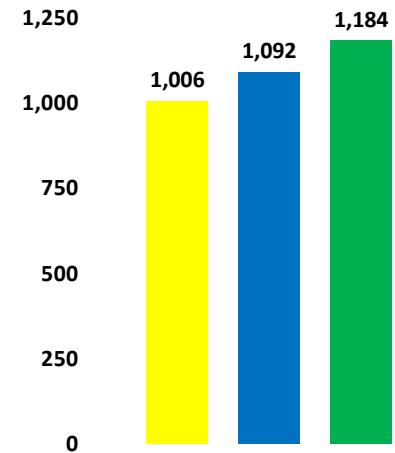
The Haul Pass CSUSB program was introduced in September 2019.

This chart represents monthly ridership on the Haul Pass CSUSB.

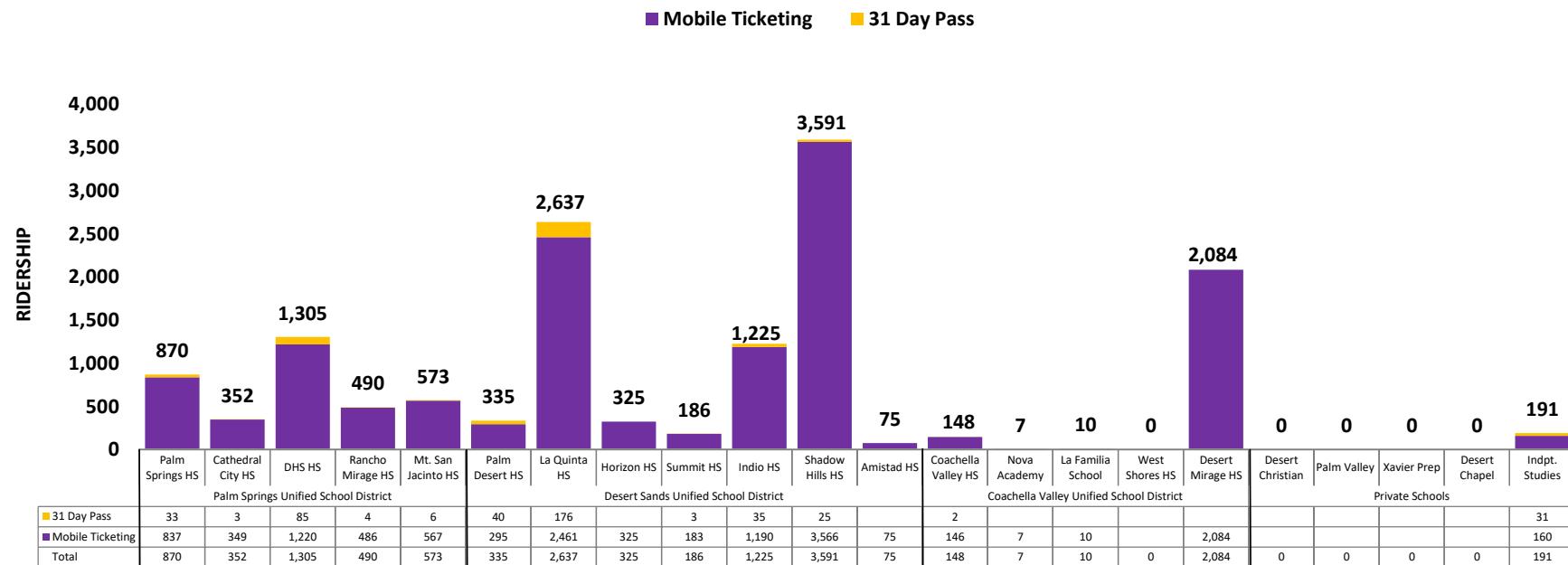
For the month of November 2025, CSUSB contributed 2,099 rides from 254 unique users. From that total, 1,888 rides were used on Route 10 and 211 rides on the fixed route system.

### CSUSB Fixed Route Ridership Total

■ FY24 ■ FY25 ■ FY26

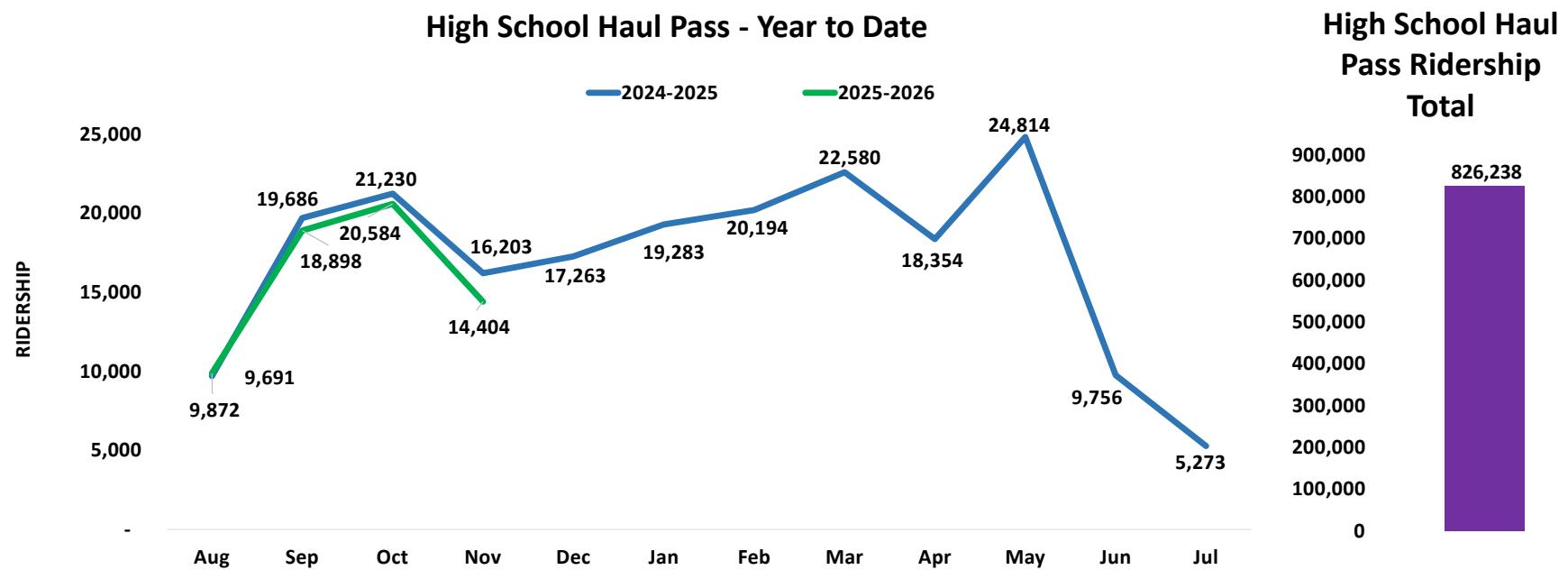


## High School Haul Pass - November 2025



The High School Haul Pass program was introduced in August 2021.

This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.

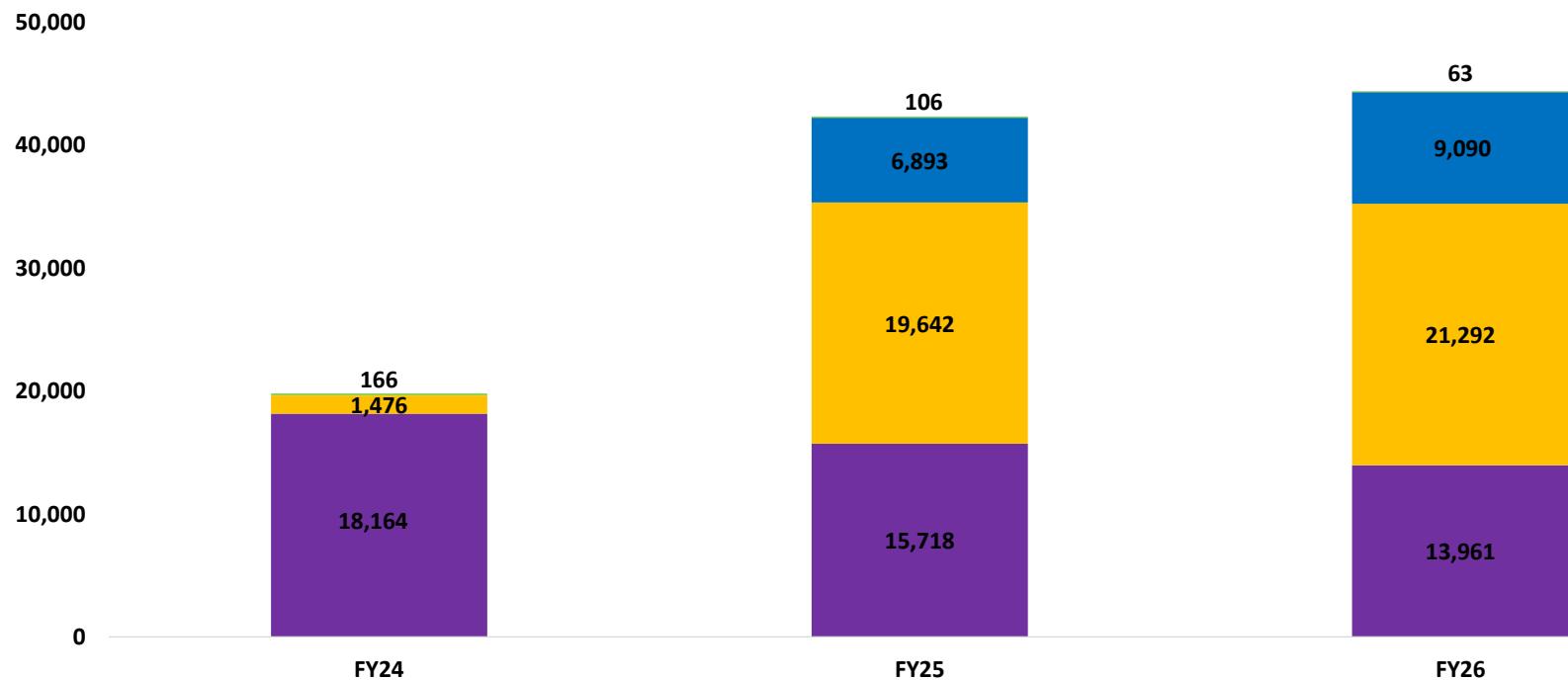


The High School Haul Pass program was introduced in August 2021.

This chart represents monthly ridership comparison for the High School Haul Pass and total ridership since program introduction.

## Mobile Ticketing Usage - November 2025

■ High School Haul Pass   ■ Fixed Route   ■ COD   ■ Paratransit



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data.

The total for November 2025 includes the following passes used through Token Transit: High School Haul Pass, COD Haul Pass, Fixed Route and Paratransit.

Mobile Ticketing was introduced for COD in June 2024.



**SunLine Transit Agency**  
**Board Report**

**Item 9I**

January 28, 2026

**AGENDA ITEM:** ACTION - CONSENT CALENDAR

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Vanessa Ordorica, Clerk of the Board

**SUBJECT:** Acceptance of Board Member Attendance for December 2025

---

**Recommendation:**

Recommend that the Board of Directors (Board) approve the Board Member attendance for December 2025.

**Background:**

The attached report summarized the Board of Director's attendance for fiscal year to date December 2025.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

Selena Rodriguez, Board and External Affairs Coordinator

**Approved/Reviewed by:**

Vanessa Ordorica, Clerk of the Board

**Attachments:**

- Board Member Attendance Matrix for December 2025

FY 26/27	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs		X	X	X		X							10	4
Palm Desert		X	X	X									10	3
Palm Springs		X	X	X		X							10	4
Cathedral City		X	X	X		X							10	4
Rancho Mirage		X	X	X		X							10	4
Indian Wells		X	X	X		X							10	4
La Quinta		X	X	X		X							10	4
Indio		X	X	X		X							10	4
Coachella		X	X	X		X							10	4
County of Riverside		X	X	X		X							10	4

*\*No regular Board meeting has held in July. A Special Board Meeting was convened on August 7, 2025.*

**X - ATTENDED (Primary/Alternate)**

**DARK –**



**SunLine Transit Agency**  
**Board Report**

**Item 9J**

January 28, 2026

**AGENDA ITEM:** ACTION - CONSENT CALENDAR

**TO:** Board of Directors

**FROM:** Vanessa Ordorica, Clerk of the Board

**SUBJECT:** Approval of Joint Board Meeting Minutes of December 3, 2025

---

**Recommendation:**

Recommend that the Board of Directors (Board) approve the Board meeting minutes of December 3, 2025.

**Background:**

The attached report summarizes the Joint Board Meeting Minutes from the Board of Directors meeting held on December 3, 2025.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

Vanessa Ordorica, Clerk of the Board

**Attachments:**

- Joint Board of Directors Meeting Minutes of December 3, 2025

**SUNLINE TRANSIT AGENCY/  
SUNLINE SERVICES GROUP  
BOARD OF DIRECTORS MEETING - MINUTES  
DECEMBER 3, 2025**

**MINUTES**

**Joint SunLine Transit Agency/SunLine Services Group  
Board of Directors Meeting  
December 3, 2025**

A joint regular meeting of the SunLine Transit Agency and SunLine Services Group Board of Directors was held at 12:00 p.m. on Wednesday, December 3, 2025 in the Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

**1. CALL TO ORDER**

The meeting was called to order at 12:00 p.m. by Chairperson Mallotto.

**2. FLAG SALUTE**

Vice-Chair Peña led the pledge of allegiance.

**3. ROLL CALL**

Members Present:

Lynn Mallotto, Chair, SunLine Agency Board Member, City of Rancho Mirage  
John Peña, Vice-Chair, SunLine Agency Board Member, City of La Quinta  
Nancy Ross, SunLine Agency Board Member, City of Cathedral City  
Denise Delgado, SunLine Agency Board Member, City of Coachella  
Daniel Pitts, SunLine Agency Board Member, City of Desert Hot Springs  
Glenn Miller, SunLine Agency Board Member, City of Indio  
Grace Garner, SunLine Agency Board Member, City of Palm Springs  
Bruce Whitman, SunLine Agency Board Member, City of Indian Wells  
Supervisor Perez, SunLine Agency Board Member, County of Riverside

Members Absent:

Jan Harnik, SunLine Agency Board Member, City of Palm Desert

**4. FINALIZATION OF AGENDA**

No changes to the agenda.

**5. PUBLIC COMMENTS**

Two (2) public comments were made by:

- Tiffany Lee (public correspondence and in person)

**SUNLINE TRANSIT AGENCY/  
SUNLINE SERVICES GROUP  
BOARD OF DIRECTORS MEETING - MINUTES  
DECEMBER 3, 2025**

- Alex (in person)

Public correspondence received prior to the Board meeting was distributed to the Board of Directors in advance and made available to the public at the meeting.

**6. PRESENTATIONS**

**a) Palm Desert Golf Cart Parade Recognition**

A video presentation was shown in recognition of Maintenance Department staff member Steve Kelso for his dedication, which contributed to the Agency winning the Most Humorous cart at the 61<sup>st</sup> Annual Palm Desert Golf Cart Parade in October.

Comments were made by:

- Supervisor Perez, County of Riverside

**b) Hydrogen/Zero Emission Training Presentation**

A presentation on the Agency's Hydrogen/Zero Emission Training was provided by Mike Hayes, Superintendent of Zero Emissions Technology.

Comments were made by:

- Board Member Miller, City of Indio
- Mona Babauta, CEO/General Manager

**7. BOARD MEMBER COMMENTS**

Board Member comments were made by:

- Board Member Ross, City of Cathedral City
- Board Member Pitts, City of Desert Hot Springs
- Board Member Whitman, City of Indian Wells
- Vice-Chair Peña, City of La Quinta
- Board Member Garner, City of Palm Springs
- Supervisor Perez, County of Riverside
- Chair Mallotto, City of Rancho Mirage

**8. CONSENT CALENDAR**

Supervisor Perez moved to approve the Consent Calendar. The motion was seconded by Board Member Whitman. The motion was approved by a unanimous vote of 9 yes; 0 no; 0 abstain.

**SUNLINE TRANSIT AGENCY/  
SUNLINE SERVICES GROUP  
BOARD OF DIRECTORS MEETING - MINUTES  
DECEMBER 3, 2025**

**9. FISCAL YEAR 2025 FINANCIAL AUDIT REPORTS**

Finance/Audit Committee/Committee of the Whole Chair Peña reported that this item was brought to the Finance/Audit Committee/Committee of the Whole and the Committee unanimously motioned to receive and file this item. Committee Chair Peña moved to receive and file the Fiscal Year 2025 Financial Audit Reports. The motion was approved by a unanimous vote of 9 yes; 0 no; 0 abstain.

**10. AMENDING AGREEMENT WITH TRAPEZE SOFTWARE GROUP INC. TO INCLUDE OPERATIONS WEB-BASED BIDDING AND EMPLOYEE SELF-SERVICE MODULES**

Finance/Audit Committee/Committee of the Whole Chair Peña reported that this item was brought to the Finance/Audit Committee and the Committee unanimously approved this item. Committee Chair Peña moved to Amend the Agreement with Trapeze Software Group Inc. to Include Operations Web-based Bidding and Employee Self-Service Modules. The motion was approved by a unanimous vote of 9 yes; 0 no; 0 abstain.

**11. PURCHASE OF EIGHT (8) REPLACEMENT FIXED ROUTE BUSES FOR A NOT-TO-EXCEED AMOUNT OF \$12,877,020**

Finance/Audit Committee/Committee of the Whole Chair Peña reported that this item was brought to the Finance/Audit Committee and the Committee unanimously approved this item. Committee Chair Peña moved to approve the Purchase of Eight (8) Replacement Fixed Route Buses for a Not-to-Exceed Amount of \$12,877,020. The motion was approved by a unanimous vote of 9 yes; 0 no; 0 abstain.

**12. APPROVE REVISED AGENCY SAFETY PLAN**

Board Operations Committee/Committee of the Whole Chair Ross reported that this item was brought to the Board Operations Committee/Committee of the Whole and the Committee unanimously approved this item. Committee Chair Ross moved to approve the Revised Agency Safety Plan. The motion was approved by a unanimous vote of 9 yes; 0 no; 0 abstain.

**13. 2026-2028 TITLE VI PROGRAM**

Strategic Planning & Operational Committee/Committee of the Whole Chair Delgado reported that this item was brought to the Strategic Planning & Operational Committee/Committee of the Whole and the Committee unanimously approved this item. Committee Chair Delgado moved to approve the 2026-2028 Title VI Program. The motion was approved by a unanimous vote of 9 yes; 0 no; 0 abstain.

**SUNLINE TRANSIT AGENCY/  
SUNLINE SERVICES GROUP  
BOARD OF DIRECTORS MEETING - MINUTES  
DECEMBER 3, 2025**

**14. LEGISLATIVE UPDATE FOR NOVEMBER 2025**

An oral report was provided by Edith Hernandez, Director of Board and External Affairs, on this information item. No action was taken.

**15. CEO/GENERAL MANAGER'S REPORT**

CEO/General Manager, Mona Babauta, provided a brief oral update on this information item. No action was taken.

Comments were made by:

- Supervisor Perez County of Riverside
- Vice-Chair Peña, City of La Quinta
- Chair Mallotto, City of Rancho Mirage
- Board Member Garner, City of Palm Springs

**16. CLOSED SESSION**

a) **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code §§ 54956.95 and 54956.9(d)(1)

Nick Howell v. SunLine Transit Agency, PERMA Claim # 23-173680

The Board convened in closed session in a separate room at 1 p.m.

**17. RECONVENE TO OPEN SESSION AND REPORT OUT FROM CLOSED SESSION**

The open session resumed at 1:33 p.m. General Counsel reported that the Board gave legal counsel appropriate guidance on how to proceed regarding item 16a.

**18. NEXT MEETING DATE**

January 28, 2026 at 12 p.m.  
Board Room  
32-505 Harry Oliver Trail  
Thousand Palms, CA 92276

**19. ADJOURN**

The SunLine Transit Agency and SunLine Services Group meeting concurrently adjourned at 1:36 p.m., in honor of Ms. Mary Helen Kelly.

Respectfully Submitted,

Vanessa Ordorica  
Clerk of the Board



**SunLine Services Group**

**Item 9K**

**Board Report**

January 28, 2026

**AGENDA ITEM: ACTION - CONSENT CALENDAR**

**TO:** Taxi Committee/Committee of the Whole  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**SUBJECT:** Acceptance of Checks \$1,000 and Over Report for October and  
November 2025

---

**Recommendation:**

Recommend that the Board of Directors (Board) approve the checks \$1,000 and Over Report for October and November 2025.

**Background:**

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

Luis Garcia, Chief Financial Officer

**Attachments:**

1. Item 9K1 – Checks \$1,000 and Over Report for October 2025
2. Item 9K2 – Checks \$1,000 and Over Report for November 2025

**SunLine Regulatory Administration  
Checks \$1,000 and Over  
October 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
HANSON BRIDGETT LLP	Legal Service	91453	10/08/2025	1,715.00
<b>Total Checks Over \$1,000</b>	\$1,715.00			
<b>Total Checks Under \$1,000</b>	\$2,177.02			
<b>Total Checks</b>	\$3,892.02			

**SunLine Regulatory Administration**  
**Checks \$1,000 and Over**  
**November 2025**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
No data.	No data.	No data.	No data.	No data.
<b>Total Checks Over \$1,000</b>	\$0.00			
<b>Total Checks Under \$1,000</b>	\$1,704.11			
<b>Total Checks</b>	\$1,704.11			



**AGENDA ITEM: ACTION - CONSENT CALENDAR**

**TO:** Taxi Committee/Committee of the Whole  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**SUBJECT:** Acceptance of Monthly Budget Variance Reports for October and  
November 2025

---

**Recommendation:**

Recommend that the Board of Directors (Board) approve the monthly budget variance reports for October and November 2025.

**Background:**

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12<sup>th</sup> of the annual budget. The FYTD budget values for the month of October 2025 are equal to 4/12<sup>ths</sup> of the yearly budget. The FYTD budget values for the month of November 2025 are equal to 5/12<sup>ths</sup> of the yearly budget.

**Year to Date Summary**

- As of October 31, 2025, the organization's revenues are \$6,232 or 8.33% below the FYTD budget.
- As of October 31, 2025, expenditures are \$9,158 or 12.24% below the FYTD budget.

- The net FYTD operating gain (loss) after expenses is \$2,926.
- As of November 30, 2025, the organization's revenues are \$9,198 or 9.84% below the FYTD budget.
- As of November 30, 2025, expenditures are \$6,320 or 6.76% above the FYTD budget.
- The net FYTD operating gain (loss) after expenses is (\$2,877).

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

Luis Garcia, Chief Financial Officer

**Attachments:**

1. Item 9L1 – Monthly Budget Variance Report for October 2025
2. Item 9L2 – Monthly Budget Variance Report for November 2025

SunLine Regulatory Administration  
Budget Variance Report  
October 2025

Description	FY26 Total Budget	Current Month			Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Revenues:</b>								
Revenue Fines	2,000	-	167	(167)	700	667	33	65.0%
New Driver Permit Revenue	1,125	525	94	431	900	375	525	20.0%
Taxi Business Permit	115,200	5,400	9,600	(4,200)	25,700	38,400	(12,700)	77.7%
Driver Transfer Revenue	125	250	10	240	950	42	908	-660.0%
Driver Renewal Revenue	2,975	300	248	52	950	992	(42)	68.1%
Vehicle Transfer Revenue	-	-	-	-	638	-	638	0%
Vehicle Permit Revenue	101,000	13,181	8,417	4,765	38,739	33,667	5,072	61.6%
Operator Application Fee	2,000	-	167	(167)	-	667	(667)	100.0%
<b>Total Revenue</b>	<b>224,425</b>	<b>19,656</b>	<b>18,702</b>	<b>954</b>	<b>68,577</b>	<b>74,808</b>	<b>(6,232)</b>	<b>-8.3%</b>
<b>Expenses:</b>								
Salaries and Wages	92,530	1,943	7,711	5,768	27,175	30,843	3,668	70.6%
Fringe Benefits	64,968	4,726	5,414	688	19,230	21,656	2,426	70.4%
Services	36,475	4,891	3,040	(1,851)	11,603	12,158	556	68.2%
Supplies and Materials	19,302	1,323	1,609	286	5,291	6,434	1,143	72.6%
Taxes and Fees	50	-	4	4	-	17	17	100.0%
Miscellaneous	11,100	1,595	925	(670)	2,351	3,700	1,349	78.8%
<b>Total Expenses</b>	<b>224,425</b>	<b>14,478</b>	<b>18,702</b>	<b>4,225</b>	<b>65,650</b>	<b>74,808</b>	<b>9,158</b>	<b>12.2%</b>
<b>Total Operating Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ 5,179</b>			<b>\$ 2,926</b>			

---

**Revenue**

- Revenues are below budget primarily due to a decrease in taxi business permit revenue resulting from one taxi operator closing operations.
- As of FYTD26, there is a decrease of 1,869 taxi trips compared to FYTD25.

**Taxi Trips**

	<b>FY25-October</b>	<b>FY26-October</b>	<b>Variance</b>	<b>%Δ</b>
Trips	9,779	9,214	(565)	-5.8%

**Taxi Trips**

	<b>FYTD-FY25</b>	<b>FYTD-FY26</b>	<b>Variance</b>	<b>%Δ</b>
Trips	25,590	23,721	(1,869)	-7.3%

**Salaries and Wages**

- Wage expenses are within an acceptable range of the budget.

**Fringe Benefits**

- Fringe benefit expenses are within an acceptable range of the budget

**Services**

- Legal expenses are within an acceptable range of the budget

**Supplies and Materials**

- Supplies and materials expenses are within an acceptable range of the budget

**Taxes and Fees**

- Taxes and fee expenses are within an acceptable range of the budget

**Miscellaneous**

- Miscellaneous expenses are within an acceptable range of the budget

SunLine Regulatory Administration  
Budget Variance Report  
November 2025

Description	FY26 Total Budget	Current Month			Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Revenues:</b>								
Revenue Fines	2,000	50	167	(117)	750	833	(83)	62.5%
New Driver Permit Revenue	1,125	-	94	(94)	900	469	431	20.0%
Taxi Business Permit	115,200	8,100	9,600	(1,500)	33,800	48,000	(14,200)	70.7%
Driver Transfer Revenue	125	50	10	40	1,000	52	948	-700.0%
Driver Renewal Revenue	2,975	125	248	(123)	1,075	1,240	(165)	63.9%
Vehicle Transfer Revenue	-	-	-	-	638	-	638	0%
Vehicle Permit Revenue	101,000	7,411	8,417	(1,005)	46,150	42,083	4,067	54.3%
Operator Application Fee	2,000	-	167	(167)	-	833	(833)	100.0%
<b>Total Revenue</b>	<b>224,425</b>	<b>15,736</b>	<b>18,702</b>	<b>(2,966)</b>	<b>84,313</b>	<b>93,510</b>	<b>(9,198)</b>	<b>-9.8%</b>
<b>Expenses:</b>								
Salaries and Wages	92,530	2,950	7,711	4,761	30,126	38,554	8,429	67.4%
Fringe Benefits	64,968	4,488	5,414	926	23,718	27,070	3,352	63.5%
Services	36,475	13,924	3,040	(10,884)	25,526	15,198	(10,329)	30.0%
Supplies and Materials	19,302	-	1,609	1,609	5,291	8,043	2,752	72.6%
Taxes and Fees	50	-	4	4	-	21	21	100.0%
Miscellaneous	11,100	178	925	747	2,529	4,625	2,096	77.2%
<b>Total Expenses</b>	<b>224,425</b>	<b>21,540</b>	<b>18,702</b>	<b>(2,838)</b>	<b>87,190</b>	<b>93,510</b>	<b>6,320</b>	<b>6.8%</b>
<b>Total Operating Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ (5,803)</b>			<b>\$ (2,877)</b>			

---

**Revenue**

- Revenues are below budget primarily due to a decrease in taxi business permit revenue resulting from one taxi operator closing operations.
- As of FYTD26, there is a decrease of 3,616 taxi trips compared to FYTD25.

**Taxi Trips**

	FY25-November	FY26-November	Variance	%Δ
Trips	9,993	8,246	(1,747)	-17.5%

**Taxi Trips**

	FYTD-FY25	FYTD-FY26	Variance	%Δ
Trips	35,583	31,967	(3,616)	-10.2%

**Salaries and Wages**

- Wage expenses are within an acceptable range of the budget.

**Fringe Benefits**

- Fringe benefit expenses are within an acceptable range of the budget

**Services**

- The unfavorable balance in services is primarily attributed to an increase in legal expenses

**Supplies and Materials**

- Supplies and materials expenses are within an acceptable range of the budget

**Taxes and Fees**

- Taxes and fee expenses are within an acceptable range of the budget

**Miscellaneous**

- Miscellaneous expenses are within an acceptable range of the budget



**SunLine Services Group**

**Item 9M**

**Board Report**

January 28, 2026

**AGENDA ITEM: ACTION - CONSENT CALENDAR**

**TO:** Taxi Committee/Committee of the Whole  
Board of Directors

**FROM:** Jill Plaza, Taxi/Contracted Transportation Services Administrator

**SUBJECT:** Acceptance of Taxi Trip Data – October and November 2025

---

**Recommendation:**

Recommend that the Board of Directors (Board) approve the taxi trip data for October and November 2025.

**Background:**

The attached charts summarize the total number of taxi trips generated in the Coachella Valley for the previous three (3) month period and total taxi trips for the current fiscal year to date (FYTD) compared to the last two (2) fiscal years.

For the month of October, there were 565 fewer taxi trips in October 2025 serviced by ten (10) more cabs when compared to October 2024 (87 cabs in 2025 compared to 77 cabs in 2024). For November, there were 1,747 fewer taxi trips in November 2025 serviced by six (6) more cabs when compared to November 2024 (84 cabs in 2025 compared to 78 cabs in 2024).

There were 3,616 fewer taxi trips for FYTD26 compared to FYTD25.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**In Collaboration with:**

N/A

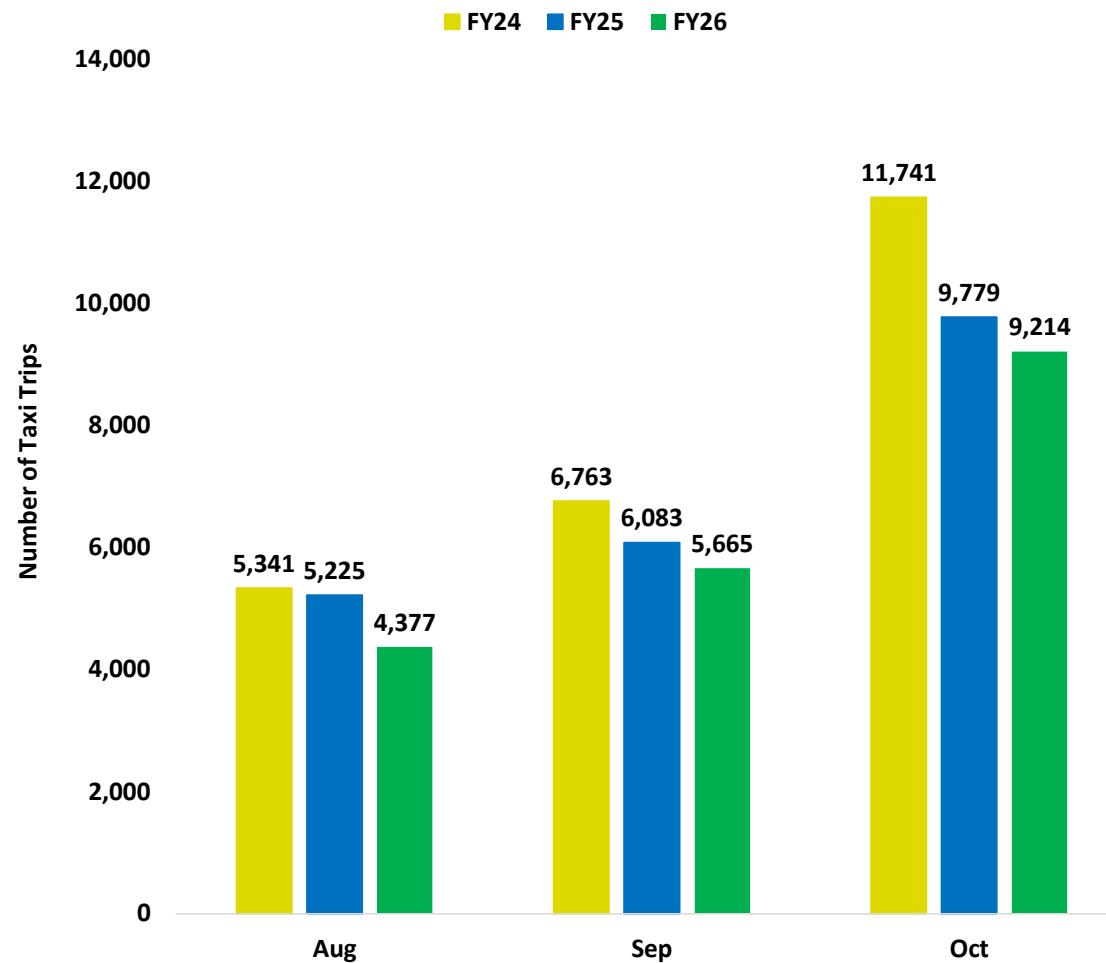
**Approved/Reviewed by:**

Greg Wildman, Chief of Strategic Alignment

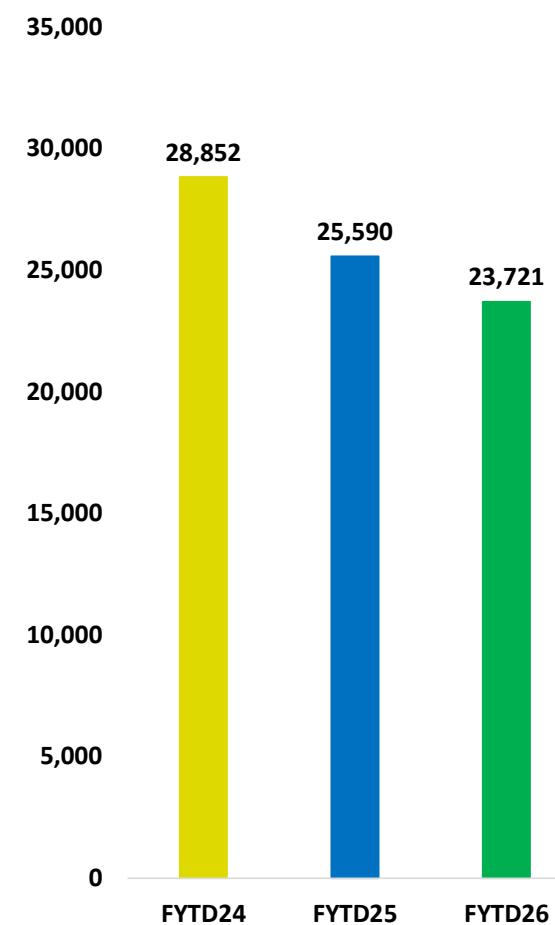
**Attachments:**

- October 2025 Taxi Trip Data Chart
- November 2025 Taxi Trip Data Chart

### Taxi Trip Three (3) Month Comparison as of October 2025

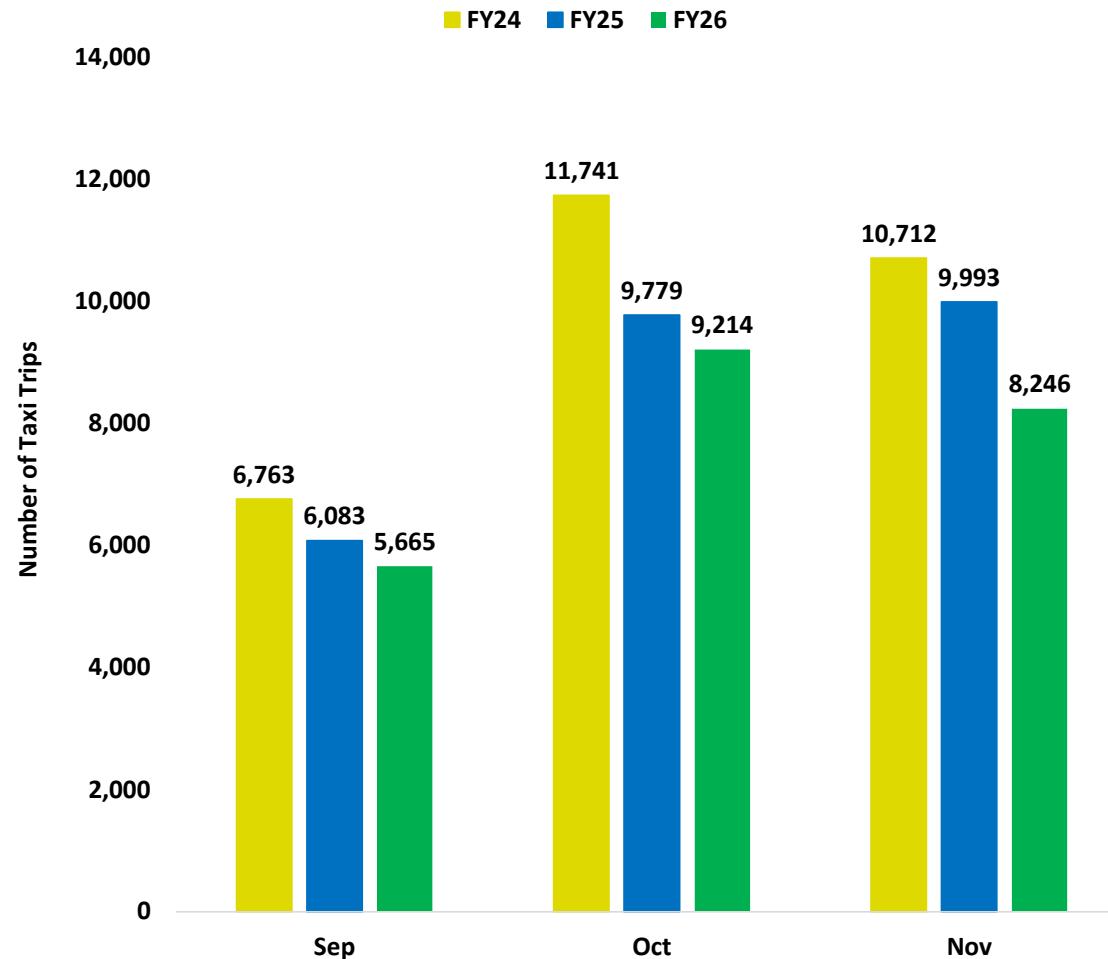


### FYTD No. of Taxi Trips

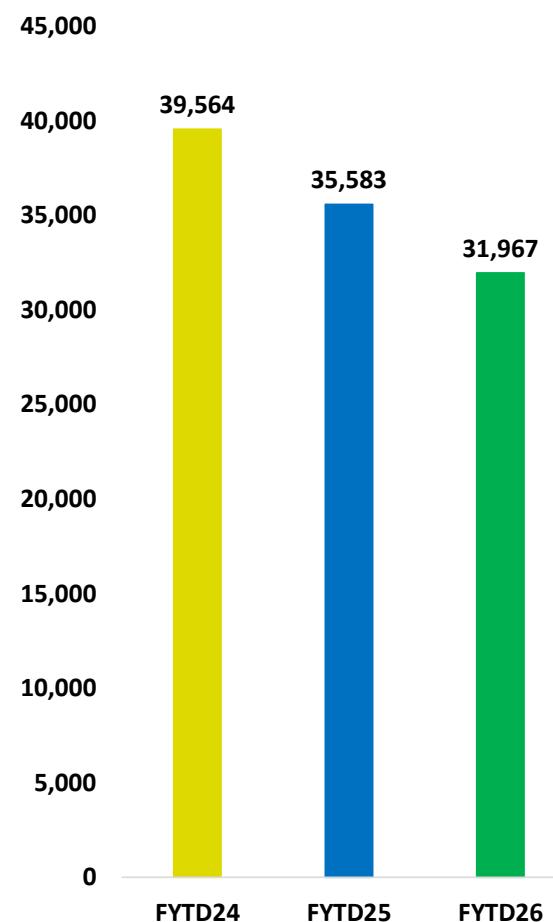


This chart compares the three (3) most recent months and measures the total number of taxi trips taken year to date for FY24, FY25, and FY26.

### Taxi Trip Three (3) Month Comparison as of November 2025



### FYTD No. of Taxi Trips



This chart compares the three (3) most recent months and measures the total number of taxi trips taken year to date for FY24, FY25, and FY26.



**SunLine Transit Agency &  
SunLine Services Group**

**Item 10**

January 28, 2026

**Board Report**

**AGENDA ITEM:** RECEIVE & FILE

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**SUBJECT:** Fiscal Year 2025 Single Audit Report

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**Recommendation:**

Recommend that the Board of Directors receive and file the fiscal year (FY) 2025 Single Audit report completed by Brown Armstrong Accountancy Corporation (Brown Armstrong).

**Background:**

The Board of Directors received the FY 2025 financial reports for SunLine Transit Agency (SunLine) and SunLine Services Group (SSG) in December 2025, along with formal communication from the independent auditors confirming a clean audit and the issuance of an unmodified opinion.

In addition to the FY 2025 financial audit, federal regulations under 2 CFR Part 200 require any entity expending more than \$1,000,000 in federal awards during a fiscal year to undergo a Single Audit. The purpose of the Single Audit is to provide assurance that federal funds are expended in accordance with applicable laws, regulations, and grant requirements. The Single Audit report must be submitted no later than nine (9) months after the end of the fiscal year, or thirty (30) days following the issuance of the financial statements, whichever occurs first.

Completion of the Single Audit was impacted by a delay in the release of the annual Federal Compliance Supplement (FCS) by the Office of Management and Budget (OMB). The final

FCS was not issued until the last week of November, which delayed the auditors' ability to finalize the report. As a result, the completed Single Audit was not available for the December 3, 2025 Board meeting. However, Brown Armstrong provided a verbal update on the anticipated preliminary results of the Single Audit to the Finance/Audit Committee in December.

The auditors subsequently finalized the Single Audit confirming the preliminary results of the Single Audit and issued an unmodified opinion with no significant deficiencies identified. Despite the federal delay in issuance of the FCS, all applicable regulatory timelines were met, and no extensions were required to maintain full compliance.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

N/A

**Approved/Reviewed by:**

Mona Babauta, CEO/General Manager  
Catherine J. Groves, General Counsel

**Attachments:**

- [Item 10a – FY 2025 SunLine Transit Agency Single Audit Report](#)

**SUNLINE TRANSIT AGENCY  
SINGLE AUDIT REPORT  
FOR THE YEAR ENDED  
JUNE 30, 2025**

**SUNLINE TRANSIT AGENCY  
SINGLE AUDIT REPORT**

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF THE BASIC FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
SunLine Transit Agency  
Thousand Palms, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the SunLine Transit Agency (STA), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the STA's basic financial statements, and have issued our report thereon dated November 25, 2025.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the STA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the STA's internal control. Accordingly, we do not express an opinion on the effectiveness of the STA's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the STA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the STA's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the STA's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong  
Accountancy Corporation*

Bakersfield, California  
November 25, 2025

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors  
SunLine Transit Agency  
Thousand Palms, California

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited the SunLine Transit Agency's (STA) compliance with the types of compliance requirements identified as subject to audit in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on each of the STA's major federal programs for the year ended June 30, 2025. The STA's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the STA complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the STA and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the STA's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the STA's federal programs.

## **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the STA's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the STA's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the STA's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the STA's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the STA's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

#### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the STA, as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the STA's basic financial statements. We issued our report thereon dated November 25, 2025, which contained unmodified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong  
Accountancy Corporation*

Bakersfield, California  
December 22, 2025

## **FINANCIAL STATEMENTS**

**SUNLINE TRANSIT AGENCY**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2025**

<b>Federal Grantor / Pass-Through Grantor / Program Title</b>	<b>Assistance Listing Number</b>	<b>Pass-Through/ Grantor Number</b>	<b>Program Identification Number</b>	<b>Passed Through to Subrecipients</b>	<b>Federal Expenditures</b>
<b>U.S. DEPARTMENT OF TRANSPORTATION</b>					
<b>Federal Transit Cluster:</b>					
Direct Assistance:					
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-Z341	CA-2017-120-01	\$ -	\$ 16,602
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-Z374	CA-2018-116-00	-	51,540
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-Z489	CA-2021-091-00	-	67,606
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-0488	CA-2023-096-00	-	445,562
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-9022	CA-2024-066-00	-	29,638
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-0549	CA-2024-106-00	-	240,000
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Operating)	20.507	CA-90-4299	CA-2023-031-00	-	98,500
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Operating)	20.507	CA-90-9022	CA-2025-141-00	-	6,279,184
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Operating)	20.507	CA-95-0076	CA-2020-035-00	-	824,307
Subtotal - BFederal Transit - Formula Grants (Urbanized Area Formula Program)				<u><u>-</u></u>	<u><u>8,052,939</u></u>
Buses and Bus Facilities Formula, Competitive, and Low or no Emissions Program (Capital)	20.526	CA-34-0296	CA-2023-050-00	-	1,073,600
Buses and Bus Facilities Formula, Competitive, and Low or no Emissions Program (Capital)	20.526	CA-34-0119	CA-2018-094-00	-	7,020
Buses and Bus Facilities Formula, Competitive, and Low or no Emissions Program (Capital)	20.526	CA-34-0324	CA-2023-200-00	-	2,197,397
Buses and Bus Facilities Formula, Competitive, and Low or no Emissions Program (Capital)	20.526	CA-34-0346	CA-2024-055-00	<u><u>-</u></u>	<u><u>2,261,349</u></u>
Subtotal - Buses and Bus Facilities Formula, Competitive, and Low or no Emissions Program				<u><u>-</u></u>	<u><u>5,539,366</u></u>
<b>Total Federal Transit Cluster</b>				<u><u>-</u></u>	<u><u>13,592,305</u></u>
<b>Formula Grants for Rural Area</b>					
Passed through from the State of California, Department of Transportation					
Formula Grant for Other Than Urbanized Areas (Operating)	20.509	CA-2025-276	64BA24-02470	-	429,768
Formula Grant for Other Than Urbanized Areas (Operating)	20.509	CA-2025-276	64CA24-02523	<u><u>-</u></u>	<u><u>300,000</u></u>
<b>Total Formula Grants for Rural Areas</b>				<u><u>-</u></u>	<u><u>729,768</u></u>
<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>					
Passed through from the Southern California Air Quality Management District					
EPA Targeted Airshed Grant Program	66.956	Contract No. 21313	Contract No. 21313	<u><u>-</u></u>	<u><u>1,091,481</u></u>
<b>Total EPA Targeted Airshed Grant Program</b>				<u><u>-</u></u>	<u><u>1,091,481</u></u>
<b>Total Expenditures of Federal Programs</b>				<u><u>\$ -</u></u>	<u><u>\$ 15,413,554</u></u>

See Accompanying Notes to the Schedule of Expenditures of Federal Awards.

**SUNLINE TRANSIT AGENCY  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2025**

**NOTE 1 – BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) presents the federal award activity of SunLine Transit Agency (STA) under programs of the federal government for the year ended June 30, 2025. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of STA, it is not intended to, and does not, present the financial position, changes in net position, or cash flows of STA.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

STA has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**NOTE 3 – RELATIONSHIP TO FEDERAL FINANCIAL REPORTS**

Grant expenditure reports for the year ended June 30, 2025, which have been submitted to grantor agencies, will, in some cases, differ from amounts disclosed herein. The reports prepared for grantor agencies are typically prepared at a later date and often reflect refined estimates of the year-end accruals.

**NOTE 4 – RELATIONSHIP OF SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS TO THE FINANCIAL STATEMENTS**

Funds received under the various grant programs have been recorded within the operating grants of the STA. Therefore, some amounts reported in the accompanying Schedule may differ from the amounts presented in, or used in, the preparation of STA's Audited Financial Statements.

## **FINDINGS AND QUESTIONED COSTS SECTION**

**SUNLINE TRANSIT AGENCY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2025**

**I. Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

Material weakness identified?        Yes X No

Significant deficiencies identified that are not considered to be material weaknesses?        Yes X None reported

Noncompliance material to financial statements noted?        Yes X No

**Federal Awards**

Internal control over major federal programs:

Material weakness identified?        Yes X No

Significant deficiencies identified that are not considered to be material weaknesses?        Yes X None reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance, under 2 CFR §200.516(a)?        Yes X No

Identification of major programs:

<u>Assistance Listing Number(s)</u>	<u>Name of Federal Program or Clusters</u>
20.507	Federal Transit Cluster
20.526	Federal Transit - Formula Grants
	Buses and Bus Facilities Formula, Competitive, and Low or no Emissions Program
66.956	EPA Targeted Airshed Grant Program

Dollar threshold used to distinguish Type A and B programs: \$750,000

Auditee qualified as low risk auditee? X Yes        No

**II. Findings Relating to Financial Statements Required Under Generally Accepted Government Auditing Standards (GAGAS)**

None.

**III. Federal Award Findings and Questioned Costs**

None.

**IV. State Award Findings and Questioned Costs**

None.

**V. Summary of Prior Audit (June 30, 2024) Findings and Current Year Status**

None.



**SunLine Transit Agency**  
**Board Report**

**Item 11**

January 28, 2026

**AGENDA ITEM:** DISCUSSION

**TO:** Finance/Audit Committee/Committee of the Whole  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**SUBJECT:** Update on Hydrogen Fueling On-Call Engineering and Support Services  
Task Orders

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**Recommendation:**

This report provides an informational update regarding task orders issued pursuant to Sunline Transit Agency's (SunLine) on-call hydrogen engineering agreements prior to the exercise of the next option year. No action is requested for this item.

**Background:**

On January 24, 2024, the Board of Directors (Board) approved the issuance of three (3) on-call agreements for a period of one (1) year and four (4) one (1) year renewal options with Stantec Consulting Services (Stantec), Dahl, Taylor & Associates, and Engineering, Procurement & Construction, LLP (EPC) to provide hydrogen fueling engineering and support services. Task orders under these agreements are awarded on a qualifications-based selection process.

State and federal law require that architectural and engineering services be evaluated and ranked based on qualifications. During the procurement process, staff determined that Stantec was the highest-ranked, most qualified firm. For each task order, staff initiates negotiations with the highest-ranked firm to establish a fair and reasonable price. If negotiations do not result in a mutually acceptable agreement, negotiations are formally terminated and recommenced with the next highest-ranked, most qualified firm. This process continues until a fair and reasonable price is achieved.

As part of the Board's approval, staff was directed to provide an update on task orders issued prior to exercising any option years of the agreements. During the first year of the agreements, one (1) task order in the amount of \$28,176.95 was issued to Stantec to evaluate the most efficient use of the Liquid Hydrogen (LH2) Fueling Station and the Proton Exchange Membrane (PEM) Electrolyzer Fueling Station.

During the second year of the agreements, two (2) additional task orders were issued. Task order No. 2 was issued to Stantec in the amount of \$64,906.10 for consulting and cost-estimating services related to the hydrogen detection and ventilation system for the new Workforce Training Center construction project. Task order No. 3 was issued to Stantec in the amount of \$24,759.86 for commissioning oversight and site acceptance testing of the public dispensers for the Liquid Hydrogen (LH2) station. Work is ongoing on all three issued task orders.

The current agreements extend through February 15, 2026. Staff intends to exercise option year two to extend the agreements through February 15, 2027. Upon exercising option year two (2), SunLine will retain two (2) additional option years that may be exercised at the Agency's discretion.

**Financial Impact:**

The combined not-to-exceed amount for the three agreements approved in January 2024 is \$1,700,000 over a five-year period. To date, the cumulative value of all issued task orders totals \$117,842.91.

<b>On-Call Engineering Agreement 24-021</b>				
Task Order (TO) Listing				
	<b>Task Order</b>	<b>Month Issued</b>	<b>Description</b>	<b>Amount</b>
<b>Stantec</b>	TO 01	April 2024	Electrolyzer Evaluation	\$28,176.95
	TO 02	September 2025	Work Force Training Center Hydrogen Detection System	\$64,906.10
	TO 03	November 2025	Performance Specification Criteria for Liquid H2 Station Public Dispenser	\$24,759.86
			<b>Total Obligated</b>	<b>\$117,842.91</b>

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

Walter Watcher, Chief of Capital Projects

**Approved/Reviewed by:**

Mona Babauta, CEO/General Manager

Catherine J. Groves, General Counsel

**Attachments:**

None.



**SunLine Transit Agency**  
**Board Report**

**Item 12**

January 28, 2026

**AGENDA ITEM:** DISCUSSION

**TO:** Strategic Planning & Operational Committee/Committee of the Whole Board of Directors

**FROM:** Greg Wildman, Chief of Strategic Alignment

**SUBJECT:** Board of Directors Update: Fiscal Year 2026 SunLine Strategic Priorities and Goals

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**Recommendation:**

Recommend that the Board of Directors (Board) receive the mid-year update on SunLine Transit Agency's (SunLine) Fiscal Year (FY) 2026 Strategic Priorities and Goals and provide feedback as appropriate.

**Background:**

Through the guidance and direction provided by Teri Fisher at Insight Strategies, Inc., CEO, and staff collaborated to develop the FY 2026 Strategic Plan, inclusive of the following six (6) Strategic Priorities:

- Strategic Priority 1: Service Reliability
- Strategic Priority 2: Customer Experience
- Strategic Priority 3: Environmental Impact
- Strategic Priority 4: Safety and Security
- Strategic Priority 5: People/Workforce
- Strategic Priority 6: Resource Acquisition, Allocation, & Management

The Executive Team and staff developed associated strategic goals for each of the priorities which are detailed in Attachment 1.

In June 2025, the Board adopted SunLine FY 2026 Strategic Plan.

This mid-year update details the established goals and the progress made toward achieving the FY 26 Strategic Plan. For this report, progress is noted as bulleted items in the section, **Progress Update: January 2026**, in Attachment 1 to this report.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

Tamara Miles, Chief of Human Relations

Isabel Vizcarra, Chief Transportation Officer

Luis Garcia, Chief Financial Officer

Walter Watcher, Chief of Capital Projects

Byan Valenzuela, Chief Safety Officer

Mark Perry, Chief Maintenance Officer

Edith Hernandez, Director of Board and External Affairs

Ray Stevens, Deputy Chief of General Services

**Approved/Reviewed by:**

Mona Babauta, CEO/General Manager

Catherine J. Groves, General Counsel

**Attachments:**

- [Item 12a](#) - Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

## **Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals**

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**Strategic Priority 2: Customer Experience** – Our customer experience commitment focuses on all aspects of the customer's journey with an emphasis on achieving respectful, timely, and accessible service.

**Strategic Priority 3: Environmental Impact** – We are committed to reducing our carbon footprint by working closely with SunLine Transit Operations to support sustainable initiatives and by implementing green energy solutions.

**Strategic Priority 4: Safety and Security** – Our safety and security commitment focuses on protecting staff and riders within the SunLine system, creating a culture of safety that protects our communities, while minimizing risk and ensuring accountability to safety and security exists at all levels.

**Strategic Priority 5: People/Workforce** – Our workforce strategy emphasizes fostering a culture that aligns with our vision, growing and creating opportunities for staff to realize their fullest potential, and maintaining staffing levels to meet the needs of our organization and customers effectively.

**Strategic Priority 6: Resource Acquisition, Allocation, & Management** – Our resource management commitment prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability in stewarding public funds, fostering transparency and trust in how resources are utilized to serve our community.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**SP1 – Strategic Agency Goal 1:** Increase and sustain fleet availability for Fixed Route to 20% above scheduled peak requirement by May 3, 2025.

**Goal Owner:** Mark Perry | **Department:** Maintenance

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: June 30, 2026

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Retired and disposed of 24 fixed-route buses that were beyond their useful life, which resulted in the Agency coming into compliance with the FTA requirements for spare ratio.
- Implemented the comprehensive Contingency Fleet Plan.
- Realignment of operational, process, staffing and management, in addition to staff training, have had significant influence on increasing fleet availability.
- Maintenance has established June 30, 2026 as the deadline for achieving and sustaining this goal.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**SP1 – Strategic Agency Goal 2:** Increase and sustain fleet availability from less than 80% for paratransit to 90% of fleet to be completed by May 1, 2025.

<b>Goal Owner:</b> Mark Perry	<b>Department:</b> Maintenance
-------------------------------	--------------------------------

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure:

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Retired and disposed of 24 fixed-route buses that had reached their useful life.
- Acquired 23 new buses and 10 paratransit vehicles to replace retired fleet with new buses.
- Effectuated repairs on 12 of the 14 buses on the Long Term Down list and put buses back into service.
- Achieved full staffing of non-revenue maintenance mechanics.
- Goal is achieved. Continued efforts to achieve the established service reliability standards have been incorporated into the Maintenance Department's processes and future progress toward sustaining fleet availability is a departmental goal.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**SP1 – Strategic Agency Goal 3a:** Establish agency operational standards for fleet and facilities maintenance and replacement by June 30, 2025

<b>Goal Owner:</b> Mark Perry	<b>Department:</b> Maintenance
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Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: June 30, 2026

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Realignment and restructuring of content in Hexagon to meet Maintenance and Fleet management needs for data collection and analysis.
- Staff continues the realignment process and expand the restructuring process to other modules within Hexagon.
- Hired maintenance department Performance Analyst to track trends and develop a pro-active action plan to manage fleet.
- Work continues to refine and internalize the standards into departmental practice. Expected achievement of this goal is June 30, 2026.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**SP1 – Strategic Agency Goal 3b:** Achieve 100% adherence to agency operational standards by SunLine Staff by December 31, 2025

**Goal Owner:** Mark Perry | **Department:** Maintenance

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: June 30, 2026

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Refocused Maintenance Department efforts toward achieving and sustaining completion of preventative maintenance CHP guidelines and practices.
- Corrected data transfer from Broadlux to Hexagon to improve data and information was correct to enable identification of vehicles requiring preventative maintenance.
- As of 12/31/25, Maintenance Department achieved 100% compliance with CHP guidelines for preventative maintenance and practices during

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**SP1 – Strategic Agency Goal 4:** Establish a contingency plan to achieve 100% fueling availability at all times by June 30, 2025.

**Goal Owner:** Mark Perry | **Department:** Maintenance

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Appointed a Deputy Chief of Fueling and Infrastructure to provide dedicated oversight, supervision and management for Utilities and the fueling maintenance team.
- Completed training for Utilities and Maintenance Staff on the LH2 station.
- PM program currently under review for all fueling stations. Recommendations expected January 31, 2026.
- Continued monitoring and reporting on this item shall transfer to the Maintenance Department under Strategic Priority 1: Service Reliability.
- Restructured Utilities/Maintenance to ensure coverage for mid-day fueling.
- Goal achieved by established deadline.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**SP1 – Strategic Agency Goal 5: (Updated 2/24/25):** Implement strategies towards achieving fixed route missed trips to zero by June 30, 2025.

**Goal Owner:** Isabel Vizcarra      |      **Department:** Operations

Goal status as of 12/30/25     Completed and closed     In place/monitoring; expected closure: June 30, 2026 \_\_\_\_\_

Goal status as of 6/30/26     Completed and closed     In place/monitoring; expected closure: \_\_\_\_\_     In process/Continue to FY 27

### Progress Update: January 2026

- Data analysis and root cause evaluation have been completed. Performance improvement measures were formulated and implementation has been completed. Monthly KPI reports have been established and are continuously utilized to track service reliability, identify missed-trip trends, and pinpoint route and time specific operational hotspots. Dispatcher training sessions focused on service recovery strategies have been implemented and are maintained as an ongoing operational practice.
- For the months of October – December 2025, the agency was scheduled to provide 50,300 trips. Sixty-six (66) trips were missed, or .13% of service.
- The Operations department continues to perform its root cause analysis to determine the causes of missed trips and develop corresponding mitigation.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

<b>Strategic Priority 1: Service Reliability</b> – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.		
<b>SP1 – Strategic Agency Goal 6a:</b> Establish a comprehensive plan/training program for maintenance staff to develop skillsets needed to maintain 100% of the fleet.		
Goal Owner: Mark Perry	Department: Maintenance	
Goal status as of 12/30/25	<input type="checkbox"/> Completed and closed	<input checked="" type="checkbox"/> In place/monitoring; expected closure: December 31, 2027
Goal status as of 6/30/26	<input type="checkbox"/> Completed and closed	<input type="checkbox"/> In place/monitoring; expected closure: _____ <input type="checkbox"/> In process/Continue to FY 27
<b>Progress Update: January 2026</b>		
<ul style="list-style-type: none"><li>• Select Maintenance Mechanics received training from Ballard for fuel cell repair. The agency is now the only transit agency in the country allowed to perform maintenance and repairs on the Ballard Fuel cell. Because of this, downtime for ZEB has reduced 72% in the last quarter of 2025.</li><li>• Maintenance Department orientation program and C-level Mechanic Competency Assessment program completed in December 2025.</li><li>• Superintendent of Zero Emissions is developing a 4-part training program for zero-emissions buses. Expected completion is December 31, 2027.</li></ul>		

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**SP1 – Strategic Agency Goal 6b:** Establish a basic universal level of skills competency across 100% of the fleet maintenance staff by January 30, 2027.

**Goal Owner:** Mark Perry | **Department:** Maintenance

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: January 2027

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Maintenance Department orientation program and C-level Mechanic Competency Assessment program completed December 2025. The model developed for this assessment process shall be applied to general maintenance mechanics.
- ZEB training consultant is assisting with the development of the comprehensive zero-emission training program. Superintendent of Zero Emission has been assigned the development of training and comprehensive skills assessments for mechanical and electronic systems other than zero-emissions.
- Expected January 2027.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**SP1 – Strategic Agency Goal 7:** Decrease voluntary turnover of coach operators from 13.5% (CY'24) to less than 5% for the next 3 years (June 30, 2026). (Added 3/4/25). (exclude retirements & promotions)

**Goal Owner:** Isabel Vizcarra/Tamara Miles | **Department:** Operations/Human Resources

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: June 30, 2027

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- That ATLAS Mentorship Program went live in December 2025. See FY 25 report for detailed status update. Future updates on this mentor/apprenticeship program to be incorporated into this Strategic Agency Goal.
- HR has begun working on a revised onboarding program with periodic new driver surveys and assessments to gauge satisfaction with the role. Actions and initiatives will be developed based on the feedback received from that program.
- Continue to track and monitor key performance indicators pertaining to operator turnover.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 1: Service Reliability** – Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

**SP1 – Strategic Agency Goal 8:** Expand service to meet growing community needs within 1-5 years of resources becoming available.

**Goal Owner:** Greg Wildman | **Department:** Planning/Strategic Alignment

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: December 30, 2027

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- SunLine engaged the services of Jarret Walker and Associates to perform a comprehensive operational analysis, as part of its SunLine: Rides Reimagined initiative, to solicit feedback and input from community stakeholders and the public regarding the current and desired transit services.
- The results of this 18-month initiative will be incorporated into the agency's campaign promoting ballot initiatives and engagement of politicians at both the state and federal levels to support of needed funding to provide expanded and more robust public transit services.
- Expanded services is predicated on receiving sufficient funding.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 2: Customer Experience** – Our customer experience commitment focuses on all aspects of the customer's journey with an emphasis on achieving respectful, timely, and accessible service.

**SP2 – Strategic Agency Goal 1a:** Establish a measurable baseline of brand and service awareness by conducting a community outreach survey by June 30, 2026.

**Goal Owner:** Edith Hernandez | **Department:** Marketing

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: June 30, 2026

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Marketing has engaged Andrea Carter & Associates to develop a community outreach program to promote environmental awareness.
- Questions or survey items regarding brand awareness are currently in development to be included in that campaign.
- Staff initiated efforts to establish a measurable baseline of community awareness of SunLine's brand and services by leveraging existing data sources, including Transit app surveys, onboard surveys, and ongoing community outreach and awareness (COA) efforts. Early work is focused on identifying key awareness indicators and aligning current survey tools to support baseline measurement.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 2: Customer Experience** – Our customer experience commitment focuses on all aspects of the customer's journey with an emphasis on achieving respectful, timely, and accessible service.

**Strategic Agency Goal 1b:** Improve positive perception of brand and service awareness from baseline to TBD over the next (3) years, by December 31, 2029.

**Goal Owner:** Edith Hernandez | **Department:** Marketing

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: December 31, 2029

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Baseline brand awareness predicated on the outcome of the outreach efforts described in Strategic Priority 2, Strategic Goal 1a.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 2: Customer Experience** – Our customer experience commitment focuses on all aspects of the customer's journey with an emphasis on achieving respectful, timely, and accessible service.

**SP2 – Strategic Agency Goal 2:** Enhance customer experience and service accessibility by implementing a new app/technology with accurate real-time bus tracking and service alerts with fare payment options by December 31, 2026.

**Goal Owner:** Edith Hernandez

**Department:** Marketing

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: June 30, 2027 (GMV & Fare Payment Systems)

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Swiftly is now adequately reporting to the SunLine website, and staff have been trained on how to enter detours and closures. This ensures dispatch and customer service can continue providing real-time bus information while we await full implementation of the GMV CAD/AVL system.
- Staff are in the process of advancing the open-loop, contactless payment system through Cal-ITP. Pre-qualified partner teams have been identified. Staff will be evaluating the available options within the Cal-ITP framework and reviewing system demonstrations to determine the solution that best meets SunLine's needs.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 2: Customer Experience** – Our customer experience commitment focuses on all aspects of the customer's journey with an emphasis on achieving respectful, timely, and accessible service.

**SP2 – Strategic Agency Goal 3:** Establish a measurable baseline of current service and operations by conducting a comprehensive operational analysis (COA) to be completed by December 31, 2027.

**Goal Owner:** Edith Hernandez

**Department:** Marketing

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: December 31, 2027

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- SunLine engaged the services of Jarret Walker and Associates to perform a system redesign process, branded as “SunLine: Rides Reimagined”, to solicit feedback and input from community stakeholders and the public regarding the current and desired transit services.
- Changes in service levels and areas, as influenced by the system redesign process, would be predicated on the availability of resources and system performance goals or objectives, such as ridership growth.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 2: Customer Experience** – Our customer experience commitment focuses on all aspects of the customer's journey with an emphasis on achieving respectful, timely, and accessible service.

**SP2 – Strategic Agency Goal 4a:** Understand customers, potential customers, and community values and needs from the time a person thinks about transit to their final destination by embarking on a journey mapping strategy to be completed by June 30, 2026.

**Goal Owner:** Edith Hernandez | **Department:** Marketing

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: June 30, 2026.

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Staff initiated early planning for a journey mapping strategy to better understand customer and community needs across the full transit experience. Initial efforts are focused on defining scope, identifying key customer touchpoints, and coordinating internally, with a phased work plan to be developed in the coming months toward the June 30, 2026 completion.
- Partnering with Transit App to ensure riders and potential riders can successfully plan efficient route from origin to destination.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 2: Customer Experience** – Our customer experience commitment focuses on all aspects of the customer's journey with an emphasis on achieving respectful, timely, and accessible service.

**SP2 – Strategic Agency Goal 4b:** Improve customer experience (CX) by closing 100% of the gaps uncovered in the journey mapping plan by June 30, 2027.

**Goal Owner:** Edith Hernandez | **Department:** Marketing

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- TBD; predicated on accomplishing Strategic Priority 2, Strategic Goal 4a.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 3: Environmental Impact** – We are committed to reducing our carbon footprint by working closely with SunLine Transit Operations to support sustainable initiatives and by implementing green energy solutions.

**SP3 – Strategic Agency Goal 1a:** Establish a baseline of public awareness to the benefit of zero emission transportation (ZET) by December 30, 2025.

**Goal Owner:** Ray Stevens      **Department:** Finance

Goal status as of 12/30/25    Completed and closed    In place/monitoring; expected closure: \_\_\_\_\_

Goal status as of 6/30/26    Completed and closed    In place/monitoring; expected closure: \_\_\_\_\_    In process/Continue to FY 27

### Progress Update: January 2026

- Baseline established through Onboard survey completed in June, 2025. The baseline value in percent of the number of riders surveyed who reported awareness of the agency's zero emission fuel efforts is 63.4%.
- Improving tracking and monitoring process of capital investments and internal operational processes that serve as "green energy" solutions. This would be done in collaboration with the department heads in the Agency.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 3: Environmental Impact** – We are committed to reducing our carbon footprint by working closely with SunLine Transit Operations to support sustainable initiatives and by implementing green energy solutions.

**SP3 – Strategic Agency Goal 1b:** Improve public awareness to the benefit of (ZET) from 63.4% to 85% by 8/1/2026.

**Goal Owner:** Ray Stevens | **Department:** Finance

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- SP3 – Strategic Agency Goal 1a complete. Next phase for SP3 Goal 1b is to develop and conduct a public education campaign to increase awareness of the agency's zero emission fuel efforts. Finance initiated contact with Marketing Consultant 12/30/2025 to provide a quote on the structure of public awareness campaign.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 4: Safety and Security** – Our safety and security commitment focuses on protecting staff and riders within the SunLine system, creating a culture of safety that protects our communities, while minimizing risk and ensuring accountability to safety and security exists at all levels.

**SP4 – Strategic Agency Goal 1:** Implement strategies towards achieving zero assaults (physical and verbal) of bus operators on revenue vehicles and at facilities by November 9, 2027.

**Goal Owner:** Bryan Valenzuela | **Department:** Safety

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- De-escalation training completed August 2025.
- Since the implementation of bus barriers, de-escalation training, and collaboration with local jurisdictions to enforce trespassing municipal codes, there has been a measurable decrease in transit worker assaults.
- Per the Agency Safety Plan requirements, SunLine is committed to developing ongoing training programs that reinforce de-escalation techniques for both new hires and existing staff. These refresher courses will ensure employees maintain the skills necessary to effectively manage challenging situations and promote a safe environment for passengers and operators.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 4: Safety and Security** – Our safety and security commitment focuses on protecting staff and riders within the SunLine system, creating a culture of safety that protects our communities, while minimizing risk and ensuring accountability to safety and security exists at all levels.

**SP4 – Strategic Agency Goal 2a:** Establish a baseline of customer, potential customer and community perception of SunLine's system safety by June 20, 2026.

Goal Owner: Carmen Cubero	Department: Marketing
Goal status as of 12/30/25	<input type="checkbox"/> Completed and closed <input checked="" type="checkbox"/> In place/monitoring; expected closure: June 30, 2026
Goal status as of 6/30/26	<input type="checkbox"/> Completed and closed <input type="checkbox"/> In place/monitoring; expected closure: _____ <input type="checkbox"/> In process/Continue to FY 27
<b>Progress Update: January 2026</b>	
<ul style="list-style-type: none"><li>• Staff initiated efforts to establish a baseline of customer, potential customer, and community perception of SunLine's system safety. Early work has focused on defining key safety perception indicators and preparing to leverage existing Transit app survey tools to collect rider feedback. Additional outreach methods may be used to supplement input from potential customers, with baseline results anticipated by June 20, 2026.</li><li>• Added Marketing to the list of recipients for the Transit App data. Marketing to review and analyze data and set performance targets.</li><li>• Marketing assimilating data gained from other survey and customer response systems, including the Mystery Rider Program, pre/post travel training assessments, review of coms and unsolicited feedback from the community.</li></ul>	

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 4: Safety and Security** – Our safety and security commitment focuses on protecting staff and riders within the SunLine system, creating a culture of safety that protects our communities, while minimizing risk and ensuring accountability to safety and security exists at all levels.

**SP4 – Strategic Agency Goal 2b:** Improve perception of system safety/security by December 30, 2028.

**Goal Owner:** Carmen Cubero | **Department:** Marketing

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- TBD; predicated on accomplishing Strategic Priority 4, Strategic Goal 2a.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 4: Safety and Security** – Our safety and security commitment focuses on protecting staff and riders within the SunLine system, creating a culture of safety that protects our communities, while minimizing risk and ensuring accountability to safety and security exists at all levels.

**SP4 – Strategic Agency Goal 4:** Implement strategies towards achieving zero preventable passenger injuries by November 30, 2027

<b>Goal Owner:</b> Bryan Valenzuela	<b>Department:</b> Safety
Goal status as of 12/30/25	<input type="checkbox"/> Completed and closed <input type="checkbox"/> In place/monitoring; expected closure: _____
Goal status as of 6/30/26	<input type="checkbox"/> Completed and closed <input type="checkbox"/> In place/monitoring; expected closure: _____ <input checked="" type="checkbox"/> In process/Continue to FY 27

### Progress Update: January 2026

- ADA Guru provided operations supervisors with wheelchair securement training in August 2025.
- Safety staff reviewing securement training for all staff with PERMA to ensure the staff-focused wheelchair securement training and program meets required standards. The goal is to identify opportunities to enhance compliance, improve passenger safety, and ensure industry best practices are met.
- A total of 10 safety meetings scheduled for January 2026, focusing on defensive driving. By proactively implementing administrative controls, such as training, reminding staff of the procedures, sharing lessons learned, and applying industry best practices, the objective is to reduce the likelihood of passenger injuries and enhance overall operational safety.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 5: People/Workforce** – Our workforce strategy emphasizes fostering a culture that aligns with our vision, growing and creating opportunities for staff to realize their fullest potential, and maintaining staffing levels to meet the needs of our organization and customers effectively.

**SP5 – Strategic Agency Goal 1:** Improve agency wide communication from 3.92/7 to 5.5/7 on the Voice of the Employee (VOE) survey (2024 question #25) by June 30, 2027.

**Goal Owner:** Tamara Miles | **Department:** Human Resources

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: Continuous

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Town Halls were held in July and December.
- July Town Hall topics included the Mission Statement, Six Strategic Priorities, Near-Miss and Safety Concern Reporting, Employee safety Initiatives, Workforce Investment, New Communication Initiatives, and the FY26 Operating and Capital Budgets.
- December Town Hall discussions focused on the Mission Statement, Vision Statement, Core Values, the Near-Miss/Safety Concern Reporting Program, Ongoing Employee Safety Projects, the ATLAS Mentorship Program, the Comprehensive Operational Analysis, and Accrual Changes.
- Management is meeting with their teams to discuss upcoming agency changes and to gather employee input.
- Between July and December, Insight Strategies and Human Resources held staff sessions to present upcoming performance review changes and to answer questions and solicit input.
- Plan the implementation of the next VOE survey.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 5: People/Workforce** – Our workforce strategy emphasizes fostering a culture that aligns with our vision, growing and creating opportunities for staff to realize their fullest potential, and maintaining staffing levels to meet the needs of our organization and customers effectively.

**SP5 – Strategic Agency Goal 2:** Ensure that all key positions have one or more qualified candidates to assume the roles, duties and responsibilities of (Executive leadership) positions as measured by a score of 4 or 5 on the readiness scale by June 30, 2030.

<b>Goal Owner:</b> Greg Wildman	<b>Department:</b> Strategic Alignment
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Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: Continuous

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Hanson Bridgett conducted on-site training for all levels of management for workplace investigations.
- Supervisory and management staff continued skill development through Lorman online training content.
- Two in-person training programs were provided to supervisory and management staff through the PACE program at the College of the Desert.
- Nine Dispatchers for paratransit and fixed route are participating in an introductory program to develop basic supervisory knowledge and skills as part of the career ladder to prepare them for advancement to roles as supervisors. Training is provided online and using roundtable discussions.
- The Chief Financial Officer and Chief Transportation Officer completed their executive coaching program provided through Insight Strategies.
- Readiness scale in development.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 5: People/Workforce** – Our workforce strategy emphasizes fostering a culture that aligns with our vision, growing and creating opportunities for staff to realize their fullest potential, and maintaining staffing levels to meet the needs of our organization and customers effectively.

**SP5 – Strategic Agency Goal 3:** Improve on perception and transparency between management and staff as measured by an increase from 4.65/7 to 5.5/7 (an improvement of 6.5%) on the VOE Survey (2024 question #26) by December 30, 2026.

Goal Owner: Tamara Miles	Department: Human Resources
Goal status as of 12/30/25	<input type="checkbox"/> Completed and closed <input type="checkbox"/> In place/monitoring; expected closure: _____
Goal status as of 6/30/26	<input type="checkbox"/> Completed and closed <input type="checkbox"/> In place/monitoring; expected closure: _____ <input checked="" type="checkbox"/> In process/Continue to FY 27

### Progress Update: January 2026

- Town Halls were held in July and December.
- July Town Hall topics included the Mission Statement, Six Strategic Priorities, Near-Miss and Safety Concern Reporting, Employee safety Initiatives, Workforce Investment, New Communication Initiatives, and the FY26 Operating and Capital Budgets.
- December Town Hall discussions focused on the Mission Statement, Vision Statement, Core Values, the Near-Miss/Safety Concern Reporting Program, Ongoing Employee Safety Projects, the ATLAS Mentorship Program, the Comprehensive Operational Analysis, and Accrual Changes.
- Management is meeting with their teams to discuss upcoming agency changes and to gather employee input.
- Between July and December, Insight Strategies and Human Resources held staff sessions to present upcoming performance review changes and to answer questions and solicit input.
- Planning the next VOE survey is underway.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 5: People/Workforce** – Our workforce strategy emphasizes fostering a culture that aligns with our vision, growing and creating opportunities for staff to realize their fullest potential, and maintaining staffing levels to meet the needs of our organization and customers effectively.

**SP5 – Strategic Agency Goal 4:** Increase employee perception of participation in decision making from 4.65/7 to a 5.5/7 (an improvement of 6.5%) on the VOE Survey (2024 question #26) by December 30, 2026.

**Goal Owner:** Tamara Miles      |      **Department:** Human Resources

Goal status as of 12/30/25     Completed and closed     In place/monitoring; expected closure: Continuous

Goal status as of 6/30/26     Completed and closed     In place/monitoring; expected closure: \_\_\_\_\_     In process/Continue to FY 27

### Progress Update: January 2026

- Town Halls were held in July and December.
- July Town Hall topics included the Mission Statement, Six Strategic Priorities, Near-Miss and Safety Concern Reporting, Employee safety Initiatives, Workforce Investment, New Communication Initiatives, and the FY26 Operating and Capital Budgets.
- December Town Hall discussions focused on the Mission Statement, Vision Statement, Core Values, the Near-Miss/Safety Concern Reporting Program, Ongoing Employee Safety Projects, the ATLAS Mentorship Program, the Comprehensive Operational Analysis, and Accrual Changes.
- Management is meeting with their teams to discuss upcoming agency changes and to gather employee input.
- Between July and December, Insight Strategies and Human Resources held staff sessions to present upcoming performance review changes and to answer questions and solicit input.
- Planning the next VOE survey is underway.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 5: People/Workforce** – Our workforce strategy emphasizes fostering a culture that aligns with our vision, growing and creating opportunities for staff to realize their fullest potential, and maintaining staffing levels to meet the needs of our organization and customers effectively.

**SP5 – Strategic Agency Goal 5A (revised):** Improve employee productivity by decreasing unscheduled absenteeism from CY 2025 baseline data by 10% by December 30, 2026 (limited to Operations/bargaining unit staff only).

**Goal Owner:** Tamara Miles      |      **Department:** Human Resources

Goal status as of 12/30/25     Completed and closed     In place/monitoring; expected closure: December 30, 2026

Goal status as of 6/30/26     Completed and closed     In place/monitoring; expected closure: \_\_\_\_\_     In process/Continue to FY 27

### Progress Update: January 2026

- New MOU went into effect in April 2025, which incorporated the requirements of CA SB 616, the New Paid Sick Leave Requirements, preventing employers from disciplining employees for using accrued and available sick time.
- The agency is enforcing the new MOU attendance policy, which defines 1) each day of absence as a singular occurrence (previously, multiple consecutive days of absence were considered 1 occurrence), and 2) allows the agency to engage in disciplinary action with bargaining unit members when an occurrence exceeds their accrued sick time.
- Because of the change in the MOU regarding how the agency accounts for absences, a new baseline metric will be established using data gathered under the new set of rules.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 5: People/Workforce** – Our workforce strategy emphasizes fostering a culture that aligns with our vision, growing and creating opportunities for staff to realize their fullest potential, and maintaining staffing levels to meet the needs of our organization and customers effectively.

**SP5 – Strategic Agency Goal 5B:** Improve employee productivity by reducing workers compensation claims.

**Goal Owner:** Tamara Miles | **Department:** Human Resources

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: Continuous

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Staff from Human Resources, Safety, Operations, and Maintenance meet bi-weekly to review workers' compensation claims.
- Available video footage is reviewed and discussed.
- Accident/incident causation is analyzed.
- Employees involved in the accident/incident are interviewed to review details, including viewing video footage and identifying when/where the incident occurred.
- A detailed root cause analysis is conducted to identify contributing factors and prevent recurrence.
- Corrective actions are implemented, and retraining is provided when necessary.
- As of 12/30/25, a positive downward trend in claims occurred for calendar year 2025.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 5: People/Workforce** – Our workforce strategy emphasizes fostering a culture that aligns with our vision, growing and creating opportunities for staff to realize their fullest potential, and maintaining staffing levels to meet the needs of our organization and customers effectively.

**SP5 – Strategic Agency Goal 6:** Develop an updated performance management process by December 31, 2025.

**Goal Owner:** Tamara Miles | **Department:** Human Resources

Goal status as of 12/30/25  Completed and closed  In place/monitoring; expected closure: June 30, 2026

Goal status as of 6/30/26  Completed and closed  In place/monitoring; expected closure: \_\_\_\_\_  In process/Continue to FY 27

### Progress Update: January 2026

- Established a dedicated committee to identify business needs and vet potential vendors.
- Met with vendors and evaluated performance management platforms.
- Selected PerformYard as our performance management platform.
- Human Resources worked with PerformYard and Insight Strategies to define the platform requirements and ensure alignment with strategic business goals.
- Tailored features to SunLine's needs.
- Sessions were held with employees to discuss the performance review process.
- Chiefs and management participated in training sessions with Insight Strategies.
- Mona and Chiefs collaborated with Insight Strategies to work on performance ratings calibration.
- Insight Strategies met with non-bargaining staff to cover the process for receiving feedback and understanding their final ratings.
- Full implementation of the new performance management system expected by June 30, 2026.

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 6: Resource Acquisition, Allocation, & Management** – Our resource management commitment prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability in stewarding public funds, fostering transparency and trust in how resources are utilized to serve our community.

**SP6 – Strategic Agency Goal 1:** Increase revenue from grants and sales as measured by meeting our fiscal year obligations without the use of LTF reserves to be completed by the end of each fiscal year (ongoing).

<b>Goal Owner:</b> Luis Garcia	<b>Department:</b> Finance
Goal status as of 12/30/25 <input type="checkbox"/> Completed and closed <input checked="" type="checkbox"/> In place/monitoring; expected closure: Ongoing	
Goal status as of 6/30/26 <input type="checkbox"/> Completed and closed <input type="checkbox"/> In place/monitoring; expected closure: _____ <input type="checkbox"/> In process/Continue to FY 27	
<b>Progress Update: January 2026</b> <ul style="list-style-type: none"><li>• Staff completed the draft of the 10-year financial outlook which will guide the decisions of the agency and the FY27 operating and capital budget. The 10-year financial outlook will be completed in January 2026.</li><li>• Staff engaged new state and federal advocacy firms as well as a grant writing firm. These changes assist the agency be more aware and involved in regulations that shape transit funding and allow SunLine to expand its reach of competitive grant opportunities.</li></ul>	

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 6: Resource Acquisition, Allocation, & Management** – Our resource management commitment prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability in stewarding public funds, fostering transparency and trust in how resources are utilized to serve our community.

**SP6 – Strategic Agency Goal 2:** Establish a 10-year long term financial plan that balances transportation needs with available resources and prioritizes long-term sustainability in alignment with long-term operating and capital needs identified through the planning process to be completed by December 31, 2025.

<b>Goal Owner:</b> Luis Garcia	<b>Department:</b> Finance
Goal status as of 12/30/25 <input type="checkbox"/> Completed and closed <input checked="" type="checkbox"/> In place/monitoring; expected closure: January 31, 2026	
Goal status as of 6/30/26 <input type="checkbox"/> Completed and closed <input type="checkbox"/> In place/monitoring; expected closure: _____ <input type="checkbox"/> In process/Continue to FY 27	
<b>Progress Update: January 2026</b>	
<ul style="list-style-type: none"><li>• A draft version of the total 10-year projections of revenues and expenses has been completed and will be reviewed and finalized in January 2026.</li></ul>	

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 6: Resource Acquisition, Allocation, & Management** – Our resource management commitment prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability in stewarding public funds, fostering transparency and trust in how resources are utilized to serve our community.

**SP6 – Strategic Agency Goal 3a:** Establish a comprehensive list of system wide fixed assets in the agency's enterprise asset management system to be completed by July 31, 2025.

<b>Goal Owner:</b> David Legarreta	<b>Department:</b> Finance
Goal status as of 12/30/25 <input type="checkbox"/> Completed and closed <input checked="" type="checkbox"/> In place/monitoring; expected closure: Ongoing	
Goal status as of 6/30/26 <input type="checkbox"/> Completed and closed <input type="checkbox"/> In place/monitoring; expected closure: _____ <input type="checkbox"/> In process/Continue to FY 27	
<b>Progress Update: January 2026</b> <ul style="list-style-type: none"><li>• Staff have implemented changes within the enterprise asset management system to ensure all required asset information is included within each individual asset profile.</li></ul>	

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 6: Resource Acquisition, Allocation, & Management** – Our resource management commitment prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability in stewarding public funds, fostering transparency and trust in how resources are utilized to serve our community.

**SP6 – Strategic Agency Goal 3b:** Establish a focus on state of good repair through the capital investment planning process to ensure that no more than 10% of all system wide assets exceed their useful life benchmark by December 30, 2027.

<b>Goal Owner:</b> David Legarreta	<b>Department:</b> Finance
Goal status as of 12/30/25	<input type="checkbox"/> Completed and closed <input checked="" type="checkbox"/> In place/monitoring; expected closure: December 30, 2027
Goal status as of 6/30/26	<input type="checkbox"/> Completed and closed <input type="checkbox"/> In place/monitoring; expected closure: _____ <input type="checkbox"/> In process/Continue to FY 27
<b>Progress Update: January 2026</b>	
• A full list of capital assets will be incorporated in the FY27 capital planning process in January 2026 to ensure that aging assets are prioritized for replacement.	

## Attachment 1: Board of Directors Update: FY 2026 SunLine Strategic Priorities and Goals

**Strategic Priority 6: Resource Acquisition, Allocation, & Management** – Our resource management commitment prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability in stewarding public funds, fostering transparency and trust in how resources are utilized to serve our community.

**SP6 – Strategic Agency Goal 4:** Achieve 100% of resource requests align with the agency's strategic plan (ongoing).

**Goal Owner:** Luis Garcia      |      **Department:** Finance

Goal status as of 12/30/25     Completed and closed     In place/monitoring; expected closure: Ongoing

Goal status as of 6/30/26     Completed and closed     In place/monitoring; expected closure: \_\_\_\_\_     In process/Continue to FY 27

### Progress Update: January 2026

- Budget requests with justification related to our strategic priorities were incorporated into the FY26 budgeting process and will continue going forward.
- Strategic priorities have been incorporated into board reports to ensure that agency activities are clearly aligned with the approved priorities.



**SunLine Transit Agency**  
**Board Report**

**Item 13**

January 28, 2026

**AGENDA ITEM:** ACTION

**TO:** Board of Directors

**FROM:** Edith Hernandez, Director of Board and External Affairs

**SUBJECT:** Approve 2026 State and Federal Legislative Program

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**Recommendation:**

Recommend that the Board of Directors (Board) approve the 2026 State and Federal Legislative Program.

**Background:**

In preparation for the second year of the two-year, state legislative session that started in calendar year 2025, staff is, once again, presenting an updated State and Federal Legislative Program for the Board's consideration and approval. Formal direction from the Board now will allow staff to begin responding to any new proposals from legislators submitted next month.

SunLine Transit Agency (SunLine) relies significantly on operating and capital funding from the state and federal government, making legislative actions at these levels critical to its operations. SunLine staff and state and federal legislative advocates developed the attached 2026 State and Federal Legislative Program, which will guide the agency's advocacy efforts and funding priorities. SunLine remains committed to enhancing the safety, accessibility, and efficiency of public transportation throughout the Coachella Valley. The Legislative Program includes an ongoing action plan centered on strategic partnerships and advocacy.

At the state level, SunLine will continue to focus on policies and regulations that support the continued operation of a sustainable and reliable public transit system, and staff will prioritize advocating for sufficient funding levels to do so. Ongoing efforts include pursuing grant funding for infrastructure investments, fleet modernization, and job creation and

retention; improving universal access to transit services; and supporting legislation that enhances transit worker safety. These priorities, which are further defined in Item 13b, reflect SunLine's continued commitment to meeting the evolving transportation needs of the Coachella Valley.

At the federal level, SunLine will continue advocacy efforts supporting sustained federal investment in public transportation programs, including the timely enactment of a new surface transportation bill to replace the Infrastructure Investment and Jobs Act (IIJA). SunLine will pursue federal grant opportunities to improve and expand infrastructure to support operations and ridership growth. The agency will also support legislation that incentivizes public transit use, strengthens employee and public safety, and promotes technological innovation. Workforce development remains a core focus, including support for legislation that expands training resources and addresses industry labor shortages and skill gaps. (Federal priorities are further defined in Item 13b.)

SunLine will continue to work with local, state, and federal elected officials, regional agencies, environmental organizations, and business groups to advance transit-supportive policies. Activities include keeping our state and federal delegations informed on SunLine's priorities and any operational impacts resulting from regulatory, policy or funding changes; monitoring legislative developments; engaging with key stakeholders, and; providing formal letters of support or opposition as appropriate. Through these efforts, SunLine seeks to maintain a sustainable public transit system, leadership in innovative transit, and advancing transportation policies that benefit residents and visitors of the Coachella Valley.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

Luis Garcia, Chief Financial Officer  
Shaw Yoder Antwih Schmelzer & Lange (SYASL)  
Smith Garson

**Approved/Reviewed by:**

Mona Babauta, CEO/General Manager  
Catherine J. Groves, General Counsel

**Attachments:**

- [Item 13a](#) – Redlined Copy of 2025 State and Federal Legislative Program
- [Item 13b](#) – 2026 State and Federal Legislative Program (Redlined Changes Accepted)

## **2025-2026 STATE AND FEDERAL LEGISLATIVE PROGRAM**

### **OVERVIEW**

SunLine Transit Agency (SunLine) was established in 1977 to provide public transportation to the Coachella Valley. SunLine offers a range of services including fixed-route buses, paratransit, and micro-transit. SunLine serves the cities of Desert Hot Springs, Palm Springs, Cathedral City, Rancho Mirage, Palm Desert, Indian Wells, La Quinta, Indio, Coachella, and six unincorporated communities (Thousand Palms, Bermuda Dunes, Thermal, Mecca, Oasis, and North Shore) within Riverside County.

SunLine's mission is "connecting people and improving life by taking people from where they are to where they are from where you are to where you want to be". to provide safe and environmentally conscious public transportation services and alternative fuel solutions to meet the mobility needs of the Coachella Valley. As a pioneer in trailblazer in hydrogen fuel cell technology and clean energy transit solutions, SunLine leads the industry in sustainability. SunLine's services significantly reduce traffic congestion, promote environmental health, and ensure mobility for residents and visitors alike, fostering stronger, more connected communities.

### **SUNLINE'S LEGISLATIVE PROGRAM**

The purpose of the Legislative Program is to advocate for policies and secure funding that enhance the safety, efficiency, sustainability, and accessibility of public transportation in the Coachella Valley, including regional efforts. like the 10 Commuter Link, which connects communities outside the Coachella Valley and expands transit accessibility, linking residents to job centers in Riverside, San Bernardino, as well as educational institutions like California State University, San Bernardino (CSUSB). Through strategic partnerships and proactive engagement with local, state, and federal stakeholders, the program advances initiatives that align with SunLine's commitment to community connectivity, job creation and economic vitality, and innovation. By focusing on these priorities, the Legislative Program enables SunLine to effectively respond to emerging transportation trends and address regulatory challenges, strengthening SunLine's position as a leader in sustainable transit.

#### **Key elements of the Legislative Program include:**

- sSecuring dedicated funding sources,
- aAdvocating for legislation that supports transit needs,
- fIdentify funding opportunities to support workforce development initiatives that strengthen the transit industry,

- ~~and removing~~ statutory and regulatory barriers to implementing innovative and environmentally responsible transit solutions.

~~By building strong relationships with policymakers, Through strong relationships with policymakers,~~ SunLine can shape policies that support efficient transit operations while addressing community goals such as economic growth and environmental awareness. This approach ensures that SunLine remains adaptable to the evolving needs of the Coachella Valley, maintaining public transportation as a safe, reliable and universally accessible resource for all residents.

## STATE LEGISLATIVE PROGRAM

This program focuses on key priorities which include advocating and protecting allocations from the State Transit Assistance (STA) program, Local Transportation Funds (LTF), and Cap-and-Invest Trade revenues, while also pursuing additional funding opportunities through various state programs. SunLine will actively monitor regulatory changes and funding trends to identify emerging opportunities that could positively impact funding allocations and support SunLine's operational goals. The program will also focus on advancing legislation that improves transit access for underserved communities, fosters clean transportation infrastructure development, and enhances partnerships with state agencies to address mobility needs, reduce emissions, and strengthen the efficiency and sustainability of transit services in the Coachella Valley.

### i. **Transit Funding and Sustainable Transportation Initiatives**

- a. Reform the Transportation Development Act (TDA) to improve the metrics and distribution of TDA funds.
- b. Oppose legislation that seeks to ~~expand divert the use of~~ TDA funds ~~to non-transit~~from transit-supported purposes beyond those allowed by current statute.
- c. Work to ensure committed funds are appropriated and available in a timely manner and not withheld or diverted to other purposes.
- b.d. Strategically apply for state grants to improve and expand transit facilities, such as bus stops, maintenance yards, and transit hubs.
- e. Pursue dedicated funding for zero-emission transit vehicles and facilities.
- f. Advocate for additional Cap-and-Invest Trade-funding dedicated to transit capital and operations.



- b. Support increasing resources to recruit, retain, and train ~~transit SunLine~~ employees.
- c. Pursue dedicated funding opportunities for workforce development programs to address industry labor shortages and advance employee skills.
- d. Support measures that promote transit as a key component of economic development in the Coachella Valley, attracting businesses and tourism.

## FEDERAL LEGISLATIVE PROGRAM

This program focuses on securing funding and advancing policies that support ~~the expansion of safety, agency priorities, sustainable energy transit solutions~~ and improve public transportation services. Key priorities include advocating for continued ~~federal funding and incentives that reduce the costs of renewable domestic energy fuel and infrastructure, such as Federal Transit Administration (FTA) grants, USDOT BUILD (Better Utilizing Investments to Leverage Development) Grants, and the Low or No Emission Vehicle Program (Low No Program).~~

### Transit Funding and Sustainable Transportation Initiatives

- a. Support ~~an increase in formula and grant programs~~ ~~current investment levels~~ for transit services through a re-authorization of a federal transportation act following the expiration of the Infrastructure Investment and Jobs Act (IIJA) on September 26, 2026.
- b. Advocate for a year-long FY~~27~~<sup>26</sup> Appropriations bill that ensures funding levels at or above ~~FY25 historic~~ levels.
- b.c. ~~Work to ensure committed funds (discretionary and formula) are available in a timely manner and not withheld or diverted for other purposes.~~
- e.d. Strategically apply for federal grants to improve and expand transit facilities, such as maintenance facilities, fueling stations, job training centers, and transit hubs.
- e.e. Monitor developments related to PEPRA and Section 13(c) and support actions that ensure the preservation of transit funding for transit agencies.
- e.f. Advocate for transit agencies to serve as direct recipients of federal grant funding and minimize unnecessary bureaucratic processes.
- f.g. Advocate for funding and policies supporting technology innovation and development.

g.h. Promote legislation and streamlined regulatory mandates that support common sense infrastructure development for meeting operational needs.

h.i. Advocate for increased local control and flexibility in project delivery.

h.j. Support efforts to stabilize address the long-term stability of the Highway Trust Fund to ensure continued, reliable funding for public transportation programs.

h.k. Advocate for a renewed permanent extension of the alternative fuels excise tax credit.

k.l. Support legislation that incentivizes the use of public transit.

l.m. Support legislation to enhance transit-oriented development, integrating public transportation with affordable housing projects.

ii. **Universal Access**

a. Support legislation that ensures all communities have access to reliable transit services.

iii. **Public Safety and Health**

a. Advocate for policies and funding that prioritize the safety of riders and operatoremployees, including anti-harassment measures, higher penalties for assaults on transit workers, and improvements in lighting and security at transit stations.

b. Promote initiatives that integrate health awareness, like heart healthy programs, into the transit system's outreach efforts. Support policies that recognize public transit as a critical contributor to community health by improving access to care, employment, and active transportation options.

c. Oppose legislation or regulations that would have an adverse impact on transit agencies' ability to provide safe transportation.

d.c. Support legislation that promotes employee safety, including higher penalties for assaults on transit workers.

iv. **Economic and Workforce Development**

a. Encourage legislation that supports the creation of jobs in the transit sector, including training programs for new technologies.

- b. Support increasing resources to recruit, retain, and train SunLine transit employees.
- c. Pursue dedicated funding opportunities for workforce development programs to address industry labor shortages and advance employee skills.
- d. Support measures that promote transit as a key component of economic development in the Coachella Valley, attracting businesses and tourism.

## STRATEGIC PARTNERSHIPS AND ADVOCACY

To achieve the goals of SunLine Transit Agency's Legislative Program, the following advocacy activities and resources will be utilized.

- i. Continue to develop Develop relationships with local, state, and federal legislators and administration officials who can champion transit issues.
- ii. Collaborate with local governments, community organizations, environmental groups, and business leaders to build a broad base of support for transit-related legislation and ministerial actions.
- iii. Strategic travel to meet with federal and state legislators and agencies.
- iv. Monitor and track relevant legislation at the state and federal levels, identifying opportunities for advocacy and bring relevant legislation to the Board of Directors for feedback, support, or opposition.
- v. Active participation in the California Transit Association's and CALACT's State Legislative Committees.
- vi. Active participation in the American Public Transportation Association's Legislative Affairs Committee.
- vii. Active participation in the Greater Coachella Valley Chamber of Commerce Legislative Committee.
- viii. Proactive outreach to legislators to sponsor transit-friendly legislation.
- ix. Collaboration with media outlets to publish transit-supportive materials.
- x. Ongoing communication with SunLine's state and federal legislative advocatesconsultants.
- xi. Review of legislative updates from trade organizations and transportation agencies.

- xii. Coordination with regional transportation agencies to strengthen local advocacy efforts.
- xiii. Attendance at relevant-~~seminars~~seminars and conferences to stay informed of current developments.
- xiv. Launch initiatives to raise public awareness about the importance of public transit, focusing on its environmental, economic, and social benefits.



# 2026

## STATE AND FEDERAL LEGISLATIVE PROGRAM

# 2026 STATE AND FEDERAL LEGISLATIVE PROGRAM

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## OVERVIEW

SunLine Transit Agency (SunLine) was established in 1977 to provide public transportation to the Coachella Valley. SunLine offers a range of services including fixed-route buses, paratransit, and micro-transit. SunLine serves the cities of Desert Hot Springs, Palm Springs, Cathedral City, Rancho Mirage, Palm Desert, Indian Wells, La Quinta, Indio, Coachella, and six unincorporated communities (Thousand Palms, Bermuda Dunes, Thermal, Mecca, Oasis, and North Shore) within Riverside County.

SunLine's mission is "connecting people and improving life by taking you from where you are to where you want to be". As a trailblazer in hydrogen fuel cell technology and clean energy transit solutions, SunLine leads the industry in sustainability. SunLine's services significantly reduce traffic congestion, promote environmental health, and ensure mobility for residents and visitors alike, fostering stronger, more connected communities.

## SUNLINE'S LEGISLATIVE PROGRAM

The purpose of the Legislative Program is to advocate for policies and secure funding that enhance the safety, efficiency, sustainability, and accessibility of public transportation in the Coachella Valley, including regional efforts. Through strategic partnerships and proactive engagement with local, state, and federal stakeholders, the program advances initiatives that align with SunLine's commitment to community connectivity, job creation and economic vitality, and innovation. By focusing on these priorities, the Legislative Program enables SunLine to effectively respond to emerging transportation trends and address regulatory challenges, strengthening SunLine's position as a leader in sustainable transit.

### **Key elements of the Legislative Program include:**

- Secure dedicated funding sources
- Advocate for legislation that supports transit needs
- Identify funding opportunities to support workforce development initiatives that strengthen the transit industry
- Remove statutory and regulatory barriers to implementing innovative and environmentally responsible transit solutions

Through strong relationships with policymakers, SunLine can shape policies that support efficient transit operations while addressing community goals such as economic growth and environmental awareness. This approach ensures that SunLine remains adaptable to the evolving needs of the Coachella Valley, maintaining public transportation as a safe, reliable and universally accessible resource for all residents.

## **STATE LEGISLATIVE PROGRAM**

This program focuses on key priorities which include advocating and protecting allocations from the State Transit Assistance (STA) program, Local Transportation Funds (LTF), and Cap-and-Invest revenues, while also pursuing additional funding opportunities through various state programs. SunLine will actively monitor regulatory changes and funding trends to identify emerging opportunities that could positively impact funding allocations and support SunLine's operational goals. The program will also focus on advancing legislation that improves transit access for underserved communities, fosters clean transportation infrastructure development, and enhances partnerships with state agencies to address mobility needs, reduce emissions, and strengthen the efficiency and sustainability of transit services in the Coachella Valley.

### **i. Transit Funding and Sustainable Transportation Initiatives**

- a. Reform the Transportation Development Act (TDA) to improve the metrics and distribution of TDA funds.
- b. Oppose legislation that seeks to divert TDA funds from transit-supported purposes beyond those allowed by current statute.
- c. Work to ensure committed funds are appropriated and available in a timely manner and not withheld or diverted to other purposes.
- d. Strategically apply for state grants to improve and expand transit facilities, such as bus stops, maintenance yards, and transit hubs.
- e. Pursue dedicated funding for zero-emission transit vehicles and facilities.
- f. Advocate for additional Cap-and-Invest funding dedicated to transit capital and operations.
- g. Advocate for additional funding for paratransit operations and transit accessibility capital improvements.
- h. Monitor and engage on legislation influencing the price of hydrogen fuel cell electric buses, as well as hydrogen and electricity as fuel sources for transit agencies.
- i. Support legislation to enhance transit-oriented development, integrating public transportation with affordable housing projects.

### **ii. Equitable Access and Affordability**

- a. Support legislation that ensures all communities, including rural and underserved areas, have access to reliable transit services.

iii. **Public Safety and Health**

- a. Advocate for policies that prioritize the safety of riders and employees, including anti-harassment measures, higher penalties for assaults on transit workers, stronger trespass prohibitions, and improvements in lighting and security at transit stations.
- b. Support policies that recognize public transit as a critical contributor to community health by improving access to care, employment, and active transportation options.
- c. Oppose legislation or regulations that would have an adverse impact on transit agencies' ability to provide safe transportation.

iv. **Economic and Workforce Development**

- a. Encourage legislation that supports the creation of jobs in the transit sector, including training programs for new technologies.
- b. Support increasing resources to recruit, retain, and train transit employees.
- c. Pursue dedicated funding opportunities for workforce development programs to address industry labor shortages and advance employee skills.
- d. Support measures that promote transit as a key component of economic development in the Coachella Valley, attracting businesses and tourism.

## **FEDERAL LEGISLATIVE PROGRAM**

This program focuses on securing funding and advancing policies that support safety, agency priorities, and improve public transportation services. Key priorities include advocating for continued federal funding and incentives that reduce the costs of domestic energy fuel and infrastructure.

### **Transit Funding and Sustainable Transportation Initiatives**

- a. Support current investment levels for transit services through a re-authorization of a federal transportation act following the expiration of the Infrastructure Investment and Jobs Act (IIJA) on September 26, 2026.
- b. Advocate for a year-long FY27 Appropriations bill that ensures funding levels at or above historic levels.

- c. Work to ensure committed funds (discretionary and formula) are available in a timely manner and not withheld or diverted for other purposes.
- d. Strategically apply for federal grants to improve and expand transit facilities, such as maintenance facilities, fueling stations, job training centers, and transit hubs.
- e. Monitor developments related to PEPRA and Section 13(c) and support actions that ensure the preservation of transit funding for transit agencies.
- f. Advocate for transit agencies to serve as direct recipients of federal grant funding and minimize unnecessary bureaucratic processes.
- g. Advocate for funding and policies supporting technology innovation and development.
- h. Promote legislation and streamlined regulatory mandates that support common sense infrastructure development for meeting operational needs.
  - i. Advocate for increased local control and flexibility in project delivery.
  - j. Support efforts to address the long-term stability of the Highway Trust Fund to ensure continued, reliable funding for public transportation programs.
  - k. Advocate for a renewed alternative fuels excise tax credit.
  - l. Support legislation that incentivizes the use of public transit.
  - m. Support legislation to enhance transit-oriented development, integrating public transportation with affordable housing projects.

ii. **Universal Access**

- a. Support legislation that ensures all communities have access to reliable transit services.

iii. **Public Safety and Health**

- a. Advocate for policies and funding that prioritize the safety of riders and employees, including anti-harassment measures, higher penalties for assaults on transit workers, and improvements in lighting and security at transit stations.
- b. Support policies that recognize public transit as a critical contributor to community health by improving access to care, employment, and active transportation options.

- c. Oppose legislation or regulations that would have an adverse impact on transit agencies' ability to provide safe transportation.
- iv. **Economic and Workforce Development**
  - a. Encourage legislation that supports the creation of jobs in the transit sector, including training programs for new technologies.
  - b. Support increasing resources to recruit, retain, and train transit employees.
  - c. Pursue dedicated funding opportunities for workforce development programs to address industry labor shortages and advance employee skills.
  - d. Support measures that promote transit as a key component of economic development in the Coachella Valley, attracting businesses and tourism.

## **STRATEGIC PARTNERSHIPS AND ADVOCACY**

To achieve the goals of SunLine Transit Agency's Legislative Program, the following advocacy activities and resources will be utilized.

- i. Continue to develop relationships with local, state, and federal legislators and administration officials who can champion transit issues.
- ii. Collaborate with local governments, community organizations, environmental groups, and business leaders to build a broad base of support for transit-related legislation and administerial actions.
- iii. Strategic travel to meet with federal and state legislators and agencies.
- iv. Monitor and track relevant legislation at the state and federal levels, identifying opportunities for advocacy and bring relevant legislation to the Board of Directors for feedback, support, or opposition.
- v. Active participation in the California Transit Association's and CALACT's State Legislative Committees.
- vi. Active participation in the American Public Transportation Association's Legislative Affairs Committee.
- vii. Active participation in the Greater Coachella Valley Chamber of Commerce Legislative Committee.
- viii. Proactive outreach to legislators to sponsor transit-friendly legislation.

- ix. Collaboration with media outlets to publish transit-supportive materials.
- x. Ongoing communication with SunLine's state and federal legislative advocates.
- xi. Review of legislative updates from trade organizations and transportation agencies.
- xii. Coordination with regional transportation agencies to strengthen local advocacy efforts.
- xiii. Attendance at relevant seminars and conferences to stay informed of current developments.
- xiv. Launch initiatives to raise public awareness about the importance of public transit, focusing on its environmental, economic, and social benefits.



**SunLine Transit Agency**  
**Board Report**

**Item 14**

January 28, 2026

**AGENDA ITEM:** DISCUSSION

**TO:** Board of Directors

**FROM:** Edith Hernandez, Director of Board and External Affairs

**SUBJECT:** Legislative Update for January 2026

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**Recommendation:**

Recommend that the Board of Directors (Board) receive and discuss the January 2026 Legislative Update.

**Background:**

*State Update*

The Legislature reconvened on January 5 for the second year of the two-year session and is moving quickly to meet early deadlines for remaining two-year bills and the introduction of new legislation. Policy and fiscal timelines are compressed as lawmakers balance legislative activity with budget deliberations.

On January 9, Governor Newsom released his proposed Fiscal Year (FY) 2026–27 budget, reflecting improved revenues and a significantly reduced projected deficit. The Governor proposes a balanced budget with increased reserves, and the Legislature has begun budget hearings ahead of the May Revise and June budget adoption deadlines.

At the programmatic level, weaker Cap-and-Invest auction revenues are projected to reduce funding for key transit and climate programs in FY 2026–27, including the Transit and Intercity Rail Capital Program (TIRCP) and the Low Carbon Transit Operations Program (LCTOP), though SunLine remains eligible for both competitive and formula funding. The proposed budget also introduces potential statutory changes to certain climate and housing programs that may affect future eligibility and funding structures.

The proposed budget does not include the scheduled FY 2026–27 appropriation for the SB 125 Zero-Emission Transit Capital Program, creating uncertainty around the remaining years of the state's SB 125 transit funding commitments.

State leadership changes are also underway, with Senator Monique Limón formally assuming the role of Senate President pro Tempore and announcing committee leadership updates affecting transportation, budget, energy, and environmental policy. In parallel, CalSTA has released draft guidelines for the next cycle of the Transit and Intercity Rail Capital Program, initiating the process for future competitive grant awards.

Overall, the next several months will be critical in determining the FY 2026–27 funding environment for state transit and clean transportation programs, with continued monitoring of budget negotiations, program guidance, and legislative activity relevant to SunLine.

### **Two-Year Bills of Interest:**

**AB 810 (Irwin):** Would require special districts to use a ".gov" or ".ca.gov" domain; remains a watch item with no current movement.

**AB 1070 (Ward):** Related to transit district governing boards; gutted and amended on January 5 and no longer impacts SunLine.

### *Federal Update*

Congress returned for the second session of the 119th Congress facing a compressed schedule and unresolved Fiscal Year (FY) 2026 appropriations. Narrow margins in the House and internal party divisions continue to slow progress, with major bills such as Transportation, Housing and Urban Development (THUD) still pending and the possibility of another continuing resolution or partial shutdown ahead of the January 30 deadline.

The Administration remains active on domestic and foreign policy priorities. International developments, including U.S. military action in Venezuela, have drawn congressional attention, while domestically the White House has announced agricultural assistance, signaled consumer credit reforms, and indicated upcoming executive actions on housing affordability and artificial intelligence policy.

In Congress, both chambers continue advancing FY 2026 appropriations packages while negotiating unresolved spending bills. Healthcare affordability and congressional oversight of foreign military actions remain areas of focus. Redistricting efforts in several states are also underway, adding political uncertainty ahead of the 2026 midterm elections.

Most federal agencies, including those administering transit and infrastructure programs, are operating under a continuing resolution that expires January 30, 2026. While agencies are preparing for FY 2026 grant cycles, final funding levels and timelines remain uncertain until appropriations are completed.

The Federal Transit Administration continues preparing for FY 2026 grant programs, with funding opportunities such as Low or No Emission Bus and Bus and Bus Facilities expected later this winter, subject to final appropriations. At the Department of Energy, the Section 45V Clean Hydrogen Production Tax Credit remains available and continues to support hydrogen-related investments, while California's Hydrogen Hub remains paused following the loss of federal funding.

SunLine's federal advocates continue engagement with the region's congressional delegation, focusing on FY 2026 funding outcomes and positioning the agency for upcoming federal grant opportunities as conditions evolve.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

**In Collaboration with:**

Shaw Yoder Antwih Schmelzer & Lange (SYASL), State Advocate  
Smith Garson, Federal Advocate

**Approved/Reviewed by:**

Mona Babauta, CEO/General Manager  
Catherine J. Groves, General Counsel

**Attachments:**

- [\*\*Item 14a\*\*](#) – Shaw Yoder Antwih Schmelzer & Lange State Legislative Update – January 2026
- [\*\*Item 14b\*\*](#) – Smith Garson Federal Legislative Update – January 2026

January 14, 2026

TO: Board of Directors  
SunLine Transit Agency

FM: Matt Robinson, Michael Pimentel & Brendan Repicky  
Shaw Yoder Antwih Schmelzer & Lange

RE: **STATE LEGISLATIVE UPDATE – January 2026**

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***General Update***

The Legislature reconvened on January 5 for the start of the second year of the two-year session. Two-year bills introduced in 2025 that remain in their first house (House of Origin) must be heard in policy committees by January 16 and passed out of their House of Origin by January 31. For bills newly introduced in 2026, the last day to submit bill requests to the Office of Legislative Counsel is January 23 and the deadline for bill introductions is February 20.

On January 9, Governor Newsom released his proposed Fiscal Year 2026-27 budget, which we detail below.

For information about key legislative and budget deadlines for next year, please see the 2026 Legislative Calendar [here](#).

***Governor Newsom Releases Proposed FY 2026-27 Budget***

On January 9, Governor Newsom released his [proposed Fiscal Year \(FY\) 2026-27 budget](#), based on the latest economic forecasts available to the Governor and the Department of Finance (DOF). Due to significantly improved tax revenue collection in late 2025, the Governor and DOF project that the State faces a \$2.9 billion deficit – a significant departure from the Legislative Analyst's Office's projection last year of an \$18 billion deficit. The Governor has proposed a \$348.9 billion balanced budget with \$23 billion in total reserves. This is up from \$321.1 billion in total spending, with \$15.7 billion in reserves, from the FY 2025-26 final budget.

The proposed budget's impact on SunLine is summarized below.

**Cap-and-Invest:** Last year, the Legislature passed, and Governor Newsom signed into law AB 1207 (Irwin) [Chapter 117, Statutes of 2025] and SB 840 (Limón) [Chapter 121, Statutes of 2025] to reauthorize the Cap-and-Trade program – now called Cap-and-Invest – through 2045 and recast the Cap-

and-Invest Expenditure Plan, which directs appropriations from the Greenhouse Gas Reduction Fund (GGRF).

In recasting the Cap-and-Invest Expenditure Plan, SB 840 introduced a tiered structure for GGRF expenditures:

- **Tier 1:** Annual expenditures to offset state tax credits and fees and fund minor climate initiatives
- **Tier 2:** Annual expenditures of \$1 billion for high-speed rail and \$1 billion for discretionary priorities
- **Tier 3:** Annual expenditures for major climate programs

SB 840 preserved continuous appropriations for the Transit and Intercity Rail Capital Program (TIRCP) and Low Carbon Transit Operations Program (LCTOP) in “Tier 3” but shifted their funding from percentages of total GGRF revenue (10% and 5%, respectively) to fixed amounts (\$400 million and \$200 million annually, respectively) subject to available GGRF revenue after Tier 1 and Tier 2 obligations. If revenues fall short, Tier 3 programs are reduced proportionally.

Last year, we warned that, in explicit terms, if Cap-and-Invest fails to bring in \$4.2 billion due to weak auction proceeds, TIRCP and LCTOP would receive less than \$400 million and \$200 million, respectively. That warning has quickly come true; due to a weak market, the Governor’s proposed FY 2026-27 budget projects \$283 million for TIRCP and \$141 million for LCTOP in FY 2026-27. We note that these funding levels are just short of the average funding levels these programs received over the last decade. SunLine is eligible to submit a grant application to TIRCP, a competitive grant program, and SunLine receives formula funding from LCTOP.

We further note that, relative to the \$1 billion for discretionary expenditures in “Tier 2,” the proposed FY 2026-27 budget maintains the \$250 million in discretionary expenditures identified in SB 840. These expenditures include: \$125 million in FY 2026-27 for transit passes, \$85 million for climate research and innovation, \$25 million for the UC Climate Center; \$15 million for the Topanga Park. The proposed FY 2026-27 budget provides no further details on these expenditures. The Governor proposes to use the remaining \$750 million to support CalFire, crowding out all other discretionary GGRF expenditures. SunLine may be eligible for funding under the transit pass program.

Lastly, the proposed budget also includes statutory adjustments to clarify SB 840 and modernize the Affordable Housing and Sustainable Communities program by separating the affordable housing components from the sustainable communities and agricultural land conservation components. Historically, SunLine has been eligible to receive AHSC funding. As of the drafting of this report, it is unclear how SunLine’s eligibility would be affected by the proposed changes to the program. We expect to see additional details in a budget trailer bill in the coming weeks.

**SB 125:** Through the Budget Acts of 2023, 2024, and 2025, the state has appropriated \$4.41 billion in General Fund and GGRF revenues to the formula-based TIRCP and Zero-Emission Transit Capital Program (ZETCP) (together, commonly referred to as the “SB 125 program”).

These past investments satisfied the state's commitments to the SB 125 program for Fiscal Years 2023-24, 2024-25, and 2025-26, as identified below:

#### **Transit and Intercity Rail Capital Program**

- \$2 billion was appropriated in FY 2023-24;
- \$1 billion was appropriated in FY 2024-25; and
- \$1 billion was appropriated in FY 2025-26.

#### **Zero-Emission Transit Capital Program**

- \$190 million was appropriated in FY 2023-24;
- \$220 million was appropriated in FY 2024-25;
- \$230 million is scheduled to be appropriated from the GGRF in FY 2026-27; and
- \$460 million is scheduled to be appropriated from the GGRF in FY 2027-28.

These past investments left for future year appropriations the state's commitments to the SB 125 program, specifically the ZETCP, for FYs 2026-27 and 2027-28, totaling \$690 million. These final two years of appropriation from GGRF, if advanced, would fully satisfy the state's commitment of \$5.1 billion to the SB 125 program.

The proposed FY 2026-27 budget does not include the scheduled appropriation of \$230 million from the GGRF to the SB 125 program, staying silent on the state's commitment to the SB 125 program entirely. As noted above, the Governor proposes to use the \$750 million in GGRF capacity identified for discretionary expenditures on CalFire, crowding out all other discretionary GGRF expenditures.

**State Transit Assistance:** Each Fiscal Year, DOF updates its revenue projections for the State Transit Assistance (STA) Program, which includes revenues collected from the diesel sales tax and the Transportation Improvement Fee (TIF), as well as the Local Transportation Fund. TIF revenues also flow to the TIRCP. DOF provides these estimates when the Governor releases his budget in January, and again at May Revise. For the latest revenue projections, please see the table below:

REVENUE ESTIMATES FOR FY 2026-27 @ GOVERNOR'S BUDGET (JANUARY 9)			
FUNDING SOURCE	FY 2025-26 (CY)	FY 2026-27 (BY)	FY 2027-28 (BY +1)
<b>STA</b>			
Base Rate (2.375%)	\$246,869	\$235,898	\$251,974
Incremental Rate (1.75%)	\$168,743	\$160,660	\$172,505
SB 1 Rate (3.5%)	\$337,487	\$321,319	\$345,010
STA SOGR (30% of TIF)	\$137,256	\$140,678	\$144,898
<b>Total</b>	<b>\$890,354</b>	<b>\$858,555</b>	<b>\$914,387</b>
<b>Intercity &amp; Commuter Rail</b>			
Base Rate (2.375%)*	\$246,869	\$235,898	\$251,974
SB 1 Rate (0.5%)	\$48,212	\$45,903	\$49,287
<b>Total</b>	<b>\$295,081</b>	<b>\$281,801</b>	<b>\$301,261</b>
<b>TIRCP</b>			
Cap & Invest**	\$333,000	\$283,000	\$311,000
SB 1 (70% of TIF)	\$320,264	\$328,249	\$338,096
<b>Total</b>	<b>\$653,264</b>	<b>\$611,249</b>	<b>\$649,096</b>
<b>LCTOP</b>			
Cap & Invest**	\$165,700	\$141,000	\$155,000

\*Funds used for additional Caltrans purposes

\*\*Amounts in FY 2026-27 are dependent on GGRF revenue

**ARCHES:** On October 1, 2025, the United States Department of Energy (DOE) terminated \$1.2 billion in federal funding for ARCHES, California's Hydrogen Hub. ARCHES was launched in 2024 as a \$12.6 billion public-private partnership in coordination with USDOE and the California Governor's Office of Business and Economic Development (GO-Biz) to build out the infrastructure for a network of renewable hydrogen production sites – with the goal of significantly decarbonizing the public transportation, trucking, and port industries. ARCHES, through a commitment of state funding, also supported the purchase of fuel cell electric buses by select California transit agencies to drive demand for hydrogen fuel.

As federal funding constituted the primary seed funding for ARCHES, the ARCHES board announced in early November they were pausing all future actions, with a plan to operate as a special purpose entity should federal funding be reinstated. An effort to reinstate this funding is currently moving through the federal courts. Concurrent with this legal action, state officials have communicated their interest in maintaining the state's commitment of funding for the purchase of fuel cell electric buses by select California transit agencies.

The proposed FY 2026-27 budget does not include new funding for ARCHES.

With the release of the Governor's proposed budget, the Legislature will now begin to review its budget proposals through topic-specific budget subcommittees. Budget subcommittee hearings will afford stakeholders with the opportunity to weigh in with support or opposition to the Governor's budget proposals – or present new times for consideration. The Governor will release his mid-year update to his proposed budget, known as the "May Revise," by May 15. The Legislature must pass a balanced budget by June 15. The FY 2026-27 will begin on July 1.

***Senate President pro Tempore Announces Senate Leadership and Committee Changes***

Last month, we reported that Senator Monique Limón (D-Santa Barbara) began to transition into the role of Senate President Pro Tempore on November 17, assuming the top leadership position in the State Senate from Senator Mike McGuire (D-North Coast). Pro Tem Limón's official swearing-in ceremony took place on January 5 in Sacramento.

As one of her first official acts, Pro Tem Limón [announced changes to Senate Leadership and committee appointments](#) on December 23.

We note that the Chairs of the following committees that oversee policy and fiscal matters impacting SunLine have changed:

- **Senate Appropriations Committee:** Transitions from Senator Anna Caballero (D-Merced) to Senator Sabrina Cervantes (D-Riverside)
- **Senate Budget and Fiscal Review Committee:** Transitions from Senator Scott Wiener (D-San Francisco) to Senator John Laird (D-Santa Cruz)
- **Senate Budget Subcommittee No. 2 on Resources, Environmental Protection, and Energy:** Transitions from Senator Ben Allen (D-Pacific Palisades) to Senator Eloise Gómez Reyes (D-Colton)

- **Senate Energy, Utilities & Communications Committee:** Transitions from Senator Josh Becker (D-Menlo Park) to Senator Ben Allen (D-Pacific Palisades)
- **Senate Housing Committee:** Transitions from Senator Aisha Wahab (D-Silicon Valley) to Senator Jesse Arreguín (D-Oakland)

We note that the Chairs of the following committees that oversee policy and fiscal matters impacting SunLine will remain the same:

- **Senate Budget Subcommittee No. 5 on Corrections, Public Safety, Judiciary, Labor and Transportation Committee:** Remains Senator Laura Richardson (D-San Pedro)
- **Senate Environmental Quality Committee:** Remains Senator Catherine Blakespear (D-Encinitas)
- **Senate Local Government Committee:** Remains Senator Maria Elena Durazo (D-Los Angeles)
- **Senate Transportation Committee:** Remains Senator Dave Cortese (D-San Jose)

Leadership appointments and changes to Budget and Budget Subcommittees, and Natural Resources and Water Committee will take effect immediately. All other changes will take effect on February 1, 2026.

#### ***TIRCP Cycle 8 Draft Guidelines Released***

On January 12, the California State Transportation Agency (CalSTA) released the draft [guidelines](#) and schedule for the TIRCP Cycle 8. As noted above, the TIRCP is a competitive grant program which, since its inception in 2015, has funded over \$11 billion worth of transformative capital projects across California. See the draft schedule below.

#### **2026 TIRCP Cycle 8 Draft Schedule**

• Release Draft 2026 Cycle Guidelines	January 12, 2026
• Guidelines Workshops (Virtual)	February 11, 2026
• Closing Date for Comments on Draft Guidelines	February 18, 2026
• CalSTA Publishes Final Cycle 8 Guidelines	February 20, 2026
• CalSTA Publishes Cycle 8 Call for Projects	February 20, 2026
• Optional meetings with applicants	March 2 – March 13, 2026
• Project Applications Due	May 14, 2026
• CalSTA Anticipated Award Announcements	September 18, 2026

#### ***Two-Year Bills of Interest***

##### **AB 810 (Irwin) Internet Website Requirements – Watch**

This bill would expand on existing law to require special districts, joint powers authorities, or other political subdivisions to maintain an internet website with a “.gov” or “.ca.gov” domain. Special districts, joint powers authorities, or other political subdivisions would have until January 1, 2031 to comply with this requirement. While these domains themselves are free, the associated downstream costs for local agencies and districts are very concerning. These include added costs to migrate to the new domain and corresponding email addresses, implementing network login changes, multi-factor authentication, encryption, website redesign, and updating public materials, social media, and more. This would result in significant costs and staff time, for arguably marginal benefits. The author pulled this bill from

consideration in the Assembly Appropriations Committee in May. There is no indication it will move forward by the January deadline, but we will continue to watch for any movement. ***This is a two-year bill.***

**AB 1070 (Ward) Transit District Governing Boards – Watch**

This bill would prohibit a transit district from compensating a member of the governing board unless the member demonstrates personal use of the transit system each month. The bill would also require the governing board of a transit district to include 2 nonvoting members. One nonvoting member would be required to be a user of the transit service, and the other nonvoting member would be recommended by the labor organization representing transit employees. ***On January 5, this bill was gutted and amended to address a new topic and will no longer impact SunLine.***

*For a full list of bills we are tracking for SunLine, please click [here](#).*



**January 16, 2026**

**TO:** Board of Directors – SunLine Transit Agency

**FM:** Smith Garson

**RE:** Federal Legislative and Regulatory Update – January 2026

### **General Update**

Congress returned from the holiday recess for the second session of the 119th Congress facing a compressed legislative calendar and multiple unresolved priorities. Lawmakers are working against a January 30 deadline to finalize the remaining Fiscal Year 2026 appropriations bills while simultaneously addressing healthcare affordability, national security developments, and redistricting disputes ahead of the 2026 midterm elections.

The narrow margins in the House and internal divisions within both parties continue to complicate negotiations. While several FY26 appropriations packages have advanced, major spending bills including Transportation Housing and Urban Development remain unresolved as Congress attempts to avoid another short-term funding extension or partial shutdown.

### **White House Update**

The Administration remained active on both domestic and foreign policy fronts. President Trump authorized and defended U.S. military action in Venezuela, resulting in the capture of former President Nicolás Maduro. Administration officials have described the U.S. approach as a temporary intervention intended to influence political outcomes rather than establish long term governance. Senior officials are providing classified briefings to Congress amid growing scrutiny over legal authority and next steps.

Domestically, the Administration announced a \$12 billion agricultural aid package to support farmers facing continued market disruptions and elevated production costs. The President also signaled plans to cap credit card interest rates at 10 percent for one year beginning January 20, though details on implementation have not yet been released.

The White House is preparing an executive order aimed at housing affordability and continues to advance a unified federal standard for artificial intelligence regulation that would preempt state and local laws.

### **Congressional Activity**

#### **Senate**

The Senate is expected to vote on a House passed FY26 appropriations minibus that includes the Commerce Justice Science, Interior Environment, and Energy Water bills. Senate leaders continue to explore ways to bundle the remaining FY26 spending bills as negotiations continue ahead of the January 30 deadline.

Healthcare policy remains a central focus. The Senate is expected to take up the House passed bill extending enhanced Affordable Care Act premium tax credits for three years, though the measure is unlikely to reach the 60 votes required for passage. A bipartisan group of senators is drafting an alternative two-year extension that would tighten eligibility, require minimal monthly premiums, and begin transitioning subsidies into health savings account style deposits starting in 2027.

The Senate also voted to advance a War Powers resolution that would restrict further U.S. military action in Venezuela without explicit congressional authorization. The measure will now move to the House, where its prospects remain uncertain.

### **House**

House leaders continue moving FY26 appropriations packages through the chamber as part of a multi-bill strategy to complete spending before the end of the month. The House recently passed a three-bill FY26 funding package covering Commerce Justice Science, Interior Environment, and Energy Water. Additional packages including Transportation Housing and Urban Development are still under negotiation.

The House also passed a discharge petition in December forcing a vote on extending ACA premium tax credits.

Separately, House leadership is advancing an ethics reform package that would prohibit members of Congress and their families from trading individual stocks and would withhold lawmakers pay during a government shutdown.

### **Redistricting**

Redistricting efforts are underway or under consideration in multiple states ahead of the 2026 elections. States currently involved include Virginia, Kansas, Florida, Louisiana, New York, Wisconsin, and Utah. Legal challenges and proposed map changes could reshape several congressional delegations, adding further political uncertainty heading into the midterm cycle.

### **Federal Agencies and FY26 Funding**

Most federal agencies continue operating under the current continuing resolution, which expires January 30, 2026. While several FY26 appropriations bills have been enacted, the majority of discretionary funding remains unresolved. Failure to finalize funding by the deadline could result in another short-term extension or a partial government shutdown.

Federal agencies continue preparing for FY26 grant cycles where possible, but final funding levels and timelines for new discretionary programs remain subject to congressional action.

### **Federal Transit Administration (FTA) Programs**

FTA continues to prepare for the FY26 grant cycle while operating under existing funding authority. Notices of Funding Opportunity for the Low or No Emission Bus Program and the Bus and Bus Facilities Program are expected later in the winter, pending final FY26 appropriations.

FTA staff are continuing Buy America waiver reviews and oversight of Infrastructure Investment and Jobs Act programs. No major policy changes affecting bus or hydrogen transit programs have been announced to date.

### **Department of Energy – Hydrogen Update**

The Department of Energy continues implementation of the Section 45V Clean Hydrogen Production Tax Credit, which remains available for projects that begin construction before December 31, 2027. This credit continues to represent a key federal incentive for hydrogen production and fueling investments.

California's Hydrogen Hub, ARCHES, remains paused following the withdrawal of its Bipartisan Infrastructure Law award. While the entity remains intact for administrative purposes, no active hub development is underway. This limits statewide coordination but does not affect other federal funding pathways relevant to SunLine.

### **SunLine Federal Engagement Update**

Smith Garson continues regular engagement with SunLine's federal delegation and monitors developments affecting transit, clean energy, and infrastructure funding. Following the completion of delegation meetings in December, outreach efforts are now focused on tracking FY26 appropriations outcomes and positioning SunLine for upcoming federal grant opportunities as agencies prepare to release new Notices of Funding Opportunity. On Tuesday January 13, Smith Garson met with staff for Rep. Scott Peters to discuss possible Hydrogen fuel related legislation on behalf of SunLine.

### **Implications for SunLine**

Congressional action over the next several weeks will determine the FY26 funding environment for federal transit and clean energy programs. Key considerations for SunLine include:

- Finalization of FY26 Transportation Housing and Urban Development appropriations
- Timing of FY26 Low or No Emission Bus and Bus and Bus Facilities grant solicitations
- Continued availability of the Section 45V hydrogen production tax credit
- Potential impacts of additional continuing resolutions or a government shutdown on grant timelines

Smith Garson will continue monitoring congressional negotiations, agency announcements, and federal policy developments relevant to SunLine and will provide updates as conditions evolve.



**SunLine Transit Agency**  
**Board Report**

**Item 15**

January 28, 2026

**AGENDA ITEM:** DISCUSSION

**TO:** Board of Directors  
**FROM:** Mona Babauta, CEO/General Manager  
**SUBJECT:** General Manager's Report for January 2026

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**Recommendation:**

Recommend that the Board of Directors (Board) receive the General Manager's Report for January 2026 and provide feedback as appropriate.

**Background:**

Each month, the CEO/General Manager provides the Board with a summary of key Agency activities, events, initiatives, and operational updates. This report is intended to keep the Board informed of notable developments across departments and provide transparency regarding ongoing and upcoming efforts supporting SunLine's mission and strategic goals.

**Financial Impact:**

There is no financial impact associated with this item.

**Strategic Priority:**

People & Workforce: Our commitment emphasizes fostering a culture that aligns with our vision, growing and creating opportunities for staff to realize their fullest potential, and maintaining staffing levels to meet the needs of our organization/customers.

**In Collaboration with:**

Executive Team Members

**Approved/Reviewed by:**

Mona Babauta, CEO/General Manager

Catherine J. Groves, General Counsel

**Attachments:**

- General Manager's Report for January 2026

## **Human Resources Update**

### ***Years of Service Recognition***

I would like to express my gratitude to the following staff members for their dedicated years of service to the organization. Their hard work and commitment has been essential in advancing our work in serving the community.

#### **10 Years:**

- Sergio Guerrero (*Motor Coach Operator*)
- Yazmin Beltran (*Accounting Technician*)
- Emmanuel Mora (*Motor Coach Operator*)
- Leticia Venegas (*Utility Worker*)

#### **5 Years:**

- Carissa Sanchez (*Human Resources Manager/EEO Officer*)

### ***Retirees***

I extend my deepest appreciation to these employees for their many years of dedicated service to SunLine. I wish them both the best in their well-earned retirement and thank them for their valued contributions.

- Yolanda Smith – 20 years of service
- Nancy Carrillo – 12 years of service

### ***New Hires***

During the months of November and December, SunLine welcomed several new employees across multiple departments. These staff members will support the Agency's ongoing operational needs and help strengthen our ability to provide safe, efficient, and reliable transit services. We look forward to their contributions as they join the SunLine team!

#### **Motor Coach Operators:**

- Cristian Trigueros
- Raymond Cordero
- Henry Garcia

- Malkiat Randhawa

Miguel Chavez Chabolla – Electronic Farebox Technician

Robert Garcia – Mechanic A Non-Revenue

Michael Hofacre – Accounting & Financial Reporting Manager

Jason Paggao – Fixed Route Controller

### ***Promotions***

I am pleased to recognize the following employees on their recent promotions. These advancements reflect their hard work, performance, and commitment to professional growth within the Agency. Congratulations to them all, and I look forward to their continued success in their new roles.

- Julio Aguilera – Mechanic A Revenue
- Edgar Gomez Sarabia – Paratransit Controller
- Abraham Llanes – Motor Coach Operator
- Tonnie Buzinskas – Field Supervisor

### **Transportation Update**

#### ***ATLAS Mentor Training – Thousand Palms, CA (December 8 – 9, 2025)***

ATLAS Mentor Training was conducted on December 8 and 9 by California Transit Works (CTW) in partnership with ATU International. Eleven (11) operators attended the training, including eight (8) Fixed-Route Operators and three (3) Paratransit Operators. The sessions were engaging, fun, and insightful, fostering collaboration and knowledge sharing. As part of the ATLAS program, mentors were selected from across departments. Paratransit mentors included Lucero Santos, Kyle Tisdale, and Italo Torres. Fixed Route mentors included Frankie Aroz, Bill Baird, Christina Lane, Chris Gomez, Sergio Alvarez, Juan Esparza, Nick Mizell, and Jerome Carey. Maintenance mentors included Frankie Lugo and Drew Sierra. Chief Transportation Officer, Isabel Vizcarra, and the Superintendent of Transportation attended as ATLAS Committee members to provide support to staff and reinforce the Agency's commitment to the program.

### **Community/Industry Engagement Events**

#### ***Travel Training at Joslyn Center – Palm Desert, CA (October 1, 2025)***

SunLine's Marketing team conducted a travel training session at the Joslyn Center in Palm Desert, which was designed to support seniors by providing them with the tools and knowledge needed to confidently navigate our transportation system.

The session included an overview of SunLine services, with a focus on the SunDial Paratransit service and the Taxi Voucher Program. Attendees also received a guided tutorial on how to download and use SunLine's mobile applications, with hands-on assistance provided throughout.

This event highlighted our ongoing commitment to accessibility, inclusivity, and enhancing customer experience through community-focused outreach and education.

### ***Travel Training at The Center - Palm Springs, CA (October 9, 2025)***

The SunLine Marketing Team has been collaborating with Lesbians Embracing Aging (LEA) with the goal of delivering travel training presentations at senior centers throughout the Palm Springs and Cathedral City areas. Our Marketing and Planning teams conducted a travel training session coordinated by LEA at The Center in Palm Springs. The purpose of the training was to provide seniors with the information and resources necessary to confidently navigate our transportation system.

The session included a comprehensive overview of SunLine services, with particular emphasis on the SunRide on-demand service, the SunDial Paratransit service, and the Taxi Voucher Program. This outreach effort reflects SunLine's ongoing commitment to accessibility, inclusivity, and improving customer experience through targeted community education and engagement.

### ***Rancho Mirage High School Presentation – Rancho Mirage, CA (October 23, 2025)***

Chief Maintenance Officer, Mark Perry, delivered a presentation to 11th and 12th grade students at Rancho Mirage High School's Auto Shop class, providing an overview of the agency, the services we provide to the community, and the structure of the Maintenance Department. He discussed topics like our hydrogen propulsion systems and covered the fundamentals of hydrogen as a fuel source and the operational and environmental benefits of this technology. Students also learned about our in-house training program that is currently under development, as well as SunLine's partnership with College of the Desert. These efforts will support the creation of apprenticeship and pre-apprenticeship pathways for high school students interested in pursuing careers in transportation.

### ***California Transit Association (CTA) 60<sup>th</sup> Annual Fall Conference & Expo – Long Beach, CA (November 5 -7, 2025)***

Executive Team members attended this year's CTA Conference & Expo which brought together transit agency leaders, policymakers, and industry partners from across California to discuss current and emerging issues facing public transportation.

Key themes throughout the conference included state and federal transportation policy updates, zero-emission fleet implementation, workforce development and retention,

transit safety, and operational innovation. Several sessions focused on preparing agencies for upcoming funding opportunities, regulatory requirements, and long-term infrastructure planning.

Overall, the conference reinforced the importance of strategic workforce planning, collaboration across agencies, and proactive preparation as transit agencies continue to adapt to evolving operational, regulatory, and funding environments.

***Supervisor/Manager Training Program 2025 - From Training to Culture, the Leader's Guide - Thousand Palms, CA (November 12, 2025)***

A professional development workshop focused on moving beyond skill-building to lasting mindset shifts was held for twenty-eight (28) of SunLine's supervisory and Executive staff. This session is a continuation of SunLine's management learning series and was conducted in partnership with College of the Desert through its PACE Professional Education Program.

A primary objective of the workshop was to emphasize the importance of promoting a culture of continued and continuous learning, both on-the-job and academic, to foster high performance across the organization. A key focus was equipping managers and supervisors with the skills to identify high-potential employees and encourage them to engage in learning that increases their personal value and positions them for career advancement through a skills growth development model.

The workshop included topics such as:

- Learning Culture: Defining what a learning culture is and outlining strategies to build one within the organization.
- Power of Mindset: Discussing the impact of a fixed mindset versus building a growth mindset among employees.
- Continuous Feedback Model: Providing guidance on asking for, giving, and receiving effective feedback as an ongoing process.

The training was designed to support the achievement of individual, departmental, and organizational goals, as part of SunLine's Strategic Priorities.

***Around the World Potluck – Thousand Palms, CA (November 13, 2025)***

Staff participated in an "Around the World" potluck that brought together teams from across the organization for a fun and flavorful experience. Each department was assigned a different global cuisine, and the variety on display was impressive — from savory entrées to sweet desserts representing cultures from around the world. More importantly, the event created an opportunity for colleagues to connect outside of their usual routines, share stories behind their dishes, and celebrate our collective creativity. Overall, it was a

lively, well-attended event that highlighted teamwork, cultural appreciation, and a shared sense of fun.

***CALACT Maintenance Conference – Pacific Grove, CA (November 18 – 20, 2025)***

Chief Maintenance Officer, Mark Perry, and Shop Supervisor, Adrian Martinez, attended the CALACT Maintenance Conference to gain insight into current best practices, emerging technologies, and long-term planning considerations impacting transit maintenance operations. Conference sessions focused on data-driven decision-making, fleet replacement planning amid extended vehicle lead times, and advancements in propulsion systems, including zero-emission technologies and future hydrogen applications.

Additional sessions provided practical guidance on new bus inspection best practices, CNG tank inspection and maintenance requirements, and effective apprenticeship programs used by peer agencies to support workforce development and technician training. Participation in this conference allowed staff to gather valuable information to help strengthen SunLine's maintenance practices, support long-term fleet planning, and stay informed on evolving industry standards and technologies.

***California Public Employers Labor Relations Association (CALPELRA) 50th Annual Training Conference – Monterey, CA (November 18 – 21, 2025)***

Human Resources and Transportation management team members attended this year's CALPELRA Annual Training Conference which brought together labor relations and HR professionals from public agencies across California.

Keynote presentations, and interactive workshops focused on current and emerging issues in labor relations, employment law, negotiations, performance management, and employee relations. Sessions emphasized practical application, legal compliance, and proactive strategies for managing complex workforce challenges in the public sector.

Key takeaways included updates on recent labor and employment law developments, best practices for performance evaluations and disciplinary processes, strategies for crisis coordination and risk management, and approaches to strengthening labor-management relationships. The conference also provided valuable opportunities to network with peers, legal experts, and industry professionals and to exchange insights on shared challenges facing public agencies.

***Clean Bus Conference – San Francisco, CA (November 18 – 20, 2025)***

Chief Financial Officer, Luis Garcia, spoke at a national clean transportation conference focused on zero-emission bus (ZEB) deployment, delivering a presentation on operational excellence in ZEB implementation. His remarks highlighted SunLine's lessons learned from its zero-emission bus journey, including the importance of aligning technology with

operations, investing early in infrastructure and workforce training, and promoting industry-wide transparency and collaboration. Presenting alongside a peer transit agency reinforced SunLine's position as a national leader in zero-emission transit and provided comparative insight into alternative implementation and financing approaches.

***SunLine's 18th Annual Fill the Bus – Palm Desert and Palm Springs, CA (November 20, 2025)***

SunLine staff from all departments came together to support two vital organizations in the Coachella Valley: Lift to Rise and Well in the Desert. Donation efforts were staged at two locations, with one bus positioned at the Walmart on Monterey in Palm Desert and another at Ralphs in Smoke Tree Village, Palm Springs.

Between 7:00 a.m. and 7:00 p.m., the community demonstrated remarkable generosity, enabling SunLine to collect 8.62 tons of food and household items, along with 463 turkeys and 64 hams.

The following day, the non-perishable goods were delivered to Lift to Rise and Well in the Desert, whose gratitude was evident as these donations provided countless families with a hearty Thanksgiving meal. This collective effort highlights the power of community in making a meaningful difference during the holiday season.

***SunLine's 10th Student Art Contest – Thousand Palms, CA (November 24, 2025)***

SunLine proudly celebrated the unveiling event for the year's Student Art Contest, marking the 10<sup>th</sup> year anniversary of this exciting local event. As in previous years, we received exceptional artwork submissions from students representing schools across the Coachella Valley.

We extend our heartfelt gratitude to our generous sponsors — Inland Empire Health Plan, the City of La Quinta, and the City of Palm Desert — whose ongoing support makes it possible to feature student artwork on three (3) bus wraps annually.

This year's contest recognized a winner in each category, with their artwork showcased on a hydrogen fuel cell bus. Additionally, the impressive creations of the three (3) finalists, one from each category, will be displayed at bus stops near their respective schools – celebrating their talent and creativity while enriching our community spaces.

**2025 Student Art Contest Winner (Bus Wrap Art)**

**Elementary School 1st Place Winner**

- Antonio Coloma II  
5th grade, Benjamin Franklin Elementary

**Middle School 1st Place Winner**

- Gabrielle Lou Mercedeine Coloma  
8th grade, La Quinta Middle School

High School 1st Place Winner

- Gerardo Silva  
12th grade, Desert Hot Springs High School

### **2025 Student Art Contest Finalists (Bus Shelter Art)**

Elementary School Finalists

- Dya Valentina Flores Arambula  
6th grade, Mountain Vista Elementary

Middle School Finalists

- Jesus Vega  
8th grade, Imagine School Riverside - Coachella

High School Finalists

- Farah Reagan  
9th grade, La Quinta High School

### ***Agency Town Halls – Thousand Palms, CA (December 1-2, & 4, 2025)***

I held several Town Hall events with employees throughout the agency, including Operations, Maintenance (AM/PM), and Administration to ensure broad employee engagement and consistent communication. I hold these every six months to ensure that I remain accessible to all employees, and they have a chance to have open and honest discussions about how my leadership team and I can better support them. Topics included capital project updates, reinforcing the importance of safety reporting, reviewing ongoing initiatives to keep employees safe, emphasizing the Agency's vision, mission and values, and highlighting workforce investment initiatives such as the ATLAS Mentorship Program. Leadership also provided an update on the Comprehensive Operational Analysis (COA), including its purpose and anticipated outcomes, and shared information on upcoming agency events.

### ***Employee Gala – Indio, CA (December 5, 2025)***

The Employee Gala was held at Terra Lago in Indio and brought employees together for an evening of celebration and appreciation. The event featured great food, raffle prizes, and dancing, providing a relaxed and festive atmosphere to recognize and thank employees for their hard work and dedication throughout the year.

***American Public Transportation Association (APTA) Safety and Risk Management Seminar – San Diego, CA (December 7 – 10, 2025)***

Members of the Safety department management team attended this year's APTA Safety and Risk Management Seminar. This seminar is a leading industry event focused on advancing safety practices, risk mitigation strategies, and regulatory compliance in public transportation. The team's participation was aimed at gaining insights into emerging trends, strengthening our safety and risk management programs, and networking with peers and experts.

The seminar provided valuable updates on regulatory changes, particularly regarding the Federal Transit Administration's evolving safety requirements and best practices for implementing Safety Management Systems (SMS). Sessions emphasized proactive hazard identification and risk assessment as key components of compliance. Additionally, the team explored innovative approaches to risk management, including strategies for integrating enterprise risk management with operational safety and improving claims handling efficiency through case studies.

Technology was a major theme, with discussions on leveraging predictive analytics and AI tools for incident prevention, as well as emerging solutions for real-time monitoring and reporting of safety events. Workforce safety and culture were also highlighted, focusing on leadership engagement, frontline employee involvement, and addressing mental health and fatigue management as critical elements of overall safety. The seminar offered excellent networking opportunities, allowing us to exchange best practices with other transit agencies and explore collaborative approaches to risk pooling and insurance optimization.

***Yearly Employee Breakfast – Thousand Palms, CA (December 11, 2025)***

The Yearly Employee Breakfast was hosted by the Executive Team, with team members arriving as early as 3:00 a.m. to personally greet Maintenance employees working the graveyard shift and Motor Coach Operators scheduled to be the first out on the road. The event provided an opportunity to connect with colleagues, reflect on the year, and celebrate the hard work and dedication that makes SunLine a strong and unified team.