



SunLine Transit Agency
February 25, 2026
10:30 a.m. – 10:55 a.m.

AGENDA

FINANCE/AUDIT COMMITTEE/ COMMITTEE OF THE WHOLE

Wellness Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

NOTICE TO THE PUBLIC

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

Upon request, SunLine will provide written agenda materials in appropriate alternative formats to individuals with disabilities. In addition, SunLine will arrange for disability-related modifications or accommodations, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please contact the Clerk of the Board at (760) 343-3456 or send a written request by emailing clerkoftheboard@sunline.org, including your name, mailing address, telephone number and brief description of the requested materials, preferred alternative format, and/or auxiliary aid or service at least three (3) days before the meeting.

Meeting Note: This Committee meeting may be attended by Members of the Board of Directors who do not serve on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. A vote of the Committee of the Whole does not constitute final Board action. All Committee actions must be ratified by the full Board of Directors. All items appearing on the agenda are subject to action by the Committee.

ITEM

RECOMMENDATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. FINALIZATION OF AGENDA

ITEM

RECOMMENDATION

5. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

6. PRESENTATIONS

7. COMMITTEE MEMBER COMMENTS

RECEIVE COMMENTS

8. CONSENT CALENDAR

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

APPROVE

- 8a) Acceptance of Checks \$1,000 and Over Report for December 2025 (PAGE 4-10)
- 8b) Acceptance of Credit Card Statements for December 2025 (PAGE 11-23)
- 8c) Acceptance of Monthly Budget Variance Report for December 2025 (PAGE 24-29)
- 8d) Acceptance of Contracts Signed between \$25,000 and \$250,000 for December 2025 (PAGE 30-32)
- 8e) Acceptance of Union & Non-Union Pension Investment Asset Summary for December 2025 (PAGE 33-45)
- 8f) Acceptance of Ridership Report for December 2025 (PAGE 46-50)
- 8g) Acceptance of SunDial Operational Notes for December 2025 (PAGE 51-54)
- 8h) Acceptance of Metrics for December 2025 (PAGE 55-72)
- 8i) Acceptance of Board Member Attendance Report for January 2026 (PAGE 73-75)

**9. CHANGE ORDER TO ADD ADDITIONAL COMPENSATION TO AGREEMENT 25-003 SECURITY FENCE UPGRADE WITH THREE PEAKS CORP.
(Staff: Walter Watcher, Chief of Capital Projects)**

**APPROVE
(PAGE 76-77)**

ITEM

RECOMMENDATION

10. **AWARD OF CONTRACT 25-006 FOR ASPHALT
CONCRETE PAVEMENT UPGRADE PROJECT**
(Staff: Walter Watcher, Chief of Capital Projects)

11. **ADJOURN**

APPROVE
(PAGE 78-82)



Board Report

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Finance/Audit Committee/Committee of the Whole Board of Directors

FROM: Luis Garcia, Chief Financial Officer

SUBJECT: Acceptance of Checks \$1,000 and Over Report for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve the checks \$1,000 and Over Report for December 2025.

Background:

The Checks \$1,000 and Over Report lists all the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the month of December which required signature from the Chair or Vice Chair.

Vendor	Check #	Amount
<i>Integrated Cryogenic Solutions, LLC</i>	701895	\$291,419.71
<i>Cora Constructors Inc.</i>	701645	\$203,812.31
<i>Hanson Bridgett LLP</i>	701892	\$103,205.00
<i>Nomad Transit, LLC</i>	701978	\$81,758.10
<i>Atkinson, Andelson, Loya Ruud and Romo</i>	701943	\$78,046.60
<i>MetLife</i>	701839	\$53,715.88

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

In Collaboration with:

N/A

Approved/Reviewed by:

Luis Garcia, Chief Financial Officer

Attachments:

- Checks \$1,000 and Over Report for December 2025

**SunLine Transit Agency
Checks \$1,000 and Over
December 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
CALPERS	Group Health Premiums	701813	12/17/2025	473,196.88
INTEGRATED CRYOGENIC SOLUTIONS LLC	Fuel - Liquid Hydrogen	701895	12/22/2025	291,419.71
CORA CONSTRUCTORS INC.	WIP- Div I Back Up Generator- Project Acct#2407-00	701645	12/01/2025	203,812.31
HANSON BRIDGETT LLP	Legal Service	701892	12/22/2025	103,205.00
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	701865	12/17/2025	94,536.62
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	701702	12/03/2025	93,766.97
NOMAD TRANSIT, LLC	SunRide Ride Share Expenses	701978	12/30/2025	81,758.10
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	701943	12/30/2025	78,046.60
IMPERIAL IRRIGATION DIST	Utilities	701833	12/17/2025	75,341.50
METLIFE	Supplement Benefits LTD/STD/LIFE/Dental Ins Premium	701839	12/17/2025	53,715.88
SO CAL GAS CO.	Utilities	701861	12/17/2025	39,709.82
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	701762	12/10/2025	39,692.76
ANEW RNG, LLC	Utilities	701878	12/22/2025	35,525.02
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	701962	12/30/2025	35,000.23
NFI PARTS	Inventory Repair Parts	701646	12/03/2025	33,123.08
VERIZON WIRELESS	Wireless Telephone Service	701799	12/10/2025	28,084.06
DISCOUNTCELL LLC	Computer/Network Software Agreement	701737	12/10/2025	25,286.04
HANSON BRIDGETT LLP	Legal Service	701750	12/10/2025	24,578.29
HANSON BRIDGETT LLP	Legal Service	701830	12/17/2025	24,035.25
DECALS BY DESIGN, INC.	Advertising Student Art Contest Bus Wrap	701822	12/17/2025	22,415.43
TYLER TECHNOLOGIES, INC.	Computer/Network Software Agreement	701925	12/22/2025	21,719.76
TEC EQUIPMENT, INC.	Inventory Repair Parts	701791	12/10/2025	20,018.84
JARRETT WALKER & ASSOCIATES, LLC	WIP-Comprehensive Operational Analysis-Project Act#2514-01	701681	12/03/2025	19,974.81
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	701916	12/22/2025	17,828.49
TODD VERWERS ARCHITECTS INC	WIP- Center of Excellence Facility- Project Acct#1808-03	701922	12/22/2025	17,455.34
AVAIL TECHNOLOGIES, INC.	Computer/Network Software Agreement	701719	12/10/2025	16,579.02
BROWN ARMSTRONG ACCOUNTANCY	Audit Services	701812	12/17/2025	16,096.25
HELIXSTORM	Contracted Services	701751	12/10/2025	15,332.60
JOSE I TORRES	Employee Agreement	701897	12/22/2025	15,000.00
BALLARD POWER SYSTEMS	WIP-Fixed Assets Hydrogen Bus-Project Acct#2401-02	701945	12/30/2025	14,120.00
TRANSPO GROUP USA, INCORPORATED	Consulting	701864	12/17/2025	13,434.25
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	701795	12/10/2025	12,078.44
PRECISION ALLISON TRANSMISSIONS	Repair Parts-Fixed Route	701690	12/03/2025	11,852.50
BALLARD POWER SYSTEMS	Inventory Repair Parts	701882	12/22/2025	11,809.41
NEW FLYER OF AMERICA INC.	Computer/Network Software Agreement	701965	12/30/2025	11,700.00
PRUDENTIAL OVERALL SUPPLY	Uniforms	701691	12/03/2025	11,694.36
JASPER ENGINE EXCHANGE, INC.	Paratransit Repair Parts	701682	12/03/2025	11,428.00
NAPA AUTO PARTS	Inventory Repair Parts	701768	12/10/2025	10,664.13
ROBERT HALF	Temporary Help	701695	12/03/2025	9,802.58

**SunLine Transit Agency
Checks \$1,000 and Over
December 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
COMPLETE COACH WORKS	Inventory Repair Parts	701728	12/10/2025	9,356.17
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	701951	12/30/2025	9,349.00
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	701738	12/10/2025	9,349.00
PRUDENTIAL OVERALL SUPPLY	Uniforms	701853	12/17/2025	9,254.10
FRANKLIN TRUCK PARTS, INC	Inventory Repair Parts	701743	12/10/2025	9,065.92
RWC GROUP	Inventory Repair Parts	701674	12/03/2025	9,013.31
TPX COMMUNICATIONS	Communication Service	701794	12/10/2025	8,703.19
ROBERT HALF	Temporary Help	701856	12/17/2025	8,591.60
NFI PARTS	Inventory Repair Parts	701710	12/10/2025	8,508.26
SHAW YODER ANTWIH SCHMELZER & LANGE, INC	Consulting	701784	12/10/2025	8,500.00
SMITH GARSON, INC.	Consulting	701786	12/10/2025	8,000.00
BLAIS & ASSOCIATES, LLC	Consulting	701883	12/22/2025	7,767.00
GILLIG LLC	Inventory Repair Parts	701891	12/22/2025	7,720.01
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	701857	12/17/2025	7,696.25
JE STRATEGIES LLC	Consulting	701756	12/10/2025	7,500.00
COAST COMPRESSOR COMPANY	Inventory Repair Parts	701725	12/10/2025	7,196.64
AMALGAMATED TRANSIT UNION	Union Dues	701650	12/03/2025	7,107.52
MAKAI SOLUTIONS	WIP-Fixed Assets-Facility Improvements- Project Acct#2413-19	701899	12/22/2025	6,959.19
AMALGAMATED TRANSIT UNION	Union Dues	701807	12/17/2025	6,919.47
ROBERT HALF	Temporary Help	701973	12/30/2025	6,591.60
ROBERT HALF	Temporary Help	701915	12/22/2025	6,412.44
HELIXSTORM	Contracted Services	701893	12/22/2025	6,325.00
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	701809	12/17/2025	6,195.00
MOWERS PLUS, INC.	WIP-Fixed Assets- Misc Equipment- Project Acct#2310-08	701906	12/22/2025	6,033.98
CITY CAB	Taxi Voucher Program	701974	12/30/2025	5,841.80
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	701714	12/10/2025	5,530.41
SONSRAY FLEET SERVICES	Inventory Repair Parts	701793	12/10/2025	5,508.32
BATTERY RUSH	Bus Stop Supplies	701946	12/30/2025	5,104.80
G/M BUSINESS INTERIORS	WIP-Fixed Assets- Office Furn & Equip- Project Acct#2418-16	701747	12/10/2025	5,008.29
CUSTOM INDUSTRIES INC.	Inventory Repair Parts	701949	12/30/2025	4,766.16
CUSTOM INDUSTRIES INC.	Inventory Repair Parts	701730	12/10/2025	4,766.16
MARIO FIGUEROA	Reimbursement Expense	701937	12/24/2025	4,765.82
ROBERT HALF	Temporary Help	701780	12/10/2025	4,684.59
IMPERIAL IRRIGATION DIST	Utilities	701894	12/22/2025	4,570.90
MAGALDI & MAGALDI, INC.	Inventory Repair Parts	701684	12/03/2025	4,312.41
AMERICAN MOVING PARTS	Inventory Repair Parts	701877	12/22/2025	4,297.86
CASTAÑEDAS MEXICAN FOOD	SunLine Events Expense	701707	12/08/2025	4,217.98
CALSTART, INC.	Membership & Subscriptions	701656	12/03/2025	3,950.00
AMERICAN MOVING PARTS	Inventory Repair Parts	701652	12/03/2025	3,887.26

**SunLine Transit Agency
Checks \$1,000 and Over
December 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
ISAAC RODRIGUEZ	Reimbursement Expense	701935	12/24/2025	3,814.25
WINDMILL CITY SCREEN PRINTING	SunLine Events Expense	701705	12/03/2025	3,539.07
SAFETY-KLEEN CORPORATION	Contract Svc-Haz Waste Removal	701858	12/17/2025	3,511.74
CENTER FOR TRANSPORTATION AND THE	Membership & Subscriptions	701659	12/03/2025	3,500.00
ABSOLUTE SELF STORAGE	Storage Rental	701709	12/10/2025	3,456.00
VALLEY SANITARY DISTRICT	Permits & Licenses	701798	12/10/2025	3,394.70
CHARTER COMMUNICATIONS	Utilities	701788	12/10/2025	3,282.96
MITECH CONTROLS INC.	Inventory Repair Parts	701903	12/22/2025	3,245.92
PRUDENTIAL OVERALL SUPPLY	Uniforms	701779	12/10/2025	3,234.26
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	701781	12/10/2025	3,088.53
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	701742	12/10/2025	3,013.00
AMAZON CAPITAL SERVICES, INC	Office Supplies	701874	12/22/2025	3,008.42
IMPERIAL IRRIGATION DIST	Utilities	701706	12/04/2025	3,000.00
COACH AND EQUIPMENT MFG CORP	Inventory Repair Parts	701662	12/03/2025	2,886.86
AMALGAMATED TRANSIT UNION	Travel Meetings/Seminars	701873	12/22/2025	2,832.92
FEDEX FREIGHT WEST, INC.	Shipping Service	701953	12/30/2025	2,742.62
GILLIG LLC	Inventory Repair Parts	701676	12/03/2025	2,729.70
DESIGN WEST ENGINEERING, INC.	WIP-Facility Improvement Projects- Project Acct#2607-01	701736	12/10/2025	2,696.00
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	701729	12/10/2025	2,570.05
SONSRAY FLEET SERVICES	Inventory Repair Parts	701921	12/22/2025	2,513.68
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	701689	12/03/2025	2,511.67
FRONTIER COMMUNICATIONS	Utilities	701828	12/17/2025	2,500.00
RONNIE HUERTA	Reimbursement Expense	701939	12/24/2025	2,494.04
KIRK'S AUTOMOTIVE, INC.	Inventory Repair Parts	701898	12/22/2025	2,482.34
CAROLYN C. GIGLIO	Reimbursement Expense	701934	12/24/2025	2,398.30
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	701723	12/10/2025	2,356.49
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	701849	12/17/2025	2,344.18
IDWHOLESALE	ID Badge Supplies	701832	12/17/2025	2,338.15
C V WATER DISTRICT	Utilities	701948	12/30/2025	2,260.82
US BANK VOYAGER FLEET SYSTEMS	Unleaded Fuel	701796	12/10/2025	2,249.03
C V WATER DISTRICT	Utilities	701664	12/03/2025	2,220.07
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	701867	12/17/2025	2,179.68
MAKAI SOLUTIONS	Equipment Repair-Shop Equipment	701760	12/10/2025	2,174.75
MAGALI JIMENEZ	SunLine Events Expense	701759	12/10/2025	2,160.28
QUICK FIX AUTO GLASS	Repair Parts-Fuel Cell	701649	12/03/2025	2,140.00
CAVENDISH HYDROGEN	Contract Services-General	701844	12/17/2025	2,095.00
JOSEPH LYNN FRIEND	Contracted Services	701755	12/10/2025	2,010.00
QUINCY COMPRESSOR LLC	Facility Maintenance	701880	12/22/2025	1,997.50
CAVENDISH HYDROGEN	Repair Parts-Hydrogen	701907	12/22/2025	1,970.00

**SunLine Transit Agency
Checks \$1,000 and Over
December 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
WESTAIR GASES & EQUIPMENT, INC.	Materials & Supplies	701801	12/10/2025	1,904.48
QUICK FIX AUTO GLASS	Repair Parts-Fixed Route	701806	12/17/2025	1,850.00
SECTRAN SECURITY INC.	Bank Adjustment Fees	701783	12/10/2025	1,846.82
OMNITRACS, LLC	General Services	701966	12/30/2025	1,820.00
OMNITRACS, LLC	General Services	701771	12/10/2025	1,820.00
POSITIVE PROMOTIONS, INC.	Employee Recognition Expense	701778	12/10/2025	1,781.61
SECTRAN SECURITY INC.	Bank Adjustment Fees	701918	12/22/2025	1,779.76
CAROL DILLON	Reimbursement Expense	701933	12/24/2025	1,772.73
SWRCB ACCOUNTING OFFICE	Permits & Licenses	701789	12/10/2025	1,701.00
SEFAC USA, INC.	Equipment Repair-Shop Equipment	701859	12/17/2025	1,682.83
MERRIMAC PETROLEUM, INC	Freon & Coolant	701761	12/10/2025	1,661.72
NFI PARTS	Inventory Repair Parts	701871	12/22/2025	1,631.99
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	701977	12/30/2025	1,621.11
MICHAEL HOFACRE	Reimbursement Expense	701938	12/24/2025	1,618.77
BAE SYSTEMS CONTROLS, INC.	Inventory Repair Parts	701881	12/22/2025	1,614.58
ENTECH OIL INC	Lubricants- Oil	701888	12/22/2025	1,614.10
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	701724	12/10/2025	1,604.81
PALM SPRINGS TAXI SERVICE, LLC	Taxi Voucher Program	701775	12/10/2025	1,600.45
DECALS BY DESIGN, INC.	Repair Parts-Fuel Cell	701733	12/10/2025	1,581.92
BROADLUX, INC.	Contract Services-General	701721	12/10/2025	1,576.00
JUAN PADILLA	Reimbursement Expense	701936	12/24/2025	1,565.40
EVERSOFT, INC.	Contract Services - General	701952	12/30/2025	1,530.84
PLAZA TOWING, INC.	Towing Services	701852	12/17/2025	1,525.00
FPS SPECIALISTS IN FIRE SYSTEMS	Facility Maintenance	701896	12/22/2025	1,520.00
MILE3 WEB DEVELOPMENT	Website Maintenance	701902	12/22/2025	1,470.00
MILE3 WEB DEVELOPMENT	Website Maintenance	701841	12/17/2025	1,470.00
WESTAIR GASES & EQUIPMENT, INC.	Repair Parts-Hydrogen	701929	12/22/2025	1,468.09
MINITUBISHI ELECTRIC US INC.	Facility Maintenance	701842	12/17/2025	1,450.00
CNTY OF RIVERSIDE DIV. OF WEIGHTS &	Permits & Licenses	701817	12/17/2025	1,446.00
OPW FUELING COMPONENTS	Inventory Repair Parts-SunFuels	701908	12/22/2025	1,436.00
LANGUAGELINE SOLUTIONS	Translation Services	701838	12/17/2025	1,397.78
DANIELS TIRE SERVICE INC.	Inventory Repair Parts	701669	12/03/2025	1,377.09
CMD CORPORATION	Inventory Repair Parts	701661	12/03/2025	1,355.32
GILLIG LLC	Inventory Repair Parts	701745	12/10/2025	1,318.87
COMPLETE COACH WORKS	Inventory Repair Parts	701665	12/03/2025	1,314.55
HOME DEPOT CREDIT SERVICES	Bus Stop Supplies	701753	12/10/2025	1,309.51
GENFARE, LLC	Repair Parts-Fixed Route	701954	12/30/2025	1,262.14
CDW GOVERNMENT, INC	Computer Supplies	701658	12/03/2025	1,226.95
HEPTAGON SEVEN CONSULTING, INC.	WIP-Security Fence Upgrade-Project Acct#2202-00	701752	12/10/2025	1,216.00

**SunLine Transit Agency
Checks \$1,000 and Over
December 2025**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
SMITTY'S AUTO PAINT OF HEMET	Shop Supplies	701697	12/03/2025	1,203.13
CINTAS CORPORATION NO.2	Emergency Preparedness Supplies	701885	12/22/2025	1,194.28
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	701848	12/17/2025	1,192.00
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	701967	12/30/2025	1,192.00
CAROL DILLON	SunLine Events Expense	701657	12/03/2025	1,117.76
JULIO AGUILERA	Reimbursement Expense	701959	12/30/2025	1,100.00
TOPS N BARRICADES, INC.	Bus Stop Supplies	701923	12/22/2025	1,064.66
OCTAVIO MENDOZA	Reimbursement Expense	701845	12/17/2025	1,055.46
CONNOISSEUR MEDIA HOLDCO, INC	Advertising	701819	12/17/2025	1,050.00
CONNOISSEUR MEDIA HOLDCO, INC	Advertising	701666	12/03/2025	1,050.00
SUN CHEMICAL	Shop Supplies	701855	12/17/2025	1,034.40
ODP BUSINESS SLOUTIONS LLC	Office Supplies	701846	12/17/2025	1,023.83
ROBERTSON AIR SYSTEMS	Facility Maintenance	701680	12/03/2025	1,013.50
QUADIENT FINANCE USA, INC.	Postage	701854	12/17/2025	1,000.00
Total Checks Over \$1,000	\$2,575,143.96			
Total Checks Under \$1,000	\$49,560.57			
Total Checks	\$2,624,704.53			



SunLine Transit Agency

Item 8B

February 25, 2026

Board Report

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

FROM: Luis Garcia, Chief Financial Officer

SUBJECT: Acceptance of Credit Card Statements for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve the credit card statements for December 2025.

Background:

The attached reports summarize the Agency's credit card expenses for December 2025. The reports summarize transactions for the credit cards which align with the statement closing dates of December 31, 2025.

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

In Collaboration with:

N/A

Approved/Reviewed by:

Luis Garcia, Chief Financial Officer

Attachments:

- Credit Card Statements for December 2025

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 12/31/2025

Name on Card: Ray Stevens (Procurement Card)

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1	11/26/26	12/1/2026	APTA	APTA Safety & Risk Management Seminar Bryan Valenzuela - Registration Fee		\$ 879.00
2	11/26/25	12/1/2026	APTA	APTA Safety & Risk Management Seminar John Sowers - Registration Fee		\$ 879.00
3	11/26/25	12/1/2026	APTA	APTA Safety & Risk Management Seminar Richard Powers - Registration Fee		\$ 879.00
4	11/28/26	12/1/2026	Successorie	2026 Employee Recognitions		\$ 2,350.84
5	11/28/26	12/1/2026	Terra Lago Club	Venue SunLine Holiday Party		\$ 3,839.00
6	12/02/26	12/2/2026	Microsoft	Microsoft 365 Business Pro Premium Licensing		\$ 4,334.71
7	12/02/26	12/3/2026	Panaderia Del Pueblo	Food for Holiday Breakfast		\$ 420.25
8	12/04/26	12/5/2026	Apple	iCloud Storage Upgrade for Israel Moreno		\$ 2.99
9	12/04/26	12/5/2026	WI Vue Testing Exam	Microsoft Azure Training for Israel Moreno		\$ 99.00
10	12/05/26	12/8/2026	Enrollease	Integration with EASE & ADP		\$ 504.25
11	12/08/26	12/9/2026	CTC-Vis	Clean Truck Check ARB Bus Fees		\$ 1,387.12
12	12/08/26	12/9/2026	National Safety Council	First Aid CPR AED License Renewal		\$ 80.00
13	12/08/26	12/9/2026	CTC-Vis	Clean Truck Check ARB Bus Processing Fee		\$ 41.47
14	12/08/26	12/9/2026	California Hydrogen Bus	CHBC & CHS Webinar Hydrogen Safety for Shawn Craycraft		\$ 95.00
15	12/09/26	12/10/2026	Sams Club	Holiday Breakfast Supplies		\$ 143.80
16	12/09/26	12/10/2026	Sams Club	Holiday Breakfast Supplies		\$ 435.32
17	12/09/26	12/10/2026	Sams Club	Holiday Breakfast Supplies		\$ 218.90
18	12/10/26	12/11/2026	Costco	Holiday Breakfast Supplies		\$ 119.90
19	12/10/26	12/11/2026	4 Imprint	ATLAS Branded Materials		\$ 2,764.60
20	12/10/26	12/12/2026	Cardenas Market	Holiday Breakfast Supplies		\$ 415.81
21	12/12/26	12/15/2026	Microsoft	Microsoft Visio Monthly License		\$ 15.75
22	12/12/26	12/15/2026	American Airlines	Think Transit Conference 2026 Sean Harrington - Flight Charge		\$ 267.19
23	12/12/26	12/15/2026	Think Transit	Think Transit Conference 2026 Sean Harrington - Registration Fee		\$ 1,275.00
24	12/12/26	12/15/2026	American Airlines	Think Transit Conference 2026 Sean Harrington - Flight Charge		\$ 44.73
25	12/12/26	12/15/2026	Southwest Airlines	Think Transit Conference 2026 Sean Harrington - Flight Charge		\$ 467.18

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
26	12/12/26	12/15/2026		Think Transit Conference 2026 Sean Harrington - Conversion Fee		\$ 12.75
27	12/15/26	12/17/2026	Elavon Srv Fee	PERB Arbitration Fee		\$ 1.15
28	12/15/26	12/17/2026	PERB ARB Full List	PERB Arbitration Fee		\$ 50.00
29	12/17/26	12/18/2026	Starlink	STARLINK Subscription Fee		\$ 165.00
30	12/17/26	12/19/2026	Battery Mart	Charger for Agency Golf Carts		\$ 857.65
31	12/18/26	12/19/2026	Automotive Software	CARB Inspection Software Renewal		\$ 1,232.29
32	12/19/26	12/22/2026	MagicJack	Phone Subscription for Coachella Hub		\$ 3.52
33	12/19/26	12/22/2026	MagicJack	Phone Subscription for Coachella Hub		\$ 50.50
34	12/20/26	12/22/2026	Terra Lago Club	Venue SunLine Holiday Party - Credit	\$ (500.00)	
35	12/22/26	12/22/2026	Apple	Microsoft Azure Training for Israel Moreno		\$ 24.99
36	12/24/26	12/26/2026	Soi Nexiq	Wabco ABS Software Subscription for Maintenance		\$ 400.00
Totals:					\$ (500.00)	\$ 24,757.66



Reporting Period : 11/29/2025 - 12/31/2025

Statement Summary

Name	Ray Stevens	Company	Sunline Transit Agency
Account #	XXXX-XXXX-XXXX-████	Currency	US Dollar
Reporting Period	11/29/2025 - 12/31/2025		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 11/26/2025	12/1/2025	Apta 202-4964800, DC					879.00
		Purchase Apta	General Ledger Code: 5090100000				
		Approved Travel for Bryan Valenzuela – APTA Safety & Risk Management Seminar - Registration	GL 15-5090200000				
<hr/>							
2 11/26/2025	12/1/2025	Apta 202-4964800, DC					879.00
		Purchase Apta	General Ledger Code: 5090100000				
		Approved Travel for John Sowers – APTA Safety & Risk Management Seminar – Registration	GL 15-5090200000				
<hr/>							
3 11/26/2025	12/1/2025	Apta 202-4964800, DC					879.00
		Purchase Apta	General Ledger Code: 5090100000				
		Approved Travel for Richard Powers – APTA Safety & Risk Management Seminar – Registration	GL 15-5090200000				
<hr/>							
4 11/28/2025	12/1/2025	Successorie 800-535-2773, FL					2,350.84
		Purchase Successorie	General Ledger Code: 5099900002				
		PR 24051 - Successories - 2026 Employee Recognitions	GL 32-5090800100				
<hr/>							
5 11/28/2025	12/1/2025	Golf Club At Terra Lago 760-775-2000, CA					3,839.00
		Purchase Golf Club At Terra Lago	General Ledger Code: 5099900002				
		PR 23975 - Terra Lago Venue for our Christmas Party	GL 325090201000				
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6	12/2/2025	12/2/2025	Msft * E0800y3rxg Microsoft.Com, WA				4,334.71
	Purchase Msft * E0800y3rxg		General Ledger Code: 5030300011				
	PR 24278 - MS 365 Business Pro Licensing						
							GL 42-5030300011
7	12/2/2025	12/3/2025	Panaderia Del Pueblo Inc Indio, CA				420.25
	Purchase Panaderia Del Pueblo Inc		General Ledger Code: 5099900002				
	PR 24172 - Conchitas - Individually Wrapped						
							GL 32-5090201000
8	12/4/2025	12/5/2025	Apple.Com/Bill 866-712-7753, CA				2.99
	Purchase Apple.Com/Bill		General Ledger Code: 5099900002				
	PR 23270 - iCloud Storage upgrade - for IT Phone for Israel Moreno						
							GL 42-5049900010
9	12/4/2025	12/5/2025	WI *vue*testing Exam 953-6813000, MN				99.00
	Purchase WI *vue*testing Exam		General Ledger Code: 5090200001				
	PR 24189 -AZ-900 Microsoft Azure Fundamentals EXAM						
							GL 42-5030300011
10	12/5/2025	12/8/2025	Enrollease, Inc. Secure.Ease.C, CA				504.25
	Purchase Enrollease, Inc.		General Ledger Code: 5030300011				
	PR 23486 - Price per Employee - Integration with EASE & ADP - Shortcut						
							GL 32-50303000
11	12/8/2025	12/9/2025	Ctc-Vis 279-842-9957, CA				1,387.12
	Purchase Ctc-Vis		General Ledger Code: 5099900002				
	PR 24163 - Clean Truck Check ARB bus fees						
							GL 22-5049900021

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
12	12/8/2025	12/9/2025	National Safety Council 800-621-7619, IL				80.00
	Purchase National Safety Council		General Ledger Code: 5090200001				
	PR 24144 - First Aid CPR AED License Renewal			GL 15-5090100000			
13	12/8/2025	12/9/2025	Ctc-Vis *svc 279-842-9957, MD				41.47
	Purchase Ctc-Vis *svc		General Ledger Code: 5099900002				
	PR 24163 - Clean Truck Check ARB bus fees			GL 22-5049900021			
14	12/8/2025	12/9/2025	California Hydrogen Bu Californiahyd, DC				95.00
	Purchase California Hydrogen Bu		General Ledger Code: 5090100000				
	PR 24191 - CHBC & CHS Webinar- Hydrogen Safety FOR Shawn Craycraft			GL 10-5090200000			
15	12/9/2025	12/10/2025	Samsclub #6609 Palm Desert, CA				143.80
	Purchase Samsclub #6609		General Ledger Code: 5099900002				
	PR 24170 - Holiday Breakfast Supplies			GL 32-5090201000			
16	12/9/2025	12/10/2025	Sams Club.Com 800-966-6546, AR				435.32
	Purchase Sams Club.Com		General Ledger Code: 5099900002				
	PR 24170 - Holiday Breakfast Supplies			GL 32-5090201000			
17	12/9/2025	12/10/2025	Samsclub #6609 Palm Desert, CA				218.90
	Purchase Samsclub #6609		General Ledger Code: 5099900002				
	PR 24170 - Holiday Breakfast Supplies			GL 32-5090201000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
18	12/10/2025	12/11/2025	Costco Whse #0441 Palm Desert, CA				119.90
	Purchase Costco Whse #0441		General Ledger Code: 5099900002				
	PR 24170 - Holiday Breakfast Supplies			GL 32-5090201000			
19	12/10/2025	12/11/2025	4imprint, Inc 4imprint.Com, WI				2,764.60
	Purchase 4imprint, Inc		General Ledger Code: 5099900002				
	PR 24206 - ATLAS Swag			GL 39-5090200001			
20	12/10/2025	12/12/2025	Cardenas Markets Indio, CA				415.81
	Purchase Cardenas Markets		General Ledger Code: 5099900002				
	PR 24170 - Holiday Breakfast Supplies			GL 32-5090201000			
21	12/12/2025	12/15/2025	Microsoft-G129658471 800-6427676, WA				15.75
	Purchase Microsoft-G129658471		General Ledger Code: 5030300011				
	PR 24283 - Microsoft Visio monthly license			GL 42-5030300011			
22	12/12/2025	12/15/2025	American Air Fort Worth, TX				267.19
	Purchase American Air		General Ledger Code: 5090200000				
	Approved Travel for Sean Harrington – ThinkTransit Conference 2026 - Flight Charge			GL 49-5090200000			
23	12/12/2025	12/15/2025	Thinktransit Mississauga, ON				1,275.00
	Purchase Thinktransit		General Ledger Code: 5039903800				
	Approved Travel for Sean Harrington – ThinkTransit Conference 2026 - Registration Fee			GL 49-5090200000			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
24	12/12/2025	12/15/2025	American Air Fort Worth, TX				44.73
	Purchase American Air		General Ledger Code: 5090200000				
	Approved Travel for Sean Harrington – ThinkTransit Conference 2026 - Seat Charge			GL 49-5090200000			
25	12/12/2025	12/15/2025	Southwes Southwest.Com, TX				467.18
	Purchase Southwes		General Ledger Code: 5090200000				
	Approved Travel for Sean Harrington – ThinkTransit Conference 2026 - Flight Charge			GL 49-5090200000			
26	12/12/2025	12/15/2025					12.75
	Other Debits Currency Conversion Fee						
	Approved Travel for Sean Harrington – ThinkTransit Conference 2026 - Registratation Conversion Fee			GL 49-5090200000			
27	12/15/2025	12/17/2025	Elavon Srv Fee Arbitratio 678-7315974, GA				1.15
	Purchase Elavon Srv Fee Arbitratio		General Ledger Code: 5099900002				
	PR 24205 - PERB Arbitration R. Estrada			GL 32-5030300002			
28	12/15/2025	12/17/2025	Perb Arb Full List 916-3272275, CA				50.00
	Purchase Perb Arb Full List		General Ledger Code: 5099900002				
	PR 24205 - PERB Arbitration R. Estrada			GL 32-5030300002			
29	12/17/2025	12/18/2025	Starlink Internet 310-6829683, CA				165.00
	Purchase Starlink Internet		General Ledger Code: 5030300011				
	PR 23477 - Starlink Mini - Subscription Fee for Bryan Valenzuela			GL 15-5049900009			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
30	12/17/2025	12/19/2025	Battery Mart 540-6650065, VA				857.65
	Purchase Battery Mart		General Ledger Code: 5099900002				
	PR24244 - Charger for Golf carts				GL 23-5040300200		
31	12/18/2025	12/19/2025	In *ra Automotive Softwar 248-7959971, MI				1,232.29
	Purchase In *ra Automotive Softwar		General Ledger Code: 5099900002				
	PR 24141 - CARB inspection spftware renewal				GL 22-5049900021		
32	12/19/2025	12/22/2025	Magicjack.Com 561-594-9925, FL				3.52
	Purchase Magicjack.Com		General Ledger Code: 5030200006				
	PR 24282 - Magicjack for Coachella phone system 911				GL 42-5030300011		
33	12/19/2025	12/22/2025	Magicjack.Com 561-594-9925, FL				50.50
	Purchase Magicjack.Com		General Ledger Code: 5030200006				
	PR 24282 - Magicjack for Coachella phone system 911				GL 42-5030300011		
34	12/20/2025	12/22/2025	Golf Club At Terra Lago 760-775-2000, CA				-500.00
	Credit Voucher Golf Club At Terra Lago		General Ledger Code: 5099900002				
	PR 23975 - Terra Lago Venue for our Christmas Party - Deposit Return				GL 325090201000		
35	12/22/2025	12/22/2025	Apple.Com/Bill 866-712-7753, CA				24.99
	Purchase Apple.Com/Bill		General Ledger Code: 5099900002				
	PR 24262 - Master Microsoft Azure Fund Exam Prep Udemy2025				GL 42-5030300011		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
36 12/24/2025	12/26/2025	Soi Nexiq 800-639-6774, MI					400.00
Purchase Soi Nexiq			General Ledger Code: 5049900400				
24263 - Wabco ABS software subscription for Maintenance			GL 42-5030300011				

Transaction Count: 36

Total: 24,257.66

Employee Signature

Date

Authorized Approver Signature

Date

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 12/31/2025

Name on Card: Mona Babauta

Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
1 12/9/2025	12/10/2025	Costco	Costco Gas For Company Vehicle; Mona Babauta, CEO/General Manager		\$39.29
Credits and Charges:				\$0.00	\$39.29



Reporting Period : 11/29/2025 - 12/31/2025

Statement Summary

Name	Mona Babauta	Company	Sunline Transit Agency
Account #	[REDACTED]	Currency	US Dollar
Reporting Period	11/29/2025 - 12/31/2025		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 12/9/2025	12/10/2025	Costco Gas #0441 Palm Desert, CA					39.29
Purchase Costco Gas #0441			General Ledger Code: 5040102000				

Transaction Count: 1
Total: 39.29

Employee Signature **Date**

Authorized Approver Signature **Date**



Board Report

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

FROM: Luis Garcia, Chief Financial Officer

SUBJECT: Acceptance of Monthly Budget Variance Report for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve the monthly budget variance report for December 2025.

Background:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12th of the annual budget. The FYTD budget values for the month of December 2026 are equal to 6/12^{ths} of the yearly budget.

Year to Date Summary

- As of December 31, 2025, the Agency's FYTD revenues are \$513,306 or 20.22% below the FYTD budget.
- As of December 31, 2025, the Agency's FYTD expenditures are \$3,497,317 or 13.85% above the FYTD budget.

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

In Collaboration with:

N/A

Approved/Reviewed by:

Luis Garcia, Chief Financial Officer

Attachments:

- Monthly Budget Variance Report for December 2025

SunLine Transit Agency
Budget Variance Report
December 2025

Description	FY26 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Revenues:								
Passenger Revenue	1,974,505	151,959	164,542	(12,583)	923,538	987,253	(63,714)	53.2%
Other Revenue	3,101,551	166,178	258,463	(92,284)	1,101,184	1,550,775	(449,592)	64.5%
Total Operating Revenue	5,076,056	318,138	423,005	(104,867)	2,024,722	2,538,028	(513,306)	60.1%
Operating Expenses:								
Operator & Mechanic Salaries & Wages	11,907,530	968,600	992,294	23,694	5,753,234	5,953,765	200,531	51.7%
Operator & Mechanic Overtime	1,368,406	108,043	114,034	5,991	832,564	684,203	(148,361)	39.2%
Administration Salaries & Wages	7,997,750	712,127	666,479	(45,648)	4,138,848	3,998,875	(139,973)	48.2%
Administration Overtime	260,573	21,857	21,714	(142)	177,282	130,287	(46,996)	32.0%
Fringe Benefits	11,663,261	958,727	971,938	13,212	5,996,057	5,831,630	(164,426)	48.6%
Communications	295,000	32,968	24,583	(8,385)	182,721	147,500	(35,221)	38.1%
Legal Services	1,135,000	191,977	94,583	(97,393)	974,894	567,500	(407,394)	14.1%
Computer/Network Software Agreement	1,000,000	106,179	83,333	(22,846)	657,050	500,000	(157,050)	34.3%
Uniforms	115,598	2,918	9,633	6,715	41,223	57,799	16,576	64.3%
Contracted Services	1,860,415	130,440	155,035	24,594	789,393	930,208	140,815	57.6%
Equipment Repairs	31,500	0	2,625	2,625	11,632	15,750	4,118	63.1%
Security Services	150,000	12,349	12,500	151	78,803	75,000	(3,803)	47.5%
Fuel - CNG	1,290,000	124,847	107,500	(17,347)	715,466	645,000	(70,466)	44.5%
Fuel - Hydrogen	2,094,676	319,386	174,556	(144,829)	2,112,003	1,047,338	(1,064,665)	-0.8%
Tires	292,000	17,900	24,333	6,433	139,701	146,000	6,299	52.2%
Office Supplies	87,260	3,124	7,272	4,148	26,051	43,630	17,579	70.1%
Travel/Training	323,345	9,771	26,945	17,175	128,913	161,673	32,759	60.1%
Repair Parts	1,692,631	101,935	141,053	39,118	1,072,239	846,316	(225,923)	36.7%
Facility Maintenance	72,500	3,808	6,042	2,234	32,977	36,250	3,273	54.5%
Electricity - CNG & Hydrogen	652,000	42,472	54,333	11,861	336,224	326,000	(10,224)	48.4%
Natural Gas	1,483,750	92,430	123,646	31,216	526,308	741,875	215,567	64.5%
Water and Gas	16,000	887	1,333	446	5,142	8,000	2,858	67.9%
Insurance Losses	1,578,415	201,767	131,535	(70,233)	1,230,085	789,207	(440,878)	22.1%
Insurance Premium - Property	235,000	19,563	19,583	20	117,378	117,500	122	50.1%
Repair Claims	15,000	21,164.38	1,250	(19,914)	33,510.62	7,500	(26,011)	-123.4%
Fuel Taxes	103,500	5,760	8,625	2,865	38,080	51,750	13,670	63.2%
Other Expenses	6,816,945	578,006	568,079	(9,927)	3,606,205	3,408,473	(197,733)	47.1%
Self Consumed Fuel	(4,038,056)	(163,590)	(336,505)	(172,915)	(1,006,670)	(2,019,028)	(1,012,358)	75.1%
Total Operating Expenses (Before Depreciation)	50,500,000	4,625,415	4,208,333	(417,082)	28,747,317	25,250,000	(3,497,317)	43.1%
Operating Expenses in Excess of Operating Revenue		\$ (4,307,278)			\$ (26,722,594)			
Subsidies:								
Local	7,000,000	663,768	583,333	(80,434)	4,118,052	3,500,000	(618,052)	41.2%
State	32,523,821	3,084,037	2,710,318	(373,719)	19,133,541	16,261,911	(2,871,630)	41.2%
Federal	5,900,123	559,473	491,677	(67,796)	3,471,002	2,950,062	(520,940)	41.2%
Total Subsidies	45,423,944	4,307,278	3,785,329	(521,949)	26,722,594	22,711,972	(4,010,622)	41.2%
Net Operating Gain (Loss) After Subsidies	\$ (0)	\$ -			\$ -			

SunLine Transit Agency
Budget Variance Report
December 2025

Description	FY26 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY26 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Expenses:								
Wages & Benefits	33,197,521	2,769,353	2,766,460	(2,893)	16,897,985	16,598,760	(299,225)	49.1%
Services	7,126,058	722,981	593,838	(129,143)	4,325,996	3,563,029	(762,967)	39.3%
Fuels & Lubricants	3,515,476	453,242	292,956	(160,286)	2,870,159	1,757,738	(1,112,421)	18.4%
Tires	292,000	17,900	24,333	6,433	139,701	146,000	6,299	52.2%
Materials and Supplies	2,331,591	136,028	194,299	58,272	1,305,429	1,165,796	(139,633)	44.0%
Utilities	2,573,750	163,846	214,479	50,633	1,053,085	1,286,875	233,790	59.1%
Casualty & Liability	4,333,415	462,138	361,118	(101,020)	2,702,917	2,166,707	(536,210)	37.6%
Taxes and Fees	103,500	5,760	8,625	2,865	38,080	51,750	13,670	63.2%
Miscellaneous Expenses	1,064,745	57,757	88,729	30,972	420,633	532,373	111,740	60.5%
Self Consumed Fuel	(4,038,056)	(163,590)	(336,505)	(172,915)	(1,006,670)	(2,019,028)	(1,012,358)	75.1%
Total Operating Expenses (Before Depreciation)	50,500,000	4,625,415	4,208,333	(417,082)	28,747,317	25,250,000	(3,497,317)	43.1%
Revenues:								
Passenger Revenue	1,974,505	151,959	164,542	(12,583)	923,538	987,253	(63,714)	53.2%
Other Revenue	3,101,551	166,178	258,463	(92,284)	1,101,184	1,550,775	(449,592)	64.5%
Total Operating Revenue	5,076,056	318,138	423,005	(104,867)	2,024,722	2,538,028	(513,306)	60.1%
Net Operating Gain (Loss)		\$ (4,307,278)			\$ (26,722,594)			
Subsidies:								
Local	7,000,000	663,768	583,333	(80,434)	4,118,052	3,500,000	(618,052)	41.2%
State	32,523,821	3,084,037	2,710,318	(373,719)	19,133,541	16,261,911	(2,871,630)	41.2%
Federal	5,900,123	559,473	491,677	(67,796)	3,471,002	2,950,062	(520,940)	41.2%
Total Subsidies	45,423,944	4,307,278	3,785,329	(521,949)	26,722,594	22,711,972	(4,010,622)	41.2%
Net Operating Gain (Loss) After Subsidies	\$ (0)	\$ -			\$ -			

Budget Variance Analysis - SunLine Transit Agency

Passenger Revenue

- Passenger fare revenues are below budgetary figures due to a decrease in ridership compared to FY25.
- As of December, ridership was at 3.2% below FY25 FYTD totals.
- Total system ridership was 45,358 trips below FY25 FYTD amounts.

Ridership

	FY25-December	FY26-December	Variance	%Δ
Fixed Route	230,155	216,224	(13,931)	-6.1%
Paratransit	8,703	7,952	(751)	-8.6%
SunRide	1,950	1,928	(22)	-1.1%
System Total	240,808	226,104	(14,704)	-6.1%

Ridership

	FYTD-FY25	FYTD-FY26	Variance	%Δ
Fixed Route	1,333,763	1,295,121	(38,642)	-2.9%
Paratransit	55,795	50,891	(4,904)	-8.8%
SunRide	12,685	10,873	(1,812)	-14.3%
System Total	1,402,243	1,356,885	(45,358)	-3.2%

Other Revenue

- The unfavorable variance in other revenue is primarily due to a decrease in outside CNG fueling revenue and lower emission credit revenue as a result of low credit values.

Operator & Mechanic Salaries & Wages

- The favorable variance in operator and mechanic wages are due to vacancies.

Operator & Mechanic Overtime

- The unfavorable variance is primarily attributed to overtime for fixed route operators due to vacant positions.

Administration Salaries & Wages

- Administrative salary and wage expenses are within an acceptable range of the budget.

Administration Overtime

- The unfavorable variance is primarily attributed to overtime in the Maintenance department to account for vacant positions & premium pay for holidays worked.

Fringe Benefits

- The unfavorable balance in fringe benefit expenses is primarily attributed to increases in benefit utilization.

Communications

- Communication expenses are within an acceptable range of the budget.

Legal Services

- The unfavorable variance in legal services is primarily due to greater utilization of legal services.

Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements. Many renewals are completed at the beginning of the fiscal year.

Uniforms

- Uniform expenses are below the budgeted amount due to less utilization of uniform allowance and vacant positions.

Contracted Services

- Savings in contract services costs are primarily attributed to budgeted operating and maintenance costs for the hydrogen electrolyzer station that have not been incurred

Equipment Repairs

- Equipment repair expenses are within an acceptable range of the budget.

Security Services

- Security services are within an acceptable range of the budget.

Fuel - CNG

- CNG expenses are within an acceptable range of the budget.

Fuel - Hydrogen

- The unfavorable balance is due to a increase utilization of liquid hydrogen.

Tires

- Tire expenses are within an acceptable range of the budget.

Office Supplies

- Office supply expenses are within an acceptable range of the budget.

Travel/Training

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

Repair Parts

- The unfavorable variance is primarily due to repairs related to fueling equipment and fixed route buses.

Facility Maintenance

- Fuel maintenance expenses are within an acceptable range of the budget.

Electricity - CNG & Hydrogen

- Electricity - CNG & Hydrogen expenses are within an acceptable range of the budget.

Natural Gas

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY26.

Water and Gas

- Water and gas expenses are within an acceptable range of the budget.

Insurance Losses

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

Insurance Premium - Property

- Insurance premium expenses are within an acceptable range of the budget.

Repair Claims

- The unfavorable variance is primarily attributed due to the replacement of a bus stop shelter replaced after a vehicle collision.

Fuel Taxes

- Fuel tax expenses are within an acceptable range of the budget.

Other Expenses

- Other expenses are within an acceptable range of the budget.

Self-Consumed Fuel

- The variance in primarily due to less than anticipated fuel utilized by the Agency.



Board Report

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Finance/Audit Committee/Committee of the Whole Board of Directors

FROM: Luis Garcia, Chief Financial Officer

SUBJECT: Acceptance of Contracts Signed Between \$25,000 and \$250,000 for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve contracts signed between \$25,000 and \$250,000 for December 2025.

Background:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine’s contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager’s authority.

There was one (1) agreement, four (4) purchase orders and one (1) change order executed in December 2025 between \$25,000 and \$250,000:

December 2025

Vendor	Purpose	Amount
Euna Solutions	Online Procurement	\$69,200.00
Desert Business Interiors	Seating Replacements	\$69,735.87
CPAC, Inc	Laptop Computers	\$27,580.45

Connoisseur Media	Digital Marketing	\$40,000.00
Complete Coach Works	Bus #627 Repair	\$62,313.62
Cora Constructors	Back Up Generator	\$31,445.08

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management by effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

In Collaboration with:

N/A

Approved/Reviewed by:

Luis Garcia, Chief Financial Officer

Attachments:

- Contracts Signed Between \$25,000 and \$250,000 for December 2025

Contracts Signed Between \$25,000 and \$250,000
December 2025

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
Euna Solutions	Online Procurement Platform	Solicitations and Contracts Platform	FY26 - FY31	\$70,000.00	\$69,200.00	Agreement
Desert Business Interiors	New Chairs	Workplace Seating Replacement	FY26	\$55,116.00	\$55,116.00	Purchase Order
CPAC, Inc	Computers	Laptops	FY26	\$69,735.87	\$69,735.87	Purchase Order
Connoisseur Media	Digital Media	Marketing	FY26	\$40,000.00	\$40,000.00	Purchase Order
Complete Coach Works	Bus Repair	Repair Bus #627	FY26	\$62,313.62	\$62,313.62	Purchase Order
Cora Constructors	Backup Generator	5 Technical Changes	FY26	\$31,445.08	\$31,445.08	Change Order



Board Report

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Finance/Audit Committee/Committee of the Whole Board of Directors

FROM: Luis Garcia, Chief Financial Officer

SUBJECT: Acceptance of Union & Non-Union Pension Investment Asset Summary for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve union & non-union pension investment asset summary for December 2025.

Background:

For the month of December, SunLine’s investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	29.5%	16% – 56%
	International Equity	19.0%	0% - 39%
	Other	8.0%	0% – 20%
Income Assets			
	Fixed Income	38.3%	25% - 65%
	Other	4.2%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		1.0%	0% – 20%

Non-Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	29.5%	16% - 56%
	International Equity	19.0%	0% - 39%
	Other	8.0%	0% - 20%
Income Assets			
	Fixed Income	38.1%	25% - 65%
	Other	4.2%	0% - 20%
Real Return Assets		0.0%	0% - 20%
Cash Equivalents		1.2%	0% - 20%

Components may not sum to 100.0% due to rounding.

For the month of December, the market value of assets increased by \$194,842 and \$235,035 for the union and non-union plans, respectively.

Month to Month Asset Comparison

Month	Market Value - Union	Market Value - Non-Union
November 2025	\$48,303,572	\$48,589,077
December 2025	\$48,498,414	\$48,824,112
Increase (Decrease)	\$194,842	\$235,035

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management be effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

In Collaboration with:

N/A

Approved/Reviewed by:

Luis Garcia, Chief Financial Officer

Attachments:

- Union & Non-Union Pension Investment Asset Summary for December 2025

Detail of Securities Held & Market Analytics

For the Month Ending December 31, 2025

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,165.00	97.84	701,023.60	99.88	715,640.20	14,616.60	1.48
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,159.00	97.77	699,934.71	99.88	715,040.92	15,106.21	1.47
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	99.88	404,414.12	4,089.49	0.83
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,307.00	96.40	318,794.80	99.88	330,303.16	11,508.36	0.68
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,446.00	92.76	597,930.32	99.88	643,826.48	45,896.16	1.33
ISHARES CORE U.S. AGGREGATE	464287226	8278395	16,903.00	98.64	1,667,311.92	99.88	1,688,271.64	20,959.72	3.48
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,322.00	99.12	329,276.64	99.88	331,801.36	2,524.72	0.68
Security Type Sub-Total			48,351.00		4,714,596.62	699.16	4,829,297.88	114,701.26	9.95
Exchange-Traded Fund - Equity									
SCHWAB US LARGE-CAP ETF	808524201	17333747	466,004.00	22.54	10,505,283.51	26.91	12,540,167.64	2,034,884.13	25.86
SCHWAB US LARGE-CAP ETF	808524201	17333747	39,046.00	22.81	890,639.26	26.91	1,050,727.86	160,088.60	2.17
Security Type Sub-Total			505,050.00		11,395,922.77	53.82	13,590,895.50	2,194,972.73	28.03
Money Market Mutual Fund									
FIRST AM GOVT OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	501,663.56	1.00	501,663.56	100.00	501,663.56	0.00	1.03
Security Type Sub-Total			501,663.56		501,663.56	100.00	501,663.56	0.00	1.03
Mutual Fund - Bond									
BAIRD CORE PLUS BOND-INST	057071870	7001692	509,720.56	10.76	5,482,487.38	10.31	5,255,218.95	(227,268.43)	10.84
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.51	0.36	0.01	0.00
NUVEEN CORE BOND FUND-R6	87244W607	7580345	332,353.47	9.15	3,041,803.72	9.28	3,084,240.18	42,436.46	6.36
PGIM TOTAL RETURN BOND-R6	74440B884	168981	295,486.06	12.94	3,822,988.54	12.18	3,599,020.23	(223,968.31)	7.42
VOYA INTERMEDIATE BOND-R6	92913L569	IIBZX	207,011.40	9.57	1,980,290.46	8.77	1,815,489.98	(164,800.48)	3.74
Security Type Sub-Total			1,344,571.53		14,327,570.45	51.05	13,753,969.70	(573,600.75)	28.36
Mutual Fund - Equity									
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	10,086.14	28.40	286,433.26	34.46	347,568.48	61,135.22	0.72

Detail of Securities Held & Market Analytics

For the Month Ending **December 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Mutual Fund - Equity										
FIDELITY EMRG MRKT INDX		316146331	26545809	103,712.20	11.50	1,193,179.38	13.68	1,418,782.90	225,603.52	2.93
FIDELITY INTL INDX		315911727	308475	53,484.36	56.23	3,007,381.42	60.80	3,251,849.01	244,467.59	6.71
GLDMN SCHS GQG PRT INTL-R6		38147N269	GSIX	43,929.40	19.83	870,974.41	22.46	986,654.29	115,679.88	2.03
HRDNG LVNR INTL EQTY-INST		412295107	175052	0.00	25.00	0.02	27.16	0.02	0.00	0.00
JANUS HNDRSN OVERSEAS-N		47103D835	JANUS	26,607.72	51.08	1,359,065.32	57.11	1,519,566.63	160,501.31	3.13
MFS INTL DIVERSIFICAT-R6		552743544	9214518	73,060.56	26.33	1,923,620.14	27.78	2,029,622.30	106,002.16	4.18
PIMCO RAE US SMALL-INST		72202L421	45833025	30,337.40	12.02	364,739.33	11.63	352,823.93	(11,915.40)	0.73

Security Type Sub-Total				341,217.77		9,005,393.28	255.08	9,906,867.56	901,474.28	20.43
--------------------------------	--	--	--	-------------------	--	---------------------	---------------	---------------------	-------------------	--------------

Separate Account

ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406		45,325.00	1.00	45,325.00	120.15	54,459.14	9,134.14	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406		49,000.00	1.00	49,000.00	120.15	58,874.74	9,874.74	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406		45,325.00	1.00	45,325.00	120.15	54,459.14	9,134.14	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406		45,325.00	1.00	45,325.00	120.15	54,459.14	9,134.14	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406		29,588.71	1.00	29,588.71	120.15	35,551.58	5,962.87	0.07
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406		49,000.00	1.00	49,000.00	120.15	58,874.74	9,874.74	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406		45,325.00	1.00	45,325.00	120.15	54,459.14	9,134.14	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406		45,325.00	1.00	45,325.00	120.15	54,459.14	9,134.14	0.11
BLACKSTONE INFRASTRUCTURE DTD 10/01/2024 0.000% --	BKSTONE63	SA495		900,000.00	1.00	900,000.00	117.43	1,056,834.00	156,834.00	2.19
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB		1,031,505.00	1.00	1,031,505.00	133.72	1,379,307.64	347,802.64	2.84

Detail of Securities Held & Market Analytics

For the Month Ending **December 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account									
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	180,000.00	1.00	180,000.00	133.72	240,692.36	60,692.36	0.50
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	91,315.75	1.00	91,315.75	143.16	130,729.02	39,413.27	0.27
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	252,000.00	1.00	252,000.00	143.16	360,767.05	108,767.05	0.74
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	127,930.57	1.00	127,930.57	143.16	183,147.36	55,216.79	0.38
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	130,837.59	1.00	130,837.59	143.16	187,309.09	56,471.50	0.39
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	309,750.00	1.00	309,750.00	143.16	443,442.83	133,692.83	0.91
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	173,360.99	1.00	173,360.99	143.16	248,186.24	74,825.25	0.51
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	204,378.01	1.00	204,378.01	143.16	292,590.68	88,212.67	0.60
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	58,570.33	1.00	58,570.33	143.16	83,850.18	25,279.85	0.17
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	73,423.62	1.00	73,423.62	143.16	105,114.38	31,690.76	0.22
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	105,000.00	1.00	105,000.00	143.16	150,319.60	45,319.60	0.31
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	30,795.20	1.00	30,795.20	143.16	44,086.88	13,291.68	0.09
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	80,433.93	1.00	80,433.93	143.16	115,150.44	34,716.51	0.24
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	147,000.00	1.00	147,000.00	143.16	210,447.44	63,447.44	0.43
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	180,319.43	1.00	180,319.43	143.16	258,148.05	77,828.62	0.53
Security Type Sub-Total			4,430,834.13		4,430,834.13	3,350.34	5,915,720.00	1,484,885.87	12.18

Detail of Securities Held & Market Analytics

For the Month Ending **December 31, 2025**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
Managed Account Sub-Total			7,171,687.99		44,375,980.81	4,509.45	48,498,414.20	4,122,433.39	99.98	
Securities Sub-Total			\$7,171,687.99		\$44,375,980.81	\$4,509.45	\$48,498,414.20	\$4,122,433.39	99.98%	
Accrued Interest							\$0.00			
Total Investments							\$48,498,414.20			

Detail of Securities Held & Market Analytics

For the Month Ending December 31, 2025

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES CORE U.S. AGGREGATE	464287226	8278395	7,146.00	97.84	699,164.64	99.88	713,742.48	14,577.84	1.46
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,136.00	97.77	599,916.11	99.88	612,863.68	12,947.57	1.26
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	99.88	404,414.12	4,089.49	0.83
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,317.00	96.40	319,758.80	99.88	331,301.96	11,543.16	0.68
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,290.00	98.64	1,705,485.60	99.88	1,726,925.20	21,439.60	3.54
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,372.00	99.12	334,232.64	99.88	336,795.36	2,562.72	0.69
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,272.00	92.76	581,790.09	99.88	626,447.36	44,657.27	1.28
Security Type Sub-Total			47,582.00		4,640,672.51	699.16	4,752,490.16	111,817.65	9.74
Exchange-Traded Fund - Equity									
SCHWAB US LARGE-CAP ETF	808524201	17333747	43,384.00	22.81	989,589.04	26.91	1,167,463.44	177,874.40	2.39
SCHWAB US LARGE-CAP ETF	808524201	17333747	464,498.00	22.54	10,471,333.25	26.91	12,499,641.18	2,028,307.93	25.60
Security Type Sub-Total			507,882.00		11,460,922.29	53.82	13,667,104.62	2,206,182.33	27.99
Money Market Mutual Fund									
FIRST AM GOVT OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	632,057.32	1.00	632,057.32	100.00	632,057.32	0.00	1.29
Security Type Sub-Total			632,057.32		632,057.32	100.00	632,057.32	0.00	1.29
Mutual Fund - Bond									
BAIRD CORE PLUS BOND-INST	057071870	7001692	513,263.91	10.73	5,506,404.81	10.31	5,291,750.85	(214,653.96)	10.84
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.51	0.36	0.01	0.00
NUVEEN CORE BOND FUND-R6	87244W607	7580345	332,353.47	9.15	3,041,803.72	9.28	3,084,240.18	42,436.46	6.32
PGIM TOTAL RETURN BOND-R6	74440B884	168981	299,383.55	12.91	3,866,443.36	12.18	3,646,491.60	(219,951.76)	7.47
VOYA INTERMEDIATE BOND-R6	92913L569	IIBZX	208,459.24	9.57	1,995,786.60	8.77	1,828,187.56	(167,599.04)	3.74
Security Type Sub-Total			1,353,460.20		14,410,438.84	51.05	13,850,670.55	(559,768.29)	28.37
Mutual Fund - Equity									
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,981.66	28.40	283,466.14	34.46	343,968.07	60,501.93	0.70

Detail of Securities Held & Market Analytics

For the Month Ending **December 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Mutual Fund - Equity										
FIDELITY EMRG MRKT INDX		316146331	26545809	104,334.17	11.50	1,200,334.94	13.68	1,427,291.42	226,956.48	2.92
FIDELITY INTL INDX		315911727	308475	53,783.15	56.23	3,024,176.56	60.80	3,270,015.41	245,838.85	6.70
GLDMN SCHS GQG PRT INTL-R6		38147N269	GSIX	44,191.90	19.85	877,066.00	22.46	992,550.15	115,484.15	2.03
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	10575468	0.00	20.00	0.02	22.98	0.02	0.00	0.00
JANUS HNDRSN OVERSEAS-N		47103D835	JANUS	26,755.56	51.08	1,366,612.70	57.11	1,528,009.85	161,397.15	3.13
MFS INTL DIVERSIFICAT-R6		552743544	9214518	73,470.40	26.33	1,934,399.24	27.78	2,041,007.64	106,608.40	4.18
PIMCO RAE US SMALL-INST		72202L421	45833025	34,671.31	12.02	416,844.95	11.63	403,227.35	(13,617.60)	0.83
Security Type Sub-Total				347,188.15		9,102,900.55	250.90	10,006,069.91	903,169.36	20.49
Separate Account										
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	120.15	54,459.12	9,134.12	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	49,000.00	1.00	49,000.00	120.15	58,874.73	9,874.73	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	49,000.00	1.00	49,000.00	120.15	58,874.73	9,874.73	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	120.15	54,459.12	9,134.12	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	120.15	54,459.12	9,134.12	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	29,588.71	1.00	29,588.71	120.15	35,551.57	5,962.86	0.07
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	120.15	54,459.12	9,134.12	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --		ATEL00020	SA407	45,325.00	1.00	45,325.00	120.15	54,459.12	9,134.12	0.11
BLACKSTONE INFRASTRUCTURE DTD 10/01/2024 0.000% --		BKSTONE64	SA496	900,000.00	1.00	900,000.00	117.43	1,056,834.00	156,834.00	2.16
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --		GOLUB0091	F_GOLUB	180,000.00	1.00	180,000.00	133.72	240,692.36	60,692.36	0.49

Detail of Securities Held & Market Analytics

For the Month Ending **December 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account									
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	1,031,505.00	1.00	1,031,505.00	133.72	1,379,307.64	347,802.64	2.83
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	105,000.00	1.00	105,000.00	143.16	150,319.60	45,319.60	0.31
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	80,433.93	1.00	80,433.93	143.16	115,150.44	34,716.51	0.24
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	173,360.99	1.00	173,360.99	143.16	248,186.24	74,825.25	0.51
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	58,570.33	1.00	58,570.33	143.16	83,850.18	25,279.85	0.17
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	30,795.20	1.00	30,795.20	143.16	44,086.88	13,291.68	0.09
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	73,423.62	1.00	73,423.62	143.16	105,114.38	31,690.76	0.22
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	127,930.57	1.00	127,930.57	143.16	183,147.36	55,216.79	0.38
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	309,750.00	1.00	309,750.00	143.16	443,442.83	133,692.83	0.91
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	130,837.59	1.00	130,837.59	143.16	187,309.09	56,471.50	0.38
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	252,000.00	1.00	252,000.00	143.16	360,767.05	108,767.05	0.74
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	180,319.43	1.00	180,319.43	143.16	258,148.05	77,828.62	0.53
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	204,378.01	1.00	204,378.01	143.16	292,590.68	88,212.67	0.60
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	91,315.75	1.00	91,315.75	143.16	130,729.02	39,413.27	0.27
NB Secondary Opps Offshore V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	147,000.00	1.00	147,000.00	143.16	210,447.44	63,447.44	0.43
Security Type Sub-Total			4,430,834.13		4,430,834.13	3,350.34	5,915,719.87	1,484,885.74	12.12

Detail of Securities Held & Market Analytics

For the Month Ending **December 31, 2025**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
Managed Account Sub-Total			7,319,003.80		44,677,825.64	4,505.27	48,824,112.43	4,146,286.79	100.00	
Securities Sub-Total			\$7,319,003.80		\$44,677,825.64	\$4,505.27	\$48,824,112.43	\$4,146,286.79	100.00%	
Accrued Interest							\$0.00			
Total Investments							\$48,824,112.43			



Board Report

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Finance/Audit Committee/Committee of the Whole Board of Directors

FROM: Daren Tatham, Assistant Transit Planner

SUBJECT: Acceptance of Ridership Report for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve the Ridership Report for December 2025.

Background:

	Monthly Ridership		Monthly Variance	
	Dec-25	Dec-24	Net	Percent
Fixed Route	216,224	231,155	(13,931)	(6.1%)
SunRide	1,928	1,950	(22)	(1.1%)
Taxi Voucher*	144	118	26	22.0%
SunDial	7,952	8,703	(751)	(8.6%)
Total	226,248	256,191	(14,678)	(6.1%)

*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Yearly Ridership	
Fiscal Year 2026	1,357,756
Fiscal Year 2025	1,403,149
Ridership Increase	(45,393)

Fiscal year to date system ridership decreased by 45,393 rides or 3.24% compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

In Collaboration with:

Anthony R. Parham Sr., Paratransit Operations Manager
Jill Plaza, Taxi/Contracted Transportation Services Administrator

Approved/Reviewed by:

David Legaretta, Financial Analyst

Attachments:

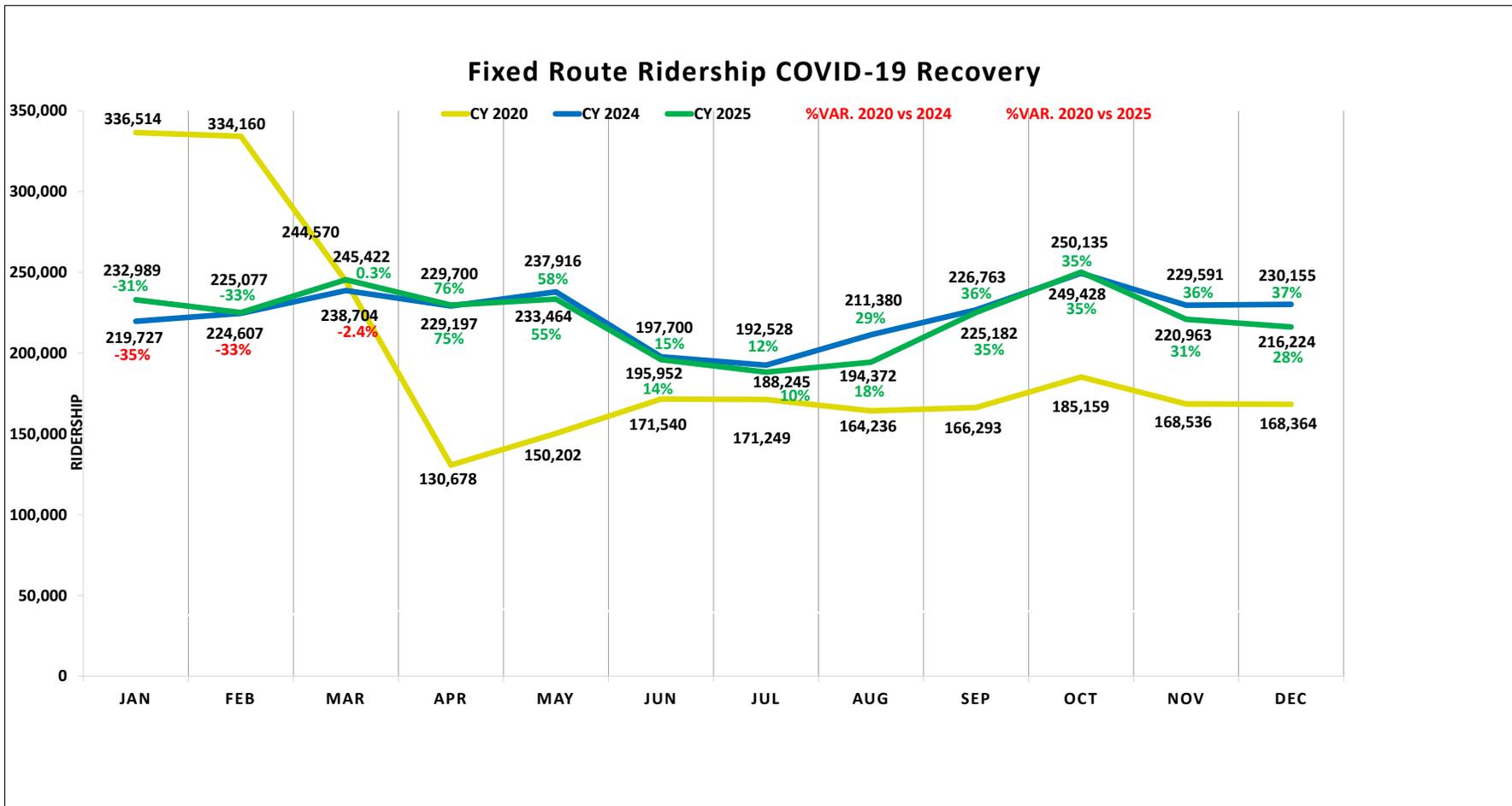
- Specialized Ridership Reports – December 2025
- Ridership COVID-19 Recovery – December 2025
- Monthly Ridership Report FY 2025-2026 December 2025



SunLine Transit Agency Monthly Ridership Report December 2025

Fixed Route		FY 2026		FY 2025		Monthly KPI		Bikes		Wheelchairs	
		Dec 2025	Dec 2024	YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1EV	Coachella - Hwy 111 - Palm Desert Mall	44,911	49,718	259,148	295,037	17.8	1.5	1,881	10,203	303	1,584
Route 1WV	Palm Springs - Hwy 111 - Palm Desert Mall	37,872	40,181	235,027	228,320	16.0	1.3	1,187	7,995	278	1,589
Route 2	Desert Hot Springs - Palm Springs - Cathedral City	58,748	66,204	366,517	389,390	17.8	1.3	1,896	9,191	631	2,677
Route 3	Desert Hot Springs - Desert Edge	7,470	8,066	45,397	47,453	9.8	0.6	178	1,430	53	417
Route 4	Westfield Palm Desert - Palm Springs	20,192	20,414	121,166	117,419	11.5	0.8	489	2,758	106	642
Route 5	Desert Hot Springs - CSUSB - Palm Desert	3,355	2,386	18,114	15,205	6.6	0.3	108	718	22	130
Route 6	Coachella - Fred Waring - Westfield Palm Desert	5,189	4,217	30,637	25,734	9.9	0.7	213	1,192	27	181
Route 7	Bermuda Dunes - Indian Wells - La Quinta	7,705	8,479	43,752	43,970	9.3	0.7	302	2,021	34	198
Route 8	North Indio - Coachella -Thermal/Mecca	15,303	16,767	88,595	96,375	9.8	0.7	520	2,564	100	594
Route 9	North Shore - Mecca - Oasis	4,919	4,770	26,556	24,278	7.7	0.4	49	448	15	163
Route 10	Indio - CSUSB - San Bernardino - Metrolink	2,576	2,450	18,766	19,082	21.1	0.2	40	2,055	14	325
Route 200 SB	Palm Springs High School AM Tripper	178	125	826	947	13.3	0.8	2	4	-	1
Route 500 SB	Westfield Palm Desert PM Tripper	42	18	270	751	3.3	0.5	-	10	-	1
Route 700 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	308	150	1,783	1,218	18.1	1.1	2	4	-	-
Route 701 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	613	604	3,269	4,181	41.0	2.9	-	7	-	1
Route 800 NB	Shadow Hills High School AM Tripper	6,843	5,606	35,298	24,404	121.7	6.1	3	59	6	13
	Fixed Route Total	216,224	230,155	1,295,121	1,333,763			6,870	40,659	1,589	8,516
SunRide		1,928	1,950	10,873	12,685						
Taxi Voucher		144	118	871	906						
SunDial		7,952	8,703	50,891	55,795						
	System Total	226,248	240,926	1,357,756	1,403,149						
		Dec-25	Dec-24								
	Weekdays:	23	22								
	Saturdays:	4	4								
	Sundays:	4	5								
	Total Days:	31	31								

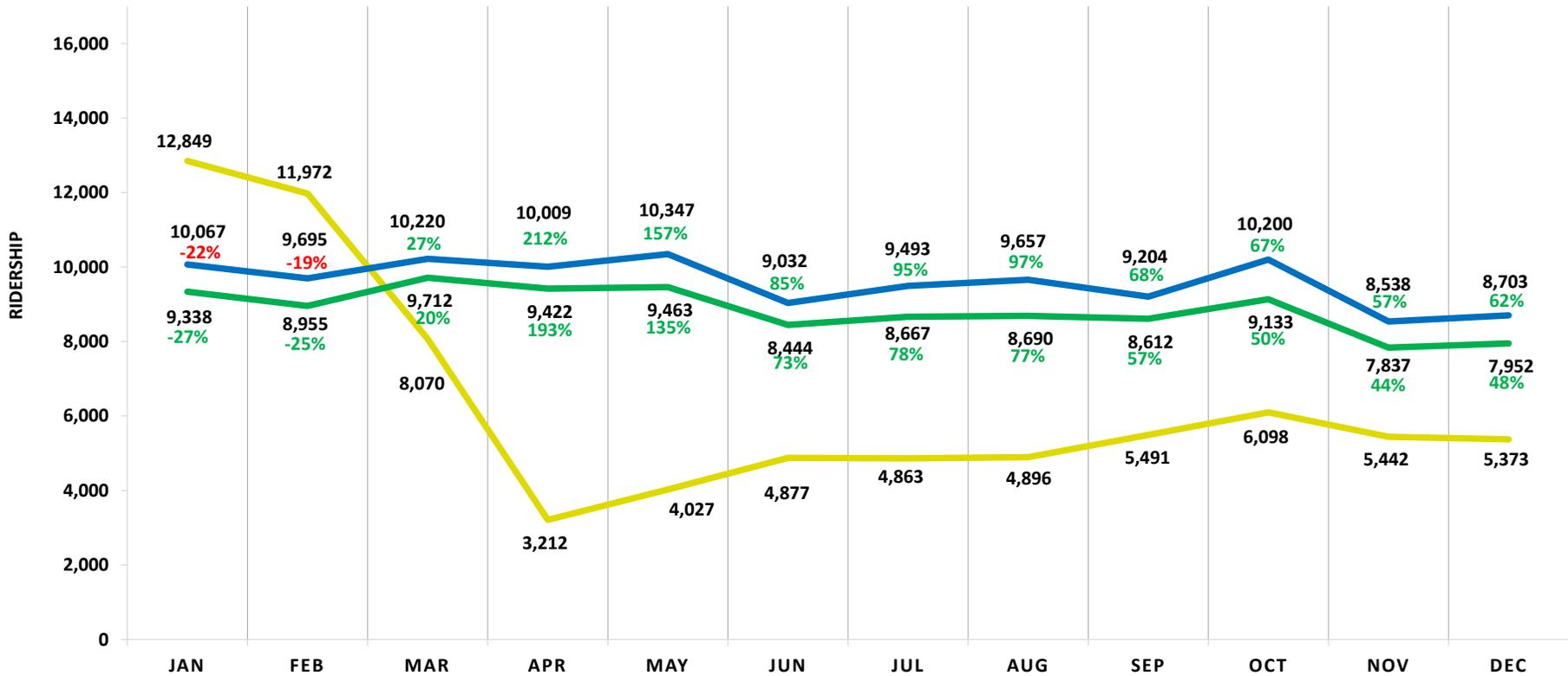
Mobile Ticketing contributed with 42,054 rides, the total for December 2025 includes 57 paratransit mobile tickets.



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.

Paratransit Ridership COVID-19 Recovery

— CY 2020
 — CY 2024
 — CY 2025
 %VAR. 2020 vs 2024
 %VAR. 2020 vs 2025



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2024 and 2025 are referring to the baseline of 2020. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2024 & CY 2025. CY 2021 - CY 2023 have been removed to reflect the two (2) most recent years in recovery.



Board Report

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

FROM: Anthony R. Parham Sr., Paratransit Operations Manager

SUBJECT: Acceptance of SunDial Operational Notes for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve the SunDial Operational Notes for December 2025.

Background:

Due to ongoing bus technology upgrades, on-time performance (OTP) reporting will be temporarily paused to ensure data accuracy during system testing and calibration. Reporting will resume once the new system is fully implemented and validated.

The total number of passengers for the month of December 2025 where 7,547, which is a decrease of 671 passengers or 8.1% when compared to December 2024. Mobility device boardings for December 2025 decreased by 548 or 45.8% when compared to December 2024. During this month, the Field Supervisors conducted a total of 65 on-board inspections and 60 safety evaluations, which included pre-trip inspections and trailing evaluations. The Field Supervisors have exceeded their monthly on-board evaluations goal of 60 by 5, which is a decrease of 20.7% when compared to December 2024. Similarly, they also met the safety evaluation goal of 60, this reflects a 26.8% decline from December 2024.

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

In Collaboration with:

N/A

Approved/Reviewed by:

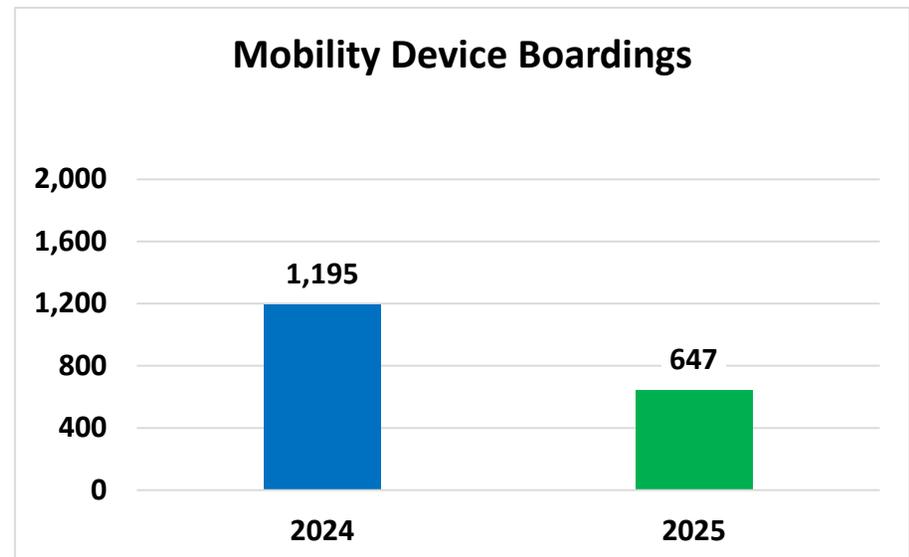
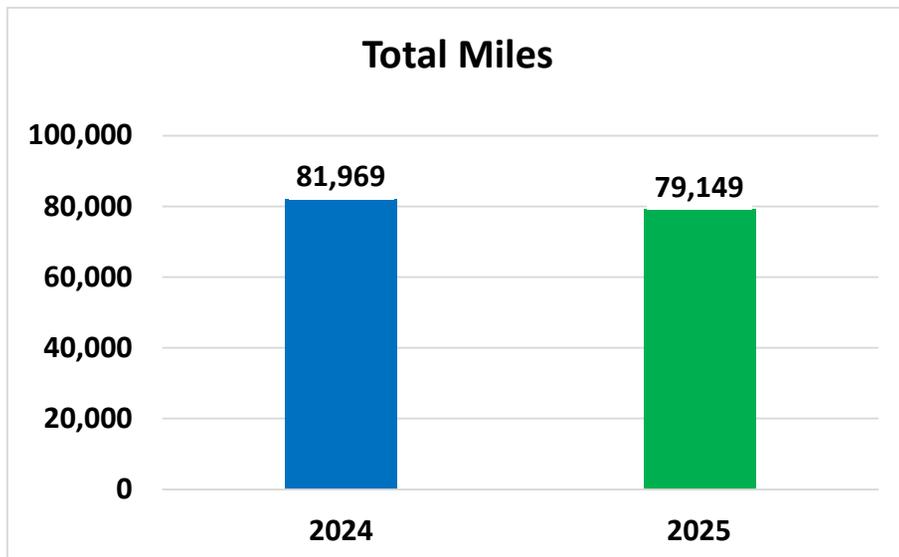
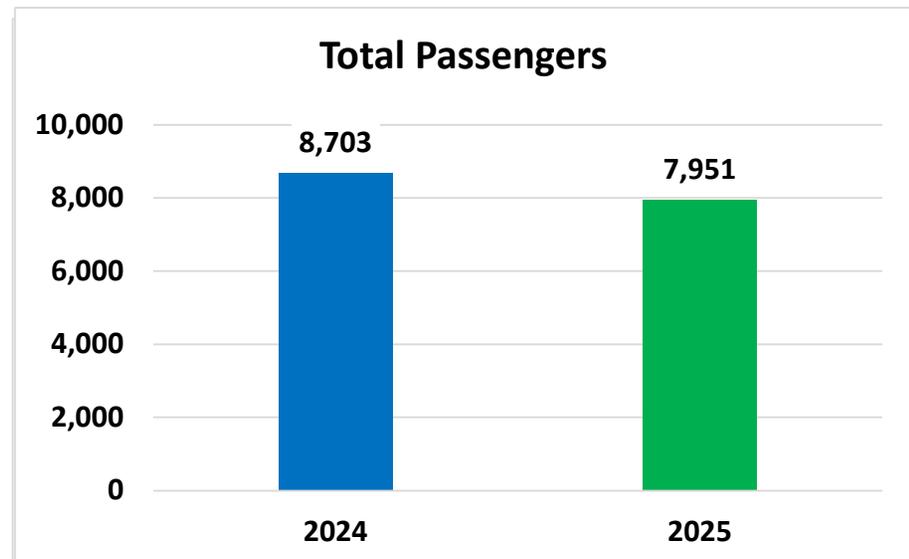
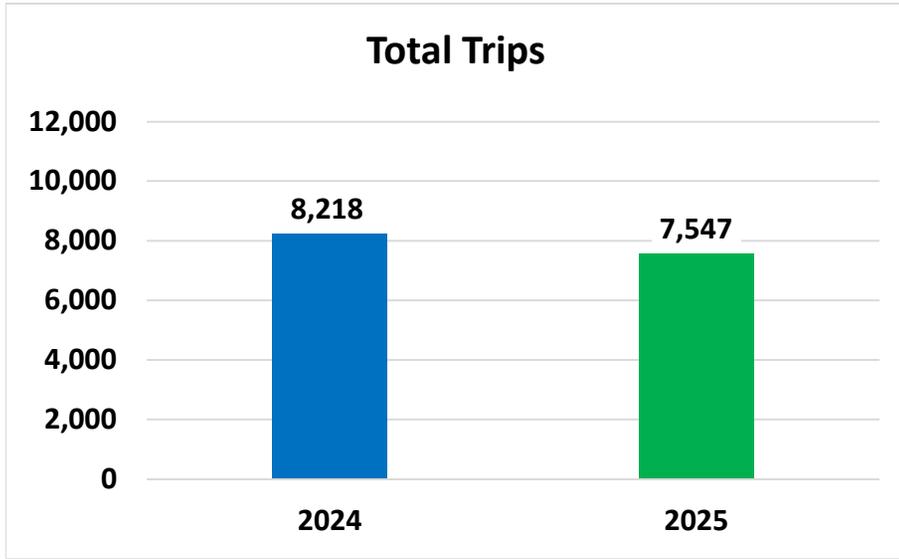
David Estrada, Deputy Chief of Transit Operations
Isabel Vizcarra, Chief Transportation Officer

Attachments:

- Operational Notes December 2025
- Total Trips vs. Late Cancellations December 2025

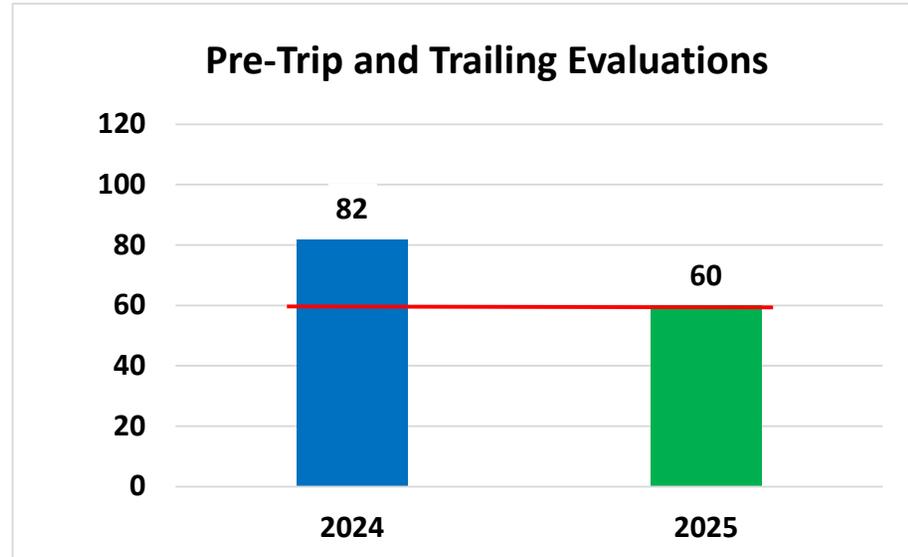
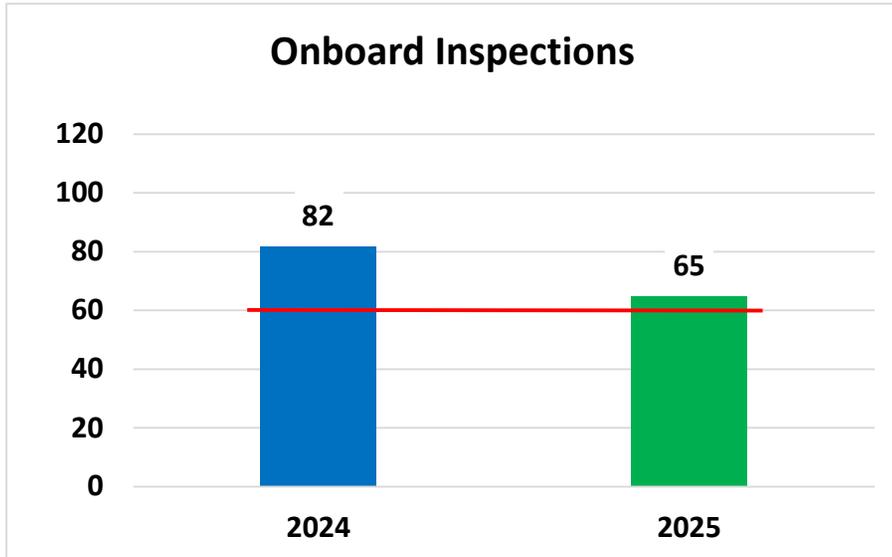
Paratransit Operational Charts

December 2024 vs. December 2025



Paratransit Operational Charts

December 2024 vs. December 2025





Board Report

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

FROM: Operations, Finance and Strategic Alignment Departments

SUBJECT: Acceptance of Metrics for December 2025

Recommendation:

Recommend that the Board of Directors (Board) approve the metrics for December 2025.

Background:

The metrics packet includes data highlighting operator absences, fixed route customer complaints, paratransit customer complaints and advertising revenue. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City, La Quinta and Palm Springs.

SunRide

December Ridership:

- Total Ridership: 1,928 passengers – increase of 9% compared to 1,767 passengers in November 2025.
- Cathedral City: 204 passengers – increase of 21% in ridership compared to 169 passengers in November 2025.
- Coachella: 143 passengers – increase of 32% in ridership compared to 108 passengers in November 2025.
- Desert Hot Springs/Desert Edge: 191 passengers – increase of 6% in ridership compared to 181 passengers in November 2025.

- Indio: 657 passengers – decrease of 2% in ridership compared to 671 passengers in November 2025.
- La Quinta: 37 passengers – increase of 48% in ridership compared to 25 passengers in November 2025.
- Mecca/NorthShore: 46 passengers – increase of 21% in ridership compared to 38 passengers in November 2025.
- Palm Desert: 494 passengers – increase of 30% in ridership compared to 380 passengers in November 2025.
- Palm Springs: 159 passengers – decrease of 18% in ridership compared to 195 passengers in November 2025.

Fixed Route

On-Time Performance:

Fixed route's on-time performance increased slightly by 0.50% from 86.34% in November 2025 to 86.84% in December 2025. The agency exceeded the service standard goal of 85% for December.

- Route 1WV did not meet its service standard goal for December due to ongoing roadwork on Hy 111 and Indian Canyon. There were also route delays due to seasonal traffic in Palm Springs and road closures on Indian Canyon.
- Route 2 did not meet its service standard goal for December due to ongoing roadwork on Hwy 111 and Perez Road. There were also significant traffic delays on Palm Drive in Desert Hot Springs.
- Route 4 did not meet its service standard goal for December due to high volumes of Palm Springs construction and road work. Peak travel times and holiday events often created long delays on major roadways.

Late and Early Departures:

- Late departures decreased by 0.37% in December compared to the previous month.
- Early departures decreased by .12% in December compared to the previous month.

Workforce:

- For the month of December, 19% of SunLine's fixed route operator workforce was absent when compared to December 2024 at 23%.
- For the month of December, workforce was at a total of 133 operators when compared to December 2024 at 133 operators, the exact amount.

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

In Collaboration with:

N/A

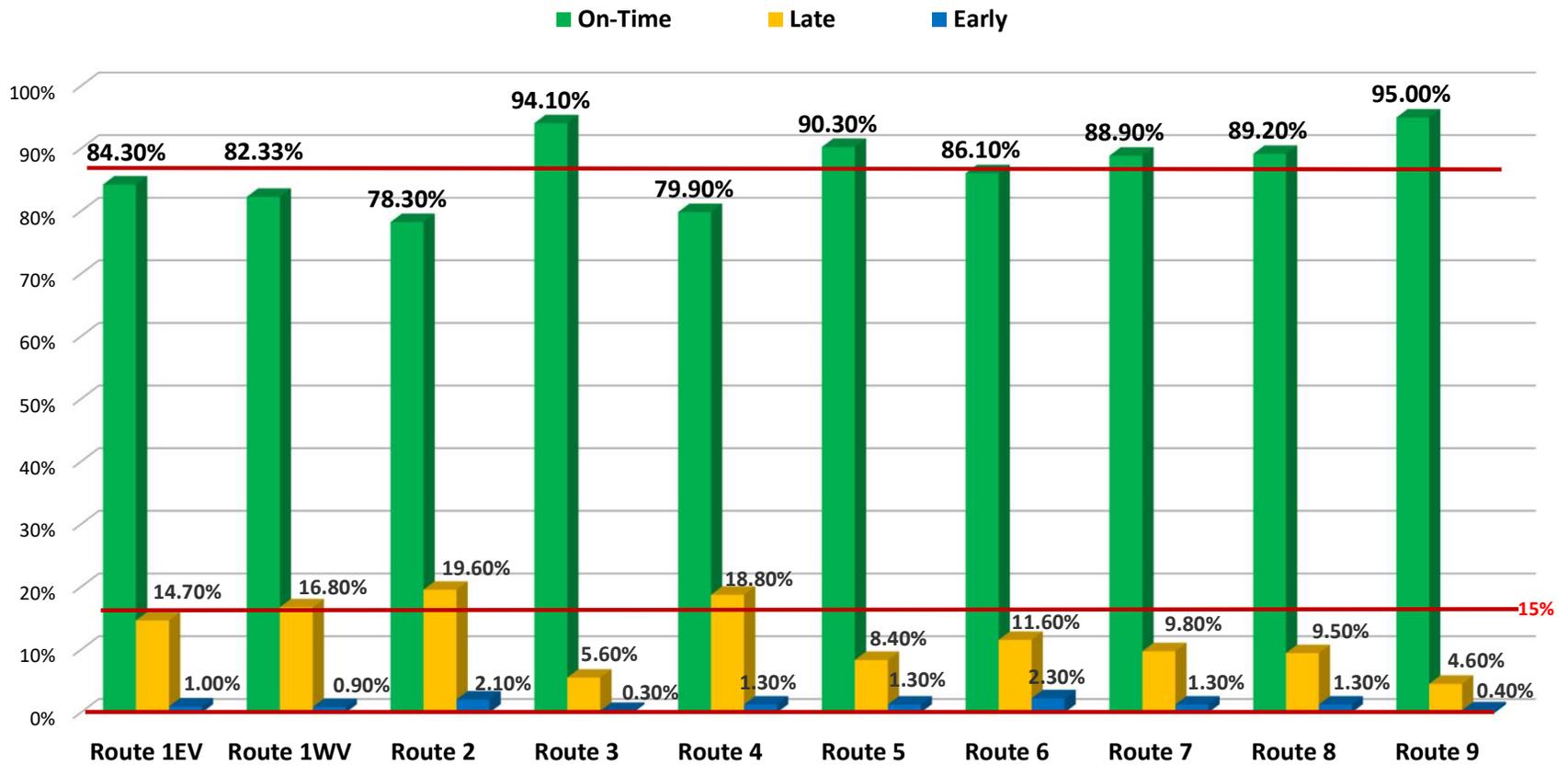
Approved/Reviewed by:

Luis Garcia, Chief Financial Officer
Isabel Vizcarra, Chief Transportation Officer
Greg Wildman, Chief of Strategic Alignment

Attachments:

- Fixed Route On-Time Performance, Early and Late Departure by Route
- Paratransit Total Trips vs. Late Cancellations
- Operator Absences vs. Daily Operators Needed
- Fixed Route and Paratransit Customer Complaints
- Advertising Revenue
- SunRide System-Wide and Geo-Fence Metrics

On-Time Performance Metrics for December 2025

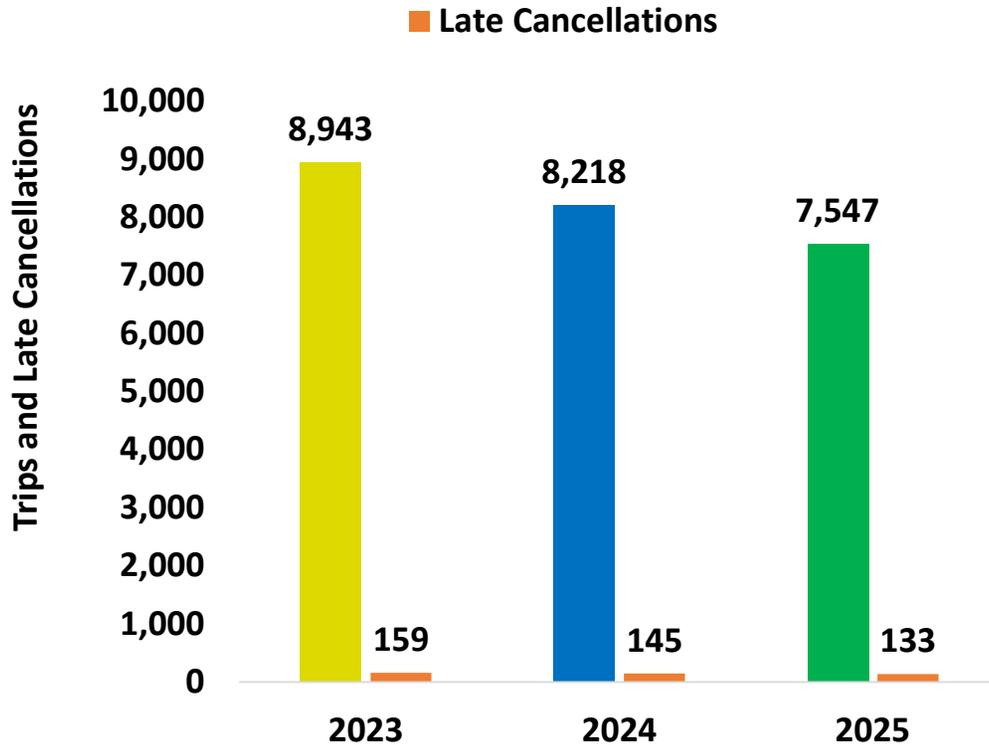


Goal: Early trips ≤ 0, Late Trips below 15%, On-Time Performance Goal of 85%.

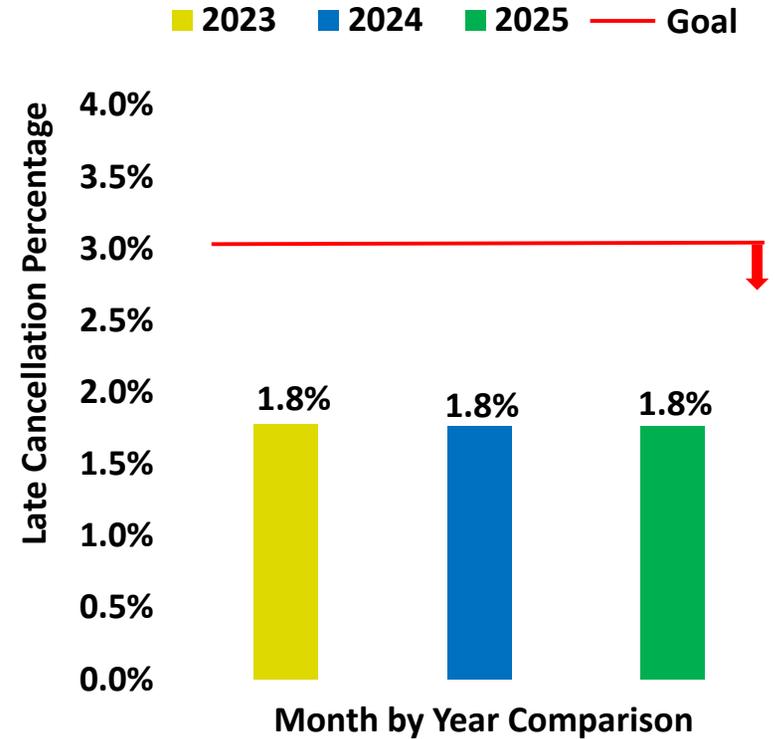
Total Monthly Scheduled Stops for December: 45,862.

*Note: Metrics are calculated using Swiftly Suite at timepoints only: -1 Minute (Early) to +5 Minute (Late) for OTP Trips.

Paratransit Total Trips vs. Late Cancellations December 2025



Late Cancellations by Percentage



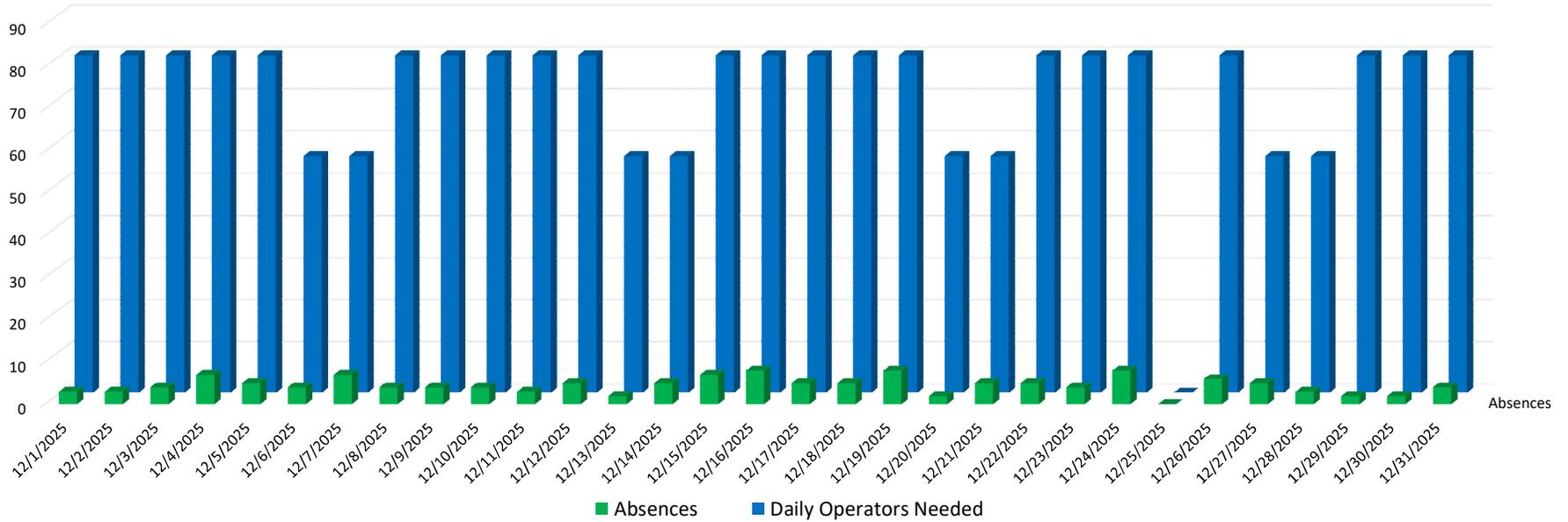
Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

Goal for Late Cancellations: 3% or below.

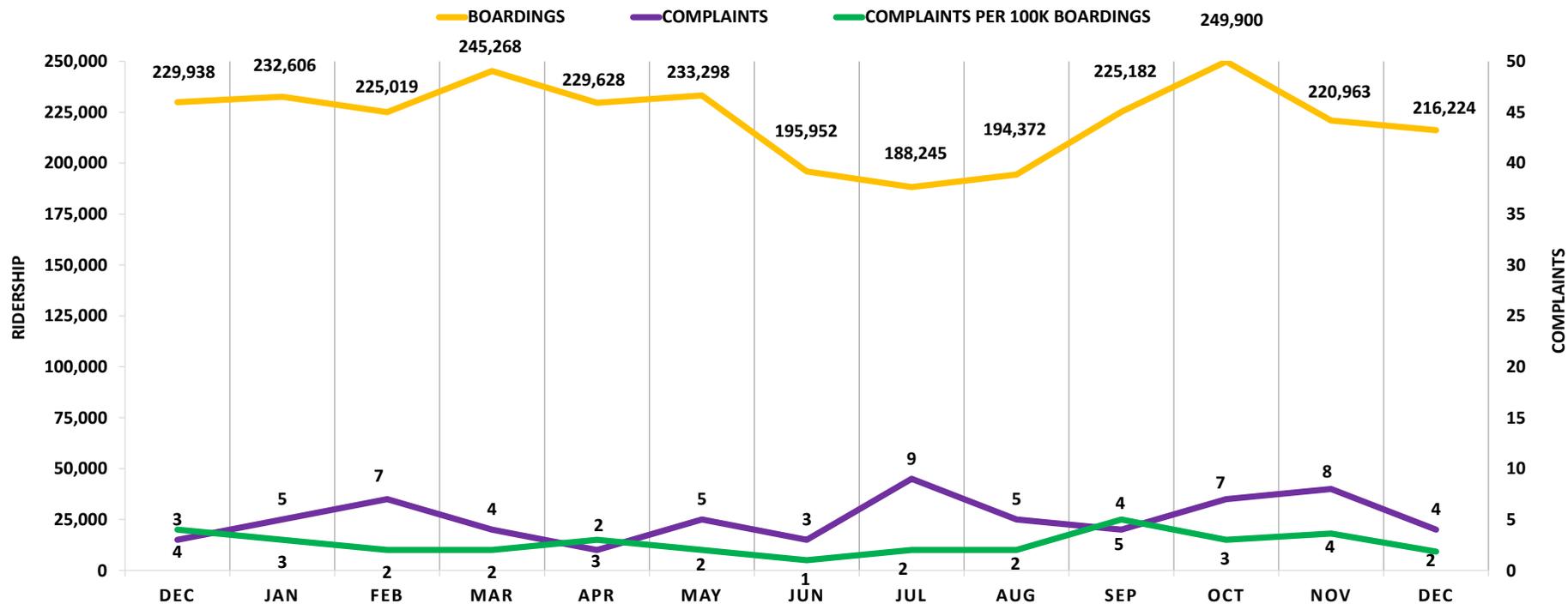
Total Trips: Total one-way trips completed.

Daily Operator Absences vs Daily Operators Needed December 2025



*Number of daily Fixed Route operator absence occurrences by day of the week and total number of operators needed for daily service. Absences include Unplanned/Unscheduled Sick Calls, Intermittent FMLA & Miss-Outs.

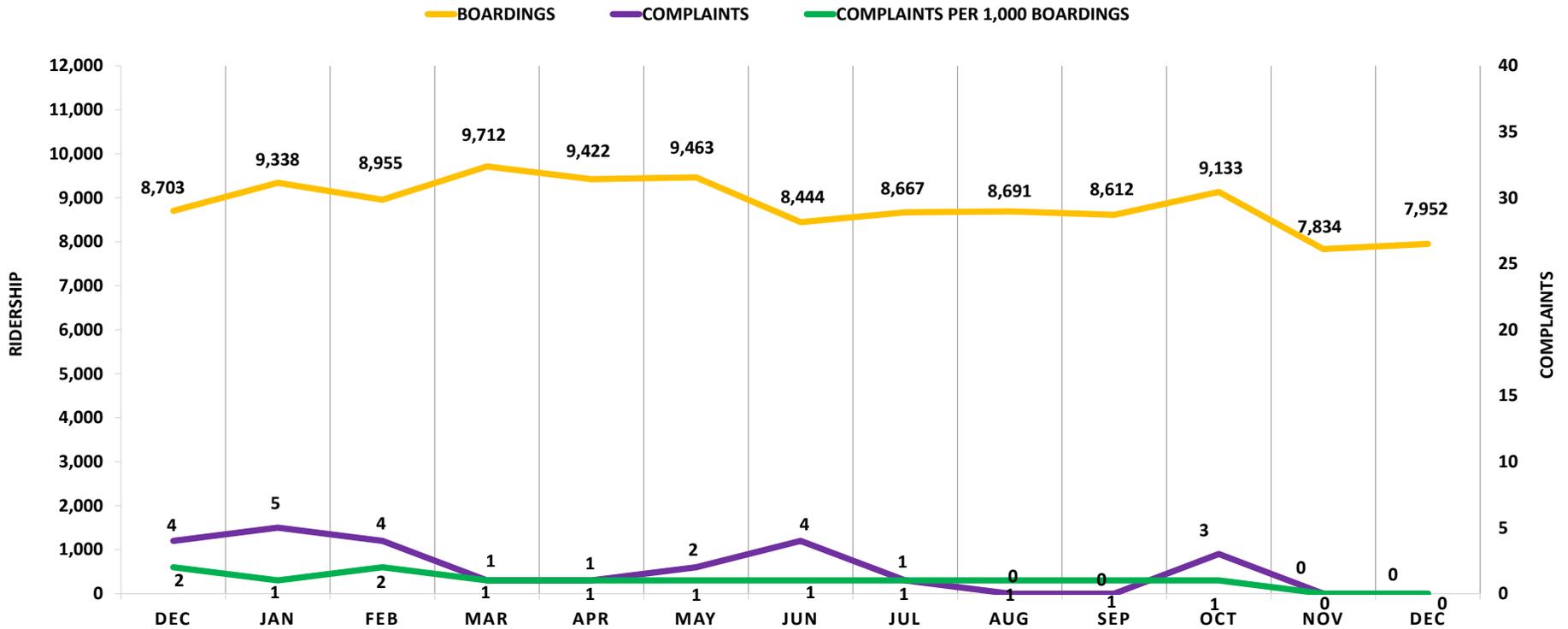
Fixed Route Customer Complaints December 2024 to December 2025



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of December, 99.99% of our total boardings did not receive a complaint.

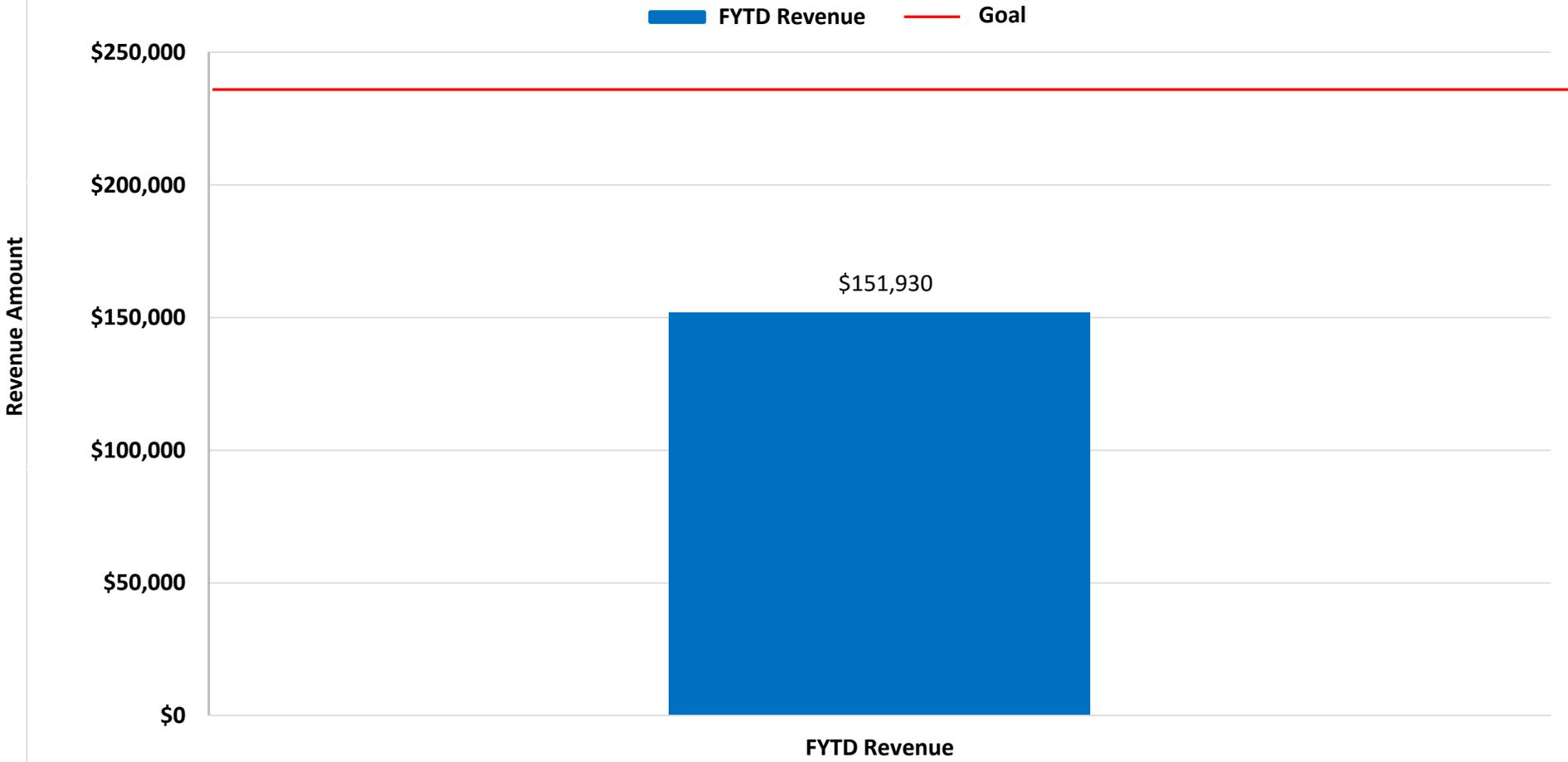
Paratransit Customer Complaints December 2024 to December 2025



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of December, 100% of our total boardings did not receive a complaint.

Advertising Revenue FYTD Revenue vs. Yearly Goal December 2025

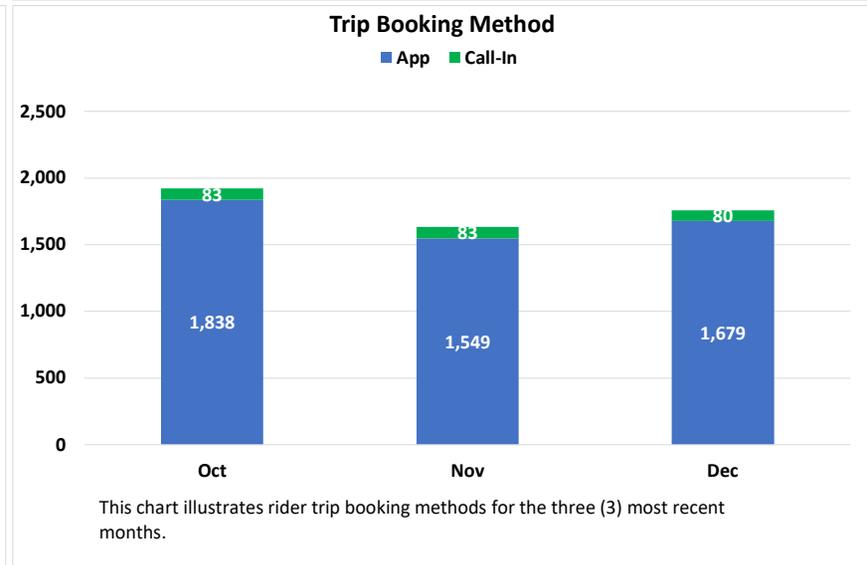
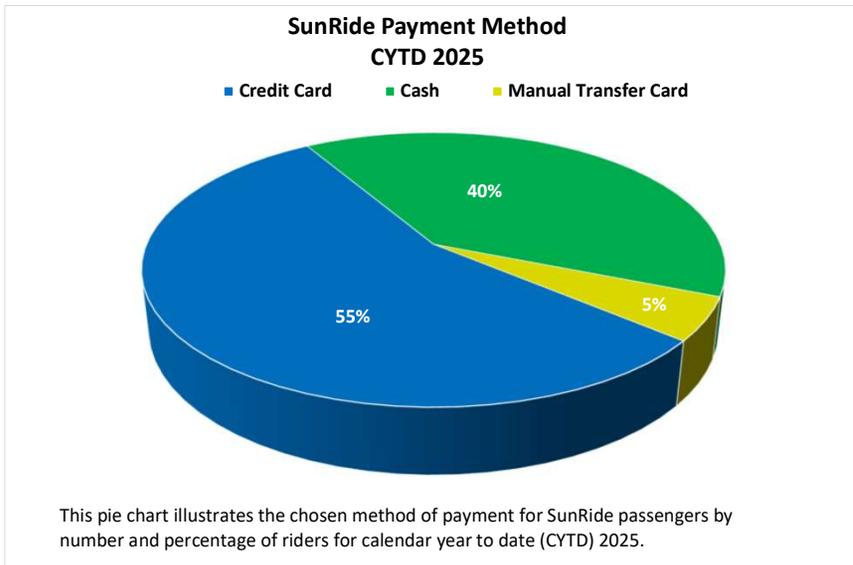
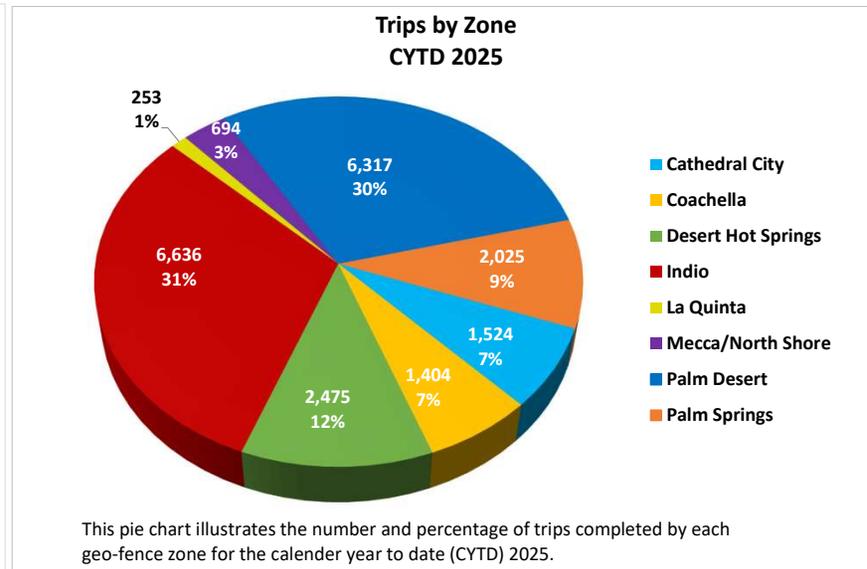
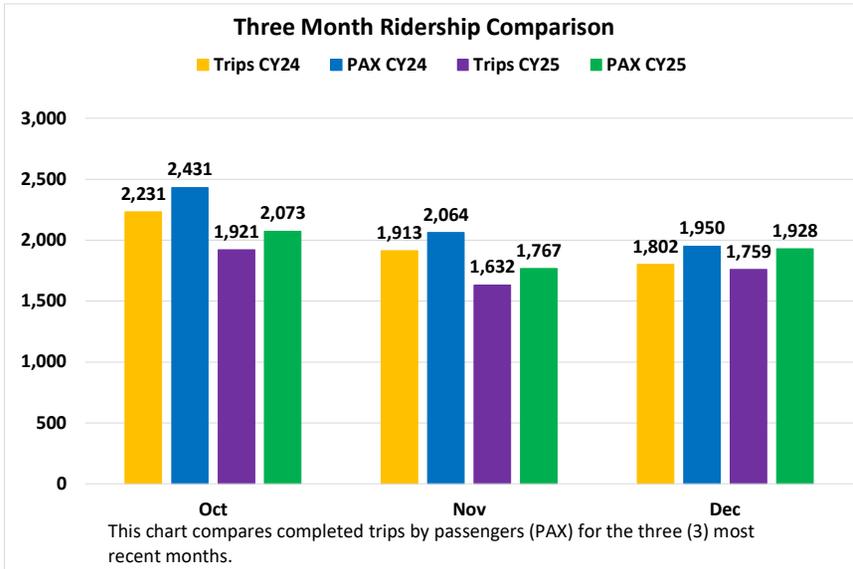


Advertising revenue tracks revenue earned for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly budget. The yearly budget for FY26 is \$240,000 (*advertising revenues follow Finance Department reporting from the previous two (2) months*).

SunRide System-Wide Metrics CYTD 2025

Total Completed Trips: 21,328

Total Number of Passengers: 23,111



Passengers Per Vehicle Hour: 2.1

Percentage of Trips System-wide as Ridesharing: 23%.

[Based on No. of Shared Rides for the month (398) divided by Total Trips Completed (1,759).]

Customer Satisfaction Rating

Avg. rider trip rating 4.9
Goal: 4.5



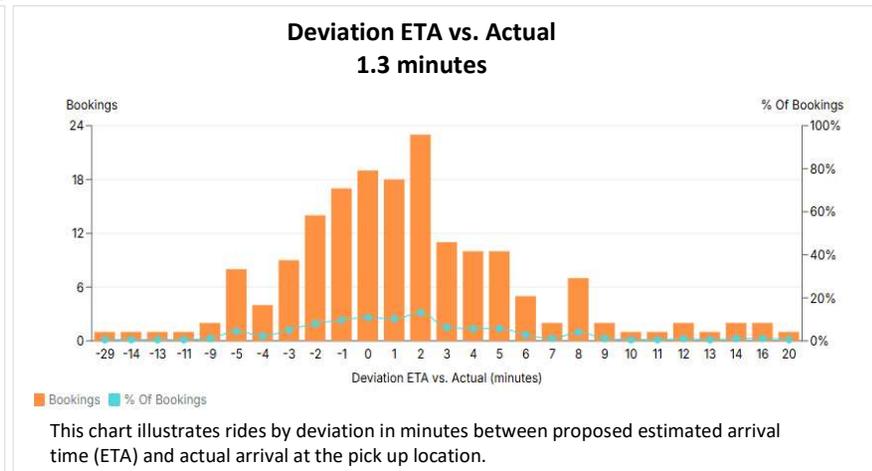
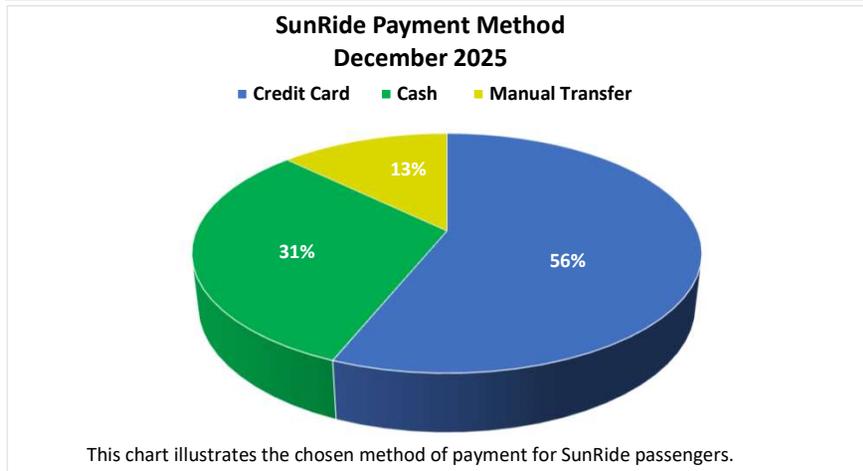
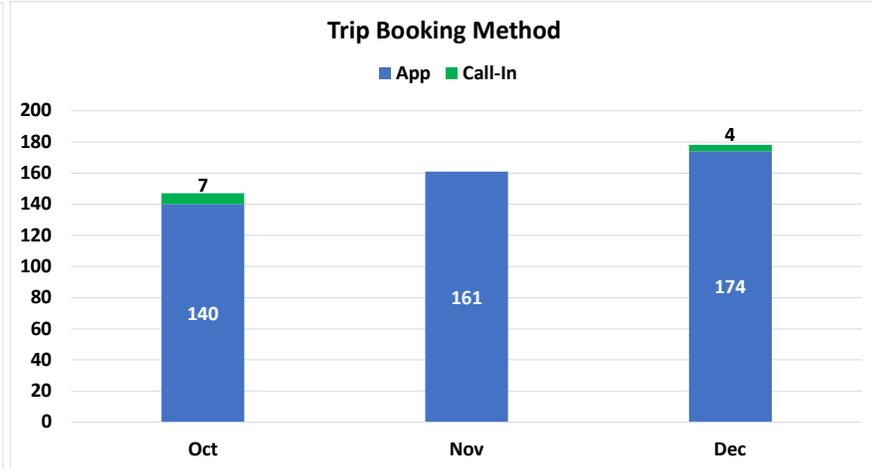
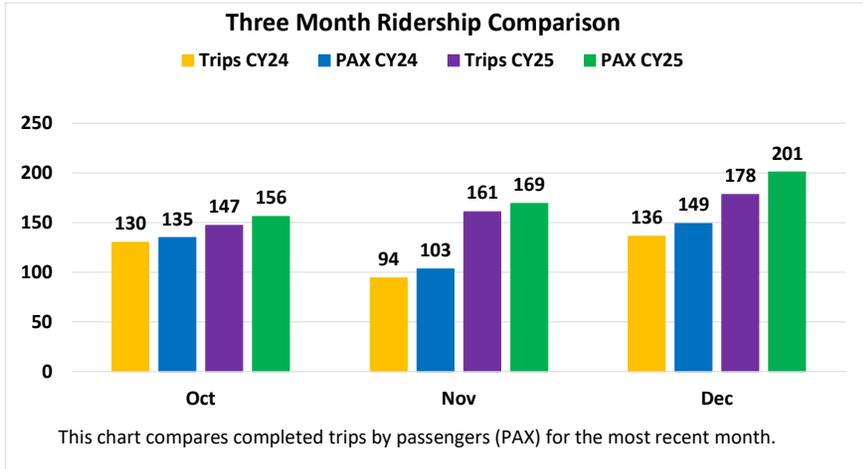
Booking with a Rating:

456 (26%)

Cathedral City Geo-Fence Metrics CYTD 2025

Total Completed Trips: 1,524

Total Number of Passengers: 1,615



Passengers Per Vehicle Hour: 2.3

Percentage of Trips as Ridesharing: 19%.

[Based on No. of Shared Rides for the month (33) divided by Total Trips Completed (178)].

Customer Satisfaction Rating

Avg. rider trip rating 4.9

Goal: 4.5



EXCEEDS GOAL

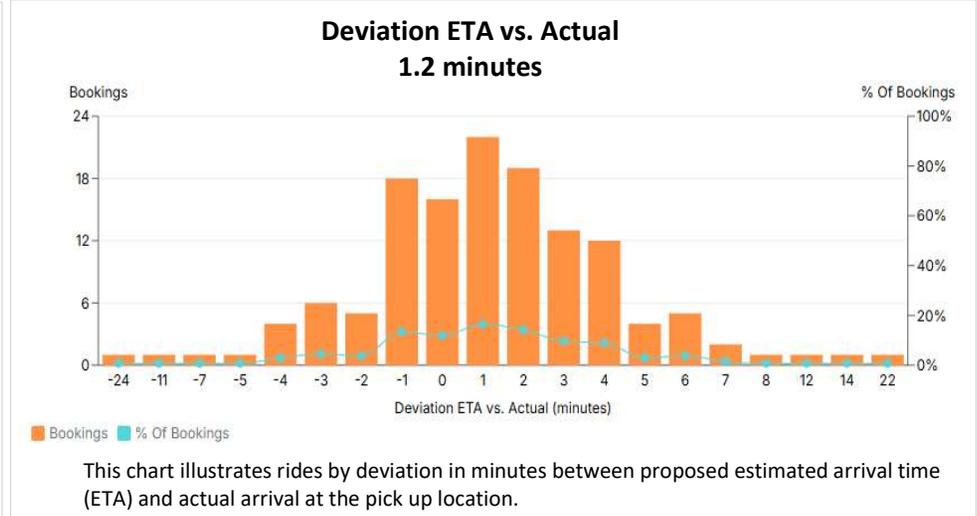
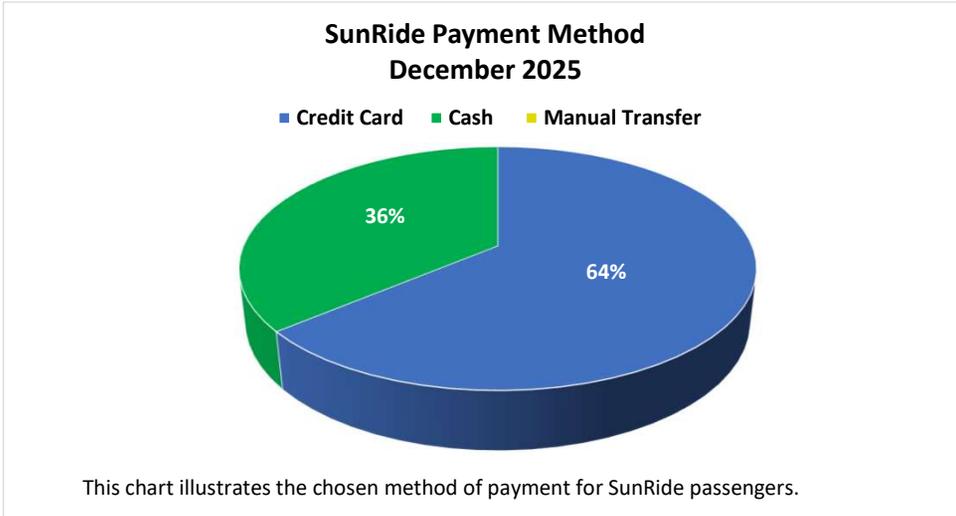
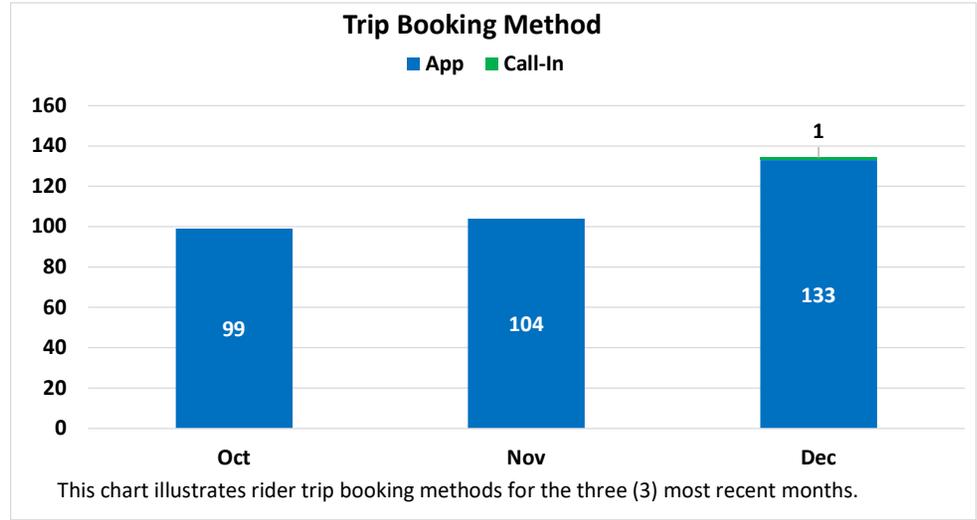
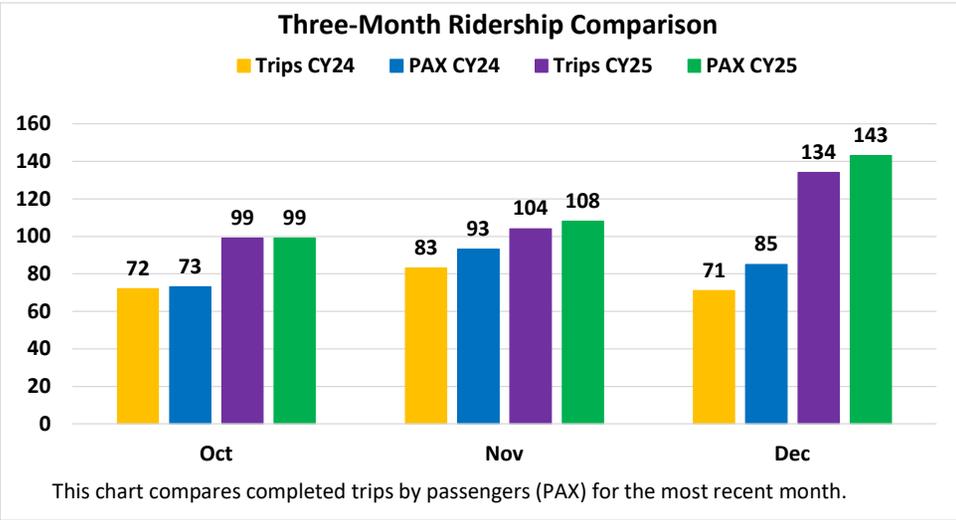
Booking with a Rating:

33 (18.5%)

Coachella Geo-Fence Metrics CYTD 2025

Total Completed Trips: 1,404

Total Number of Passengers: 1,492



Passengers Per Vehicle Hour: 2.1

Percentage of Trips as Ridesharing: Seven (7) percent.

[Based on No. of Shared Rides for the month (10) divided by Total Trips Completed (133).]

Customer Satisfaction Rating

Avg. rider trip rating: 4.9

Goal: 4.5



EXCEEDS GOAL!

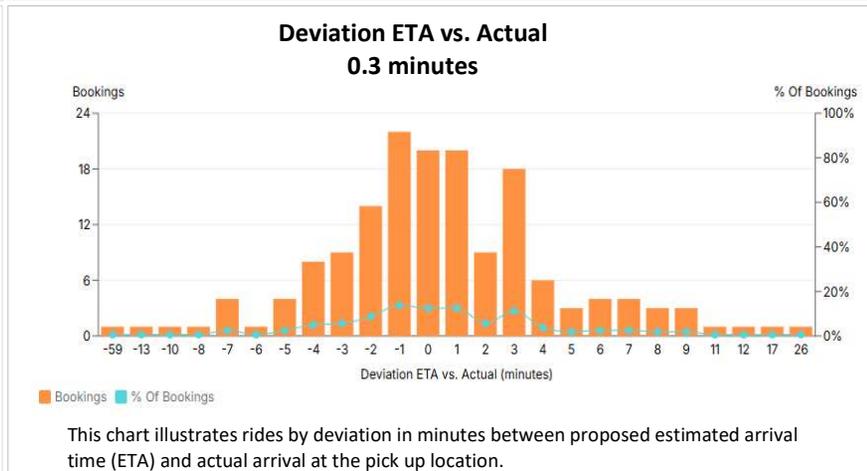
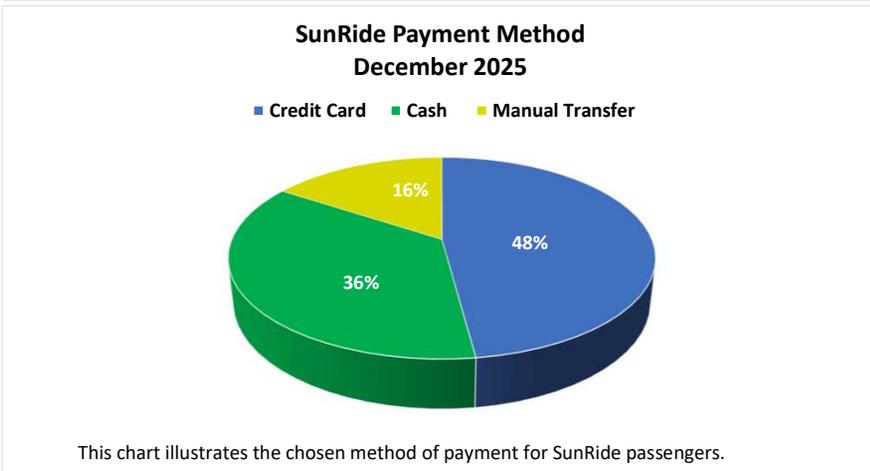
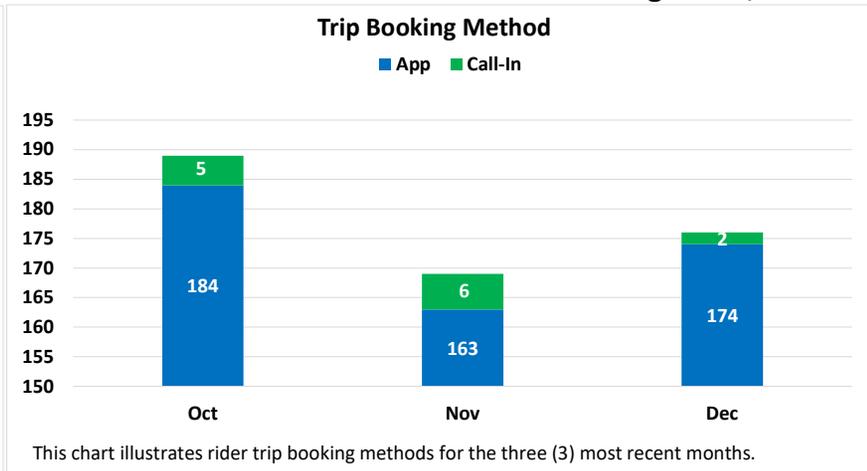
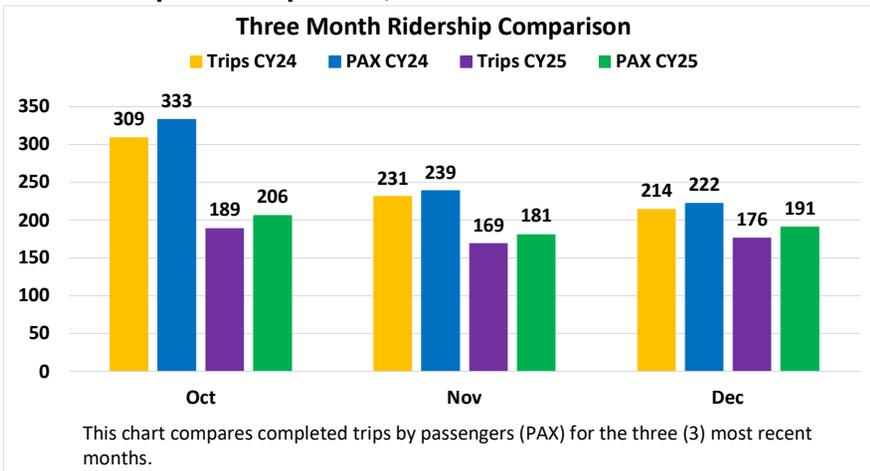
Booking with a Rating:

57 (42.5%)

Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2025

Total Completed Trips: 2,475

Total Number of Passengers: 2,699



Passengers Per Vehicle Hour: 2.1

Percentage of Trips as Ridesharing: 24%.

[Based on No. of Shared Rides for the month (43) divided by Total Trips Completed (176).]

Customer Satisfaction Rating

Avg. rider trip rating 4.9

Goal: 4.5



EXCEEDS GOAL

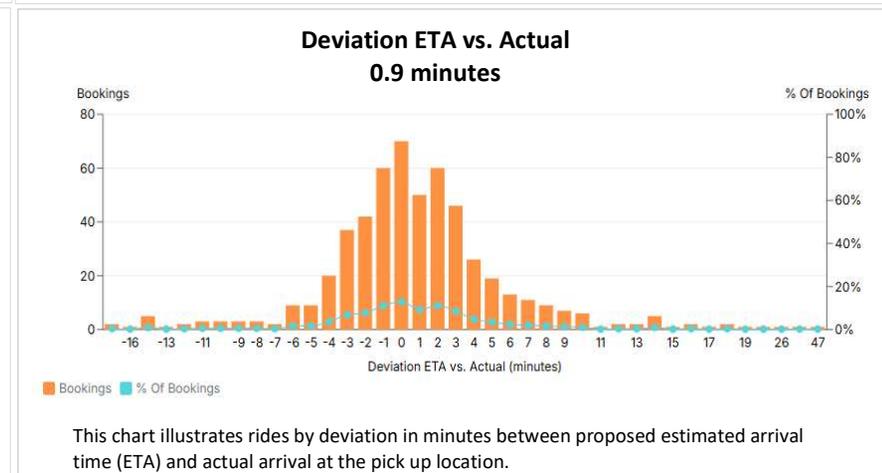
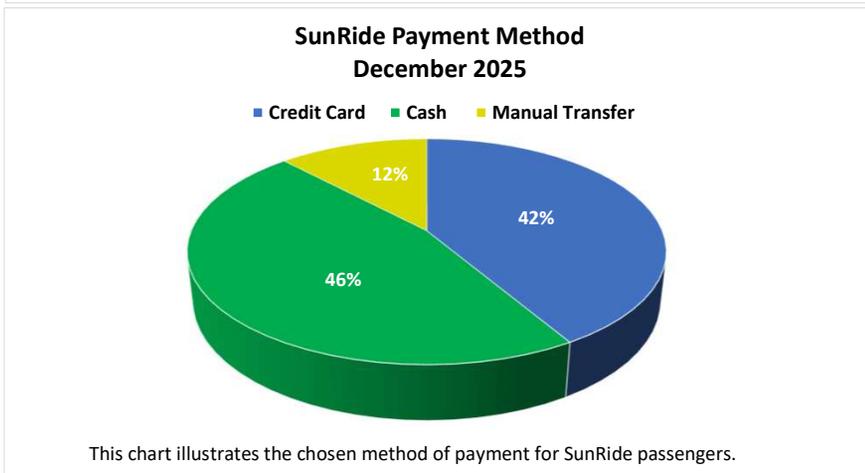
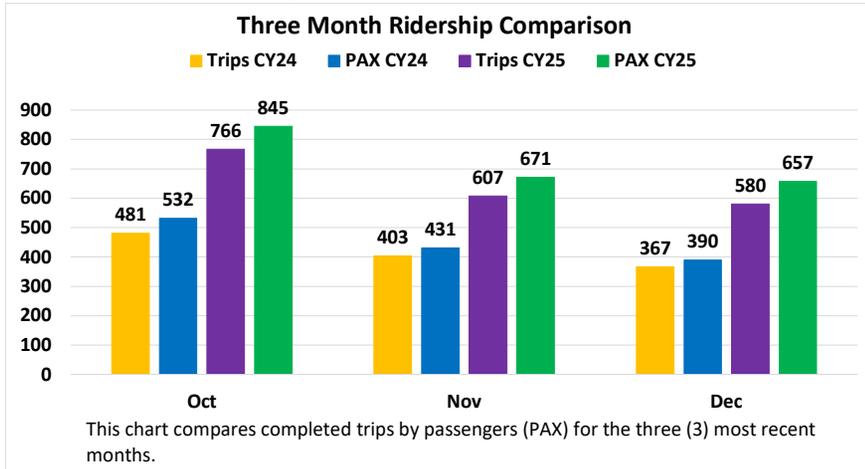
Booking with a Rating:

49 (27.8%)

Indio Geo-Fence Metrics CYTD 2025

Total Completed Trips: 6,636

Total Number of Passengers: 7,298



Passengers Per Vehicle Hour: 2.3

Percentage of Trips as Ridesharing: 27%.

[Based on No. of Shared Rides for the month (159) divided by Total Trips Completed (580).]

Customer Satisfaction Rating

Avg. rider trip rating 4.9

Goal: 4.5



EXCEEDS GOAL

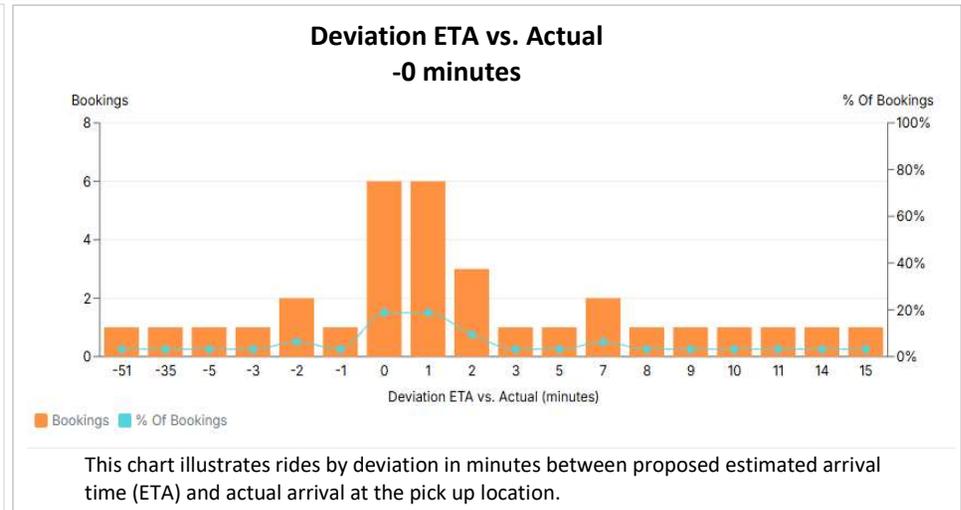
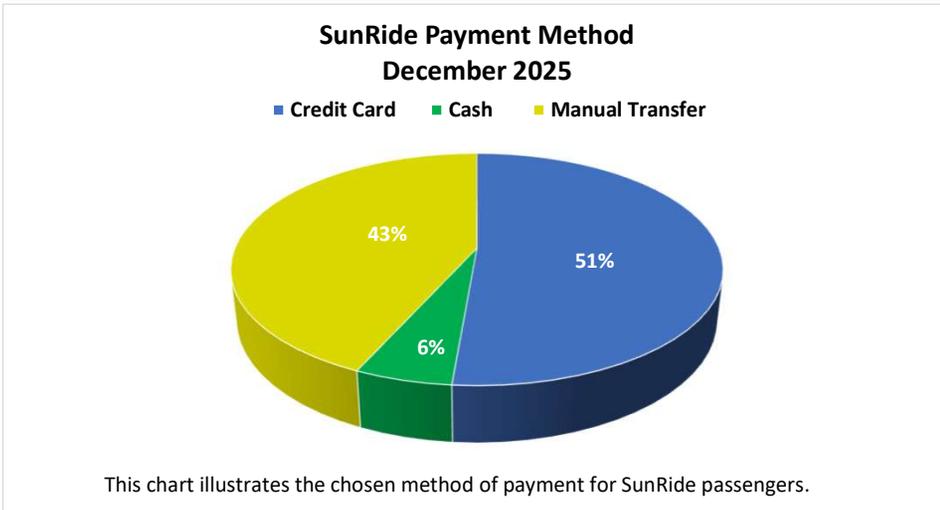
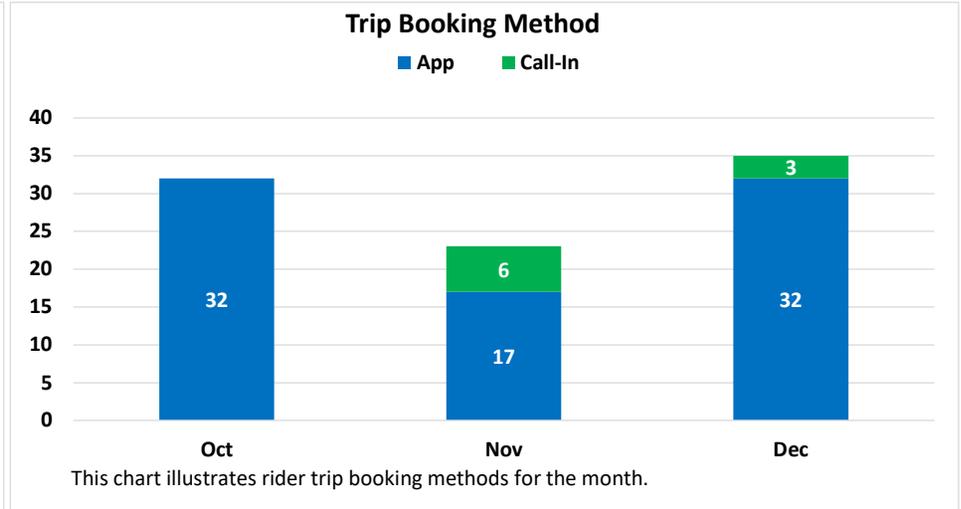
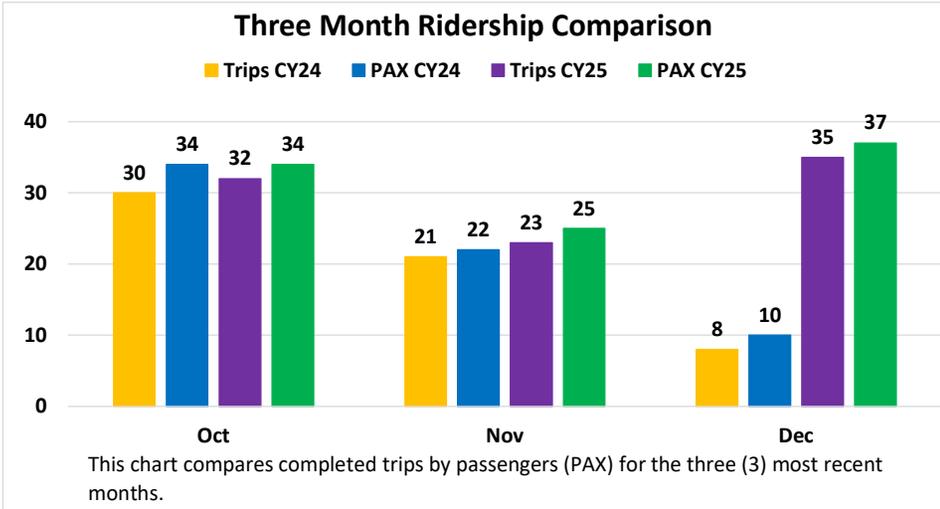
Booking with a Rating:

115 (19.8%)

La Quinta Geo-Fence Metrics CYTD 2025

Total Completed Trips: 253

Total Number of Passengers: 264



Passengers Per Vehicle Hour: 1.5

Percentage of Trips as Ridesharing: 20%.

[Based on No. of Shared Rides for the month (7) divided by Total Trips Completed (35).]

Customer Satisfaction Rating

Avg. rider trip rating: 5.0

Goal: 4.5



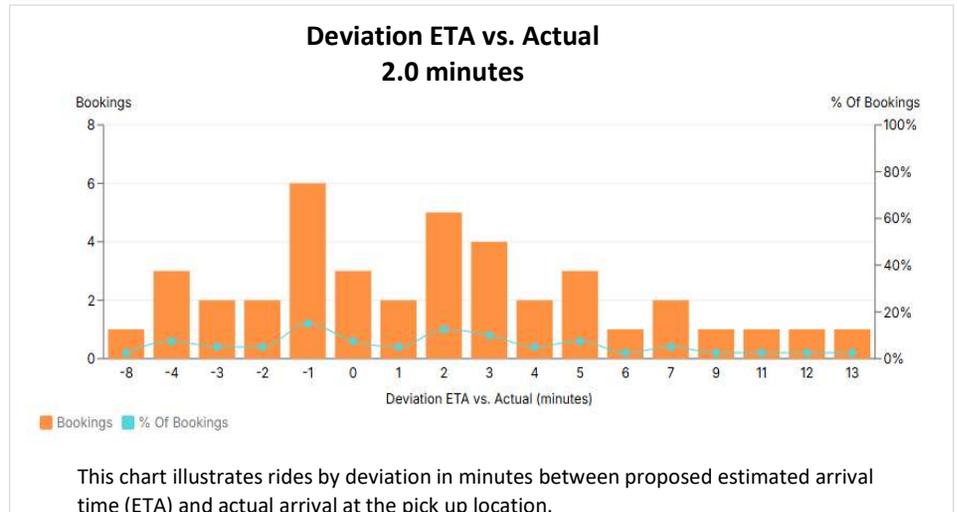
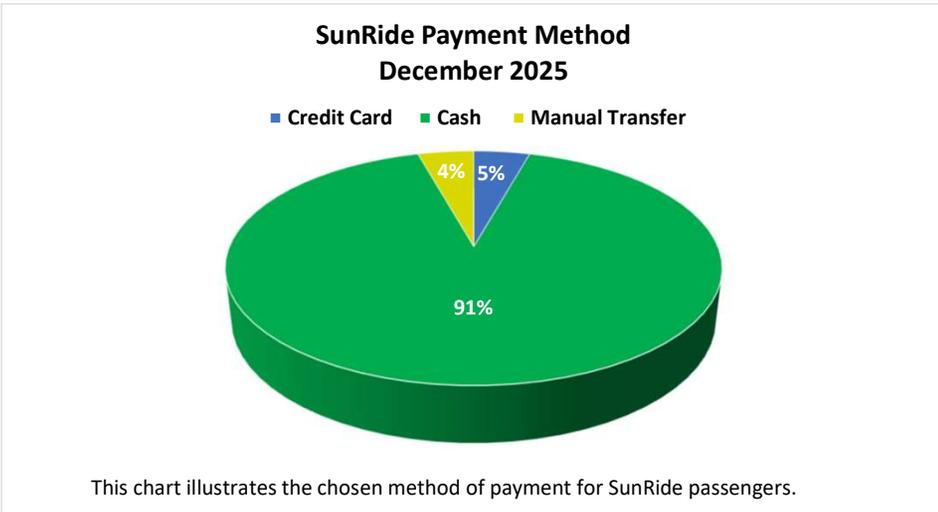
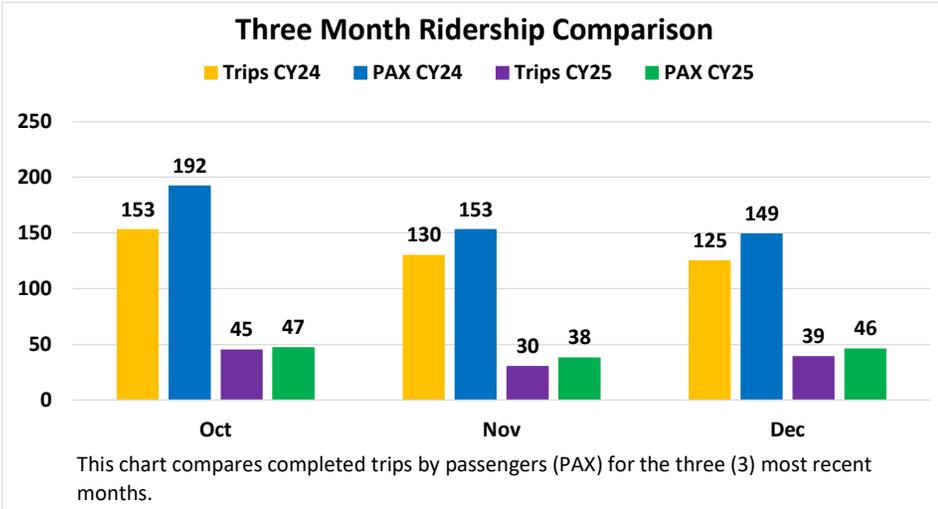
Booking with a Rating:

17 (48.6%)

Mecca/North Shore Geo-Fence Metrics CYTD 2025

Total Completed Trips: 694

Total Number of Passengers: 829



Passengers Per Vehicle Hour: 2.0

Percentage of Trips as Ridesharing: Five (5) percent.

[Based on No. of Shared Rides for the month (2) divided by Total Trips Completed (39).]

Customer Satisfaction Rating

Avg. rider trip rating: 5.0

Goal: 4.5



Exceeds Goal

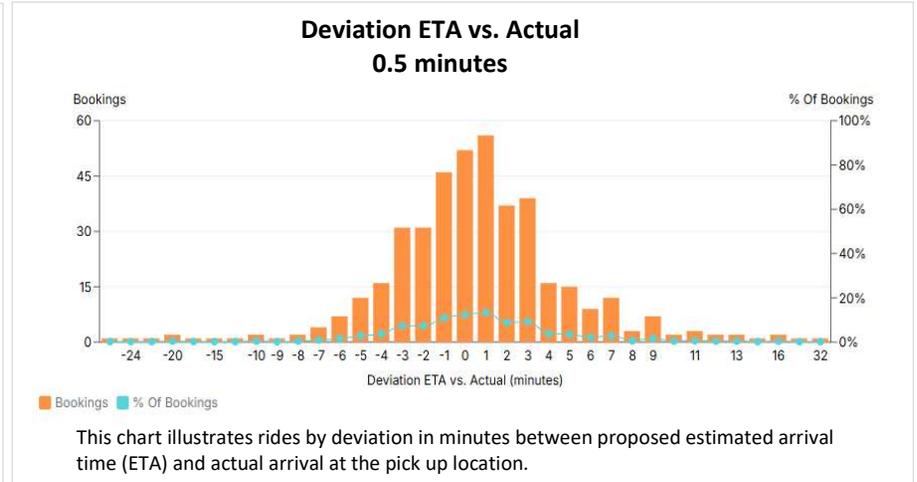
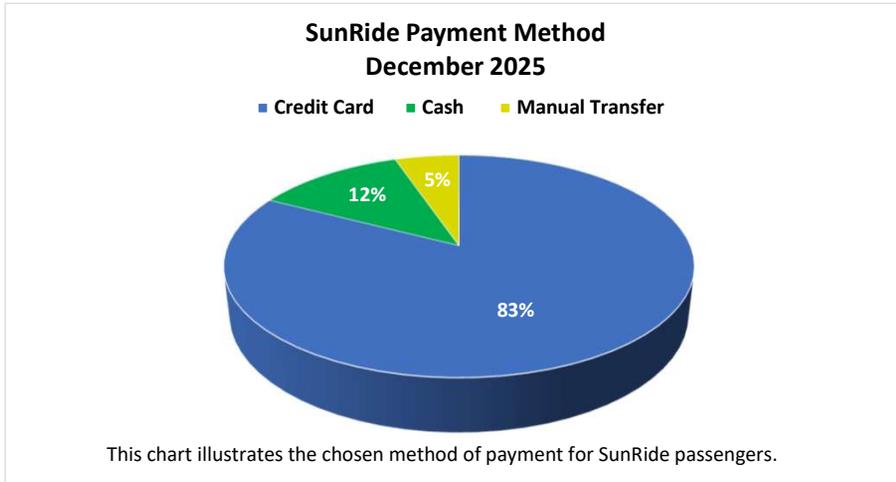
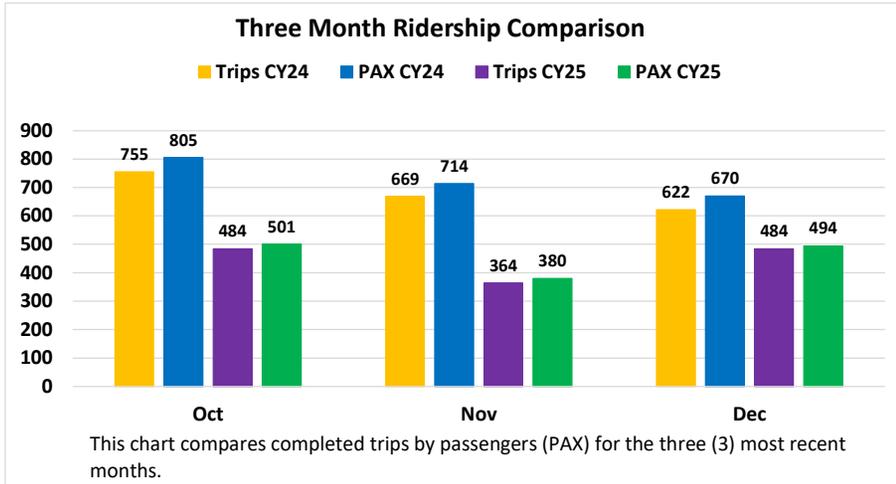
Booking with a Rating: 12

(30.8%)

Palm Desert Geo-Fence Metrics CYTD 2025

Total Completed Trips: 6,317

Total Number of Passengers: 6,641



Passengers Per Vehicle Hour: 1.9

Percentage of Trips as Ridesharing: 23%.

[Based on No. of Shared Rides for the month (112) divided by Total Trips Completed (484).]

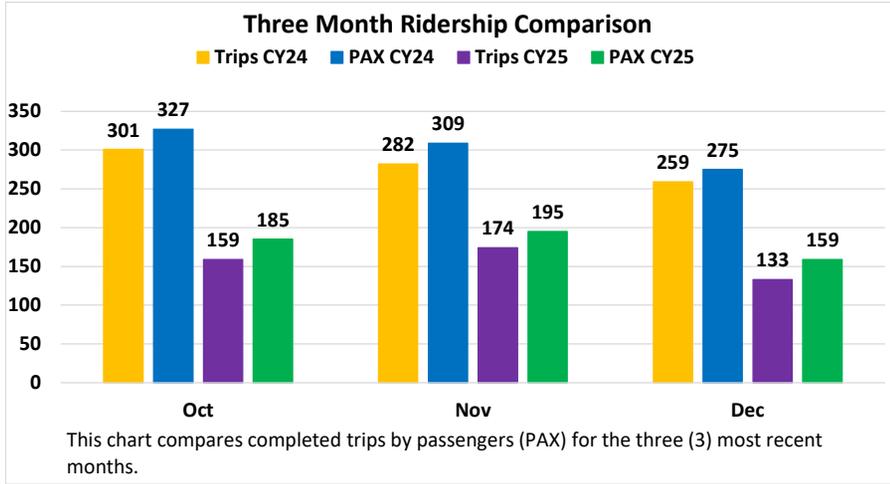
Customer Satisfaction Rating
Avg. rider trip rating: 5.0
Goal: 4.5



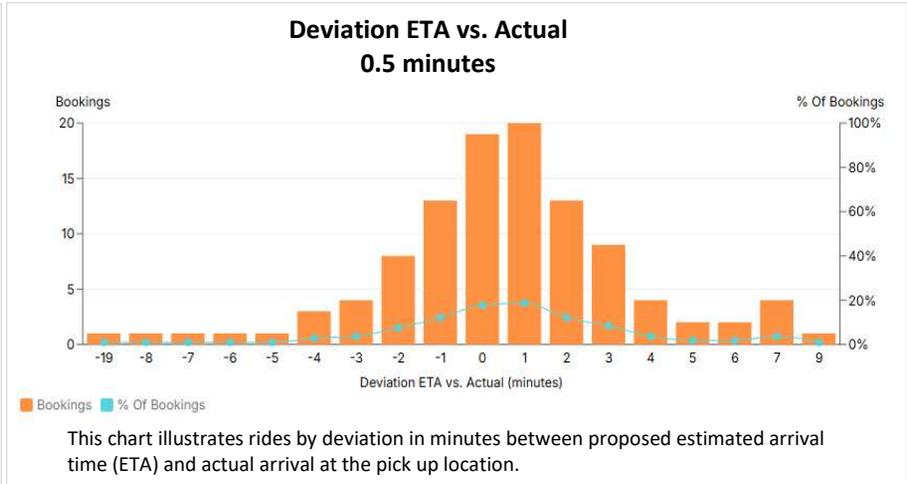
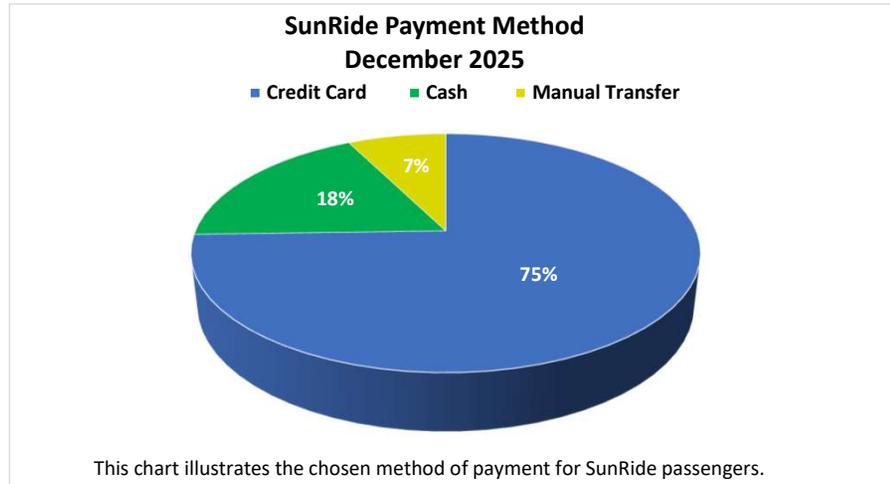
**Booking with a Rating:
140 (29%)**

Palm Springs Geo-Fence Metrics CYTD 2025

Total Completed Trips: 2,025



Total Number of Passengers: 2,273



Passengers Per Vehicle Hour: 2.0

Percentage of Trips as Ridesharing: 24%.

[Based on No. of Shared Rides for the month (32) divided by Total Trips Completed (133).]

Customer Satisfaction Rating

Avg. rider trip rating 5.0

Goal: 4.5



EXCEEDS GOAL

Booking with a Rating:

33 (24.8%)



SunLine Transit Agency

Item 8I

February 25, 2026

Board Report

AGENDA ITEM: ACTION - CONSENT CALENDAR

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

FROM: Vanessa Ordorica, Clerk of the Board

SUBJECT: Acceptance of Board Member Attendance for January 2026

Recommendation:

Recommend that the Board of Directors (Board) approve the Board Member attendance for January 2026.

Background:

The attached report summarized the Board of Director's attendance for fiscal year to date January 2026.

Financial Impact:

There is no financial impact associated with this item.

Strategic Priority:

Resource Acquisition, Allocation, and Management: Prioritizes optimized resource management be effectively acquiring and allocating financial, human, and material resources to ensure operational excellence and long-term sustainability.

In Collaboration with:

Selena Rodriguez, Board and External Affairs Coordinator

Approved/Reviewed by:

Vanessa Ordorica, Clerk of the Board

Attachments:

- Board Member Attendance Matrix for January 2026

FY 26/27	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs		X	X	X		X	X						10	5
Palm Desert		X	X	X			X						10	4
Palm Springs		X	X	X		X	X						10	5
Cathedral City		X	X	X		X	X						10	5
Rancho Mirage		X	X	X		X							10	4
Indian Wells		X	X	X		X	X						10	5
La Quinta		X	X	X		X	X						10	5
Indio		X	X	X		X	X						10	5
Coachella		X	X	X		X	X						10	5
County of Riverside		X	X	X		X	X						10	5

**No regular Board meeting has held in July. A Special Board Meeting was convened on August 7, 2025.*

X - ATTENDED (Primary/Alternate)

DARK –



Board Report

AGENDA ITEM: ACTION

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

FROM: Walter Watcher, Chief of Capital Projects

SUBJECT: Change Order to Add Additional Compensation to Agreement 25-003
Security Fence Upgrade with Three Peaks Corp.

Recommendation:

Recommend that the Board of Directors (Board) delegate authority to the CEO/General Manager, or designee, to issue a change order for agreement 25-003 with Three Peaks Corp. for the Security Fence Upgrade Project to increase the not-to-exceed amount of \$542,150 by \$240,382 for a new total not-to-exceed amount of \$782,532.00.

Background:

On March 22, 2025, SunLine Transit Agency (SunLine) submitted design plans for Security Fence Upgrades at the Thousand Palms facility to the Riverside County Fire Marshal for review. The plans were approved on April 5, 2025. Based on the approved design, staff issued an Invitation for Bids. Bids were received on July 10, 2025, and Three Peaks Corp. was identified as the lowest, responsive and responsible bidder.

On August 7, 2025, the Board delegated authority to the CEO/General Manager, or designee, to negotiate and execute a contract with Three Peaks Corp. for the Security Fence Project for a total not-to-exceed project amount of \$542,150.

On September 5, 2025, the Riverside County Fire Marshal's Office rescinded its initial approval of the gate design and issued a notice requiring corrections. SunLine submitted revised design plans, which were later approved. The revised plans call for increasing the

width of the North entrance by six (6) feet, including a wider driveway apron, a new curb return, larger entrance and exit gates, and a wider drive aisle. This expanded entrance will support SunLine's planned Workforce Training Center and future development to the north of the site, while improving bus maneuverability and ensuring adequate access for fire apparatus during emergency response.

Staff, in coordination with the engineering firm, reviewed the labor and material costs submitted by Three Peaks Corp. for the additional work and determined that the pricing was fair and reasonable. Further analysis found that the proposed costs are also consistent with the pricing structure in the originally awarded bid.

Financial Impact:

The \$240,382 financial impact will be covered by State Transit Assistance (STA), FTA Transit Administration (FTA) 5307 and State of Good Repair funds. These funding sources are in the Board-approved capital budget.

Strategic Priority:

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

In Collaboration with:

Bryan Valenzuela, Chief Safety Officer
Isabel Vizcarra, Chief Transportation Officer
Mark Perry, Chief Maintenance Officer

Approved/Reviewed by:

Mona Babauta, CEO/General Manager
Catherine J. Groves, General Counsel
Luis Garcia, Chief Financial Officer

Attachments:

None.



Board Report

AGENDA ITEM: ACTION

TO: Finance/Audit Committee/Committee of the Whole
Board of Directors

FROM: Walter Watcher, Chief of Capital Projects

SUBJECT: Award of Contract 25-006 for Asphalt Concrete Pavement Upgrade Project

Recommendation:

Recommend that the Board of Directors (Board) delegate authority to the CEO/General Manager, or designee, to execute an agreement with Vance Corporation (Vance) for the Asphalt Concrete Pavement Upgrade Project (Project) in the amount of \$1,936,169.40 and authorize a ten-percent contingency of \$193,617 for a total not-to-exceed project amount of \$2,129,786.40

Background:

The existing pavement within SunLine Transit Agency's (SunLine) operations and maintenance areas has deteriorated significantly over time, showing widespread cracking and surface failures that could soon affect daily operations. This Project will remove and replace approximately 165,000 square feet of asphalt and install 7,000 square feet of high-strength concrete in heavy traffic and turn areas. These improvements are critical to maintaining the long-term resiliency of the Thousand Palms campus, while reducing wear on vehicles and mitigating potential operational delays.

On October 14, 2025, staff issued an Invitation for Bid (IFB) for the Project. The IFB was publicly advertised in a newspaper of general circulation and was posted on SunLine's website. The IFB required bidders to provide pricing for the base work as well as Alternatives A1 and A2. Alternative A1 consisted of a six-inch deep layer of asphalt. Alternative A2 consisted of a four-inch deep layer of asphalt. Pursuant to Public Contract Code section

20103.8, the IFB provided that bids would be evaluated based on the Total Firm Fixed Price (Base bid plus Alternative A1 and Alternative A2). Section 20103.8 provides that local agencies may add to or deduct from the contract any of the additive or deductive items after the lowest responsible bidder has been determined.

On January 22, 2026, SunLine received bids from seven (7) contractors.

In accordance with the IFB, the lowest, responsive, and responsible bidder was determined to be Vance. Due to project needs and available funding, staff recommends awarding a contract to Vance for the Base bid (\$696,816.40) and Alternative A1 (\$1,239,353.00) for a combined total not-to-exceed price of \$1,936,169.40. The price is found to be fair and reasonable based on the number of bids received under full and open competition.

In addition to the bid amount, staff also recommends that the Board authorize a ten-percent contingency of \$193,617 to be utilized in the event of unforeseen circumstances. Such use would be subject to a future change order or amendment to the proposed contract, if necessary.

Financial Impact:

The financial impact of \$2,129,786.40 will be covered by Federal Transit Agency (FTA) 5307 funds and State Transit Assistance (STA) funds. These funding sources are included in the Board-approved capital budget, and additional action on the project budget is needed at this time.

Strategic Priority:

Service Reliability: Our commitment to service reliability centers on building ridership trust by delivering a seamless transit experience and being there when we say we're going to be there.

In Collaboration with:

Isabel Vizcarra, Chief Transportation Officer

Mark Perry, Chief Maintenance Officer

Bryan Valezuela, Chief Safety Officer

Approved/Reviewed by:

Mona Babauta, CEO/General Manager

Catherine J. Groves, General Counsel

Luis Garcia, Chief Financial Officer

Attachments:

- [Item 10a](#) – Price Analysis
- [Item 10b](#) – Solicitation List



INVITATION FOR BID
D1 ASPHALT CONCRETE PAVEMENT UPGRADE
25-006

PRICE ANALYSIS

Lowest Responsive Responsible Bidder Determination

	Vance Corporation	Narrow Path Engineering Inc.	Granite Construction Company	Mendoza Engineering Company, Inc.* <i>Non-responsive</i>	PaveWest LLC	Romero General Construction Corp.	NPG, Inc.
Base Bid	\$ 696,816.40	\$ 875,537.64	\$ 1,190,972.30	\$ 375,174.70	\$ 709,840.68	\$ 941,805.45	\$ 543,136.00
Alternate A1 - 6"	\$ 1,239,353.00	\$ 1,146,925.30	\$ 1,004,620.70	\$ 1,519,015.05	\$ 1,414,881.80	\$ 1,271,996.00	\$ 1,552,401.45
Alternate A2 - 4"	\$ 882,780.50	\$ 826,172.25	\$ 678,988.10	\$ 1,103,374.25	\$ 882,672.35	\$ 879,198.55	\$ 1,124,744.25
Contract Award (Base + Alternate A1)	\$ 1,936,169.40	\$ 2,022,462.94	\$ 2,195,593.00	\$ 1,894,189.75	\$ 2,124,722.48	\$ 2,213,801.45	\$ 2,095,537.45
Total Firm Fixed Price (Base + Alternative A1 + Alternative A2)	\$ 2,818,949.90	\$ 2,848,635.19	\$ 2,874,581.10	\$ 2,997,564.00	\$ 3,007,394.83	\$ 3,093,000.00	\$ 3,220,281.70

	Difference	Delta
Difference between Vance Corporation and Narrow Path Engineering Inc. bids	\$ (29,685.29)	-1.05%
Difference between Vance Corporation and NPG, Inc. bids	\$ (401,331.80)	-14.24%

Seven (7) firms submitted bids for the Asphalt Concrete Pavement Upgrade project. Pursuant to Public Contract Code § 20103.8, the IFB stated that bids would be evaluated based on the Total Firm Fixed Price (Base + Alternative A1 + Alternative A2). In accordance with the IFB, the lowest, responsive, and responsible bidder was determined to be Vance Corporation (Vance). Section 20103.8 provides that local agencies may add to or deduct from the contract any of the additive or deductive items after the lowest responsible bidder has been determined. Staff has completed standard responsiveness and responsibility checks consistent with this determination. *Mendoza Engineering Company, Inc.'s bid submission was found non-responsive.

Prepared by:

Alfred Valrie Jr.
Contracts Administrator
11-Feb-26

PLANETBID SOLICITATION LIST IFB 25-006 ASPHALT CONCRETE PAVEMENT UPGRADE

Company Name	Address	City	State	Zip	Contact Name	Email
All American Asphalt	400 East Sixth Street	Corona	California	92879	Edward J Carlson	publicworks@allamericanasphalt.com
ALL AMERICAN BUILDING SERVICES	PO Box 802586 3234226013	Santa Clarita	California	91380	ANTHONY INNABI	Bids@allamericanrebuild.com
Allied Solutions	300 Veterans Way	Carmel	Indiana	46032	Jason Collier	contracts@alliedsolutionenterprise.com
California Professional Engineering, Inc.	19062 San Jose Ave	La Puente	California	91748	Van Nguyen	estimating@cpengineeringinc.com
Cat Tracking Inc.	17 Commercial Avenue	Riverside	California	92507	Arthur Garratt	estimating@cattrackinginc.com
Certerra-RMA Group	12130 Santa Margarita Ct	Rancho Cucamonga	California	91730	Raymond Alcantara	ralcantara@rmacompanies.com
Chrisp Company	2280 S Lilac Ave	Bloomington	California	92316	Panda Oesterblad	poesterblad@chrispco.com
CMG Alliance	4424 Foxrun Dr.	Chino Hills	California	91709	Bret McCauley	bret.mccauley@cmgalliance.com
CMIP LLC	190 Sierra Ct Ste B113	Palmdale	California	93550	Valentine Dos Santos	bids.cmip@gmail.com
DT Stellar General Engineering	31941 Silk vine drive	winchester	California	92596	jonathon sedeno	jsedeno@dtstellargeneral.com
G3 Quality, Inc.	13850 Cerritos Corporate Drive Suite E	Cerritos	California	90703	Jessica Corson	bd@g3quality.com
GovData Consulting LLC	123 Business Ave	San Diego	California	92101	John Smith	smqvayv@sharkslasers.com
Granite Construction Company	38000 Monroe Street	Indio	California	92203	Joe Richardson	DCR.estimating@gcinc.com
KNC CONSTRUCTION INC	12277 APPLE VALLEY RD 144	APPLE VALLEY	California	92308	MIKE PHINNEY	mike@kncinc.net
LCR Earthwork & Engineering, Corp	7251 Jurupa Rd	Jurupa Valley	California	92509	Jorge Mendoza	lcr@lcrearthworkengineering.com
LOGO'S ENGINEERING,INC	1019 Valjejo St	Perris	California	92571	Richard A	ralarcon.logos@gmail.com
Match Corporation	1596 Harry Sheppard Blvd.	San Bernardino	California	92408	Jason G. Jones	jjones@matchcorp.com
MCC Concrete Construction Inc	P.O. Box 910	Thousand Palms	California	92276	Denisse Rocha	denisse@mascorroconcrete.com
Mendoza Engineering Company, Inc	8368 Cottonwood Ave	Fontana	California	92335	Dalila Soto	dsoto@mendozaengineeringco.com
Mission Paving and Sealing, Inc.	12747 Schabarum Avenue	Irwindale	California	91706	Mike Miller	estimating@missionpaving.com
MZB Engineering Inc	1192 Athlone Ln	Corona	California	92882	Sheraz Gondal	sheraz.gondal@mzbinc.com
MZB Engineering Inc	518 Queensland Cir #102	Corona	California	92879	Humayun Aziz	info@mzbinc.com
Narrow Path Engineering Inc.	1198 Brookmeade Cir	Beaumont	California	92223	Tony Veltre	info@narrowpathengineering.com
NPG, Inc.	1354 Jet Way	Perris	California	92571	Jeffrey Nelson	cstone@npgasphalt.com
ONYX PAVING COMPANY INC	22707 LA PALMA AVE	YORBA LINDA	California	92887	COREY R. KIRSCHNER	bids@onyxpaving.com
Pavement Recycling Systems	10240 San Sevaine Way	Jurupa Valley	California	91752	Trisha Vander Sluis	estimating1@pavementrecycling.com
PaveWest, LLC	11700 166th Street	Artesia	California	90701	Pauline Duval	pauline@pavewest.com
R.J. NOBLE COMPANY	15505 E. Lincoln Ave	Orange	California	92865	Jennifer De longh	jenniferdeiongh@rjnoblecompany.com
Road Works Inc	303 Short Street	Pomona	California	91768	Michael B	rw bids@roadworks.net
Rogue Electric	29094 JAMESONITE CIR	Menifee	California	92584	ERICK COOPER	ecooper@rogueelectric.net
ROMERO GENERAL CONSTRUCTION CORP.	2150 N. Centre City Parkway Suite I	Escondido	California	92026	David Donnelly	lulloa@romerogc.com
RTC, Inc.	22431 Antonio Pkwy B160-251	Rancho Santa Margarita	California	92688	Amanda	amanda@rtcstormwater.com
RUSTY BUCKET CONSTRUCTION LLC	614 E Ovington St. Lancaster	St. Lancaster	California	93535	Neymar Deldago	bidding@rusty-b.com
SAS Constructions	301 West Dyer Rd Unit D	Santa Ana	California	92707	Ali Shahabi	Info@SASConstructions.com
Sunline Transit Agency	32505 Harry Oliver Train	Thousand Palms	California	92240	Charlotte Clement	cclement@sunline.org
Superior Paving Company DBA United Paving Co	1881 North Delilah Street	Corona	California	92879	Enrique Partida	enrique@united-paving.com
SWCA	320 N Halstead St Suite 120	Pasadena	California	91107	Elaine Parraga	psmktg@swca.com
Three Peaks Corp.	PO BOX 101	Calimesa	California	92320	Erik Simmons	erik@threepeakscorp.com
Tri-Star Contracting II, Inc.	15501 Little Morongo Rd	Desert Hot Springs	California	92240	Jordan Willis Rodriguez	jwillis@tri-star.info
Tri-Star Contracting II, Inc.	15501 Little Morongo Road	Desert Hot Springs	California	92240	Rodney Owens	Rowens@tri-star.info
TVR Construction Engineering LLC	4230 Michael st 7149276664	Riverside	California	92507	Gergis Bebawy	GERGISK@GMAIL.COM
Universal Construction and Engineering	77725 Enfield Ln. Ste. 210	Palm Desert	California	92211	Joanna Montes	joanna@universalconstructioneng.com
Van Engineering inc	36520 Villa del sol	wildomar	California	92595	Sara sanders	accounting@van-inc.com
Vance Corporation	459 Egan Avenue P.O. Box 575	Beaumont	California	92223	Richard Kesner	BIDS@vancecorp.net

Footnote: Bold font indicates companies that submitted bids