



SunLine Services Group
July 24, 2024
11:35 a.m. – 11:50 a.m.

AGENDA

TAXI COMMITTEE
Wellness Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

NOTICE TO THE PUBLIC

SunLine has discontinued its COVID-19 Emergency Declaration and has returned its Board and Board Committee meetings to live and in-person attendance at the location noted above. These meetings are no longer available for viewing, attendance, or comment by two-way audiovisual platform, two-way telephonic service, webcasting, or streaming video broadcast. SunLine may prepare audio or video recordings of Board meetings. In accordance with the Brown Act and California Public Records Act, these recordings are subject to public inspection for a period for thirty (30) days after the meeting.

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 72 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

ITEM

RECOMMENDATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. PRESENTATIONS

<u>ITEM</u>	<u>RECOMMENDATION</u>
5. FINALIZATION OF AGENDA	
6. PUBLIC COMMENTS	RECEIVE COMMENTS
NON AGENDA ITEMS	
Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.	
7. COMMITTEE MEMBER COMMENTS	RECEIVE COMMENTS
8. CONSENT CALENDAR	RECEIVE & FILE
All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.	
8a) SSG/SRA Checks \$1,000 and Over Report for May 2024	(PAGE 3-4)
8b) SSG Monthly Budget Variance Report for May 2024	(PAGE 5-7)
8c) Taxi Trip Data – June 2024	(PAGE 8-9)
9. NEW TAXI BUSINESS (Staff: Jill Plaza, Taxi/Contracted Transportation Services Administrator)	INFORMATION (PAGE 10)
10. ADJOURN	

SunLine Services Group

CONSENT CALENDAR

DATE: July 24, 2024

RECEIVE & FILE

TO: Taxi Committee
Board of Directors

RE: Checks \$1,000 and Over Report for May 2024

Summary:

This report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

Recommendation:

Receive and file.

**SunLine Regulatory Administration
Checks \$1,000 and Over
May 2024**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
SUNLINE TRANSIT AGENCY	Payroll Liabilities 04/26/2024	91299	05/08/2024	2,532.16
SUNLINE TRANSIT AGENCY	Payroll Liabilities 05/10/2024	91301	05/15/2024	2,532.16
SUNLINE TRANSIT AGENCY	Payroll Liabilities 05/24/2024	91308	05/29/2024	2,532.16
Total Checks Over \$1,000	\$7,596.48			
Total Checks Under \$1,000	\$1,858.01			
Total Checks	\$9,454.49			

SunLine Services Group**CONSENT CALENDAR**

DATE: July 24, 2024

RECEIVE & FILETO: Taxi Committee
Board of Directors

RE: Monthly Budget Variance Report for May 2024

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12th of the annual budget. The FYTD budget values for the month of May 2024 are equal to 11/12^{ths} of the yearly budget.

Year to Date Summary

- As of May 31, 2024, the organization's revenues are \$9,430 or 5.20% above the FYTD budget.
- As of May 31, 2024, expenditures are \$63,554 or 35.07% below the FYTD budget.
- The net FYTD operating gain (loss) after expenses is \$72,984.

Recommendation:

Receive and file.

SunLine Regulatory Administration
Budget Variance Report
May 2024

Description	FY24 Total Budget	Current Month			Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY24 FYTD Budget	Positive (Negative)	Percentage Remaining
Revenues:								
Revenue Fines	3,500	200	292	(92)	1,725	3,208	(1,483)	50.7%
New Driver Permit Revenue	750	75	63	13	1,875	688	1,188	-150.0%
Taxi Business Permit	96,000	9,500	8,000	1,500	88,000	88,000	0	8.3%
Driver Transfer Revenue	125	25	10	15	200	115	85	-60.0%
Driver Renewal Revenue	1,800	25	150	(125)	1,925	1,650	275	-6.9%
Driver Permit Reinstatement/Replacement	-	-	-	-	20	-	20	0%
Vehicle Permit Revenue	94,000	4,792	7,833	(3,042)	96,812	86,167	10,646	-3.0%
Operator Application Fee	1,500	-	125	(125)	75	1,375	(1,300)	95.0%
Total Revenue	197,675	14,617	16,473	(1,856)	190,633	181,202	9,430	5.2%
Expenses:								
Salaries and Wages	94,908	2,976	7,909	4,933	63,203	86,999	23,796	33.4%
Fringe Benefits	41,202	2,026	3,434	1,407	35,272	37,769	2,496	14.4%
Services	39,609	5,327	3,301	(2,026)	9,460	36,308	26,849	76.1%
Supplies and Materials	3,965	705	330	(374)	1,819	3,635	1,816	54.1%
Utilities	5,802	-	484	484	2,418	5,319	2,901	58.3%
Casualty and Liability	5,589	-	466	466	2,329	5,123	2,795	58.3%
Taxes and Fees	100	-	8	8	-	92	92	100.0%
Miscellaneous	6,500	63	542	479	3,148	5,958	2,810	51.6%
Total Expenses	197,675	11,097	16,473	5,376	117,648	181,202	63,554	35.1%
Total Operating Surplus (Deficit)	\$ -	\$ 3,519			\$ 72,984			

Budget Variance Analysis - SunLine Regulatory Administration

Revenue

- The positive variance in revenue is largely due to vehicle permit revenue
- As of FYTD24, there is a decrease of 15,472 taxi trips compared to FYTD23.

Taxi Trips

	FY23-May	FY24-May	Variance	%Δ
Trips	9,977	8,426	(1,551)	-15.5%

Taxi Trips

	FYTD-FY23	FYTD-FY24	Variance	%Δ
Trips	117,046	101,574	(15,472)	-13.2%

Salaries and Wages

- Wage expenses are below budget due to vacancies throughout the year

Fringe Benefits

- Fringe benefit expenses are within an acceptable range of the budget

Services

- The favorable variance in services is due to costs not yet incurred for legal and audit services

Supplies and Materials

- Supplies and material expenses are within an acceptable range of the budget

Utilities

- Utility expenses are within an acceptable range of the budget

Casualty and Liability

- Casualty and liability expenses are within an acceptable range of the budget

Taxes and Fees

- Tax expenses are within an acceptable range of the budget.

Miscellaneous

- Miscellaneous expenses are within an acceptable range of the budget

SunLine Services Group
CONSENT CALENDAR

DATE: July 24, 2024

RECEIVE & FILE

TO: Taxi Committee
Board of Directors

RE: Taxi Trip Data – June 2024

Summary:

The attached charts summarize the total number of taxi trips generated in the Coachella Valley for the previous three (3) month period and total taxi trips for the current fiscal year to date (FYTD) compared to the last two (2) fiscal years.

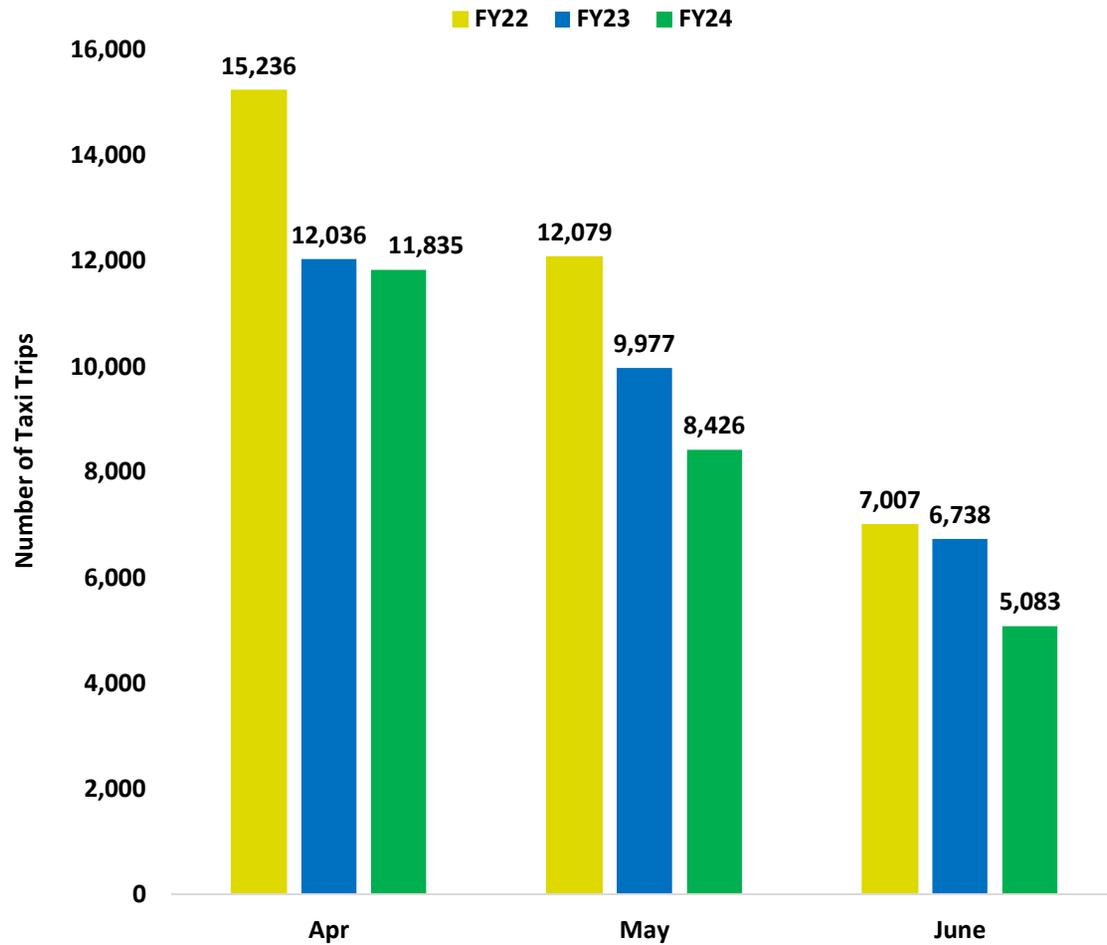
For the month of June 2024, there were 1,655 fewer taxi trips serviced by four (4) more cabs when compared to June 2023 (61 cabs in 2024 compared to 57 cabs in 2023).

There were 17,127 fewer taxi trips for FYTD24 compared to FYTD23.

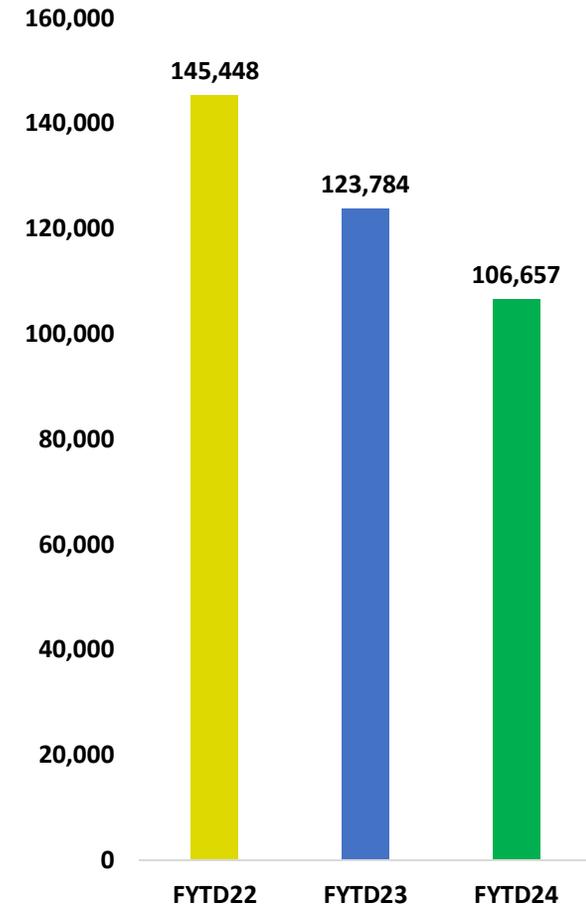
Recommendation:

Receive and file.

Taxi Trip Three (3) Month Comparison as of June 2024



FYTD No. of Taxi Trips



This chart compares the three (3) most recent months and measures the total number of taxi trips taken year to date for FY22, FY23, and FY24.

SunLine Services Group

DATE: July 24, 2024 **INFORMATION**

TO: Taxi Committee

FROM: Jill Plaza, Taxi/Contracted Transportation Services Administrator

RE: New Taxi Business

Background

An application was received in June 2024 for a New Taxicab Business Permit. The company will be known as Palm Springs Taxi Service.

SunLine Regulatory Administration's (SRA) role as a regulatory body is to protect the public health, safety, and welfare through its Ordinance and Regulations. These include, but are not limited to the provision of a policy for entering into the business of providing taxicab services, establishing maximum rates for such services, and mandatory drug and alcohol testing programs. SRA as a regulatory body does not prevent a potential taxicab business from applying, allowing the marketplace to dictate competition.

The company's distinct appearance is comprised of red lettering with a red logo.



Pursuant to Section 2.010 of the SunLine Services Group (SSG) Ordinance 2024-01, SRA has reviewed Palm Springs Taxi Services distinct appearance and found it is not in conflict with any existing taxi business permittee. Further, in accordance with Section R.7.15.1 of the Taxicab Regulations of the SunLine Regulatory Administration, all taxicab business permittees in good standing were notified in writing of the action and reasons supporting the distinct appearance determination.

Palm Springs Taxi Service anticipates permitting five (5) vehicles and ten (10) taxicab drivers by its launch on August 1, 2024. The addition of this taxicab business will have a positive impact on SRA's revenues with the addition of the business permit fee and the vehicle permit fees which were not known at the time of approval of the FY25 SRA Budget. Once more fully known, the SRA budget will be brought forward for amendment to include said revenues.