



SunLine Transit Agency
September 27, 2023
11:10 a.m. – 11:50 a.m.

AGENDA

FINANCE/AUDIT COMMITTEE

Wellness Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

NOTICE TO THE PUBLIC

SunLine has discontinued its COVID-19 Emergency Declaration and has returned its Board and Board Committee meetings to live and in-person attendance at the location noted above. These meetings are no longer available for viewing, attendance, or comment by two-way audiovisual platform, two-way telephonic service, webcasting, or streaming video broadcast. SunLine may prepare audio or video recordings of Board meetings. In accordance with the Brown Act and California Public Records Act, these recordings are subject to public inspection for a period of thirty (30) days after the meeting.

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 72 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

ITEM

RECOMMENDATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. PRESENTATIONS

ITEM

RECOMMENDATION

5. FINALIZATION OF AGENDA

6. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

7. COMMITTEE MEMBER COMMENTS

RECEIVE COMMENTS

8. CONSENT CALENDAR

RECEIVE & FILE

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- 8a) [Checks \\$1,000 and Over Report for June and July 2023](#) (PAGE 3-11)
- 8b) [Credit Card Statement for June and July 2023](#) (PAGE 12-27)
- 8c) [Monthly Budget Variance Report for June and July 2023](#) (PAGE 28-36)
- 8d) [Contracts Signed in Excess of \\$25,000 for July and August 2023](#) (PAGE 37-39)
- 8e) [Union & Non-Union Pension Investment Asset Summary June and July 2023](#) (PAGE 40-62)
- 8f) [Ridership Report for July and August 2023](#) (PAGE 63-66)
- 8g) [SunDial Operational Notes for July and August 2023](#) (PAGE 67-72)
- 8h) [Metrics for July and August 2023](#) (PAGE 73-112)
- 8i) [Quarterly Performance Summary for Pension Plans Q2 Calendar Year 2023](#) (PAGE 113-119)
- 8j) [Board Member Attendance for July 2023](#) (PAGE 120-121)

9. RATIFICATION OF TRANSIT BUS LEASE AGREEMENT AND APPROVAL OF FY24 OPERATING BUDGET RE-ALLOCATION

APPROVE
(PAGE 122-123)

(Staff: Walter Watcher, Procurement Officer)

10. BUDGET APPROVAL – OPERATIONS AND MAINTENANCE GENERATOR PROJECT

APPROVE
(PAGE 124-125)

(Staff: Luis Garcia, Controller, Assistant Chief Financial Officer)

11. ADJOURN

SunLine Transit Agency**CONSENT CALENDAR**

DATE: September 27, 2023

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Checks \$1,000 and Over Report June and July 2023

Summary:

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the months of June and July which required signature from the Chair or Vice Chair.

Vendor	Check #	Amount
<i>Avail Technologies</i>	693031	\$163,469.33
<i>Burke, Williams & Sorensen, LLP</i>	693094	\$106,550.55
<i>Creative Bus Sales, Inc.</i>	693041	\$71,800.03
<i>Creative Bus Sales, Inc.</i>	692976	\$71,795.98
<i>Trapeze Software Group, Inc.</i>	693457	\$120,813.80
<i>Jackson Lewis P.C.</i>	693375	\$56,880.00

Recommendation:

Receive and file.

**SunLine Transit Agency
Checks \$1,000 and Over
June 2023**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
CALPERS	Group Health Premiums	693228	06/27/2023	337,115.81
CALPERS	Group Health Premiums	692970	06/05/2023	334,299.61
AVAIL TECHNOLOGIES	Annual Support FY24	693031	06/09/2023	163,469.33
IMPERIAL IRRIGATION DIST	Utilities	693122	06/16/2023	145,653.91
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	693018	06/05/2023	117,929.16
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	693276	06/29/2023	117,839.40
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	693153	06/16/2023	117,606.51
BURKE, WILLIAMS & SORENSEN, LLP	Legal Service	693094	06/16/2023	106,550.55
PERMA - INSURANCE	Liability Program 2nd of 7 Annual Installments	693061	06/09/2023	101,687.00
ANEW RNG, LLC	Utilities	693166	06/22/2023	77,133.49
CREATIVE BUS SALES, INC,	WIP- Micro Transit Vehicles (1 of 2) - Project Acct#1910	693041	06/09/2023	71,800.03
CREATIVE BUS SALES, INC,	WIP- Micro Transit Vehicles (2 of 2) - Project Acct#1910	692976	06/05/2023	71,795.98
SO CAL GAS CO.	Utilities	693069	06/09/2023	56,543.52
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	693219	06/22/2023	48,664.31
EAM SOLUTIONS, LLC	WIP-TAMS Software Implementation - Project Acct#1512	693109	06/16/2023	36,736.00
MUTUAL OF OMAHA INSURANCE COMPANY	Supplement Benefits LTD/STD/LIFE Ins Prem	693238	06/27/2023	34,291.89
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Services	693168	06/22/2023	25,592.35
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	692998	06/05/2023	25,510.60
A AND A FLEET PAINTING INC	Repair Claims	692959	06/05/2023	24,382.54
BIG BELLY SOLAR, LLC	WIP- Bus Stop Shelters Trash Cans - Project Acct#2216	692968	06/05/2023	24,008.75
GOVERNMENTJOBS.COM, INC.	Recruiting Employees Jul 2023 - Jun 2024	693055	06/09/2023	22,029.82
THE LEFLORE GROUP LLC	Projects Consultant	693210	06/22/2023	21,715.78
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	693211	06/22/2023	21,374.13
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	693226	06/22/2023	21,263.99
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	693279	06/29/2023	20,407.08
COACHELLA VALLEY TAXI	SunRide Ride Share Expenses	693191	06/22/2023	20,318.47
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP-Electric Meter Generator Testing- Project Acct#2313	692977	06/05/2023	20,124.00
NFI PARTS	Inventory Repair Parts	693159	06/22/2023	20,054.21
EAM SOLUTIONS, LLC	WIP-TAMS Software Implementation - Project Acct#1512	693181	06/22/2023	18,368.00
A AND A FLEET PAINTING INC	Repair Claims	693025	06/09/2023	17,986.00
ARCADIS, A CALIFORNIA PARTNERSHIP	WIP-Radio System Replacement-Project Acct#1905	692989	06/05/2023	14,737.50
COACHELLA VALLEY TAXI	SunRide Ride Share Expenses	693236	06/27/2023	13,631.40
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	693065	06/09/2023	13,500.73
OLD GREEN HOUSE LLC	Planning Consultant	693144	06/16/2023	12,528.00
VERIZON WIRELESS	Wireless Telephone Service	693078	06/09/2023	11,708.02
INTEGRATED CRYOGENIC SOLUTIONS LLC	WIP-Replacement CNG regulator valve -- Project Acct#2316-03	693124	06/16/2023	11,653.89
WSP USA INC.	TDM & Vanpool Program	693022	06/05/2023	11,254.68
UNUM	Group Dental & Vision Premiums	693150	06/16/2023	11,183.79
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	693268	06/29/2023	10,886.81

**SunLine Transit Agency
Checks \$1,000 and Over
June 2023**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
MAKAI SOLUTIONS	WIP-Repair Both Inground Mod 30 Lifts - Project Acct#1912-12	692997	06/05/2023	10,638.00
OLD GREEN HOUSE LLC	Planning Consultant	693240	06/27/2023	10,353.00
DOVE PRINTING	Printing Expense	692994	06/05/2023	10,336.46
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP-Indio Circuit Study Site- Project Acct#2316-05	693042	06/09/2023	9,960.00
NAPA AUTO PARTS	Inventory Repair Parts	693128	06/16/2023	9,687.87
BYD COACH & BUS LLC	Inventory Repair Parts	693098	06/16/2023	9,657.91
TEC EQUIPMENT, INC.	Inventory Repair Parts	693072	06/09/2023	9,644.11
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	693108	06/16/2023	9,410.00
TOWNSEND PUBLIC AFFAIRS, INC	Consulting-General	693275	06/29/2023	9,000.00
A AND A FLEET PAINTING INC	Repair Claims	693084	06/16/2023	8,717.00
PRYOR LEARNING SOLUTIONS, INC.	Annual Pryor Learning Training Jul 2023-Jun 2024	693138	06/16/2023	7,518.00
COACHELLA VALLEY TAXI	SunRide Ride Share Expenses	693258	06/29/2023	6,837.02
OPW FUELING COMPONENTS	Inventory Repair Parts	693135	06/16/2023	5,984.85
AMALGAMATED TRANSIT UNION	Union Dues	692964	06/05/2023	5,609.66
AMALGAMATED TRANSIT UNION	Union Dues	693227	06/27/2023	5,565.24
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	693201	06/22/2023	5,538.60
AMALGAMATED TRANSIT UNION	Union Dues	693088	06/16/2023	5,533.32
RIDECO US INC	SunRide Ride Share Expenses	693267	06/29/2023	4,961.81
CNTY OF RIVERSIDE DEPT OF ENVIRONMENTAL	Annual Permit Renewal FY22/23	692973	06/05/2023	4,937.00
FRANKLIN TRUCK PARTS, INC	Inventory Repair Parts	693114	06/16/2023	4,876.20
PARKHOUSE TIRE, INC.	Repair Parts-Fixed Route	693203	06/22/2023	4,841.00
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	693165	06/22/2023	4,690.00
TPX COMMUNICATIONS	Communication Service	693218	06/22/2023	4,654.23
PIEDMONT PLASTICS, INC.	Bus Stop Supplies	693206	06/22/2023	4,146.22
GARON WYATT INVESTIGATIVE SERVICES, LLC.	Insurance Loss	693185	06/22/2023	4,046.06
AMERICAN MOVING PARTS	Inventory Repair Parts	693030	06/09/2023	3,981.12
VEHICLE TECHNICAL CONSULTANTS, INC.	WIP-Pre and Post Award inspection – Project Acct#2201	693157	06/16/2023	3,500.00
COMPLETE COACH WORKS	WIP- Barrier Door Installation – Project Acct#2201	693103	06/16/2023	3,484.78
DAVID RZEPINSKI CONSULTING	WIP-Radio Replacement Consulting - Project Acct#1905	693175	06/22/2023	3,481.25
PRUDENTIAL OVERALL SUPPLY	Uniforms	693137	06/16/2023	3,431.12
CHARTER COMMUNICATIONS	Utilities	693217	06/22/2023	3,273.07
THE LEFLORE GROUP LLC	WCCOE Instructor – Project Acct#2320-00	693147	06/16/2023	3,250.00
HTEC HYDROGEN TECHNOLOGY & ENERGY	WCCOE Instructor – Project Acct#2320-00	693188	06/22/2023	3,212.91
ODP BUSINESS SLOUTIONS LLC	Office Supplies	693195	06/22/2023	3,202.55
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	693183	06/22/2023	3,167.15
PLAZA TOWING, INC.	Towing Services	693062	06/09/2023	3,150.00
QUADIENT FINANCE USA, INC.	Postage	693139	06/16/2023	3,000.00
SC FUELS	Lubricants- Oil	693213	06/22/2023	2,909.26
HTEC HYDROGEN TECHNOLOGY & ENERGY	WIP-PM Service for Liquid H2 Station- Project Acct#2211	693120	06/16/2023	2,868.58

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Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
COACH AND EQUIPMENT MFG CORP	Inventory Repair Parts	693172	06/22/2023	2,811.06
JESSE FRESCAS JR.	WIP-COE Project Acct# 1808/Coachella Hub Project Acct #2212	693190	06/22/2023	2,800.00
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	692965	06/05/2023	2,761.26
DESERT SUN PUBLISHING CO., THE	Advertising	693179	06/22/2023	2,761.00
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	692971	06/05/2023	2,702.01
STAGED RIGHT EVENTS, INC.	Event Consultant-WCCoE Training Workshops	693149	06/16/2023	2,700.00
ALLIED REFRIGERATION, INC	Freon & Coolant	692963	06/05/2023	2,676.18
KINCAID INDUSTRIES, INC	WIP-Fixed Assets Facility Improvement Project Acct #1913-04	692993	06/05/2023	2,629.04
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	693229	06/27/2023	2,587.49
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	693099	06/16/2023	2,587.49
JOSEPH LYNN FRIEND	Contracted Services	693125	06/16/2023	2,565.00
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	693156	06/16/2023	2,486.04
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel	693077	06/09/2023	2,482.59
SC FUELS	Lubricants- Oil	693067	06/09/2023	2,477.52
PRUDENTIAL OVERALL SUPPLY	Uniforms	693208	06/22/2023	2,454.57
NFI PARTS	Inventory Repair Parts	693026	06/09/2023	2,437.11
CARQUEST AUTO PARTS STORES	Inventory Repair Parts	693036	06/09/2023	2,436.78
DESERT CRANE SERVICE, INC.	WIP-Fixed Assets Facility Improvement Project Acct #2115-03	693104	06/16/2023	2,400.00
YELLOW CAB OF THE DESERT	Taxi Voucher Program	693225	06/22/2023	2,345.30
HOME DEPOT CREDIT SERVICES	Facility Maintenance	693118	06/16/2023	2,329.38
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	693097	06/16/2023	2,313.58
NFI PARTS	Inventory Repair Parts	693085	06/16/2023	2,283.45
GRAINGER	Electrical Expenses	693049	06/09/2023	2,263.35
YELLOW CAB OF THE DESERT	Taxi Voucher Program	693278	06/29/2023	2,194.03
PRUDENTIAL OVERALL SUPPLY	Uniforms	693005	06/05/2023	2,163.15
YELLOW CAB OF THE DESERT	Taxi Voucher Program	693083	06/09/2023	2,138.93
CITY CAB	Taxi Voucher Program	693270	06/29/2023	2,134.00
PAUL ASSOCIATES	Office Supplies	693205	06/22/2023	2,037.49
WILLIAM LOPER	Consulting-General	693223	06/22/2023	2,025.00
YELLOW CAB OF THE DESERT	Taxi Voucher Program	693224	06/22/2023	2,012.70
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	693032	06/09/2023	2,000.00
MICHAEL MORROW	WCCOE Instructor – Project Acct#2320-00	693127	06/16/2023	2,000.00
DOUGLAS H. REDMAN	WCCOE Instructor – Project Acct#2320-00	693107	06/16/2023	2,000.00
ULINE, INC.	TRASH CONTAINERS	693019	06/05/2023	1,922.23
GLORIA G. SALAZAR	Consulting	693115	06/16/2023	1,889.21
GRAINGER	Small Tools & Equipment	693187	06/22/2023	1,877.99
AMAZON CAPITAL SERVICES, INC	Bus Stop Supplies/Facility Maintenance	693089	06/16/2023	1,848.77
PAUL ASSOCIATES	Printing Expense	693003	06/05/2023	1,835.61
WESTGATE CENTER FOR LEADERSHIP	Travel Meetings/Seminars	693221	06/22/2023	1,770.00

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Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	693096	06/16/2023	1,629.56
SECTRAN SECURITY INC.	Bank Adjustment Fees	693272	06/29/2023	1,550.53
METAL FORM MFG LLC	Contract Services A/C	693193	06/22/2023	1,540.00
C V WATER DISTRICT	Utilities	693173	06/22/2023	1,533.78
FRONTIER COMMUNICATIONS	Utilities - OPS Bldg	693184	06/22/2023	1,525.00
ODP BUSINESS SLOUTIONS LLC	office supply	693131	06/16/2023	1,475.13
MILE3 WEB DEVELOPMENT	Website Maintenance	693054	06/09/2023	1,470.00
AMERICAN MOVING PARTS	Inventory Repair Parts	693164	06/22/2023	1,447.68
TRAPEZE SOFTWARE GROUP INC.	WIP- Payroll Software Exhibit B Project Acct #2213-00	693075	06/09/2023	1,439.07
GRAINGER	Electrical Expenses	692988	06/05/2023	1,416.86
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	693277	06/29/2023	1,395.00
OMNITRACS, LLC	General Services	693134	06/16/2023	1,380.00
TRANSIT RESOURCES, INC.	Inventory Repair Parts	693074	06/09/2023	1,372.10
DESERT PROMOTIONAL AND EMBROIDERY, LLC	Employee Expense/Uniforms	693105	06/16/2023	1,365.90
SONSRAY FLEET SERVICES	Inventory Repair Parts	693073	06/09/2023	1,316.10
FULTON DISTRIBUTING	Shop Supplies	692983	06/05/2023	1,293.65
DANIELS TIRE SERVICE - GOOD YEAR	Inventory Repair Parts	693043	06/09/2023	1,253.36
FULTON DISTRIBUTING	Materials & Supplies	693180	06/22/2023	1,245.37
BROADLUX, INC.	Contract Services-General	693169	06/22/2023	1,242.00
YUMEK ALLEN	Replace Check	693245	06/27/2023	1,228.44
GLOBAL INDUSTRIAL	Shop Equipment Repairs	693186	06/22/2023	1,221.71
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	693136	06/16/2023	1,193.93
TOOLTOPIA, LLC.	Small Tools & Equipment	693017	06/05/2023	1,184.17
AMERICAN MOVING PARTS	Inventory Repair Parts	692966	06/05/2023	1,156.41
CARISSA SANCHEZ	Reimbursement Expense	693100	06/16/2023	1,107.00
AVAIL TECHNOLOGIES	Inventory Repair Parts	693092	06/16/2023	1,106.95
DS AIR	Materials & Supplies	692972	06/05/2023	1,102.93
HD INDUSTRIES	Inventory Repair Parts	693117	06/16/2023	1,065.49
DESERT AIR CONDITIONING, INC.	Contract Services A/C	693176	06/22/2023	1,057.00
SNAP-ON INSDUSTRIAL, A DIVISION OF IDSC	Small Tools & Equipment	693014	06/05/2023	1,046.89
HIRERIGHT, LLC	Background Service	693040	06/09/2023	1,042.11
VERONICA MANZO STUMPF	WIP-Consultant TAM Software Project Acct #1512-01	693079	06/09/2023	1,025.00
MARCOS MENDOZA	Reimbursement Expense	693237	06/27/2023	1,000.00
RONNIE HUERTA	Reimbursement Expense	693145	06/16/2023	1,000.00
Total Checks Over \$1,000	\$2,709,960.82			
Total Checks Under \$1,000	\$49,669.39			
Total Checks	\$2,759,630.21			

**SunLine Transit Agency
Checks \$1,000 and Over
July 2023**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
PERMA - INSURANCE	Jul-Sept WC/GL & FY23/24 Liability/Damaged Ins Premiums	693501	07/26/2023	1,205,552.79
CALPERS	Group Health Premiums	693473	07/26/2023	347,657.50
IMPERIAL IRRIGATION DIST	Utilities	693431	07/19/2023	123,242.06
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	693512	07/26/2023	122,540.25
TRAPEZE SOFTWARE GROUP INC.	Computer/Network Software Agreement	693457	07/19/2023	120,813.80
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	693411	07/14/2023	118,115.47
ANEW RNG, LLC	Utilities	693423	07/19/2023	60,175.09
JACKSON LEWIS P.C.	Insurance Loss	693375	07/14/2023	56,880.00
SO CAL GAS CO.	Utilities	693404	07/14/2023	54,914.53
KRAUTHAMER & ASSOCIATES LLC	Consulting-General	693378	07/14/2023	45,313.01
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	693331	07/06/2023	40,925.73
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	693409	07/14/2023	39,504.90
MUTUAL OF OMAHA INSURANCE COMPANY	Supplement Benefits LTD/STD/LIFE Ins Prem	693461	07/24/2023	33,504.10
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	693381	07/14/2023	26,285.62
TRAPEZE SOFTWARE GROUP INC.	Computer/Network Software Agreement	693454	07/19/2023	24,809.00
SONSRAY FLEET SERVICES	Inventory Repair Parts	693406	07/14/2023	24,801.99
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	693443	07/19/2023	16,989.14
BURKE, WILLIAMS & SORENSEN, LLP	Legal Service	693347	07/14/2023	16,188.60
IMPERIAL IRRIGATION DIST	Utilities	693374	07/14/2023	14,786.26
COACHELLA VALLEY TAXI	SunRide Ride Share Expenses	693496	07/26/2023	13,673.40
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	693520	07/26/2023	13,462.06
CDW GOVERNMENT, INC	Annual Renewal for Network Monitoring	693350	07/14/2023	13,212.40
NAPA AUTO PARTS	Inventory Repair Parts	693385	07/14/2023	13,032.52
FRANKLIN TRUCK PARTS, INC	Inventory Repair Parts	693367	07/14/2023	12,372.59
VERIZON WIRELESS	Wireless Telephone Service	693332	07/06/2023	11,691.17
UNUM	Group Dental & Vision Premiums	693448	07/19/2023	11,566.12
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Services	693291	07/06/2023	11,426.00
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP-Electric Meter Generator Testing- Project Acct #2313	693354	07/14/2023	10,836.00
JACKSON LEWIS P.C.	Insurance Loss	693376	07/14/2023	10,748.50
WSP USA INC.	TDM & Vanpool Program	693334	07/06/2023	10,562.27
NFI PARTS	Inventory Repair Parts	693282	07/06/2023	10,027.94
PALMER KAZANJIAN WOHL HODSON LLP	Legal Service	693322	07/06/2023	9,849.00
LITMOS US, L.P.	Employee Development Program	693434	07/19/2023	9,700.00
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	693302	07/06/2023	9,410.00
TRAPEZE SOFTWARE GROUP INC.	Computer/Network Software Agreement	693453	07/19/2023	9,350.00
NFI PARTS	Inventory Repair Parts	693463	07/26/2023	9,344.85
TOWNSEND PUBLIC AFFAIRS, INC	Consulting-General	693408	07/14/2023	9,000.00
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	693397	07/14/2023	8,864.79
OLD GREEN HOUSE LLC	Planning Consultant	693442	07/19/2023	8,787.00

**SunLine Transit Agency
Checks \$1,000 and Over
July 2023**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
ZOOM VIDEO COMMUNICATION, INC.	Computer/Network Software Agreement	693460	07/19/2023	8,468.00
DESERT AIR CONDITIONING, INC.	Contract Services A/C	693299	07/06/2023	8,093.19
A AND A FLEET PAINTING INC	Repair Claims	693280	07/06/2023	8,004.00
LAWCX	WC-Insurance Premium	693497	07/26/2023	7,697.00
ATLAS COPCO USA HOLDING INC	WIP-Fixed Assets-Facility Improvement Project Acct #2115-02	693504	07/26/2023	7,381.14
TRAPEZE SOFTWARE GROUP INC.	Computer/Network Software Agreement	693456	07/19/2023	6,997.00
COACHELLA VALLEY TAXI	SunRide Ride Share Expenses	693379	07/14/2023	6,814.20
COACHELLA VALLEY TAXI	SunRide Ride Share Expenses	693314	07/06/2023	6,791.44
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	693336	07/06/2023	6,718.75
MAGALDI & MAGALDI, INC.	Inventory Repair Parts	693316	07/06/2023	6,326.30
AMALGAMATED TRANSIT UNION	Union Dues	693467	07/26/2023	5,998.44
XENIA RACING WRAPS	Contract Services	693335	07/06/2023	5,944.58
AMALGAMATED TRANSIT UNION	Union Dues	693340	07/14/2023	5,929.16
RIDECO US INC	SunRide Ride Share Expenses	693505	07/26/2023	5,631.38
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel	693413	07/14/2023	5,448.15
TRAPEZE SOFTWARE GROUP INC.	Computer/Network Software Agreement	693455	07/19/2023	5,378.04
PRUDENTIAL OVERALL SUPPLY	Uniforms	693325	07/06/2023	5,330.66
SONSRAY FLEET SERVICES	Repair Parts-Fixed Route	693511	07/26/2023	5,330.15
IMPERIAL IRRIGATION DIST	Utilities	693311	07/06/2023	5,174.92
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	693438	07/19/2023	5,089.23
TRANSIT RESOURCES, INC.	Inventory Repair Parts	693451	07/19/2023	4,919.88
ALLIED REFRIGERATION, INC	Freon & Coolant	693466	07/26/2023	4,910.99
CLICKUP	Computer/Network Software Agreement	693380	07/14/2023	4,788.00
LUMINATOR TECHNOLOGY GROUP	WIP-H2 Ride Equipment Cameras Project Acct #2215-00	693315	07/06/2023	4,500.00
HOME DEPOT CREDIT SERVICES	Facility Maintenance	693370	07/14/2023	4,444.01
ARCADIS, A CALIFORNIA PARTNERSHIP	WIP-Radio System Replacement-Project Acct #1905	693289	07/06/2023	4,420.00
TPX COMMUNICATIONS	Communication Service	693450	07/19/2023	4,154.18
SC FUELS	Lubricants- Oil	693508	07/26/2023	4,131.14
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	693485	07/26/2023	4,065.80
BATTERY RUSH	Bus Stop Supplies	693345	07/14/2023	3,924.64
HD INDUSTRIES	Inventory Repair Parts	693489	07/26/2023	3,896.71
DECALS BY DESIGN, INC.	WIP-Wrap of Two (2) Microtransit Vans Project Acct #1910	693298	07/06/2023	3,868.25
PLAZA TOWING, INC.	Towing Services	693440	07/19/2023	3,825.00
GRAINGER	Shop Supplies	693310	07/06/2023	3,768.02
SPECIALTY FIELD SERVICE, INC.	Outside Repair-Fixed Route	693446	07/19/2023	3,600.00
CALIFORNIA DEPARTMENT OF TAX & FEE	Quarterly Used Sale Tax	693296	07/06/2023	3,407.00
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	693468	07/26/2023	3,400.00
OWL LABS	Employee Development Program	693319	07/06/2023	3,387.67
GLORIA G. SALAZAR	Consulting	693309	07/06/2023	3,295.31

**SunLine Transit Agency
Checks \$1,000 and Over
July 2023**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
CHARTER COMMUNICATIONS	Utilities	693447	07/19/2023	3,264.12
OPW FUELING COMPONENTS	Inventory Repair Parts	693318	07/06/2023	3,231.37
SPECTRAPURE, INC.	Inventory Repair Parts	693426	07/19/2023	3,222.84
IMPERIAL IRRIGATION DIST	Utilities	693491	07/26/2023	3,217.35
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	693474	07/26/2023	2,925.69
SONSRAY FLEET SERVICES	Inventory Repair Parts	693449	07/19/2023	2,883.68
JESSE FRESCAS JR.	Consulting-General	693432	07/19/2023	2,880.00
SAFETY-KLEEN CORPORATION	Contract Svc-Haz Waste Removal	693326	07/06/2023	2,875.47
GILLIG LLC	Inventory Repair Parts	693308	07/06/2023	2,772.56
ELDORADO NATIONAL (CALIFORNIA), INC.	Inventory Repair Parts	693427	07/19/2023	2,732.07
ALLIED REFRIGERATION, INC	Freon & Coolant	693287	07/06/2023	2,687.74
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	693348	07/14/2023	2,678.74
CARQUEST AUTO PARTS STORES	Inventory Repair Parts	693349	07/14/2023	2,506.13
N/S CORPORATION	WIP-Fixed Assets-Facility Improvement Project Acct #2115-05	693436	07/19/2023	2,271.40
YELLOW CAB OF THE DESERT	Taxi Voucher Program	693519	07/26/2023	2,231.70
WILLIAM LOPER	Consulting-General	693459	07/19/2023	2,200.00
YELLOW CAB OF THE DESERT	Taxi Voucher Program	693418	07/14/2023	2,190.28
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	693344	07/14/2023	2,100.00
SECTRAN SECURITY INC.	Bank Adjustment Fees	693401	07/14/2023	2,001.17
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	693293	07/06/2023	1,892.45
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	693294	07/06/2023	1,835.27
GRAINGER	Inventory Repair Parts	693430	07/19/2023	1,819.01
AMAZON CAPITAL SERVICES, INC	Inventory Repair Parts	693421	07/19/2023	1,686.79
JOHN M. ELLSWORTH., INC.	Equipment Repairs-Shop Equipment	693313	07/06/2023	1,646.68
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	693415	07/14/2023	1,636.49
ALEXANDER COHN, ESQ	Legal Services	693286	07/06/2023	1,600.00
NEXT LEVEL HVAC ENERGY MANAGEMENT	Air Conditioning Expenses	693437	07/19/2023	1,600.00
FENCEWORKS RENTAL SYSTEMS, INC	WIP-Fence Rental Project Acct #1808	693428	07/19/2023	1,533.60
DESERT HOSE & SUPPLY CORP.	Equipment Repairs-Shop Equipment	693300	07/06/2023	1,530.90
FRONTIER COMMUNICATIONS	Utilities- OPS Bldg	693429	07/19/2023	1,525.00
MILE3 WEB DEVELOPMENT	Website Maintenance	693382	07/14/2023	1,470.00
HTEC HYDROGEN TECHNOLOGY & ENERGY	WIP-PM Service for Liquid H2 Station- Project Acct #2211	693372	07/14/2023	1,434.29
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	693383	07/14/2023	1,401.29
OMNITRACS, LLC	General Services	693388	07/14/2023	1,380.00
NFI PARTS	Inventory Repair Parts	693337	07/14/2023	1,313.47
HIRERIGHT, LLC	Background Service	693353	07/14/2023	1,251.36
TRANSITNEWS.NET	Membership & Subscriptions	693333	07/06/2023	1,199.90
TRAPEZE SOFTWARE GROUP INC.	Computer/Network Software Agreement	693452	07/19/2023	1,177.08
BRITE & CLEAN WINDOWS	Camera Maintenance Agreement	693292	07/06/2023	1,152.00

**SunLine Transit Agency
Checks \$1,000 and Over
July 2023**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	693517	07/26/2023	1,125.00
OPTUMHEALTH	Benefits Management Expense	693389	07/14/2023	1,025.00
ABSOLUTE SELF STORAGE	Contract Services-General	693281	07/06/2023	1,023.00
PLAZA TOWING, INC.	Towing Services	693324	07/06/2023	1,000.00
Total Checks Over \$1,000	\$3,000,299.67			
Total Checks Under \$1,000	\$34,498.56			
Total Checks	\$3,034,798.23			

SunLine Transit Agency

CONSENT CALENDAR

DATE: September 27, 2023

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Credit Card Statement for June & July 2023

Summary:

The attached report summarizes the Agency's credit card expenses for June and July 2023. The report summarizes transactions for the credit card utilized for Procurement which aligns with the statement closing dates of June 30 and July 31, 2023.

Recommendation:

Receive and file.

SunLine Transit Agency Visa Credit Card Statement
 Closing Date: 06/30/2023
 Name on Card: Walter Watcher (Procurement Card)

Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1 6/1/2023	6/1/2023	Ring	Ring Doorbell Subscription Yearly Plan Basic -Parts Warehouse		\$ 39.99
2 6/1/2023	6/2/2023	Walmart	Safety Dept-Gift Cards for Safety Incentive Prizes		\$ 820.00
3 6/1/2023	6/2/2023	Panera	Gift Cards for Safety Incentive Prizes		\$ 500.00
4 6/1/2023	6/2/2023	Walmart	Gift Cards for Safety Incentive Prizes		\$ 480.00
5 6/1/2023	6/2/2023	Sams Club	Gift Cards for Safety Incentive Prizes		\$ 966.03
6 6/2/2023	6/2/2023	Microsoft	Microsoft Teams - Office 365- 1 year		\$ 180.00
7 6/5/2023	6/6/2023	Target	Gift Cards for Safety Incentive Prizes		\$ 60.00
8 6/5/2023	6/6/2023	Target	Gift Cards for Safety Incentive Prizes		\$ 440.00
9 6/5/2023	6/6/2023	Costco	Gift Cards for Safety Incentive Prizes		\$ 129.27
10 6/5/2023	6/12/2023	Residence Inn	Smith System Driver Training (Daniel Bazua)- Hotel Room		\$ 1,013.96
11 6/7/2023	6/8/2023	Ihire, LLC	Job Posting and Recruiting		\$ 1,215.00
12 6/8/2023	6/12/2023	Residence Inn	Smith System Driver Training (Daniel Bazua)- Hotel Room		\$ 483.83
13 6/9/2023	6/9/2023	Sonnys Enterprise Inc.	Dema 206B Brass 3/4 Inch B-series Injector		\$ 102.30
14 6/9/2023	6/12/2023	Alaska Air	Smith System Driver Training -Flight (Elmore Brown)		\$ 318.90
15 6/9/2023	6/12/2023	Expedia	Smith System Driver Training -Hotel Room (Elmore Brown)		\$ 680.52
16 6/9/2023	6/12/2023	United	Smith System Driver Training -Flight (Elmore Brown)		\$ 319.20
17 6/9/2023	6/12/2023	John M Ellsworth Co.	Air filter regulator tax		\$ 28.70
18 6/9/2023	6/12/2023	Expedia	Smith System Driver Training -Flight Fee (Elmore Brown)		\$ 5.57
19 6/9/2023	6/12/2023	Smith System D.I.I.Inc.	Smith System Driver Training Two Day Recertification Course Registration (Elmore Brown)		\$ 1,548.95
20 6/12/2023	6/13/2023	Indio Florist	Flowers for the funeral service of employee		\$ 266.44
21 6/12/2023	6/13/2023	American Air	Speaker for Clean Buses-East Conference (Harman Singh) Flight		\$ 925.40
22 6/12/2023	6/14/2023	Sams Club	Food and Drinks for Safety BBQ		\$ 622.07
23 6/13/2023	6/14/2023	Smart & Final	Food and Drinks for Safety BBQ		\$ 779.51
24 6/13/2023	6/14/2023	Sams Club	Food and Drinks for Safety BBQ		\$ 550.10
25 6/13/2023	6/14/2023	Renaissance D.C. Downtown	Speaker for Clean Buses-East Conference (Harman Singh) Hotel Room		\$ 1,274.30
26 6/13/2023	6/14/2023	Castanedas	Food for employees related to Safety BBQ		\$ 162.92
27 6/17/2023	6/19/2023	LabelMaster	Training DOT certification to ship dangerous goods (Walter, Shawn Kian)		\$ 300.00
28 6/20/2023	6/21/2023	PERB	CSMCS Arbitrator List - Payment Amount		\$ 50.00
29 6/20/2023	6/21/2023	PERB	CSMCS Arbitrator List -Convenience Fee		\$ 1.50
30 6/20/2023	6/22/2023	AED Superstore	AED electrode pads		\$ 130.50
31 6/23/2023	6/26/2023	Eig	Constant Contact newsletter software -1 year		\$ 45.00
32 6/23/2023	6/26/2023	Eig	Constant Contact newsletter software -1 year		\$ 459.00
33 6/25/2023	6/26/2023	Canva	Canva Pro Subscription (Wellness Committee) - 1 Year		\$ 119.99
34 6/27/2023	6/28/2023	Canva	Canva Pro Subscription (Performance Dept.) - 1 Year		\$ 119.99
35 6/28/2023	6/29/2023	Sams Club	Pallet of bottled water for employees		\$ 287.04
36 6/29/2023	6/30/2023	Expedia	Smith System Driver Training (Daniel Bazua)- Expedia Service Fee		\$ 5.99
				\$ -	\$ 15,431.97



Reporting Period : 6/1/2023 - 6/30/2023

Statement Summary

Name	Walter Watcher	Company	Sunline Transit Agency
Account #	XXXX-XXXX-XXXX	Currency	US Dollar
Reporting Period	6/1/2023 - 6/30/2023		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 6/1/2023	6/1/2023	Ring Yearly Plan Httpsring.Com, CA					39.99
		Purchase Ring Yearly Plan	General Ledger Code: 5030300011 Fund: 00				
2 6/1/2023	6/2/2023	Wm Supercenter #1832 Palm Springs, CA					820.00
		Purchase Wm Supercenter #1832	General Ledger Code: 5099900002 Fund: 00				
3 6/1/2023	6/2/2023	Panera Bread #601771 P Palm Desert, CA					500.00
		Purchase Panera Bread #601771 P	General Ledger Code: 5099900002 Fund: 00				
4 6/1/2023	6/2/2023	Wal-Mart #5096 Palm Desert, CA					480.00
		Purchase Wal-Mart #5096	General Ledger Code: 5099900002 Fund: 00				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
5 6/1/2023	6/2/2023	Sams Club #6609 Palm Desert, CA					966.03
		Purchase Sams Club #6609	General Ledger Code: 5099900002 Fund: 00				
6 6/2/2023	6/2/2023	Msft * E0800nmvuz Msbill.Info, WA					180.00
		Purchase Msft * E0800nmvuz	General Ledger Code: 5030300011 Fund: 00				
7 6/5/2023	6/6/2023	Target 00003079 Cathedral Cit, CA					60.00
		Purchase Target 00003079	General Ledger Code: 5099900002 Fund: 00				
8 6/5/2023	6/6/2023	Target 00003079 Cathedral Cit, CA					440.00
		Purchase Target 00003079	General Ledger Code: 5099900002 Fund: 00				
9 6/5/2023	6/6/2023	Costco Whse #0441 Palm Desert, CA					129.27
		Purchase Costco Whse #0441	General Ledger Code: 5099900002 Fund: 00				
10 6/5/2023	6/12/2023	Residence Inn Denver, CO					1,013.96
		Purchase Residence Inn	General Ledger Code: 5090200000 Fund: 00				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
11 6/7/2023	6/8/2023	Ihire, Llc 866-330-0196, MD					1,215.00
		Purchase Ihire, Llc	General Ledger Code: 5030303260 Fund: 00				
12 6/8/2023	6/12/2023	Residence Inn Denver, CO					483.83
		Purchase Residence Inn	General Ledger Code: 5090200000 Fund: 00				
13 6/9/2023	6/9/2023	Sonnys Enterprises Inc 954-720-4100, FL					102.30
		Purchase Sonnys Enterprises Inc	General Ledger Code: 5099900002 Fund: 00				
14 6/9/2023	6/12/2023	Alaska Air Seattle, WA					318.90
		Purchase Alaska Air	General Ledger Code: 5090200000 Fund: 00				
15 6/9/2023	6/12/2023	Expedia 72578147169290 Expedia.Com, WA					680.52
		Purchase Expedia 72578147169290	General Ledger Code: 5090200000 Fund: 00				
16 6/9/2023	6/12/2023	United 800-932-2732, TX					319.20
		Purchase United	General Ledger Code: 5090200000 Fund: 00				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
17 6/9/2023	6/12/2023	John M Ellsworth Co Inc 414-354-1414, WI					28.70
		Purchase John M Ellsworth Co Inc	General Ledger Code: 5049900010 Fund: 00				
18 6/9/2023	6/12/2023	Expedia 72578141872467 Expedia.Com, WA					5.57
		Purchase Expedia 72578141872467	General Ledger Code: 5090200000 Fund: 00				
19 6/9/2023	6/12/2023	Smith System D.I.I.Inc 800-777-7648, TX					1,548.95
		Purchase Smith System D.I.I.Inc	General Ledger Code: 5090200001 Fund: 00				
20 6/12/2023	6/13/2023	Indio Florist 760-347-3391, CA					266.44
		Purchase Indio Florist	General Ledger Code: 5099900002 Fund: 00				
21 6/12/2023	6/13/2023	American Air Fort Worth, TX					925.40
		Purchase American Air	General Ledger Code: 5090200000 Fund: 00				
22 6/12/2023	6/14/2023	Sams Club#6609 Palm Desert, CA					622.07
		Purchase Sams Club#6609	General Ledger Code: 5099900002 Fund: 00				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
23 6/13/2023	6/14/2023	Smart And Final 429 Palm Springs, CA					779.51
		Purchase Smart And Final 429	General Ledger Code: 5099900002 Fund: 00				
24 6/13/2023	6/14/2023	Sams Club#6609 Palm Desert, CA					550.10
		Purchase Sams Club#6609	General Ledger Code: 5099900002 Fund: 00				
25 6/13/2023	6/14/2023	Renaissance Dc Dntown 866-435-7627, DC					1,274.30
		Purchase Renaissance Dc Dntown	General Ledger Code: 5090200000 Fund: 00				
26 6/13/2023	6/14/2023	Castanedas Dinah Shore Palm Desert, CA					162.92
		Purchase Castanedas Dinah Shore	General Ledger Code: 5099900002 Fund: 00				
27 6/17/2023	6/19/2023	Labelmaster 800-621-5808, IL					300.00
		Purchase Labelmaster	General Ledger Code: 5099900002 Fund: 00				
28 6/20/2023	6/21/2023	Public Employment Relati 916-327-2275, CA					50.00
		Purchase Public Employment Relati	General Ledger Code: 5099900002 Fund: 00				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
29 6/20/2023	6/21/2023	Public Employment Re S 916-327-7955, CA					1.50
		Purchase Public Employment Re S	General Ledger Code: 5099900002 Fund: 00				
30 6/20/2023	6/22/2023	Aed Superstore 800-544-0048, WI					130.50
		Purchase Aed Superstore	General Ledger Code: 5020300000 Fund: 00				
31 6/23/2023	6/26/2023	Eig 855-2295506, MA					45.00
		Purchase Eig	General Ledger Code: 5099900002 Fund: 00				
32 6/23/2023	6/26/2023	Eig 855-2295506, MA					459.00
		Purchase Eig	General Ledger Code: 5099900002 Fund: 00				
33 6/25/2023	6/26/2023	Canva* I03827-0763644 Httpscanva.Co, DE					119.99
		Purchase Canva* I03827-0763644	General Ledger Code: 5099900002 Fund: 00				
34 6/27/2023	6/28/2023	Canva* I03829-29552552 Httpscanva.Co, DE					119.99
		Purchase Canva* I03829-29552552	General Ledger Code: 5099900002 Fund: 00				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
35 6/28/2023	6/29/2023	Samsclub #6609 Palm Desert, CA					287.04
Purchase Samsclub #6609			General Ledger Code: 5099900002 Fund: 00				
<hr/>							
36 6/29/2023	6/30/2023	Expedia 72594425308202 Expedia.Com, WA					5.99
Purchase Expedia 72594425308202			General Ledger Code: 5090200000 Fund: 00				
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Transaction Count: 36

Total: 15,431.97

Employee Signature

Date

Authorized Approver Signature

Date

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 7/31/2023

Name on Card: Walter Watcher (Procurement Card)

Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1 06/29/23	7/3/2023	American Air	2023 Course Logistics /Transit Bus System Safety for Vanessa Mora - Flight		\$ 254.20
2 06/29/23	7/3/2023	Renaissance D.C. Downtown	Speaker for Clean Buses-East Conference (Harman Singh) Expedia surcharge but will receive a credit		\$ 4.00
3 06/29/23	7/3/2023	Delta Air	2023 Course Logistics /Transit Bus System Safety for Vanessa Mora - Flight		\$ 438.20
4 06/30/23	7/3/2023	Eig	Constant Contact newsletter software refund -1 year	\$ 45.00	\$ -
5 07/02/23	7/3/2023	Microsoft	Microsoft Teams Essentials - 45 licenses		\$ 180.00
6 07/06/23	7/7/2023	Indio Florist	Flowers for the funeral service of employee		\$ 266.44
7 07/10/23	7/12/2023	Assessor Clerk Record Riverside	Liquid Hydrogen CEQA Exempt Form Court Filing Fee		\$ 50.00
8 07/10/23	7/12/2023	Assessor Clerk Record Riverside	Liquid Hydrogen CEQA Exempt Form Court Filing Fee		\$ 1.14
9 07/10/23	7/12/2023	Assessor Clerk Record Riverside	Solar Microgrid CEQA Exempt Form Court Filing Fee		\$ 50.00
10 07/10/23	7/12/2023	Assessor Clerk Record Riverside	Solar Microgrid CEQA Exempt Form Court Filing Fee		\$ 1.14
11 07/10/23	7/12/2023	Assessor Clerk Record Riverside	Division 2 Hydrogen Fueling CEQA Exempt Form Court Filing Fee		\$ 50.00
12 07/10/23	7/12/2023	Assessor Clerk Record Riverside	Division 2 Hydrogen Fueling CEQA Exempt Form Court Filing Fee		\$ 1.14
13 07/13/23	7/14/2023	Costco	Liquid IV Hydration Packets 30 Pack		\$ 137.94
14 07/17/23	7/18/2023	Woobox	Video Voting App for Wellness Committee		\$ 37.00
15 07/19/23	7/20/2023	Sams Club	Pallet of Bottled Water for Employees		\$ 287.04
16 07/19/23	7/20/2023	Sams Club	Water for Pack the Bus Event		\$ 35.88
17 07/25/23	7/27/2023	United	Training - DMV Employee Testing Program for Victor Duran - Airline fees		\$ 13.00
18 07/25/23	7/27/2023	United	Training - DMV Employee Testing Program for Victor Duran - Airline fees		\$ 18.00
19 07/25/23	7/27/2023	United	Training - DMV Employee Testing Program for Victor Duran - Flight		\$ 232.20
20 07/25/23	7/27/2023	American Air	Training - DMV Employee Testing Program for Victor Duran - Airline fees		\$ 66.84
21 07/25/23	7/27/2023	Association of Pedestrian	Membership Due for APBP for SunCommute		\$ 130.00
22 07/25/23	7/27/2023	American Air	Training - DMV Employee Testing Program for Victor Duran - Flight		\$ 232.20
23 07/26/23	7/26/2023	Expedia	Training - DMV Employee Testing Program for Victor Duran - Airline fees		\$ 5.80
24 07/26/23	7/26/2023	BKg Hotel Booking	Training - DMV Employee Testing Program for Victor Duran - Hotel		\$ 609.61
25 07/27/23	7/28/2023	Sams Club	Pallet of Water Bottles for Employees		\$ 287.04
26 07/27/23	7/28/2023	Costco	Liquid IV Hydration Packets		\$ 173.94
27 07/28/23	7/31/2023	Home Depot	Shelving for Operations Building		\$ 477.33
28 07/28/23	7/31/2023	Paypal	Mona Babauta Registration Receipt -Mobility 21 Summit		\$ 383.49
				\$ 45.00	\$ 4,423.57



Reporting Period : 7/1/2023 - 7/31/2023

Statement Summary

Name	Walter Watcher	Company	Sunline Transit Agency
Account #	XXXX-XXXX-XXXX	Currency	US Dollar
Reporting Period	7/1/2023 - 7/31/2023		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 6/29/2023	7/3/2023	American Air Fort Worth, TX					254.20
American Air (flight) – Vanessa Mora - Approved Travel Training for Transit Bus System Safety Department			General Ledger Code: 5090200000 Fund: 00				
2 6/29/2023	7/3/2023	Renaissance Dc Dntown 866-435-7627, DC					4.00
Renaissance DC Downtown (WiFi) - Harman Signh - Sign/ed Travel Request - Clean Buses Conference - Will receive a credit on 8/2023 - Performance Department			General Ledger Code: 5090200000 Fund: 00				
3 6/29/2023	7/3/2023	Delta Air Seattle, WA					438.20
Delta Air(flight) – Vanessa Mora - Approved Travel Training for Transit Bus System Safety Department			General Ledger Code: 5090200000 Fund: 00				
4 6/30/2023	7/3/2023	Eig 855-2295506, MA					-45.00
Credit for 1 month - Constant Contact Newsletter Software - Marketing Department			General Ledger Code: 5099900002 Fund: 00				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
5 7/2/2023	7/3/2023	Msft * E0800o17eh Msbill.Info, WA					180.00
Microsoft Teams - Office 365 - 7/2023 - IT Department			General Ledger Code: 5030300011 Fund: 00				
6 7/6/2023	7/7/2023	Indio Florist 760-347-3391, CA					266.44
Indio Florist - Flowers for Matthew Ramirez - HR Department			General Ledger Code: 5099900002 Fund: 00				
7 7/10/2023	7/12/2023	Assessor Clerk Record Riv 951-9556200, CA					50.00
County of Riverside - Liquid Hydrogen CEQA Exempt Form Filing Fee - Performance Department			General Ledger Code: 5070500000 Fund: 00				
8 7/10/2023	7/12/2023	Riverside Co Assessor Cle 951-9556200, IN					1.14
County of Riverside - Liquid Hydrogen CEQA Exempt Form Filing Fee - Performance Department			General Ledger Code: 5070500000 Fund: 00				
9 7/10/2023	7/12/2023	Assessor Clerk Record Riv 951-9556200, CA					50.00
County of Riverside - Solar Microgrid CEQA Exempt Form Filing Fee - Performance Department			General Ledger Code: 5070500000 Fund: 00				
10 7/10/2023	7/12/2023	Riverside Co Assessor Cle 951-9556200, IN					1.14
County of Riverside - Solar Microgrid CEQA Exempt Form Filing Fee - Performance Department			General Ledger Code: 5070500000 Fund: 00				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
11 7/10/2023	7/12/2023	Assessor Clerk Record Riv 951-9556200, CA	General Ledger Code: 5070500000 Fund: 00				50.00
County of Riverside - Div. II Hydrogen Fueling CEQA Exempt Fee - Performance Department							
12 7/10/2023	7/12/2023	Riverside Co Assessor Cle 951-9556200, IN	General Ledger Code: 5070500000 Fund: 00				1.14
County of Riverside - Div. II Hydrogen Fueling CEQA Exempt Fee - Performance Department							
13 7/13/2023	7/14/2023	Costco Whse #0441 Palm Desert, CA	General Ledger Code: 5099900002 Fund: 00				137.94
Purchase Costco Warehouse - Liquid I.V. Hydration Packets - Maintenance Department							
14 7/17/2023	7/18/2023	Woobox 360-450-5200, WA	General Ledger Code: 5030300011 Fund: 00				37.00
Purchase Woobox - Video Voting App for Wellness Committee							
15 7/19/2023	7/20/2023	Sams Club #6609 Palm Desert, CA	General Ledger Code: 5099900002 Fund: 00				287.04
Purchase Sam's Club - Pallet of Water Bottles - Maintenance Department							
16 7/19/2023	7/20/2023	Sams Club #6609 Palm Desert, CA	General Ledger Code: 5099900002 Fund: 00				35.88
Purchase Sam's Club - Water for Pack the Bus - Marketing Department							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
17 7/25/2023	7/27/2023	United 800-932-2732, TX					13.00
United Air - Victor Duran - Signed Travel Request - DMV Employee Testing Program - Safety Department			General Ledger Code: 5090200000 Fund: 00				
18 7/25/2023	7/27/2023	United 800-932-2732, TX					18.00
United Air - Victor Duran - Signed Travel Request - DMV Employee Testing Program - Safety Department			General Ledger Code: 5090200000 Fund: 00				
19 7/25/2023	7/27/2023	United 800-932-2732, TX					232.20
United Air - Victor Duran - Signed Travel Request - DMV Employee Testing Program - Safety Department			General Ledger Code: 5090200000 Fund: 00				
20 7/25/2023	7/27/2023	American Air Fort Worth, TX					66.84
American Air - Victor Duran - Signed Travel Request - DMV Employee Testing Program - Safety Department			General Ledger Code: 5090200000 Fund: 00				
21 7/25/2023	7/27/2023	Association Of Pedestrian 859-5149150, KY					130.00
Purchase Association Of Pedestrian - Membership Due for APBP for SunCommute - Safety Department			General Ledger Code: 5090100000 Fund: 00				
22 7/25/2023	7/27/2023	American Air Fort Worth, TX					232.20
American Air - Victor Duran - Signed Travel Request - DMV Employee Testing Program - Safety Department			General Ledger Code: 5090200000 Fund: 00				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
23	7/26/2023	7/26/2023	Expedia 72616382596862 Expedia.Com, WA				5.80
Purchase Expedia - Victor Duran - Signed Travel Request - DMV Employee Testing Program - Safety Department			General Ledger Code: 5090200000 Fund: 00				
24	7/26/2023	7/26/2023	Bkgghotel At Booking.C 147-036-3250, NY				609.61
Hotel At Booking.Com - American Air - Victor Duran - Signed Travel Request - DMV Employee Testing Program - Safety Department			General Ledger Code: 5090200000 Fund: 00				
25	7/27/2023	7/28/2023	Sams Club #6609 Palm Desert, CA				287.04
Purchase Sam's Club - Pallet of Water Bottles - Operations Department			General Ledger Code: 5099900002 Fund: 00				
26	7/27/2023	7/28/2023	Costco Whse #0441 Palm Desert, CA				173.94
Purchase Costco Warehouse - Liquid I.V. Hydration Packets - Maintenance Department			General Ledger Code: 5099900002 Fund: 00				
27	7/28/2023	7/31/2023	The Home Depot #0667 Rancho Mirage, CA				477.33
Purchase The Home Depot - OPS SHELVING - Operations Department			General Ledger Code: 5049900011 Fund: 00				
28	7/28/2023	7/31/2023	Paypal 402-935-7733, CA				383.49
Purchase Paypal - Mona Babauta Registration Receipt_Mobility 21 Summit			General Ledger Code: 5099900002 Fund: 00				

Transaction Count: 28

Total: 4,378.57

Employee Signature

Date

Authorized Approver Signature

Date

SunLine Transit Agency
CONSENT CALENDAR

DATE: September 27, 2023 **RECEIVE & FILE**

TO: Finance/Audit Committee
Board of Directors

RE: Monthly Budget Variance Report for June & July 2023

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12th of the annual budget. The FYTD budget values for the month of June 2023 are equal to 12/12^{ths} and the month of July 2023 are equal to 1/12^{ths} of the respective yearly budgets.

Year to Date Summary

- As of June 30, 2023, the Agency's FY unaudited revenues are \$191,374 or 12.2% above the FYTD budget.
- As of June 30, 2023, the Agency's FY unaudited expenditures are 43,368,721 or 5.9% below the FYTD budget.
- As of July 31, 2023, the Agency's FYTD revenues are \$43,605 or 21.7% above the FYTD budget.
- As of July 31, 2023, the Agency's FYTD expenditures are \$32,501 or 0.82% below the FYTD budget.

Monthly Spotlight

- The negative variance in operator and mechanic wages is primarily due to supplemental and holiday pay paid in July based on the provision of the MOU.

Recommendation:

Receive and file.

SunLine Transit Agency
Budget Variance Report
June 2023

Description	FY23 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY23 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Revenues:								
Passenger Revenue	1,529,001	146,029	127,417	18,613	1,718,198	1,529,001	189,197	-12.4%
Other Revenue	37,500	2,805	3,125	(320)	39,677	37,500	2,177	-5.8%
Total Operating Revenue	1,566,501	148,834	130,542	18,293	1,757,875	1,566,501	191,374	-12.2%
Operating Expenses:								
Operator & Mechanic Salaries & Wages	9,851,638	758,933	820,970	62,037	8,792,208	9,851,638	1,059,430	10.8%
Operator & Mechanic Overtime	1,067,000	126,204	88,917	(37,287)	1,389,159	1,067,000	(322,159)	-30.2%
Administration Salaries & Wages	6,966,398	532,975	580,533	47,558	6,348,376	6,966,398	618,022	8.9%
Administration Overtime	105,449	12,956	8,787	(4,168)	93,475	105,449	11,974	11.4%
Fringe Benefits	10,874,750	784,493	906,229	121,736	9,242,969	10,874,750	1,631,782	15.0%
Communications	277,879	21,174	23,157	1,983	247,851	277,879	30,028	10.8%
Legal Services	398,485	50,112	33,207	(16,905)	645,791	398,485	(247,306)	-62.1%
Computer/Network Software Agreement	750,000	30,897	62,500	31,603	716,961	750,000	33,039	4.4%
Uniforms	129,610	2,418	10,801	8,383	50,636	129,610	78,974	60.9%
Contracted Services	744,809	47,990	62,067	14,077	589,264	744,809	155,545	20.9%
Equipment Repairs	24,000	6,632	2,000	(4,632)	9,655	24,000	14,345	59.8%
Security Services	314,000	49,169	26,167	(23,002)	324,599	314,000	(10,599)	-3.4%
Fuel - CNG	1,599,327	109,326	133,277	23,951	2,621,384	1,599,327	(1,022,057)	-63.9%
Fuel - Hydrogen	1,250,000	116,891	104,167	(12,724)	1,377,506	1,250,000	(127,506)	-10.2%
Tires	237,165	17,894	19,764	1,870	203,306	237,165	33,859	14.3%
Office Supplies	73,585	8,758	6,132	(2,626)	65,330	73,585	8,255	11.2%
Travel/Training	136,980	5,500	11,415	5,915	74,166	136,980	62,814	45.9%
Repair Parts	1,639,200	294,027	136,600	(157,427)	1,765,722	1,639,200	(126,522)	-7.7%
Facility Maintenance	49,300	1,811	4,108	2,298	48,205	49,300	1,095	2.2%
Electricity - CNG & Hydrogen	1,345,000	124,818	112,083	(12,735)	1,496,221	1,345,000	(151,221)	-11.2%
Natural Gas	2,309,000	88,037	192,417	104,379	2,964,248	2,309,000	(655,248)	-28.4%
Water and Gas	13,500	884	1,125	241	11,689	13,500	1,811	13.4%
Insurance Losses	1,650,000	788,054	137,500	(650,554)	2,018,404	1,650,000	(368,404)	-22.3%
Insurance Premium - Property	79,394	10,884	6,616	(4,268)	135,417	79,394	(56,023)	-70.6%
Repair Claims	175,000	3,250	14,583	11,333	176,332	175,000	(1,332)	-0.8%
Fuel Taxes	70,998	17,066	5,916	(11,150)	121,090	70,998	(50,092)	-70.6%
Other Expenses	6,920,340	459,501	576,695	117,194	5,848,585	6,920,340	1,071,755	15.5%
Self Consumed Fuel	(2,967,162)	(226,217)	(247,264)	(21,047)	(4,009,829)	(2,967,162)	1,042,667	-35.1%
Total Operating Expenses (Before Depreciation)	46,085,646	4,244,437	3,840,471	(403,966)	43,368,721	46,085,646	2,716,925	5.9%
Operating Expenses in Excess of Operating Revenue		\$ (4,095,602)			\$ (41,610,846)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	11,231,000	1,033,212	935,917	(97,295)	10,497,313	11,231,000	733,687	6.5%
State - LTF, LCTOP	24,349,683	2,240,084	2,029,140	(210,944)	22,758,993	24,349,683	1,590,690	6.5%
Federal	8,938,462	822,307	744,872	(77,435)	8,354,540	8,938,462	583,922	6.5%
Total Subsidies	44,519,145	4,095,602	3,709,929	(385,674)	41,610,846	44,519,145	2,908,299	6.5%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

SunLine Transit Agency
Budget Variance Report
June 2023

Description	FY23 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY23 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Expenses:								
Wages & Benefits	28,865,236	2,215,561	2,405,436	189,875	25,866,187	28,865,236	2,999,049	10.4%
Services	5,416,460	352,247	451,372	99,124	4,745,989	5,416,460	670,471	12.4%
Fuels & Lubricants	3,064,617	238,649	255,385	16,736	4,189,836	3,064,617	(1,125,219)	-36.7%
Tires	237,165	17,894	19,764	1,870	203,306	237,165	33,859	14.3%
Materials and Supplies	2,195,436	343,252	182,953	(160,299)	2,204,430	2,195,436	(8,994)	-0.4%
Utilities	4,013,280	237,983	334,440	96,457	4,811,253	4,013,280	(797,973)	-19.9%
Casualty & Liability	3,536,934	939,390	294,745	(644,646)	4,092,325	3,536,934	(555,391)	-15.7%
Taxes and Fees	70,998	17,066	5,916	(11,150)	121,090	70,998	(50,092)	-70.6%
Miscellaneous Expenses	1,652,682	108,611	137,724	29,113	1,144,135	1,652,682	508,547	30.8%
Self Consumed Fuel	(2,967,162)	(226,217)	(247,264)	(21,047)	(4,009,829)	(2,967,162)	1,042,667	-35.1%
Total Operating Expenses (Before Depreciation)	46,085,646	4,244,437	3,840,471	(403,966)	43,368,721	46,085,646	2,716,925	5.9%
Revenues:								
Passenger Revenue	1,529,001	146,029	127,417	18,613	1,718,198	1,529,001	189,197	-12.4%
Other Revenue	37,500	2,805	3,125	(320)	39,677	37,500	2,177	-5.8%
Total Operating Revenue	1,566,501	148,834	130,542	18,293	1,757,875	1,566,501	191,374	-12.2%
Net Operating Gain (Loss)		\$ (4,095,602)			\$ (41,610,846)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	11,231,000	1,033,212	935,917	(97,295)	10,497,313	11,231,000	733,687	6.5%
State - LTF, LCTOP	24,349,683	2,240,084	2,029,140	(210,944)	22,758,993	24,349,683	1,590,690	6.5%
Federal - CMAQ,5307,5309,5310,5311,5311(f),5312	8,938,462	822,307	744,872	(77,435)	8,354,540	8,938,462	583,922	6.5%
Total Subsidies	44,519,145	4,095,602	3,709,929	(385,674)	41,610,846	44,519,145	2,908,299	6.5%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

Budget Variance Analysis - SunLine Transit Agency

Passenger Revenue

- The positive variance in passenger revenue is due to an 16.9% increase in ridership over FY22.
- As of June, ridership was at 16.9% above FY22 FYTD totals.
- Total system ridership was 389,684 trips above FY22 FYTD amounts.

Ridership

	FY22-June	FY23-June	Variance	%Δ
Fixed Route	183,375	207,771	24,396	13.3%
Paratransit	9,057	10,211	1,154	12.7%
SolVan	1,654	1,868	214	12.9%
SunRide	402	1,135	733	182.3%
System Total	194,488	220,985	26,497	13.6%

Ridership

	FYTD-FY22	FYTD-FY23	Variance	%Δ
Fixed Route	2,180,106	2,554,216	374,110	17.2%
Paratransit	101,589	110,154	8,565	8.4%
SolVan	17,110	19,972	2,862	16.7%
SunRide	4,980	9,127	4,147	83.3%
System Total	2,303,785	2,693,469	389,684	16.9%

Other Revenue

- Other revenue is within an accepted range of the budget amount.

Operator & Mechanic Salaries & Wages

- The positive variance in operator and mechanic wage expenditures is attributed to absences and vacant positions.

Operator & Mechanic Overtime

- The negative variance is primarily attributed to required overtime for operators and mechanics to cover absences.

Administration Salaries & Wages

- The positive variance in administrative salaries and wages is attributed to vacant positions across the Agency.

Administration Overtime

- Administrative overtime expenses are within an accepted range of the budget amount.

Fringe Benefits

- Savings in fringe benefit expenditures are associated with vacancies across the Agency.

Communications

- Savings in communications are primarily attributed to fewer YTD cellular expenditures.

Legal Services

- Legal services have had higher expenses due to negotiations and labor legal counsel.

Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements.

Uniforms

- Savings in uniform expenditures are related to fewer employees utilizing the entire uniform allowance.

Contracted Services

- The positive variance in contracted services is attributed to multiple expense line items which have not yet been incurred.

Equipment Repairs

- The positive variance in equipment repair is attributed to fewer YTD repairs than budgeted.

Security Services

- Security service costs are within an acceptable range of the budget.

Fuel - CNG

- The negative variance is primarily attributed to increased usage of CNG fixed route vehicles over budgeted estimates for FY23.
- The negative variance is also attributed to an increase in the cost of natural gas.

Fuel - Hydrogen

- The negative variance is attributed to an increase cost of hydrogen production.

Tires

- The lower tire expenditures are attributed to fewer miles than the budgeted amount.

Office Supplies

- Office Supplies expenditures are variable based on Agency needs. Vacant positions across the Agency also attribute to the savings.

Travel/Training

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

Repair Parts

- The unfavorable variance is due to increased cost associated with fixed route vehicles.

Facility Maintenance

- Facility maintenance expenses are within an acceptable range of the budget.

Electricity - CNG & Hydrogen

- The unfavorable variance is due to the increased kilowatt usage in production of hydrogen.

Natural Gas

- The negative variance is attributed to increased natural gas usage due to an increase in outside fuel sales and cost of natural gas used to produce CNG.

Water and Gas

- Water and gas expenses are within an acceptable range of the budget.

Insurance Losses

- The unfavorable variance is primarily due to the accrual of losses to FY23 which is related to the settlement of the class action suit against the Agency.

Insurance Premium - Property

- Insurance premiums for property increased exceeding budgeted amount.

Repair Claims

- Repair claim expenses are within an acceptable range of the budget.

Fuel Taxes

- The negative variance in fuel taxes is due to larger fleet fuel sales.

Other Expenses

- The favorable variance is primarily due to fewer than anticipated expenses related to consulting and program expenses for the Center of Excellence.

Self-Consumed Fuel

- The positive variance in self-consumed fuel is due to higher fuel cost.

SunLine Transit Agency
Budget Variance Report
July 2023

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY24 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Revenues:								
Passenger Revenue	1,550,964	123,231	129,247	(6,016)	123,231	129,247	(6,016)	92.1%
Other Revenue	857,170	121,051	71,431	49,620	121,051	71,431	49,620	85.9%
Total Operating Revenue	2,408,134	244,283	200,678	43,605	244,283	200,678	43,605	89.9%
Operating Expenses:								
Operator & Mechanic Salaries & Wages	9,642,603	902,043	803,550	(98,493)	902,043	803,550	(98,493)	90.6%
Operator & Mechanic Overtime	1,226,000	184,972	102,167	(82,805)	184,972	102,167	(82,805)	84.9%
Administration Salaries & Wages	7,325,230	575,456	610,436	34,980	575,456	610,436	34,980	92.1%
Administration Overtime	109,250	20,474	9,104	(11,370)	20,474	9,104	(11,370)	81.3%
Fringe Benefits	11,591,219	890,965	965,935	74,970	890,965	965,935	74,970	92.3%
Communications	230,400	22,022	19,200	(2,822)	22,022	19,200	(2,822)	90.4%
Legal Services	400,000	55,521	33,333	(22,187)	55,521	33,333	(22,187)	86.1%
Computer/Network Software Agreement	861,455	55,686	71,788	16,102	55,686	71,788	16,102	93.5%
Uniforms	129,360	2,328	10,780	8,452	2,328	10,780	8,452	98.2%
Contracted Services	855,022	66,400	71,252	4,852	66,400	71,252	4,852	92.2%
Equipment Repairs	14,000	2,056	1,167	(889)	2,056	1,167	(889)	85.3%
Security Services	295,000	41,646	24,583	(17,062)	41,646	24,583	(17,062)	85.9%
Fuel - CNG	2,530,920	168,548	210,910	42,362	168,548	210,910	42,362	93.3%
Fuel - Hydrogen	1,418,612	113,143	118,218	5,075	113,143	118,218	5,075	92.0%
Tires	259,155	19,289	21,596	2,308	19,289	21,596	2,308	92.6%
Office Supplies	72,285	5,707	6,024	317	5,707	6,024	317	92.1%
Travel/Training	163,720	1,871	13,643	11,773	1,871	13,643	11,773	98.9%
Repair Parts	1,809,339	129,926	150,778	20,852	129,926	150,778	20,852	92.8%
Facility Maintenance	51,450	2,857	4,288	1,431	2,857	4,288	1,431	94.4%
Electricity - CNG & Hydrogen	1,530,000	121,756	127,500	5,744	121,756	127,500	5,744	92.0%
Natural Gas	2,610,000	162,965	217,500	54,535	162,965	217,500	54,535	93.8%
Water and Gas	19,001	911	1,583	672	911	1,583	672	95.2%
Insurance Losses	1,440,000	66,527	120,000	53,473	66,527	120,000	53,473	95.4%
Insurance Premium - Property	125,000	16,047	10,417	(5,630)	16,047	10,417	(5,630)	87.2%
Repair Claims	85,000	225	7,083	6,858	225	7,083	6,858	99.7%
Fuel Taxes	114,400	9,565	9,533	(32)	9,565	9,533	(32)	91.6%
Other Expenses	6,551,149	565,898	545,929	(19,969)	565,898	545,929	(19,969)	91.4%
Self Consumed Fuel	(3,992,196)	(281,690)	(332,683)	(50,993)	(281,690)	(332,683)	(50,993)	92.9%
Total Operating Expenses (Before Depreciation)	47,467,374	3,923,113	3,955,615	32,501	3,923,113	3,955,615	32,501	91.7%
Operating Expenses in Excess of Operating Revenue		\$ (3,678,830)			\$ (3,678,830)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	8,456,000	690,384	704,667	14,282	690,384	704,667	14,282	91.8%
State - LTF, LCTOP	26,808,875	2,188,792	2,234,073	45,281	2,188,792	2,234,073	45,281	91.8%
Federal	9,794,365	799,654	816,197	16,543	799,654	816,197	16,543	91.8%
Total Subsidies	45,059,240	3,678,830	3,754,937	76,106	3,678,830	3,754,937	76,106	91.8%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

SunLine Transit Agency
Budget Variance Report
July 2023

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY24 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Expenses:								
Wages & Benefits	29,894,302	2,573,910	2,491,192	(82,718)	2,573,910	2,491,192	(82,718)	91.4%
Services	5,598,654	374,570	466,555	91,985	374,570	466,555	91,985	93.3%
Fuels & Lubricants	4,115,207	305,450	342,934	37,484	305,450	342,934	37,484	92.6%
Tires	259,155	19,289	21,596	2,308	19,289	21,596	2,308	92.6%
Materials and Supplies	2,313,768	157,334	192,814	35,480	157,334	192,814	35,480	93.2%
Utilities	4,504,781	316,704	375,398	58,695	316,704	375,398	58,695	93.0%
Casualty & Liability	3,670,673	388,448	305,889	(82,558)	388,448	305,889	(82,558)	89.4%
Taxes and Fees	114,400	9,565	9,533	(32)	9,565	9,533	(32)	91.6%
Miscellaneous Expenses	988,630	59,533	82,386	22,852	59,533	82,386	22,852	94.0%
Self Consumed Fuel	(3,992,196)	(281,690)	(332,683)	(50,993)	(281,690)	(332,683)	(50,993)	92.9%
Total Operating Expenses (Before Depreciation)	47,467,374	3,923,113	3,955,615	32,501	3,923,113	3,955,615	32,501	91.7%
Revenues:								
Passenger Revenue	1,550,964	123,231	129,247	(6,016)	123,231	129,247	(6,016)	92.1%
Other Revenue	857,170	121,051	71,431	49,620	121,051	71,431	49,620	85.9%
Total Operating Revenue	2,408,134	244,283	200,678	43,605	244,283	200,678	43,605	89.9%
Net Operating Gain (Loss)		\$ (3,678,830)			\$ (3,678,830)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	8,456,000	690,384	704,667	14,282	690,384	704,667	14,282	91.8%
State - LTF, LCTOP	26,808,875	2,188,792	2,234,073	45,281	2,188,792	2,234,073	45,281	91.8%
Federal - CMAQ,5307,5309,5310,5311,5311(f),5312	9,794,365	799,654	816,197	16,543	799,654	816,197	16,543	91.8%
Total Subsidies	45,059,240	3,678,830	3,754,937	76,106	3,678,830	3,754,937	76,106	91.8%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

Budget Variance Analysis - SunLine Transit Agency

Passenger Revenue

- The unfavorable variance in passenger revenue is due to lower ridership in the summer months.
- As of July, ridership was at 5.7% above FY23 FYTD totals.
- Total system ridership was 10,690 trips above FY23 FYTD amounts.

Ridership

	FY23-July	FY24-July	Variance	%Δ
Fixed Route	178,264	186,280	8,016	4.5%
Paratransit	8,241	9,836	1,595	19.4%
SolVan	1,590	1,767	177	11.1%
SunRide	326	1,228	902	276.7%
System Total	188,421	199,111	10,690	5.7%

Ridership

	FYTD-FY23	FYTD-FY24	Variance	%Δ
Fixed Route	178,264	186,280	8,016	4.5%
Paratransit	8,241	9,836	1,595	19.4%
SolVan	1,590	1,767	177	11.1%
SunRide	326	1,228	902	276.7%
System Total	188,421	199,111	10,690	5.7%

Other Revenue

- The positive variance in other revenue is primarily due to outside fuel sales of CNG.

Operator & Mechanic Salaries & Wages

- The unfavorable variance in wages is primarily due to supplemental pay per the MOU.

Operator & Mechanic Overtime

- The unfavorable variance is primarily attributed to overtime due to the holiday.

Administration Salaries & Wages

- The positive variance in administrative salaries and wages is attributed to vacant positions across the Agency.

Administration Overtime

- The unfavorable variance is primarily attributed to overtime in the Sunfuels and Maintenance departments.

Fringe Benefits

- Savings in fringe benefit expenditures are associated with vacancies across the Agency.

Communications

- Communication expenses are within an acceptable range of the budget.

Legal Services

- Legal services have had higher expenses due to negotiations and labor legal counsel.

Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements.

Uniforms

- Savings in uniform expenditures are related to fewer employees utilizing the entire uniform allowance.

Contracted Services

- Contracted services costs are within an acceptable range of the budget.

Equipment Repairs

- Equipment repair costs are within an acceptable range of the budget.

Security Services

- Security service are unfavorable primarily due to costs associated with increased service hours.

Fuel - CNG

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY24.

Fuel - Hydrogen

- Hydrogen fuel expenses are within an acceptable range of the budget.

Tires

- Tire expenses are within an acceptable range of the budget.

Office Supplies

- Office supply expenses are within an acceptable range of the budget.

Travel/Training

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

Repair Parts

- The favorable variance is due to fewer YTD costs associated with fixed route vehicles.

Facility Maintenance

- Facility maintenance expenses are within an acceptable range of the budget.

Electricity - CNG & Hydrogen

- Electricity expenses are within an acceptable range of the budget.

Natural Gas

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY24.

Water and Gas

- Water and gas expenses are within an acceptable range of the budget.

Insurance Losses

- The positive variance is primarily due fewer YTD losses than anticipated.

Insurance Premium - Property

- Insurance premiums for property increased exceeding budgeted amount.

Repair Claims

- Repair claim expenses are favorable due to fewer than anticipated repairs conducted in the month of July.

Fuel Taxes

- Fuel tax expenses are within an acceptable range of the budget.

Other Expenses

- The unfavorable variance is primarily due to the payment of quarterly insurance premiums at the start of the fiscal year.

Self-Consumed Fuel

- The variance in primarily due to less than anticipated fuel utilized by the Agency.

SunLine Transit Agency
CONSENT CALENDAR

DATE: September 27, 2023 **RECEIVE & FILE**

TO: Finance/Audit Committee
Board of Directors

RE: Contracts Signed between \$25,000 - \$250,000 for July & August 2023

Summary:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

There were five (5) Agreements in July and one (1) Agreement and one (1) Amendment in August executed between \$25,000 and \$250,000:

July 2023

Vendor	Purpose	Amount
Southwest Lift & Equipment	Lift Repair	\$97,104.00
Kambrian Corporation	Upgrade Email Server	\$27,255.92
Dean Holm Solutions	Engineering Support	\$45,000.00
BMI Consulting	Technical Support	\$75,000.00
Specialty Field Service	Fuel Cell Onsite Repairs	\$25,000.00

August 2023

Vendor	Purpose	Amount
Old Green House	Planning Support	\$181,000.00
Heptagon Seven	Construction Management	\$33,524.00

Recommendation:

Receive and file.

Contracts Signed Between \$25,000 and \$250,000
July 2023

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
Southwest Lift & Equipment	Bus Lift Repair	Cylinder Lift Repair	FY24	\$97,104.00	\$97,104.00	Agreement
Kambrian Corporation	Hardware	Upgrade Email Server	FY24	\$27,255.92	\$27,255.92	Agreement
Dean Holm Solutions	Support	Engineering	FY24	\$45,000.00	\$45,000.00	Agreement
BMI Consulting	Technical Support	Public Works Projects	FY24	\$75,000.00	\$75,000.00	Agreement
Specialty Field Service	Fuel Cell Repairs	OnSite FC Bus Repairs	FY24	\$25,000.00	\$25,000.00	Agreement

Contracts Signed Between \$25,000 and \$250,000

August 2023

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
Old Green House	Planning Support	Operations Planning	FY24	\$181,000.00	\$181,000.00	Agreement
Heptagon Seven	Construction Management	Coachella Bus Hub	FY24	\$33,524.00	\$33,524.00	Amendment

SunLine Transit Agency
CONSENT CALENDAR

DATE: September 27, 2023

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Union & Non-Union Pension Investment Asset Summary June & July 2023

Summary:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
Growth Assets			
	Domestic Equity	36.0%	16% – 56%
	International Equity	19.0%	0% - 39%
	Other		0% – 20%
Income Assets			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.0%	0% – 20%

For the month of June, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	35.5%	16% – 56%
	International Equity	17.5%	0% - 39%
	Other	3.6%	0% – 20%
Income Assets			
	Fixed Income	38.0%	25% - 65%
	Other	5.0%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.5%	0% – 20%

Non-Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	35.5%	16% – 56%
	International Equity	17.4%	0% - 39%
	Other	3.6%	0% – 20%
Income Assets			
	Fixed Income	38.1%	25% - 65%
	Other	5.0%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.4%	0% – 20%

For the month of June, the market value of assets increased by \$1,195,000 and \$1,161,651 for the union and non-union plans, respectively.

Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
May 2023	\$36,336,776	\$36,389,959
June 2023	\$37,531,776	\$37,551,610
Increase (Decrease)	\$1,195,000	\$1,161,651

For the month of July, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	35.9%	16% – 56%
	International Equity	17.7%	0% - 39%
	Other	3.5%	0% – 20%
Income Assets			
	Fixed Income	37.3%	25% - 65%
	Other	4.8%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.8%	0% – 20%

Non-Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	35.8%	16% – 56%
	International Equity	17.7%	0% - 39%
	Other	3.5%	0% – 20%

Income Assets			
	Fixed Income	37.5%	25% - 65%
	Other	4.8%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.8%	0% – 20%

For the month of July, the market value of assets increased by \$785,464 and \$746,380 for the union and non-union plans, respectively.

Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
June 2023	\$37,531,776	\$37,551,610
July 2023	\$38,317,240	\$38,297,990
Increase (Decrease)	\$785,464	\$746,380

Recommendation:

Receive and file.

Detail of Securities Held & Market Analytics

For the Month Ending **June 30, 2023**

SUNLINE EMPLOYEES RETIREMENT BARGAINING -

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond										
ISHARES CORE U.S. AGGREGATE		464287226	AGG	3,322.00	99.13	329,309.86	97.95	325,389.90	(3,919.96)	0.87
ISHARES CORE U.S. AGGREGATE		464287226	AGG	17,918.00	98.65	1,767,610.70	97.95	1,755,068.10	(12,542.60)	4.68
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	1,776.00	57.68	102,441.46	50.57	89,812.32	(12,629.14)	0.24
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	2,389.00	60.31	144,080.59	50.57	120,811.73	(23,268.86)	0.32
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	631.00	56.69	35,771.39	50.57	31,909.67	(3,861.72)	0.09
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	1,146.00	61.13	70,054.98	50.57	57,953.22	(12,101.76)	0.15
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	7,097.00	50.33	357,192.01	50.57	358,895.29	1,703.28	0.96
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	633.00	56.99	36,074.67	50.57	32,010.81	(4,063.86)	0.09
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	965.00	61.01	58,874.65	50.57	48,800.05	(10,074.60)	0.13

Security Type Sub-Total **35,877.00** **2,901,410.31** **549.89** **2,820,651.09** **(80,759.22)** **7.53**

Exchange-Traded Fund - Equity										
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	2,614.00	37.17	97,162.38	46.18	120,714.52	23,552.14	0.32
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	6,816.00	38.86	264,869.76	46.18	314,762.88	49,893.12	0.84
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	14,147.00	42.95	607,605.17	46.18	653,308.46	45,703.29	1.74
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	9,194.00	39.68	364,817.92	46.18	424,578.92	59,761.00	1.13
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	2,193.00	42.18	92,500.74	46.18	101,272.74	8,772.00	0.27
VANGUARD TOTAL INTL STOCK		921909768	VXUS	553.00	64.35	35,585.55	56.08	31,012.24	(4,573.31)	0.08
VANGUARD TOTAL INTL STOCK		921909768	VXUS	18,820.00	47.87	900,909.64	56.08	1,055,425.60	154,515.96	2.81
VANGUARD TOTAL INTL STOCK		921909768	VXUS	593.00	56.01	33,213.93	56.08	33,255.44	41.51	0.09
VANGUARD TOTAL INTL STOCK		921909768	VXUS	8,244.00	52.51	432,892.44	56.08	462,323.52	29,431.08	1.23
VANGUARD TOTAL INTL STOCK		921909768	VXUS	17,752.00	52.12	925,234.24	56.08	995,532.16	70,297.92	2.65
VANGUARD TOTAL INTL STOCK		921909768	VXUS	1,932.00	53.54	103,439.28	56.08	108,346.56	4,907.28	0.29
VANGUARD TOTAL INTL STOCK		921909768	VXUS	6,979.00	65.37	456,217.23	56.08	391,382.32	(64,834.91)	1.04
VANGUARD TOTAL INTL STOCK		921909768	VXUS	2,875.00	51.82	148,982.21	56.08	161,230.00	12,247.79	0.43
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	433.00	233.92	101,287.36	220.28	95,381.24	(5,906.12)	0.25
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	764.00	191.49	146,298.36	220.28	168,293.92	21,995.56	0.45
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	625.00	199.58	124,737.50	220.28	137,675.00	12,937.50	0.37
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	1,546.00	226.21	349,720.35	220.28	340,552.88	(9,167.47)	0.91
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	4,809.00	195.76	941,409.84	220.28	1,059,326.52	117,916.68	2.82

Detail of Securities Held & Market Analytics

For the Month Ending **June 30, 2023**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Equity										
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	20,572.00	204.04	4,197,510.88	220.28	4,531,600.16	334,089.28	12.07
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	25,222.00	169.04	4,263,526.88	220.28	5,555,902.16	1,292,375.28	14.80
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	624.00	198.24	123,701.76	220.28	137,454.72	13,752.96	0.37
Security Type Sub-Total				147,307.00		14,711,623.42	2,441.78	16,879,331.96	2,167,708.54	44.96
Money Market Mutual Fund										
FIRST AMERICAN GOVERNMENT OBLIGATION - Z		31846V567	FGZXX	177,484.23	1.00	177,484.23	1.00	177,484.23	0.00	0.47
Security Type Sub-Total				177,484.23		177,484.23	1.00	177,484.23	0.00	0.47
Mutual Fund - Bond										
ARISTOTLE FUNDS FLOATING RATE INC I		04045F592	PLFRX	1.58	9.32	14.70	9.37	14.78	0.08	0.00
BAIRD CORE PLUS BOND - INST		057071870	BCOIX	389,586.46	11.14	4,338,742.33	9.96	3,880,281.10	(458,461.23)	10.34
BBH LIMITED DURATION I		05528X851	BBBIX	32,042.34	10.00	320,476.97	10.05	322,025.56	1,548.59	0.86
DOUBLELINE CORE FIXED INCOME I		258620301	DBLFX	185,233.98	10.56	1,955,371.92	9.25	1,713,414.29	(241,957.63)	4.57
MAINSTAY MACKAY HIGH YIELD CORP BD R6		56063N881	MHYSX	130,995.17	5.22	683,618.90	5.00	654,975.84	(28,643.06)	1.75
PRUDENTIAL TOTAL RETRN BND-Q		74440B884	PTRQX	266,792.64	14.00	3,735,030.79	11.84	3,158,824.81	(576,205.98)	8.42
VOYA INTERMEDIATE BOND R6		92913L569	IIBZX	198,692.32	10.13	2,013,306.34	8.62	1,712,727.78	(300,578.56)	4.56
Security Type Sub-Total				1,203,344.47		13,046,561.95	64.09	11,442,264.16	(1,604,297.79)	30.50
Mutual Fund - Equity										
HARDING LOEVNER INTERNATIONAL EQUITY POR		412295107	HLMIX	26,146.72	27.82	727,318.37	26.01	680,076.17	(47,242.20)	1.81
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	SEMTX	43,458.78	17.24	749,204.67	15.61	678,391.54	(70,813.13)	1.81
JENSEN QUALITY GROWTH-Y		476313408	JENYX	21,482.31	53.05	1,139,543.10	60.23	1,293,879.42	154,336.32	3.45
JOHCM INTERNATIONAL SELECT I		46653M849	JOHIX	15,218.69	27.42	417,286.40	22.72	345,768.70	(71,517.70)	0.92
MFS EMERGING MARKETS DEBT R6		552746364	MEDHX	0.01	11.25	0.09	11.57	0.09	0.00	0.00
VANGUARD TOT INST ST IDX - ADM		921909818	VTIAX	0.00	33.33	0.03	30.10	0.03	0.00	0.00
Security Type Sub-Total				106,306.51		3,033,352.66	166.24	2,998,115.95	(35,236.71)	7.99

Detail of Securities Held & Market Analytics

For the Month Ending **June 30, 2023**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account									
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	49,000.00	1.00	49,000.00	102.45	50,198.15	1,198.15	0.13
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	24,500.00	1.00	24,500.00	102.45	25,099.07	599.07	0.07
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	45,325.00	1.00	45,325.00	102.45	46,433.29	1,108.29	0.12
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	22,050.00	1.00	22,050.00	102.45	22,589.17	539.17	0.06
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	2,018.49	1.00	2,018.49	102.45	2,067.85	49.36	0.01
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	21,070.00	1.00	21,070.00	102.45	21,585.20	515.20	0.06
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	34,300.00	1.00	34,300.00	102.45	35,138.70	838.70	0.09
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	45,325.00	1.00	45,325.00	102.45	46,433.29	1,108.29	0.12
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	45,325.00	1.00	45,325.00	102.45	46,433.28	1,108.28	0.12
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	49,980.00	1.00	49,980.00	102.45	51,202.11	1,222.11	0.14
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	49,000.00	1.00	49,000.00	102.45	50,198.15	1,198.15	0.13
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	30,625.00	1.00	30,625.00	102.45	31,373.84	748.84	0.08
GOLUB CAPITAL PARTNERS INT'L XIV	GOLUB0090	SA467	1,440,000.00	1.00	1,440,000.00	100.00	1,440,000.00	0.00	3.84
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	68,756.25	1.00	68,756.25	124.44	85,562.94	16,806.69	0.23
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	130,837.59	1.00	130,837.59	124.44	162,819.36	31,981.77	0.42
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	191,676.07	1.00	191,676.07	124.44	238,529.11	46,853.04	0.64
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	309,750.00	1.00	309,750.00	124.44	385,464.87	75,714.87	1.03
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	127,930.57	1.00	127,930.57	124.44	159,201.75	31,271.18	0.42
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	252,000.00	1.00	252,000.00	124.44	313,598.54	61,598.54	0.84
Security Type Sub-Total			2,939,468.97		2,939,468.97	2,076.01	3,213,928.67	274,459.70	8.55
Managed Account Sub-Total			4,609,788.18		36,809,901.54	5,299.01	37,531,776.06	721,874.52	100.00

Detail of Securities Held & Market Analytics

For the Month Ending **June 30, 2023**

SUNLINE EMPLOYEES RETIREMENT BARGAINING [REDACTED]						
Securities Sub-Total	\$4,609,788.18	\$36,809,901.54	\$5,299.01	\$37,531,776.06	\$721,874.52	100.00%
Accrued Interest				\$0.00		
Total Investments				\$37,531,776.06		

Detail of Securities Held & Market Analytics

For the Month Ending June 30, 2023

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES CORE U.S. AGGREGATE	464287226	AGG	17,957.00	98.65	1,771,458.05	97.95	1,758,888.15	(12,569.90)	4.68
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,372.00	99.13	334,266.36	97.95	330,287.40	(3,978.96)	0.88
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,113.00	61.13	68,037.69	50.57	56,284.41	(11,753.28)	0.15
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,779.00	57.68	102,614.50	50.57	89,964.03	(12,650.47)	0.24
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	633.00	56.99	36,074.67	50.57	32,010.81	(4,063.86)	0.09
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	2,405.00	60.31	145,045.55	50.57	121,620.85	(23,424.70)	0.32
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	982.00	61.01	59,911.82	50.57	49,659.74	(10,252.08)	0.13
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	631.00	56.69	35,771.39	50.57	31,909.67	(3,861.72)	0.09
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	7,130.00	50.33	358,852.90	50.57	360,564.10	1,711.20	0.96

Security Type Sub-Total **36,002.00** **2,912,032.93** **549.89** **2,831,189.16** **(80,843.77)** **7.54**

Exchange-Traded Fund - Equity									
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	14,143.00	42.95	607,433.37	46.18	653,123.74	45,690.37	1.74
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,614.00	37.17	97,162.38	46.18	120,714.52	23,552.14	0.32
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	6,915.00	38.86	268,716.90	46.18	319,334.70	50,617.80	0.85
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	9,189.00	39.68	364,619.52	46.18	424,348.02	59,728.50	1.13
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,211.00	42.18	93,259.98	46.18	102,103.98	8,844.00	0.27
VANGUARD TOTAL INTL STOCK	921909768	VXUS	632.00	64.35	40,669.20	56.08	35,442.56	(5,226.64)	0.09
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,875.00	51.82	148,982.21	56.08	161,230.00	12,247.79	0.43
VANGUARD TOTAL INTL STOCK	921909768	VXUS	8,570.00	52.51	450,010.70	56.08	480,605.60	30,594.90	1.28
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,714.00	53.54	91,767.56	56.08	96,121.12	4,353.56	0.27
VANGUARD TOTAL INTL STOCK	921909768	VXUS	18,935.00	47.87	906,414.66	56.08	1,061,874.80	155,460.14	2.83
VANGUARD TOTAL INTL STOCK	921909768	VXUS	580.00	56.01	32,485.80	56.08	32,526.40	40.60	0.09
VANGUARD TOTAL INTL STOCK	921909768	VXUS	6,883.00	65.37	449,941.71	56.08	385,998.64	(63,943.07)	1.03
VANGUARD TOTAL INTL STOCK	921909768	VXUS	17,679.00	52.12	921,429.48	56.08	991,438.32	70,008.84	2.64
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	1,551.00	226.21	350,851.40	220.28	341,654.28	(9,197.12)	0.91
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	500.00	199.58	99,790.00	220.28	110,140.00	10,350.00	0.29
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	499.00	198.24	98,921.76	220.28	109,919.72	10,997.96	0.29
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	4,931.00	195.76	965,292.56	220.28	1,086,200.68	120,908.12	2.89
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	433.00	233.92	101,287.36	220.28	95,381.24	(5,906.12)	0.25

Detail of Securities Held & Market Analytics

For the Month Ending June 30, 2023

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Equity										
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	25,200.00	169.04	4,259,808.00	220.28	5,551,056.00	1,291,248.00	14.78
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	20,562.00	204.04	4,195,470.48	220.28	4,529,397.36	333,926.88	12.06
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	983.00	191.49	188,234.67	220.28	216,535.24	28,300.57	0.58
Security Type Sub-Total				147,599.00		14,732,549.70	2,441.78	16,905,146.92	2,172,597.22	45.02
Money Market Mutual Fund										
FIRST AMERICAN GOVERNMENT OBLIGATION - Z		31846V567	FGZXX	157,110.86	1.00	157,110.86	1.00	157,110.86	0.00	0.42
Security Type Sub-Total				157,110.86		157,110.86	1.00	157,110.86	0.00	0.42
Mutual Fund - Bond										
ARISTOTLE FUNDS FLOATING RATE INC I		04045F592	PLFRX	1.59	9.33	14.80	9.37	14.87	0.07	0.00
BAIRD CORE PLUS BOND - INST		057071870	BCOIX	390,423.75	11.14	4,347,590.36	9.96	3,888,620.55	(458,969.81)	10.36
BBH LIMITED DURATION I		05528X851	BBBIX	32,176.51	10.00	321,818.77	10.05	323,373.92	1,555.15	0.86
DOUBLELINE CORE FIXED INCOME I		258620301	DBLFX	185,556.53	10.56	1,959,150.33	9.25	1,716,397.86	(242,752.47)	4.57
MAINSTAY MACKAY HIGH YIELD CORP BD R6		56063N881	MHYSX	131,262.46	5.22	685,117.46	5.00	656,312.30	(28,805.16)	1.75
PRUDENTIAL TOTAL RETRN BND-Q		74440B884	PTRQX	267,387.21	14.00	3,742,834.99	11.84	3,165,864.61	(576,970.38)	8.43
VOYA INTERMEDIATE BOND R6		92913L569	IIBZX	199,139.46	10.13	2,018,214.63	8.62	1,716,582.15	(301,632.48)	4.57
Security Type Sub-Total				1,205,947.51		13,074,741.34	64.09	11,467,166.26	(1,607,575.08)	30.54
Mutual Fund - Equity										
HARDING LOEVNER INTERNATIONAL EQUITY POR		412295107	HLMIX	25,379.75	27.93	708,743.48	26.01	660,127.33	(48,616.15)	1.76
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	SEMTX	43,169.65	17.15	740,258.52	15.61	673,878.23	(66,380.29)	1.79
JENSEN QUALITY GROWTH-Y		476313408	JENYX	21,526.42	53.05	1,142,053.35	60.23	1,296,536.21	154,482.86	3.45
JOHCM INTERNATIONAL SELECT I		46653M849	JOHIX	15,252.03	27.42	418,153.74	22.72	346,526.22	(71,627.52)	0.92
MFS EMERGING MARKETS DEBT R6		552746364	MEDHX	0.01	11.25	0.09	11.57	0.09	0.00	0.00
VANGUARD TOTAL STOCK MARKET INDEX		922908801	VITSX	0.00	75.00	0.03	107.33	0.04	0.01	0.00
Security Type Sub-Total				105,327.86		3,009,209.21	243.47	2,977,068.12	(32,141.09)	7.92

Detail of Securities Held & Market Analytics

For the Month Ending **June 30, 2023**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account										
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	30,625.00	1.00	30,625.00	102.45	31,373.84	748.84	0.08
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	49,980.00	1.00	49,980.00	102.45	51,202.11	1,222.11	0.14
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	2,018.49	1.00	2,018.49	102.45	2,067.85	49.36	0.01
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	34,300.00	1.00	34,300.00	102.45	35,138.70	838.70	0.09
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	24,500.00	1.00	24,500.00	102.45	25,099.07	599.07	0.07
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	102.45	46,433.29	1,108.29	0.12
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	21,070.00	1.00	21,070.00	102.45	21,585.20	515.20	0.06
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	102.45	46,433.29	1,108.29	0.12
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	49,000.00	1.00	49,000.00	102.45	50,198.15	1,198.15	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	49,000.00	1.00	49,000.00	102.45	50,198.15	1,198.15	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	22,050.00	1.00	22,050.00	102.45	22,589.17	539.17	0.06
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	102.45	46,433.28	1,108.28	0.12
GOLUB CAPITAL PARTNERS INT'L XIV		GOLUB0091	SA468	1,440,000.00	1.00	1,440,000.00	100.00	1,440,000.00	0.00	3.83
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	191,676.07	1.00	191,676.07	124.44	238,529.11	46,853.04	0.64
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	130,837.59	1.00	130,837.59	124.44	162,819.36	31,981.77	0.43
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	127,930.57	1.00	127,930.57	124.44	159,201.75	31,271.18	0.42
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	252,000.00	1.00	252,000.00	124.44	313,598.54	61,598.54	0.84
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	68,756.25	1.00	68,756.25	124.44	85,562.94	16,806.69	0.23
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	309,750.00	1.00	309,750.00	124.44	385,464.87	75,714.87	1.03
Security Type Sub-Total				2,939,468.97		2,939,468.97	2,076.01	3,213,928.67	274,459.70	8.55
Managed Account Sub-Total				4,591,456.20		36,825,113.01	5,376.24	37,551,609.99	726,496.98	99.99

Detail of Securities Held & Market Analytics

For the Month Ending **June 30, 2023**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]						
Securities Sub-Total	\$4,591,456.20	\$36,825,113.01	\$5,376.24	\$37,551,609.99	\$726,496.98	99.99%
Accrued Interest				\$0.00		
Total Investments				\$37,551,609.99		

Detail of Securities Held & Market Analytics

For the Month Ending **July 31, 2023**

SUNLINE EMPLOYEES RETIREMENT BARGAINING

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond										
ISHARES CORE U.S. AGGREGATE		464287226	AGG	3,322.00	99.13	329,309.86	97.68	324,492.96	(4,816.90)	0.85
ISHARES CORE U.S. AGGREGATE		464287226	AGG	17,918.00	98.65	1,767,610.70	97.68	1,750,230.24	(17,380.46)	4.57
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	1,776.00	57.68	102,441.46	50.60	89,865.60	(12,575.86)	0.23
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	1,146.00	61.13	70,054.98	50.60	57,987.60	(12,067.38)	0.15
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	965.00	61.01	58,874.65	50.60	48,829.00	(10,045.65)	0.13
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	7,097.00	50.33	357,192.01	50.60	359,108.20	1,916.19	0.94
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	631.00	56.69	35,771.39	50.60	31,928.60	(3,842.79)	0.08
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	2,389.00	60.31	144,080.59	50.60	120,883.40	(23,197.19)	0.32
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	633.00	56.99	36,074.67	50.60	32,029.80	(4,044.87)	0.08

Security Type Sub-Total **35,877.00** **2,901,410.31** **549.56** **2,815,355.40** **(86,054.91)** **7.35**

Exchange-Traded Fund - Equity										
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	6,816.00	38.86	264,869.76	47.63	324,646.08	59,776.32	0.85
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	2,614.00	37.17	97,162.38	47.63	124,504.82	27,342.44	0.33
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	14,147.00	42.95	607,605.17	47.63	673,821.61	66,216.44	1.76
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	2,193.00	42.18	92,500.74	47.63	104,452.59	11,951.85	0.27
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	9,194.00	39.68	364,817.92	47.63	437,910.22	73,092.30	1.14
VANGUARD TOTAL INTL STOCK		921909768	VXUS	2,875.00	51.82	148,982.21	58.26	167,497.50	18,515.29	0.44
VANGUARD TOTAL INTL STOCK		921909768	VXUS	1,932.00	53.54	103,439.28	58.26	112,558.32	9,119.04	0.29
VANGUARD TOTAL INTL STOCK		921909768	VXUS	6,979.00	65.37	456,217.23	58.26	406,596.54	(49,620.69)	1.06
VANGUARD TOTAL INTL STOCK		921909768	VXUS	18,820.00	47.87	900,909.64	58.26	1,096,453.20	195,543.56	2.86
VANGUARD TOTAL INTL STOCK		921909768	VXUS	553.00	64.35	35,585.55	58.26	32,217.78	(3,367.77)	0.08
VANGUARD TOTAL INTL STOCK		921909768	VXUS	8,244.00	52.51	432,892.44	58.26	480,295.44	47,403.00	1.25
VANGUARD TOTAL INTL STOCK		921909768	VXUS	17,752.00	52.12	925,234.24	58.26	1,034,231.52	108,997.28	2.70
VANGUARD TOTAL INTL STOCK		921909768	VXUS	593.00	56.01	33,213.93	58.26	34,548.18	1,334.25	0.09
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	625.00	199.58	124,737.50	228.35	142,718.75	17,981.25	0.37
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	4,809.00	195.76	941,409.84	228.35	1,098,135.15	156,725.31	2.87
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	1,546.00	226.21	349,720.35	228.35	353,029.10	3,308.75	0.92
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	624.00	198.24	123,701.76	228.35	142,490.40	18,788.64	0.37
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	20,572.00	204.04	4,197,510.88	228.35	4,697,616.20	500,105.32	12.26

Detail of Securities Held & Market Analytics

For the Month Ending **July 31, 2023**

SUNLINE EMPLOYEES RETIREMENT BARGAINING

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Equity										
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	764.00	191.49	146,298.36	228.35	174,459.40	28,161.04	0.46
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	24,992.00	169.04	4,224,647.68	228.35	5,706,923.20	1,482,275.52	14.89
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	433.00	233.92	101,287.36	228.35	98,875.55	(2,411.81)	0.26
Security Type Sub-Total				147,077.00		14,672,744.22	2,531.03	17,443,981.55	2,771,237.33	45.52
Money Market Mutual Fund										
FIRST AMERICAN GOVERNMENT OBLIGATION - Z		31846V567	FGZXX	303,955.10	1.00	303,955.10	1.00	303,955.10	0.00	0.79
Security Type Sub-Total				303,955.10		303,955.10	1.00	303,955.10	0.00	0.79
Mutual Fund - Bond										
ARISTOTLE FUNDS FLOATING RATE INC I		04045F592	PLFRX	1.58	9.32	14.76	9.43	14.93	0.17	0.00
BAIRD CORE PLUS BOND - INST		057071870	BCOIX	390,784.23	11.13	4,350,660.22	9.95	3,888,303.13	(462,357.09)	10.15
BBH LIMITED DURATION I		05528X851	BBBIX	32,162.13	10.00	321,684.38	10.09	324,515.86	2,831.48	0.85
DOUBLELINE CORE FIXED INCOME I		258620301	DBLFX	185,960.17	10.55	1,962,060.15	9.21	1,712,693.16	(249,366.99)	4.47
MAINSTAY MACKAY HIGH YIELD CORP BD R6		56063N881	MHYSX	131,660.54	5.22	686,972.38	5.04	663,569.12	(23,403.26)	1.73
PRUDENTIAL TOTAL RETRN BND-Q		74440B884	PTRQX	267,901.89	13.99	3,748,153.31	11.83	3,169,279.40	(578,873.91)	8.27
VOYA INTERMEDIATE BOND R6		92913L569	IIBZX	199,374.00	10.13	2,019,182.45	8.62	1,718,603.88	(300,578.57)	4.49
Security Type Sub-Total				1,207,844.55		13,088,727.65	64.17	11,476,979.48	(1,611,748.17)	29.96
Mutual Fund - Equity										
HARDING LOEVNER INTERNATIONAL EQUITY POR		412295107	HLMIX	26,146.72	27.82	727,318.37	26.52	693,410.99	(33,907.38)	1.81
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	SEMTX	43,458.78	17.24	749,204.67	16.40	712,723.97	(36,480.70)	1.86
JENSEN QUALITY GROWTH-Y		476313408	JENYX	21,482.31	53.05	1,139,543.10	61.41	1,319,228.54	179,685.44	3.44
JOHCM INTERNATIONAL SELECT I		46653M849	JOHIX	15,218.69	27.42	417,286.40	23.16	352,464.93	(64,821.47)	0.92
MFS EMERGING MARKETS DEBT R6		552746364	MEDHX	0.01	11.25	0.09	11.74	0.09	0.00	0.00
VANGUARD TOT INST ST IDX - ADM		921909818	VTIAX	0.00	33.33	0.03	31.26	0.03	0.00	0.00
Security Type Sub-Total				106,306.51		3,033,352.66	170.49	3,077,828.55	44,475.89	8.03

Detail of Securities Held & Market Analytics

For the Month Ending **July 31, 2023**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account										
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	21,070.00	1.00	21,070.00	113.03	23,815.97	2,745.97	0.06
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	24,500.00	1.00	24,500.00	113.03	27,692.99	3,192.99	0.07
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	113.03	51,232.04	5,907.04	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	113.03	51,232.03	5,907.03	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	22,050.00	1.00	22,050.00	113.03	24,923.69	2,873.69	0.07
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	113.03	51,232.04	5,907.04	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	49,000.00	1.00	49,000.00	113.03	55,385.98	6,385.98	0.14
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	113.03	51,232.03	5,907.03	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	21,618.49	1.00	21,618.49	113.03	24,435.94	2,817.45	0.06
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	49,980.00	1.00	49,980.00	113.03	56,493.70	6,513.70	0.15
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	49,000.00	1.00	49,000.00	113.03	55,385.98	6,385.98	0.14
GOLUB CAPITAL PARTNERS INT'L XIV		GOLUB0090	SA467	1,394,100.00	1.00	1,394,100.00	100.00	1,394,100.00	0.00	3.64
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV007	SA425	252,000.00	1.00	252,000.00	124.75	314,360.03	62,360.03	0.82
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV007	SA425	55,556.72	1.00	55,556.72	124.75	69,304.81	13,748.09	0.18
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV007	SA425	130,837.59	1.00	130,837.59	124.75	163,214.71	32,377.12	0.43
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV007	SA425	309,750.00	1.00	309,750.00	124.75	386,400.86	76,650.86	1.01
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV007	SA425	127,930.57	1.00	127,930.57	124.75	159,588.32	31,657.75	0.42
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV007	SA425	191,676.07	1.00	191,676.07	124.75	239,108.31	47,432.24	0.62
Security Type Sub-Total				2,880,369.44		2,880,369.44	2,091.83	3,199,139.43	318,769.99	8.33
Managed Account Sub-Total				4,681,429.60		36,880,559.38	5,408.08	38,317,239.51	1,436,680.13	99.98

Detail of Securities Held & Market Analytics

For the Month Ending **July 31, 2023**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]						
Securities Sub-Total	\$4,681,429.60	\$36,880,559.38	\$5,408.08	\$38,317,239.51	\$1,436,680.13	99.98%
Accrued Interest				\$0.00		
Total Investments				\$38,317,239.51		

Detail of Securities Held & Market Analytics

For the Month Ending **July 31, 2023**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond										
ISHARES CORE U.S. AGGREGATE		464287226	AGG	17,957.00	98.65	1,771,458.05	97.68	1,754,039.76	(17,418.29)	4.58
ISHARES CORE U.S. AGGREGATE		464287226	AGG	3,372.00	99.13	334,266.36	97.68	329,376.96	(4,889.40)	0.86
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	7,130.00	50.33	358,852.90	50.60	360,778.00	1,925.10	0.94
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	633.00	56.99	36,074.67	50.60	32,029.80	(4,044.87)	0.08
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	1,779.00	57.68	102,614.50	50.60	90,017.40	(12,597.10)	0.24
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	1,113.00	61.13	68,037.69	50.60	56,317.80	(11,719.89)	0.15
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	631.00	56.69	35,771.39	50.60	31,928.60	(3,842.79)	0.08
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	982.00	61.01	59,911.82	50.60	49,689.20	(10,222.62)	0.13
ISHARES INTERMEDIATE-TERM CO		464288638	IGIB	2,405.00	60.31	145,045.55	50.60	121,693.00	(23,352.55)	0.32

Security Type Sub-Total				36,002.00		2,912,032.93	549.56	2,825,870.52	(86,162.41)	7.38
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Exchange-Traded Fund - Equity										
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	2,614.00	37.17	97,162.38	47.63	124,504.82	27,342.44	0.33
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	2,211.00	42.18	93,259.98	47.63	105,309.93	12,049.95	0.28
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	9,189.00	39.68	364,619.52	47.63	437,672.07	73,052.55	1.14
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	6,915.00	38.86	268,716.90	47.63	329,361.45	60,644.55	0.86
VANGUARD FTSE DEVELOPED MARKETS ETF		921943858	VEA	14,143.00	42.95	607,433.37	47.63	673,631.09	66,197.72	1.76
VANGUARD TOTAL INTL STOCK		921909768	VXUS	18,935.00	47.87	906,414.66	58.26	1,103,153.10	196,738.44	2.88
VANGUARD TOTAL INTL STOCK		921909768	VXUS	1,714.00	53.54	91,767.56	58.26	99,857.64	8,090.08	0.26
VANGUARD TOTAL INTL STOCK		921909768	VXUS	632.00	64.35	40,669.20	58.26	36,820.32	(3,848.88)	0.10
VANGUARD TOTAL INTL STOCK		921909768	VXUS	8,570.00	52.51	450,010.70	58.26	499,288.20	49,277.50	1.30
VANGUARD TOTAL INTL STOCK		921909768	VXUS	580.00	56.01	32,485.80	58.26	33,790.80	1,305.00	0.09
VANGUARD TOTAL INTL STOCK		921909768	VXUS	17,679.00	52.12	921,429.48	58.26	1,029,978.54	108,549.06	2.69
VANGUARD TOTAL INTL STOCK		921909768	VXUS	2,875.00	51.82	148,982.21	58.26	167,497.50	18,515.29	0.44
VANGUARD TOTAL INTL STOCK		921909768	VXUS	6,883.00	65.37	449,941.71	58.26	401,003.58	(48,938.13)	1.05
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	1,551.00	226.21	350,851.40	228.35	354,170.85	3,319.45	0.92
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	24,762.00	169.04	4,185,768.48	228.35	5,654,402.70	1,468,634.22	14.76
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	500.00	199.58	99,790.00	228.35	114,175.00	14,385.00	0.30
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	433.00	233.92	101,287.36	228.35	98,875.55	(2,411.81)	0.26
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	4,931.00	195.76	965,292.56	228.35	1,125,993.85	160,701.29	2.94

Detail of Securities Held & Market Analytics

For the Month Ending **July 31, 2023**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Equity										
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	983.00	191.49	188,234.67	228.35	224,468.05	36,233.38	0.59
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	499.00	198.24	98,921.76	228.35	113,946.65	15,024.89	0.30
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	20,562.00	204.04	4,195,470.48	228.35	4,695,332.70	499,862.22	12.26
Security Type Sub-Total				147,161.00		14,658,510.18	2,531.03	17,423,234.39	2,764,724.21	45.51
Money Market Mutual Fund										
FIRST AMERICAN GOVERNMENT OBLIGATION - Z		31846V567	FGZXX	291,555.51	1.00	291,555.51	1.00	291,555.51	0.00	0.76
Security Type Sub-Total				291,555.51		291,555.51	1.00	291,555.51	0.00	0.76
Mutual Fund - Bond										
ARISTOTLE FUNDS FLOATING RATE INC I		04045F592	PLFRX	1.59	9.33	14.86	9.43	15.02	0.16	0.00
BAIRD CORE PLUS BOND - INST		057071870	BCOIX	391,624.10	11.13	4,359,533.86	9.95	3,896,659.82	(462,874.04)	10.17
BBH LIMITED DURATION I		05528X851	BBBIX	32,296.79	10.00	323,031.23	10.09	325,874.65	2,843.42	0.85
DOUBLELINE CORE FIXED INCOME I		258620301	DBLFX	186,283.98	10.55	1,965,850.20	9.21	1,715,675.47	(250,174.73)	4.48
MAINSTAY MACKAY HIGH YIELD CORP BD R6		56063N881	MHYSX	131,929.19	5.22	688,477.78	5.04	664,923.12	(23,554.66)	1.74
PRUDENTIAL TOTAL RETRN BND-Q		74440B884	PTRQX	268,498.94	13.99	3,755,986.74	11.83	3,176,342.49	(579,644.25)	8.29
VOYA INTERMEDIATE BOND R6		92913L569	IIBZX	199,822.68	10.13	2,024,104.01	8.62	1,722,471.53	(301,632.48)	4.50
Security Type Sub-Total				1,210,457.29		13,116,998.68	64.17	11,501,962.10	(1,615,036.58)	30.03
Mutual Fund - Equity										
HARDING LOEVNER INTERNATIONAL EQUITY POR		412295107	HLMIX	25,379.75	27.93	708,743.48	26.52	673,071.00	(35,672.48)	1.76
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	SEMTX	43,169.65	17.15	740,258.52	16.40	707,982.26	(32,276.26)	1.85
JENSEN QUALITY GROWTH-Y		476313408	JENYX	21,526.42	53.05	1,142,053.35	61.41	1,321,937.38	179,884.03	3.45
JOHCM INTERNATIONAL SELECT I		46653M849	JOHIX	15,252.03	27.42	418,153.74	23.16	353,237.11	(64,916.63)	0.92
MFS EMERGING MARKETS DEBT R6		552746364	MEDHX	0.01	11.25	0.09	11.74	0.09	0.00	0.00
VANGUARD TOTAL STOCK MARKET INDEX		922908801	VITXS	0.00	75.00	0.03	111.17	0.04	0.01	0.00
Security Type Sub-Total				105,327.86		3,009,209.21	250.40	3,056,227.88	47,018.67	7.98

Detail of Securities Held & Market Analytics

For the Month Ending **July 31, 2023**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account										
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	21,070.00	1.00	21,070.00	113.03	23,815.97	2,745.97	0.06
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	113.03	51,232.03	5,907.03	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	24,500.00	1.00	24,500.00	113.03	27,692.99	3,192.99	0.07
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	21,618.49	1.00	21,618.49	113.03	24,435.94	2,817.45	0.06
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	113.03	51,232.04	5,907.04	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	113.03	51,232.04	5,907.04	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	49,980.00	1.00	49,980.00	113.03	56,493.70	6,513.70	0.15
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	49,000.00	1.00	49,000.00	113.03	55,385.98	6,385.98	0.14
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	22,050.00	1.00	22,050.00	113.03	24,923.69	2,873.69	0.07
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	113.03	51,232.03	5,907.03	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	49,000.00	1.00	49,000.00	113.03	55,385.98	6,385.98	0.14
GOLUB CAPITAL PARTNERS INT'L XIV		GOLUB0091	SA468	1,394,100.00	1.00	1,394,100.00	100.00	1,394,100.00	0.00	3.64
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	55,556.72	1.00	55,556.72	124.75	69,304.81	13,748.09	0.19
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	252,000.00	1.00	252,000.00	124.75	314,360.03	62,360.03	0.82
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	309,750.00	1.00	309,750.00	124.75	386,400.86	76,650.86	1.01
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	130,837.59	1.00	130,837.59	124.75	163,214.71	32,377.12	0.43
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	191,676.07	1.00	191,676.07	124.75	239,108.31	47,432.24	0.62
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	127,930.57	1.00	127,930.57	124.75	159,588.32	31,657.75	0.42
Security Type Sub-Total				2,880,369.44		2,880,369.44	2,091.83	3,199,139.43	318,769.99	8.34
Managed Account Sub-Total				4,670,873.10		36,868,675.95	5,487.99	38,297,989.83	1,429,313.88	100.00

Detail of Securities Held & Market Analytics

For the Month Ending **July 31, 2023**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]						
Securities Sub-Total	\$4,670,873.10	\$36,868,675.95	\$5,487.99	\$38,297,989.83	\$1,429,313.88	100.00%
Accrued Interest				\$0.00		
Total Investments				\$38,297,989.83		

SunLine Transit Agency
CONSENT CALENDAR

DATE: September 27, 2023

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Ridership Report for July and August 2023

Summary:

Monthly Ridership			Monthly Variance	
	July-23	July-22	Net	Percent
Fixed Route	186,280	178,264	7,937	4.5%
SolVan	1,767	1,590	177	11.1%
SunRide	1,228	326	902	73.5%
Taxi Voucher*	173	209	(36)	(20.8)%
SunDial	9,836	8,241	1,595	19.4%
Total	199,205	188,630	10,575	5.6%

Monthly Ridership			Monthly Variance	
	Aug-23	Aug-22	Net	Percent
Fixed Route	189,171	201,793	(12,622)	(6.3)%
SolVan	2,164	1,660	504	30.4%
SunRide	1,471	489	982	66.8%
Taxi Voucher*	171	291	(120)	(70.2)%
SunDial	9,983	8,949	1,034	11.6%
Total	202,960	213,182	(10,222)	(4.8)%

*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Yearly Ridership	
Fiscal Year 2024	402,244
Fiscal Year 2023	401,812
Ridership Increase	432

Fiscal year to date system ridership is up by 432 rides or 0.1% increase compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

Recommendation: Receive and file.



SunLine Transit Agency Monthly Ridership Report July 2023

Fixed Route	Jul 2023	Jul 2022	FY 2024	FY 2023	Monthly KPI		Bikes		Wheelchairs	
			YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1EV Coachella - Hwy 111 - Palm Desert Mall	46,003	-	46,003	-	16.7	1.2	2501		310	
Route 1WV Palm Springs - Hwy 111 - Palm Desert Mall	36,728	79,386	36,728	79,386	13.3	1.1	1,393	1,393	295	295
Route 2 Desert Hot Springs - Palm Springs - Cathedral City	57,517	50,275	57,517	50,275	15.7	1.2	2,274	2,274	433	433
Route 3 Desert Hot Springs - Desert Edge	3,985	4,362	3,985	4,362	17.3	0.6	175	175	51	51
Route 4 Westfield Palm Desert - Palm Springs	16,432	15,584	16,432	15,584	9.3	0.7	896	896	65	65
Route 5 Desert Hot Springs - CSUSB - Palm Desert	1,165	1,040	1,165	1,040	9.2	0.2	65	65	3	3
Route 6 Coachella - Fred Waring - Westfield Palm Desert	3,004	5,509	3,004	5,509	10.9	0.5	117	117	38	38
Route 7 Bermuda Dunes - Indian Wells - La Quinta	5,203	4,508	5,203	4,508	13.5	0.8	326	326	8	8
Route 8 North Indio - Coachella -Thermal/Mecca	12,984	13,411	12,984	13,411	8.8	0.6	408	408	87	87
Route 9 North Shore - Mecca - Oasis	2,270	3,470	2,270	3,470	4.9	0.2	41	41	8	8
Route 10 Indio - CSUSB - San Bernardino - Metrolink	989	719	989	719	4.9	0.1	19	19	8	8
Route 200 SB Palm Springs High School AM Tripper			-	-	-	-	-	-	-	-
Route 400 SB Raymond Cree / Palm Springs HS Tripper			-	-	-	-	-	-	-	-
Route 401 SB Palm Canyon / Stevens AM Tripper			-	-	-	-	-	-	-	-
Route 402 NB Palm Canyon / Stevens AM Tripper			-	-	-	-	-	-	-	-
Route 403 NB Vista Chino /Sunrise PM Tripper			-	-	-	-	-	-	-	-
Route 500 SB Westfield Palm Desert PM Tripper			-	-	-	-	-	-	-	-
Route 501 NB Palm Desert High School AM Tripper			-	-	-	-	-	-	-	-
Route 700 SB/NB Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper			-	-	-	-	-	-	-	-
Route 701 SB/NB Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper			-	-	-	-	-	-	-	-
Route 800 NB Shadow Hills High School AM Tripper			-	-	-	-	-	-	-	-
Route 801 SB Jackson / 44th PM Tripper			-	-	-	-	-	-	-	-
Route 802 SB Hwy 111 / Golf Center Pkwy PM Tripper			-	-	-	-	-	-	-	-
Route 803 NB Shadow Hills High School AM Tripper			-	-	-	-	-	-	-	-
Fixed Route Total	186,280	178,264	186,280	178,264	12	1	8,215	5,714	1,306	996
SoIVan	1,767	1,590	1,767	1,590	5.0	0.1				
SunRide	1,228	326	1,228	326	2.0	0.1				
Taxi Voucher	173	209	173	209						
SunDial	9,836	8,241	9,836	8,241	2.1	.01				
System Total	199,284	188,630	199,284	188,630	9.3	0.6				
	Jul-23	Jul-22								
Weekdays:	20	21								
Saturdays:	5	5								
Sundays:	6	5								
Total Days:	31	31								

Haul Pass COD contributed with 4,138 rides, CSUSB with 339 rides.
Mobile Ticketing contributed with 18,601 rides, the total for July 2023 includes 190 paratransit mobile tickets.



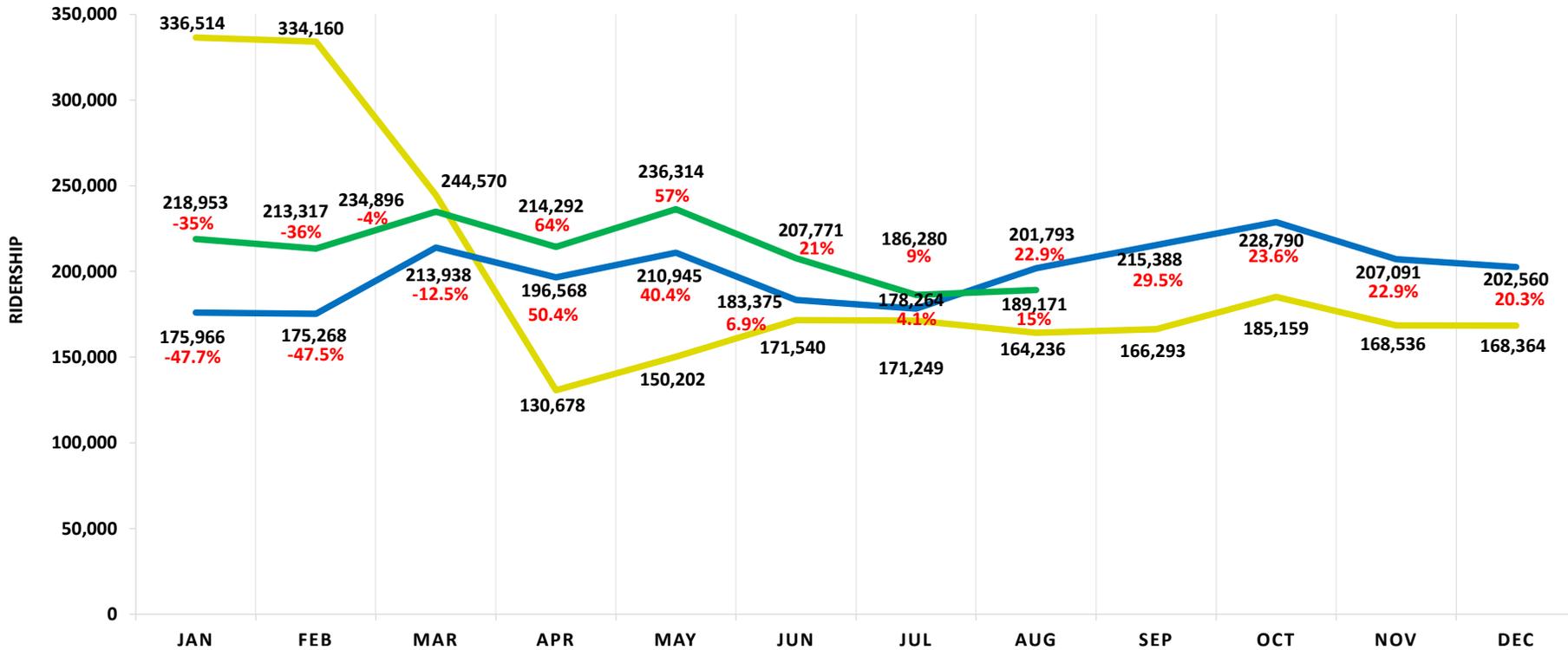
SunLine Transit Agency Monthly Ridership Report August 2023

Fixed Route	Aug 2023	Aug 2022	FY 2024	FY 2023	Monthly KPI		Bikes		Wheelchairs	
			YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1EV Coachella - Hwy 111 - Palm Desert Mall	46,837	-	92,840	-	16.6	1.3	2,614	5,115	364	674
Route 1WV Palm Springs - Hwy 111 - Palm Desert Mall	35,111	82,465	71,839	161,851	13.5	1.1	1,585	2,978	439	734
Route 2 Desert Hot Springs - Palm Springs - Cathedral City	50,702	55,324	108,219	105,599	16.6	1.2	1,818	4,092	351	784
Route 3 Desert Hot Springs - Desert Edge	7,096	5,703	11,081	10,065	17.5	1.1	220	395	54	105
Route 4 Westfield Palm Desert - Palm Springs	14,999	17,504	31,431	33,088	9.3	0.6	893	1,789	74	139
Route 5 Desert Hot Springs - CSUSB - Palm Desert	1,893	1,633	3,058	2,673	9.7	0.4	71	136	5	8
Route 6 Coachella - Fred Waring - Westfield Palm Desert	3,476	6,829	6,480	12,338	10.6	0.6	115	232	15	53
Route 7 Bermuda Dunes - Indian Wells - La Quinta	6,428	5,691	11,631	10,199	13.5	1.0	337	663	13	21
Route 8 North Indio - Coachella -Thermal/Mecca	12,525	13,630	25,509	27,041	9.5	0.6	360	768	80	167
Route 9 North Shore - Mecca - Oasis	2,714	6,029	4,984	9,499	5.0	0.2	29	70	6	14
Route 10 Indio - CSUSB - San Bernardino - Metrolink	1,634	2,105	2,623	2,824	20.4	0.1	25	44	4	12
Route 200 SB Palm Springs High School AM Tripper	98	178	98	178	25.5	1	1	1	-	-
Route 400 SB Raymond Cree / Palm Springs HS Tripper		37	-	37	-	-	-	-	-	-
Route 401 SB Palm Canyon / Stevens AM Tripper			-	-	-	-	-	-	-	-
Route 402 NB Palm Canyon / Stevens AM Tripper		25	-	25	-	-	-	-	-	-
Route 403 NB Vista Chino /Sunrise PM Tripper		60	-	60	-	-	-	-	-	-
Route 500 SB Westfield Palm Desert PM Tripper	227	148	227	148	48.6	6.2	2	2	1	1
Route 501 NB Palm Desert High School AM Tripper			-	-	-	-	-	-	-	-
Route 700 SB/NB Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	216	194	216	194	19.4	2.5	-	-	-	-
Route 701 SB/NB Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	646	599	646	599	53.3	7.0	13	13	1	1
Route 800 NB Shadow Hills High School AM Tripper	1,279	684	1,279	684	106.6	10.4	-	-	-	-
Route 801 SB Jackson / 44th PM Tripper	1,531	1,388	1,531	1,388	127.6	14.8	-	-	-	-
Route 802 SB Hwy 111 / Golf Center Pkwy PM Tripper	484	288	484	288	40.3	4.2	-	-	-	-
Route 803 NB Shadow Hills High School AM Tripper	1,275	1,279	1,275	1,279	128.0	12.6	-	-	-	-
Fixed Route Total	189,171	201,793	375,451	380,057	13.5	0.9	8,083	16,298	1,407	2,713
SoIVan	2,164	1,660	3,931	3,250						
SunRide	1,471	489	2,699	815	1.0	0.2				
Taxi Voucher	171	291	344	500						
SunDial	9,983	8,949	19,819	17,190	2.1	0.1				
System Total	202,960	213,182	402,244	401,812						
	Aug-23	Aug-22								
Weekdays:	22	23								
Saturdays:	4	4								
Sundays:	4	4								
Total Days:	30	31								

Haul Pass COD contributed with 4,881 rides, CSUSB with 1,131 rides.
Mobile Ticketing contributed with 11,984 rides, the total for August 2023 includes 192 paratransit mobile tickets.

Fixed Route Ridership COVID-19 Recovery

— CY 2020
 — CY 2022
 — CY 2023
 %VAR. 2020 vs 2022
 %VAR. 2020 vs 2023



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2022 and 2023 are referring to the baseline of 2020.

CY 2021 has been removed to reflect the two (2) most recent years in recovery. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2022 & CY 2023.

Decrease in ridership due to extreme weather conditions - Tropical Storm Hilary.

SunLine Transit Agency**CONSENT CALENDAR**

DATE: September 27, 2023

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Paratransit Operational Notes for July & August 2023

Summary:

The attached report summarizes Paratransit's operation for the month of July and August 2023. This report identifies that for the month of July and August, the on-time performance for Paratransit did meet the internal service goal of 85% which is comparable to the fixed route service goal. The on-time performance for the month of July was 93.2% and the on-time performance for the month of August was 89.0%. Fiscal-year-to-date, Paratransit has maintained an on-time performance of 91.1%.

Total vehicle miles for July 2023 increased by 8,393 compared to July 2022. Total trips for the month of July were 9,222. When compared to July 2022, this is an increase of 1,394 trips or 17.8%.

Total vehicle miles for August 2023 increased by 5,170 compared to August 2022. Total trips for the month of August were 9,543. When compared to August 2022, this is an increase of 922 trips or 10.7%.

Total passengers for the month of July were 9,836. When compared to July 2022, this is an increase of 1,595 passengers or 19.4%. Mobility device boardings for July 2023 increased by 213 or 16% compared to July 2022. Field supervisors performed 44 onboard inspections and 51 Pre-Trip and Trailing evaluations. With the goal of 60 on board inspections and 60 Pre-Trip and Trailing evaluations, the workforce shortage of four (4) field supervisors in the month of July created a variance for the department's onboard inspections and Pre-Trip and Trailing evaluation goals by 16%.

Total passengers for the month of August were 9,983. When compared to August 2022, this is an increase of 1,034 passengers or 11.6%. Mobility device boardings for August 2023 increased by 121 or 9% compared to August 2022. Field supervisors performed 42 onboard inspections and 51 Pre-Trip and Trailing evaluations. With the goal of 60 on board inspections and 60 safety evaluations,

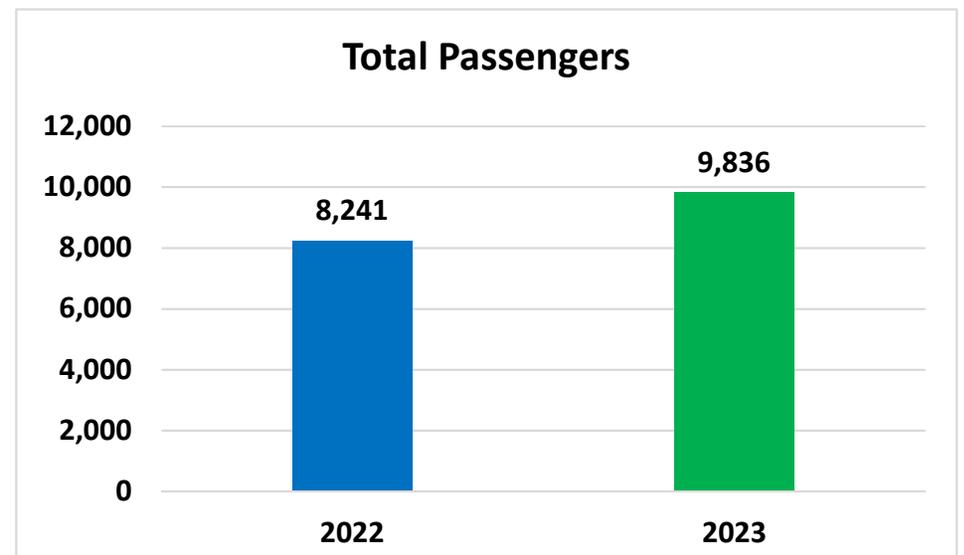
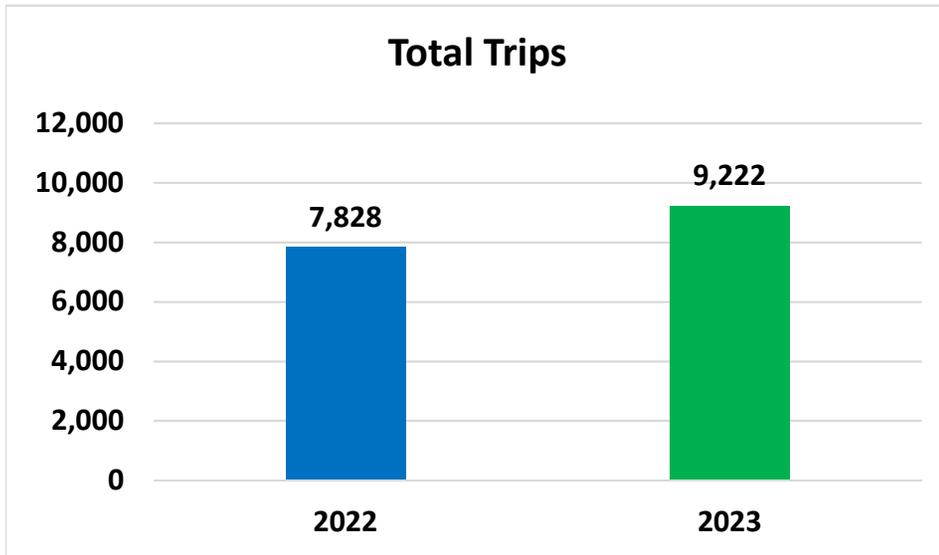
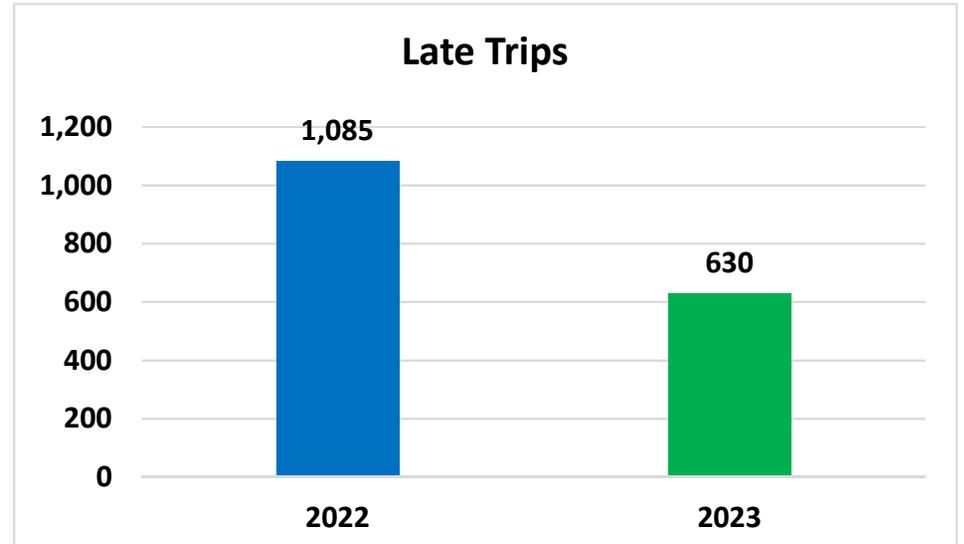
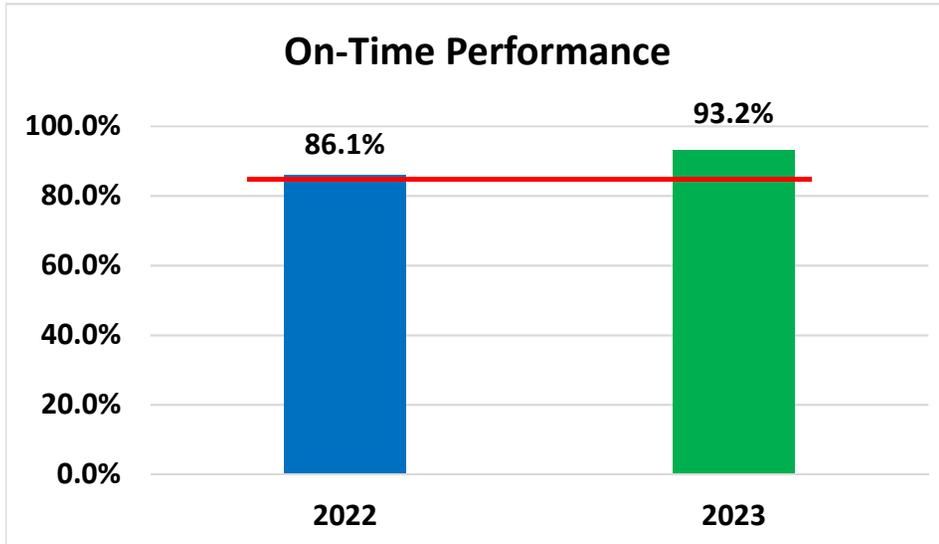
the workforce shortage of four (4) field supervisors in the month of August created a variance for the department's onboard inspections and Pre-Trip and Trailing evaluation goals by 18%.

Recommendation:

Receive and file.

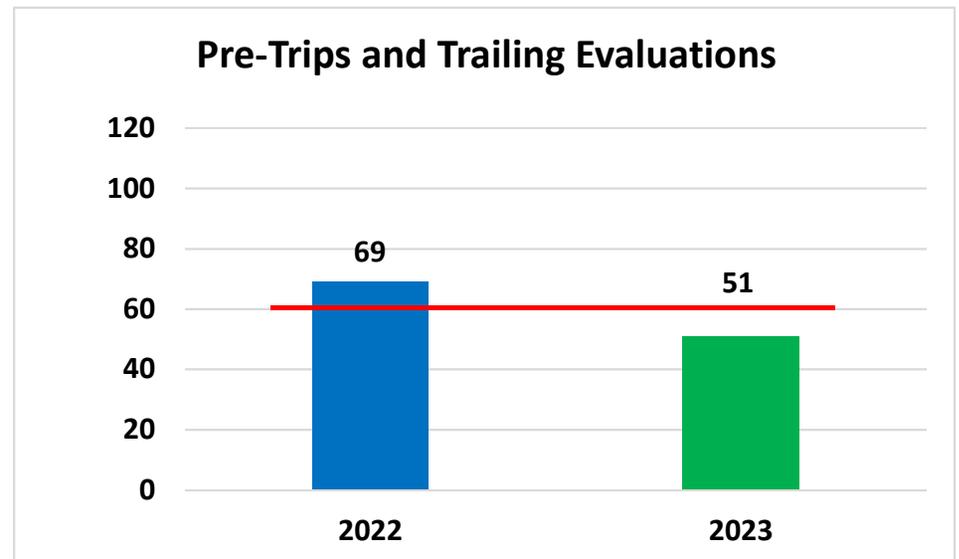
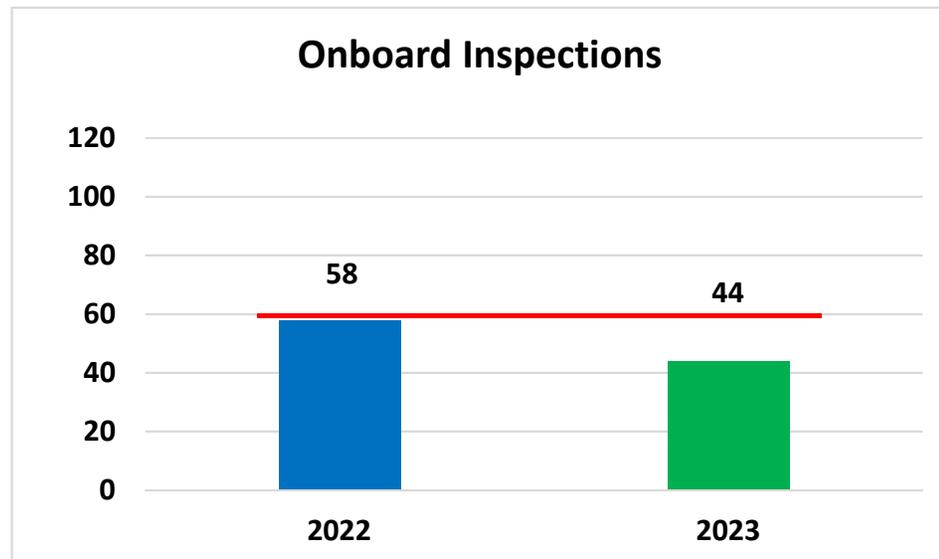
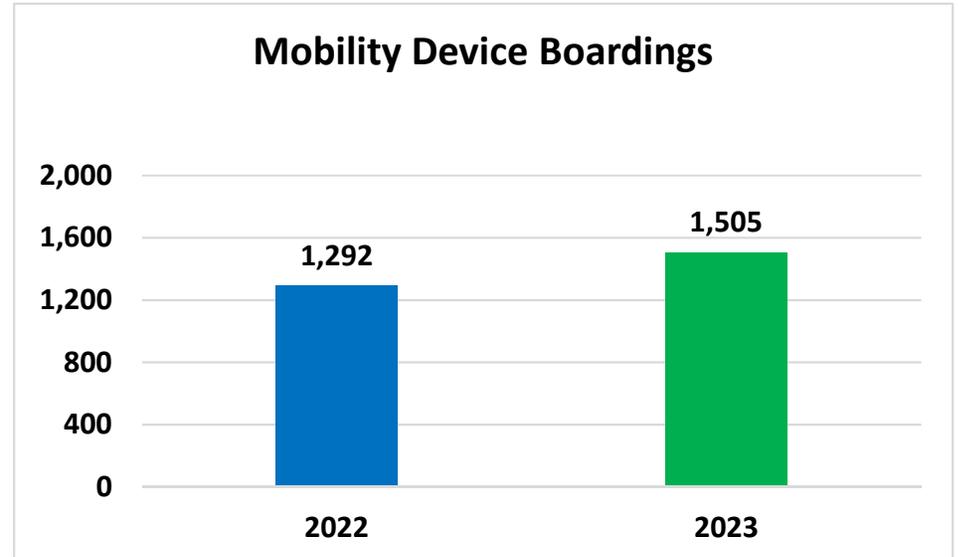
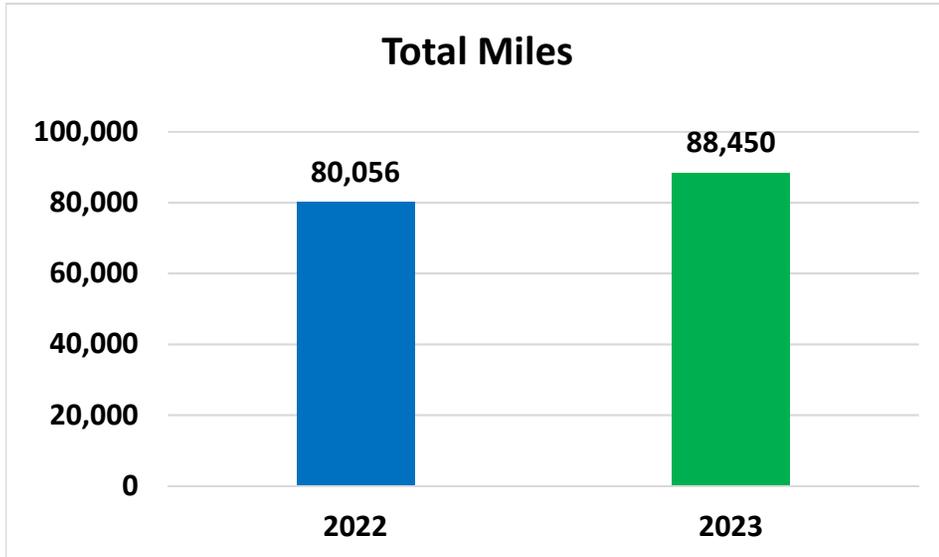
Paratransit Operational Charts

July 2022 vs. July 2023



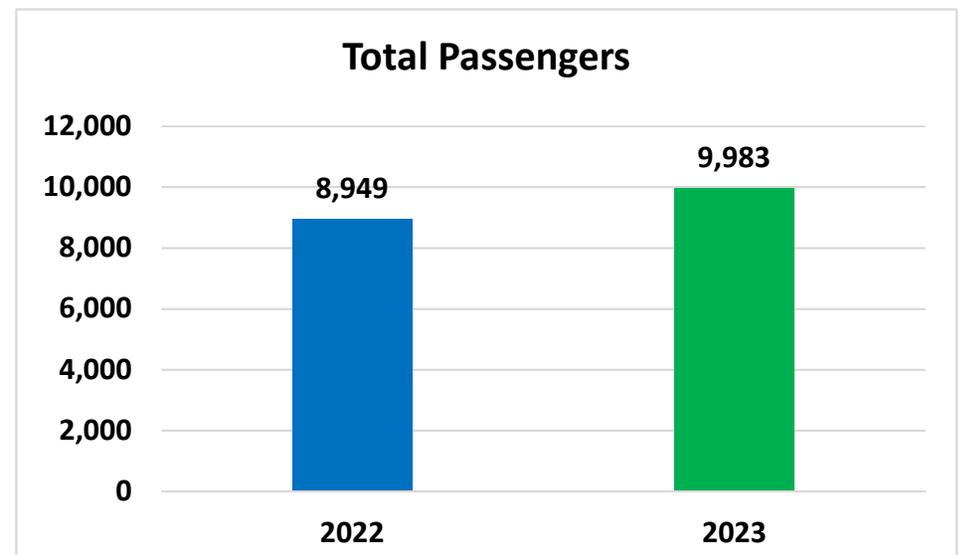
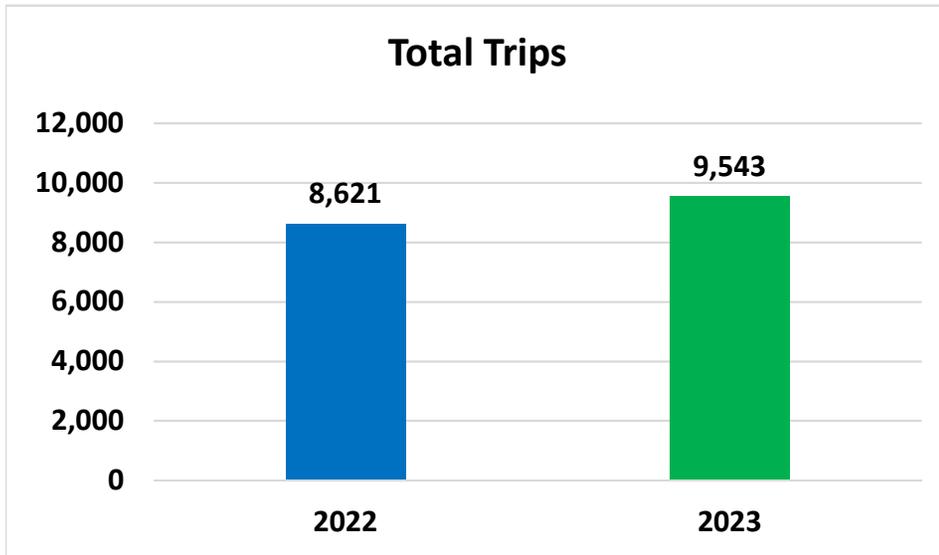
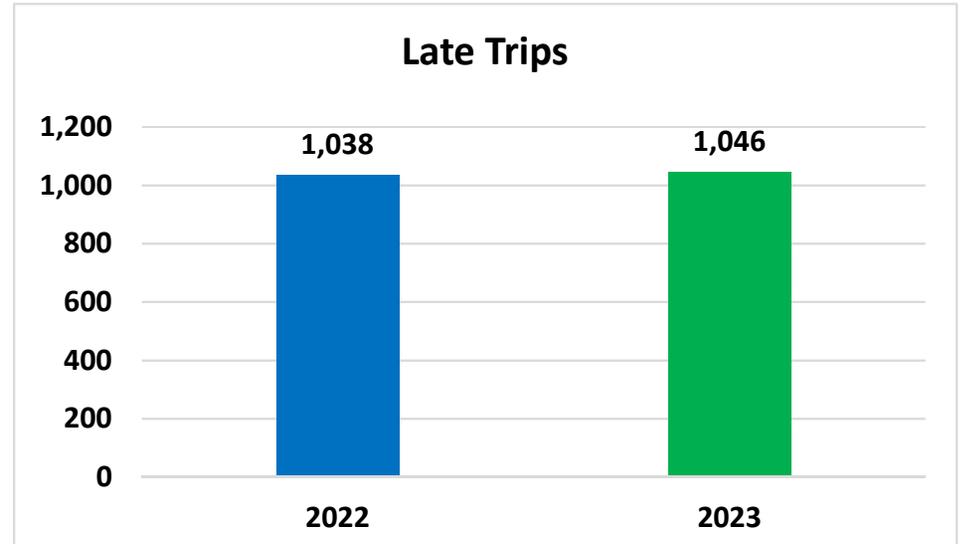
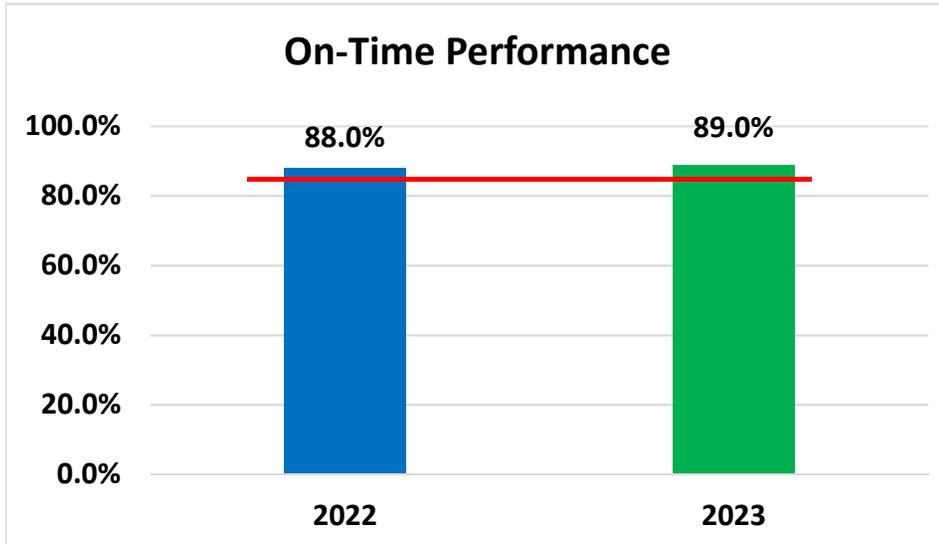
Paratransit Operational Charts

July 2022 vs. July 2023



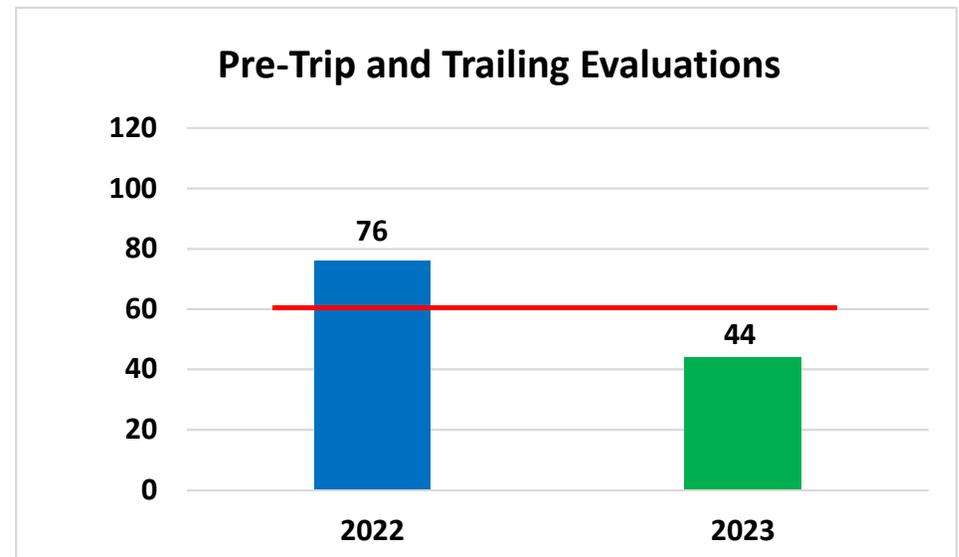
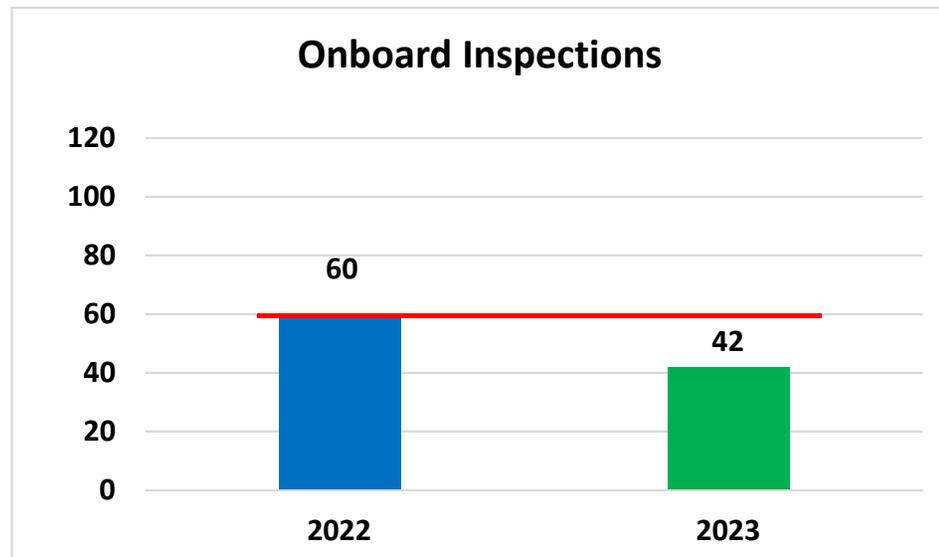
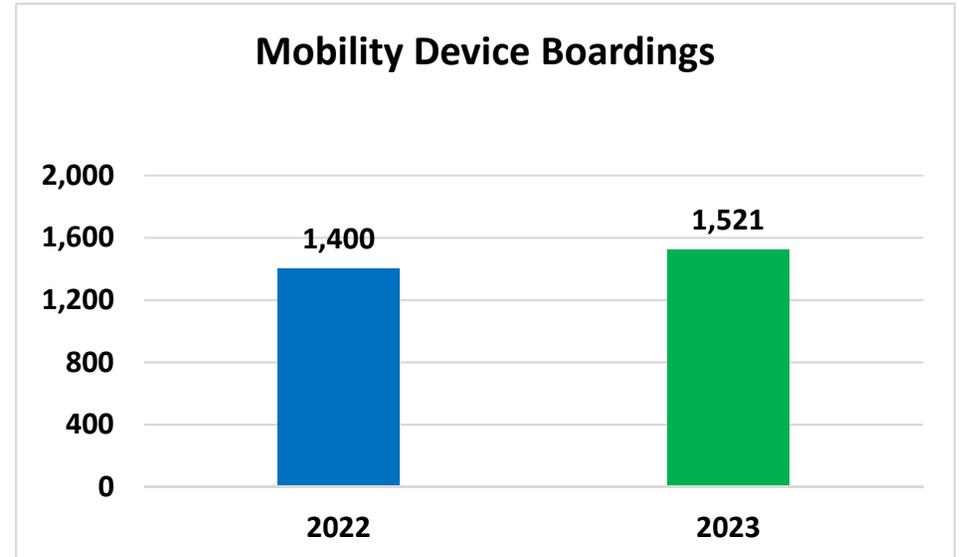
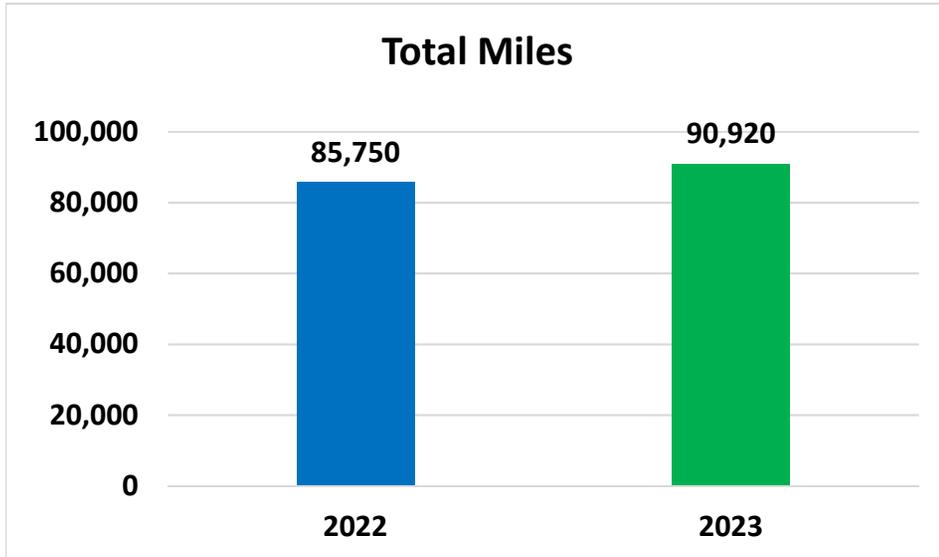
Paratransit Operational Charts

August 2022 vs. August 2023



Paratransit Operational Charts

August 2022 vs. August 2023



SunLine Transit Agency**CONSENT CALENDAR**

DATE: September 27, 2023

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Metrics for July and August 2023

Summary:

The metrics packet includes data highlighting on-time performance, early departures, late departures, late cancellations, operator absences, fixed route customer complaints, paratransit customer complaints, advertising revenue, and system performance. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City and Palm Springs. Included in this packet is ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with the various High Schools in the Coachella Valley, College of the Desert (COD) and California State University San Bernardino (CSUSB) Palm Desert Campus.

SunRide**July and August 2023:**

- SunRide system-wide had its best month to date with 1,388 rides by 1,471 riders; up 201% when compared to August 2022.
- Mecca/North Shore continues to show growth as it provides coverage for the Route 9 service interruption between 10:00 am and 2:00 pm, with 69 rides by 92 passengers, up 64% since this service change was effective in May.
- Palm Desert had its second highest month on record with 472 rides by 496 passengers, up 40% compared to July 2023 and up 397% compared to August 2022.
- Cathedral City continues to strengthen with 138 rides by 139 passengers, up 44% from July.
- Indio and Palm Springs also had their best months to date, increasing 31% and 11% respectively when compared to July.

Fixed Route**July 2023:**

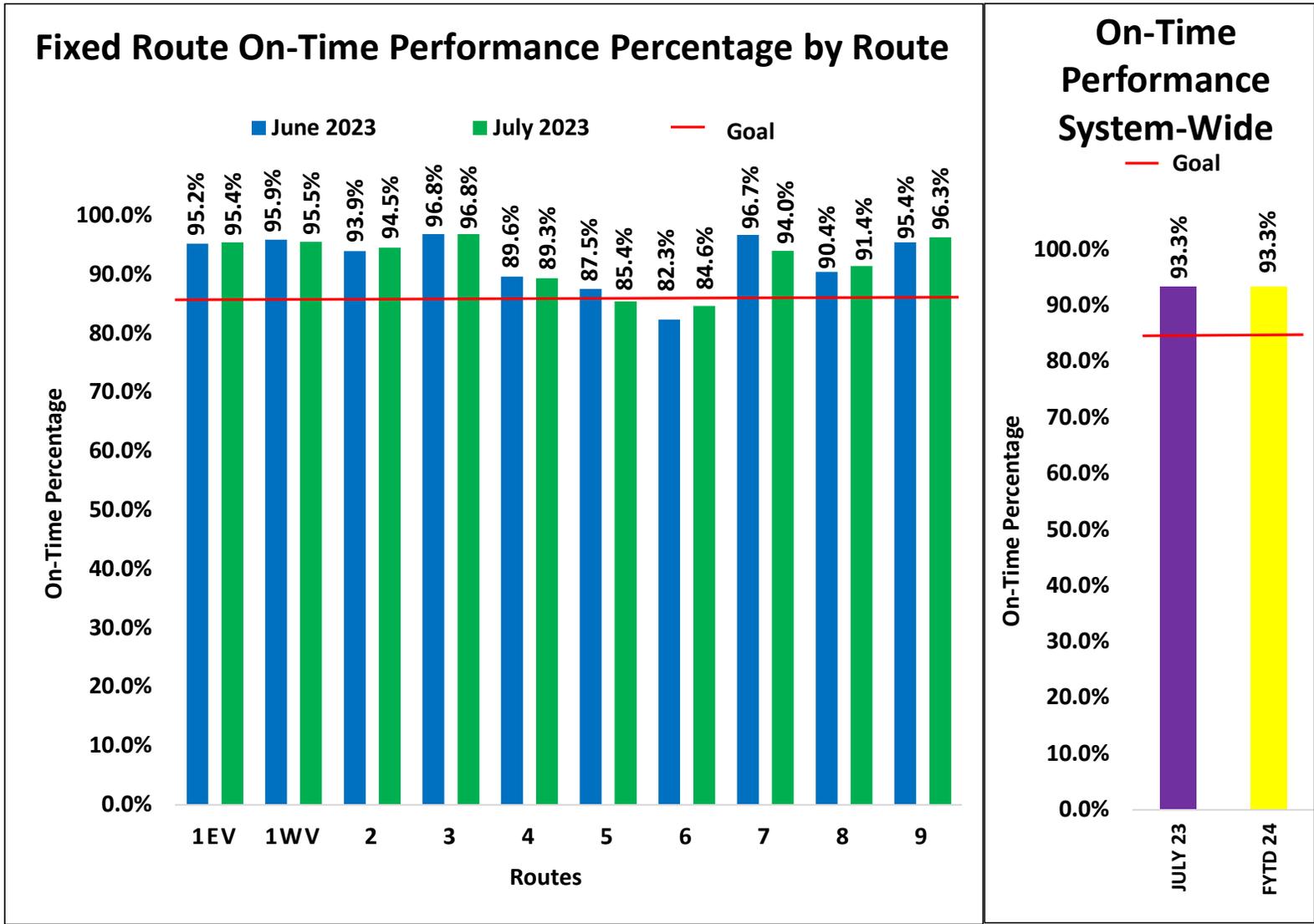
- Fixed route's July 2023 on-time performance had a slight decrease of 0.1% when compared to June 2023.
 - For the month of July 2023, the Agency's on-time performance was 93.3%, exceeding its service standard goal of 85%.
 - Route 6 did not meet their on-time performance for the month at 84.6%, however, the route had an increase of 2.3% when compared to the previous month.
- July 2023 early departures had a 0.1% increase when compared to June 2023.
- July 2023 late departures remained the same at 6.2% when compared to June 2023.
- For the month of July 2023, 22% of SunLine's fixed route operator workforce was absent when compared to July 2022 at 26%.
- For the month of July 2023, workforce was at a total of 141 operators when compared to July 2022 at 146 operators.

August 2023:

- Fixed route's on-time performance had a decrease of 2.2% from July 2023 to August 2023. Although all routes experienced heavy delays due to weather conditions, detours and road closures, the Agency's on-time performance was 91.1%, exceeding its service standard goal of 85%.
 - Routes 2, 3, 4, 5, 6 and 9 were the most impacted routes during the tropical storm Hilary.
- August 2023 early departures decreased by 0.1% when compared to July 2023. This is attributed to the supervisors interacting with operators about early departures in the field.
- Late departures for August 2023 had an increase of 2.2% when compared to July 2023.
- For the month of August 2023, 23% of SunLine's fixed route operator workforce was absent when compared to August 2022 at 28%.
- For the month of August 2023, workforce was at a total of 145 operators when compared to August 2022 at 140 operators.
- Note that there is a decrease in ridership for August. This is attributed to the extreme weather conditions from tropical storm Hilary.

Recommendation:

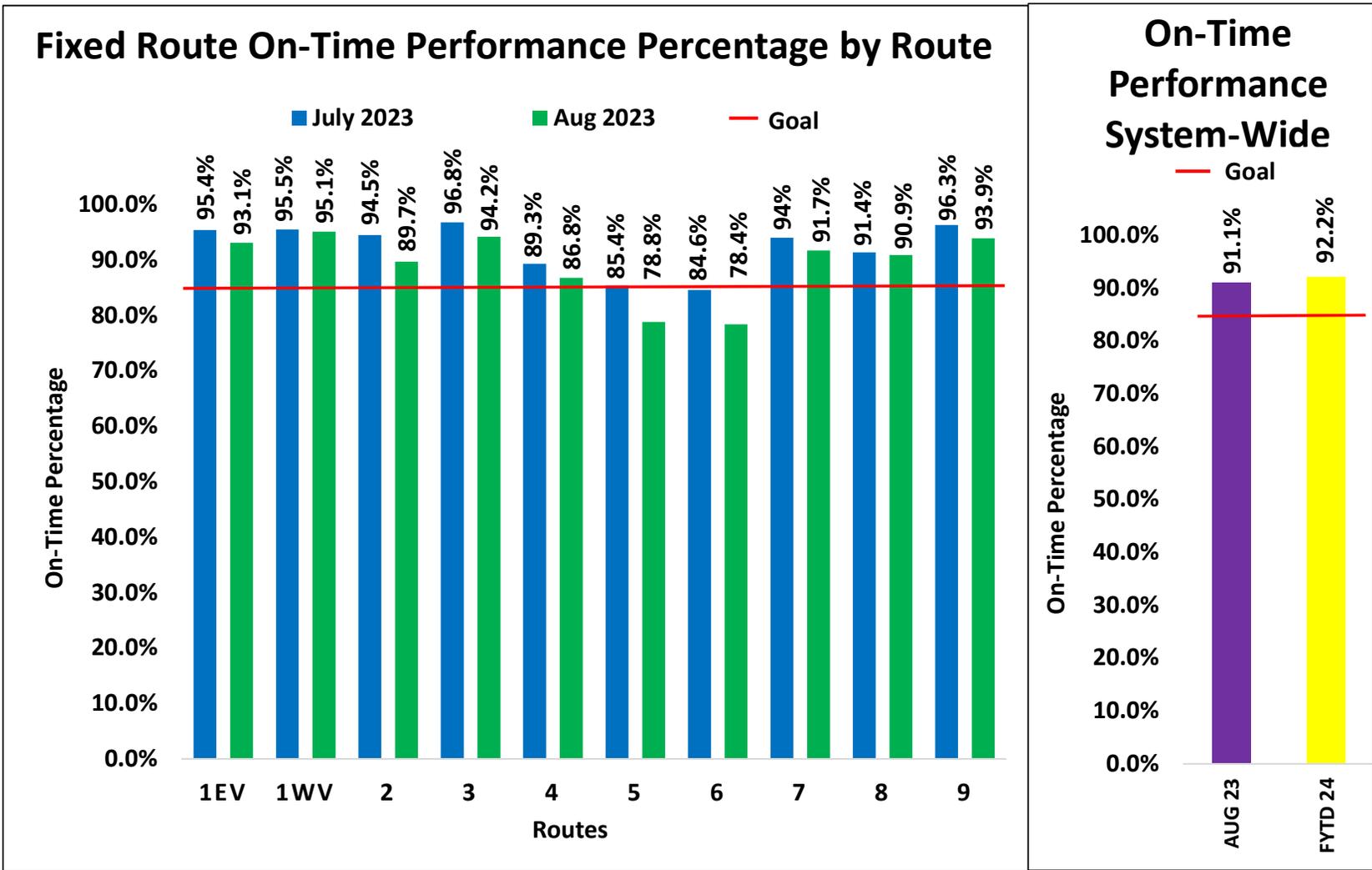
Receive and file.



On-Time: When a trip departs a time point within a range of zero (0) minutes early to five (5) minutes late.

Goal: Minimum target for On-Time Performance is 85%.

Note: For the month of July 2023, the Agency's on-time performance was at 93.3% when compared to July 2022 at 90.5%. This is an increase of 2.8%.



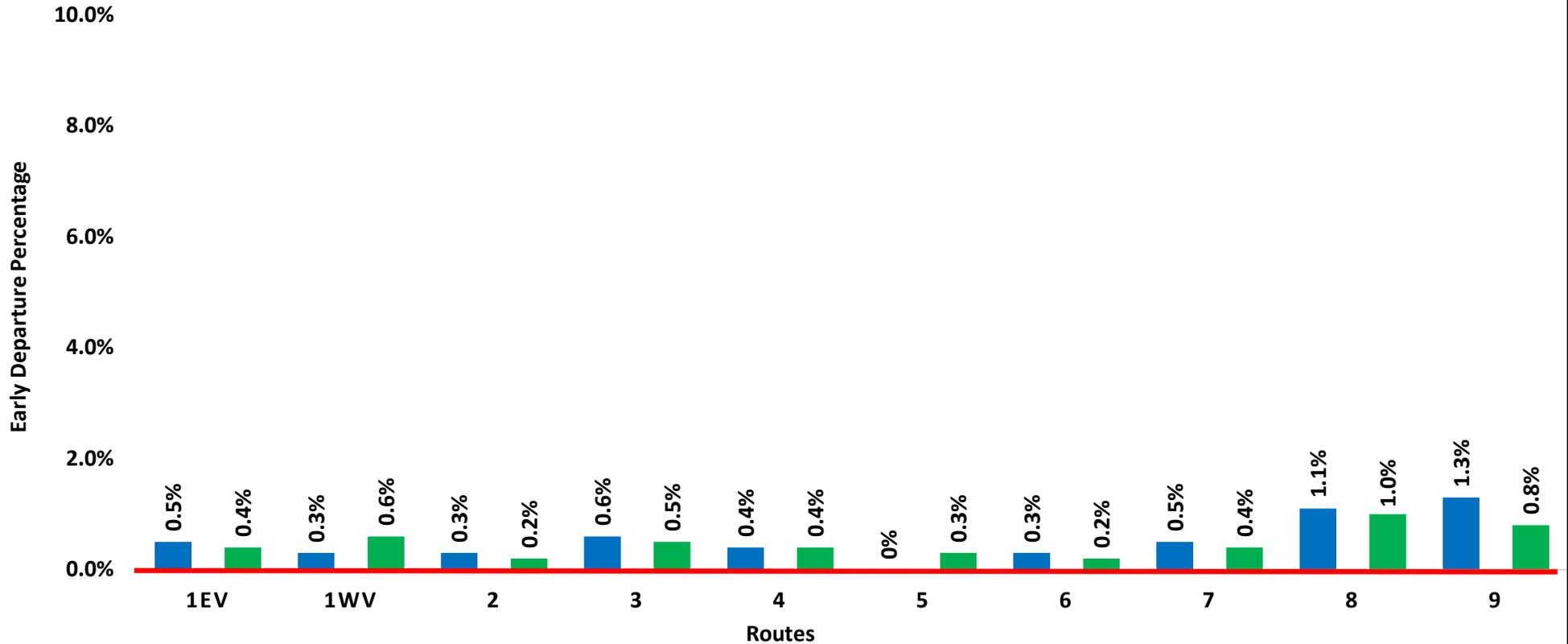
On-Time: When a trip departs a time point within a range of zero (0) minutes early to five (5) minutes late.

Goal: Minimum target for On-Time Performance is 85%.

Note: For the month of August 2023, the Agency's on-time performance was at 88.2% when compared to August 2022 at 87.6%. This is an increase of 0.6%.

Fixed Route Early Departure Percentage by Route

■ June 2023 ■ July 2023

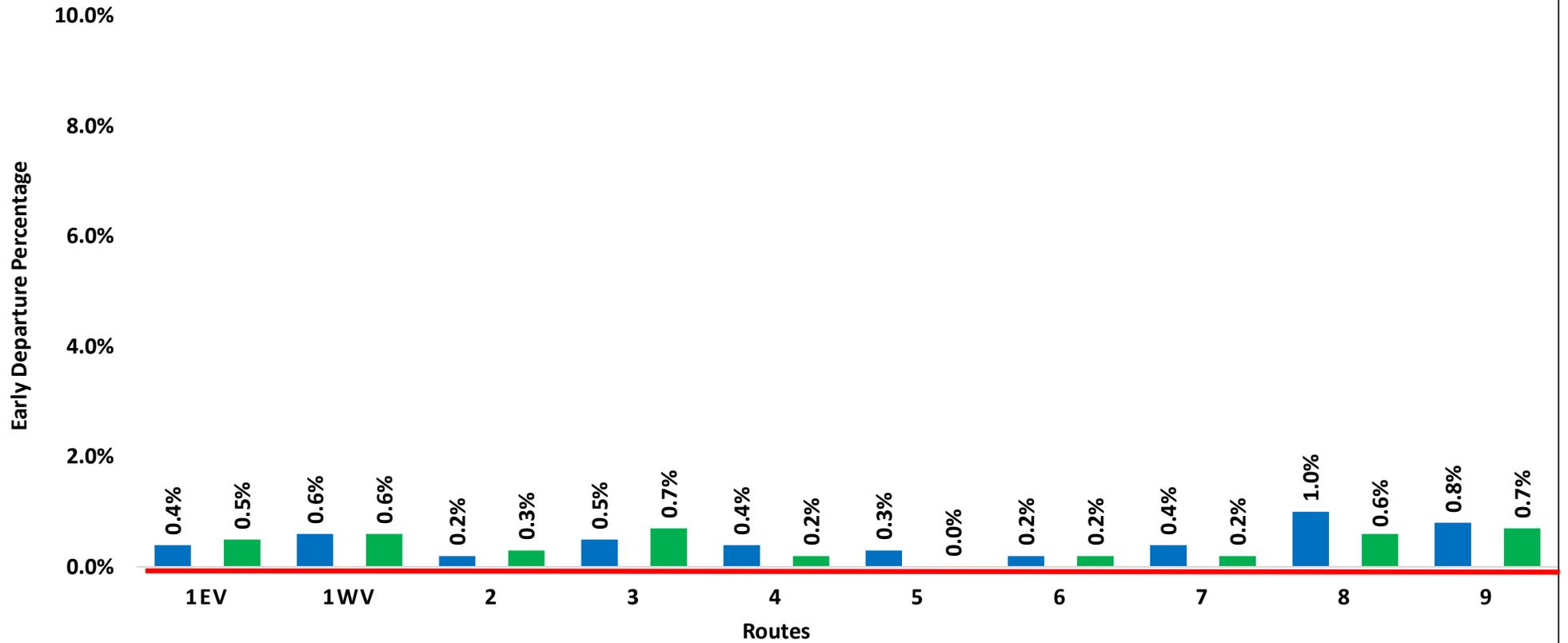


Early Departure: When a bus leaves a time point ahead of the scheduled departure time.

Goal: To reduce early departures to 0%.

Fixed Route Early Departure Percentage by Route

■ July 2023 ■ Aug 2023 — Goal

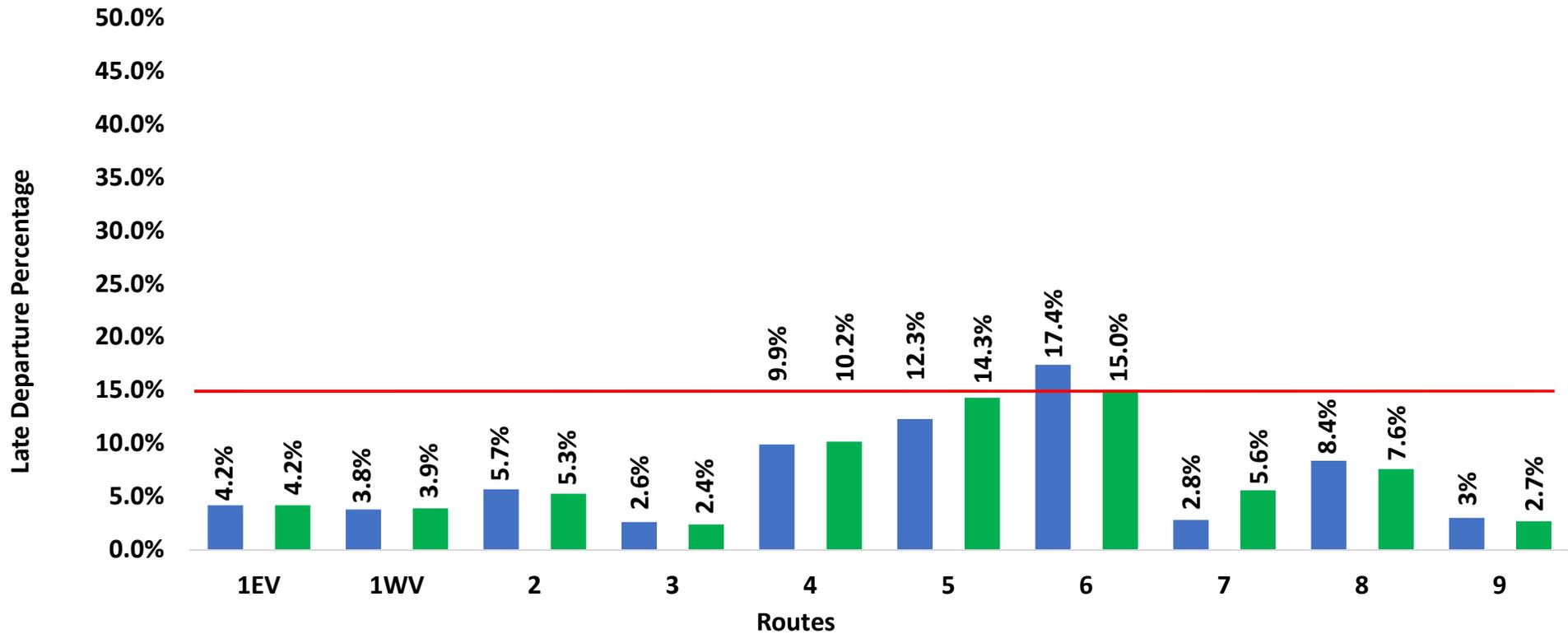


Early Departure: When a bus leaves a time point ahead of the scheduled departure time.

Goal: To reduce early departures to 0%.

Fixed Route Late Departure Percentage by Route

■ June 2023 ■ July 2023 — Goal

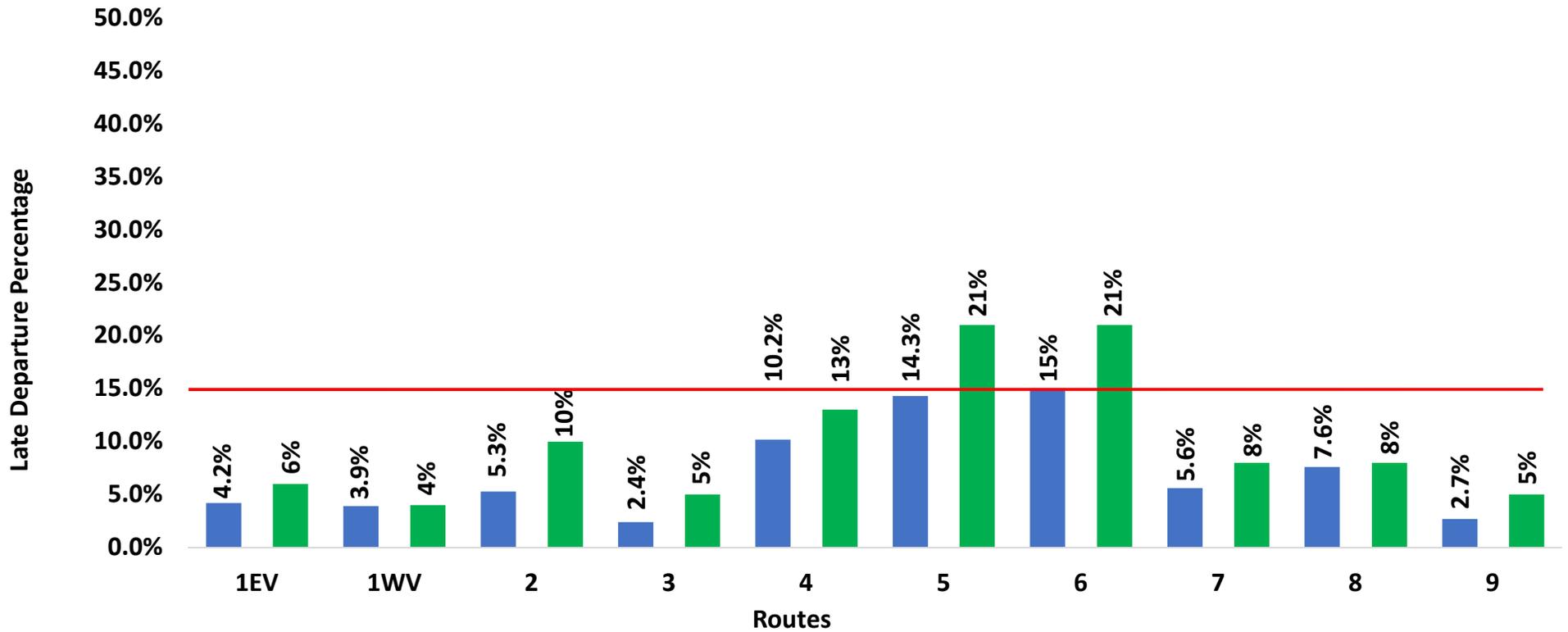


Late Departure: When a bus leaves a time point after the scheduled departure time and the route is running late with a departure greater than five (5) minutes.

Goal: To ensure late departures remain below 15%.

Fixed Route Late Departure Percentage by Route

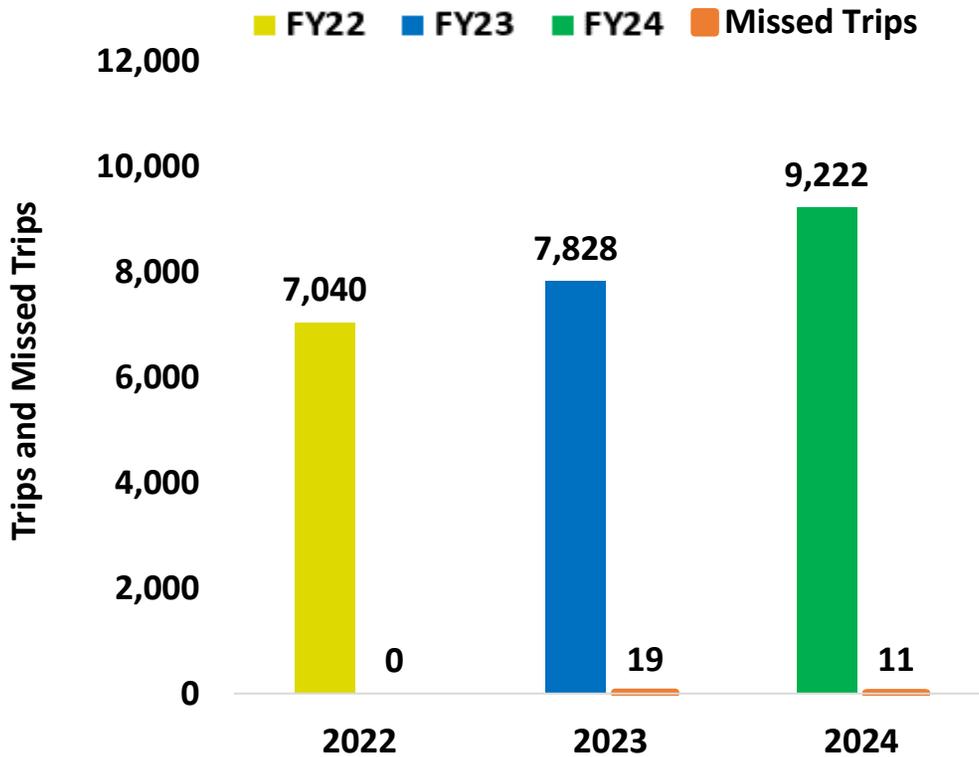
■ July 2023 ■ Aug 2023 — Goal



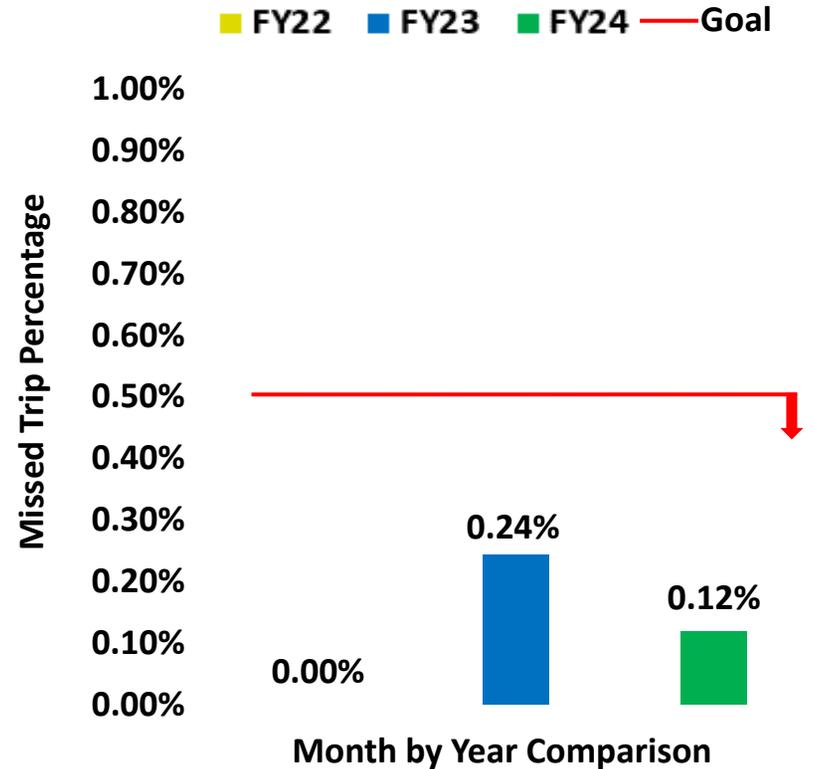
Late Departure: When a bus leaves a time point after the scheduled departure time and the route is running late with a departure greater than five (5) minutes.

Goal: To ensure late departures remain below 15%.

Paratransit Total Trips vs. Missed Trips July



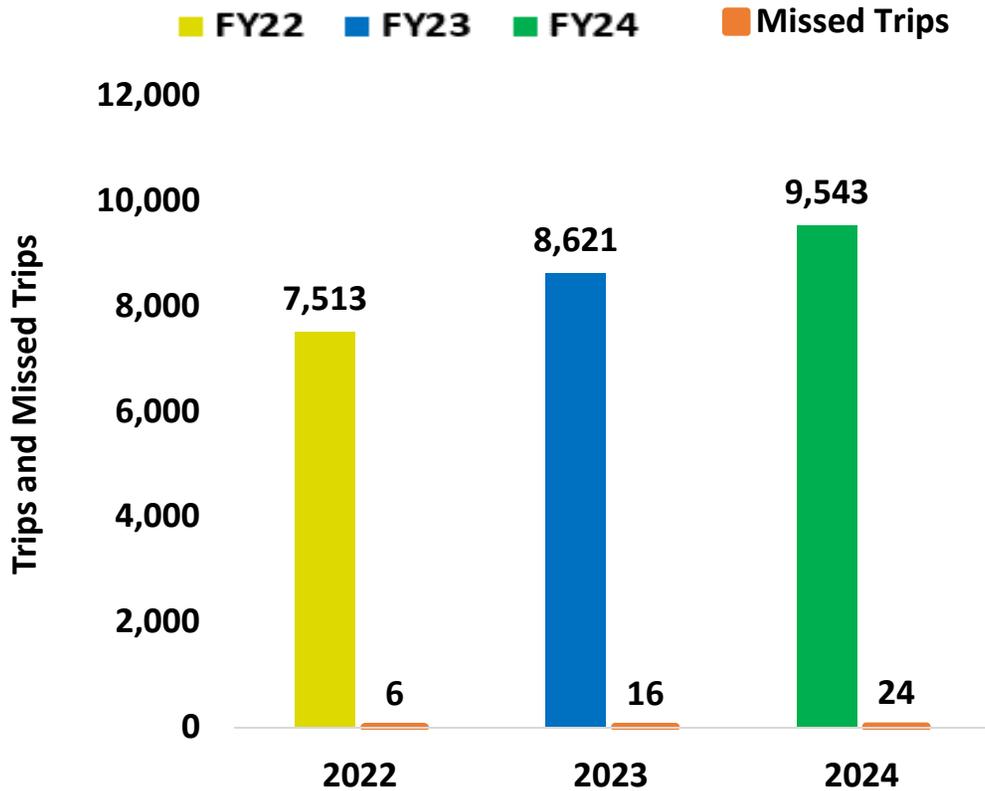
Paratransit Missed Trips by Percentage



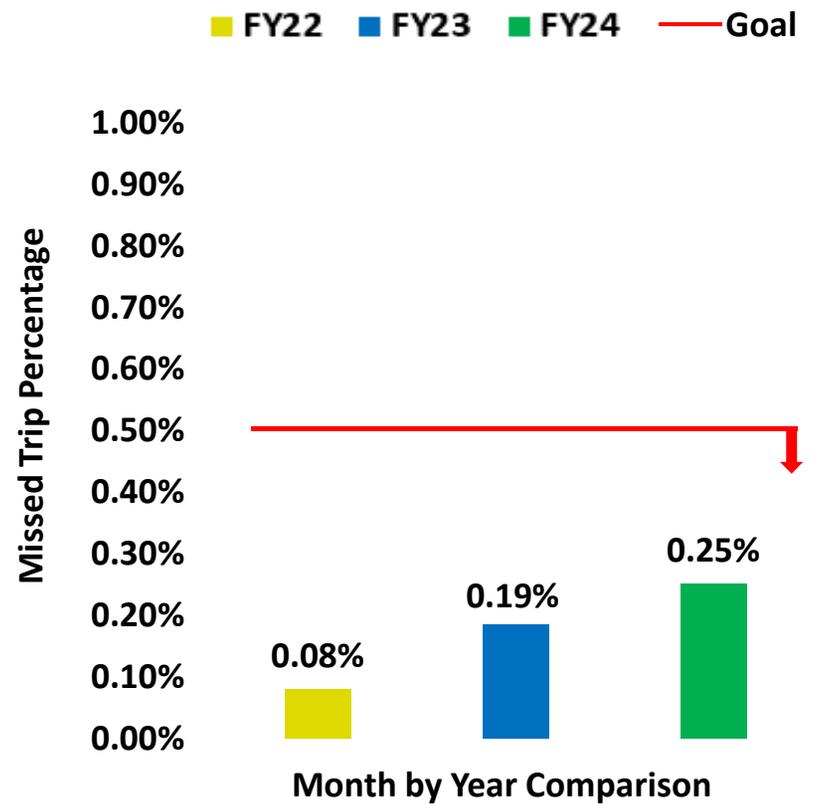
Missed Trip: A trip is considered missed by the Agency when the vehicle arrives outside of the pick-up window and the rider does not take the trip. Similarly, if a vehicle arrives before the beginning of the pick-up window and the rider does not board and the vehicle departs, it is a missed trip.

Goal for Missed Trips: 0.50% or below, which is the industry standard for missed trips.

Paratransit Total Trips vs. Missed Trips August



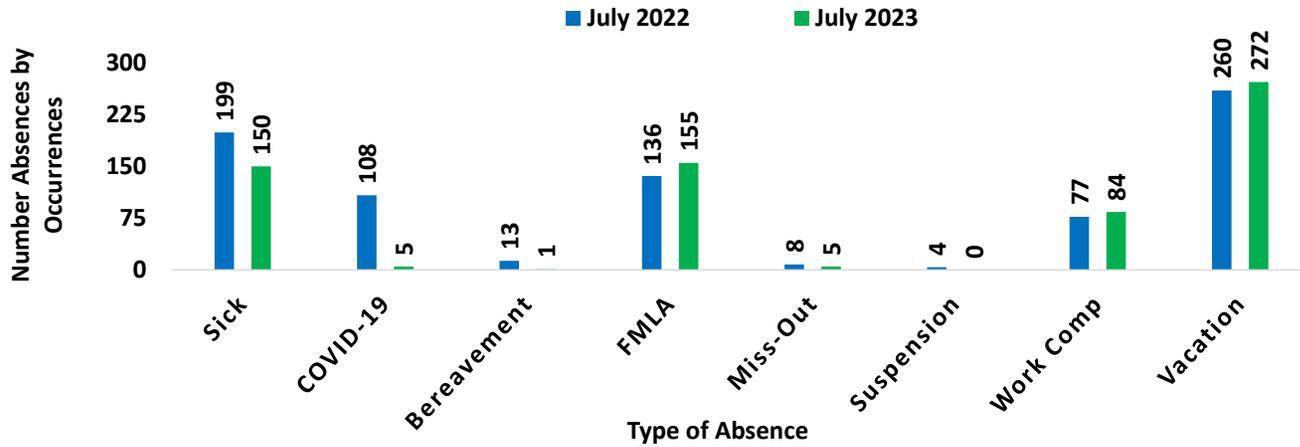
Paratransit Missed Trips by Percentage



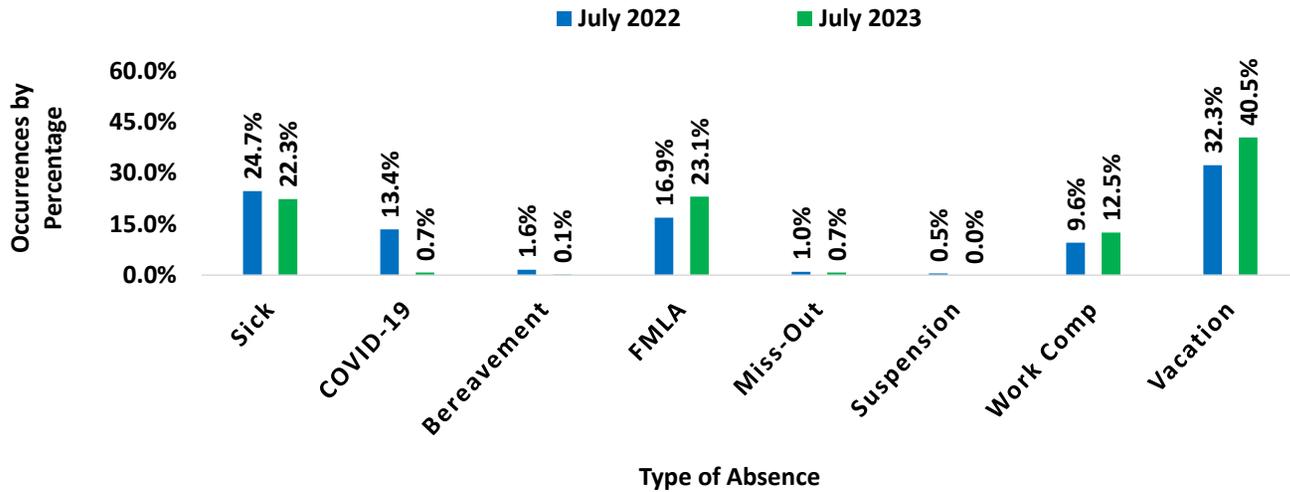
Missed Trip: A trip is considered missed by the Agency when the vehicle arrives outside of the pick-up window and the rider does not take the trip. Similarly, if a vehicle arrives before the beginning of the pick-up window and the rider does not board and the vehicle departs, it is a missed trip.

Goal for Missed Trips: 0.50% or below, which is the industry standard for missed trips.

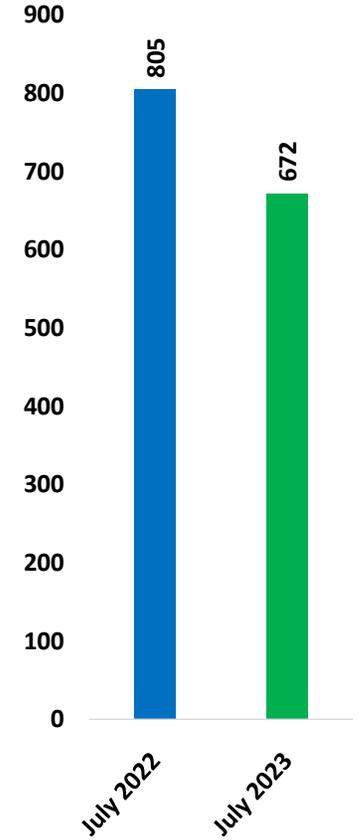
Fixed Route Operator Absence by Type



Fixed Route Operator Absence Type by Percentage

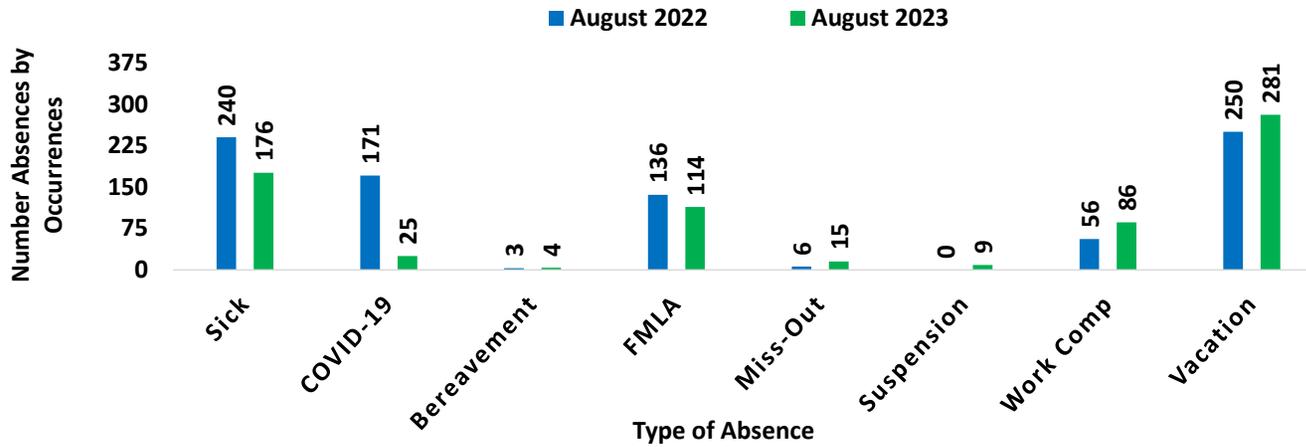


Fixed Route Total Absence Occurrences

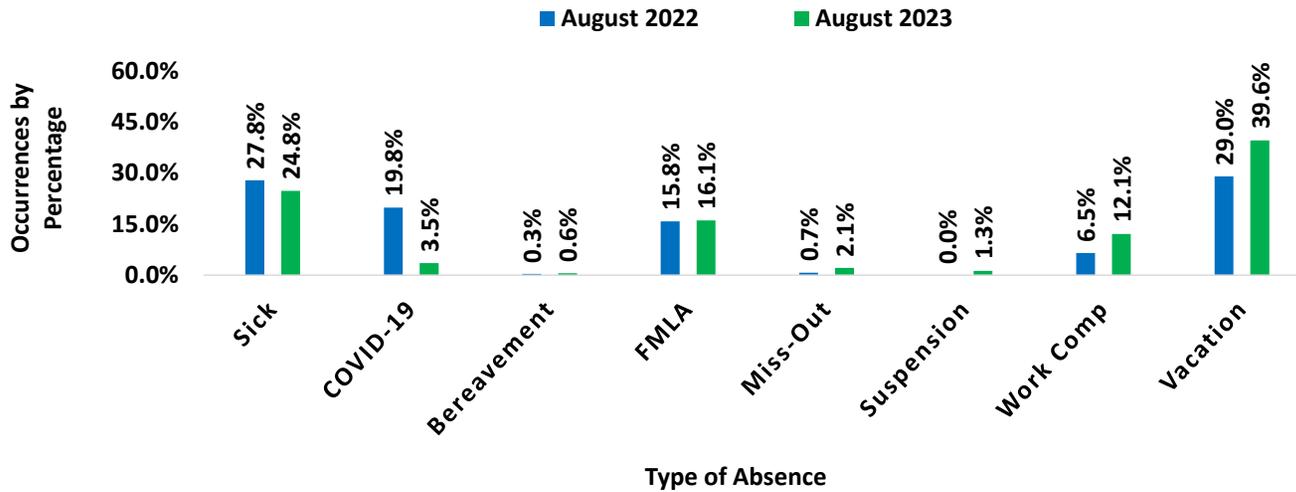


This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers. For the month of July 2023, 22% of SunLine's fixed route operator workforce was absent when compared to July 2022 at 26%. Workforce for July 2023 was at a total of 141 operators when compared to July 2022 at 146 operators.

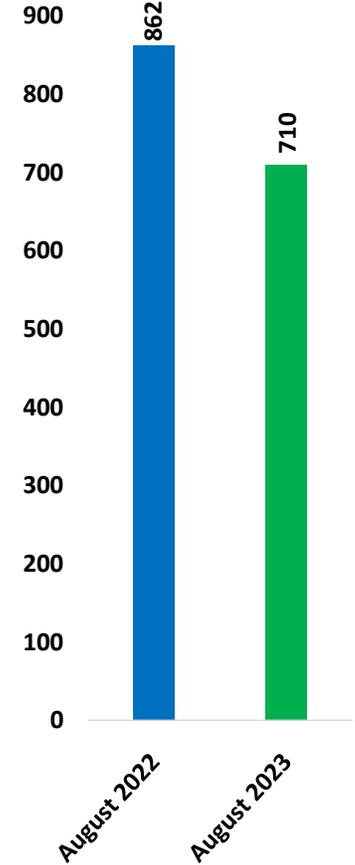
Fixed Route Operator Absence by Type



Fixed Route Operator Absence Type by Percentage

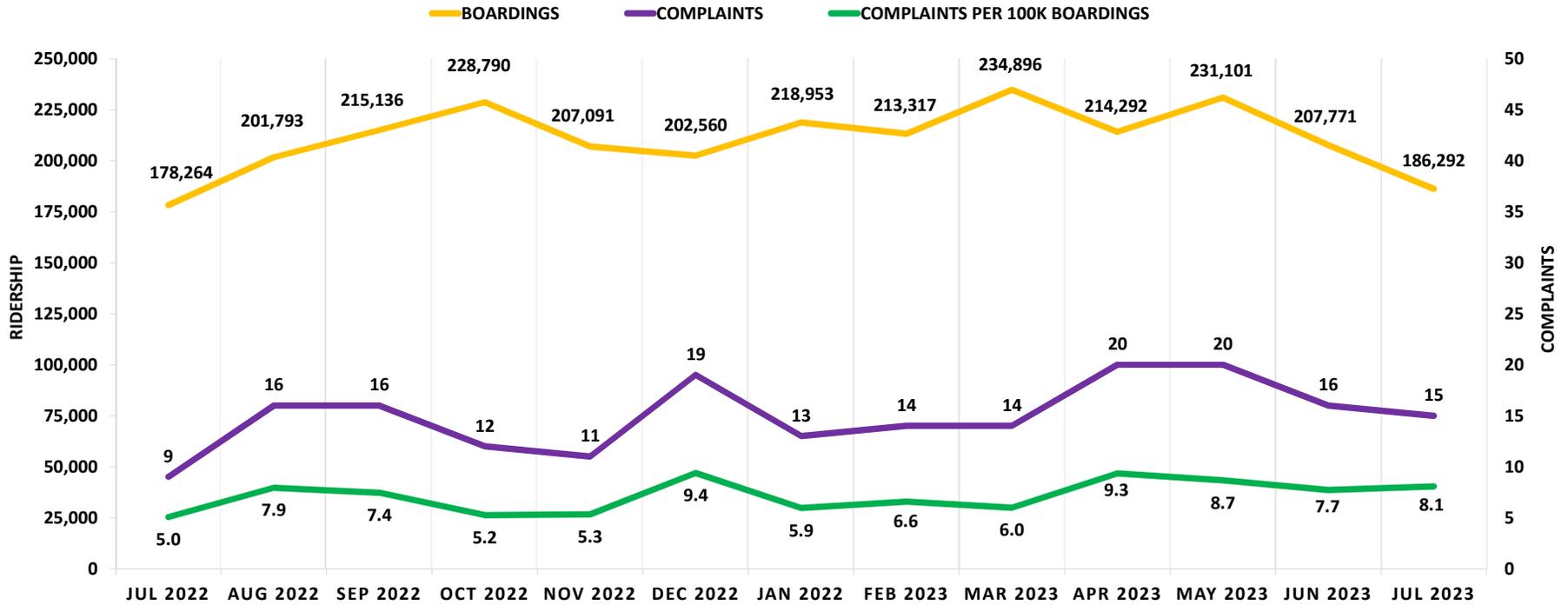


Fixed Route Total Absence Occurrences



This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers. For the month of August 2023, 23% of SunLine's fixed route operator workforce was absent when compared to August 2022 at 28%. Workforce for August 2023 was at a total of 145 operators when compared to August 2022 at 140 operators.

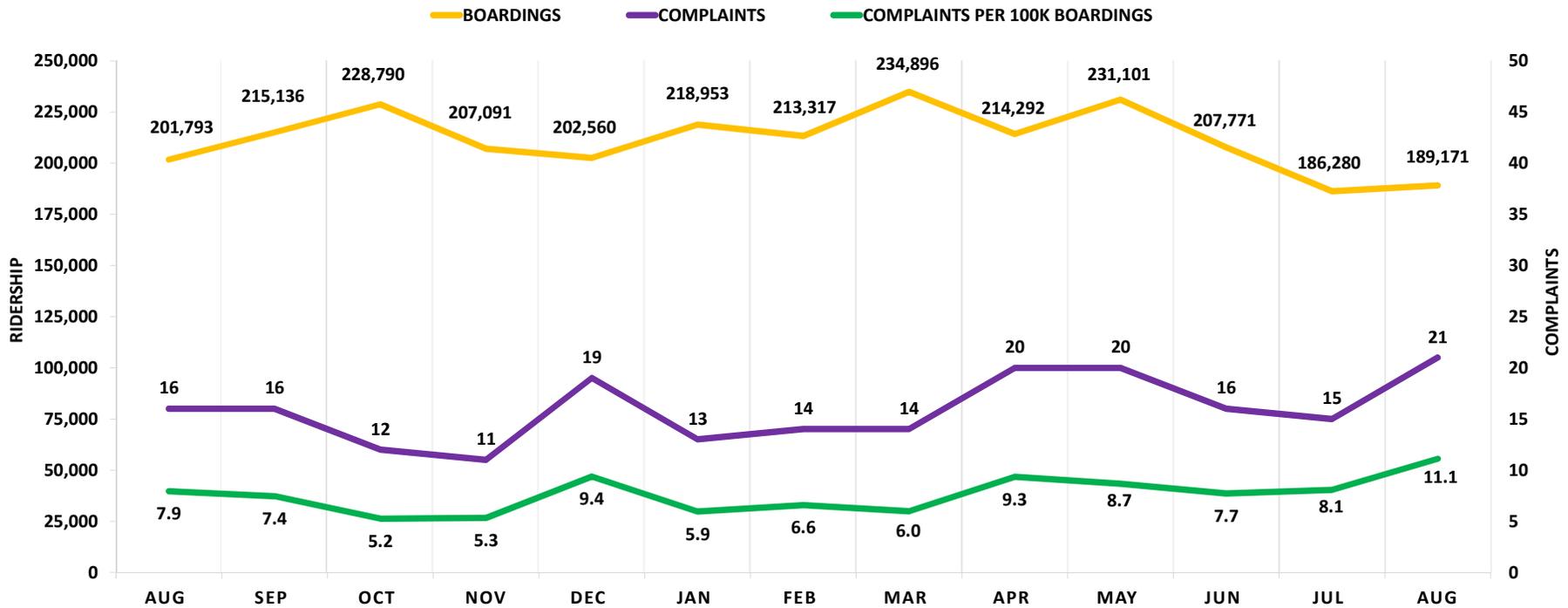
Fixed Route Customer Complaints July 2023



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of July, 99.99% of our total boardings did not receive a complaint.

Fixed Route Customer Complaints August 2022 to August 2023

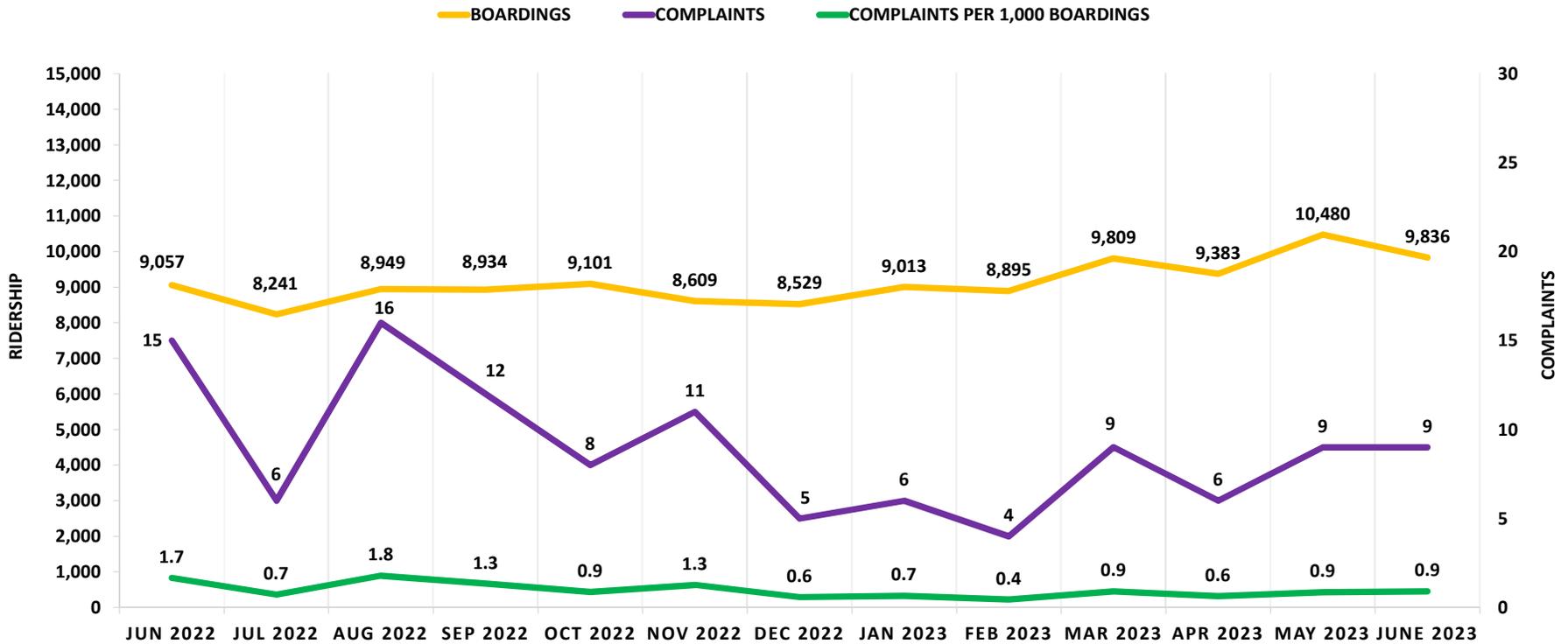


This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of August we saw an increase in customer complaints, of the 21 complaints nine (9) were due to service interruptions .

For the month of August, 99.99% of our total boardings did not receive a complaint.

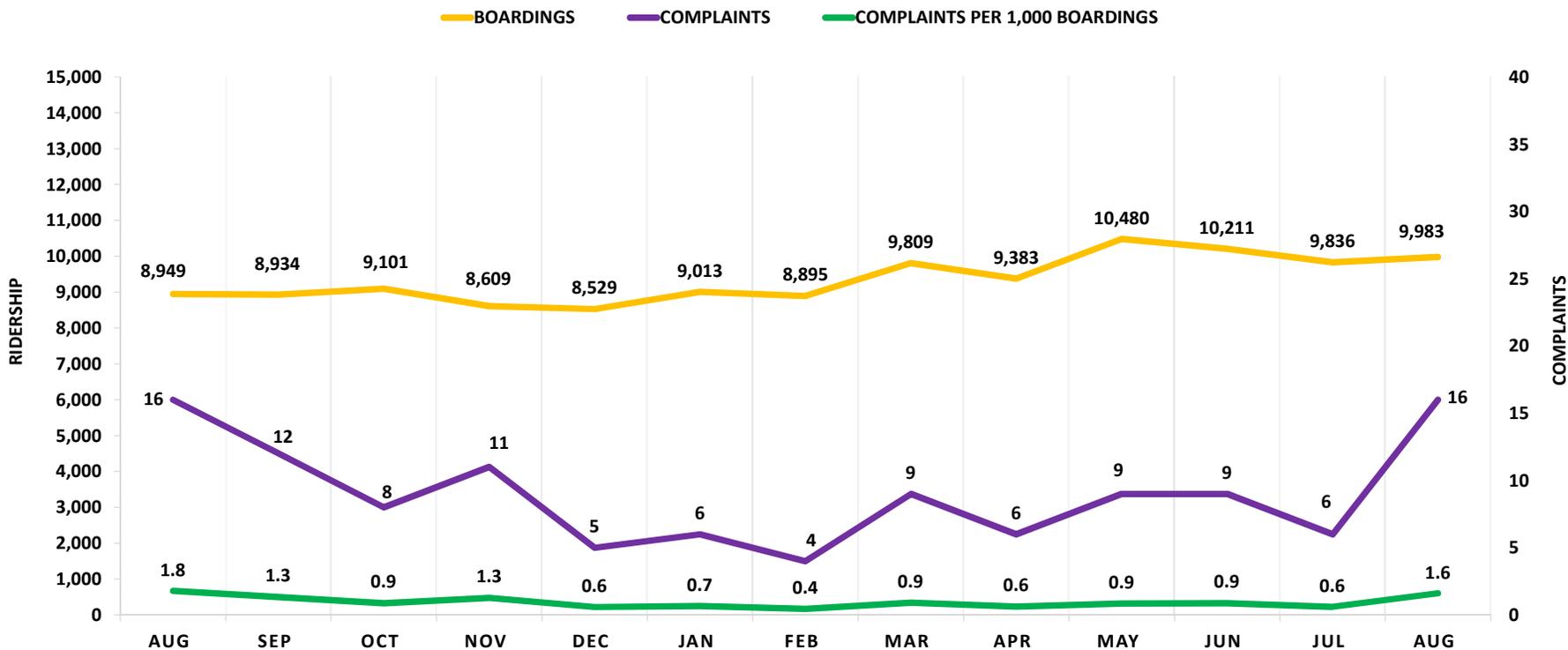
Paratransit Customer Complaints June 2023



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of June, 99.91% of our total boardings did not receive a complaint.

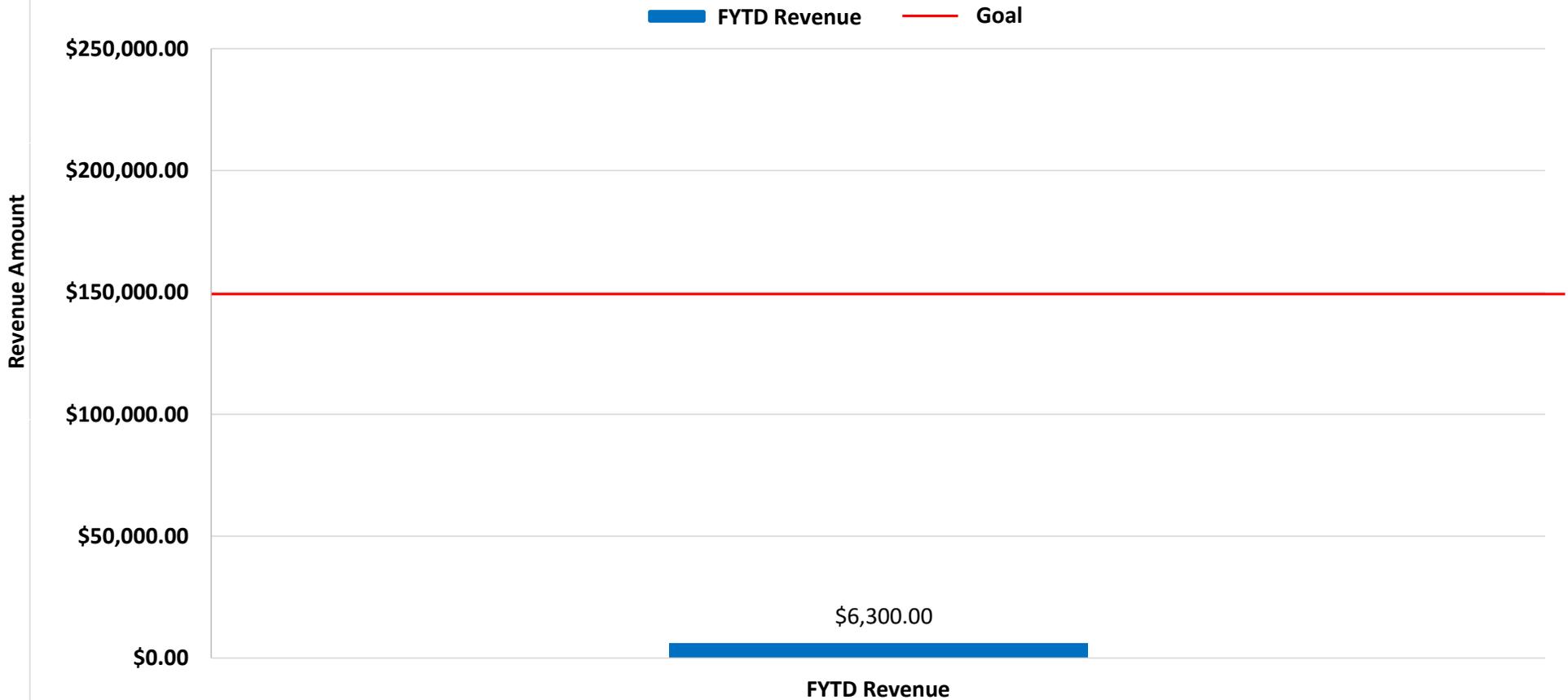
Paratransit Customer Complaints August 2022 to August 2023



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of August, 99.84% of our total boardings did not receive a complaint.

Advertising Revenue FYTD Revenue vs Yearly Goal July 2023

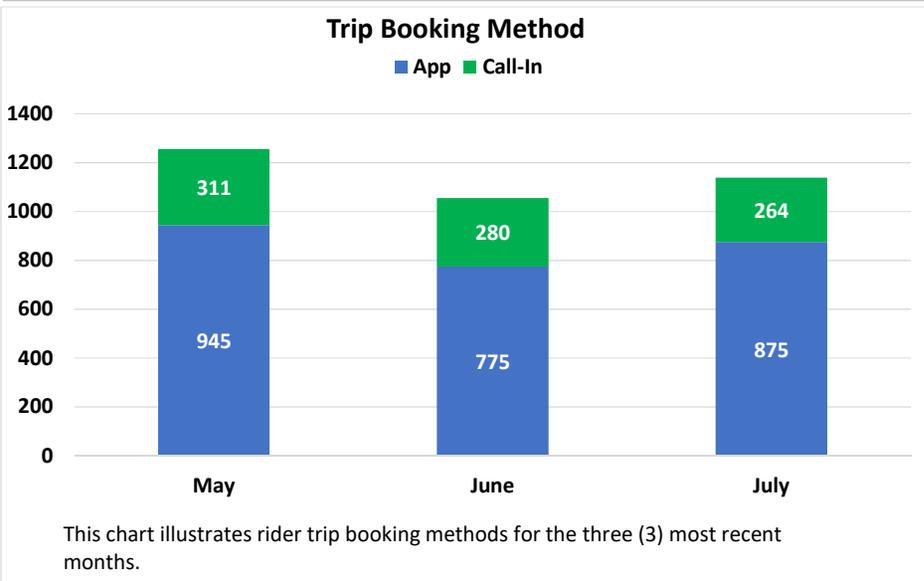
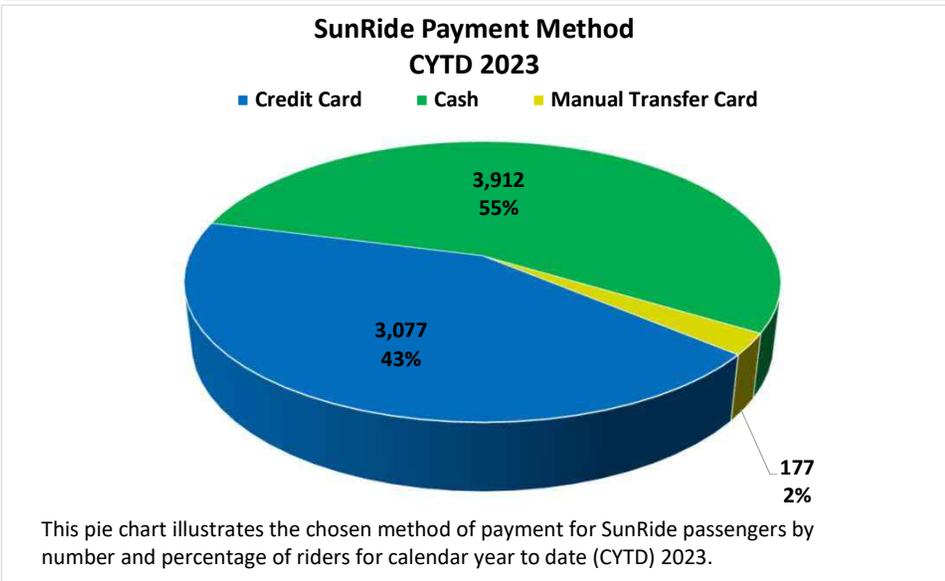
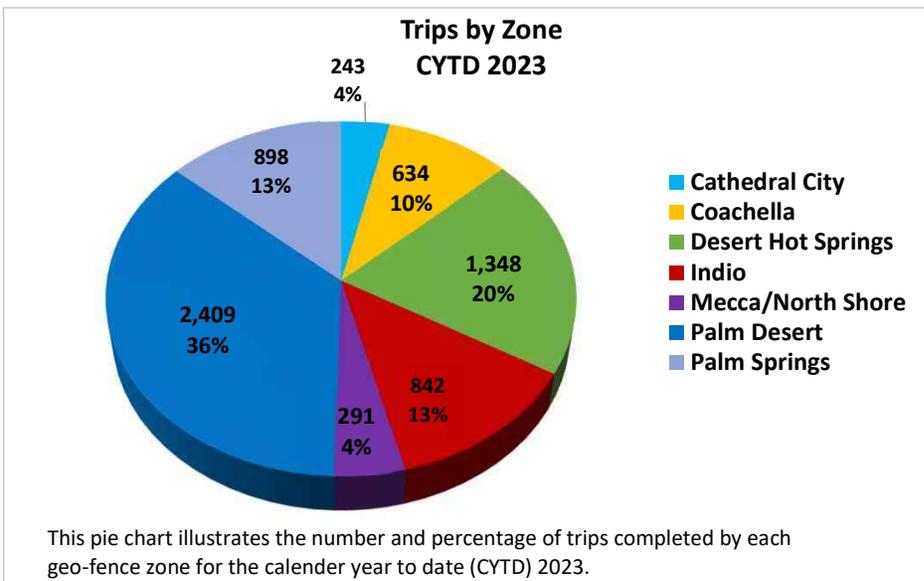
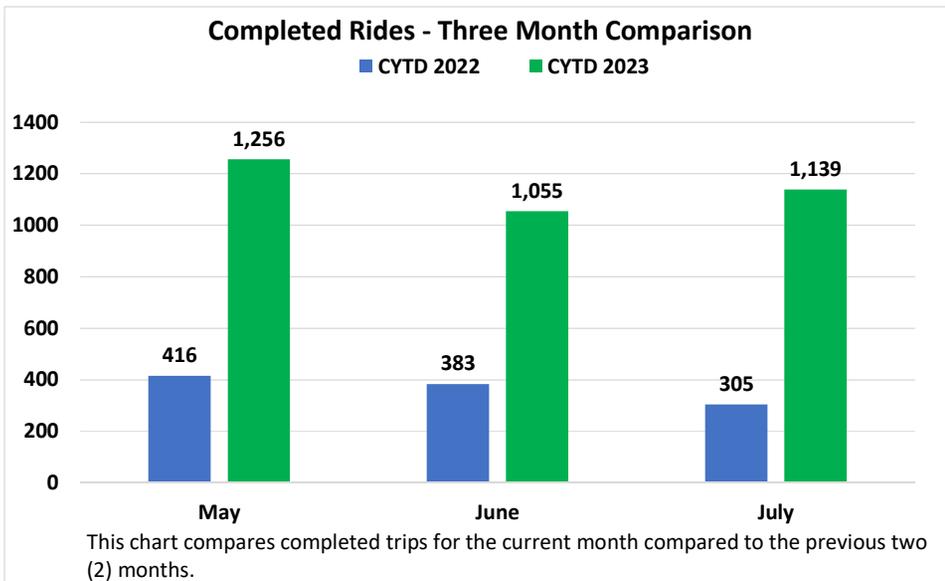


Advertising revenue tracks revenue of invoiced contracts for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly goal. The yearly goal for FY24 is \$150,000 (*advertising revenues follow Finance Department reporting from the previous two (2) months*).

SunRide System-Wide Metrics CYTD 2023

Total Completed Trips: 6,665

Total Number of Passengers: 7,166

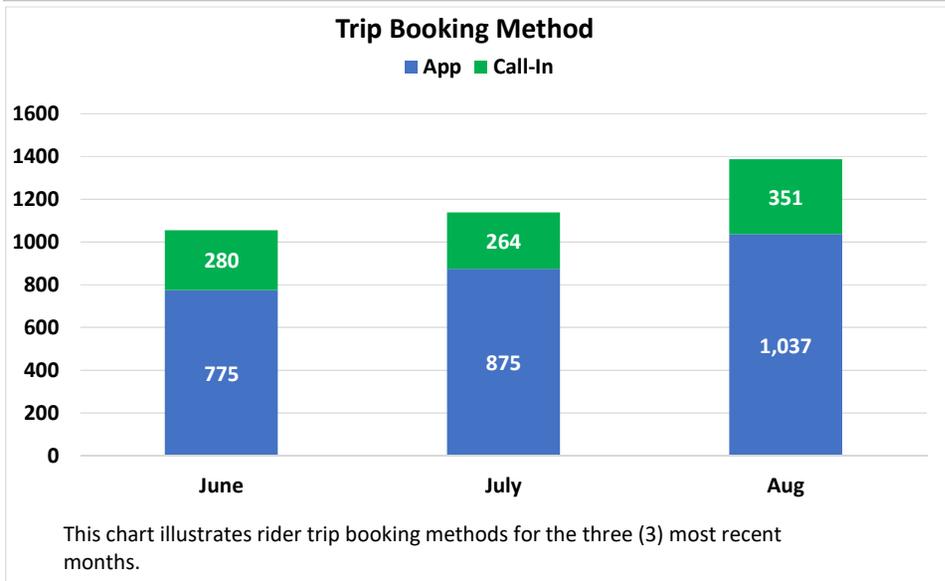
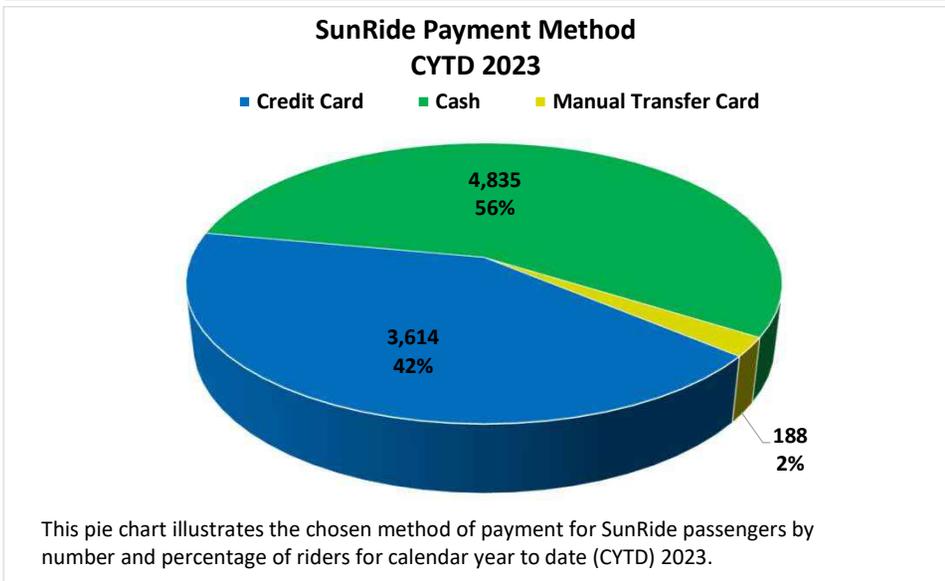
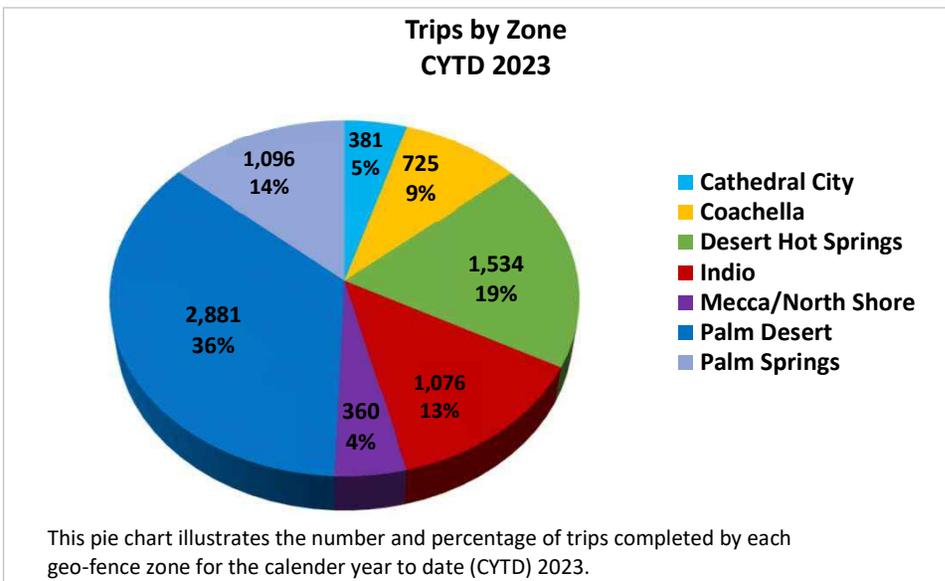
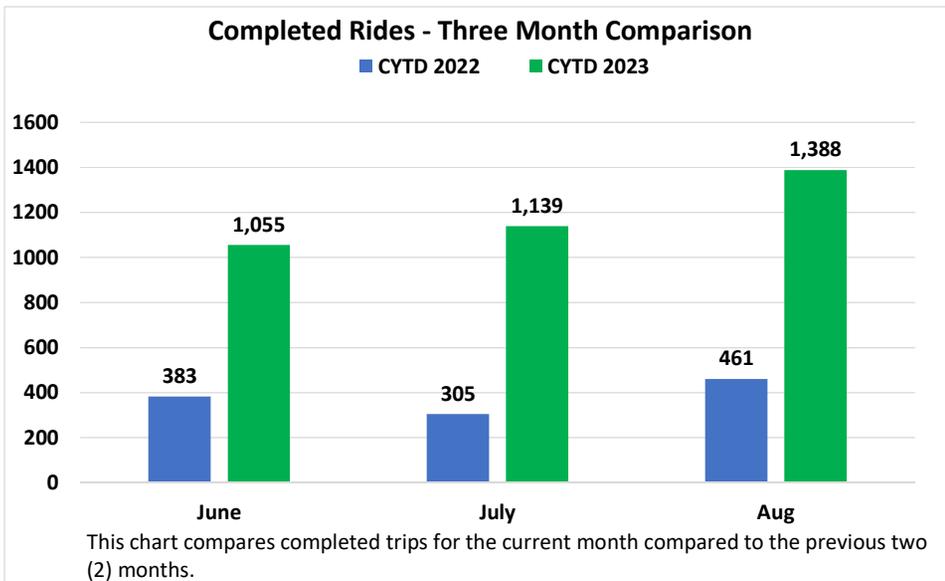


Percentage of Trips System-wide as Ridesharing: 13%

SunRide System-Wide Metrics CYTD 2023

Total Completed Trips: 8,053

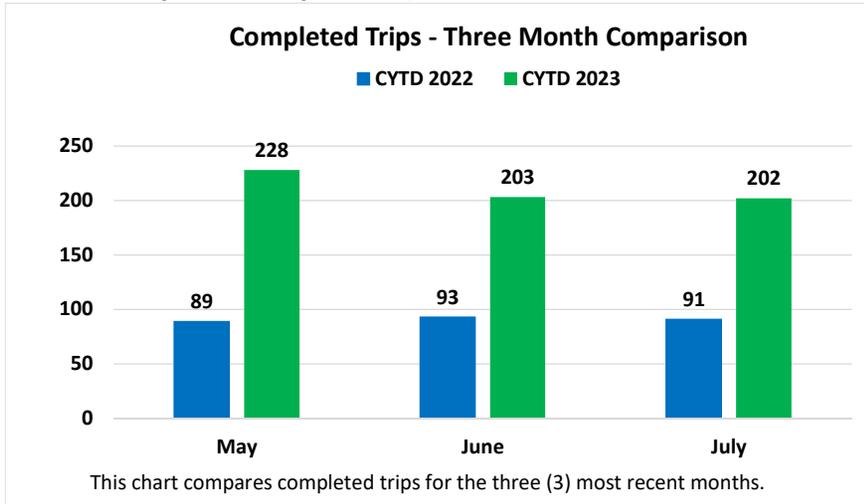
Total Number of Passengers: 8,637



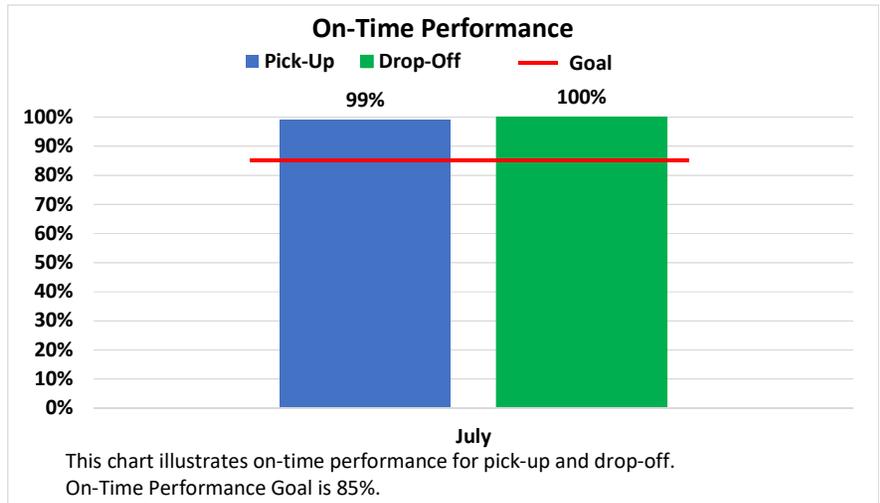
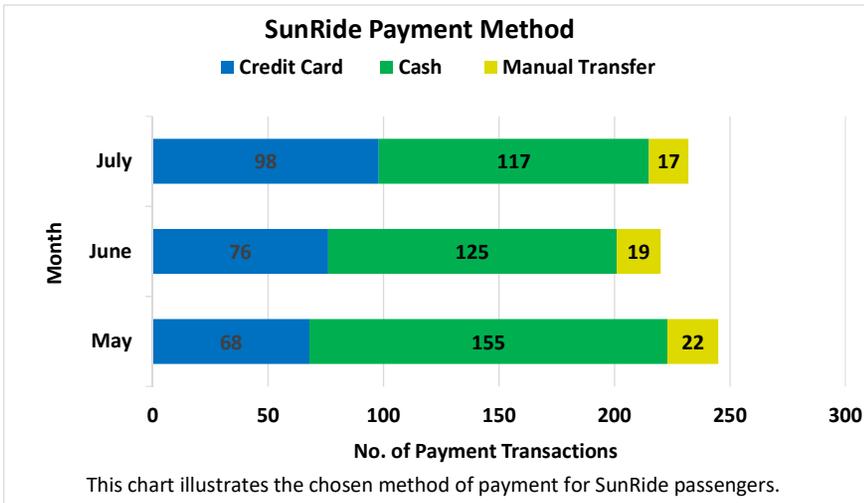
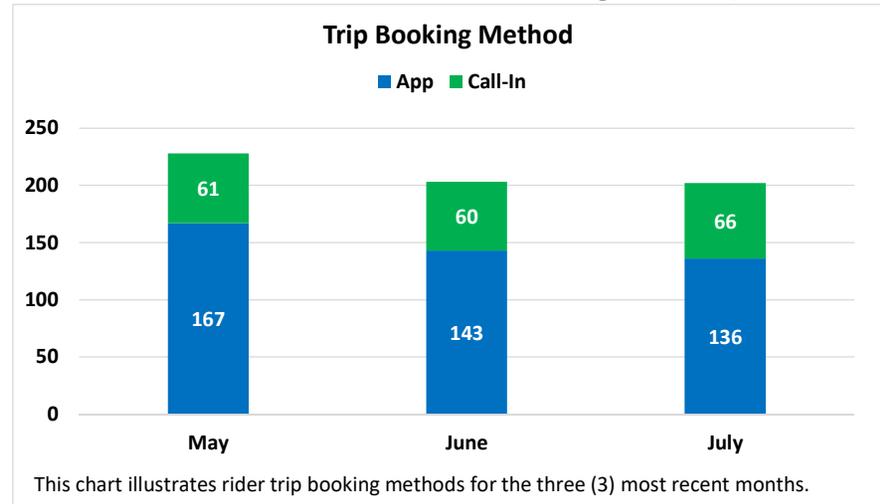
Percentage of Trips System-wide as Ridesharing: 13%.

Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2023

Total Completed Trips: 1,348



Total Number of Passengers: 1,505



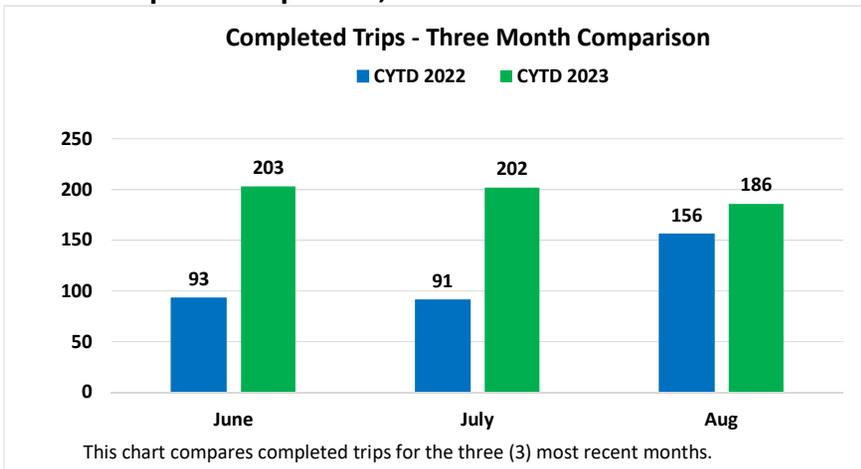
Percentage of Trips as Ridesharing: 11%

Customer Satisfaction Rating
Avg. rider trip rating 4.9
Goal: 4.5

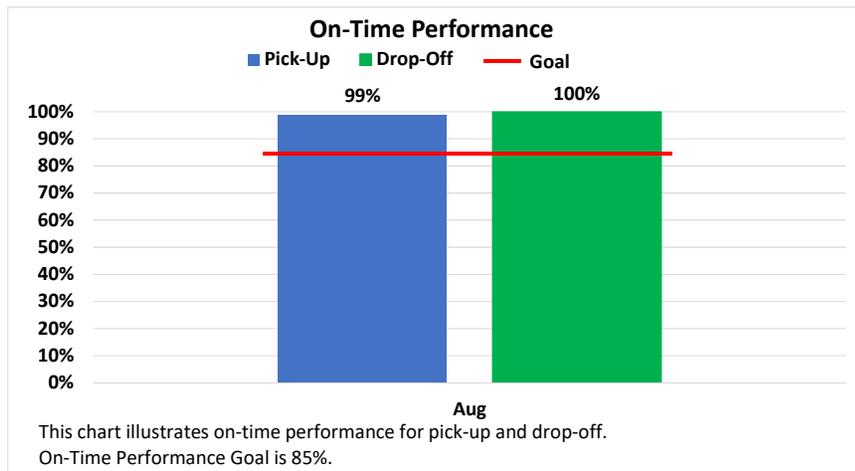
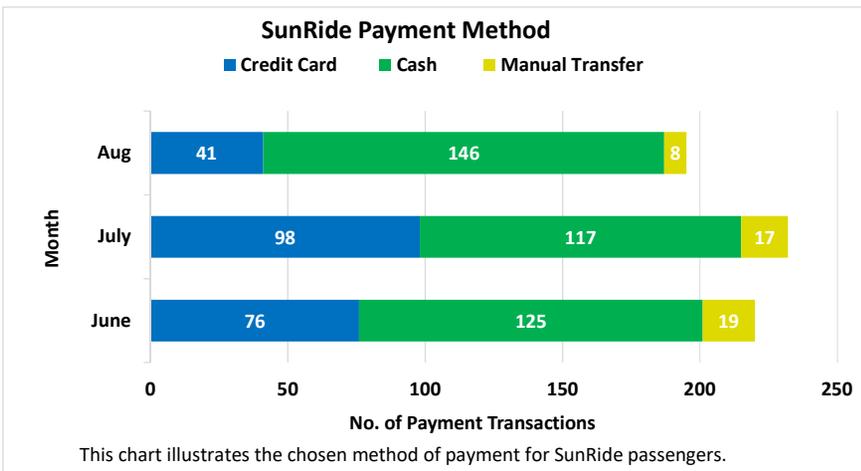
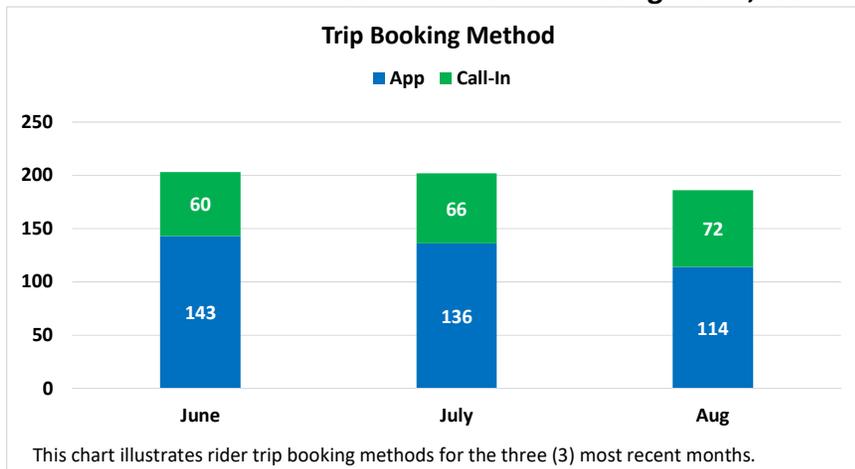


Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2023

Total Completed Trips: 1,534



Total Number of Passengers: 1,700



Percentage of Trips as Ridesharing: Two (2) percent.

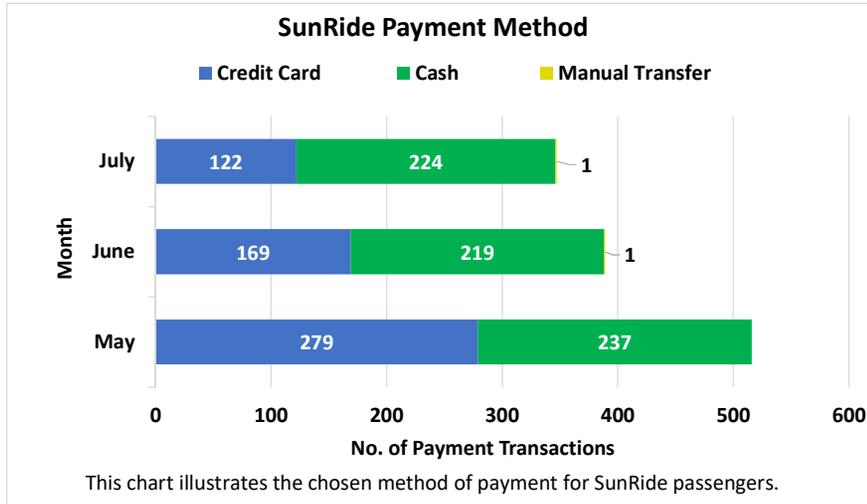
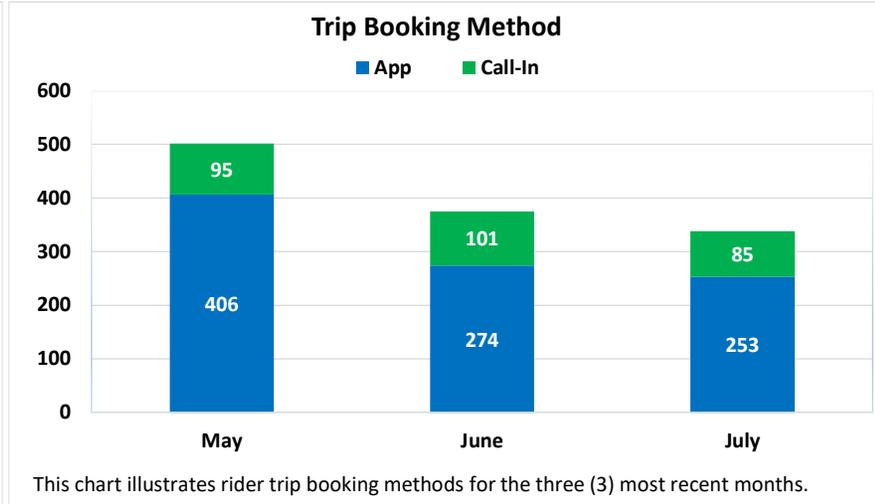
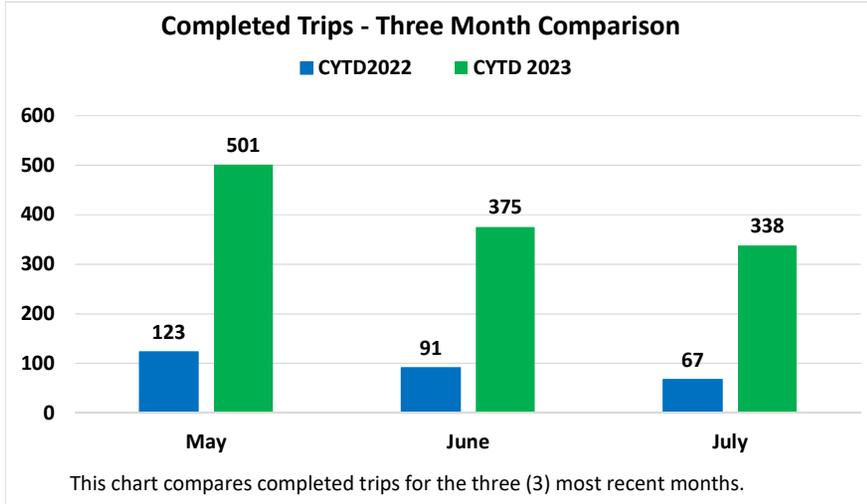
Customer Satisfaction Rating
Avg. rider trip rating 4.9
Goal: 4.5



Palm Desert Geo-Fence Metrics CYTD 2023

Total Completed Trips: 2,409

Total Number of Passengers: 2,510



Percentage of Trips as Ridesharing: 31%

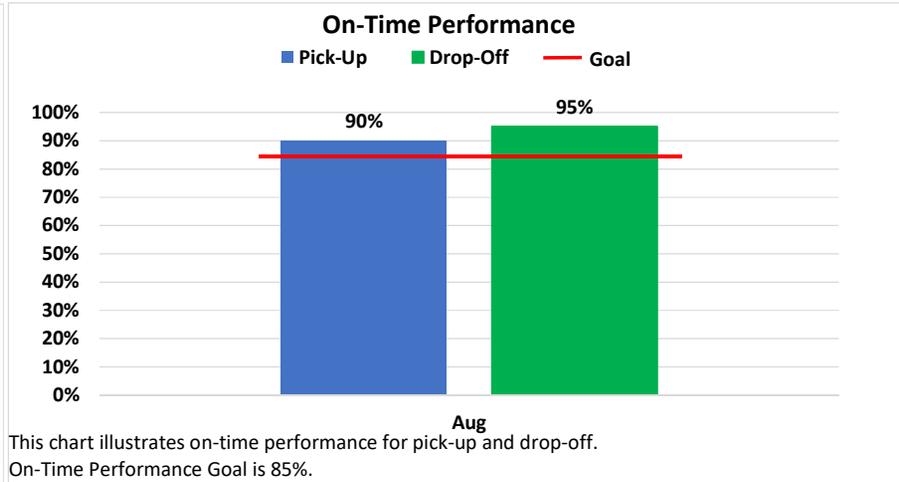
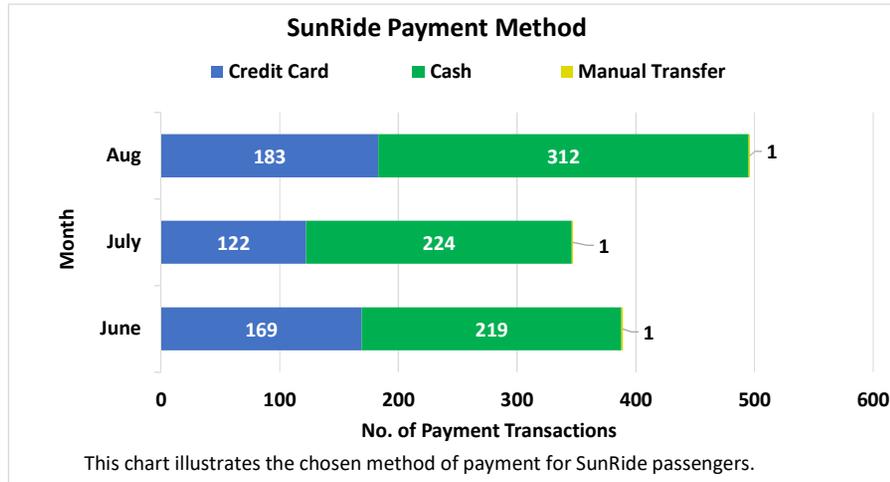
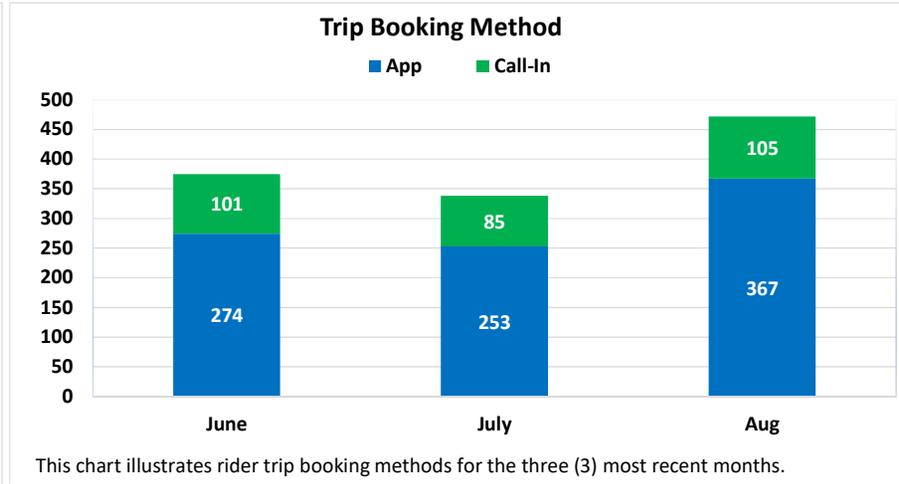
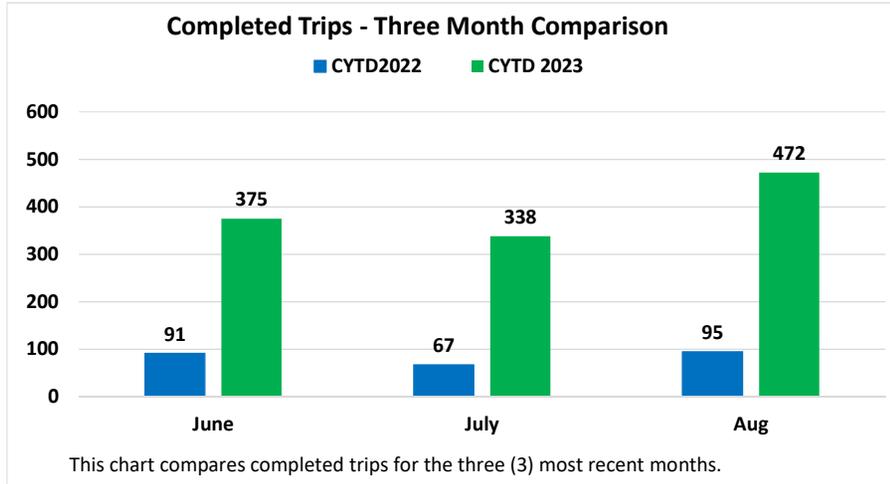
Customer Satisfaction Rating
Avg. rider trip rating: 4.6
Goal: 4.5



Palm Desert Geo-Fence Metrics CYTD 2023

Total Completed Trips: 2,881

Total Number of Passengers: 3,006



Percentage of Trips as Ridesharing: 45%.

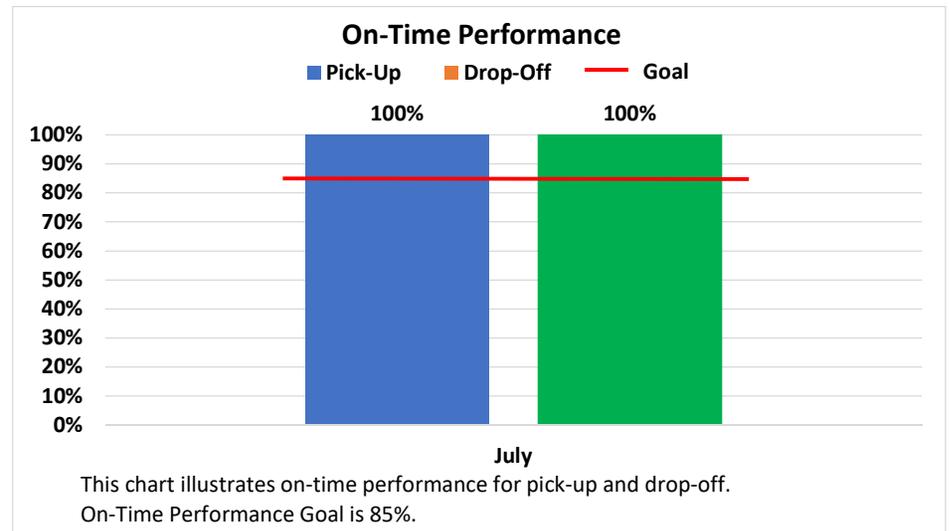
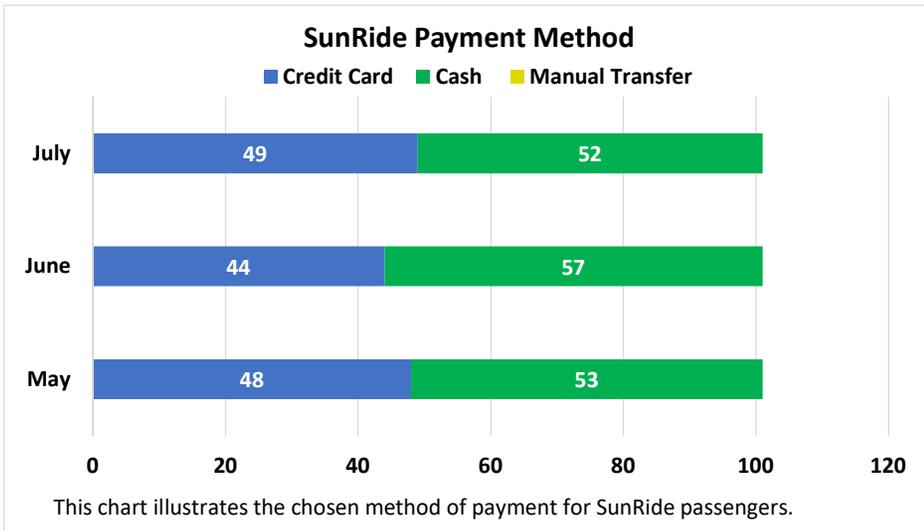
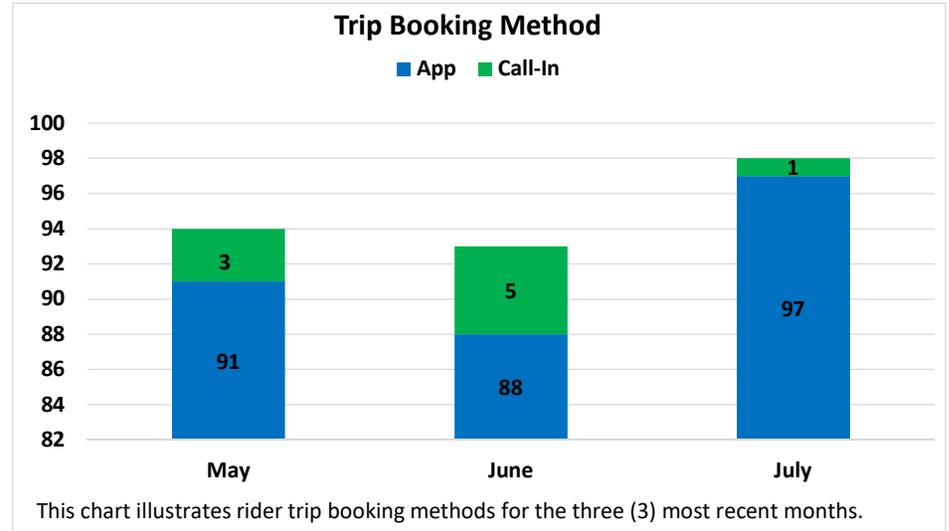
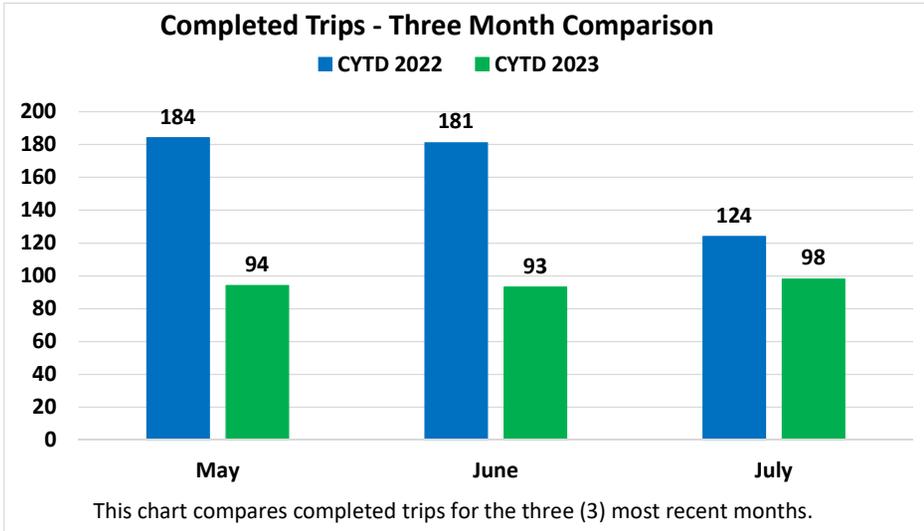
Customer Satisfaction Rating
Avg. rider trip rating: 4.9
Goal: 4.5



Coachella Geo-Fence Metrics CYTD 2023

Total Completed Trips: 634

Total Number of Passengers: 680



Percentage of Trips as Ridesharing: Four (4) percent

Customer Satisfaction Rating

Avg. rider trip rating: 4.9

Goal: 4.5

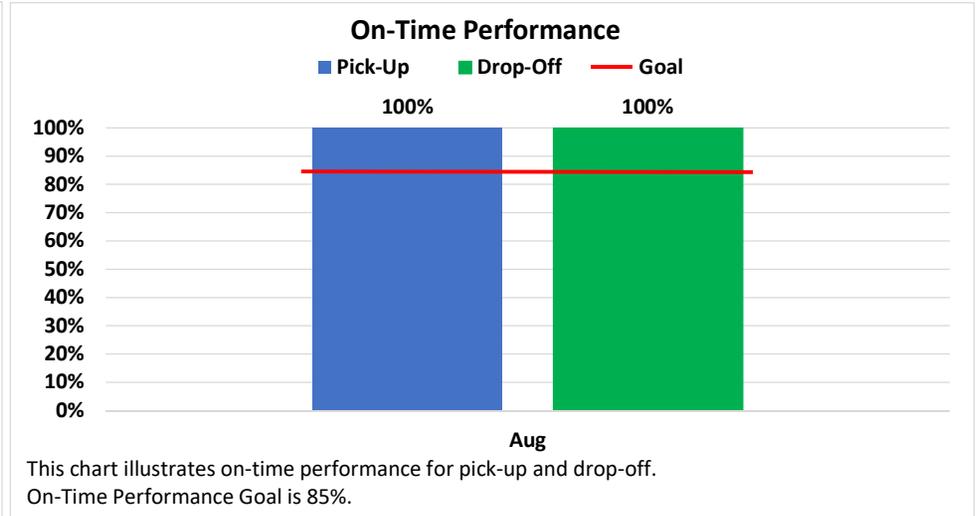
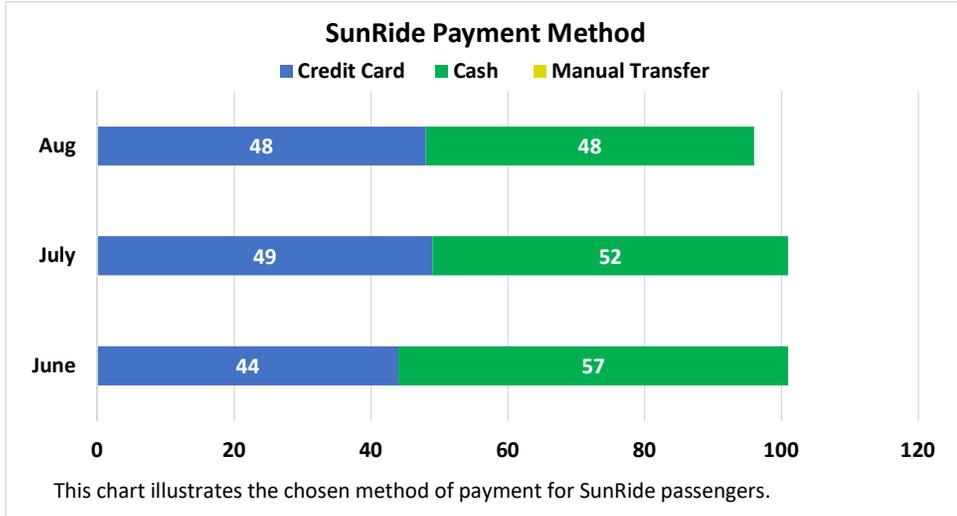
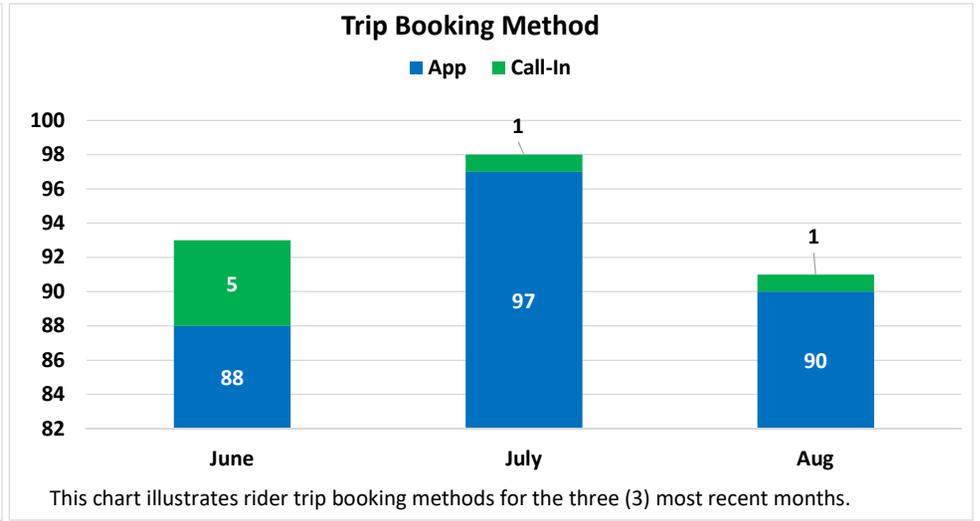
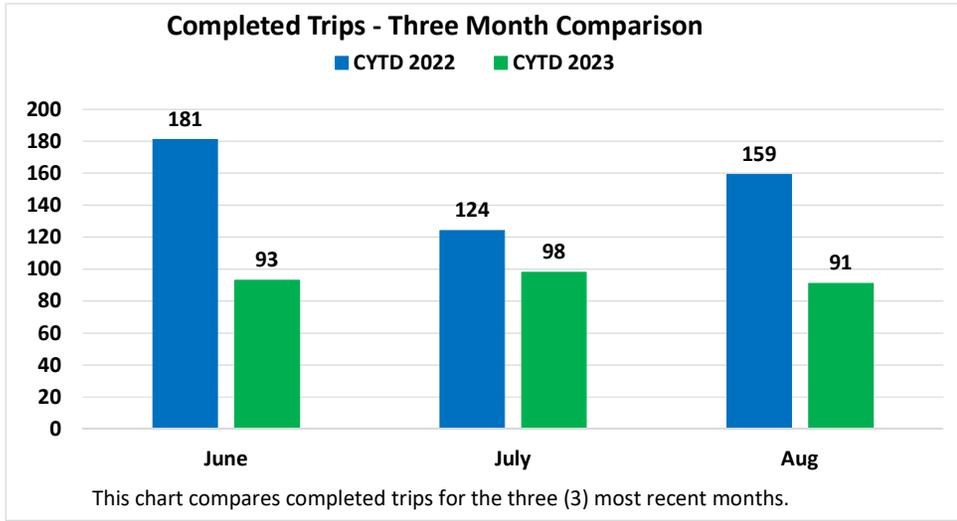


EXCEEDS GOAL!

Coachella Geo-Fence Metrics CYTD 2023

Total Completed Trips: 725

Total Number of Passengers: 776



Percentage of Trips as Ridesharing: Nine (9) percent.

Customer Satisfaction Rating
Avg. rider trip rating: 4.9
Goal: 4.5

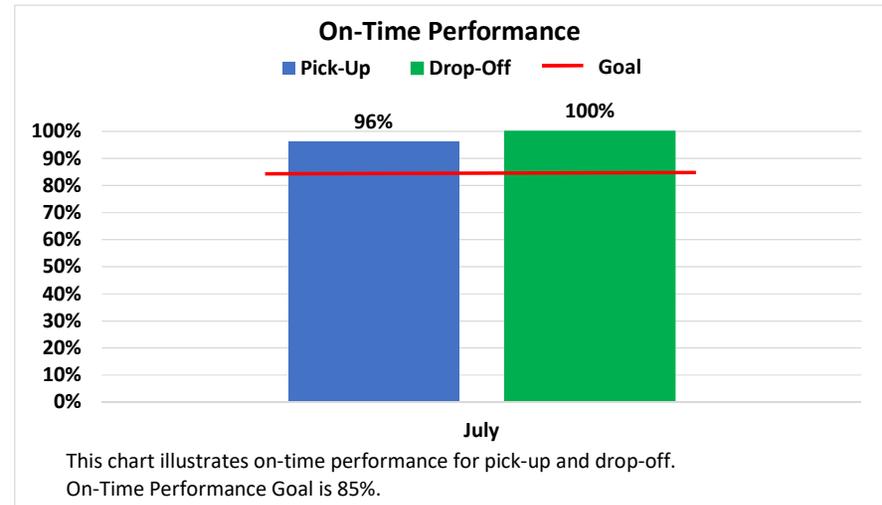
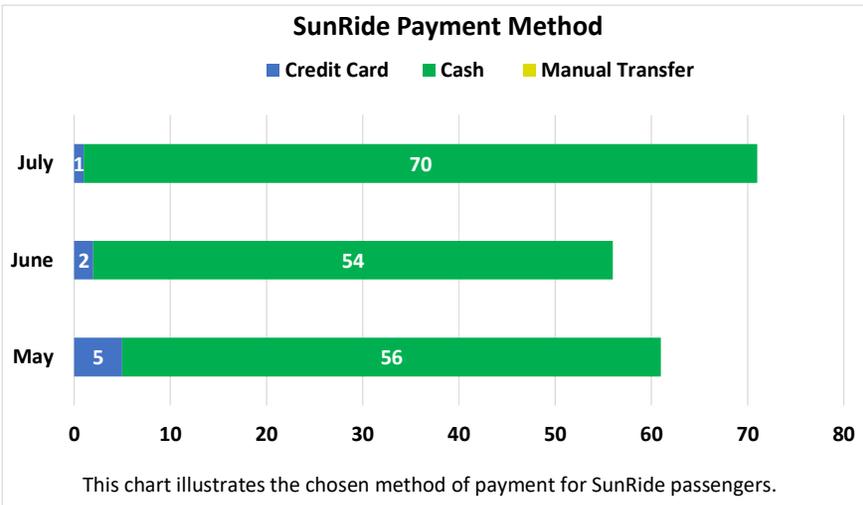
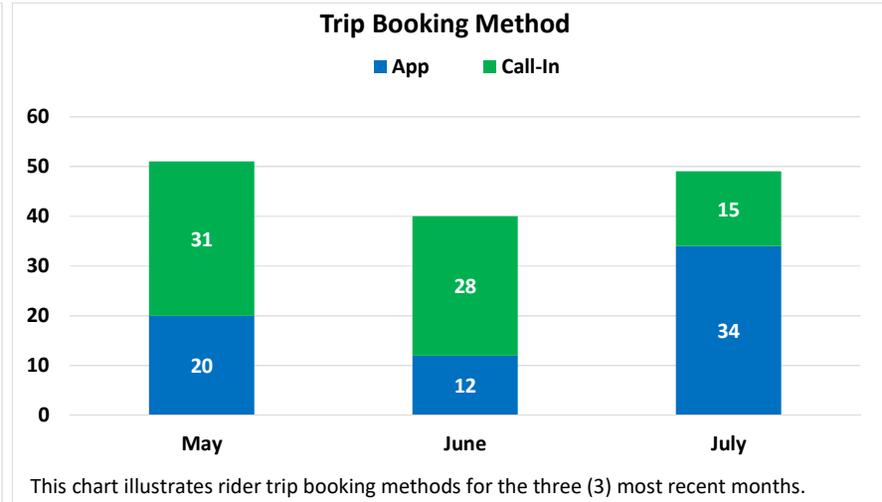
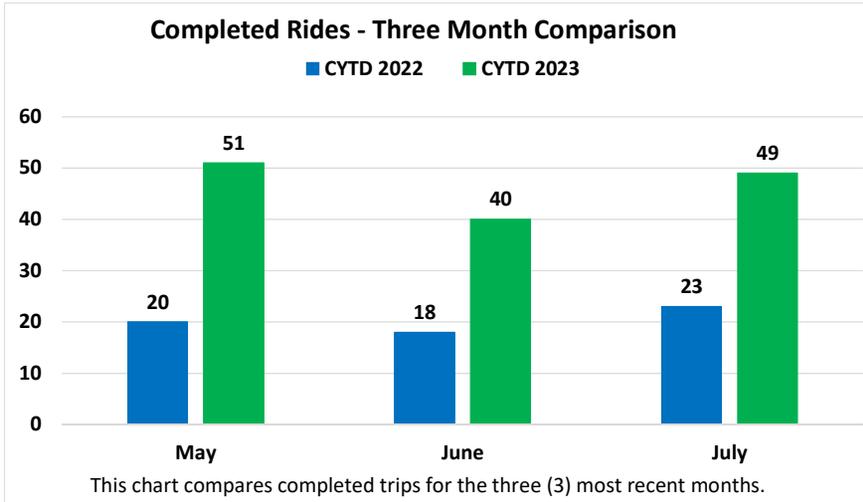


EXCEEDS GOAL!

Mecca/North Shore Geo-Fence Metrics CYTD 2023

Total Completed Trips: 291

Total Number of Passengers: 345



Percentage of Trips as Ridesharing: Eight (8) percent

Customer Satisfaction Rating
Avg. rider trip rating: 4.6
Goal: 4.5

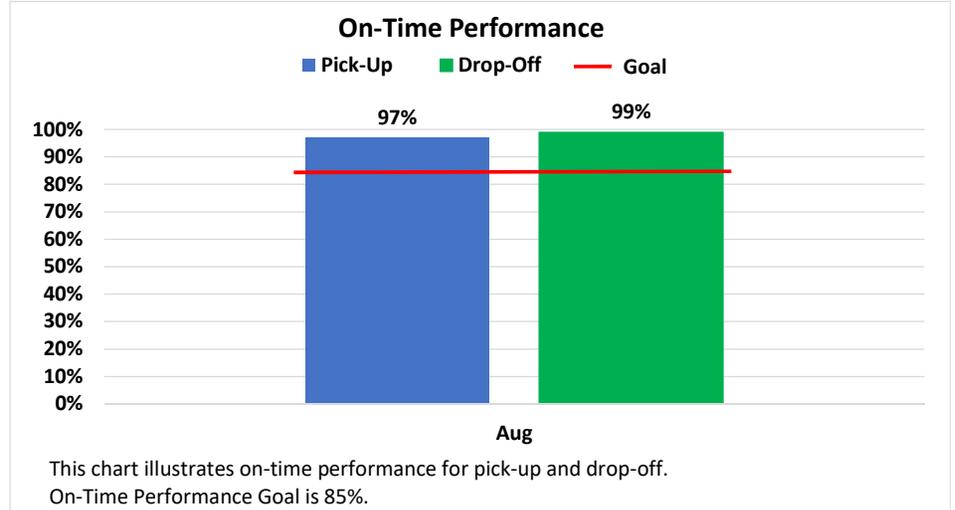
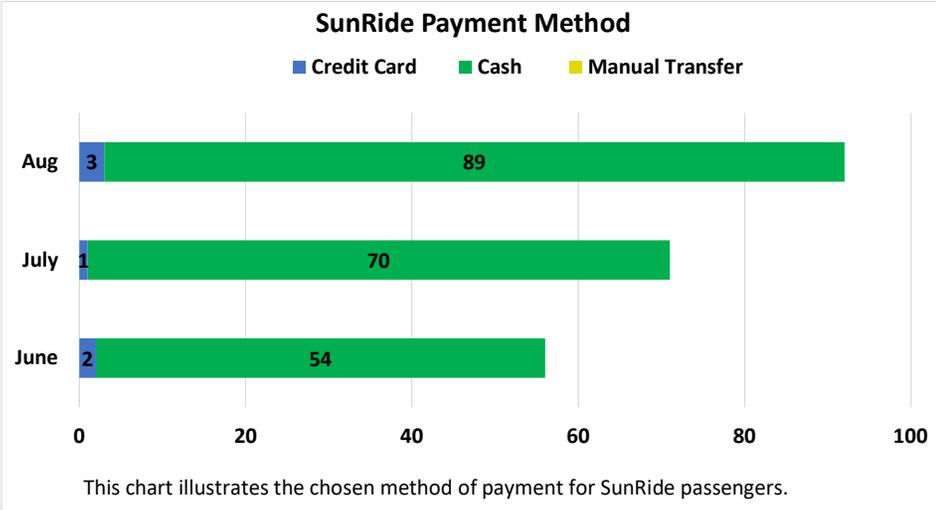
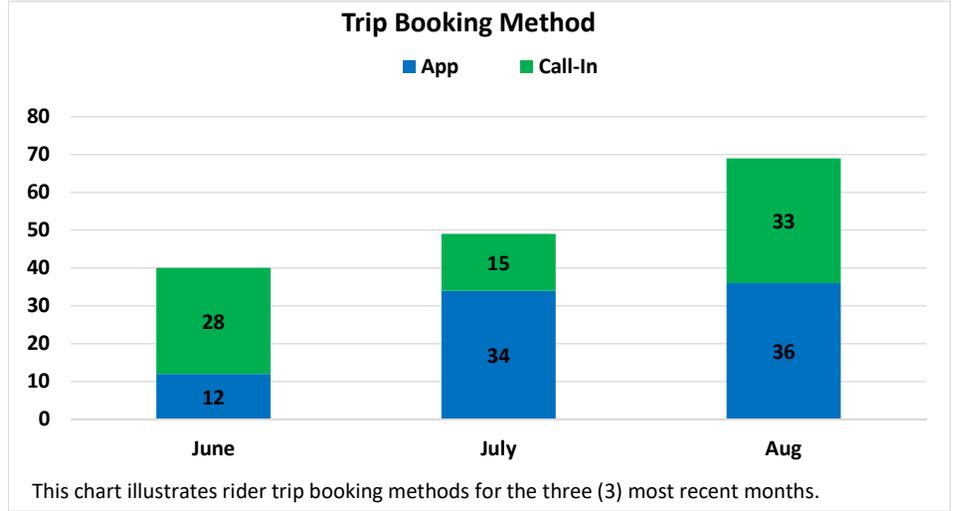
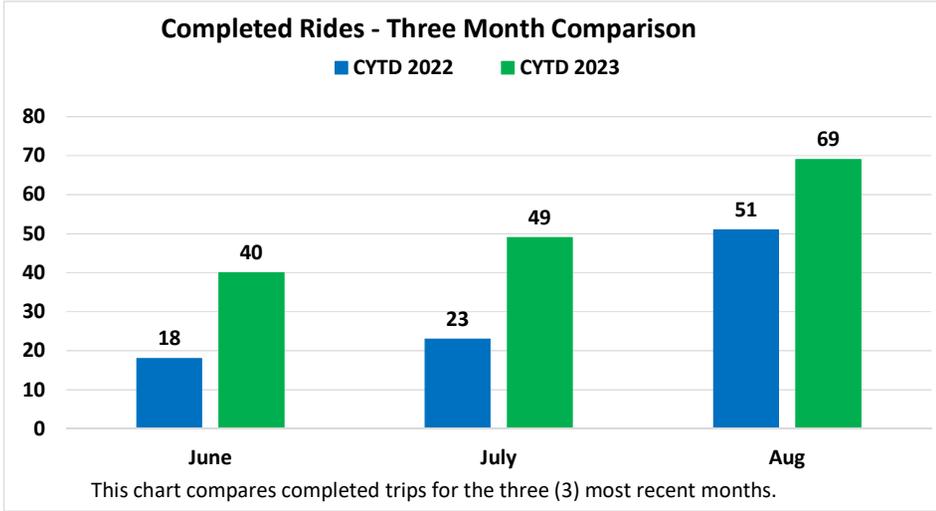


EXCEEDS GOAL!

Mecca/North Shore Geo-Fence Metrics CYTD 2023

Total Completed Trips: 360

Total Number of Passengers: 437



Percentage of Trips as Ridesharing: Nine (9) percent.

Customer Satisfaction Rating
Avg. rider trip rating: 4.8
Goal: 4.5

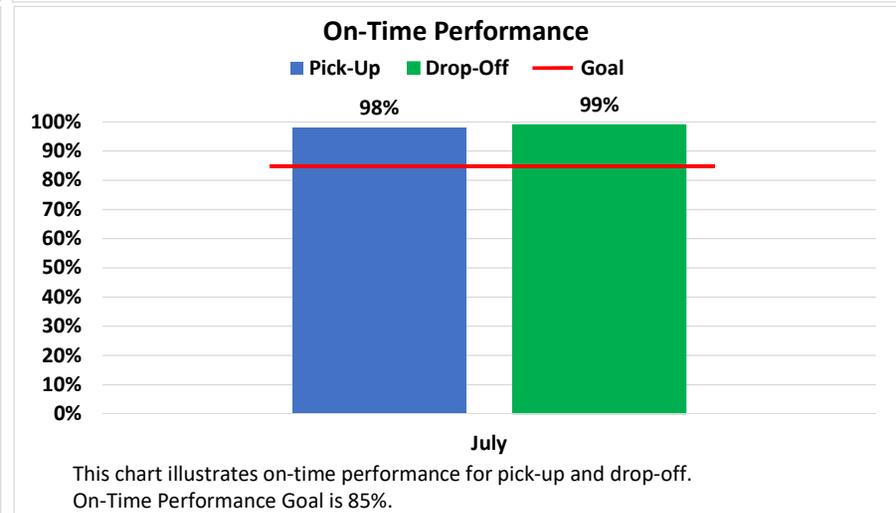
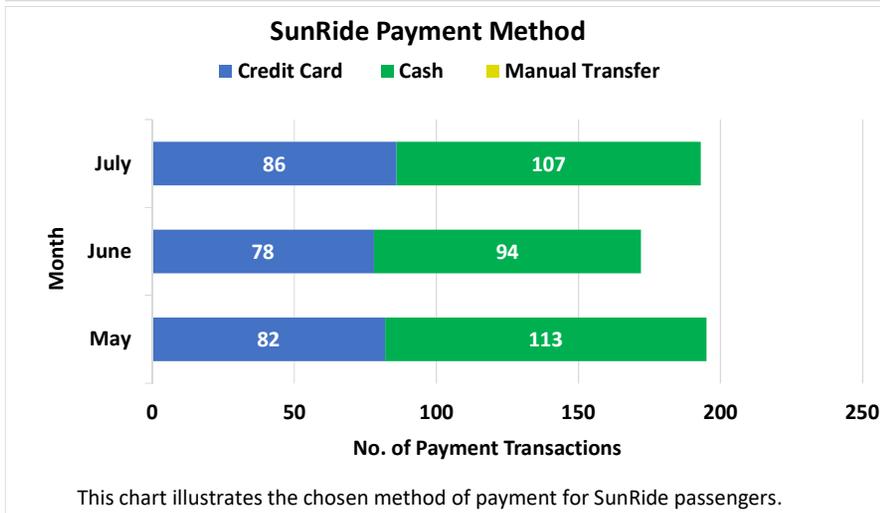
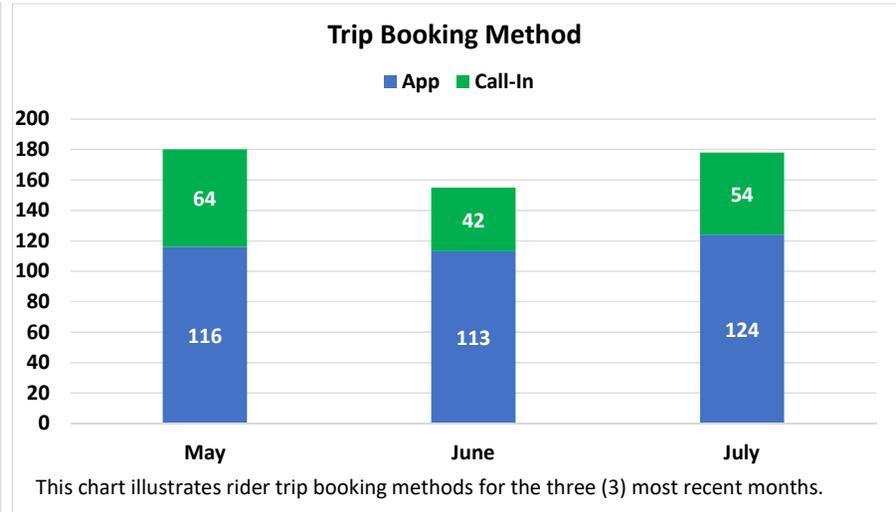
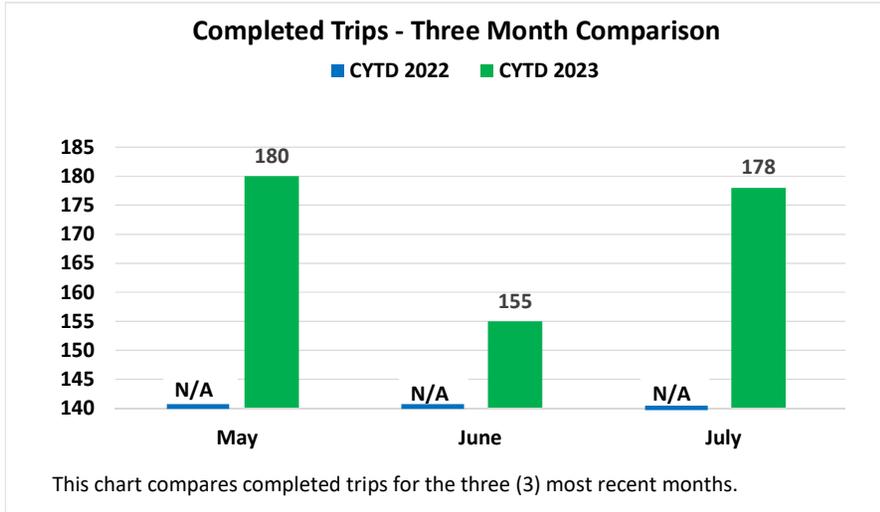


EXCEEDS GOAL!

Indio Geo-Fence Metrics CYTD 2023

Total Completed Trips: 842

Total Number of Passengers: 903



Percentage of Trips as Ridesharing: 11%

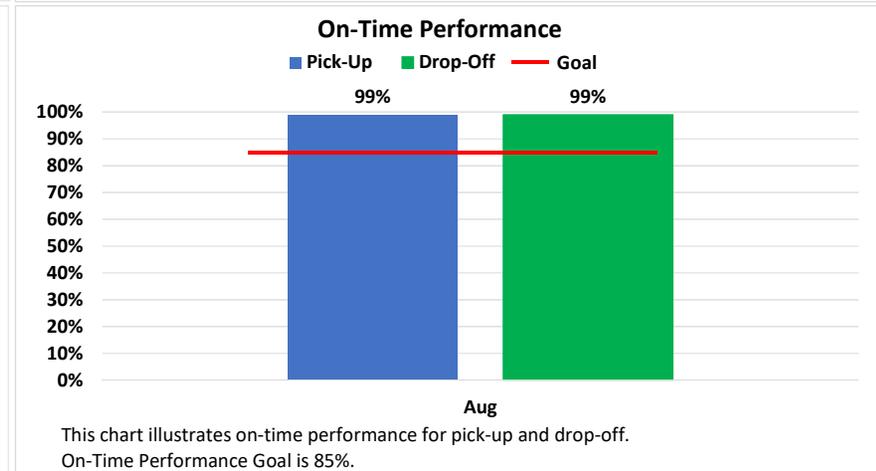
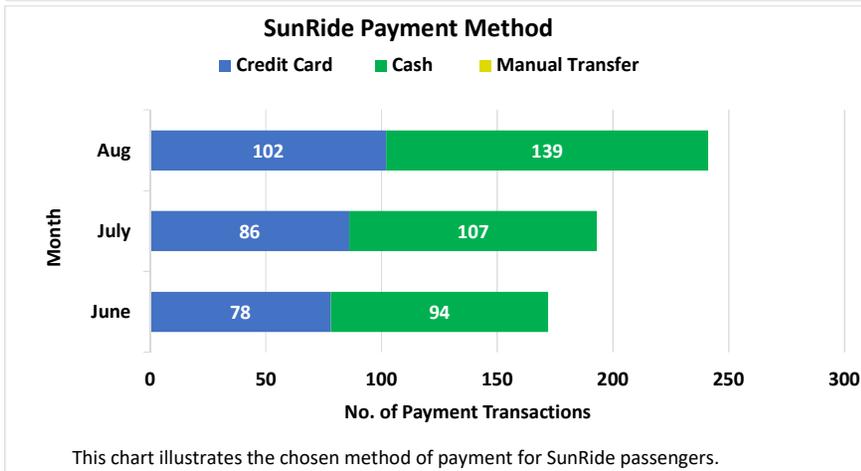
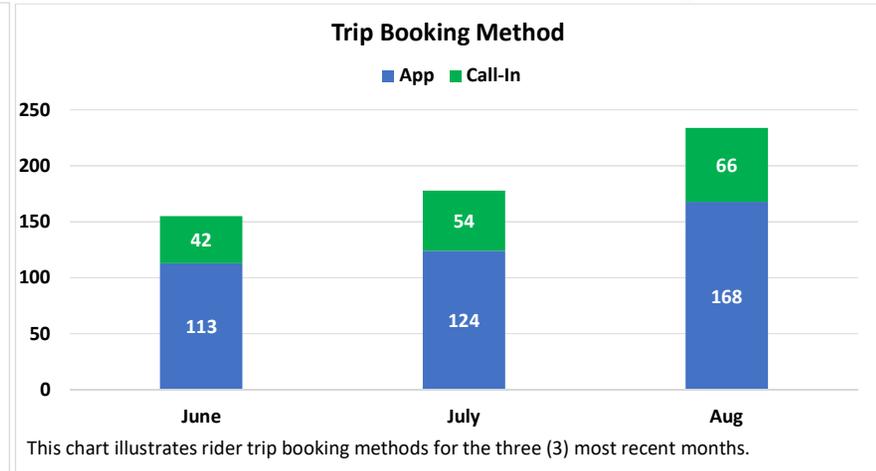
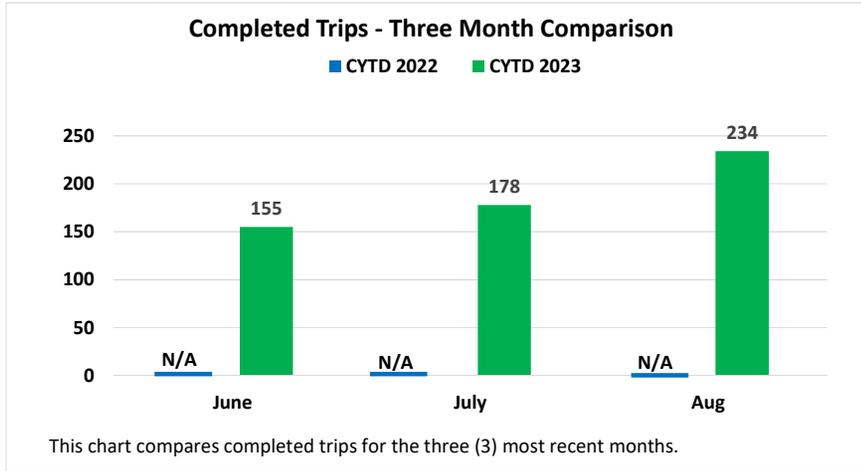
Customer Satisfaction Rating
Avg. rider trip rating 5.0
Goal: 4.5



Indio Geo-Fence Metrics CYTD 2023

Total Completed Trips: 1,076

Total Number of Passengers: 1,144



Percentage of Trips as Ridesharing: 19%.

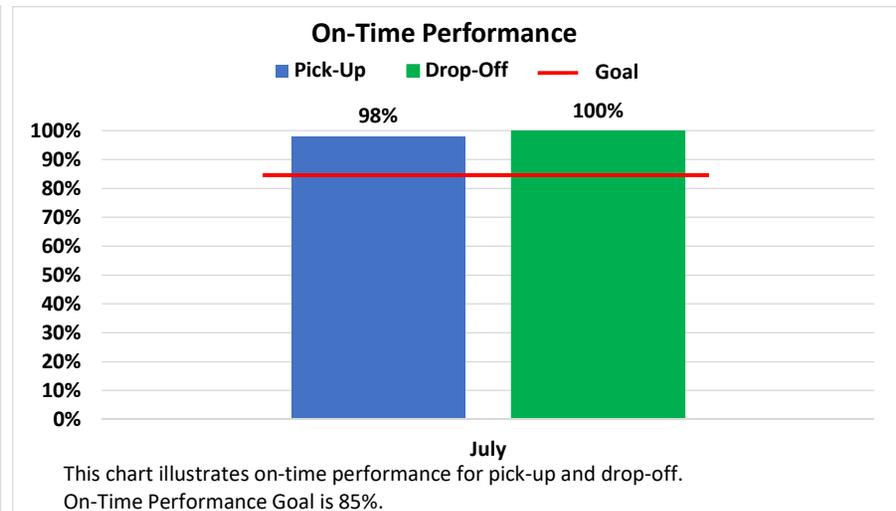
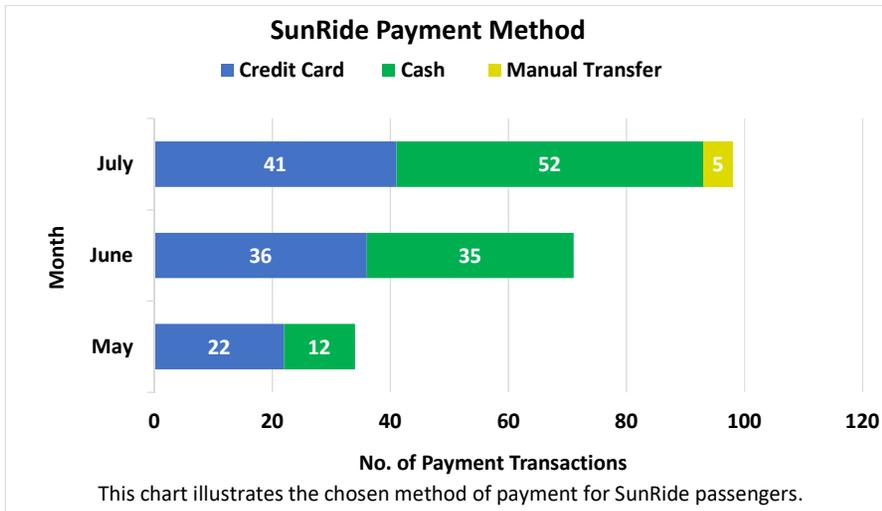
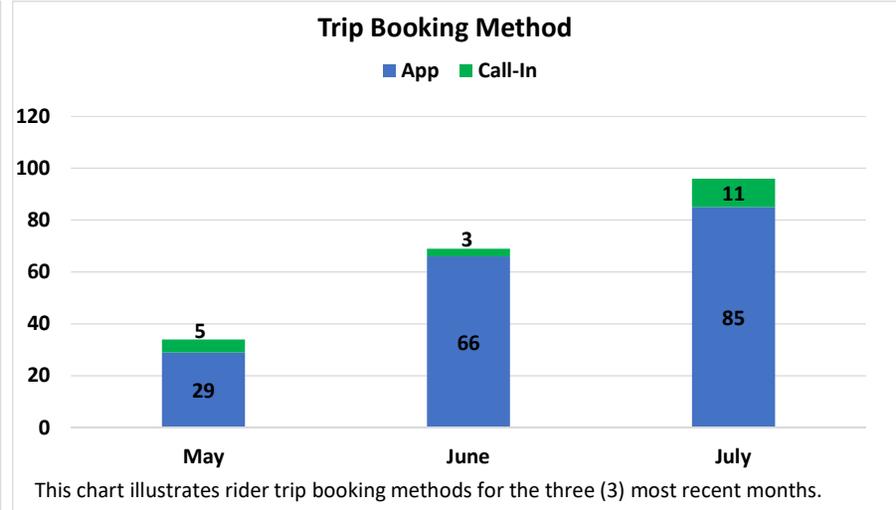
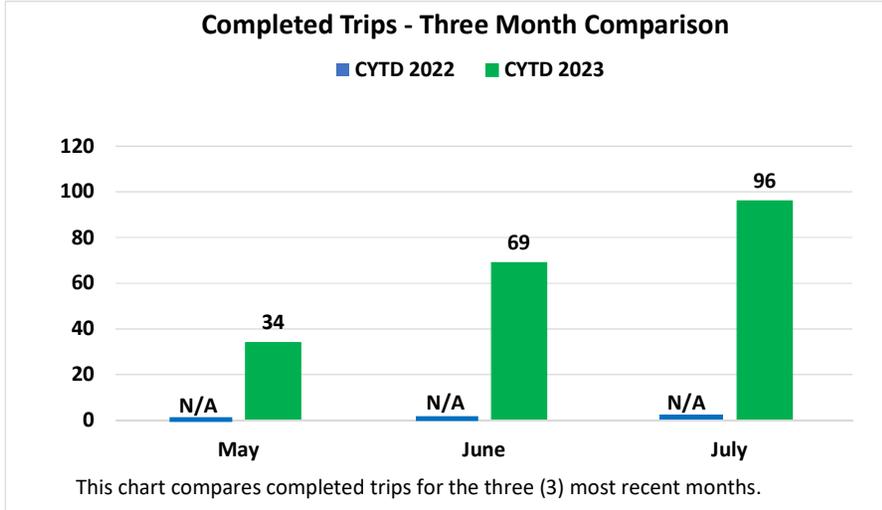
Customer Satisfaction Rating
Avg. rider trip rating 4.9
Goal: 4.5



Cathedral City Geo-Fence Metrics CYTD 2023

Total Completed Trips: 243

Total Number of Passengers: 249



Percentage of Trips as Ridesharing: Six (6) percent

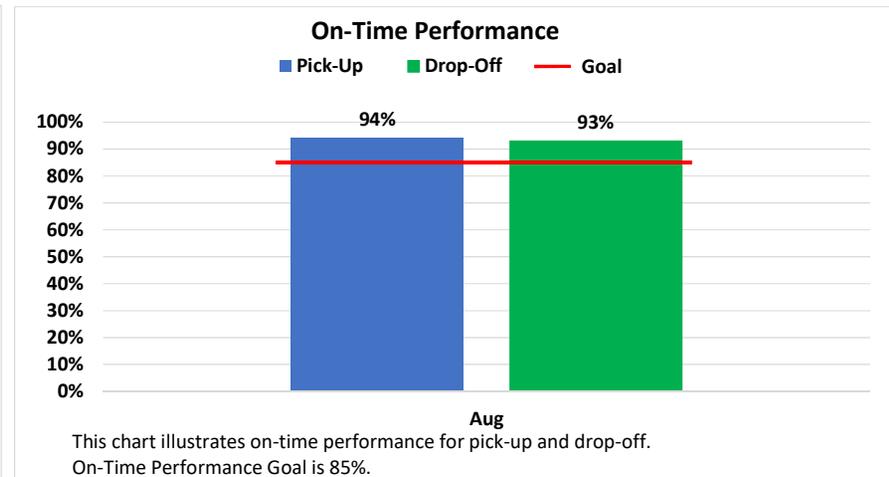
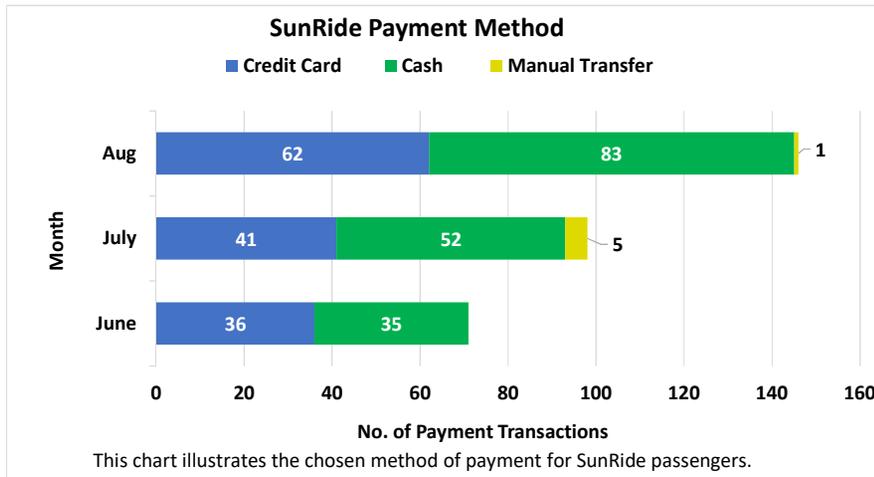
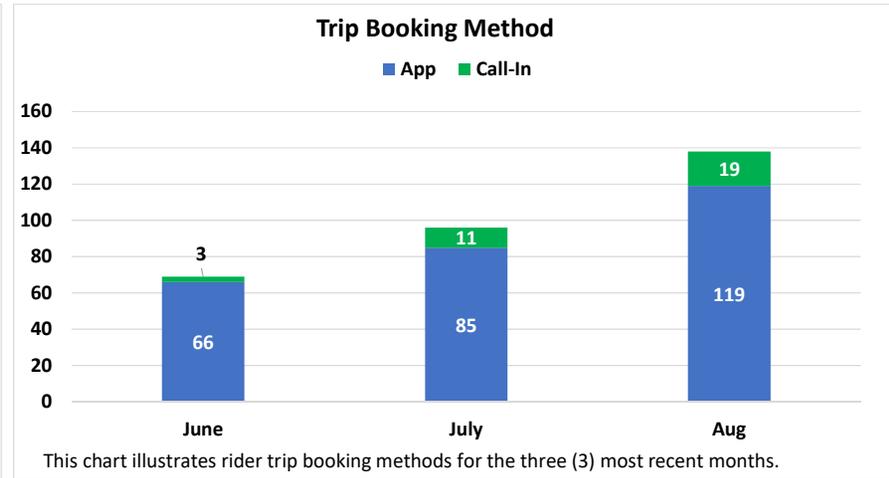
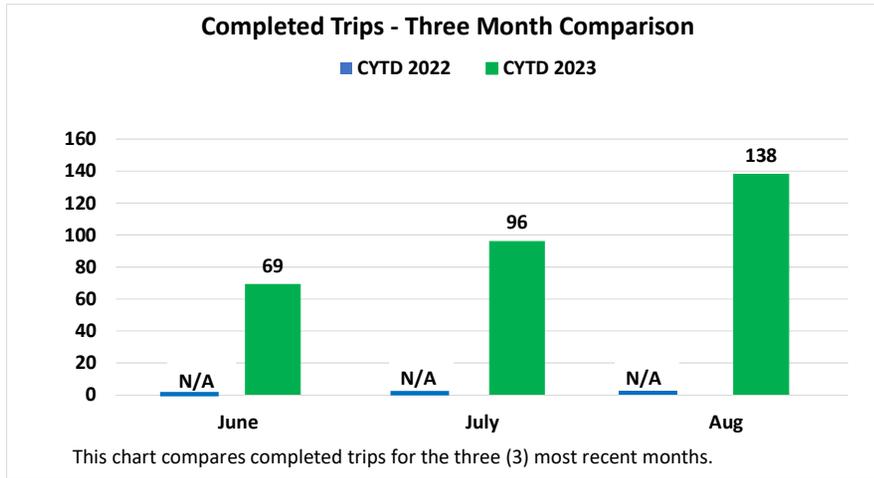
Customer Satisfaction Rating
Avg. rider trip rating 4.9
Goal: 4.5



Cathedral City Geo-Fence Metrics CYTD 2023

Total Completed Trips: 381

Total Number of Passengers: 395



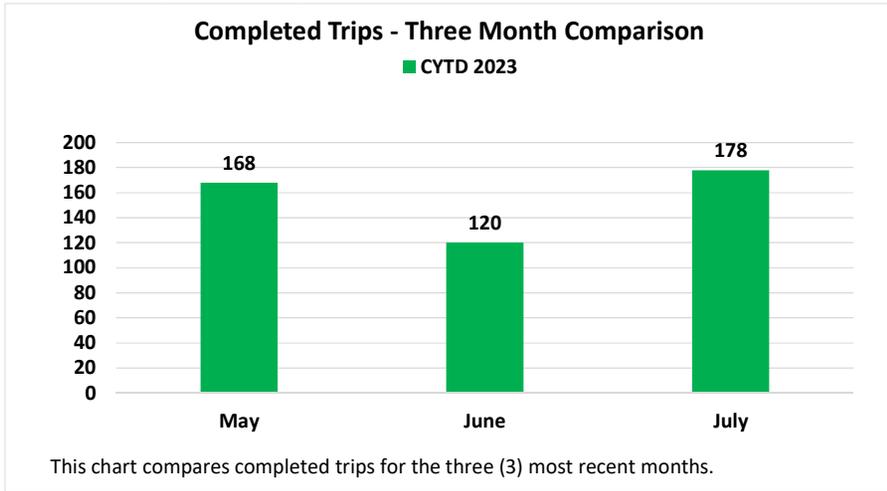
Percentage of Trips as Ridesharing: 12%.

Customer Satisfaction Rating
Avg. rider trip rating 4.9
Goal: 4.5

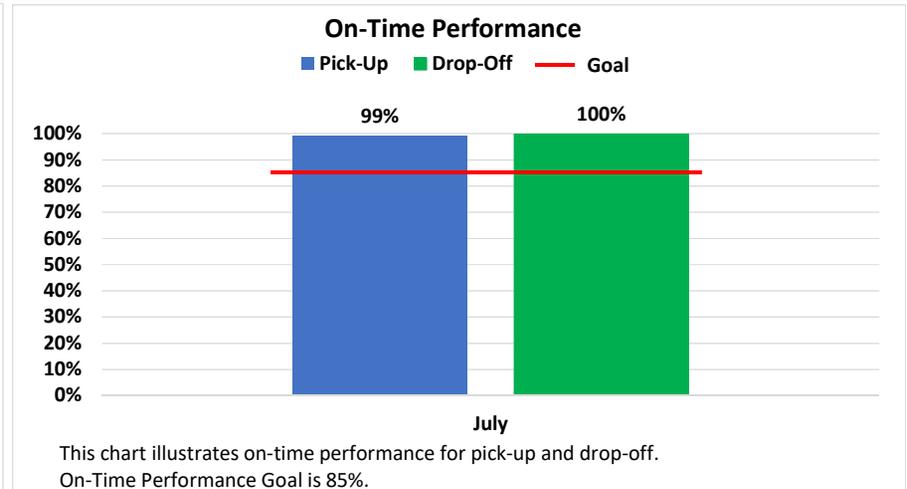
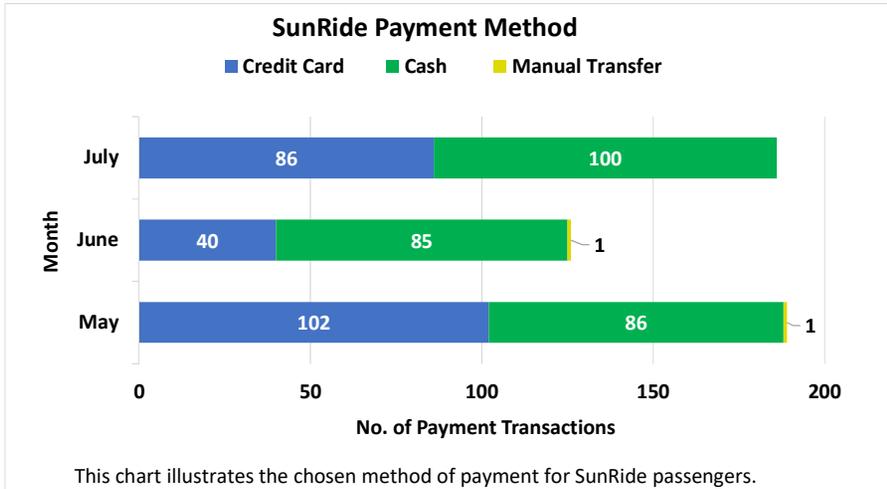
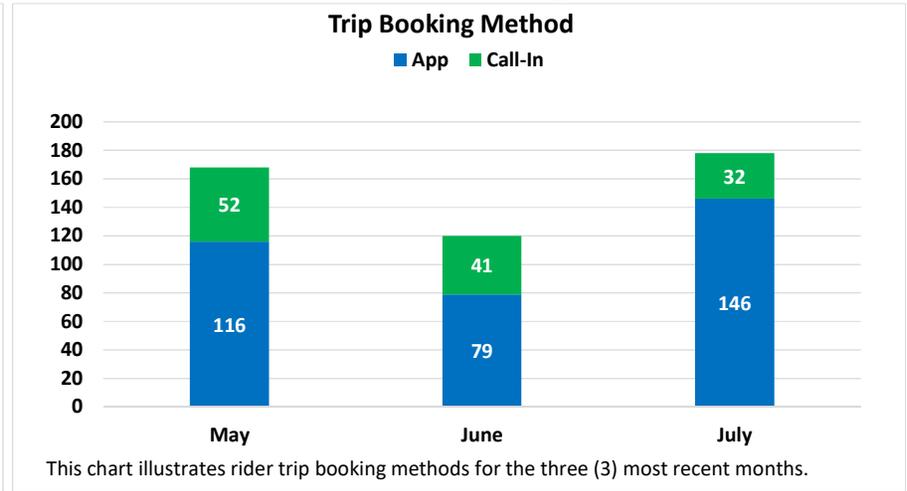


Palm Springs Geo-Fence Metrics CYTD 2023

Total Completed Trips: 898



Total Number of Passengers: 974



Percentage of Trips as Ridesharing: 18%

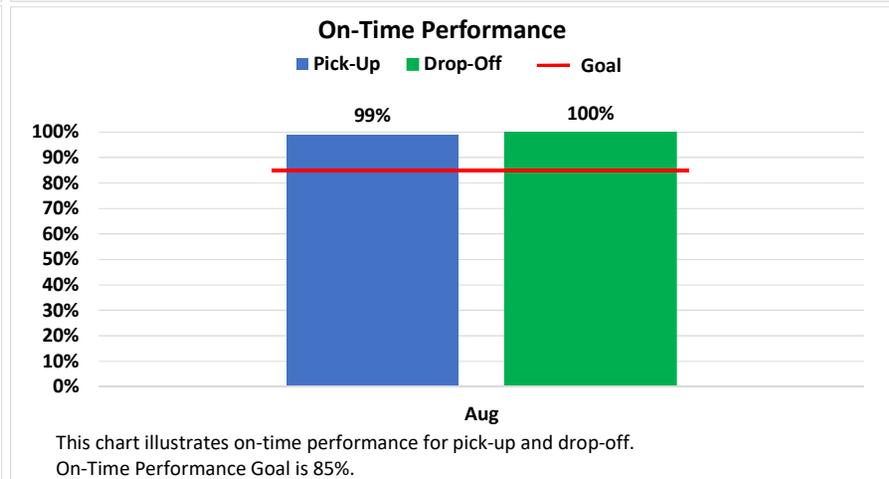
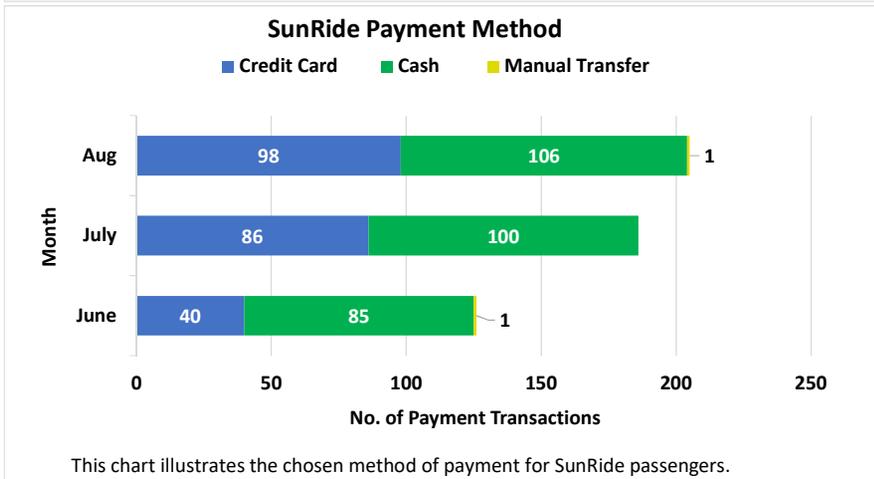
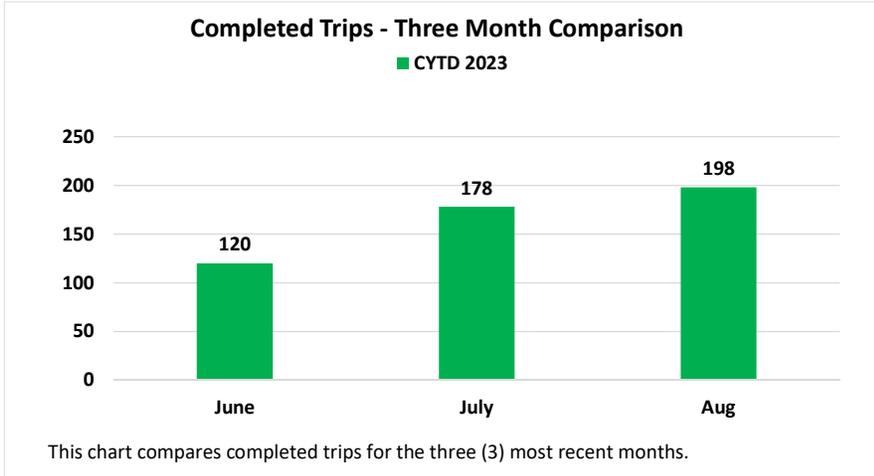
Customer Satisfaction Rating
Avg. rider trip rating 5.0
Goal: 4.5



Palm Springs Geo-Fence Metrics CYTD 2023

Total Completed Trips: 1,096

Total Number of Passengers: 1,179

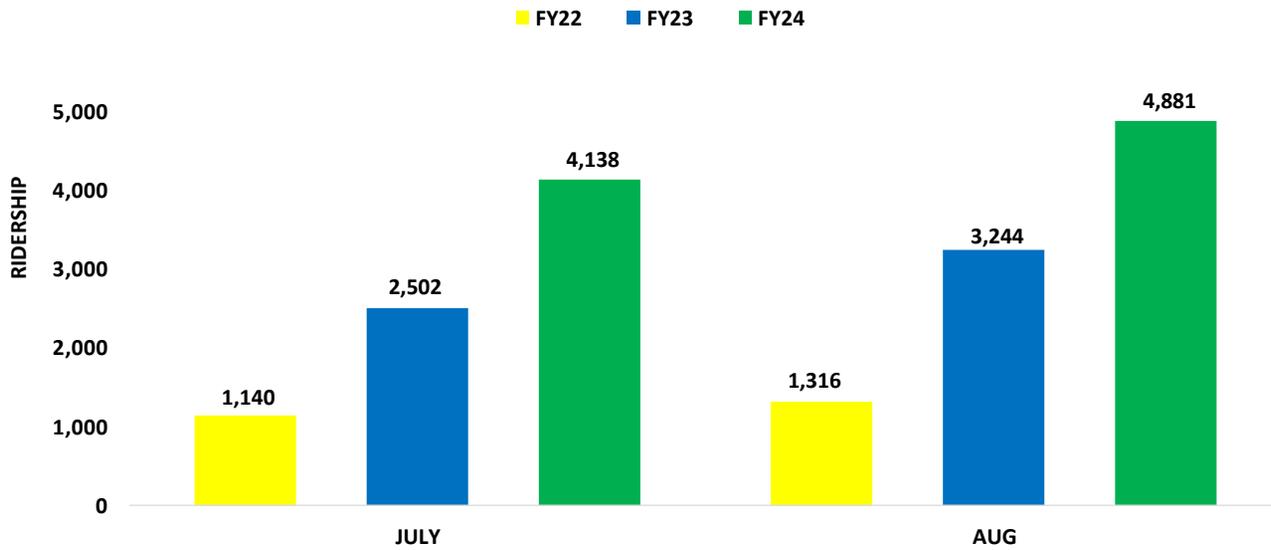


Percentage of Trips as Ridesharing: Eight (8) percent.

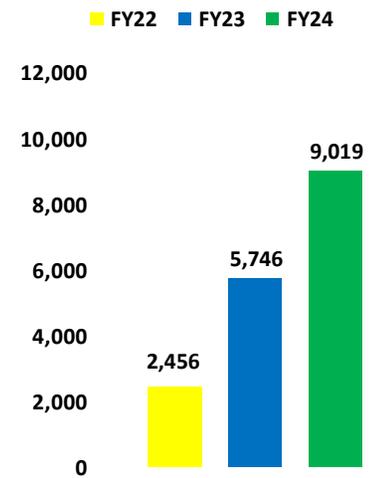
Customer Satisfaction Rating
Avg. rider trip rating 4.9
Goal: 4.5



Haul Pass COD Ridership - July & August 2023



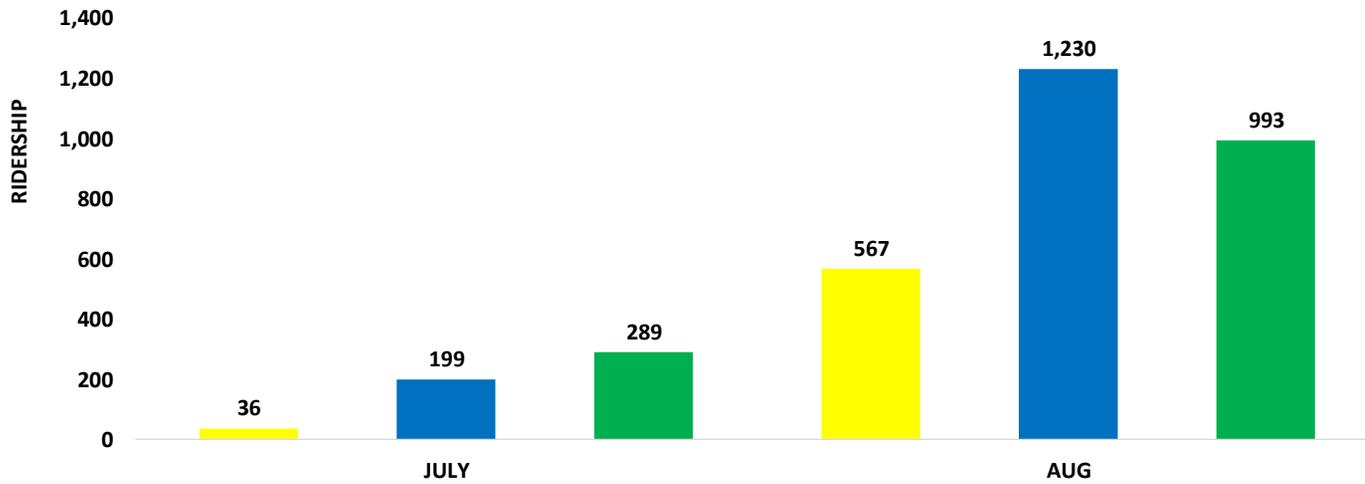
COD Fixed Route Ridership Year to Date



The Haul Pass program was introduced in August 2018.
 This chart represents monthly ridership on the Haul Pass COD.
 Haul Pass COD contributed with 4,881 rides from 382 unique riders.

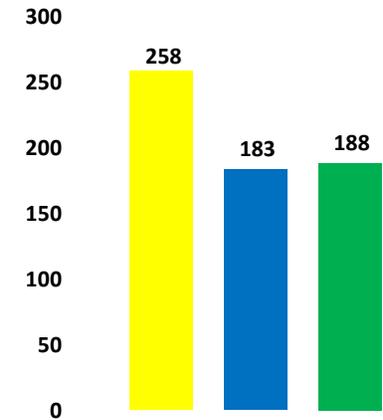
Haul Pass CSUSB Ridership - August 2023

FY22 Route 10 CL FY23 Route 10 CL FY24 Route 10 CL



CSUSB Fixed Route Ridership Total

FY22 FY23 FY24



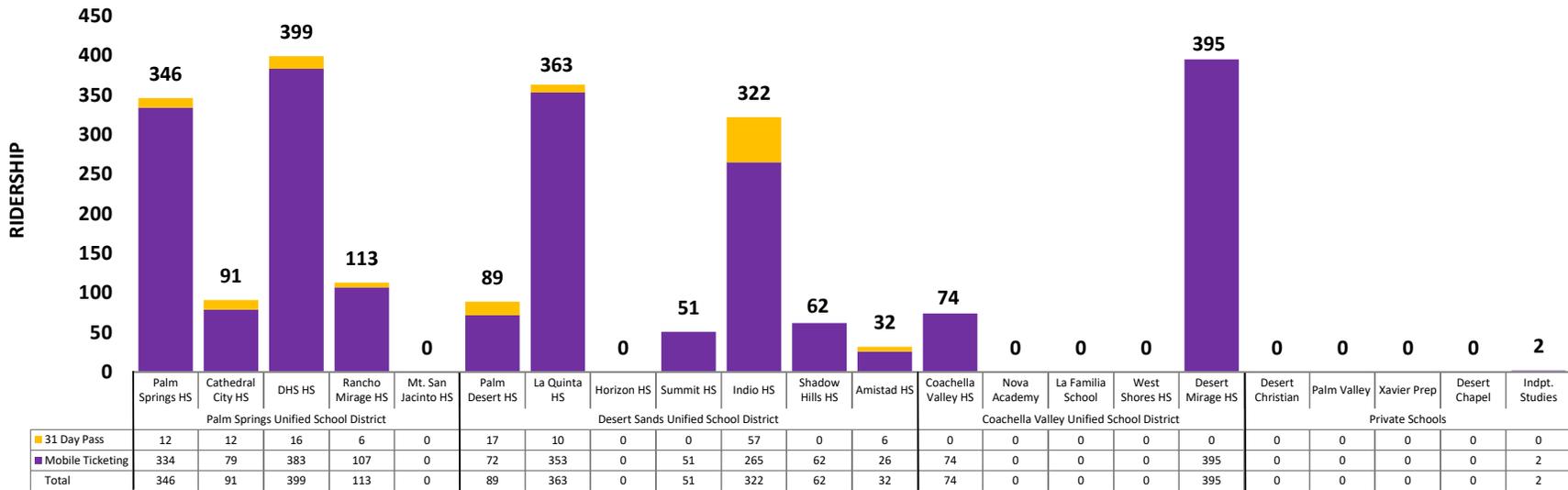
The Haul Pass CSUSB program was introduced in September 2019.

This chart represents monthly ridership on the Haul Pass CSUSB.

CSUSB contributed 1,131 rides from 239 unique users. From that total, 993 rides were used on Route 10 and 138 rides on the fixed route system.

High School Haul Pass - July 2023

■ Mobile Ticketing
 ■ 31 Day Pass

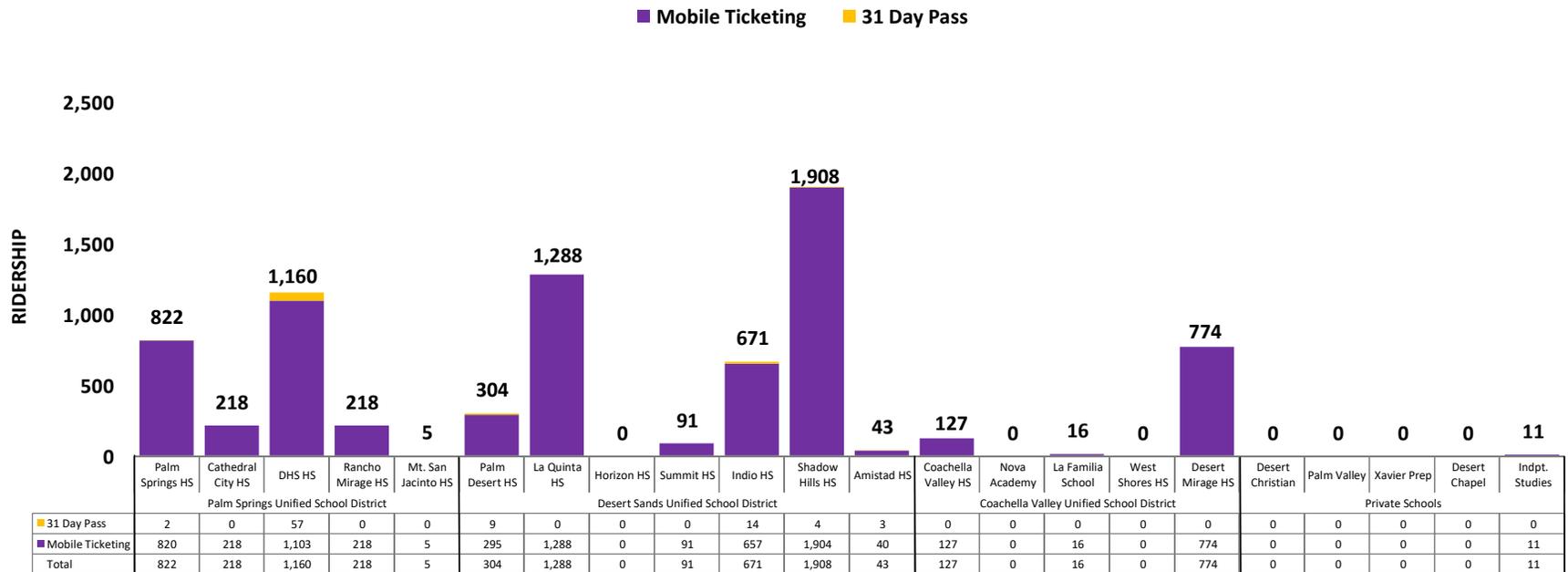


The High School Haul Pass program was introduced in August 2021.

This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.

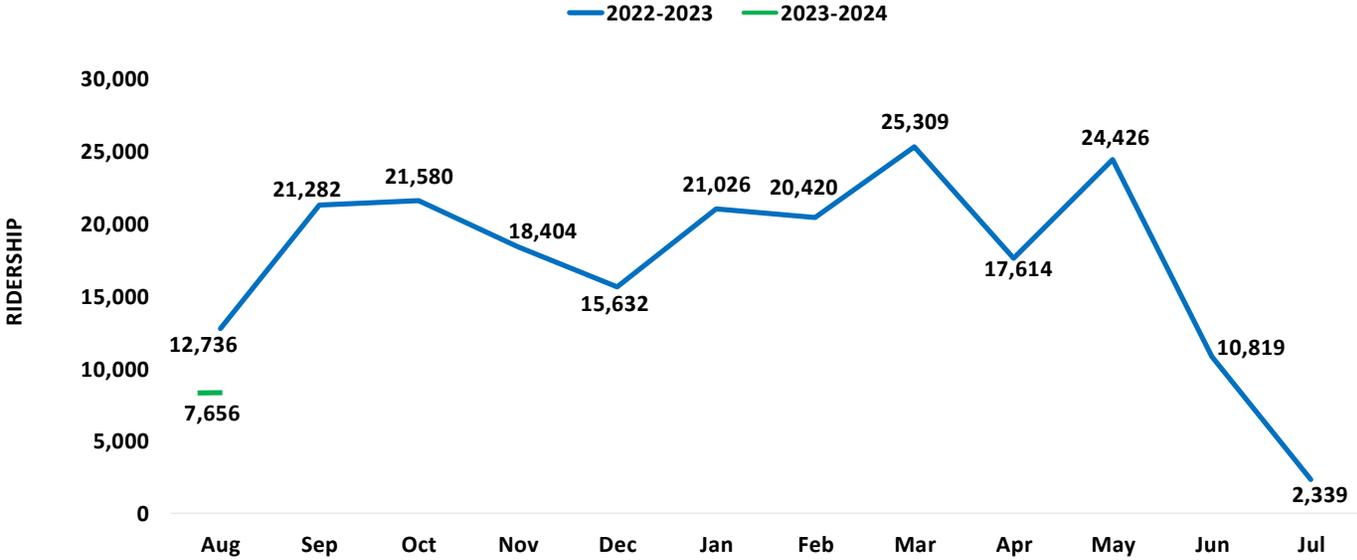
The total active users as of July 2023 are 3,194 using the High School Haul Pass.

High School Haul Pass - August 2023

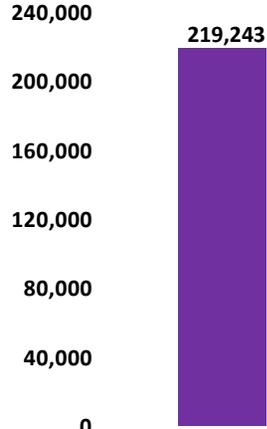


The High School Haul Pass program was introduced in August 2021. This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass. The total active users as of August 2023 are 3,470 using the High School Haul Pass.

High School Haul Pass - Year to Date

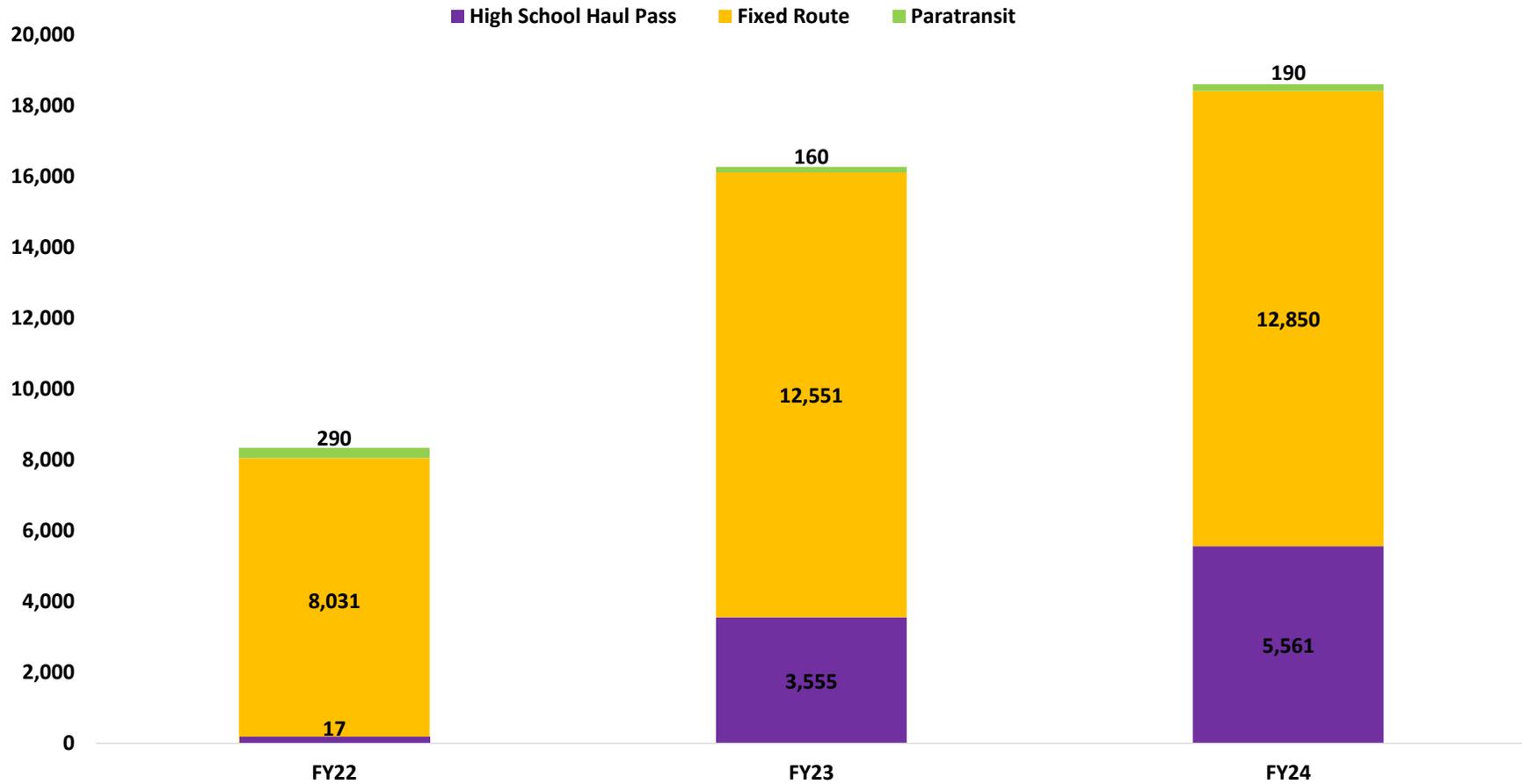


High School Haul Pass Ridership Total



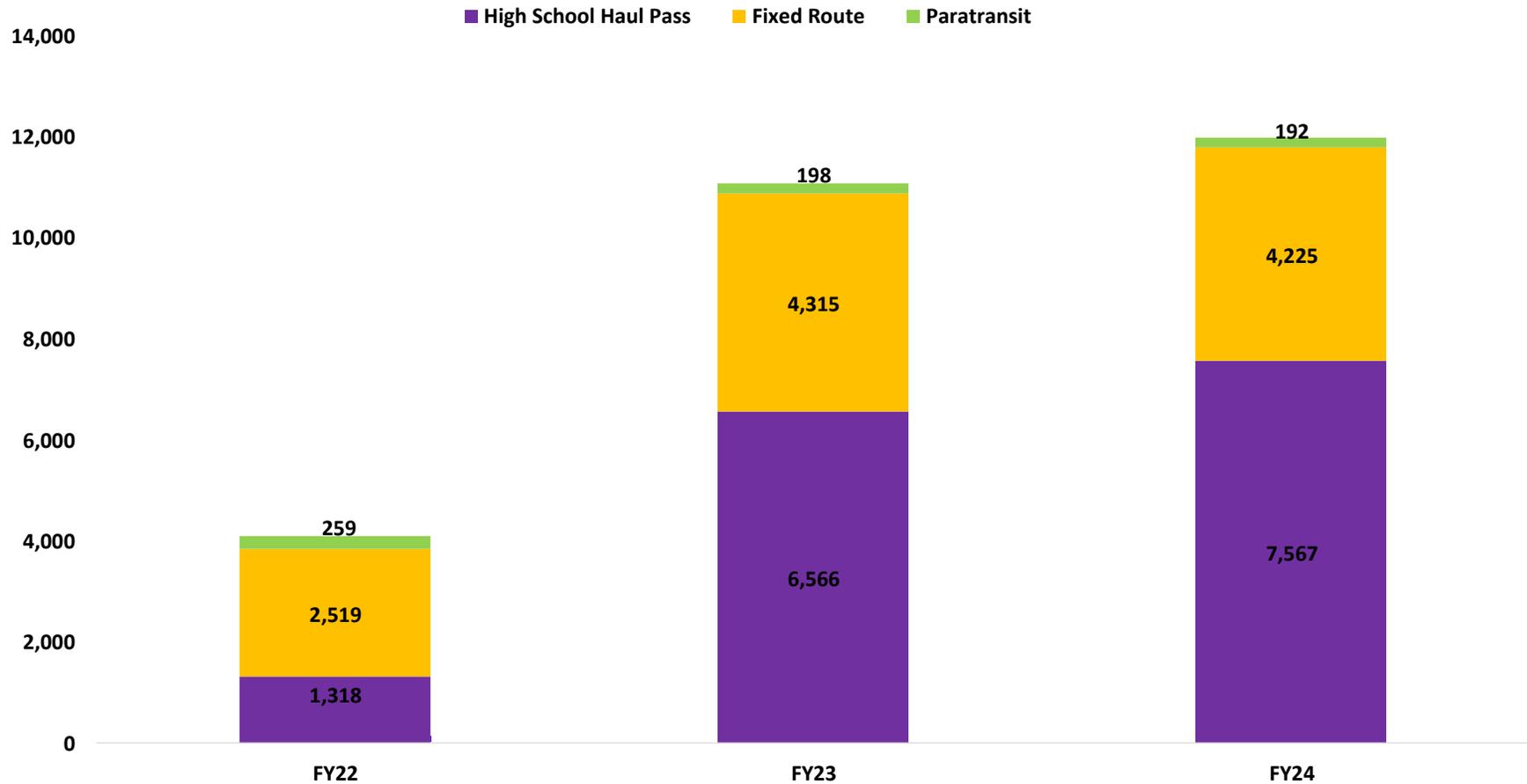
The High School Haul Pass program was introduced in August 2021.
 This chart represents monthly ridership comparison for the High School Haul Pass.

Mobile Ticketing Usage - July 2023



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data. The total for July 2023 includes the following passes used through Token Transit: High School Haul Pass, Fixed Route, Paratransit. A total of 1,270 unique users used mobile ticketing in the month of July 2023.

Mobile Ticketing Usage - August 2023



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data. The total for August 2023 includes the following passes used through Token Transit: High School Haul Pass, Fixed Route, Paratransit. A total of 1,868 unique users used mobile ticketing in the month of August 2023. Unique users made a total of 11,984 rides.

SunLine Transit Agency
CONSENT CALENDAR

DATE: September 27, 2023

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Quarterly Performance Summary for Q2 of Calendar Year 2023

Summary:

The following quarterly reports demonstrate the performance of the bargaining and non-bargaining pension plans for the second quarter of calendar year 2023. The report shows market value, asset allocation percentage and performance compared to benchmarks. Both the bargaining and non-bargaining pension assets posted positive returns of 2.81% in the second quarter of calendar year 2023. The pension plans utilize a conservative 6% return assumption. Expected returns for pension plans typically focus on long term performance. Over a 30-year timeframe, asset returns are expected to exceed and fall below the 6% assumption.

Recommendation:

Receive and file.

Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Total Fund	37,530,761	100.00	2.81	7.55	8.40	5.86	6.14	6.47	07/01/2017
<i>PFM Blended Benchmark</i>			3.08	8.47	8.79	5.11	5.64	5.88	07/01/2017
Domestic Equity	13,320,066	35.49	7.02	12.37	16.06	N/A	N/A	3.48	04/01/2021
<i>Russell 3000 Index</i>			8.39	16.17	18.95	13.89	11.39	4.71	04/01/2021
Vanguard Total Stock Market ETF	12,026,187	32.04	8.42	16.18	18.96	13.76	11.31	19.77	04/01/2020
<i>Russell 3000 Index</i>			8.39	16.17	18.95	13.89	11.39	19.88	04/01/2020
Jensen Quality Growth Fund	1,293,879	3.45	5.88	10.75	14.45	13.82	12.62	12.00	04/01/2019
<i>S&P 500</i>			8.74	16.89	19.59	14.60	12.31	13.10	04/01/2019
International Equity	6,557,382	17.47	2.85	10.32	12.05	N/A	N/A	-5.54	04/01/2021
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	-1.89	04/01/2021
Vanguard Total International Stock ETF	3,238,508	8.63	2.64	9.47	12.37	7.56	3.74	12.58	04/01/2020
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	11.67	04/01/2020
J. O. Hambro International Select	345,769	0.92	4.80	13.54	12.73	1.38	2.54	4.56	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	4.13	07/01/2017
Harding Loevner International Equity	680,076	1.81	3.05	11.06	16.84	6.64	4.58	6.64	07/01/2020
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	7.22	07/01/2020
Vanguard FTSE Developed Markets ETF	1,614,638	4.30	3.13	11.14	16.53	9.03	4.42	0.35	03/01/2022
<i>MSCI EAFE (net)</i>			2.95	11.67	18.77	8.93	4.39	1.64	03/01/2022
Hartford Schroders Emerging Markets Equity	678,392	1.81	1.89	7.14	4.00	2.31	1.59	-0.26	03/01/2018
<i>MSCI EM (net)</i>			0.90	4.89	1.75	2.32	0.93	-1.03	03/01/2018
Other Growth	1,345,177	3.58	0.00	9.88	57.66	N/A	N/A	24.19	04/01/2021
<i>CA US Private Equity Index</i>			0.00	2.69	3.34	19.88	14.52	10.19	04/01/2021
NB Secondary Opportunities Fund V Offshore[CE]	1,345,177	3.58	0.00	9.88	49.09	N/A	N/A	74.39	03/01/2022
<i>CA US Private Equity Index</i>			0.00	2.69	3.34	19.88	14.52	-1.60	03/01/2022

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows.

Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Fixed Income	14,262,915	38.00	-0.30	2.81	0.93	-2.78	1.09	0.88	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	0.57	07/01/2017
Baird Core Plus	3,880,281	10.34	-0.44	2.59	0.48	-3.10	1.42	1.16	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	0.57	07/01/2017
DoubleLine Core Fixed Income	1,713,414	4.57	-0.59	2.95	-0.09	-2.48	0.59	0.37	09/01/2017
PGIM Total Return Bond Fund	3,158,825	8.42	0.00	3.17	0.71	-3.28	1.11	0.75	09/01/2017
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	0.36	09/01/2017
Voya Intermediate Bond	1,712,728	4.56	-0.53	2.68	-0.28	-3.31	1.08	-1.62	01/01/2020
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	-1.75	01/01/2020
iShares Core US Aggregate Bond ETF	2,080,458	5.54	-0.85	2.26	-0.93	-3.97	0.74	-0.96	02/01/2023
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	-0.95	02/01/2023
iShares Intermediate-Term Corporate Bond ETF	740,193	1.97	-0.38	3.55	2.13	-2.99	2.08	-0.76	10/01/2019
<i>ICE BofA U.S. Corporate 5-10 Year Index</i>			-0.39	3.25	1.86	-2.96	2.18	-0.71	10/01/2019
BBH Limited Duration	322,026	0.86	1.28	2.98	4.54	1.87	2.34	1.63	02/01/2023
<i>Blmbg. U.S. Treasury: 1-3 Year</i>			-0.60	0.98	0.15	-1.12	0.93	0.24	02/01/2023
MainStay MacKay High Yield Corp Bond Fund	654,976	1.75	1.30	5.27	8.89	3.95	3.68	-0.27	06/01/2021
<i>ICE BofA High Yield Master II</i>			1.63	5.42	8.87	3.21	3.18	-1.75	06/01/2021
Other Income	1,867,737	4.98	0.00	-0.26	-3.77	N/A	N/A	-8.42	09/01/2021
<i>Cliffwater Direct Lending Index</i>			0.00	2.69	6.71	9.74	7.88	7.77	09/01/2021
Golub Capital Partners International XIV[CE]	1,440,000	3.84	0.00	N/A	N/A	N/A	N/A	0.00	04/01/2023
<i>Cliffwater Direct Lending Index</i>			0.00	2.69	6.71	9.74	7.88	0.00	04/01/2023
A TEL Private Debt Partners II[CE]	427,737	1.14	0.00	2.15	5.53	N/A	N/A	6.02	10/01/2021
<i>Cliffwater Direct Lending Index</i>			0.00	2.69	6.71	9.74	7.88	6.54	10/01/2021
Cash Equivalent	177,484	0.47	1.07	2.14	3.50	1.22	1.42	1.38	07/01/2017
First American Prime Obligation - Z	177,484	0.47	1.24	2.36	3.84	1.35	1.58	1.56	07/01/2017

*[Current Estimate] At any point in time the valuation for private equity and other illiquid asset classes may be different from market prices due to an inherent lag effect in the industry. The reporting lag inherent in this process means that there can be a valuation lag of a quarter or, in some cases, even longer. For such illiquid asset classes shown herein, performance is calculated for the relevant period(s) using a roll-forward valuation approach whereby the last reported valuation is adjusted for cash flows to provide an initial estimated valuation, typically resulting in a zero return for the lagging period. Performance is adjusted and finalized when the updated valuation is reported. Returns are gross of management fees. The roll-forward valuation methodology described is consistent with guidance provided within the CFA Institute's Global Investment Performance Standards (GIPS). Performance is calculated using the Modified-Dietz time weighted methodology to maintain consistency with the other returns in this exhibit. For since inception IRR performance, please refer to the fund-specific overview page.

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows.

Comparative Performance

	Year To Date	2022	2021	2020	2019	2018
Total Fund	7.55	-15.90	12.24	16.85	20.42	-5.13
<i>PFM Blended Benchmark</i>	8.47	-15.52	10.04	14.14	20.02	-4.86
Domestic Equity	12.37	-18.41	N/A	N/A	N/A	N/A
<i>Russell 3000 Index</i>	16.17	-19.21	25.66	20.89	31.02	-5.24
Vanguard Total Stock Market ETF	16.18	-19.50	25.72	20.95	30.80	-5.13
<i>Russell 3000 Index</i>	16.17	-19.21	25.66	20.89	31.02	-5.24
Jensen Quality Growth Fund	10.75	-16.34	30.33	18.62	29.34	2.44
<i>S&P 500</i>	16.89	-18.11	28.71	18.40	31.49	-4.38
International Equity	10.32	-24.12	N/A	N/A	N/A	N/A
<i>MSCI AC World ex USA (Net)</i>	9.47	-16.00	7.82	10.65	21.51	-14.20
Vanguard Total International Stock ETF	9.47	-15.99	8.69	11.32	21.58	-14.42
J. O. Hambro International Select	13.54	-32.38	9.21	29.71	19.04	-8.27
Harding Loevner International Equity	11.06	-20.23	8.51	20.33	25.23	-13.96
Vanguard FTSE Developed Markets ETF	11.14	-15.35	11.49	10.29	22.08	-14.47
<i>MSCI EAFE (net)</i>	11.67	-14.45	11.26	7.82	22.01	-13.79
Hartford Schroders Emerging Markets Equity	7.14	-22.10	-4.97	23.80	22.36	-15.45
<i>MSCI EM (net)</i>	4.89	-20.09	-2.54	18.31	18.42	-14.57
Other Growth	9.88	19.87	N/A	N/A	N/A	N/A
<i>CA US Private Equity Index</i>	2.69	-4.69	40.33	23.74	13.88	10.19
NB Secondary Opportunities Fund V Offshore[CE]	9.88	N/A	N/A	N/A	N/A	N/A
<i>CA US Private Equity Index</i>	2.69	-4.69	40.33	23.74	13.88	10.19

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows.

Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Total Fund - Non-Bargaining	37,550,595	100.00	2.81	7.55	8.40	5.87	6.14	6.47	07/01/2017
<i>PFM Blended Benchmark</i>			3.08	8.47	8.79	5.11	5.64	5.88	07/01/2017
Domestic Equity	13,336,821	35.52	7.02	12.40	16.08	N/A	N/A	3.49	04/01/2021
<i>Russell 3000 Index</i>			8.39	16.17	18.95	13.89	11.39	4.71	04/01/2021
Vanguard Total Stock Market ETF	12,040,285	32.06	8.42	16.18	18.96	13.76	11.31	19.77	04/01/2020
<i>Russell 3000 Index</i>			8.39	16.17	18.95	13.89	11.39	19.88	04/01/2020
Jensen Quality Growth Fund	1,296,536	3.45	5.88	10.75	14.45	13.82	12.62	12.00	04/01/2019
<i>S&P 500</i>			8.74	16.89	19.59	14.60	12.31	13.10	04/01/2019
International Equity	6,545,394	17.43	2.85	10.32	12.05	N/A	N/A	-5.53	04/01/2021
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	-1.89	04/01/2021
Vanguard Total International Stock ETF	3,245,237	8.64	2.64	9.47	12.37	7.56	3.74	12.58	04/01/2020
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	11.67	04/01/2020
J. O. Hambro International Select	346,526	0.92	4.80	13.54	12.73	1.38	2.54	4.56	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	4.13	07/01/2017
Harding Loevner International Equity	660,127	1.76	3.05	11.06	16.84	6.64	4.58	6.64	07/01/2020
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	7.22	07/01/2020
Vanguard FTSE Developed Markets ETF	1,619,625	4.31	3.13	11.14	16.53	9.03	4.42	0.35	03/01/2022
<i>MSCI EAFE (net)</i>			2.95	11.67	18.77	8.93	4.39	1.64	03/01/2022
Hartford Schroders Emerging Markets Equity	673,878	1.79	1.89	7.14	4.00	2.31	1.59	-0.26	03/01/2018
<i>MSCI EM (net)</i>			0.90	4.89	1.75	2.32	0.93	-1.03	03/01/2018
Other Growth	1,345,177	3.58	0.00	9.88	57.66	N/A	N/A	24.20	04/01/2021
<i>CA US Private Equity Index</i>			0.00	2.69	3.34	19.88	14.52	10.19	04/01/2021
NB Secondary Opportunities Fund V Offshore[CE]	1,345,177	3.58	0.00	9.88	49.09	N/A	N/A	74.39	03/01/2022
<i>CA US Private Equity Index</i>			0.00	2.69	3.34	19.88	14.52	-1.60	03/01/2022

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows.

Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Fixed Income	14,298,356	38.08	-0.30	2.81	0.93	-2.78	1.09	0.88	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	0.57	07/01/2017
Baird Core Plus	3,888,621	10.36	-0.44	2.59	0.48	-3.10	1.42	1.16	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	0.57	07/01/2017
DoubleLine Core Fixed Income	1,716,398	4.57	-0.59	2.95	-0.09	-2.48	0.59	0.37	09/01/2017
PGIM Total Return Bond Fund	3,165,865	8.43	0.00	3.17	0.71	-3.28	1.11	0.75	09/01/2017
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	0.36	09/01/2017
Voya Intermediate Bond	1,716,582	4.57	-0.53	2.68	-0.28	-3.31	1.08	-1.62	01/01/2020
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	-1.75	01/01/2020
iShares Core US Aggregate Bond ETF	2,089,176	5.56	-0.85	2.26	-0.93	-3.97	0.74	-0.96	02/01/2023
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	-0.95	02/01/2023
iShares Intermediate-Term Corporate Bond ETF	742,014	1.98	-0.38	3.55	2.13	-2.99	2.08	-0.76	10/01/2019
<i>ICE BofA U.S. Corporate 5-10 Year Index</i>			-0.39	3.25	1.86	-2.96	2.18	-0.71	10/01/2019
BBH Limited Duration	323,374	0.86	1.34	3.12	4.82	2.15	2.61	1.74	02/01/2023
<i>Blmbg. U.S. Treasury: 1-3 Year</i>			-0.60	0.98	0.15	-1.12	0.93	0.24	02/01/2023
MainStay MacKay High Yield Corp Bond Fund	656,312	1.75	1.30	5.27	8.89	3.95	3.68	-0.27	06/01/2021
<i>ICE BofA High Yield Master II</i>			1.63	5.42	8.87	3.21	3.18	-1.75	06/01/2021
Other Income	1,867,737	4.97	0.00	-0.26	-3.79	N/A	N/A	-8.42	09/01/2021
<i>Cliffwater Direct Lending Index</i>			0.00	2.69	6.71	9.74	7.88	7.77	09/01/2021
Golub Capital Partners International XIV[CE]	1,440,000	3.83	0.00	N/A	N/A	N/A	N/A	0.00	04/01/2023
<i>Cliffwater Direct Lending Index</i>			0.00	2.69	6.71	9.74	7.88	0.00	04/01/2023
A TEL Private Debt Partners II[CE]	427,737	1.14	0.00	2.15	5.45	N/A	N/A	6.05	10/01/2021
<i>Cliffwater Direct Lending Index</i>			0.00	2.69	6.71	9.74	7.88	6.54	10/01/2021
Cash Equivalent	157,111	0.42	1.20	2.26	3.63	1.26	1.44	1.40	07/01/2017
First American Prime Obligation - Z	157,111	0.42	1.24	2.36	3.84	1.35	1.58	1.56	07/01/2017

*[Current Estimate] At any point in time the valuation for private equity and other illiquid asset classes may be different from market prices due to an inherent lag effect in the industry. The reporting lag inherent in this process means that there can be a valuation lag of a quarter or, in some cases, even longer. For such illiquid asset classes shown herein, performance is calculated for the relevant period(s) using a roll-forward valuation approach whereby the last reported valuation is adjusted for cash flows to provide an initial estimated valuation, typically resulting in a zero return for the lagging period. Performance is adjusted and finalized when the updated valuation is reported. Returns are gross of management fees. The roll-forward valuation methodology described is consistent with guidance provided within the CFA Institute's Global Investment Performance Standards (GIPS). Performance is calculated using the Modified-Dietz time weighted methodology to maintain consistency with the other returns in this exhibit. For since inception IRR performance, please refer to the fund-specific overview page.

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows.

Comparative Performance

	Year To Date	2022	2021	2020	2019	2018
Total Fund - Non-Bargaining	7.55	-15.90	12.26	16.85	20.43	-5.18
<i>PFM Blended Benchmark</i>	8.47	-15.52	10.04	14.14	20.02	-4.86
Domestic Equity	N/A	N/A	N/A	N/A	N/A	N/A
<i>Russell 3000 Index</i>	16.17	-19.21	25.66	20.89	31.02	-5.24
Vanguard Total Stock Market ETF	16.18	-19.50	25.72	20.95	30.80	-5.13
<i>Russell 3000 Index</i>	16.17	-19.21	25.66	20.89	31.02	-5.24
Jensen Quality Growth Fund	10.75	-16.34	30.33	18.62	29.34	2.44
International Equity	10.32	-24.11	N/A	N/A	N/A	N/A
<i>MSCI AC World ex USA (Net)</i>	9.47	-16.00	7.82	10.65	21.51	-14.20
Vanguard Total International Stock ETF	9.47	-15.99	8.69	11.32	21.58	-14.42
J. O. Hambro International Select	13.54	-32.38	9.21	29.71	19.04	-8.27
Harding Loevner International Equity	11.06	-20.23	8.51	20.33	25.23	-13.96
<i>MSCI AC World ex USA (Net)</i>	9.47	-16.00	7.82	10.65	21.51	-14.20
Vanguard FTSE Developed Markets ETF	11.14	-15.35	11.49	10.29	22.08	-14.47
<i>MSCI EAFE (net)</i>	11.67	-14.45	11.26	7.82	22.01	-13.79
Hartford Schroders Emerging Markets Equity	7.14	-22.10	-4.97	23.80	22.36	-15.45
<i>MSCI EM (net)</i>	4.89	-20.09	-2.54	18.31	18.42	-14.57
Other Growth	N/A	N/A	N/A	N/A	N/A	N/A
<i>CA US Private Equity Index</i>	2.69	-4.69	40.33	23.74	13.88	10.19
NB Secondary Opportunities Fund V Offshore[CE]	9.88	N/A	N/A	N/A	N/A	N/A
<i>CA US Private Equity Index</i>	2.69	-4.69	40.33	23.74	13.88	10.19

Returns are net of mutual fund fees.

Returns are expressed as percentages.

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SunLine Transit Agency

CONSENT CALENDAR

DATE: September 27, 2023

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Board Member Attendance for July 2023

Summary:

The attached report summarizes the Board of Directors' attendance for fiscal year to date July 2023.

Recommendation:

Receive and file.

FY 23/24	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs	X												10	1
Palm Desert	X												10	1
Palm Springs	X												10	1
Cathedral City	X												10	1
Rancho Mirage	X												10	1
Indian Wells	X												10	1
La Quinta	X												10	1
Indio	X												10	1
Coachella	X												10	1
County of Riverside	X												10	1

X - ATTENDED (Primary/Alternate)

DARK –

SunLine Transit Agency

DATE: September 27, 2023 **ACTION**

TO: Finance/Audit Committee
Board of Directors

FROM: Walter Watcher, Procurement Officer

RE: Ratification of Transit Bus Lease Agreement and Approval of FY24
Operating Budget Re-Allocation

Recommendation

Recommend that the Board of Directors:

1. Ratify an agreement for a total cost not to exceed \$480,996 including sales tax, with Shuttle Bus Leasing for the lease of six (6) 40' low floor compressed natural gas (CNG) buses for a one (1) year term; and
2. Approve the FY24 budget re-allocation of \$360,747 to bus leasing expenses from potential savings in insurance expenses.

Background

SunLine depends heavily on its fleet of forty-four compressed natural gas (CNG) buses to meet its daily operational needs. However, almost sixty percent of the fleet has been operating for over fifteen years, which is three (3) years past the typical useful life of twelve years per the Federal Transit Administration (FTA). In order to improve the reliability of the fleet, the Board approved a contract with Complete Coach Works (CCW) in September 2022 to refurbish twelve 2008 model-year CNG buses and overhaul their engines. This project is expected to start at the beginning of calendar year 2024, and full project completion is expected by the end of the year. As these buses are taken out of service and moved offsite to be refurbished, replacement buses through a lease with Shuttle Bus Leasing are needed to maintain existing levels of service.

Furthermore, due to current challenges in fueling and operating SunLine's fleet of twenty-six hydrogen fuel cell buses, obtaining these replacement buses as soon as possible would serve to minimize daily service disruptions for customers. For this reason, the award of the lease agreement was exercised under the CEO/General Manager's authority under Chapter 2, section 1.2.2 of the procurement policy by consulting with the Chairperson of the Board. However, this action still needs to be presented to the Board for ratification.

Financial Impact

The total financial impact during the one (1) year period is \$480,996. Based on the anticipated delivery date of the buses, the total Fiscal Year (FY) 2024 financial impact is estimated to be \$360,747. The FY 2024 Board-approved budget currently includes sufficient appropriations and funding to absorb this expense. However, staff will continue to monitor expenses and will bring forward any increase to the FY 2024 budget for Board approval if necessary.

The estimated FY 2025 impact is \$120,249. This expense and associated funding will be budgeted during the FY 2024-25 budgeting process.

SunLine Transit Agency

DATE: September 27, 2023 **ACTION**

TO: Finance/Audit Committee
Board of Directors

FROM: Luis Garcia, Controller/Assistant Chief Financial Officer

RE: Budget Approval – Operations and Maintenance Generator Project

Recommendation

Recommend that the Board of Directors approve a capital budget allocation of \$350,000 from the remaining FY19 Local Transportation Funds (LTF) for a project related to backup generator power for the operations and maintenance facilities.

Background

Currently, the Agency owns two (2) backup generators at its main facility in Thousand Palms. One (1) generator serves as a backup to the administration building and the transit hub and includes an automatic transfer switch when power is lost. The other generator serves as a backup to the maintenance building and requires manual interaction when power is lost. It is staff's intent to connect the operations building via an automatic transfer switch to this generator and convert the manual switch to an automatic transfer switch for the maintenance building.

In order to determine the capability of existing equipment, staff entered into an agreement with Dahl, Taylor & Associates, Inc. for engineering services. The engineers have determined that the existing generator has the capability to support the automatic transfer of backup generator power to the operations and maintenance buildings.

The current generator configuration is inefficient and leaves the operations building without any power in the event of a power outage. This proposed project reduces the operational impact of power outages and would add resiliency to the Agency's emergency procedures. The long-term solution would include the programming of new funds to replace the generator with a new unit. However, the investment made to connect the operations building to the current generator would assist in reducing the installation costs of a new generator.

Financial Impact

The financial impact of this project is estimated to be \$350,000 which would be programmed from remaining LTF funding. The funds were originally programmed for the operations building project in FY19. Once the solicitation process is complete, staff will bring forward the award of the contract to the Board for approval in accordance with the Agency's procurement policy.