



SunLine Transit Agency
June 26, 2024
10:00 a.m. – 10:25 a.m.

AGENDA

FINANCE/AUDIT COMMITTEE

Wellness Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

NOTICE TO THE PUBLIC

SunLine has discontinued its COVID-19 Emergency Declaration and has returned its Board and Board Committee meetings to live and in-person attendance at the location noted above. These meetings are no longer available for viewing, attendance, or comment by two-way audiovisual platform, two-way telephonic service, webcasting, or streaming video broadcast. SunLine may prepare audio or video recordings of Board meetings. In accordance with the Brown Act and California Public Records Act, these recordings are subject to public inspection for a period of thirty (30) days after the meeting.

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 72 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

ITEM

RECOMMENDATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. PRESENTATIONS

ITEM

RECOMMENDATION

5. FINALIZATION OF AGENDA

6. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

7. COMMITTEE MEMBER COMMENTS

RECEIVE COMMENTS

8. CONSENT CALENDAR

RECEIVE & FILE

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- | | |
|---|--------------|
| 8a) Checks \$1,000 and Over Report for April 2024 | (PAGE 3-7) |
| 8b) Credit Card Statement for April 2024 | (PAGE 8-15) |
| 8c) Monthly Budget Variance Report for April 2024 | (PAGE 16-20) |
| 8d) Contracts Signed in Excess of \$25,000 for May 2024 | (PAGE 21-22) |
| 8e) Union & Non-Union Pension Investment Asset Summary April 2024 | (PAGE 23-34) |
| 8f) Quarterly Performance Summary for Q1 of Calendar Year 2024 | (PAGE 35-39) |
| 8g) Ridership Report for May 2024 | (PAGE 40-43) |
| 8h) SunDial Operational Notes for May 2024 | (PAGE 44-46) |
| 8i) Metrics for May 2024 | (PAGE 47-70) |
| 8j) Board Member Attendance for May 2024 | (PAGE 71-72) |

9. ADOPTION OF THE FISCAL YEAR 2025 OPERATING AND CAPITAL BUDGET

APPROVE
(PAGE 73-133)

(Staff: Luis Garcia, Chief Financial Officer)

10. ADJOURN

SunLine Transit Agency**CONSENT CALENDAR**

DATE: June 26, 2024

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Checks \$1,000 and Over Report April 2024

Summary:

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the month of April which required signature from the Chair or Vice Chair.

Vendor	Check #	Amount
<i>Three Peaks Corp.</i>	696003	\$96,502.20
<i>EAM Solutions, LLC</i>	695891	\$69,502.00

Recommendation:

Receive and file.

**SunLine Transit Agency
Checks \$1,000 and Over
April 2024**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
CALPERS	Group Health Premiums	696026	04/24/2024	408,485.87
THREE PEAKS CORP	WIP- Coachella Transit Hub- Project Acct#2212-00	696003	04/17/2024	96,502.20
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	696007	04/17/2024	76,675.42
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	695860	04/03/2024	76,260.31
SO CAL GAS CO.	Utilities	695928	04/10/2024	70,873.24
EAM SOLUTIONS, LLC	Computer/Network Software Agreement	695891	04/10/2024	69,502.00
IMPERIAL IRRIGATION DIST	Utilities	695975	04/17/2024	56,110.85
SHUTTLE BUS LEASING	Vehicle/Bus Leasing	695926	04/10/2024	49,600.00
ANEW RNG, LLC	Utilities	696022	04/24/2024	46,059.81
MUTUAL OF OMAHA INSURANCE COMPANY	Supplement Benefits LTD/STD/LIFE Ins Prem	696042	04/24/2024	44,811.42
IMPERIAL IRRIGATION DIST	Utilities	695903	04/10/2024	41,797.53
CPAC INC.COM	Computer/Network Software Agreement	695955	04/17/2024	40,876.76
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP-Liquid Hydrogen Refueling- Project Acct#2211-02	695958	04/17/2024	38,334.89
LONGO TOYOTA	WIP-Administrative/Support Vehicle- Project Acct#2111-04	695910	04/10/2024	37,710.07
HANSON BRIDGETT LLP	Legal Service	695818	04/03/2024	33,581.58
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	695941	04/10/2024	27,105.80
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	695935	04/10/2024	26,767.13
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP-Liquid Hydrogen Refueling -Project Acct#2211-02	695802	04/03/2024	23,822.73
INSIGHT STRATEGIES INC	Consulting	695905	04/10/2024	21,987.10
ALL AMERICAN BUILDING SERVICES INC	WIP-Enclose Glass Showroom for Div II- Project Acct#1913-05	696018	04/24/2024	21,869.77
SPECIALTY FIELD SERVICE, INC.	Outside Repair-Fixed Route	696050	04/24/2024	19,966.43
EAM SOLUTIONS, LLC	WIP-TAM Software Implementation- Project Acct#1512-00	695963	04/17/2024	18,368.00
RIDE COACH AND BUS LLC	Repair Parts-Fixed Route	695794	04/03/2024	17,512.20
GENFARE, LLC	Inventory Repair Parts	695812	04/03/2024	16,168.36
eSCRIBE SOFTWARE LTD	Computer/Network Software Agreement	695966	04/17/2024	15,393.00
TRAPEZE SOFTWARE GROUP INC.	Computer/Network Software Agreement	695858	04/03/2024	15,232.80
NFI PARTS	Inventory Repair Parts	695780	04/03/2024	14,850.36
THE LEFLORE GROUP LLC	WIP-Liquid Hydrogen Refueling-Project Acct#2211-02 & 03	695999	04/17/2024	14,655.55
OLD GREEN HOUSE LLC	Planning Consultant	695845	04/03/2024	14,400.00
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	695868	04/03/2024	13,496.74
THE LEFLORE GROUP LLC	WIP-Liquid Hydrogen Refueling-Project Acct#2211-02 & 03	695846	04/03/2024	12,884.00
TEC EQUIPMENT, INC.	Inventory Repair Parts	695933	04/10/2024	12,752.41
HEPTAGON SEVEN CONSULTING, INC.	WIP- Coachella Transit Hub A&E Services Project Acct #2212	695901	04/10/2024	12,589.23
OLD GREEN HOUSE LLC	Planning Consultant	695997	04/17/2024	12,000.00
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	696006	04/17/2024	11,939.76
VERIZON WIRELESS	Wireless Telephone Service	695938	04/10/2024	11,729.89
COMPLETE COACH WORKS	Repair Parts-Fixed Route	695799	04/03/2024	10,236.25
CALIFORNIA DEPARTMENT OF TAX & FEE	Quarterly Used Sales Tax Jan-Mar 2024	695795	04/03/2024	10,174.00
SONSRAY FLEET SERVICES	Inventory Repair Parts	696054	04/24/2024	9,679.16

**SunLine Transit Agency
Checks \$1,000 and Over
April 2024**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
NFI PARTS	Inventory Repair Parts	696014	04/24/2024	9,633.39
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	695925	04/10/2024	9,559.65
TOWNSEND PUBLIC AFFAIRS, INC	Consulting-General	696056	04/24/2024	9,500.00
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	695890	04/10/2024	9,410.00
NATSCO TRANSIT SOLUTIONS INC.	Inventory Repair Parts	695834	04/03/2024	8,547.30
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	695922	04/10/2024	8,116.89
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	695947	04/17/2024	8,010.00
MAGALDI & MAGALDI, INC.	Inventory Repair Parts	695828	04/03/2024	7,823.39
NAPA AUTO PARTS	Inventory Repair Parts	695913	04/10/2024	7,136.19
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel	695936	04/10/2024	6,488.77
JESSE FRESCAS JR.	WIP-Coachella Transit Hub Project Acct #2212-00	695977	04/17/2024	6,480.00
AMALGAMATED TRANSIT UNION	Union Dues	695945	04/17/2024	6,403.42
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	695791	04/03/2024	6,312.50
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	696047	04/24/2024	6,169.06
GALLAGHER BENEFIT SERVICES, INC	Consulting-General	695811	04/03/2024	6,125.00
PAUL ASSOCIATES	Printing Expense	695839	04/03/2024	5,389.46
JOSEPH LYNN FRIEND	Contracted Services	695978	04/17/2024	5,355.00
RIDECO US INC	SunRide Ride Share Expenses	695994	04/17/2024	5,090.55
AC TRANSIT	Training/Workshop	695869	04/10/2024	5,004.86
RWC GROUP	Inventory Repair Parts	695810	04/03/2024	4,908.62
CUMMINS SALES AND SERVICE	Inventory Repair Parts	695888	04/10/2024	4,875.17
SAFETY-KLEEN CORPORATION	Contract Svc-Haz Waste Removal	696000	04/17/2024	4,731.17
DAVID RZEPINSKI CONSULTING	WIP-Radio Replacement Consulting - Project Acct#1905-00	696031	04/24/2024	4,700.00
ROBERT HALF	Temporary Help	695996	04/17/2024	4,627.78
CALIFORNIA DENTAL NETWORK, INC.	Dental Benefits	695884	04/10/2024	4,548.20
SOUTHERN CALIFORNIA GAS COMPANY	Contract Services-General	695854	04/03/2024	4,490.00
PALMER KAZANJIAN WOHL HODSON LLP	Legal Service	695987	04/17/2024	4,455.93
IMPERIAL IRRIGATION DIST	Utilities	696038	04/24/2024	4,314.57
TYLER TECHNOLOGIES, INC.	Contract Services	696058	04/24/2024	4,302.00
SC FUELS	Lubricants- Oil	696048	04/24/2024	4,261.99
AMERICAN MOVING PARTS	Inventory Repair Parts	695876	04/10/2024	4,193.79
TPX COMMUNICATIONS	Communications Service	696004	04/17/2024	4,187.05
NFI PARTS	Inventory Repair Parts	695943	04/17/2024	4,164.70
SONSRAY FLEET SERVICES	Inventory Repair Parts	695934	04/10/2024	4,150.26
TRANSIT RESOURCES, INC.	Inventory Repair Parts	696005	04/17/2024	4,137.35
PRUDENTIAL OVERALL SUPPLY	Uniforms	695990	04/17/2024	4,069.58
GENFARE, LLC	Inventory Repair Parts	695899	04/10/2024	3,914.10
SONSRAY FLEET SERVICES	Paratransit Repair Parts	695857	04/03/2024	3,864.20
SOCALGAS	Utilities	695929	04/10/2024	3,797.13

**SunLine Transit Agency
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Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
CHARTER COMMUNICATIONS	Utilities	695931	04/10/2024	3,737.65
JIM'S DESERT RADIATOR AND A/C SERVICE	Inventory Repair Parts	696032	04/24/2024	3,554.81
CENTER FOR TRANSPORTATION AND THE	Membership & Subscriptions	696028	04/24/2024	3,500.00
OPW FUELING COMPONENTS	Inventory Repair Parts	695837	04/03/2024	3,388.97
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	695952	04/17/2024	3,258.63
BEST BEST & KRIEGER LLP	Legal Services	695879	04/10/2024	3,242.50
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	695796	04/03/2024	3,144.94
CUMMINS SALES AND SERVICE	Computer/Network Software Agreement	695957	04/17/2024	3,080.00
DESERT HOSE & SUPPLY CORP.	Inventory Repair Parts	695804	04/03/2024	2,843.40
GARON WYATT INVESTIGATIVE SERVICES, LLC.	Insurance Loss	695973	04/17/2024	2,795.93
ALPHA MEDIA LLC	Advertising	695873	04/10/2024	2,670.00
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	695970	04/17/2024	2,632.05
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	696061	04/24/2024	2,600.00
NFI PARTS	Inventory Repair Parts	695870	04/10/2024	2,581.36
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	695887	04/10/2024	2,535.98
PRUDENTIAL OVERALL SUPPLY	Uniforms	695841	04/03/2024	2,519.02
SC FUELS	Lubricants- Oil	695849	04/03/2024	2,473.94
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	695882	04/10/2024	2,468.45
AMAZON CAPITAL SERVICES, INC	Office Supplies	695785	04/03/2024	2,447.43
ALLIED REFRIGERATION, INC	Freon & Coolant	695871	04/10/2024	2,368.47
LAWRENCE ROLL UP DOORS, INC	Service Repair Call	695909	04/10/2024	2,362.38
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	696044	04/24/2024	2,350.37
LUMINATOR TECHNOLOGY GROUP	Inventory Repair Parts	696040	04/24/2024	2,219.66
FPS SPECIALISTS IN FIRE SYSTEMS	Contract Services-H2	695976	04/17/2024	2,160.00
KELLY SPICERS STORES	Copy Paper	695824	04/03/2024	2,111.90
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	695878	04/10/2024	2,100.00
MODEL1 COMMERCIAL VEHICLES, INC.	Repair Claims	695801	04/03/2024	2,019.73
ENTECH ENGINEERING INC.	Utilities Main Facility- Project Acct#2424-01 & 2424-02	696034	04/24/2024	2,000.00
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	695986	04/17/2024	1,997.80
AMERICAN MOVING PARTS	Inventory Repair Parts	695790	04/03/2024	1,945.14
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	696009	04/17/2024	1,895.55
OMNITRACS, LLC	General Services	695918	04/10/2024	1,820.00
NORTHERN SAFETY COMPANY, INC.	Inventory Repair Parts	695917	04/10/2024	1,765.55
RA AUTOMOTIVE SOFTWARE SOLUTIONS INC	Computer/Network Software Agreement	695993	04/17/2024	1,756.00
C V WATER DISTRICT	Utilities	696029	04/24/2024	1,674.27
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	695881	04/10/2024	1,626.10
ROBERT HALF	Temporary Help	695844	04/03/2024	1,619.20
ROBERT HALF	Temporary Help	696046	04/24/2024	1,619.20
ROBERT HALF	Temporary Help	695924	04/10/2024	1,619.20

**SunLine Transit Agency
Checks \$1,000 and Over
April 2024**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
HD INDUSTRIES	Computer/Network Software Agreement	695819	04/03/2024	1,611.06
GILLIG LLC	Inventory Repair Parts	695815	04/03/2024	1,601.77
DYLAN NARZ	Reimbursement Expense	695806	04/03/2024	1,584.23
SECTRAN SECURITY INC.	Bank Adjustment Fees	695850	04/03/2024	1,582.78
GRAINGER	Freon & Coolant	695817	04/03/2024	1,564.58
N/S CORPORATION	Facility Maintenance	695984	04/17/2024	1,557.51
FRONTIER COMMUNICATIONS	Utilities- OPS Bldg	695972	04/17/2024	1,525.00
BROADLUX, INC.	Contract Services-General	695880	04/10/2024	1,480.00
MILE3 WEB DEVELOPMENT	Website Maintenance	695983	04/17/2024	1,470.00
HOME DEPOT CREDIT SERVICES	Facility Maintenance	695902	04/10/2024	1,468.21
YELLOW CAB OF THE DESERT	Taxi Voucher Program	695942	04/10/2024	1,453.95
MICROMED DIAMOND SEAL SYSTEMS INC.	Shop Supplies	695911	04/10/2024	1,442.14
FASTENAL COMPANY	Misc Shop Supplies	695893	04/10/2024	1,409.64
GRAINGER	Freon & Coolant	695900	04/10/2024	1,392.09
COACH AND EQUIPMENT MFG CORP	Inventory Repair Parts	695797	04/03/2024	1,362.06
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	696013	04/17/2024	1,300.00
MJM ENGINES	Paratransit Repair Parts	695830	04/03/2024	1,268.98
TOPS N BARRICADES, INC.	Bus Stop Supplies	696055	04/24/2024	1,243.50
AMAZON CAPITAL SERVICES, INC	Office Supplies	695874	04/10/2024	1,193.82
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	695919	04/10/2024	1,192.00
ISAAC RODRIGUEZ	Reimbursement Expense	695906	04/10/2024	1,168.02
CITY CAB	Taxi Voucher Program	695848	04/03/2024	1,065.75
AIR & LUBE SYSTEMS INC	Equipment Repair-Shop Equipment	695784	04/03/2024	1,040.35
COACH AND EQUIPMENT MFG CORP	Inventory Repair Parts	695953	04/17/2024	1,030.68
SMITTY'S AUTO PAINT OF HEMET	Shop Supplies- Misc	695927	04/10/2024	1,022.19
MARCOS MENDOZA	Reimbursement Expense	695829	04/03/2024	1,000.00
Total Checks Over \$1,000	\$1,925,547.53			
Total Checks Under \$1,000	(\$10,998.67)			
Total Checks	\$1,914,548.86			

SunLine Transit Agency

CONSENT CALENDAR

DATE: June 26, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Credit Card Statement for April 2024

Summary:

The attached report summarizes the Agency's credit card expenses for April 2024. The report summarizes transactions for the credit card utilized for Procurement which align with the statement closing date of April 30, 2024.

Recommendation:

Receive and file.

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 4/30/2024

Name on Card: Walter Watcher (Procurement Card)

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1	04/03/24	4/5/2024	Alaska Air	Flight for American Public Transportation Association Mobility Conference - Shawn Craycraft		\$ 771.20
2	04/04/24	4/5/2024	Grasshopper.com	SolVan Toll Free Number & Web Traffic		\$ 21.87
3	04/04/24	4/5/2024	Expedia	Service Charge for American Public Transportation Association Mobility Conference - Bryan Valenzuela		\$ 7.10
4	04/04/24	4/8/2024	United	Flight for American Public Transportation Association Mobility Conference - Bryan Valenzuela		\$ 268.32
5	04/04/24	4/8/2024	Alaska Air	Flight for American Public Transportation Association Mobility Conference - Bryan Valenzuela		\$ 153.10
6	04/04/24	4/9/2024	APTA	Registration for American Public Transportation Association Mobility Conference - Shawn Craycraft		\$ 2,500.00
7	04/08/24	4/10/2024	Alaska Air	Flight for American Public Transportation Association Mobility Conference - Paul Mattern		\$ 481.19
8	04/08/24	4/11/2024	APTA	Registration for American Public Transportation Association Mobility Conference - Paul Mattern		\$ 1,100.00
9	04/08/24	4/11/2024	APTA	Registration for American Public Transportation Association Mobility Conference - Bryan Valenzuela		\$ 1,100.00
10	04/10/24	4/11/2024	Currency Conversion Fee	Currency Exchange Charge for Marketing Tool Yearly Subscription		\$ 1.44
11	04/10/24	4/11/2024	Freepik Premium Ye Malaga	Marketing Tool Yearly Subscription		\$ 144.00
12	04/15/24	4/16/2024	Surveymonkey	Survey Monkey Subscription		\$ 468.00
13	04/18/24	4/19/2024	Sams Club	Pallet of Water for Operations Department		\$ 287.04
14	04/18/24	4/22/2024	Hilton Duniway	Lodging for American Public Transportation Association Mobility Conference - Ray Allen		\$ 469.83
15	04/18/24	4/22/2024	Hilton Duniway	Lodging for American Public Transportation Association Mobility Conference - Shawn Craycraft		\$ 469.83
16	04/23/24	4/24/2024	Sams Club	Boardroom Supplies		\$ 103.40
17	04/23/24	4/25/2024	Trimble Inc	SketchUp Design Software		\$ 349.00
18	04/24/24	4/25/2024	Esri	ArcGIS Software for Planning Department		\$ 6,325.00
19	04/24/24	4/25/2024	Businessradiolicensing	Radio License for Vehicles		\$ 200.00
20	04/24/24	4/26/2024	Hilton Duniway	Lodging for American Public Transportation Association Mobility Conference - Mona Babauta		\$ 172.85
21	04/24/24	4/26/2024	Hilton Duniway	Lodging for American Public Transportation Association Mobility Conference - Paul Mattern		\$ 469.83
22	04/24/24	4/26/2024	Hilton Duniway	Lodging for American Public Transportation Association Mobility Conference - Mona Babauta		\$ 469.83
23	04/24/24	4/26/2024	Hilton Duniway	Lodging for American Public Transportation Association Mobility Conference - Dioselyn Moreno		\$ 469.83

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
24	04/26/24	4/29/2024	Embassy Suites	Lodging for Federal Grant Institute 2024 Training - Karina Daza		\$ 655.92
25	04/26/24	4/29/2024	Embassy Suites	Lodging for Federal Grant Institute 2024 Training - Isabella Amadeo		\$ 655.92
26	04/26/24	4/29/2024	Embassy Suites	Parking Fees for Federal Grants Institute 2024 - Isabella Amadeo		\$ 180.00
27	04/28/24	4/29/2024	Smk	Web-based Forms for SolVan		\$ 19.00
					\$ -	\$ 18,313.50



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Walter Watcher	Company	Sunline Transit Agency
Account #	XXXX-XXXX-XXX [REDACTED]	Currency	US Dollar
Reporting Period	3/30/2024 - 4/30/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 4/3/2024	4/5/2024	Alaska Air Seattle, WA					771.20
		Purchase Alaska Air	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for Shawn Craycraft - Flight - APTA Mobility Conference	Sun Fuels Department				
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2 4/4/2024	4/5/2024	Grasshopper.Com Logmein.Com, MA					21.87
		Purchase Grasshopper.Com	General Ledger Code: 5099900002 Fund: 00				
		PR 19508 - Grasshopper - SolVan Toll Free Number & Web Traffic	Safety Department				
<hr/>							
3 4/4/2024	4/5/2024	Expedia 72797774447420 Expedia.Com, WA					7.10
		Purchase Expedia 72797774447420	General Ledger Code: 5090200000 Fund: 00				
		Approve Travel for Bryan Valenzuela - Expedia Service Charge - APTA Mobility Conference	Safety Department				
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4 4/4/2024	4/8/2024	United United.Com, TX					268.32
		Purchase United	General Ledger Code: 5090200000 Fund: 00				
		Approve Travel for Bryan Valenzuela - Flight Seat Charge and Taxes - APTA Mobility Conference	Safety Department				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
5 4/4/2024	4/8/2024	Alaska Air Seattle, WA					153.10
Purchase Alaska Air			General Ledger Code: 5090200000 Fund: 00				
Approve Travel for Bryan Valenzuela - Flight Charge from Palm Springs to Portland - APTA Mobility Conference			Safety Department				
6 4/4/2024	4/9/2024	Apta 202-4964800, DC					2,500.00
Purchase Apta			General Ledger Code: 5090100000 Fund: 00				
Approve Travel for Shawn Craycraft - Conference Registration - APTA Mobility Conference			Safety Department				
Pending Refund of \$1,400							
7 4/8/2024	4/10/2024	Alaska Air Seattle, WA					481.19
Purchase Alaska Air			General Ledger Code: 5090200000 Fund: 00				
Approve Travel for Paul Mattern - Flight Charge - APTA Mobility Conference			Planning Department				
8 4/8/2024	4/11/2024	Apta 202-4964800, DC					1,100.00
Purchase Apta			General Ledger Code: 5090100000 Fund: 00				
Approved Travel for Paul Mattern - Conference Charge - APTA Mobility Conference			Planning Department				
9 4/8/2024	4/11/2024	Apta 202-4964800, DC					1,100.00
Purchase Apta			General Ledger Code: 5090100000 Fund: 00				
Approved Travel for Bryan Valenzuela - Conference Charge - APTA Mobility Conference			Safety Department				
10 4/10/2024	4/11/2024						1.44
Other Debits Currency Conversion Fee			Fund: 00				
PR 21010 - Freepik Premium Yearly Subscription - Currency Charge			Marketing Department				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
11 4/10/2024	4/11/2024	Fc* Freepik Premium Ye Malaga					144.00
Purchase Fc* Freepik Premium Ye			General Ledger Code: 5030303260 Fund: 00				
PR 21010 Freepik Premium - Yearly Subscription to A Platform With Stock Photos			Marketing Department				
<hr/>							
12 4/15/2024	4/16/2024	Surveymonkeyus Www.Surveymon, CA					468.00
Purchase Surveymonkeyus			General Ledger Code: 5030300011 Fund: 00				
PR 21034 Survey Monkey Subscription - Executive Department			Executive Department				
<hr/>							
13 4/18/2024	4/19/2024	Sams Club #6609 Palm Desert, CA					287.04
Purchase Sams Club #6609			General Ledger Code: 5099900002 Fund: 00				
PR 21062 Water Pallet for Operations			Operations Department				
<hr/>							
14 4/18/2024	4/22/2024	Hilton Duniway Certifi 503-5537000, OR					469.83
Purchase Hilton Duniway Certifi			General Ledger Code: 5039903800 Fund: 00				
Approved Travel for Ramon Allen - Lodging - APTA Mobility Conference			Maintenance Department				
<hr/>							
15 4/18/2024	4/22/2024	Hilton Duniway Certifi 503-5537000, OR					469.83
Purchase Hilton Duniway Certifi			General Ledger Code: 5039903800 Fund: 00				
Approved Travel for Shawn Craycraft - Lodging - APTA Mobility Conference			SunFuels Department				
<hr/>							
16 4/23/2024	4/24/2024	Sams Club #6609 Palm Desert, CA					103.40
Purchase Sams Club #6609			General Ledger Code: 5099900002 Fund: 00				
PR 21094 - Boardroom Supplies			Facilities Department				
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
17 4/23/2024	4/25/2024	Trimble Inc 937-2455500, CO					349.00
		Purchase Trimble Inc	General Ledger Code: 5030300011 Fund: 00				
PR 21087 - Trimble - SketchUp Design Software		Planning Department					
<hr/>							
18 4/24/2024	4/25/2024	Esri 888-3774675, CA					6,325.00
		Purchase Esri	General Ledger Code: 5030300011 Fund: 00				
PR 21086 ArcGIS Software for Planing		Planning Department					
<hr/>							
19 4/24/2024	4/25/2024	Businessradiolicensing Httpsbusiness, CA					200.00
		Purchase Businessradiolicensing	General Ledger Code: 5049900010 Fund: 00				
21114 - Business Radio License		Maintenance Department					
<hr/>							
20 4/24/2024	4/26/2024	Hilton Duniway Certifi 503-5537000, OR					172.85
		Purchase Hilton Duniway Certifi	General Ledger Code: 5039903800 Fund: 00				
Travel for Mona Babauta - Lodging - APTA Mobility Conference		Executive Department					
<hr/>							
21 4/24/2024	4/26/2024	Hilton Duniway Certifi 503-5537000, OR					469.83
		Purchase Hilton Duniway Certifi	General Ledger Code: 5039903800 Fund: 00				
Approved Travel for Paul Mattern - Lodging - APTA Mobility Conference		Planning Department					
<hr/>							
22 4/24/2024	4/26/2024	Hilton Duniway Certifi 503-5537000, OR					469.83
		Purchase Hilton Duniway Certifi	General Ledger Code: 5039903800 Fund: 00				
Mona Babauta - Lodging - APTA Mobility Conference		Executive Department					
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
23 4/24/2024	4/26/2024	Hilton Duniway Sertifi 503-5537000, OR					469.83
Purchase Hilton Duniway Sertifi			General Ledger Code: 5039903800 Fund: 00				
Approved Travel for Dioselyn Ayala - Lodging - APTA Mobility Conference							
24 4/26/2024	4/29/2024	Embassy Suites 619-2392400, CA					655.92
Purchase Embassy Suites			General Ledger Code: 5090200000 Fund: 00				
Approve Travel for Karina Daza - Lodging - Federal Grant Institute 2024 Finance Department							
25 4/26/2024	4/29/2024	Embassy Suites 619-2392400, CA					655.92
Purchase Embassy Suites			General Ledger Code: 5090200000 Fund: 00				
Approved Travel for Isabella Amadeo - Lodging - Federal Grant Institute 2024 Finance Department							
26 4/26/2024	4/29/2024	Embassy Suites 619-2392400, CA					180.00
Purchase Embassy Suites			General Ledger Code: 5090200000 Fund: 00				
Approve Travel for Isabella Amadeo - Hotel Parking - Federal Grants Institute 2024 Finance Department							
27 4/28/2024	4/29/2024	Smk 813-4213676, CA					19.00
Purchase Smk			General Ledger Code: 5099900002 Fund: 00				
PR19576 - Wufoo -Pop-up ox Web-based forms for SolVan Safety Department							
							Transaction Count: 27
							Total: 18,313.50

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____

SunLine Transit Agency
CONSENT CALENDAR

DATE: June 26, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Monthly Budget Variance Report for April 2024

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12th of the annual budget. The FYTD budget values for the month of April 2024 are equal to 10/12^{ths} of the yearly budget.

Year to Date Summary

- As of April 30, 2024, the Agency's FYTD revenues are \$370,027 or 18.44% above the FYTD budget.
- As of April 30, 2024, the Agency's FYTD expenditures are \$2,026,395 or 5.12% below the FYTD budget.

Monthly Spotlight:

- The negative variance in operator and mechanic wages is primarily due to unexpected arbitration awards in the maintenance department.

Recommendation:

Receive and file.

SunLine Transit Agency
Budget Variance Report
April 2024

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY24 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Revenues:								
Passenger Revenue	1,550,964	152,807	129,247	23,560	1,429,056	1,292,470	136,586	7.9%
Other Revenue	857,170	87,138	71,431	15,707	947,749	714,308	233,440	-10.6%
Total Operating Revenue	2,408,134	239,945	200,678	39,267	2,376,805	2,006,778	370,027	1.3%
Operating Expenses:								
Operator & Mechanic Salaries & Wages	9,642,603	830,162	803,550	(26,611)	8,702,702	8,035,503	(667,200)	9.7%
Operator & Mechanic Overtime	1,226,000	93,411	102,167	8,756	1,168,297	1,021,667	(146,631)	4.7%
Administration Salaries & Wages	7,318,230	579,797	609,853	30,055	5,690,943	6,098,525	407,582	22.2%
Administration Overtime	109,250	11,068	9,104	(1,964)	151,633	91,042	(60,591)	-38.8%
Fringe Benefits	11,566,272	744,864	963,856	218,992	8,236,116	9,638,560	1,402,444	28.8%
Communications	230,400	20,942	19,200	(1,742)	233,661	192,000	(41,661)	-1.4%
Legal Services	400,000	56,320	33,333	(22,986)	559,673	333,333	(226,340)	-39.9%
Computer/Network Software Agreement	861,455	121,176	71,788	(49,388)	620,686	717,879	97,193	27.9%
Uniforms	127,360	3,435	10,613	7,178	64,197	106,133	41,937	49.6%
Contracted Services	869,472	51,079	72,456	21,377	554,858	724,560	169,702	36.2%
Equipment Repairs	14,000	0	1,167	1,167	21,465	11,667	(9,798)	-53.3%
Security Services	370,947	11,538	30,912	19,374	336,110	309,123	(26,987)	9.4%
Fuel - CNG	2,530,920	146,675	210,910	64,236	1,693,217	2,109,100	415,883	33.1%
Fuel - Hydrogen	1,418,612	70,131	118,218	48,087	699,817	1,182,177	482,360	50.7%
Tires	259,155	18,223	21,596	3,373	180,880	215,963	35,083	30.2%
Office Supplies	72,285	3,290	6,024	2,734	43,396	60,238	16,842	40.0%
Travel/Training	163,720	11,759	13,643	1,884	103,308	136,433	33,125	36.9%
Repair Parts	1,874,339	190,727	156,195	(34,532)	1,575,896	1,561,949	(13,947)	15.9%
Facility Maintenance	59,450	385	4,954	4,570	48,416	49,542	1,126	18.6%
Electricity - CNG & Hydrogen	1,530,000	81,847	127,500	45,653	813,866	1,275,000	461,134	46.8%
Natural Gas	2,511,750	101,646	209,313	107,666	1,503,948	2,093,125	589,177	40.1%
Water and Gas	19,001	991	1,583	593	10,421	15,834	5,413	45.2%
Insurance Losses	1,079,253	529,635	89,938	(439,697)	1,339,097	899,378	(439,719)	-24.1%
Insurance Premium - Property	125,000	16,047	10,417	(5,630)	163,460	104,167	(59,293)	-30.8%
Repair Claims	85,000	111	7,083	6,972	67,724	70,833	3,110	20.3%
Fuel Taxes	114,400	5,567	9,533	3,966	82,321	95,333	13,012	28.0%
Other Expenses	6,880,696	584,780	573,391	(11,389)	5,256,260	5,733,913	477,653	23.6%
Self Consumed Fuel	(3,992,196)	(216,388)	(332,683)	(116,295)	(2,392,617)	(3,326,830)	(934,213)	40.1%
Total Operating Expenses (Before Depreciation)	47,467,374	4,069,217	3,955,615	(113,602)	37,529,750	39,556,145	2,026,395	20.9%
Operating Expenses in Excess of Operating Revenue		\$ (3,829,272)			\$ (35,152,945)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	8,456,000	718,617	704,667	(13,950)	6,596,944	7,046,667	449,722	22.0%
State - LTF, LCTOP	26,808,875	2,278,300	2,234,073	(44,227)	20,914,931	22,340,729	1,425,798	22.0%
Federal	9,794,365	832,355	816,197	(16,158)	7,641,069	8,161,971	520,902	22.0%
Total Subsidies	45,059,240	3,829,272	3,754,937	(74,335)	35,152,945	37,549,367	2,396,421	22.0%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

SunLine Transit Agency
Budget Variance Report
April 2024

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY24 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Expenses:								
Wages & Benefits	29,862,355	2,259,302	2,488,530	229,228	23,949,691	24,885,296	935,604	19.8%
Services	5,640,551	484,829	470,046	(14,783)	4,363,096	4,700,459	337,364	22.6%
Fuels & Lubricants	4,115,207	244,786	342,934	98,148	2,575,149	3,429,339	854,190	37.4%
Tires	259,155	18,223	21,596	3,373	180,880	215,963	35,083	30.2%
Materials and Supplies	2,362,068	211,859	196,839	(15,020)	1,915,559	1,968,390	52,831	18.9%
Utilities	4,406,531	216,395	367,211	150,816	2,647,802	3,672,109	1,024,307	39.9%
Casualty & Liability	3,309,926	717,519	275,827	(441,692)	3,360,902	2,758,272	(602,630)	-1.5%
Taxes and Fees	114,400	5,567	9,533	3,966	82,321	95,333	13,012	28.0%
Miscellaneous Expenses	1,389,377	127,124	115,781	(11,343)	846,968	1,157,814	310,846	39.0%
Self Consumed Fuel	(3,992,196)	(216,388)	(332,683)	(116,295)	(2,392,617)	(3,326,830)	(934,213)	40.1%
Total Operating Expenses (Before Depreciation)	47,467,374	4,069,217	3,955,615	(113,602)	37,529,750	39,556,145	2,026,395	20.9%
Revenues:								
Passenger Revenue	1,550,964	152,807	129,247	23,560	1,429,056	1,292,470	136,586	7.9%
Other Revenue	857,170	87,138	71,431	15,707	947,749	714,308	233,440	-10.6%
Total Operating Revenue	2,408,134	239,945	200,678	39,267	2,376,805	2,006,778	370,027	1.3%
Net Operating Gain (Loss)		\$ (3,829,272)			\$ (35,152,945)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	8,456,000	718,617	704,667	(13,950)	6,596,944	7,046,667	449,722	22.0%
State - LTF, LCTOP	26,808,875	2,278,300	2,234,073	(44,227)	20,914,931	22,340,729	1,425,798	22.0%
Federal - CMAQ,5307,5309,5310,5311,5311(f),5312	9,794,365	832,355	816,197	(16,158)	7,641,069	8,161,971	520,902	22.0%
Total Subsidies	45,059,240	3,829,272	3,754,937	(74,335)	35,152,945	37,549,367	2,396,421	22.0%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

Budget Variance Analysis - SunLine Transit Agency

Passenger Revenue

- The favorable variance in passenger revenue is due to higher than anticipated ridership for FY24.
- As of April, ridership was at 2.7% above FY23 FYTD totals.
- Total system ridership was 60,230 trips above FY23 FYTD amounts.

Ridership

	FY23-April	FY24-April	Variance	%Δ
Fixed Route	214,292	229,198	14,906	7.0%
Paratransit	9,383	10,009	626	6.7%
SolVan	1,690	2,057	367	21.7%
SunRide	964	2,045	1,081	112.1%
System Total	226,329	243,309	16,980	7.5%

Ridership

	FYTD-FY23	FYTD-FY24	Variance	%Δ
Fixed Route	2,115,344	2,150,172	34,828	1.6%
Paratransit	89,463	100,113	10,650	11.9%
SolVan	16,342	19,244	2,902	17.8%
SunRide	6,646	18,496	11,850	178.3%
System Total	2,227,795	2,288,025	60,230	2.7%

Other Revenue

- The positive variance in other revenue is primarily due to outside fuel sales of CNG.

Operator & Mechanic Salaries & Wages

- The unfavorable variance in wages is primarily due to unexpected arbitration awards.

Operator & Mechanic Overtime

- The unfavorable variance is primarily attributed to overtime due to the vehicle maintenance as needed.

Administration Salaries & Wages

- The favorable variance in administrative salaries and wages is primarily attributed to vacancies.

Administration Overtime

- The unfavorable variance is primarily attributed to overtime in the Operations and Maintenance departments.

Fringe Benefits

- Savings in fringe benefit expenditures are associated with vacancies across the Agency.

Communications

- Communication expenses are trending over budget due to the temporary increase in fixed route fleet size due to H2 fuel availability.

Legal Services

- Legal services have had higher expenses due to legal representation for labor issues.

Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements.

Uniforms

- Savings in uniform expenditures are related to fewer employees utilizing the entire uniform allowance.

Contracted Services

- Savings in contract services costs are primarily attributed to marketing and towing services.

Equipment Repairs

- The unfavorable balance in equipment repair costs are primarily associated with unexpected vehicle lift repairs conducted in March.

Security Services

- Security service are unfavorable primarily due to costs associated with increased service hours. Services were reduced in February 2024.

Fuel - CNG

- The positive variance is primarily attributed to fewer actual miles over budgeted estimates for FY24.

Fuel - Hydrogen

- The savings in hydrogen fuel is primarily attributed to lower usage of hydrogen fixed route vehicles as the agency is not utilizing the full fleet due to fueling issues.

Tires

- Tire expenses are less than anticipated due to fewer miles driven in FY24.

Office Supplies

- Office supply expenses are within an acceptable range of the budget.

Travel/Training

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

Repair Parts

- The unfavorable variance is due to higher than usual repairs for fixed route vehicles in the month of December, January, February and April.

Facility Maintenance

- Facility maintenance expenses are within an acceptable range of the budget.

Electricity - CNG & Hydrogen

- Electricity - CNG & Hydrogen expenses are less than anticipated due to fewer miles driven in FY24.

Natural Gas

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY24.

Water and Gas

- Water and gas expenses are within an acceptable range of the budget.

Insurance Losses

- The negative variance is primarily due FYTD a reconciliation of insurance losses with the risk pool.

Insurance Premium - Property

- Insurance premiums for property increased exceeding budgeted amount.

Repair Claims

- Repair claim expenses are within an acceptable range of the budget.

Fuel Taxes

- Fuel tax expenses increased due to an increase in outside fuel sales.

Other Expenses

- The favorable variance is primarily due to YTD savings in contracted services.

Self-Consumed Fuel

- The variance in primarily due to less than anticipated fuel utilized by the Agency.

SunLine Transit Agency
CONSENT CALENDAR

DATE: June 26, 2024

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Contracts Signed between \$25,000 and \$250,000 for May 2024

Summary:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

There were seven (7) agreements and one (1) purchase order executed in May 2024 between \$25,000 and \$250,000:

Vendor	Purpose	Amount
Agricultural Pest Control	Bird Abatement	\$39,485.00
David Rzepinski	CAD/AVL Consultant	\$31,280.00
Rush Truck	Inventory Parts	\$124,126.85
Southwest Plumbing	Bus Wash Drain Line	\$31,650.00
Burke, Williams & Sorenson, LLP	Legal Services Transition	\$50,000.00
Token Transit	Fare Collection/Mobile Tickets	\$25,479.68
David Rzepinski	Project Management IT Support	\$33,620.00
Avail Technologies	CAD/AVL ITS System Maintenance & Support	\$171,552.00

Recommendation:

Receive and file.

Contracts Signed Between \$25,000 and \$250,000
May 2024

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
Agricultural Pest Control	Bird Netting	Bird Abatement	FY24	\$88,652.00	\$39,485.00	Agreement
David Rzepinsk	Technical Support	CAD/AVL	FY24 FY25	\$31,280.00	\$31,280.00	Agreement
Rush Truck	Inventory Parts	Parts for Service	FY24 FY25	\$124,126.85	\$124,126.85	Agreement
Southwest Plumbing	Bus Wash Drain Line	Drain Line Repair	FY24	\$31,650.00	\$31,650.00	Agreement
Burke, Williams & Sorenson, LLP	General Counsel	Transition Legal Services	FY24 FY25	\$50,000.00	\$50,000.00	Agreement
Token Transit	Digital Haul Pass	Fare Collection	FY24 FY25	\$25,479.68	\$25,479.68	Purchase Order
David Rzepinsk	Technical Support	IT Program Management	FY24 FY25	\$33,620.00	\$33,620.00	Agreement
Avail Technologies	Hardware & Software Support	CAD/AVL ITS System Maintenance & Support	171552	\$171,552.00	\$171,552.00	Agreement

SunLine Transit Agency
CONSENT CALENDAR

DATE: June 26, 2024

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Union & Non-Union Pension Investment Asset Summary for April 2024

Summary:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
Growth Assets			
	Domestic Equity	36.0%	16% – 56%
	International Equity	19.0%	0% - 39%
	Other		0% – 20%
Income Assets			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.0%	0% – 20%

For the month of April, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	32.1%	16% – 56%
	International Equity	18.2%	0% - 39%
	Other	4.3%	0% – 20%
Income Assets			
	Fixed Income	39.7%	25% - 65%
	Other	4.9%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.7%	0% – 20%

Non-Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	31.8%	16% – 56%
	International Equity	18.2%	0% - 39%
	Other	4.3%	0% – 20%
Income Assets			
	Fixed Income	39.9%	25% - 65%
	Other	4.9%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.8%	0% – 20%

Components may not sum to 100.0% due to rounding.

For the month of April, the market value of assets decreased by \$1,325,460 and \$1,328,749 for the union and non-union plans, respectively.

Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
March 2024	\$41,469,347	\$41,413,278
April 2024	\$40,143,887	\$40,084,529
Increase (Decrease)	(\$1,325,460)	(\$1,328,749)

Recommendation:

Receive and file.

Detail of Securities Held & Market Analytics

For the Month Ending April 30, 2024

SUNLINE EMPLOYEES RETIREMENT BARGAINING

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES CORE U.S. AGGREGATE	464287226	AGG	6,446.00	92.77	597,994.78	95.23	613,852.58	15,857.80	1.53
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,322.00	99.13	329,309.86	95.23	316,354.06	(12,955.80)	0.79
ISHARES CORE U.S. AGGREGATE	464287226	AGG	17,918.00	98.65	1,767,610.70	95.23	1,706,331.14	(61,279.56)	4.25
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,307.00	96.41	318,827.87	95.23	314,925.61	(3,902.26)	0.78
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,776.00	57.68	102,441.46	50.24	89,226.24	(13,215.22)	0.23
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	631.00	56.69	35,771.39	50.24	31,701.44	(4,069.95)	0.08
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,146.00	61.13	70,054.98	50.24	57,575.04	(12,479.94)	0.14
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	633.00	56.99	36,074.67	50.24	31,801.92	(4,272.75)	0.08
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	965.00	61.01	58,874.65	50.24	48,481.60	(10,393.05)	0.12
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	2,389.00	60.31	144,080.59	50.24	120,023.36	(24,057.23)	0.30
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	7,097.00	50.33	357,192.01	50.24	356,553.28	(638.73)	0.89
Security Type Sub-Total			45,630.00		3,818,232.96	732.60	3,686,826.27	(131,406.69)	9.19
Exchange-Traded Fund - Equity									
ISHARES MSCI EMERGING MKTS EX CHINA ETF	46434G764	EMXC	3,140.00	52.57	165,069.49	56.42	177,158.80	12,089.31	0.44
ISHARES MSCI EMERGING MKTS EX CHINA ETF	46434G764	EMXC	3,139.00	52.15	163,698.85	56.42	177,102.38	13,403.53	0.44
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,629.00	39.68	104,318.72	48.46	127,401.34	23,082.62	0.32
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	4,430.00	49.81	220,658.30	48.46	214,677.80	(5,980.50)	0.53
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	6,816.00	38.86	264,869.76	48.46	330,303.36	65,433.60	0.82
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,193.00	42.18	92,500.74	48.46	106,272.78	13,772.04	0.26
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,614.00	37.17	97,162.38	48.46	126,674.44	29,512.06	0.32
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,834.00	54.46	99,879.64	58.90	108,022.60	8,142.96	0.27
VANGUARD TOTAL INTL STOCK	921909768	VXUS	18,820.00	47.87	900,909.64	58.90	1,108,498.00	207,588.36	2.76
VANGUARD TOTAL INTL STOCK	921909768	VXUS	17,752.00	52.12	925,234.24	58.90	1,045,592.80	120,358.56	2.60
VANGUARD TOTAL INTL STOCK	921909768	VXUS	593.00	56.01	33,213.93	58.90	34,927.70	1,713.77	0.09
VANGUARD TOTAL INTL STOCK	921909768	VXUS	8,244.00	52.51	432,892.44	58.90	485,571.60	52,679.16	1.21
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,875.00	51.82	148,982.21	58.90	169,337.50	20,355.29	0.42
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,586.00	56.20	145,333.20	58.90	152,315.40	6,982.20	0.38

Detail of Securities Held & Market Analytics

For the Month Ending April 30, 2024

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Equity										
VANGUARD TOTAL INTL STOCK		921909768	VXUS	2,586.00	56.53	146,186.58	58.90	152,315.40	6,128.82	0.38
VANGUARD TOTAL INTL STOCK		921909768	VXUS	553.00	64.35	35,585.55	58.90	32,571.70	(3,013.85)	0.08
VANGUARD TOTAL INTL STOCK		921909768	VXUS	6,979.00	65.37	456,217.23	58.90	411,063.10	(45,154.13)	1.02
VANGUARD TOTAL INTL STOCK		921909768	VXUS	3,480.00	52.07	181,203.60	58.90	204,972.00	23,768.40	0.51
VANGUARD TOTAL INTL STOCK		921909768	VXUS	1,932.00	53.54	103,439.28	58.90	113,794.80	10,355.52	0.28
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	625.00	199.58	124,737.50	248.61	155,381.25	30,643.75	0.39
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	4,809.00	195.76	941,409.84	248.61	1,195,565.49	254,155.65	2.98
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	433.00	233.92	101,287.36	248.61	107,648.13	6,360.77	0.27
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	16,709.00	169.04	2,824,489.36	248.61	4,154,024.49	1,329,535.13	10.35
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	276.00	216.58	59,776.08	248.61	68,616.36	8,840.28	0.17
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	764.00	191.49	146,298.36	248.61	189,938.04	43,639.68	0.47
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	624.00	198.24	123,701.76	248.61	155,132.64	31,430.88	0.39
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	1,546.00	226.21	349,720.35	248.61	384,351.06	34,630.71	0.96
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	20,572.00	204.04	4,197,510.88	248.61	5,114,404.92	916,894.04	12.74
VANGUARD TOTAL STOCK MKT ETF		922908769	VTI	2,772.00	225.33	624,614.76	248.61	689,146.92	64,532.16	1.72
Security Type Sub-Total				142,325.00		14,210,902.03	3,548.04	17,492,782.80	3,281,880.77	43.57
Money Market Mutual Fund										
FIRST AMERICAN GOVERNMENT OBLIGATION - Z		31846V567	FGZXX	292,810.74	1.00	292,810.74	1.00	292,810.74	0.00	0.73
Security Type Sub-Total				292,810.74		292,810.74	1.00	292,810.74	0.00	0.73
Mutual Fund - Bond										
BAIRD CORE PLUS BOND - INST		057071870	BCOIX	452,050.89	10.95	4,950,631.32	9.79	4,425,578.21	(525,053.11)	11.02
BBH LIMITED DURATION I		05528X851	BBBIX	0.03	10.29	0.35	10.29	0.35	0.00	0.00
DOUBLELINE CORE FIXED INCOME I		258620301	DBLFX	190,380.80	10.49	1,997,593.38	8.96	1,705,811.94	(291,781.44)	4.25
MAINSTAY MACKAY HIGH YIELD CORP BD R6		56063N881	MHYSX	130,381.42	5.18	676,008.89	5.10	664,945.24	(11,063.65)	1.66
PRUDENTIAL TOTAL RETRN BND-Q		74440B884	PTRQX	322,806.08	13.57	4,379,415.20	11.60	3,744,550.58	(634,864.62)	9.33
VOYA INTERMEDIATE BOND R6		92913L569	IIBZX	203,512.06	10.06	2,048,270.20	8.45	1,719,676.90	(328,593.30)	4.28

Detail of Securities Held & Market Analytics

For the Month Ending **April 30, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description				Average	Original	Market	Market	Unreal G/L	
Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Cost/Share	Cost	Price	Value	on Cost	Percentage
Security Type Sub-Total			1,299,131.28		14,051,919.34	54.19	12,260,563.22	(1,791,356.12)	30.54
Mutual Fund - Equity									
GOLDMAN SACHS GQG PTNRS INTL OPPS INSTL	38147N293	GSIMX	34,602.03	19.28	667,118.97	22.09	764,358.79	97,239.82	1.90
HARDING LOEVNER INTERNATIONAL EQUITY POR	412295107	HLMIX	18,363.09	28.95	531,566.14	25.61	470,278.64	(61,287.50)	1.17
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	SEMTX	20,199.83	15.19	306,926.65	16.09	325,015.32	18,088.67	0.81
JENSEN QUALITY GROWTH-Y	476313408	JENYX	11,200.63	54.47	610,107.54	59.25	663,637.17	53,529.63	1.65
JOHCM INTERNATIONAL SELECT I	46653M849	JOHIX	21,077.91	26.06	549,380.76	23.04	485,635.03	(63,745.73)	1.21
Security Type Sub-Total			105,443.48		2,665,100.06	146.08	2,708,924.95	43,824.89	6.74
Separate Account									
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	24,500.00	1.00	24,500.00	91.63	22,448.56	(2,051.44)	0.06
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	49,980.00	1.00	49,980.00	91.63	45,795.07	(4,184.93)	0.11
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	20,682.89	1.00	20,682.89	91.63	18,951.07	(1,731.82)	0.05
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	49,000.00	1.00	49,000.00	91.63	44,897.12	(4,102.88)	0.11
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	21,070.00	1.00	21,070.00	91.63	19,305.76	(1,764.24)	0.05
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	49,000.00	1.00	49,000.00	91.63	44,897.13	(4,102.87)	0.11
GOLUB CAPITAL PARTNERS INT'L XIV	GOLUB0090	SA467	1,239,328.00	1.00	1,239,328.00	110.50	1,369,481.50	130,153.50	3.41
GOLUB CAPITAL PARTNERS INT'L XIV	GOLUB0090	SA467	180,000.00	1.00	180,000.00	110.50	198,903.50	18,903.50	0.50
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	33,254.60	1.00	33,254.60	129.97	43,222.27	9,967.67	0.11
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	252,000.00	1.00	252,000.00	129.97	327,534.02	75,534.02	0.82
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	309,750.00	1.00	309,750.00	129.97	402,593.90	92,843.90	1.00

Detail of Securities Held & Market Analytics

For the Month Ending **April 30, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account									
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	127,930.57	1.00	127,930.57	129.97	166,276.25	38,345.68	0.41
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	105,000.00	1.00	105,000.00	129.97	136,472.51	31,472.51	0.34
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	191,676.07	1.00	191,676.07	129.97	249,128.71	57,452.64	0.62
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	180,319.43	1.00	180,319.43	129.97	234,368.04	54,048.61	0.58
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	130,837.59	1.00	130,837.59	129.97	170,054.61	39,217.02	0.42
Security Type Sub-Total			3,190,954.15		3,190,954.15	2,268.69	3,701,979.22	511,025.07	9.20
Managed Account Sub-Total			5,076,294.66		38,229,919.28	6,750.60	40,143,887.20	1,913,967.92	99.97
Securities Sub-Total			\$5,076,294.66		\$38,229,919.28	\$6,750.60	\$40,143,887.20	\$1,913,967.92	99.97%
Accrued Interest							\$0.00		
Total Investments							\$40,143,887.20		

Detail of Securities Held & Market Analytics

For the Month Ending **April 30, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,317.00	96.41	319,791.97	95.23	315,877.91	(3,914.06)	0.79
ISHARES CORE U.S. AGGREGATE	464287226	AGG	6,272.00	92.77	581,852.81	95.23	597,282.56	15,429.75	1.49
ISHARES CORE U.S. AGGREGATE	464287226	AGG	17,957.00	98.65	1,771,458.05	95.23	1,710,045.11	(61,412.94)	4.27
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,372.00	99.13	334,266.36	95.23	321,115.56	(13,150.80)	0.80
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	633.00	56.99	36,074.67	50.24	31,801.92	(4,272.75)	0.08
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,779.00	57.68	102,614.50	50.24	89,376.96	(13,237.54)	0.23
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,113.00	61.13	68,037.69	50.24	55,917.12	(12,120.57)	0.14
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	982.00	61.01	59,911.82	50.24	49,335.68	(10,576.14)	0.12
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	631.00	56.69	35,771.39	50.24	31,701.44	(4,069.95)	0.08
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	2,405.00	60.31	145,045.55	50.24	120,827.20	(24,218.35)	0.30
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	7,130.00	50.33	358,852.90	50.24	358,211.20	(641.70)	0.89
Security Type Sub-Total			45,591.00		3,813,677.71	732.60	3,681,492.66	(132,185.05)	9.19
Exchange-Traded Fund - Equity									
ISHARES MSCI EMERGING MKTS EX CHINA ETF	46434G764	EMXC	3,133.00	52.15	163,385.95	56.42	176,763.86	13,377.91	0.44
ISHARES MSCI EMERGING MKTS EX CHINA ETF	46434G764	EMXC	3,134.00	52.57	164,754.07	56.42	176,820.28	12,066.21	0.44
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	4,430.00	49.81	220,658.30	48.46	214,677.80	(5,980.50)	0.54
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	6,915.00	38.86	268,716.90	48.46	335,100.90	66,384.00	0.84
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,614.00	37.17	97,162.38	48.46	126,674.44	29,512.06	0.32
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,484.00	39.68	98,565.12	48.46	120,374.64	21,809.52	0.30
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,211.00	42.18	93,259.98	48.46	107,145.06	13,885.08	0.27
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,875.00	51.82	148,982.21	58.90	169,337.50	20,355.29	0.42
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,375.00	54.46	74,882.50	58.90	80,987.50	6,105.00	0.20
VANGUARD TOTAL INTL STOCK	921909768	VXUS	18,935.00	47.87	906,414.66	58.90	1,115,271.50	208,856.84	2.78
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,470.00	56.53	139,629.10	58.90	145,483.00	5,853.90	0.36
VANGUARD TOTAL INTL STOCK	921909768	VXUS	6,883.00	65.37	449,941.71	58.90	405,408.70	(44,533.01)	1.01
VANGUARD TOTAL INTL STOCK	921909768	VXUS	632.00	64.35	40,669.20	58.90	37,224.80	(3,444.40)	0.09
VANGUARD TOTAL INTL STOCK	921909768	VXUS	3,770.00	52.07	196,303.90	58.90	222,053.00	25,749.10	0.55

Detail of Securities Held & Market Analytics

For the Month Ending April 30, 2024

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Equity									
VANGUARD TOTAL INTL STOCK	921909768	VXUS	8,570.00	52.51	450,010.70	58.90	504,773.00	54,762.30	1.26
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,469.00	56.20	138,757.80	58.90	145,424.10	6,666.30	0.36
VANGUARD TOTAL INTL STOCK	921909768	VXUS	580.00	56.01	32,485.80	58.90	34,162.00	1,676.20	0.09
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,714.00	53.54	91,767.56	58.90	100,954.60	9,187.04	0.25
VANGUARD TOTAL INTL STOCK	921909768	VXUS	17,679.00	52.12	921,429.48	58.90	1,041,293.10	119,863.62	2.60
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	138.00	216.58	29,888.04	248.61	34,308.18	4,420.14	0.09
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	433.00	233.92	101,287.36	248.61	107,648.13	6,360.77	0.27
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	1,551.00	226.21	350,851.40	248.61	385,594.11	34,742.71	0.96
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	2,790.00	225.33	628,670.70	248.61	693,621.90	64,951.20	1.73
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	983.00	191.49	188,234.67	248.61	244,383.63	56,148.96	0.61
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	16,250.00	169.04	2,746,900.00	248.61	4,039,912.50	1,293,012.50	10.08
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	4,931.00	195.76	965,292.56	248.61	1,225,895.91	260,603.35	3.06
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	499.00	198.24	98,921.76	248.61	124,056.39	25,134.63	0.31
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	500.00	199.58	99,790.00	248.61	124,305.00	24,515.00	0.31
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	20,562.00	204.04	4,195,470.48	248.61	5,111,918.82	916,448.34	12.75
Security Type Sub-Total			141,510.00		14,103,084.29	3,548.04	17,351,574.35	3,248,490.06	43.29
Money Market Mutual Fund									
FIRST AMERICAN GOVERNMENT OBLIGATION - Z	31846V567	FGZXX	313,772.19	1.00	313,772.19	1.00	313,772.19	0.00	0.78
Security Type Sub-Total			313,772.19		313,772.19	1.00	313,772.19	0.00	0.78
Mutual Fund - Bond									
BAIRD CORE PLUS BOND - INST	057071870	BCOIX	456,136.67	10.94	4,990,060.22	9.79	4,465,577.97	(524,482.25)	11.14
BBH LIMITED DURATION I	05528X851	BBBIX	0.03	10.29	0.35	10.29	0.35	0.00	0.00
DOUBLELINE CORE FIXED INCOME I	258620301	DBLFX	189,915.56	10.49	1,992,839.33	8.96	1,701,643.38	(291,195.95)	4.25
MAINSTAY MACKAY HIGH YIELD CORP BD R6	56063N881	MHYSX	130,036.52	5.18	674,055.63	5.10	663,186.26	(10,869.37)	1.65
PRUDENTIAL TOTAL RETRN BND-Q	74440B884	PTRQX	326,408.84	13.54	4,419,121.98	11.60	3,786,342.49	(632,779.49)	9.45
VOYA INTERMEDIATE BOND R6	92913L569	IIBZX	202,999.16	10.06	2,042,813.04	8.45	1,715,342.91	(327,470.13)	4.28

Detail of Securities Held & Market Analytics

For the Month Ending **April 30, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Security Type Sub-Total				1,305,496.77		14,118,890.55	54.19	12,332,093.36	(1,786,797.19)	30.77
Mutual Fund - Equity										
GOLDMAN SACHS GQG PTNRS INTL OPPS INSTL		38147N293	GSIMX	34,546.06	19.28	666,093.46	22.09	763,122.48	97,029.02	1.90
HARDING LOEVNER INTERNATIONAL EQUITY POR		412295107	HLMIX	18,332.57	28.93	530,449.56	25.61	469,497.01	(60,952.55)	1.17
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	SEMTX	20,162.83	15.19	306,364.44	16.09	324,419.97	18,055.53	0.81
JENSEN QUALITY GROWTH-Y		476313408	JENYX	11,177.09	54.47	608,826.42	59.25	662,242.43	53,416.01	1.65
JOHCM INTERNATIONAL SELECT I		46653M849	JOHIX	21,021.51	26.08	548,223.76	23.04	484,335.55	(63,888.21)	1.21
Security Type Sub-Total				105,240.05		2,659,957.64	146.08	2,703,617.44	43,659.80	6.74
Separate Account										
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	24,500.00	1.00	24,500.00	91.63	22,448.56	(2,051.44)	0.06
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	21,070.00	1.00	21,070.00	91.63	19,305.76	(1,764.24)	0.05
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	49,000.00	1.00	49,000.00	91.63	44,897.12	(4,102.88)	0.11
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	20,682.89	1.00	20,682.89	91.63	18,951.07	(1,731.82)	0.05
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	49,000.00	1.00	49,000.00	91.63	44,897.13	(4,102.87)	0.11
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	49,980.00	1.00	49,980.00	91.63	45,795.07	(4,184.93)	0.11
ATEL PRIVATE DEBT PARTNERS II		ATEL00020	SA407	45,325.00	1.00	45,325.00	91.63	41,529.84	(3,795.16)	0.10
GOLUB CAPITAL PARTNERS INT'L XIV		GOLUB0091	SA468	1,239,328.00	1.00	1,239,328.00	110.50	1,369,481.50	130,153.50	3.42
GOLUB CAPITAL PARTNERS INT'L XIV		GOLUB0091	SA468	180,000.00	1.00	180,000.00	110.50	198,903.50	18,903.50	0.50
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	33,254.60	1.00	33,254.60	129.97	43,222.27	9,967.67	0.11
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	252,000.00	1.00	252,000.00	129.97	327,534.02	75,534.02	0.82
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV008	SA426	130,837.59	1.00	130,837.59	129.97	170,054.61	39,217.02	0.42

Detail of Securities Held & Market Analytics

For the Month Ending **April 30, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account									
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	191,676.07	1.00	191,676.07	129.97	249,128.71	57,452.64	0.62
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	309,750.00	1.00	309,750.00	129.97	402,593.90	92,843.90	1.00
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	180,319.43	1.00	180,319.43	129.97	234,368.04	54,048.61	0.58
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	105,000.00	1.00	105,000.00	129.97	136,472.51	31,472.51	0.34
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	127,930.57	1.00	127,930.57	129.97	166,276.25	38,345.68	0.41
Security Type Sub-Total			3,190,954.15		3,190,954.15	2,268.69	3,701,979.22	511,025.07	9.21
Managed Account Sub-Total			5,102,564.17		38,200,336.53	6,750.60	40,084,529.22	1,884,192.69	99.98
Securities Sub-Total			\$5,102,564.17		\$38,200,336.53	\$6,750.60	\$40,084,529.22	\$1,884,192.69	99.98%
Accrued Interest							\$0.00		
Total Investments							\$40,084,529.22		

SunLine Transit Agency
CONSENT CALENDAR

DATE: June 26, 2024 **RECEIVE & FILE**

TO: Finance/Audit Committee
Board of Directors

RE: Quarterly Performance Summary for Q1 of Calendar Year 2024

Summary:

The following quarterly reports demonstrate the performance of the bargaining and non-bargaining pension plans for the first quarter of calendar year 2024. The report shows market value, asset allocation percentage and performance compared to benchmarks. The bargaining and non-bargaining pension assets were up 4.15% and 4.14% for the first quarter of calendar year 2024, respectively. Pension plans are measured on long-term performance and it is expected that short-term fluctuations in market performance will exceed or fall short of long-term plan assumptions. The recommended actuarial employer contributions account for the disparity between assumptions.

Recommendation:

Receive and file.

Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Total Fund	41,505,759	100.00	4.15	4.15	13.98	3.22	7.65	7.33	07/01/2017
<i>PFM Blended Benchmark</i>			<i>4.09</i>	<i>4.09</i>	<i>13.37</i>	<i>2.89</i>	<i>6.91</i>	<i>6.70</i>	<i>07/01/2017</i>
Domestic Equity	14,770,404	35.59	9.73	9.73	27.13	8.66	N/A	8.66	04/01/2021
<i>Russell 3000 Index</i>			<i>10.02</i>	<i>10.02</i>	<i>29.29</i>	<i>9.78</i>	<i>14.34</i>	<i>9.78</i>	<i>04/01/2021</i>
Vanguard Total Stock Market ETF	14,081,902	33.93	10.01	10.01	29.38	9.65	14.25	21.02	04/01/2020
<i>Russell 3000 Index</i>			<i>10.02</i>	<i>10.02</i>	<i>29.29</i>	<i>9.78</i>	<i>14.34</i>	<i>21.09</i>	<i>04/01/2020</i>
Jensen Quality Growth Fund	688,503	1.66	4.30	4.30	16.58	8.95	12.25	12.25	04/01/2019
<i>S&P 500</i>			<i>10.56</i>	<i>10.56</i>	<i>29.88</i>	<i>11.49</i>	<i>15.05</i>	<i>15.05</i>	<i>04/01/2019</i>
International Equity	7,470,813	18.00	4.96	4.96	13.98	-0.84	N/A	-0.84	04/01/2021
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>1.94</i>	<i>04/01/2021</i>
Vanguard Total International Stock ETF	4,114,510	9.91	4.31	4.31	13.02	1.93	6.20	12.79	04/01/2020
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>12.16</i>	<i>04/01/2020</i>
J. O. Hambro International Select	528,212	1.27	8.11	8.11	17.87	-2.02	5.33	5.87	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>5.22</i>	<i>07/01/2017</i>
Harding Loevner International Equity	484,235	1.17	1.62	1.62	8.49	0.12	6.44	6.73	07/01/2020
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>8.61</i>	<i>07/01/2020</i>
Goldman Sachs GQG Ptnrs Intl Opportunities	598,411	1.44	13.63	13.63	33.65	10.67	13.08	24.96	09/01/2023
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>11.27</i>	<i>09/01/2023</i>
Vanguard FTSE Developed Markets ETF	715,023	1.72	5.16	5.16	14.91	3.97	7.39	5.57	03/01/2022
<i>MSCI EAFE (net)</i>			<i>5.78</i>	<i>5.78</i>	<i>15.32</i>	<i>4.78</i>	<i>7.33</i>	<i>6.70</i>	<i>03/01/2022</i>
Vanguard FTSE All-World ex-US Small-Cap ETF	342,108	0.82	1.48	1.48	10.34	-0.26	5.10	7.31	09/01/2023
<i>MSCI AC World ex USA Small Cap (Net)</i>			<i>2.11</i>	<i>2.11</i>	<i>12.80</i>	<i>0.38</i>	<i>6.24</i>	<i>8.21</i>	<i>09/01/2023</i>
Hartford Schrodgers Emerging Markets Equity	326,833	0.79	3.45	3.45	7.23	-6.93	2.71	0.61	03/01/2018
<i>MSCI EM (net)</i>			<i>2.37</i>	<i>2.37</i>	<i>8.15</i>	<i>-5.05</i>	<i>2.22</i>	<i>0.23</i>	<i>03/01/2018</i>
iShares MSCI Emerging Markets ex China ETF	361,482	0.87	3.83	3.83	18.68	1.34	5.84	13.67	09/01/2023
<i>MSCI EM (net)</i>			<i>2.37</i>	<i>2.37</i>	<i>8.15</i>	<i>-5.05</i>	<i>2.22</i>	<i>7.53</i>	<i>09/01/2023</i>

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows

Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Other Growth	1,760,499	4.24	0.00	0.00	15.16	14.62	N/A	14.62	04/01/2021
NB Secondary Opportunities Fund V Offshore[CE]	1,760,499	4.24	0.00	0.00	15.16	N/A	N/A	53.59	03/01/2022
<i>CA US Private Equity Index</i>			<i>0.00</i>	<i>0.00</i>	<i>3.36</i>	<i>8.74</i>	<i>13.79</i>	<i>0.56</i>	<i>03/01/2022</i>
Fixed Income	15,124,563	36.44	-0.13	-0.13	3.75	-1.58	0.91	1.38	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>0.89</i>	<i>07/01/2017</i>
Baird Core Plus	3,929,929	9.47	-0.18	-0.18	3.56	-1.71	1.23	1.62	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>0.89</i>	<i>07/01/2017</i>
DoubleLine Core Fixed Income	1,744,196	4.20	-0.17	-0.17	2.60	-1.92	0.46	0.81	09/01/2017
PGIM Total Return Bond Fund	3,232,424	7.79	0.14	0.14	4.61	-1.68	0.96	1.36	09/01/2017
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>0.71</i>	<i>09/01/2017</i>
Voya Intermediate Bond	1,759,557	4.24	-0.11	-0.11	3.60	-2.12	0.89	-0.39	01/01/2020
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>-0.86</i>	<i>01/01/2020</i>
iShares Core US Aggregate Bond ETF	3,035,454	7.31	-0.75	-0.75	1.61	-2.48	0.32	1.28	02/01/2023
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>1.36</i>	<i>02/01/2023</i>
iShares Intermediate-Term Corporate Bond ETF	755,269	1.82	0.03	0.03	5.07	-1.35	1.89	0.55	10/01/2019
<i>ICE BofA U.S. Corporate 5-10 Year Index</i>			<i>0.05</i>	<i>0.05</i>	<i>5.06</i>	<i>-1.39</i>	<i>1.92</i>	<i>0.59</i>	<i>10/01/2019</i>
MainStay MacKay High Yield Corp Bond Fund	667,733	1.61	1.68	1.68	9.56	3.00	4.40	2.60	06/01/2021
<i>ICE BofA High Yield Master II</i>			<i>1.51</i>	<i>1.51</i>	<i>11.04</i>	<i>2.21</i>	<i>4.03</i>	<i>1.84</i>	<i>06/01/2021</i>
Other Income	2,090,251	5.04	0.00	0.00	8.95	N/A	N/A	-1.98	09/01/2021
Golub Capital Partners International XIV[CE]	1,620,000	3.90	0.00	0.00	10.16	N/A	N/A	10.16	04/01/2023
<i>Cliffwater Direct Lending Index</i>			<i>0.00</i>	<i>0.00</i>	<i>9.19</i>	<i>9.20</i>	<i>8.50</i>	<i>9.19</i>	<i>04/01/2023</i>
A TEL Private Debt Partners II[CE]	470,251	1.13	0.00	0.00	4.71	N/A	N/A	6.11	10/01/2021
<i>Cliffwater Direct Lending Index</i>			<i>0.00</i>	<i>0.00</i>	<i>9.19</i>	<i>9.20</i>	<i>8.50</i>	<i>8.27</i>	<i>10/01/2021</i>
Cash Equivalent	289,229	0.70	1.30	1.30	5.10	2.54	1.89	1.81	07/01/2017
First American Prime Obligation - Z	289,229	0.70	1.31	1.31	5.34	2.68	2.04	1.98	07/01/2017

*[Current Estimate] At any point in time the valuation for private equity and other illiquid asset classes may be different from market prices due to an inherent lag effect in the industry. The reporting lag inherent in this process means that there can be a valuation lag of a quarter or, in some cases, even longer. For such illiquid asset classes shown herein, performance is calculated for the relevant period(s) using a roll-forward valuation approach whereby the last reported valuation is adjusted for cash flows to provide an initial estimated valuation, typically resulting in a zero return for the lagging period. Performance is adjusted and finalized when the updated valuation is reported. Returns are gross of management fees. The roll-forward valuation methodology described is consistent with guidance provided within the CFA Institute's Global Investment Performance Standards (GIPS). Performance is calculated using the Modified-Dietz time weighted methodology to maintain consistency with the other returns in this exhibit. For since inception IRR performance, please refer to the fund-specific overview page.

Returns are net of mutual fund fees.
Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows

Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Total Fund - Non-Bargaining	41,449,690	100.00	4.14	4.14	13.97	3.22	7.66	7.33	07/01/2017
<i>PFM Blended Benchmark</i>			<i>4.09</i>	<i>4.09</i>	<i>13.37</i>	<i>2.89</i>	<i>6.91</i>	<i>6.70</i>	<i>07/01/2017</i>
Domestic Equity	14,741,928	35.57	9.73	9.73	27.11	8.67	N/A	8.67	04/01/2021
<i>Russell 3000 Index</i>			<i>10.02</i>	<i>10.02</i>	<i>29.29</i>	<i>9.78</i>	<i>14.34</i>	<i>9.78</i>	<i>04/01/2021</i>
Vanguard Total Stock Market ETF	14,054,872	33.91	10.01	10.01	29.38	9.65	14.25	21.02	04/01/2020
<i>Russell 3000 Index</i>			<i>10.02</i>	<i>10.02</i>	<i>29.29</i>	<i>9.78</i>	<i>14.34</i>	<i>21.09</i>	<i>04/01/2020</i>
Jensen Quality Growth Fund	687,056	1.66	4.30	4.30	16.58	8.95	12.25	12.25	04/01/2019
<i>S&P 500</i>			<i>10.56</i>	<i>10.56</i>	<i>29.88</i>	<i>11.49</i>	<i>15.05</i>	<i>15.05</i>	<i>04/01/2019</i>
International Equity	7,447,052	17.97	4.97	4.97	13.97	-0.84	N/A	-0.84	04/01/2021
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>1.94</i>	<i>04/01/2021</i>
Vanguard Total International Stock ETF	4,097,506	9.89	4.31	4.31	13.02	1.93	6.20	12.79	04/01/2020
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>12.16</i>	<i>04/01/2020</i>
J. O. Hambro International Select	526,799	1.27	8.11	8.11	17.87	-2.02	5.33	5.87	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>5.22</i>	<i>07/01/2017</i>
Harding Loevner International Equity	483,430	1.17	1.62	1.62	8.49	0.12	6.44	6.73	07/01/2020
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>8.61</i>	<i>07/01/2020</i>
Goldman Sachs GQG Ptnrs Intl Opportunities	597,151	1.44	13.63	13.63	33.65	10.67	13.08	24.96	09/01/2023
<i>MSCI AC World ex USA (Net)</i>			<i>4.69</i>	<i>4.69</i>	<i>13.26</i>	<i>1.94</i>	<i>5.97</i>	<i>11.27</i>	<i>09/01/2023</i>
Vanguard FTSE Developed Markets ETF	713,618	1.72	5.16	5.16	14.91	3.97	7.39	5.57	03/01/2022
<i>MSCI EAFE (net)</i>			<i>5.78</i>	<i>5.78</i>	<i>15.32</i>	<i>4.78</i>	<i>7.33</i>	<i>6.70</i>	<i>03/01/2022</i>
Vanguard FTSE All-World ex-US Small-Cap ETF	341,523	0.82	1.48	1.48	10.34	-0.26	5.10	7.31	09/01/2023
<i>MSCI AC World ex USA Small Cap (Net)</i>			<i>2.11</i>	<i>2.11</i>	<i>12.80</i>	<i>0.38</i>	<i>6.24</i>	<i>8.21</i>	<i>09/01/2023</i>
Hartford Schroders Emerging Markets Equity	326,235	0.79	3.45	3.45	7.23	-6.93	2.71	0.61	03/01/2018
<i>MSCI EM (net)</i>			<i>2.37</i>	<i>2.37</i>	<i>8.15</i>	<i>-5.05</i>	<i>2.22</i>	<i>0.23</i>	<i>03/01/2018</i>
iShares MSCI Emerging Markets ex China ETF	360,791	0.87	3.83	3.83	18.68	1.34	5.84	13.67	09/01/2023
<i>MSCI EM (net)</i>			<i>2.37</i>	<i>2.37</i>	<i>8.15</i>	<i>-5.05</i>	<i>2.22</i>	<i>7.53</i>	<i>09/01/2023</i>

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows

Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Other Growth	1,760,499	4.25	0.00	0.00	15.16	14.62	N/A	14.62	04/01/2021
NB Secondary Opportunities Fund V Offshore[CE]	1,760,499	4.25	0.00	0.00	15.16	N/A	N/A	53.59	03/01/2022
<i>CA US Private Equity Index</i>			<i>0.00</i>	<i>0.00</i>	<i>3.36</i>	<i>8.74</i>	<i>13.79</i>	<i>0.56</i>	<i>03/01/2022</i>
Fixed Income	15,091,890	36.41	-0.13	-0.13	3.73	-1.58	0.91	1.38	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>0.89</i>	<i>07/01/2017</i>
Baird Core Plus	3,920,649	9.46	-0.18	-0.18	3.56	-1.71	1.23	1.62	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>0.89</i>	<i>07/01/2017</i>
DoubleLine Core Fixed Income	1,739,934	4.20	-0.17	-0.17	2.60	-1.92	0.46	0.81	09/01/2017
PGIM Total Return Bond Fund	3,224,982	7.78	0.14	0.14	4.61	-1.68	0.96	1.36	09/01/2017
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>0.71</i>	<i>09/01/2017</i>
Voya Intermediate Bond	1,755,122	4.23	-0.11	-0.11	3.60	-2.12	0.89	-0.39	01/01/2020
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>-0.86</i>	<i>01/01/2020</i>
iShares Core US Aggregate Bond ETF	3,028,109	7.31	-0.75	-0.75	1.61	-2.48	0.32	1.28	02/01/2023
<i>Blmbg. U.S. Aggregate</i>			<i>-0.78</i>	<i>-0.78</i>	<i>1.70</i>	<i>-2.46</i>	<i>0.36</i>	<i>1.36</i>	<i>02/01/2023</i>
iShares Intermediate-Term Corporate Bond ETF	757,127	1.83	0.03	0.03	5.07	-1.35	1.89	0.55	10/01/2019
<i>ICE BofA U.S. Corporate 5-10 Year Index</i>			<i>0.05</i>	<i>0.05</i>	<i>5.06</i>	<i>-1.39</i>	<i>1.92</i>	<i>0.59</i>	<i>10/01/2019</i>
MainStay MacKay High Yield Corp Bond Fund	665,967	1.61	1.68	1.68	9.56	3.00	4.40	2.60	06/01/2021
<i>ICE BofA High Yield Master II</i>			<i>1.51</i>	<i>1.51</i>	<i>11.04</i>	<i>2.21</i>	<i>4.03</i>	<i>1.84</i>	<i>06/01/2021</i>
Other Income	2,090,251	5.04	0.00	0.00	8.93	N/A	N/A	-1.99	09/01/2021
Golub Capital Partners International XIV[CE]	1,620,000	3.91	0.00	0.00	10.13	N/A	N/A	10.13	04/01/2023
<i>Cliffwater Direct Lending Index</i>			<i>0.00</i>	<i>0.00</i>	<i>9.19</i>	<i>9.20</i>	<i>8.50</i>	<i>9.19</i>	<i>04/01/2023</i>
A TEL Private Debt Partners II[CE]	470,251	1.13	0.00	0.00	4.71	N/A	N/A	6.13	10/01/2021
<i>Cliffwater Direct Lending Index</i>			<i>0.00</i>	<i>0.00</i>	<i>9.19</i>	<i>9.20</i>	<i>8.50</i>	<i>8.27</i>	<i>10/01/2021</i>
Cash Equivalent	318,071	0.77	1.30	1.30	5.23	2.58	1.92	1.83	07/01/2017
First American Prime Obligation - Z	318,071	0.77	1.31	1.31	5.34	2.68	2.04	1.98	07/01/2017

*[Current Estimate] At any point in time the valuation for private equity and other illiquid asset classes may be different from market prices due to an inherent lag effect in the industry. The reporting lag inherent in this process means that there can be a valuation lag of a quarter or, in some cases, even longer. For such illiquid asset classes shown herein, performance is calculated for the relevant period(s) using a roll-forward valuation approach whereby the last reported valuation is adjusted for cash flows to provide an initial estimated valuation, typically resulting in a zero return for the lagging period. Performance is adjusted and finalized when the updated valuation is reported. Returns are gross of management fees. The roll-forward valuation methodology described is consistent with guidance provided within the CFA Institute's Global Investment Performance Standards (GIPS). Performance is calculated using the Modified-Dietz time weighted methodology to maintain consistency with the other returns in this exhibit. For since inception IRR performance, please refer to the fund-specific overview page.

Returns are net of mutual fund fees.
Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows

SunLine Transit Agency
CONSENT CALENDAR

DATE: June 26, 2024

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Ridership Report for May 2024

Summary:

	Monthly Ridership		Monthly Variance	
	May 24	May 23	Net	Percent
Fixed Route	237,916	236,314	1,605	0.7%
SolVan	2,180	1,762	418	23.7%
SunRide	2,152	1,341	205	60.5%
Taxi Voucher*	97	248	(151)	(60.9)%
SunDial	10,480	10,347	(133)	(1.3)%
Total	250,145	252,692	2,547	1.0%

*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Yearly Ridership	
Fiscal Year 2024	2,542,456
Fiscal Year 2023	2,480,336
Ridership Increase	62,120

Fiscal year to date system ridership increased by 62,120 rides or 2.5% compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

Recommendation:

Receive and file.



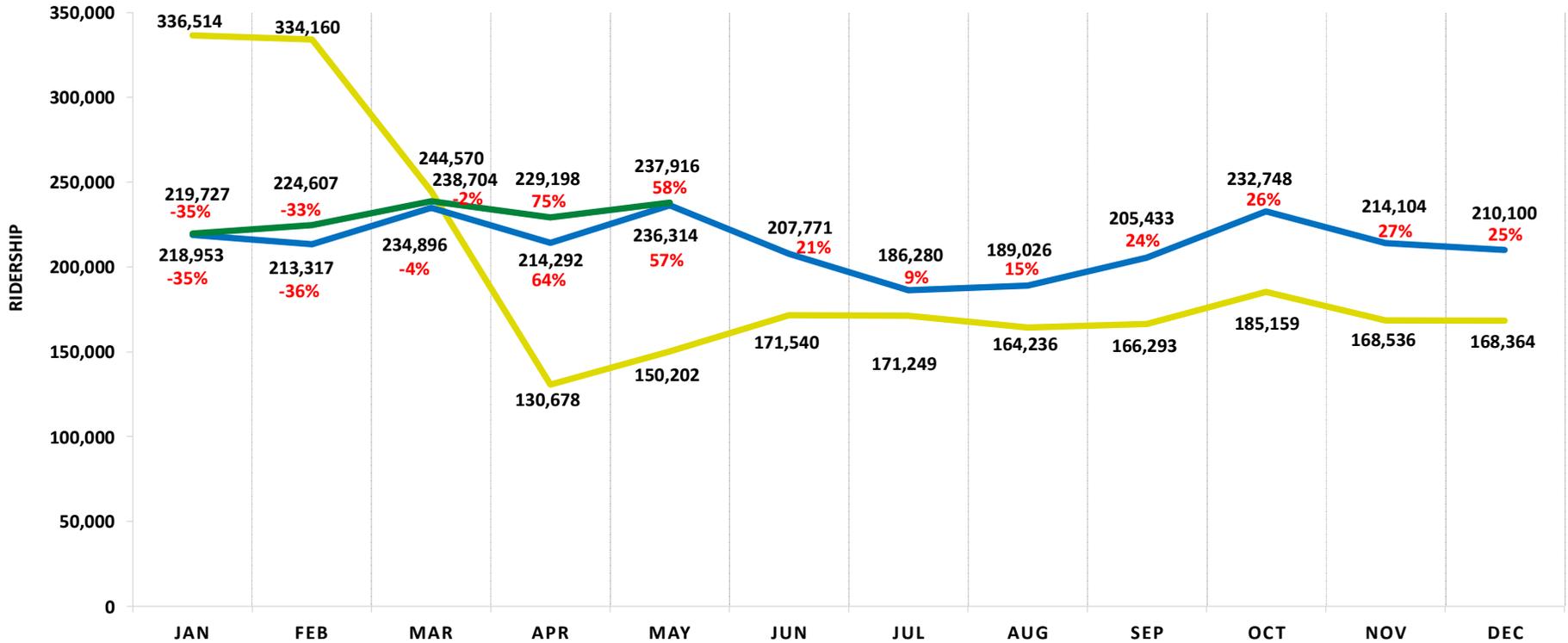
SunLine Transit Agency Monthly Ridership Report May 2024

Fixed Route	FY 2024		FY 2023		Monthly KPI		Bikes		Wheelchairs		
	May 2024	May 2023	YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD	
Route 1EV	Coachella - Hwy 111 - Palm Desert Mall	52,257	-	545,742	-	17.4	1.4	2,324	25,500	287	3,333
Route 1WV	Palm Springs - Hwy 111 - Palm Desert Mall	37,412	94,109	410,592	960,501	14.4	1.2	1,483	16,925	279	3,697
Route 2	Desert Hot Springs - Palm Springs - Cathedral City	66,810	66,290	667,074	628,393	17.7	1.3	2,269	22,770	739	6,851
Route 3	Desert Hot Springs - Desert Edge	9,397	6,751	80,255	64,349	12.1	0.8	206	2,359	115	854
Route 4	Westfield Palm Desert - Palm Springs	19,889	20,288	205,631	195,438	11.1	0.8	806	8,955	176	1,236
Route 5	Desert Hot Springs - CSUSB - Palm Desert	2,966	2,390	20,659	21,016	6.2	0.3	132	690	9	66
Route 6	Coachella - Fred Waring - Westfield Palm Desert	4,490	6,374	36,289	90,129	8.6	0.6	139	1,149	23	171
Route 7	Bermuda Dunes - Indian Wells - La Quinta	8,249	7,049	84,843	66,879	12.3	0.9	381	3,581	1	122
Route 8	North Indio - Coachella -Thermal/Mecca	18,583	15,556	172,746	155,925	10.5	0.7	521	5,074	44	848
Route 9	North Shore - Mecca - Oasis	6,187	7,370	52,374	72,604	8.2	0.4	68	579	3	62
Route 10	Indio - CSUSB - San Bernardino - Metrolink	2,600	1,960	32,917	25,242	17.8	0.2	35	344	8	111
Route 200 SB	Palm Springs High School AM Tripper	147	262	1,790	2,605	14.7	1	2	13	1	7
Route 400 SB	Raymond Cree / Palm Springs HS Tripper	-	26	-	874	-	-	-	-	-	-
Route 401 SB	Palm Canyon / Stevens AM Tripper	-	-	-	-	-	-	-	-	-	-
Route 402 NB	Palm Canyon / Stevens AM Tripper	-	3	-	206	-	-	-	-	-	-
Route 403 NB	Vista Chino /Sunrise PM Tripper	-	12	-	493	-	-	-	-	-	-
Route 500 SB	Westfield Palm Desert PM Tripper	522	361	3,484	2,566	49.0	3.2	0	3	-	1
Route 501 NB	Palm Desert High School AM Tripper	-	-	-	-	-	-	-	-	-	-
Route 700 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	269	305	3,277	3,051	18.4	1.2	2	29	-	3
Route 701 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	998	804	8,367	6,523	49.0	3.2	6	76	-	5
Route 800 NB	Shadow Hills High School AM Tripper	3,505	2,435	21,198	12,483	119.8	5.9	1	43	-	1
Route 801 SB	Jackson / 44th PM Tripper	2,325	2,611	23,614	20,665	133.4	7.9	-	3	-	54
Route 802 SB	Hwy 111 / Golf Center Pkwy PM Tripper	395	633	4,525	5,877	25.6	1.3	-	-	-	38
Route 803 NB	Shadow Hills High School AM Tripper	915	725	12,711	15,839	86.5	4.3	-	117.0	-	8.0
Fixed Route Total		237,916	236,314	2,388,089	2,351,658	14.3	1.0	8,375	88,210	1,685	17,468
SoIVan		2,180	1,762	21,779	18,104	5.4	0.1				
SunRide		2,152	1,341	20,648	7,987	1.2	0.2				
Taxi Voucher		97	248	1,835	2,644						
SunDial		10,347	10,480	110,460	99,943	2.0	0.1				
System Total		252,692	250,145	2,542,811	2,480,336	10.5	0.7				
		May-24	May-23								
	Weekdays:	22	22								
	Saturdays:	4	4								
	Sundays:	5	5								
	Total Days:	31	31								

Haul Pass COD contributed with 7,089 rides, CSUSB with 1,389 rides.
 Mobile Ticketing contributed with 38,765 rides, the total for May 2024 includes 183 paratransit mobile tickets.

Fixed Route Ridership COVID-19 Recovery

— CY 2020
 — CY 2023
 — CY 2024
 %VAR. 2020 vs 2023
 %VAR. 2020 vs 2024

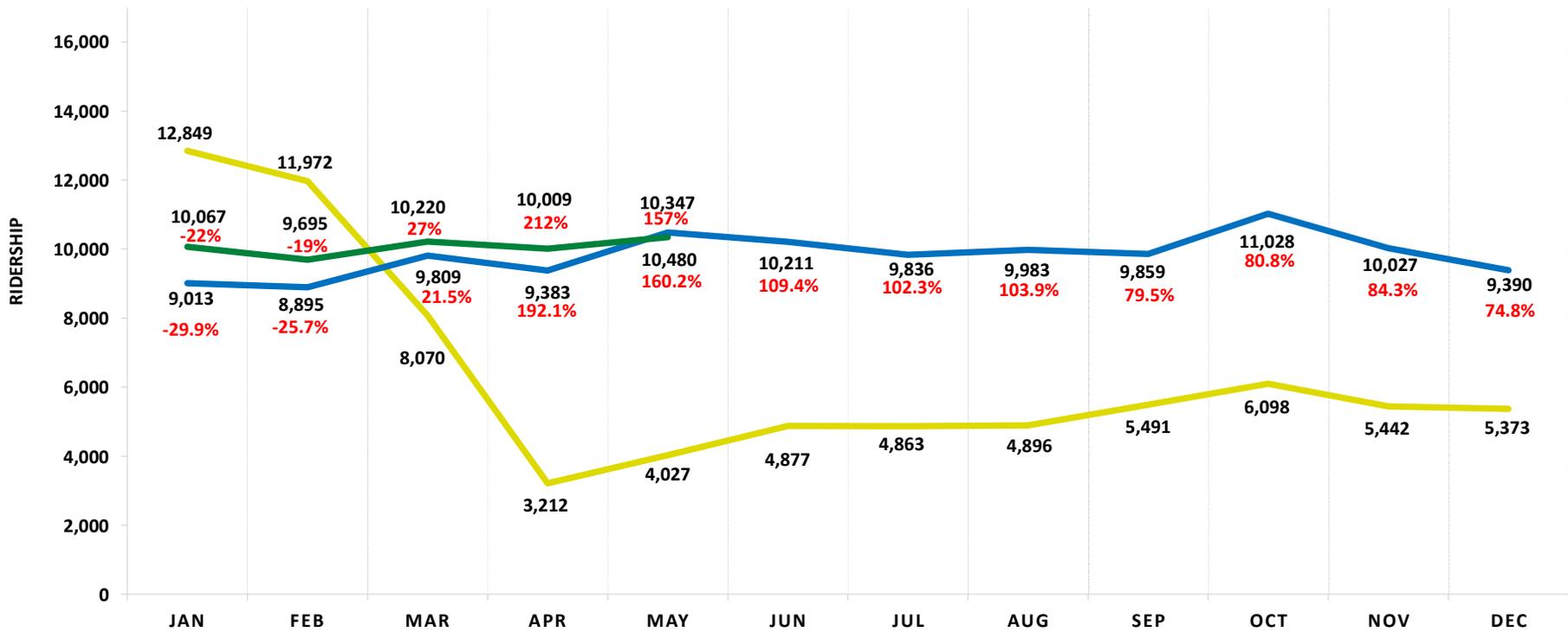


The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2023 and 2024 are referring to the baseline of 2020.

CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2023 & CY 2024. CY 2021/2022 have been removed to reflect the two (2) most recent years in recovery.

Paratransit Ridership COVID-19 Recovery

— CY 2020
 — CY 2023
 — CY 2024
 %VAR. 2020 vs 2023
 %VAR. 2020 vs 2024



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2023 and 2024 are referring to the baseline of 2020. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2023 & CY 2024. CY 2021/2022 have been removed to reflect the two (2) most recent years in recovery.

SunLine Transit Agency
CONSENT CALENDAR

DATE: June 26, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: SunDial Operational Notes for May 2024

Summary:

The attached report summarizes SunDial's operation for the month of May 2024. This report identifies that for the month of May, the on-time performance for SunDial did meet the internal service goal of 85% which is comparable to the fixed route service goal. The on-time performance for the month of May was 85.8%.

Fiscal-year-to-date, SunDial has maintained an on-time performance of 88.2%. Total vehicle miles for May 2024 decreased by 2,348 compared to May 2023. Total trips for the month of May were 9,784. When compared to May 2023, this is a decrease of 519 trips or 2.5%.

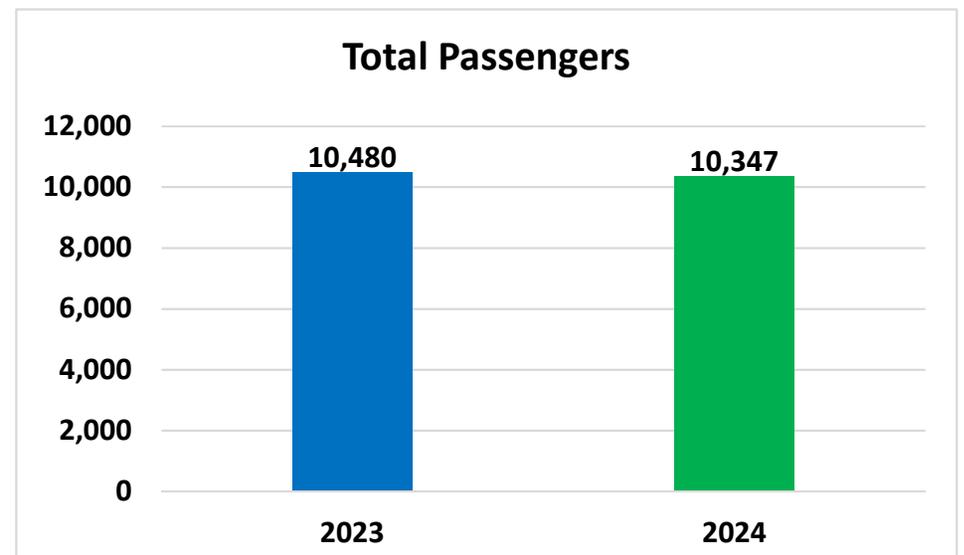
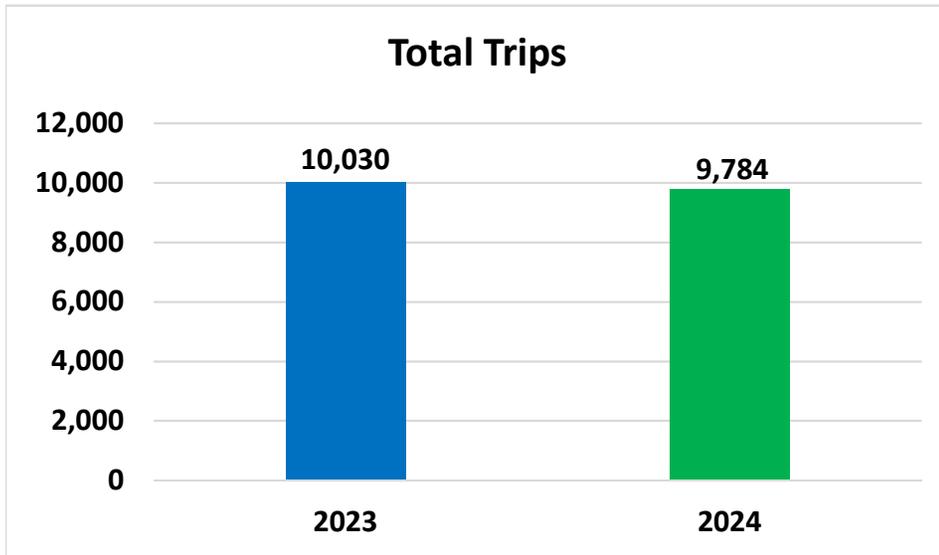
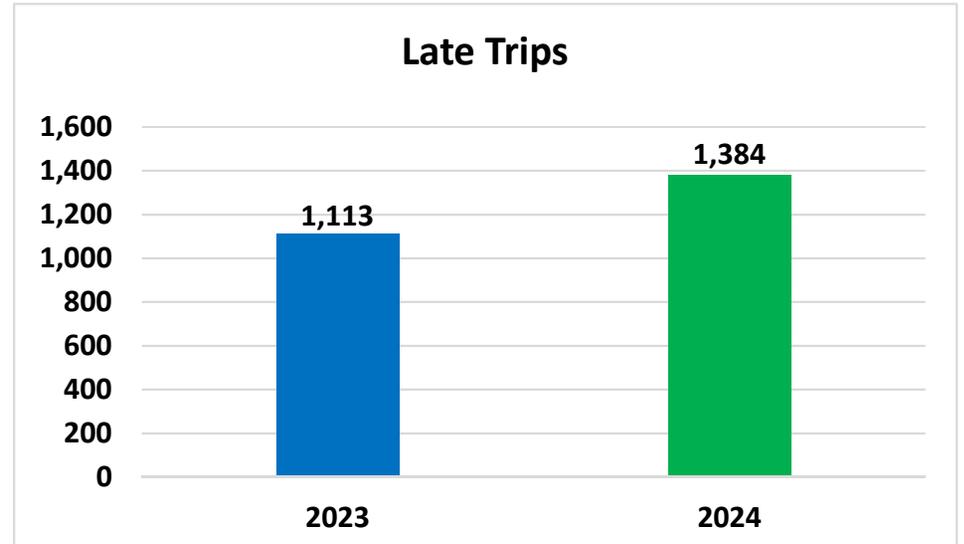
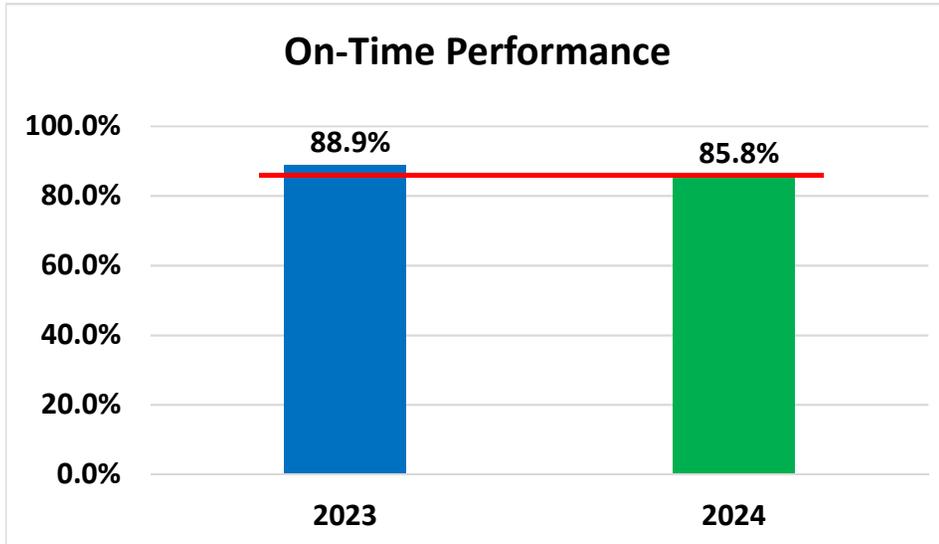
The total number of passengers for the month of May 2024 was 10,347, which indicates a decrease of 133 passengers or 1.2% when compared to May 2023. However, mobility device boardings for May 2024 decreased by 327 or 25% as compared to May 2023. During this month, the field supervisors conducted a total of 90 onboard inspections and 104 safety evaluations, which included pre-trip inspections and trailing evaluations. The supervisors have exceeded their monthly on-board evaluations goal of 60 by 30, indicating an increase of 50% when compared to May 2023. Similarly, they have also exceeded their safety evaluations goal of 60 by 44, indicating an increase of 73% when compared to May 2023.

Recommendation:

Receive and file.

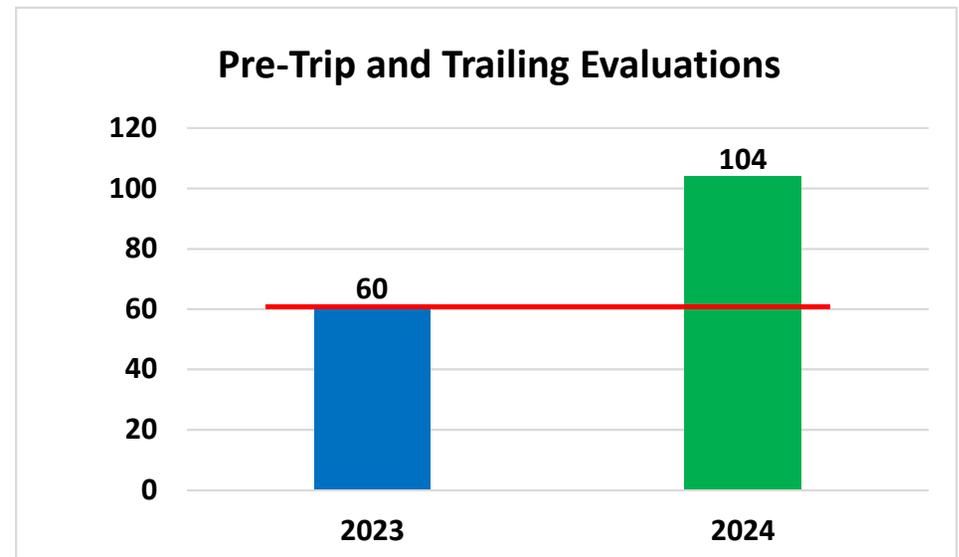
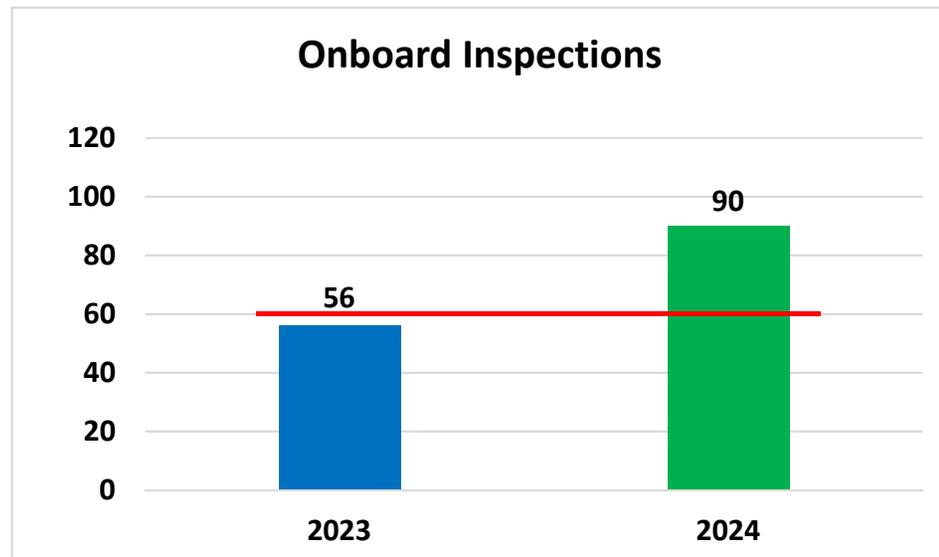
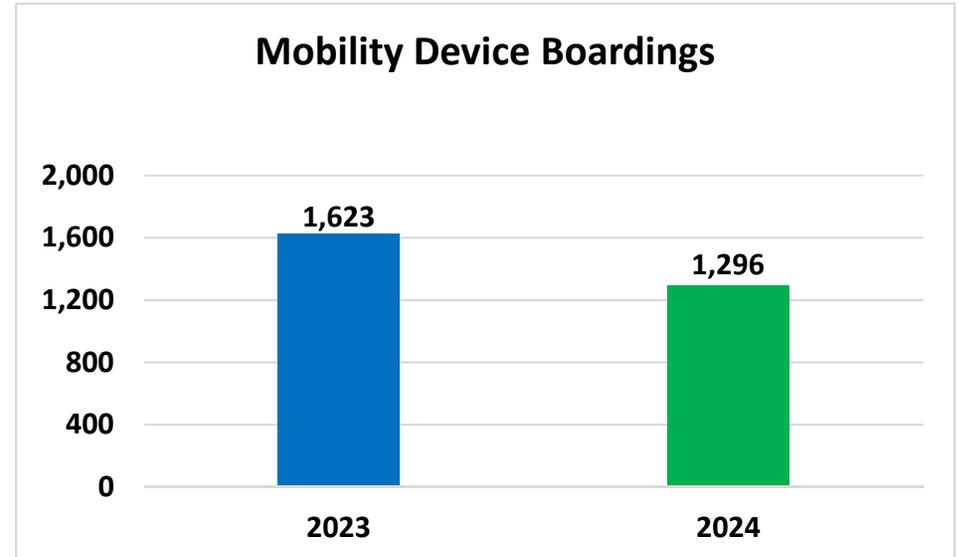
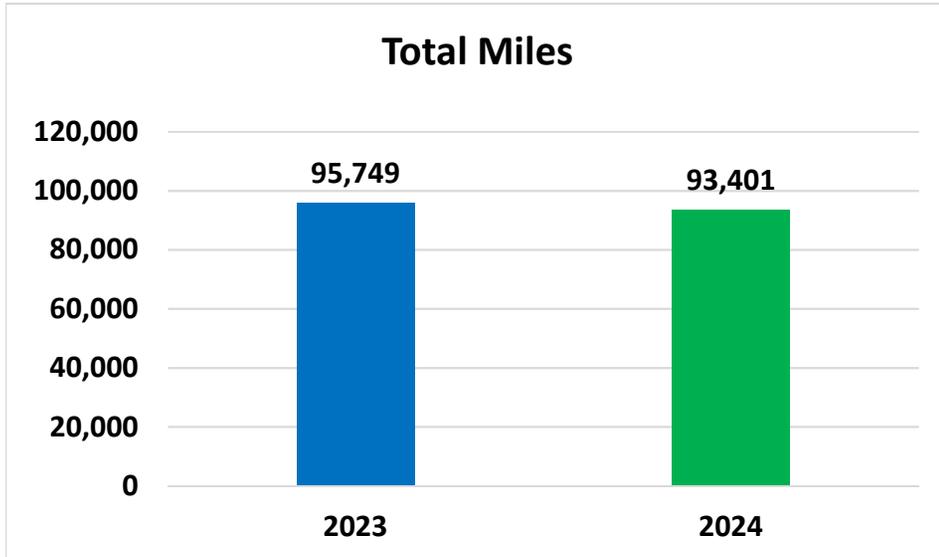
Paratransit Operational Charts

May 2023 vs. May 2024



Paratransit Operational Charts

May 2023 vs. May 2024



SunLine Transit Agency
CONSENT CALENDAR

DATE: June 26, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Metrics for May 2024

Summary:

The metrics packet includes data highlighting on-time performance, early departures, late departures, late cancellations, operator absences, fixed route customer complaints, paratransit customer complaints, advertising revenue, and system performance. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City, La Quinta and Palm Springs. Included in this packet is ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with the various High Schools in the Coachella Valley, College of the Desert (COD) and California State University San Bernardino (CSUSB) Palm Desert Campus.

SunRide

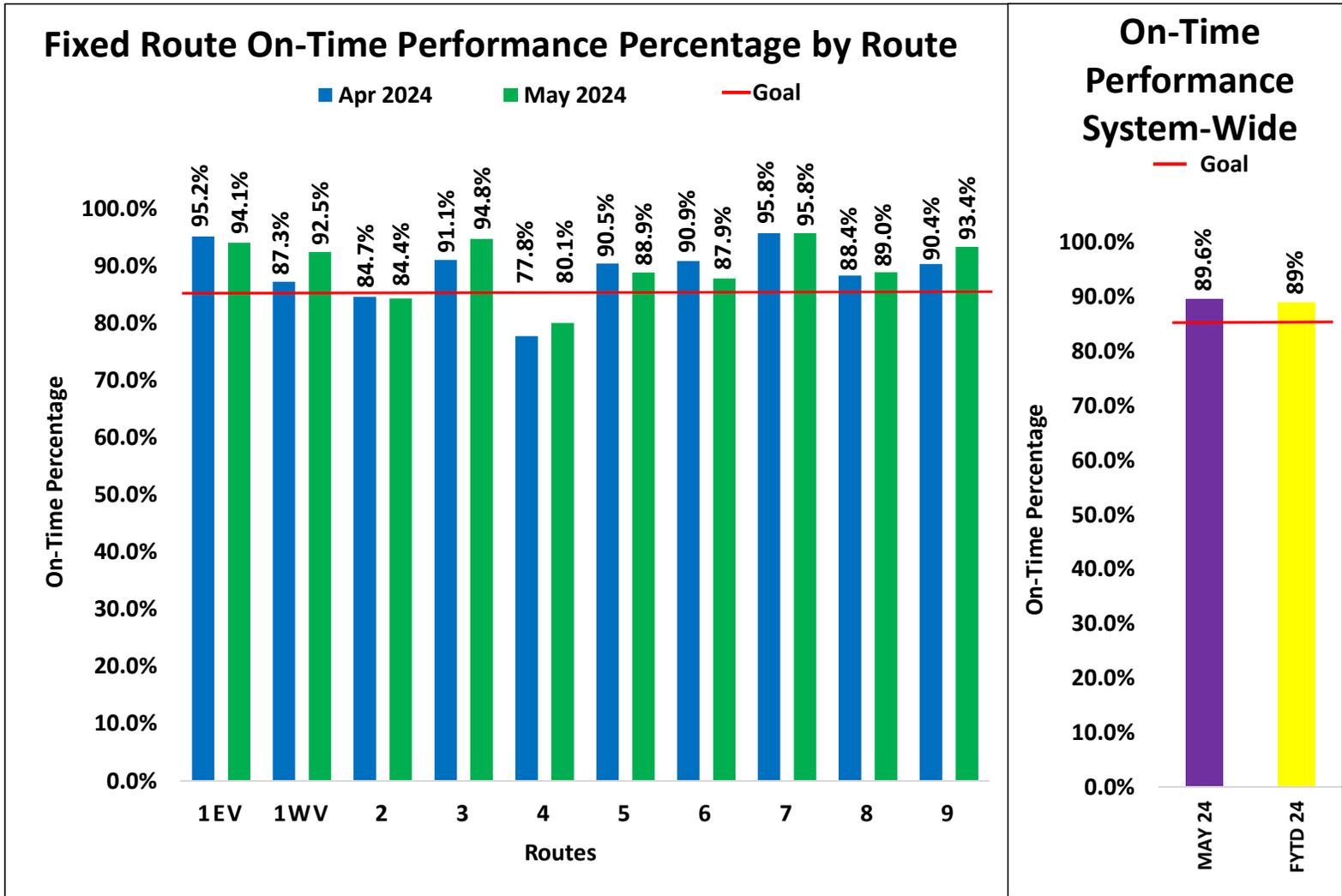
- SunRide system-wide carried the highest number of passengers to-date in May with 2,152. This is an increase of 5% over April and an increase of 60% over May 2023.
- Palm Desert continues to grow with 677 trips by 713 passengers. This is an increase of 3% when compared to April 2024, and an increase of 35% when compared to 2023. This is the strongest geo-fence for rideshares at 47%.
- La Quinta continues to struggle with 20 trips by 23 passengers, a decrease of 49% when compared to the strongest month of March 2024.
- Desert Hot Springs/Desert Edge was up 15% in May when compared to April, with 303 trips by 316 passengers. This is the second strongest rideshare geo-fence at 30%.
- Mecca/North Shore saw its strongest ridership in May with 97 trips by 1233 passengers, an increase of 18% over April, and ridership is up 118% when compared to April 2023.

Fixed Route

- Fixed route's on-time performance had an increase of 1.6% from April 2024 at 88% to May 2024 at 89.6%. For May, the Agency exceeded the service standard goal of 85%.
 - Routes 2 and 4 did not meet their service standard goal due to continuous road closures at Gene Autry Trl. and Vista Chino wash during windy conditions.
- Late departures had an increase of 1.6% in May 2024, when compared to the previous month.
- Early departures remained the same when compared to the previous month at 0.4%. However, Routes 2 and 4 had an increase due to operator error, which management has taken corrective actions.
- For May 2024, 16% of SunLine's fixed route operator workforce was absent when compared to May 2023 at 24%.
- For May 2024, the workforce was at a total of 144 operators when compared to May 2023 at 138 operators.

Recommendation:

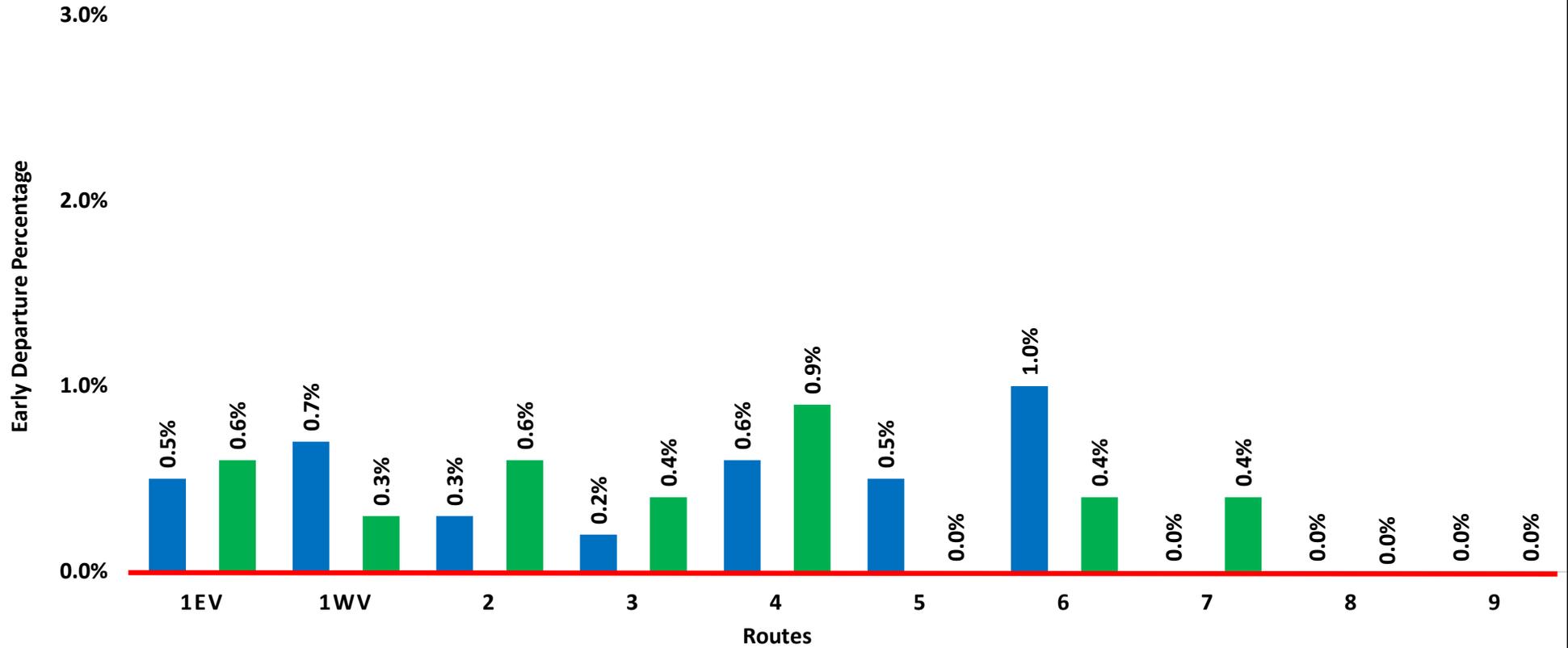
Receive and file.



On-Time: When a trip departs a time point within a range of zero (0) minutes early to five (5) minutes late.
 Goal: Minimum target for On-Time Performance is 85%.
 Note: For the month of May 2024, the Agency's on-time performance was at 89.6%, when compared to May 2023 at 87.8%. This is an increase of 1.8%.

Fixed Route Early Departure Percentage by Route

■ Apr 2024 ■ May 2024

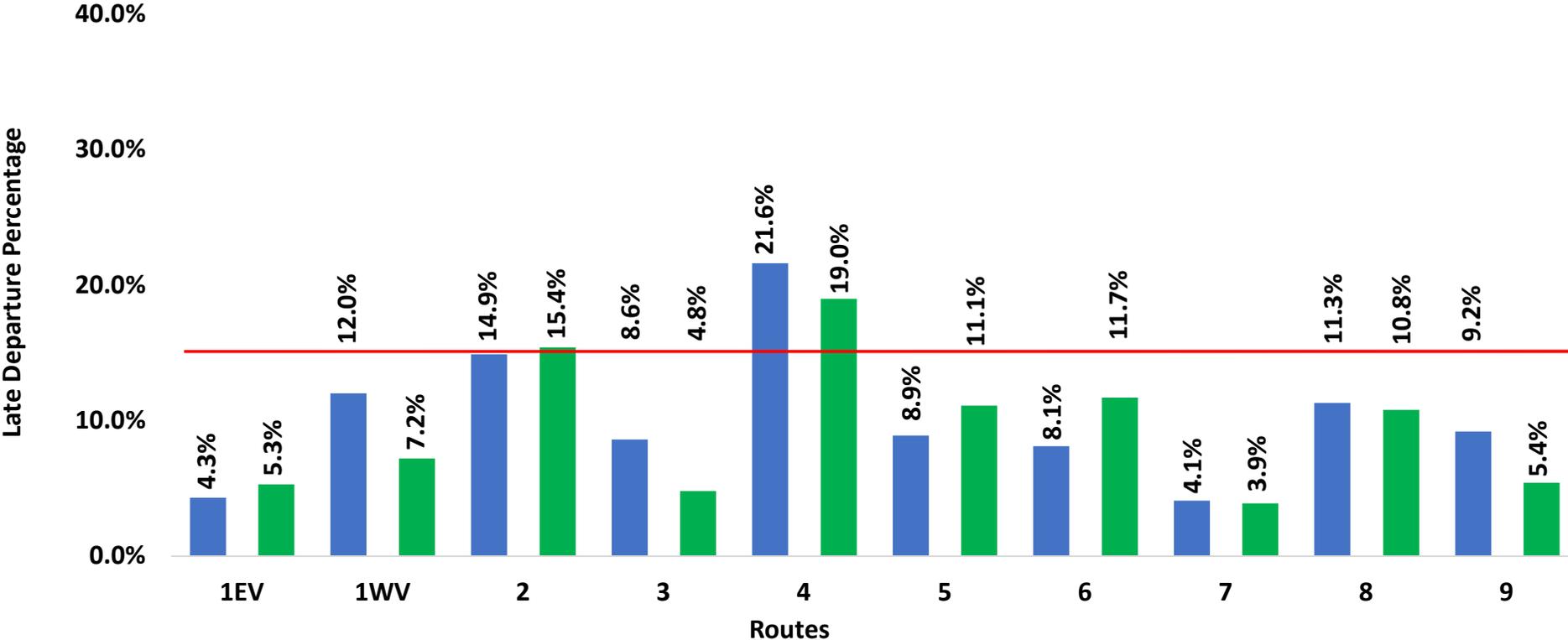


Early Departure: When a bus leaves a time point ahead of the scheduled departure time.

Goal: To reduce early departures to 0%.

Fixed Route Late Departure Percentage by Route

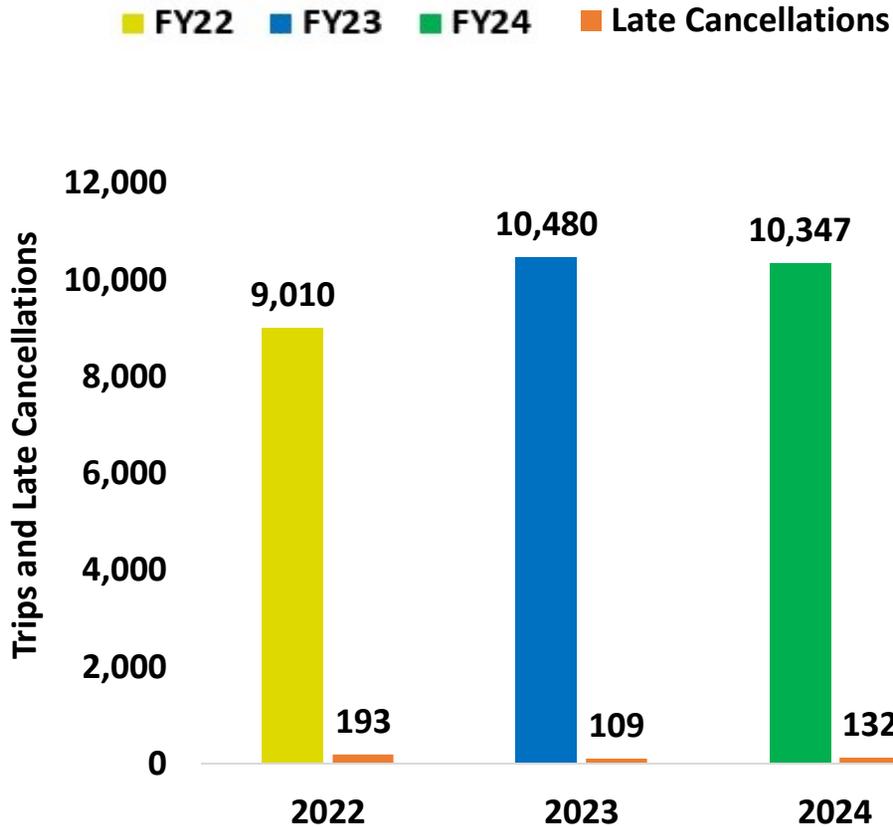
■ Apr 2024 ■ May 2024 — Goal



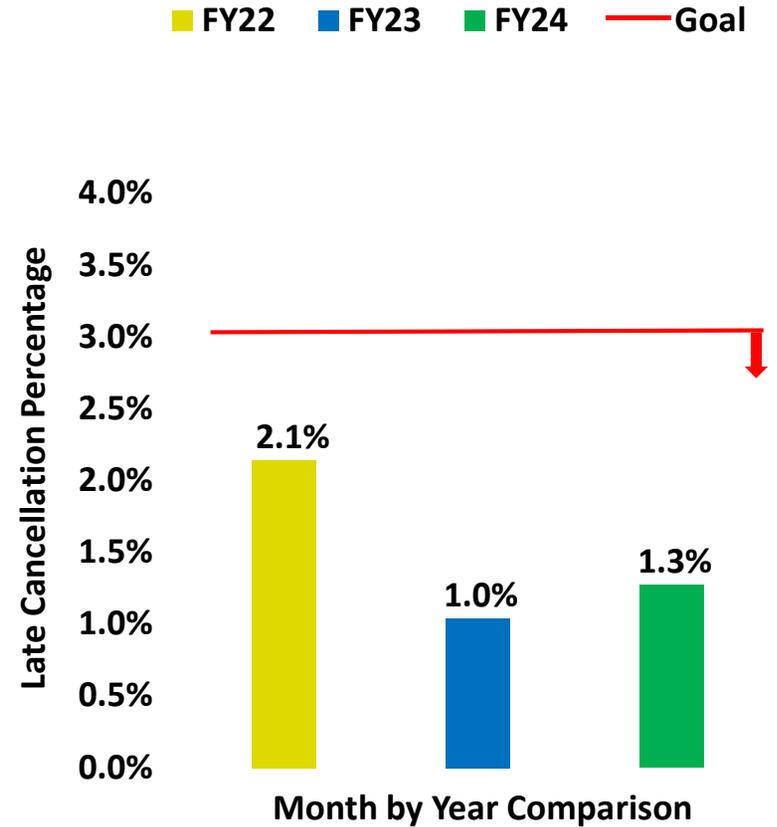
Late Departure: When a bus leaves a time point after the scheduled departure time and the route is running late with a departure greater than five (5) minutes.

Goal: To ensure late departures remain below 15%.

Paratransit Total Trips vs. Late Cancellations May



Late Cancellations by Percentage



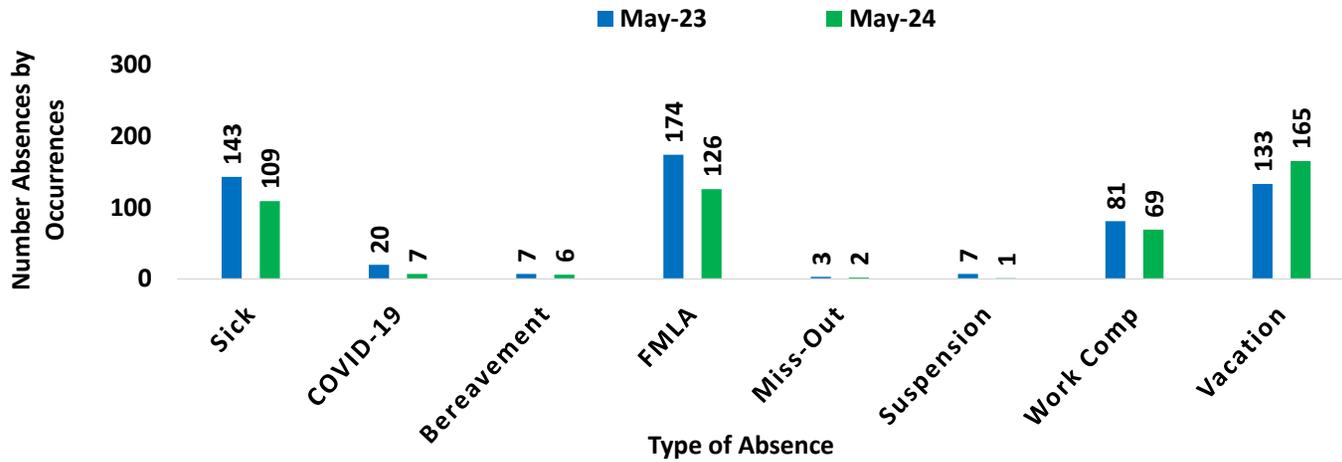
Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

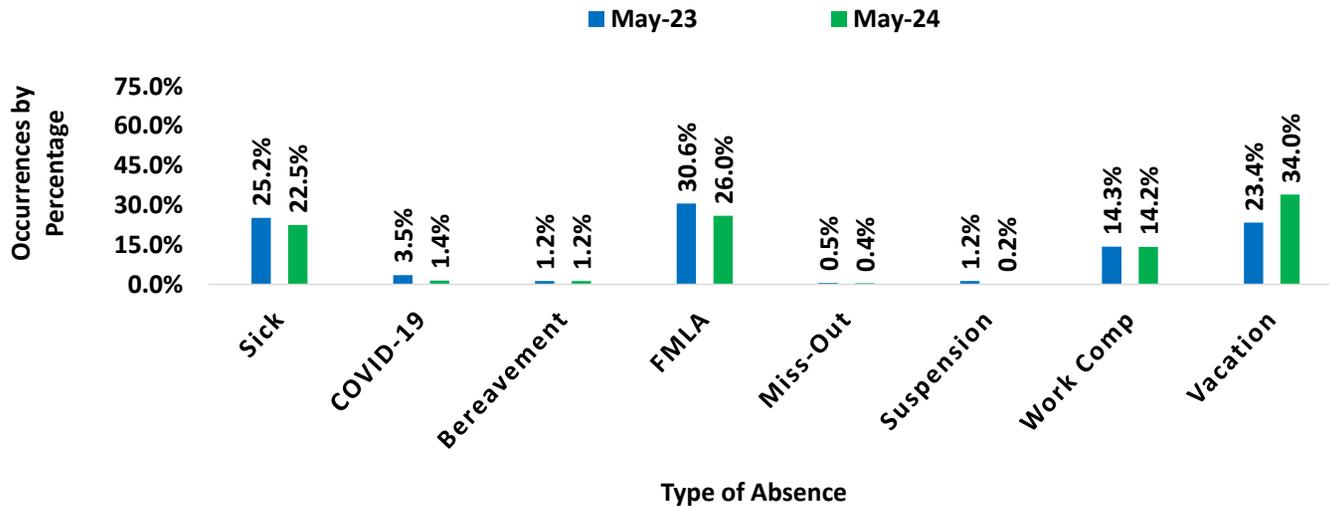
Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.

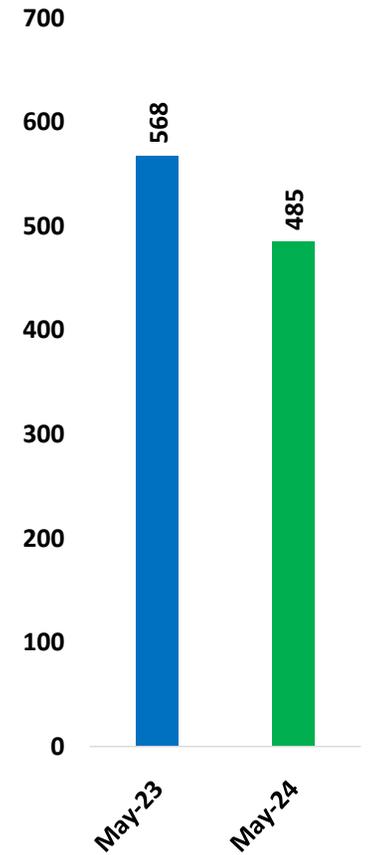
Fixed Route Operator Absence by Type



Fixed Route Operator Absence Type by Percentage

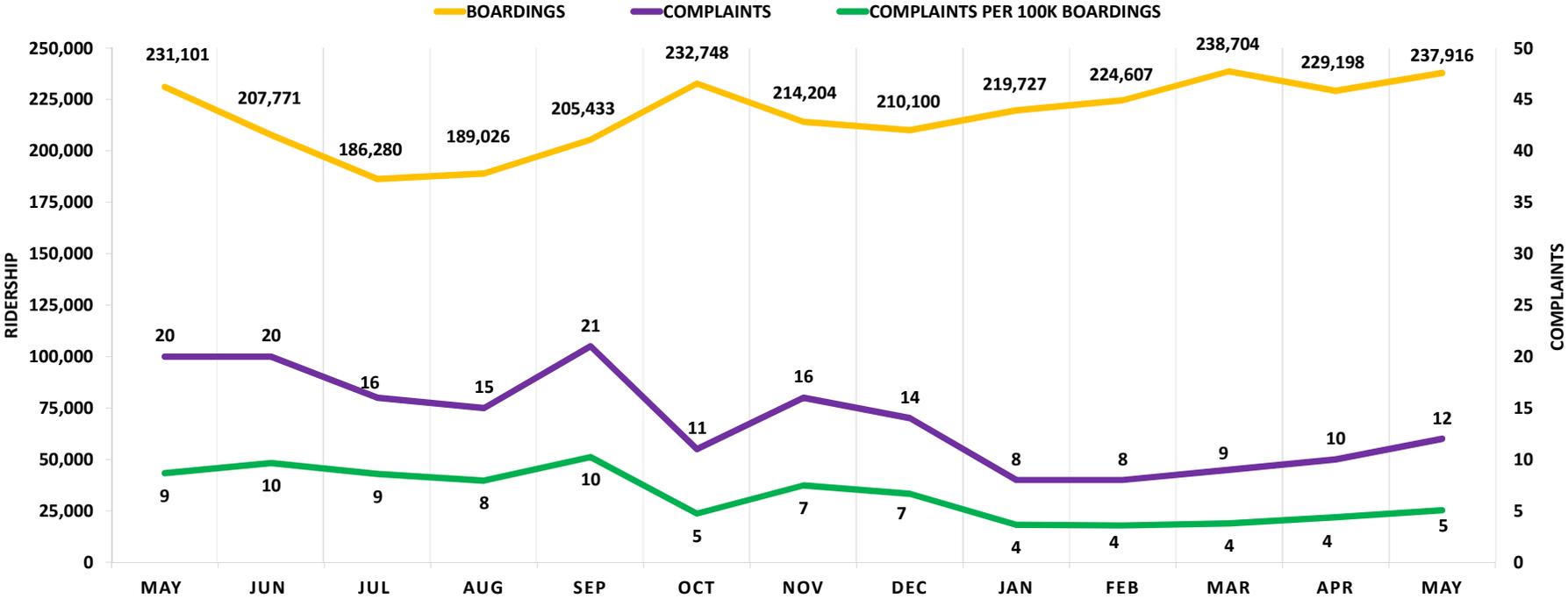


Fixed Route Total Absence Occurrences



This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers. For the month of May 2024, 16% of SunLine's fixed route operator workforce was absent when compared to May 2023 at 24%. For the month of May 2024, workforce was at a total of 144 operators when compared to May 2023 at 138 operators.

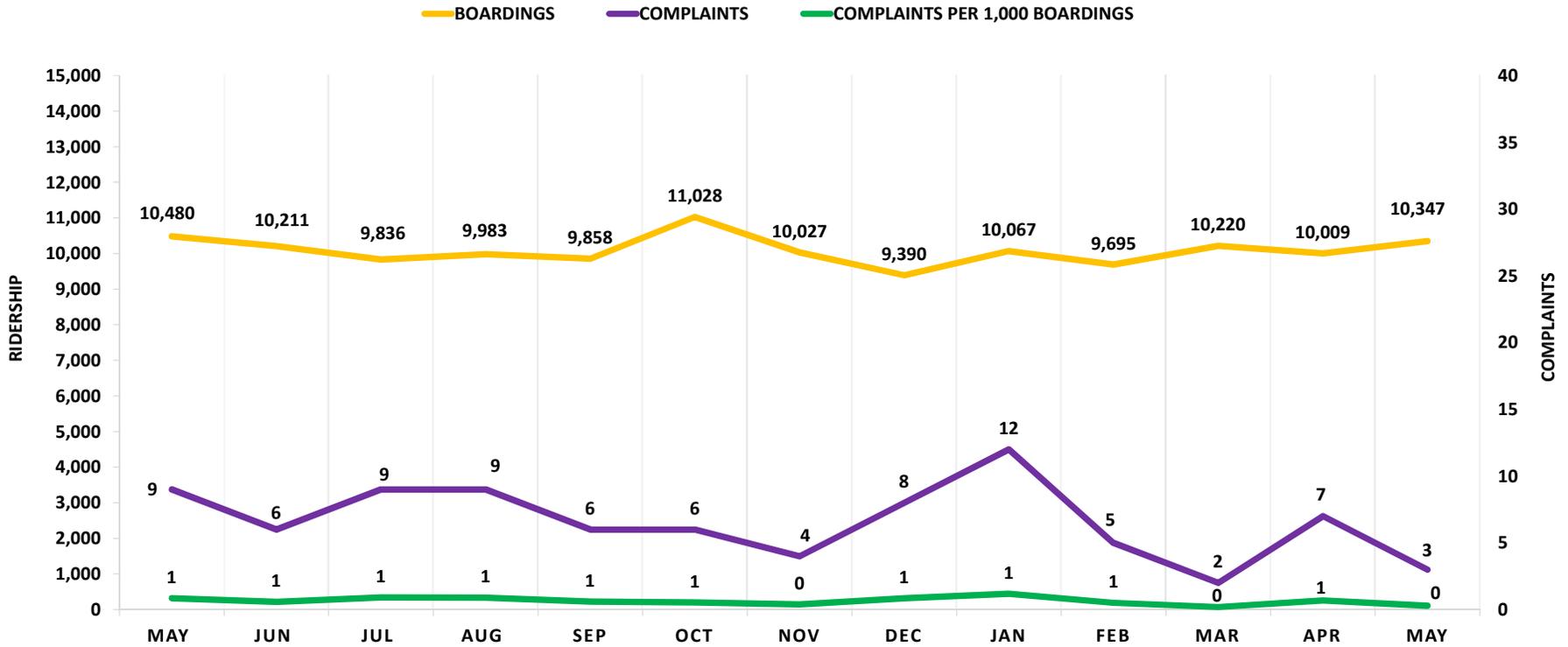
Fixed Route Customer Complaints May 2023 to May 2024



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of May, 99.99% of our total boardings did not receive a complaint.

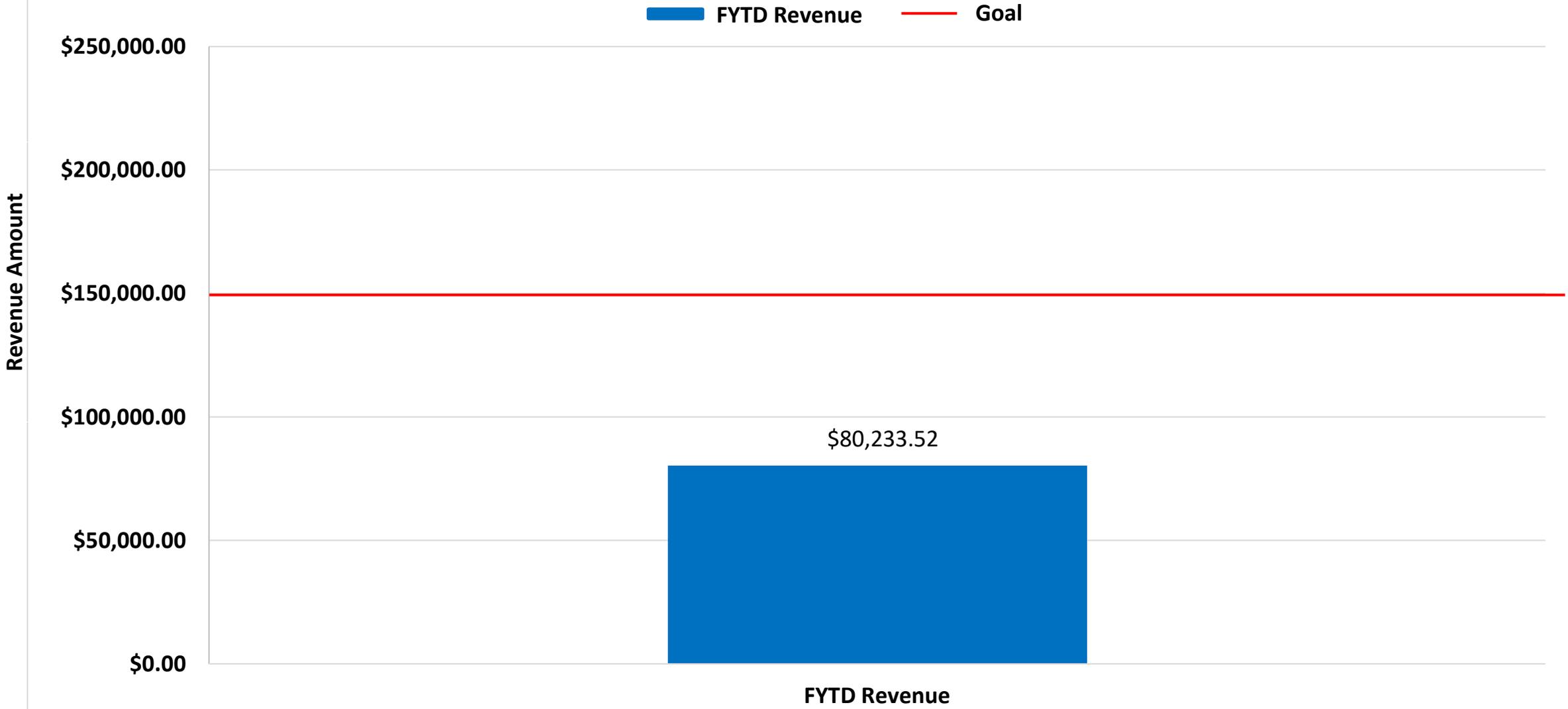
Paratransit Customer Complaints May 2023 to May 2024



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of May, 99.97% of our total boardings did not receive a complaint.

Advertising Revenue FYTD Revenue vs. Yearly Goal April 2024

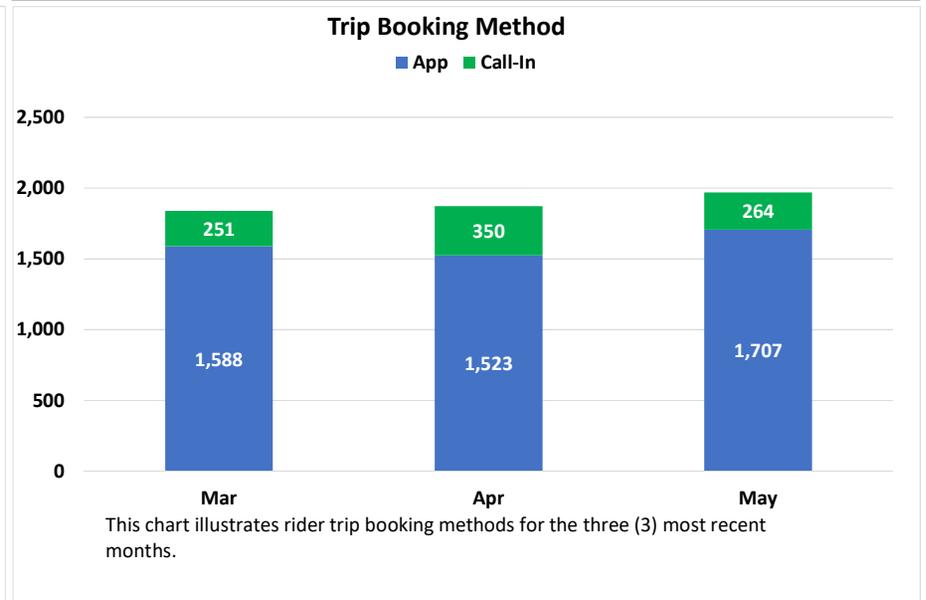
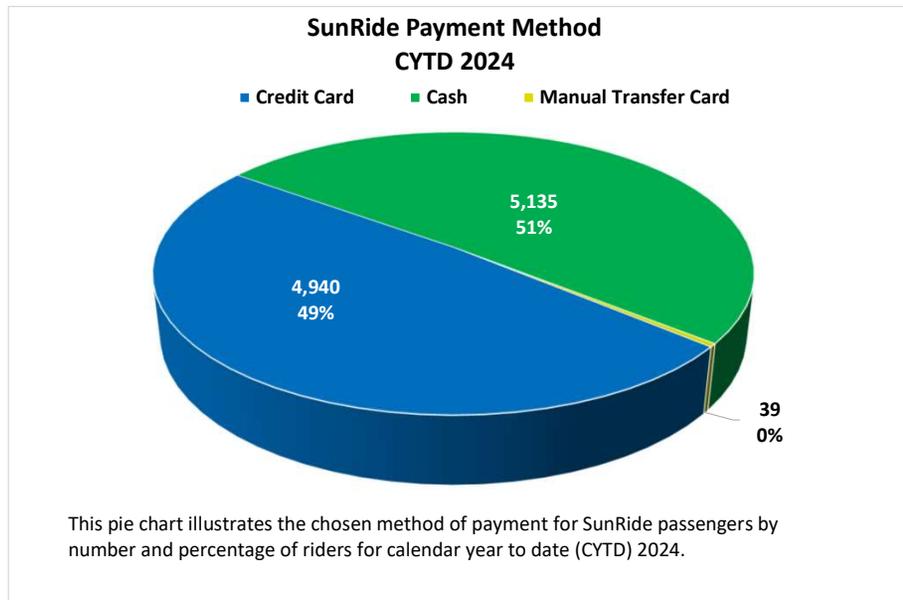
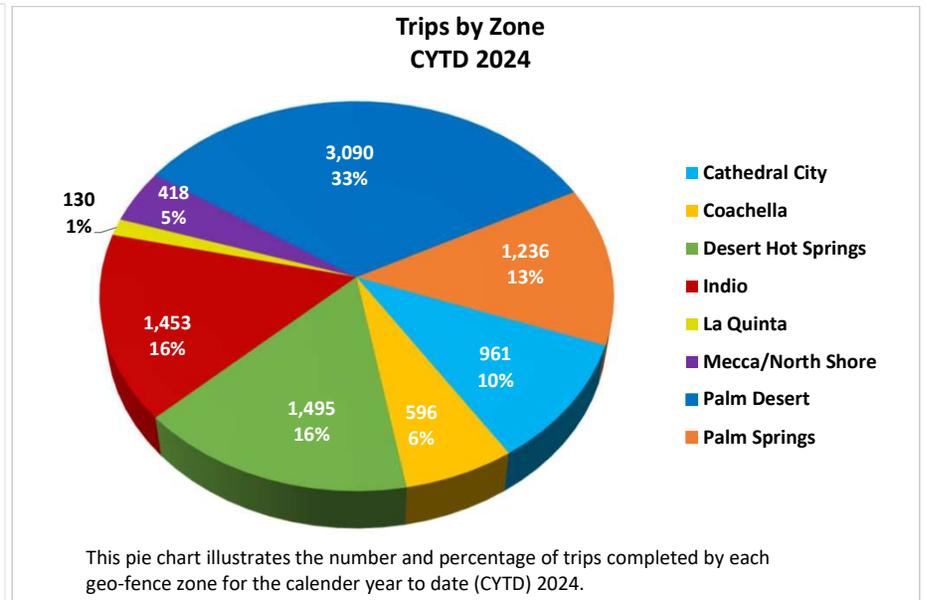
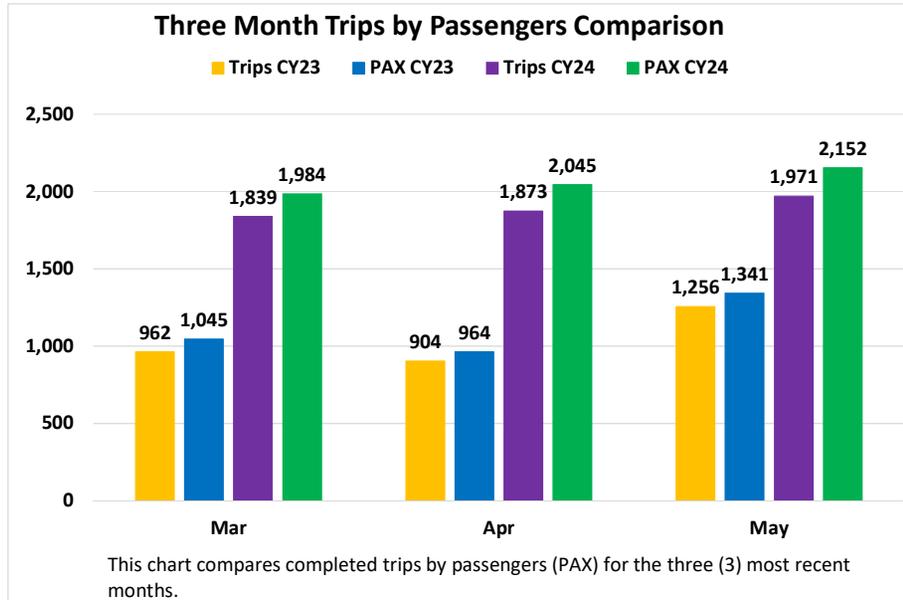


Advertising revenue tracks revenue of invoiced contracts for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly goal. The yearly goal for FY24 is \$150,000 (*advertising revenues follow Finance Department reporting from the previous two (2) months*).

SunRide System-Wide Metrics CYTD 2024

Total Completed Trips: 9,379

Total Number of Passengers: 10,114

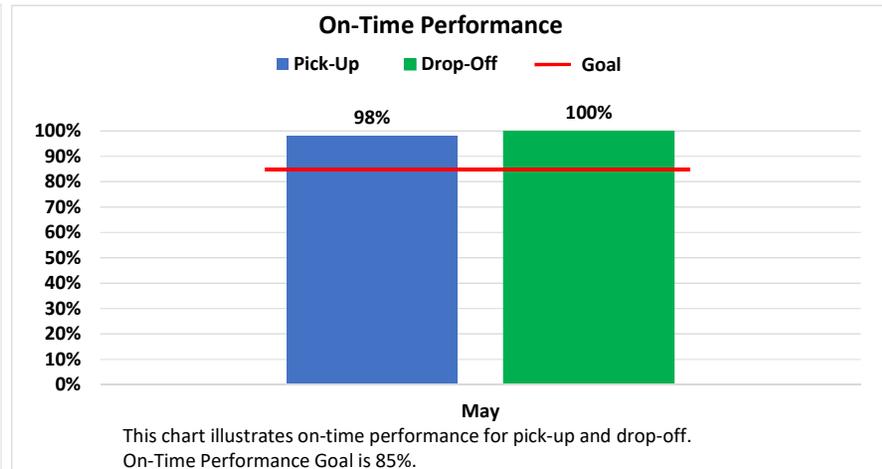
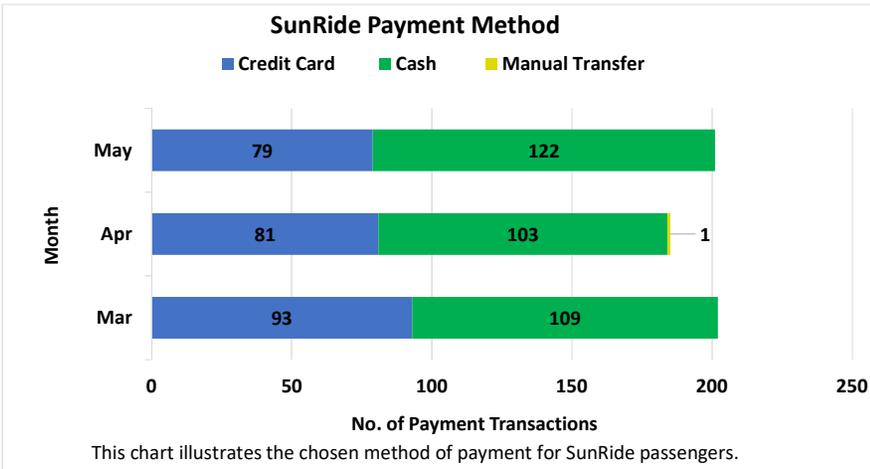
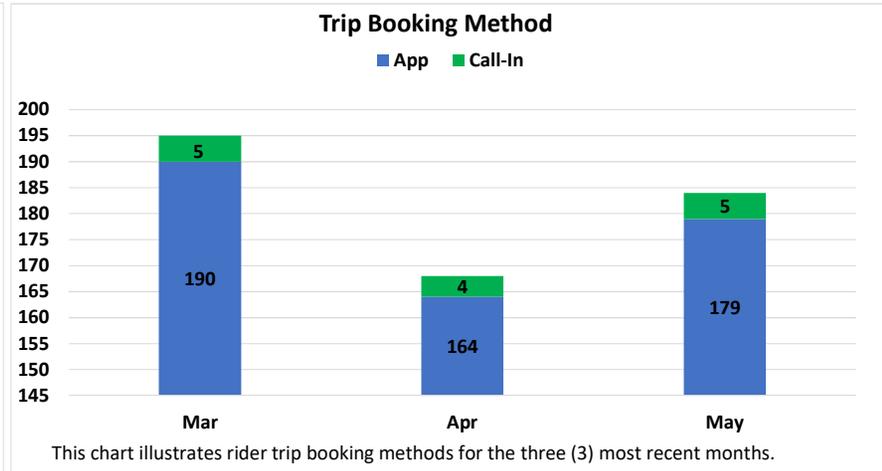
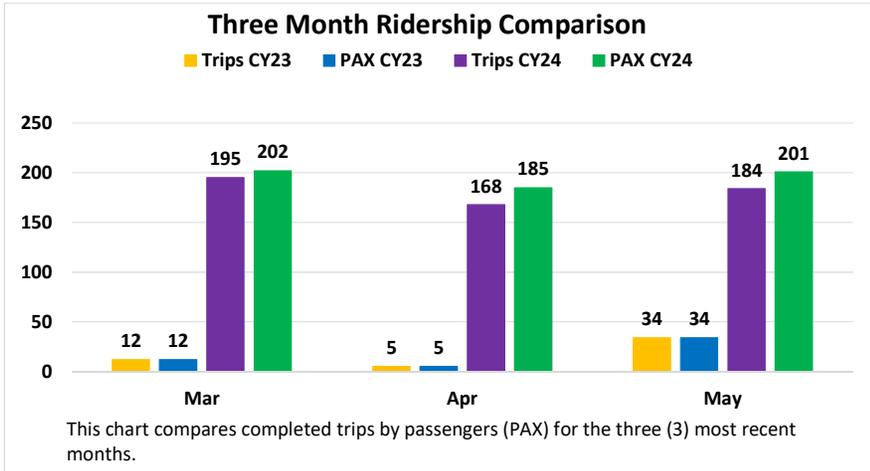


Percentage of Trips System-wide as Ridesharing: 28%.
 [Based on No. of Shared Rides for the month (552) divided by Total Trips Completed (1,971)].

Cathedral City Geo-Fence Metrics CYTD 2024

Total Completed Trips: 961

Total Number of Passengers: 1,009



Percentage of Trips as Ridesharing: Five (5) percent.
 [Based on No. of Shared Rides for the month (10) divided by Total Trips Completed (184).]

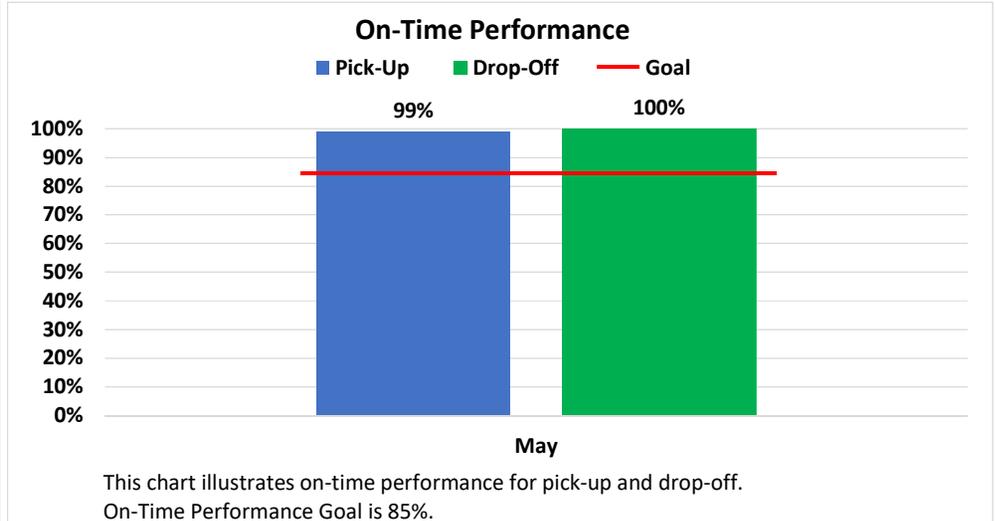
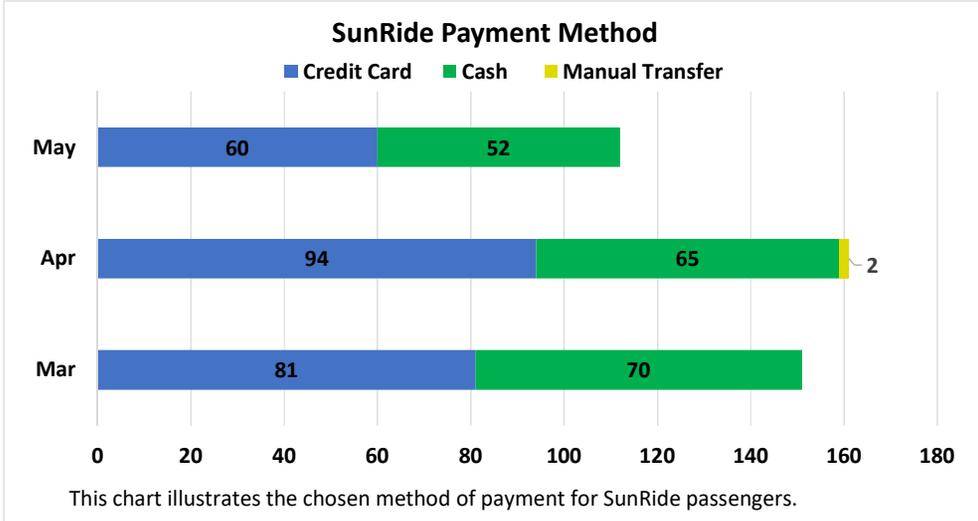
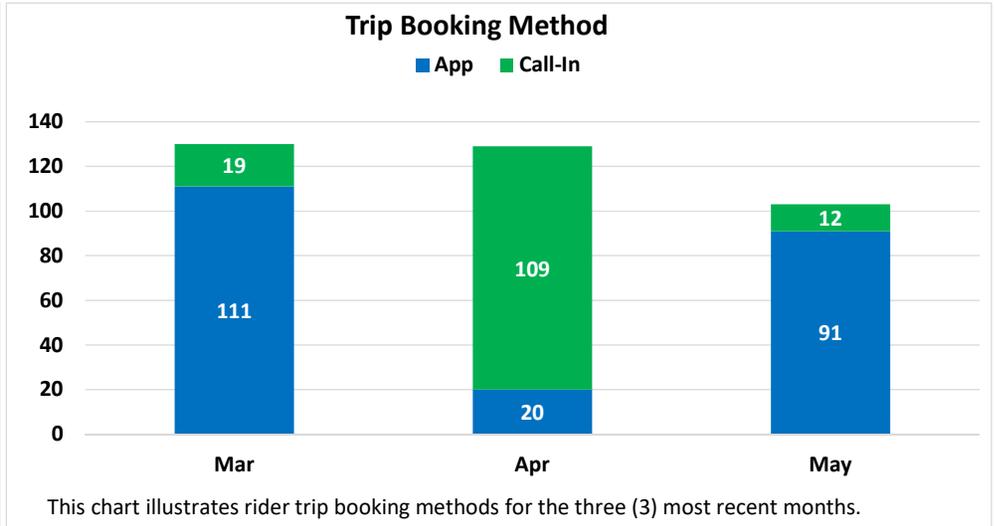
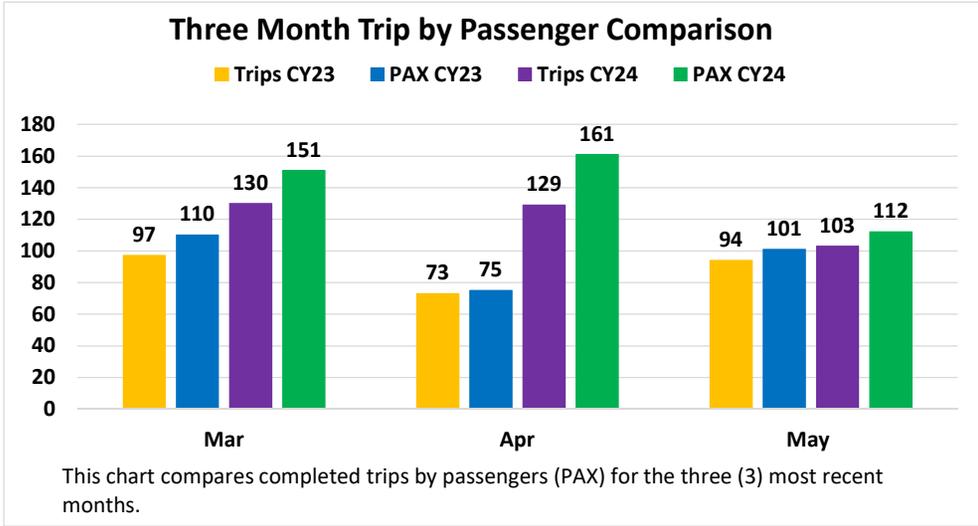
Customer Satisfaction Rating
 Avg. rider trip rating 5.0
 Goal: 4.5

EXCEEDS GOAL

Coachella Geo-Fence Metrics CYTD 2024

Total Completed Trips: 596

Total Number of Passengers: 678



Combined Zone: Coachella-Indio-LaQuinta
Percentage of Trips as Ridesharing: 14%.
 [Based on No. of Shared Rides for the month (61) divided by Total Trips Completed (431).]

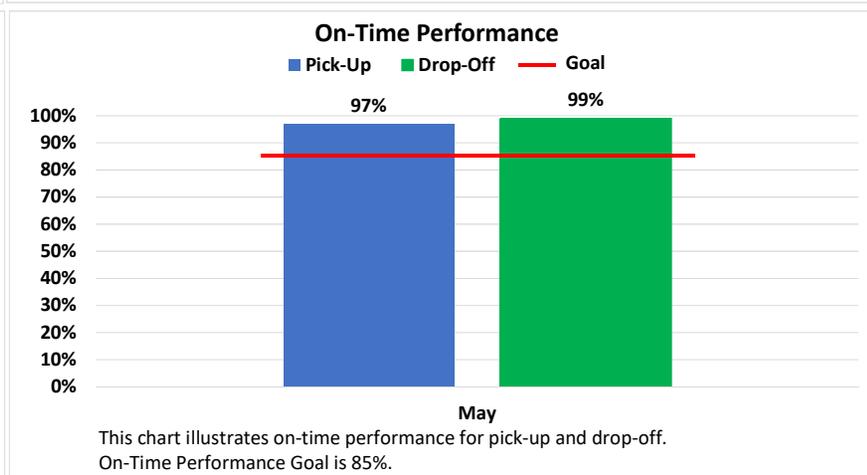
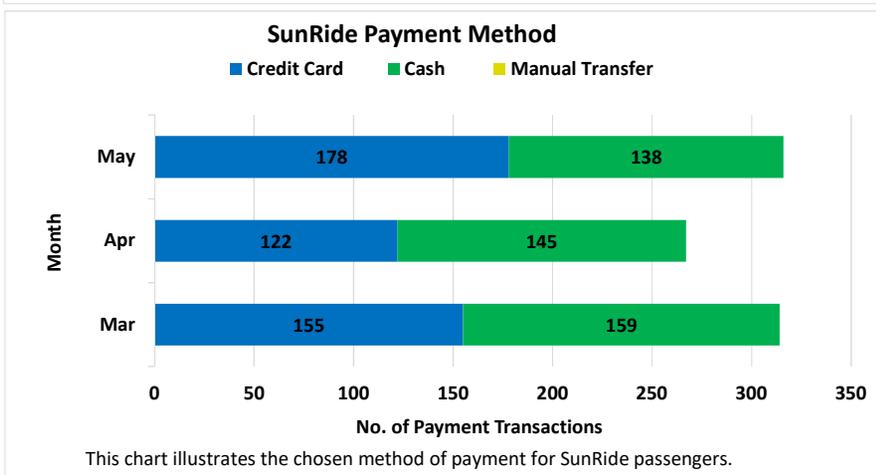
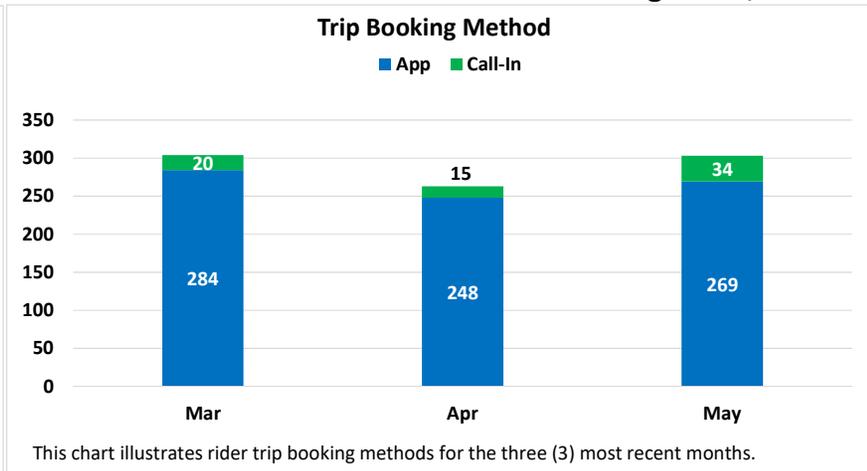
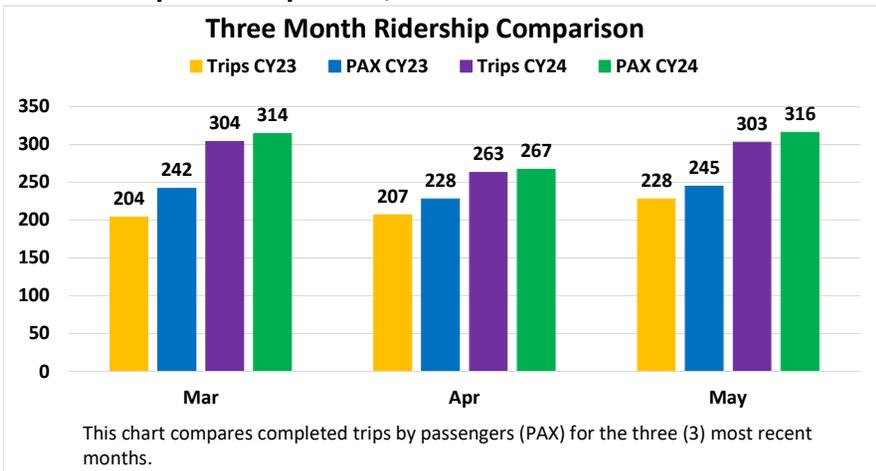
Customer Satisfaction Rating
 Avg. rider trip rating: 5.0
 Goal: 4.5



Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2024

Total Completed Trips: 1,495

Total Number of Passengers: 1,561



Percentage of Trips as Ridesharing: 30%.
 [Based on No. of Shared Rides for the month (91) divided by Total Trips Completed (303).]

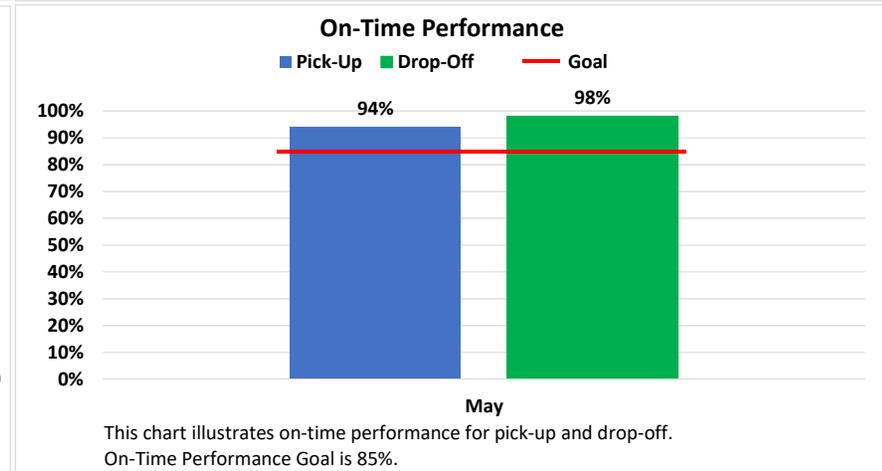
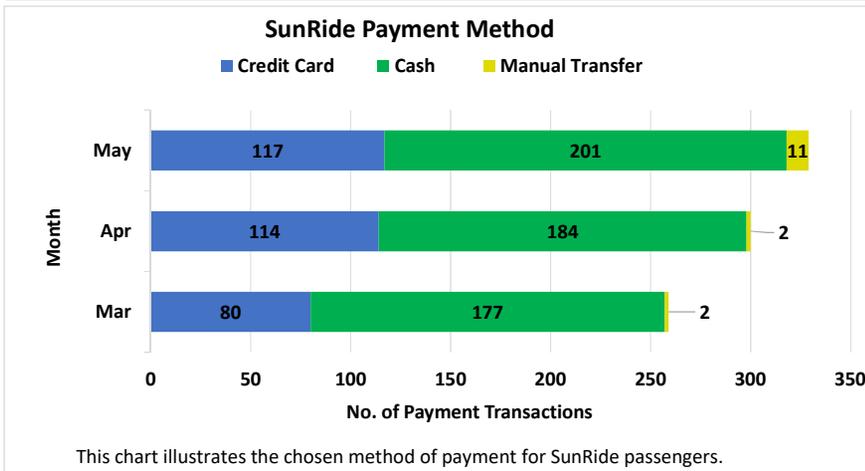
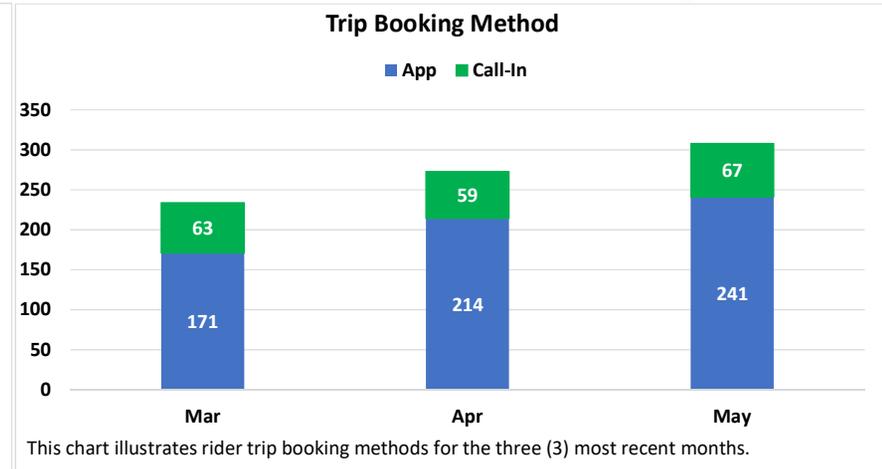
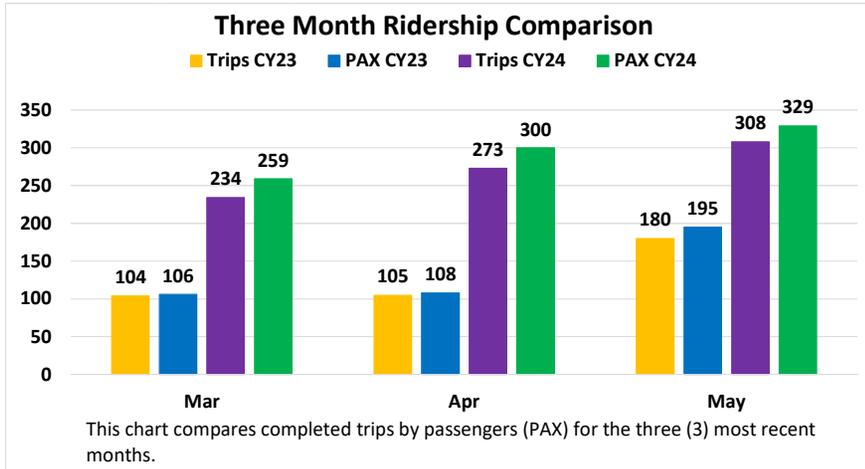
Customer Satisfaction Rating
 Avg. rider trip rating 4.9
 Goal: 4.5



Indio Geo-Fence Metrics CYTD 2024

Total Completed Trips: 1,453

Total Number of Passengers: 1,587



 **Combined Zone: Coachella-Indio-LaQuinta**
Percentage of Trips as Ridesharing: 14%.
 [Based on No. of Shared Rides for the month (61) divided by Total Trips Completed (431).]

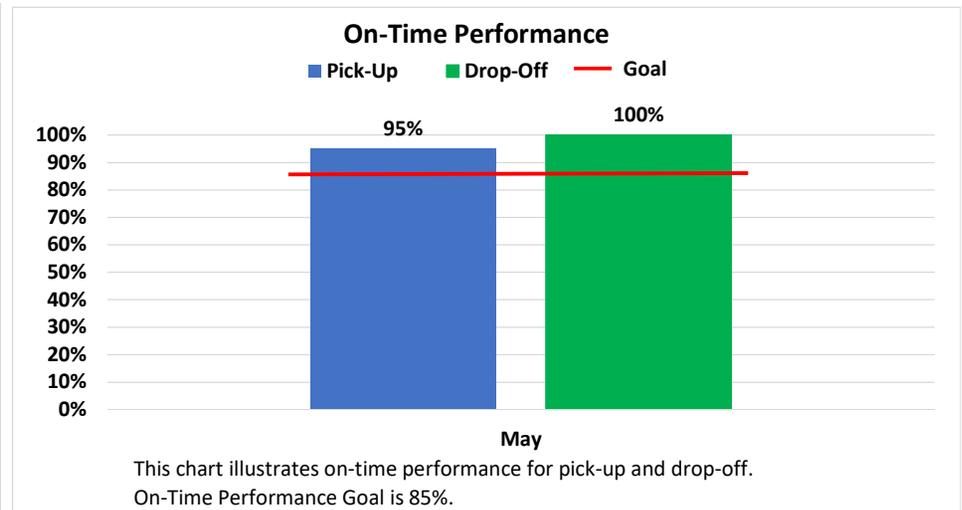
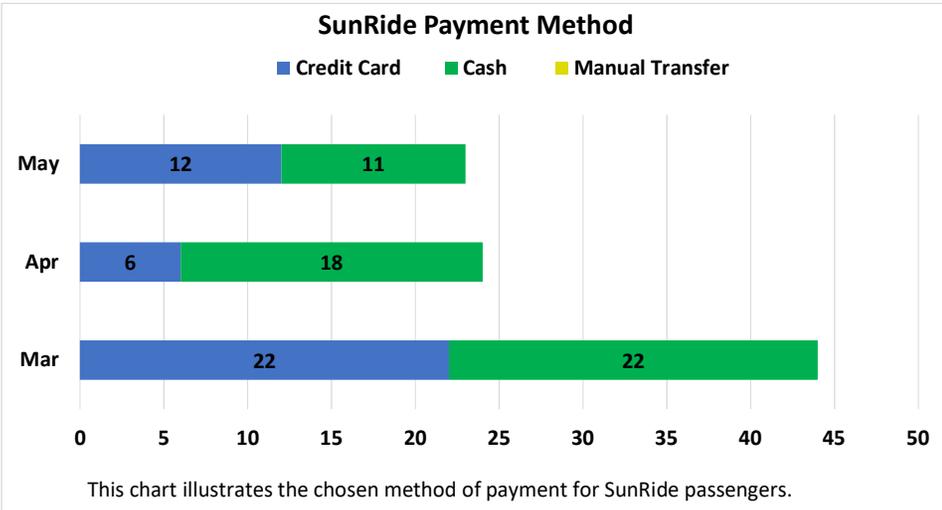
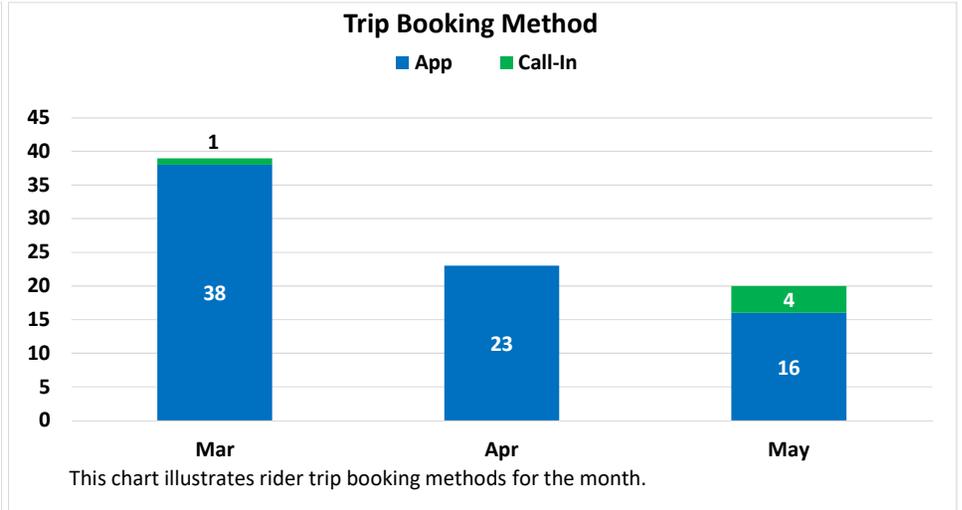
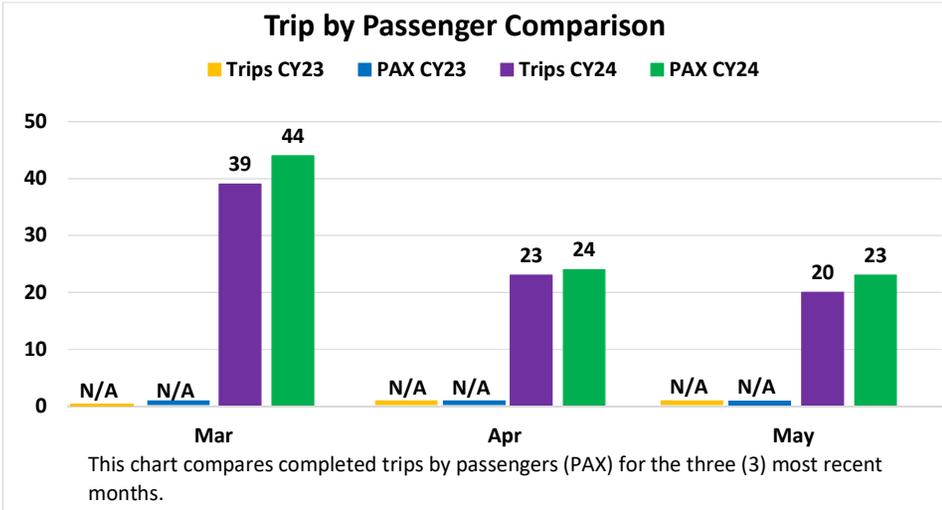
Customer Satisfaction Rating
 Avg. rider trip rating 4.8
 Goal: 4.5


EXCEEDS GOAL

La Quinta Geo-Fence Metrics CYTD 2024

Total Completed Trips: 130

Total Number of Passengers: 145



Combined Zone: Coachella-Indio-LaQuinta
Percentage of Trips as Ridesharing: 14%.
 [Based on No. of Shared Rides for the month (61) divided by Total Trips Completed (431).]

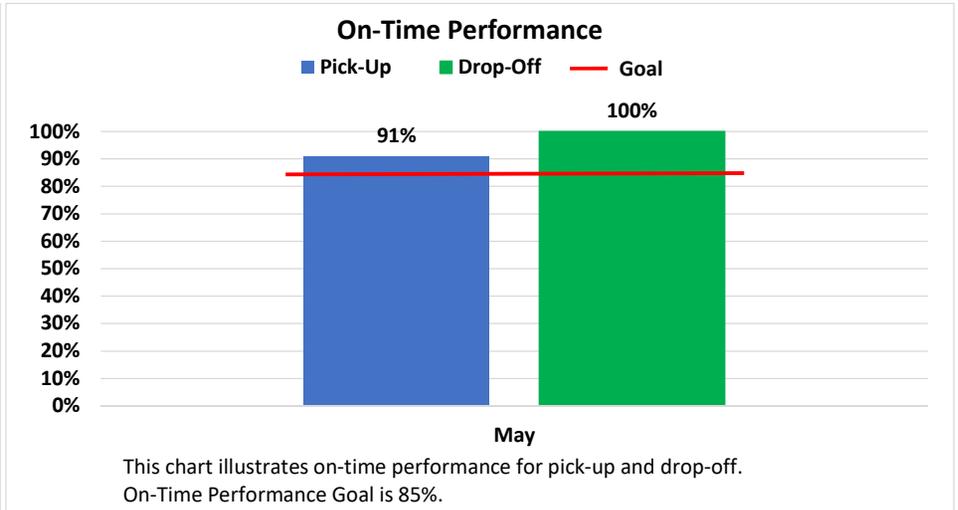
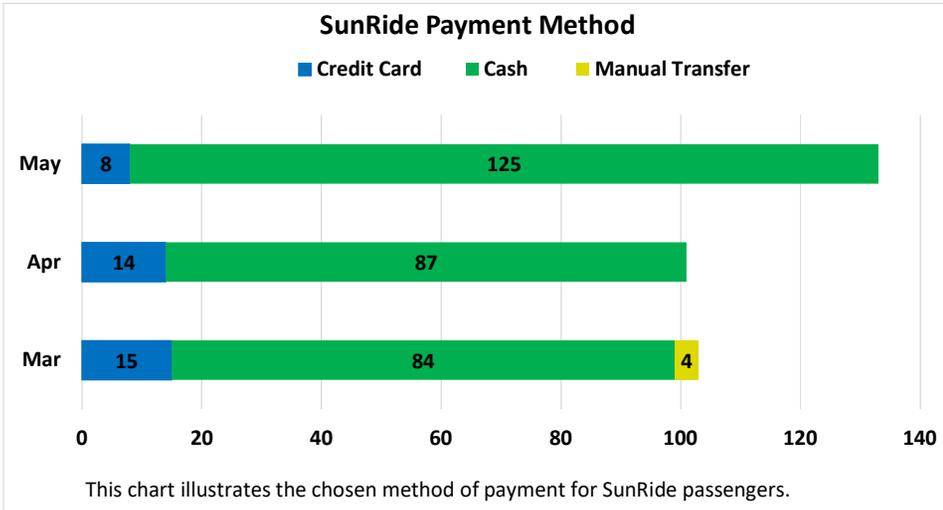
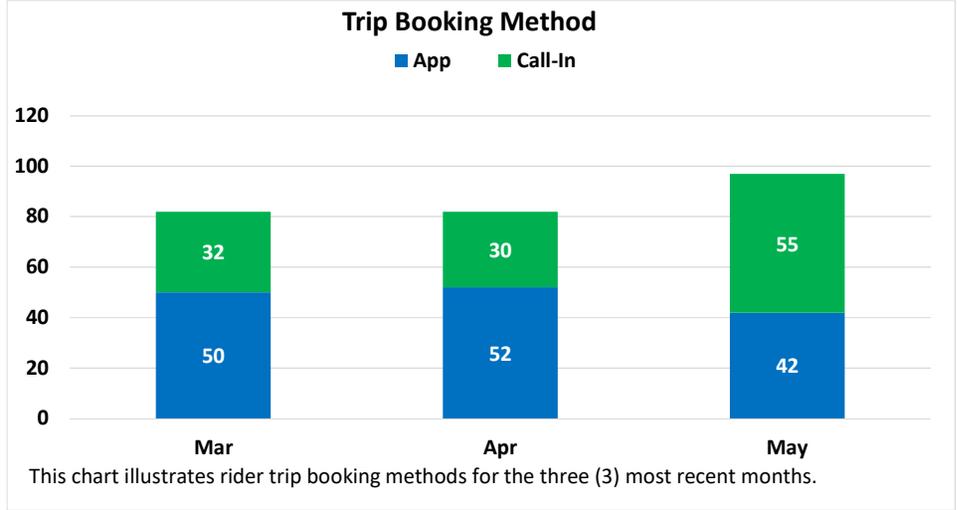
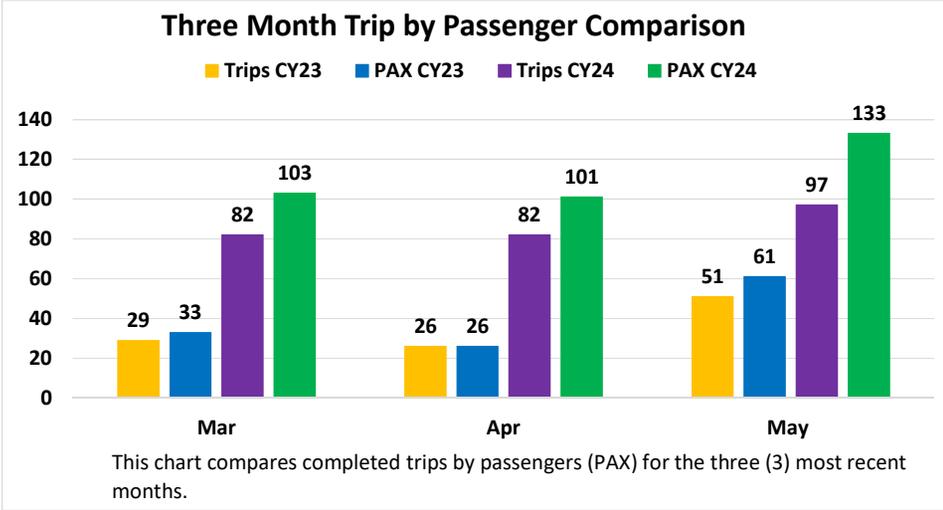
Customer Satisfaction Rating
 Avg. rider trip rating: 5.0
 Goal: 4.5

★ ★ ★ ★ ★
Exceeds Goal

Mecca/North Shore Geo-Fence Metrics CYTD 2024

Total Completed Trips: 418

Total Number of Passengers: 527



Percentage of Trips as Ridesharing: 11%.
[Based on No. of Shared Rides for the month (11) divided by Total Trips Completed (97).]

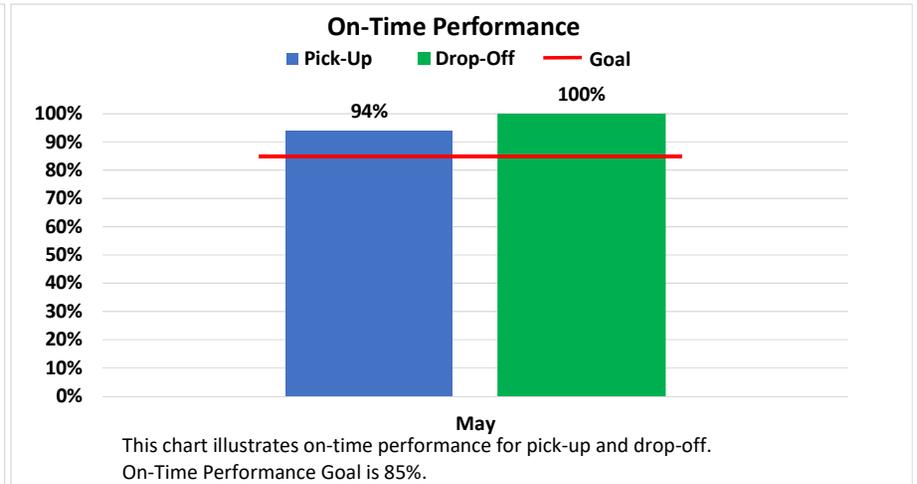
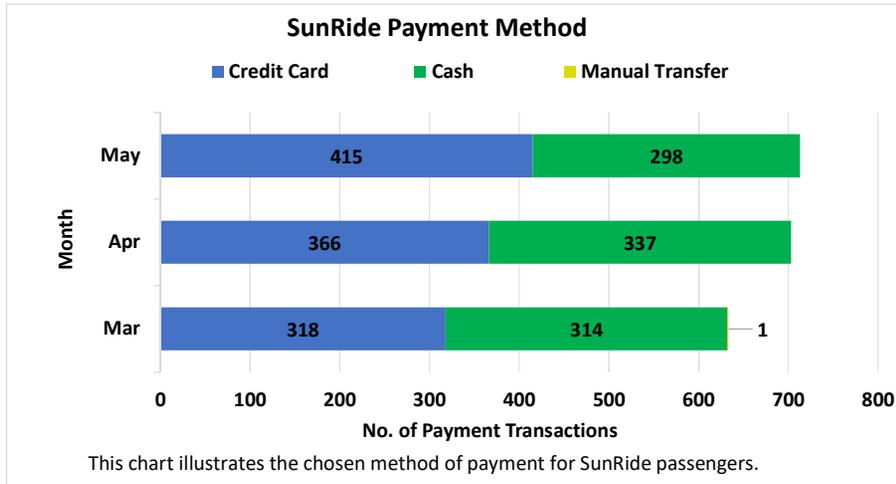
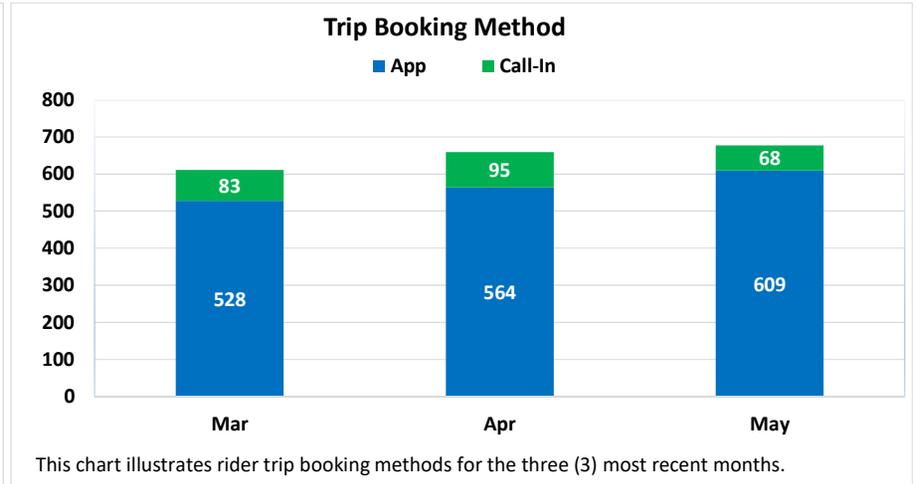
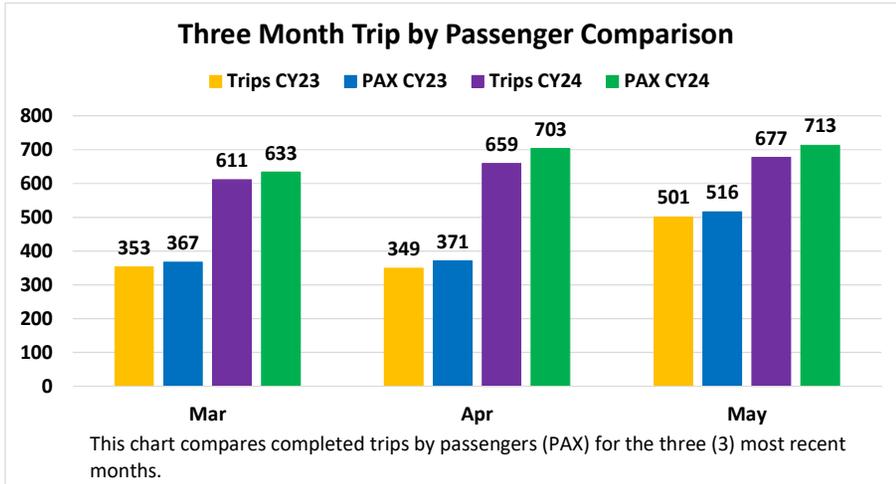
Customer Satisfaction Rating
Avg. rider trip rating: 4.8
Goal: 4.5



Palm Desert Geo-Fence Metrics CYTD 2024

Total Completed Trips: 3,090

Total Number of Passengers: 3,231



Percentage of Trips as Ridesharing: 47%.
 [Based on No. of Shared Rides for the month (316) divided by Total Trips Completed (677).]

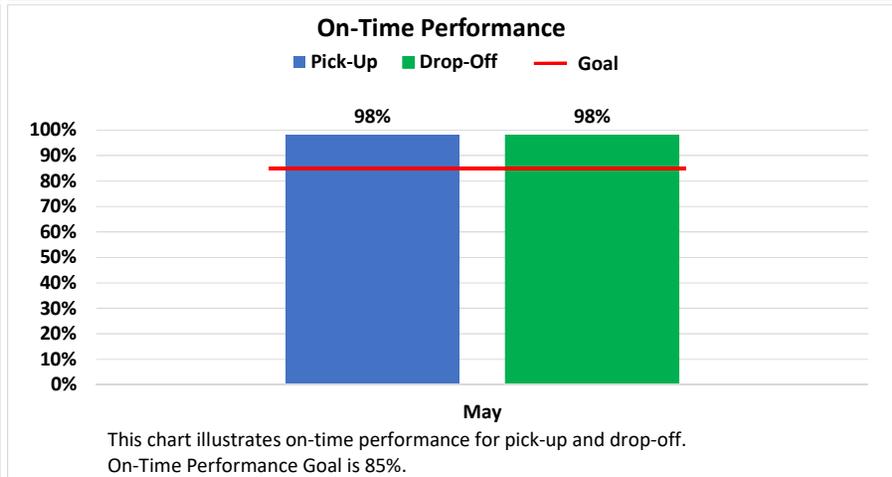
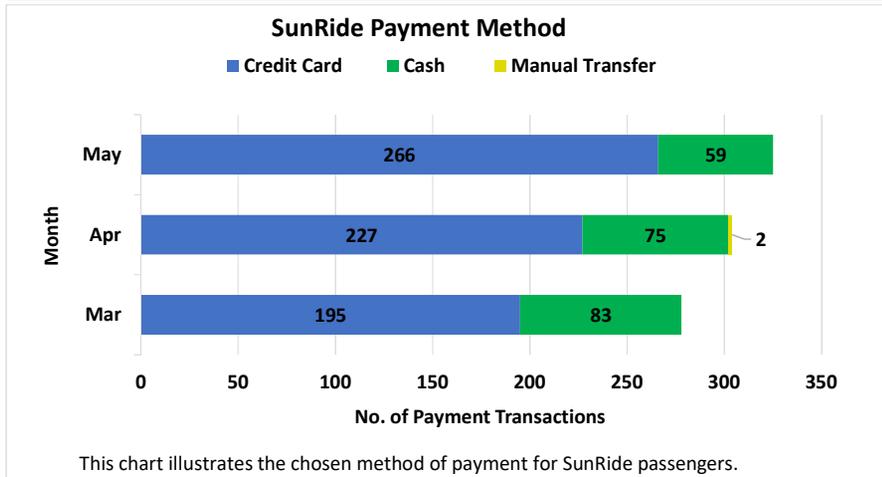
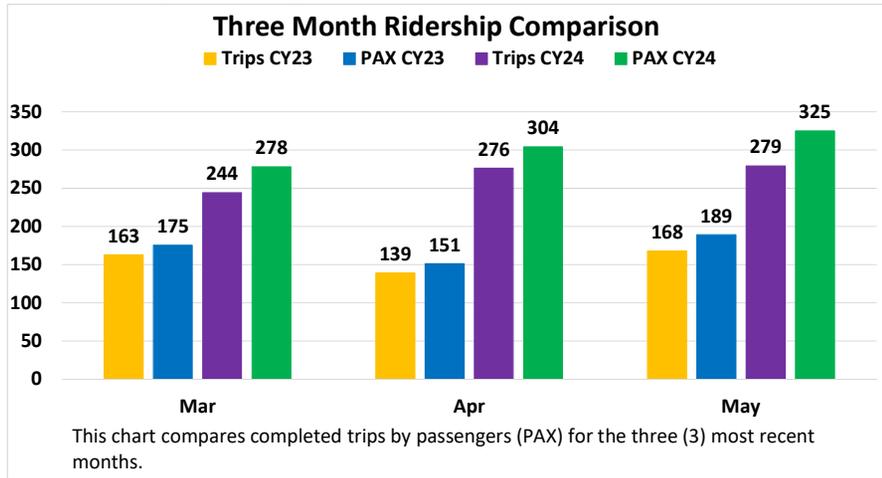
Customer Satisfaction Rating
 Avg. rider trip rating: 4.0
 Goal: 4.5



Palm Springs Geo-Fence Metrics CYTD 2024

Total Completed Trips: 1,236

Total Number of Passengers: 1,376

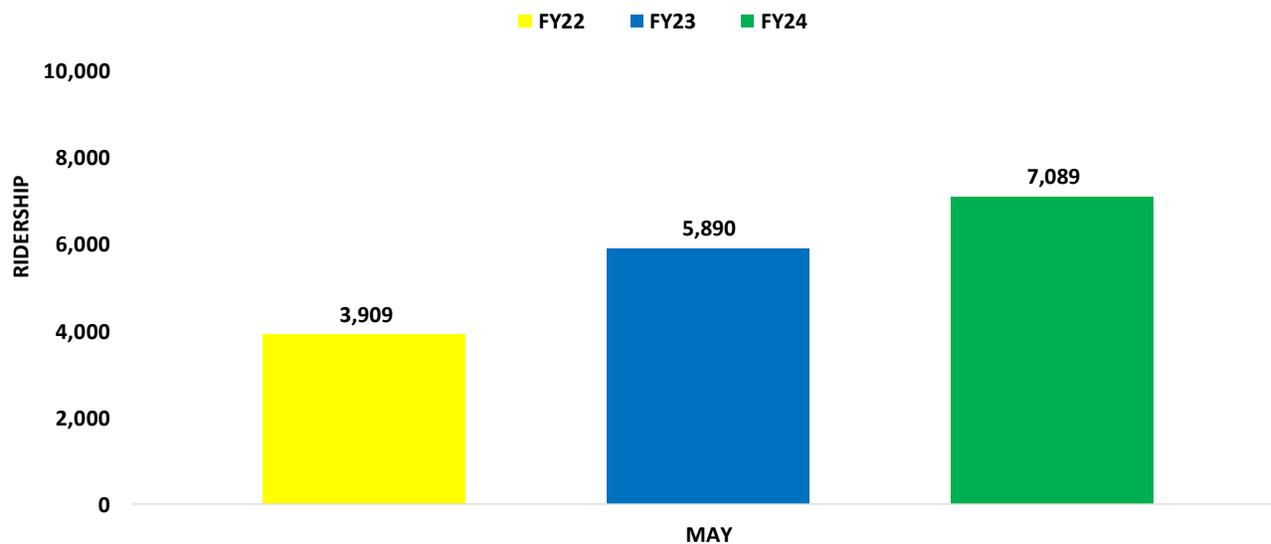


Percentage of Trips as Ridesharing: 22%.
 [Based on No. of Shared Rides for the month (63) divided by Total Trips Completed (279).]

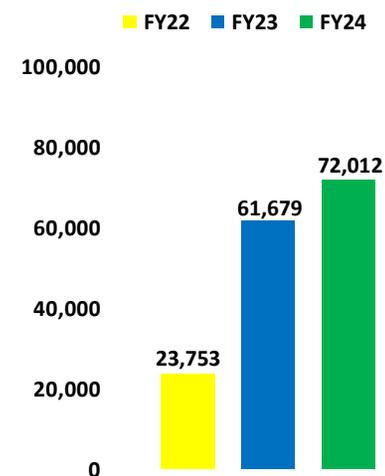
Customer Satisfaction Rating
 Avg. rider trip rating 5.0
 Goal: 4.5



Haul Pass COD Ridership - May 2024

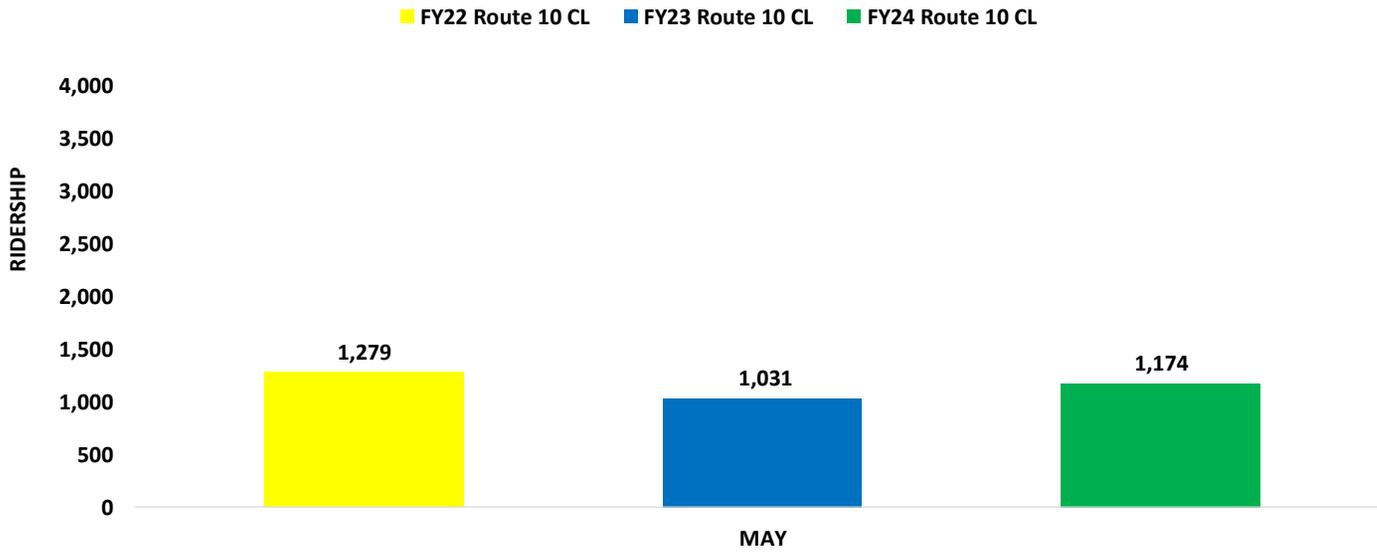


COD Fixed Route Ridership Year to Date

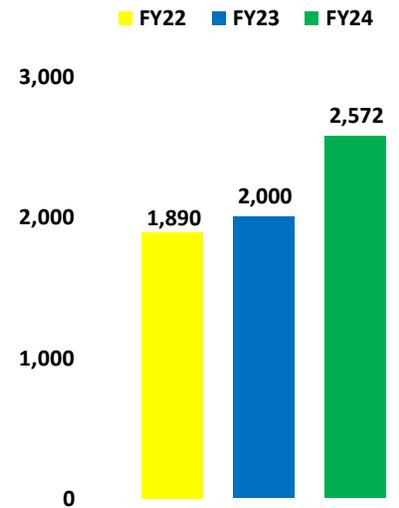


The Haul Pass program was introduced in August 2018.
 This chart represents monthly ridership on the Haul Pass COD.
 For the month of May 2024, Haul Pass COD contributed with 7,089 rides from 447 unique riders.

Haul Pass CSUSB Ridership - May 2024



CSUSB Fixed Route Ridership Total



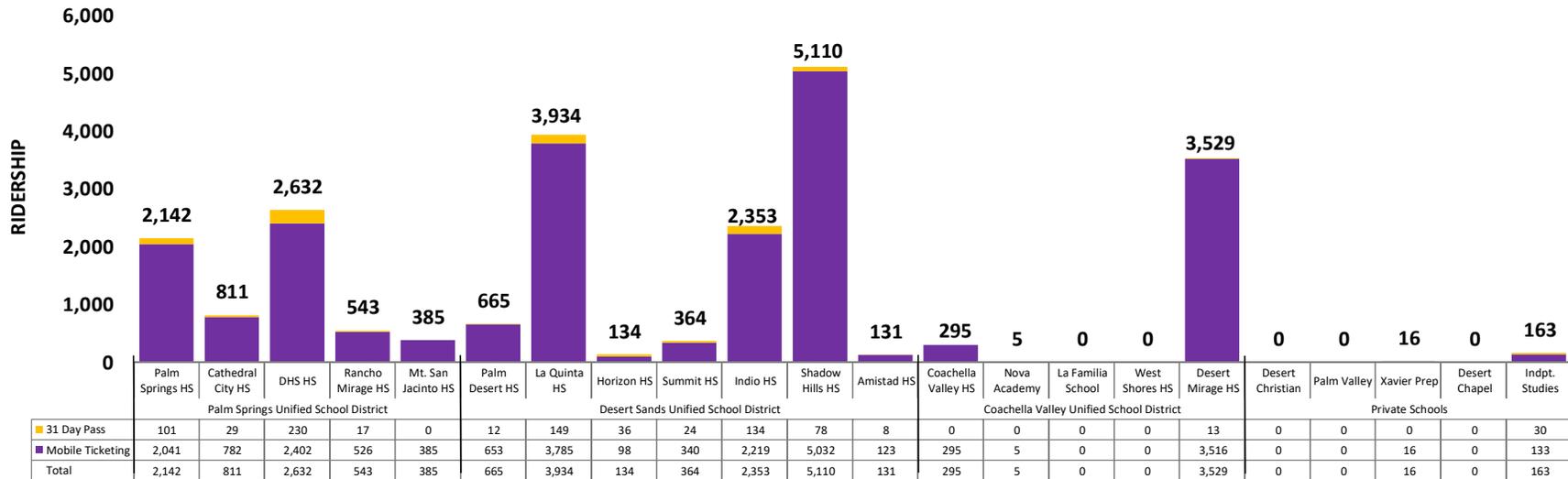
The Haul Pass CSUSB program was introduced in September 2019.

This chart represents monthly ridership on the Haul Pass CSUSB.

For the month of May 2024, CSUSB contributed 1,389 rides from 231 unique users. From that total, 1,174 rides were used on Route 10 and 215 rides on the fixed route system.

High School Haul Pass - May 2024

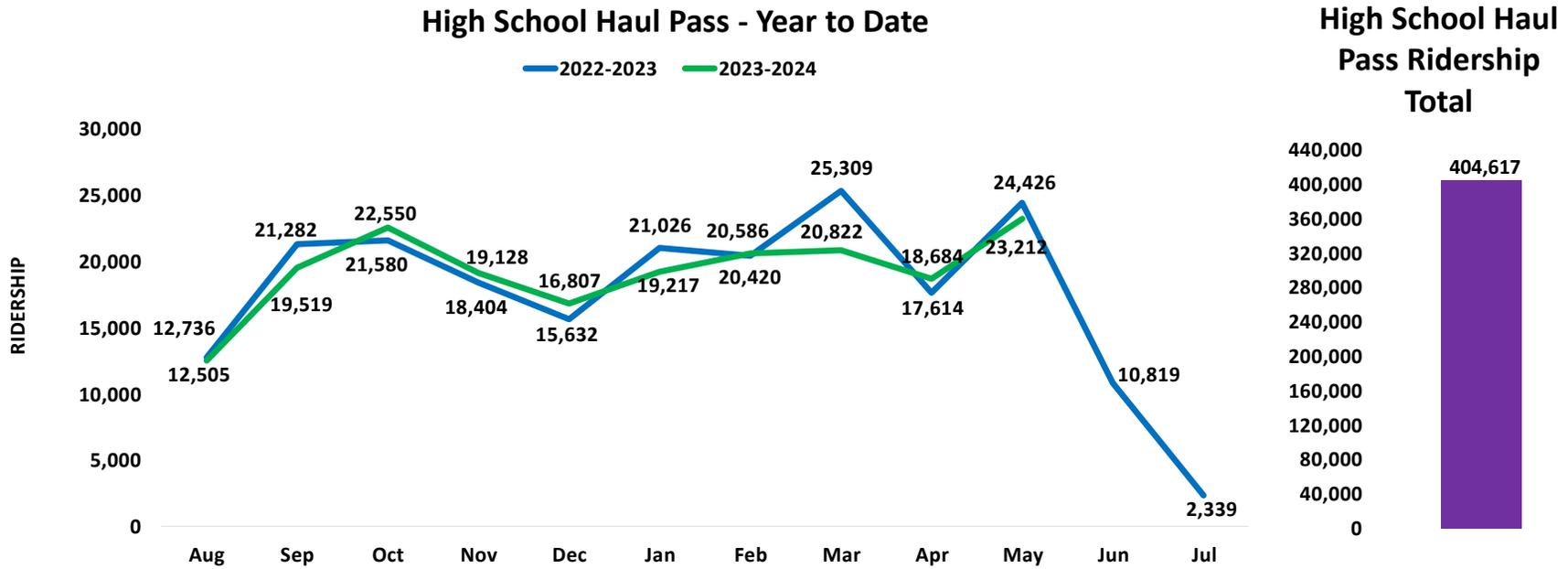
■ Mobile Ticketing
 ■ 31 Day Pass



The High School Haul Pass program was introduced in August 2021.

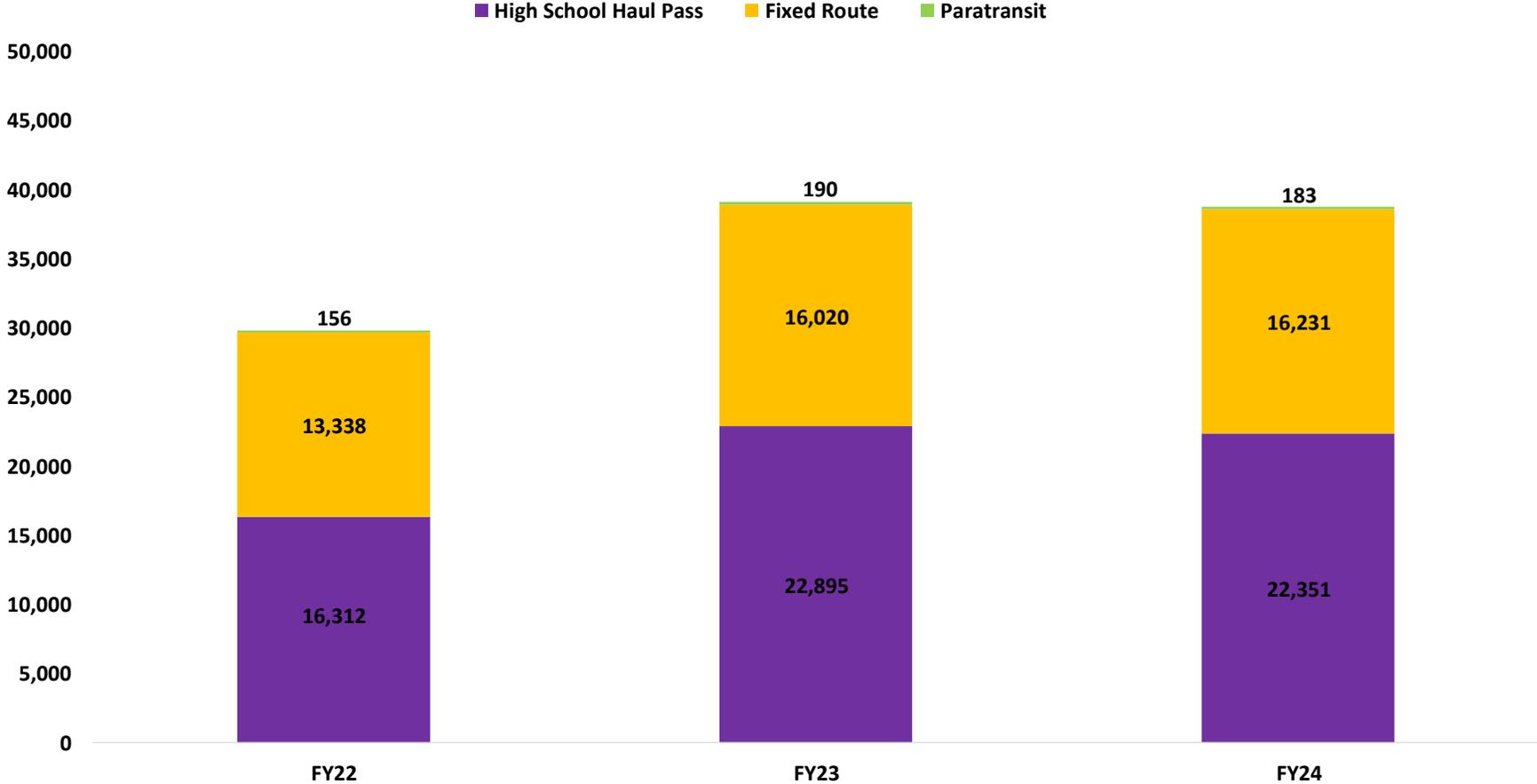
This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.

The total active users as of May 2024 are 4,157 using the High School Haul Pass.



The High School Haul Pass program was introduced in August 2021.
 This chart represents monthly ridership comparison for the High School Haul Pass.
 Decrease in ridership is due to DSUSD's spring break had one more day versus last year in April.

Mobile Ticketing Usage - May 2024



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data. The total for May 2024 includes the following passes used through Token Transit: High School Haul Pass, Fixed Route, Paratransit. A total of 2,240 unique users used mobile ticketing. Unique users made a total of 38,765 rides.

SunLine Transit Agency

CONSENT CALENDAR

DATE: June 26, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Board Member Attendance for May 2024

Summary:

The attached report summarizes the Board of Directors' attendance for fiscal year to date May 2024.

Recommendation:

Receive and file.

FY 23/24	Board Member Matrix Attendance													Total Meetings	Total Attended
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
Desert Hot Springs	X		X	X		X	X	X	X	X			10	8	
Palm Desert	X		X	X		X		X	X	X	X		10	8	
Palm Springs	X		X	X		X	X		X	X	X		10	8	
Cathedral City	X		X	X		X	X	X	X	X	X		10	9	
Rancho Mirage	X		X	X		X	X	X	X	X	X		10	9	
Indian Wells	X		X	X		X	X		X	X	X		10	8	
La Quinta	X		X	X		X	X	X		X	X		10	8	
Indio	X		X	X		X	X		X	X	X		10	8	
Coachella	X		X	X			X	X	X				10	6	
County of Riverside	X		X	X		X	X	X	X	X	X		10	9	

X - ATTENDED (Primary/Alternate)

DARK –

SunLine Transit Agency

DATE:	June 26, 2024	ACTION
TO:	Finance/Audit Committee Board of Directors	
FROM:	Luis Garcia, Chief Financial Officer	
RE:	Adoption of the Fiscal Year 2025 Operating and Capital Budget	

Recommendation

Recommend that the Board of Directors adopt the proposed fiscal year 2025 (FY25) operating and capital budgets.

Background

SunLine's Budget Policy No. B-020704 requires that the budget be submitted to the Finance/Audit Committee for discussion. Upon the recommendation of the Finance/Audit Committee, the budget is then presented to the Board of Directors for approval and adoption. A draft budget was presented to the Finance/Audit Committee and Board of Directors on May 22, 2024. During the May meeting, staff answered questions and provided the opportunity for additional special meetings.

There have been no substantive changes to the proposed draft budget presented at the May meeting. The proposed operating and capital budgets for FY25 are \$49,417,378 and \$21,826,973, respectively. The proposed operating budget for FY25 represents a 4.1% increase over the FY24 budget. Staff believes that this budget reflects a fiscally responsible approach to ensuring the agency satisfies its operating and capital needs.

Financial Impact

Multiple sources of revenues and subsidies have been identified to cover the expenses reflected in this year's operating and capital budgets.

Attachment:

- [Item 9a](#) – FY25 Operating and Capital Budget Book



FY2025

ANNUAL BUDGET

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SUNLINE TRANSIT AGENCY THOUSAND PALMS, CA

ANNUAL BUDGET FISCAL YEAR 2025

BOARD OF DIRECTORS

Palm Springs: Lisa Middleton, Chair
Coachella: Denise Delgado, Vice Chair
Cathedral City: Nancy Ross
Desert Hot Springs: Russell Betts
Indian Wells: Ty Peabody
Indio: Glenn Miller
La Quinta: John Peña
Palm Desert: Kathleen Kelly
Rancho Mirage: Lynn Mallotto
Riverside County: V. Manuel Perez

CHIEF EXECUTIVE OFFICER/GENERAL MANAGER
Mona Babauta

SERVICE & RIDERSHIP

SunLine has experienced a continual increase in ridership for FY24. SunLine anticipates that ridership will continue to grow. Ridership has experienced slow growth nationwide, however, SunLine appears to have recovered ridership quicker than some of its peers.

The Agency's newest service, SunRide, has been a contributor to the overall increase in ridership. In FY24, SunLine introduced new microtransit zones and monitored existing SunRide resources to ensure they were efficient and effective.

REVENUES & SUBSIDIES

SunLine is required to meet a performance standard known as a farebox recovery ratio in order to avoid funding issues with state funding. Although farebox revenue has decreased compared to revenues prior to COVID-19, SunLine's budget is still compliant with the farebox requirement outlined in the Transportation Development Act.

The proposed revenues for FY25 consist of a mix of passenger fares, federal, state, local funding, and other revenues with the main assumptions being as follows:

- The utilization of Local Transportation Funding (LTF) has an increased for FY25 due to an overall increase in available LTF funding throughout the state which is driven by sales taxes.
- Following a significant downturn in ridership in March 2020 related to the COVID-19 pandemic, SunLine has experienced an increase in passenger revenue which aligns with projected ridership increases.
- In August 2018, SunLine launched its Haul Pass Program to improve student access to Coachella Valley's colleges and university. Both the College of the Desert (COD) and the California State University, San Bernardino (CSUSB) Palm Desert Campus are partners. COD and CSUSB underwrite the cost of the passes for their students. In FY22, Sunline expanded the program to include high school students. The Haul Pass program for high school students is funded through a grant from the Low Carbon Transit Operations Program (LCTOP).

CAPITAL PROJECTS

The capital budget incorporates key projects to help further advance the Agency’s Capital Improvement Program (CIP). The CIP for FY25 focuses on riders, replacing employee equipment and facilities and continuing SunLine’s investment in alternative fuel technology for vehicles and infrastructure.

New Projects

There are 14 capital projects being requested in FY25 for a total amount of \$21.8M which include new projects and additional funding for existing projects. These projects represent an emphasis on innovation while aligning with the Agency’s Board approved Innovative Clean Transit (ICT) plan. The requests in FY25 will be in addition to the existing CIP. These projects cover the replacement of aging facilities and equipment. They support replacement and rehabilitation of existing assets as well as continue the advancement of alternative fuel technology. The most notable new projects for FY25 include studies, planning and engineering required to properly replace the Agency’s aging facilities and equipment.

Project Description	Capital Project Number	Total Amount of Funds
Microgrid	SL-25-01	625,000
Facility Maintenance Upgrade & Equipment	SL-25-02	400,000
IT Projects	SL-25-03	100,000
Bus Stop Improvement	SL-25-04	300,000
Safety Enhancements	SL-25-05	50,000
Project Management and Administration	SL-25-06	100,000
Bus Rehabilitation	SL-25-07	200,000
Purchase of Specialized Tools and Fueling Equipment	SL-25-08	50,000
Office Furniture and Equipment	SL-25-09	50,000
Construction of New Maintenance Facility	SL-25-10	16,000,000
A&E of New Maintenance Facility	SL-25-11	2,978,027
Purchase of One (1) Fuel Cell Hydrogen Electric Bus	SL-25-12	1,100,000
Radio System Replacement Phase III	SL-25-13	2,361,500
Studies	SL-25-14	500,000
IT Projects	SL-24-10	(320,000)
Purchase of Paratransit Vehicles (15)	SL-24-09	(2,667,554)
Sub-total Capital		21,826,973

Existing Projects

The following table represents the Agency's existing capital program. The new capital projects proposed for FY25 would be in addition to the projects identified below.

Project	Project Description	Project Status	Total Project Funding Balance
Vehicles & Vehicle Improvements			\$ 34,996,139
Purchase of Hydrogen Fuel Cell Bus (7)	Purchase of replacement fixed route vehicles to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project for eight (8) total buses approved by the Board of Directors at the June 2023 board meeting. Project split by into two line items to differentiate between AQMD funding and other funding.	\$ 9,742,374
Purchase of Battery Electric Buses (6)	Purchase of replacement fixed route vehicles to replace buses that have exceeded their useful life of 12 years of 500,000 miles. The competitive funding for the buses and included electrical chargers were awarded to the agency as part of a competitive Low Now funding application.	Project not started. Staff will be working with FTA for a potential change from battery to fuel cell bus types.	7,064,109
Purchase of Hydrogen Fuel Cell Bus (1)	Purchase of replacement fixed route vehicles to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project for eight (8) total buses approved by the Board of Directors at the June 2023 board meeting. Project split by into two line items to differentiate between AQMD funding and other funding.	1,391,356

Purchase of Fuel Cell Bus (1)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started. Staff is planning to purchase buses from Riverside Transit Agency but will review the active fleet at that point to determine how many new replacement buses can be purchased with available funding.	768,000
Purchase of Fuel Cell Bus (1)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started. Staff is planning to purchase buses from Riverside Transit Agency but will review the active fleet at that point to determine how many new replacement buses can be purchased with available funding.	649,088
Replacement of Fixed Route Bus (CNG)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started. Staff is planning to purchase buses from Riverside Transit Agency but will review the active fleet at that point to determine how many new replacement buses can be purchased with available funding.	450,304
Expansion Fixed Route Bus (Fuel Cell)	Purchase of expansion fixed route vehicle.	Project not started. Staff is planning to purchase buses from Riverside Transit Agency but will review the active fleet at that point to determine how many new replacement buses can be purchased with available funding.	382,147

Expansion Fixed Route Bus (Motor Coach)	This project will allow the purchase of one (1) additional MCI bus to meet the needs of the Agency.	The vehicle has been delivered. However, there have been issues that the manufacturer needs to address before the vehicles are placed into revenue service. The project team will begin the process to close this project once the vehicle is repaired and officially placed into service.	45,857
Sub-total Fixed Route Vehicles			20,493,236
Purchase of Paratransit Vehicles (15)	This project will allow the replacement of fifteen paratransit vehicles that have met their useful life.	Project not started.	3,600,000
Purchase of Paratransit Vehicles (10)	This project will allow the replacement of ten (10) paratransit vehicles that have met their useful life.	Board approved the purchase at the July 2023 and the vehicles are expected in May 2024.	2,322,092
Sub-total Demand Response Vehicles			5,922,092
Micro Transit Expansion (4)	This project will allow the procurement of two (2) micro transit Chrysler Voyager vehicles that are ADA accessible.	Both vehicles have been received and the project will be closed out.	170,576
H2 Vehicle Demonstration	This project will support the make ready costs for the demonstration of four (4) 22-foot hydrogen fuel cell vehicles. Vehicles to be demonstrated in Agency service including the ability to assign to microtransit.	All four (4) vehicles have been delivered but are not yet ready to be placed into service.	36,178
Sub-total Micro Transit Vehicles			206,753

Purchase of Stops & Zones CNG Trucks (3)	Purchase of three (3) support trucks to replace the current vehicles that have met their useful life.	The vehicles have been manufactured but are waiting CARB certification for the CNG conversion before the vehicles are completed and delivered to SunLine.	209,661
Purchase of Shop Service CNG Vehicle (1)	This project is for the purchase of a shop service vehicle to support the Maintenance and Transportation departments.	The vehicles have been manufactured but are waiting CARB certification for the CNG conversion before the vehicles are completed and delivered to SunLine.	159,400
Purchase of Administrative Vehicles (2)	This project is for the purchase of two (2) support vehicles.	A revised project initiation has been completed and procurement will begin in the second quarter of calendar year 2024.	119,971
Sub-total Support Vehicles			489,032
CNG Bus Refurbishments (12)	Refurbishment of 12 CNG buses to extend their useful life. This will allow time to obtain zero emission replacement buses.	Staff is working with the vendor and FTA to change the scope of the project to have different buses refurbished.	3,400,000
Bus Rehabilitation	This project allocates funding to ensure that the Agency's vehicles remain in a state of good repair.	Project not started.	505,853
Sub-total Bus Rehabilitation			3,905,853
Radio Replacements & ITS Phase 2	This project will allow the replacement of the current radio system and includes funding for a replacement ITS system for the fleet.	Project not started. This project will be initiated once the first phase of the radio project has been awarded and a determination of the estimated costs are finalized.	2,798,000

Radio Replacements Phase 1	This project will allow the replacement of the current radio system from analog to cellular services that will improve the day-to-day operational communications of SunLine's Transportation department.	Board approved agreement with Clever Devices at the February 2024 meeting. Project with vendor will begin in the second quarter of CY2024.	1,012,221
Sub-total Radio Replacements			3,810,221
Fare Collection Modernization (Study)	This project will allow the Agency to conduct a study of its fare collection mechanism and provide recommendations on new technology to replace the existing fareboxes.	Project not started.	100,000
H1 Vehicle Demonstration	This project will support the make ready costs for the demonstration of one (1) hydrogen fuel cell vehicle.	Vehicle has been delivered but it is not yet ready to be placed into service.	68,952
Sub-total Others			168,952
Facilities & Stations			\$ 40,229,455
Public Hydrogen Station Expansion	This project will allow the Agency to provide hydrogen to the public through 700 bar dispensers.	Project not started.	9,725,000
Liquid Hydrogen Refueling Infrastructure	The new liquid hydrogen station will include liquid storage, compression equipment, gaseous storage and dispensing, providing both additional capacity and resiliency for the existing fueling infrastructure. The new station will be capable of dispensing fuel at 350 and 700 bar.	Project is anticipated to be commissioned in June 2024.	8,954,923

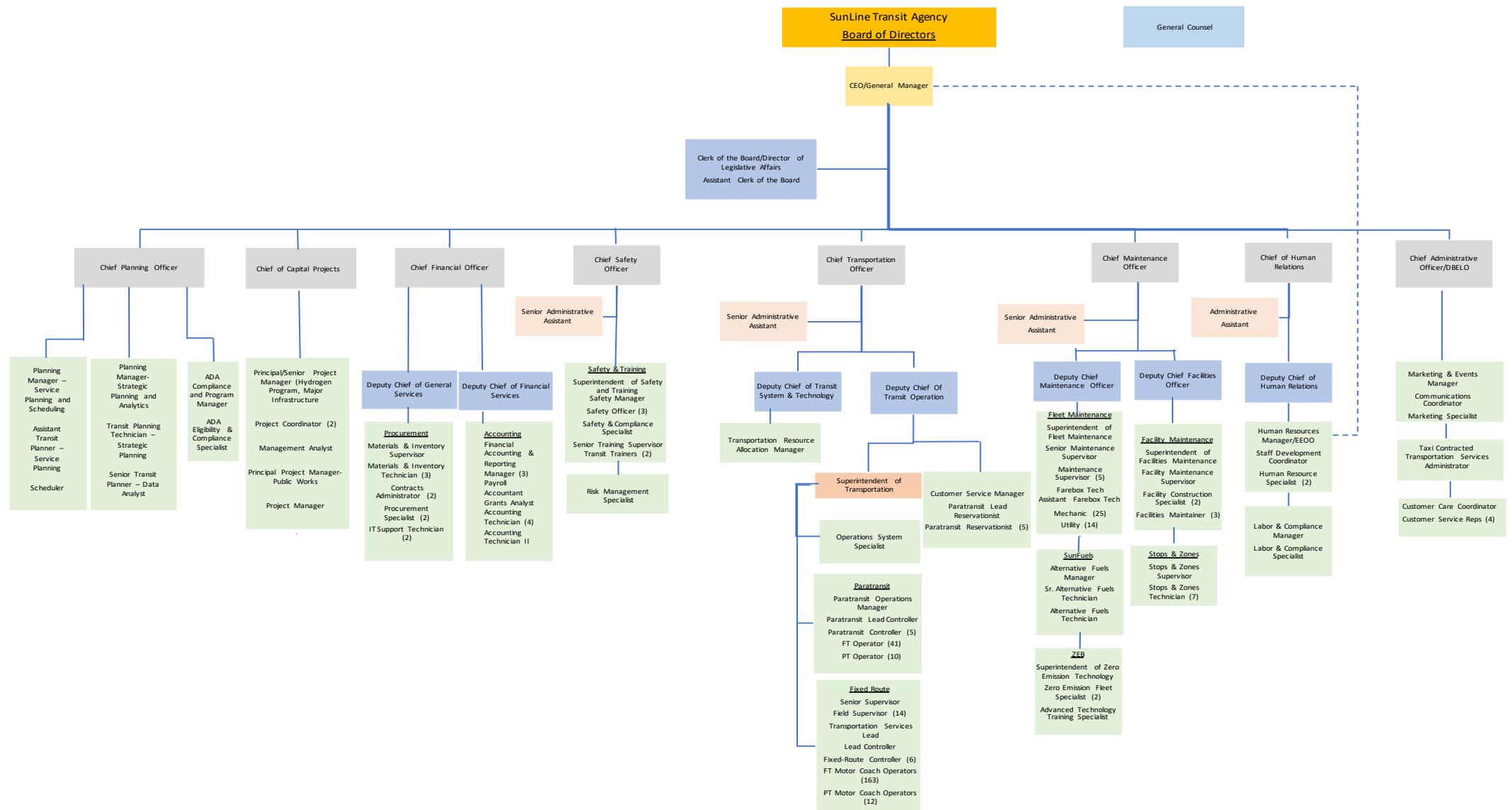
Liquid Hydrogen Trailer	The new liquid hydrogen station in Indio would allow the Agency to fuel hydrogen fuel cell buses on the East end of the Valley and provide an opportunity for the public to access hydrogen.	Utility upgrades are currently being planned and discussed with IID to support power requirements of new station and backup generator.	3,523,000
Center of Excellence	This project is for the construction of a facility to serve as a training center and maintenance bay for zero-emission vehicles.	Bids received were higher than what was originally anticipated by the project team. Staff is currently reviewing the scope and will look to allocate additional funding.	3,498,926
Microgrid to Hydrogen	The microgrid will utilize power generated through solar panels to stored onsite in batteries. The project will reduce operating costs and provide for additional resiliency from green power.	Land has been purchased. The next step is the planning phase for the solar panels.	2,888,789
Coachella Transit Hub	This project is in conjunction with a grant awarded to SunLine as part of the Affordable Housing Sustainability Community Grant. SunLine, along with the City of Coachella, will construct sustainable transportation infrastructure to provide transportation related amenities.	The vendor has initiated construction and is anticipated to be completed in the Q3 of CY24.	1,886,224
Indio CNG Station Upgrade	The project will upgrade the existing equipment and CNG station in Indio.	Project not started.	2,277,000
Electrolyzer	This project deployed five (5) new 40-foot fuel cell electric buses along with the upgrade of SunLine's existing hydrogen refueling station with a new electrolyzer.	Contractor failed to meet site acceptance test by the December 2023 deadline. Staff is actively working on the next steps of the project.	784,359

Bus Stop Improvements	Bus stop improvements funds are utilized to replace and install new amenities in locations that meet the Agency's ridership and equity standards.	Project ongoing.	969,444
Operator's Training Ground	The project will allow the Agency to begin the initial stages of the plan to utilize its existing land to develop an area where operators can be trained on how to maneuver buses in a safe location.	Project not started.	1,000,000
Asphalt & Concrete Upgrade	The project will allow the Agency to maintain the asphalt and concrete at its Thousand Palms division in a state of good repair.	Project not started.	1,000,000
Design & Construction of New Storage Building	This project would allow the Agency to construct a new pre-fabricated building for the Facility Maintenance staff.	Project not started.	800,000
Facility Maintenance Upgrade	This project will support the purchase of equipment and facility improvements.	Ongoing.	573,429
SoCal Gas Demonstration Project	SunLine, in partnership with the Southern California Gas Company, will install, test, monitor, and demonstrate a Steam Methane Reformer (SMR) in various operating conditions at SunLine's Thousand Palms facility.	Commissioning phase and equipment integration is anticipated to be completed in the second quarter of calendar year 2024.	494,200
Automatic Transfer Switch (ATS) T-1 & T-2	This project will upgrade the existing connection to the maintenance building by converting it to an automatic transfer switch and will connect the operations building to the backup generator.	Project being revised to replace existing generator with a new generator capable of supporting the new liquid hydrogen station as well as the operations and maintenance buildings.	362,382
Upgrade Gate and Guard Shack	This project will make upgrades to the existing entrance and guard shack	Project not started.	277,150

	at the main entrance to the Thousand Palms facility.		
Facility Improvements	This project will support the purchase of facility improvements.	Ongoing.	324,000
Maintenance Facility Modernization (Study)	The project would assist the Agency conduct a study for future plans for the maintenance facility.	Project has been initiated.	200,000
Repair of Division 1 Maintenance Roof	The project will allow the Agency to make repairs to the roof in the maintenance shop at its Thousand Palms division.	Project not started.	200,000
Indio Facilities Improvements	The project would allow the Agency to make improvement and repairs to the Indio division property.	Ongoing.	153,923
Thousand Palms Facilities Improvements	This project will support the purchase of facility improvements.	Ongoing.	32,942
Upgrade Division 1 Fence	This project will allow the Agency to make upgrades to the fence surround the property at the Thousand Palms division.	Project not started.	100,000
Replace Vehicle Lift Equipment	This project will allow the Agency to repair existing lifts by replacing vital components.	Project is expected to be completed by the end of the second quarter of calendar year 2024.	98,000
Perimeter Lighting Division 1	Installation of perimeter lighting to enhance the safety and security of the Thousand Palms facility.	Project not started.	80,000
Operations Facility Replacement	Build and construction of an operations facility.	Project completed.	25,764
Equipment			\$ 17,282,731

Bus Chargers	Purchase of bus chargers to support the purchase for six (6) new electric buses. The competitive funding for the buses and included electrical chargers were awarded to the agency as part of a competitive Low Now funding application.	Project not started.	16,679,854
Tools & Equipment	This project will support the purchase of equipment needed in the maintenance department.	Project not started.	322,000
Miscellaneous Equipment	The project will allow the replacement of existing assets once they have met their useful life.	Project not started.	280,877
Systems			\$ 2,649,184
Project Management & Administration	This project allows the Agency to capitalize project management costs from third party contractors. Funding will be used when individual project costs do not allow for project management or do not have the budget to support project management.	Project is ongoing.	584,600
Software Expansion	This project would facilitate the Agency's need for software upgrades across its operations.	Project not started.	600,000
Information & Technology	The project focuses on the purchase of information technology equipment such as servers, switches and battery backup systems, desktop replacements.	Project is ongoing.	694,789
Transit Asset Management	This project will allow the purchase of an asset management tool for the Maintenance Department.	Team is actively working with vendor to launch the software. Training is being conducted in April and initial go-live is scheduled for May 2024.	230,963

Access Control Surveillance	This project will allow the procurement and installation of new access control systems around the Agency.	Work has begun and the project is anticipated to be closed by the end of the second quarter of calendar year 2024.	106,458
Safety Projects	This project will be allow the Agency to improve overall safety of its facilities by enhancing the perimeter fence, gates and surveillance.	Project not started.	200,000
Real Time Surveillance System	This project is to add real time video surveillance to all Agency support vehicles.	Project not started.	90,000
Timekeeping Software Integration	This project is to replace an existing timekeeping interface between two software systems within the Agency.	Project has been completed.	82,374
Safety Enhancements	This project will be allow the Agency to improve overall safety of its facilities by enhancing the perimeter fence, gates and surveillance.	Project not started.	60,000
Grand Total			\$ 112,655,579



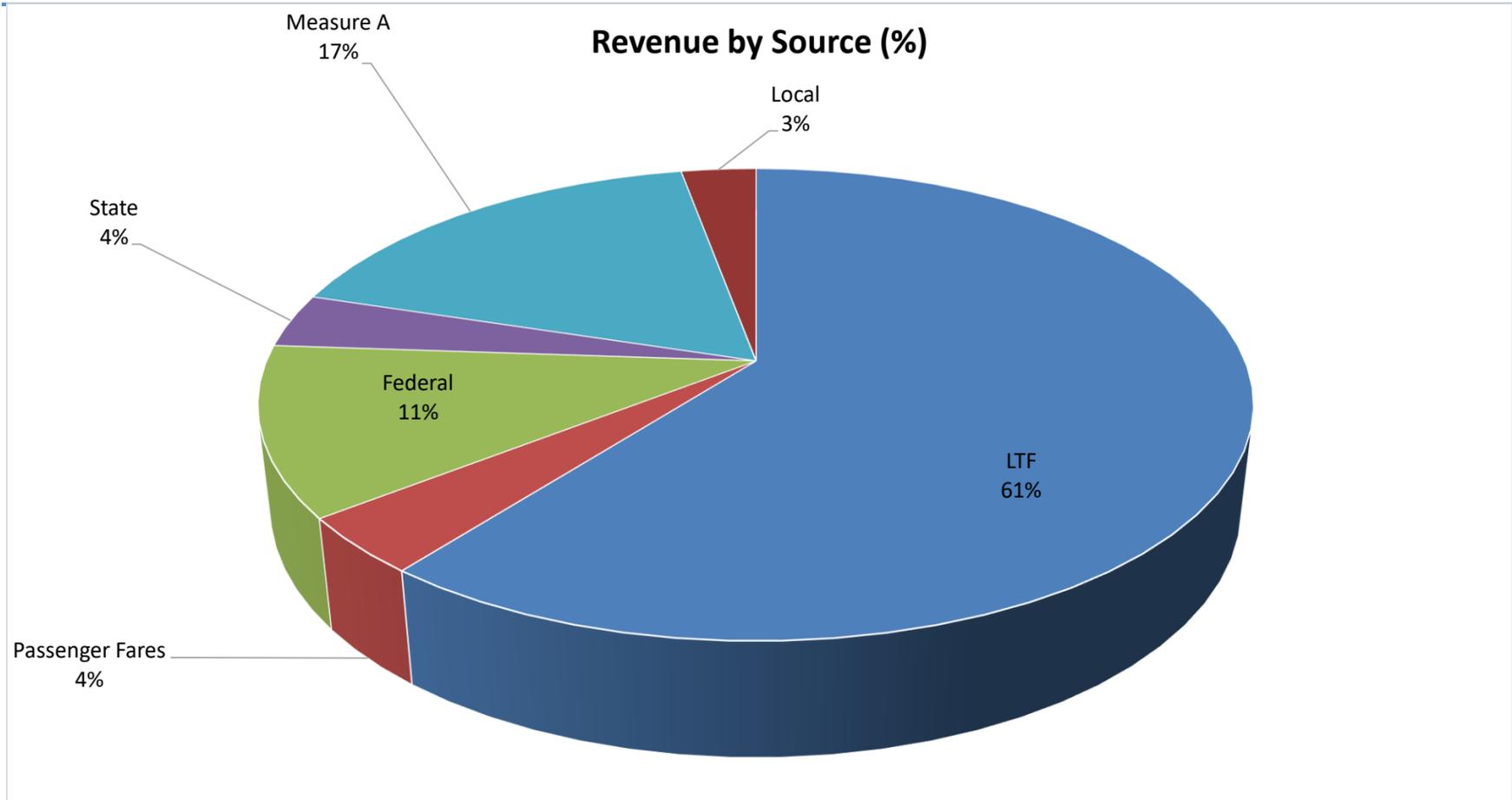
AGENCY PERSONNEL SUMMARY

Department	FY24 Approved FTE's	FY25 Proposed Base FTE's	Variance
EXECUTIVE OFFICE			
Executive Office (40)	8.00	3.00	(5.00)
HUMAN RESOURCES OFFICE			
Human Resources (32)	6.00	9.00	3.00
CAPITAL PROJECT DELIVERY OFFICE			
Capital Project Delivery (44)	12.00	4.00	(8.00)
ADMINISTRATIVE OFFICE			
Marketing (31)	4.00	6.00	2.00
Customer Service (45)	12.00	6.00	(6.00)
SAFETY AND SECURITY OFFICE			
Safety and Security (15)	13.75	12.00	(1.75)
TRANSPORTATION OFFICE			
Operations - Fixed Route (11,12)	204.00	178.00	(26.00)
Operations - Paratransit (13, 14)	55.50	59.00	3.50
PLANNING OFFICE			
Planning (49)	4.00	8.00	4.00
FINANCE OFFICE			
Finance (41)	22.00	22.00	-
Information Technology (42)	4.00	2.00	(2.00)
MAINTENANCE OFFICE			
Maintenance (21, 22)	52.00	53.00	1.00
SunFuels (10)	3.00	3.00	-
Facilities Maintenance (23, 24)	8.00	8.00	-
Stops & Zones (25)	8.00	8.00	-
Total FTEs	416.25	381.00	(35.25)

Notes:

- Full-time employees (FTEs) may be less than one (1) due to salaries being allocated to capital grants, or for part time employees.

REVENUE SUMMARY



Sources of Funding (Operating)	FY24 Approved Budget	FY24 Estimates	FY24 Variance	FY25 Proposed Budget	FY25 Variance	Type
Emission Credit Revenue	-	100,000	100,000	1,840,663	1,840,663	Local
CARES Act FTA Section 5311(f)	208,681	208,681	-		(208,681)	Federal
ARPA FTA Section 5311	410,551	410,551	-		(410,551)	Federal
ARPA FTA Section 5307	325,000	325,000	-	120,000	(205,000)	Federal
CMAQ	680,000	680,000	-	380,000	(300,000)	Federal
Clean Cities	50,000	-	(50,000)		(50,000)	State
California Energy Commission	200,000	10,000	(190,000)	100,000	(100,000)	State
Haul Pass & Commuterlink	181,000	181,000	-	181,000	-	Local
Farebox - Fixed Route	1,332,606	1,400,000	67,394	1,491,935	159,329	Sales
Farebox - Paratransit	197,937	190,000	(7,937)	299,958	102,021	Sales
SunRide Revenue	20,421	50,000	29,579	25,000	4,579	Sales
FTA Section 5307	7,452,669	7,452,669	-	4,285,218	(3,167,451)	Federal
California Air Resource Board	200,000	-	(200,000)	200,000	-	State
FTA Section 5311	417,464	417,464	-	429,768	12,304	Federal
FTA Section 5311(f)	300,000	300,000	-	300,000	-	Federal
Local Transportation Funds (LTF)	25,925,542	25,925,542	-	28,829,900	2,904,358	State
Low-Carbon Transit Operations Program	433,333	433,333	-	1,458,436	1,025,103	State
Measure A	8,275,000	8,275,000	-	8,238,000	(37,000)	Local
SunFuels - Outside Sales	819,670	1,100,000	280,330	1,200,000	380,330	Sales
Taxi Voucher (Passenger Sales)	37,500	37,500	-	37,500	-	Sales
Total Operating Revenue	47,467,374	47,496,740	\$ 29,366	49,417,378	1,950,004	

Notes:

- The FY24 variance reflects the difference between FY24 estimates and FY24 approved budget. The FY25 variance indicates the difference between FY25 proposed budget and FY24 approved budget.

REVENUE & FUNDING SOURCES

In addition to passenger and other revenues, the Agency receives a mix of funding from federal, state, and local funding sources. These are utilized to fund the operation of nine (9) routes, connecting the Coachella Valley from Desert Hot Springs and Palm Springs in the northwest to Mecca, Oasis, and North Shore in the east, one (1) express line on hwy 111 and one (1) regional Commuter route operating between Indio and San Bernardino. The Agency's service includes complementary paratransit service to locations within 3/4 miles of the local fixed route network. An overview of each funding source is outlined below.

CARES ACT & ARPA FTA SECTION 5311 & 5311(f)

The CARES Act & ARPA funding includes provisions for new transit funding to assist transit providers during the COVID-19 pandemic. Eligible expenses include Projects for preventing, preparing for, and responding to the COVID-19 disease such as: operating costs to maintain service, lost revenue due to COVID-19 public health emergency, purchase of personal protective equipment associated with response to the pandemic, administrative leave salaries for operations personnel.

HAUL PASS

In August 2018, SunLine launched its Haul Pass Program to improve student access to Coachella Valley's colleges and university. Both the College of the Desert (COD) and the California State University, San Bernardino (CSUSB) Palm Desert Campus are partners. COD and CSUSB underwrite the cost of the passes for their students. In FY22 SunLine expanded the program to include high school students. The Haul Pass program for high school students is funded through a grant from the Low Carbon Transit Operations Program (LCTOP).

CONGESTION MITIGATION & AIR QUALITY (CMAQ)

CMAQ funds are used to support the SunRide and the proposed Route 1X.

EMISSIONS CREDITS (SALES OF FUEL CREDITS)

Included within AB 32 is the Low Carbon Fuel Standards (LCFS) program which regulates the carbon content of transportation fuels through the designation of regulated parties for various types of fuels. CNG is considered a low carbon fuel and is exempt from all LCFS regulation unless the Regulated Party wishes to earn and trade their LCFS credits. Under California Air Resources Board (CARB) regulations, the Agency, as the owner of the CNG fueling stations, can earn LCFS credits for CNG Therm usage. Those credits may then be sold to other entities that have difficulty attaining the legislated standards for their carbon cap limits. These entities will be able to purchase carbon credits to offset their carbon deficits.

FAREBOX

Farebox revenues are generated from the collection of passenger fares and ticket sales. This revenue is projected based on historical data and planned service levels.

FTA SECTION 5307

Section 5307 is a Federal Urbanized Area Formula Fund authorized under MAP 21 legislation which apportions federal funding on factors such as urbanized area population and ridership.

CALIFORNIA ENERGY COMMISSION AND CALIFORNIA AIR RESOURCES BOARD

The California Energy Commission (CEC) and California Air Resources Board (CARB) are two State agencies that focus on reducing green house gas emissions. Funding for FY24 will be utilized for training and curriculum for the Center of Excellence.

REVENUE & FUNDING SOURCES

FTA SECTION 5311/5311(f)

Section 5311 is a Federal Rural Area Formula Fund authorized under MAP 21 legislation which apportions federal funding in support of transportation services in rural areas (< 50,000 population). Section 5311(f) is funding allocated for intercity bus operations.

CLEAN CITIES

In 2021, SunLine became a member of the Clean Cities Program. Under this Program, SunLine was designated as Clean Cities Coordinator for the Coachella Valley. The Program was formed in 1993 by the U.S. Department of Energy in coordination with the Environmental Protection Agency. SunLine has leveraged its designation as Coordinator to receive funding to support various data tracking and reporting activities related to our existing use, and production of alternative fuels.

LOCAL TRANSPORTATION FUND (LTF)

This funding is derived from a 1/4 cent of the general sales tax collected statewide.

LOW-CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)

LCTOP funding was created from the Transit, Affordable Housing, and Sustainable Communities Program in 2014. The program provides operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility with a priority on disadvantaged communities.

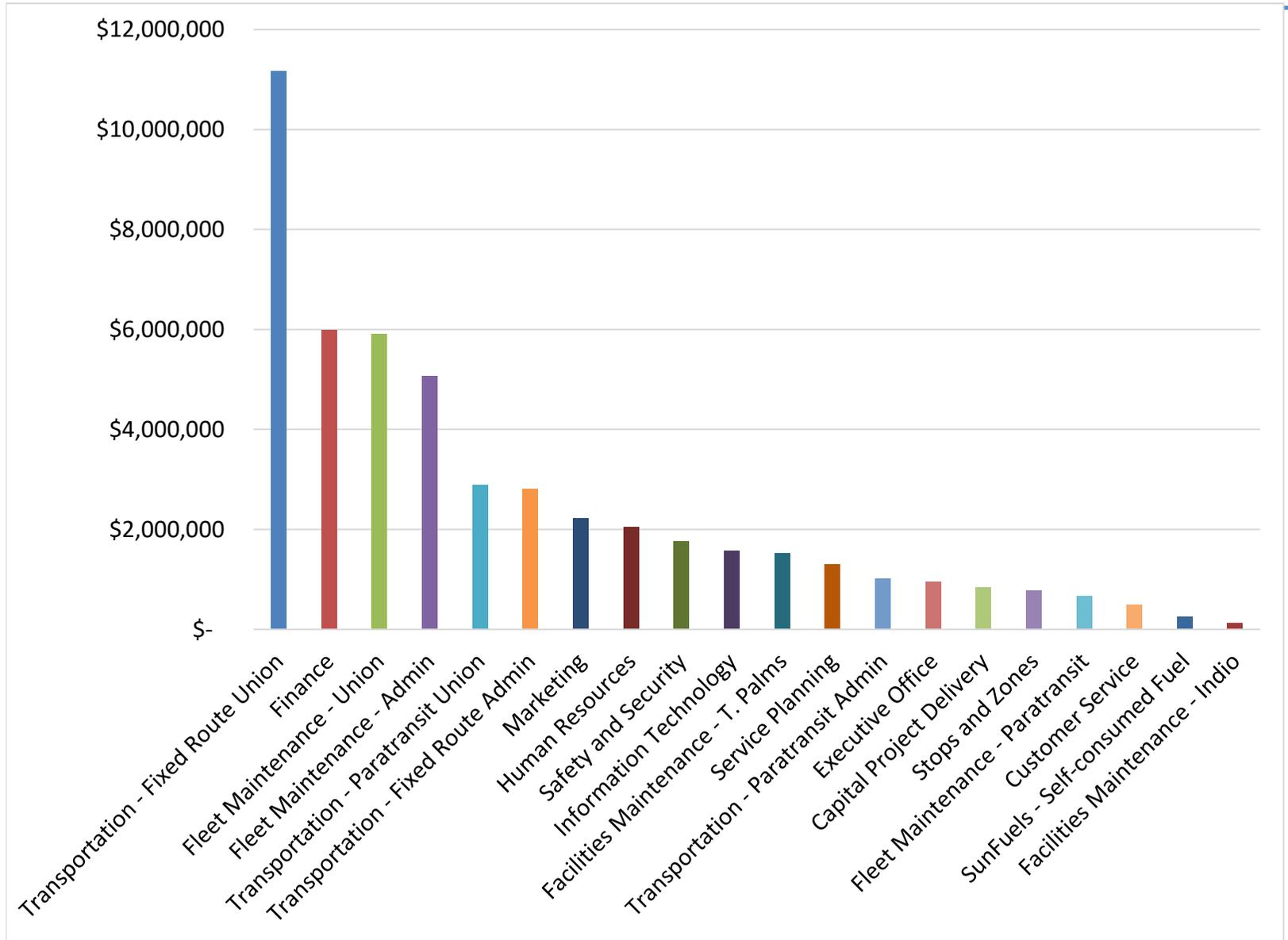
MEASURE A

Measure A is local funding for specialized transportation projects approved by voters in 1988. This funding is a half-cent sales tax for Riverside County and was re-approved by voters in 2002. This funding will continue until 2039.

TAXI VOUCHER PROGRAM (Passenger Sales)

This revenue is generated from customers purchasing taxi vouchers from SunLine as part of our Taxi Voucher Program. The customer receives a match from SunLine for the amount paid (\$1 for \$1). Customers are limited to a programmed limit per month and can reload their cards during a specific time frame.

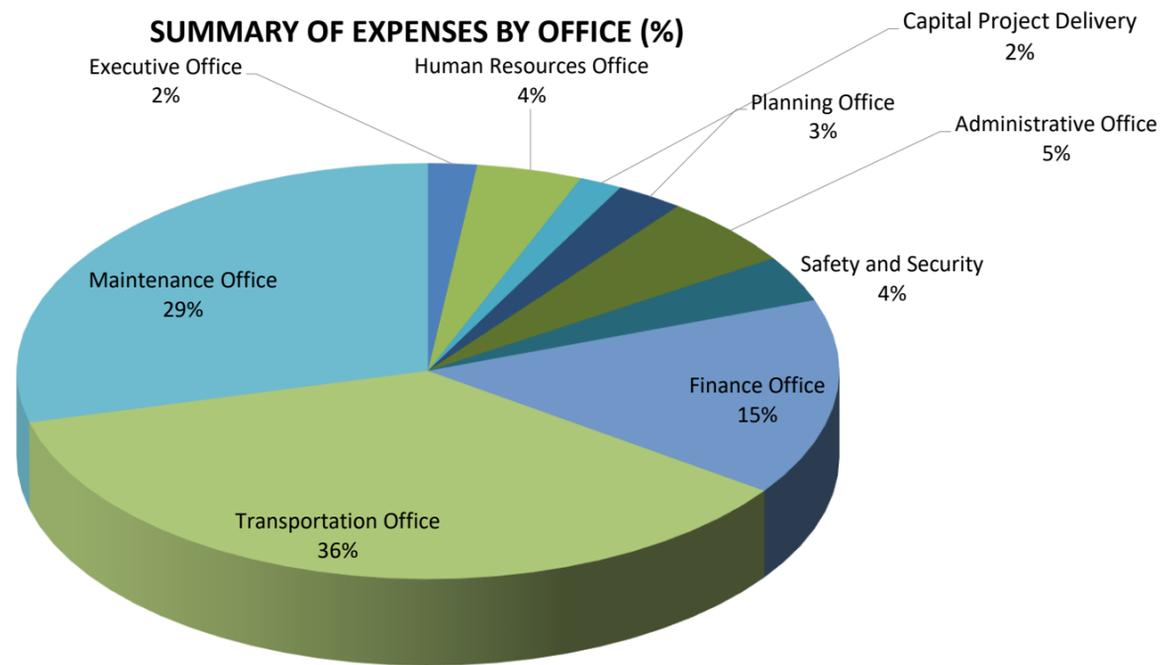
EXPENSE SUMMARY



EXPENSE SUMMARY

Division	Division Name	FY24 Approved Budget	FY25 Proposed Budget	Variance
EXECUTIVE OFFICE				
40	Executive Office	2,090,657	946,981	(1,143,676)
ADMINISTRATIVE OFFICE				
31	Marketing	729,046	2,219,209	1,490,163
45	Customer Service	798,838	487,878	(310,960)
HUMAN RESOURCES OFFICE				
32	Human Resources	793,435	2,054,730	1,261,295
CAPITAL PROJECT DELIVERY OFFICE				
44	Capital Project Delivery	1,545,181	835,509	(709,672)
SAFETY AND SECURITY OFFICE				
15	Safety and Security	2,716,819	1,769,513	(947,306)
FINANCE OFFICE				
41	Finance	5,460,039	5,986,703	526,664
42	Information Technology	1,711,571	1,579,094	(132,477)
TRANSPORTATION OFFICE				
11	Transportation - Fixed Route Admin	2,431,209	2,817,622	386,413
12	Transportation - Fixed Route Union	10,608,196	11,167,500	559,304
13	Transportation - Paratransit Admin	724,898	1,024,557	299,659
14	Transportation - Paratransit Union	2,769,620	2,890,155	120,535
PLANNING OFFICE				
49	Service Planning	550,393	1,308,073	757,680
MAINTENANCE OFFICE				
10	SunFuels	819,669	254,919	(564,750)
13	Fleet Maintenance - Paratransit	714,591	670,551	(44,040)
21	Fleet Maintenance - Admin	5,742,244	5,073,699	(668,545)
22	Fleet Maintenance - Union	5,021,865	5,906,781	884,916
23	Facilities Maintenance - T. Palms	1,349,549	1,524,971	175,422
24	Facilities Maintenance - Indio	125,095	123,250	(1,845)
25	Stops and Zones	764,459	775,684	11,225
Total		47,467,374	49,417,378	1,950,004

EXPENSE SUMMARY BY OFFICE



Office	FY24 Approved Budget	FY25 Proposed Budget	% of Budget
EXECUTIVE OFFICE			
Executive Office	2,090,657	946,981	2%
Executive Office	2,090,657	946,981	2%
ADMINISTRATIVE OFFICE			
Marketing	729,046	2,219,209	4%
Customer Service	798,838	487,878	1%
Administrative Office	1,527,884	2,707,087	5%
HUMAN RESOURCES OFFICE			
Human Resources	793,435	2,054,730	4%
Human Resources Office	793,435	2,054,730	4%
CAPITAL PROJECT DELIVERY OFFICE			
Capital Project Delivery	1,545,181	835,509	2%
Performance Office	1,545,181	835,509	2%
SAFETY AND SECURITY OFFICE			
Safety and Security	2,716,819	1,769,513	4%
Safety and Security Office	2,716,819	1,769,513	4%
FINANCE OFFICE			
Finance	5,460,039	5,986,703	12%
Information Technology	1,711,571	1,579,094	3%
Finance Office	7,171,610	7,565,798	15%
PLANNING OFFICE			
Service Planning	550,393	1,308,073	3%
Planning Office	550,393	1,308,073	3%
TRANSPORTATION OFFICE			
Transportation - Fixed Route Admin	2,431,209	2,817,622	6%
Transportation - Fixed Route Operators	10,608,196	11,167,500	23%
Transportation - Paratransit Admin	724,898	1,024,557	2%
Transportation - Paratransit Operators	2,769,620	2,890,155	6%
Transportation Office	16,533,923	17,899,834	36%
MAINTENANCE OFFICE			
SunFuels	819,669	254,919	1%
Fleet Maintenance - Paratransit	714,591	670,551	1%
Fleet Maintenance - Admin	5,742,244	5,073,699	10%
Fleet Maintenance - Mechanics	5,021,865	5,906,781	12%
Facilities Maintenance - T. Palms	1,349,549	1,524,971	3%
Facilities Maintenance - Indio	125,095	123,250	0.2%
Stops & Zones	764,459	775,684	2%
Maintenance Office	14,537,472	14,329,855	29%
Total Expenses	47,467,374	49,417,378	100%

EXECUTIVE OFFICE

Chief Executive
Officer/General Manager



Clerk of the Board/Director
of Legislative Affairs



Assistant Clerk of the Board

EXECUTIVE OFFICE

Division 40

FUNCTIONS & RESPONSIBILITIES

The Executive Office is responsible for the overall administration and operation of the Agency. The Executive Office provides support to the Agency Board of Directors and maintains all records of the Agency's business.

EXPENSE BUDGET SUMMARY - EXECUTIVE OFFICE (DIV 40)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimated Actuals	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	534,576	670,067	710,036	600,023	389,698	(210,325)
5010201610 ADMIN SALARIES-OT	199	919	822	1,750	-	(1,750)
5010700000 ALLOCATED SALARIES	(4,049)	(5,081)	(5,406)	(4,825)	(6,217)	(1,392)
5029999999 TOTAL FRINGE BENEFITS	366,927	308,891	292,695	431,499	256,500	(174,999)
5030200000 PUBLIC NOTICES	153	-	-	1,000	-	(1,000)
5030300002 LEGAL SERVICES - LABOR COUNSEL	445,767	563,451	540,407	300,000	-	(300,000)
5030300005 LEGAL SVCS- GENERAL	108,858	82,340	167,302	100,000	-	(100,000)
5030300006 LEGAL SVCS-SPECIAL	-	-	126,435	-	-	-
5030303250 CONSULTING	-	-	52,200	100,000	100,000	-
5030303290 ORGANIZATIONAL SERVICES	-	-	-	350,000	-	(350,000)
5049900000 PRINTING ADMINISTRATION	2,916	4,723	1,032	6,500	2,500	(4,000)
5049900001 OFFICE SUPPLIES-GENERAL	2,301	2,138	2,125	3,000	3,000	-
5090100000 MEMBERSHIPS & SUBSCRIPTIONS	70,505	72,001	76,067	91,810	80,000	(11,810)
5090200000 TRAVEL-MEETINGS/SEMINARS	42,356	29,336	23,622	50,000	65,000	15,000
5090200001 TRAINING/ WORKSHOP	7,500	4,478	66	18,000	-	(18,000)
5090200002 BOARD MEETING EXPENSES	3,748	4,085	3,593	10,000	8,500	(1,500)
5090200003 BOARD MEMBER COMPENSATION	8,500	7,504	6,225	10,000	18,000	8,000
5090200004 EMPLOYEE DEVELOPMENT PROGRAM	-	23,802	-	3,000	-	(3,000)
5099900002 MISCELLANEOUS EXPENSE	-	2,305	32,597	18,900	30,000	11,100
5099900004 CONSULTING-GENERAL	428,769	342,468	-	-	-	-
Total Expenses	2,019,026	2,113,428	2,029,818	2,090,657	946,981	(1,143,676)

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Chief Executive Officer/General Manager
1	Clerk of the Board/Special Assistant to CEO/GM
1	Assistant Clerk of the Board
3	Total FTE's

ADMINISTRATIVE OFFICE



ADMINISTRATION OFFICE - MARKETING

Division 31

FUNCTIONS & RESPONSIBILITIES

SunLine's Marketing Department plays a vital role in connecting with the community and promoting the Agency's mission. The Marketing department is dedicated to fostering relationships with the community through events and impactful outreach efforts. This helps build trust and transparency. The department coordinates events, recruits and oversees volunteers, creates press releases, and develops public relation strategies to promote SunLine's mission. The team aims to cultivate strong community connections, create a top-of-mind customer experience, enhance brand visibility, and communicate SunLine's commitment to excellence in public transportation services. Ultimately, the Marketing team strives for SunLine's brand to be the top choice for riders.

EXPENSE BUDGET SUMMARY - MARKETING (DIV 31)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	128,574	104,562	187,839	207,331	407,490	200,159
5010201610 ADMIN SALARIES-OT	1,064	1,964	2,348	3,000	5,000	2,000
5029999999 TOTAL FRINGE BENEFITS	88,763	63,554	174,180	172,565	286,219	113,654
5030303240 CONTRACTED SERVICES	111,145	155,233	145,737	180,000	220,000	40,000
5030303260 ADVERTISING	86,524	61,564	81,095	95,010	115,500	20,490
5030303270 SUNLINE EVENTS EXPENSE	20,772	16,360	5,056	21,000	30,000	9,000
5030303273 ANTI-HUMAN TRAFFICKING CAMPAIGN	39,377	7,020	-	-	-	-
5030400000 TEMPORARY HELP SERVICES	11,986	2,046	-	5,000	5,000	-
5039900003 PRINTING EXPENSE	21,949	23,868	44,744	30,140	55,000	24,860
5039900014 SUNRIDE RIDE SHARE EXPENSES	-	-	-	-	1,000,000	1,000,000
5049900000 TRAINING	-	-	-	-	5,000	5,000
5049900001 OFFICE SUPPLIES-GENERAL	3,877	5,236	472	5,000	6,000	1,000
5090100000 MEMBERSHIPS & SUBSCRIPTIONS	2,454	1,740	773	4,000	4,000	-
5090200000 TRAVEL MEETINGS/SEMINARS	4,260	4,888	5,693	6,000	25,000	19,000
5090201000 EMPLOYEE EVENT EXPENSE	-	-	-	-	50,000	50,000
5090800100 EMPLOYEE RECOGNITION	-	-	-	-	5,000	5,000
Total Expenses	520,745	448,034	647,936	729,046	2,219,209	1,490,163

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Chief Administrative Officer
1	Marketing & Events Manager
1	Taxi/Contracted Transportation Services Administrator
1	Contracted Transportation Services Specialist
1	Communications Coordinator
1	Marketing Specialist
6	Total FTE's

ADMINISTRATION OFFICE - CUSTOMER SERVICE

Division 45

FUNCTIONS & RESPONSIBILITIES

The Community and Customer Relations Department are the first point of contact for anyone visiting SunLine, ensuring a welcoming and informative experience. They go beyond basic service by providing tailored transit plans to meet individual needs. They distribute informational materials throughout the Coachella Valley to keep the community informed about SunLine's services. They act as a bridge between customers and SunLine by receiving, recording, and addressing suggestions, requests, and complaints. They ensure inquiries are directed to the right department within SunLine and follow up to confirm issues are resolved. In essence, the Community and Customer Relations Department plays a vital role in building positive relationships with riders and ensuring a smooth and efficient transit experience for everyone.

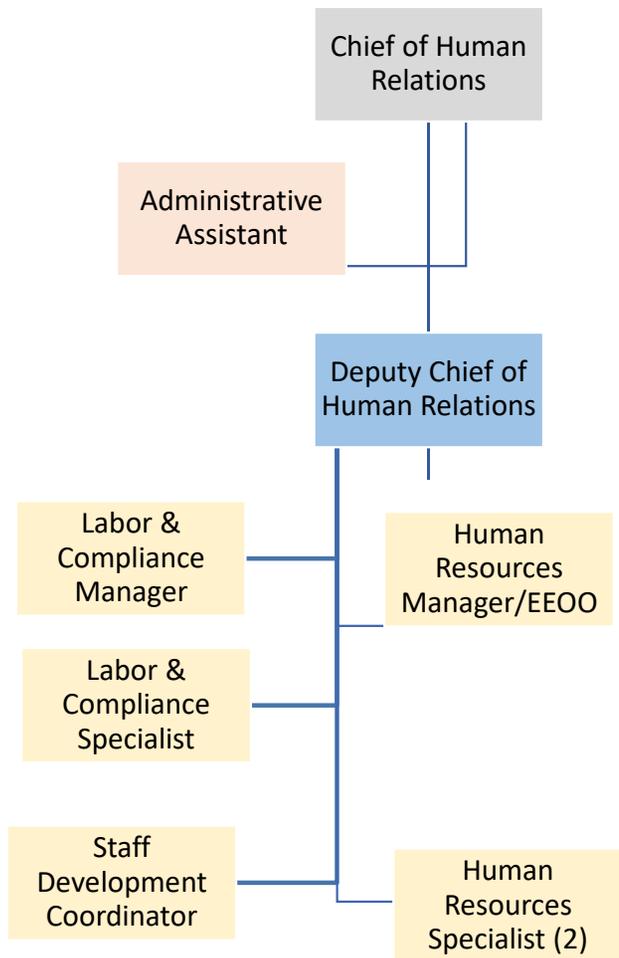
EXPENSE BUDGET SUMMARY - COSTUMER SERVICE (45)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	355,255	407,050	416,950	406,547	239,031	(167,516)
5010201510 BARGAINING SALARIES-OT	-	-	2,600	-	-	-
5010201610 ADMIN SALARIES-OT	4,252	5,189	2,984	8,500	8,500	-
5029999999 TOTAL FRINGE BENEFITS	240,934	267,779	267,269	315,091	166,807	(148,284)
5030303240 CONTRACTED SERVICES	2,453	2,500	4,500	2,500	3,540	1,040
5030400000 TEMPORARY HELP SERVICES	5,257	-	-	5,000	5,000	-
5039900003 PRINTING EXPENSE	20,970	21,980	-	30,000	30,000	-
5049900001 OFFICE SUPPLIES	3,952	3,527	883	4,000	4,000	-
5049900002 OFFICE SUPPLIES - POSTAGE	24,395	21,886	16,424	25,000	27,000	2,000
5090200000 TRAVEL MEETINGS/SEMINARS	-	-	624	1,300	2,500	1,200
5090800100 EMPLOYEE RECOGNITION	821	677	96	900	1,500	600
Total Expenses	658,290	730,589	712,328	798,838	487,878	(310,960)

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Customer Experience/Community Engagement Specialist
1	Customer Care Coordinator
4	Customer Service Representative
6	Total FTEs

HUMAN RESOURCES OFFICE



Human Resources Office

Division 32

FUNCTIONS & RESPONSIBILITIES

The Human Resources Department is an essential part of the Agency, responsible for managing our most valuable asset: our employees. Our HR team provides support in areas such as recruitment, compensation and benefits, employee relations, performance management, and training and development. With a focus on attracting, developing, and retaining top talent, we strive to create a positive work culture and foster a sense of community within our organization. As we continue to grow and expand, the HR Department plays a critical role in ensuring our employees are engaged, motivated, and have the resources they need to succeed.

EXPENSE BUDGET SUMMARY - HUMAN RESOURCES (DIV 32)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	259,420	327,531	408,578	314,352	553,577	239,225
5010201610 ADMIN SALARIES-OT	1,294	1,186	1,397	3,000	2,000	(1,000)
5010700000 ALLOCATED SALARIES	(1,975)	(2,490)	(3,093)	(2,654)	(3,557)	(903)
5029999999 TOTAL FRINGE BENEFITS	157,356	211,214	281,389	231,043	355,322	124,279
5030300001 BENEFIT MANAGEMENT EXPENSES	20,450	24,263	29,885	25,396	25,396	-
5030300002 LEGAL SERVICES - LABOR COUNSEL	-	-	-	-	487,176	487,176
5030300003 MEDICAL-EXAMS AND TESTING	29,321	19,923	19,952	35,000	35,000	-
5030300005 LEGAL SVCS- GENERAL	-	-	-	-	100,000	100,000
5030300006 LEGAL SVCS-SPECIAL	-	-	-	-	100,000	100,000
5030303250 CONSULTING	-	-	8,775	12,000	200,000	188,000
5030400000 TEMPORARY HELP SERVICES	55,589	-	-	5,000	5,000	-
5039900003 PRINTING EXPENSE	1,412	2,560	1,730	3,868	2,500	(1,368)
5049900000 HR TRAINING	726	687	1,251	1,500	1,500	-
5049900001 OFFICE SUPPLIES	1,694	2,948	2,837	4,000	4,000	-
5090100000 MEMBERSHIPS & SUBSCRIPTIONS	5,438	5,886	9,682	8,185	9,000	815
5090200000 TRAVEL MEETINGS/SEMINARS	1,625	426	10,632	5,280	10,000	4,720
5090201000 EMPLOYEE EXPENSE	2,785	4,112	44,332	46,000	40,000	(6,000)
5090201001 EMPLOYEE WELLNESS PLAN EXPENSE	1,173	1,562	1,337	1,500	3,000	1,500
5090800000 RECRUITING EMPLOYEES	30,904	39,842	4,746	82,365	50,000	(32,365)
5090800100 EMPLOYEE RECOGNITION	4,739	422	400	10,600	10,600	-
5090800125 TUITION REIMBURSEMENT	3,900	8,367	15,644	7,000	20,000	13,000
5099900001 STAFF DEVELOPMENT	-	-	-	-	44,215	44,215
Total Expenses	575,849	648,436	839,474	793,435	2,054,730	1,261,295

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Chief of Human Relations
1	Administrative Assistant
2	Human Resources Specialist
1	Labor & Compliance Manager
1	Labor & Compliance Specialist
1	Staff Development Coordinator
1	Deputy Chief of Human Relations
1	Human Resources Manager/EEEO
9	Total FTE's

CAPITAL PROJECT DELIVERY OFFICE

Chief of Capital Projects

Sr. Project Manager

Project Coordinator (2)

CAPITAL PROJECT DELIVERY OFFICE

Division 44

FUNCTIONS & RESPONSIBILITIES

The Capital Project Delivery Office is responsible for supporting SunLine's daily operations by managing and delivering significant capital projects.

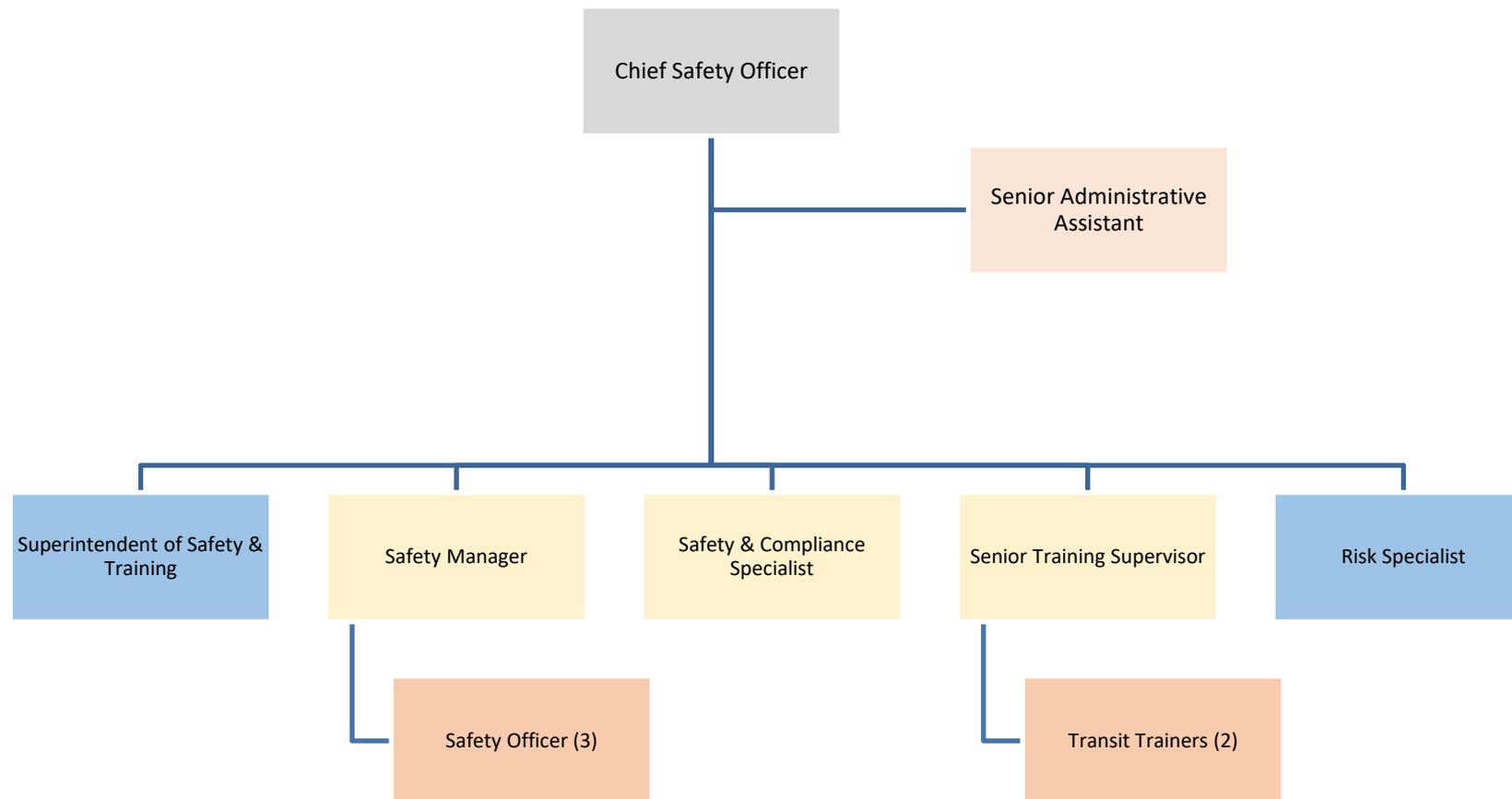
EXPENSE BUDGET SUMMARY - CAPITAL PROJECT DELIVERY (DIV 44)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	502,528	475,585	216,334	557,463	315,683	(241,780)
5010201610 ADMIN SALARIES-OT	-	199	-	500	-	(500)
5010700000 ALLOCATED SALARIES	(3,807)	(3,607)	(1,616)	(4,250)	-	4,250
5029999999 TOTAL FRINGE BENEFITS	348,485	258,240	167,869	392,918	171,026	(221,892)
5030303250 CONSULTING	-	-	87,477	100,000	20,000	(80,000)
5039900012 VAN POOL EXPENSES	242,301	-	-	-	-	-
5039900013 CENTER OF EXCELLENCE - CARB	-	25,324	20,946	200,000	200,000	-
5039900015 CLEAN CITIES COALITION	384	8,122	-	50,000	-	(50,000)
5039900016 CENTER OF EXCELLENCE - CEC	-	-	1,847	200,000	100,000	(100,000)
5049900000 PRINTING ADMINISTRATION	454	324	-	750	400	(350)
5049900001 OFFICE SUPPLIES-GENERAL	1,173	713	516	900	1,500	600
5090100000 MEMBERSHIPS & SUBSCRIPTIONS	1,587	1,613	2,414	4,000	4,000	-
5090200000 TRAVEL-MEETINGS/SEMINARS	9,436	7,213	7,544	15,000	15,000	-
5090200001 TRAINING/ WORKSHOP	999	-	6,750	7,200	7,200	-
5090200004 EMPLOYEE DEVELOPMENT PROGRAM	13,623	19,683	13,966	20,000	-	(20,000)
5090201000 EMPLOYEE EXPENSES	482	384	-	700	700	-
5099900004 CONSULTING-GENERAL	374,055	340,447	-	-	-	-
5120001000 RENTAL OF TRAILER	6,012	-	-	-	-	-
Total Expenses	1,497,713	1,134,242	524,049	1,545,181	835,509	(709,672)

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Chief of Capital Projects
2	Project Coordinator
1	Sr. Project Manager
4	Total FTEs

SAFETY AND SECURITY OFFICE



SAFETY AND SECURITY OFFICE

Division 15

FUNCTIONS & RESPONSIBILITIES

The mission of the Safety Department is to maintain a positive safety culture in the organization. To achieve this, they put systems in place to identify, address, and resolve safety concerns across the system. The department also consult with other departments and contractors to minimize human and economic losses to the public, employees, and SunLine Transit Agency. Additionally, the department aims to identify hazardous conditions and reduce potential injuries, accidents, and property damage, while ensuring the safety of employees, customers, facilities, and equipment.

The staff reviews policies and procedures, monitors the operation of all services, and takes a proactive role in identifying measures to address hazards. They investigate all accidents and injuries and make recommendations for preventive measures based on identified trends. The Safety department leads the organization-wide efforts to implement safety management systems (SMS).

Furthermore, the department is responsible for ensuring the safety, protection, and integrity of the transportation system. They continually collaborate with law enforcement and other regional first responders to ensure effective planning for and response to emergencies. The Safety department also maintains the access control and video components for the system.

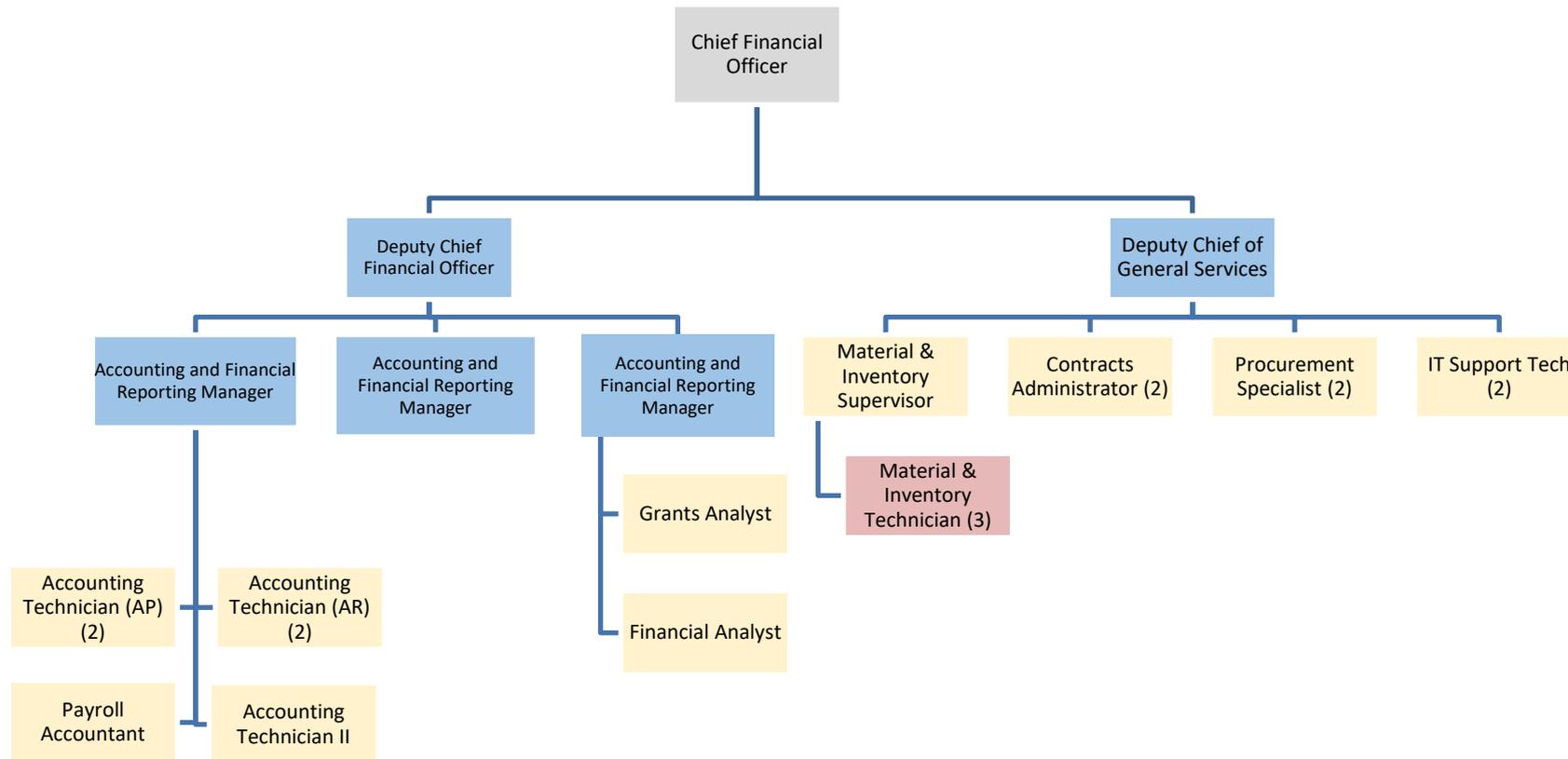
EXPENSE BUDGET SUMMARY - Safety and Security (DIV 15)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24	FY25	Variance
				Approved Budget	Proposed Budget	
5010200500 ADMIN SALARIES	515,324	647,309	675,080	711,120	757,594	46,474
5010201510 BARGAINING SALARIES-OT	-	-	608	-	1,500	1,500
5010201610 STAFF OT	920	4,292	7,804	6,000	9,200	3,200
5010700000 ALLOCATED SALARIES	40,324	-	-	(49,965)	-	49,965
5029999999 TOTAL FRINGE BENEFITS	396,228	463,472	454,176	543,080	504,919	(38,161)
5030300001 ID BADGE SUPPLIES	1,832	3,484	3,469	3,000	6,000	3,000
5030300003 MEDICAL-EXAMS AND TESTING	28,007	33,175	32,001	32,000	32,000	-
5030300010 CONTRACTED SERVICES	-	-	1,425	10,000	15,000	5,000
5030300013 UNIFORMS	3,134	239	-	1,160	-	(1,160)
5030300050 EMPLOYEE INCENTIVE SERVICES	2,208	9,650	3,223	8,000	20,000	12,000
5030303250 CONSULTING	-	-	-	-	15,000	15,000
5030700000 SECURITY SERVICES	145,753	324,599	468,458	370,947	168,000	(202,947)
5030700001 SUSSTANCE ABUSE PROGRAM AUDITS	-	-	-	-	-	-
5030700005 CAMERA MAINTENANCE AGREEMENT	8,598	1,152	-	7,000	-	(7,000)
5039900012 VANPOOL EXPENSES	-	186,899	68,193	55,000	-	(55,000)
5039900014 SUNRIDE RIDE SHARE EXPENSES	379,366	717,449	865,279	850,000	-	(850,000)
5049900001 OFFICE SUPPLIES	2,178	2,687	3,420	3,000	3,000	-
5049900009 MATERIALS & SUPPLIES	15,308	14,213	12,050	20,000	20,000	-
5049900010 TRAINING SUPPLIES	-	154	3,122	4,000	10,000	6,000
5049901000 EMERGENCY PREPARDNESS SUPPLIES	79,183	19,996	19,019	19,577	40,000	20,423
5060300100 REPAIR CLAIMS	98,599	176,332	86,643	85,000	100,000	15,000
5060400000 INSURANCE LOSSES	-	-	-	-	-	-
5090100000 MEMBERSHIPS & SUBSCRIPTIONS	794	594	920	2,300	5,300	3,000
5090200000 TRAVEL MEETINGS/SEMINARS	8,988	18,063	28,775	25,000	52,000	27,000
5090200001 TRAINING	-	-	-	-	-	-
5090201000 EMPLOYEE EXPENSES	-	3,153	31,614	100	-	(100)
5090800000 RECRUITING EMPLOYEES	5,753	7,275	5,598	10,000	10,000	-
5099900002 MISCELLANEOUS EXPENSE	-	483	339	500	-	(500)
Total Expenses	1,732,495	2,634,668	2,771,215	2,716,819	1,769,513	(947,306)

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Chief Safety Officer
1	Risk Specialist
3	Safety Officer
1	Senior Administrative Assistant
1	Safety Manager
1	Senior Training Supervisor
1	Safety and Compliance Specialist
2	Transit Trainer
1	Superintendent of Safety and Training
12	Total FTEs

FINANCE OFFICE



FINANCE OFFICE

Division 41

FUNCTIONS & RESPONSIBILITIES

The Finance department is responsible for the budget, grant administration, accounting, sales, contracts/procurement, materials management and inventory control, cash management, investment portfolio and payroll for the Agency. The Finance department is also responsible for the development of all financial statements, coordination of financial audits and development of documents and specialized reports for SunFuels.

EXPENSE BUDGET SUMMARY - FINANCE (DIV 41)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	807,945	785,063	922,255	1,054,280	1,200,000	145,720
5010201610 ADMIN SALARIES-OT	2,275	6,643	8,373	6,500	10,000	3,500
5010700000 ALLOCATED SALARIES	(6,184)	(5,998)	(7,133)	(8,500)	(8,203)	297
5029999999 TOTAL FRINGE BENEFITS	559,599	528,723	570,114	765,848	730,615	(35,233)
5030200000 PUBLIC NOTICES	2,438	5,119	7,896	4,000	10,000	6,000
5030300009 CONTRACTED SERVICES	6,636	5,029	45	95,000	173,000	78,000
5030300010 ORGANIZATIONAL SERVICES		(2,025)	-	-	-	-
5030300015 AUDIT SERVICES	41,693	51,200	124,676	63,000	87,000	24,000
5030303240 MANAGEMENT CONSULTING	-	54,000	-	-	-	-
5030303250 CONSULTING	-	-	58,288	77,085	15,000	(62,085)
5030400000 TEMPORARY HELP SERVICES	532,271	282,783	20,198	10,000	-	(10,000)
5039900004 TAXI VOUCHER - NEW FREEDOM PROGRAM	65,425	72,729	65,717	69,000	69,000	-
5049900001 OFFICE SUPPLIES	11,128	11,757	13,361	12,000	12,500	500
5060100000 INSURANCE - AUTO PHYSICAL DAMAGE	392,924	267,773	306,802	305,673	323,000	17,327
5060100100 INSURANCE PREMIUM - PROPERTY	79,706	135,417	192,561	125,000	200,000	75,000
5060300000 INSURANCE - GENERAL LIABILITY	791,013	1,297,314	1,602,541	1,500,000	1,610,540	110,540
5060400000 INSURANCE LOSSES	1,255,339	2,305,122	746,624	639,253	750,000	110,747
5060401000 INSURANCE PREMIUM - WC	388,405	616,105	477,986	440,000	485,000	45,000
5060800000 INSURANCE - ADMIN	187,906	197,085	194,994	215,000	210,000	(5,000)
5079900000 PROPERTY & OTHER TAXES	116	87	689	400	500	100
5090100000 MEMBERSHIPS & SUBSCRIPTIONS	460	538	-	1,500	1,000	(500)
5090200000 TRAVEL MEETINGS/SEMINARS	2,400	4,344	1,947	13,000	15,000	2,000
5090200002 MILEAGE REIMBURSEMENT	-	-	490	500	500	-
5090201000 EMPLOYEE EXPENSES	1,092	1,432	1,821	3,000	3,000	-
5090801000 BANK SERVICE FEES	11,017	21,161	35,721	15,000	38,452	23,452
5090801030 PR PENALTY/INTEREST EXPENSE	-	-	-	1,000	1,000	-
5090801040 PASS OUTLET COMMISSION	4,868	6,644	4,345	8,000	7,300	(700)
5090801050 MOBILE TICKETING COMMISSION	14,728	18,888	16,809	19,000	40,000	21,000
5090801060 BAD DEBT EXPENSE	1,643	1,617	1,042	500	2,500	2,000
5110101050 INTEREST EXPENSE	456	14,209	125,840	25,000	-	(25,000)
Total Expenses	5,155,298	6,682,757	5,494,001	5,460,039	5,986,703	526,664

FINANCE OFFICE

Division 41

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Financial Analyst
3	Accounting and Financial Reporting Manager
1	Deputy Chief Financial Officer
4	Accounting Technician
1	Accounting Technician II
1	Chief Financial Officer
2	Contracts Administrator
1	Grants Analyst
1	Materials & Inventory Supervisor
3	Materials & Inventory Technician
1	Payroll Accountant
1	Deputy Chief of General Services
2	Procurement Specialist
22	Total FTEs

FINANCE OFFICE - INFORMATION TECHNOLOGY

Division 42

FUNCTIONS & RESPONSIBILITIES

The Information Technology (IT) department is responsible for the management of the network, computer systems and electronic data. IT provides support for users and applications, communication systems and facilitates user training for various systems. Additionally, IT interfaces with vendors for application improvements and issue resolution. IT is also responsible for data integrity management and planning for the future needs of the Agency.

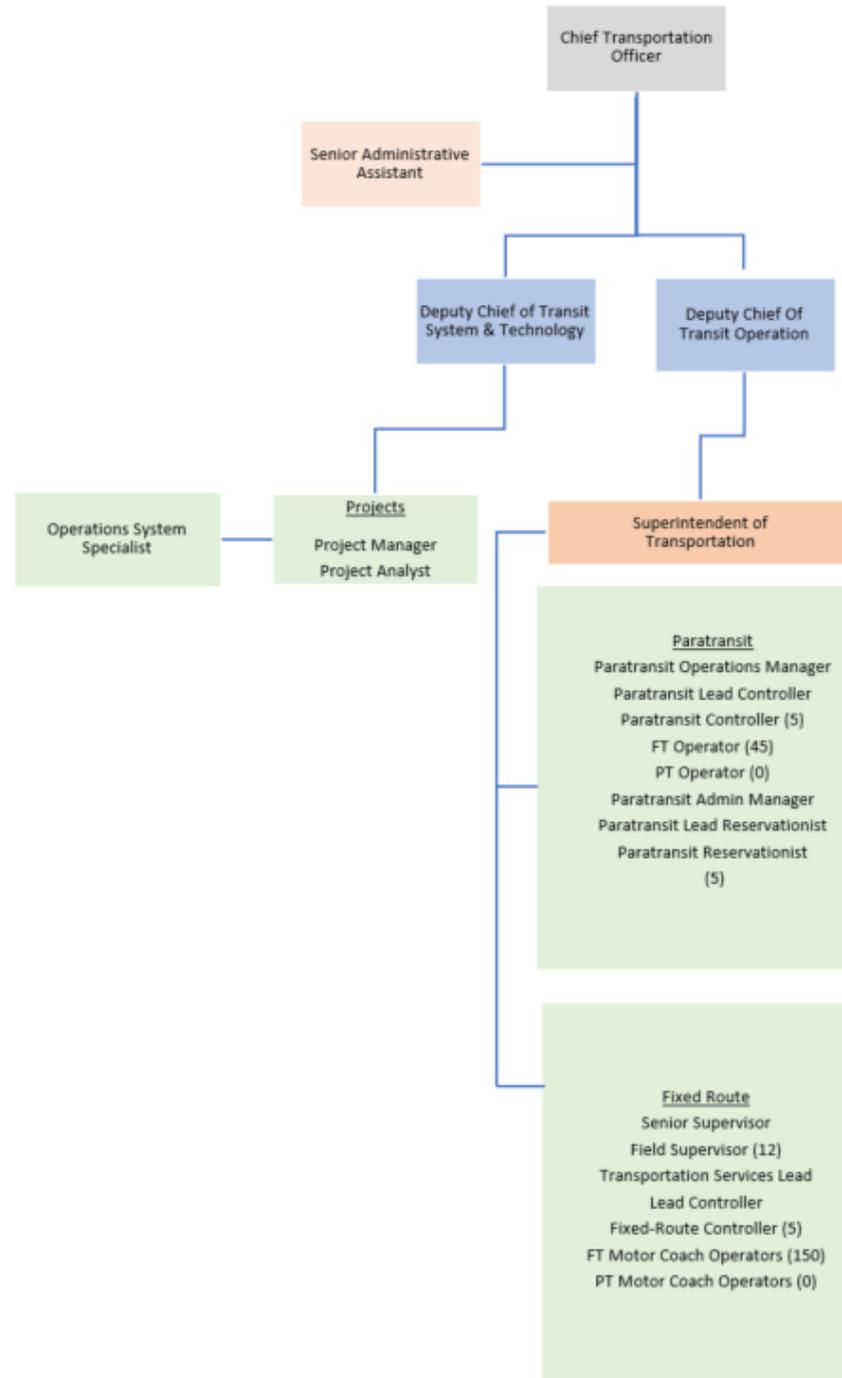
EXPENSE BUDGET SUMMARY - INFORMATION TECHNOLOGY (DIV 42)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	123,587	93,053	49,354	244,611	107,652	(136,959)
5010201610 ADMIN SALARIES-OT	161	266	904	2,000	2,200	200
5010700000 ALLOCATED SALARIES	(938)	(707)	(390)	(2,200)	(2,200)	-
5029999999 TOTAL FRINGE BENEFITS	78,030	59,794	28,515	182,422	74,278	(108,144)
5030200006 COMMUNICATIONS	245,264	247,851	287,783	230,400	287,782	57,382
5030300009 CONTRACTED SERVICES	16,410	25,341	37,603	100,000	250,000	150,000
5030300011 COMPUTER/NETWORK SOFTWARE AGMT	666,149	755,825	626,716	861,455	796,582	(64,873)
5030400000 TEMPORARY HELP SERVICES	-	10,980	-	25,000	-	(25,000)
5030500000 OFFICE EQUIPMENT MAINTENANCE	30,576	34,144	27,684	25,083	29,000	3,917
5049900001 OFFICE SUPPLIES	5,515	6,715	6,743	7,800	7,800	-
5049900010 COMPUTER SUPPLIES	5,471	20,453	17,559	25,000	21,000	(4,000)
5090200000 TRAVEL MEETINGS/SEMINARS	692	29	-	10,000	5,000	(5,000)
Total Expenses	1,170,918	1,253,743	1,082,470	1,711,571	1,579,094	(132,477)

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
2	IT Support Technician
2	Total FTEs

TRANSPORTATION OFFICE



TRANSPORTATION OFFICE

Division 11, 12, 13 (Ops Only Portion), 14

FUNCTIONS & RESPONSIBILITIES

The Transportation Office plays a pivotal role in managing the daily transit services crucial for addressing the evolving mobility demands of the Coachella Valley. This encompasses overseeing the SunBus Fixed Route and SunDial Paratransit services. The SunLine's fixed route network is extensive, encompassing nine local routes spanning the Coachella Valley. Moreover, SunLine offers commuter express services that extend beyond its service area, facilitating connections between the Coachella Valley and San Bernardino. This connection facilitates seamless transitions to Metrolink trains and routes served by various regional transit agencies such as the Riverside Transit Agency, Omnitrans, Victor Valley Transit Authority, and Mountain Transit.

For individuals with disabilities who are unable to utilize the fixed-route transit system, ADA Paratransit services offer essential accessibility. Paratransit Reservationists play a vital role in this process, assisting in scheduling rides, catering to special requirements such as mobility devices, accompanying clients, and ensuring the accommodation of service animals.

Furthermore, the Transportation Projects team extends its support beyond routine operations by engaging in transportation and maintenance projects that fall outside the realm of large-scale capital construction. This multifaceted approach underscores the commitment to ensuring comprehensive and efficient transportation services while accommodating diverse needs within the community.

EXPENSE BUDGET SUMMARY - FIXED ROUTE ADMIN (DIV 11)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	1,111,176	1,127,839	1,375,604	1,293,505	1,581,944	288,439
5010201500 CUSTOMER SERVICE SALARIES	-	-	46,232	-	-	-
5010201510 BARGAINING SALARIES-OT	-	-	4,154	-	-	-
5010201610 ADMIN SALARIES-OT	35,118	42,067	61,183	52,500	63,172	10,672
5029999999 TOTAL FRINGE BENEFITS	775,634	837,728	981,150	996,326	1,082,522	86,196
5030300013 UNIFORMS	43,792	22,840	35,225	67,368	45,224	(22,144)
5030400000 TEMPORARY HELP SERVICES	20,277	-	-	-	-	-
5039900003 PRINTING EXPENSE	1,962	2,450	2,377	9,500	9,500	-
5049900001 OFFICE SUPPLIES	1,212	1,168	2,217	1,260	1,260	-
5049900011 MATERIALS & SUPPLIES	1,144	1,273	695	1,250	2,000	750
5090200000 TRAVEL MEETINGS/SEMINARS	9,604	2,850	18,935	8,000	19,000	11,000
5090201000 EMPLOYEE EXPENSE	1,202	1,291	1,361	1,500	3,000	1,500
5099900004 BUS RODEO EXPENDITURES	-	-	-	-	10,000	10,000
5140001000 VEHICLE OPERATING LEASES	96,975	-	-	-	-	-
Total Expenses	2,098,095	2,039,506	2,529,133	2,431,209	2,817,622	386,413

EXPENSE BUDGET SUMMARY - FIXED ROUTE UNION (DIV 12)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010101010 OPERATOR WAGES - FT	5,954,646	5,536,725	6,457,446	6,075,035	6,844,892	769,857
5010101020 OPERATOR WAGES OVERTIME - FT	653,411	898,234	825,671	775,000	775,000	-
5029999999 TOTAL FRINGE BENEFITS	3,484,181	3,224,839	3,454,154	3,758,161	3,547,608	(210,553)
Total Expenses	10,092,237	9,659,799	10,737,271	10,608,196	11,167,500	559,304

EXPENSE BUDGET SUMMARY - PARATRANSIT ADMIN (DIV 13 OPS ONLY PORTION)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	357,550	395,190	362,811	362,511	510,534	148,023
5010201500 BARGAINING SALARIES	-	-	648	-	-	-
5010201510 BARGAINING SALARIES-OT	-	-	1,378	-	-	-
5010201610 ADMIN SALARIES-OT	13,851	14,770	9,966	19,000	18,239	(761)
5029999999 TOTAL FRINGE BENEFITS	275,855	301,539	284,272	314,155	468,784	154,629
5030300013 PARATRANSIT UNIFORMS	5,087	5,171	8,350	28,032	25,800	(2,232)
5049900001 OFFICE SUPPLIES	922	11	570	1,200	1,200	-
5049900011 PARATRANSIT SUPPLIES	628	-	29	-	-	-
Total Expenses	653,893	716,681	668,024	724,898	1,024,557	299,659

TRANSPORTATION OFFICE

Division 11, 12, 13 (Ops Only Portion), 14

EXPENSE BUDGET SUMMARY - PARATRANSIT UNION (DIV 14)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010101010 PARATRANSIT OPERATOR WAGES	1,317,262	1,363,306	1,596,076	1,555,611	1,761,840	206,229
5010101020 PARATRANSIT OPER WAGES OT	225,741	282,779.00	271,790	250,000	250,000	-
5029999999 TOTAL FRINGE BENEFITS	752,512	738,569	837,180	964,009	878,315	(85,694)
Total Expenses	2,295,515	2,384,654	2,705,046	2,769,620	2,890,155	120,535

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Chief Transportation Officer
1	Deputy Chief of Transit Operations
1	Deputy Chief of Transit System & Technology
12	Field Supervisor
5	Fixed Route Controller
1	Lead Controller
150	Motor Coach Operator - Full Time
1	Operations System Specialist
1	Senior Administrative Assistant
1	Project Manager
1	Project Analyst
1	Senior Supervisor
1	Superintendent of Transportation
1	Transportation Services Lead
5	Paratransit Controller
1	Paratransit Lead Controller
1	Paratransit Operations Manager
1	Paratransit Admin Manager
5	Paratransit Reservationist
1	Paratransit Lead Reservationst
45	Paratransit Operators - Full Time
237	Total FTEs

PLANNING OFFICE



PLANNING OFFICE

Division 49

FUNCTIONS & RESPONSIBILITIES

The Planning department is responsible for developing short and long range plans, programs, policies, managing detours, administering the bus stop improvements program, fulfilling reporting requirements, planning and scheduling fixed route bus service to support operations, land use and regional mobility planning in coordination with member agencies and various public and private entities to accomplish Sunline's operational and capital mission and vision.

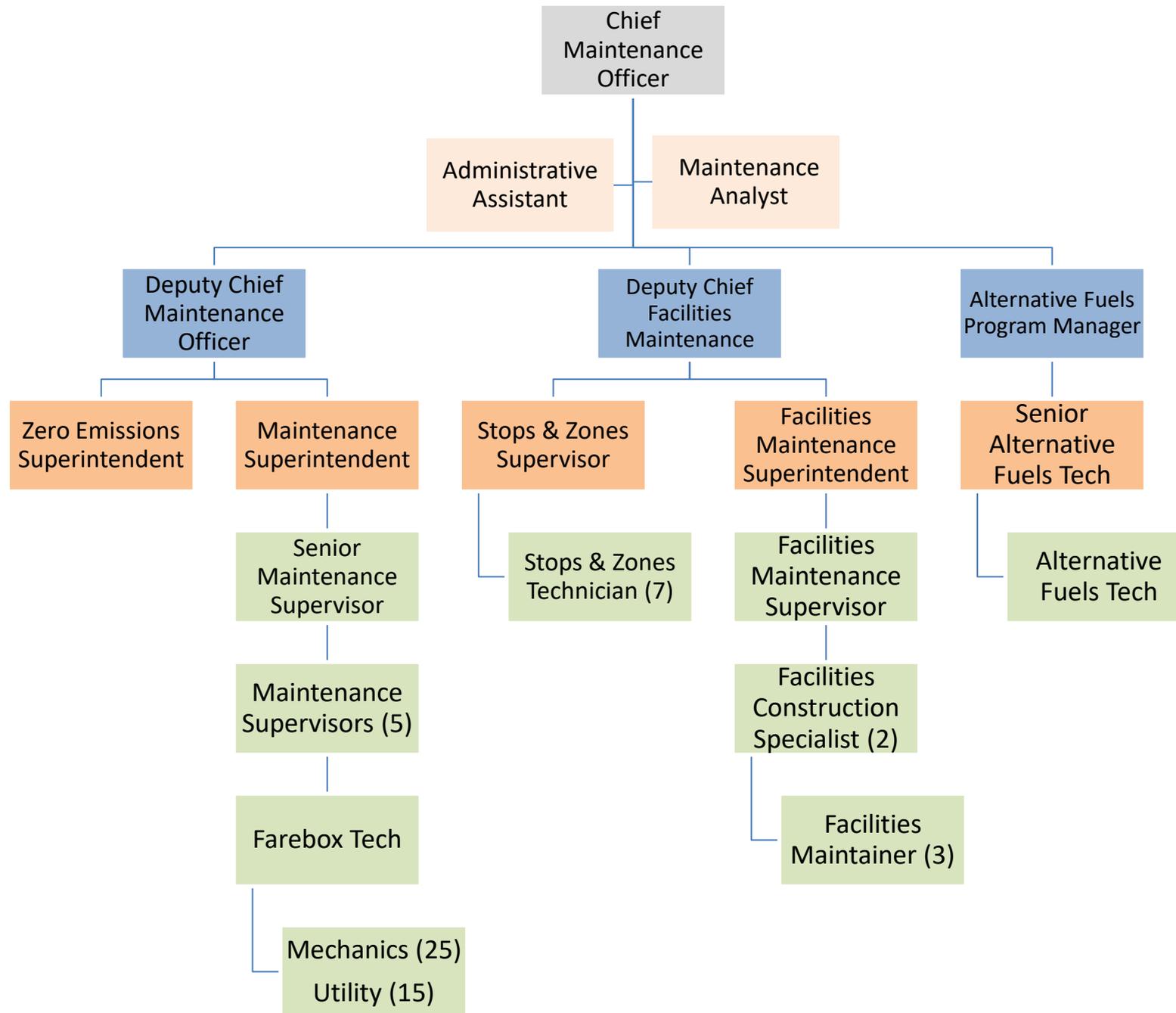
EXPENSE BUDGET SUMMARY - PLANNING (49)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	162,874	187,108	209,430	203,556	400,620	197,064
5010201610 ADMIN SALARIES-OT	1,950	2,092	1,558	3,250	3,250	-
5029999999 TOTAL FRINGE BENEFITS	93,528	108,580	115,530	118,460	235,003	116,543
5030200010 CONSULTING	242,666	147,726	1,575	-	-	-
5030303250 CONSULTING	-	-	151,538	205,487	600,000	394,513
5030400000 TEMPORARY HELP SERVICES	11,383	4,865	-	5,000	-	(5,000)
5049900001 OFFICE SUPPLIES	1,176	1,048	162	1,200	1,200	-
5090100000 MEMBERSHIPS & SUBSCRIPTIONS	-	-	-	-	30,000	30,000
5090200000 TRAVEL-MEETINGS/SEMINARS	9,280	6,481	3,027	13,440	28,000	14,560
5099900002 MISCELLANEOUS EXPENSE	-	-	-	-	10,000	10,000
Total Expenses	522,857	457,901	482,820	550,393	1,308,073	757,680

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Chief Planning Office
1	Manager of Schedules & Performance
1	Senior Planning Analyst
1	Transit Infrastructure Technician
1	Planning Analyst
1	Planning Manager
1	Principal/Senior Planning Analyst
1	ADA Eligibility & Compliance Specialist
8	Total FTEs

MAINTENANCE OFFICE



MAINTENANCE OFFICE - SUNFUELS

Division 10

FUNCTIONS & RESPONSIBILITIES

Effective maintenance of the H2 and CNG fueling stations is critical for ensuring these essential infrastructure assets' safety, reliability, and compliance. By implementing rigorous maintenance practices, such as; routine inspections, calibration checks, leak detection, emergency shutdown systems, pressure monitoring, and preventative maintenance, SunLine Transit Agency safeguards the performance and lifespan of our H2 and CNG fueling stations.

EXPENSE BUDGET SUMMARY - SUNFUELS (DIV 10)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	118,940	108,149	198,852	172,751	223,042	50,291
5010201610 ADMIN SALARIES-OT	1,684	1,049	2,513	-	3,500	3,500
5010700000 ALLOCATED SALARIES	18,779	20,826	20,070	23,200	25,000	1,800
5029999999 TOTAL FRINGE BENEFITS	114,337	115,049	138,601	155,254	155,723	469
5030500009 CONTRACT SVC- O&M	-	-	-	-	373,000	373,000
5030500010 CONTRACT SVC-GENERAL	29,086	25,884	20,917	35,000	35,000	-
5030500011 CONTRACT SVC-H2	3,231	1,337	10,493	22,500	-	(22,500)
5030500012 UNIFORMS	1,541	1,392	1,653	3,000	2,000	(1,000)
5030600900 ANSWERING SERVICES	359	368	382	420	400	(20)
5039900005 SHIPPING/FREIGHT	770	225	240	1,000	1,000	-
5039900007 INVENTORY-SALES TAX	2,675	4,918	8,468	13,000	17,500	4,500
5039900008 INVENTORY-FREIGHT CHARGES	828	1,628	2,137	4,500	4,500	-
5049900001 OFFICE SUPPLIES	132	278	232	500	500	-
5049900010 MAT/SUPPLIES--CNG TPALMS	685	1,510	410	5,040	8,000	2,960
5049900011 MAT/SUPPLIES--HYDROGEN	596	189	2,151	3,000	7,000	4,000
5049900012 MAT/SUPPLIES--CNG INDIO	682	160	532	2,500	4,000	1,500
5049900300 REPAIR PARTS-HYDROGEN	5,360	17,338	21,897	27,000	30,000	3,000
5049900400 REPAIR PARTS-CNG - TPALMS	19,364	25,656	72,298	80,000	80,000	-
5049900450 REPAIR PARTS-CNG - INDIO	10,751	9,711	25,501	20,000	2,500	(17,500)
5050200001 ELECTRICITY-CNG THOUSAND PALMS	125,827	131,151	147,770	140,000	150,000	10,000
5050200002 ELECTRICITY-CNG INDIO	45,922	33,829	32,951	40,000	40,000	-
5050200003 ELECTRICITY-HYDROGEN	1,056,541	1,331,241	797,338	1,350,000	900,000	(450,000)
5050200004 UTILITIES WATER/SEWER	6,068	8,415	8,069	12,000	12,000	-
5050200020 GAS-CNG THOUSAND PALMS	1,653,368	2,764,172	1,760,424	2,025,000	1,850,000	(175,000)
5050200021 GAS-CNG INDIO	185,208	199,894	89,857	495,000	175,000	(320,000)
5050200022 GAS-HYDROGEN	183	182	207	15,000	5,000	(10,000)
5070500000 FUEL TAXES	75,293	110,208	99,032	100,000	110,000	10,000
5090200000 TRAVEL MEETINGS/SEMINARS	-	100	-	5,000	25,000	20,000
5090801000 BANK ADJUSTMENTS/FEES	16,577	23,490	23,010	25,000	25,000	-
5099900004 PERMITS & LICENSES	651	434	3,576	1,200	7,500	6,300
5099909000 ALLOCATED INDIRECT EXPENSES	24,355	31,586	37,202	35,000	45,000	10,000
5100200000 SELF CONSUMED FUEL	(2,937,570)	(4,009,829)	(2,895,860)	(3,992,196)	(4,062,246)	(70,050)
Total Expenses	582,224	960,542	630,922	819,669	254,919	(564,750)

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Alternative Fuels Program Manager
1	Sr. Alternative Fuels Technician
1	Alternative Fuels Technician
3	Total FTEs

MAINTENANCE OFFICE - FLEET MAINTENANCE

Division 21, 22, 13 (Fleet Maintenance Portion Only)

FUNCTIONS & RESPONSIBILITIES

Maintaining the SunLine transit bus fleet is essential for ensuring safe, efficient, and reliable transportation services for the passengers of the Coachella Valley. By investing in proactive maintenance practices and allocating resources strategically, we aim to maximize the reliability, safety, and longevity of our fleet while optimizing operational costs. Through implementing preventive, corrective, and predictive maintenance practices, leveraging advanced fleet management systems, and investing in technician training, we optimize the performance, safety, and sustainability of our bus fleet.

EXPENSE BUDGET SUMMARY - FLEET MAINTENANCE ADMIN (DIV 21)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	612,397	572,978	601,458	794,089	734,058	(60,031)
5010201510 BARGAINING SALARIES-OT	-	-	1,285	-	-	
5010201610 ADMIN SALARIES-OT	368	12,352	72,963	3,250	-	(3,250)
5029999999 TOTAL FRINGE BENEFITS	350,879	426,971	384,782	559,163	477,834	(81,329)
5030303250 CONSULTING	-	-	68,517	50,000	150,000	100,000
5030400000 TEMPORARY HELP SERVICES	12,806	7,834	-	1,500	2,500	1,000
5039900006 OUTSIDE REPAIR-FIXED ROUTE	58,767	82,571	42,175	74,000	50,000	(24,000)
5039900007 OUTSIDE REPAIR-SUPPORT VEHICLE	4,145	2,226	5,480	4,000	4,000	-
5039900008 AT BUS WARRANTY	-	-	-	-	-	-
5040100101 LUBRICANTS-OIL	77,709	88,381	93,965	96,500	96,500	-
5040100102 FREON & COOLANT	37,071	37,416	48,483	40,000	50,000	10,000
5040101000 FUEL-CNG SUPPORT VEHICLES	37,242	61,026	32,292	51,834	35,000	(16,834)
5040101001 FUEL-CNG FIXED ROUTE	1,507,315	2,103,134	1,630,561	2,049,894	1,486,455	(563,439)
5040102000 FUEL-UNLEADED	12,637	16,726	8,628	26,000	17,600	(8,400)
5040102100 FUEL-DIESEL	45,228	45,668	54,539	-	50,000	50,000
5040102200 FUEL-HYDROGEN	1,134,635	1,377,506	844,483	1,418,612	659,356	(759,256)
5040102300 FUEL- LIQUID HYDROGEN	-	-	-	-	784,471	784,471
5040103000 FUEL-FUEL CELL	-	-	-	-	-	-
5040200001 TIRES-FIXED ROUTE	149,749	153,784	152,930	178,950	165,000	(13,950)
5040200002 TIRES-SUPPORT VEHICLES	4,906	7,381	10,160	10,000	13,000	3,000
5040200003 TIRES-TOOLS & SERVICE SUPPLIES	-	-	-	205	-	(205)
5040200004 TIRES-FUEL CELL	-	-	-	-	-	-
5049900001 OFFICE SUPPLIES	2,161	5,002	1,627	3,000	2,500	(500)
5049900025 GLASS REPLACEMENT-SUPPORT VEH.	745	1,150	375	1,500	1,500	-
5090200000 TRAVEL MEETINGS/SEMINARS	8,683	13,334	12,634	10,000	15,000	5,000
5090200001 TRAINING	-	-	-	-	10,000	10,000
5090201000 EMPLOYEE EXPENSES	637	933	1,334	1,000	2,500	1,500
5090400100 DISCOUNTS TAKEN	-	(12)	-	-	-	-
5120001000 RENTAL OF TRAILER	-	6,012	6,313	8,000	6,025	(1,975)
5140001000 VEHICLE OPERATING LEASES	-	24,244	263,500	360,747	260,400	(100,347)
Total Expenses	4,058,080	5,046,616	4,338,483	5,742,244	5,073,699	(668,545)

MAINTENANCE OFFICE - FLEET MAINTENANCE

Division 21, 22, 13 (Fleet Maintenance Portion Only)

EXPENSE BUDGET SUMMARY - FLEET MAINTENANCE UNION (DIV 22)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010201200 MECHANIC WAGES	1,505,548	1,580,036	2,102,092	1,678,986	2,228,217	549,231
5010201210 MECHANIC OVERTIME	103,980	195,052	320,639	185,000	200,000	15,000
5029999999 TOTAL FRINGE BENEFITS	854,768	884,049	1,020,879	1,059,652	1,126,564	66,912
5030300014 UNIFORMS	16,278	15,870	17,398	20,000	20,000	-
5030500001 FIRE EXTINGUISHERS	950	1,306	-	2,728	1,500	(1,228)
5030500002 RADIO MAINTENANCE	870	2,144	-	4,331	4,000	(331)
5030500003 EQUIPT REPAIRS-SHOP EQUIPMENT	8,090	8,447	15,470	10,000	25,000	15,000
5030500004 EQUIPT REPAIRS-VAULT & FAREBOX	788	1,208	1,561	4,000	1,500	(2,500)
5039900004 CONTRACT SVC-MAINT	101,100	126,823	128,100	130,000	135,000	5,000
5039900005 CONTRACT SVC-FREIGHT	1,260	4,279	1,084	4,500	4,500	-
5039900006 CONTRACT SVC - TOWING	38,961	52,421	51,652	45,000	75,000	30,000
5039900007 INVENTORY-SALES TAX	97,249	123,550	124,760	122,000	125,000	3,000
5039900008 INVENTORY-FREIGHT CHARGES	19,921	20,233	19,210	20,897	20,000	(897)
5049900015 COSMETIC MAINTENANCE EXTERIOR	420	3,388	1,379	4,771	4,000	(771)
5049900016 CLEANING SUPPLIES-VEHICLES	15,216	13,169	21,923	19,000	25,000	6,000
5049900017 SHOP SUPPLIES MISC	40,489	39,324	51,036	40,000	60,000	20,000
5049900018 MECHANIC TOOLS/SHOES	27,019	24,239	33,494	37,000	47,500	10,500
5049900019 SMALL TOOLS & EQUIPMENT	15,224	26,423	28,222	20,000	35,000	15,000
5049900020 DECALS-FIXED ROUTE	1,429	40,371	2,183	15,000	15,000	-
5049900021 REPAIR PARTS- FIXED ROUTE	1,144,576	1,457,768	1,544,301	1,400,000	1,550,000	150,000
5049900022 REPAIR PARTS-SUPPORT VEHICLES	38,192	63,503	72,596	70,000	70,000	-
5049900023 VANDALISM/SEAT REPAIRS	-	-	31	1,000	-	(1,000)
5049900024 REPAIR PARTS-FUEL CELL	15,818	12,775	16,586	100,000	100,000	-
5070500000 FUEL TAXES	10,656	10,795	11,275	14,000	14,000	-
5099900004 PERMITS & LICENSES	6,627	11,876	13,446	14,000	20,000	6,000
Total Expenses	4,065,429	4,719,049	5,599,318	5,021,865	5,906,781	884,916

EXPENSE BUDGET SUMMARY - MAINTENANCE PARATRANSIT (DIV 13 FLEET MAINTENANCE ONLY PORTION)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5039900001 PARATRANSIT CONTRACT SVC-TOWING	3,140	1,800	5,064	4,500	6,500	2,000
5039900002 PARATRANSIT OUTSIDE VEHICLE REPAIR	1,019	484	1,649	2,500	2,500	-
5039900003 GENERAL SERVICES	16,560	16,560	21,420	24,560	24,000	(560)
5040101001 PARATRANSIT FUEL-CNG	317,553	468,136	388,524	429,192	398,551	(30,641)
5040200005 PARATRANSIT TIRES	40,782	42,141	52,166	70,000	56,000	(14,000)
5049900006 PARATRANSIT REPAIR PARTS	161,543	145,541	179,597	176,339	176,000	(339)
5049900007 PARATRANSIT GLASS REPLACEMENT	405	920	188	1,500	1,000	(500)
5049900200 DECALS	-	-	-	6,000	6,000	-
Total Expenses	541,002	675,582	648,608	714,591	670,551	(44,040)

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Administrative Assistant
1	Chief Maintenance officer
1	Deputy Chief Maintenance Officer
1	Superintendent of Zero Emission Technology
1	Maintenance Analyst
1	Farebox Technician
0	Maintenance Advanced Tech Supervisor
5	Maintenance Supervisor
25	Mechanic
1	Senior Maintenance Supervisor
1	Superintendent of Maintenance
15	Utility
53	Total FTEs

MAINTENANCE OFFICE - FACILITY MAINTENANCE

Division 23 & 24

FUNCTIONS & RESPONSIBILITIES

The state of good repair for SunLine facilities, and assets is essential for ensuring safety, performance, and functionality. By prioritizing infrastructure maintenance, safety and security systems, environmental controls, ADA accessibility, and equipment maintenance SunLine can ensure the reliability, safety, and accessibility of their facilities.

EXPENSE BUDGET SUMMARY - FACILITY MAINTENANCE THOUSAND PALMS (TP) (DIV 23)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	89,301	202,993	69,145	253,811	127,685	(126,126)
5010201210 GROUNDSKEEPER WAGES	145,607	177,542	235,263	134,373	311,239	176,866
5010201610 ADMIN SALARIES-OT	-	225	985	-	-	-
5010201710 GROUNDSKEEPER OVERTIME	6,144	7,724	12,224	8,500	16,785	8,285
5010700000 ALLOCATED SALARIES	(1,826)	(2,943)	(2,431)	(3,542)	(2,796)	746
5029999999 TOTAL FRINGE BENEFITS	199,519	220,487	205,821	334,831	307,358	(27,473)
5030500005 CONTRACT SVC-HAZ WASTE REMOVE	15,174	20,890	49,287	35,234	50,000	14,766
5030500010 CONTRACT SVC-GENERAL	29,926	49,346	55,391	50,319	65,200	14,881
5030600000 CONTRACT SVC-CUSTODIAL	72,048	80,919	82,280	83,500	90,000	6,500
5030600100 AIR CONDITIONING EXPENDITURES	8,825	15,873	14,958	20,000	20,000	-
5030600200 UNIFORMS SERVICE EXPENDITURES	1,425	1,450	2,034	2,300	2,300	-
5030600300 RENTAL EQUIPMENT EXPENSES	4,746	3,930	6,391	6,000	7,500	1,500
5030600500 PEST CONTROL SERVICE	2,781	3,260	3,716	3,746	4,500	754
5030600600 CONTRACT SERVICES-A/C	10,606	9,572	24,439	13,956	21,500	7,544
5030600700 FIRE EXTINGUISHERS	823	1,160	529	1,435	1,200	(235)
5030600800 FLOOR MAT RENTAL	6,258	6,231	6,347	9,500	7,500	(2,000)
5030600975 RADIO REPEATER HILLTOP RENTAL	14,472	28,866	32,460	24,000	18,000	(6,000)
5040300100 PLUMBING RELATED EXPENDITURES	6,518	5,902	12,980	8,932	12,000	3,068
5040300200 ELECTRICAL RELATED EXPENDITURE	10,370	15,454	14,373	18,924	20,000	1,076
5040300600 SHOE ALLOWANCE	842	1,091	778	1,500	2,500	1,000
5049900001 OFFICE SUPPLIES	-	151	51	300	500	200
5049900002 BOARD ROOM AND ZWEIG SUPPLIES	3,986	6,254	2,658	8,700	7,000	(1,700)
5049900026 FACILITY MAINTENANCE-MAIN FAC	29,044	37,920	56,266	40,150	72,500	32,350
5049900030 CLEANING SUPPLIES-MAIN FAC	2,368	1,627	1,134	2,300	2,500	200
5050200001 UTILITIES MAIN FACILITY	255,807	271,570	305,111	267,954	330,000	62,046
5050200003 TRASH PICKUP- MAIN FACILITY	20,189	25,692	28,676	22,826	30,000	7,174
Total Expenses	934,951	1,193,185	1,220,868	1,349,549	1,524,971	175,422

MAINTENANCE OFFICE - FACILITY MAINTENANCE

Division 23 & 24

EXPENSE BUDGET SUMMARY - FACILITY MAINTENANCE INDIO/COACHELLA (DIV 24)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5030500010 CONTRACT SVC-GENERAL	770	2,209	402	2,433	2,400	(33)
5030600000 CONTRACT SVC-CUSTODIAL	34,827	25,105	30,012	40,000	35,000	(5,000)
5030600100 AIR CONDITIONING EXPENDITURES	1,246	1,203	673	1,932	2,000	68
5030600300 RENTAL EQUIPMENT EXPENSES	-	-	-	-	-	-
5030600500 PEST CONTROL SERVICE	1,178	1,395	1,534	1,595	1,700	105
5030600600 CONTRACT SERVICES-AC	580	575	1,616	580	2,000	1,420
5030600700 FIRE EXTINGUISHERS	252	289	-	386	350	(36)
5030600800 FLOOR MAT RENTAL	636	41	-	2,318	500	(1,818)
5040300100 PLUMBING RELATED EXP	1,028	503	2,631	2,050	2,500	
5040300200 ELECTRICAL RELATED EXPENDITURE	993	4,685	2,375	2,500	2,500	-
5049900027 FACILITY MAINT-INDIO FAC	8,393	8,659	9,234	9,000	12,000	3,000
5049900031 CLEANING SUPPLIES-INDIO FACILI	185	279	-	300	300	-
5050200002 UTILITIES INDIO/COACHELLA	25,496	24,234	29,502	37,000	37,000	-
5050200004 TRASH PICKUP-INDIO/COACHELLA	16,671	17,597	20,222	18,000	21,000	3,000
5050202000 UTILITIES GAS & WATER	4,545	3,274	4,145	7,001	4,000	(3,001)
Total Expenses	96,800	90,050	102,345	125,095	123,250	(2,295)

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
2	Facility Construction Specialist
1	Facility Maintenance Supervisor
3	Facility Maintainer
1	Deputy Chief of Facilities
1	Superintendent of Facilities
8	Total FTEs

MAINTENANCE OFFICE - STOPS & ZONES

Division 25

FUNCTIONS & RESPONSIBILITIES

Prioritizing the maintenance of transit bus stops is crucial for ensuring the safety, comfort, and accessibility of passengers using public transportation. The Stops and Zones department focuses on maintaining structural integrity, accessibility compliance, cleaning and sanitation, shelter maintenance, signage and information displays, lighting and security, and passenger amenities. By focusing on these aspects of transit bus stop maintenance, SunLine Transit Agency creates a safe, comfortable, and accessible environment for passengers to wait for buses, ultimately enhancing the overall public transportation experience.

EXPENSE BUDGET SUMMARY - STOPS & ZONES (DIV 25)

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimates	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010200500 ADMIN SALARIES	53,886	66,356	97,903	60,643	-	(60,643)
5010201500 BARGAINING SALARIES	302,627	312,140	288,567	332,971	404,276	71,305
5010201510 BARGAINING OVERTIME	4,052	5,370	9,796	7,500	-	(7,500)
5029999999 TOTAL FRINGE BENEFITS	236,221	223,492	269,001	271,795	279,908	8,113
5030600200 UNIFORMS	3,709	3,674	3,783	5,500	4,500	(1,000)
5030600250 EQUIPMENT RENTAL	3,517	2,070	3,708	4,500	4,500	-
5040102000 UNLEADED GASOLINE	2,353	2,692	2,323	3,000	3,000	-
5040102001 DIESEL FUEL	-	63	34	175	200	25
5040300600 SHOE ALLOWANCE	881	2,139	1,780	2,500	2,500	-
5049900001 OFFICE SUPPLIES	107	64	-	125	300	175
5049900029 BUS STOP SUPPLIES	55,808	76,201	60,738	75,400	75,000	(400)
5090201000 EMPLOYEE EXPENSES	146	248	-	350	1,500	1,150
Total Expenses	663,306	694,510	737,632	764,459	775,684	11,225

PERSONNEL SUMMARY

FY25 Proposed FTE's	Classification
1	Stops & Zones Supervisor
7	Stops & Zones Technician
8	Total FTEs



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