



SunLine Transit Agency
April 24, 2024
10:35 a.m. – 11:10 a.m.

AGENDA

FINANCE/AUDIT COMMITTEE

Wellness Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

NOTICE TO THE PUBLIC

SunLine has discontinued its COVID-19 Emergency Declaration and has returned its Board and Board Committee meetings to live and in-person attendance at the location noted above. These meetings are no longer available for viewing, attendance, or comment by two-way audiovisual platform, two-way telephonic service, webcasting, or streaming video broadcast. SunLine may prepare audio or video recordings of Board meetings. In accordance with the Brown Act and California Public Records Act, these recordings are subject to public inspection for a period of thirty (30) days after the meeting.

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 72 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

ITEM

RECOMMENDATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. PRESENTATIONS

ITEM

RECOMMENDATION

5. FINALIZATION OF AGENDA

6. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

7. COMMITTEE MEMBER COMMENTS

RECEIVE COMMENTS

8. CONSENT CALENDAR

RECEIVE & FILE

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

8a) Checks \$1,000 and Over Report for February 2024 (PAGE 3-6)

8b) Credit Card Statement for February 2024 (PAGE 7-13)

8c) Monthly Budget Variance Report for February 2024 (PAGE 14-18)

8d) Contracts Signed in Excess of \$25,000 for March 2024 (PAGE 19-20)

8e) Union & Non-Union Pension Investment Asset Summary for February 2024 (PAGE 21-32)

8f) Ridership Report for March 2024 (PAGE 33-36)

8g) SunDial Operational Notes for March 2024 (PAGE 37-39)

8h) Metrics for March 2024 (PAGE 40-63)

8i) Quarterly Capital Projects Update for 1st Quarter Calendar Year 2024 (PAGE 64-68)

8j) Board Member Attendance for March 2024 (PAGE 69-70)

9. RESOLUTION NO. 0806 TO OBTAIN LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDING

APPROVE
(PAGE 71-75)

(Staff: Luis Garcia, Chief Financial Officer)

10. AGREEMENT FOR GENERAL LEGAL COUNSEL

APPROVE
(PAGE 76-79)

(Staff: Luis Garcia, Chief Financial Officer)

11. SUNRIDE SERVICE

INFORMATION
(PAGE 80-86)

(Staff: Tina Hamel, Chief Administrative Officer)

12. ADJOURN

SunLine Transit Agency

CONSENT CALENDAR

DATE: April 24, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Checks \$1,000 and Over Report February 2024

Summary:

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the month of February which required signature from the Chair or Vice Chair.

Vendor	Check #	Amount
<i>Integrated Cryogenic Solutions LLC</i>	695435	\$942,978.94

Recommendation:

Receive and file.

**SunLine Transit Agency
Checks \$1,000 and Over
February 2024**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
INTEGRATED CRYOGENIC SOLUTIONS LLC	WIP-Liquid Hydrogen Refueling -Project Acct#2211-01	695435	02/27/2024	942,978.94
CALPERS	Group Health Premiums	695450	02/28/2024	417,021.11
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	695318	02/07/2024	76,837.14
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	695426	02/21/2024	76,591.60
SO CAL GAS CO.	Utilities	695311	02/07/2024	73,760.16
ANEW RNG, LLC	Utilities	695383	02/21/2024	64,899.35
IMPERIAL IRRIGATION DIST	Utilities	695351	02/14/2024	53,173.30
BURKE, WILLIAMS & SORENSEN, LLP	Legal Service	695447	02/28/2024	45,342.79
VASQUEZ AND COMPANY LLP	Audit Services	695322	02/07/2024	39,577.50
BURKE, WILLIAMS & SORENSEN, LLP	Legal Service	695244	02/01/2024	34,482.76
IMPERIAL IRRIGATION DIST	Utilities	695291	02/07/2024	31,850.02
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	695404	02/21/2024	27,291.76
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP-Liquid Hydrogen Refueling -Project Acct#2211-02	695338	02/14/2024	25,639.57
TEC EQUIPMENT, INC.	Inventory Repair Parts	695373	02/14/2024	22,569.47
PERMA - INSURANCE	General Liability/Workers Comp Premiums Interest	695252	02/01/2024	22,178.40
EAM SOLUTIONS, LLC	WIP-TAM Software Implementation- Project Acct#1512-00	695247	02/01/2024	18,368.00
OLD GREEN HOUSE LLC	Planning Consultant	695306	02/07/2024	16,800.00
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	695369	02/14/2024	15,234.60
VERIZON WIRELESS	Wireless Telephone Service	695324	02/07/2024	15,046.23
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	695432	02/21/2024	13,469.13
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	695490	02/28/2024	13,235.32
OLD GREEN HOUSE LLC	Planning Consultant	695419	02/21/2024	13,200.00
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	695261	02/01/2024	13,135.25
INTEGRATED CRYOGENIC SOLUTIONS LLC	WIP-Liquid Hydrogen Refueling -Project Acct#2214-00	695353	02/14/2024	12,771.35
HEPTAGON SEVEN CONSULTING, INC.	WIP- Coachella Transit Hub- Project Acct#2212-00	695347	02/14/2024	11,471.24
BALLARD POWER SYSTEMS	Inventory Repair Parts	695446	02/28/2024	11,125.00
SONSRAY FLEET SERVICES	Inventory Repair Parts	695425	02/21/2024	9,811.43
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	695341	02/14/2024	9,410.00
SONSRAY FLEET SERVICES	Inventory Repair Parts	695485	02/28/2024	8,788.69
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	695478	02/28/2024	8,735.48
NFI PARTS	Inventory Repair Parts	695436	02/28/2024	6,495.30
NFI PARTS	Inventory Repair Parts	695327	02/14/2024	6,425.49
AMALGAMATED TRANSIT UNION	Union Dues	695264	02/07/2024	6,306.28
AMALGAMATED TRANSIT UNION	Union Dues	695381	02/21/2024	6,237.00
JACKSON LEWIS P.C.	Insurance Loss	695356	02/14/2024	6,154.77
WORK ZONE CAM LLC	WIP-Liquid Hydrogen Refueling -Project Acct#2211-00	695378	02/14/2024	6,144.56
SONSRAY FLEET SERVICES	Inventory Repair Parts	695317	02/07/2024	6,008.66
NFI PARTS	Repair Claims	695380	02/21/2024	5,798.28
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	695474	02/28/2024	5,783.67

**SunLine Transit Agency
Checks \$1,000 and Over
February 2024**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
PROMELI MEDIA, LLC	Contracted Services	695451	02/28/2024	5,725.82
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel	695320	02/07/2024	5,669.79
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	695243	02/01/2024	5,548.29
GENFARE, LLC	Inventory Repair Parts	695461	02/28/2024	5,365.23
RIDECO US INC	SunRide Ride Share Expenses	695416	02/21/2024	5,299.25
GALLAGHER BENEFIT SERVICES, INC	Consulting-General	695249	02/01/2024	5,075.00
JACKSON LEWIS P.C.	Insurance Loss	695466	02/28/2024	4,978.50
AMERICAN MOVING PARTS	Inventory Repair Parts	695330	02/14/2024	4,901.46
SOCALGAS	Utilities	695312	02/07/2024	4,742.55
CALIFORNIA DENTAL NETWORK, INC.	Dental Benefits	695332	02/14/2024	4,624.06
INSIGHT STRATEGIES INC	Training/Workshop	695251	02/01/2024	4,500.00
TPX COMMUNICATIONS	Communication Service	695434	02/22/2024	4,174.96
JESSE FRESCAS JR.	WIP- Coachella Transit Hub- Project Acct#2212-00	695357	02/14/2024	4,160.00
FRANKLIN TRUCK PARTS, INC	Inventory Repair Parts	695344	02/14/2024	4,137.75
IMPERIAL IRRIGATION DIST	Utilities	695399	02/21/2024	3,847.45
JE STRATEGUES LLC	Consulting	695358	02/14/2024	3,725.00
NAPA AUTO PARTS	Inventory Repair Parts	695469	02/28/2024	3,573.62
PDC MACHINES, INC	Contract Services	695410	02/21/2024	3,534.60
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	695269	02/07/2024	3,205.19
CHARTER COMMUNICATIONS	Utilities	695313	02/07/2024	3,174.31
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	695329	02/14/2024	3,172.33
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	695442	02/28/2024	3,170.00
APPLIED MEMBRANES, INC.	Facility Maintenance	695443	02/28/2024	3,135.30
COMPRESSOR DESIGN AND SERVICES INC	Contract Services-General	695388	02/21/2024	3,112.81
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	695272	02/07/2024	3,105.74
PRUDENTIAL OVERALL SUPPLY	Uniforms	695302	02/07/2024	3,101.34
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	695385	02/21/2024	3,025.71
QUADIENT FINANCE USA, INC.	Postage	695413	02/21/2024	3,000.00
VANNER INC.	Inventory Repair Parts	695487	02/28/2024	2,967.87
HOME DEPOT CREDIT SERVICES	Facility Maintenance	695348	02/14/2024	2,852.35
FULTON DISTRIBUTING	Bus Stop Supplies	695340	02/14/2024	2,844.28
NFI PARTS	Inventory Repair Parts	695262	02/07/2024	2,799.56
RECARO NORTH AMERICA, INC.	Inventory Repair Parts	695415	02/21/2024	2,679.20
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	695460	02/28/2024	2,657.30
WSP USA INC.	TDM & Vanpool Program	695326	02/07/2024	2,621.48
ALPHA MEDIA LLC	SunRide Ride Share Expenses	695263	02/07/2024	2,500.00
HYDROGEN FUEL CELL PARTNERSHIP	Membership & Subscriptions	695349	02/14/2024	2,500.00
ALLIED REFRIGERATION, INC	Freon & Coolant	695439	02/28/2024	2,322.43
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	695299	02/07/2024	2,225.89

**SunLine Transit Agency
Checks \$1,000 and Over
February 2024**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
A-1 ALTERNATIVE FUEL SYSTEMS/A-1 AUTO	Inventory Repair Parts	695328	02/14/2024	2,191.00
SOUTH COAST AQMD	Permits & Licenses	695257	02/01/2024	2,179.99
FONTANA RADIATOR SERVICE, INC.	Repair Parts-Fixed Route	695284	02/07/2024	2,165.12
CARQUEST AUTO PARTS STORES	Inventory Repair Parts	695333	02/14/2024	2,116.51
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	695267	02/07/2024	2,100.00
FPS SPECIALISTS IN FIRE SYSTEMS	Emergency Preparedness Supplies	695465	02/28/2024	1,990.00
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	695337	02/14/2024	1,981.94
SMART CHEMISTRY CORPORATION	WIP-H2 Testing for SoCalGas/Hydrogen- Project Acct#2107-02	695481	02/28/2024	1,900.00
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	695429	02/21/2024	1,861.07
OMNITRACS, LLC	General Services	695407	02/21/2024	1,820.00
RWC GROUP	Repair Claims	695396	02/21/2024	1,758.85
C V WATER DISTRICT	Utilities	695452	02/28/2024	1,755.70
JOSEPH LYNN FRIEND	Contracted Services	695401	02/21/2024	1,732.50
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	695431	02/21/2024	1,710.00
DAVID RZEPINSKI CONSULTING	WIP-Radio Replacement Consulting - Project Acct#1905	695455	02/28/2024	1,657.50
METAL FORM MFG LLC	Facility Maintenance	695467	02/28/2024	1,640.00
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	695265	02/07/2024	1,621.98
ROBERT HALF	Temporary Help	695477	02/28/2024	1,619.20
ROBERT HALF	Temporary Help	695368	02/14/2024	1,619.20
ROBERT HALF	Temporary Help	695418	02/21/2024	1,619.20
SAFETY-KLEEN CORPORATION	Contract Svc-Haz Waste Removal	695371	02/14/2024	1,595.29
WILLIAM LOPER	Consulting-General	695430	02/21/2024	1,550.00
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	695270	02/07/2024	1,536.97
FRONTIER COMMUNICATIONS	Utilities- OPS Bldg	695397	02/21/2024	1,525.00
LUMINATOR TECHNOLOGY GROUP	Inventory Repair Parts	695360	02/14/2024	1,512.41
BROADLUX, INC.	Contract Services-General	695268	02/07/2024	1,480.00
MILE3 WEB DEVELOPMENT	Website Maintenance	695468	02/28/2024	1,470.00
MONA BABAUTA	Reimbursement Expense	695361	02/14/2024	1,403.60
NETFILE, INC	Membership & Subscriptions	695296	02/07/2024	1,350.00
RIVERSIDE COUNTY SHERIFF'S OFFICE	Garnishment	695417	02/21/2024	1,241.36
RIVERSIDE COUNTY SHERIFF'S OFFICE	Garnishment	695305	02/07/2024	1,139.72
AMERICAN MOVING PARTS	Inventory Repair Parts	695441	02/28/2024	1,074.20
PLAZA TOWING, INC.	Towing Services	695367	02/14/2024	1,025.00
LIFECOM, INC.	Contract Services-General	695402	02/21/2024	1,025.00
Total Checks Over \$1,000	\$2,399,874.33			
Total Checks Under \$1,000	\$44,203.65			
Total Checks	\$2,444,077.98			

SunLine Transit Agency

CONSENT CALENDAR

DATE: April 24, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Credit Card Statement for February 2024

Summary:

The attached report summarizes the Agency's credit card expenses for February 2024. The report summarizes transactions for the credit card utilized for Procurement which aligns with the statement closing date of February 29, 2024.

Recommendation:

Receive and file.

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 2/29/2024

Name on Card: Walter Watcher (Procurement Card)

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1	01/31/24	2/5/2024	Trapezegrp	Conference Fee - Approved Travel For Isaac Rodriquez – Think Transit 2024		\$ 1,275.00
2	01/31/24	2/5/2024	American Air	Flight Charge - Approved Travel For Isaac Rodriquez – Think Transit 2024		\$ 743.20
3	02/01/24	2/2/2024	Ctc-Vis	Fleet Registration for CARB		\$ 2,670.00
4	02/01/24	2/2/2024	Ctc-Vis*svc	Credit Cart Filing Fee for CARB Fleet Registration		\$ 79.83
5	02/04/24	2/5/2024	Grasshopper.com	SolVan Toll Free Number & Web Traffic		\$ 22.08
6	02/06/24	2/8/2024	Fiveomotorsport, Inc.	Fuel Injectors (10) for Paratransit Vehicles		\$ 1,841.21
7	02/13/24	2/16/2024	Trapezegro	Conference Fee - Approved Travel for Dylan Narz – Think Transit 2024		\$ 1,500.00
8	02/14/24	2/14/2024	American Air	Flight Charge - Approved Travel for Dylan Narz – Think Transit 2024		\$ 812.19
9	02/14/24	2/16/2024	American Air	Flight Charge PS to DCA - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies		\$ 838.60
10	02/14/24	2/16/2024	American Air	Seat Charge PS to DCA - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies		\$ 64.43
11	02/14/24	2/16/2024	United	Flight Charge DCA to PS - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies		\$ 348.61
12	02/14/24	2/16/2024	United	Seat Charge - DCA to TX - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies		\$ 27.00
13	02/14/24	2/16/2024	United	Seat Charge - TX to PS - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies		\$ 27.00
14	02/15/24	2/15/2024	Expedia 72760316590826	Booking Fee - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies		\$ 21.17
15	02/15/24	2/15/2024	Expedia 72760325172479	Lodging - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies		\$ 728.85
16	02/15/24	2/16/2024	Conversion Fee	Currency Fee - QR Code Generator 2024 Subscription		\$ 1.92

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
17	02/15/24	2/16/2024	Qr-Code-Generator.Com	QR Code Generator 2024 Subscription for Marketing		\$ 191.88
18	02/28/24	2/29/2024	Smk	SolVan Web Forms		\$ 19.00
					\$ -	\$ 11,211.97



Reporting Period : 2/1/2024 - 2/29/2024

Statement Summary

Name	Walter Watcher	Company	Sunline Transit Agency
Account #	XXXX-XXXX-XXXX [REDACTED]	Currency	US Dollar
Reporting Period	2/1/2024 - 2/29/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 1/31/2024	2/5/2024	Trapezegrp 187-741-1872, IA					1,275.00
		Purchase Trapezegrp	Planning Department				
			General Ledger Code: 5030300011				
			Fund: 00				
		Conference Fee - Approved Travel For Isaac Rodriquez – Think Transit 2024					
<hr/>							
2 1/31/2024	2/5/2024	American Air Fort Worth, TX					743.20
		Purchase American Air	Planning Department				
			General Ledger Code: 5090200000				
			Fund: 00				
		Flight Charge - Approved Travel For Isaac Rodriquez – Think Transit 2024					
<hr/>							
3 2/1/2024	2/2/2024	Ctc-Vis 240-500-0808, CA					2,670.00
		Purchase Ctc-Vis	Facilities Maintenance Department				
			General Ledger Code: 5099900002				
			Fund: 00				
		Fleet Registration					
<hr/>							
4 2/1/2024	2/2/2024	Ctc-Vis *svc 240-500-0808, MD					79.83
		Purchase Ctc-Vis *svc	Facilities Maintenance Department				
			General Ledger Code: 5099900002				
			Fund: 00				
		Credit Cart Filing Fee					
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
5 2/4/2024	2/5/2024	Grasshopper.Com Logmein.Com, MA					22.08
		Purchase Grasshopper.Com	General Ledger Code: 5099900002				
		Safety Department	Fund: 00				
PR 19508 - Grasshopper - SolVan Toll Free Number & web Traffic							
<hr/>							
6 2/6/2024	2/8/2024	Fiveomotorsport, Inc. 999-9999999, CA					1,841.21
		Purchase Fiveomotorsport, Inc.	General Ledger Code: 5049900022				
		Finance Department	Fund: 00				
PR 20610 - DAR FUEL INJECTOR CNG V10 6.8l							
<hr/>							
7 2/13/2024	2/16/2024	Trapezegrp 187-741-1872, IA					1,500.00
		Purchase Trapezegrp	General Ledger Code: 5030300011				
		Transportation Department	Fund: 00				
Conference Fee - Approved Travel for Dylan Narz – Think Transit 2024							
<hr/>							
8 2/14/2024	2/14/2024	American Air Fort Worth, TX					812.19
		Purchase American Air	General Ledger Code: 5090200000				
		Transportation Department	Fund: 00				
Flight Charge - Approved Travel for Dylan Narz – Think Transit 2024							
<hr/>							
9 2/14/2024	2/16/2024	American Air Fort Worth, TX					838.60
		Purchase American Air	General Ledger Code: 5090200000				
		Safety Department	Fund: 00				
Flight Charge PS to DCA - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies							
<hr/>							
10 2/14/2024	2/16/2024	American Air Fort Worth, TX					64.43
		Purchase American Air	General Ledger Code: 5090200000				
		Safety Department	Fund: 00				
Seat Charge PS to DCA - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies							
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
11 2/14/2024	2/16/2024	United United.Com, TX					348.61
Purchase United		Safety Department	General Ledger Code: 5090200000 Fund: 00				
Flight Charge DCA to PS - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies							
12 2/14/2024	2/16/2024	United United.Com, TX					27.00
Purchase United		Safety Department	General Ledger Code: 5090200000 Fund: 00				
Seat Charge - DCA to TX - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies							
13 2/14/2024	2/16/2024	United United.Com, TX					27.00
Purchase United		Safety Department	General Ledger Code: 5090200000 Fund: 00				
Seat Charge - TX to PS - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies							
14 2/15/2024	2/15/2024	Expedia 72760316590826 Expedia.Com, WA					21.17
Purchase Expedia 72760316590826		Safety Department	General Ledger Code: 5090200000 Fund: 00				
Booking Fee - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies							
15 2/15/2024	2/15/2024	Expedia 72760325172479 Expedia.Com, WA					728.85
Purchase Expedia 72760325172479		Safety Department	General Ledger Code: 5090200000 Fund: 00				
Lodging Charge - Approved Travel for Gilbert Lopez – TSI – Effectively Managing Transit Emergencies							
16 2/15/2024	2/16/2024						1.92
Other Debits Currency Conversion Fee		Marketing Department	Fund: 00				
Currency Fee - PR 20486 QR Code Generator 2024 Subscription							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
17 2/15/2024	2/16/2024	Qr-Code-Generator.Com Bielefeld, NOR					191.88
		Purchase Qr-Code-Generator.Com	Marketing Department	General Ledger Code: 5030300011			
				Fund: 00			
		PR 20486 QR Code Generator 2024 Subscription					
<hr/>							
18 2/28/2024	2/29/2024	Smk 813-4213676, CA					19.00
		Purchase Smk	Safety Department	General Ledger Code: 5099900002			
				Fund: 00			
		PR19576 - Wufoo -Pop-up ox Web-based forms for SolVan - SolVan web forms					

Transaction Count: 18

Total: 11,211.97

Employee Signature

Date

Authorized Approver Signature

Date

SunLine Transit Agency
CONSENT CALENDAR

DATE: April 24, 2024 **RECEIVE & FILE**

TO: Finance/Audit Committee
Board of Directors

RE: Monthly Budget Variance Report for February 2024

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12th of the annual budget. The FYTD budget values for the month of February 2024 are equal to 8/12^{ths} of the yearly budget.

Year to Date Summary

- As of February 29, 2024, the Agency's FYTD revenues are \$298,795 or 18.61% above the FYTD budget.
- As of February 29, 2024, the Agency's FYTD expenditures are \$1,977,074 or 6.25% below the FYTD budget.

Monthly Spotlight:

- The negative variance in operator and mechanic wages is primarily due to unexpected arbitration awards in the maintenance department.

Recommendation:

Receive and file.

SunLine Transit Agency
Budget Variance Report
February 2024

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY24 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Revenues:								
Passenger Revenue	1,550,964	142,365	129,247	13,118	1,126,774	1,033,976	92,798	27.4%
Other Revenue	857,170	33,325	71,431	(38,105)	777,444	571,447	205,997	9.3%
Total Operating Revenue	2,408,134	175,690	200,678	(24,988)	1,904,217	1,605,423	298,795	20.9%
Operating Expenses:								
Operator & Mechanic Salaries & Wages	9,642,603	825,960	803,550	(22,410)	6,963,219	6,428,402	(534,817)	27.8%
Operator & Mechanic Overtime	1,226,000	120,822	102,167	(18,655)	960,081	817,333	(142,747)	21.7%
Administration Salaries & Wages	7,325,230	517,769	610,436	92,666	4,522,082	4,883,487	361,405	38.3%
Administration Overtime	109,250	10,983	9,104	(1,878)	122,549	72,833	(49,716)	-12.2%
Fringe Benefits	11,591,219	657,597	965,935	308,338	6,618,385	7,727,479	1,109,095	42.9%
Communications	230,400	21,485	19,200	(2,285)	191,855	153,600	(38,255)	16.7%
Legal Services	400,000	72,467	33,333	(39,134)	471,806	266,667	(205,139)	-18.0%
Computer/Network Software Agreement	861,455	48,509	71,788	23,279	417,811	574,303	156,493	51.5%
Uniforms	129,360	529	10,780	10,251	45,628	86,240	40,612	64.7%
Contracted Services	855,022	55,597	71,252	15,655	433,364	570,015	136,651	49.3%
Equipment Repairs	14,000	0	1,167	1,167	11,354	9,333	(2,021)	18.9%
Security Services	295,000	26,628	24,583	(2,045)	312,305	196,667	(115,639)	-5.9%
Fuel - CNG	2,530,920	148,250	210,910	62,660	1,367,584	1,687,280	319,696	46.0%
Fuel - Hydrogen	1,418,612	62,736	118,218	55,482	562,989	945,741	382,753	60.3%
Tires	259,155	18,014	21,596	3,582	143,504	172,770	29,266	44.6%
Office Supplies	72,285	2,955	6,024	3,069	34,427	48,190	13,763	52.4%
Travel/Training	163,720	9,506	13,643	4,137	61,818	109,147	47,329	62.2%
Repair Parts	1,809,339	192,216	150,778	(41,438)	1,288,538	1,206,226	(82,312)	28.8%
Facility Maintenance	51,450	2,246	4,288	2,042	44,423	34,300	(10,123)	13.7%
Electricity - CNG & Hydrogen	1,530,000	75,520	127,500	51,980	652,039	1,020,000	367,961	57.4%
Natural Gas	2,610,000	86,540	217,500	130,960	1,233,658	1,740,000	506,342	52.7%
Water and Gas	19,001	1,222	1,583	361	8,143	12,667	4,524	57.1%
Insurance Losses	1,079,253	61,350	89,938	28,588	816,407	719,502	(96,905)	24.4%
Insurance Premium - Property	125,000	16,047	10,417	(5,630)	128,374	83,333	(45,041)	-2.7%
Repair Claims	85,000	5,443	7,083	1,640	57,762	56,667	(1,095)	32.0%
Fuel Taxes	114,400	7,249	9,533	2,284	73,998	76,267	2,269	35.3%
Other Expenses	6,911,896	523,679	575,991	52,312	4,054,313	4,607,931	553,618	41.3%
Self Consumed Fuel	(3,992,196)	(210,986)	(332,683)	(121,697)	(1,930,573)	(2,661,464)	(730,891)	51.6%
Total Operating Expenses (Before Depreciation)	47,467,374	3,360,334	3,955,615	595,281	29,667,842	31,644,916	1,977,074	37.5%
Operating Expenses in Excess of Operating Revenue		\$ (3,184,644)			\$ (27,763,625)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	8,456,000	597,643	704,667	107,023	5,210,235	5,637,333	427,099	38.4%
State - LTF, LCTOP	26,808,875	1,894,766	2,234,073	339,307	16,518,511	17,872,583	1,354,072	38.4%
Federal	9,794,365	692,235	816,197	123,962	6,034,879	6,529,577	494,697	38.4%
Total Subsidies	45,059,240	3,184,644	3,754,937	570,293	27,763,625	30,039,493	2,275,869	38.4%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

SunLine Transit Agency
Budget Variance Report
February 2024

Description	FY24 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY24 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Expenses:								
Wages & Benefits	29,894,302	2,133,131	2,491,192	358,061	19,186,315	19,929,535	743,219	35.8%
Services	5,560,654	429,767	463,388	33,620	3,402,132	3,707,103	304,971	38.8%
Fuels & Lubricants	4,115,207	225,212	342,934	117,722	2,069,221	2,743,471	674,251	49.7%
Tires	259,155	18,014	21,596	3,582	143,504	172,770	29,266	44.6%
Materials and Supplies	2,313,768	216,377	192,814	(23,563)	1,564,029	1,542,512	(21,517)	32.4%
Utilities	4,504,781	196,378	375,398	179,021	2,149,515	3,003,187	853,673	52.3%
Casualty & Liability	3,309,926	254,566	275,827	21,261	2,405,434	2,206,617	(198,817)	27.3%
Taxes and Fees	114,400	7,249	9,533	2,284	73,998	76,267	2,269	35.3%
Miscellaneous Expenses	1,387,377	90,626	115,615	24,989	604,267	924,918	320,651	56.4%
Self Consumed Fuel	(3,992,196)	(210,986)	(332,683)	(121,697)	(1,930,573)	(2,661,464)	(730,891)	51.6%
Total Operating Expenses (Before Depreciation)	47,467,374	3,360,334	3,955,615	595,281	29,667,842	31,644,916	1,977,074	37.5%
Revenues:								
Passenger Revenue	1,550,964	142,365	129,247	13,118	1,126,774	1,033,976	92,798	27.4%
Other Revenue	857,170	33,325	71,431	(38,105)	777,444	571,447	205,997	9.3%
Total Operating Revenue	2,408,134	175,690	200,678	(24,988)	1,904,217	1,605,423	298,795	20.9%
Net Operating Gain (Loss)		\$ (3,184,644)			\$ (27,763,625)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	8,456,000	597,643	704,667	107,023	5,210,235	5,637,333	427,099	38.4%
State - LTF, LCTOP	26,808,875	1,894,766	2,234,073	339,307	16,518,511	17,872,583	1,354,072	38.4%
Federal - CMAQ,5307,5309,5310,5311,5311(f),5312	9,794,365	692,235	816,197	123,962	6,034,879	6,529,577	494,697	38.4%
Total Subsidies	45,059,240	3,184,644	3,754,937	570,293	27,763,625	30,039,493	2,275,869	38.4%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

Budget Variance Analysis - SunLine Transit Agency

Passenger Revenue

- The favorable variance in passenger revenue is due to higher than anticipated ridership for FY24.
- As of February, ridership was at 2.2% above FY23 FYTD totals.
- Total system ridership was 37,891 trips above FY23 FYTD amounts.

Ridership

	FY23-Feb.	FY24-Feb.	Variance	%Δ
Fixed Route	213,317	224,607	11,290	5.3%
Paratransit	8,895	9,695	800	9.0%
SolVan	1,626	1,699	73	4.5%
SunRide	784	1,900	1,116	142.3%
System Total	224,622	237,901	13,279	5.9%

Ridership

	FYTD-FY23	FYTD-FY24	Variance	%Δ
Fixed Route	1,666,156	1,682,270	16,114	1.0%
Paratransit	70,271	79,884	9,613	13.7%
SolVan	12,835	15,169	2,334	18.2%
SunRide	4,637	14,467	9,830	212.0%
System Total	1,753,899	1,791,790	37,891	2.2%

Other Revenue

- The positive variance in other revenue is primarily due to outside fuel sales of CNG.

Operator & Mechanic Salaries & Wages

- The unfavorable variance in wages is primarily due to unexpected arbitration awards.

Operator & Mechanic Overtime

- The unfavorable variance is primarily attributed to overtime due to the vehicle maintenance as needed.

Administration Salaries & Wages

- The favorable variance in administrative salaries and wages is primarily attributed to vacancies.

Administration Overtime

- The unfavorable variance is primarily attributed to overtime in the Operations and Maintenance departments.

Fringe Benefits

- Savings in fringe benefit expenditures are associated with vacancies across the Agency and budgeted cost increases scheduled to take effect in January 2024.

Communications

- Communication expenses are trending over budget due to the temporary increase in fixed route fleet size due to H2 fuel availability.

Legal Services

- Legal services have had higher expenses due to legal representation for labor issues.

Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements.

Uniforms

- Savings in uniform expenditures are related to fewer employees utilizing the entire uniform allowance.

Contracted Services

- Savings in contract services costs are primarily attributed to marketing and towing services.

Equipment Repairs

- The unfavorable balance in equipment repair costs are primarily associated with unexpected repairs conducted in September.

Security Services

- Security service are unfavorable primarily due to costs associated with increased service hours. Services were reduced in February 2024.

Fuel - CNG

- The positive variance is primarily attributed to fewer actual miles over budgeted estimates for FY24.

Fuel - Hydrogen

- The savings in hydrogen fuel is primarily attributed to lower usage of hydrogen fixed route vehicles as the agency is not utilizing the full fleet due to fueling issues.

Tires

- Tire expenses are less than anticipated due to fewer miles driven in FY24.

Office Supplies

- Office supply expenses are within an acceptable range of the budget.

Travel/Training

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

Repair Parts

- The unfavorable variance is due to higher than usual repairs for fixed route vehicles in the month of December, January and February.

Facility Maintenance

- The unfavorable balance in facility maintenance expenses is primarily attributed to tree cleanup on Agency property in October.

Electricity - CNG & Hydrogen

- Electricity - CNG & Hydrogen expenses are less than anticipated due to fewer miles driven in FY24.

Natural Gas

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY24.

Water and Gas

- Water and gas expenses are within an acceptable range of the budget.

Insurance Losses

- The negative variance is primarily due FYTD a reconciliation of insurance losses with the risk pool.

Insurance Premium - Property

- Insurance premiums for property increased exceeding budgeted amount.

Repair Claims

- Repair claim expenses are within an acceptable range of the budget.

Fuel Taxes

- Fuel tax expenses increased due to an increase in outside fuel sales.

Other Expenses

- The favorable variance is primarily due to YTD savings in contracted services.

Self-Consumed Fuel

- The variance in primarily due to less than anticipated fuel utilized by the Agency.

SunLine Transit Agency
CONSENT CALENDAR

DATE: April 24, 2024 **RECEIVE & FILE**

TO: Finance/Audit Committee
Board of Directors

RE: Contracts Signed between \$25,000 and \$250,000 for March 2024

Summary:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

There were two (2) agreements, one (1) purchase order and one amendment executed in March 2024 between \$25,000 and \$250,000:

Vendor	Purpose	Amount
Riverside Transit	CNG Bus Purchase (15)	\$120,000.00
A & A Fleet Painting	Bus Paint & Decals for New CNG Buses	\$177,963.23
Fastech	Electrolyzer Support	\$30,000.00
Howard Nyhart Company	Actuarial Services	\$47,980.00

Recommendation:

Receive and file.

Contracts Signed Between \$25,000 and \$250,000

March 2024

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
Riverside Transit Agency	Bus Purchase	Improve Fleet Resilience	FY24	\$120,000.00	\$120,000.00	Agreement
A & A Fleet Painting	Paint & Decals	Paint & Decals for RTA Bus Purchase	FY24 FY25	\$180,000.00	\$177,963.23	Agreement
Fastech	Technical Support	Electrolyzer Support	FY24	\$30,000.00	\$30,000.00	Purchase Order
Howard Nyhart	Actuarial Services	Pension Actuarial Analysis	FY24 FY25	\$47,980.00	\$47,980.00	Amendment

SunLine Transit Agency
CONSENT CALENDAR

DATE: April 24, 2024

RECEIVE & FILETO: Finance/Audit Committee
Board of DirectorsRE: Union & Non-Union Pension Investment Asset Summary for February
2024Summary:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
Growth Assets			
	Domestic Equity	36.0%	16% – 56%
	International Equity	19.0%	0% - 39%
	Other		0% – 20%
Income Assets			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.0%	0% – 20%

For the month of February, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	35.4%	16% – 56%
	International Equity	17.9%	0% - 39%
	Other	4.3%	0% – 20%
Income Assets			
	Fixed Income	36.9%	25% - 65%
	Other	5.0%	0% – 20%
Real Return Assets		0.0%	0% – 20%

Cash Equivalents	0.6%	0% – 20%
-------------------------	------	----------

Non-Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	35.3%	16% – 56%
	International Equity	17.8%	0% - 39%
	Other	4.3%	0% – 20%
Income Assets			
	Fixed Income	36.8%	25% - 65%
	Other	5.0%	0% – 20%
Real Return Assets		0.0%	0% – 20%
Cash Equivalents		0.7%	0% – 20%

Components may not sum to 100.0% due to rounding.

For the month of February, the market value of assets decreased and increased by \$711,112 and \$714,411 for the union and non-union plans, respectively.

Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
January 2024	\$39,905,505	\$39,867,557
February 2024	\$40,616,617	\$40,581,968
Increase (Decrease)	\$711,112	\$714,411

Recommendation:

Receive and file.

Detail of Securities Held & Market Analytics

For the Month Ending **February 29, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,322.00	99.13	329,309.86	97.35	323,396.70	(5,913.16)	0.80
ISHARES CORE U.S. AGGREGATE	464287226	AGG	17,918.00	98.65	1,767,610.70	97.35	1,744,317.30	(23,293.40)	4.29
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,307.00	96.41	318,827.87	97.35	321,936.45	3,108.58	0.79
ISHARES CORE U.S. AGGREGATE	464287226	AGG	6,446.00	92.77	597,994.78	97.35	627,518.10	29,523.32	1.55
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,776.00	57.68	102,441.46	51.13	90,806.88	(11,634.58)	0.22
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	7,097.00	50.33	357,192.01	51.13	362,869.61	5,677.60	0.89
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	965.00	61.01	58,874.65	51.13	49,340.45	(9,534.20)	0.12
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	631.00	56.69	35,771.39	51.13	32,263.03	(3,508.36)	0.08
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	2,389.00	60.31	144,080.59	51.13	122,149.57	(21,931.02)	0.30
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	633.00	56.99	36,074.67	51.13	32,365.29	(3,709.38)	0.08
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,146.00	61.13	70,054.98	51.13	58,594.98	(11,460.00)	0.14
Security Type Sub-Total			45,630.00		3,818,232.96	747.31	3,765,558.36	(52,674.60)	9.26
Exchange-Traded Fund - Equity									
ISHARES MSCI EMERGING MKTS EX CHINA ETF	46434G764	EMXC	3,140.00	52.57	165,069.49	55.84	175,337.60	10,268.11	0.43
ISHARES MSCI EMERGING MKTS EX CHINA ETF	46434G764	EMXC	3,139.00	52.15	163,698.85	55.84	175,281.76	11,582.91	0.43
VANGUARD FTSE ALL-WLD EX-US SMCP ETF	922042718	VSS	1,464.00	111.96	163,909.44	113.18	165,695.52	1,786.08	0.41
VANGUARD FTSE ALL-WLD EX-US SMCP ETF	922042718	VSS	1,464.00	112.48	164,670.72	113.18	165,695.52	1,024.80	0.41
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,193.00	42.18	92,500.74	48.68	106,755.24	14,254.50	0.26
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,614.00	37.17	97,162.38	48.68	127,249.52	30,087.14	0.31
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,629.00	39.68	104,318.72	48.68	127,979.72	23,661.00	0.32
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	6,816.00	38.86	264,869.76	48.68	331,802.88	66,933.12	0.82
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,834.00	54.46	99,879.64	58.63	107,527.42	7,647.78	0.26
VANGUARD TOTAL INTL STOCK	921909768	VXUS	3,480.00	52.07	181,203.60	58.63	204,032.40	22,828.80	0.50
VANGUARD TOTAL INTL STOCK	921909768	VXUS	6,979.00	65.37	456,217.23	58.63	409,178.77	(47,038.46)	1.01
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,586.00	56.53	146,186.58	58.63	151,617.18	5,430.60	0.37
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,875.00	51.82	148,982.21	58.63	168,561.25	19,579.04	0.42
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,586.00	56.20	145,333.20	58.63	151,617.18	6,283.98	0.37

Detail of Securities Held & Market Analytics

For the Month Ending February 29, 2024

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Equity									
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,932.00	53.54	103,439.28	58.63	113,273.16	9,833.88	0.28
VANGUARD TOTAL INTL STOCK	921909768	VXUS	8,244.00	52.51	432,892.44	58.63	483,345.72	50,453.28	1.19
VANGUARD TOTAL INTL STOCK	921909768	VXUS	17,752.00	52.12	925,234.24	58.63	1,040,799.76	115,565.52	2.56
VANGUARD TOTAL INTL STOCK	921909768	VXUS	18,820.00	47.87	900,909.64	58.63	1,103,416.60	202,506.96	2.72
VANGUARD TOTAL INTL STOCK	921909768	VXUS	553.00	64.35	35,585.55	58.63	32,422.39	(3,163.16)	0.08
VANGUARD TOTAL INTL STOCK	921909768	VXUS	593.00	56.01	33,213.93	58.63	34,767.59	1,553.66	0.09
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	1,546.00	226.21	349,720.35	252.58	390,488.68	40,768.33	0.96
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	2,772.00	225.33	624,614.76	252.58	700,151.76	75,537.00	1.72
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	625.00	199.58	124,737.50	252.58	157,862.50	33,125.00	0.39
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	4,809.00	195.76	941,409.84	252.58	1,214,657.22	273,247.38	2.98
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	764.00	191.49	146,298.36	252.58	192,971.12	46,672.76	0.48
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	624.00	198.24	123,701.76	252.58	157,609.92	33,908.16	0.39
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	21,761.00	169.04	3,678,479.44	252.58	5,496,393.38	1,817,913.94	13.53
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	20,572.00	204.04	4,197,510.88	252.58	5,196,075.76	998,564.88	12.79
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	276.00	216.58	59,776.08	252.58	69,712.08	9,936.00	0.17
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	433.00	233.92	101,287.36	252.58	109,367.14	8,079.78	0.27
Security Type Sub-Total			145,875.00		15,172,813.97	3,762.12	19,061,646.74	3,888,832.77	46.92

Money Market Mutual Fund

FIRST AMERICAN GOVERNMENT OBLIGATION - Z	31846V567	FGZXX	237,602.78	1.00	237,602.78	1.00	237,602.78	0.00	0.59
---	-----------	-------	------------	------	------------	------	------------	------	------

Security Type Sub-Total			237,602.78		237,602.78	1.00	237,602.78	0.00	0.59
--------------------------------	--	--	-------------------	--	-------------------	-------------	-------------------	-------------	-------------

Mutual Fund - Bond

ARISTOTLE FUNDS FLOATING RATE INC I	04045F592	PLFRX	1.61	9.33	14.99	9.55	15.34	0.35	0.00
BAIRD CORE PLUS BOND - INST	057071870	BCOIX	389,330.67	11.10	4,323,126.44	9.99	3,889,413.44	(433,713.00)	9.58
BBH LIMITED DURATION I	05528X851	BBBIX	11.97	10.11	121.06	10.28	123.07	2.01	0.00
DOUBLELINE CORE FIXED INCOME I	258620301	DBLFX	188,839.19	10.50	1,983,601.17	9.16	1,729,766.94	(253,834.23)	4.26
MAINSTAY MACKAY HIGH YIELD CORP BD R6	56063N881	MHYSX	128,988.13	5.19	668,869.69	5.11	659,129.36	(9,740.33)	1.62
PRUDENTIAL TOTAL RETRN BND-Q	74440B884	PTRQX	269,817.48	13.90	3,751,220.49	11.85	3,197,337.17	(553,883.32)	7.87

Detail of Securities Held & Market Analytics

For the Month Ending **February 29, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Mutual Fund - Bond										
VOYA INTERMEDIATE BOND R6		92913L569	IIBZX	201,904.15	10.08	2,034,497.10	8.63	1,742,432.80	(292,064.30)	4.29
Security Type Sub-Total				1,178,893.20		12,761,450.94	64.57	11,218,218.12	(1,543,232.82)	27.62
Mutual Fund - Equity										
GOLDMAN SACHS GQG PTNRS INTL OPPS INSTL		38147N293	GSIMX	26,584.21	18.32	487,118.99	21.70	576,877.38	89,758.39	1.42
HARDING LOEVNER INTERNATIONAL EQUITY POR		412295107	HLMIX	18,363.09	28.95	531,566.14	25.84	474,502.15	(57,063.99)	1.17
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	SEMTX	20,199.83	15.19	306,926.65	15.61	315,319.40	8,392.75	0.78
JENSEN QUALITY GROWTH-Y		476313408	JENYX	11,174.56	54.46	608,510.67	61.48	687,011.72	78,501.05	1.69
JOHCM INTERNATIONAL SELECT I		46653M849	JOHIX	21,077.91	26.06	549,380.76	24.57	517,884.23	(31,496.53)	1.28
Security Type Sub-Total				97,399.60		2,483,503.21	149.20	2,571,594.88	88,091.67	6.34
Separate Account										
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	21,070.00	1.00	21,070.00	105.24	22,173.44	1,103.44	0.05
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	49,000.00	1.00	49,000.00	105.24	51,566.13	2,566.13	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	49,000.00	1.00	49,000.00	105.24	51,566.13	2,566.13	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	20,682.89	1.00	20,682.89	105.24	21,766.05	1,083.16	0.05
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	105.24	47,698.67	2,373.67	0.12
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	49,980.00	1.00	49,980.00	105.24	52,597.45	2,617.45	0.13
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	105.24	47,698.68	2,373.68	0.12
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	24,500.00	1.00	24,500.00	105.24	25,783.07	1,283.07	0.06
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	105.24	47,698.67	2,373.67	0.12
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	105.24	47,698.67	2,373.67	0.12
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	105.24	47,698.67	2,373.67	0.12
ATEL PRIVATE DEBT PARTNERS II		ATEL00019	SA406	45,325.00	1.00	45,325.00	105.24	47,698.67	2,373.67	0.12
GOLUB CAPITAL PARTNERS INT'L XIV		GOLUB0090	SA467	1,290,943.00	1.00	1,290,943.00	106.63	1,376,474.14	85,531.14	3.39
GOLUB CAPITAL PARTNERS INT'L XIV		GOLUB0090	SA467	180,000.00	1.00	180,000.00	106.63	191,925.86	11,925.86	0.47
NB SECONDARY OPPORTUNITIES V OFFSHORE		NBSOFV007	SA425	309,750.00	1.00	309,750.00	129.97	402,593.90	92,843.90	0.99

Detail of Securities Held & Market Analytics

For the Month Ending **February 29, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
Separate Account										
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	252,000.00	1.00	252,000.00	129.97	327,534.02	75,534.02	0.81	
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	191,676.07	1.00	191,676.07	129.97	249,128.71	57,452.64	0.61	
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	180,319.43	1.00	180,319.43	129.97	234,368.04	54,048.61	0.58	
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	33,254.60	1.00	33,254.60	129.97	43,222.27	9,967.67	0.11	
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	105,000.00	1.00	105,000.00	129.97	136,472.51	31,472.51	0.34	
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	130,837.59	1.00	130,837.59	129.97	170,054.61	39,217.02	0.42	
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV007	SA425	127,930.57	1.00	127,930.57	129.97	166,276.25	38,345.68	0.41	
Security Type Sub-Total			3,242,569.15		3,242,569.15	2,410.65	3,761,995.94	519,426.79	9.28	
Managed Account Sub-Total			4,947,969.73		37,716,173.01	7,134.85	40,616,616.82	2,900,443.81	100.01	
Securities Sub-Total			\$4,947,969.73		\$37,716,173.01	\$7,134.85	\$40,616,616.82	\$2,900,443.81	100.01%	
Accrued Interest								\$0.00		
Total Investments								\$40,616,616.82		

Detail of Securities Held & Market Analytics

For the Month Ending **February 29, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES CORE U.S. AGGREGATE	464287226	AGG	6,272.00	92.77	581,852.81	97.35	610,579.20	28,726.39	1.50
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,317.00	96.41	319,791.97	97.35	322,909.95	3,117.98	0.80
ISHARES CORE U.S. AGGREGATE	464287226	AGG	17,957.00	98.65	1,771,458.05	97.35	1,748,113.95	(23,344.10)	4.31
ISHARES CORE U.S. AGGREGATE	464287226	AGG	3,372.00	99.13	334,266.36	97.35	328,264.20	(6,002.16)	0.81
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	7,130.00	50.33	358,852.90	51.13	364,556.90	5,704.00	0.90
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,113.00	61.13	68,037.69	51.13	56,907.69	(11,130.00)	0.14
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	631.00	56.69	35,771.39	51.13	32,263.03	(3,508.36)	0.08
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,779.00	57.68	102,614.50	51.13	90,960.27	(11,654.23)	0.22
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	982.00	61.01	59,911.82	51.13	50,209.66	(9,702.16)	0.12
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	633.00	56.99	36,074.67	51.13	32,365.29	(3,709.38)	0.08
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	2,405.00	60.31	145,045.55	51.13	122,967.65	(22,077.90)	0.30
Security Type Sub-Total			45,591.00		3,813,677.71	747.31	3,760,097.79	(53,579.92)	9.26
Exchange-Traded Fund - Equity									
ISHARES MSCI EMERGING MKTS EX CHINA ETF	46434G764	EMXC	3,133.00	52.15	163,385.95	55.84	174,946.72	11,560.77	0.43
ISHARES MSCI EMERGING MKTS EX CHINA ETF	46434G764	EMXC	3,134.00	52.57	164,754.07	55.84	175,002.56	10,248.49	0.43
VANGUARD FTSE ALL-WLD EX-US SMCP ETF	922042718	VSS	1,461.00	111.96	163,573.56	113.18	165,355.98	1,782.42	0.41
VANGUARD FTSE ALL-WLD EX-US SMCP ETF	922042718	VSS	1,462.00	112.48	164,445.76	113.18	165,469.16	1,023.40	0.41
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	6,915.00	38.86	268,716.90	48.68	336,622.20	67,905.30	0.83
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,614.00	37.17	97,162.38	48.68	127,249.52	30,087.14	0.31
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,484.00	39.68	98,565.12	48.68	120,921.12	22,356.00	0.30
VANGUARD FTSE DEVELOPED MARKETS ETF	921943858	VEA	2,211.00	42.18	93,259.98	48.68	107,631.48	14,371.50	0.27
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,875.00	51.82	148,982.21	58.63	168,561.25	19,579.04	0.42
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,469.00	56.20	138,757.80	58.63	144,757.47	5,999.67	0.36
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,714.00	53.54	91,767.56	58.63	100,491.82	8,724.26	0.25
VANGUARD TOTAL INTL STOCK	921909768	VXUS	3,770.00	52.07	196,303.90	58.63	221,035.10	24,731.20	0.54
VANGUARD TOTAL INTL STOCK	921909768	VXUS	1,375.00	54.46	74,882.50	58.63	80,616.25	5,733.75	0.19
VANGUARD TOTAL INTL STOCK	921909768	VXUS	6,883.00	65.37	449,941.71	58.63	403,550.29	(46,391.42)	0.99

Detail of Securities Held & Market Analytics

For the Month Ending February 29, 2024

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Equity									
VANGUARD TOTAL INTL STOCK	921909768	VXUS	8,570.00	52.51	450,010.70	58.63	502,459.10	52,448.40	1.24
VANGUARD TOTAL INTL STOCK	921909768	VXUS	580.00	56.01	32,485.80	58.63	34,005.40	1,519.60	0.08
VANGUARD TOTAL INTL STOCK	921909768	VXUS	632.00	64.35	40,669.20	58.63	37,054.16	(3,615.04)	0.09
VANGUARD TOTAL INTL STOCK	921909768	VXUS	2,470.00	56.53	139,629.10	58.63	144,816.10	5,187.00	0.36
VANGUARD TOTAL INTL STOCK	921909768	VXUS	17,679.00	52.12	921,429.48	58.63	1,036,519.77	115,090.29	2.55
VANGUARD TOTAL INTL STOCK	921909768	VXUS	18,935.00	47.87	906,414.66	58.63	1,110,159.05	203,744.39	2.74
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	4,931.00	195.76	965,292.56	252.58	1,245,471.98	280,179.42	3.07
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	1,551.00	226.21	350,851.40	252.58	391,751.58	40,900.18	0.97
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	21,691.00	169.04	3,666,646.64	252.58	5,478,712.78	1,812,066.14	13.50
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	983.00	191.49	188,234.67	252.58	248,286.14	60,051.47	0.61
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	499.00	198.24	98,921.76	252.58	126,037.42	27,115.66	0.31
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	2,790.00	225.33	628,670.70	252.58	704,698.20	76,027.50	1.74
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	20,562.00	204.04	4,195,470.48	252.58	5,193,549.96	998,079.48	12.80
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	138.00	216.58	29,888.04	252.58	34,856.04	4,968.00	0.09
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	500.00	199.58	99,790.00	252.58	126,290.00	26,500.00	0.31
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	433.00	233.92	101,287.36	252.58	109,367.14	8,079.78	0.27
Security Type Sub-Total			145,444.00		15,130,191.95	3,762.12	19,016,245.74	3,886,053.79	46.87

Money Market Mutual Fund

FIRST AMERICAN GOVERNMENT OBLIGATION - Z	31846V567	FGZXX	286,132.21	1.00	286,132.21	1.00	286,132.21	0.00	0.71
---	-----------	-------	------------	------	------------	------	------------	------	------

Security Type Sub-Total			286,132.21		286,132.21	1.00	286,132.21	0.00	0.71
--------------------------------	--	--	-------------------	--	-------------------	-------------	-------------------	-------------	-------------

Mutual Fund - Bond

ARISTOTLE FUNDS FLOATING RATE INC I	04045F592	PLFRX	1.62	9.34	15.10	9.55	15.44	0.34	0.00
BAIRD CORE PLUS BOND - INST	057071870	BCOIX	388,411.35	11.10	4,312,457.49	9.99	3,880,229.37	(432,228.12)	9.56
BBH LIMITED DURATION I	05528X851	BBBIX	12.02	10.11	121.57	10.28	123.59	2.02	0.00
DOUBLELINE CORE FIXED INCOME I	258620301	DBLFX	188,377.71	10.50	1,978,881.31	9.16	1,725,539.83	(253,341.48)	4.25
MAINSTAY MACKAY HIGH YIELD CORP BD R6	56063N881	MHYSX	128,646.92	5.18	666,935.31	5.11	657,385.76	(9,549.55)	1.62
PRUDENTIAL TOTAL RETRN BND-Q	74440B884	PTRQX	269,196.30	13.90	3,740,834.45	11.85	3,189,976.21	(550,858.24)	7.86

Detail of Securities Held & Market Analytics

For the Month Ending **February 29, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Mutual Fund - Bond									
VOYA INTERMEDIATE BOND R6	92913L569	IIBZX	201,395.29	10.08	2,029,074.51	8.63	1,738,041.31	(291,033.20)	4.28
Security Type Sub-Total			1,176,041.21		12,728,319.74	64.57	11,191,311.51	(1,537,008.23)	27.57
Mutual Fund - Equity									
GOLDMAN SACHS GQG PTNRS INTL OPPS INSTL	38147N293	GSIMX	26,528.24	18.32	486,093.48	21.70	575,662.89	89,569.41	1.42
HARDING LOEVNER INTERNATIONAL EQUITY POR	412295107	HLMIX	18,332.57	28.93	530,449.56	25.84	473,713.50	(56,736.06)	1.17
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	SEMTX	20,162.83	15.19	306,364.44	15.61	314,741.81	8,377.37	0.78
JENSEN QUALITY GROWTH-Y	476313408	JENYX	11,151.07	54.46	607,232.90	61.48	685,567.81	78,334.91	1.69
JOHCM INTERNATIONAL SELECT I	46653M849	JOHIX	21,021.51	26.08	548,223.76	24.57	516,498.46	(31,725.30)	1.27
Security Type Sub-Total			97,196.22		2,478,364.14	149.20	2,566,184.47	87,820.33	6.33
Separate Account									
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	24,500.00	1.00	24,500.00	105.24	25,783.07	1,283.07	0.06
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	45,325.00	1.00	45,325.00	105.24	47,698.68	2,373.68	0.12
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	21,070.00	1.00	21,070.00	105.24	22,173.44	1,103.44	0.05
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	45,325.00	1.00	45,325.00	105.24	47,698.67	2,373.67	0.12
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	20,682.89	1.00	20,682.89	105.24	21,766.05	1,083.16	0.05
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	49,980.00	1.00	49,980.00	105.24	52,597.45	2,617.45	0.13
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	45,325.00	1.00	45,325.00	105.24	47,698.67	2,373.67	0.12
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	49,000.00	1.00	49,000.00	105.24	51,566.13	2,566.13	0.13
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	45,325.00	1.00	45,325.00	105.24	47,698.67	2,373.67	0.12
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	49,000.00	1.00	49,000.00	105.24	51,566.13	2,566.13	0.13
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	45,325.00	1.00	45,325.00	105.24	47,698.67	2,373.67	0.12
GOLUB CAPITAL PARTNERS INT'L XIV	GOLUB0091	SA468	1,290,943.00	1.00	1,290,943.00	106.63	1,376,474.14	85,531.14	3.39
GOLUB CAPITAL PARTNERS INT'L XIV	GOLUB0091	SA468	180,000.00	1.00	180,000.00	106.63	191,925.86	11,925.86	0.47
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	130,837.59	1.00	130,837.59	129.97	170,054.61	39,217.02	0.42

Detail of Securities Held & Market Analytics

For the Month Ending **February 29, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Separate Account									
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	252,000.00	1.00	252,000.00	129.97	327,534.02	75,534.02	0.81
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	180,319.43	1.00	180,319.43	129.97	234,368.04	54,048.61	0.58
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	105,000.00	1.00	105,000.00	129.97	136,472.51	31,472.51	0.34
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	33,254.60	1.00	33,254.60	129.97	43,222.27	9,967.67	0.11
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	191,676.07	1.00	191,676.07	129.97	249,128.71	57,452.64	0.61
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	309,750.00	1.00	309,750.00	129.97	402,593.90	92,843.90	0.99
NB SECONDARY OPPORTUNITIES V OFFSHORE	NBSOFV008	SA426	127,930.57	1.00	127,930.57	129.97	166,276.25	38,345.68	0.41
Security Type Sub-Total			3,242,569.15		3,242,569.15	2,410.65	3,761,995.94	519,426.79	9.28
Managed Account Sub-Total			4,992,973.79		37,679,254.90	7,134.85	40,581,967.66	2,902,712.76	100.02
Securities Sub-Total			\$4,992,973.79		\$37,679,254.90	\$7,134.85	\$40,581,967.66	\$2,902,712.76	100.02%
Accrued Interest							\$0.00		
Total Investments							\$40,581,967.66		

SunLine Transit Agency
CONSENT CALENDAR

DATE: April 24, 2024

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Ridership Report for March 2024

Summary:

	Monthly Ridership		Monthly Variance	
	Mar 24	Mar 23	Net	Percent
Fixed Route	238,704	234,896	3,808	1.6%
SolVan	2,018	1,817	201	11.1%
SunRide	1,984	1,045	1,393	133.3%
Taxi Voucher*	93	227	(134)	(59)%
SunDial	10,220	9,809	411	4.2%
Total	253,019	247,794	5,225	2.1%

*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Yearly Ridership	
Fiscal Year 2024	2,046,360
Fiscal Year 2023	2,003,632
Ridership Increase	42,728

Fiscal year to date system ridership increased by 42,728 rides or 2.1% compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

Recommendation:

Receive and file.



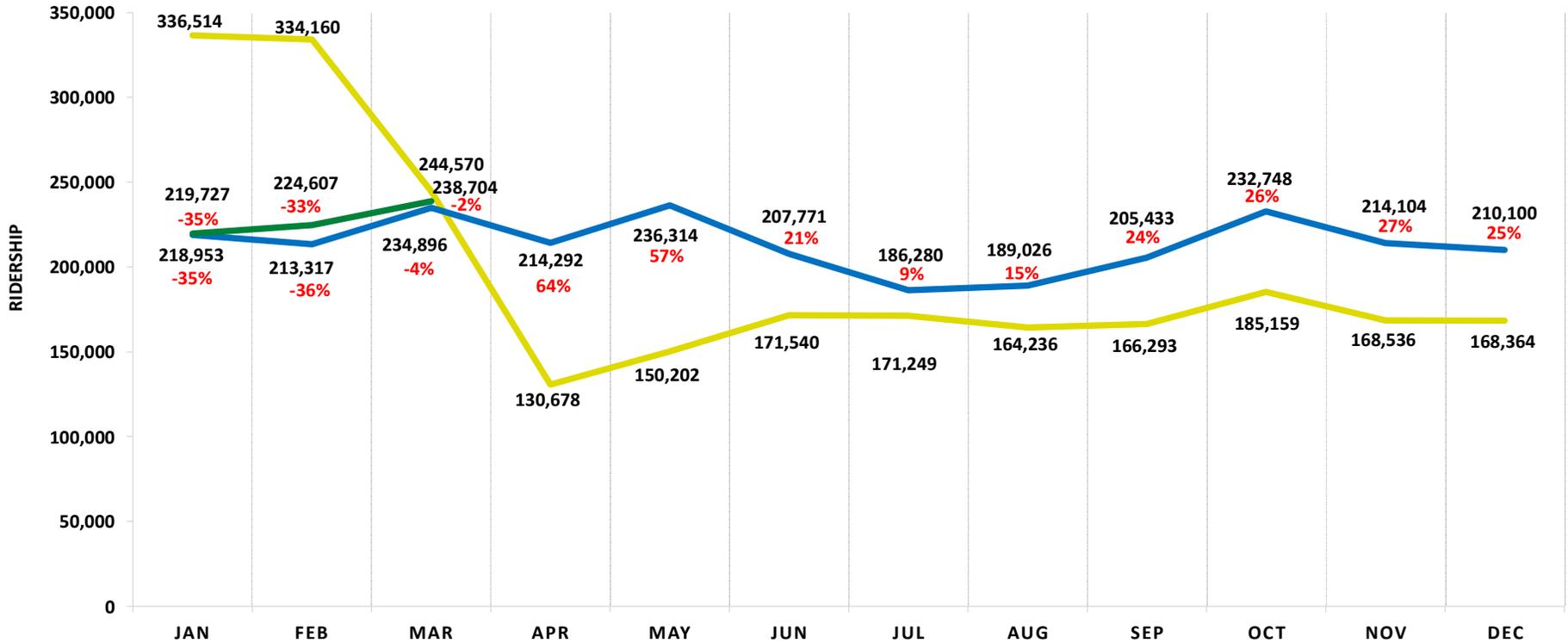
SunLine Transit Agency Monthly Ridership Report March 2024

Fixed Route		FY 2024		FY 2023		Monthly KPI		Bikes		Wheelchairs	
		Mar 2024	Mar 2023	YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1EV	Coachella - Hwy 111 - Palm Desert Mall	53,220	-	442,929	-	17.1	1.4	2,266	20,899	318	2,744
Route 1WV	Palm Springs - Hwy 111 - Palm Desert Mall	40,368	92,748	334,090	781,829	14.2	1.2	1,488	14,045	278	3,095
Route 2	Desert Hot Springs - Palm Springs - Cathedral City	64,121	61,775	538,258	503,835	17.6	1.3	2,126	18,379	731	5,297
Route 3	Desert Hot Springs - Desert Edge	8,042	6,212	62,564	52,556	12.4	0.8	240	1,994	69	631
Route 4	Westfield Palm Desert - Palm Springs	21,891	19,311	165,301	156,797	11.1	0.8	664	7,413	129	933
Route 5	Desert Hot Springs - CSUSB - Palm Desert	2,774	2,447	15,068	16,578	6.3	0.3	94	484	10	46
Route 6	Coachella - Fred Waring - Westfield Palm Desert	4,274	10,388	26,868	74,651	8.5	0.5	114	856	11	122
Route 7	Bermuda Dunes - Indian Wells - La Quinta	8,408	7,286	68,649	53,084	13.0	1.0	334	2,832	2	116
Route 8	North Indio - Coachella -Thermal/Mecca	17,744	15,575	136,354	125,204	10.1	0.7	408	4,082	78	747
Route 9	North Shore - Mecca - Oasis	5,162	7,893	41,399	58,246	8.0	0.4	32	461	2	51
Route 10	Indio - CSUSB - San Bernardino - Metrolink	3,760	2,633	26,712	20,530	17.9	0.2	32	272	11	91
Route 200 SB	Palm Springs High School AM Tripper	154	204	1,564	2,276	16.6	1	2	11	-	6
Route 400 SB	Raymond Cree / Palm Springs HS Tripper		140	-	819	-	-	-	-	-	-
Route 401 SB	Palm Canyon / Stevens AM Tripper		-	-	-	-	-	-	-	-	-
Route 402 NB	Palm Canyon / Stevens AM Tripper		25	-	203	-	-	-	-	-	-
Route 403 NB	Vista Chino /Sunrise PM Tripper		74	-	481	-	-	-	-	-	-
Route 500 SB	Westfield Palm Desert PM Tripper	591	297	2,584	2,031	46.9	3.0	0	3	-	1
Route 501 NB	Palm Desert High School AM Tripper		-	-	-	-	-	-	-	-	-
Route 700 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	505	307	2,794	2,534	19.8	1.3	3	26	-	3
Route 701 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	1,056	693	6,723	5,398	50.8	3.4	5	65	2	5
Route 800 NB	Shadow Hills High School AM Tripper	2,667	1,308	15,333	8,913	110.3	5.4	1	42	-	1
Route 801 SB	Jackson / 44th PM Tripper	2,349	2,632	18,835	16,241	135.5	8.0	-	3	-	53
Route 802 SB	Hwy 111 / Golf Center Pkwy PM Tripper	292	627	3,899	4,855	28.1	1.4	-	-	-	38
Route 803 NB	Shadow Hills High School AM Tripper	1,327	2,321	11,051	13,991	95.8	4.7	-	117.0	-	8.0
	Fixed Route Total	238,704	234,896	1,920,975	1,901,052	14.3	1.0	7,809	71,984	1,641	13,988
	SolVan	2,018	1,817	17,187	14,652	5.3	0.1				
	SunRide	1,984	1,045	16,451	5,682	1.2	0.2				
	Taxi Voucher	93	227	1,643	2,166						
	SunDial	10,220	9,809	90,104	80,080	2.0	0.1				
	System Total	253,019	247,794	2,046,360	2,003,632	10.4	0.7				
		Mar-24	Mar-23								
	Weekdays:	21	23								
	Saturdays:	5	4								
	Sundays:	5	4								
	Total Days:	31	31								

Haul Pass COD contributed with 7,504 rides, CSUSB with 2,714 rides.
 Mobile Ticketing contributed with 37,558 rides, the total for March 2024 includes 189 paratransit mobile tickets.

Fixed Route Ridership COVID-19 Recovery

— CY 2020
 — CY 2023
 — CY 2024
 %VAR. 2020 vs 2023
 %VAR. 2020 vs 2024

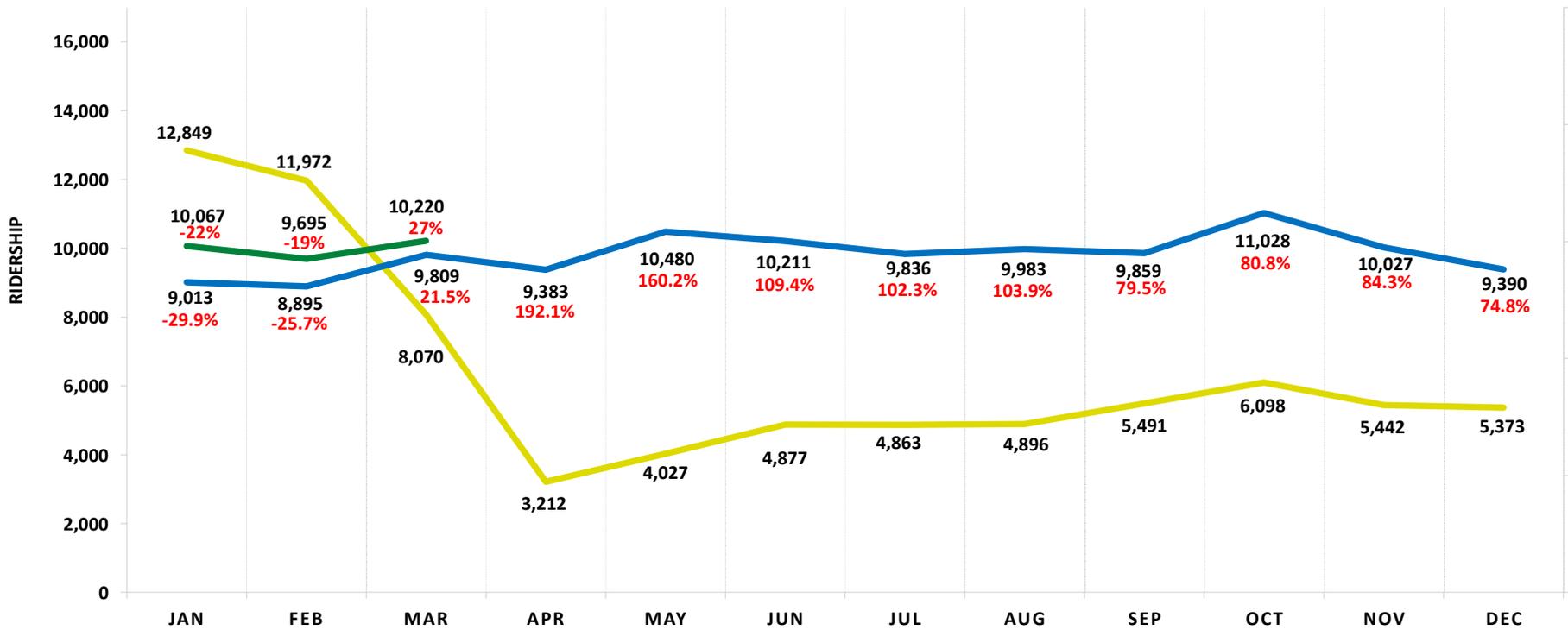


The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2023 and 2024 are referring to the baseline of 2020.

CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2023 & CY 2024. CY 2021/2022 have been removed to reflect the two (2) most recent years in recovery.

Paratransit Ridership COVID-19 Recovery

— CY 2020
 — CY 2023
 — CY 2024
 %VAR. 2020 vs 2023
 %VAR. 2020 vs 2024



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2023 and 2024 are referring to the baseline of 2020. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2023 & CY 2024. CY 2021/2022 have been removed to reflect the two (2) most recent years in recovery.

SunLine Transit Agency
CONSENT CALENDAR

DATE: April 24, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Paratransit Operational Notes for March 2024

Summary:

The attached report summarizes Paratransit's operation for the month of March 2024. This report identifies that for the month of March, the on-time performance for Paratransit exceeded the internal service goal of 85%, which is comparable to the fixed route service standard goal. The on-time performance for the month of March was 85.4%. Fiscal-year-to-date, Paratransit has maintained an on-time performance of 88.8%.

Total vehicle miles for March 2024 decreased by 2,078 when compared to March 2023. Total trips for the month of March 2024 were 9,718 when compared to March 2023, this is an increase of 428 trips or 4.6%.

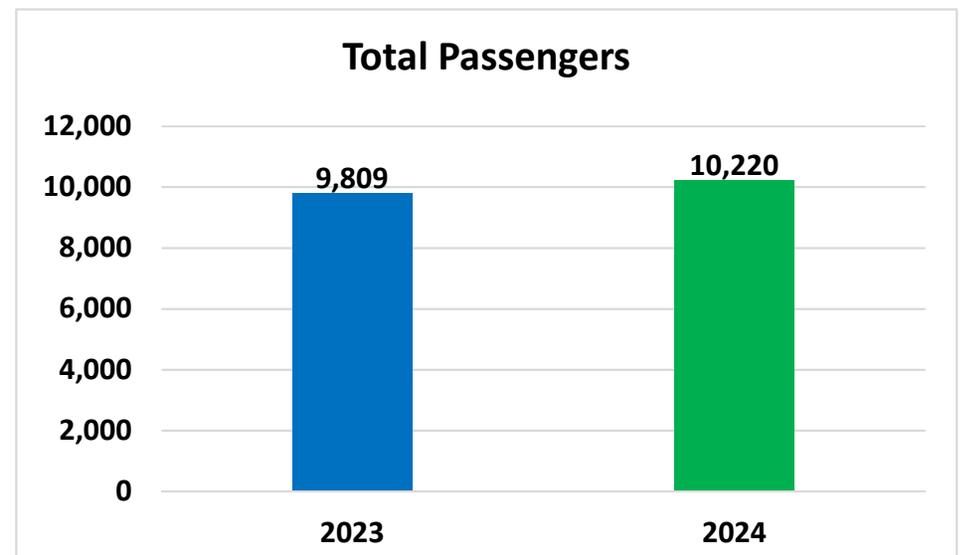
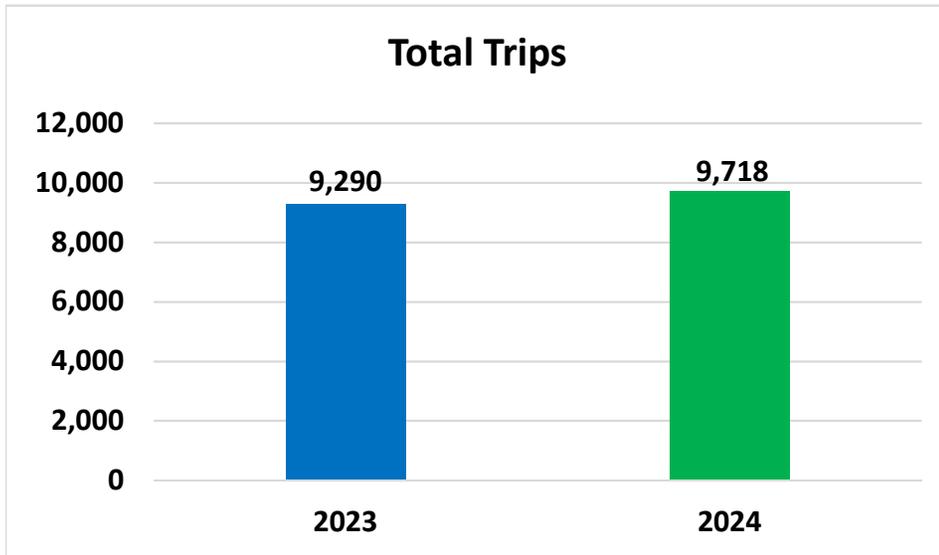
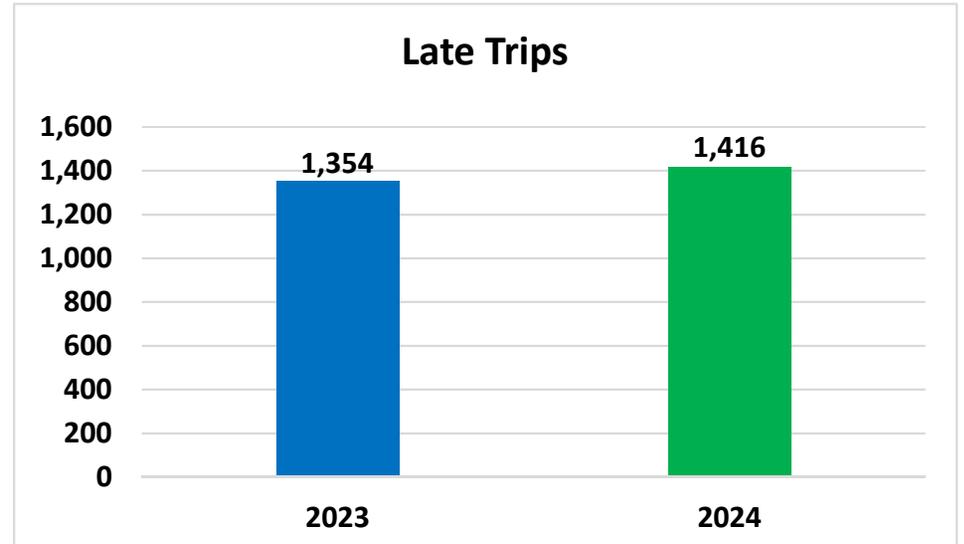
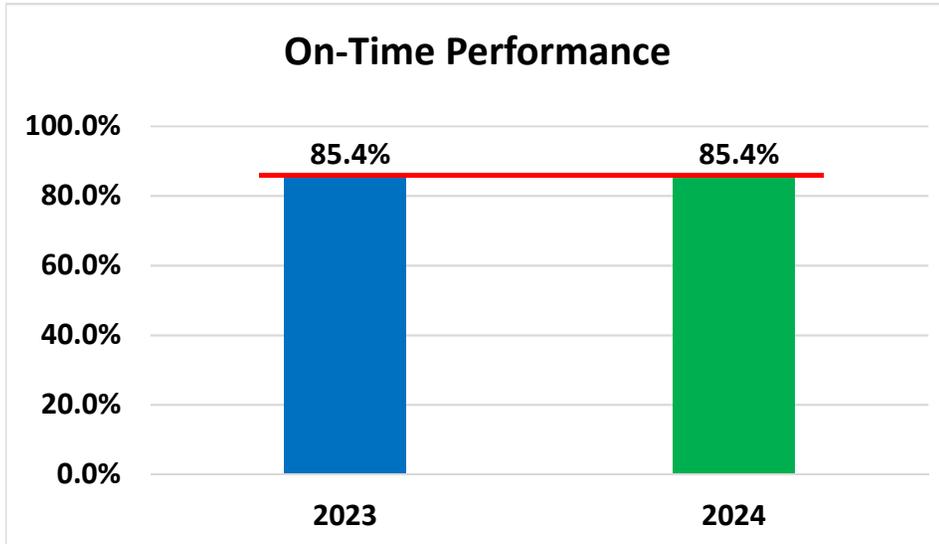
Total passengers for the month of March 2024 were 10,220 when compared to March 2023, this is an increase of 411 passengers or 4.2%. Mobility device boardings for March 2024 decreased by 267 or 17% when compared to March 2023. Field Supervisors performed 69 On-Board inspections and 78 Pre-Trip and Trailing evaluations. The Field Supervisors met their monthly goal of 60 On-Board inspections and exceeded their goal of 60 Pre-Trip and Trailing Evaluations.

Recommendation:

Receive and file.

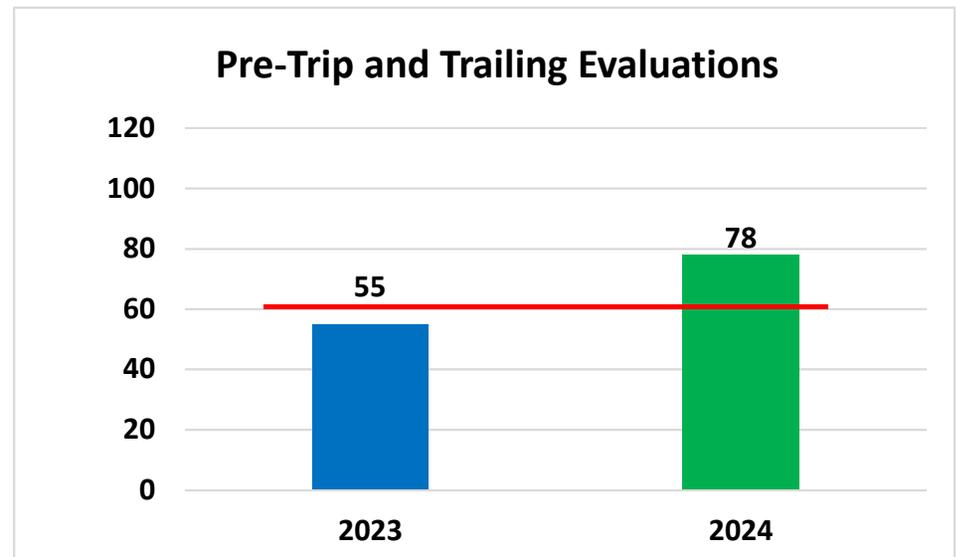
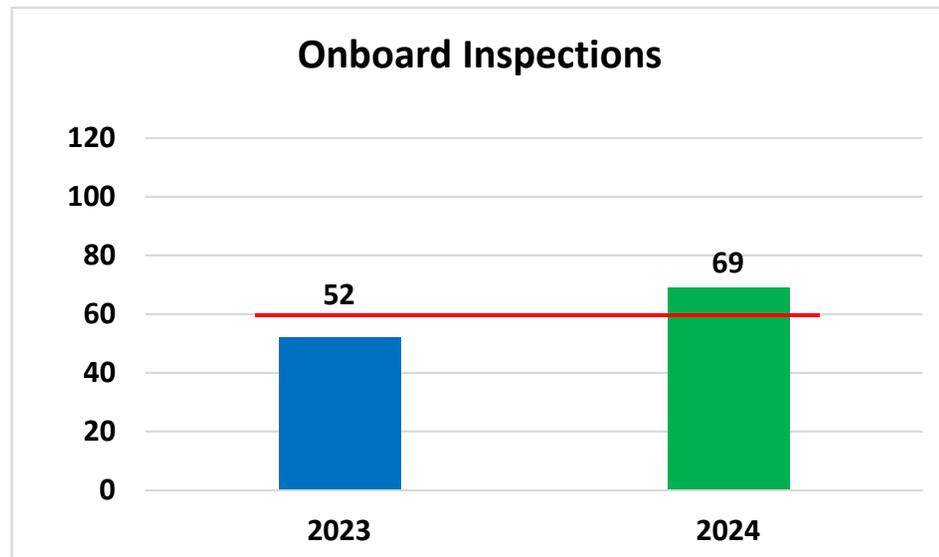
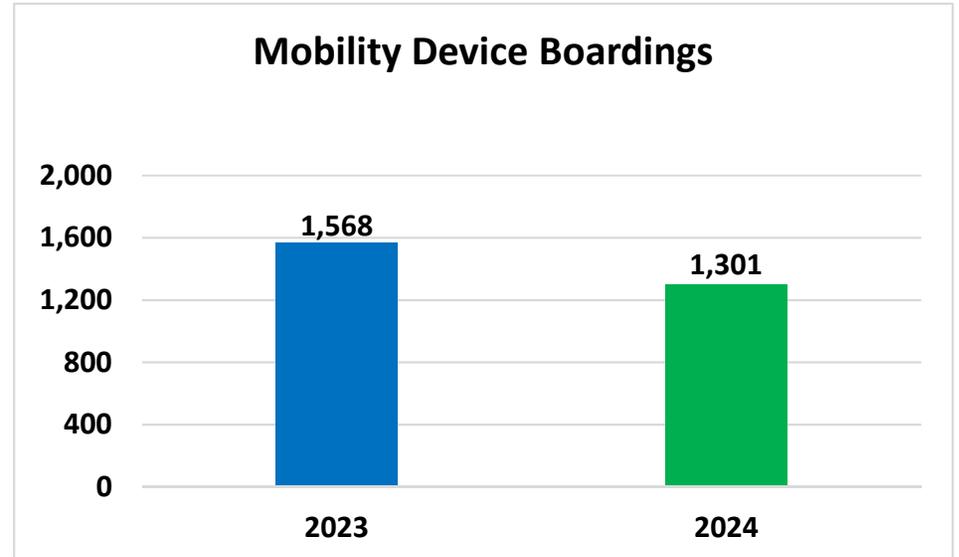
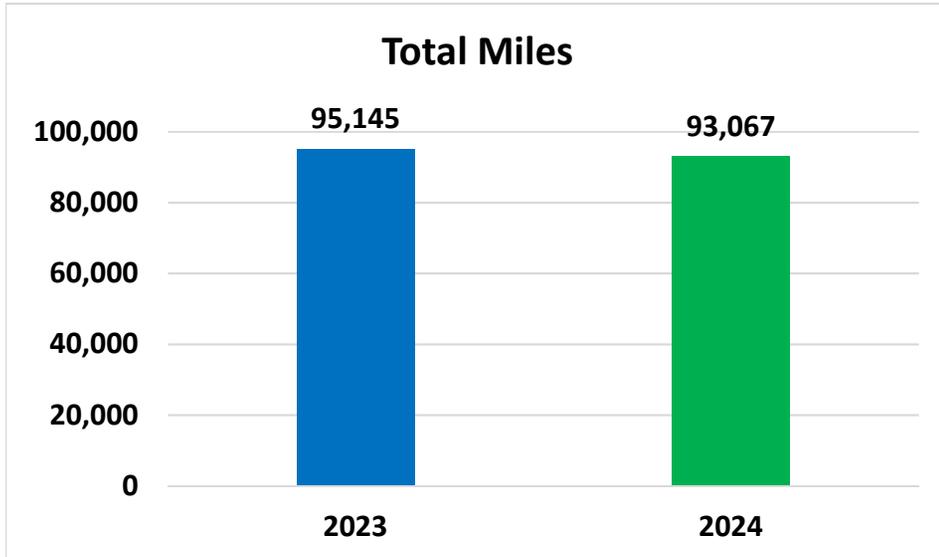
Paratransit Operational Charts

March 2023 vs. March 2024



Paratransit Operational Charts

March 2023 vs. March 2024



SunLine Transit Agency
CONSENT CALENDAR

DATE: April 24, 2024 **RECEIVE & FILE**

TO: Finance/Audit Committee
Board of Directors

RE: Metrics for March 2024

Summary:

The metrics packet includes data highlighting on-time performance, early departures, late departures, late cancellations, operator absences, fixed route customer complaints, paratransit customer complaints, advertising revenue, and system performance. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City, La Quinta and Palm Springs. Included in this packet is ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with the various High Schools in the Coachella Valley, College of the Desert (COD) and California State University San Bernardino (CSUSB) Palm Desert Campus.

SunRide

- SunRide system-wide was up 3% in March when compared to February 2024, but is up by 91% compared to March 2023.
- Coachella saw an increase of 15% over February, with 130 trips by 151 passengers, and is up 34% when compared to March 2023.
- Palm Springs saw an increase of 38% in February 2024 over January 2024 and was up 201% over February 2023.
- Mecca/North Shore saw an increase of 41% over February, with 82 rides by 103 passengers, and is up 183% when compared to March 2023.

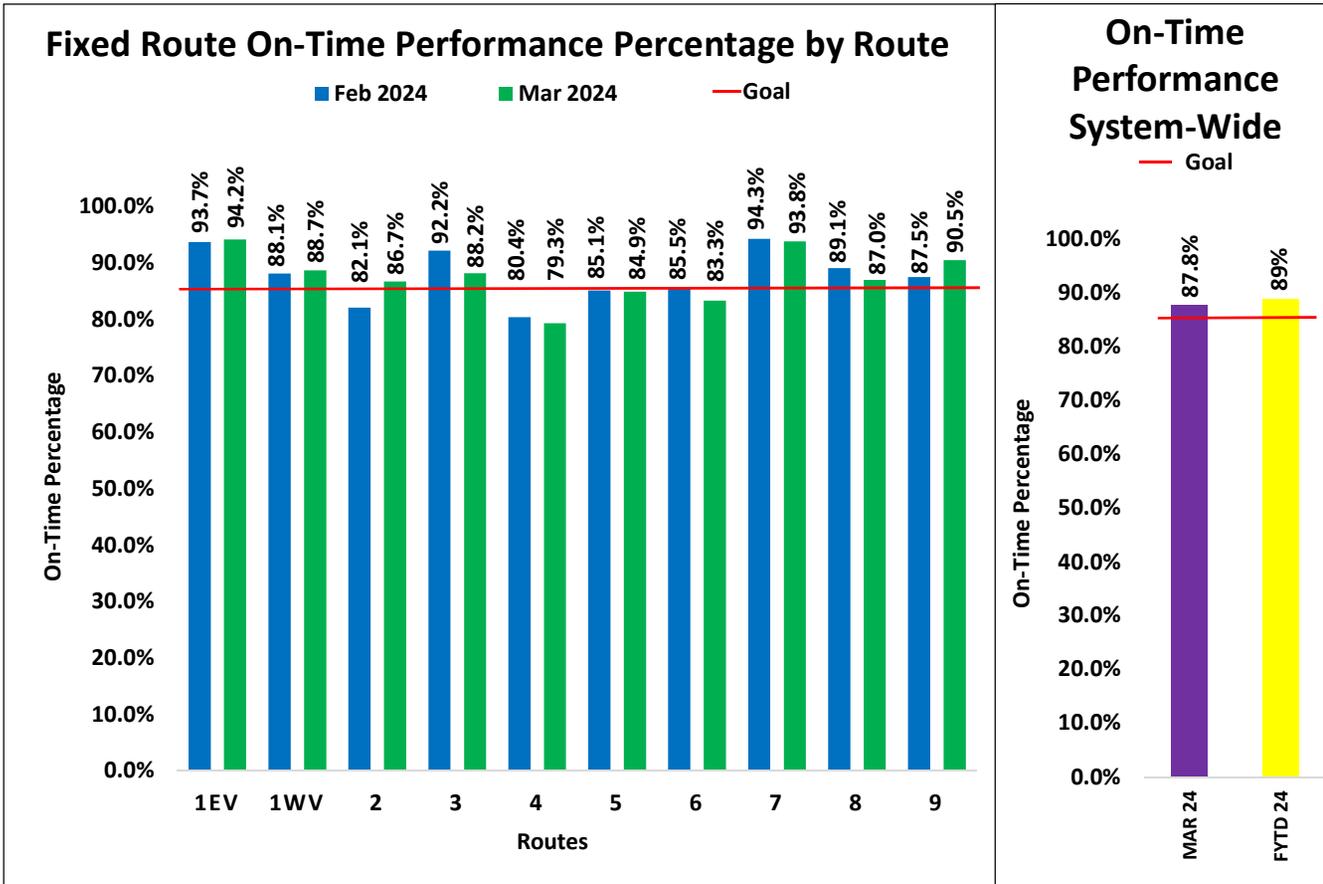
Fixed Route

- Fixed route's on-time performance had a decrease of 2.5% from February 2024 at 90.3% to March 2024 at 87.8%. For March, the Agency exceeded the service standard goal of 85%.
 - Route 4 did not meet its service standard goal due to inclement weather and road closures at Gene Autry Trl. and Vista Chino wash.

- Route 5 and Route 6 did not meet their service standard goal due to construction on Ave 48th and Fred Waring Dr. causing delays for both routes.
- Late departures had a decrease of 0.2% in March 2024, when compared to the previous month.
- Early departures had an increase of 0.1% in March 2024, when compared to the previous month.
- For March 2024, 21% of SunLine's fixed route operator workforce was absent when compared to March 2023 at 20%.
- For March 2024, the workforce was at a total of 147 operators when compared to March 2023 at 134 operators.

Recommendation:

Receive and file.



On-Time: When a trip departs a time point within a range of zero (0) minutes early to five (5) minutes late.

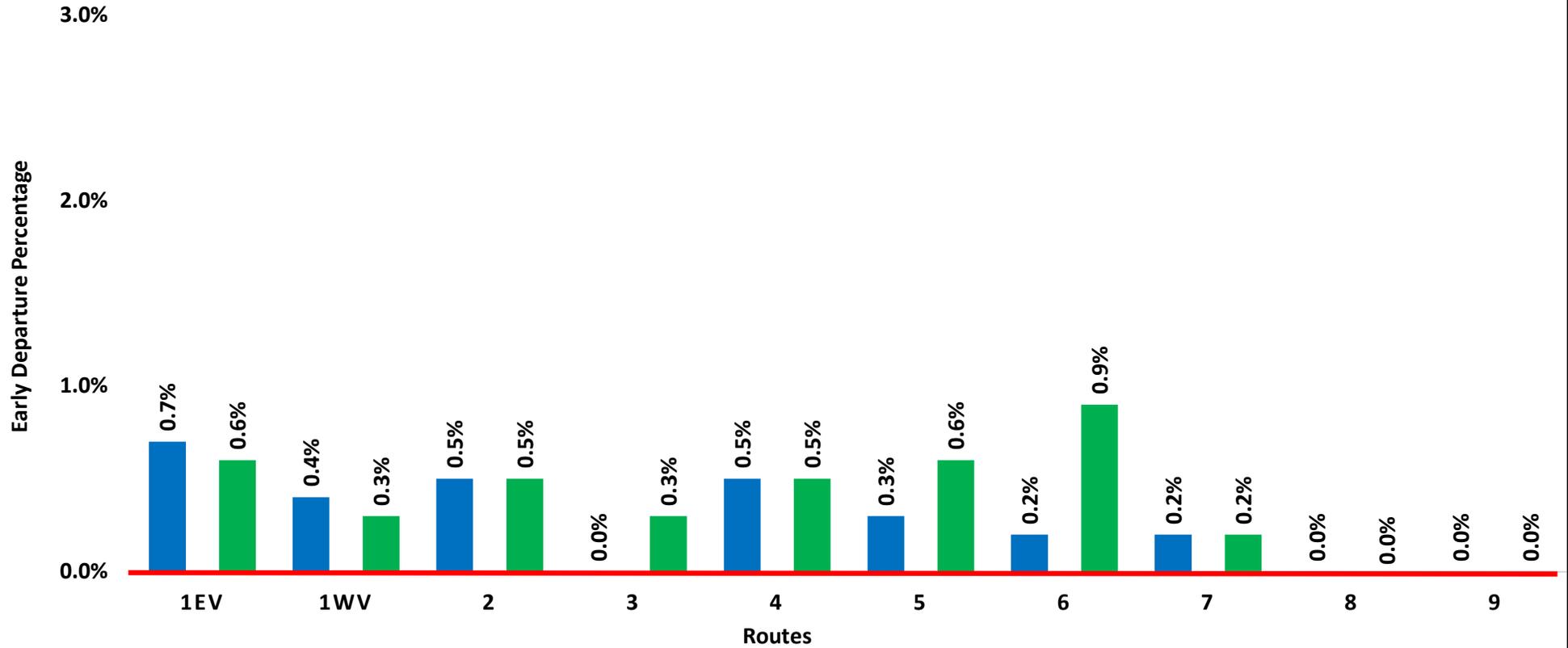
Goal: Minimum target for On-Time Performance is 85%.

Note: For the month of March 2024, the Agency's on-time performance was at 87.8% when compared to March 2023 at 72.6%. This is an increase of 15.2%.

Fixed Route Early Departure Percentage by Route

■ Feb 2024

■ Mar 2024

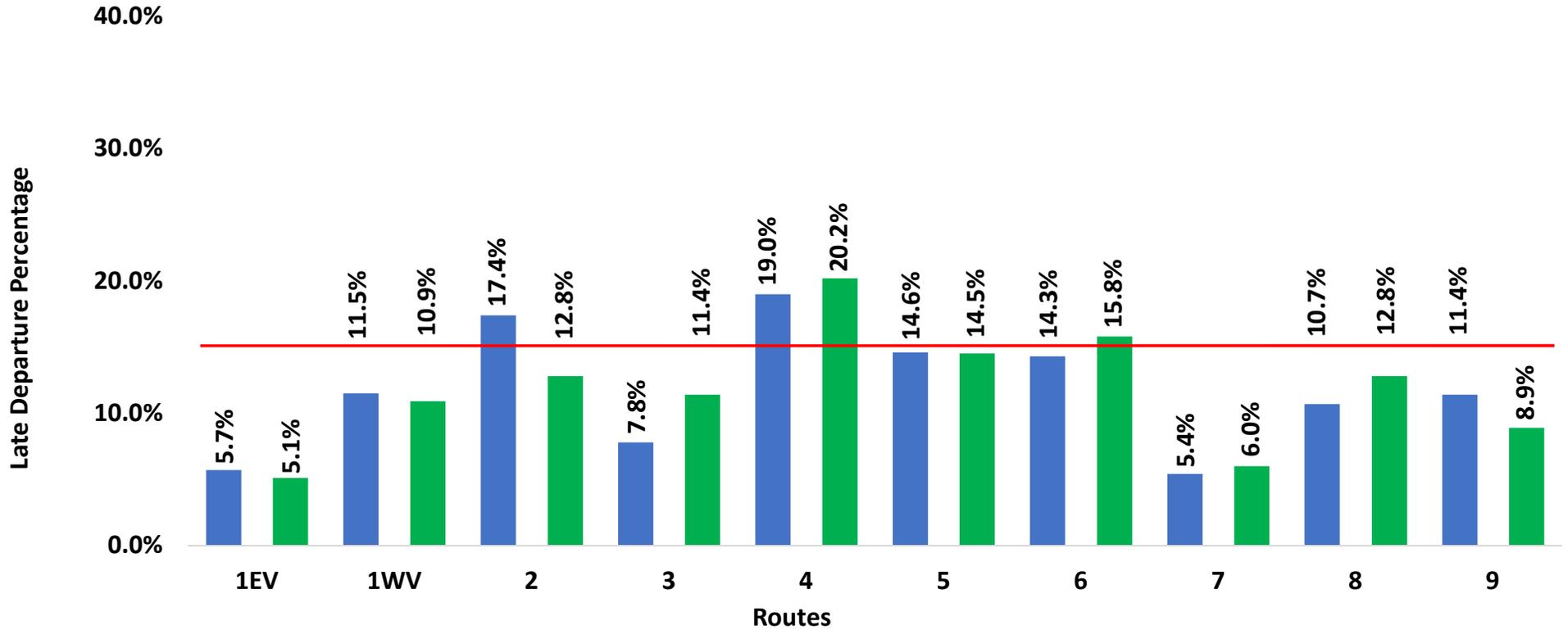


Early Departure: When a bus leaves a time point ahead of the scheduled departure time.

Goal: To reduce early departures to 0%.

Late Departure Percentage by Route

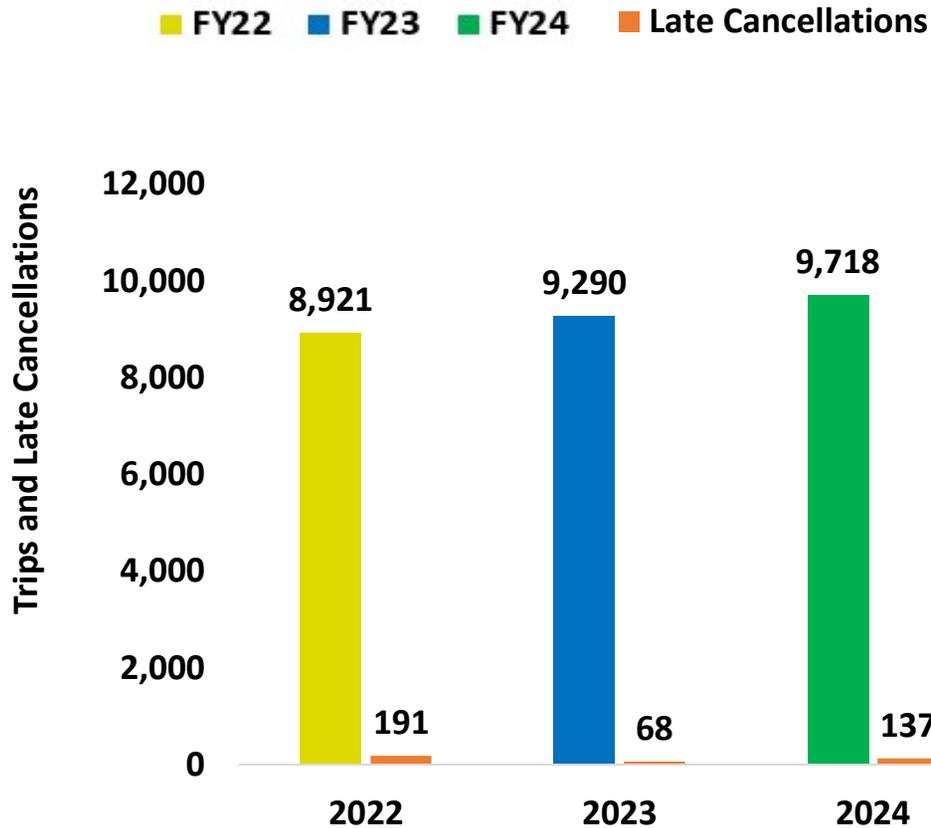
■ Feb 2024 ■ Mar 2024 — Goal



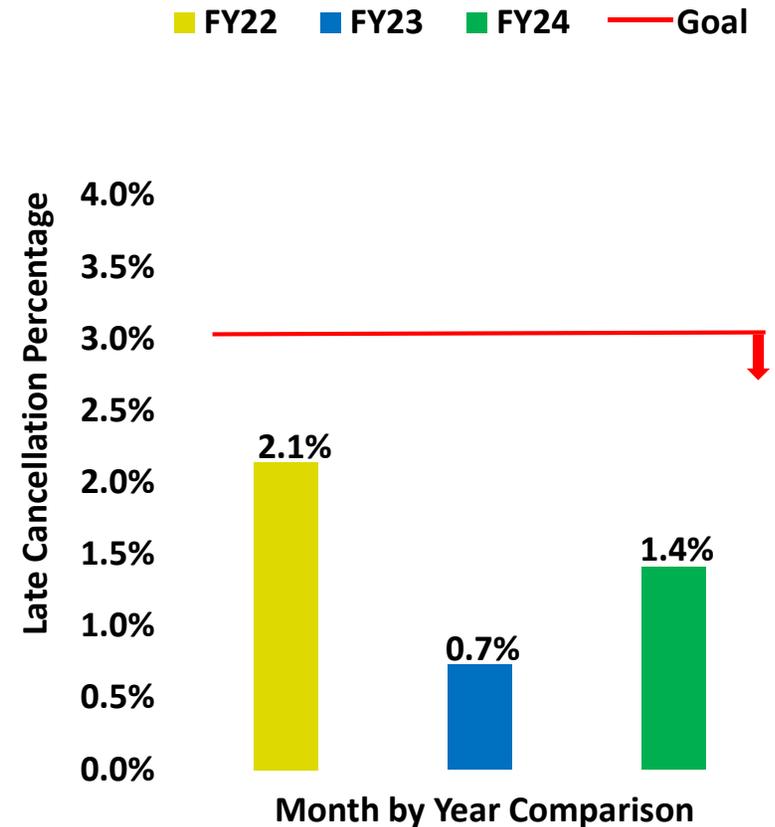
Late Departure: When a bus leaves a time point after the scheduled departure time and the route is running late with a departure greater than five (5) minutes.

Goal: To ensure late departures remain below 15%.

Paratransit Total Trips vs. Late Cancellations March



Late Cancellations by Percentage



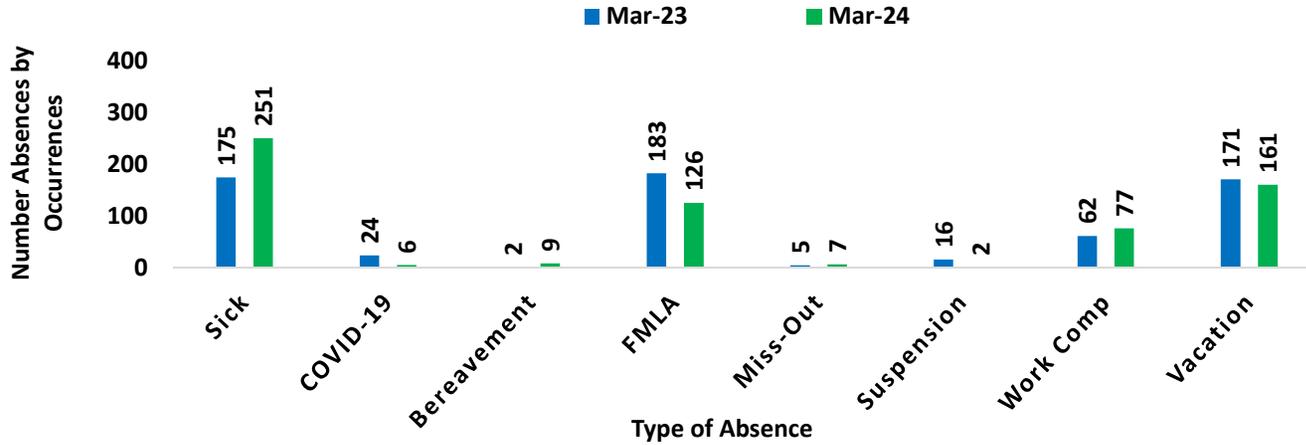
Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

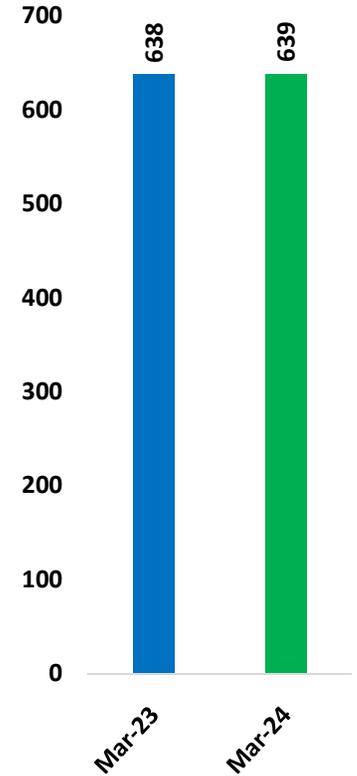
Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.

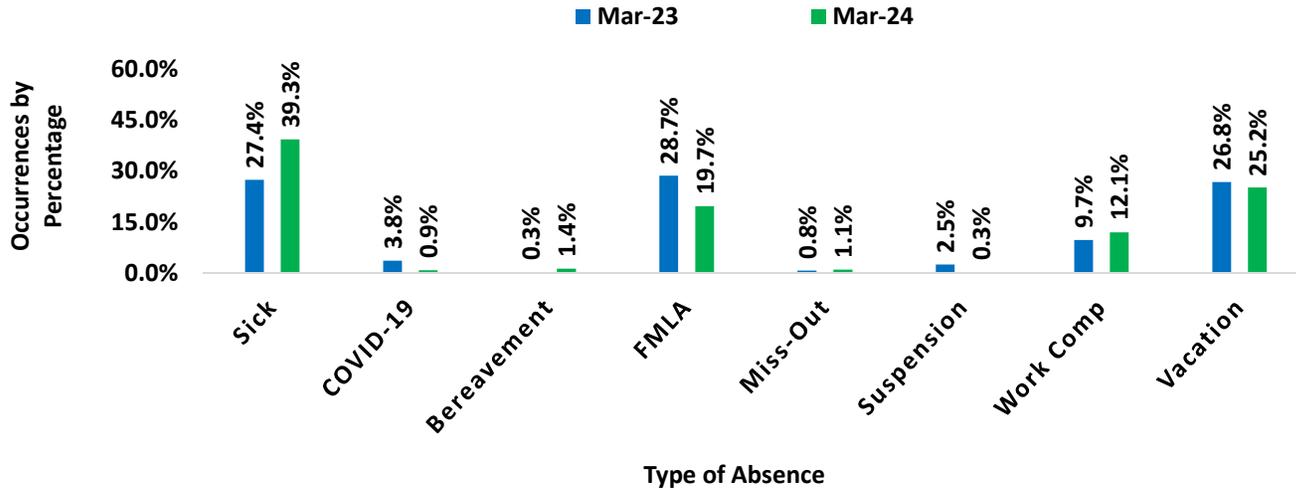
Fixed Route Operator Absence by Type



Fixed Route Total Absence Occurrences

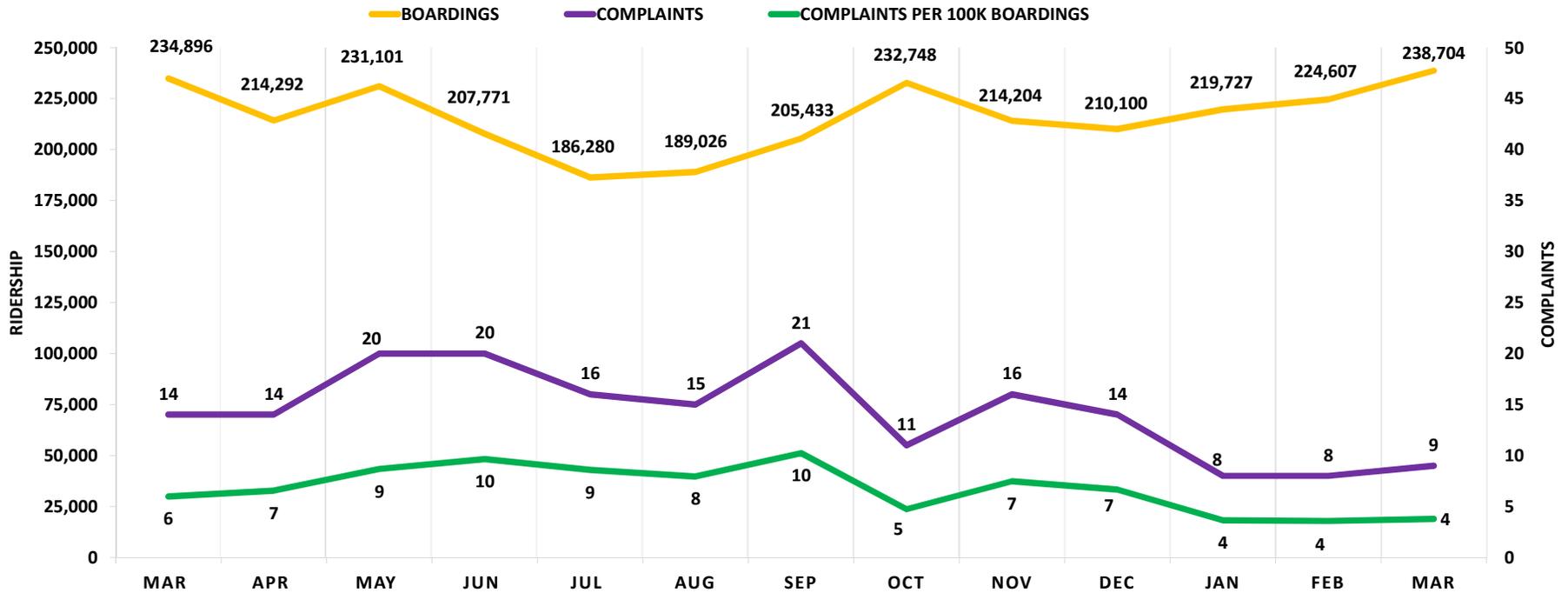


Fixed Route Operator Absence Type by Percentage



This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers. For the month of March 2024, 21% of SunLine's fixed route operator workforce was absent when compared to March 2023 at 20%. For the month of March 2024, workforce was at a total of 147 operators when compared to March 2023 at 134 operators.

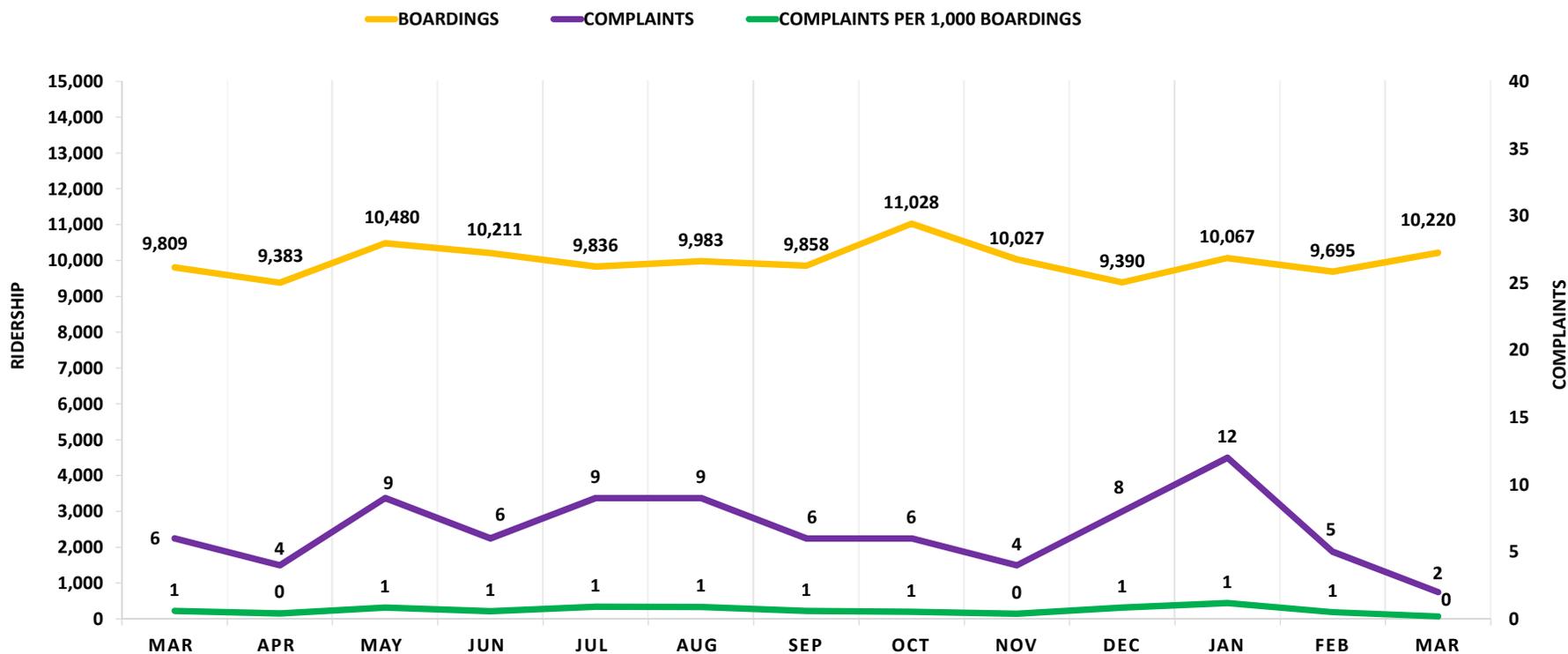
Fixed Route Customer Complaints March 2023 to March 2024



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of March, 99.99% of our total boardings did not receive a complaint.

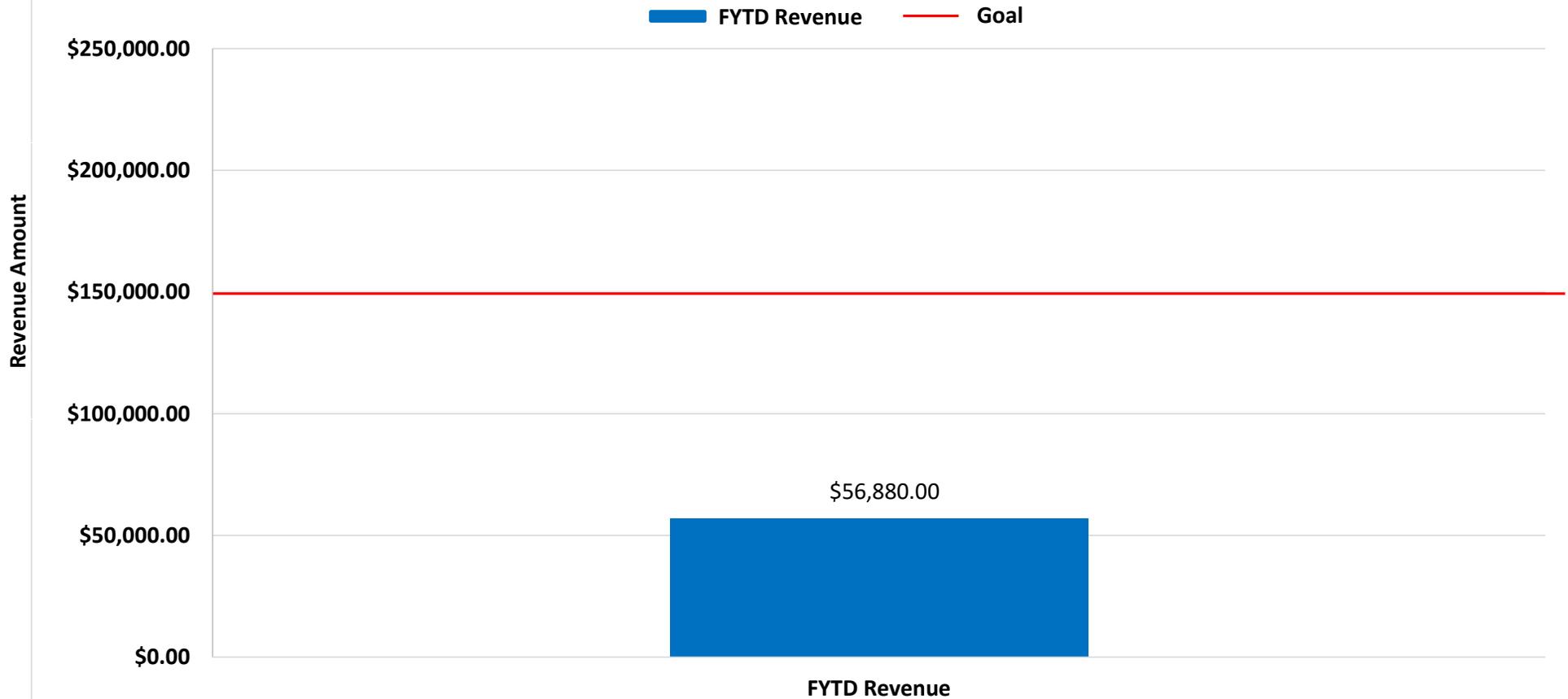
Paratransit Customer Complaints March 2023 to March 2024



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of March, 99.95% of our total boardings did not receive a complaint.

Advertising Revenue FYTD Revenue vs. Yearly Goal February 2024

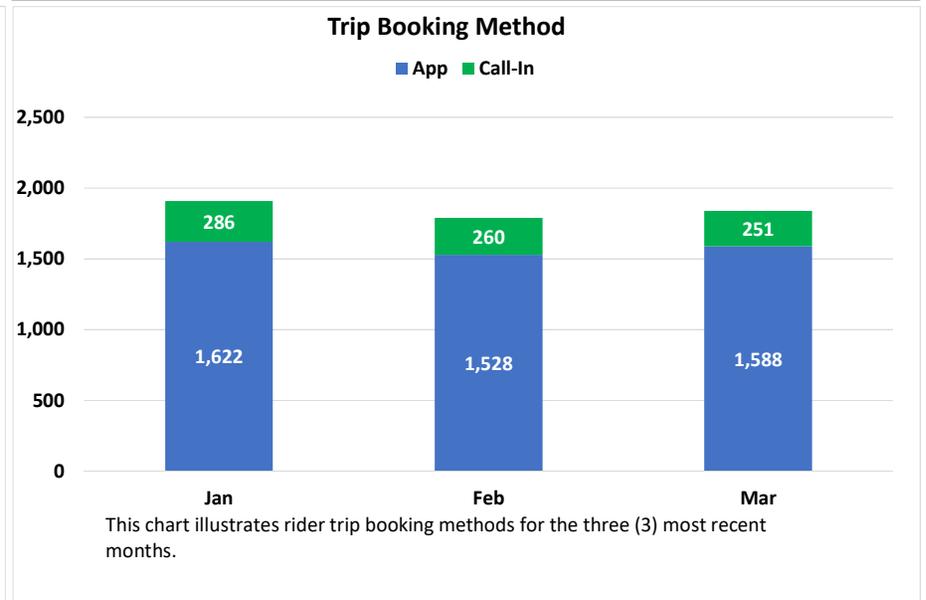
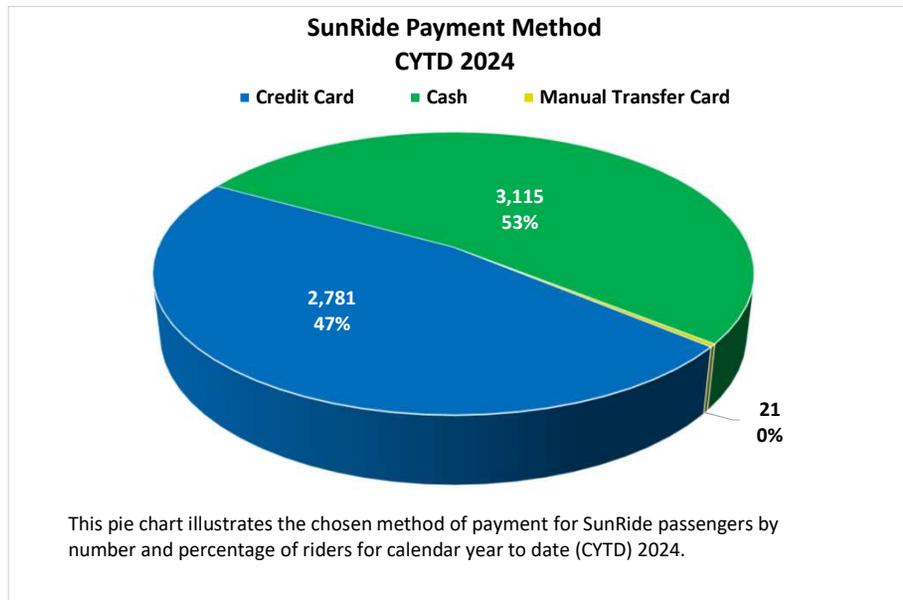
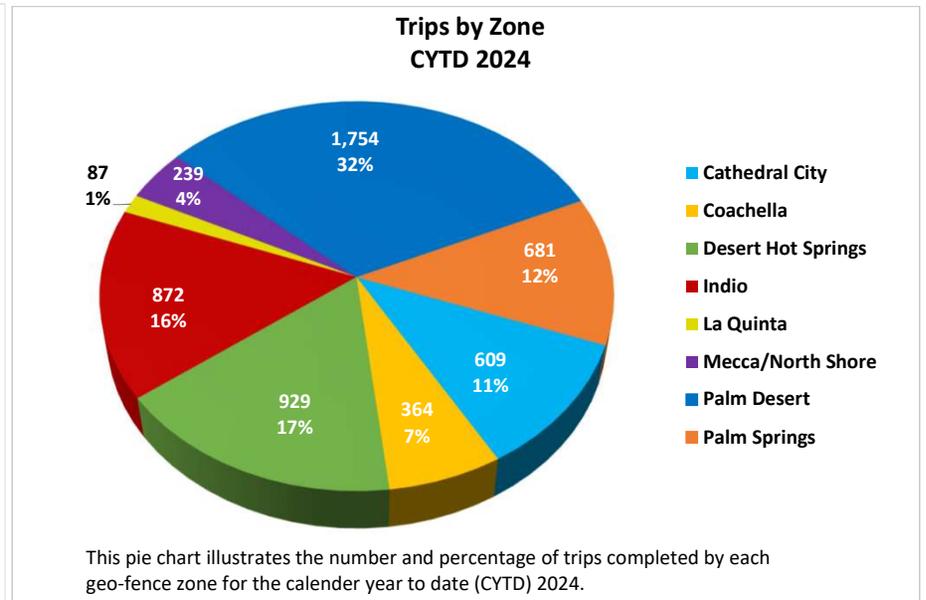
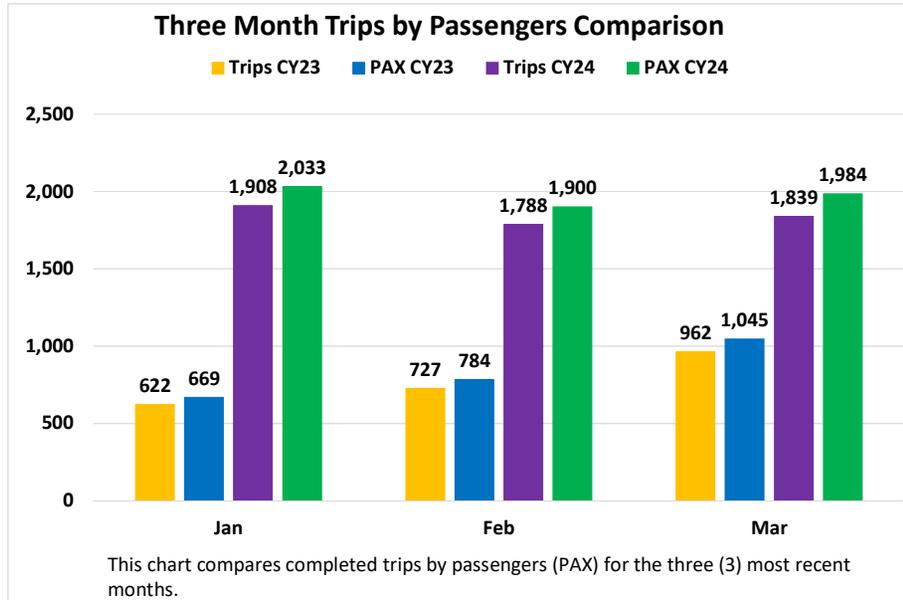


Advertising revenue tracks revenue of invoiced contracts for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly goal. The yearly goal for FY24 is \$150,000 (*advertising revenues follow Finance Department reporting from the previous two (2) months*).

SunRide System-Wide Metrics CYTD 2024

Total Completed Trips: 5,535

Total Number of Passengers: 5,917

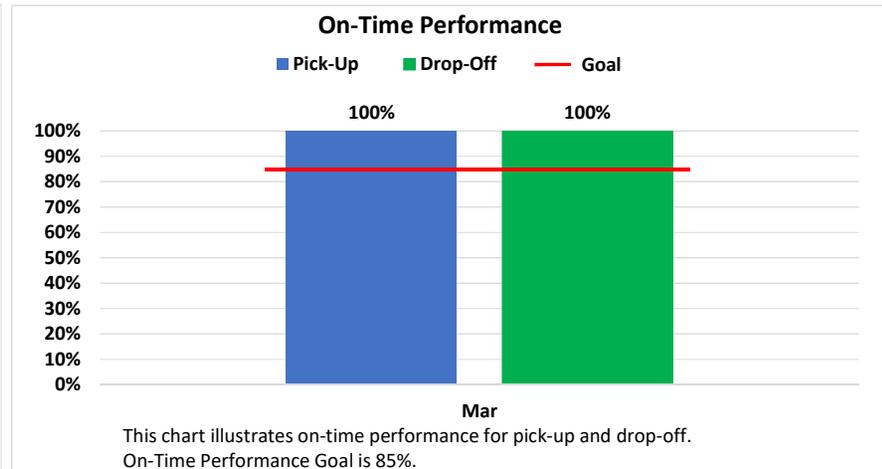
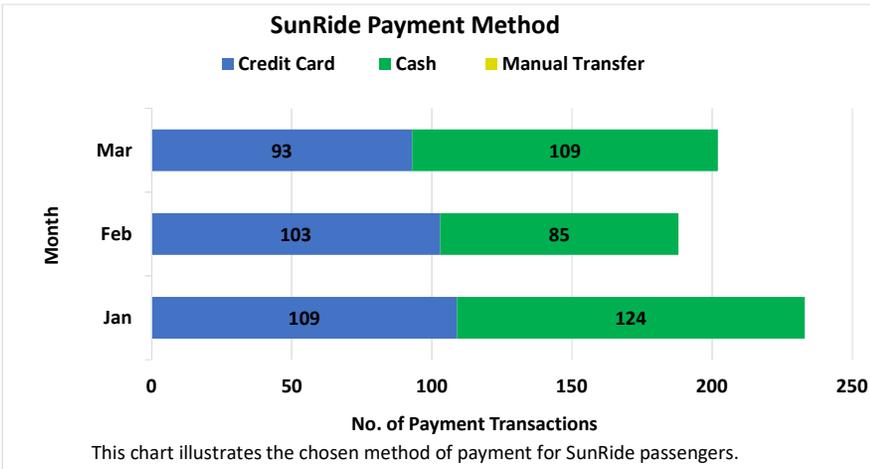
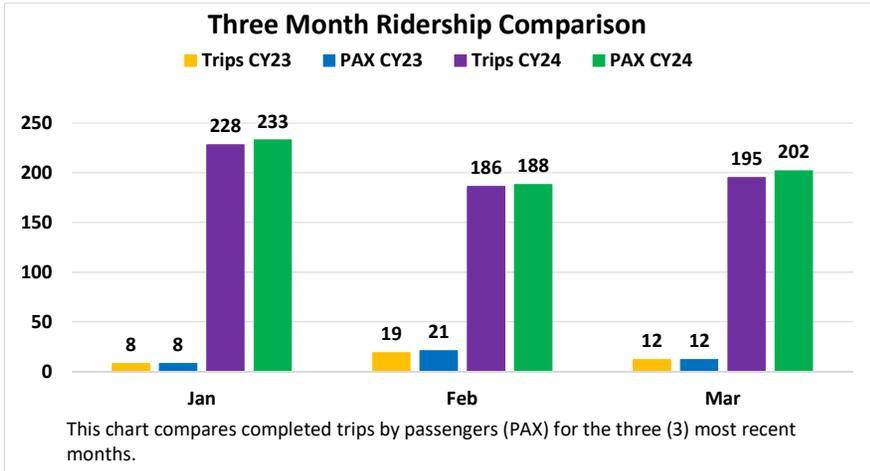


Percentage of Trips System-wide as Ridesharing: 28%.
 [Based on No. of Shared Rides for the month (508) divided by Total Trips Completed (1,839)].

Cathedral City Geo-Fence Metrics CYTD 2024

Total Completed Trips: 609

Total Number of Passengers: 623



Percentage of Trips as Ridesharing: 11%.
 [Based on No. of Shared Rides for the month (22) divided by Total Trips Completed (195).]

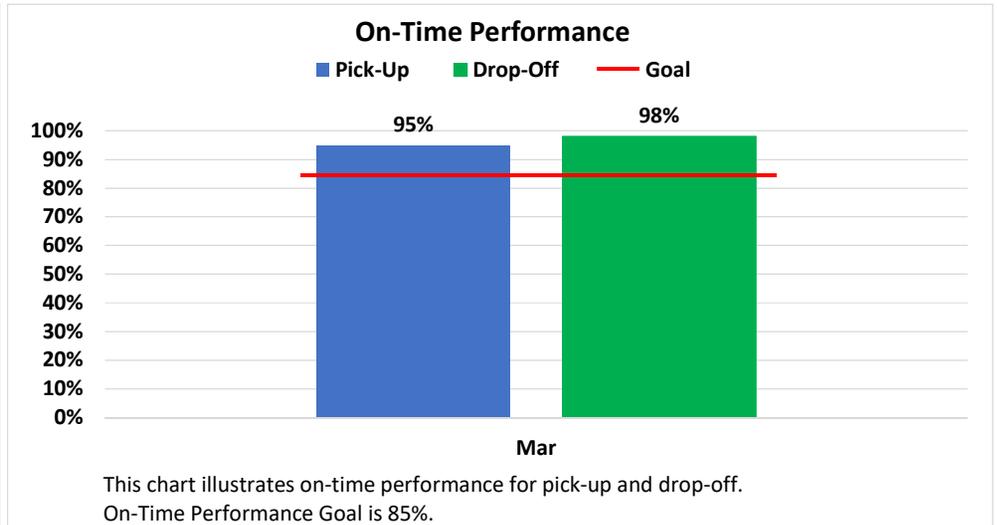
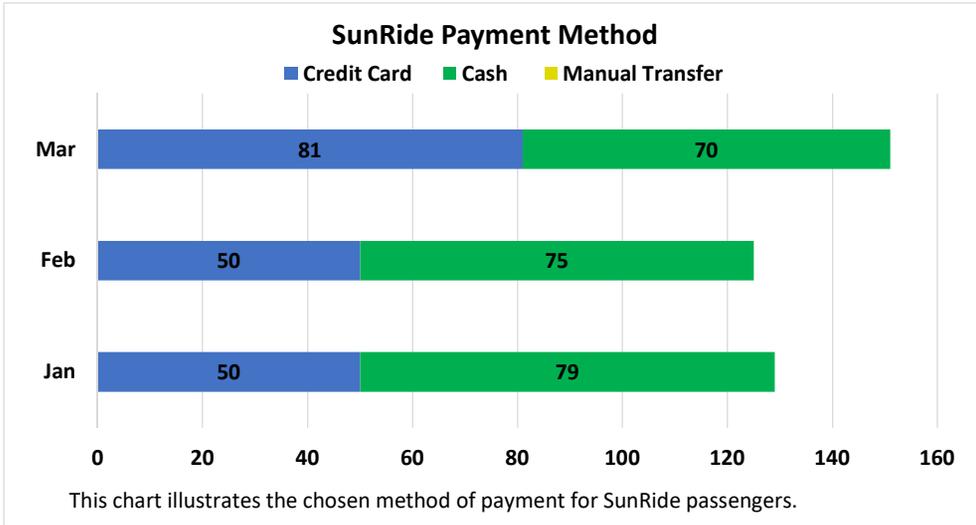
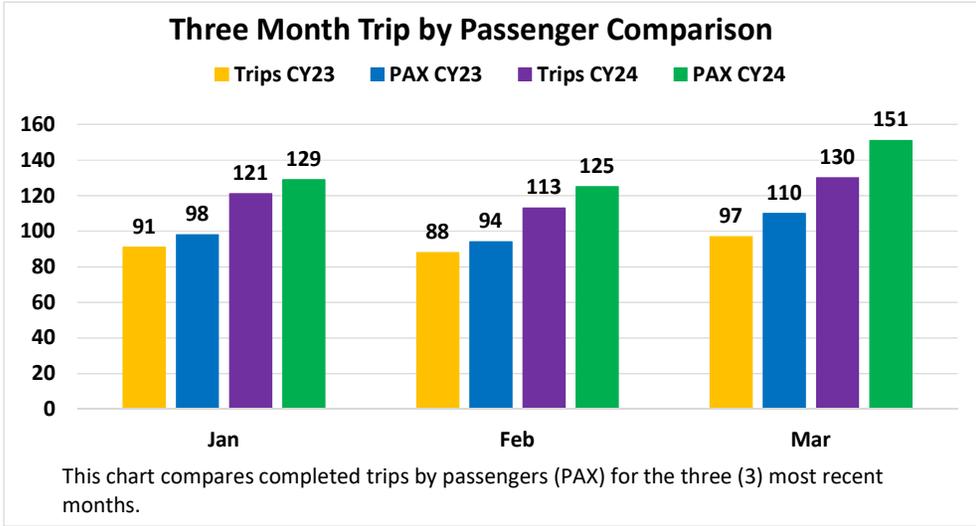
Customer Satisfaction Rating
 Avg. rider trip rating 4.9
 Goal: 4.5



Coachella Geo-Fence Metrics CYTD 2024

Total Completed Trips: 364

Total Number of Passengers: 405



Combined Zone: Coachella-Indio-LaQuinta
Percentage of Trips as Ridesharing: 12%.
 [Based on No. of Shared Rides for the month (49) divided by Total Trips Completed (403).]

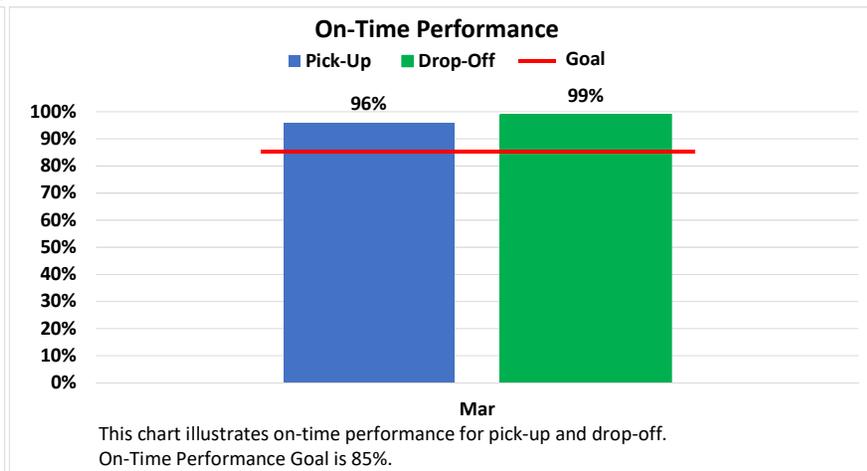
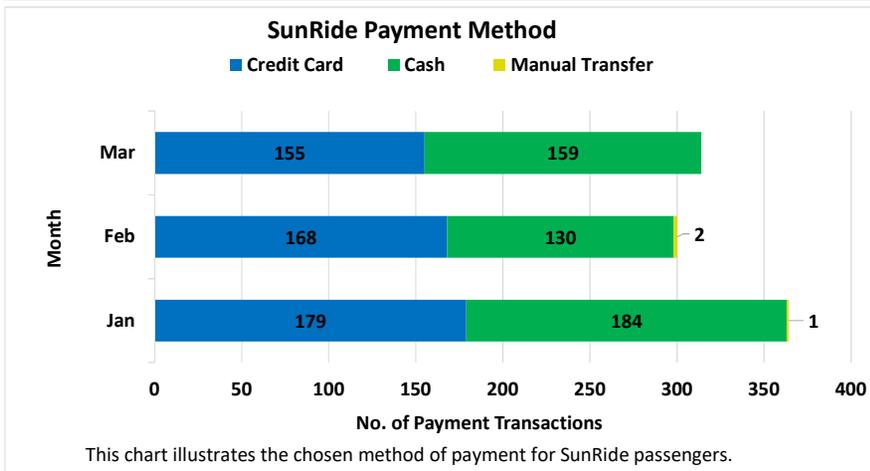
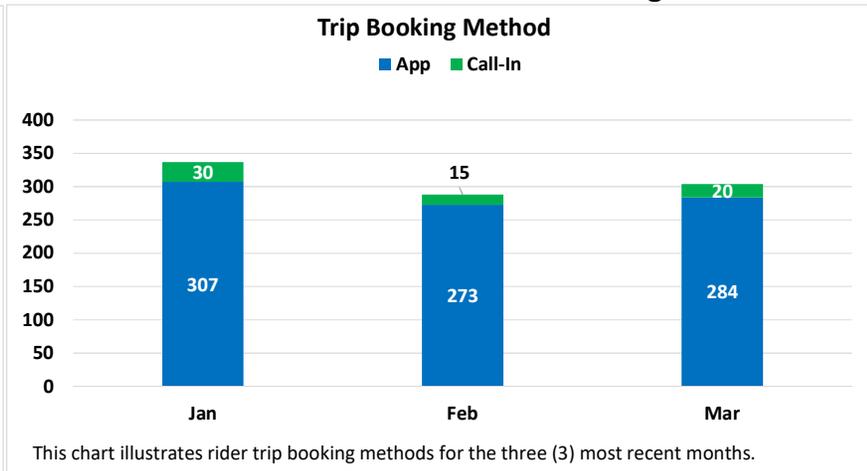
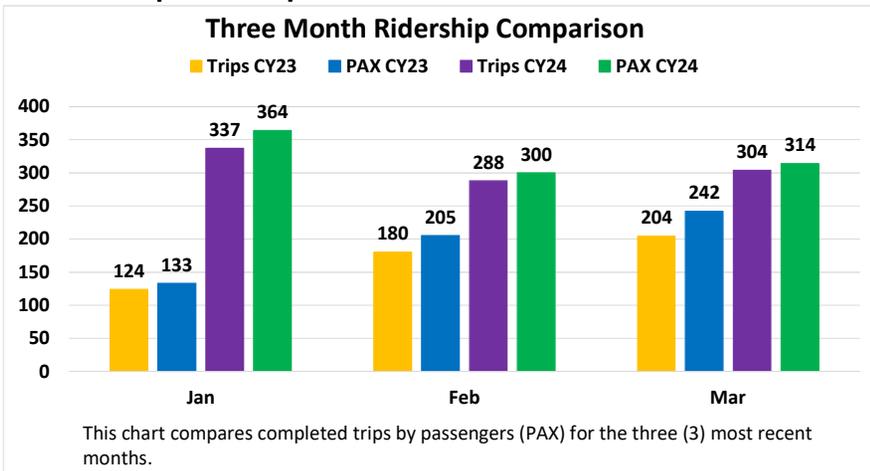
Customer Satisfaction Rating
 Avg. rider trip rating: 5.0
 Goal: 4.5



Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2024

Total Completed Trips: 929

Total Number of Passengers: 978



Percentage of Trips as Ridesharing: 31%.
 [Based on No. of Shared Rides for the month (94) divided by Total Trips Completed (304).]

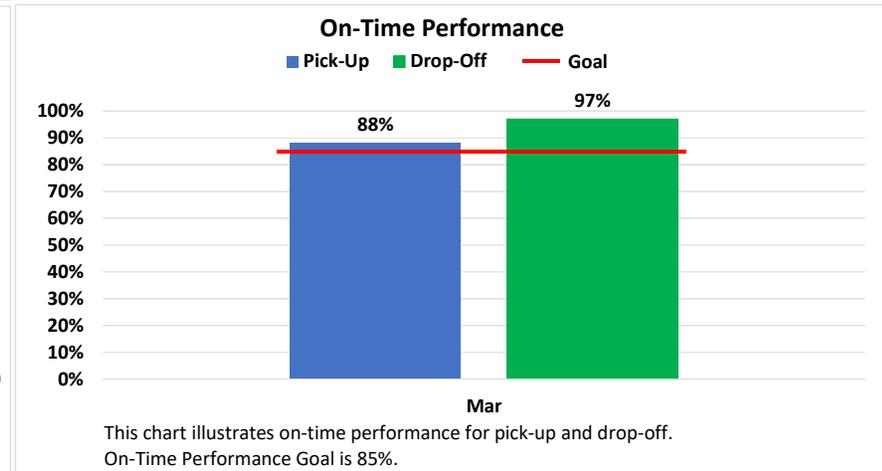
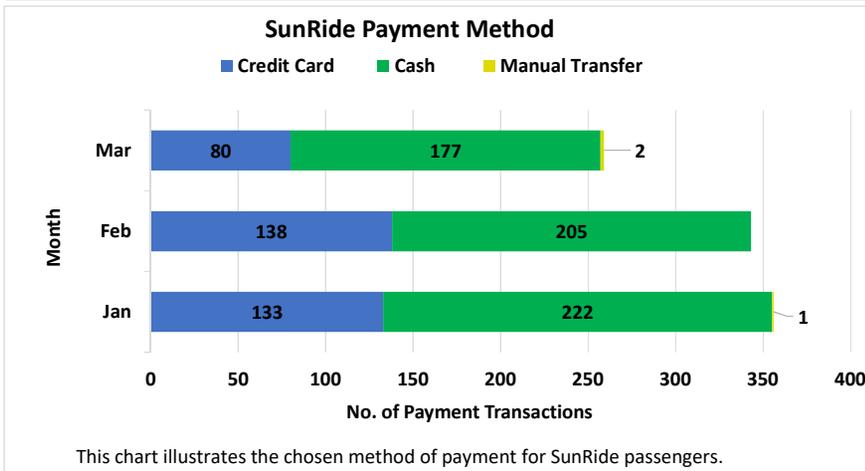
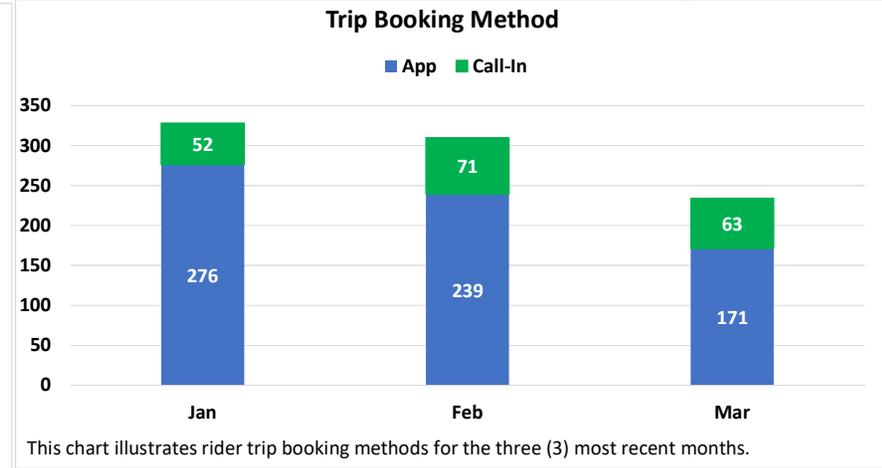
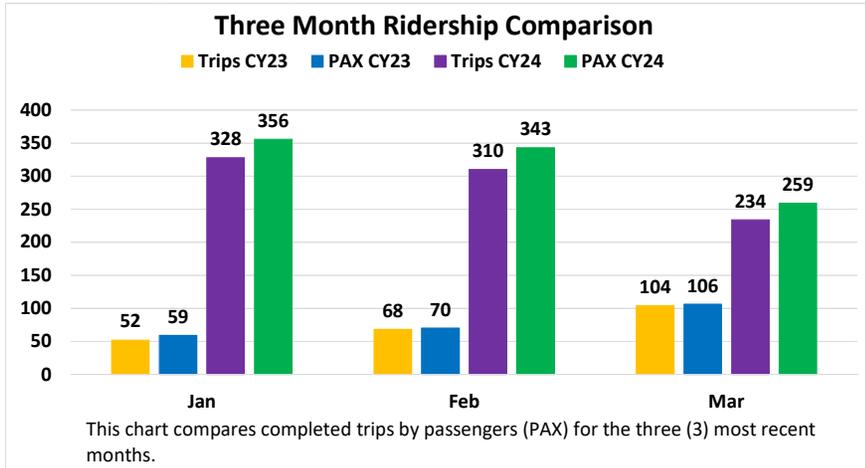
Customer Satisfaction Rating
 Avg. rider trip rating 4.9
 Goal: 4.5



Indio Geo-Fence Metrics CYTD 2024

Total Completed Trips: 872

Total Number of Passengers: 958



Combined Zone: Coachella-Indio-LaQuinta
Percentage of Trips as Ridesharing: 12%.
 [Based on No. of Shared Rides for the month (49) divided by Total Trips Completed (403).]

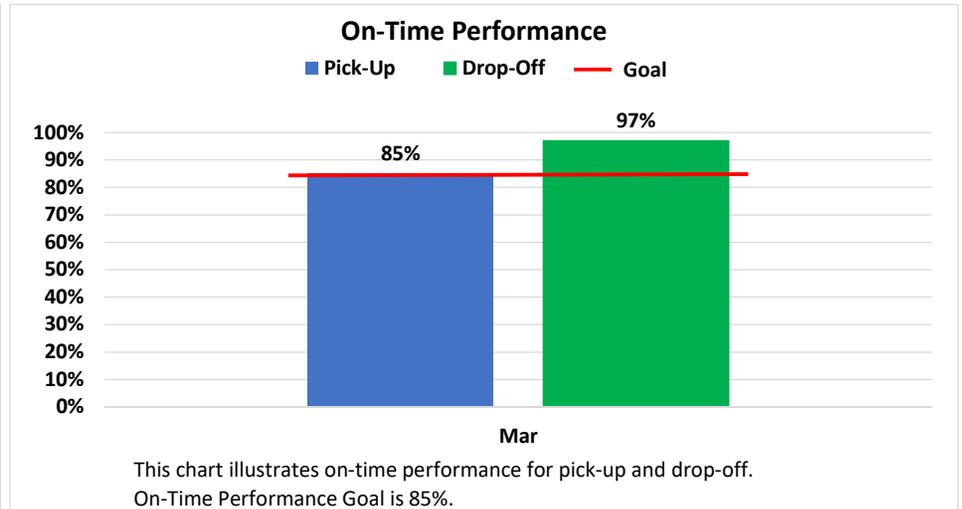
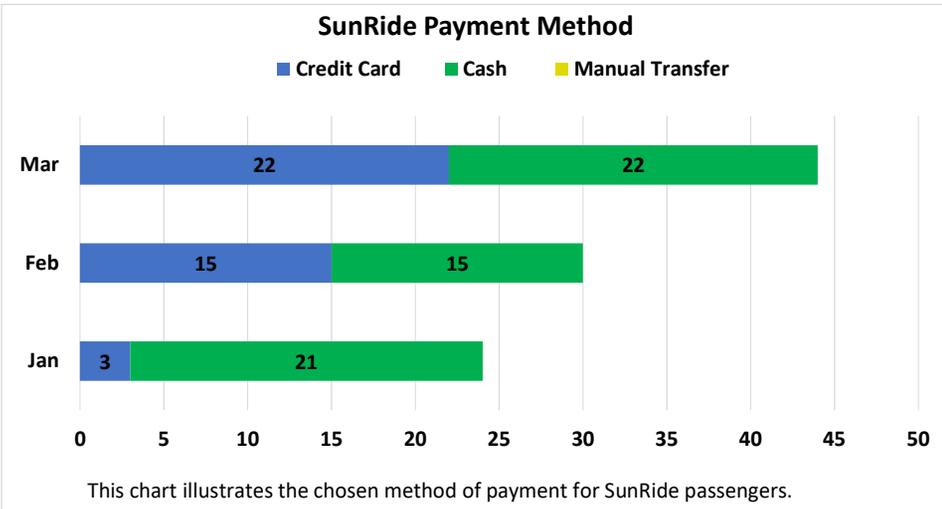
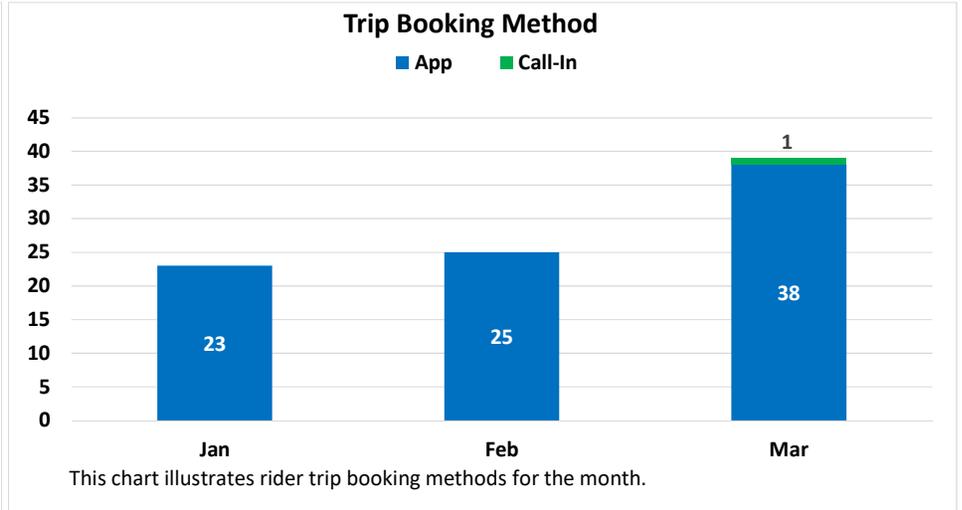
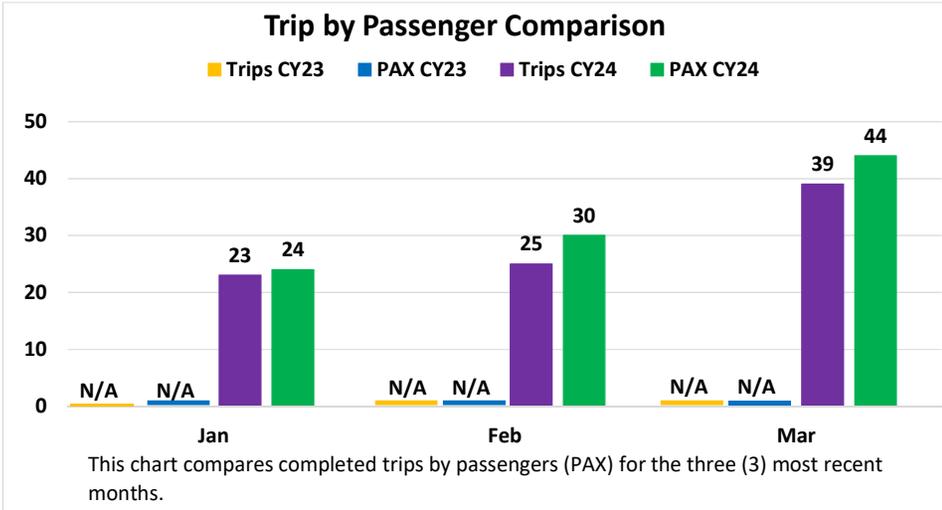
Customer Satisfaction Rating
 Avg. rider trip rating 4.8
 Goal: 4.5



La Quinta Geo-Fence Metrics CYTD 2024

Total Completed Trips: 87

Total Number of Passengers: 98



Combined Zone: Coachella-Indio-LaQuinta
Percentage of Trips as Ridesharing: 12%.
 [Based on No. of Shared Rides for the month (49) divided by Total Trips Completed (403).]

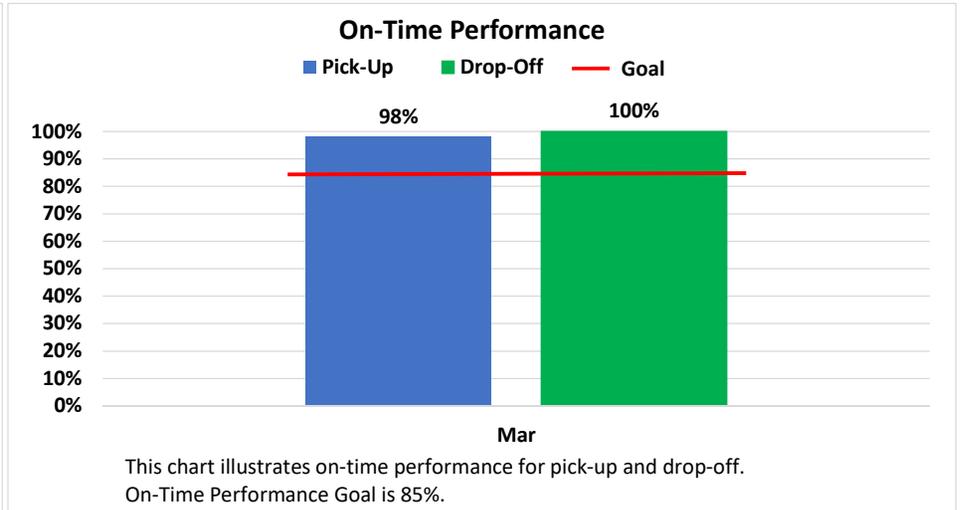
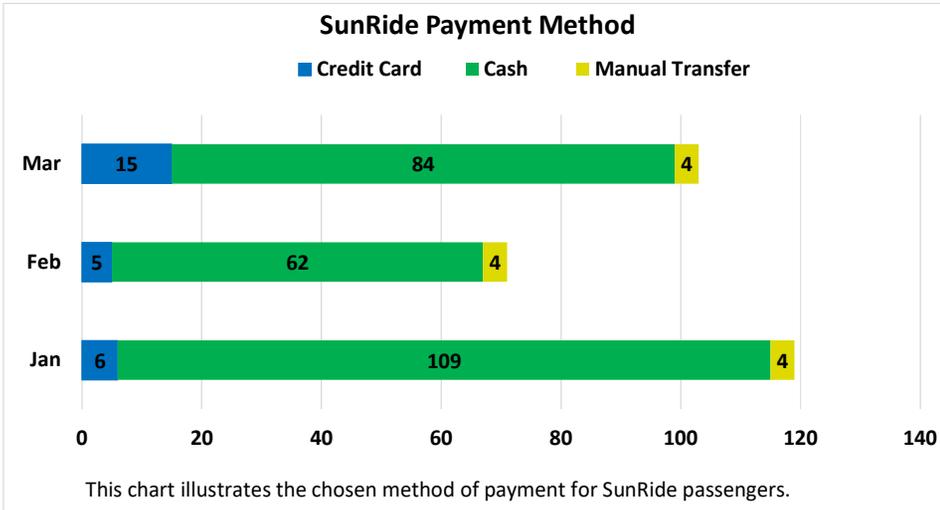
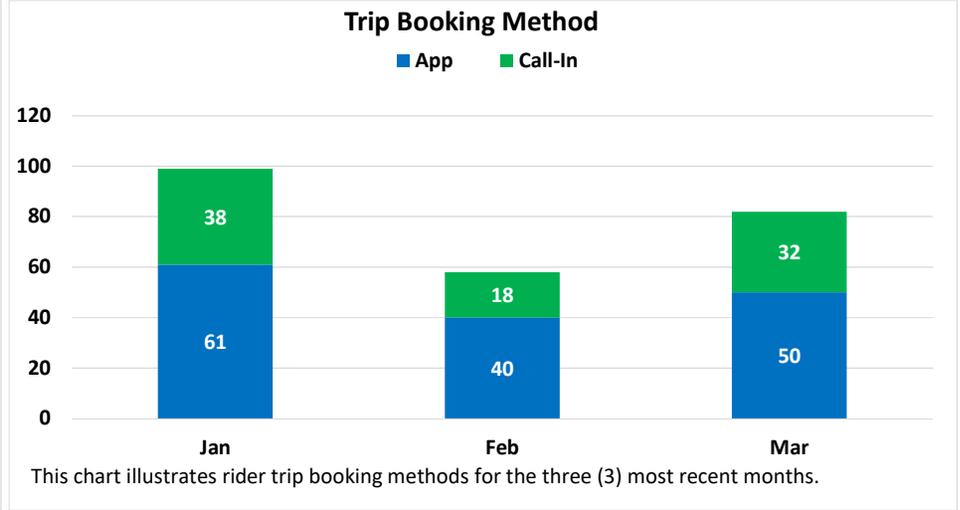
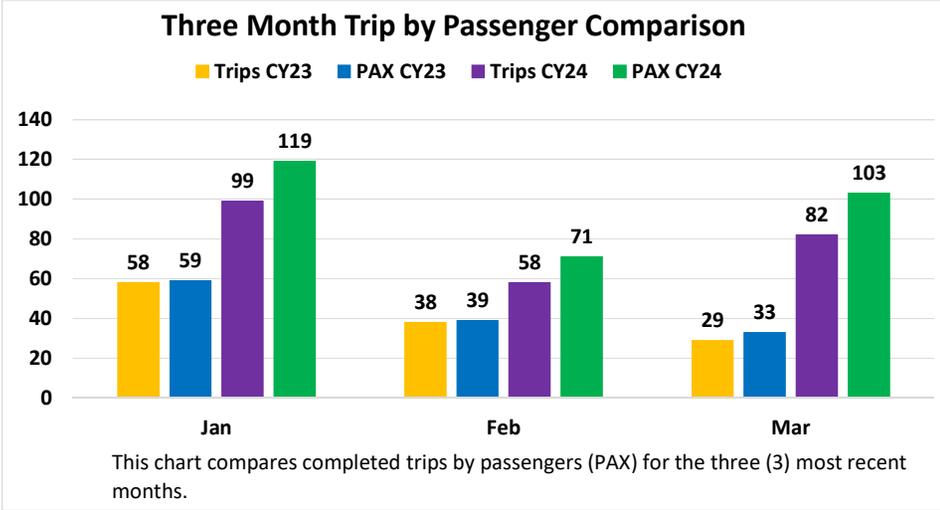
Customer Satisfaction Rating
 Avg. rider trip rating: 5.0
 Goal: 4.5



Mecca/North Shore Geo-Fence Metrics CYTD 2024

Total Completed Trips: 239

Total Number of Passengers: 293



Percentage of Trips as Ridesharing: Ten (10) percent.
 [Based on No. of Shared Rides for the month (8) divided by Total Trips Completed (82).]

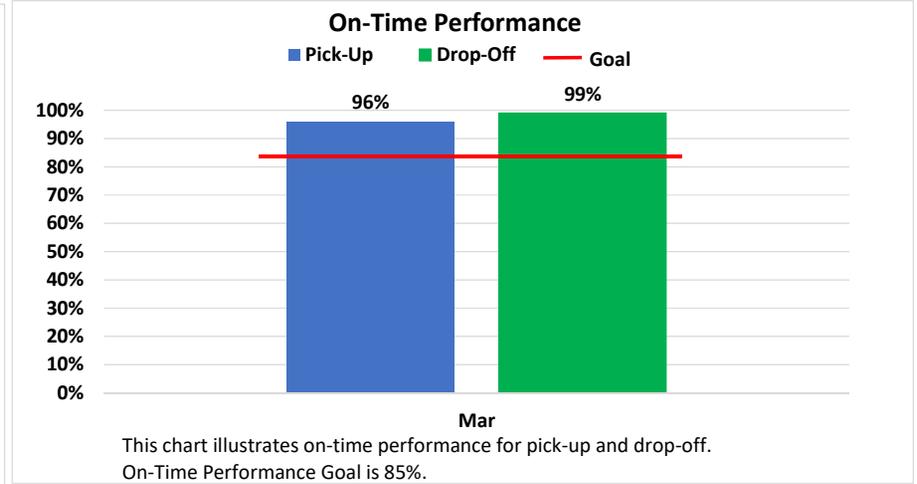
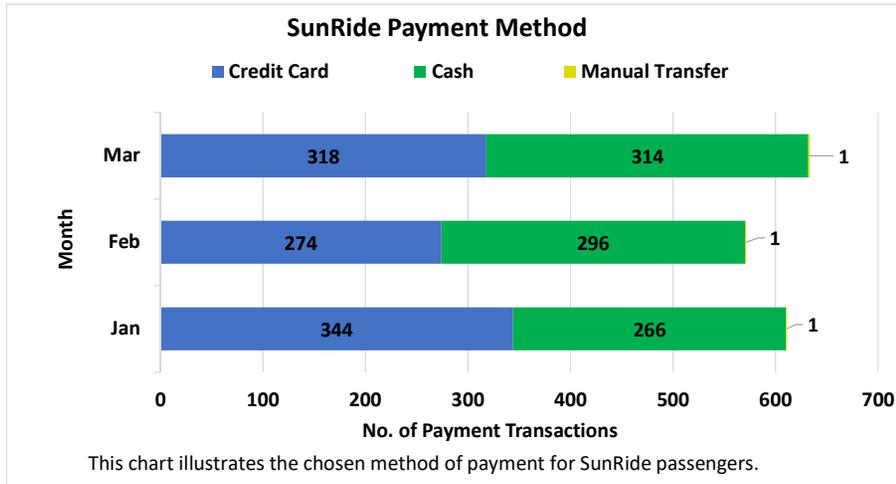
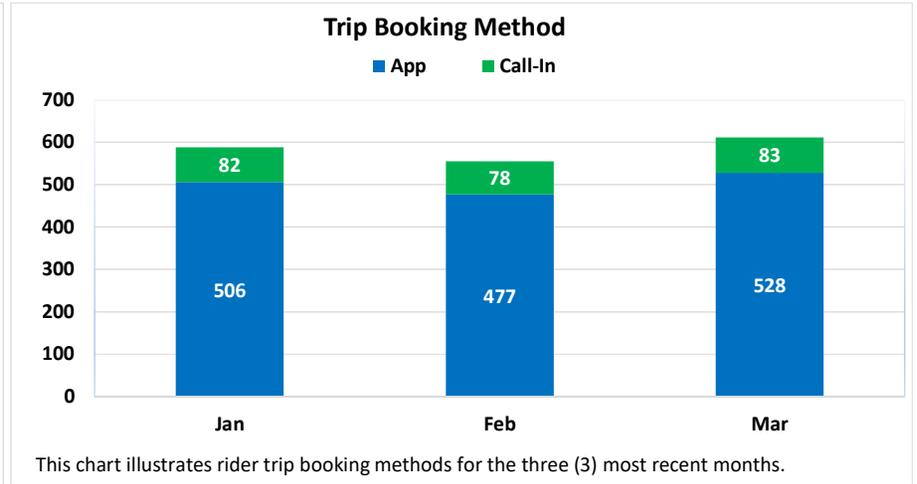
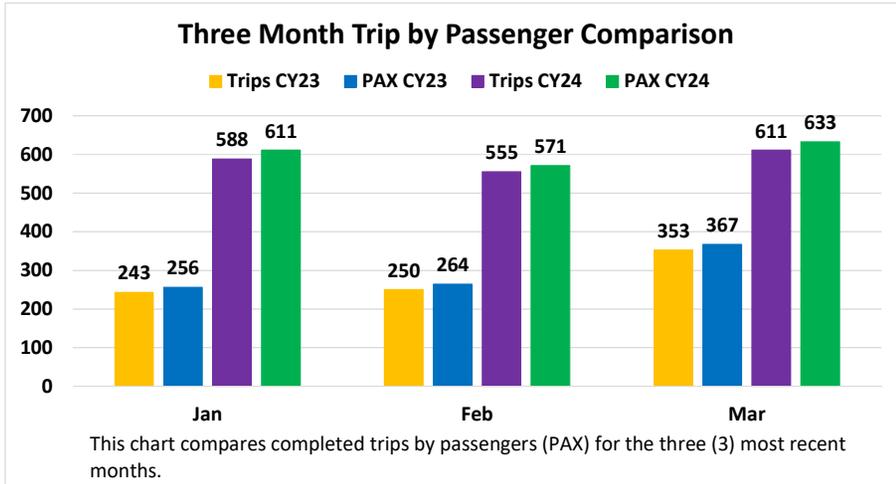
Customer Satisfaction Rating
 Avg. rider trip rating: 4.9
 Goal: 4.5



Palm Desert Geo-Fence Metrics CYTD 2024

Total Completed Trips: 1,754

Total Number of Passengers: 1,815



Percentage of Trips as Ridesharing: 46%.
 [Based on No. of Shared Rides for the month (284) divided by Total Trips Completed (611).]

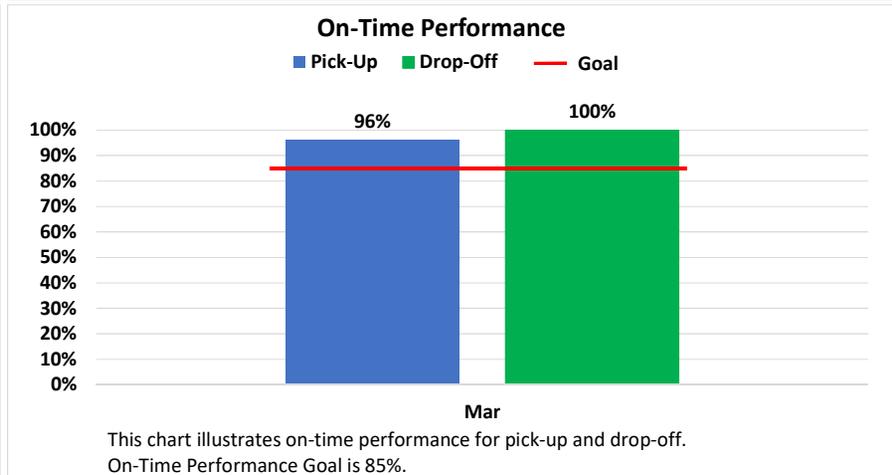
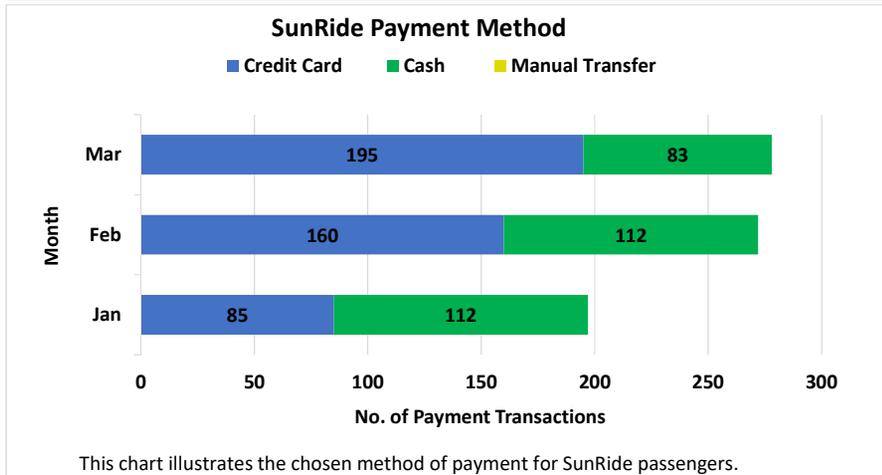
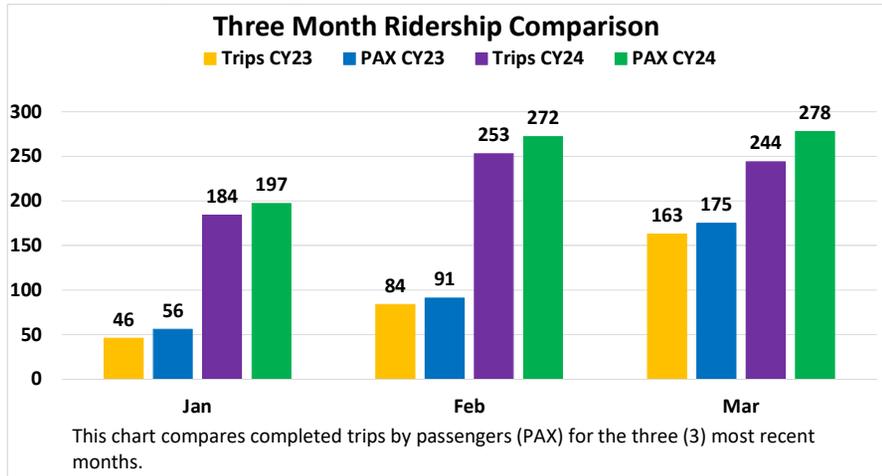
Customer Satisfaction Rating
 Avg. rider trip rating: 5.0
 Goal: 4.5

★ ★ ★ ★ ★
EXCEEDS GOAL!

Palm Springs Geo-Fence Metrics CYTD 2024

Total Completed Trips: 681

Total Number of Passengers: 747

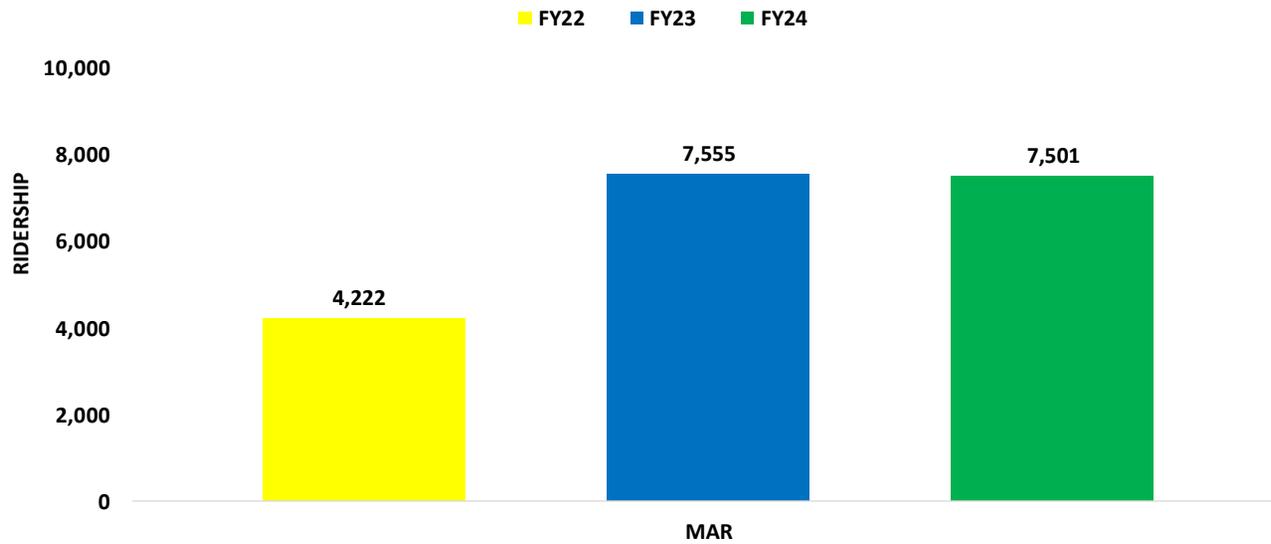


Percentage of Trips as Ridesharing: 21%.
 [Based on No. of Shared Rides for the month (51) divided by Total Trips Completed (244).]

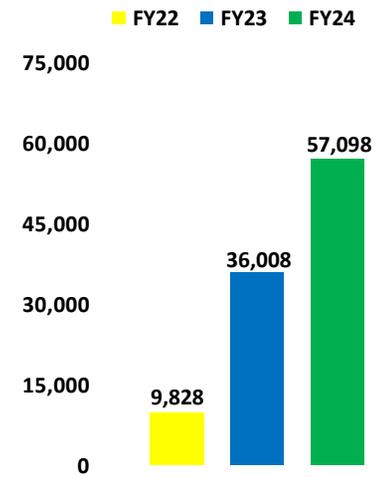
Customer Satisfaction Rating
 Avg. rider trip rating 5.0
 Goal: 4.5



Haul Pass COD Ridership - March 2024

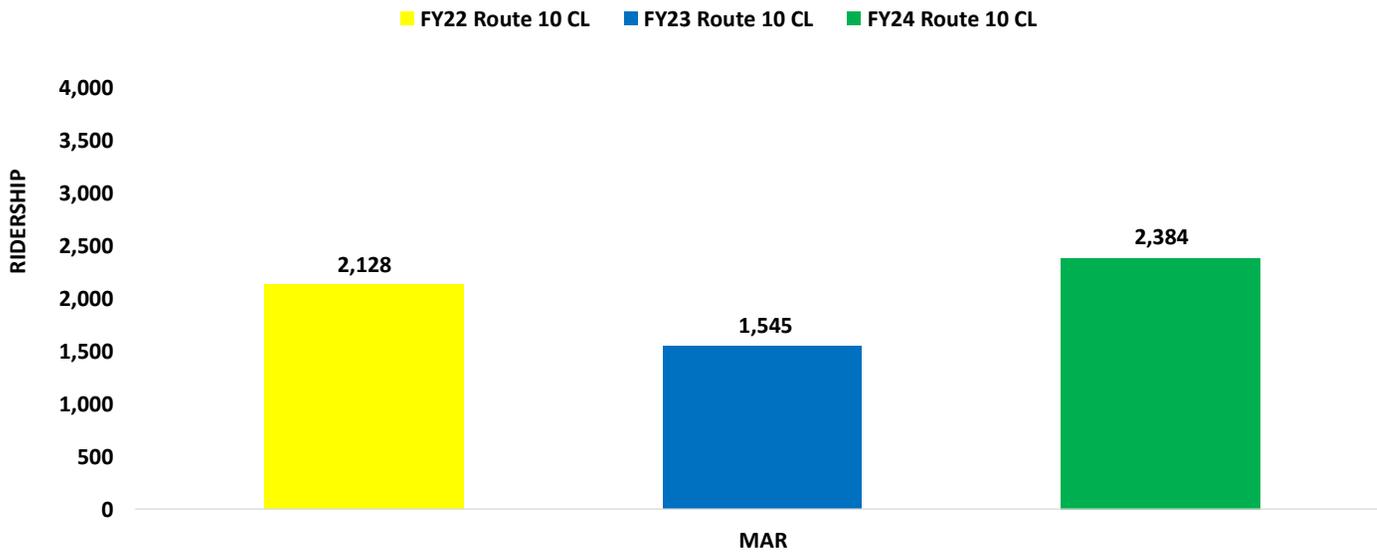


COD Fixed Route Ridership Year to Date

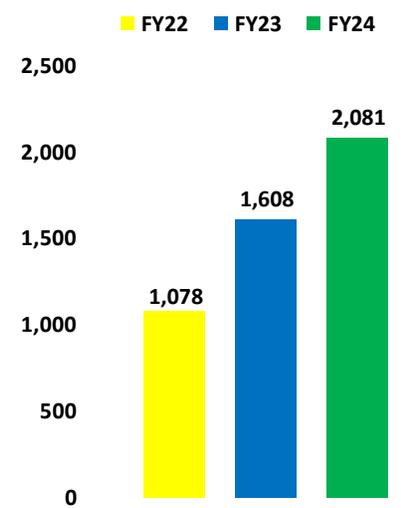


The Haul Pass program was introduced in August 2018.
This chart represents monthly ridership on the Haul Pass COD.
For the month of March 2024, Haul Pass COD contributed with 7,501 rides from 505 unique riders.

Haul Pass CSUSB Ridership - March 2024



CSUSB Fixed Route Ridership Total

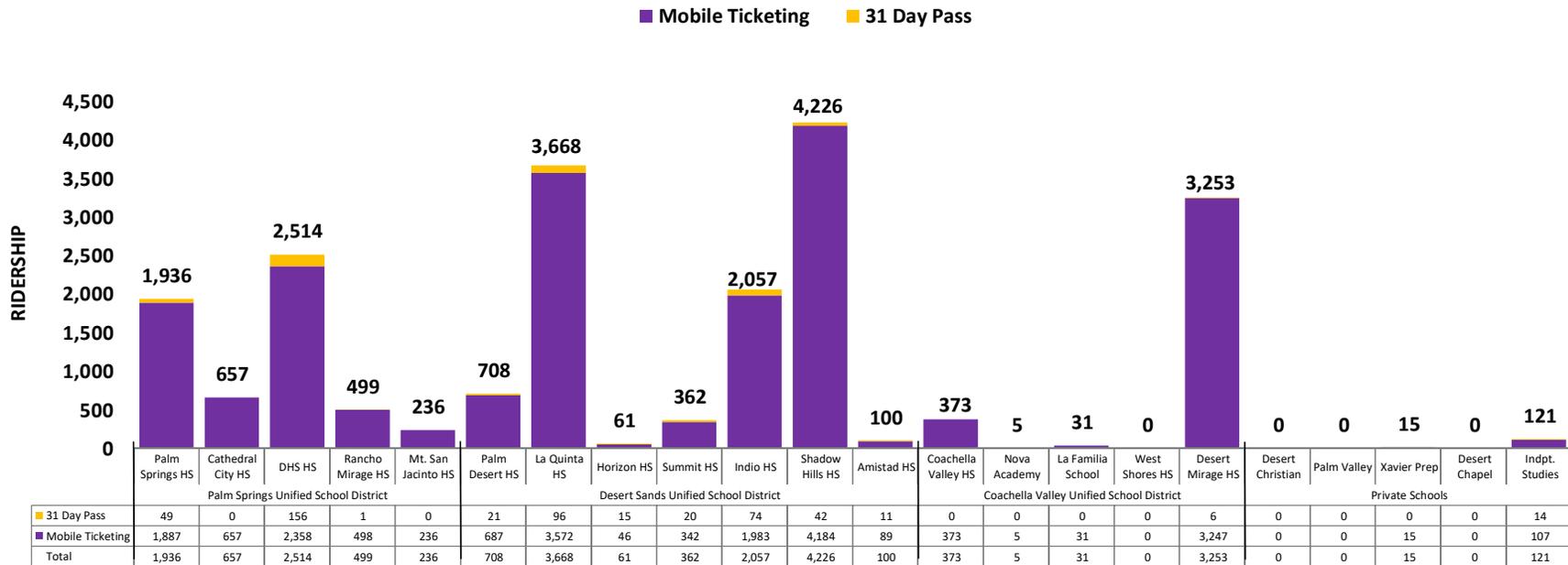


The Haul Pass CSUSB program was introduced in September 2019.

This chart represents monthly ridership on the Haul Pass CSUSB.

For the month of March 2024, CSUSB contributed 2,714 rides from 225 unique users. From that total, 2,384 rides were used on Route 10 and 330 rides on the fixed route system.

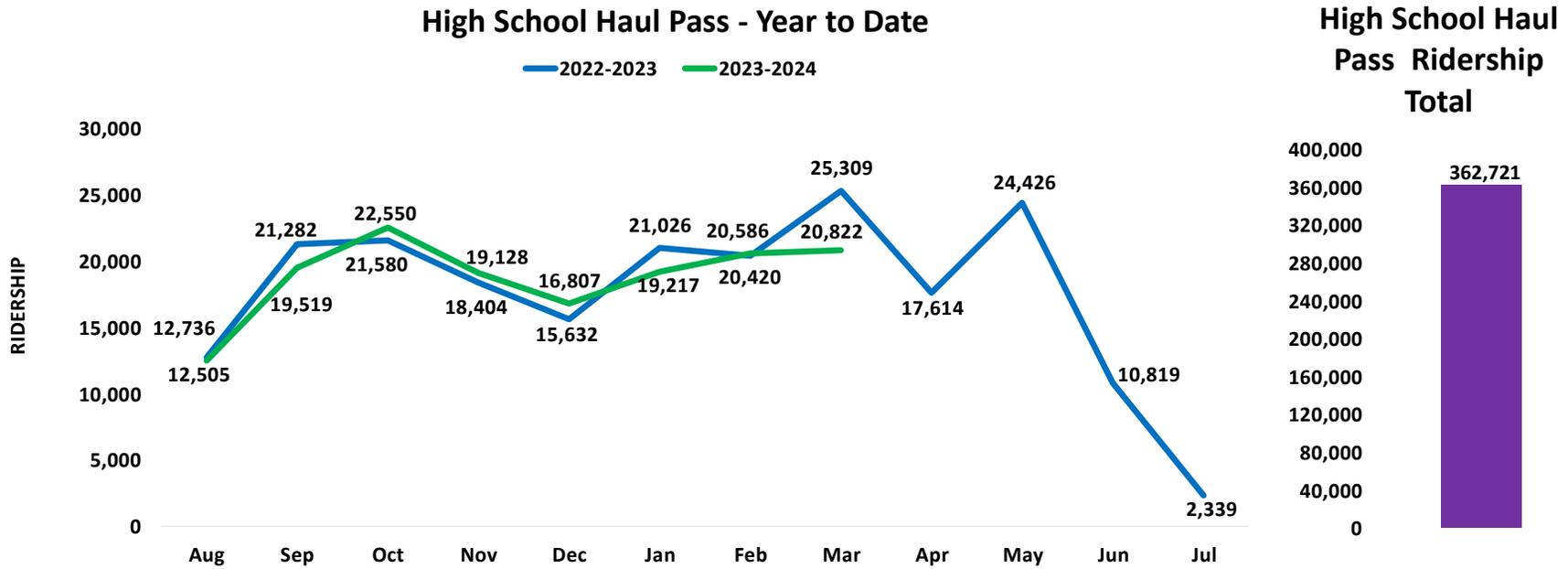
High School Haul Pass - March 2024



The High School Haul Pass program was introduced in August 2021.

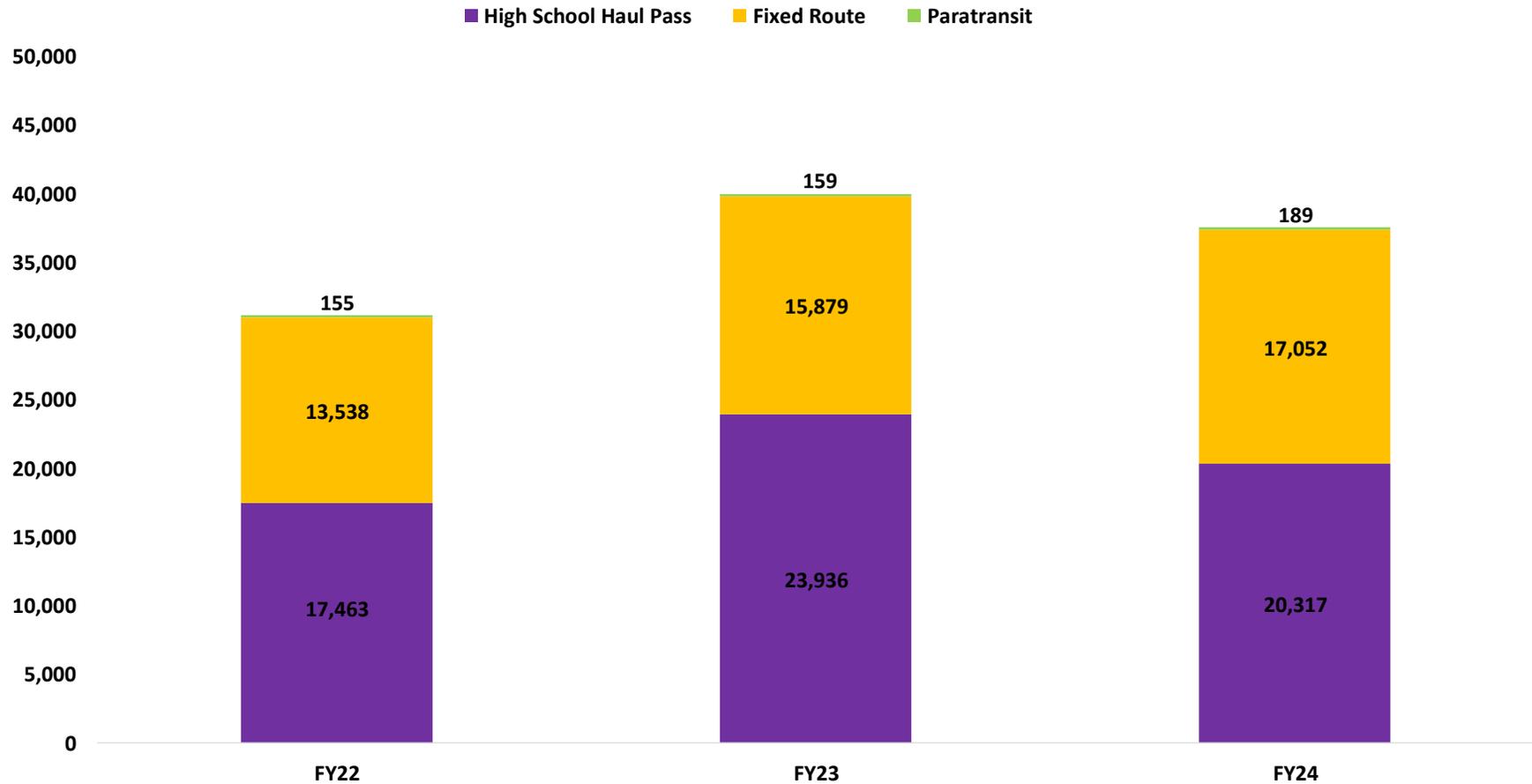
This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.

The total active users as of March 2024 are 4,010 using the High School Haul Pass.



The High School Haul Pass program was introduced in August 2021.
 This chart represents monthly ridership comparison for the High School Haul Pass.
 Decrease in ridership is due to PSUSD's spring break starting in March versus last year in April.

Mobile Ticketing Usage - March 2024



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data. The total for March 2024 includes the following passes used through Token Transit: High School Haul Pass, Fixed Route, Paratransit. A total of 2,342 unique users used mobile ticketing. Unique users made a total of 37,558 rides.

SunLine Transit Agency

CONSENT CALENDAR

DATE: April 24, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Quarterly Capital Projects Update for 1st Quarter Calendar Year 2024

Summary:

The capital projects update summarizes the quarterly status of the large capital projects that are active. The list summarizes all funding identified for capital projects which have been programmed over multiple fiscal years.

Recommendation:

Receive and file.

Project	Project Description	Project Status	Total Project Funding Balance
Vehicles & Vehicle Improvements			\$ 34,996,139
Purchase of Hydrogen Fuel Cell Bus (7)	Purchase of replacement fixed route vehicles to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project for eight (8) total buses approved by the Board of Directors at the June 2023 board meeting. Project split by into two line items to differentiate between AQMD funding and other funding.	\$ 9,742,374
Purchase of Battery Electric Buses (6)	Purchase of replacement fixed route vehicles to replace buses that have exceeded their useful life of 12 years of 500,000 miles. The competitive funding for the buses and included electrical chargers were awarded to the agency as part of a competitive Low Now funding application.	Project not started. Staff will be working with FTA for a potential change from battery to fuel cell bus types.	7,064,109
Purchase of Hydrogen Fuel Cell Bus (1)	Purchase of replacement fixed route vehicles to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project for eight (8) total buses approved by the Board of Directors at the June 2023 board meeting. Project split by into two line items to differentiate between AQMD funding and other funding.	1,391,356
Purchase of Fuel Cell Bus (1)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started. Staff is planning to purchase buses from Riverside Transit Agency but will review the active fleet at that point to determine how many new replacement buses can be purchased with available funding.	768,000
Purchase of Fuel Cell Bus (1)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started. Staff is planning to purchase buses from Riverside Transit Agency but will review the active fleet at that point to determine how many new replacement buses can be purchased with available funding.	649,088
Replacement of Fixed Route Bus (CNG)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started. Staff is planning to purchase buses from Riverside Transit Agency but will review the active fleet at that point to determine how many new replacement buses can be purchased with available funding.	450,304
Expansion Fixed Route Bus (Fuel Cell)	Purchase of expansion fixed route vehicle.	Project not started. Staff is planning to purchase buses from Riverside Transit Agency but will review the active fleet at that point to determine how many new replacement buses can be purchased with available funding.	382,147
Expansion Fixed Route Bus (Motor Coach)	This project will allow the purchase of one (1) additional MCI bus to meet the needs of the Agency.	The vehicle has been delivered. However, there have been issues that the manufacturer needs to address before the vehicles are placed into revenue service. The project team will begin the process to close this project once the vehicle is repaired and officially placed into service.	45,857
Sub-total Fixed Route Vehicles			20,493,236
Purchase of Paratransit Vehicles (15)	This project will allow the replacement of fifteen paratransit vehicles that have met their useful life.	Project not started.	3,600,000
Purchase of Paratransit Vehicles (10)	This project will allow the replacement of ten (10) paratransit vehicles that have met their useful life.	Board approved the purchase at the July 2023 and the vehicles are expected in May 2024.	2,322,092
Sub-total Demand Response Vehicles			5,922,092
Micro Transit Expansion (4)	This project will allow the procurement of two (2) micro transit Chrysler Voyager vehicles that are ADA accessible.	Both vehicles have been received and the project will be closed out.	170,576
H2 Vehicle Demonstration	This project will support the make ready costs for the demonstration of four (4) 22-foot hydrogen fuel cell vehicles. Vehicles to be demonstrated in Agency service including the ability to assign to microtransit.	All four (4) vehicles have been delivered but are not yet ready to be placed into service.	36,178
Sub-total Micro Transit Vehicles			206,753
Purchase of Stops & Zones CNG Trucks (3)	Purchase of three (3) support trucks to replace the current vehicles that have met their useful life.	The vehicles have been manufactured but are waiting CARB certification for the CNG conversion before the vehicles are completed and delivered to SunLine.	209,661
Purchase of Shop Service CNG Vehicle (1)	This project is for the purchase of a shop service vehicle to support the Maintenance and Transportation departments.	The vehicles have been manufactured but are waiting CARB certification for the CNG conversion before the vehicles are completed and delivered to SunLine.	159,400

Project	Project Description	Project Status	Total Project Funding Balance
Purchase of Administrative Vehicles (2)	This project is for the purchase of two (2) support vehicles.	A revised project initiation has been completed and procurement will begin in the second quarter of calendar year 2024.	119,971
Sub-total Support Vehicles			489,032
CNG Bus Refurbishments (12)	Refurbishment of 12 CNG buses to extend their useful life. This will allow time to obtain zero emission replacement buses.	Staff is working with the vendor and FTA to change the scope of the project to have different buses refurbished.	3,400,000
Bus Rehabilitation	This project allocates funding to ensure that the Agency's vehicles remain in a state of good repair.	Project not started.	505,853
Sub-total Bus Rehabilitation			3,905,853
Radio Replacements & ITS Phase 2	This project will allow the replacement of the current radio system and includes funding for a replacement ITS system for the fleet.	Project not started. This project will be initiated once the first phase of the radio project has been awarded and a determination of the estimated costs are finalized.	2,798,000
Radio Replacements Phase 1	This project will allow the replacement of the current radio system from analog to cellular services that will improve the day-to-day operational communications of SunLine's Transportation department.	Board approved agreement with Clever Devices at the February 2024 meeting. Project with vendor will begin in the second quarter of CY2024.	1,012,221
Sub-total Radio Replacements			3,810,221
Fare Collection Modernization (Study)	This project will allow the Agency to conduct a study of its fare collection mechanism and provide recommendations on new technology to replace the existing fareboxes.	Project not started.	100,000
H1 Vehicle Demonstration	This project will support the make ready costs for the demonstration of one (1) hydrogen fuel cell vehicle.	Vehicle has been delivered but it is not yet ready to be placed into service.	68,952
Sub-total Others			168,952

Facilities & Stations			\$ 40,229,455
----------------------------------	--	--	----------------------

Public Hydrogen Station Expansion	This project will allow the Agency to provide hydrogen to the public through 700 bar dispensers.	Project not started.	9,725,000
Liquid Hydrogen Refueling Infrastructure	The new liquid hydrogen station will include liquid storage, compression equipment, gaseous storage and dispensing, providing both additional capacity and resiliency for the existing fueling infrastructure. The new station will be capable of dispensing fuel at 350 and 700 bar.	Project is anticipated to be commissioned in June 2024.	8,954,923
Liquid Hydrogen Trailer	The new liquid hydrogen station in Indio would allow the Agency to fuel hydrogen fuel cell buses on the East end of the Valley and provide an opportunity for the public to access hydrogen.	Utility upgrades are currently being planned and discussed with IID to support power requirements of new station and backup generator.	3,523,000
Center of Excellence	This project is for the construction of a facility to serve as a training center and maintenance bay for zero-emission vehicles.	Bids received were higher than what was originally anticipated by the project team. Staff is currently reviewing the scope and will look to allocate additional funding.	3,498,926
Microgrid to Hydrogen	The microgrid will utilize power generated through solar panels to stored onsite in batteries. The project will reduce operating costs and provide for additional resiliency from green power.	Land has been purchased. The next step is the planning phase for the solar panels.	2,888,789
Coachella Transit Hub	This project is in conjunction with a grant awarded to SunLine as part of the Affordable Housing Sustainability Community Grant. SunLine, along with the City of Coachella, will construct sustainable transportation infrastructure to provide transportation related amenities.	The vendor has initiated construction and is anticipated to be completed in the Q3 of CY24.	1,886,224
Indio CNG Station Upgrade	The project will upgrade the existing equipment and CNG station in Indio.	Project not started.	2,277,000
Electrolyzer	This project deployed five (5) new 40-foot fuel cell electric buses along with the upgrade of SunLine's existing hydrogen refueling station with a new electrolyzer.	Contractor failed to meet site acceptance test by the December 2023 deadline. Staff is actively working on the next steps of the project.	784,359
Bus Stop Improvements	Bus stop improvements funds are utilized to replace and install new amenities in locations that meet the Agency's ridership and equity standards.	Project ongoing.	969,444
Operator's Training Ground	The project will allow the Agency to begin the initial stages of the plan to utilize its existing land to develop an area where operators can be trained on how to maneuver buses in a safe location.	Project not started.	1,000,000

Project	Project Description	Project Status	Total Project Funding Balance
Asphalt & Concrete Upgrade	The project will allow the Agency to maintain the asphalt and concrete at its Thousand Palms division in a state of good repair.	Project not started.	1,000,000
Design & Construction of New Storage Building	This project would allow the Agency to construct a new pre-fabricated building for the Facility Maintenance staff.	Project not started.	800,000
Facility Maintenance Upgrade	This project will support the purchase of equipment and facility improvements.	Ongoing.	573,429
SoCal Gas Demonstration Project	SunLine, in partnership with the Southern California Gas Company, will install, test, monitor, and demonstrate a Steam Methane Reformer (SMR) in various operating conditions at SunLine's Thousand Palms facility.	Commissioning phase and equipment integration is anticipated to be completed in the second quarter of calendar year 2024.	494,200
Automatic Transfer Switch (ATS) T-1 & T-2	This project will upgrade the existing connection to the maintenance building by converting it to an automatic transfer switch and will connect the operations building to the backup generator.	Project being revised to replace existing generator with a new generator capable of supporting the new liquid hydrogen station as well as the operations and maintenance buildings.	362,382
Upgrade Gate and Guard Shack	This project will make upgrades to the existing entrance and guard shack at the main entrance to the Thousand Palms facility.	Project not started.	277,150
Facility Improvements	This project will support the purchase of facility improvements.	Ongoing.	324,000
Maintenance Facility Modernization (Study)	The project would assist the Agency conduct a study for future plans for the maintenance facility.	Project has been initiated.	200,000
Repair of Division 1 Maintenance Roof	The project will allow the Agency to make repairs to the roof in the maintenance shop at its Thousand Palms division.	Project not started.	200,000
Indio Facilities Improvements	The project would allow the Agency to make improvement and repairs to the Indio division property.	Ongoing.	153,923
Thousand Palms Facilities Improvements	This project will support the purchase of facility improvements.	Ongoing.	32,942
Upgrade Division 1 Fence	This project will allow the Agency to make upgrades to the fence surround the property at the Thousand Palms division.	Project not started.	100,000
Replace Vehicle Lift Equipment	This project will allow the Agency to repair existing lifts by replacing vital components.	Project is expected to be completed by the end of the second quarter of calendar year 2024.	98,000
Perimeter Lighting Division 1	Installation of perimeter lighting to enhance the safety and security of the Thousand Palms facility.	Project not started.	80,000
Operations Facility Replacement	Build and construction of an operations facility.	Project completed.	25,764
Equipment			\$ 17,282,731
Bus Chargers	Purchase of bus chargers to support the purchase for six (6) new electric buses. The competitive funding for the buses and included electrical chargers were awarded to the agency as part of a competitive Low Now funding application.	Project not started.	16,679,854
Tools & Equipment	This project will support the purchase of equipment needed in the maintenance department.	Project not started.	322,000
Miscellaneous Equipment	The project will allow the replacement of existing assets once they have met their useful life.	Project not started.	280,877
Systems			\$ 2,649,184
Project Management & Administration	This project allows the Agency to capitalize project management costs from third party contractors. Funding will be used when individual project costs do not allow for project management or do not have the budget to support project management.	Project is ongoing.	584,600
Software Expansion	This project would facilitate the Agency's need for software upgrades across its operations.	Project not started.	600,000

Project	Project Description	Project Status	Total Project Funding Balance
Information & Technology	The project focuses on the purchase of information technology equipment such as servers, switches and battery backup systems, desktop replacements.	Project is ongoing.	694,789
Transit Asset Management	This project will allow the purchase of an asset management tool for the Maintenance Department.	Team is actively working with vendor to launch the software. Training is being conducted in April and initial go-live is scheduled for May 2024.	230,963
Access Control Surveillance	This project will allow the procurement and installation of new access control systems around the Agency.	Work has begun and the project is anticipated to be closed by the end of the second quarter of calendar year 2024.	106,458
Safety Projects	This project will be allow the Agency to improve overall safety of its facilities by enhancing the perimeter fence, gates and surveillance.	Project not started.	200,000
Real Time Surveillance System	This project is to add real time video surveillance to all Agency support vehicles.	Project not started.	90,000
Timekeeping Software Integration	This project is to replace an existing timekeeping interface between two software systems within the Agency.	Project has been completed.	82,374
Safety Enhancements	This project will be allow the Agency to improve overall safety of its facilities by enhancing the perimeter fence, gates and surveillance.	Project not started.	60,000
Grand Total			\$ 112,655,579

SunLine Transit Agency

CONSENT CALENDAR

DATE: April 24, 2024

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Board Member Attendance for March 2024

Summary:

The attached report summarizes the Board of Directors' attendance for fiscal year to date March 2024.

Recommendation:

Receive and file.

FY 23/24	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs	X		X	X		X	X	X	X				10	7
Palm Desert	X		X	X		X		X	X				10	6
Palm Springs	X		X	X		X	X		X				10	6
Cathedral City	X		X	X		X	X	X	X				10	7
Rancho Mirage	X		X	X		X	X	X	X				10	7
Indian Wells	X		X	X		X	X		X				10	6
La Quinta	X		X	X		X	X	X					10	6
Indio	X		X	X		X	X		X				10	6
Coachella	X		X	X			X	X	X				10	6
County of Riverside	X		X	X		X	X	X	X				10	7

X - ATTENDED (Primary/Alternate)

DARK –

SunLine Transit Agency

DATE: April 24, 2024 **ACTION**

TO: Finance/Audit Committee
Board of Directors

FROM: Luis Garcia, Chief Financial Officer

RE: Resolution No. 0806 to Obtain Low Carbon Transit Operations
Program Funding

Recommendation

Recommend that the Board of Directors approve Resolution No. 0806, which grants authorization to the CEO/General Manager to execute the certifications and assurances, Authorized Agent Form, and required documentation to obtain FY23-24 Low Carbon Transit Operations Program (LCTOP) funds.

Background

SunLine's various funding agencies require a resolution from the Board of Directors authorizing the CEO/General Manager to act on behalf of the Agency in completing the necessary paperwork to obtain program funds.

The State Legislature approved SB 862, which establishes long-term funding programs from the Greenhouse Gas Reduction Fund for Transit, Affordable Housing, and Sustainable Communities Program. Five percent of these funds are appropriated by the State Controller and administered by Caltrans to the Low Carbon Transit Operations Program. The LCTOP provides funding allocations based on criteria included in the Public Utilities Code, which are based on population and farebox revenue. SunLine will be submitting for an appropriated funding award of \$1,992,153, which can be utilized to reduce greenhouse gas emissions and improve mobility with a priority on serving disadvantaged communities.

The award will be utilized to allow the Agency to improve service in the Eastern Coachella Valley, north of I-10. This funding will also be used to allow the Agency to participate in countywide free fare days on the following days:

- Transit Equity Day
- Earth Day
- Dump the Pump Day
- Car Free Day
- California Clean Air Day

- Rideshare Week
- Election Day

Financial Impact

The financial impact is \$1,992,153 in program funding, which will be budgeted in the upcoming FY 2025 budget and future years' budget.

Attachment:

- [Item 9a](#) – Resolution No. 0806

SUNLINE TRANSIT AGENCY

RESOLUTION NO. 0806

RESOLUTION AUTHORIZING THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES, AUTHORIZED AGENT FORM AND REQUIRED DOCUMENTATION FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR SUNLINE SERVICE IMPROVEMENTS AND COUNTYWIDE FARE FREE DAYS

WHEREAS, SunLine Transit Agency is an eligible project sponsor and may receive state funding from the LCTOP for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, SunLine Transit Agency wishes to delegate authorization to execute these documents and any amendments thereto to the CEO/General Manager; and

WHEREAS, SunLine Transit Agency wishes to implement the LCTOP projects listed above,

NOW THEREFORE, BE IT RESOLVED by the Board Of Directors of SunLine Transit Agency that the fund recipient agrees to comply with all conditions and requirements set forth in the certification and assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the CEO/General Manager be authorized to execute all required documents of the LCTOP program and any amendments thereto with the California Department of Transportation.

NOW THEREFORE, BE IT RESOLVED by the Board Of Directors of SunLine Transit Agency that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY 2023-2024 LCTOP funds:

Project name: SunLine Service Improvements
Amount of LCTOP Funds Requested: \$1,926,153
Short description of project: Service Improvements to expand into the Eastern Coachella Valley north of I-10.

Project name: Countywide Free Fare Days
Amount of LCTOP Funds Requested: \$66,000
Short description of project: Free ride days that align with the county-wide initiative.

ADOPTED THIS ____ DAY OF April, 2024

ATTEST:

Edith F. Hernandez
Clerk of the Board
SunLine Transit Agency

Lisa Middleton
Chairperson of the Board
SunLine Transit Agency

APPROVED AS TO FORM:

General Counsel
Eric Vail

SunLine Transit Agency

DATE: April 24, 2024 **ACTION**

TO: Finance/Audit Committee
Board of Directors

FROM: Luis Garcia, Chief Financial Officer

RE: Agreement for General Legal Counsel

Recommendation

Recommend that the Board of Directors delegate authority to the CEO/General Manager to negotiate and execute a contract with Hanson Bridgett, LLP for general legal counsel. The proposed agreement would be for a period of two (2) years with three (3) option years and a total five (5) year cost not to exceed \$4,354,212.

Background

In conjunction with the end of the current general legal counsel agreement, the Board of Directors approved the formation of an ad-hoc committee to work with staff and evaluate proposals in a new competitive solicitation. The solicitation for general counsel was issued on December 12, 2023 and was posted in the newspaper and online via the Agency's website and Planet Bids. Out of a total 26 firms who downloaded the solicitation, SunLine received six (6) proposals by the deadline of January 18, 2024. The ad-hoc committee reviewed and submitted the initial evaluation scores on February 8, 2024. Best and Final Offers (BAFO) on costs were due on February 15, 2024 and were used in the final score calculations.

The ad-hoc committee met again on March 8, 2024 to go over the preliminary scores and discuss next steps for interviews. At the meeting, it was decided that five (5) of the six (6) firms were in competitive range and warranted interviews. The interviews with the five (5) firms were subsequently held on March 26, 2024.

Following the interviews, the ad-hoc committee members revisited their respective scores and, if needed, were allowed to change scores as a result of each firm's performance during the interviews. Hanson Bridgett was determined to be the best value for the Agency based on the firm's qualifications in their written proposals, interviews, and proposed costs.

Financial Impact

The estimated financial impact of \$4,354,212 over five (5) years will be funded via the Agency's yearly Board approved operating budget.

Attachments:

- [Item 10a](#) – Price Analysis
- [Item 10b](#) – Solicitation List



Price Analysis

Average Hourly Rate	Aleshire & Wynder, LLP	Alvarez-Glasman & Colvin	Atkinson, Andelson, Loya, Ruud & Romo	BDG Law Group, A Professional Law Corporation	Burke, Williams & Sorensen, LLP	Hanson Bridgett LLP
Partner /Shareholder /Principal	\$ 369	\$ 275	\$ 388	\$ 388	\$ 297	\$ 490
Associate /Special or Sr. Counsel	\$ 327	\$ 250	\$ 300	\$ 300		
Average Hourly Rate	\$ 348	\$ 263	\$ 344	\$ 344	\$ 297	\$ 490
Proposal Evaluation Score	467.6	572	545.3	530.4	546.5	587.6

	Difference	Delta
Difference between lowest cost proposal (Alvarez-Glasman) and highest cost proposal (Hanson Bridgett) proposal	\$ (227.50)	46.43%
Difference between Hanson Bridgett and the average cost of all proposals	\$ (142.53)	29.09%

There was adequate price competition since six (6) bidders independently contended for the contract that is to be awarded. Best and Final Offers were requested from the top five (5) firms. Award is based on the highest evaluated proposal score for the evaluation criteria elements; Expertise and Experience, Qualifications and Experience of Key Personnel, and Price. Based on the results of the evaluation committee's scoring, Hanson Bridgett is the best value to the Agency. Based upon the results noted above, it is determined that the price submitted by Hanson Bridgett is considered fair and reasonable.


Amy Gunderloy, Contract Administrator
16 April, 2024

PLANETBIDS SOLICITATION LIST LEGAL SERVICES - GENERAL COUNSEL RFP 24-045

Company Name	Address	City	State	Zip	Contact Name	Email
Albert & Mackenzie	28216 Dorothy Drive Suite 200	Agoura Hills	California	91301	Christine Ulandez	culandez@albm.com
Aleshire & Wynder, LLP	18881 Von Karman Avenue Suite 1700	Irvine	California	92612	Fred Galante	fgalante@awattorneys.com
Alvarez-Glasman & Colvin	13181 Crossroads Parkway North, Suite 400 West Tower	City of Industry	California	91746	Arnold M. Alvarez-Glasman	marredondo@agclawfirm.com
Atkinson, Andelson, Loya, Ruud & Romo	12800 Center Court Drive Suite 300	Cerritos	California	90703	aalrr	durand@aalrr.com
BDG Law Group, A Professional Law Corporation	10880 Wilshire Blvd., Suite 1015	Los Angeles	California	90024	Mary Ann Latorres	mlatorres@bdgfirm.com
Best Best & Krieger LLP	3390 University Ave. 5th Floor	Riverside	California	92502	RFP Team	rfpteam@bbklaw.com
Burke, Williams & Sorensen, LLP	1770 Iowa Avenue Suite 240	Riverside	California	92507	Eric S. Vail	evail@bwslaw.com
Civica Law Group, APC	4000 Barranca Parkway Suite 250 PMB782	Irvine	California	92604	Henry Negrete	hnegrete@civicalaw.com
Clark Hill	555 S Flower St 24th Floor	Los Angeles	California	90071	EJ Park	pitches@clarkhill.com
Deltek	2291 Wood Oak Dr	Herndon	Virginia	20171	Source Management	sourcemanagement@deltek.com
Desert Cities Reprographics Services, Inc	39350 Berkey Drive	Palm Desert	California	92276	Sammers1971	sam@planetprintworks.com
Dorado Design & Construction, Inc.	1607 E. Walnut St.	Pasadena	California	91106	Gabriel Sanchez	gabriel@doradoc.com
Grid Legal, LLP	1330 Camino del Mar	Del Mar	California	92014	Stephanie Smith	stephanie@gridlegal.com
Hanson Bridgett LLP	425 Market Street, 26th Floor	San Francisco	California	94105	Max Stynes	mstynes@hansonbridgett.com
Hawkins Delafield & Wood LLP	300 South Grand Avenue Suite 350	Los Angeles	California	90071	Diane Quan	dquan@hawkins.com
Liebert Cassidy Whitmore	6033 West Century Blvd Floor 5	Los Angeles	California	90045	Cynthia Weldon	proposalrequests@lcwlegal.com
Meyers Nave, A Professional Corporation	1999 Harrison Street, 9th Floor	Oakland	California	94612	Martha	rfps@meyersnave.com
Nixon Peabody LLP	53 State Street	Boston	Massachusetts	02109	Alexandra	afiorrentino@nixonpeabody.com
Nossaman LLP	777 S Figueroa Street	Los Angeles	California	91773	Hayden Momot	rfps@nossaman.com
Richard D. Jones, A Professional Law Corporation	3777 N HARBOR BLVD	FULLERTON	California	92835	Lauren Budd	lmb@jones-mayer.com
Richards, Watson & Gershon	350 S. Grand Avenue, 37th Floor	Los Angeles	California	90071	Michelle Sugg	marketing@rwglaw.com
Seven Outsource	113 Barksdale Professional Center Newark	DE	California	19711-3258	Steve	rfpalerts@gmail.com
The Brenda Davis Law Group	2450 Venture Oaks Way, Suite 200	Sacramento	California	95833	Brenda Davis	bdavis@bwdlawgroup.com
The Sohagi Law Group, PLC	11999 San Vicente Blvd. Suite 150	Los Angeles	California	90049	Cheron J. McAleece	cmcaleece@sohagi.com
V R GHENCUI ATTORNEY AT LAW, A Prof Corp	1644 Wilshire Boulevard, Suite 303	Los Angeles	California	90017	Vlad R. Ghenciu, Esq.	ghenciu@vrlaw.com
Wood, Smith, Henning & Berman, LLP	10960 Wilshire Blvd. 18th Floor	Los Angeles	California	90024	LCeo	iceo@wshblaw.com

*Bold text indicates vendors who responded to solicitation.

SunLine Transit Agency

DATE: April 24, 2024 **INFORMATION**

TO: Finance/Audit Committee
Board of Directors

FROM: Tina Hamel, Chief Administrative Officer

RE: SunRide Service

Overview of SunRide Service and Contract with Yellow Cab

SunRide, our shared-ride microtransit service, operates in eight (8) zones within the Coachella Valley, and it's primary goals are to serve as a first and/or last mile option for public transit riders, as well as reduce greenhouse gas emissions and total vehicle miles traveled (VMT) in the Coachella Valley. It operates Monday – Friday from 5:30 AM – 6:30 PM. Current SunRide zones exist in: Desert Hot Springs/Desert Edge, Palm Springs, Cathedral City, Palm Desert, La Quinta, Indio, Coachella, and Mecca/North Shore.

As a shared-ride, first-last mile solution, SunRide is meant to group multiple riders in a vehicle and connect them to a fixed route bus connection or to a mutually shared, single point of interest along the fixed route network within a designated zone. This is how the service can effectively reduce greenhouse gases and VMT in Valley communities to improve quality of life through cleaner air and less traffic congestion. This is also how we can maximize systemwide ridership given our limited vehicle and funding resources.

Since the program started in 2021, SunLine has contracted with Yellow Cab to provide on-demand SunRide services. As a taxi provider in the Coachella Valley, Yellow Cab is traditionally structured to contract with independent drivers to deliver its services. As a result, it appears that when SunLine awarded the SunRide contract to Yellow Cab, the company continued to use its independent contractors to meet the service requirements dictated in the contract. These drivers, who operated SunLine issued vehicles, were then required to carry their own insurance and meet state and federal regulations governing their status as an independent contractor.

Overview of Applicable State and Federal Regulations

Although California and federal independent contractor tests have been around for many years, the Department of Labor (DOL) recently made its “Final Rule” on March 11, 2024, for determining when a worker is an employee or an independent contractor under the Fair Labor Standards Act (FLSA). Previously, in January of 2021, the DOL published a rule entitled the “2021 Independent Contractor Rule” or “IC Rule” which was

a departure from the economic reality test that had been used by Courts and the DOL in the past. Specifically, it gave greater weight to two (2) “core” factors (1) the nature and degree of control an employer exercised over a worker, and (2) the worker’s opportunity for profit and loss. Generally, the effect of the IC Rule was to make it easier for businesses to classify workers as independent contractors as opposed to employees under the FLSA.

The IC Rule became effective on March 8, 2021. However, shortly after the DOL put the IC Rule in place, it began the process of rescinding the IC Rule in October of 2022. Ultimately, changes at the federal level led to the DOL’s new “Final Rule” going into effect on March 11, 2024. By this action, the DOL switched back to the former multi-factor test, which makes it more difficult to classify a worker as an independent contractor.

It is important to note that, notwithstanding the recent implementation of the DOL’s Final Rule, businesses in California would have always had to comply with California’s stricter “ABC Test,” and the DOL also requires that the employer comply with whichever standard provides the greatest protection to workers. See 29 U.S.C. 218.

Overview of Changes to the Contract with Yellow Cab

Given the DOL’s recently implemented Final Rule, Yellow Cab informed SunLine staff in February 2024 that it will now treat SunRide drivers as direct employees of their company. The drivers’ new designation as employees has resulted in Yellow Cab needing to incur costs in wages, insurance and benefits, for which were not previously budgeted, rendering the existing contract between SunLine and Yellow Cab economically infeasible. As a result, Yellow Cab requested, out of necessity, to renegotiate its contract with SunLine.

Under option year one (1), which ended March 31, 2024, Yellow Cab was paid an hourly rate of \$26.95 for the operation of each of the 10 SunRide vehicles in service. Upon the initiation of the second option year of the contract, Yellow Cab requested an increase in the hourly rate to \$36.95 per vehicle. According to Yellow Cab, a \$10 increase in the hourly rate per vehicle would finance increased costs such as workers compensation insurance, payroll taxes, and other expenses related to the absorption of new employees.

On March 29, 2024, SunLine initiated Option Year Two (2) and entered into a ninety (90) day contract with Yellow Cab, at the increased rate of \$36.95, to continue providing SunRide service under the original Board approved budget of \$2,225,280. Given that the budget was based on the previous rate of \$26.95 per hour per vehicle, paying the higher rate of \$36.95 will result in a budget shortfall before the end of Option Year Two (2), which would have ended on March 31, 2025. Consequently, staff will need to work closely with Yellow Cab leadership to validate the additional costs and ensure that the new rate is appropriate. If deemed appropriate, staff will need to return to the Board in

May 2024 with an action item to amend the contract with Yellow Cab and increase the total contract budget. See Table 1 below for an overview of the contract budget.

Table 1

SunRide Expense Summary	
\$ 2,225,280.00	Total Board Approved Value for SunRide (Co-award to Yellow Cab/CV Taxi)
\$ (442,925.69)	Total CV Taxi Expenses
\$ (802,832.31)	Actual Yellow Cab Expenses - Years 1 & 2 (1/3/22 - 3/31/24)
\$ (251,326.51)	Estimated Yellow Cab Expenses - Current Agreement (4/1/24 - 6/30/24)
\$ 728,195.49	Estimated Remaining Value as of 6/30/24
\$ (753,979.53)	Estimated Expenses through Option Year 2 (7/1/24 - 3/31/25)
\$ (25,784.04)	Projected Shortfall*

*Projection using current zones and hours of operation.

Attachment 1 Geo-fenced Zones

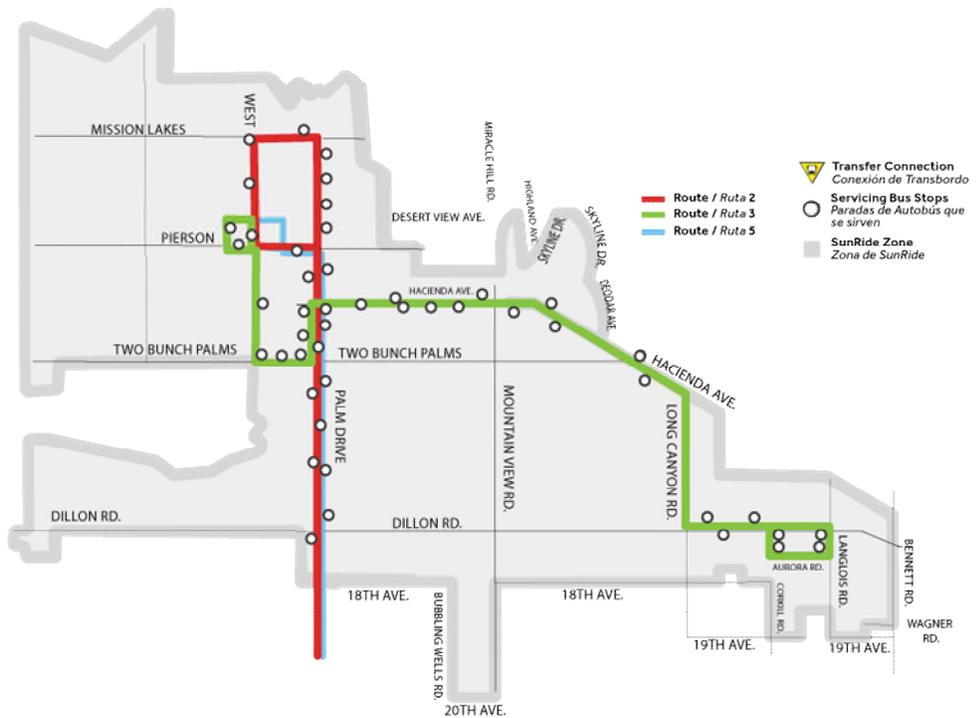
Cathedral City



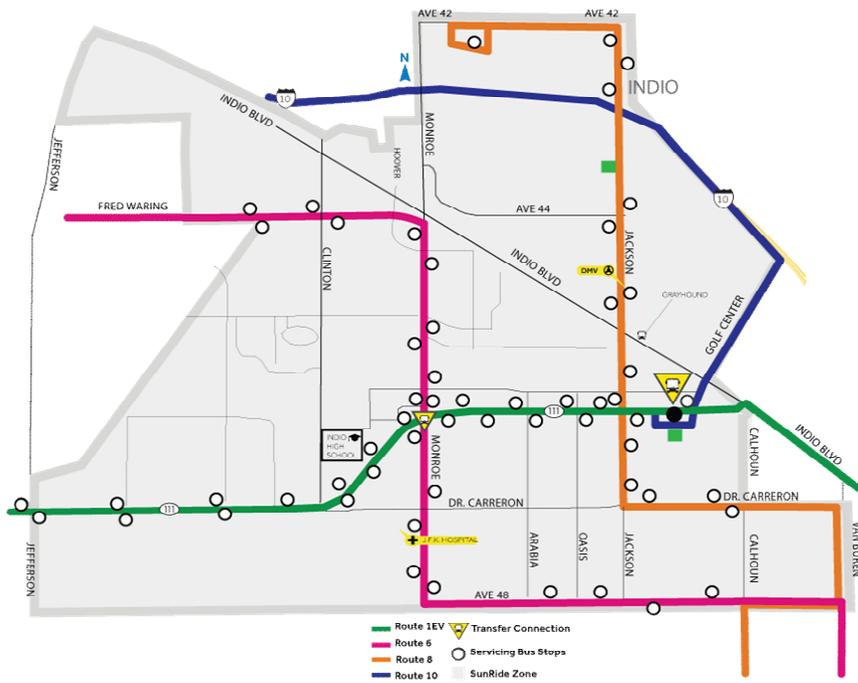
Coachella



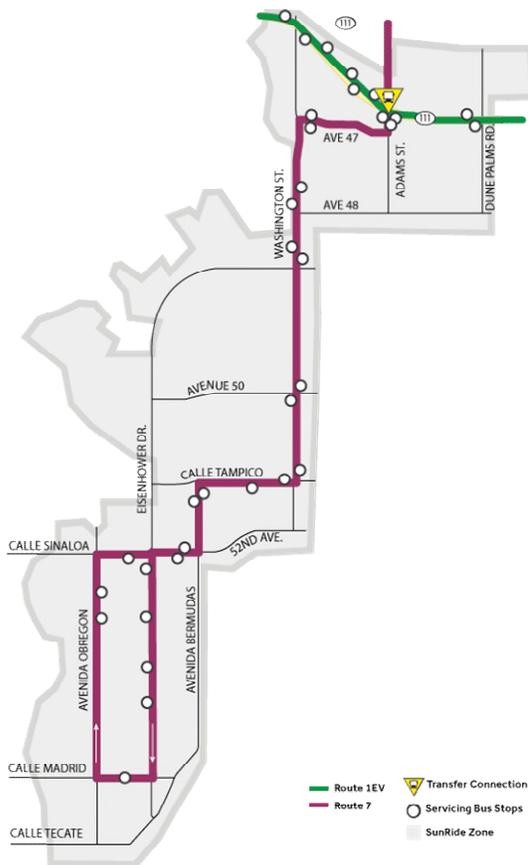
Desert Hot Springs - Desert Edge



Indio



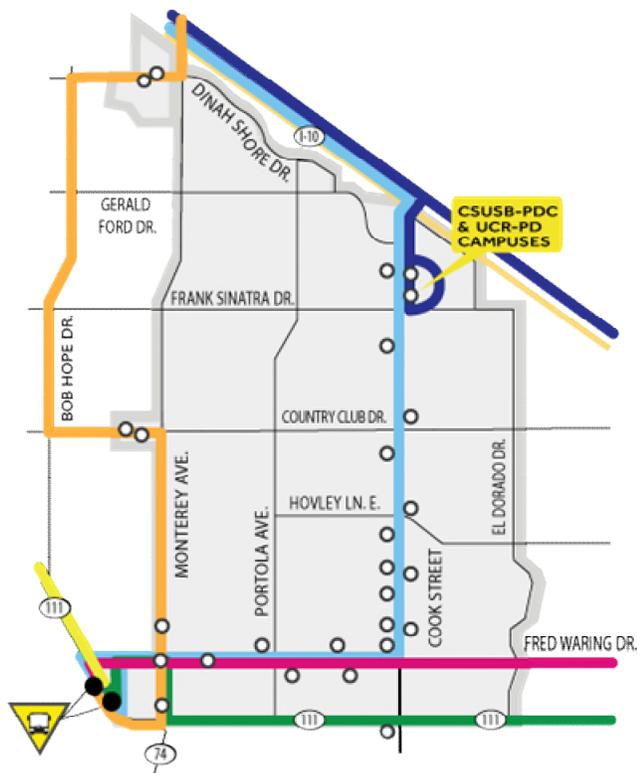
La Quinta



Mecca – North Shore



Palm Desert



Palm Springs

