



SunLine Transit Agency  
February 26, 2025  
10:40 a.m. – 11:10 a.m.

## AGENDA

### FINANCE/AUDIT COMMITTEE

Wellness Room  
32-505 Harry Oliver Trail  
Thousand Palms, CA 92276

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#### NOTICE TO THE PUBLIC

SunLine has discontinued its COVID-19 Emergency Declaration and has returned its Board and Board Committee meetings to live and in-person attendance at the location noted above. These meetings are no longer available for viewing, attendance, or comment by two-way audiovisual platform, two-way telephonic service, webcasting, or streaming video broadcast. SunLine may prepare audio or video recordings of Board meetings. In accordance with the Brown Act and California Public Records Act, these recordings are subject to public inspection for a period of thirty (30) days after the meeting.

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, [www.sunline.org](http://www.sunline.org).

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 72 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

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#### ITEM

#### RECOMMENDATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. FINALIZATION OF AGENDA

**ITEM**

**RECOMMENDATION**

**5. PUBLIC COMMENTS**

**RECEIVE COMMENTS**

**NON AGENDA ITEMS**

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

**6. PRESENTATIONS**

**7. COMMITTEE MEMBER COMMENTS**

**RECEIVE COMMENTS**

**8. CONSENT CALENDAR**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

**APPROVE**

- 8a) Acceptance of Checks \$1,000 and Over Report for December 2024 (PAGE 4-8)
- 8b) Acceptance of Credit Card Statement for December 2024 (PAGE 9-15)
- 8c) Acceptance of Monthly Budget Variance Report for December 2024 (PAGE 16-20)
- 8d) Acceptance of Contracts Signed in Excess of \$25,000 for December 2024 (PAGE 21-22)
- 8e) Acceptance of Union & Non-Union Pension Investment Asset Summary December 2024 (PAGE 23-34)
- 8f) Acceptance of Ridership Report for December 2024 (PAGE 35-38)
- 8g) Acceptance of SunDial Operational Notes for December 2024 (PAGE 39-41)
- 8h) Acceptance of Metrics for December 2024 (PAGE 42-65)
- 8i) Acceptance of Board Member Attendance for January 2025 (PAGE 66-67)

**9. AWARD OF CONTRACT FOR CAD/AVL TECHNOLOGY AND SERVICES**

**APPROVE  
(PAGE 68-72)**

(Staff: Paul Mattern, Chief Planning Officer)

**ITEM**

**RECOMMENDATION**

10. **AUTHORIZE EXECUTION OF MASTER AGREEMENT  
AND PROGRAM SUPPLEMENT WITH THE  
CALIFORNIA DEPARTMENT OF TRANSPORTATION  
FOR RECEIPT OF A \$612,200 TRANSIT AND INTERCITY  
RAIL CAPITAL PROGRAM GRANT**  
(Staff: Luis Garcia, Chief Financial Officer)

**APPROVE**  
(PAGE 73-76)

11. **ADJOURN**

**SunLine Transit Agency****CONSENT CALENDAR**

DATE: February 26, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Checks \$1,000 and Over Report December 2024

**Summary:**

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the month of December which required signature from the Chair or Vice Chair.

<b><i>Vendor</i></b>	<b><i>Check #</i></b>	<b><i>Amount</i></b>
<i>Complete Coach Works</i>	<i>698253</i>	<i>\$238,530.60</i>
<i>New Flyer of America Inc.</i>	<i>698294</i>	<i>\$217,627.38</i>

**Recommendation:**

Approve.

**SunLine Transit Agency  
Checks \$1,000 and Over  
December 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
CALPERS	Group Health Premiums	698246	12/24/2024	432,770.15
COMPLETE COACH WORKS	WIP-Rehab/Rebuild 40FT Buses-Project Acct#1805-00	698253	12/24/2024	238,530.60
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	698294	12/24/2024	217,627.68
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	698184	12/11/2024	86,975.15
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	698316	12/24/2024	85,985.47
IMPERIAL IRRIGATION DIST	Utilities	698212	12/18/2024	70,667.82
SO CAL GAS CO.	Utilities	698172	12/11/2024	65,352.94
HANSON BRIDGETT LLP	Legal Service	698070	12/04/2024	48,867.95
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	698334	12/31/2024	46,774.18
ANEW RNG, LLC	Utilities	698194	12/18/2024	46,685.66
THREE PEAKS CORP	WIP- Coachella Transit Hub- Project Acct#2212-00	698371	12/31/2024	46,055.75
SHUTTLE BUS LEASING	Vehicle/Bus Leasing	698308	12/24/2024	43,400.00
HANSON BRIDGETT LLP	Legal Service	698125	12/11/2024	39,102.00
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	698090	12/04/2024	36,997.44
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	698140	12/11/2024	35,717.78
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	698190	12/11/2024	33,549.47
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	698355	12/31/2024	30,708.37
HELIXSTORM	Contracted Services	698348	12/31/2024	23,770.10
DECALS BY DESIGN, INC.	Advertising Student Art Contest Bus Wrap	698111	12/11/2024	22,415.44
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	698221	12/18/2024	19,218.54
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	698232	12/18/2024	18,603.14
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	698374	12/31/2024	18,592.75
TEC EQUIPMENT, INC.	Inventory Repair Parts	698178	12/11/2024	18,190.72
HELIXSTORM	Contracted Services	698071	12/04/2024	17,500.00
NFI PARTS	Inventory Repair Parts	698235	12/24/2024	17,202.95
NAPA AUTO PARTS	Inventory Repair Parts	698291	12/24/2024	14,100.97
VIRGINKAR AND ASSOCIATES, INC.	WIP-Upgrade CAD/AVL System- Project Acct#2309-00	698321	12/24/2024	14,023.50
VERIZON WIRELESS	Wireless Telephone Service	698320	12/24/2024	13,401.32
HELIXSTORM	Contracted Services	698211	12/18/2024	13,350.00
A AND A FLEET PAINTING INC	WIP-Bus Rehabilitation Painting and Decals-Project Acct#2415	698234	12/24/2024	12,369.70
BALLARD POWER SYSTEMS	Inventory Repair Parts	698099	12/11/2024	11,987.19
ROBERT HALF	Temporary Help	698164	12/11/2024	11,745.35
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	698227	12/18/2024	11,569.92
CPAC INC.COM	WIP-Radio System Replacement- Project Acct#1905-02	698255	12/24/2024	10,846.08
DOCUSIGN, INC.	Computer/Network Software Agreement	698059	12/04/2024	9,715.90
JL GROUP LLC	Legal Service	698073	12/04/2024	9,531.74
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	698114	12/11/2024	9,349.00
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	698363	12/31/2024	8,715.47
GENFARE, LLC	Inventory Repair Parts	698208	12/18/2024	7,883.37

**SunLine Transit Agency  
Checks \$1,000 and Over  
December 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
INSIGHT STRATEGIES INC	Consulting	698129	12/11/2024	7,800.00
FIESTA FORD, INC.	Inventory Repair Parts	698206	12/18/2024	7,698.30
JE STRATEGIES LLC	Consulting	698133	12/11/2024	7,500.00
PIEDMONT PLASTICS, INC.	Bus Stop Supplies	698157	12/11/2024	7,356.94
RWC GROUP	Inventory Repair Parts	698268	12/24/2024	7,038.92
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	698333	12/31/2024	6,875.00
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	698216	12/18/2024	6,848.85
AMALGAMATED TRANSIT UNION	Union Dues	698093	12/11/2024	6,631.02
AMALGAMATED TRANSIT UNION	Union Dues	698239	12/24/2024	6,617.36
BROADLUX, INC.	Contract Services-General	698050	12/04/2024	6,373.50
NFI PARTS	Inventory Repair Parts	698326	12/31/2024	5,712.82
JOSEPH LYNN FRIEND	Contracted Services	698132	12/11/2024	5,700.00
MOHAWK MFG & SUPPLY CO	Inventory Repair Parts	698215	12/18/2024	5,695.00
GILLIG LLC	Inventory Repair Parts	698271	12/24/2024	5,318.87
SONSRAY FLEET SERVICES	Inventory Repair Parts	698225	12/18/2024	5,253.94
FRANKLIN TRUCK PARTS, INC	Inventory Repair Parts	698120	12/11/2024	5,190.83
TOWNSEND PUBLIC AFFAIRS, INC	Contract Services-General	698182	12/11/2024	5,000.00
TOLAR MFG. CO., INC	WIP-Bus Stop Improvement- Project Acct#2504-01	698181	12/11/2024	4,957.83
TPX COMMUNICATIONS	Communication Service	698183	12/11/2024	4,779.54
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	698167	12/11/2024	4,740.74
NFI PARTS	Inventory Repair Parts	698191	12/18/2024	4,724.31
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	698265	12/24/2024	4,403.45
RIDECO US INC	SunRide Ride Share Expenses	698219	12/18/2024	4,395.70
CMD CORPORATION	Inventory Repair Parts	698251	12/24/2024	4,302.11
MORENO RUIZ, INC.	SunLine Events Expense	698144	12/11/2024	4,207.10
COACH GLASS	Inventory Repair Parts	698130	12/11/2024	4,171.00
AVAIL TECHNOLOGIES	Inventory Repair Parts	698098	12/11/2024	4,109.68
QUADIENT FINANCE USA, INC.	Postage	698160	12/11/2024	4,000.00
ROBERT HALF	Temporary Help	698083	12/04/2024	3,937.08
ALPHA MEDIA LLC	Advertising	698092	12/11/2024	3,583.00
OPW FUELING COMPONENTS	Inventory Repair Parts-SunFuels	698154	12/11/2024	3,528.22
IMPERIAL IRRIGATION DIST	Utilities	698349	12/31/2024	3,380.55
SC FUELS	Lubricants- Oil	698223	12/18/2024	3,289.08
CHARTER COMMUNICATIONS	Utilities	698175	12/11/2024	3,272.26
TREETOP PRODUCTS, LLC	Bus Stop Supplies	698226	12/18/2024	3,240.16
ROBERT HALF	Temporary Help	698362	12/31/2024	3,157.20
SC FUELS	Lubricants- Oil	698306	12/24/2024	3,109.67
VANNER INC.	Inventory Repair Parts	698276	12/24/2024	3,001.66
AMETZA ARIZONA, LLC.	Lubricants- Oil	698332	12/31/2024	2,969.59

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<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
YELLOW CAB OF THE DESERT	Taxi Voucher Program	698089	12/04/2024	2,870.84
FIESTA FORD, INC.	Inventory Repair Parts	698119	12/11/2024	2,858.26
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	698165	12/11/2024	2,699.32
SECTRAN SECURITY INC.	Bank Adjustment Fees	698170	12/11/2024	2,689.94
TOKEN TRANSIT, INC	Mobile Ticketing Commission	698180	12/11/2024	2,652.96
MAKAI SOLUTIONS	Small Tools & Equipment	698286	12/24/2024	2,646.34
DAVID RZEPINSKI CONSULTING	Consulting	698057	12/04/2024	2,632.50
4IMPRINT, INC.	SunLine Events Expense	698233	12/24/2024	2,607.61
PRUDENTIAL OVERALL SUPPLY	Uniforms	698159	12/11/2024	2,587.08
SOCALGAS	Utilities	698173	12/11/2024	2,579.05
HOME DEPOT CREDIT SERVICES	Bus Stop Supplies	698126	12/11/2024	2,547.20
GILLIG LLC	Inventory Repair Parts	698209	12/18/2024	2,535.96
ENTECH OIL INC	Lubricants- Oil	698203	12/18/2024	2,494.19
AMAZON CAPITAL SERVICES, INC	Inventory Repair Parts	698331	12/31/2024	2,465.41
GILLIG LLC	Inventory Repair Parts	698122	12/11/2024	2,425.37
LANGUAGELINE SOLUTIONS	Translation Services	698075	12/04/2024	2,396.03
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	698247	12/24/2024	2,387.04
ISABEL VIZCARRA	Reimbursement Expense	698351	12/31/2024	2,368.10
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	698103	12/11/2024	2,363.49
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	698373	12/31/2024	2,277.30
BRADLEY/GROMBACHER LLP	Insurance Loss	698100	12/11/2024	2,250.00
AMAZON CAPITAL SERVICES, INC	Office Supplies	698094	12/11/2024	2,216.06
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	698047	12/04/2024	2,205.02
SPORTWORKS NORTHWEST, INC.	Inventory Repair Parts	698309	12/24/2024	2,201.41
IDWHOLESALER	ID Badge Supplies	698277	12/24/2024	2,171.21
KELLY SPICERS STORES	Office Supplies	698074	12/04/2024	2,119.98
EDITH HERNANDEZ	Reimbursement Expense	698202	12/18/2024	1,989.67
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	698295	12/24/2024	1,967.56
FASTENAL COMPANY	Shop Supplies	698061	12/04/2024	1,944.53
ROBERT HALF	Temporary Help	698220	12/18/2024	1,927.20
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	698101	12/11/2024	1,919.73
OMNITRACS, LLC	General Services	698151	12/11/2024	1,820.00
MARK PERRY	Reimbursement Expense	698139	12/11/2024	1,812.26
FENCEWORKS RENTAL SYSTEMS, INC	WIP-Center of Excellence Facility- Project Acct#1808-00	698263	12/24/2024	1,704.00
CARQUEST AUTO PARTS STORES	Inventory Repair Parts	698248	12/24/2024	1,703.15
SWRCB ACCOUNTING OFFICE	Permits & Licenses	698311	12/24/2024	1,701.00
RIVERSIDE COUNTY SHERIFF'S OFFICE	Garnishment	698163	12/11/2024	1,696.81
BRYAN VALENZUELA	Reimbursement Expense	698245	12/24/2024	1,656.55
ON THE GO DJ PRO	SunLine Events Expense	698244	12/24/2024	1,645.00

**SunLine Transit Agency  
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<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	698102	12/11/2024	1,553.30
DEALER EQUIPMENT REPAIR SERVICE INC.	Small Tools & Equipment	698200	12/18/2024	1,552.26
FRONTIER COMMUNICATIONS	Utilities- OPS Bldg	698207	12/18/2024	1,525.00
SECTRAN SECURITY INC.	Bank Adjustment Fees	698366	12/31/2024	1,523.55
AMAZON CAPITAL SERVICES, INC	Computer Supplies	698240	12/24/2024	1,499.25
C V WATER DISTRICT	Utilities	698339	12/31/2024	1,495.25
PLAZA TOWING, INC.	Towing Services	698359	12/31/2024	1,475.00
MILE3 WEB DEVELOPMENT	Website Maintenance	698356	12/31/2024	1,470.00
MILE3 WEB DEVELOPMENT	Website Maintenance	698141	12/11/2024	1,470.00
LANGUAGELINE SOLUTIONS	Translation Services	698135	12/11/2024	1,457.00
CNTY OF RIVERSIDE DIV. OF WEIGHTS &	Permits & Licenses	698107	12/11/2024	1,446.00
WELTYS ENTERPRISES, INC.	SunLine Events Expense	698322	12/24/2024	1,379.72
SUN CHEMICAL	Lubricants- Oil	698161	12/11/2024	1,357.65
ALLIED-ROETTGER INDUSTRIES INC.	Materials & Supplies - CNG	698330	12/31/2024	1,336.09
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	698324	12/24/2024	1,270.00
BALLARD POWER SYSTEMS	Inventory Repair Parts	698197	12/18/2024	1,263.91
RA AUTOMOTIVE SOFTWARE SOLUTIONS INC	Computer/Network Software Agreement	698361	12/31/2024	1,200.00
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	698152	12/11/2024	1,192.00
CPAC INC.COM	Computer Supplies	698199	12/18/2024	1,180.84
NORTHERN SAFETY COMPANY, INC.	Inventory Repair Parts	698146	12/11/2024	1,117.80
TEAMSTERS LOCAL 1932	Union Dues	698312	12/24/2024	1,068.28
PJ'S DESERT TROPHIES & GIFTS	SunLine Events Expense	698068	12/04/2024	1,055.15
GENFARE, LLC	Inventory Repair Parts	698269	12/24/2024	1,054.21
TEAMSTERS LOCAL 1932	Union Dues	698177	12/11/2024	1,048.42
NFI PARTS	Inventory Repair Parts	698091	12/11/2024	1,028.40
ABSOLUTE SELF STORAGE	Storage Rental	698325	12/31/2024	1,023.00
DISCOUNTCELL LLC	Inventory Repair Parts	698343	12/31/2024	1,012.85
FULTON DISTRIBUTING	Bus Stop Supplies	698341	12/31/2024	1,011.47
EVERSOFT, INC.	WIP-Hydrogen Station/SoCal Gas Project-Project Acct#2107-02	698060	12/04/2024	1,003.51
PLAZA TOWING, INC.	Towing Services	698218	12/18/2024	1,000.00
JOSE LOAIZA	Reimbursement Expense	698284	12/24/2024	1,000.00
GEORGE HERNANDEZ	Reimbursement Expense	698270	12/24/2024	1,000.00
<b>Total Checks Over \$1,000</b>	\$2,241,527.88			
<b>Total Checks Under \$1,000</b>	\$45,717.29			
<b>Total Checks</b>	\$2,287,245.17			

**SunLine Transit Agency**

**CONSENT CALENDAR**

DATE: February 26, 2025

**APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Credit Card Statement for December 2024

Summary:

The attached report summarizes the Agency's credit card expenses for December 2024. The report summarizes transactions for the credit card utilized for Procurement which aligns with the statement closing date of December 31, 2024.

Recommendation:

Approve.

**SunLine Transit Agency Visa Credit Card Statement**

**Closing Date: 12/31/2024**

**Name on Card: Mona Babauta**

Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
12/9/2024	12/10/2024	Lyft Ride	APTA Safety and Risk Management Conference- Lyft ride from Atlanta, GA Airport To Hotel; Mona Babauta, CEO/GM		\$41.95
12/10/2024	12/11/2024	Lyft Ride	APTA Safety and Risk Management Conference- Roundtrip Lyft Ride SunLine Team Dinner; Mona Babauta, CEO/GM		\$37.19
12/11/2024	12/13/2024	Marriott Hotel	APTA Safety and Risk Management Conference- Hotel Conference Stay; Mona Babuta, CEO/GM		\$548.06
<b>Credits and Charges:</b>				<b>\$0.00</b>	<b>\$627.20</b>



Reporting Period : 11/30/2024 - 12/31/2024

**Statement Summary**

<b>Name</b>	Mona Babauta	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	[REDACTED]	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	11/30/2024 - 12/31/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 12/9/2024	12/10/2024	Lyft *ride Sun 9pm Lyft.Com, CA					41.95
		Purchase Lyft *ride Sun 9pm	General Ledger Code: 5090200000				
<hr/>							
2 12/10/2024	12/11/2024	Lyft *2 Rides 12-09 Lyft.Com, CA					37.19
		Purchase Lyft *2 Rides 12-09	General Ledger Code: 5090200000				
<hr/>							
3 12/11/2024	12/13/2024	Marriott Buckhead Hote Atlanta, GA					548.06
		Purchase Marriott Buckhead Hote	General Ledger Code: 5090200000				
<hr/>							

Transaction Count: 3  
**Total: 627.20**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized Approver Signature \_\_\_\_\_ Date \_\_\_\_\_

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 12/31/2024

Name on Card: Ray Stevens (Procurement Card)

Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1 12/02/25	12/3/2025	Expedia	APTA Safety & Risk Management Seminar Lodging Expense - John Sowers		\$ 548.40
2 12/04/24	12/5/2024	American Airlines	APTA Safety & Risk Management Seminar Flight Expense - John Sowers		\$ 742.95
3 12/06/24	12/9/2024	Panaderia Del Pueblo	Bread for Holiday Employee Breakfast		\$ 442.45
4 12/10/24	12/11/2024	Sam's Club	Holiday Employee Breakfast Supplies		\$ 794.73
5 12/10/24	12/11/2024	Sam's Club	Water Pallet for Coachella Hub		\$ 287.04
6 12/10/24	12/12/2024	Co. Riverside Transportation	Permit for Backup Generator Project - Service Fee		\$ 18.12
7 12/10/24	12/12/2024	Co. Riverside Transportation	Permit for Backup Generator Project		\$ 794.55
8 12/12/24	12/13/2024	NNA Services, LLC	Notary Training and Supplies - Vanessa Ordorica		\$ 625.18
9 12/12/24	12/13/2024	Canva	Canva Subscription for Maintenance Department		\$ 119.99
10 12/17/24	12/18/2024	Harbor Freight Tools	Tool Storage Cabinet for SunFuels		\$ 978.74
11 12/19/24	12/20/2024	Magicjack.com	Emergency Phone for Coachella Hub		\$ 3.52
12 12/20/24	12/23/2024	United Airlines	California Transit Works Mentors in Motion Flight Expense - Mark Perry		\$ 333.75
13 12/20/24	12/23/2024	Expedia	California Transit Works Mentors in Motion Lodging Expense - Mark Perry		\$ 1,058.08
14 12/26/24	12/27/2024	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Vehicle Fees		\$ 480.00
15 12/26/24	12/27/2024	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Online Payment Fee		\$ 14.35
Totals:				\$ -	\$ 7,241.85



Reporting Period : 11/30/2024 - 12/31/2024

**Statement Summary**

<b>Name</b>	Ray Stevens	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	XXXX-XXXX-XXXX-████	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	11/30/2024 - 12/31/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 12/2/2024	12/3/2024	Expedia 72976620079672 Expedia.Com, WA	General Ledger Code: 5090200000	_____	_____	_____	548.40
		Purchase Expedia 72976620079672					
<hr/>							
2 12/4/2024	12/6/2024	American Air Fort Worth, TX	General Ledger Code: 5090200000	_____	_____	_____	742.95
		Purchase American Air					
<hr/>							
3 12/6/2024	12/9/2024	Panaderia Del Pueblo Inc Indio, CA	General Ledger Code: 5099900002	_____	_____	_____	442.45
		Purchase Panaderia Del Pueblo Inc					
<hr/>							
4 12/10/2024	12/11/2024	Sams Club#6609 Palm Desert, CA	General Ledger Code: 5099900002	_____	_____	_____	794.73
		Purchase Sams Club#6609					
<hr/>							
5 12/10/2024	12/11/2024	Sams Club#6609 Palm Desert, CA	General Ledger Code: 5099900002	_____	_____	_____	287.04
		Purchase Sams Club#6609					
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 12/10/2024	12/12/2024	Co Riverside Transportati 951-9550533, IN					18.12
		Purchase Co Riverside Transportati	General Ledger Code: 5099900002				
<hr/>							
7 12/10/2024	12/12/2024	Co Of Riverside Transport 951-9551800, CA					794.55
		Purchase Co Of Riverside Transport	General Ledger Code: 5099900002				
<hr/>							
8 12/12/2024	12/13/2024	Nna Services Llc Www.Nationaln, CA					625.18
		Purchase Nna Services Llc	General Ledger Code: 5039903800				
<hr/>							
9 12/13/2024	12/16/2024	Canva* I04359-1335382 Httpscanva.Co, DE					119.99
		Purchase Canva* I04359-1335382	General Ledger Code: 5030303260				
<hr/>							
10 12/17/2024	12/18/2024	Harbor Freight Tools 506 Cathedral Cit, CA					978.74
		Purchase Harbor Freight Tools 506	General Ledger Code: 5049900011				
<hr/>							
11 12/19/2024	12/20/2024	Magicjack.Com 561-594-9925, FL					3.52
		Purchase Magicjack.Com	General Ledger Code: 5030200006				
<hr/>							



**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: February 26, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Monthly Budget Variance Report for December 2024

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12<sup>th</sup> of the annual budget. The FYTD budget values for the month of December 2024 are equal to 6/12<sup>ths</sup> of the yearly budget.

Year to Date Summary

- As of December 31, 2024, the Agency's FYTD revenues are \$474,001 or 19.37% below the FYTD budget.
- As of December 31, 2024, the Agency's FYTD expenditures are \$943,393 or 3.82% below the FYTD budget.

Monthly Spotlight:

- The variance in legal services are primarily due to an increased usage of legal services and increased costs for new firm.

Recommendation:

Approve.

SunLine Transit Agency  
Budget Variance Report  
December 2024

Description	FY25 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Revenues:</b>								
Passenger Revenue	1,816,893	143,559	151,408	(7,849)	824,213	908,447	(84,233)	54.6%
Other Revenue	3,078,163	312,136	256,514	55,622	1,149,314	1,539,082	(389,767)	62.7%
<b>Total Operating Revenue</b>	<b>4,895,056</b>	<b>455,694</b>	<b>407,921</b>	<b>47,773</b>	<b>1,973,527</b>	<b>2,447,528</b>	<b>(474,001)</b>	<b>59.7%</b>
<b>Operating Expenses:</b>								
Operator & Mechanic Salaries & Wages	11,239,225	883,853	936,602	52,749	5,363,394	5,619,613	256,219	52.3%
Operator & Mechanic Overtime	1,241,785	118,633	103,482	(15,151)	822,542	620,893	(201,650)	33.8%
Administration Salaries & Wages	7,861,873	576,576	655,156	78,580	3,618,262	3,930,937	312,674	54.0%
Administration Overtime	126,561	27,894	10,547	(17,347)	119,950	63,281	(56,669)	5.2%
Fringe Benefits	11,105,305	776,336	925,442	149,106	4,615,889	5,552,653	936,764	58.4%
Communications	287,782	23,246	23,982	736	137,847	143,891	6,044	52.1%
Legal Services	687,176	86,344	57,265	(29,079)	632,732	343,588	(289,144)	7.9%
Computer/Network Software Agreement	1,096,582	68,871	91,382	22,511	488,974	548,291	59,317	55.4%
Uniforms	99,824	2,846	8,319	5,472	36,431	49,912	13,481	63.5%
Contracted Services	1,556,640	105,334	129,720	24,386	444,313	778,320	334,007	71.5%
Equipment Repairs	26,500	(412)	2,208	2,620	12,320	13,250	930	53.5%
Security Services	168,000	12,800	14,000	1,200	73,669	84,000	10,331	56.1%
Fuel - CNG	1,920,006	123,118	160,001	36,882	852,234	960,003	107,769	55.6%
Fuel - Hydrogen	1,443,827	724,295	120,319	(603,976)	994,280	721,914	(272,367)	31.1%
Tires	234,000	17,208	19,500	2,292	124,947	117,000	(7,947)	46.6%
Office Supplies	81,260	2,257	6,772	4,514	33,052	40,630	7,578	59.3%
Travel/Training	248,200	5,312	20,683	15,371	89,465	124,100	34,635	64.0%
Repair Parts	2,008,500	21,055	167,375	146,320	808,552	1,004,250	195,698	59.7%
Facility Maintenance	87,000	5,620	7,250	1,630	21,346	43,500	22,154	75.5%
Electricity - CNG & Hydrogen	1,090,000	37,634	90,833	53,199	300,115	545,000	244,885	72.5%
Natural Gas	2,030,000	111,603	169,167	57,563	689,443	1,015,000	325,557	66.0%
Water and Gas	16,000	882	1,333	452	5,522	8,000	2,479	65.5%
Insurance Losses	1,235,000	387,416	102,917	(284,500)	850,406	617,500	(232,906)	31.1%
Insurance Premium - Property	200,000	19,055	16,667	(2,388)	114,329	100,000	(14,329)	42.8%
Repair Claims	100,000	-	8,333	8,333	(600)	50,000	50,600	100.6%
Fuel Taxes	124,500	6,973	10,375	3,402	49,127	62,250	13,123	60.5%
Other Expenses	7,164,078	507,216	597,007	89,790	3,546,293	3,582,039	35,746	50.5%
Self Consumed Fuel	(4,062,246)	(138,451)	(338,521)	(200,069)	(1,079,540)	(2,031,123)	(951,583)	73.4%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>49,417,378</b>	<b>4,513,515</b>	<b>4,118,115</b>	<b>(395,400)</b>	<b>23,765,296</b>	<b>24,708,689</b>	<b>943,393</b>	<b>51.9%</b>
<b>Operating Expenses in Excess of Operating Revenue</b>		<b>\$ (4,057,820)</b>			<b>\$ (21,791,769)</b>			
<b>Subsidies:</b>								
Local	8,419,000	767,318	701,583	(65,735)	4,120,740	4,209,500	88,760	51.1%
State	30,588,336	2,787,859	2,549,028	(238,831)	14,971,679	15,294,168	322,489	51.1%
Federal	5,514,986	502,643	459,582	(43,061)	2,699,349	2,757,493	58,144	51.1%
<b>Total Subsidies</b>	<b>44,522,322</b>	<b>4,057,820</b>	<b>3,710,194</b>	<b>(347,627)</b>	<b>21,791,769</b>	<b>22,261,161</b>	<b>469,393</b>	<b>51.1%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>			<b>\$ -</b>			

SunLine Transit Agency  
Budget Variance Report  
December 2024

Description	FY25 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Expenses:</b>								
Wages & Benefits	31,574,749	2,383,292	2,631,229	247,937	14,540,037	15,787,375	1,247,337	54.0%
Services	6,903,050	502,617	575,254	72,637	3,210,689	3,451,525	240,836	53.5%
Fuels & Lubricants	3,581,133	854,870	298,428	(556,442)	1,916,239	1,790,567	(125,673)	46.5%
Tires	234,000	17,208	19,500	2,292	124,947	117,000	(7,947)	46.6%
Materials and Supplies	2,607,460	50,380	217,288	166,909	1,038,847	1,303,730	264,883	60.2%
Utilities	3,554,000	175,231	296,167	120,936	1,192,585	1,777,000	584,415	66.4%
Casualty & Liability	3,678,540	611,321	306,545	(304,776)	2,192,808	1,839,270	(353,538)	40.4%
Taxes and Fees	124,500	6,973	10,375	3,402	49,127	62,250	13,123	60.5%
Miscellaneous Expenses	1,222,192	50,075	101,849	51,774	579,557	611,096	31,540	52.6%
Self Consumed Fuel	(4,062,246)	(138,451)	(338,521)	(200,069)	(1,079,540)	(2,031,123)	(951,583)	73.4%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>49,417,378</b>	<b>4,513,515</b>	<b>4,118,115</b>	<b>(395,400)</b>	<b>23,765,296</b>	<b>24,708,689</b>	<b>943,393</b>	<b>51.9%</b>
<b>Revenues:</b>								
Passenger Revenue	1,816,893	143,559	151,408	(7,849)	824,213	908,447	(84,233)	54.6%
Other Revenue	3,078,163	312,136	256,514	55,622	1,149,314	1,539,082	(389,767)	62.7%
<b>Total Operating Revenue</b>	<b>4,895,056</b>	<b>455,694</b>	<b>407,921</b>	<b>47,773</b>	<b>1,973,527</b>	<b>2,447,528</b>	<b>(474,001)</b>	<b>59.7%</b>
<b>Net Operating Gain (Loss)</b>		<b>\$ (4,057,820)</b>			<b>\$ (21,791,769)</b>			
<b>Subsidies:</b>								
Local	8,419,000	767,318	701,583	(65,735)	4,120,740	4,209,500	88,760	51.1%
State	30,588,336	2,787,859	2,549,028	(238,831)	14,971,679	15,294,168	322,489	51.1%
Federal	5,514,986	502,643	459,582	(43,061)	2,699,349	2,757,493	58,144	51.1%
<b>Total Subsidies</b>	<b>44,522,322</b>	<b>4,057,820</b>	<b>3,710,194</b>	<b>(347,627)</b>	<b>21,791,769</b>	<b>22,261,161</b>	<b>469,393</b>	<b>51.1%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>			<b>\$ -</b>			

**Budget Variance Analysis - SunLine Transit Agency**

**Passenger Revenue**

- The unfavorable variance in passenger revenue is due to lower than expected revenue over budgeted values.
- As of December, ridership was at 8.6% above FY24 FYTD totals.
- Total system ridership was 79,275 trips above FY24 FYTD amounts.

**Ridership**

	FY24-December	FY25-December	Variance	%Δ
Fixed Route	210,100	229,938	19,838	9.4%
Paratransit	9,390	8,703	(687)	-7.3%
SunRide	2,036	1,950	(86)	-4.2%
System Total	221,526	240,591	19,065	8.6%

**Ridership**

	FYTD-FY24	FYTD-FY25	Variance	%Δ
Fixed Route	1,032,503	1,113,920	81,417	7.9%
Paratransit	50,264	46,591	(3,673)	-7.3%
SunRide	8,852	10,383	1,531	17.3%
System Total	1,091,619	1,170,894	79,275	7.3%

**Other Revenue**

- The unfavorable variance in other revenue is primarily due lower emission credit revenue as a result of low credit values.

**Operator & Mechanic Salaries & Wages**

- The favorable variance in operator and mechanic wages are due to vacancies.

**Operator & Mechanic Overtime**

- The unfavorable variance is primarily attributed to overtime for fixed route operators due to vacant positions.

**Administration Salaries & Wages**

- The favorable variance in administrative salaries and wages is primarily attributed to vacancies.

**Administration Overtime**

- The unfavorable variance is primarily attributed to overtime in the Maintenance department to account for vacant positions & premium pay for holidays worked.

**Fringe Benefits**

- Savings in fringe benefit expenditures are associated with vacancies across the Agency.

**Communications**

- Communication expenses are within an acceptable range of the budget.

**Legal Services**

- The unfavorable variance in legal services is primarily due to an increased usage of legal services and increased costs for new firm.

**Computer/Network Software Agreement**

- Software agreement expenditures are dependent on annual renewals of software agreements. Many renewals are completed at the beginning of the fiscal year.

**Uniforms**

- Uniform expenses are within an acceptable range of the budget.

**Contracted Services**

- Savings in contract services costs are primarily attributed to budgeted operating and maintenance costs for the hydrogen stations that were not incurred as of December

**Equipment Repairs**

- Equipment repair expenses are within an acceptable range of the budget.

**Security Services**

- Security services are within an acceptable range of the budget.

**Fuel - CNG**

- The favorable balance in fuel CNG expenses are primarily due to lower costs of natural gas.

**Fuel - Hydrogen**

- The unfavorable balance is due to an accrual of liquid hydrogen and increased deliveries of liquid hydrogen through the new station commissioning.

**Tires**

- Tire expenses are within an acceptable range of the budget.

**Office Supplies**

- Office supply expenses are within an acceptable range of the budget.

**Travel/Training**

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

**Repair Parts**

- The favorable variance is due to lower than usual repairs for the first half of the fiscal year.

**Facility Maintenance**

- The favorable variance in facility maintenance expenses are primarily due to lower than anticipated YTD expenses for facility repairs.

**Electricity - CNG & Hydrogen**

- Electricity - CNG & Hydrogen expenses are less than anticipated use in the first half of FY25 due to increase utilization of the liquid hydrogen station.

**Natural Gas**

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY25.

**Water and Gas**

- Water and gas expenses are within an acceptable range of the budget.

**Insurance Losses**

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

**Insurance Premium - Property**

- The unfavorable balance is primarily attributed to the increased value of insured assets.

**Repair Claims**

- Repair claim expenses are below budget due to fewer than anticipated collision repairs.

**Fuel Taxes**

- Fuel tax expenses are within an acceptable range of the budget.

**Other Expenses**

- The favorable variance is primarily due to studies and services which are not scheduled to begin until the second half of FY25.

**Self-Consumed Fuel**

- The variance in primarily due to less than anticipated fuel utilized by the Agency.

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: February 26, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Contracts Signed between \$25,000 and \$250,000 for  
December 2024

Summary:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

There were four (4) agreements and (1) purchase order executed in December 2024 between \$25,000 and \$250,000:

<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>
MaTran, Inc	Paratransit Bus Rentals	\$35,110.00
All American Building	Evaporator Coolers	\$100,900.00
Vertosoft	Transit Management Software	\$91,700.00
Connected Solutions Group (CSG)	Upgrade Vehicle Cellular Routers	\$236,930.68
Carahsoft Technology	Swiftly Transit Software	\$206,082.10

Recommendation:

Approve.

**Contracts Signed Between \$25,000 and \$250,000**  
December 2024

<b>Vendor</b>	<b>Product/Service</b>	<b>Need</b>	<b>Budgeted</b>	<b>Budgeted Amount</b>	<b>Cost</b>	<b>Type</b>
MaTran, Inc	Bus Lease	3 month Paratransit Lease	FY25	\$35,110.00	\$35,110.00	Agreement
All American Building	Evaporator Coolers	Replace 3 Maintenance Evaporator Coolers	FY25	\$100,900.00	\$100,900.00	Agreement
Vertosoft	Software	Transit Management Software	FY25	\$91,700.00	\$91,700.00	Agreement
Connected Solutions Group	Computer Hardware	Vehicle Cellular Routers	FY25	\$236,931.68	\$236,930.68	Purchase Order
Carahsoft Technology	Software	Swiftly Transit Software	FY25	\$206,082.10	\$206,082.10	Agreement

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: February 26, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Union & Non-Union Pension Investment Asset Summary  
for December 2024

Summary:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
<b>Growth Assets</b>			
	Domestic Equity	36.0%	16% – 56%
	International Equity	19.0%	0% - 39%
	Other		0% – 20%
<b>Income Assets</b>			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% – 20%
<b>Real Return Assets</b>		0.0%	0% – 20%
<b>Cash Equivalents</b>		0.0%	0% – 20%

For the month of December, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	29.0%	16% – 56%
	International Equity	15.2%	0% - 39%
	Other	7.0%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	41.1%	25% - 65%
	Other	4.7%	0% – 20%
<b>Real Return Assets</b>		1.6%	0% – 20%

<b>Cash Equivalents</b>	1.3%	0% – 20%
-------------------------	------	----------

## Non-Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	28.8%	16% – 56%
	International Equity	15.1%	0% - 39%
	Other	6.9%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	41.1%	25% - 65%
	Other	4.8%	0% – 20%
<b>Real Return Assets</b>		1.7%	0% – 20%
<b>Cash Equivalents</b>		1.6%	0% – 20%

*Components may not sum to 100.0% due to rounding.*

For the month of December, the market value of assets decreased by \$948,139 and \$856,962 for the union and non-union plans, respectively.

## Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
November 2024	\$44,174,929	\$44,262,719
December 2024	\$43,226,790	\$43,405,757
Increase (Decrease)	(\$948,139)	(\$856,962)

Recommendation:

Approve.



Detail of Securities Held & Market Analytics

For the Month Ending December 31, 2024

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	2,389.00	60.30	144,056.70	51.51	123,057.39	(20,999.31)	0.28
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	965.00	61.00	58,865.00	51.51	49,707.15	(9,157.85)	0.12
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	631.00	56.68	35,765.08	51.51	32,502.81	(3,262.27)	0.07
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	7,097.00	50.32	357,121.04	51.51	365,566.47	8,445.43	0.85
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,776.00	57.66	102,405.94	51.51	91,481.76	(10,924.18)	0.21
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,146.00	61.12	70,043.52	51.51	59,030.46	(11,013.06)	0.14
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	633.00	56.98	36,068.34	51.51	32,605.83	(3,462.51)	0.08
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,918.00	98.64	1,767,431.52	96.90	1,736,254.20	(31,177.32)	4.02
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	96.90	392,348.10	(7,976.53)	0.91
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,446.00	92.76	597,930.32	96.90	624,617.40	26,687.08	1.45
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,322.00	99.12	329,276.64	96.90	321,901.80	(7,374.84)	0.74
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,307.00	96.40	318,794.80	96.90	320,448.30	1,653.50	0.74
<b>Security Type Sub-Total</b>			<b>49,679.00</b>		<b>4,218,083.53</b>	<b>845.07</b>	<b>4,149,521.67</b>	<b>(68,561.86)</b>	<b>9.61</b>
<b>Exchange-Traded Fund - Equity</b>									
SCHWAB US LARGE-CAP ETF	808524201	17333747	511,356.00	22.54	11,527,668.76	23.18	11,853,232.08	325,563.32	27.42
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,629.00	39.67	104,292.43	47.82	125,718.78	21,426.35	0.29
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,614.00	37.16	97,136.24	47.82	125,001.48	27,865.24	0.29
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,193.00	42.17	92,478.81	47.82	104,869.26	12,390.45	0.24
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	6,816.00	38.85	264,801.60	47.82	325,941.12	61,139.52	0.75
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	46,244.00	52.35	2,420,864.15	47.82	2,211,388.08	(209,476.07)	5.12
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	4,430.00	49.80	220,614.00	47.82	211,842.60	(8,771.40)	0.49
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,586.00	56.19	145,307.34	58.93	152,392.98	7,085.64	0.35
VANGUARD TOTAL INTL STOCK	921909768	23836382	3,480.00	52.06	181,168.80	58.93	205,076.40	23,907.60	0.47
VANGUARD TOTAL INTL STOCK	921909768	23836382	6,003.00	61.64	370,024.92	58.93	353,756.79	(16,268.13)	0.82
VANGUARD TOTAL INTL STOCK	921909768	23836382	1,834.00	54.44	99,842.96	58.93	108,077.62	8,234.66	0.25
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,875.00	51.81	148,953.46	58.93	169,423.75	20,470.29	0.39
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,586.00	56.52	146,160.72	58.93	152,392.98	6,232.26	0.35
VANGUARD TOTAL INTL STOCK	921909768	23836382	15,690.00	47.86	750,920.27	58.93	924,611.70	173,691.43	2.14

**Detail of Securities Held & Market Analytics**

For the Month Ending **December 31, 2024**

<b>SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]</b>										
<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Ticker</b>	<b>Shares</b>	<b>Average Cost/Share</b>	<b>Original Cost</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L on Cost</b>	<b>Percentage</b>
<b>Security Type Sub-Total</b>				<b>611,336.00</b>		<b>16,570,234.46</b>	<b>722.61</b>	<b>17,023,725.62</b>	<b>453,491.16</b>	<b>39.37</b>
<b>Money Market Mutual Fund</b>										
FIRST AM GOV OBLIG-Z		31846V567	351477	561,338.85	1.00	561,338.85	100.00	561,338.85	0.00	1.30
DTD 01/01/2010 0.000% --										
<b>Security Type Sub-Total</b>				<b>561,338.85</b>		<b>561,338.85</b>	<b>100.00</b>	<b>561,338.85</b>	<b>0.00</b>	<b>1.30</b>
<b>Mutual Fund - Bond</b>										
BAIRD CORE PLUS BOND-INST		057071870	7001692	494,958.52	10.88	5,385,831.01	10.01	4,954,534.86	(431,296.15)	11.46
BBH LIMITED DURATION-I		05528X851	7344118	0.03	10.29	0.35	10.43	0.35	0.00	0.00
DOUBLELINE CORE FIX INC-I		258620301	19170004	197,174.08	10.44	2,059,037.92	9.13	1,800,199.41	(258,838.51)	4.16
NYLI MACKAY HIGH YILD CBF-R6		56063N881	121732	135,827.56	5.18	704,019.27	5.18	703,586.78	(432.49)	1.63
PGIM TOTAL RETURN BOND-R6		74440B884	168981	341,163.22	13.33	4,546,484.27	11.84	4,039,372.49	(507,111.78)	9.34
VOYA INTERMEDIATE BOND-R6		92913L569	212412	244,926.47	9.84	2,409,067.43	8.62	2,111,266.23	(297,801.20)	4.88
<b>Security Type Sub-Total</b>				<b>1,414,049.89</b>		<b>15,104,440.25</b>	<b>55.21</b>	<b>13,608,960.12</b>	<b>(1,495,480.13)</b>	<b>31.47</b>
<b>Mutual Fund - Equity</b>										
COHEN & STEERS INST RLTY		19247U106	1428049	14,471.75	52.20	755,473.06	47.91	693,341.61	(62,131.45)	1.60
COLUMBIA SMALL CAP GRW-INST3		19765Y340	195897	9,629.50	28.07	270,300.00	29.62	285,225.72	14,925.72	0.66
GLDMN SCHS GQG PRT INTL-INST		38147N293	51973400	36,861.86	19.35	713,335.27	19.56	721,018.00	7,682.73	1.67
HRDNG LVNR INTL EQTY-INST		412295107	175052	19,680.08	28.64	563,700.77	24.51	482,358.74	(81,342.03)	1.12
HRTFRD SCHR EM MRKT EQ-SDR		41665H789	10575468	12,957.31	15.22	197,181.37	16.64	215,609.72	18,428.35	0.50
UNDISC MGRS BEHAV VAL-R6		904504479	1428076	4,861.61	87.23	424,087.81	84.28	409,736.15	(14,351.66)	0.95
<b>Security Type Sub-Total</b>				<b>98,462.11</b>		<b>2,924,078.28</b>	<b>222.52</b>	<b>2,807,289.94</b>	<b>(116,788.34)</b>	<b>6.50</b>
<b>Separate Account</b>										
ATEL PRIVATE DEBT FUND II		ATEL00019	SA406	45,325.00	1.00	45,325.00	111.99	50,758.98	5,433.98	0.12
DTD 01/01/2010 0.000% --										
ATEL PRIVATE DEBT FUND II		ATEL00019	SA406	49,000.00	1.00	49,000.00	111.99	54,874.57	5,874.57	0.13
DTD 01/01/2010 0.000% --										

**Detail of Securities Held & Market Analytics**

For the Month Ending **December 31, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,000.00	1.00	49,000.00	111.99	54,874.57	5,874.57	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	111.99	50,758.98	5,433.98	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	8,005.07	1.00	8,005.07	111.99	8,964.79	959.72	0.02
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,980.00	1.00	49,980.00	111.99	55,972.06	5,992.06	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	111.99	50,758.98	5,433.98	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	21,070.00	1.00	21,070.00	111.99	23,596.07	2,526.07	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	111.99	50,758.98	5,433.98	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	111.99	50,758.98	5,433.98	0.12
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE63	SA495	900,000.00	1.00	900,000.00	100.00	900,000.00	0.00	2.08
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	1,173,710.00	1.00	1,173,710.00	117.28	1,376,526.14	202,816.14	3.18
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	180,000.00	1.00	180,000.00	117.28	211,103.86	31,103.86	0.49
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	145,309.38	1.00	145,309.38	144.48	209,942.32	64,632.94	0.49
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	80,433.93	1.00	80,433.93	144.48	116,210.57	35,776.64	0.27
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	309,750.00	1.00	309,750.00	144.48	447,525.38	137,775.38	1.04
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	180,319.43	1.00	180,319.43	144.48	260,524.68	80,205.25	0.60

**Detail of Securities Held & Market Analytics**

For the Month Ending **December 31, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
<b>Separate Account</b>										
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	127,930.57	1.00	127,930.57	144.48	184,833.50	56,902.93	0.43	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	130,837.59	1.00	130,837.59	144.48	189,033.55	58,195.96	0.44	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	252,000.00	1.00	252,000.00	144.48	364,088.44	112,088.44	0.84	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	147,000.00	1.00	147,000.00	144.48	212,384.92	65,384.92	0.49	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	105,000.00	1.00	105,000.00	144.48	151,703.52	46,703.52	0.35	
<b>Security Type Sub-Total</b>			<b>4,135,970.97</b>		<b>4,135,970.97</b>	<b>2,754.76</b>	<b>5,075,953.84</b>	<b>939,982.87</b>	<b>11.76</b>	
<b>Managed Account Sub-Total</b>			<b>6,870,836.82</b>		<b>43,514,146.34</b>	<b>4,700.17</b>	<b>43,226,790.04</b>	<b>(287,356.30)</b>	<b>100.01</b>	
<b>Securities Sub-Total</b>			<b>\$6,870,836.82</b>		<b>\$43,514,146.34</b>	<b>\$4,700.17</b>	<b>\$43,226,790.04</b>	<b>(\$287,356.30)</b>	<b>100.01%</b>	
<b>Accrued Interest</b>								<b>\$0.00</b>		
<b>Total Investments</b>								<b>\$43,226,790.04</b>		



**Detail of Securities Held & Market Analytics**

For the Month Ending **December 31, 2024**

**SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Ticker</b>	<b>Shares</b>	<b>Average Cost/Share</b>	<b>Original Cost</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L on Cost</b>	<b>Percentage</b>
<b>Exchange-Traded Fund - Bond</b>										
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	631.00	56.68	35,765.08	51.51	32,502.81	(3,262.27)	0.07
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	1,113.00	61.12	68,026.56	51.51	57,330.63	(10,695.93)	0.13
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	633.00	56.98	36,068.34	51.51	32,605.83	(3,462.51)	0.08
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	1,779.00	57.66	102,578.92	51.51	91,636.29	(10,942.63)	0.21
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	2,405.00	60.30	145,021.50	51.51	123,881.55	(21,139.95)	0.29
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	982.00	61.00	59,902.00	51.51	50,582.82	(9,319.18)	0.12
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	7,130.00	50.32	358,781.60	51.51	367,266.30	8,484.70	0.85
ISHARES CORE U.S. AGGREGATE		464287226	8278395	4,049.00	98.87	400,324.63	96.90	392,348.10	(7,976.53)	0.90
ISHARES CORE U.S. AGGREGATE		464287226	8278395	3,317.00	96.40	319,758.80	96.90	321,417.30	1,658.50	0.74
ISHARES CORE U.S. AGGREGATE		464287226	8278395	3,372.00	99.12	334,232.64	96.90	326,746.80	(7,485.84)	0.75
ISHARES CORE U.S. AGGREGATE		464287226	8278395	17,957.00	98.64	1,771,278.48	96.90	1,740,033.30	(31,245.18)	4.00
ISHARES CORE U.S. AGGREGATE		464287226	8278395	6,272.00	92.76	581,790.09	96.90	607,756.80	25,966.71	1.40
<b>Security Type Sub-Total</b>				<b>49,640.00</b>		<b>4,213,528.64</b>	<b>845.07</b>	<b>4,144,108.53</b>	<b>(69,420.11)</b>	<b>9.54</b>
<b>Exchange-Traded Fund - Equity</b>										
SCHWAB US LARGE-CAP ETF		808524201	17333747	509,848.00	22.54	11,493,673.41	23.18	11,818,276.64	324,603.23	27.23
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	2,211.00	42.17	93,237.87	47.82	105,730.02	12,492.15	0.24
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	2,484.00	39.67	98,540.28	47.82	118,784.88	20,244.60	0.27
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	2,614.00	37.16	97,136.24	47.82	125,001.48	27,865.24	0.29
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	6,915.00	38.85	268,647.75	47.82	330,675.30	62,027.55	0.76
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	44,356.00	52.35	2,322,027.73	47.82	2,121,103.92	(200,923.81)	4.89
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	4,430.00	49.80	220,614.00	47.82	211,842.60	(8,771.40)	0.49
VANGUARD TOTAL INTL STOCK		921909768	23836382	6,003.00	61.64	370,024.92	58.93	353,756.79	(16,268.13)	0.82
VANGUARD TOTAL INTL STOCK		921909768	23836382	16,886.00	47.86	808,160.58	58.93	995,091.98	186,931.40	2.29
VANGUARD TOTAL INTL STOCK		921909768	23836382	3,770.00	52.06	196,266.20	58.93	222,166.10	25,899.90	0.51
VANGUARD TOTAL INTL STOCK		921909768	23836382	1,375.00	54.44	74,855.00	58.93	81,028.75	6,173.75	0.19
VANGUARD TOTAL INTL STOCK		921909768	23836382	2,469.00	56.19	138,733.11	58.93	145,498.17	6,765.06	0.34
VANGUARD TOTAL INTL STOCK		921909768	23836382	2,875.00	51.81	148,953.46	58.93	169,423.75	20,470.29	0.39
VANGUARD TOTAL INTL STOCK		921909768	23836382	2,470.00	56.52	139,604.40	58.93	145,557.10	5,952.70	0.34

**Detail of Securities Held & Market Analytics**

For the Month Ending **December 31, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Security Type Sub-Total</b>			<b>608,706.00</b>		<b>16,470,474.95</b>	<b>722.61</b>	<b>16,943,937.48</b>	<b>473,462.53</b>	<b>39.05</b>
<b>Money Market Mutual Fund</b>									
FIRST AM GOV OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	713,781.03	1.00	713,781.03	100.00	713,781.03	0.00	1.64
<b>Security Type Sub-Total</b>			<b>713,781.03</b>		<b>713,781.03</b>	<b>100.00</b>	<b>713,781.03</b>	<b>0.00</b>	<b>1.64</b>
<b>Mutual Fund - Bond</b>									
BAIRD CORE PLUS BOND-INST	057071870	7001692	499,162.63	10.87	5,426,458.30	10.01	4,996,617.89	(429,840.41)	11.51
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.43	0.35	0.00	0.00
DOUBLELINE CORE FIX INC-I	258620301	19170004	196,692.24	10.44	2,054,133.71	9.13	1,795,800.12	(258,333.59)	4.14
NYLI MACKAY HIGH YILD CBF-R6	56063N881	121732	135,468.25	5.18	701,991.91	5.18	701,725.58	(266.33)	1.62
PGIM TOTAL RETURN BOND-R6	74440B884	168981	344,882.97	13.30	4,587,557.02	11.84	4,083,414.37	(504,142.65)	9.41
VOYA INTERMEDIATE BOND-R6	92913L569	212412	244,396.39	9.83	2,403,463.81	8.62	2,106,696.89	(296,766.92)	4.85
<b>Security Type Sub-Total</b>			<b>1,420,602.51</b>		<b>15,173,605.10</b>	<b>55.21</b>	<b>13,684,255.20</b>	<b>(1,489,349.90)</b>	<b>31.53</b>
<b>Mutual Fund - Equity</b>									
COHEN & STEERS INST RLTY	19247U106	1428049	15,436.53	52.20	805,837.92	47.91	739,564.37	(66,273.55)	1.70
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,529.75	28.07	267,500.00	29.62	282,271.11	14,771.11	0.65
GLDMN SCHS GQG PRT INTL-INST	38147N293	51973400	36,802.24	19.35	712,235.01	19.56	719,851.76	7,616.75	1.66
HRDNG LVNR INTL EQTY-INST	412295107	175052	19,647.37	28.63	562,530.78	24.51	481,557.05	(80,973.73)	1.11
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	10575468	12,919.82	15.22	196,610.96	16.64	214,985.88	18,374.92	0.50
UNDISC MGRS BEHAV VAL-R6	904504479	1428076	4,811.24	87.23	419,694.20	84.28	405,491.21	(14,202.99)	0.93
<b>Security Type Sub-Total</b>			<b>99,146.95</b>		<b>2,964,408.87</b>	<b>222.52</b>	<b>2,843,721.38</b>	<b>(120,687.49)</b>	<b>6.55</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	111.99	54,874.56	5,874.56	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	8,005.07	1.00	8,005.07	111.99	8,964.79	959.72	0.02

**Detail of Securities Held & Market Analytics**

For the Month Ending **December 31, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	21,070.00	1.00	21,070.00	111.99	23,596.06	2,526.06	0.04
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	111.99	50,758.97	5,433.97	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	111.99	50,758.97	5,433.97	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	111.99	54,874.56	5,874.56	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,980.00	1.00	49,980.00	111.99	55,972.05	5,992.05	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	111.99	50,758.97	5,433.97	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	111.99	50,758.97	5,433.97	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	111.99	50,758.97	5,433.97	0.12
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE64	SA496	900,000.00	1.00	900,000.00	100.00	900,000.00	0.00	2.07
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	1,173,710.00	1.00	1,173,710.00	117.28	1,376,526.14	202,816.14	3.17
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	180,000.00	1.00	180,000.00	117.28	211,103.86	31,103.86	0.49
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	147,000.00	1.00	147,000.00	144.48	212,384.92	65,384.92	0.49
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	130,837.59	1.00	130,837.59	144.48	189,033.55	58,195.96	0.44
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	80,433.93	1.00	80,433.93	144.48	116,210.57	35,776.64	0.27
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	252,000.00	1.00	252,000.00	144.48	364,088.44	112,088.44	0.84

**Detail of Securities Held & Market Analytics**

For the Month Ending **December 31, 2024**

**SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]**

<b>Security Type/Description Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Ticker</b>	<b>Shares</b>	<b>Average Cost/Share</b>	<b>Original Cost</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L on Cost</b>	<b>Percentage</b>
<b>Separate Account</b>									
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	127,930.57	1.00	127,930.57	144.48	184,833.50	56,902.93	0.43
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	105,000.00	1.00	105,000.00	144.48	151,703.52	46,703.52	0.35
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	180,319.43	1.00	180,319.43	144.48	260,524.68	80,205.25	0.60
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	309,750.00	1.00	309,750.00	144.48	447,525.38	137,775.38	1.03
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	145,309.38	1.00	145,309.38	144.48	209,942.32	64,632.94	0.48
<b>Security Type Sub-Total</b>			<b>4,135,970.97</b>		<b>4,135,970.97</b>	<b>2,754.76</b>	<b>5,075,953.75</b>	<b>939,982.78</b>	<b>11.71</b>
<b>Managed Account Sub-Total</b>			<b>7,027,847.46</b>		<b>43,671,769.56</b>	<b>4,700.17</b>	<b>43,405,757.37</b>	<b>(266,012.19)</b>	<b>100.02</b>
<b>Securities Sub-Total</b>			<b>\$7,027,847.46</b>		<b>\$43,671,769.56</b>	<b>\$4,700.17</b>	<b>\$43,405,757.37</b>	<b>(\$266,012.19)</b>	<b>100.02%</b>
<b>Accrued Interest</b>							<b>\$0.00</b>		
<b>Total Investments</b>							<b>\$43,405,757.37</b>		

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: February 26, 2025

**APPROVE**TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Ridership Report for December 2024

Summary:

	Monthly Ridership		Monthly Variance	
	Dec-24	Dec-23	Net	Percent
Fixed Route	229,938	210,100	19,838	9.4%
SunRide	1,950	2,036	-86	-4.2%
Taxi Voucher*	118	197	-79	-40.1%
SunDial	8,703	9,390	-687	-7.9%
<b>Total</b>	<b>240,709</b>	<b>221,723</b>	<b>18,986</b>	<b>7.9%</b>

\*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Yearly Ridership	
<b>Fiscal Year 2024</b>	1,409,140
<b>Fiscal Year 2023</b>	1,308,592
<b>Ridership Increase</b>	<b>100,548</b>

Fiscal year to date system ridership increased by 100,548 rides or 7.68% compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

Recommendation:

Approve.

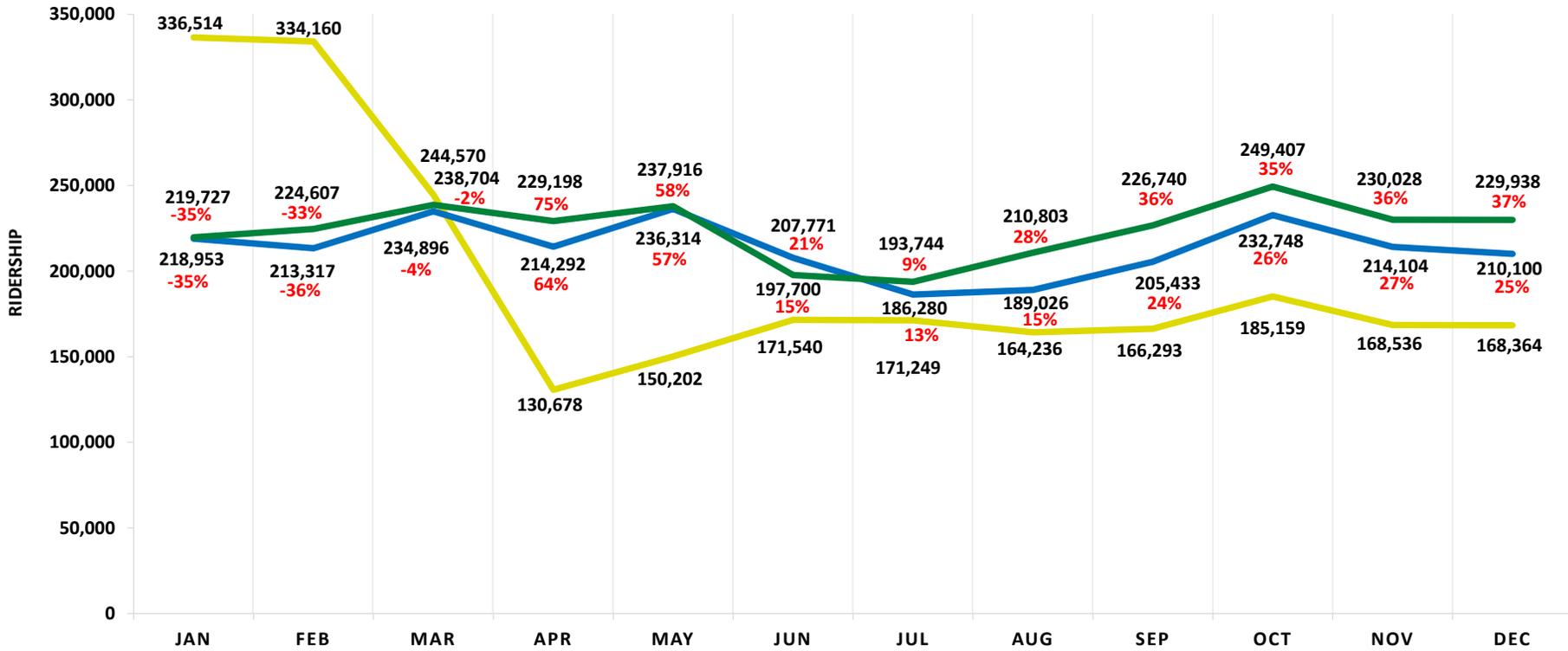


## SunLine Transit Agency Monthly Ridership Report December 2024

Fixed Route	FY 2024		FY 2023		Monthly KPI		Bikes		Wheelchairs	
	Dec 2024	Dec 2023	YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1EV	49,539	47,802	246,199	243,633	19.3	1.5	1,746	8,845	289	1,362
Route 1WV	40,181	36,748	190,366	184,372	15.5	1.3	1,220	6,956	295	1,811
Route 2	66,204	60,926	325,579	293,429	18.7	1.4	1,945	7,914	580	2,525
Route 3	8,066	6,087	39,207	31,582	10.2	0.6	264	1,509	111	523
Route 4	20,376	18,695	97,328	87,162	11.2	0.8	539	2,484	159	490
Route 5	2,386	1,279	12,339	6,701	5.5	0.3	69	425	15	61
Route 6	4,217	2,032	21,309	13,072	8.3	0.6	130	822	38	130
Route 7	8,479	8,005	36,692	36,124	9.2	0.7	362	1,672	12	131
Route 8	16,767	14,779	81,452	72,197	10.6	0.7	455	1,991	89	409
Route 9	4,770	4,830	19,964	21,161	7.0	0.3	53	359	6	53
Route 10	2,450	2,214	15,039	12,849	19.1	0.2	18	1,969	3	313
Route 200 SB	125	204	763	814	15	1	-	6	-	-
Route 400 SB	-	-	-	-	-	-	-	-	-	-
Route 401 SB	-	-	-	-	-	-	-	-	-	-
Route 402 NB	-	-	-	-	-	-	-	-	-	-
Route 403 NB	-	-	-	-	-	-	-	-	-	-
Route 500 SB	18	130	706	902	12	2	-	-	-	-
Route 501 NB	-	-	-	-	-	-	-	-	-	-
Route 700 SB/NB	150	287	1,037	1,315	16	1	-	2	-	-
Route 701 SB/NB	604	655	3,470	3,355	62	4	2	9	1	3
Route 800 NB	3,533	1,353	10,461	6,430	204	10	-	1	-	1
Route 801 SB	1,873	1,973	8,012	8,848	163	10	-	1	1	1
Route 802 SB	63	590	1,229	2,354	21	1	-	-	-	2
Route 803 NB	137	1,511	2,768	6,203	51	3	-	-	-	-
<b>Fixed Route Total</b>	<b>229,938</b>	<b>210,100</b>	<b>1,113,920</b>	<b>1,032,503</b>	<b>14.5</b>	<b>1.0</b>	<b>6,803</b>	<b>34,965</b>	<b>1,599</b>	<b>7,815</b>
SunRide	1,802	2,036	10,383	8,852	2.0	0.1				
Taxi Voucher	118	197	796	913						
SunDial	8,703	9,390	46,591	50,264	0.9	0.2				
<b>System Total</b>	<b>240,561</b>	<b>221,723</b>	<b>1,171,690</b>	<b>1,092,532</b>	<b>10.5</b>	<b>0.8</b>				
	<b>Dec-24</b>	<b>Dec-23</b>								
Weekdays:	21	20								
Saturdays:	4	5								
Sundays:	5	5								
<b>Total Days:</b>	<b>30</b>	<b>30</b>								

## Fixed Route Ridership COVID-19 Recovery

— CY 2020   
 — CY 2023   
 — CY 2024   
 %VAR. 2020 vs 2023   
 %VAR. 2020 vs 2024

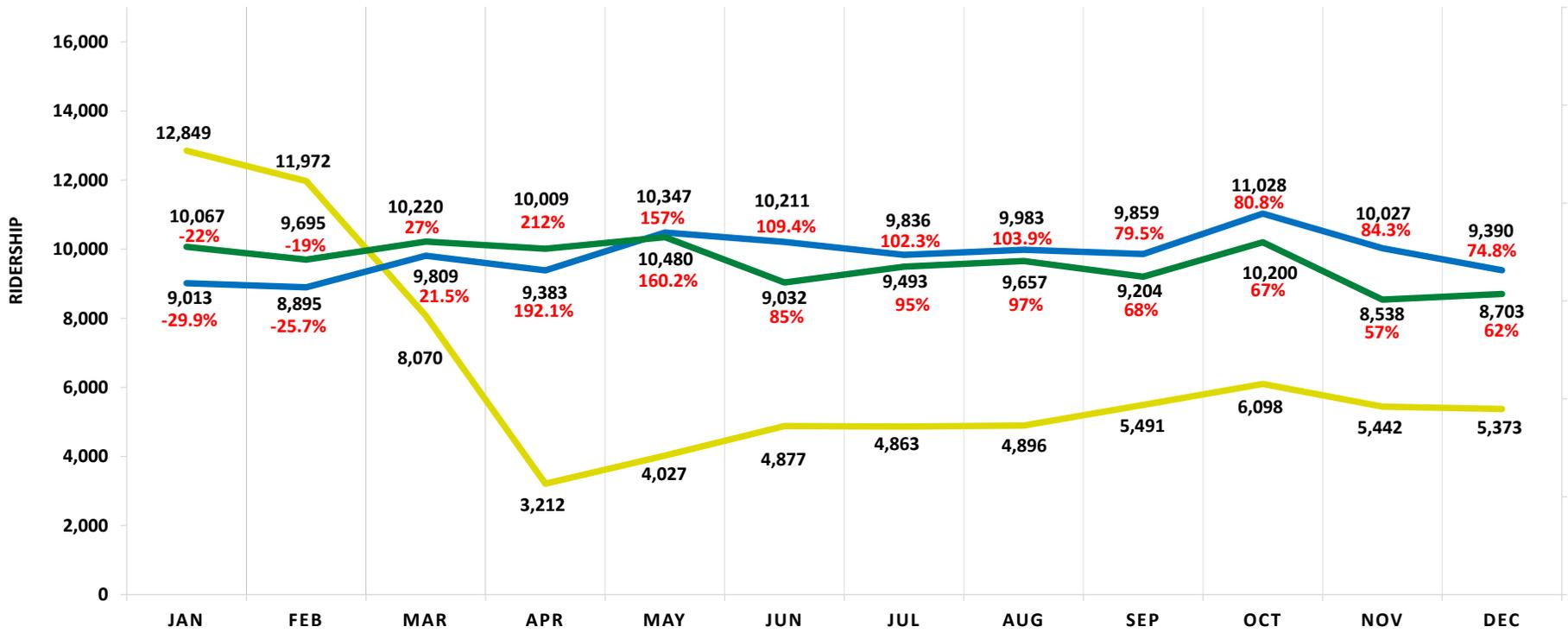


The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2023 and 2024 are referring to the baseline of 2020.

CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2023 & CY 2024. CY 2021/2022 have been removed to reflect the two (2) most recent years in recovery.

## Paratransit Ridership COVID-19 Recovery

— CY 2020   
 — CY 2023   
 — CY 2024   
 %VAR. 2020 vs 2023   
 %VAR. 2020 vs 2024



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2023 and 2024 are referring to the baseline of 2020. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2023 & CY 2024. CY 2021/2022 have been removed to reflect the two (2) most recent years in recovery.

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: February 26, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of SunDial Operational Notes for December 2024

Summary:

The attached report summarizes SunDial's operation for the month of December 2024. This report identifies that for the month of December, the on-time performance for SunDial did meet the internal service goal of 85% which is comparable to the fixed route service goal. The on-time performance for the month of December was 93.4%.

Fiscal-year-to-date, SunDial has maintained an on-time performance of 89.7%. Total vehicle miles for December 2024 decreased by 4,410 compared to December 2023. Total trips for the month of December were 8,219. When compared to December 2023, this is a decrease of 724 trips or 8.1%.

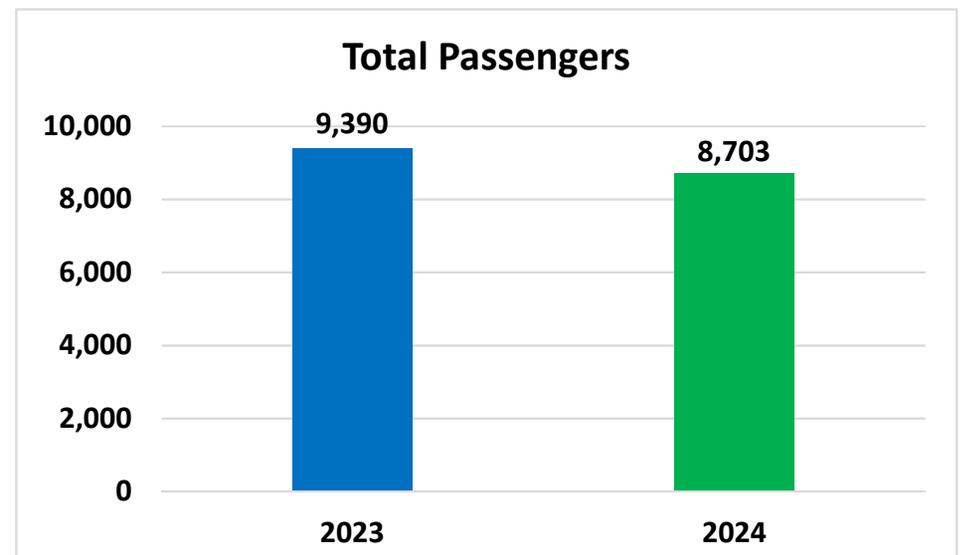
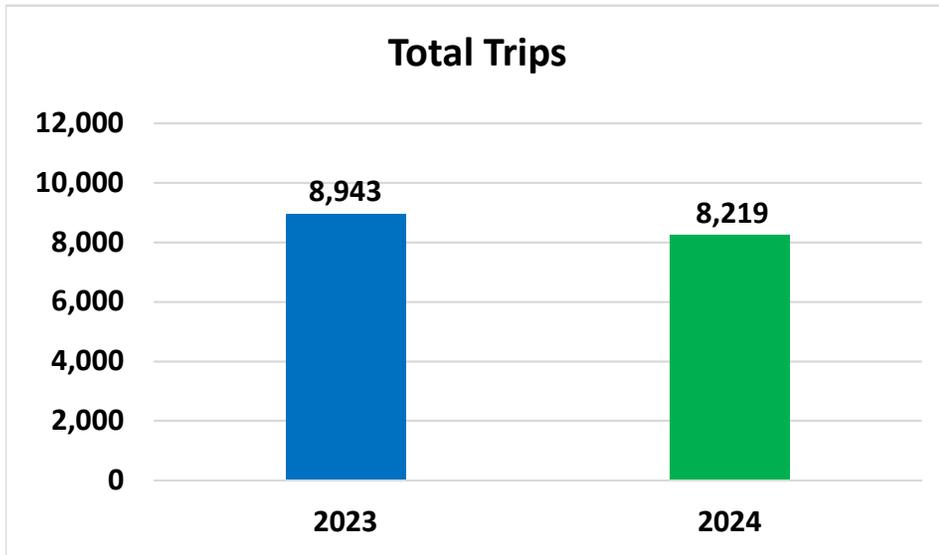
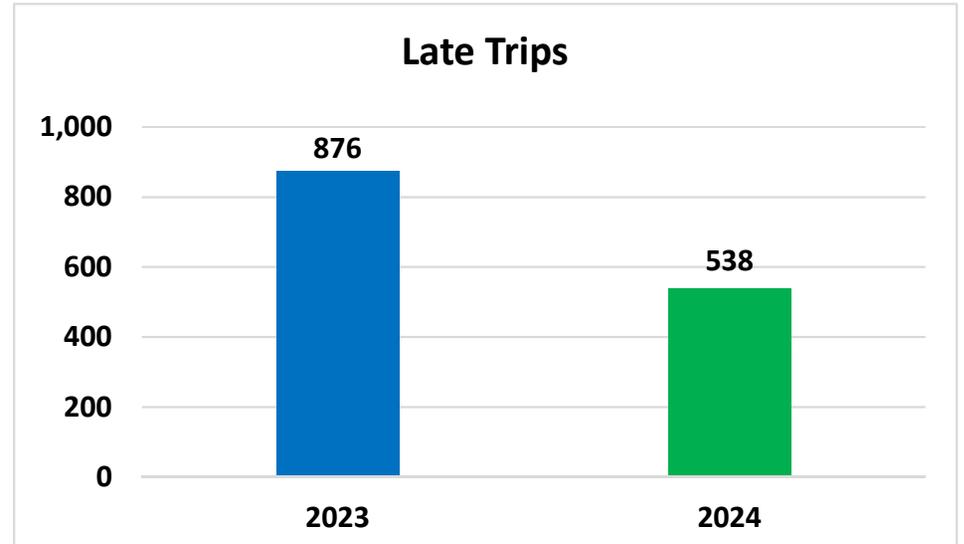
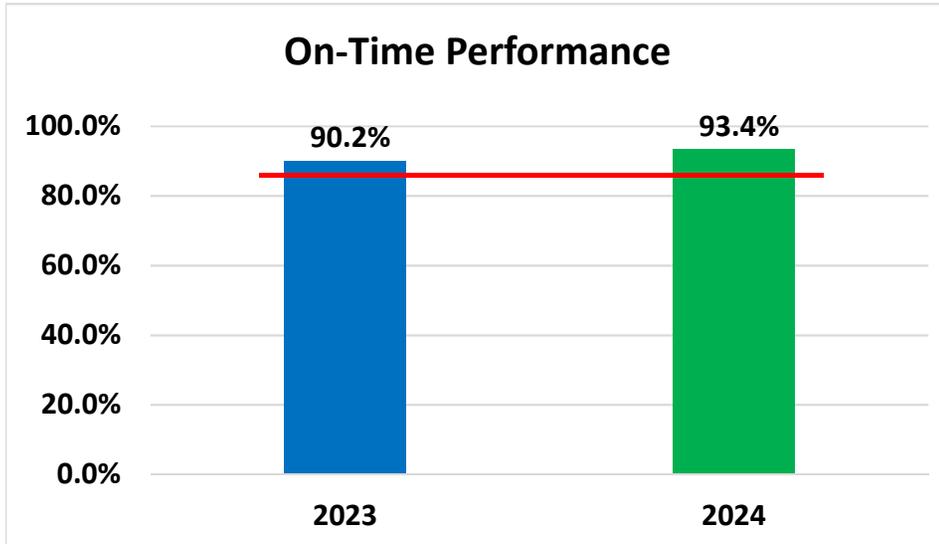
The total number of passengers for the month of December 2024 was 8,703, which indicates a decrease of 687 passengers or 7.3% when compared to December 2023. Mobility device boardings for December 2024 decreased by 142 or 11% when compared to December 2023. During this month, the field supervisors conducted a total of 82 onboard inspections and 82 safety evaluations, which included pre-trip inspections and trailing evaluations. The supervisors have exceeded their monthly on-board evaluations goal of 60 by 22, indicating an increase of 52% when compared to December 2023. Similarly, they have also exceeded their safety evaluations goal of 60 by 28, indicating an increase of 71% when compared to December 2023.

Recommendation:

Approve.

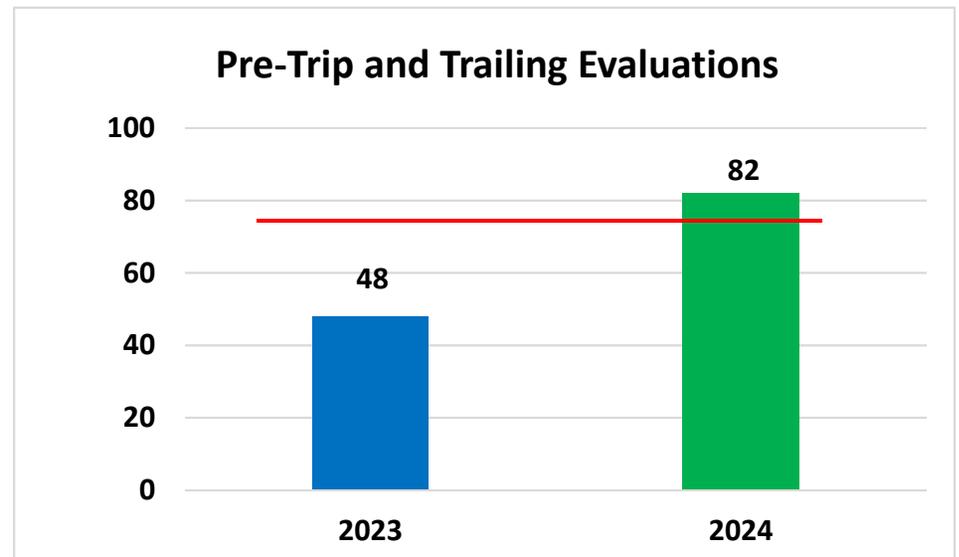
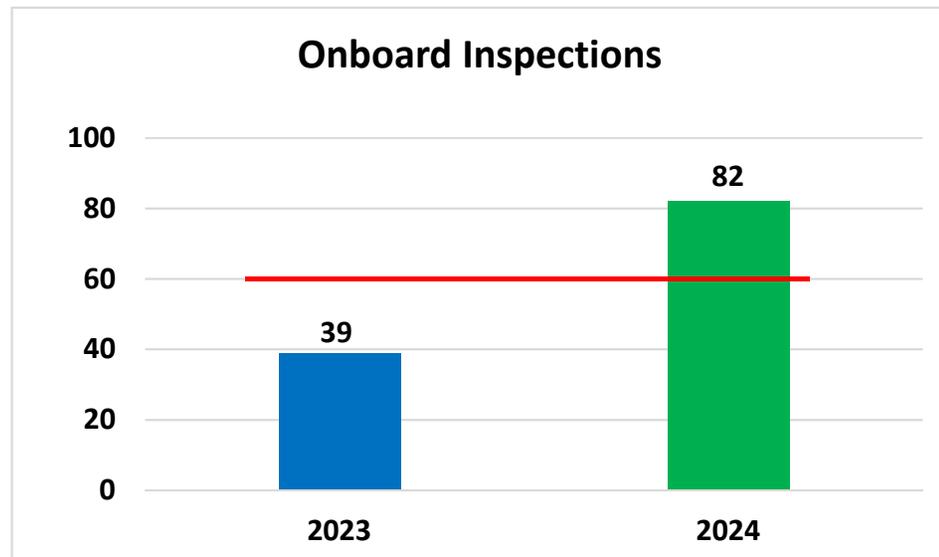
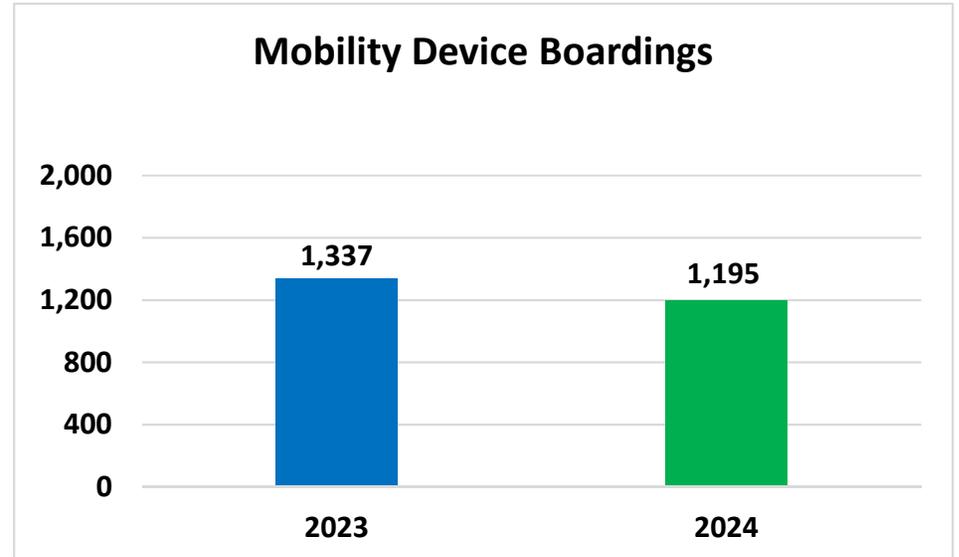
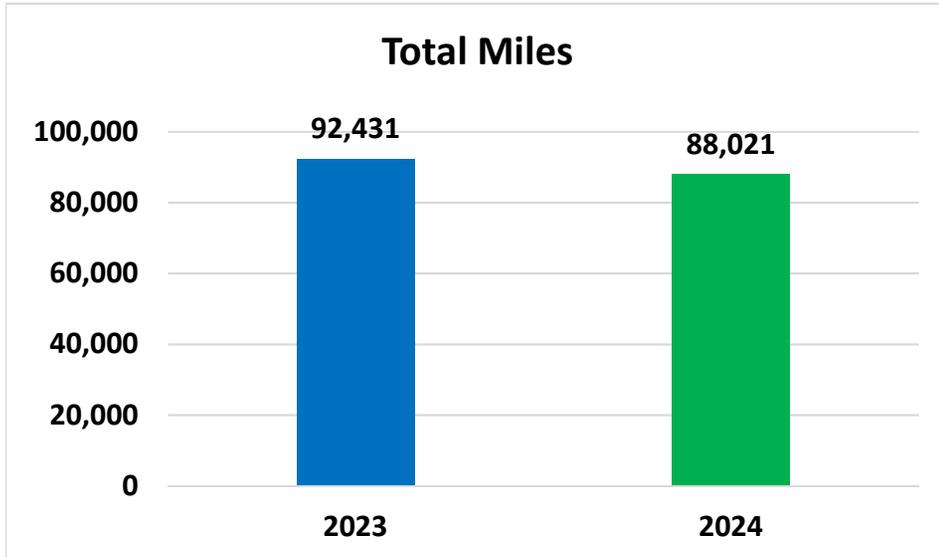
# Paratransit Operational Charts

## December 2023 vs. December 2024



# Paratransit Operational Charts

## December 2023 vs. December 2024



**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: February 26, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Metrics for December 2024

Summary:

The metrics packet includes data highlighting on-time performance, early departures, late departures, late cancellations, operator absences, fixed route customer complaints, paratransit customer complaints, advertising revenue, and system performance. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City, La Quinta and Palm Springs. Included in this packet is ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with the various High Schools in the Coachella Valley, College of the Desert (COD) and California State University San Bernardino (CSUSB) Palm Desert Campus.

SunRide

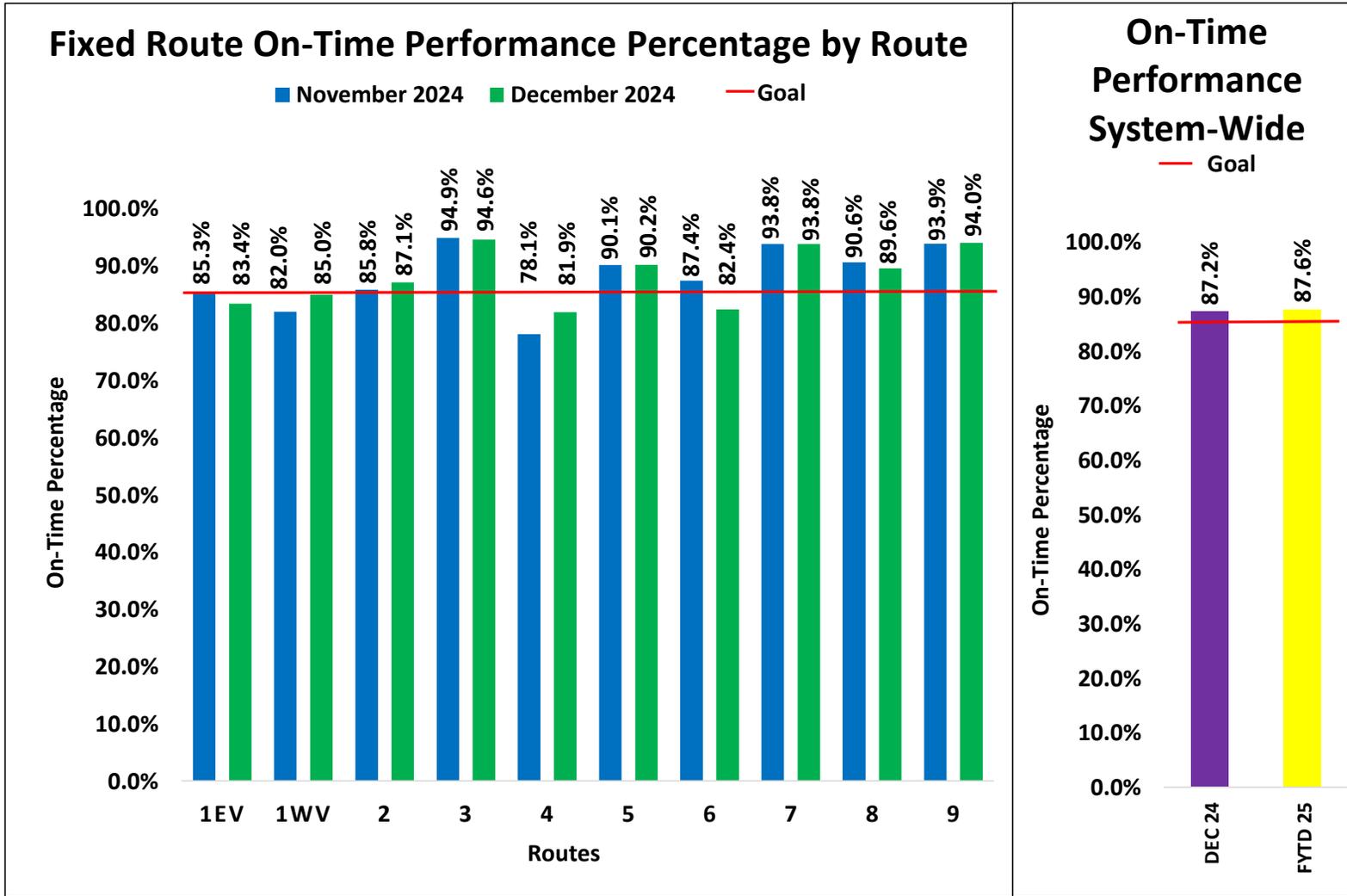
- Mecca/North Shore continues to improve when compared to 2023. December 2024 saw a 43% increase in ridership with 125 rides by 149 passengers, compared to December 2023 which had 78 rides by 104 passengers.
- Indio had a 14% increase in ridership In December 2024 when compared to December 2023.
- Cathedral City saw a 45% increase in ridership in December 2024 when compared to November 2024, with 136 rides by 149 passengers.
- Palm Springs saw a 50% increase in ridership in December 2024 when compared to December 2023 with 259 rides by 275 passengers.
- La Quinta continues to underperform, with only 8 ride by 10 passengers in December 2024. This is a 64% decrease when compared to December 2023.
- Desert Edge remains below 2023 ridership numbers, down 72% in December with 214 trips by 222 passengers.
- Systemwide ridership in December had 1,802 trips by 1,960 passengers, representing a 4% decrease in ridership when compared to December 2023.

Fixed Route

- Fixed route's on-time performance had an increase of 0.7% from November 2024 at 86.5% to December 2024 at 87.2%. For December, the agency exceeded the service standard goal of 85%.
  - Route 1EV did not meet its service standard goal for December due to the Coachella Christmas Parade and the Ironman Triathlon and traffic congestion.
  - Route 4 did not meet its service standard goal for December due to the Palm Springs Festival of Lights and Farrell Rd. and Vista Chino Rd. road work, which caused road and detour closures.
  - Route 6 did not meet its service standard goal for December due to mechanical issues.
- Late departures decreased by 0.06% in December 2024 compared to the previous month.
- Early departures decreased by 0.1% in December 2024 compared to the previous month.
- For the month of December 2024, 23% of SunLine's fixed route operator workforce was absent when compared to December 2023 at 20%.
- For the month of December 2024, workforce was at a total of 133 operators when compared to December 2023 at 147 operators.

Recommendation:

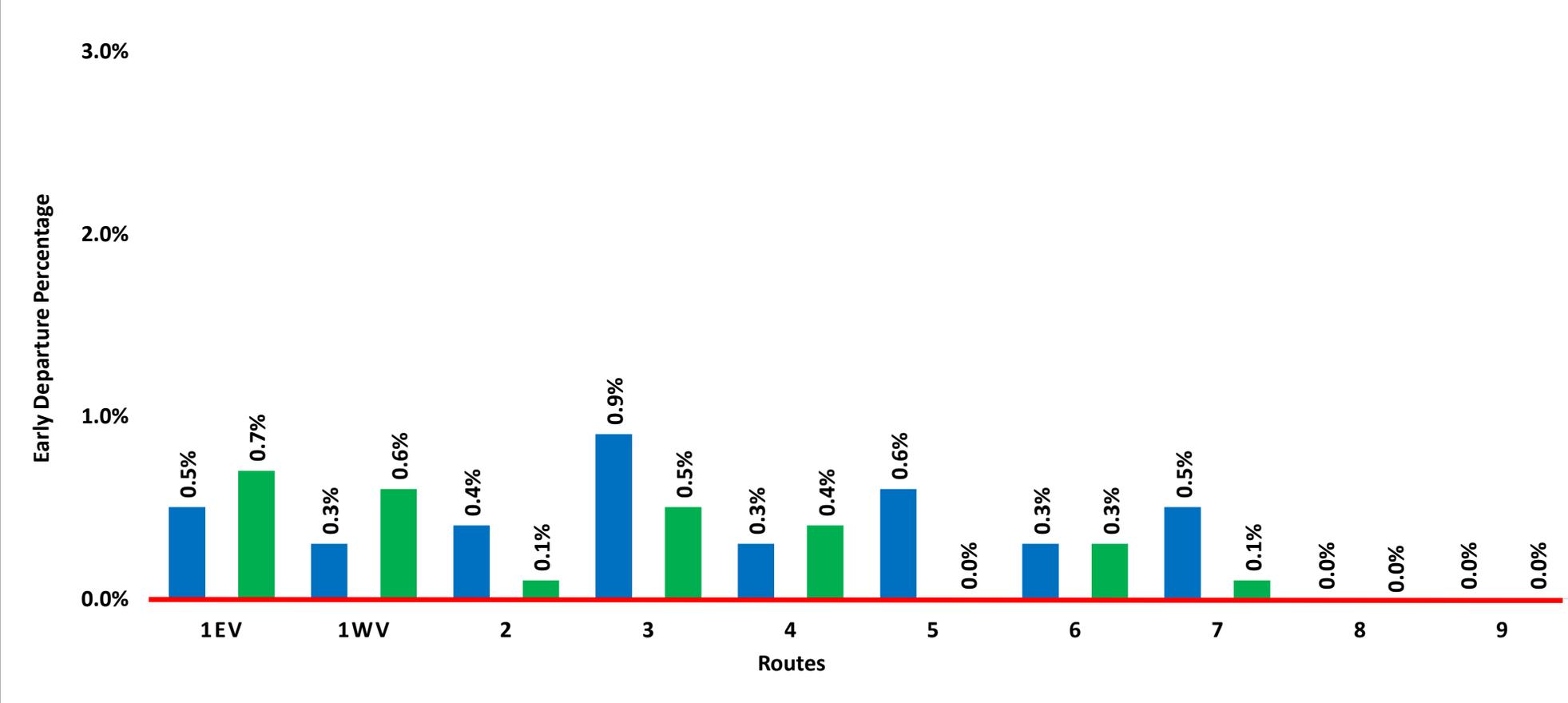
Approve.



On-Time: When a trip departs a time point within a range of zero (0) minutes early to five (5) minutes late.  
 Goal: Minimum target for On-Time Performance is 85%.  
 Note: For the month of December 2024, the Agency's on-time performance was at 87.2%, when compared to December 2023 at 83.8%. This is an increase of 3.4%.

# Fixed Route Early Departure Percentage by Route

■ November 2024    ■ December 2024

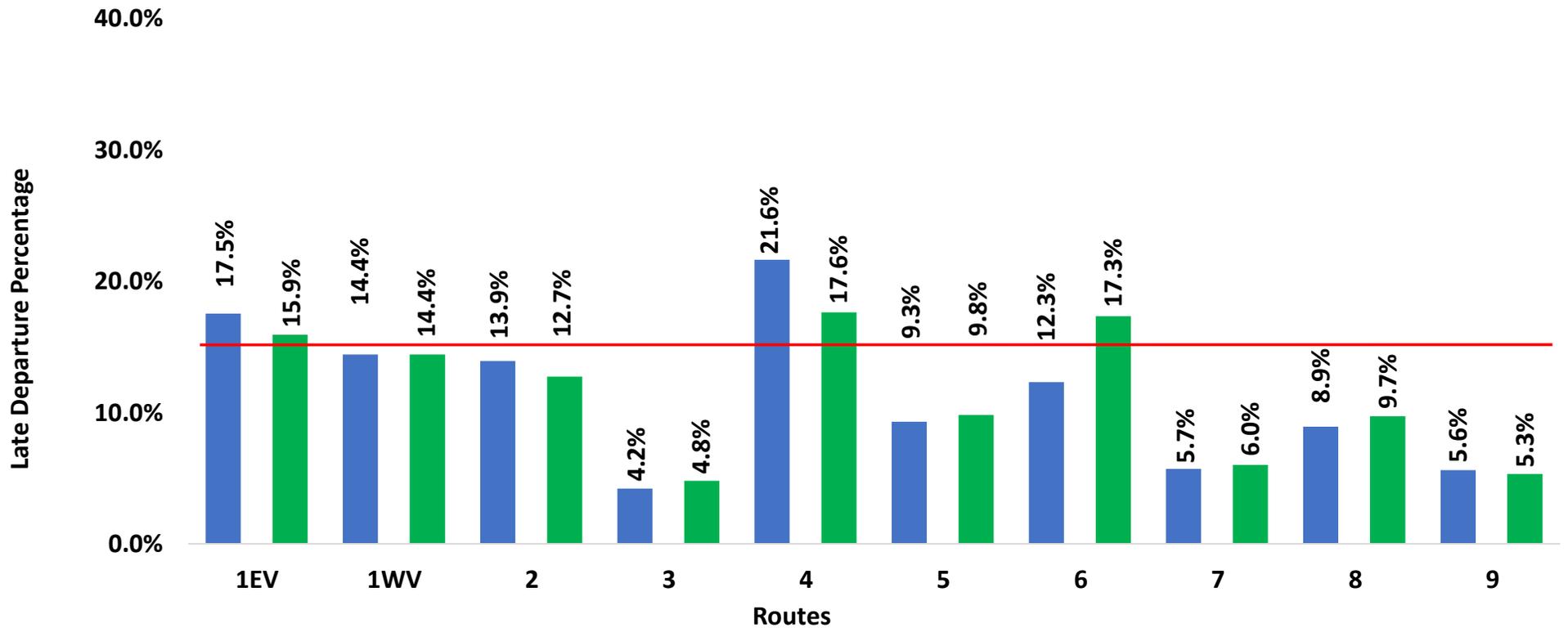


Early Departure: When a bus leaves a time point ahead of the scheduled departure time.

Goal: To reduce early departures to 0%.

## Fixed Route Late Departure Percentage by Route

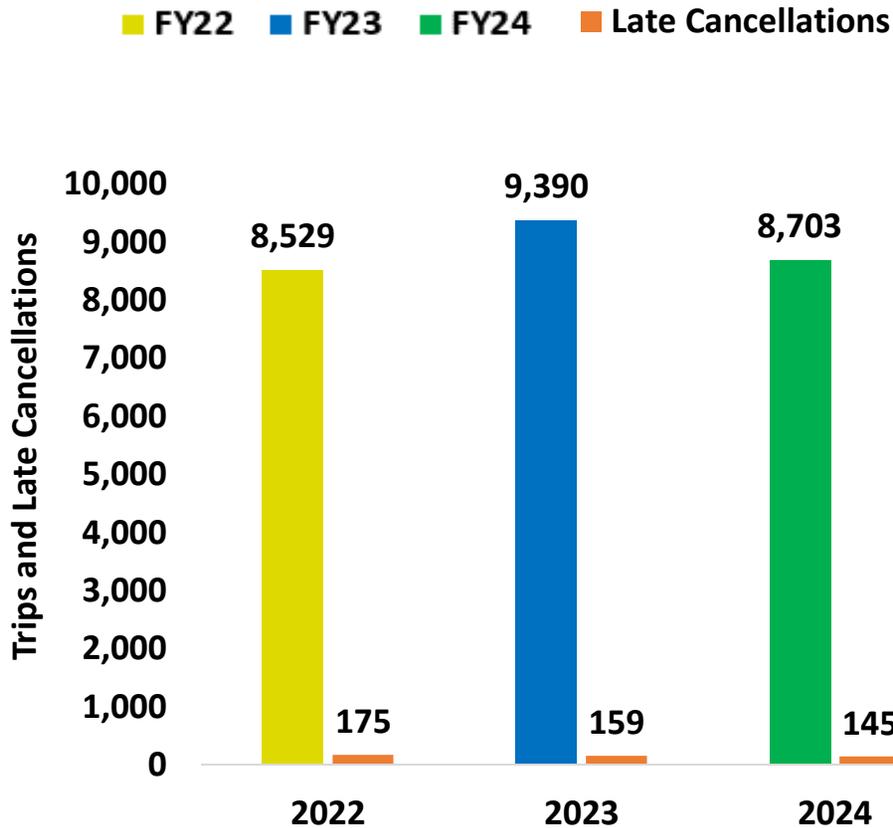
■ November 2024 ■ December 2024 — Goal



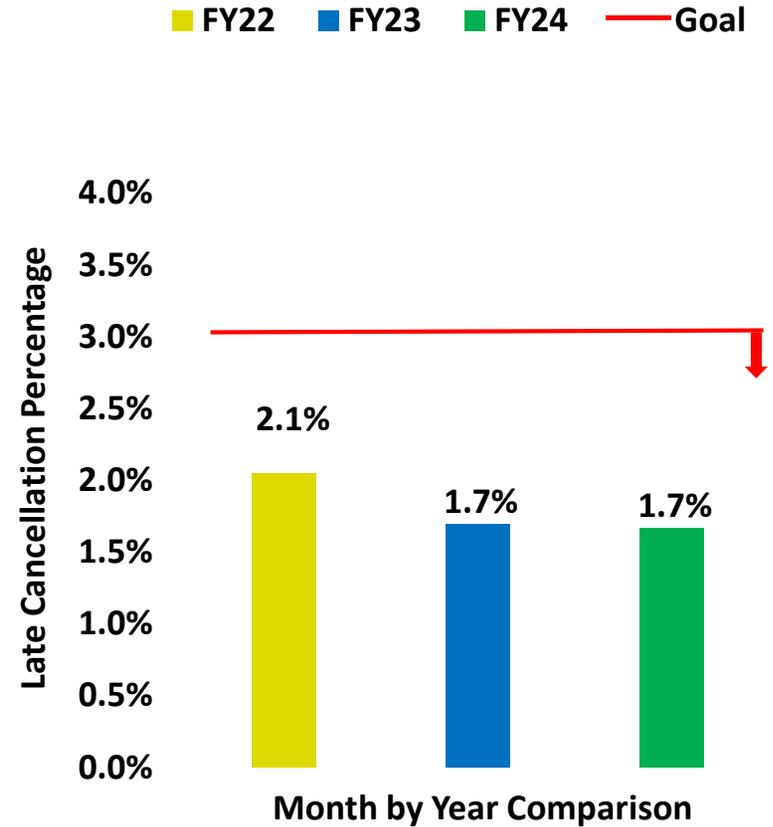
Late Departure: When a bus leaves a time point after the scheduled departure time and the route is running late with a departure greater than five (5) minutes.

Goal: To ensure late departures remain below 15%.

## Paratransit Total Trips vs. Late Cancellations December



## Late Cancellations by Percentage



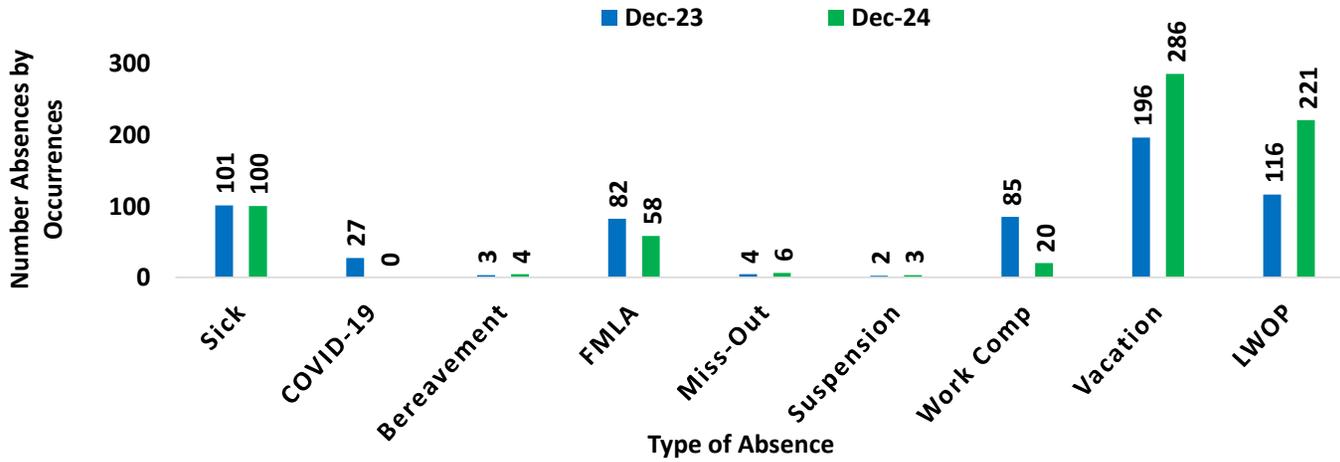
Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

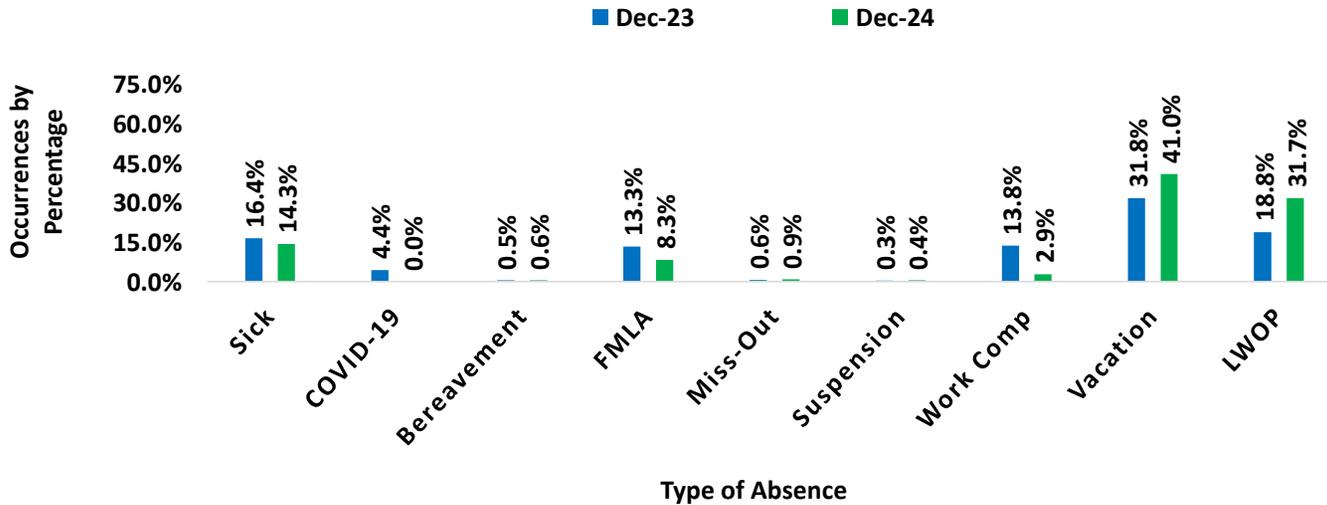
Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.

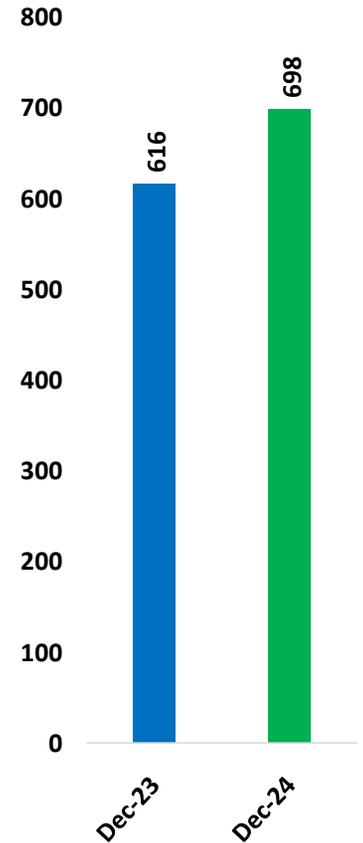
### Fixed Route Operator Absence by Type



### Fixed Route Operator Absence Type by Percentage

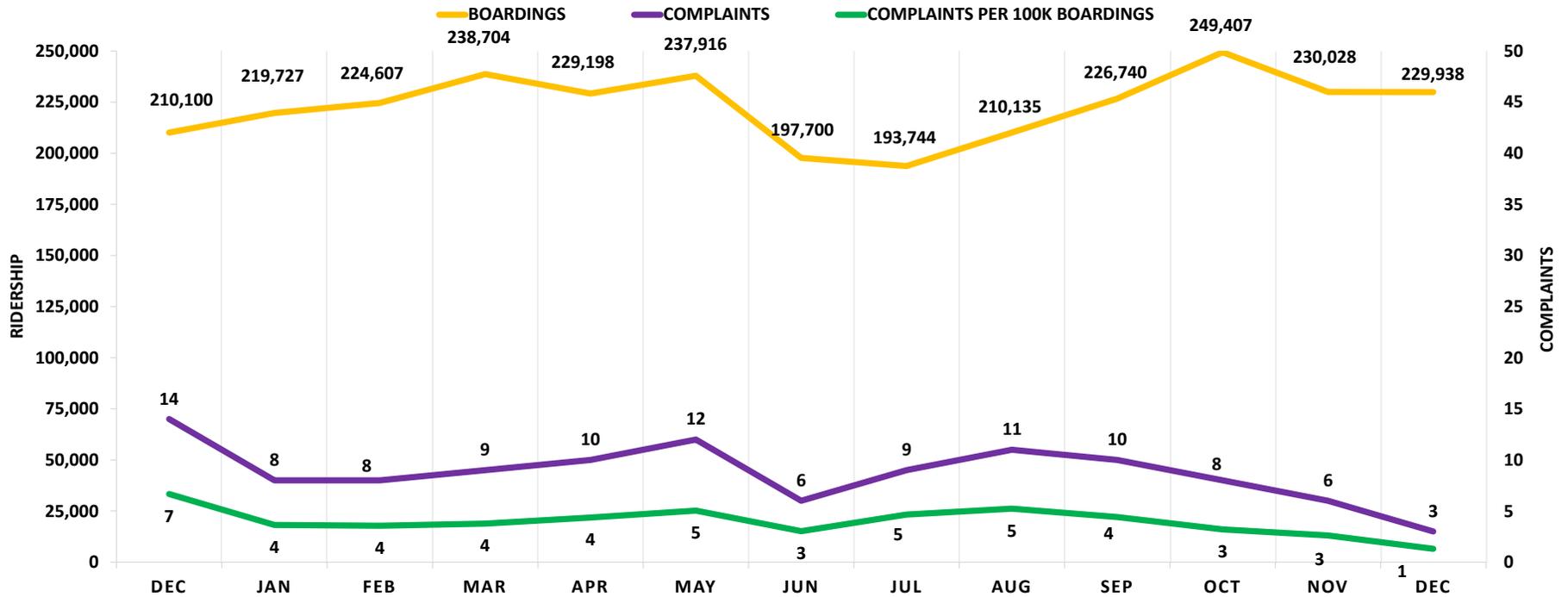


### Fixed Route Total Absence Occurrences



This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers. For the month of December 2024, 23% of SunLine's fixed route operator workforce was absent when compared to December 2023 at 20%. For the month of December 2024, workforce was at a total of 133 operators when compared to December 2023 at 147 operators.

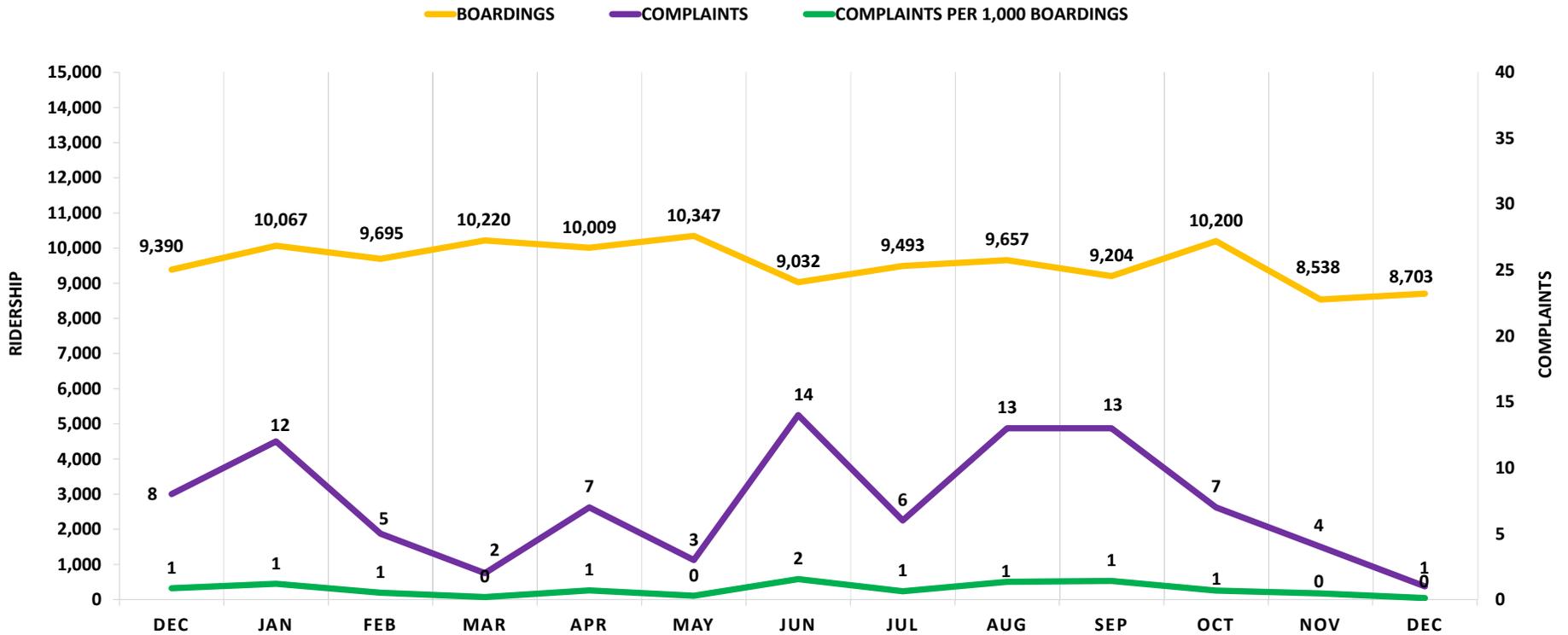
## Fixed Route Customer Complaints December 2023 to December 2024



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of December, 99.99% of our total boardings did not receive a complaint.

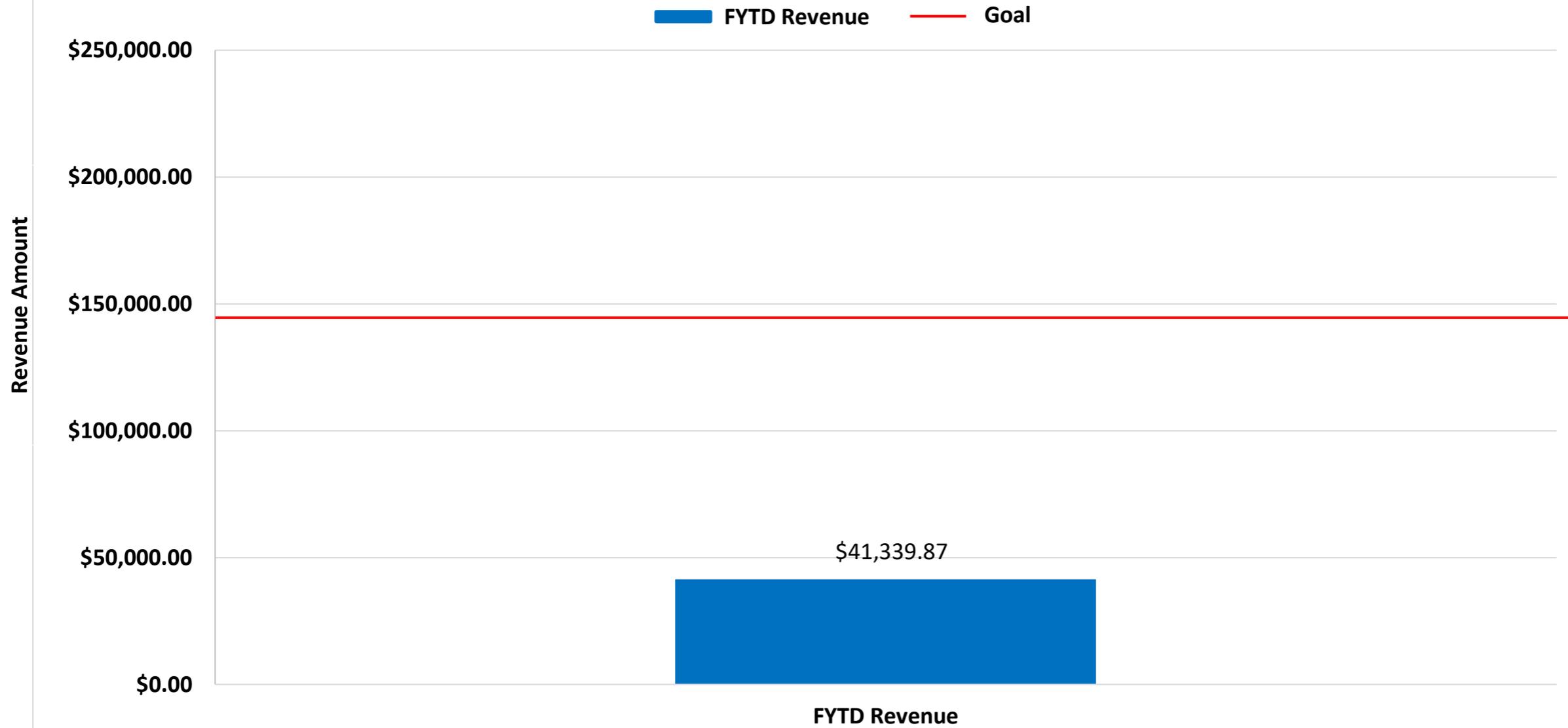
## Paratransit Customer Complaints December 2023 to December 2024



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of December, 99.84% of our total boardings did not receive a complaint.

### Advertising Revenue FYTD Revenue vs. Yearly Goal December 2024

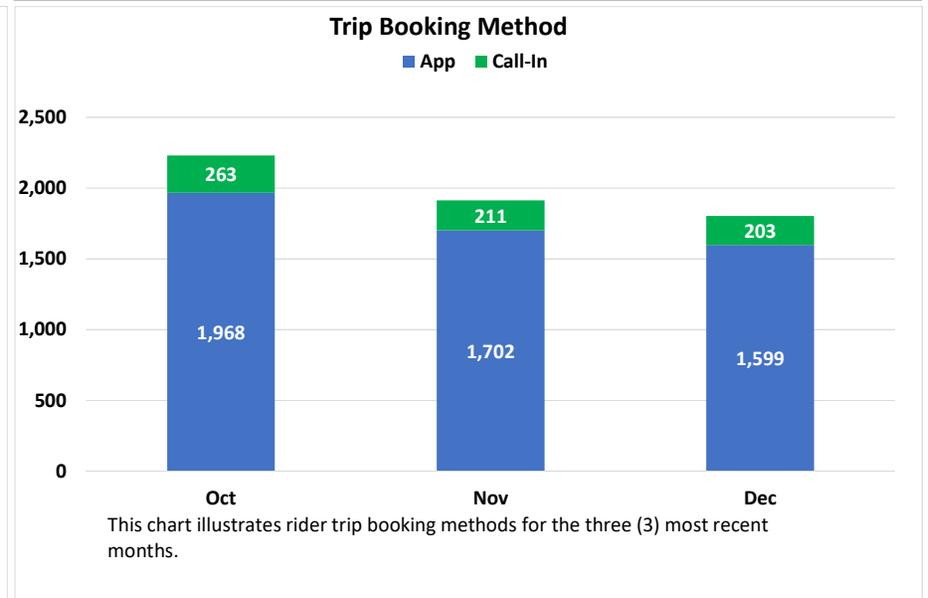
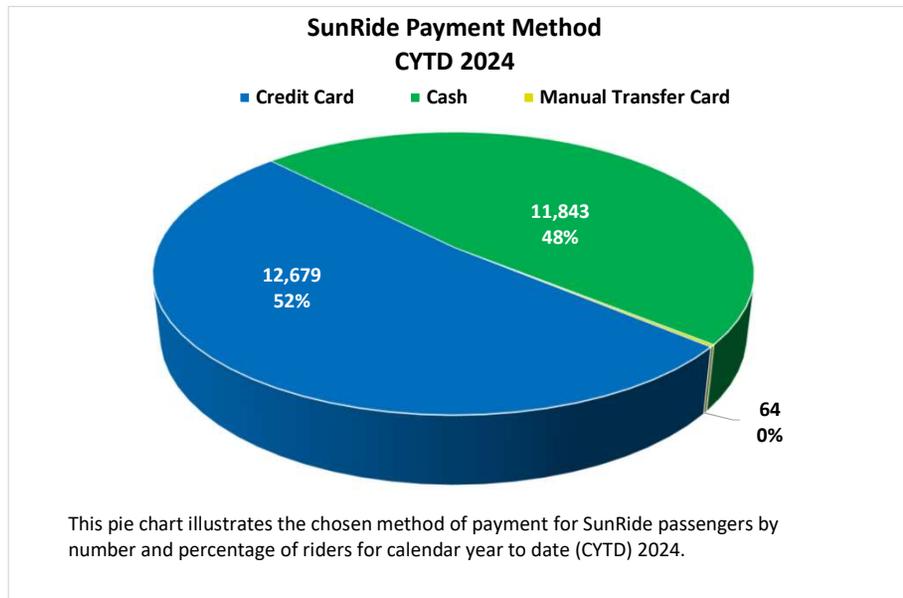
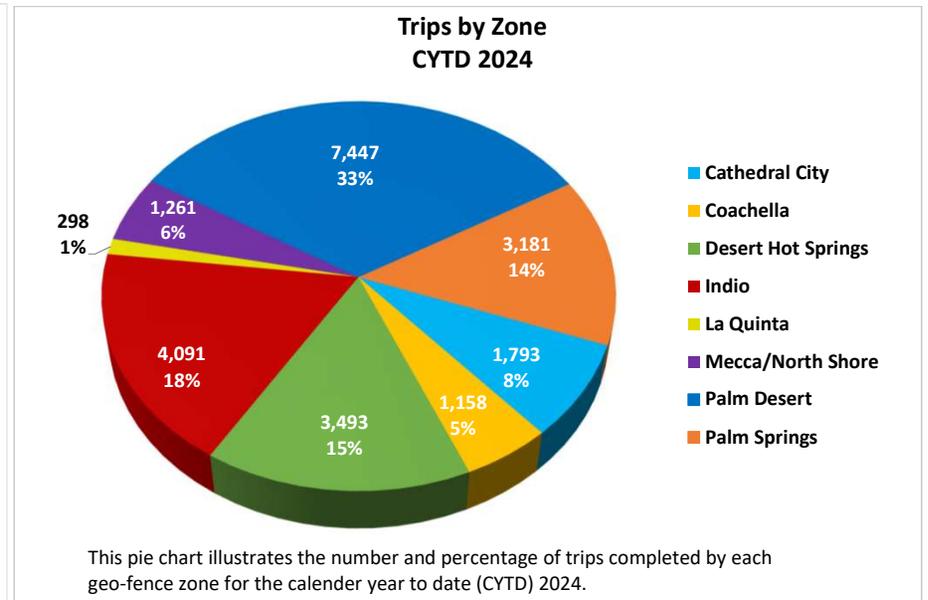
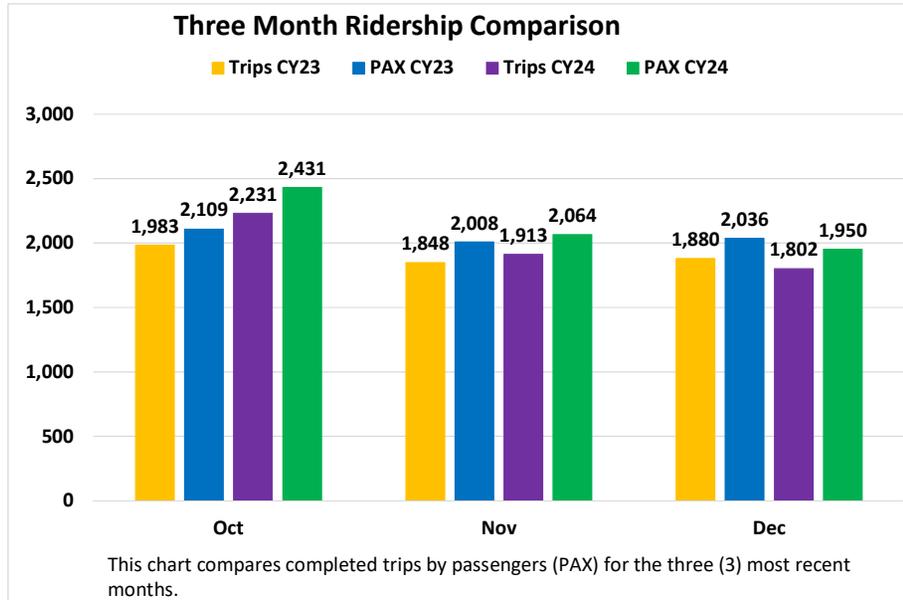


Advertising revenue tracks revenue of invoiced contracts for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly goal. The yearly goal for FY25 is \$150,000 (*advertising revenues follow Finance Department reporting from the previous two (2) months*).

## SunRide System-Wide Metrics CYTD 2024

**Total Completed Trips: 22,722**

**Total Number of Passengers: 24,586**

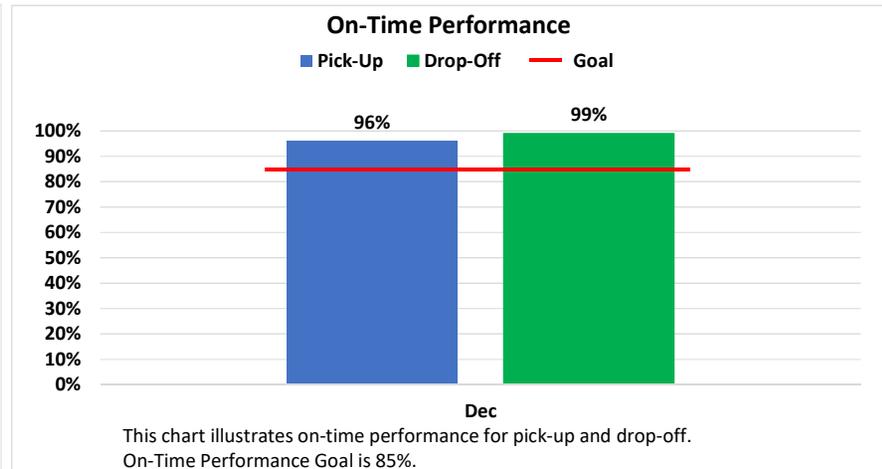
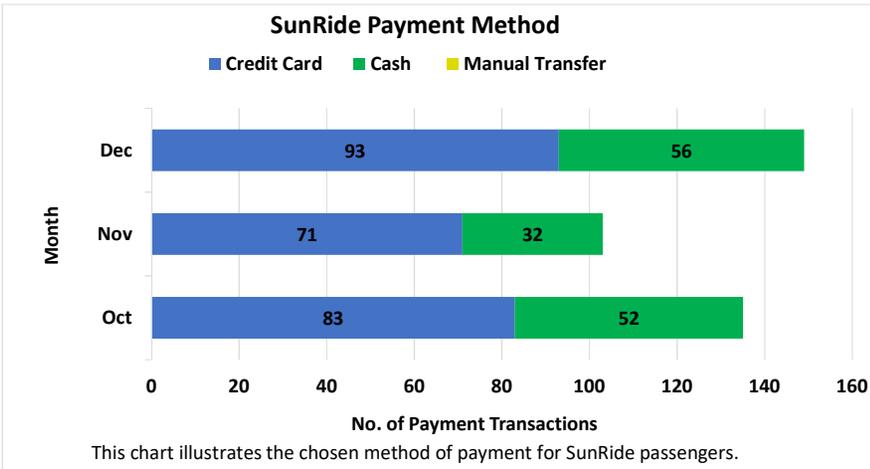
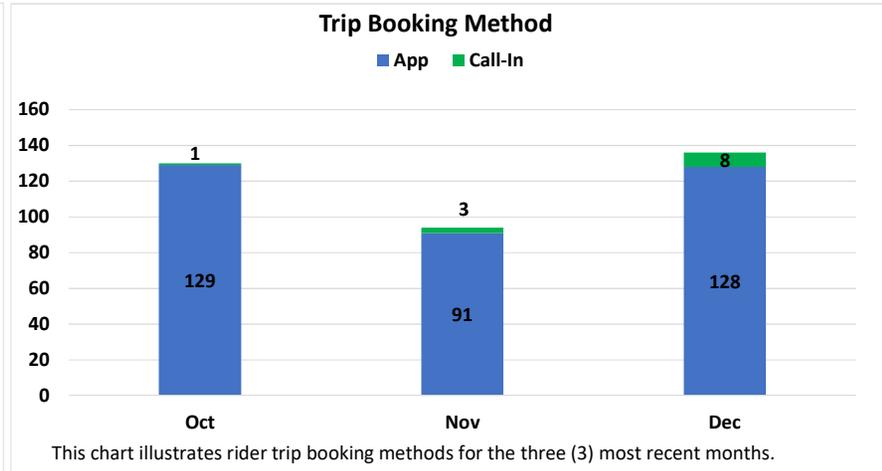
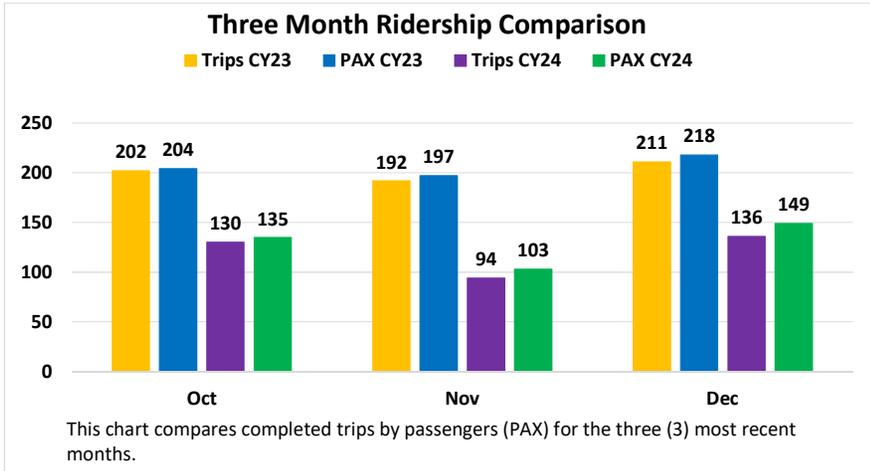


**Percentage of Trips System-wide as Ridesharing: 27%.**  
 [Based on No. of Shared Rides for the month (492) divided by Total Trips Completed (1,802)].

## Cathedral City Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,793**

**Total Number of Passengers: 1,882**



**Percentage of Trips as Ridesharing: 18%.**  
 [Based on No. of Shared Rides for the month (25) divided by Total Trips Completed (136).]

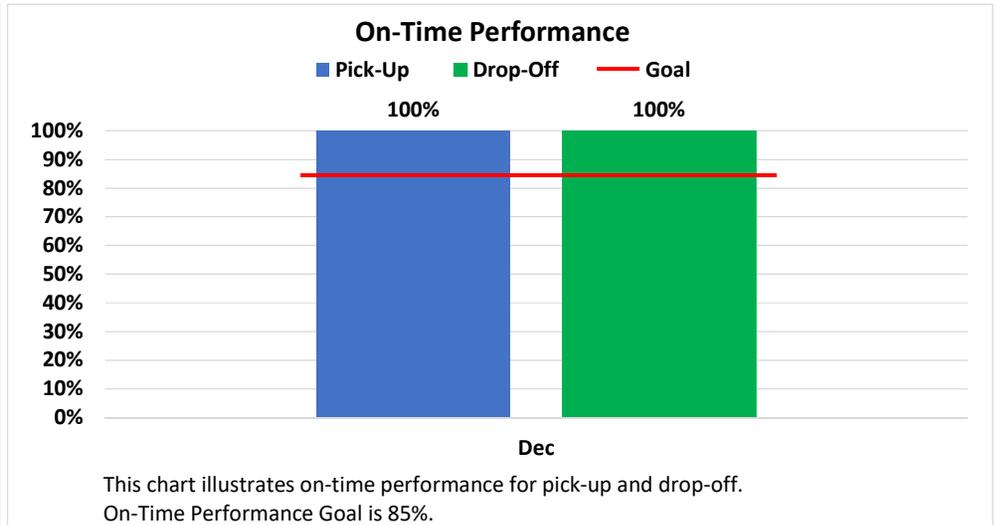
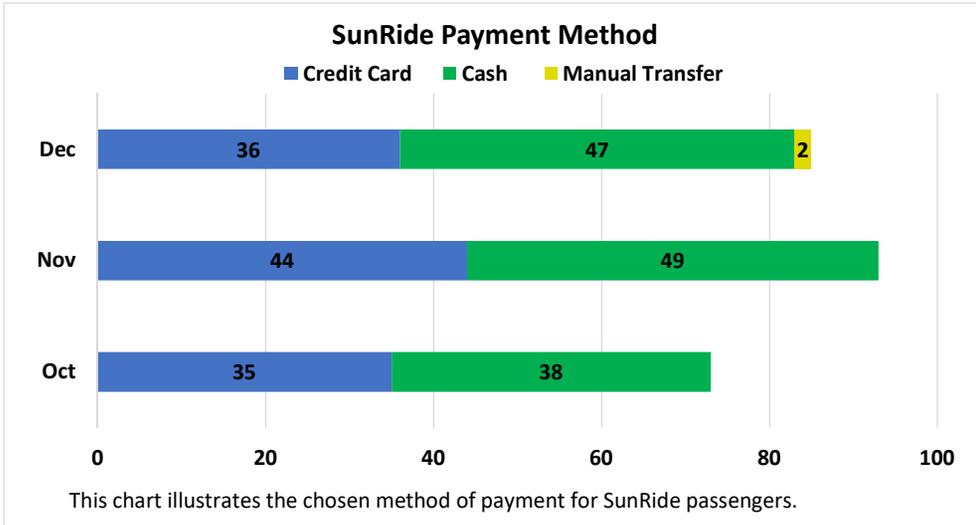
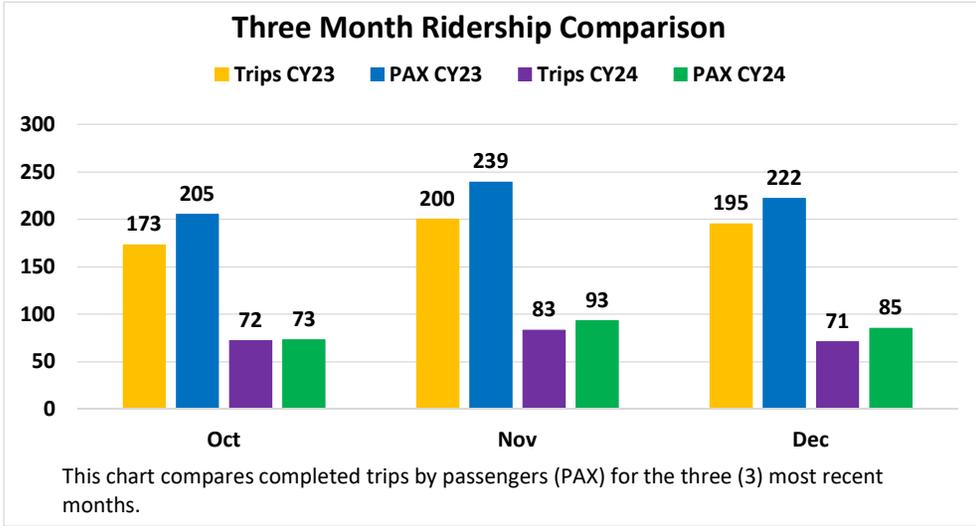
**Customer Satisfaction Rating**  
 Avg. rider trip rating 5.0  
 Goal: 4.5



## Coachella Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,158**

**Total Number of Passengers: 1,286**



**Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 17%.**  
 [Based on No. of Shared Rides for the month (84) divided by Total Trips Completed (483).]

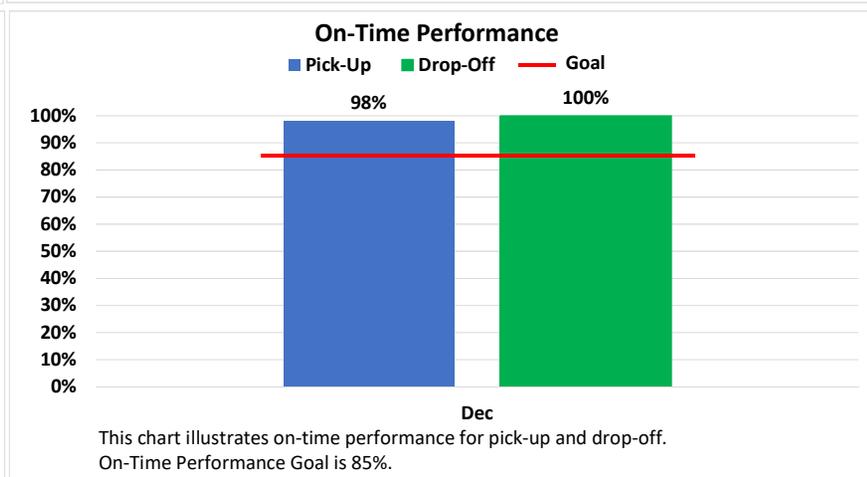
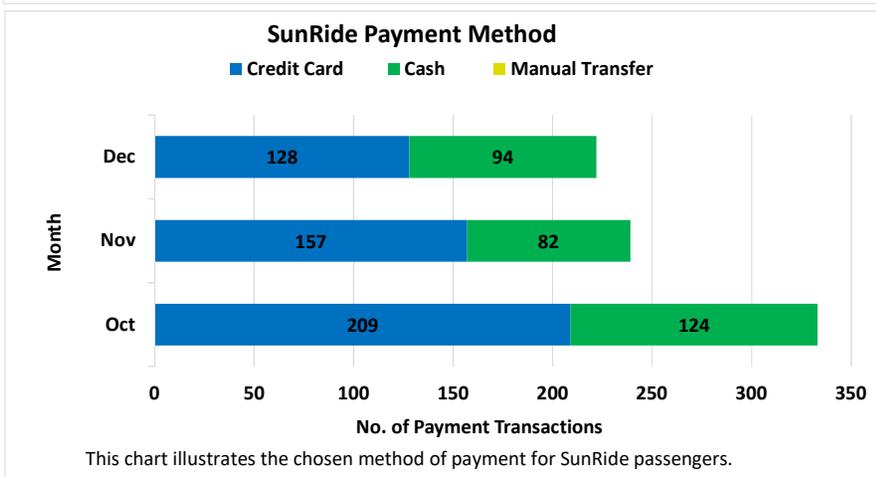
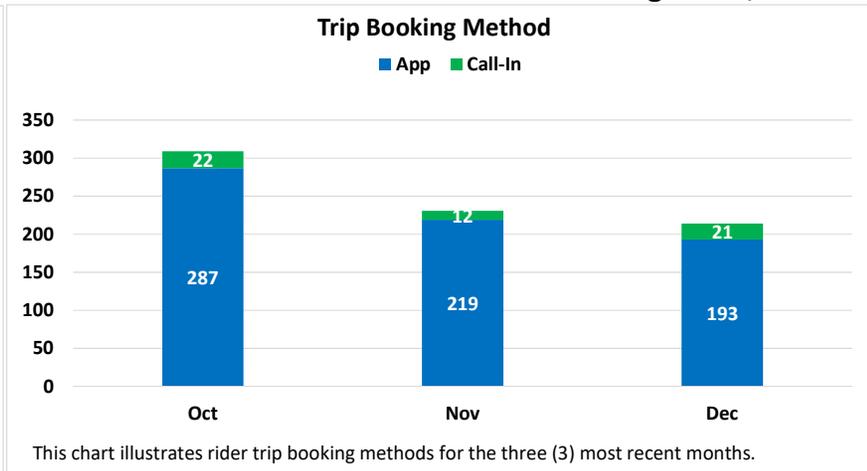
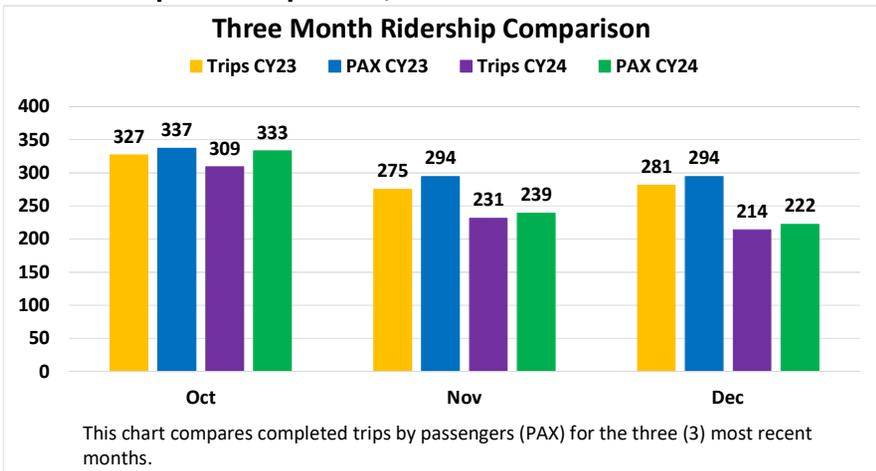
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 4.9  
 Goal: 4.5



## Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 3,493**

**Total Number of Passengers: 3,719**



**Percentage of Trips as Ridesharing: 20%.**  
 [Based on No. of Shared Rides for the month (43) divided by Total Trips Completed (214).]

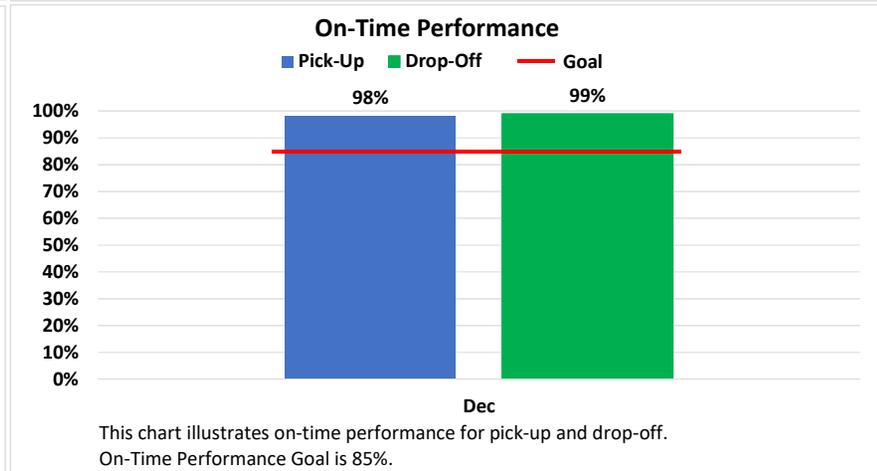
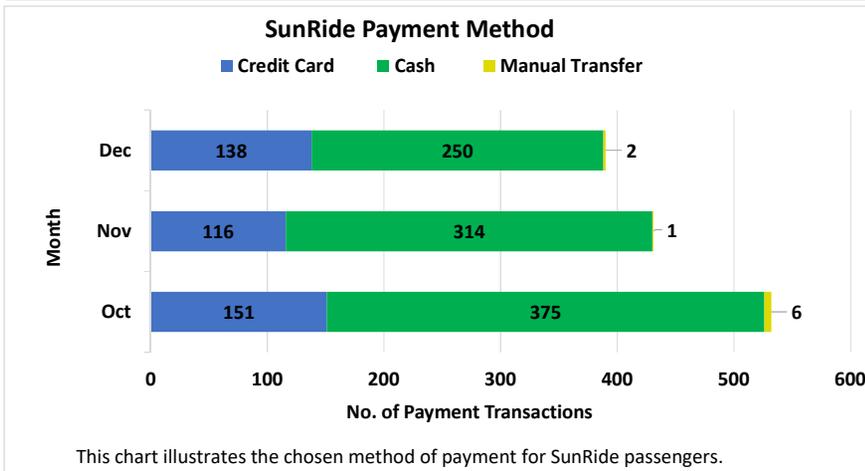
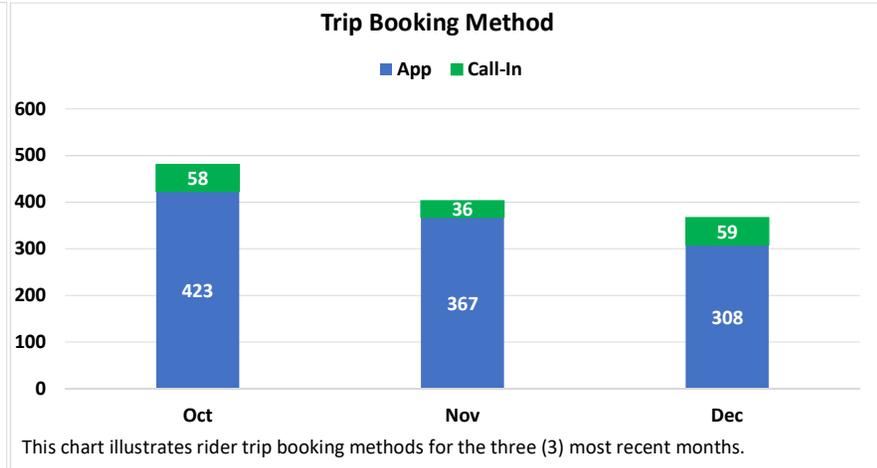
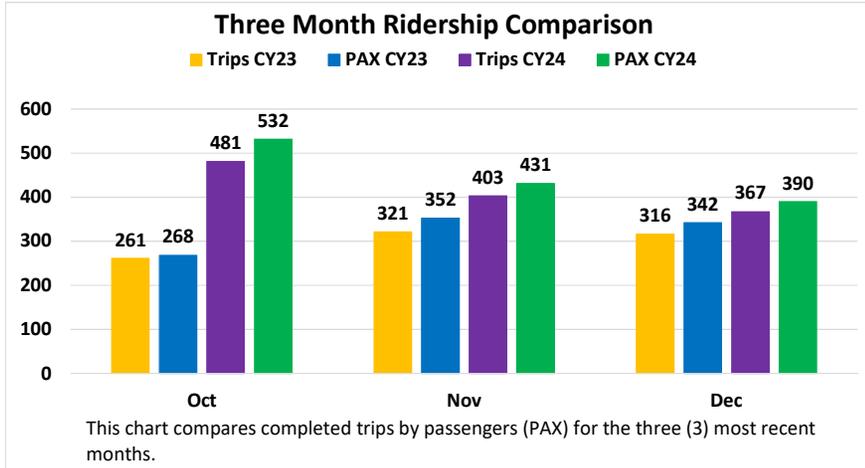
**Customer Satisfaction Rating**  
 Avg. rider trip rating 4.9  
 Goal: 4.5



## Indio Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 4,091**

**Total Number of Passengers: 4,453**



 **Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 17%.**  
 [Based on No. of Shared Rides for the month (84) divided by Total Trips Completed (483).]

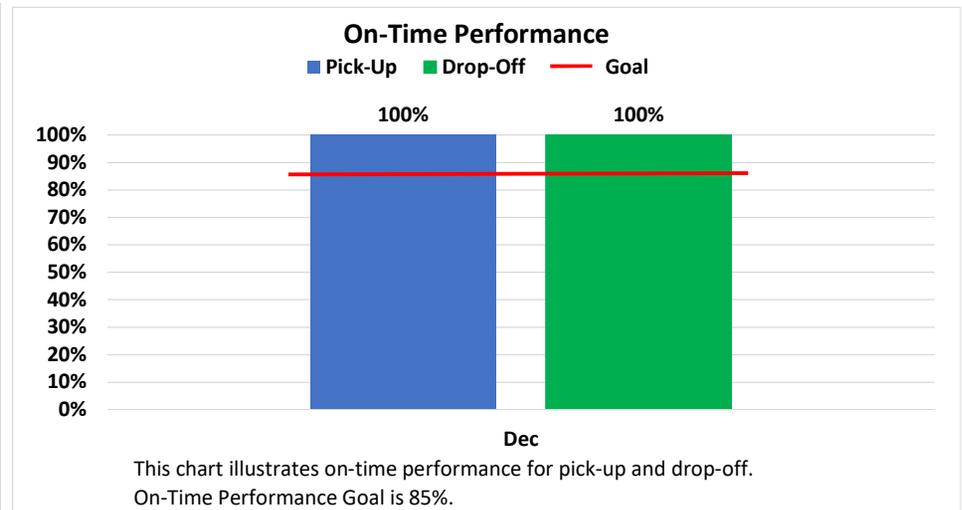
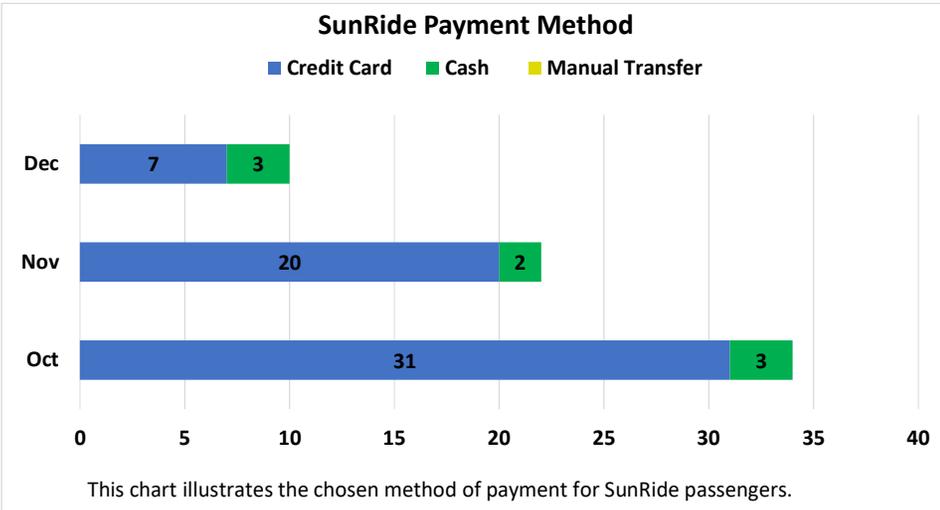
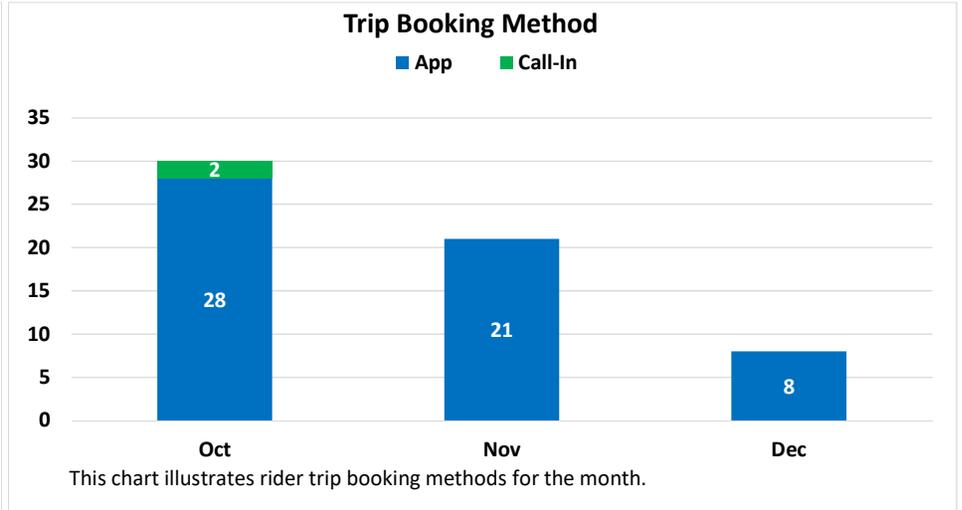
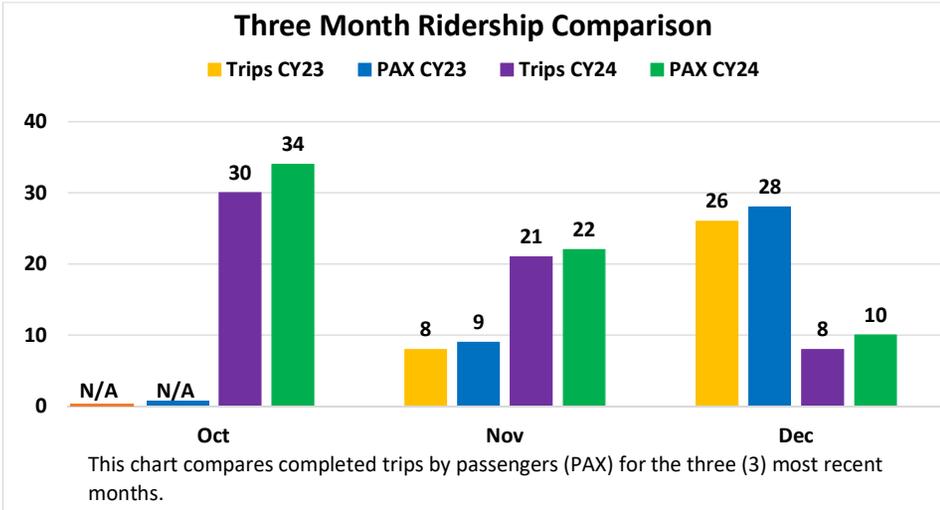
**Customer Satisfaction Rating**  
 Avg. rider trip rating 5.0  
 Goal: 4.5

  
**EXCEEDS GOAL**

## La Quinta Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 298**

**Total Number of Passengers: 329**



**Combined Zone: Coachella-Indio-LaQuinta**

**Percentage of Trips as Ridesharing: 17%.**

[Based on No. of Shared Rides for the month (84) divided by Total Trips Completed (483).]

**Customer Satisfaction Rating**

Avg. rider trip rating: 5.0

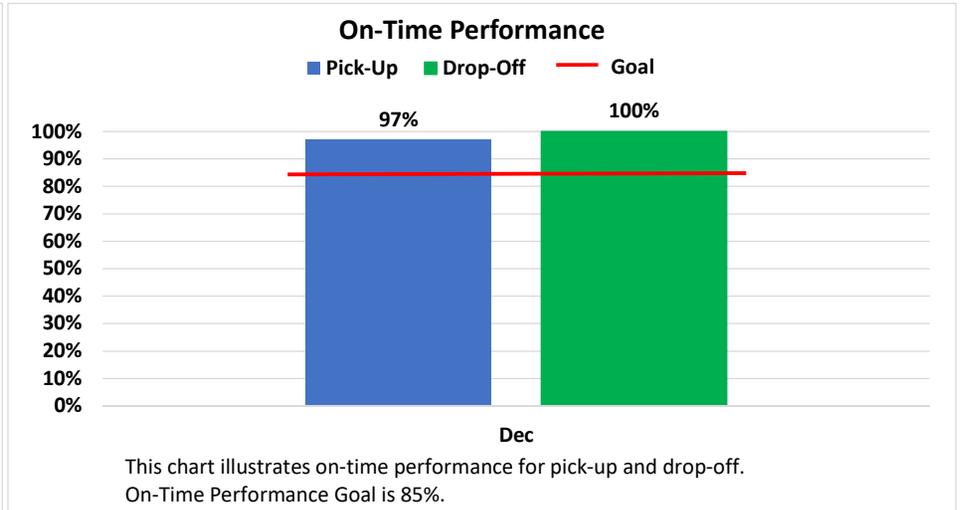
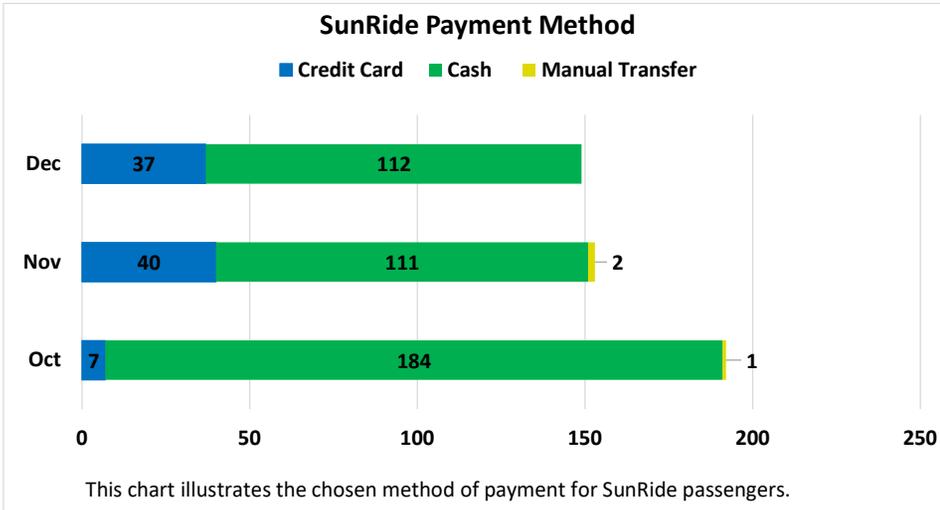
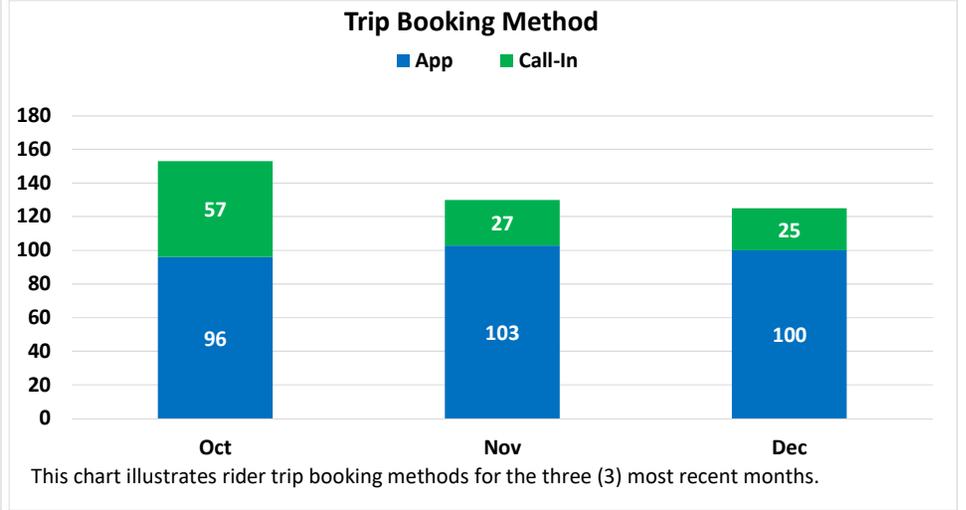
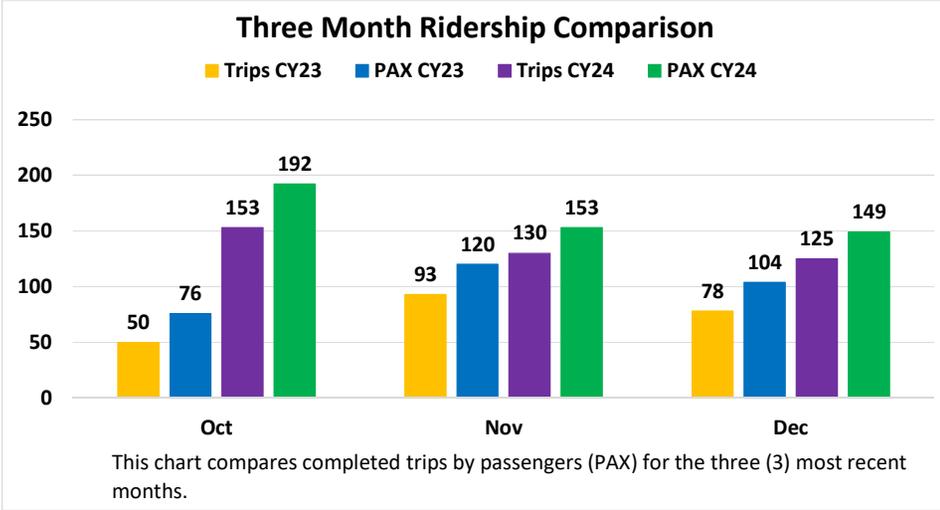
Goal: 4.5



## Mecca/North Shore Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,261**

**Total Number of Passengers: 1,561**



**Percentage of Trips as Ridesharing: Five (5) percent.**  
 [Based on No. of Shared Rides for the month (6) divided by Total Trips Completed 125].

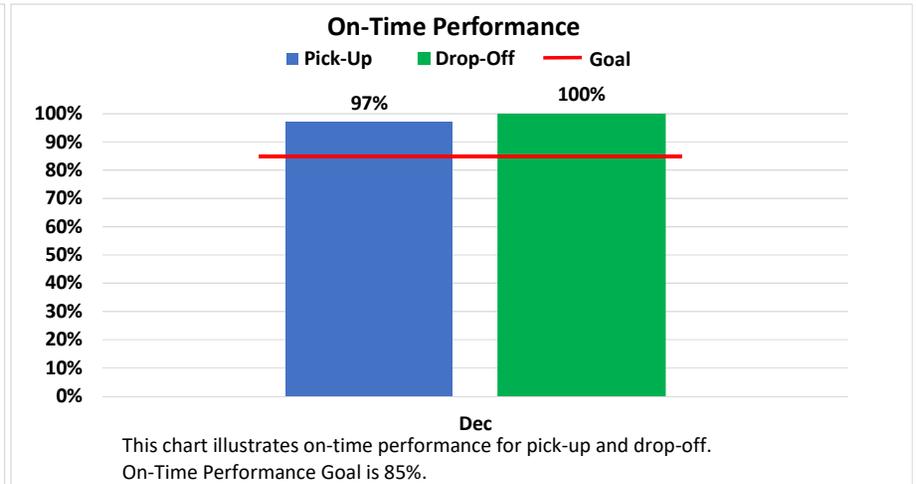
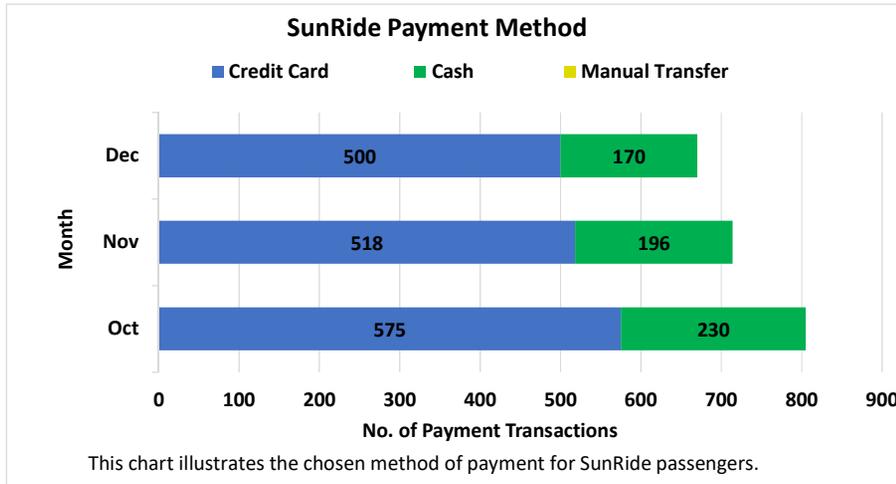
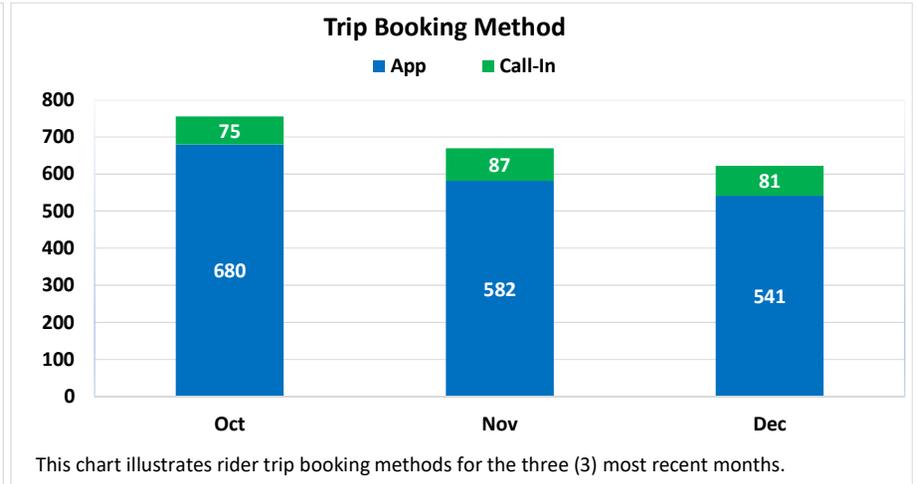
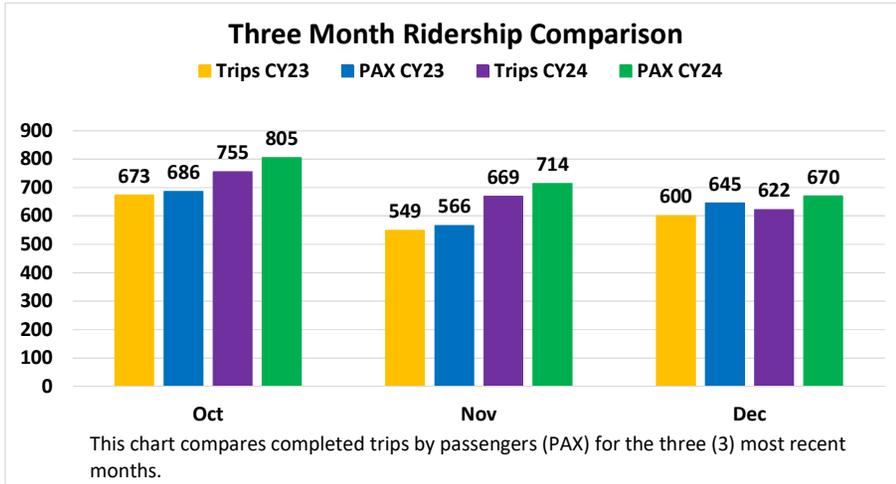
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 5.0  
 Goal: 4.5



## Palm Desert Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 7,447**

**Total Number of Passengers: 7,891**



**Percentage of Trips as Ridesharing: 43%.**  
 [Based on No. of Shared Rides for the month (265) divided by Total Trips Completed (622).]

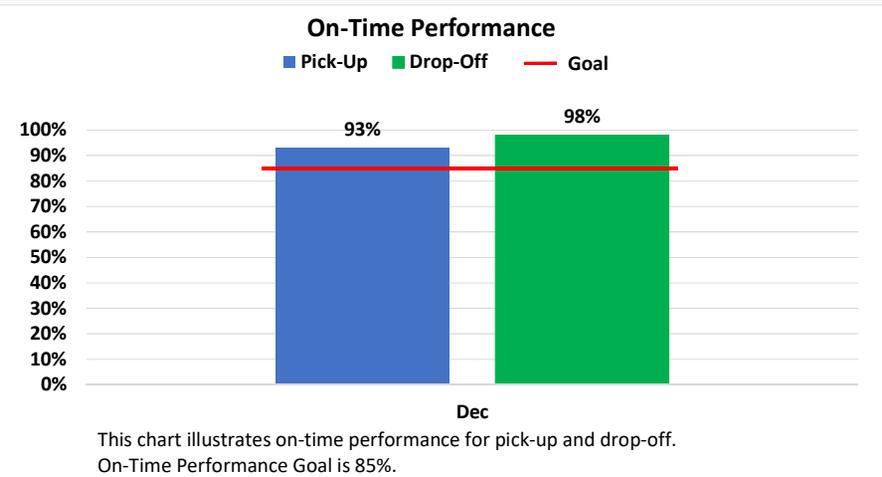
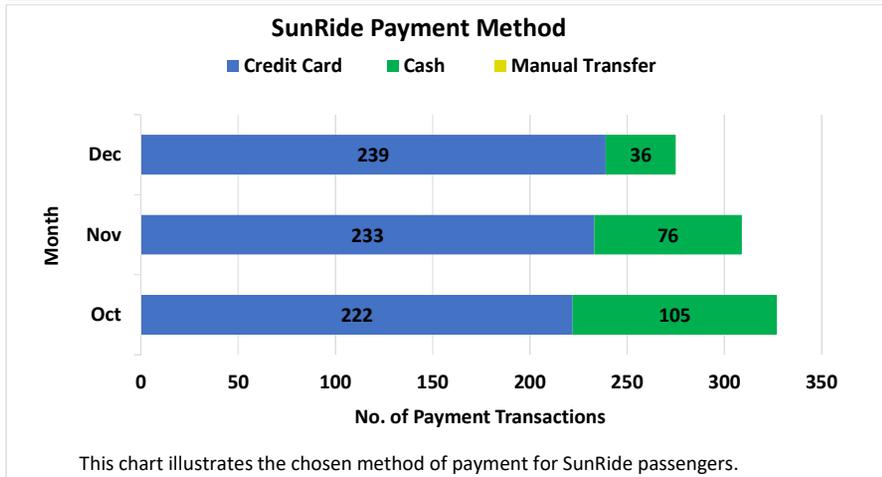
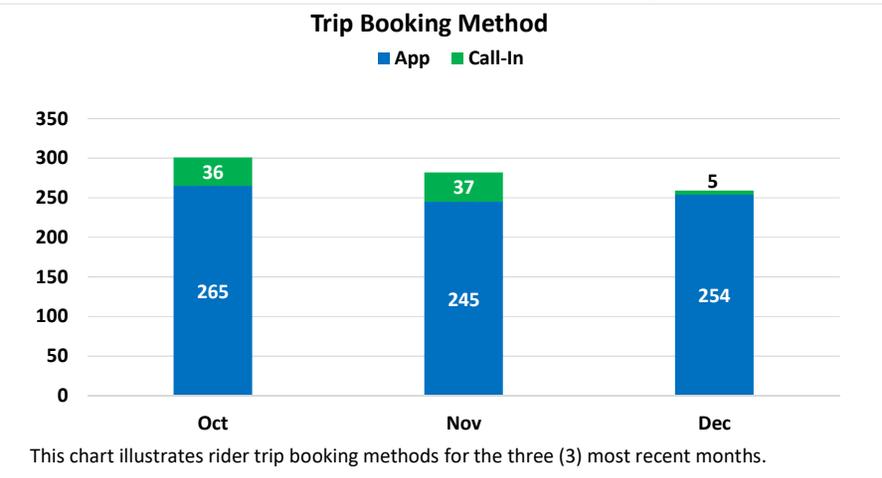
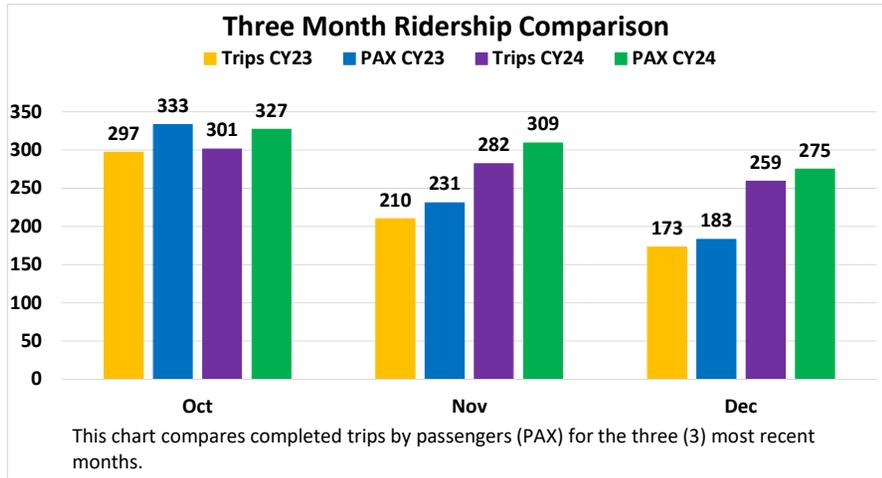
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 5.0  
 Goal: 4.5



## Palm Springs Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 3,181**

**Total Number of Passengers: 3,465**

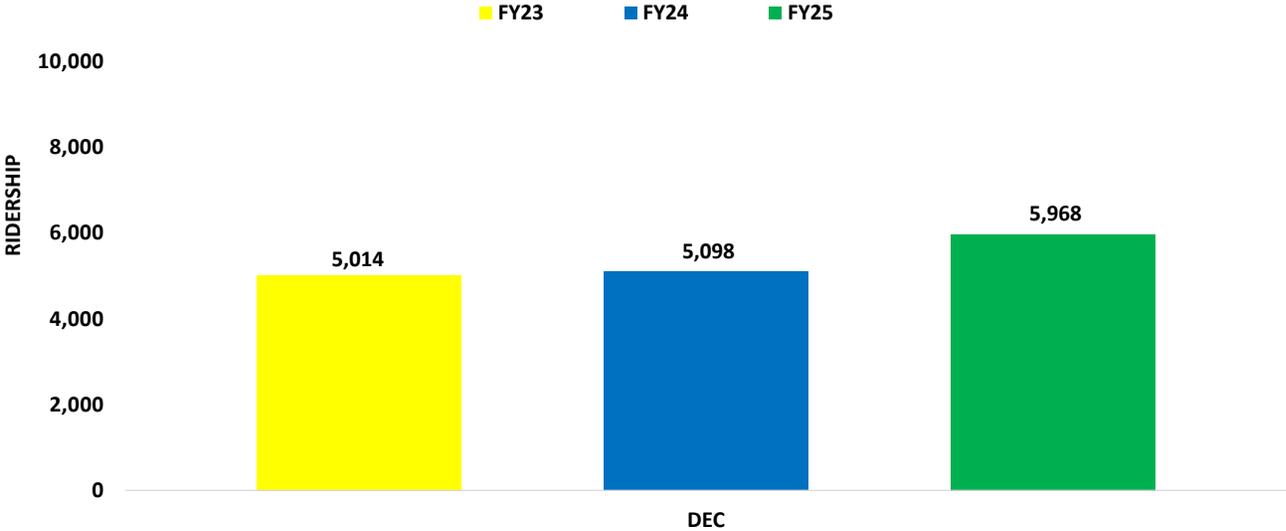


**Percentage of Trips as Ridesharing: 27%.**  
 [Based on No. of Shared Rides for the month (69) divided by Total Trips Completed (259).]

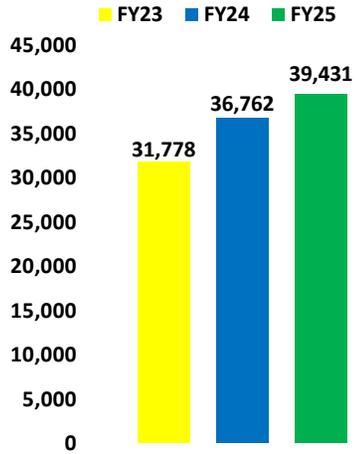
**Customer Satisfaction Rating**  
 Avg. rider trip rating 5.0  
 Goal: 4.5



### Haul Pass COD Ridership - December 2024

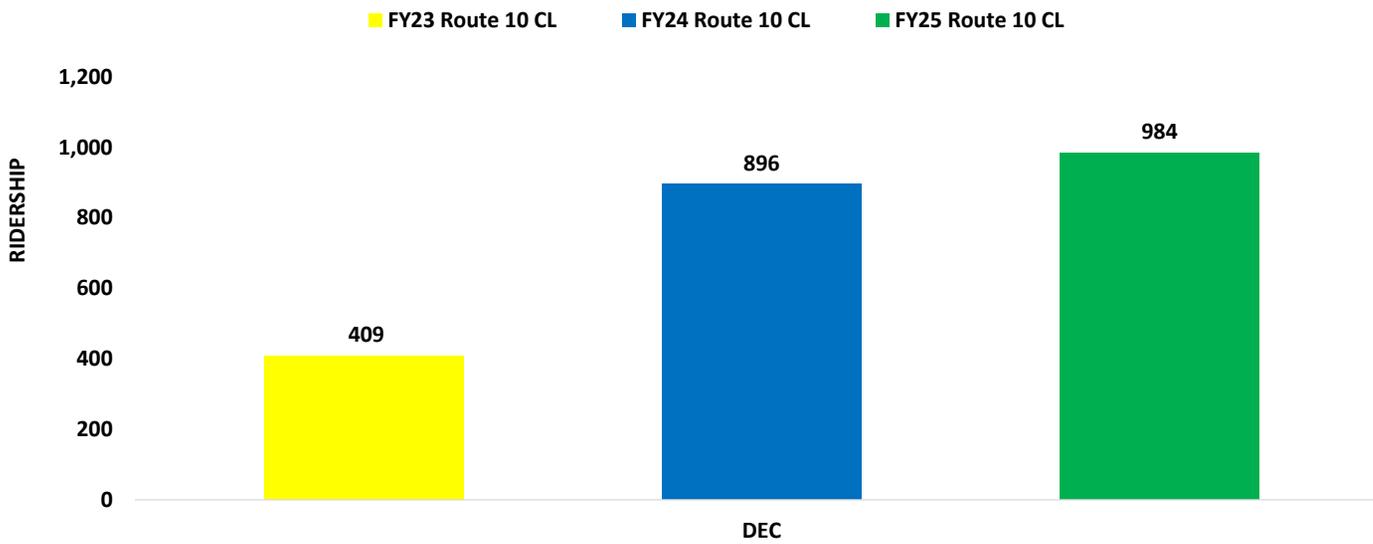


### COD Fixed Route Ridership Year to Date

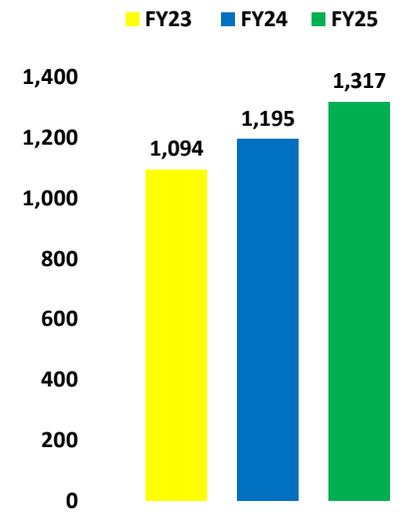


The Haul Pass program was introduced in August 2018. This chart represents monthly ridership on the Haul Pass COD. ID Card swipe contributed 214 rides Token Transit contributed 5,431 rides. 31 Day Paper Pass contributed 323 rides. COD moved over to Token Transit & 31 Day University Paper Pass as of June 3, 2024.

### Haul Pass CSUSB Ridership - December 2024



### CSUSB Fixed Route Ridership Total



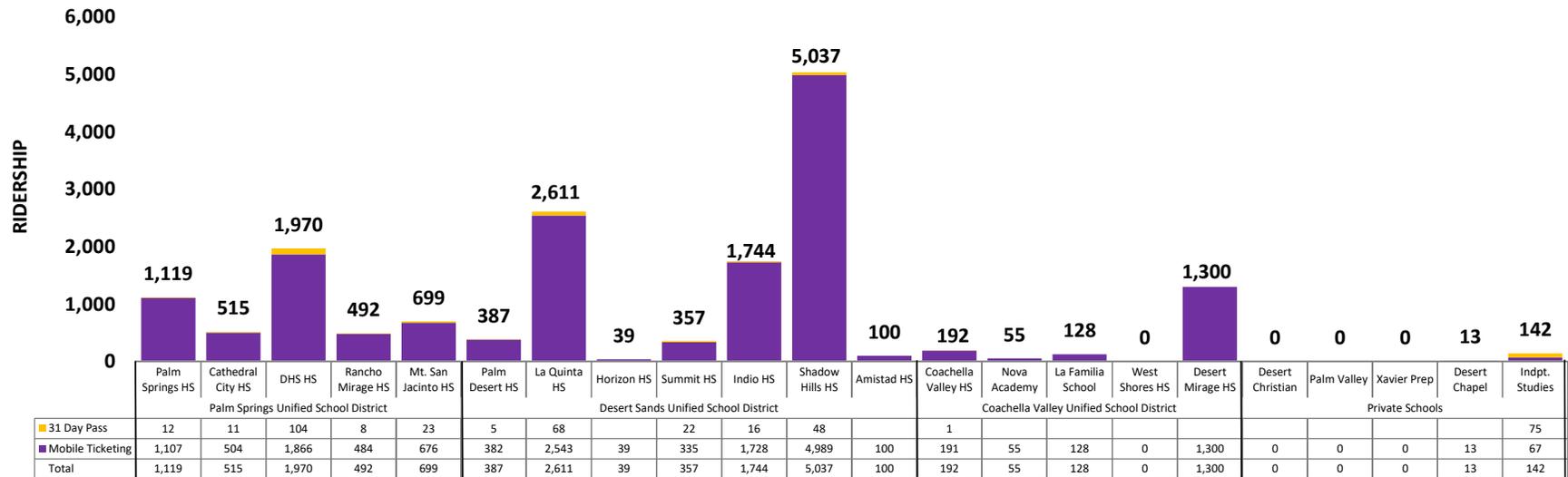
The Haul Pass CSUSB program was introduced in September 2019.

This chart represents monthly ridership on the Haul Pass CSUSB.

For the month of December 2024, CSUSB contributed 1,209 rides from 274 unique users. From that total, 984 rides were used on Route 10 and 225 rides on the fixed route system.

## High School Haul Pass - December 2024

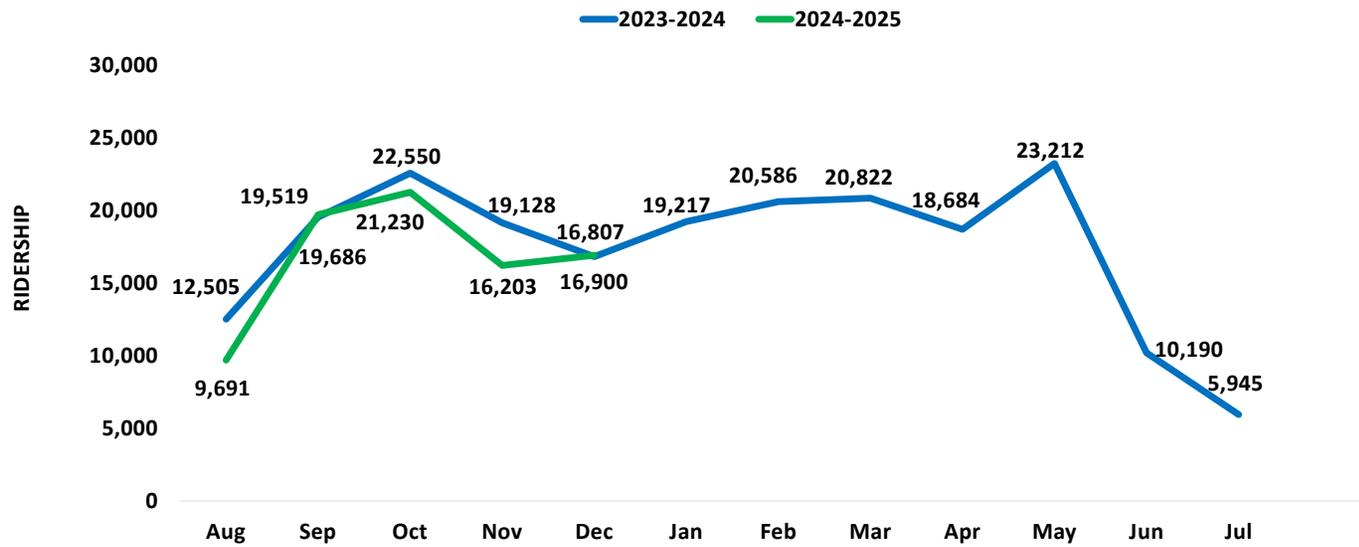
■ Mobile Ticketing   
 ■ 31 Day Pass



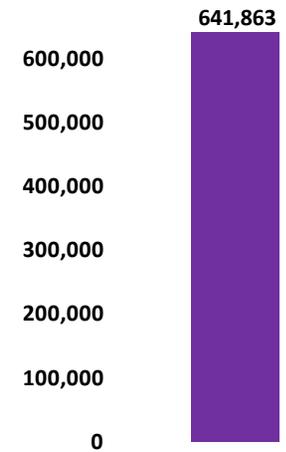
The High School Haul Pass program was introduced in August 2021.

This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.

### High School Haul Pass - Year to Date



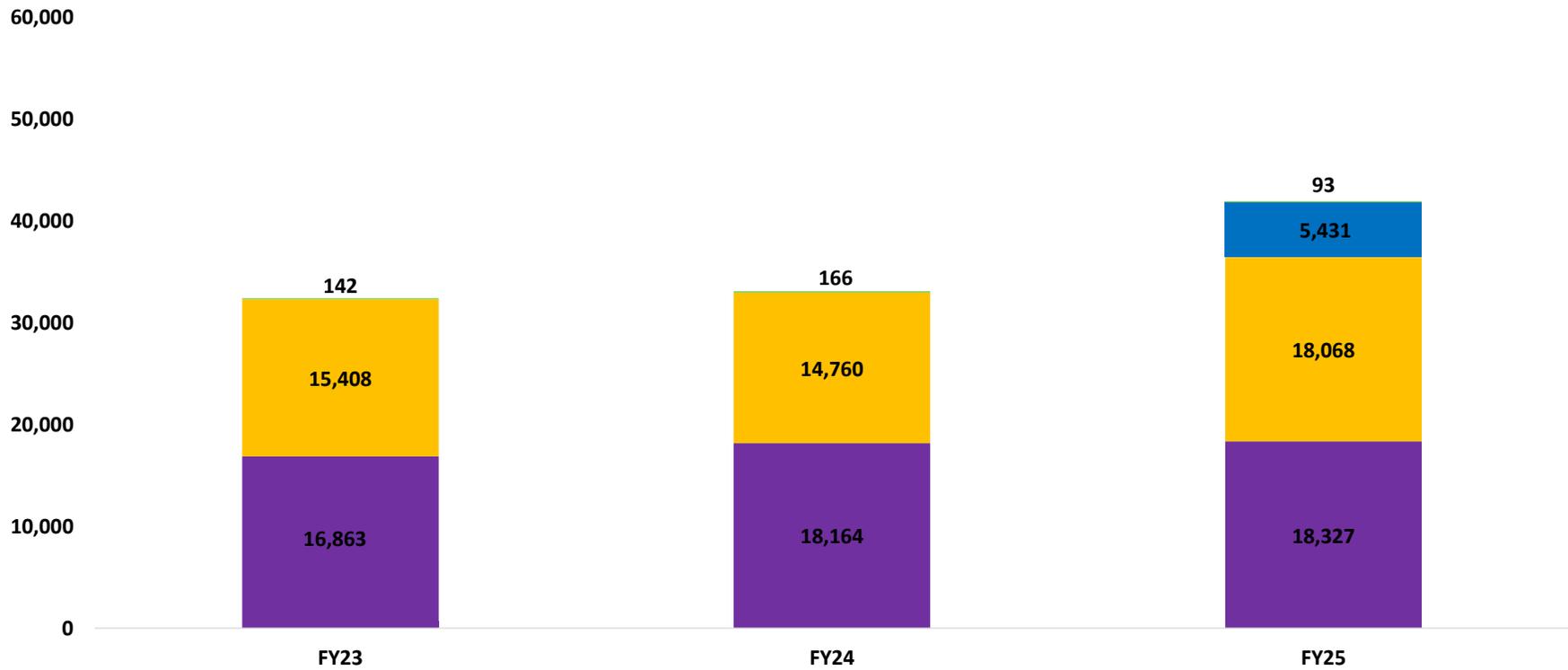
### High School Haul Pass Ridership Total



The High School Haul Pass program was introduced in August 2021.  
 This chart represents monthly ridership comparison for the High School Haul Pass.

## Mobile Ticketing Usage - December 2024

■ High School Haul Pass 
 ■ Fixed Route 
 ■ COD 
 ■ Paratransit



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data.  
 The total for December 2024 includes the following passes used through Token Transit: High School Haul Pass, COD Haul Pass, Fixed Route and Paratransit.

**SunLine Transit Agency**

**CONSENT CALENDAR**

DATE: February 26, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Board Member Attendance for January 2025

Summary:

The attached report summarizes the Board of Directors' attendance for fiscal year to date January 2025.

Recommendation:

Approve.

FY 24/25	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs	X		X	X		X							10	4
Palm Desert	X		X	X		X	X						10	5
Palm Springs	X		X	X		X	X						10	5
Cathedral City	X		X	X			X						10	4
Rancho Mirage	X		X	X		X	X						10	5
Indian Wells	X			X		X							10	3
La Quinta	X		X	X		X	X						10	5
Indio	X		X	X		X	X						10	5
Coachella	X		X	X			X						10	4
County of Riverside	X		X	X		X	X						10	5

**X - ATTENDED (Primary/Alternate)**

**DARK –**

**SunLine Transit Agency**

**DATE:** February 26, 2025 **ACTION**

**TO:** Finance/Audit Committee  
Board of Directors

**FROM:** Paul Mattern, Chief Planning Officer

**RE:** Award of Contract for CAD/AVL Technology and Services

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**Recommendation**

Recommend that the Board of Directors delegate authority to the CEO/General Manager, or designee, to negotiate and execute a five (5) year contract with five (5) one-year options with GMV or the purchase and implementation of their Computer-Aided Dispatch/Automatic Vehicle (CAD/AVL) system for a not-to-exceed sum of \$3,572,369, upon approval as to form by General Counsel.

**Background**

CAD/AVL technology has become a cornerstone of effective transit operations. As transit systems grow increasingly complex, managing fleets, ensuring on-time performance, and meeting rider expectations require real-time oversight. CAD/AVL integrates GPS tracking with software tools for dispatch and route management, allowing agencies to track vehicles in real-time, create detours, optimize operations and communicate with customers.

CAD/AVL offers many benefits to transit agencies, including optimized route performance, better dispatching decisions, data-informed decision making, and enhanced rider experience. CAD/AVL helps agencies monitor the location of buses in real-time, allowing dispatchers to respond quickly to delays, adjust routes, and keep the buses on time when traffic or weather conditions are unpredictable. Data collected from the CAD/AVL system can be easily queried and analyzed to build better schedules, optimize routes, and understand future service needs. In addition, real-time tracking of bus locations provides passengers with accurate information on bus arrival times at stops using mobile apps or digital signage.

Currently, SunLine Transit Agency (SunLine) uses a CAD/AVL (ITS) system that was procured in 2009 from Avail. There was a partial upgrade in 2015, but as of December 2022, 80% of SunLine's current system has reached end of life. Accordingly, staff evaluated the current system and determined that it needs to be replaced.

On September 5, 2024, staff issued Request for Proposals (RFP) 24-105. The RFP was advertised in a newspaper of general circulation and a notice was posted on SunLine's

website along with a copy of the RFP document. On January 9, 2025, four (4) proposals were received, and all firms were invited to demonstrate their product offering. After the demonstrations, all firms were invited to submit a Best and Final Offer (BAFO) price.

An evaluation committee representing staff from the Operations and Planning departments evaluated the proposals and system offerings in accordance with the criteria listed in the RFP that include technical capability, functional requirement, price, risk performance, and demonstration. Upon completing the review, the evaluation committee determined that GMV represents the best value for SunLine. Staff conducted a price analysis and determined the proposed prices to be fair and reasonable.

If approved by the Board, the new system will use up-to-date technology to manage fleets, ensure on-time performance, provide higher reliability, and improve operations and customer satisfaction. As each vehicle is upgraded with the new system, the equipment can be provisioned and put into service. Fleet installations will be scheduled for completion in nine (9) months, followed by system acceptance and project closeout. Once the new system is installed, staff will decommission SunLine's legacy CAD/AVL system.

### **Financial Impact**

The first year's estimated capital expense of \$2,145,606 has been included in the Fiscal Year 25 capital budget. The remaining \$1,426,763 will be budgeted in subsequent operating budgets by each year as outlined in the table below.

Period	Estimated Cost
Year 1	\$2,145,606
Year 2	\$145,642
Year 3	\$145,642
Year 4	\$145,642
Year 5	\$145,642
Year 6 (Option Year 1)	\$168,839
Year 7 (Option Year 2)	\$168,839
Year 8 (Option Year 3)	\$168,839
Year 9 (Option Year 4)	\$168,839
Year 10 (Option Year 5)	\$168,839
Total	\$3,572,369

### **Performance Goal**

**Goal 2: Highly Trusted Mobility Solutions** – Strive to deliver highly accessible, convenient and trusted mobility solutions that effectively meet the diverse needs of the Coachella Valley citizens and improve their connectivity to daily life needs.

Attachments:

- [Item 9a](#) – Price Analysis
- [Item 9b](#) – Solicitation List



**REQUEST FOR PROPOSAL  
CAD/AVL Replacement  
24-105**

**PRICE ANALYSIS**

Best and Final Offer Proposals (BAFO)	Avail	Clever Devices	GMV	INEO/Equans
Capital Costs	\$1,794,231	\$2,968,290	\$2,145,606	2485813
Operating Costs Per Year	\$2,054,440	\$2,765,212	\$1,426,763	1330271
Total Proposal over 10 years	\$3,848,671	\$5,733,502	\$3,572,369	\$3,816,084

Proposal Evaluation Score	472.39	486.76	<b>524</b>	483.35
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	Difference	Delta
Difference between highest and lowest cost proposals	\$2,161,133	-38%
Difference between GMV and the next lowest cost, INEO.	\$243,715	6.82%

There was adequate price competition since four (4) bidders independently contended for the contract that is to be awarded. All four (4) companies were requested to interview and provide demonstrations. Best and Final Offers were requested from all four (4) of the vendors. Award is based on the highest evaluated proposal score for the evaluation criteria elements; Technical-Requirement Matrix, Functional and Technical Requirements, Price, Qualifications and Relevant Experience, Risk, Performance, and Quality Assurance, and Exceptions to Sample Agreement.

Based on the results of the evaluation committee's scoring, GMV is the best value to the Agency.

Based upon the results noted above, it is determined that the price submitted by GMV is considered fair and reasonable.

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Amy Gunderloy, Contract Administrator  
11-Feb-25

**PLANETBIDS SOLICITATION LIST CAD/AVL REPLACEMENT 24-105**

<b>Vendor Name</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Respondee</b>	<b>Respondee Email</b>
Avail Technologies, Inc.	1960 Old Gatesburg Rd	State College	PA	16803	Avail Technologies, Inc.	proposals@availtec.com
Clever Devices Ltd.	300 Crossways Park Drive	Woodbury	NY	11797	Thomas Smith	tsmith@cleverdevices.com
GMV	700 S Flower St, Suite 470	Los Angeles	CA	90017	Alex Fay	alex@gmv.com
INEO SYSTRANS USA, INC.	8601 Dunwoody Pl Suite 115	Sandy Springs	GA	30350	Kareena Nagawa	kareena.nagawa@equans.com

## SunLine Transit Agency

**DATE:** February 26, 2025 **ACTION**

**TO:** Finance/Audit Committee  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**RE:** Authorize Execution of Master Agreement and Program Supplement with the California Department of Transportation for Receipt of a \$612,200 Transit and Intercity Rail Capital Program Grant

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### **Recommendation**

Recommend that the Board of Directors (Board) authorize the CEO/General Manager, or designee, to (1) negotiate, enter into and execute a Master Agreement, all Program Supplements, and any amendments thereto, with the California Department of Transportation (Caltrans), to receive \$612,200 in Transit and Intercity Rail Capital Program (TIRCP) funds for the Bringing Easy Ticketing Solutions to the Coachella Valley Project (Project); and (2) take any action and execute any writing as may be necessary to give effect to the resolution, including executing and filing reports and applications, agreements, certifications and assurances, related amendments, or other documentation that may be required to receive funds.

### **Background**

In April 2024, the California State Transportation Agency (CalSTA) issued a call for projects for cycle 7 of the TIRCP program utilizing auction proceeds from the Greenhouse Gas Reduction Fund (GGRF) funded from the Cap-and-Trade program. The total funding available through cycle 7 was estimated at \$900 million at the time of the call for projects issuance.

In October 2024, SunLine Transit Agency (SunLine) was awarded \$612,200 in funding for the Project which will enable the agency to purchase and install a new contactless payment system on its revenue vehicles. Currently, riders are required to pay in exact cash for single rides, transfers or day passes. The contactless payment system will allow riders to tap and pay for SunLine services at the time of boarding vehicles using their own contactless credit, debit, prepaid card or a mobile wallet. The contactless payment technology will also allow SunLine to explore automatic discounts. The new hardware would also work with SunLine's current mobile ticketing option, Token Transit, to validate passes and will allow SunLine to gather rider statistics.

In the grant application, SunLine leveraged work conducted by California Integrated Travel Project's (Cal-ITP) to facilitate procurement and validation of contactless fare system integrations. Through a partnership with the State of California, Cal-ITP strives to facilitate and expand contactless fare payment availability across public transportation in California. The California Department of General Services (DGS), in collaboration with Cal-ITP, conducted a request for proposals that established six (6) competitively awarded Master Service Agreements that allow public transportation providers to purchase directly through the DGS without further competitive bidding.

In order to receive the TIRCP grant, the Board must adopt a resolution authorizing the CEO/General Manager to execute a funding agreement with Caltrans, a division of CalSTA. Staff also recommends that the Board authorize the CEO/General Manager to execute any other documents necessary to receive the funds.

If this item is approved, SunLine will proceed with the contactless payment project and initiate the procurement process through DGS and Cal-ITP to select the vendor whose equipment and payment processors will best fit SunLine's needs.

### **Financial Impact**

Approval of this item would allow SunLine to receive \$612,200 in TIRCP funding and allow the agency to purchase a new contactless fare payment system.

### **Performance Goal**

**Goal 3: Organizational Health & Resiliency** – Approval of this item aligns with the Agency's goal to improve the rider experience through competitive funding.

Attachments:

- [Item 10a](#) – Resolution No. 0812

## SUNLINE TRANSIT AGENCY

### RESOLUTION NO. 0812

#### **RESOLUTION AUTHORIZING THE EXECUTION OF A MASTER AGREEMENT AND PROGRAM SUPPLEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR RECEIPT OF A \$612,200 TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM GRANT**

**WHEREAS**, in October 2024, the California State Transportation Agency (CalSTA) awarded \$612,200 in Transit and Intercity Rail Capital Program (TIRCP) funds to the SunLine Transit Agency (SunLine) for the Bringing Easy Ticketing Solutions to the Coachella Valley Project (Project); and

**WHEREAS**, the Project will install an open loop, contactless payment system on all SunLine service vehicles to enhance accessibility for SunLine's customers and generate operational savings, allowing for expanded services; and

**WHEREAS**, the statutes related to TIRCP-funded transit projects require local agencies to execute a funding agreement with the State of California through the California Department of Transportation (Caltrans), a division of CalSTA, before they can be reimbursed for project expenditures; and

**WHEREAS**, Caltrans uses Master Agreements and Program Supplements to administer and provide funds for TIRCP-funded transit projects; and

**WHEREAS**, SunLine desires to enter into an agreement with Caltrans for SunLine to receive the TIRCP funds; and

**WHEREAS**, Caltrans has requested a resolution from the governing board of SunLine authorizing execution of these agreements; and

**WHEREAS**, staff recommends that the Board delegate the authority to the Chief Executive Officer/General Manager (CEO/GM), or designee, to execute any documents required to receive this TIRCP grant.

**NOW THEREFORE, BE IT RESOLVED** that the SunLine Transit Agency Board of Directors authorizes the Chief Executive Officer/General Manager, or designee, to:

1. Negotiate, enter into and execute a Caltrans Master Agreement, all Program Supplements, and any amendments thereto, with the California Department of Transportation, to receive \$612,200 in Transit and Intercity Rail Capital Program funds for the Bringing Easy Ticketing Solutions to the Coachella Valley Project; and

2. Take any action and execute any writing as may be necessary to give effect to this resolution, including executing and filing reports and applications, agreements, certifications and assurances, related amendments, or other documentation that may be required to receive funds.

APPROVED AND ADOPTED by the Board of Directors of SunLine Transit Agency on the 26th day of February, 2025.

AYES:

NOES:

ABSENT:

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Nancy Ross  
Chair of the Board

ATTEST:

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Edith Hernandez  
Clerk of the Board

APPROVED AS TO FORM:

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General Counsel  
Catherine Groves