



SunLine Transit Agency
December 1, 2021
9:45 a.m. – 10:15 a.m.

AGENDA

FINANCE/AUDIT COMMITTEE Regular Meeting

VIA VIDEOCONFERENCE

Pursuant to California Government Code section 54953(e), the Board of Directors regular meeting will be conducted remotely through Zoom. Please follow the instructions below to join the meeting remotely.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Join Zoom Meeting - from PC, Laptop or Phone

<https://us02web.zoom.us/j/87215038260>

Meeting ID: 872 1503 8260

Teleconference Dial In
888-475-4499 (Toll Free)
Meeting ID: 872 1503 8260

One tap mobile
+16699009128,,87215038260 #

Phone controls for participants:

The following commands can be used on your phone's dial pad while in Zoom meeting:

- *6 - Toggle mute/unmute
- *9 - Raise hand

For members of the public wishing to submit comment in connection with the Finance/Audit Committee Meeting: public comment requests may be submitted via email to the Clerk of the Board at clerkoftheboard@sunline.org prior to November 30, 2021 at 5:00 p.m. with your name, telephone number and subject of your public comment (agenda item or non-agenda item). Members of the public may make public comments through their telephone or Zoom connection when recognized by the Chair. Those who have submitted a request to speak by the deadline above will be recognized first, then anyone else who wishes to speak will be provided an opportunity to make public comment. If you send written comments, your comments will be made part of the official record of the proceedings and read into the record if they are received by the deadline above.

ITEM

RECOMMENDATION

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, www.sunline.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

ITEM

RECOMMENDATION

1. CALL TO ORDER

2. FLAG SALUTE

3. ROLL CALL

4. PRESENTATIONS

5. FINALIZATION OF AGENDA

6. PUBLIC COMMENTS

RECEIVE COMMENTS

NON AGENDA ITEMS

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

7. COMMITTEE MEMBER COMMENTS

RECEIVE COMMENTS

8. CONSENT CALENDAR

RECEIVE & FILE

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

[8a\) Checks \\$1,000 and Over Report for September 2021](#)

(PAGE 4-7)

<u>ITEM</u>	<u>RECOMMENDATION</u>
8b) Credit Card Statement for September 2021	(PAGE 8-15)
8c) Monthly Budget Variance Report for September 2021	(PAGE 16-20)
8d) Contracts Signed in Excess of \$25,000 for October 2021	(PAGE 21-22)
8e) Union & Non-Union Pension Investment Asset Summary September 2021	(PAGE 23-32)
8f) Ridership Report for October 2021	(PAGE 33-37)
8g) SunDial Operational Notes for October 2021	(PAGE 38-40)
8h) Metrics for October 2021	(PAGE 41-59)
8i) Quarterly Performance Summary for 3 rd Quarter Calendar Year 2021	(PAGE 60-64)
8j) Board Member Attendance for October 2021	(PAGE 65-66)
9. RATIFICATION OF FEDERAL EMERGENCY FUNDING CLAIMS (Staff: Luis Garcia, Chief Financial Officer)	APPROVE (PAGE 67-68)
10. APPROVE GRANT FOR SUNLINE WEST COAST CENTER OF EXCELLENCE IN ZERO EMISSION TECHNOLOGY & RENEWABLE ENERGY (Staff: Rudy Le Flore, Chief Project Consultant)	APPROVE (PAGE 69)
11. FUNDING FOR OVER-THE-ROAD COMMUTER BUSES (Staff: Rudy Le Flore, Chief Project Consultant)	APPROVE (PAGE 70)
12. ADJOURN	

SunLine Transit Agency**CONSENT CALENDAR**

DATE: December 1, 2021

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Checks \$1,000 and Over Report September 2021

Summary:

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the month of September which required signature from the Chair or Vice Chair.

Vendor	Check #	Amount
<i>CREATIVE BUS SALES, INC.</i>	<i>687409</i>	<i>\$152,283.42</i>

Recommendation:

Receive and file.

**SunLine Transit Agency
Checks \$1,000 and Over
September 2021**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
CALPERS	Group Health Ins Premiums	687400	09/29/2021	354,421.36
PERMA - INSURANCE	General Liability & Workers Comp Premium	687263	09/08/2021	189,366.58
PERMA - INSURANCE	General Liability & Workers Comp Premium	687317	09/15/2021	189,331.73
CREATIVE BUS SALES, INC.	WIP- FY2020 Replacement & Exp of Paratransit Buses	687409	09/29/2021	152,283.42
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	687330	09/15/2021	117,255.66
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	687464	09/29/2021	116,587.83
ELEMENT MARKETS RENEWABLE ENERGY, LLC	Utilities	687415	09/29/2021	88,246.51
IMPERIAL IRRIGATION DIST	Utilities	687360	09/22/2021	71,280.31
SO CAL GAS CO.	Utilities	687372	09/22/2021	59,248.37
GUARDIAN LIFE INSURANCE COMPANY THE	Employee Benefits/ LTD/STD/LIFE Ins Prem	687429	09/29/2021	47,121.58
IMPERIAL IRRIGATION DIST	Utilities	687246	09/08/2021	32,590.95
COACHELLA VALLEY TAXI	SunRide Ride Share Expense	687252	09/08/2021	30,138.84
KNOLL, INC.	WIP- Operations Facility	687361	09/22/2021	29,443.96
ROBERT HALF	Temporary Help	687451	09/29/2021	27,630.63
MICHELIN NORTH AMERICA, INC.	Lease Tire Services	687441	09/29/2021	24,304.17
WSP USA INC.	TDM & Vanpool Program	687382	09/22/2021	22,448.33
YELLOW CAB OF THE DESERT	SunRide Ride Share Expense	687285	09/08/2021	21,818.20
THE LEFLORE GROUP LLC	Projects Consultant	687268	09/08/2021	17,442.00
CPAC INC.COM	WIP-Information Technology Projects	687354	09/22/2021	17,066.45
VASQUEZ AND COMPANY LLP	Audit Services	687466	09/29/2021	16,507.50
SONSRAY FLEET SERVICES	Inventory Repair Parts	687328	09/15/2021	14,832.15
OLD GREEN HOUSE LLC	Aug 2021 Contract# 22-003	687322	09/15/2021	14,775.00
THE LEFLORE GROUP LLC	Projects Consultant	687453	09/29/2021	14,229.00
BATTERY RUSH	Bus Stop Supplies	687395	09/29/2021	13,363.80
BURKE, WILLIAMS & SORENSEN, LLP	Legal Service	687397	09/29/2021	13,060.33
NFI PARTS	Inventory Repair Parts	687388	09/29/2021	12,546.98
UNITED PAVING CO.	WIP- Operations Facility	687374	09/22/2021	12,154.00
IMPERIAL IRRIGATION DIST	Utilities	687307	09/15/2021	12,073.52
TEC EQUIPMENT, INC.	Inventory Repair Parts	687461	09/29/2021	11,886.42
VERIZON WIRELESS	Wireless Telephone Service	687282	09/08/2021	11,816.53
NAPA AUTO PARTS	Inventory Repair Parts	687443	09/29/2021	9,940.17
ZEN AND THE ART OF CLEAN ENERGY SOLUTIONS	WIP-SOCAL Gas/Hydrogen Demonstration Project	687384	09/22/2021	9,787.50
BALLARD POWER SYSTEMS	Inventory Repair Parts	687226	09/08/2021	8,560.74
NFI PARTS	Inventory Repair Parts	687218	09/08/2021	7,022.50
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	687454	09/29/2021	6,908.59
GILLIG LLC	Inventory Repair Parts	687427	09/29/2021	6,869.41
NFI PARTS	Inventory Repair Parts	687290	09/15/2021	6,862.61
ADVANCED WEB OFFSET, INC.	Printing Expense	687288	09/15/2021	6,718.21
COACHELLA VALLEY TAXI	SunRide Ride Share Expense	687362	09/22/2021	6,523.20

**SunLine Transit Agency
Checks \$1,000 and Over
September 2021**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
AMALGAMATED TRANSIT UNION	Union Dues	687222	09/08/2021	6,255.35
YELLOW CAB OF THE DESERT	SunRide Ride Share Expense	687383	09/22/2021	6,222.20
AMALGAMATED TRANSIT UNION	Union Dues	687391	09/29/2021	6,164.54
LUMINATOR TECHNOLOGY GROUP, INC.	WIP-DAR Bus Graphics, Decals & Equip	687439	09/29/2021	6,006.88
MEYERS FOZI & DWORK, LLP	Insurance Loss	687311	09/15/2021	5,749.00
GENFARE	Printing Fare Media	687426	09/29/2021	5,717.46
DESERT AIR CONDITIONING, INC.	Fixed Asset- A/C Compressor installed	687412	09/29/2021	5,573.00
TPX COMMUNICATIONS	Communication	687379	09/22/2021	4,846.31
FLEET REFINISHING	Accident Repair Bus #583	687421	09/29/2021	4,747.12
ROBERT HALF	Temporary Help	687266	09/08/2021	4,705.33
HOME DEPOT CREDIT SERVICES	Facility Maintenance Supplies	687304	09/15/2021	4,181.31
PRUDENTIAL OVERALL SUPPLY	Uniforms	687319	09/15/2021	4,088.09
ANDREA CARTER & ASSOCIATES	Consultant for Marketing & Communication Services	687392	09/29/2021	4,050.00
BAE SYSTEMS CONTROLS, INC.	Inventory Repair Parts	687225	09/08/2021	3,989.00
ACCOUNTEMPS	Temporary Help	687216	09/08/2021	3,896.94
ADMIRAL SECURITY SERVICES, INC.	Security Guard Services	687343	09/22/2021	3,864.84
KELLERMEYER BERGENSONS SERVICES, LLC	Janitorial Services	687435	09/29/2021	3,825.00
HD INDUSTRIES	ZF Testman Software	687359	09/22/2021	3,674.71
FRANKLIN TRUCK PARTS, INC.	Inventory Repair Parts	687423	09/29/2021	3,299.21
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	687448	09/29/2021	3,141.90
PROMELI VIDEOWORKS	OPS Facility Building Video	687352	09/22/2021	3,097.52
SC FUELS	Lubricants- Oil	687457	09/29/2021	3,002.22
TIME WARNER CABLE	Utilities	687327	09/15/2021	2,969.98
WELTYS ENTERPRISES, INC.	Covid- Signs	687332	09/15/2021	2,945.52
CITY CAB	Taxi Voucher Program	687456	09/29/2021	2,811.36
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishments	687399	09/29/2021	2,809.31
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishments	687229	09/08/2021	2,809.31
ACCOUNTEMPS	Temporary Help	687385	09/29/2021	2,774.85
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel Service	687279	09/08/2021	2,637.35
ADMIRAL SECURITY SERVICES, INC.	Security Guard Services	687217	09/08/2021	2,584.05
ELDORADO NATIONAL (CALIFORNIA), INC.	Inventory Repair Parts	687298	09/15/2021	2,552.08
JOSEPH LYNN FRIEND	IT Consulting Services	687250	09/08/2021	2,528.75
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	687281	09/08/2021	2,483.92
HD INDUSTRIES	Lubricants- Oil	687430	09/29/2021	2,477.17
NFI PARTS	Fixed Asset- Misc Equip	687220	09/08/2021	2,472.39
LIVECHAT, INC.	Annual Membership	687253	09/08/2021	2,453.44
ELDORADO NATIONAL (CALIFORNIA), INC.	Inventory Repair Parts	687238	09/08/2021	2,410.59
IMPERIAL IRRIGATION DIST	Utilities	687431	09/29/2021	2,372.45
JESSE FRESCAS JR.	WIP- Coachella Transit Hub	687308	09/15/2021	2,240.00

**SunLine Transit Agency
Checks \$1,000 and Over
September 2021**

Vendor Filed As Name	Description	Check #	Payment Date	Payment Amount
URRUTIA MARKS ARCHITECTS	WIP- Zero Emission Maintenance Facility	687364	09/22/2021	2,200.00
COMPLETE COACH WORKS	WIP- Driver door barriers	687337	09/16/2021	2,190.00
PLAZA TOWING, INC.	Towing Services	687370	09/22/2021	2,095.00
SIGN A RAMA	Years of Service Plaques	687272	09/08/2021	2,084.96
PLAZA TOWING, INC.	Towing Services	687318	09/15/2021	1,895.00
MANERI SIGN CO INC.	SunRide Expenses	687310	09/15/2021	1,866.82
TRANSIT RESOURCES, INC.	Inventory Repair Parts	687329	09/15/2021	1,865.61
AIR & LUBE SYSTEMS INC.	Repair on Shop Compressor	687221	09/08/2021	1,842.72
YELLOW CAB OF THE DESERT	Taxi Voucher Program	687334	09/15/2021	1,834.50
TRAPEZE SOFTWARE GROUP INC.	Consulting Services	687463	09/29/2021	1,750.00
ADMIRAL SECURITY SERVICES, INC.	Security Guard Services	687386	09/29/2021	1,707.72
DESERT URGENT CARE	Medical Exams	687432	09/29/2021	1,675.00
SAFETY-KLEEN CORPORATION	Haz Waste removal	687324	09/15/2021	1,530.76
FRONTIER COMMUNICATIONS	Communication	687300	09/15/2021	1,525.00
GENFARE	Printing Fare Media	687301	09/15/2021	1,488.61
MILE3 WEB DEVELOPMENT	Website Maintenance	687312	09/15/2021	1,470.00
SUNLINE REGULATORY ADMINI	Reimbursement to SRA	687341	09/16/2021	1,416.66
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	687348	09/22/2021	1,403.16
ALEJANDRO URESTE	Reimburse Emp for Shoe/Tool Allowance	687390	09/29/2021	1,400.00
FIESTA FORD, INC.	Repair Parts	687419	09/29/2021	1,388.93
NFI PARTS	Inventory Repair Parts	687344	09/22/2021	1,384.84
PLAZA TOWING, INC.	Towing Services	687264	09/08/2021	1,380.00
OMNITRACS, LLC	General Services	687260	09/08/2021	1,380.00
PLAZA TOWING, INC.	Towing Services	687449	09/29/2021	1,360.00
ADMIRAL SECURITY SERVICES, INC.	Security Guard Services	687336	09/16/2021	1,348.20
OFFICE DEPOT	Office Supplies	687256	09/08/2021	1,342.10
BROADLUX, INC.	Monthly Contracted Service	687227	09/08/2021	1,242.00
LA PRENSA HISPANA INC.	Advertising- Human Trafficking	687437	09/29/2021	1,200.00
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	687349	09/22/2021	1,155.74
FULTON DISTRIBUTING	Covid Supplies	687358	09/22/2021	1,094.12
C V WATER DISTRICT	Utilities	687353	09/22/2021	1,038.19
SC FUELS	Lubricants- Oil	687325	09/15/2021	1,014.87
SAFETY-KLEEN CORPORATION	Haz Waste removal	687270	09/08/2021	1,003.96
JUAN SORIA	Reimburse Emp for Tool Allowance	687251	09/08/2021	1,000.00
JORGE GARCIA	Reimburse Emp for Tool Allowance	687249	09/08/2021	1,000.00
FERNANDO CASTRO	Reimburse Emp for Tool Allowance	687418	09/29/2021	1,000.00
ESTEBAN HUIZAR	Reimburse Emp for Tool Allowance	687240	09/08/2021	1,000.00
QUADIENT FINANCE USA, INC.	Postage	687321	09/15/2021	1,000.00
CESAR ACEVEDO	Reimburse Emp for Tool Allowance	687405	09/29/2021	1,000.00
Total Checks Over \$1,000	\$2,025,469.96			
Total Checks Under \$1,000	\$32,314.84			
Total Checks	\$2,057,784.80			

SunLine Transit Agency**CONSENT CALENDAR**

DATE: December 1, 2021

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Credit Card Statement for September 2021

Summary:

The attached report summarizes the Agency's credit card expenses for September 2021. Credit card transactions through the CEO/General Manager credit card align with a statement closing date of October 3, 2021. The report also summarizes transactions for the credit cards utilized for Accounts Payable and Procurement which align with a statement closing date of September 30, 2021 for the reporting period.

Recommendation:

Receive and file.

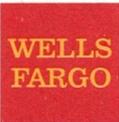
SunLine Transit Agency Visa Credit Card Statement

Closing Date: 10/03/21

Name on Card: Lauren Skiver

	Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
1	9/2/2021	9/5/2021	Hyatt Centric	Lodging for 3 Nights in Long Beach, CA; ACT Expo in Long Beach, Lauren Skiver, CEO/General Manager		\$634.53
2	9/2/2021	9/5/2021	Hyatt Centric	Lodging for 3 Nights and Food in Long Beach, CA; ACT Expo in Long Beach, Frank Rytych, Deputy Chief of Zero Emission Technology		\$647.77
3	9/2/2021	9/5/2021	Hyatt Centric	Lodging for 3 Nights in Long Beach, CA; ACT Expo in Long Beach, Shawn Craycraft, Superintendent of Zero Emission Technology		\$634.53
4	9/9/2021	9/10/2021	EZCater/Luna Grill	Luna Grill Catering Order; ATU Leadership and SunLine Meeting		\$157.14
5	9/15/2021	9/17/2021	Hilton Hotels	Lodging for 2 Nights in Grand Junction, CO; CASTA Conference in Grand Junction, Lauren Skiver, CEO/General Manager		\$371.30
6	9/15/2021	9/17/2021	Hilton Hotels	Lodging for 2 Nights in Grand Junction, CO; CASTA Conference in Grand Junction, Michael Hayes, Maintenance Program Specialist Supervisor		\$481.24
7	9/16/2021	9/19/2021	Southwest Airlines	Southwest Airlines Flight from Denver, CO to Palm Springs, CA for Travel from CASTA Conference in Colorado; Michael Hayes, Maintenance Program Specialist Supervisor		\$289.98
8	9/17/2021	9/19/2021	LAZ Parking/Parkonect	Parking for 2 days in Denver, CO; ZEB Conference in Colorado - Lauren Skiver, CEO/General Manager		\$40.00
9	9/17/2021	9/19/2021	LAX Parking	LAX Parking for 5 days; Travel to CASTA and ZEB Conferences in Colorado - Lauren Skiver, CEO/General Manager		\$200.00
10	9/17/2021	9/19/2021	Hilton Hotels	Lodging for 2 Nights in Denver, CO; ZEB Conference in Denver, Lauren Skiver, CEO/General Manager		\$451.42
11	9/17/2021	9/19/2021	Dollar Car Rental	Dollar Car Rental for 4 days; CASTA and ZEB Conferences in Colorado - Lauren Skiver, CEO/General Manager		\$563.37
12	9/21/2021	9/22/2021	CTA	California Transit Association Conference November 2-4, 2021 - Registration; Lauren Skiver, CEO/General Manager		\$375.00
13	9/21/2021	9/22/2021	CTA	California Transit Association Conference November 2-4, 2021 - Registration; Nicholas Robles, Chief of Public Affairs		\$375.00

	Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
14	9/21/2021	9/23/2021	Southwest Airlines	Southwest Airlines Roundtrip Flight from Palm Springs, CA to Sacramento, CA for Travel to and from CTA Conference in Sacramento; Nicholas Robles, Chief of Public Affairs		\$207.96
15	9/28/2021	9/30/2021	Casuelas Café	Retirement Lunch for Peter Gregor, Chief Safety Officer		\$236.81
Credits and Charges:					\$0.00	\$5,666.05



SUB ACCOUNT MEMO STATEMENT

Prepared For	SUNLINE TRANSIT LAURA SKIVER
Sub Account Number	[REDACTED]
Statement Closing Date	10/03/21
Next Statement Date	11/03/21

For Customer Service Call:
800-231-5511

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Monthly Spending Limit*	\$40,000
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*Available funds are subject to the monthly spending limit and the available credit on the control account.

Sub Account Summary

Purchases and Other Charges	+	\$5,666.05
Cash Advances	+	\$0.00
Credits	-	\$0.00
Statement Total		\$5,666.05

The transactions detailed reflect activity on this card number only. The company control account has been billed for all transactions. Please refer payment inquiries to your company card administrator or owner.

Sub Account Transactions

Trans	Post	Reference Number	Description	Credits	Charges
09/02	09/05	24943007NMO5NZ6B9	HYATT CENTRIC PIKE LNG B 5624361047 CA		634.53
09/02	09/05	24943007NMO5RAMN7	HYATT CENTRIC PIKE LNG B 5624361047 CA		647.77
09/02	09/05	24943007NMO5SRM3NL	HYATT CENTRIC PIKE LNG B 5624361047 CA		634.53
09/09	09/10	24492157WLVT3NVE	EZCATERLUNA GRILL 8004881803 MA		157.14
09/15	09/17	2475542837LHS71J0	HILTON HOTELS 970-2561000 CO		481.24
09/15	09/17	2475542837LHS71Q2	HILTON HOTELS 970-2561000 CO		371.30
09/16	09/19	2469216842XVfyann	SOUTHWES 5261432319756800-435-9792 TX		289.98
		09/17/21	HAYES/MICHAEL FRANK		
		1 WN S	DENVER PALM SPRINGS		
09/17	09/19	2405522858AW9QL26	LAZ PARKING 760138 DENVER CO		40.00
09/17	09/19	2475542857LJE00GL	LAX AIRPORT LOT P 7 LOS ANGELES CA		200.00
09/17	09/19	2475542857LJGZLBH	HILTON HOTELS DENVER CO		451.42
09/17	09/19	249413584HV1QJRDH	DOLLAR #0053012 DENVER CO		563.37
09/21	09/22	2444500888PSPZJX	FSP*CTA 916-446-4656 CA		375.00
09/21	09/22	2444500888PSPZM6	FSP*CTA 916-446-4656 CA		375.00
09/21	09/23	2469216892XMFsy7P	SOUTHWES 5261434119476800-435-9792 TX		207.96
		11/01/21	ROBLES/NICHOLAS		
		1 WN V	PALM SPRINGS SACRAMENTO		
		2 WN P	SACRAMENTO PALM SPRINGS		
09/28	09/30	24622758GEJE09VG1	CASUELAS CAFE PALM DESERT CA		236.81
10/03	10/03	000000000000COMPC	TOTAL PURCHASES	\$5,666.05	
			TOTAL	\$5,666.05	

All transactions detailed above have been billed to the company control account.

See reverse side for important information.

The transactions detailed on this statement are for informational use only.

Sub Account Number	[REDACTED]
No Payment is due on this Sub Account	

Print address or phone changes: _____

Work () _____

ELITE CARD PAYMENT CENTER YTG
PO BOX 77066 29
MINNEAPOLIS MN 55480-7766

SUNLINE TRANSIT
LAURA SKIVER
32505 HARRY OLIVER TRL
THOUSAND PALMS CA 92276-3501
74203
S309

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 09/30/2021

Name on Card: Liz Granillo (Accounts Payable Card)

	Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
1	8/30/2021	9/1/2021	IID	Utilities Acct # 50677437 - Water c/o Div 24 (Facilities Indio/Coachella)		\$ 392.66
2	9/2/2021	9/2/2021	Az Chpt Natl Safety	NSC First Aid,CPR & AED Student Workbook		\$ 951.35
3	9/2/2021	9/2/2021	Az Chpt Natl Safety	NSC First Aid,CPR & AED Student Workbook		\$ 78.80
4	9/3/2021	9/6/2021	Amazon	Alexa for Business Account		\$ 6.40
5	9/4/2021	9/6/2021	Dropbox	Dropbox Business Advance Plan 1 License HR		\$ 2,016.00
Credits and Charges					\$ -	\$ 3,445.21



Statement Expenses

10/01/2021 09:21 AM PT
Requested By: AMADEO, ISABELLA

Cardholder Summary			
Cardholder Name:	GRANILLO, LIZ	Start Date:	09/01/2021
Card Number:	xxxx-xxxx-xxx	End Date:	09/30/2021
Status:	Open	Reminder Period:	10/01/2021 through 10/05/2021
Charges:	3,445.21 USD	Grace Period:	10/06/2021 through 10/07/2021
Out-of-pocket:	0.00 USD	Approval Period:	10/08/2021 through 10/11/2021
Total Amount:	3,445.21 USD		

Charges

Transaction Date	Posting Date	Personal	Merchant	General Ledger Code	Unit	Receipt Image	Receipt Submitted ‡	Amount / Original Currency
08/30/2021	09/01/2021	No	Spi Imperial Irrigati 800-303-7756,CA	5050200001 - UTILITIES MAIN FACILITY	Finance(FIN)	No	No	392.66 USD / 392.66
FUND 00		DIVISION						
09/02/2021	09/02/2021	No	Az Chpt Natl Safety Co 602-264-2394,AZ	5099900002 - MISCELLANEOUS EXPENSES	Finance(FIN)	No	No	951.35 USD / 951.35
FUND 00		DIVISION						
09/02/2021	09/02/2021	No	Az Chpt Natl Safety Co 602-264-2394,AZ	5099900002 - MISCELLANEOUS EXPENSES	Finance(FIN)	No	No	78.80 USD / 78.80
FUND 00		DIVISION						
09/03/2021	09/06/2021	No	Amazon Web Services Aws.amazon.co,WA	5039903800 - OTHER SERVICES	Finance(FIN)	No	No	6.40 USD / 6.40
FUND 00		DIVISION						
09/04/2021	09/06/2021	No	Dropbox 81yrsvlnh493 Dropbox.com,CA	5030300011 - COMPUTER/NETWORK SOFTWARE AGMT	Finance(FIN)	No	No	2,016.00 USD /2,016.00
FUND 00		DIVISION						

Total Charges: 3,445.21 USD

‡ - The Receipt Submitted column indicates that a receipt was submitted via fax, email, at the statement level, or using a system other than the Commercial Card Expense Reporting service.

---End of Report---

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 09/30/2021

Name on Card: Walter Watcher (Procurement Card)

	Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
1	9/2/2021	9/6/2021	C & J Bus Repair	MCI A/C Belt		\$ 132.02
2	9/5/2021	9/6/2021	Amazon	Industry standard color charts to ensure consistency in branding		\$ 174.54
3	9/16/2021	9/17/2021	Docusign	Refund - License Renewal for SSG-Taxi Docusign	\$ (594.41)	
4	9/29/2021	9/29/2021	Amazon	For Maintenance-Micro USB Cable, 3 Pck 6Ft Andro		\$ 25.83
Credits and Charges					\$ (594.41)	\$ 332.39



Statement Expenses

10/01/2021 09:22 AM PT
Requested By: AMADEO, ISABELLA

Cardholder Summary			
Cardholder Name:	WATCHER, WALTER	Start Date:	09/01/2021
Card Number:	xxxx-xxxx-xxxx	End Date:	09/30/2021
Status:	Open	Reminder Period:	10/01/2021 through 10/05/2021
Charges:	(262.02) USD	Grace Period:	10/06/2021 through 10/07/2021
Out-of-pocket:	0.00 USD	Approval Period:	10/08/2021 through 10/11/2021
Total Amount:	(262.02) USD		

Charges

Transaction Date	Posting Date	Personal	Merchant	General Ledger Code	Unit	Receipt Image	Receipt Submitted ‡	Amount / Original Currency
09/02/2021	09/06/2021	No	C&j Bus Repair 952-881-0034,MN	5049900022 - REPAIR PARTS- SUPPORT VEHICLES	Finance(FIN)	No	No	132.02 USD / 132.02
FUND 00		DIVISION						
09/05/2021	09/06/2021	No	Amzn Mktp Us 254yx7uj0 Amzn.com/bill,WA	5099900002 - MISCELLANEOUS EXPENSES	Finance(FIN)	No	No	174.54 USD / 174.54
FUND 00		DIVISION						
09/16/2021	09/17/2021	No	Docusign Seattle,WA	5039903800 - OTHER SERVICES	Finance(FIN)	No	No	(594.41) USD / (594.41)
FUND 00		DIVISION						
09/29/2021	09/29/2021	No	Amzn Mktp Us 2c7hx9b91 Amzn.com/bill,WA	5099900002 - MISCELLANEOUS EXPENSES	Finance(FIN)	No	No	25.83 USD / 25.83
FUND 00		DIVISION						

Total Charges: (262.02) USD

‡ - The Receipt Submitted column indicates that a receipt was submitted via fax, email, at the statement level, or using a system other than the Commercial Card Expense Reporting service.

---End of Report---

SunLine Transit Agency**CONSENT CALENDAR**

DATE: December 1, 2021

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Monthly Budget Variance Report for September 2021

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12th of the annual budget and the FYTD budget values for the month of September 2021 are equal to 3/12^{ths} of the yearly budget.

Year to Date Summary

- As of September 30, 2021, the Agency's FYTD revenues are \$638,245 or 83.6% above the FYTD budget due to large amounts of emission credit and CNG fueling revenue.
- As of September 30, 2021, the Agency's FYTD expenditures are \$538,696 or 5.3% below the FYTD budget.

Monthly Spotlight

- The category of "other expenses" for the month of September is over the monthly budget value. The unfavorable variance for the month is attributed to non-reoccurring monthly costs such as audit expenses and financial consulting services. Temporary help services across the Agency have also increased due to vacancies in administrative positions.

Recommendation:

Receive and file.

SunLine Transit Agency
Budget Variance Report
September 2021

Description	FY22 Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY22 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Revenues:								
Passenger Revenue	938,400	128,369	78,200	50,169	365,540	234,600	130,940	61.0%
Other Revenue	2,114,326	343,769	176,194	167,575	1,035,887	528,582	507,305	51.0%
Total Operating Revenue	3,052,726	472,138	254,394	217,744	1,401,426	763,182	638,245	54.1%
Operating Expenses:								
Operator & Mechanic Salaries & Wages	9,997,674	809,893	833,140	23,247	2,337,343	2,499,419	162,076	76.6%
Operator & Mechanic Overtime	720,900	105,101	60,075	(45,026)	245,311	180,225	(65,086)	66.0%
Administration Salaries & Wages	6,384,693	486,254	532,058	45,804	1,483,770	1,596,173	112,403	76.8%
Administration Overtime	119,516	5,601	9,960	4,358	17,814	29,879	12,065	85.1%
Fringe Benefits	10,504,975	803,725	875,415	71,690	2,364,050	2,626,244	262,194	77.5%
Communications	250,000	21,611	20,833	(778)	62,394	62,500	106	75.0%
Legal Services	575,000	20,934	47,917	26,983	52,335	143,750	91,415	90.9%
Computer/Network Software Agreement	600,000	50,941	50,000	(941)	140,955	150,000	9,045	76.5%
Uniforms	103,966	2,728	8,664	5,936	8,803	25,992	17,188	91.5%
Contracted Services	698,728	38,183	58,227	20,044	118,797	174,682	55,885	83.0%
Equipment Repairs	8,500	5,240	708	(4,531)	7,089	2,125	(4,964)	16.6%
Security Services	160,000	7,834	13,333	5,499	31,030	40,000	8,970	80.6%
Fuel - CNG	1,516,432	141,279	126,369	(14,910)	427,255	379,108	(48,147)	71.8%
Fuel - Hydrogen	845,934	97,667	70,495	(27,172)	272,997	211,484	(61,513)	67.7%
Tires	236,183	16,161	19,682	3,521	46,432	59,046	12,614	80.3%
Office Supplies	70,392	4,738	5,866	1,128	11,601	17,598	5,997	83.5%
Travel/Training	97,980	4,635	8,165	3,530	6,276	24,495	18,219	93.6%
Repair Parts	1,494,101	110,929	124,508	13,579	324,748	373,525	48,777	78.3%
Facility Maintenance	41,300	4,170	3,442	(728)	13,394	10,325	(3,069)	67.6%
Electricity - CNG & Hydrogen	1,230,000	112,857	102,500	(10,357)	311,769	307,500	(4,269)	74.7%
Natural Gas	1,175,000	152,232	97,917	(54,315)	438,505	293,750	(144,755)	62.7%
Water and Gas	10,575	716	881	165	2,305	2,644	339	78.2%
Insurance Losses	1,950,000	65,373	162,500	97,127	294,778	487,500	192,722	84.9%
Insurance Premium - Property	50,000	6,579	4,167	(2,412)	19,736	12,500	(7,236)	60.5%
Repair Claims	50,000	1,580	4,167	2,586	11,492	12,500	1,008	77.0%
Fuel Taxes	94,400	12,971	7,867	(5,105)	35,368	23,600	(11,768)	62.5%
Other Expenses	4,504,392	554,758	375,366	(179,392)	1,326,102	1,126,098	(200,004)	70.6%
Self Consumed Fuel	(2,487,067)	(238,946)	(207,256)	31,690	(700,251)	(621,767)	78,485	71.8%
Total Operating Expenses (Before Depreciation)	41,003,574	3,405,745	3,416,965	11,220	9,712,197	10,250,894	538,696	76.3%
Operating Expenses in Excess of Operating Revenue		\$ (2,933,607)			\$ (8,310,771)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	7,262,861	561,420	605,238	43,818	1,590,478	1,815,715	225,238	78.1%
State - LTF, LCTOP	7,135,429	551,570	594,619	43,049	1,562,572	1,783,857	221,286	78.1%
Federal	23,552,558	1,820,617	1,962,713	142,097	5,157,722	5,888,140	730,418	78.1%
Total Subsidies	37,950,848	2,933,607	3,162,571	228,964	8,310,771	9,487,712	1,176,941	78.1%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

SunLine Transit Agency
Budget Variance Report
September 2021

Description	FY22 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY22 FYTD Budget	Positive (Negative)	Percentage Remaining
Operating Expenses:								
Wages & Benefits	27,727,758	2,210,574	2,310,647	100,073	6,448,287	6,931,940	483,652	76.7%
Services	4,010,568	336,460	334,214	(2,246)	900,251	1,002,642	102,391	77.6%
Fuels & Lubricants	2,525,519	262,024	210,460	(51,564)	745,872	631,380	(114,492)	70.5%
Tires	236,183	16,161	19,682	3,521	46,432	59,046	12,614	80.3%
Materials and Supplies	1,915,838	156,871	159,653	2,782	458,484	478,960	20,476	76.1%
Utilities	2,699,927	294,394	224,994	(69,400)	839,394	674,982	(164,412)	68.9%
Casualty & Liability	3,305,200	187,336	275,433	88,097	674,162	826,300	152,138	79.6%
Taxes and Fees	94,400	12,971	7,867	(5,105)	35,368	23,600	(11,768)	62.5%
Miscellaneous Expenses	975,248	167,900	81,271	(86,630)	264,198	243,812	(20,386)	72.9%
Self Consumed Fuel	(2,487,067)	(238,946)	(207,256)	31,690	(700,251)	(621,767)	78,485	71.8%
Total Operating Expenses (Before Depreciation)	41,003,574	3,405,745	3,416,965	11,220	9,712,197	10,250,894	538,696	76.3%
Revenues:								
Passenger Revenue	938,400	128,369	78,200	50,169	365,540	234,600	130,940	61.0%
Other Revenue	2,114,326	343,769	176,194	167,575	1,035,887	528,582	507,305	51.0%
Total Operating Revenue	3,052,726	472,138	254,394	217,744	1,401,426	763,182	638,245	54.1%
Net Operating Gain (Loss)		\$ (2,933,607)			\$ (8,310,771)			
Subsidies:								
Local - Measure A, Commuter 10, Haul Pass	7,262,861	561,420	605,238	43,818	1,590,478	1,815,715	225,238	78.1%
State - LTF, LCTOP	7,135,429	551,570	594,619	43,049	1,562,572	1,783,857	221,286	78.1%
Federal - CMAQ,5307,5309,5310,5311,5311(f),5312	23,552,558	1,820,617	1,962,713	142,097	5,157,722	5,888,140	730,418	78.1%
Total Subsidies	37,950,848	2,933,607	3,162,571	228,964	8,310,771	9,487,712	1,176,941	78.1%
Net Operating Gain (Loss) After Subsidies	\$ -	\$ -			\$ -			

Budget Variance Analysis - SunLine Transit Agency

Passenger Revenue

- The positive variance in passenger fares is attributed to conservative budget estimates due to unknown ridership impacts due to COVID-19.
- As of September, ridership was at 1.2% below FY21 FYTD totals.
- Total system ridership was 6,350 trips below FY21 FYTD amounts.

Ridership

	FY21-September	FY22-September	Variance	%Δ
Fixed Route	166,293	175,075	8,782	5.3%
Paratransit	5,491	8,262	2,771	50.5%
SolVan	1,307	1,492	185	14.2%
SunRide	-	412	412	-
System Total	173,091	185,241	12,150	7.0%

Ridership

	FYTD-FY21	FYTD-FY22	Variance	%Δ
Fixed Route	501,778	484,867	(16,911)	-3.4%
Paratransit	15,250	23,888	8,638	56.6%
SolVan	3,724	4,373	649	17.4%
SunRide	-	1,274	1,274	-
System Total	520,752	514,402	(6,350)	-1.2%

Other Revenue

- The positive variance is attributed to greater external CNG fuel sales, emissions credits revenue and CNG rebate revenue.

Operator & Mechanic Salaries & Wages

- The positive variance in operator and mechanic wage expenditures is attributed to absences and vacant positions.

Operator & Mechanic Overtime

- The negative variance is primarily attributed to required overtime for operators to cover absences.

Administration Salaries & Wages

- The positive variance in administrative salaries and wages is attributed to vacant positions across the Agency.

Administration Overtime

- The positive variance is attributed to vacant positions across the Agency and less than anticipated overtime expenditures.

Fringe Benefits

- Savings in fringe benefit expenditures are associated with vacancies across the Agency.
- Savings in fringe benefits will be reduced in the second half of FY22 due to planned cost increases in calendar year 2022.

Communications

- Communication expenditures are within an acceptable range of the budgeted amount.

Legal Services

- The savings in legal services is attributed to a larger FY22 budget in anticipation of expected legal costs associated with union negotiations which have not yet been fully incurred.

Computer/Network Software Agreement

- Software agreement expenditures are dependent on annual renewals of software agreements.

Uniforms

- Savings in uniform expenditures are related to fewer employees utilizing the entire uniform allowance.

Contracted Services

- The positive variance in contracted services is attributed to expenses which have not yet been incurred.

Equipment Repairs

- The unfavorable variance is attributed to unexpected repairs to a bus lift in the month of September.

Security Services

- Security services are within an acceptable range of the budgeted amount.

Fuel - CNG

- The negative variance is primarily attributed to increased usage of CNG fixed route vehicles over budgeted estimates for FY22.

Fuel - Hydrogen

- The negative variance is attributed to higher cost per kilogram of H2.

Tires

- The lower tire expenditures are attributed to fewer miles related to the postponement of Level 1 service.

Office Supplies

- Savings in office supply expenses are primarily associated with a reduction in costs due to remote work, lower coin counting equipment expense, and vacancies.

Travel/Training

- COVID-19 restrictions have reduced anticipated training related expenses for staff travel.

Repair Parts

- The positive variance is primarily attributed to lower FYTD expenses related to fixed route repairs.

Facility Maintenance

- The negative variance is attributed to the unexpected replacement of two (2) broken coffee machines in July.

Electricity - CNG & Hydrogen

- Electricity expenses are within an acceptable range of the budget.

Natural Gas

- The negative variance is attributed to increased natural gas usage due to an increase of CNG sold through outside fuel sales.

Water and Gas

- Water and gas expenses are within an acceptable range of the budget.

Insurance Losses

- Insurance loss experience has not exceeded budgeted expectations as of September.

Insurance Premium - Property

- Insurance premiums for property expenditures increased with completion of new facilities around the property.

Repair Claims

- Repair claim expenses are within an acceptable range of the budget.

Fuel Taxes

- Outside fuel sales are currently \$122,476 above FY21 FYTD amounts.
- For September, sales increased by \$2,377 from the previous month.
- The negative variance in fuel taxes is due to larger outside fleet fuel sales which are offset by an increase in revenue.

Outside Fueling Revenue

	Revenue	Variance FY21 vs. FY22	Variance Previous Month	%Δ FY21 vs FY22	%Δ Previous Month
September FY21	\$ 63,399				
September FY22	\$ 108,991	\$ 45,592	\$ 2,377	71.91%	2.23%
August FY22	\$ 106,614				
FYTD September FY21	\$ 195,536				
FYTD September FY22	\$ 318,012	\$ 122,476		62.64%	

Other Expenses

- Costs vary from month to month depending on the needs of the Agency or when programs are active. The negative variance is primarily attributed to high non-recurring expenses in September such as consulting and audit expenses.
- The negative variance is also attributed to higher temporary help costs across multiple departments to cover administrative vacancies.

Self-Consumed Fuel

- The positive variance in self-consumed fuel is due to higher fuel cost.

SunLine Transit Agency
CONSENT CALENDAR

DATE: December 1, 2021 **RECEIVE & FILE**

TO: Finance/Audit Committee
Board of Directors

RE: Contracts Signed between \$25,000 and \$100,000 for October 2021

Summary:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts signed in excess of \$25,000 and less than \$100,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

- For the month of October 2021, there were two (2) agreements executed between \$25,000 and \$100,000.
- Contracts executed:

Vendor	Purpose	Amount
Decals By Design	Clean Air Bus Wraps (Reimbursed by SCAG)	\$28,507.88
Agreement Dynamics	Negotiation Mediator Services	\$40,270.00

Recommendation:

Receive and file.

Contracts Signed Between \$25,000 and \$100,000

Oct 2021

Vendor	Product/Service	Need	Budgeted	Budgeted Amount	Cost	Type
Decals By Design	Clean Air Bus Wraps	Clean Air Bus Wraps (Reimbursed by SCAG)	FY22	\$ 28,507.88	\$ 28,507.88	RFQ
Agreement Dynamics	Labor Negotiations	Negotiation Mediator Services	FY22	\$ 41,050.00	\$ 40,270.00	Single Source

SunLine Transit Agency
CONSENT CALENDAR

DATE: December 1, 2021 **RECEIVE & FILE**

TO: Finance/Audit Committee
Board of Directors

RE: Union & Non-Union Pension Investment Asset Summary September 2021

Summary:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
Growth Assets			
	Domestic Equity	36.0%	16% - 56%
	International Equity	19.0%	0% - 39%
	Other		0% - 20%
Income Assets			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% - 20%
Real Return Assets		0.0%	0% - 20%
Cash Equivalents		0.0%	0% - 20%

For the month of September, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	35.5%	16% - 56%
	International Equity	18.6%	0% - 39%
	Other	5.8%	0% - 20%
Income Assets			
	Fixed Income	33.7%	25% - 65%
	Other	3.3%	0% - 20%
Real Return Assets		2.3%	0% - 20%
Cash Equivalents		0.8%	0% - 20%

Non-Union

Asset Class		Actual	Range
Growth Assets			
	Domestic Equity	35.4%	16% - 56%
	International Equity	18.6%	0% - 39%
	Other	5.8%	0% - 20%
Income Assets			
	Fixed Income	33.7%	25% - 65%
	Other	3.3%	0% - 20%
Real Return Assets		2.3%	0% - 20%
Cash Equivalents		0.9%	0% - 20%

For the month of September, the market value of assets decreased by \$1,180,076 and \$1,195,098 for the union and non-union plans, respectively. The decrease in the value of assets is due to poor market performance for the month of September. The Dow Jones Industrial Average has since recovered and the losses in September have been regained.

Month to Month Asset Comparison

Month	Market Value – Union	Market Value – Non-Union
August 2021	\$40,614,570	\$40,711,961
September 2021	\$39,434,494	\$39,516,863
Increase (Decrease)	(\$1,180,076)	(\$1,195,098)

Recommendation:

Receive and file.



Detail of Securities Held & Market Analytics

For the Month Ending September 30, 2021

SUNLINE EMPLOYEES RETIREMENT BARGAINING [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	965.00	61.01	58,874.65	60.06	57,957.90	(916.75)	0.15
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,146.00	61.13	70,054.98	60.06	68,828.76	(1,226.22)	0.17
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	6,684.00	57.68	385,539.80	60.06	401,441.04	15,901.24	1.02
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	2,389.00	60.31	144,080.59	60.06	143,483.34	(597.25)	0.36
ISHARES J.P. MORGAN USD EMERGING MARKETS	464288281	EMB	1,800.00	108.05	194,488.74	110.06	198,108.00	3,619.26	0.50
ISHARES J.P. MORGAN USD EMERGING MARKETS	464288281	EMB	743.00	112.00	83,216.00	110.06	81,774.58	(1,441.42)	0.21
ISHARES J.P. MORGAN USD EMERGING MARKETS	464288281	EMB	1,046.00	108.22	113,197.81	110.06	115,122.76	1,924.95	0.30
ISHARES J.P. MORGAN USD EMERGING MARKETS	464288281	EMB	177.00	113.00	20,001.00	110.06	19,480.62	(520.38)	0.05
Security Type Sub-Total			14,950.00		1,069,453.57	680.48	1,086,197.00	16,743.43	2.76
Exchange-Traded Fund - Equity									
ISHARES CORE S&P MIDCAP ETF	464287507	IJH	2,656.00	276.40	734,118.40	263.07	698,713.92	(35,404.48)	1.77
SPDR BLOOMBERG BARCLAYS CONVERTIBLE SECU	78464A359	CWB	4,584.00	86.67	397,294.82	85.35	391,244.40	(6,050.42)	0.99
SPDR BLOOMBERG BARCLAYS CONVERTIBLE SECU	78464A359	CWB	8,574.00	88.58	759,484.06	85.35	731,790.90	(27,693.16)	1.86
VANGUARD TOTAL INTL STOCK	921909768	VXUS	35,037.00	52.12	1,826,128.44	63.26	2,216,440.62	390,312.18	5.62
VANGUARD TOTAL INTL STOCK	921909768	VXUS	553.00	64.35	35,585.55	63.26	34,982.78	(602.77)	0.09
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	51,880.00	169.04	8,769,795.20	222.06	11,520,472.80	2,750,677.60	29.21
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	1,546.00	226.21	349,720.35	222.06	343,304.76	(6,415.59)	0.87
Security Type Sub-Total			104,830.00		12,872,126.82	1,004.41	15,936,950.18	3,064,823.36	40.41
Money Market Mutual Fund									
FIRST AMERICAN GOVERNMENT OBLIGATION - Z	31846V567	FGZXX	315,884.86	1.00	315,884.86	1.00	315,884.86	0.00	0.80
Security Type Sub-Total			315,884.86		315,884.86	1.00	315,884.86	0.00	0.80



Detail of Securities Held & Market Analytics

For the Month Ending September 30, 2021

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Mutual Fund - Bond									
BAIRD CORE PLUS BOND - INST	057071870	BCOIX	292,876.81	11.66	3,416,256.72	11.83	3,464,732.61	48,475.89	8.79
DOUBLELINE CORE FIXED INCOME I	258620301	DBLFX	154,891.06	10.84	1,678,807.80	11.07	1,714,644.07	35,836.27	4.35
ISHARES PREFERRED&INCOME SECURITIES ETF	464288687	PFF	33,195.00	39.18	1,300,688.76	38.81	1,288,297.95	(12,390.81)	3.27
MAINSTAY MACKAY HIGH YIELD CORP BD R6	56063N881	MHYSX	62,516.36	5.65	353,490.64	5.66	353,842.62	351.98	0.90
PRUDENTIAL TOTAL RETRN BND-Q	74440B884	PTRQX	300,460.85	14.76	4,433,387.11	14.59	4,383,723.84	(49,663.27)	11.12
VOYA INTERMEDIATE BOND R6	92913L569	IIBZX	219,932.51	10.64	2,341,023.15	10.33	2,271,902.87	(69,120.28)	5.76
Security Type Sub-Total			1,063,872.60		13,523,654.18	92.29	13,477,143.96	(46,510.22)	34.19
Mutual Fund - Equity									
ARTISAN INTL SMALL-MID	04314H576	APHJX	17,922.59	19.31	346,085.20	21.47	384,797.99	38,712.79	0.98
HARDING LOEVNER INTERNATIONAL EQUITY POR	412295107	HLMIX	65,442.85	24.21	1,584,604.64	29.49	1,929,909.54	345,304.90	4.89
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	SEMTX	22,963.37	17.48	401,491.17	19.95	458,119.23	56,628.06	1.16
JENSEN QUALITY GROWTH-Y	476313408	JENYX	23,047.67	48.30	1,113,140.91	62.31	1,436,100.54	322,959.63	3.64
JOHCM INTERNATIONAL SELECT I	46653M849	JOHIX	56,732.52	22.18	1,258,044.09	31.08	1,763,246.72	505,202.63	4.47
VANGUARD TOT INST ST IDX - ADM	921909818	VTIAX	0.00	33.33	0.03	34.00	0.03	0.00	0.00
VIRTUS KAR INTL SMALL CAP	92828W551	VRISX	21,734.41	21.99	477,927.62	24.89	540,969.40	63,041.78	1.37
Security Type Sub-Total			207,843.41		5,181,293.66	223.19	6,513,143.45	1,331,849.79	16.51
Mutual Fund - Other									
COHEN & STEERS INST REALTY SHARES	19247U106	CSRIX	10,977.15	43.85	481,311.03	52.53	576,629.90	95,318.87	1.46
PIMCO COMMODITY REAL RETURN STRATEGY	722005667	PCRIX	143,266.55	6.73	963,478.49	6.39	915,473.29	(48,005.20)	2.32
PRINCIPAL RE SECURITIES INST FUND	74253Q580	PIREX	18,639.14	26.16	487,667.73	31.38	584,896.32	97,228.59	1.48
Security Type Sub-Total			172,882.85		1,932,457.25	90.30	2,076,999.51	144,542.26	5.26
Separate Account									
ATEL PRIVATE DEBT PARTNERS II	ATEL00019	SA406	28,175.00	1.00	28,175.00	100.00	28,175.00	0.00	0.07
Security Type Sub-Total			28,175.00		28,175.00	100.00	28,175.00	0.00	0.07



Detail of Securities Held & Market Analytics

For the Month Ending **September 30, 2021**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description				Average	Original	Market	Market	Unreal G/L	
Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Cost/Share	Cost	Price	Value	on Cost	Percentage
Managed Account Sub-Total			1,908,438.72		34,923,045.34	2,191.67	39,434,493.96	4,511,448.62	100.00
Securities Sub-Total			\$1,908,438.72		\$34,923,045.34	\$2,191.67	\$39,434,493.96	\$4,511,448.62	100.00%
Accrued Interest							\$0.00		
Total Investments							\$39,434,493.96		



Detail of Securities Held & Market Analytics

For the Month Ending September 30, 2021

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Exchange-Traded Fund - Bond									
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	1,113.00	61.13	68,037.69	60.06	66,846.78	(1,190.91)	0.17
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	6,667.00	57.68	384,559.22	60.06	400,420.02	15,860.80	1.02
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	2,405.00	60.31	145,045.55	60.06	144,444.30	(601.25)	0.37
ISHARES INTERMEDIATE-TERM CO	464288638	IGIB	982.00	61.01	59,911.82	60.06	58,978.92	(932.90)	0.15
ISHARES J.P. MORGAN USD EMERGING MARKETS	464288281	EMB	625.00	112.00	70,000.00	110.06	68,787.50	(1,212.50)	0.17
ISHARES J.P. MORGAN USD EMERGING MARKETS	464288281	EMB	1,317.00	108.22	142,525.35	110.06	144,949.02	2,423.67	0.37
ISHARES J.P. MORGAN USD EMERGING MARKETS	464288281	EMB	1,813.00	108.05	195,893.38	110.06	199,538.78	3,645.40	0.50
Security Type Sub-Total			14,922.00		1,065,973.01	570.42	1,083,965.32	17,992.31	2.75
Exchange-Traded Fund - Equity									
ISHARES CORE S&P MIDCAP ETF	464287507	IJH	2,662.00	276.40	735,776.80	263.07	700,292.34	(35,484.46)	1.77
SPDR BLOOMBERG BARCLAYS CONVERTIBLE SECU	78464A359	CWB	8,595.00	88.58	761,344.24	85.35	733,583.25	(27,760.99)	1.86
SPDR BLOOMBERG BARCLAYS CONVERTIBLE SECU	78464A359	CWB	4,590.00	86.67	397,814.84	85.35	391,756.50	(6,058.34)	0.99
VANGUARD TOTAL INTL STOCK	921909768	VXUS	35,085.00	52.12	1,828,630.20	63.26	2,219,477.10	390,846.90	5.62
VANGUARD TOTAL INTL STOCK	921909768	VXUS	632.00	64.35	40,669.20	63.26	39,980.32	(688.88)	0.10
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	1,551.00	226.21	350,851.40	222.06	344,415.06	(6,436.34)	0.87
VANGUARD TOTAL STOCK MKT ETF	922908769	VTI	51,895.00	169.04	8,772,330.80	222.06	11,523,803.70	2,751,472.90	29.16
Security Type Sub-Total			105,010.00		12,887,417.48	1,004.41	15,953,308.27	3,065,890.79	40.37
Money Market Mutual Fund									
FIRST AMERICAN GOVERNMENT OBLIGATION - Z	31846V567	FGZXX	334,390.01	1.00	334,390.01	1.00	334,390.01	0.00	0.85
Security Type Sub-Total			334,390.01		334,390.01	1.00	334,390.01	0.00	0.85
Mutual Fund - Bond									



Detail of Securities Held & Market Analytics

For the Month Ending September 30, 2021

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
Mutual Fund - Bond									
BAIRD CORE PLUS BOND - INST	057071870	BCOIX	293,431.96	11.67	3,424,230.43	11.83	3,471,300.12	47,069.69	8.78
DOUBLELINE CORE FIXED INCOME I	258620301	DBLFX	155,116.14	10.84	1,681,239.05	11.07	1,717,135.62	35,896.57	4.35
ISHARES PREFERRED&INCOME SECURITIES ETF	464288687	PFF	33,264.00	39.18	1,303,392.40	38.81	1,290,975.84	(12,416.56)	3.27
MAINSTAY MACKAY HIGH YIELD CORP BD R6	56063N881	MHYSX	62,679.24	5.65	354,410.95	5.66	354,764.51	353.56	0.90
PRUDENTIAL TOTAL RETRN BND-Q	74440B884	PTRQX	301,452.55	14.76	4,450,197.69	14.59	4,398,192.68	(52,005.01)	11.13
VOYA INTERMEDIATE BOND R6	92913L569	IIBZX	220,475.19	10.65	2,347,092.89	10.33	2,277,508.71	(69,584.18)	5.76
Security Type Sub-Total			1,066,419.08		13,560,563.41	92.29	13,509,877.48	(50,685.93)	34.19
Mutual Fund - Equity									
ARTISAN INTL SMALL-MID	04314H576	APHJX	17,955.81	19.31	346,726.76	21.47	385,511.32	38,784.56	0.98
HARDING LOEVNER INTERNATIONAL EQUITY POR	412295107	HLMIX	65,571.66	24.21	1,587,792.69	29.49	1,933,708.13	345,915.44	4.89
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	SEMTX	23,006.27	17.48	402,253.72	19.95	458,975.03	56,721.31	1.16
JENSEN QUALITY GROWTH-Y	476313408	JENYX	23,099.57	48.30	1,115,707.36	62.31	1,439,334.19	323,626.83	3.64
JOHCM INTERNATIONAL SELECT I	46653M849	JOHIX	56,836.91	22.15	1,259,146.36	31.08	1,766,491.24	507,344.88	4.47
VANGUARD TOTAL STOCK MARKET INDEX	922908801	VITSX	0.00	75.00	0.03	108.10	0.04	0.01	0.00
VIRTUS KAR INTL SMALL CAP	92828W551	VRISX	21,772.72	21.99	478,771.00	24.89	541,923.01	63,152.01	1.37
Security Type Sub-Total			208,242.94		5,190,397.92	297.29	6,525,942.96	1,335,545.04	16.51
Mutual Fund - Other									
COHEN & STEERS INST REALTY SHARES	19247U106	CSRIX	10,998.82	43.85	482,261.41	52.53	577,768.20	95,506.79	1.46
PIMCO COMMODITY REAL RETURN STRATEGY	722005667	PCRIX	143,555.09	6.73	965,509.35	6.39	917,317.02	(48,192.33)	2.32
PRINCIPAL RE SECURITIES INST FUND	74253Q580	PIREX	18,678.09	26.16	488,686.64	31.38	586,118.46	97,431.82	1.48
Security Type Sub-Total			173,232.00		1,936,457.40	90.30	2,081,203.68	144,746.28	5.26
Separate Account									
ATEL PRIVATE DEBT PARTNERS II	ATEL00020	SA407	28,175.00	1.00	28,175.00	100.00	28,175.00	0.00	0.07
Security Type Sub-Total			28,175.00		28,175.00	100.00	28,175.00	0.00	0.07



Detail of Securities Held & Market Analytics

For the Month Ending **September 30, 2021**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAIN - [REDACTED]									
Security Type/Description				Average	Original	Market	Market	Unreal G/L	
Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Cost/Share	Cost	Price	Value	on Cost	Percentage
Managed Account Sub-Total			1,930,391.03		35,003,374.23	2,155.71	39,516,862.72	4,513,488.49	100.00
Securities Sub-Total			\$1,930,391.03		\$35,003,374.23	\$2,155.71	\$39,516,862.72	\$4,513,488.49	100.00%
Accrued Interest							\$0.00		
Total Investments							\$39,516,862.72		

SunLine Transit Agency
CONSENT CALENDAR

DATE: December 1, 2021

RECEIVE & FILETO: Finance/Audit Committee
Board of Directors

RE: Ridership Report for October 2021

Summary:

	Monthly Ridership		Monthly Variance	
	Oct-20	Oct-21	Net	Percent
Fixed Route	185,159	187,878	2,719	1.5%
SolVan	1,384	1,277	-107	-7.7%
SunRide	0	406	406	100.0%
Taxi Voucher*	439	320	-119	-37.2%
SunDial	6,098	8,878	2,780	45.6%
Total	193,080	198,759	5,679	2.9%

*Taxi Voucher rides are included for the system total, however, they are not NTD reportable. The decrease in rides for SolVan is explained by one (1) vanpool vehicle terminating the program during the month of October 2021.

October 2021 Fiscal Year To Date Ridership	
Fiscal Year 2021	714,975
Fiscal Year 2022	714,389
Ridership Decrease	(937)

Fiscal year to date system ridership decreased by 937 rides or 0.1% compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery charts is calendar year 2019, this allows a comparison of three (3) years.

Recommendation:

Receive and file.



SunLine Transit Agency Monthly Ridership Report October 2021

Fixed Route	Description	Oct 2021	Oct 2020	FY 2022 YTD	FY 2021 YTD	Monthly KPI		Bikes		Wheelchairs	
						Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1	Coachella - Hwy 111 - Palm Springs	73,408	-	277,812	-	11.9	0.8	3,424	13,706	709	2,861
Route 2	Desert Hot Springs - Palm Springs - Cathedral City	53,248	-	191,750	-	15.4	1.1	1,935	7,548	534	1,955
Route 3	Desert Hot Springs - Desert Edge	5,104	-	17,824	-	10.1	0.6	97	317	62	260
Route 4	Westfield Palm Desert - Palm Springs	16,288	-	60,088	-	7.5	0.5	556	2,452	78	430
Route 5	Desert Hot Springs - CSUSB - Palm Desert	858	-	1,695	-	4.2	0.2	42	51	1	33
Route 6	Coachella - Fred Waring - Westfield Palm Desert	6,336	-	22,216	-	4.4	0.4	172	808	44	155
Route 7	Bermuda Dunes - Indian Wells - La Quinta	5,855	-	20,238	-	8.6	0.6	260	1,195	49	230
Route 8	North Indio - Coachella - Thermal/Mecca	10,745	-	38,815	-	6.2	0.4	309	1,111	96	246
Route 9	North Shore - Mecca - Oasis	5,659	-	16,981	-	4.5	0.2	90	324	64	131
Route 10	Indio - CSUSB - San Bernardino - Metrolink	2,548	-	6,328	-	9.9	0.1	31	53	1	7
Route 200 SB	Palm Springs High School AM Tripper	351	-	906	-	25.9	1.2	-	-	-	2
Route 400 SB	Raymond Cree / Palm Springs HS Tripper	225	-	539	-	14.1	0.9	2	2	-	2
Route 401 SB/NB	Vista Chino / Sunrise PM Tripper	99	-	206	-	8.0	0.6	-	-	-	-
Route 402 NB	Palm Canyon / Stevens AM Tripper	64	-	159	-	8.8	0.6	-	4	-	-
Route 403 NB	Vista Chino / Sunrise PM Tripper	90	-	256	-	37.1	1.3	-	2	-	-
Route 500 SB	Westfield Palm Desert PM Tripper	290	-	531	-	24.4	1.6	17	28	-	1
Route 501 NB	Palm Desert High School AM Tripper	-	-	95	-	13.1	0.9	-	20	-	-
Route 700 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	460	-	1,077	-	20.5	1.3	1	6	1	4
Route 701 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	985	-	2,306	-	44.7	3.0	11	20	-	1
Route 800 NB	Shadow Hills High School AM Tripper	2,133	-	5,198	-	83.2	4.1	12	12	-	-
Route 801 SB	Jackson / 44th PM Tripper	2,237	-	5,197	-	144.4	8.5	1	1	11	11
Route 802 SB	Hwy 111 / Golf Center Pkwy PM Tripper	802	-	1,885	-	39.3	2.0	1	1	-	-
Route 803 NB	Shadow Hills High School AM Tripper	93	-	643	-	59.6	2.9	-	1	-	1
Fixed Route Total		187,878	185,159	672,745	686,937	10.3	0.7	6,961	27,662	1,650	6,330
SolVan		1,277	1,384	5,650	5,108						
SunRide		406	-	1,680	-						
Taxi Voucher		320	439	1,197	1,582						
SunDial		8,878	6,098	32,766	21,348	1.7	0.1				
System Total		198,759	193,080	714,038	714,975	8.1	0.5				
		Oct-21	Oct-20								
	Weekdays:	21	22								
	Saturdays:	5	5								
	Sundays:	5	4								
	Total Days:	31	31								

Haul Pass COD contributed with 1,585 rides, CSUSB with 1,783 rides, High School Haul Pass with 12,265 rides.
Mobile Ticketing contributed with 22,623 rides, the total for October 2021 includes 341 paratransit mobile tickets.

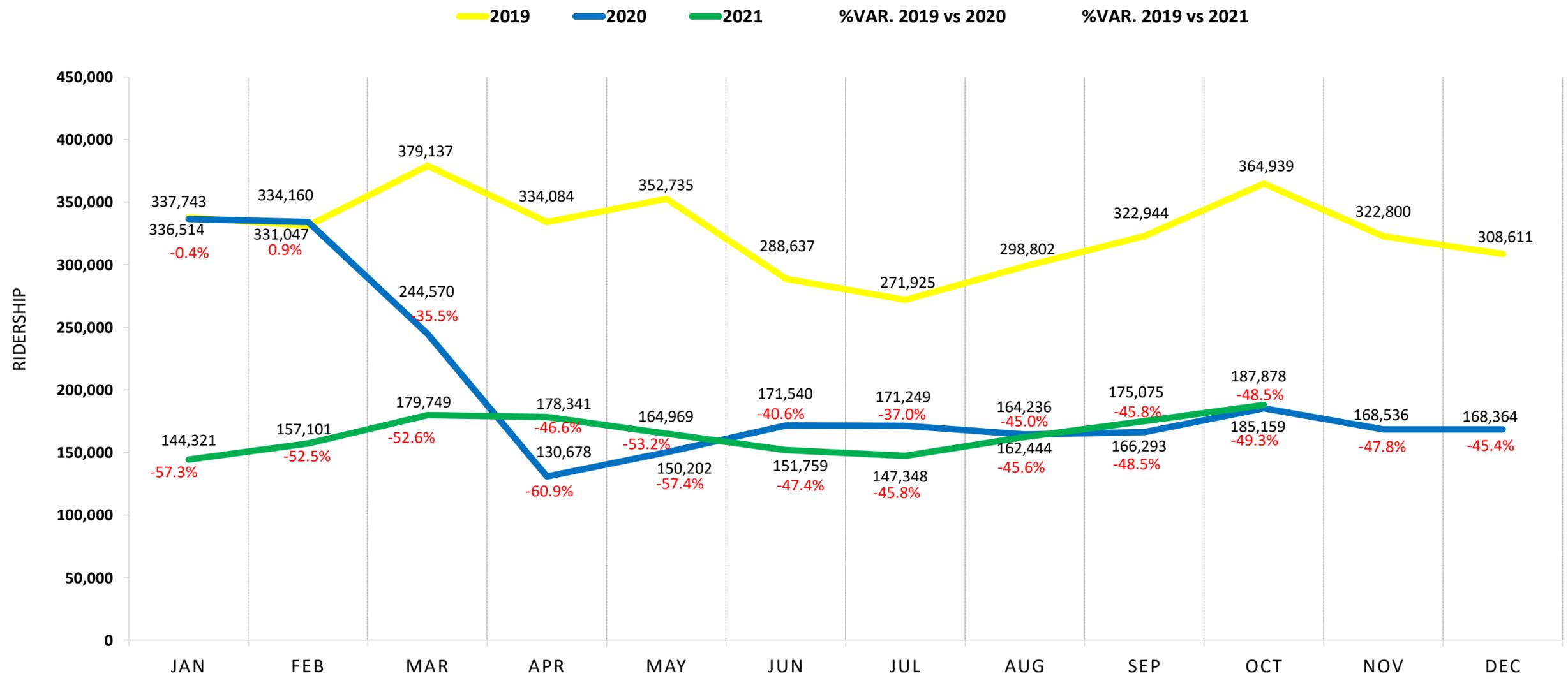


SunLine Transit Agency Monthly Ridership Report October 2021

Fixed Route	Description	Oct 2021	Oct 2020	FY 2022	FY 2021	Monthly KPI					
				YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Bikes		Wheelchairs	
								Monthly	FYTD	Monthly	FYTD
Former Route 14	DHS/PS	-	27,503	-	105,936	-	-	-	-	-	-
Former Route 15	DHS	-	4,407	-	17,628	-	-	-	-	-	-
Former Route 20	DHS/PD	-	-	-	-	-	-	-	-	-	-
Former Route 21	PD	-	-	-	-	-	-	-	-	-	-
Former Route 24	PS	-	7,891	-	32,174	-	-	-	-	-	-
Former Route 30	CC/PS	-	27,426	-	105,309	-	-	-	-	-	-
Former Route 32	PD/RM/TP/CC/PS	-	11,321	-	39,178	-	-	-	-	-	-
Former Route BUZZ	PS/BUZZ	-	-	-	-	-	-	-	-	-	-
Former Route 54	Indio/LQ/IW/PD	-	-	-	-	-	-	-	-	-	-
Former Route 90	LQ/BD	-	5,709	-	17,520	-	-	-	-	-	-
Former Route 70	Indio	-	6,982	-	24,257	-	-	-	-	-	-
Former Route 80	Indio	-	3,104	-	11,106	-	-	-	-	-	-
Former Route 81	Coachella/Indio	-	3,194	-	12,490	-	-	-	-	-	-
Former Route 91	I/Cch/Th/Mec/Oas	-	5,792	-	21,390	-	-	-	-	-	-
Former Route 95	I/Cch/Th/Mec/NS	-	1,254	-	4,473	-	-	-	-	-	-
Former Route 111	PS to Indio	-	80,576	-	295,476	-	-	-	-	-	-
Former Route 220	PD to Riverside	-	-	-	-	-	-	-	-	-	-
Fixed Route Total		187,878	185,159	672,745	686,937	10.3	0.7	6,961	27,662	1,650	6,330
SolVan		1,277	1,384	5,650	5,108						
SunRide		406	-	1,680	-						
Taxi Voucher		320	439	1,197	1,582						
SunDial		8,878	6,098	32,766	21,348	1.7	0.1				
System Total		198,759	193,080	714,038	714,975	8.1	0.5				
		Oct-21	Oct-20								
	Weekdays:	21	22								
	Saturdays:	5	5								
	Sundays:	5	4								
	Total Days:	31	31								

Haul Pass COD contributed with 1,585 rides, CSUSB with 1,783 rides, High School Haul Pass with 12,265 rides.
Mobile Ticketing contributed with 22,623 rides, the total for October 2021 includes 341 paratransit mobile tickets.

Fixed Route Ridership COVID-19 Recovery



Since March 21, 2020, thru September 4, 2021, SunLine operated at a reduced level of service, Level 3, in response to the COVID-19 disease.

January 2021 fixed route ridership was calculated from January 3, 2021, to maintain data integrity of the new Refueled system.

FY 2022 data includes the resumption of the school trippers in March 2021, and the new Route 10 that started on July 12, 2021.

On October 17, 2021, SunLine commenced operations under level 2.

Variations are in red close to their corresponding ridership number. 2020 and 2021 are referring to the baseline of 2019.

Ridership:

FY 2019 Actual = 4,039,450

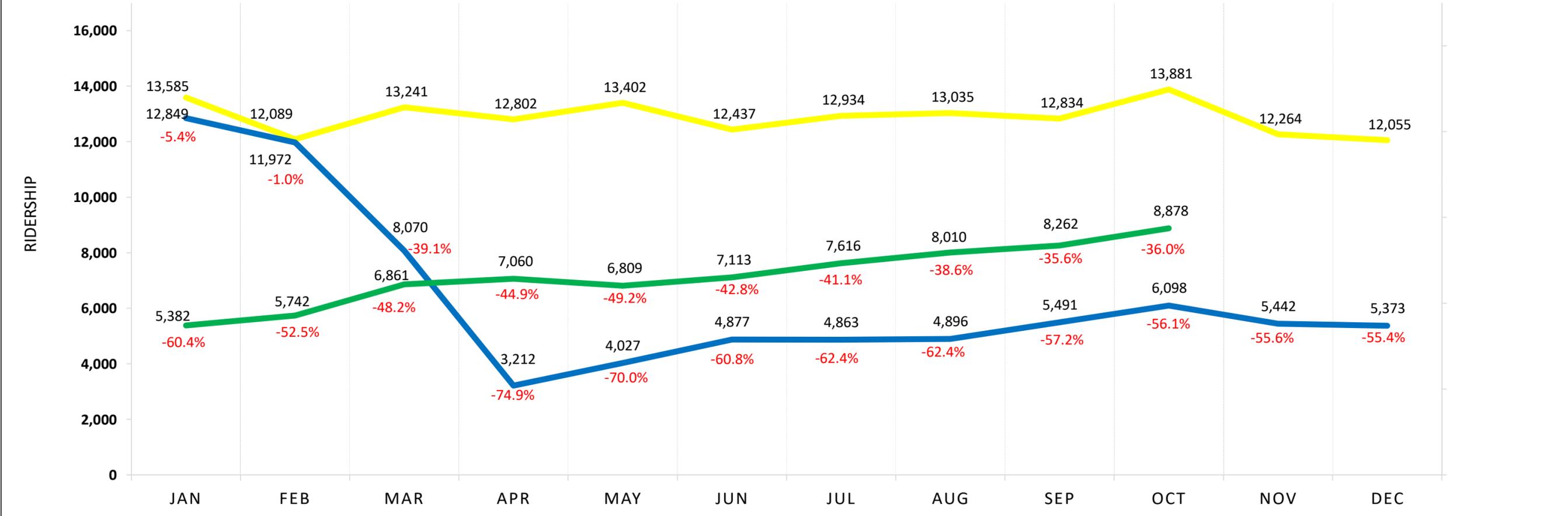
FY 2020 Actual = 3,379,520

FY 2021 Actual = 2,000,077

FY 2022 SRTP Predicted = 1,755,235

Paratransit Ridership COVID-19 Recovery

2019 2020 2021 %VAR. 2019 vs 2020 %VAR. 2019 vs 2021



Paratransit ridership continues to increase since the easing of COVID-19 restrictions, increased vaccination rates, the opening of businesses, schools, and entertainment venues. Variances are in red close to their corresponding ridership number. 2020 and 2021 are referring to the baseline of 2019.

SunLine Transit Agency
CONSENT CALENDAR

DATE: December 1, 2021

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: SunDial Operational Notes for October 2021

Summary:

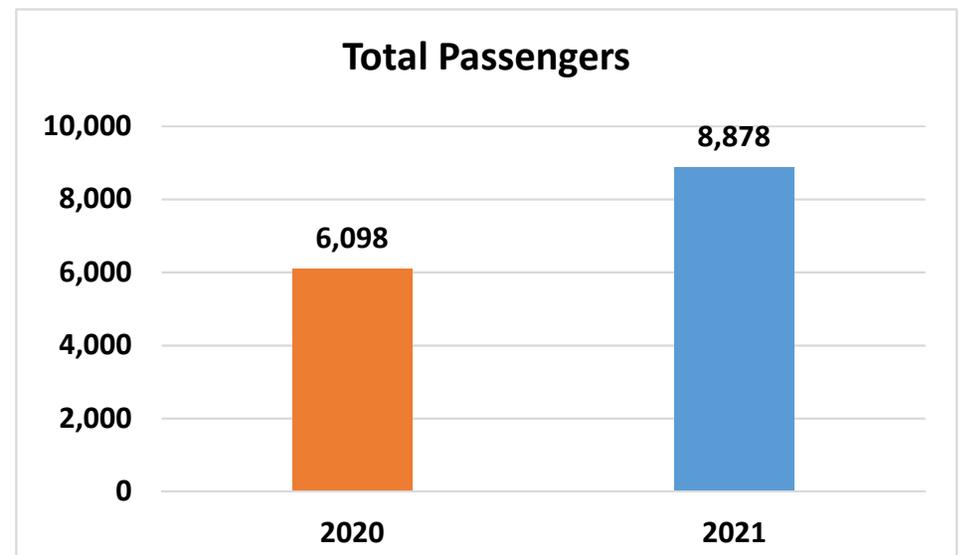
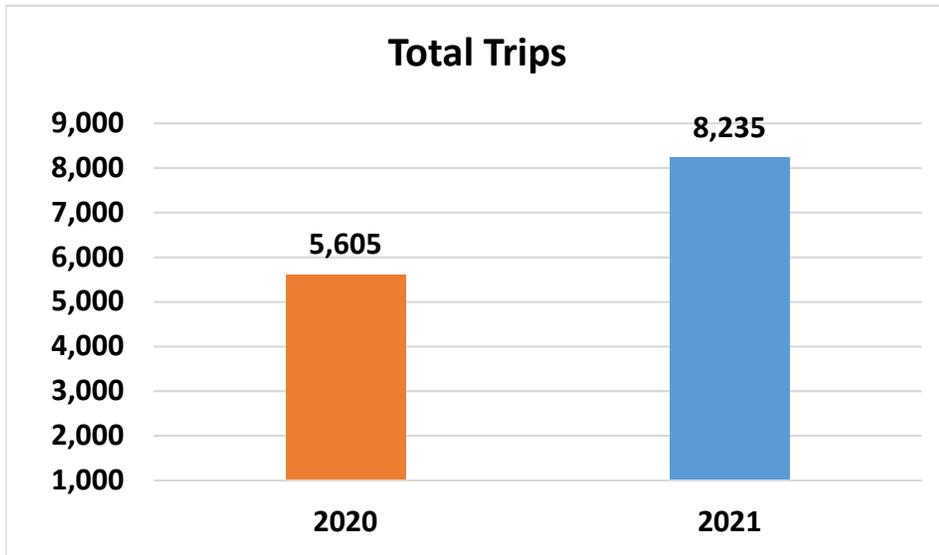
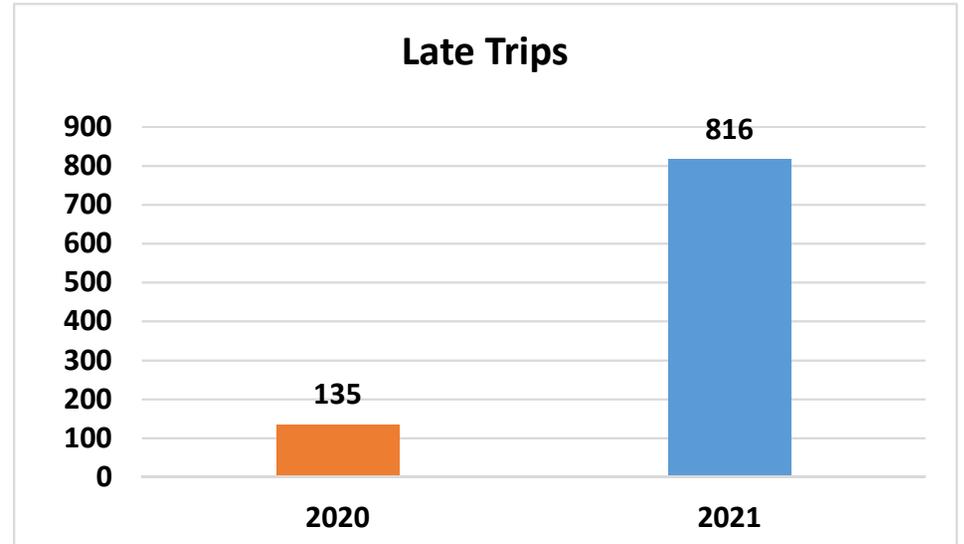
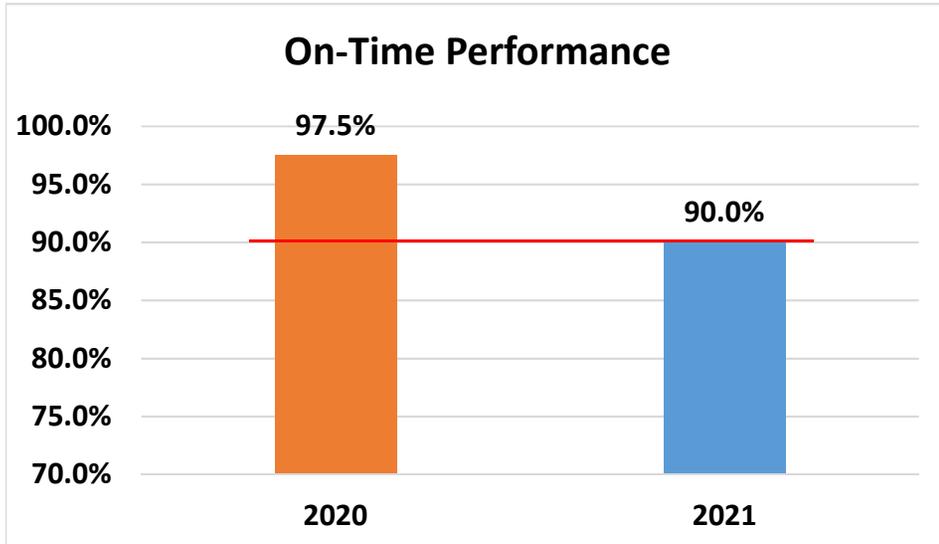
The attached report summarizes SunDial's operation for October 2021. This report identifies that the on-time performance for October has met the Agency's internal 90% goal. There was an increase of late trips compared to October 2020, due to a 46.9% increase in total trips or 2,630 and a 45.5% increase in total passengers or 2,780. The total miles increased by 4,817 and the mobility device boardings increased by 390. Road Supervisors performed 49 onboard inspections and 42 safety evaluations which include pre-trip inspections and trailing evaluations.

Recommendation:

Receive and file.

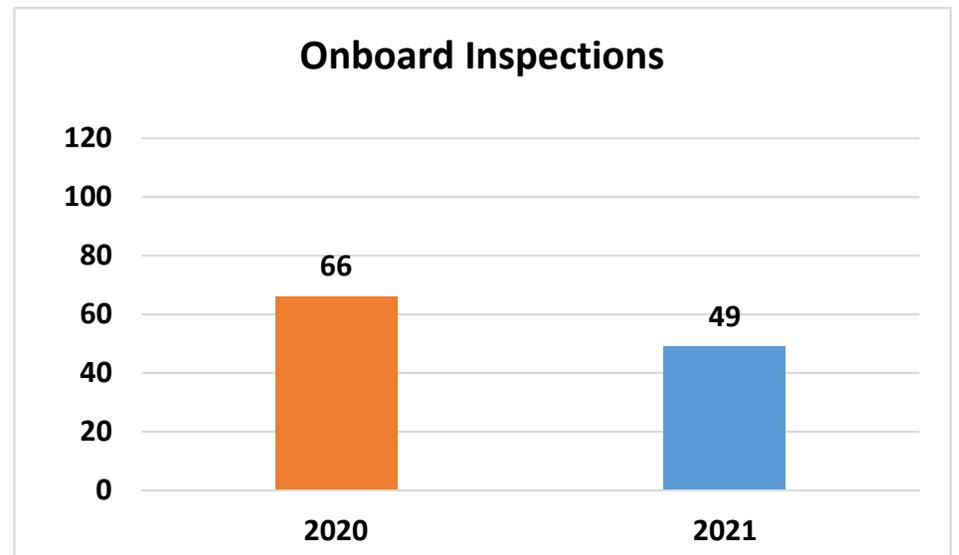
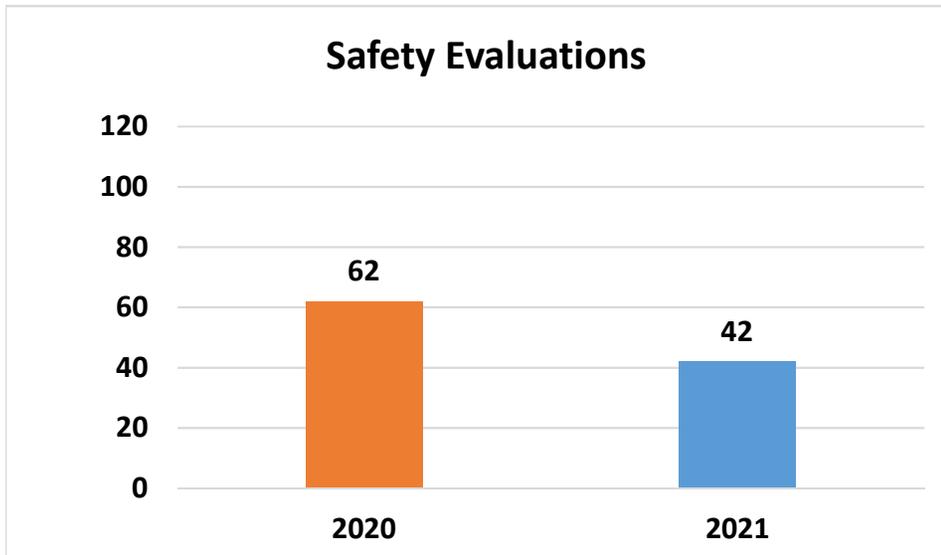
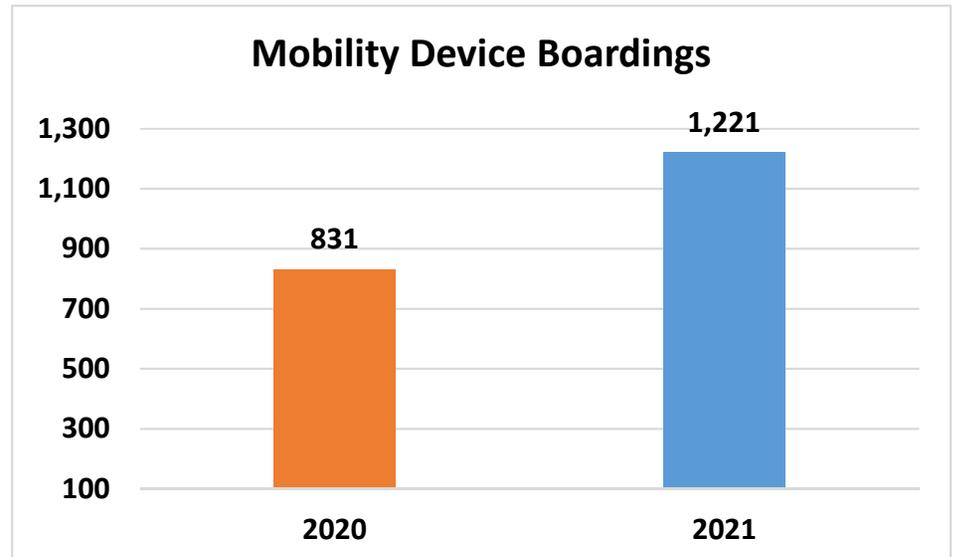
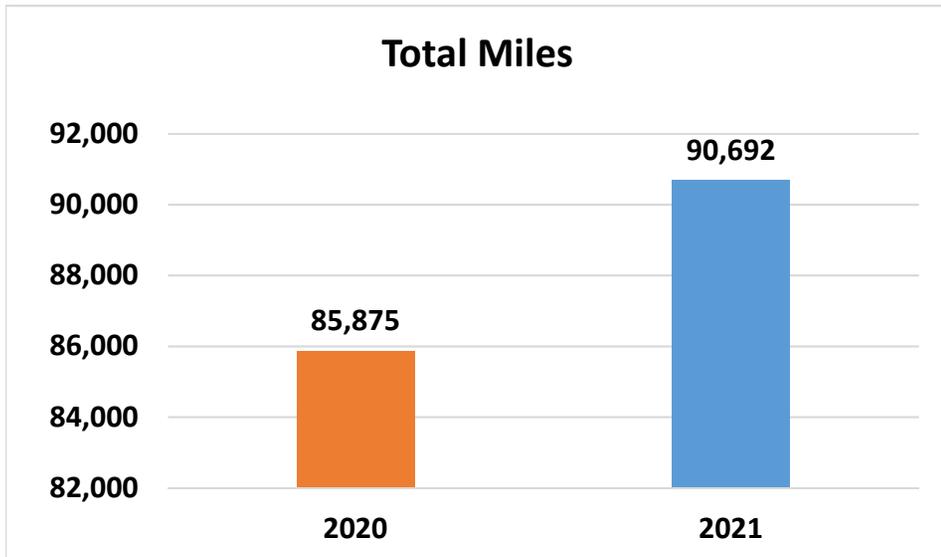
SunDial Operational Charts

October 2020 vs. October 2021



SunDial Operational Charts

October 2020 vs. October 2021



SunLine Transit Agency
CONSENT CALENDAR

DATE: December 1, 2021

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Metrics for October 2021

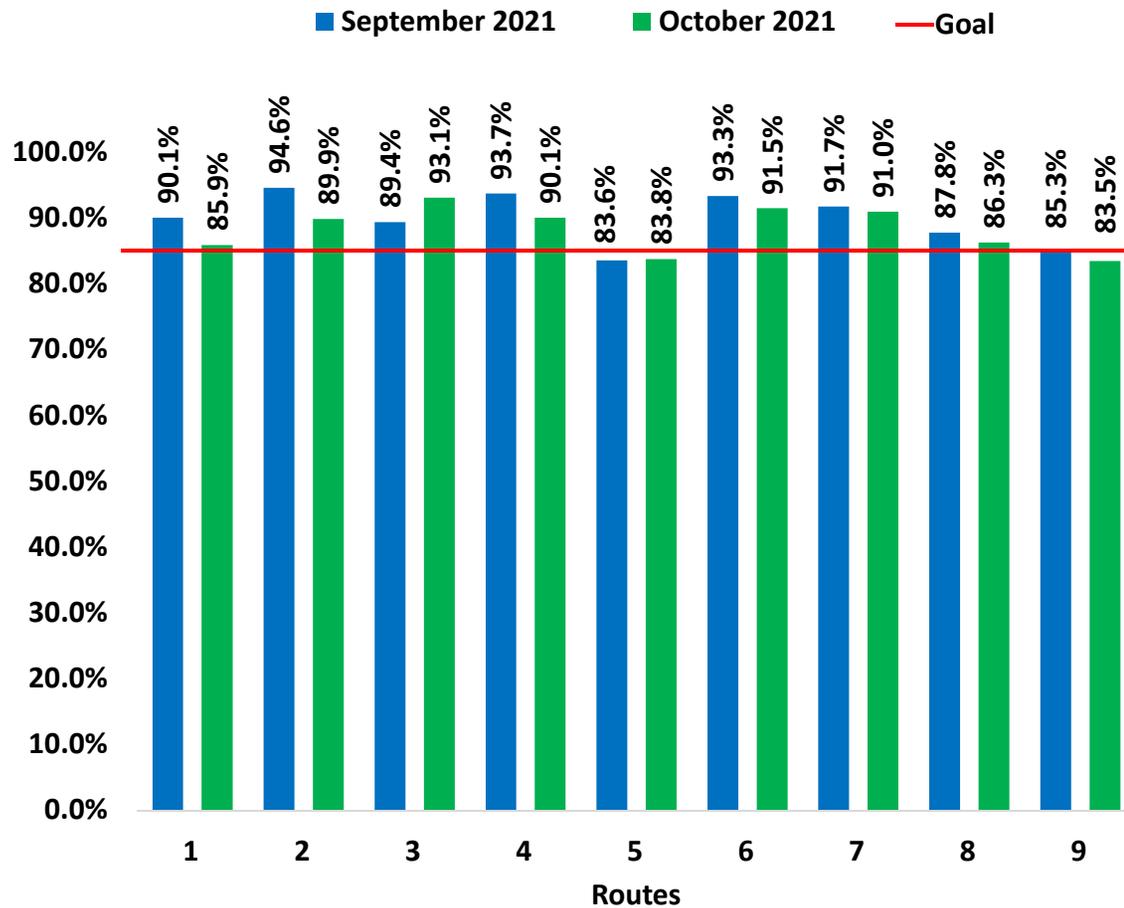
Summary:

The metrics packet includes data highlighting on-time performance, early departures, late departures, late cancellations, operator absences, fixed route customer feedback, paratransit customer feedback, advertising revenue and system performance. SunRide performance includes system-wide, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella and Mecca/North Shore. Additional ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with College of the Desert (COD), California State University San Bernardino (CSUSB) Palm Desert Campus and High School, is included.

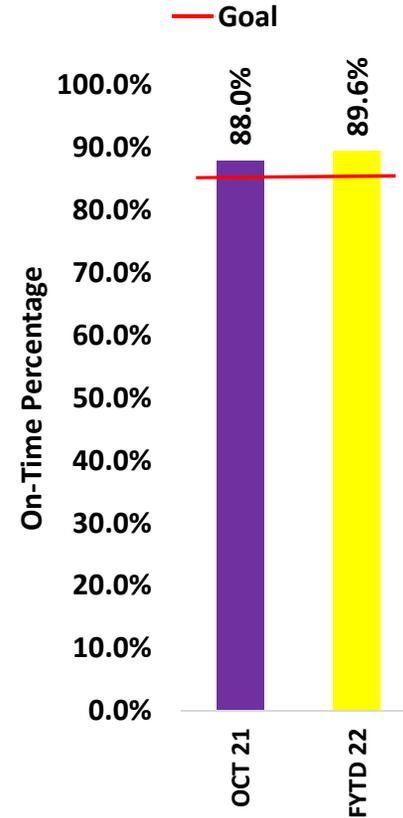
Recommendation:

Receive and file.

On-Time Performance Percentage by Route



On-Time Performance System-Wide



Note: Route 5 resumed service at the start of September service change. Staff is taking appropriate actions concerning the late departures on Routes 5 and 9.

Definition: "On-Time" - When a trip departs a time point within a range of zero minutes early to five minutes late.

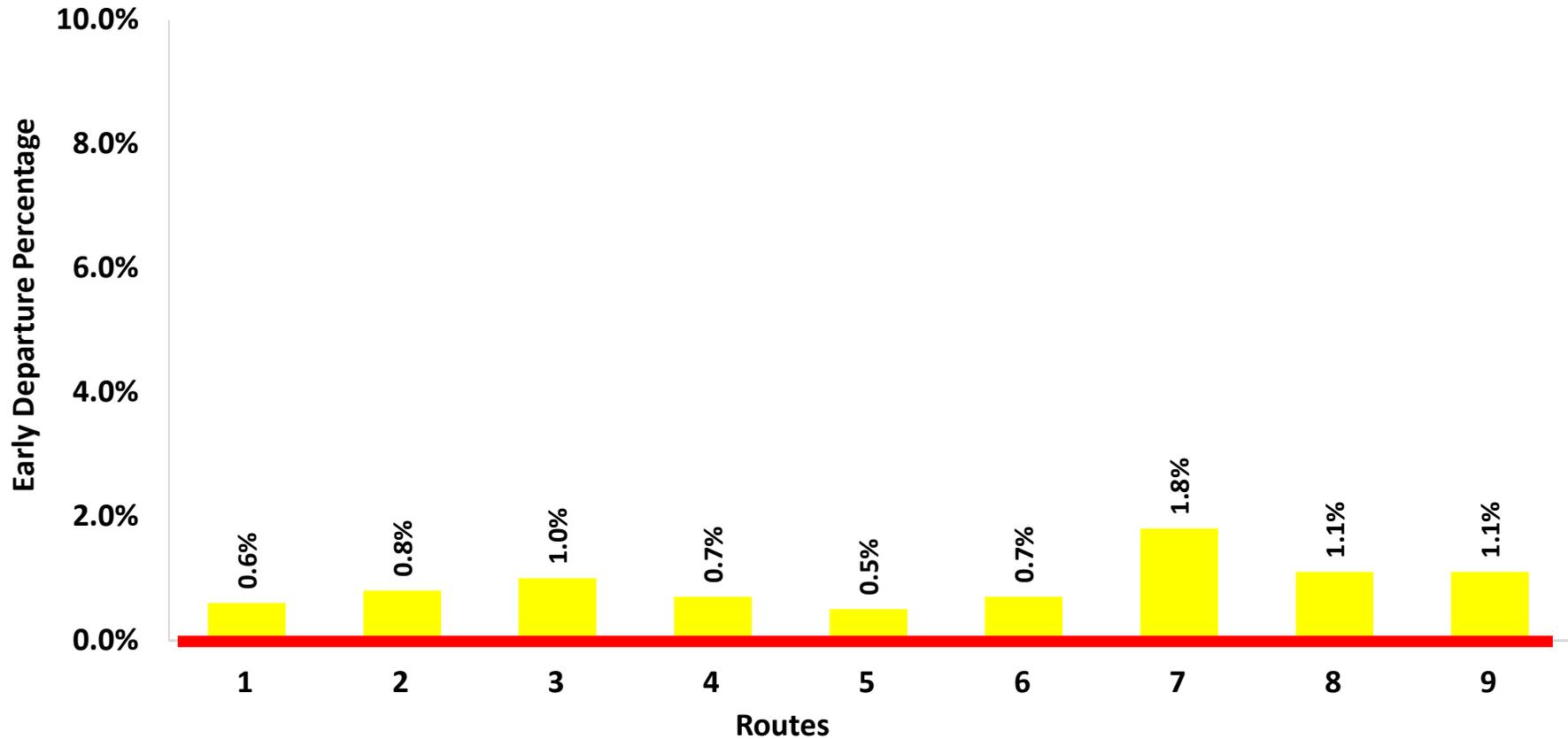
Goal: Minimum target for On-Time performance is 85%.

Exceptions: Detours, train stuck on tracks, passenger problems, information technology system issues.

Early Departures by Route FYTD

October 2021

FY22 Goal

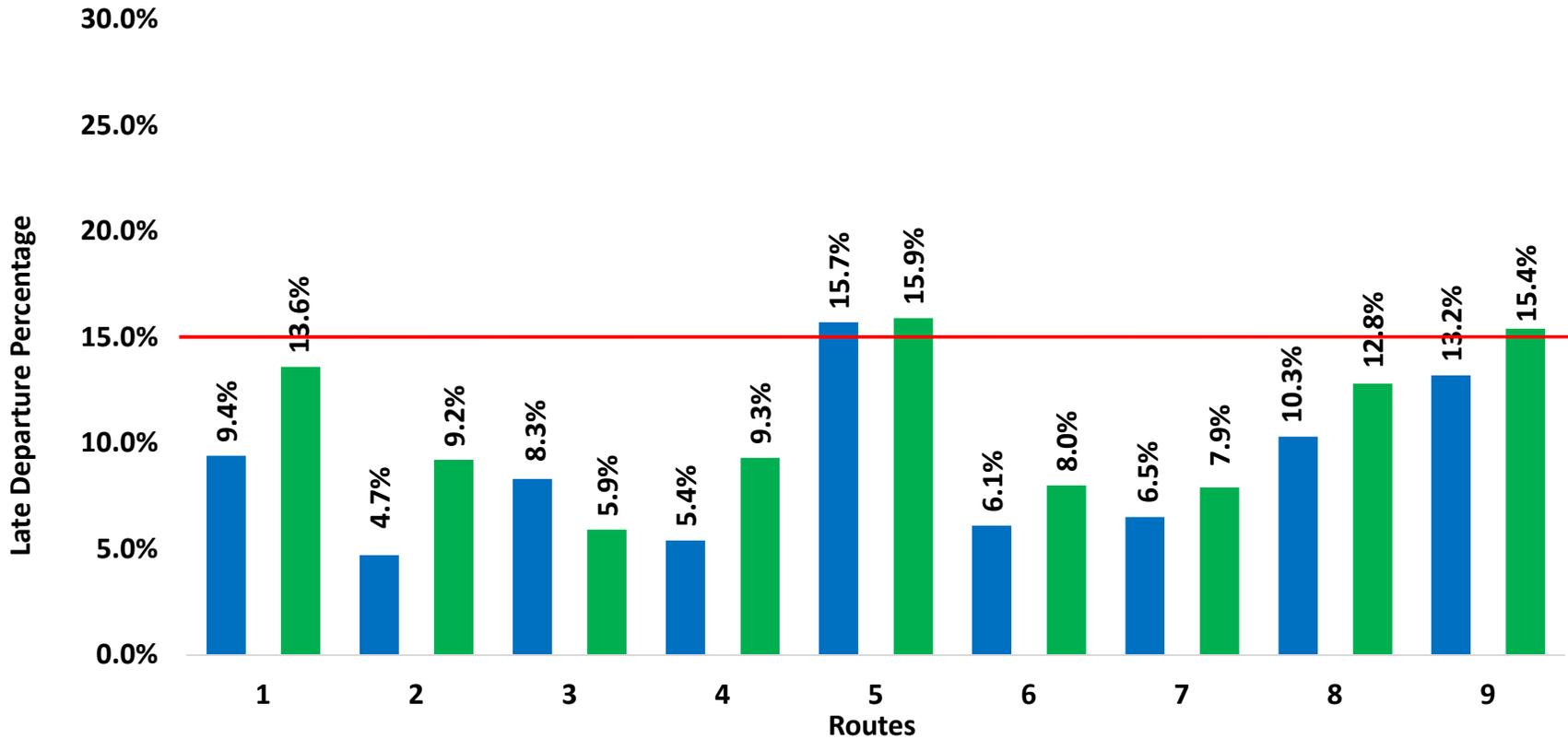


Definition: When a bus leaves a time point ahead of the scheduled departure time.

Goal: To reduce early departures to 0% for each route.

Late Departure Percentage by Route

■ September 2021 ■ October 2021 — Goal

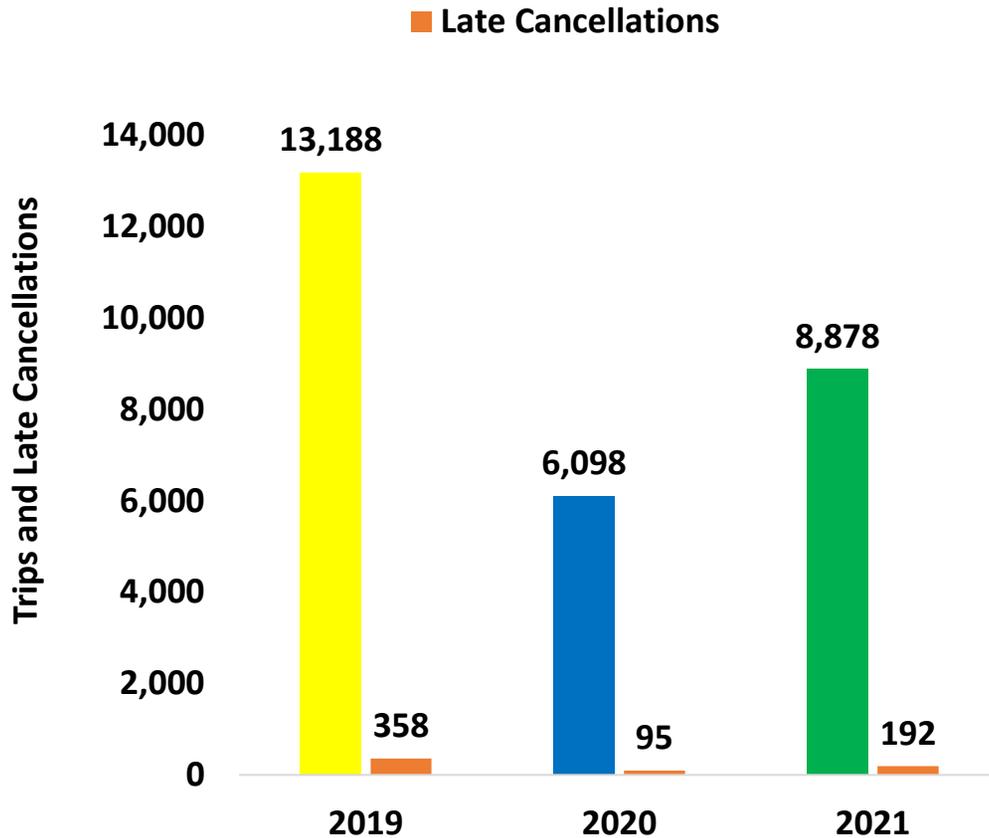


Note: Route 5 resumed service at the start of September service change. Staff is taking appropriate actions concerning the late departures on Routes 5 and 9.

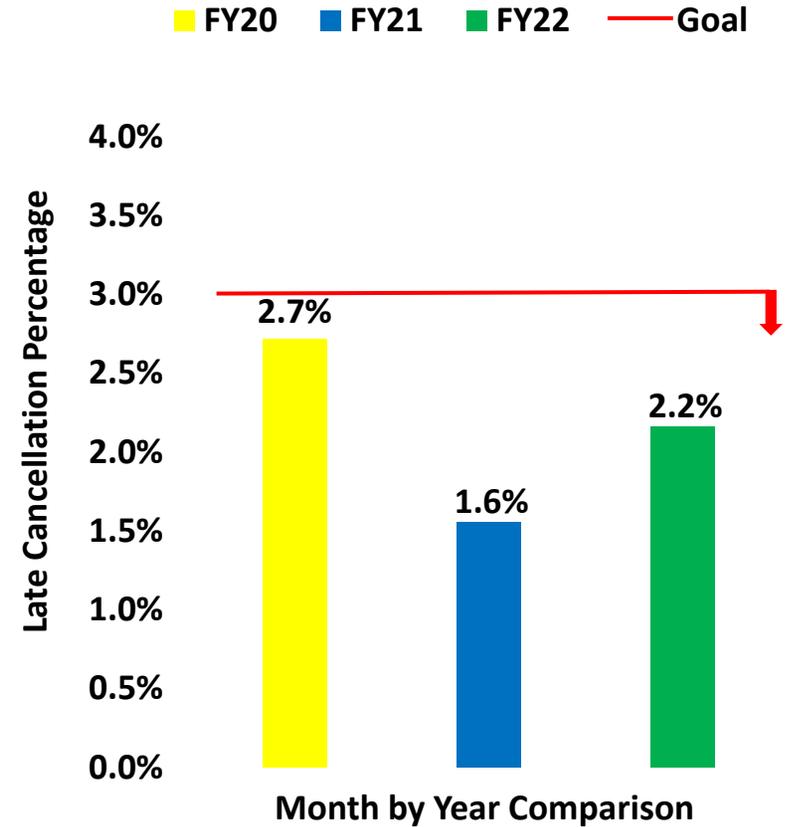
Late Definition: When a bus leaves a time point after the scheduled departure time and the route is running late with a departure greater than 5 minutes.

Goal: To ensure late departures remain below 15%.

Total Trips vs. Late Cancellations October



Late Cancellation Percentage



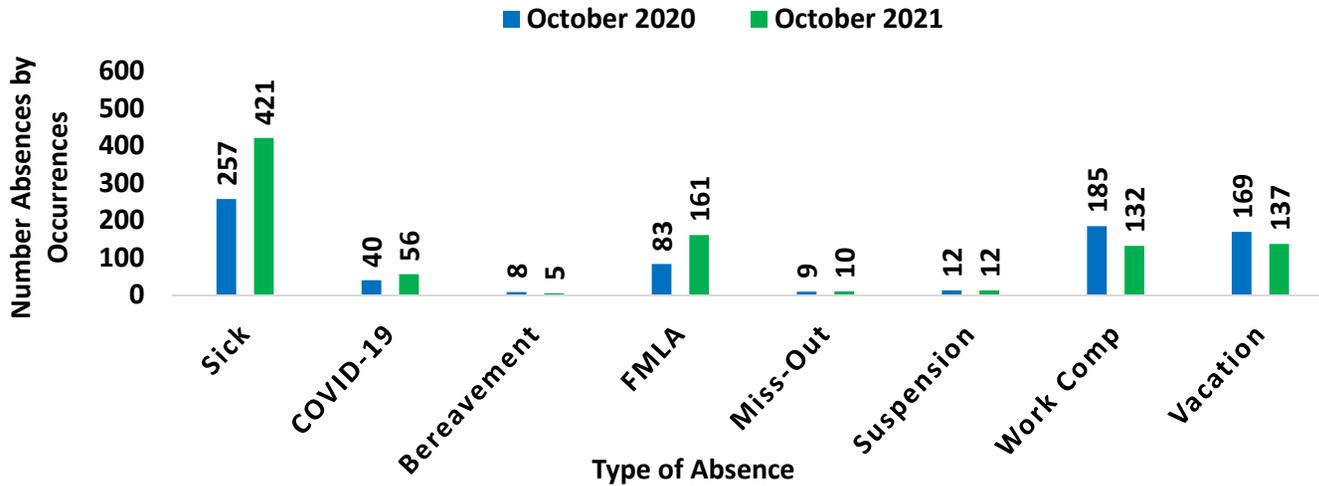
Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or or less before the scheduled pick-up time.

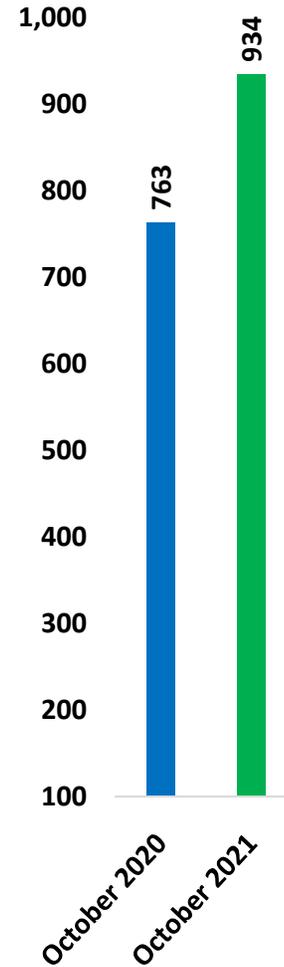
Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.

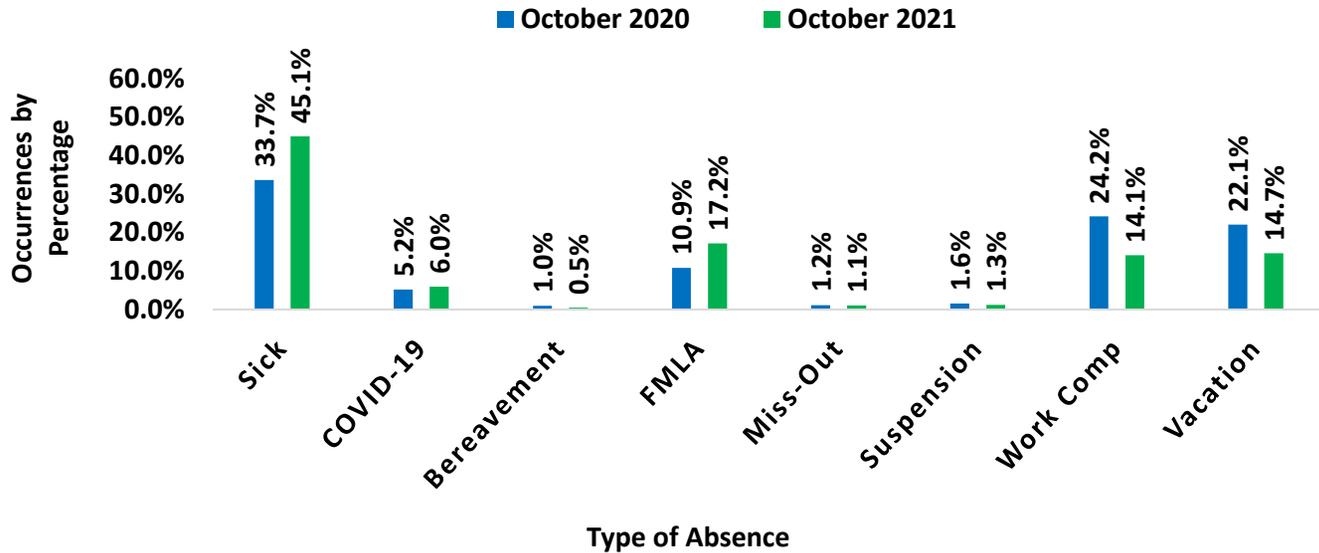
Operator Absence by Type



Total Absence Occurrences

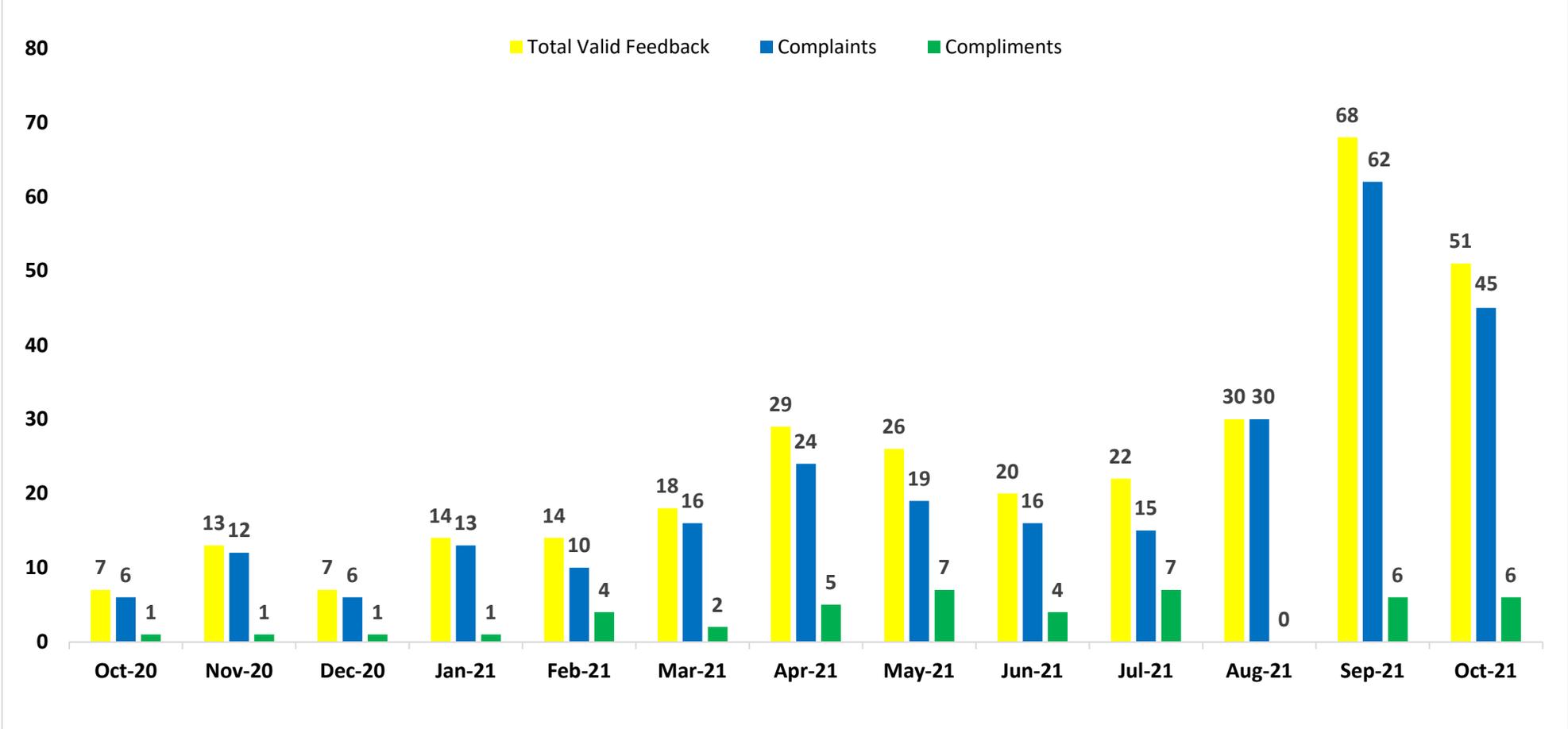


Operator Absence Type by Percentage



This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers. SunLine continues to monitor all driver absences and have seen an increase in workforce absences for October 2021 when compared to October 2020.

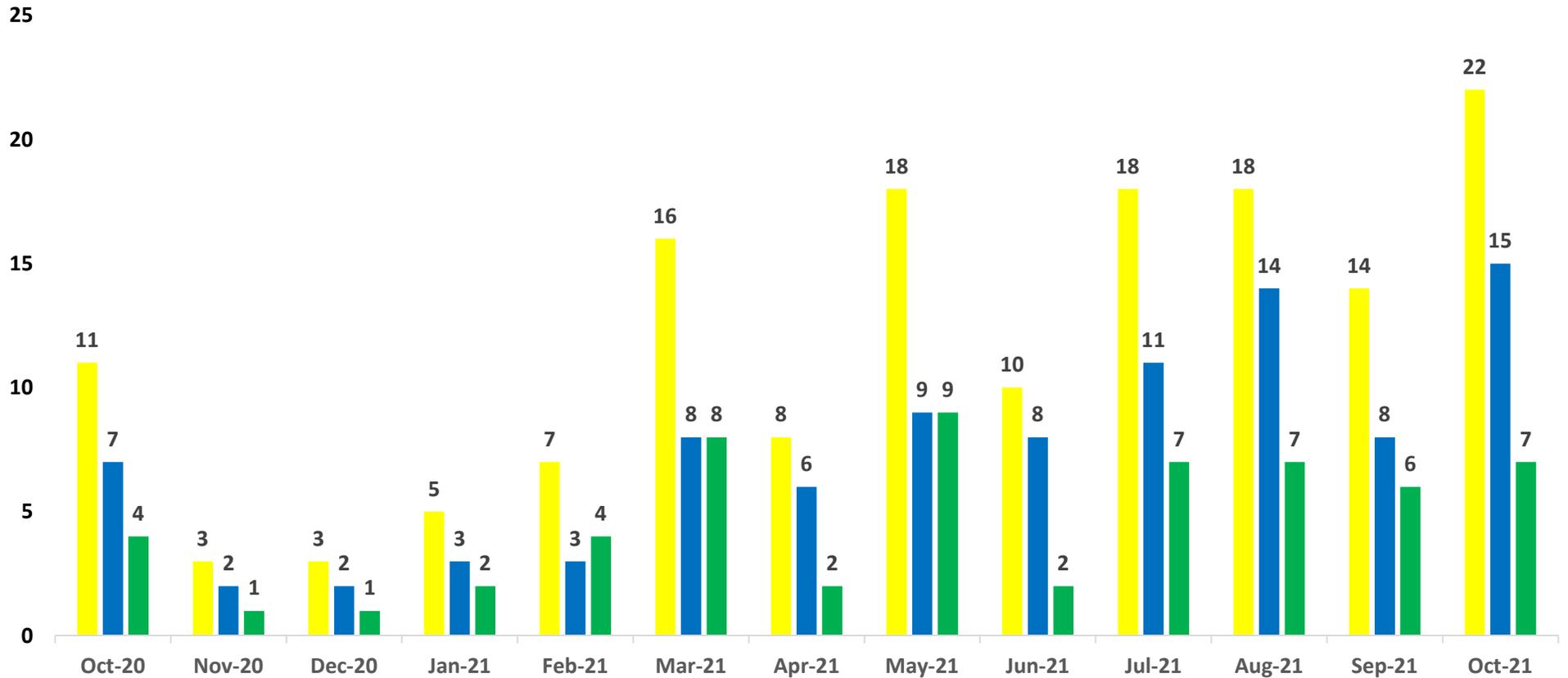
Fixed Route Customer Feedback October 2020 through October 2021



Valid fixed route feedback comprised of compliments and complaints for October 2020 through October 2021

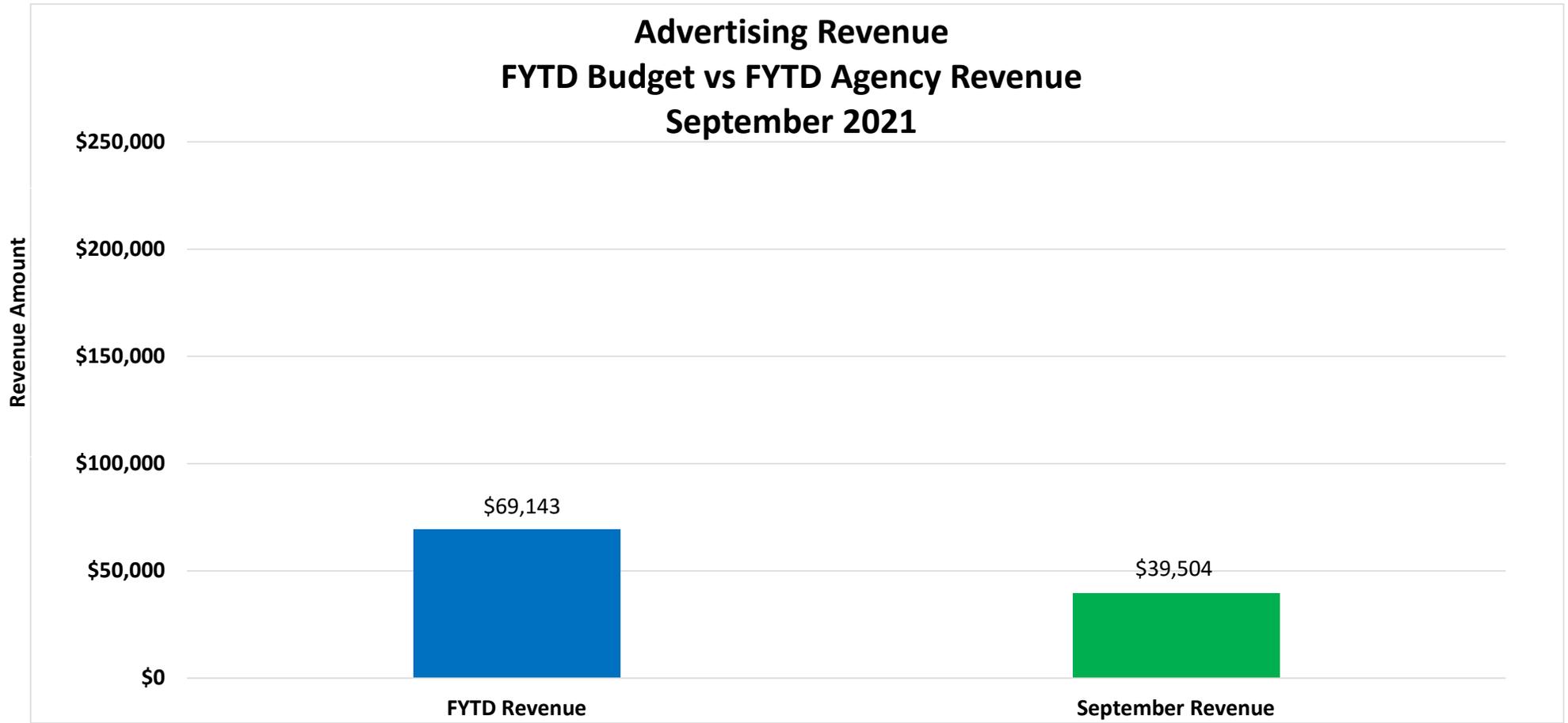
Paratransit Customer Feedback October 2020 through October 2021

■ Total Valid Feedback
 ■ Complaints
 ■ Compliments



Valid paratransit feedback comprised of compliments and complaints for October 2020 through October 2021

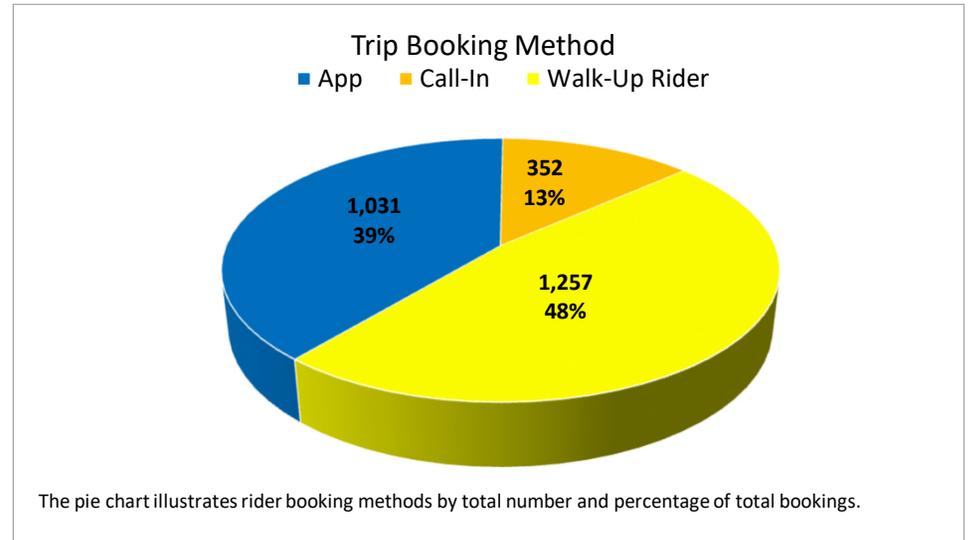
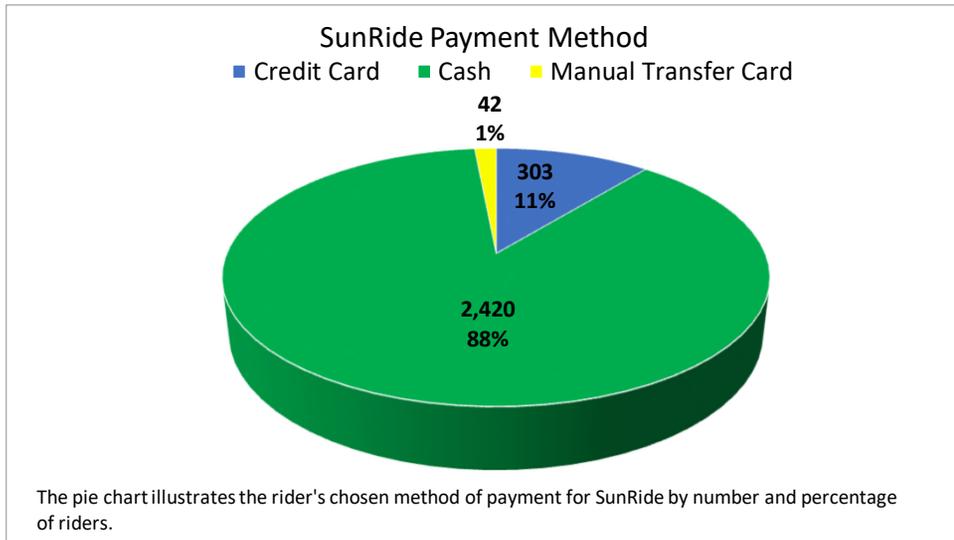
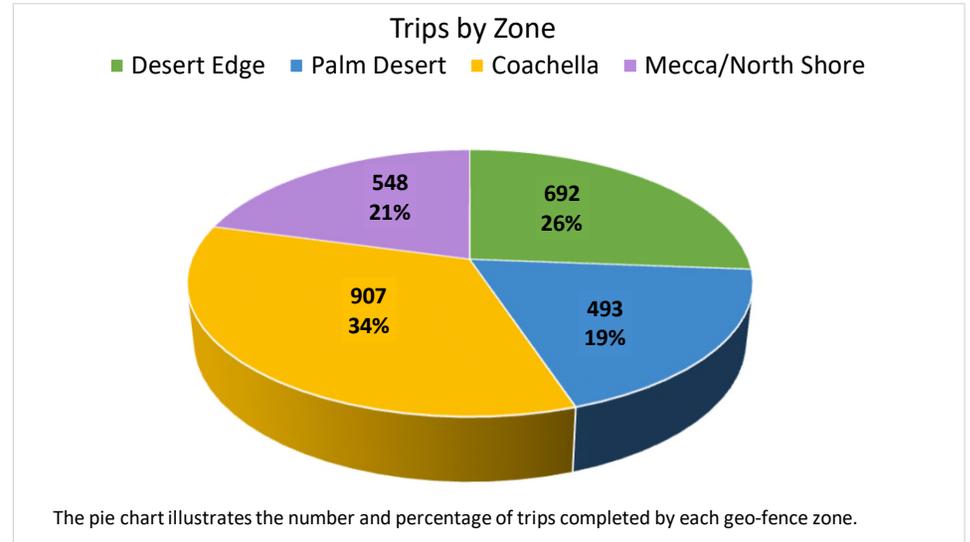
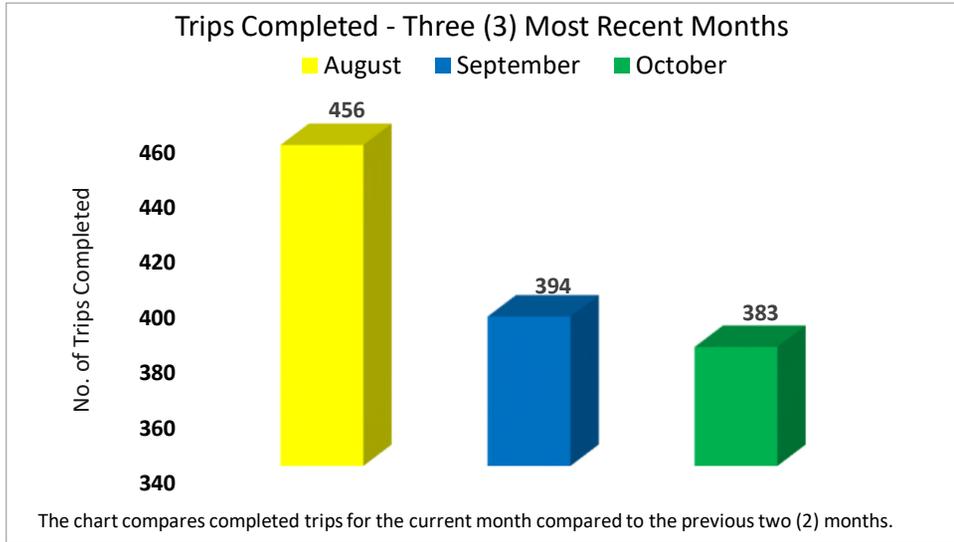
Advertising Revenue FYTD Budget vs FYTD Agency Revenue September 2021



Advertising revenue tracks revenue of invoiced contracts for bus shelter and bus wrap advertising. The graph tracks FYTD revenue accrued with the monthly revenue accrued. The annual budget amount for FY22 is \$250,000. (Advertising revenues follow Finance Department reporting from the previous two (2) months)

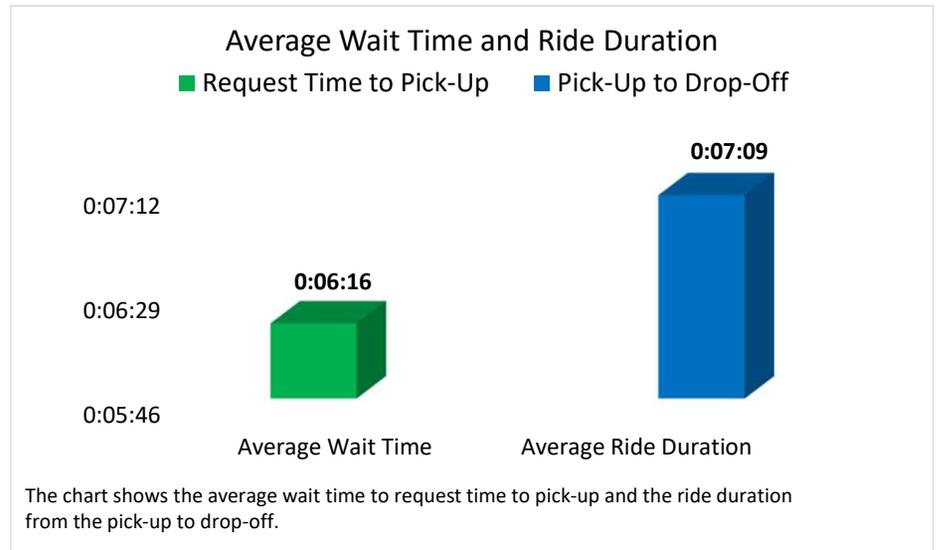
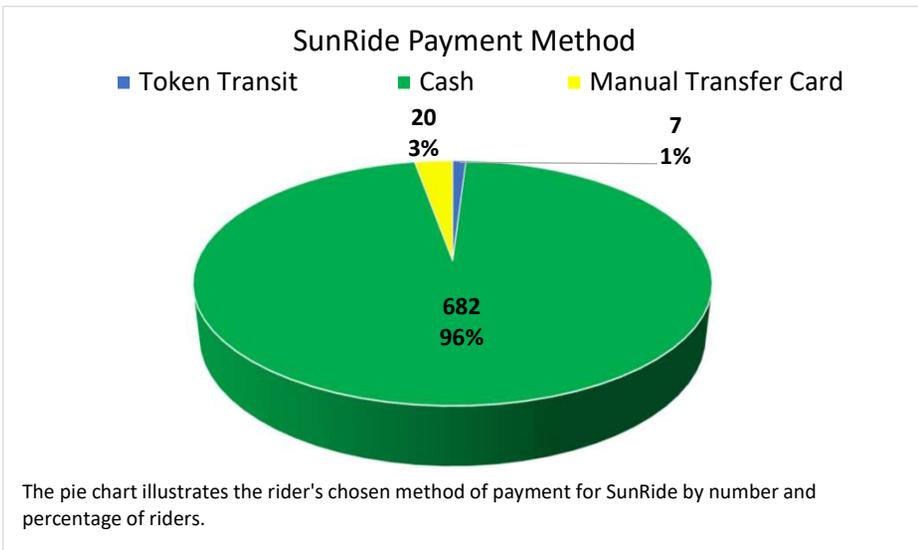
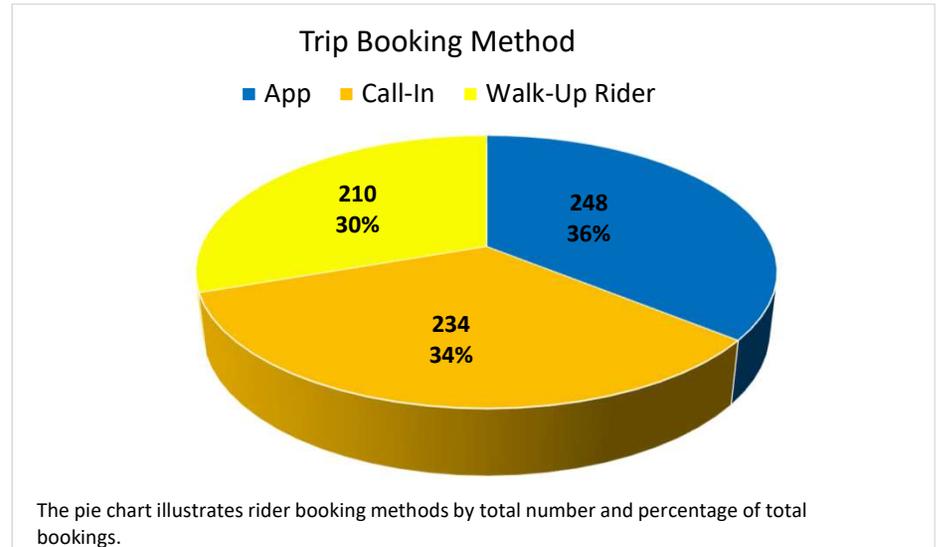
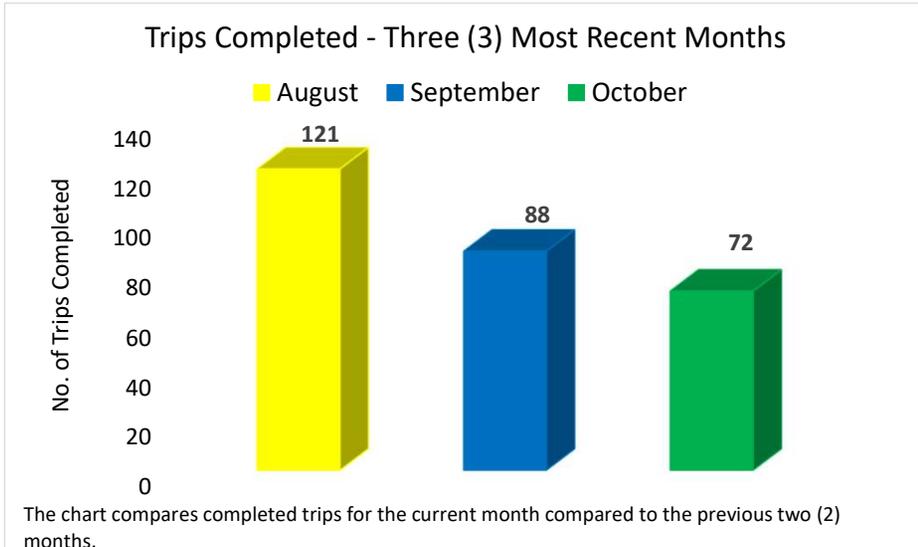
SunRide System-Wide Metrics January 2021 through October 2021

Total Completed Trips: 2,640



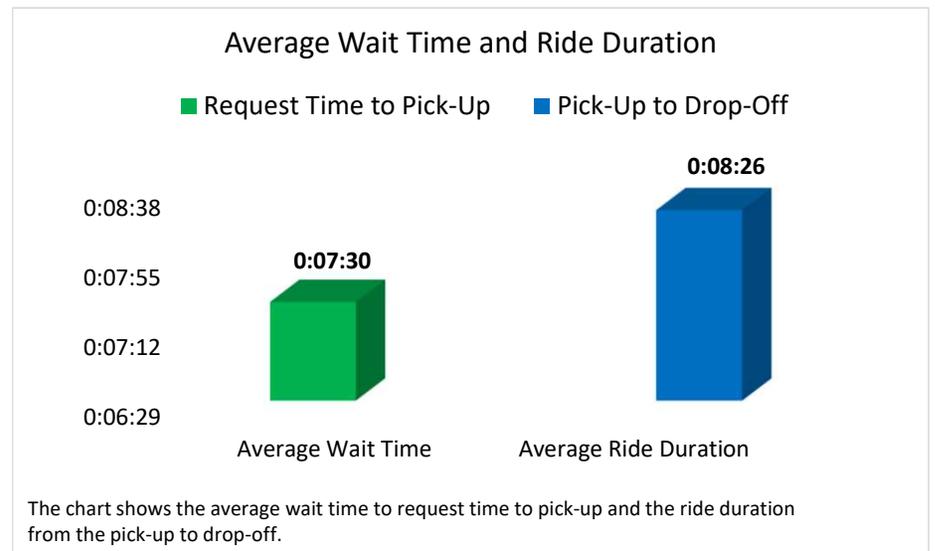
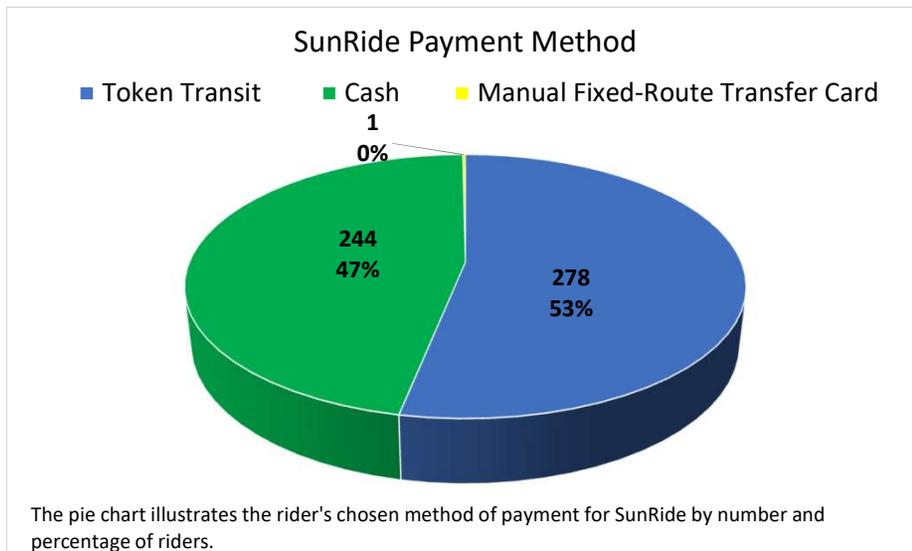
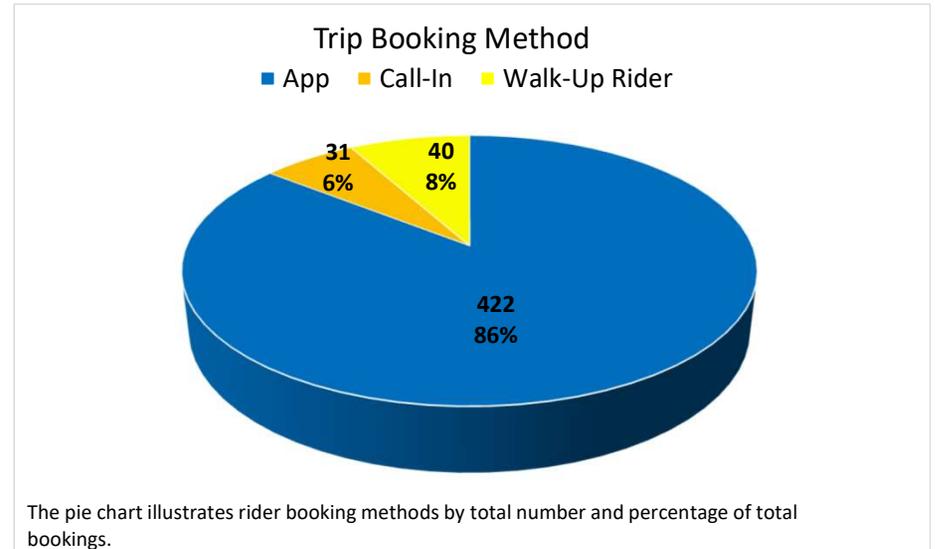
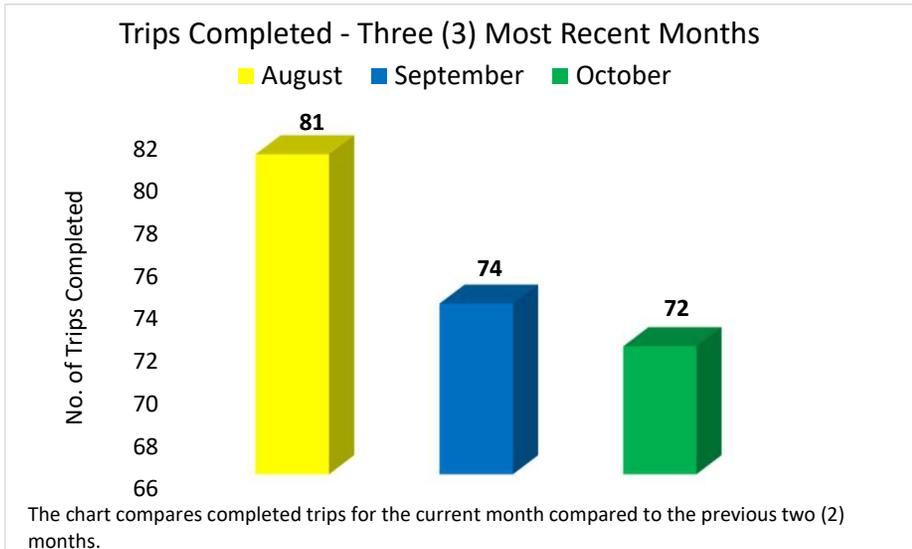
Desert Hot Springs/Desert Edge Geo-Fence Metrics January 2021 through October 2021

Total Completed Trips: 692



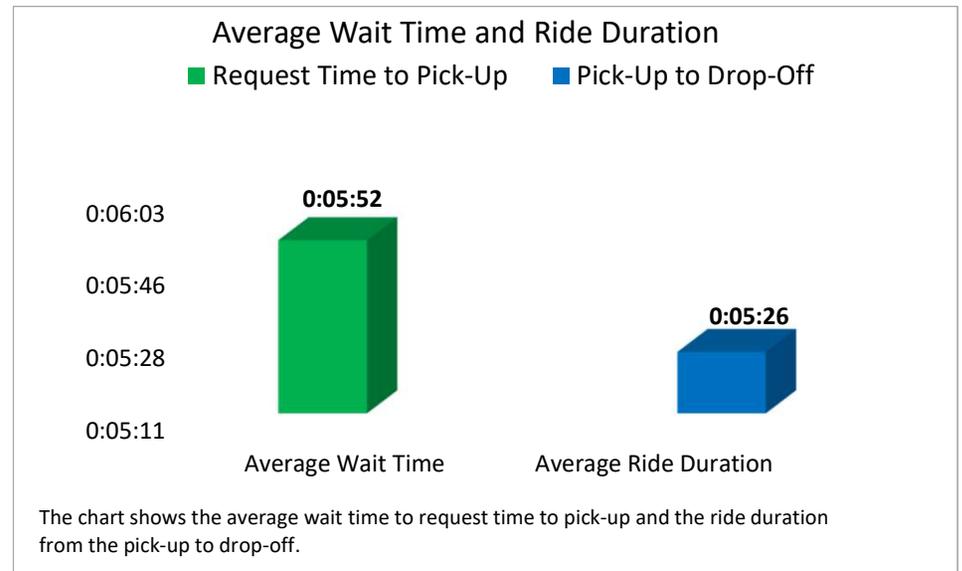
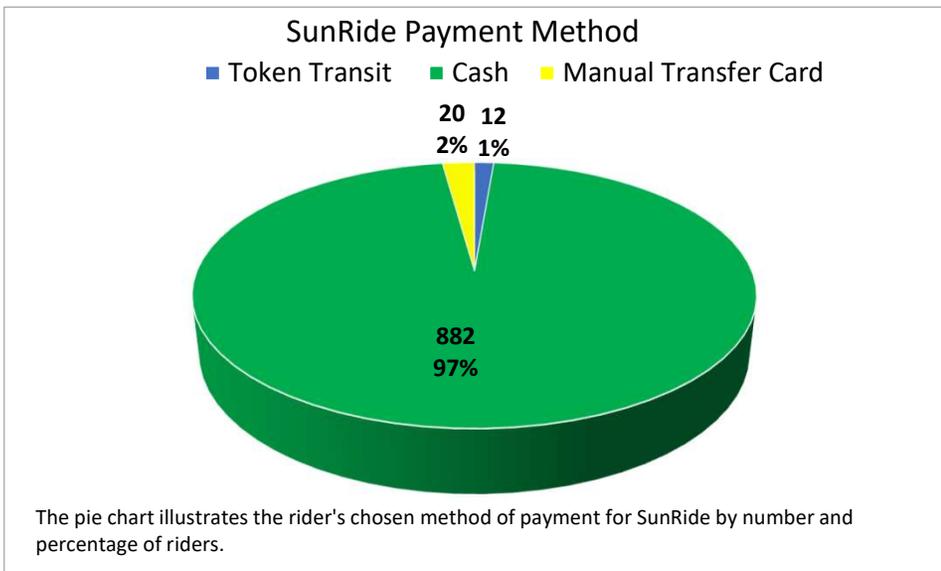
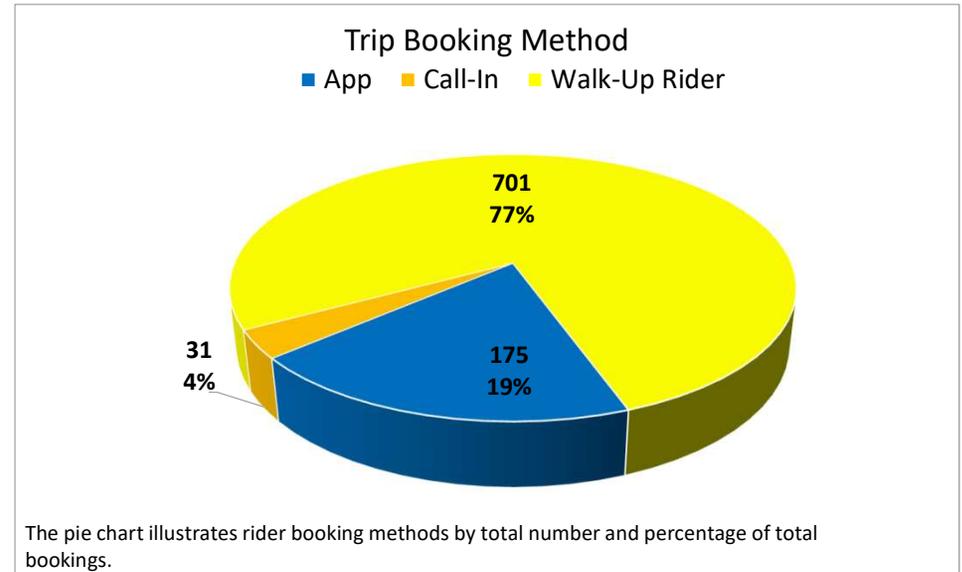
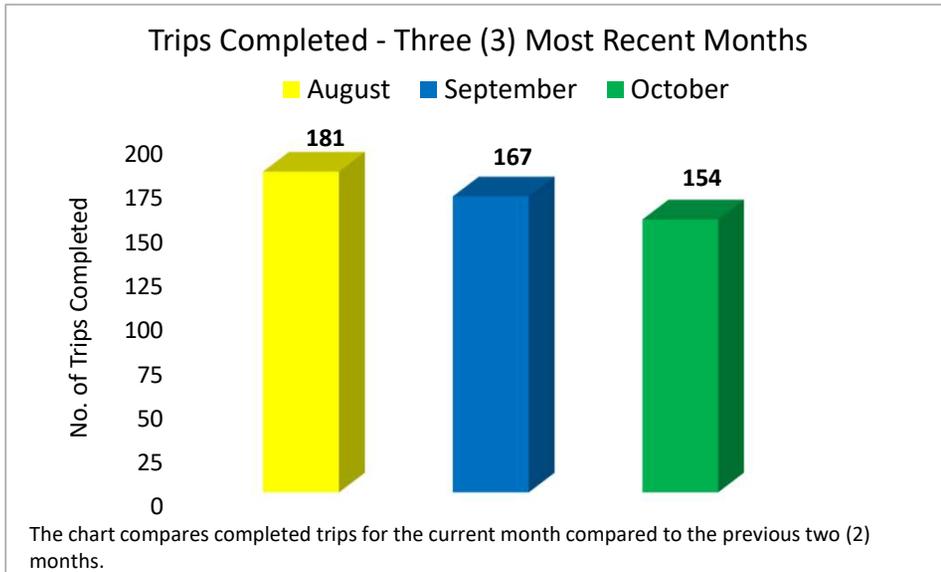
Palm Desert Geo-Fence Metrics January 2021 through October 2021

Total Completed Trips: 493



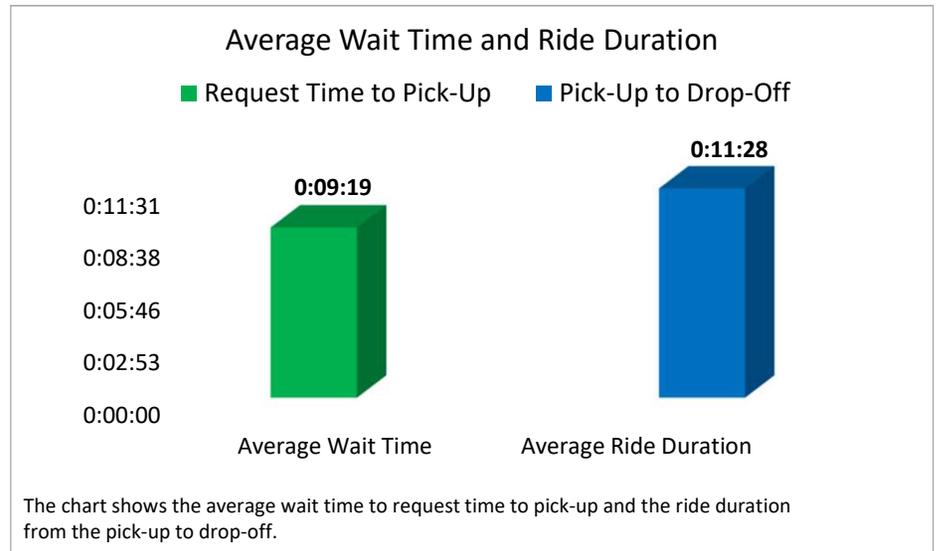
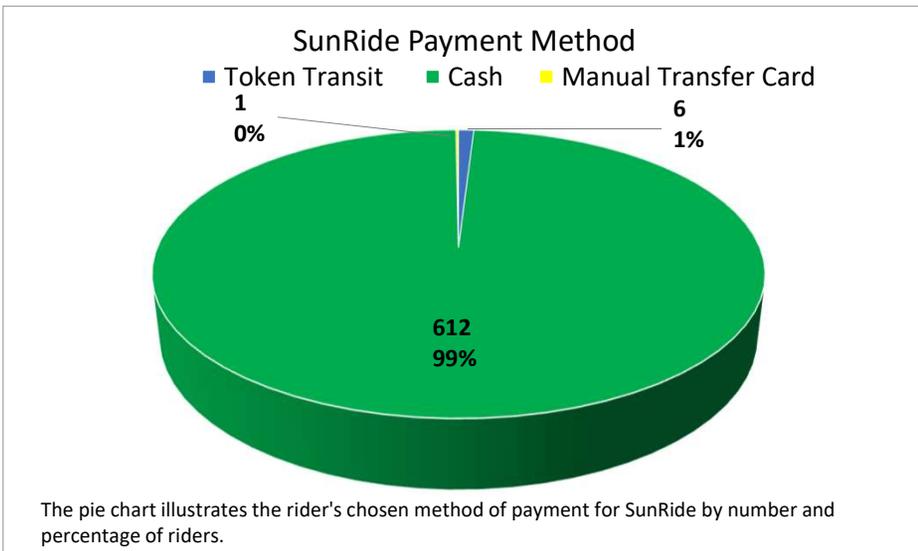
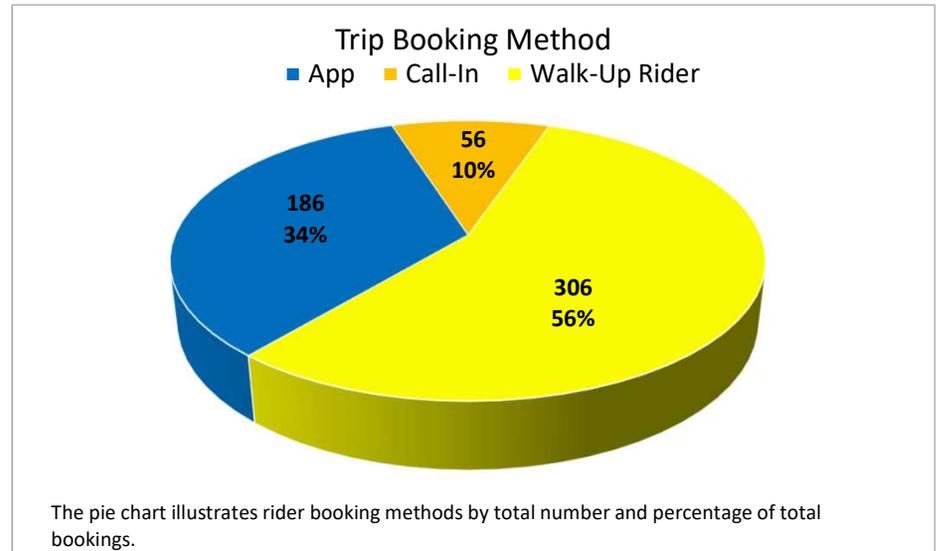
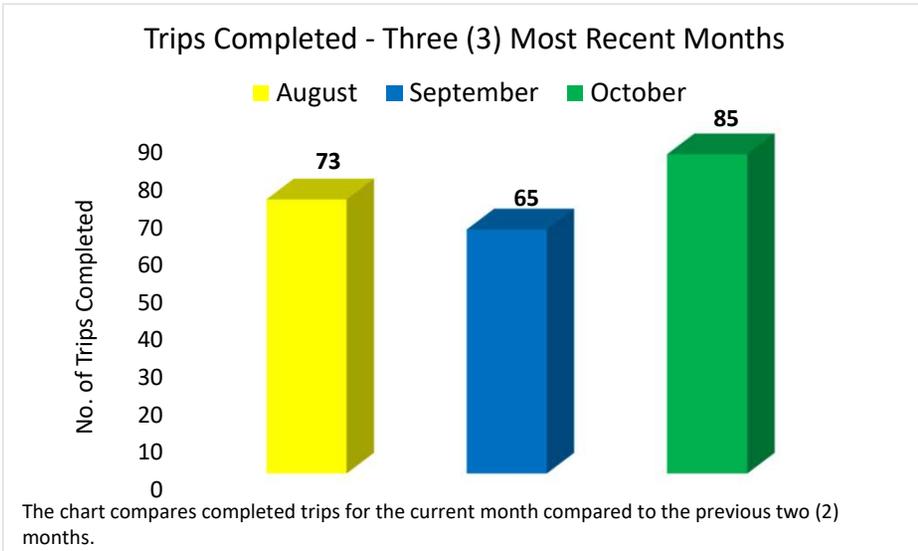
Coachella Geo-Fence Metrics January 2021 through October 2021

Total Completed Trips: 907

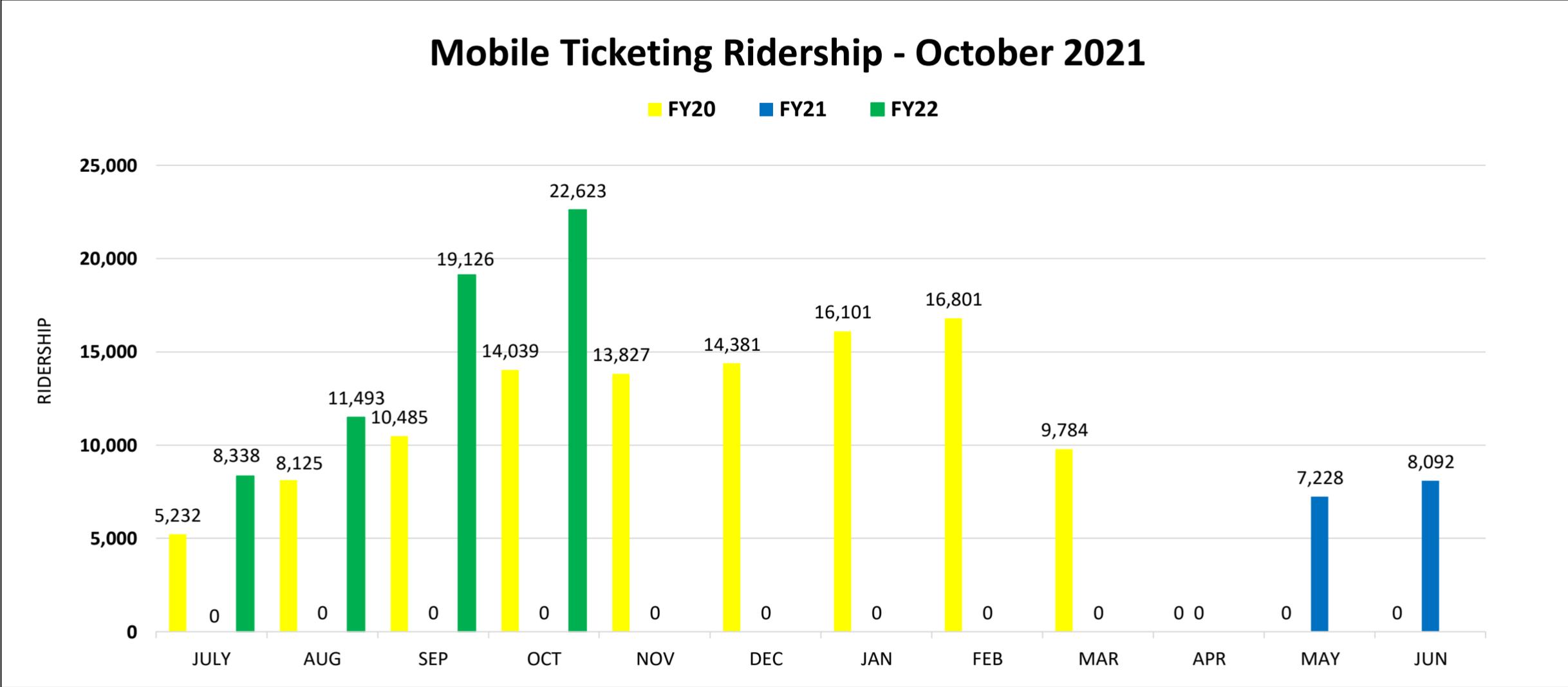


Mecca/North Shore Geo-Fence Metrics January 2021 through October 2021

Total Completed Trips: 548

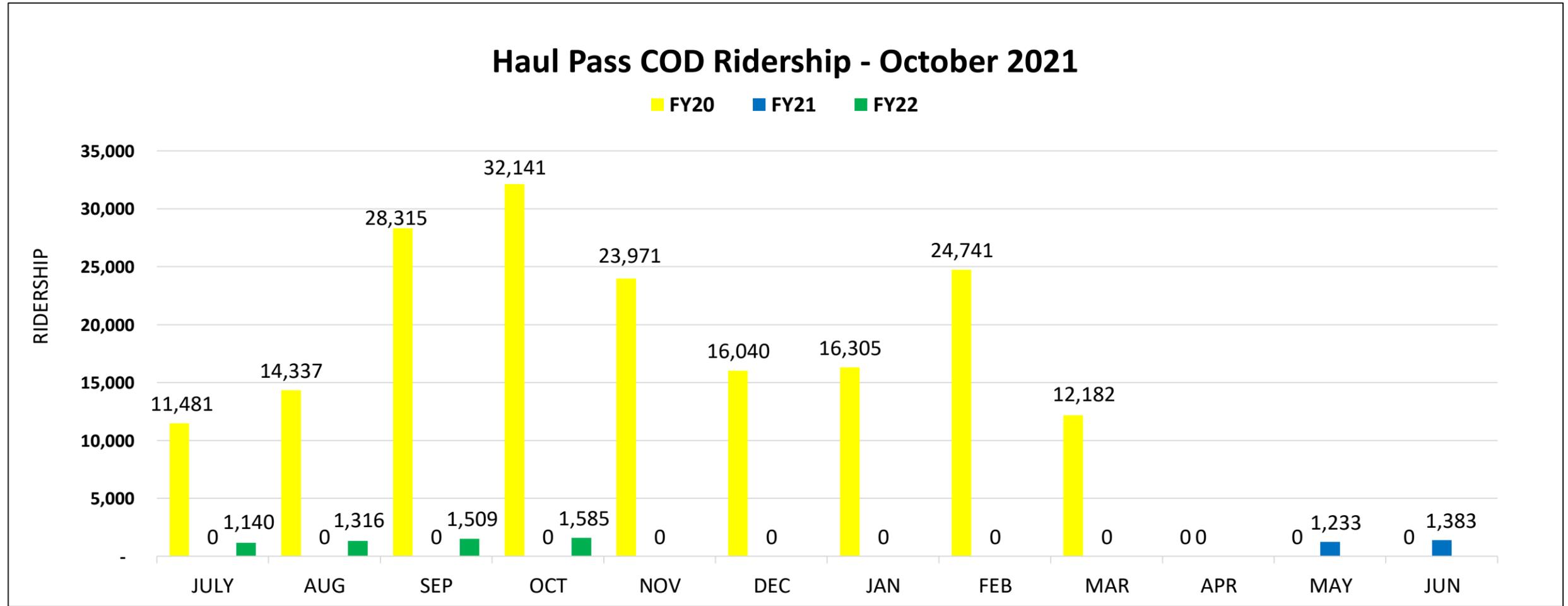


Mobile Ticketing Ridership - October 2021



This chart represents all monthly mobile ticketing usage based on the Token Transit app data.
 The total for October 2021 includes 341 paratransit mobile tickets. A total of 1,249 unique users used mobile ticketing in the month of October.
 On Sunday, May 2, 2021, SunLine resumed fare collection. May 2021 was the first month to have data available for FY21.
 On October 17, 2021, SunLine commenced operations under Level 2.

Haul Pass COD Ridership - October 2021



The Haul Pass program was introduced in August 2018.

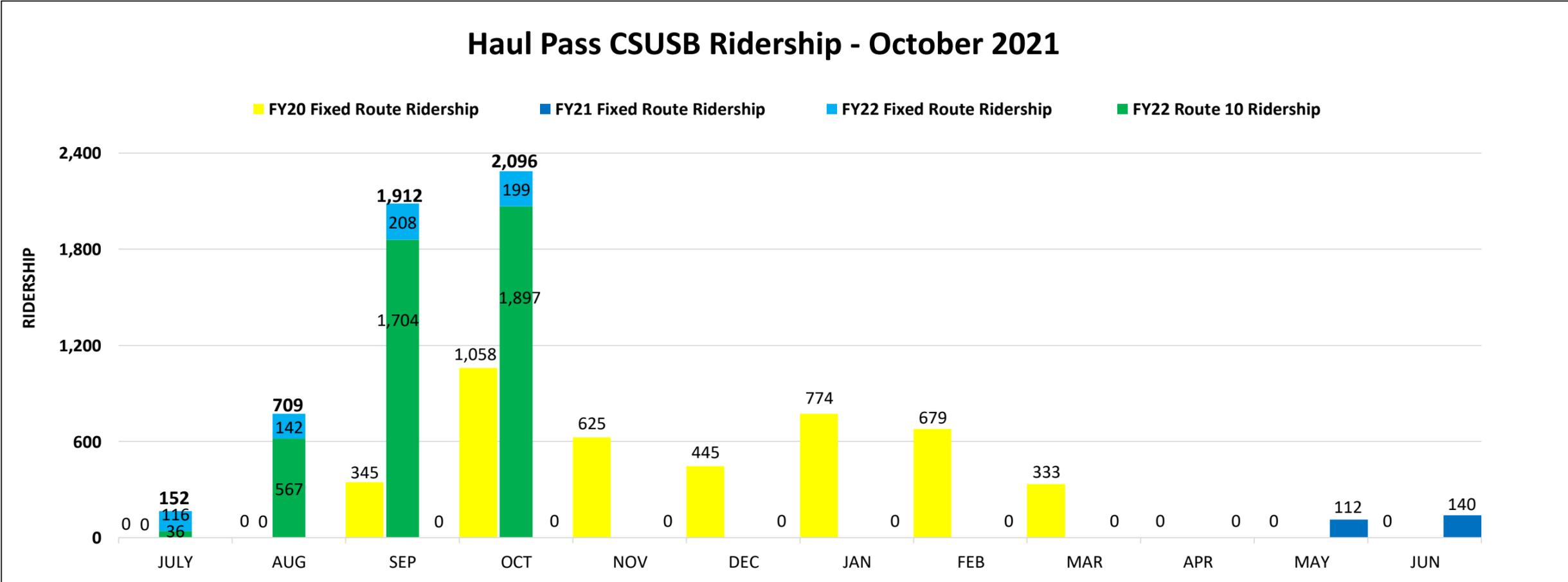
This chart represents monthly ridership on the Haul Pass COD program.

Haul Pass COD contributed with 1,585 rides from 121 unique riders.

On Sunday, May 2, 2021, SunLine resumed fare collection. May 2021 was the first month to have data available for FY21.

On October 17, 2021, SunLine commenced operations under Level 2.

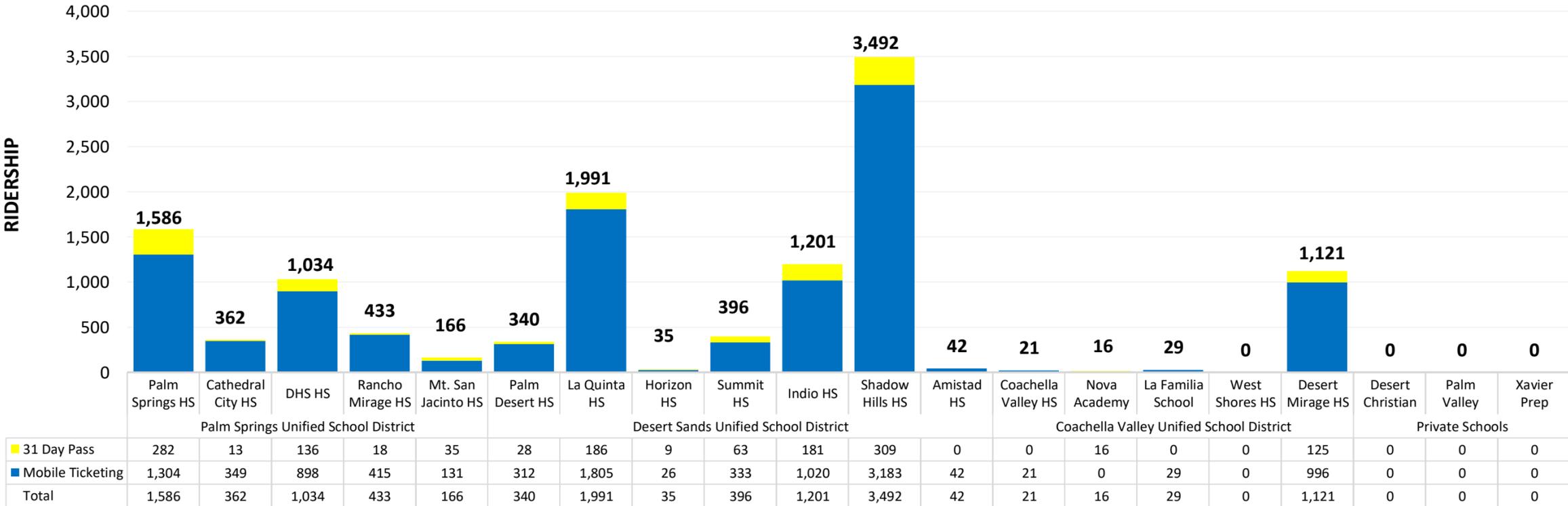
Haul Pass CSUSB Ridership - October 2021



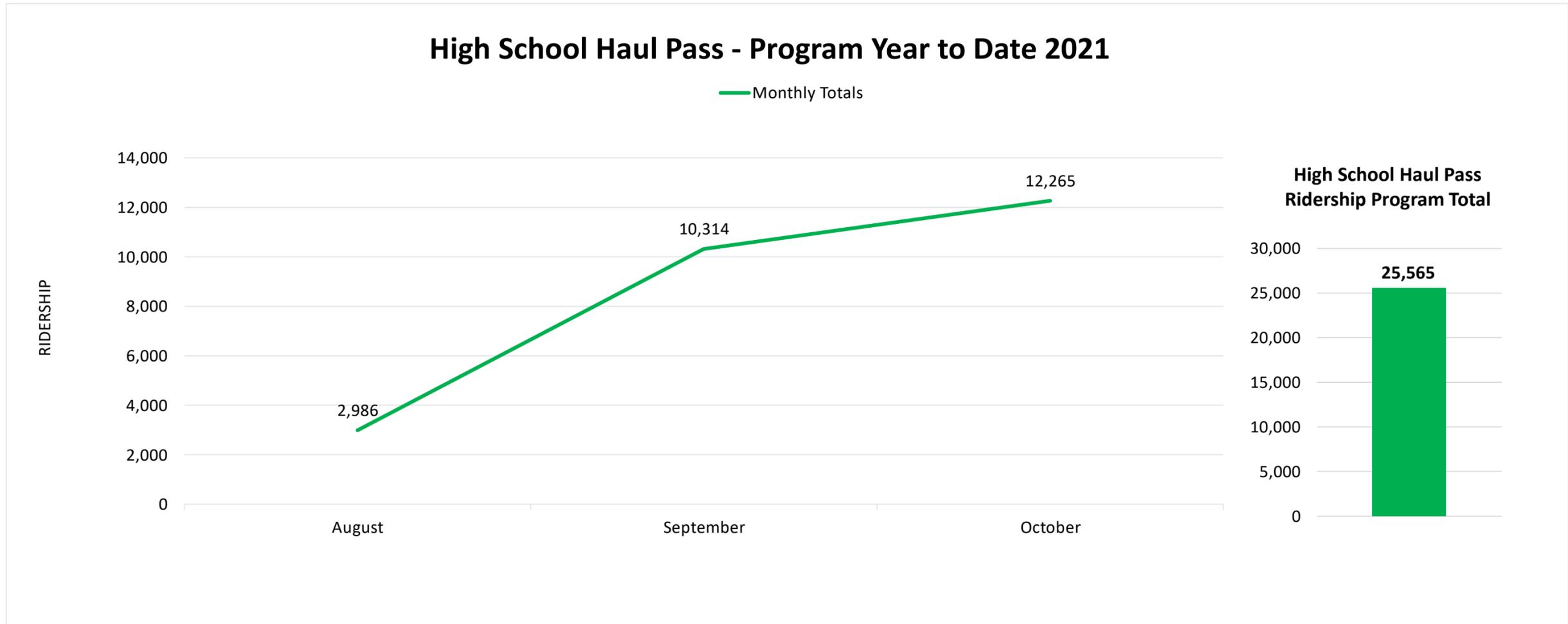
The Haul Pass CSUSB program was introduced in September 2019.
 This chart represents monthly ridership on the Haul Pass CSUSB program.
 Haul Pass CSUSB contributed with 2,096 rides from 168 unique riders and a total of 1,897 rides from the Route 10.
 On Sunday, May 2, 2021, SunLine resumed fare collection. May 2021 was the first month to have data available for FY21.
 On October 17, 2021, SunLine commenced operations under Level 2.

High School Haul Pass - October 2021

■ Mobile Ticketing ■ 31 Day Pass



The High School Haul Pass program was introduced in August 2021.
 This chart represents monthly ridership by school for the High School Haul Pass program.
 The total active users as of October 2021 are 1,413 using the High School Haul Pass Program.



The High School Haul Pass program was introduced in August 2021.
 This chart represents monthly ridership comparison for the High School Haul Pass program.

SunLine Transit Agency
CONSENT CALENDAR

DATE: December 1, 2021 **RECEIVE & FILE**

TO: Finance/Audit Committee
Board of Directors

RE: Quarterly Performance Summary for Q3 of Calendar Year 2021

Summary:

The following quarterly reports demonstrate the performance of the bargaining and non-bargaining pension plans for the third quarter of calendar year 2021. The report shows market value, asset allocation percentage and performance compared to benchmarks. The bargaining and non-bargaining pension assets were both down 0.44% for the third quarter of calendar year 2021. However, the plans returned 7.38% and 7.39% year to date for the bargaining and non-bargaining pension plans, respectively.

Recommendation:

Receive and file.

Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Total Fund	39,434,494	100.00	-0.44	7.38	18.29	11.32	N/A	10.71	07/01/2017
<i>Blended Benchmark</i>			-0.01	8.18	17.94	12.15	N/A	11.63	07/01/2017
<i>PFM Blended Benchmark</i>			-0.56	6.12	16.21	10.40	N/A	9.71	07/01/2017
Domestic Equity	13,998,592	35.50	-0.20	N/A	N/A	N/A	N/A	7.43	04/01/2021
<i>Russell 3000 Index</i>			-0.10	14.99	31.88	16.00	16.85	8.13	04/01/2021
Vanguard Total Stock Market ETF	11,863,778	30.08	-0.06	15.18	32.09	16.04	16.87	45.82	04/01/2020
<i>Russell 3000 Index</i>			-0.10	14.99	31.88	16.00	16.85	45.63	04/01/2020
Jensen Quality Growth Fund	1,436,101	3.64	2.17	13.29	26.24	16.07	17.36	18.18	04/01/2019
<i>S&P 500</i>			0.58	15.92	30.00	15.99	16.90	20.32	04/01/2019
iShares Core S&P Mid-Cap ETF	698,714	1.77	-1.79	15.47	43.59	11.02	12.90	N/A	10/01/2021
<i>S&P MidCap 400</i>			-1.76	15.52	43.68	11.08	12.97	N/A	10/01/2021
International Equity	7,328,466	18.58	-2.95	N/A	N/A	N/A	N/A	2.04	04/01/2021
<i>MSCI AC World ex USA (Net)</i>			-2.99	5.90	23.92	8.03	8.94	2.32	04/01/2021
Vanguard Total International Stock ETF	2,251,423	5.71	-2.97	6.46	24.48	8.37	9.05	34.82	04/01/2020
<i>MSCI AC World ex USA (Net)</i>			-2.99	5.90	23.92	8.03	8.94	32.71	04/01/2020
J. O. Hambro International Select	1,763,247	4.47	-1.33	2.71	16.24	11.49	10.88	11.70	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			-2.99	5.90	23.92	8.03	8.94	7.54	07/01/2017
Harding Loevner International Equity	1,929,910	4.89	-2.38	3.76	20.50	9.93	10.78	24.04	07/01/2020
<i>MSCI AC World ex USA (Net)</i>			-2.99	5.90	23.92	8.03	8.94	24.62	07/01/2020
Artisan International Small-Mid	384,798	0.98	-1.33	4.53	23.30	15.92	13.97	4.53	01/01/2021
<i>MSCI AC World ex USA Smid Cap Index (Net)</i>			-0.94	9.48	28.94	8.88	9.40	9.48	01/01/2021
Virtus KAR International Small-Cap	540,969	1.37	-1.19	6.32	30.82	14.79	15.82	6.32	01/01/2021
<i>MSCI AC World ex USA Small Cap (Net)</i>			0.00	12.23	33.06	10.33	10.28	12.23	01/01/2021
Hartford Schrodgers Emerging Markets Equity	458,119	1.16	-8.06	-2.06	18.89	10.59	10.93	5.65	03/01/2018
<i>MSCI EM (net)</i>			-8.09	-1.25	18.20	8.58	9.23	3.82	03/01/2018
Other Growth	2,284,562	5.79	1.76	N/A	N/A	N/A	N/A	13.87	04/01/2021
<i>MSCI US REIT Index</i>			0.98	23.00	37.16	10.10	6.84	13.09	04/01/2021
Cohen & Steers Inst Realty Shares	576,630	1.46	1.07	22.86	33.48	14.13	9.65	13.18	04/01/2021
Principal RE Securities Inst Fund	584,896	1.48	1.47	21.73	32.85	13.01	9.23	13.79	04/01/2021
<i>MSCI US REIT Index</i>			0.98	23.00	37.16	10.10	6.84	13.09	04/01/2021
SPDR Blmbg Barclays Convert Secs ETF	1,123,035	2.85	-1.46	4.11	26.66	20.86	17.40	N/A	10/01/2021
<i>Bloomberg Liquid US Convertibles Index</i>			-1.33	4.81	27.78	21.72	18.13	N/A	10/01/2021

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows.

2.1



Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Fixed Income	13,275,043	33.66	0.02	-0.96	1.20	5.51	N/A	3.97	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			<i>0.05</i>	<i>-1.56</i>	<i>-0.90</i>	<i>5.35</i>	<i>2.94</i>	<i>3.66</i>	<i>07/01/2017</i>
Baird Core Plus	3,464,733	8.79	0.13	-0.90	0.53	6.21	3.83	4.39	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			<i>0.05</i>	<i>-1.56</i>	<i>-0.90</i>	<i>5.35</i>	<i>2.94</i>	<i>3.66</i>	<i>07/01/2017</i>
DoubleLine Core Fixed Income	1,714,644	4.35	0.14	-0.11	1.61	4.65	3.08	3.26	09/01/2017
PGIM Total Return Bond Fund	4,383,724	11.12	-0.01	-1.45	0.90	6.27	4.02	4.26	09/01/2017
<i>Blmbg. U.S. Aggregate</i>			<i>0.05</i>	<i>-1.56</i>	<i>-0.90</i>	<i>5.35</i>	<i>2.94</i>	<i>3.47</i>	<i>09/01/2017</i>
Voya Intermediate Bond	2,271,903	5.76	0.18	-0.90	0.91	6.09	3.78	4.08	01/01/2020
<i>Blmbg. U.S. Aggregate</i>			<i>0.05</i>	<i>-1.56</i>	<i>-0.90</i>	<i>5.35</i>	<i>2.94</i>	<i>3.29</i>	<i>01/01/2020</i>
iShares Intermediate-Term Corporate Bond ETF	671,711	1.70	0.09	-1.08	1.33	7.54	4.60	4.81	10/01/2019
<i>ICE BofAML U.S. Corporate 5-10 Year Index</i>			<i>-0.01</i>	<i>-0.98</i>	<i>1.51</i>	<i>7.69</i>	<i>4.64</i>	<i>5.01</i>	<i>10/01/2019</i>
iShares JP Morgan USD Emerging Mkts Bond ETF	414,486	1.05	-0.95	-2.15	3.69	5.45	3.39	4.90	07/01/2020
<i>JPM EMBI Global Diversified</i>			<i>-0.70</i>	<i>-1.36</i>	<i>4.36</i>	<i>5.65</i>	<i>3.89</i>	<i>5.38</i>	<i>07/01/2020</i>
MainStay MacKay High Yield Corp Bond Fund	353,843	0.90	0.99	5.04	10.29	6.45	5.98	2.16	06/01/2021
<i>ICE BofAML High Yield Master II</i>			<i>0.94</i>	<i>4.67</i>	<i>11.46</i>	<i>6.62</i>	<i>6.35</i>	<i>2.32</i>	<i>06/01/2021</i>
Other Income	1,316,473	3.34	N/A	N/A	N/A	N/A	N/A	-1.29	09/01/2021
iShares Preferred and Income Securities ETF	1,288,298	3.27	0.03	4.33	12.20	7.04	5.25	-0.74	09/01/2021
<i>ICE Exchange-Listed Preferred & Hybrid Securities</i>			<i>0.23</i>	<i>4.88</i>	<i>12.72</i>	<i>8.49</i>	<i>N/A</i>	<i>-0.72</i>	<i>09/01/2021</i>
A TEL Private Debt Partners II	28,175	0.07	N/A	N/A	N/A	N/A	N/A	N/A	10/01/2021
<i>CPI + 11%</i>			<i>3.84</i>	<i>13.34</i>	<i>16.97</i>	<i>14.13</i>	<i>13.88</i>	<i>N/A</i>	<i>10/01/2021</i>
Real Return	915,473	2.32	4.35	N/A	N/A	N/A	N/A	7.14	06/01/2021
<i>Bloomberg Commodity Index Total Return</i>			<i>6.59</i>	<i>29.13</i>	<i>42.29</i>	<i>6.86</i>	<i>4.54</i>	<i>8.56</i>	<i>06/01/2021</i>
PIMCO Commodity Real Return Strategy	915,473	2.32	7.26	33.84	50.62	10.07	6.54	8.95	06/01/2021
<i>Bloomberg Commodity Index Total Return</i>			<i>6.59</i>	<i>29.13</i>	<i>42.29</i>	<i>6.86</i>	<i>4.54</i>	<i>8.56</i>	<i>06/01/2021</i>
Cash Equivalent	315,885	0.80	0.01	0.02	0.03	1.00	N/A	1.09	07/01/2017
First American Prime Obligation - Z	315,885	0.80	0.01	0.04	0.03	1.13	1.17	1.26	07/01/2017

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows.

2.2



Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Total Fund - Non-Bargaining	39,516,863	100.00	-0.44	7.39	18.32	11.32	N/A	10.70	07/01/2017
<i>Blended Benchmark</i>			-0.01	8.18	17.94	12.15	N/A	11.63	07/01/2017
<i>PFM Blended Benchmark</i>			-0.56	6.12	16.21	10.40	N/A	9.71	07/01/2017
Domestic Equity	14,007,845	35.45	-0.20	N/A	N/A	N/A	N/A	7.43	04/01/2021
<i>Russell 3000 Index</i>			-0.10	14.99	31.88	16.00	16.85	8.13	04/01/2021
Vanguard Total Stock Market ETF	11,868,219	30.03	-0.06	15.18	32.09	16.04	16.87	45.82	04/01/2020
<i>Russell 3000 Index</i>			-0.10	14.99	31.88	16.00	16.85	45.63	04/01/2020
Jensen Quality Growth Fund	1,439,334	3.64	2.17	13.29	26.24	16.07	17.36	18.18	04/01/2019
<i>S&P 500</i>			0.58	15.92	30.00	15.99	16.90	20.32	04/01/2019
iShares Core S&P Mid-Cap ETF	700,292	1.77	-1.79	15.47	43.59	11.02	12.90	N/A	10/01/2021
<i>S&P MidCap 400</i>			-1.76	15.52	43.68	11.08	12.97	N/A	10/01/2021
International Equity	7,346,066	18.59	-2.95	N/A	N/A	N/A	N/A	2.04	04/01/2021
<i>MSCI AC World ex USA (Net)</i>			-2.99	5.90	23.92	8.03	8.94	2.32	04/01/2021
Vanguard Total International Stock ETF	2,259,457	5.72	-2.97	6.46	24.48	8.37	9.05	34.82	04/01/2020
<i>MSCI AC World ex USA (Net)</i>			-2.99	5.90	23.92	8.03	8.94	32.71	04/01/2020
J. O. Hambro International Select	1,766,491	4.47	-1.33	2.71	16.24	11.49	10.88	11.70	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			-2.99	5.90	23.92	8.03	8.94	7.54	07/01/2017
Harding Loevner International Equity	1,933,708	4.89	-2.38	3.76	20.50	9.93	10.78	24.04	07/01/2020
<i>MSCI AC World ex USA (Net)</i>			-2.99	5.90	23.92	8.03	8.94	24.62	07/01/2020
Artisan International Small-Mid	385,511	0.98	-1.33	4.53	23.30	15.92	13.97	4.53	01/01/2021
<i>MSCI AC World ex USA Smid Cap Index (Net)</i>			-0.94	9.48	28.94	8.88	9.40	9.48	01/01/2021
Virtus KAR International Small-Cap	541,923	1.37	-1.19	6.32	30.82	14.79	15.82	6.32	01/01/2021
<i>MSCI AC World ex USA Small Cap (Net)</i>			0.00	12.23	33.06	10.33	10.28	12.23	01/01/2021
Hartford Schrodgers Emerging Markets Equity	458,975	1.16	-8.06	-2.06	18.89	10.59	10.93	5.65	03/01/2018
<i>MSCI EM (net)</i>			-8.09	-1.25	18.20	8.58	9.23	3.82	03/01/2018
Other Growth	2,289,226	5.79	1.77	N/A	N/A	N/A	N/A	13.87	04/01/2021
<i>MSCI US REIT Index</i>			0.98	23.00	37.16	10.10	6.84	13.09	04/01/2021
Cohen & Steers Inst Realty Shares	577,768	1.46	1.07	22.86	33.48	14.13	9.65	12.14	03/01/2000
Principal RE Securities Inst Fund	586,118	1.48	1.47	21.73	32.85	13.01	9.23	11.87	04/01/2001
<i>MSCI US REIT Index</i>			0.98	23.00	37.16	10.10	6.84	13.09	04/01/2021
SPDR Blmbg Barclays Convert Secs ETF	1,125,340	2.85	-1.46	4.11	26.66	20.86	17.40	N/A	10/01/2021
<i>Bloomberg Liquid US Convertibles Index</i>			-1.33	4.81	27.78	21.72	18.13	N/A	10/01/2021

Returns are net of mutual fund fees.

Returns are expressed as percentages.

*Asset class level returns may vary from individual underlying manager returns due to cash flows.

2.1



Asset Allocation & Performance

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Fixed Income	13,302,867	33.66	0.02	-0.96	1.19	5.51	N/A	3.97	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			0.05	-1.56	-0.90	5.35	2.94	3.66	07/01/2017
Baird Core Plus	3,471,300	8.78	0.13	-0.90	0.53	6.21	3.83	4.39	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			0.05	-1.56	-0.90	5.35	2.94	3.66	07/01/2017
DoubleLine Core Fixed Income	1,717,136	4.35	0.14	-0.11	1.61	4.65	3.08	3.26	09/01/2017
PGIM Total Return Bond Fund	4,398,193	11.13	-0.01	-1.45	0.90	6.27	4.02	4.26	09/01/2017
<i>Blmbg. U.S. Aggregate</i>			0.05	-1.56	-0.90	5.35	2.94	3.47	09/01/2017
Voya Intermediate Bond	2,277,509	5.76	0.18	-0.90	0.91	6.09	3.78	4.08	01/01/2020
<i>Blmbg. U.S. Aggregate</i>			0.05	-1.56	-0.90	5.35	2.94	3.29	01/01/2020
iShares Intermediate-Term Corporate Bond ETF	670,690	1.70	0.09	-1.08	1.33	7.54	4.60	4.81	10/01/2019
<i>ICE BofAML U.S. Corporate 5-10 Year Index</i>			-0.01	-0.98	1.51	7.69	4.64	5.01	10/01/2019
iShares JP Morgan USD Emerging Mkts Bond ETF	413,275	1.05	-0.95	-2.15	3.69	5.45	3.39	4.90	07/01/2020
<i>JPM EMBI Global Diversified</i>			-0.70	-1.36	4.36	5.65	3.89	5.38	07/01/2020
MainStay MacKay High Yield Corp Bond Fund	354,765	0.90	0.99	5.04	10.29	6.45	5.98	2.16	06/01/2021
<i>ICE BofAML High Yield Master II</i>			0.94	4.67	11.46	6.62	6.35	2.32	06/01/2021
Other Income	1,319,151	3.34	N/A	N/A	N/A	N/A	N/A	-1.29	09/01/2021
iShares Preferred and Income Securities ETF	1,290,976	3.27	0.03	4.33	12.20	7.04	5.25	-0.74	09/01/2021
<i>ICE Exchange-Listed Preferred & Hybrid Securities</i>			0.23	4.88	12.72	8.49	N/A	-0.72	09/01/2021
A TEL Private Debt Partners II	28,175	0.07	N/A	N/A	N/A	N/A	N/A	N/A	10/01/2021
<i>CPI + 11%</i>			3.84	13.34	16.97	14.13	13.88	N/A	10/01/2021
Real Return	917,317	2.32	4.35	N/A	N/A	N/A	N/A	7.13	06/01/2021
<i>Bloomberg Commodity Index Total Return</i>			6.59	29.13	42.29	6.86	4.54	8.56	06/01/2021
PIMCO Commodity Real Return Strategy	917,317	2.32	7.26	33.84	50.62	10.07	6.54	8.95	06/01/2021
<i>Bloomberg Commodity Index Total Return</i>			6.59	29.13	42.29	6.86	4.54	8.56	06/01/2021
Cash Equivalent	334,390	0.85	0.01	0.02	0.03	1.00	N/A	1.09	07/01/2017
First American Prime Obligation - Z	334,390	0.85	0.01	0.04	0.03	1.13	1.17	1.26	07/01/2017

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2.2



SunLine Transit Agency

CONSENT CALENDAR

DATE: December 1, 2021

RECEIVE & FILE

TO: Finance/Audit Committee
Board of Directors

RE: Board Member Attendance for October 2021

Summary:

The attached report summarizes the Board of Directors' attendance for fiscal year to date October 2021.

Recommendation:

Receive and file.

FY 21/22	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs	X		X	X									10	3
Palm Desert	X		X	X									10	3
Palm Springs	X		X	X									10	3
Cathedral City	X		X	X									10	3
Rancho Mirage	X		X	X									10	3
Indian Wells	X		X										10	2
La Quinta	X		X	X									10	3
Indio	X		X	X									10	3
Coachella	X		X	X									10	3
County of Riverside	X		X	X									10	3

X - ATTENDED (Primary/Alternate)

DARK –

SunLine Transit Agency

DATE: December 1, 2021 **ACTION**

TO: Finance/Audit Committee
Board of Directors

FROM: Luis Garcia, Chief Financial Officer

RE: Ratification Federal Emergency Funding Claims

Recommendation

Recommend that the Board of Directors ratify the claim of Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding in the amount of \$1,200,000 for operating assistance.

Background

In FY21, the Board approved three (3) resolutions granting the Agency the ability to spend federal emergency funding made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES), CRRSAA, American Rescue Plan Act (ARPA) and Federal Emergency Management Agency (FEMA). The resolutions require that the Board ratify the expenditure of emergency funds at the next regular SunLine Board meeting following the submission of a claim against those funds. Since the last Board meeting, the Agency made one (1) claim of CRRSAA funding for a total amount of \$1,200,000 to cover eligible operating costs in lieu of CARES Act funding which has been fully reimbursed. The reimbursement of CRRSAA operating funds aligns with the financial plan presented to the Board of Directors and the FY22 budget. The Agency will leverage the emergency funding in order to minimize the usage of Local Transportation Funds (LTF) and build reserves in state funding for FY23 and beyond. The chart below illustrates a running total of emergency funding that has been claimed.

Total Federal Emergency Funding Claims							
Date	Amount	Funding Type	Approved/Pending	Date	Amount	Funding Type	Approved/Pending
8/3/2020	\$ 2,024,513	CARES Act	Approved	2/24/2021	\$ 3,000,000	CARES Act	Approved
10/21/2020	\$ 1,975,487	CARES Act	Approved	4/23/2021	\$ 4,000,000	CARES Act	Approved
12/11/2020	\$ 1,000,000	CARES Act	Approved	7/6/2021	\$ 3,208,971	CARES Act	Approved
12/21/2020	\$ 48,769	CARES Act	Approved	9/9/2021	\$ 1,000,000	CRRSAA	Approved
1/4/2021	\$ 6,290	CARES Act	Approved	9/17/2021	\$ 1,000,000	CRRSAA	Approved
2/17/2021	\$ 91,275	CARES Act	Approved	9/20/2021	\$ 500,000	CRRSAA	Approved
2/22/2021	\$ 4,634	CARES Act	Approved	10/14/2021	\$ 1,200,000	CRRSAA	Pending
				Total	\$ 19,059,939		

Financial Impact

The \$1,200,000 in operating assistance allows the Agency to leverage emergency assistance and build its operating reserves in LTF.

SunLine Transit Agency

DATE: December 1, 2021 **ACTION**

TO: Finance/Audit Committee
Board of Directors

FROM: Rudy Le Flore, Chief Project Consultant

RE: Approve Grant for SunLine West Coast Center of Excellence in Zero Emission Technology & Renewable Energy

Recommendation

Recommend that the Board of Directors authorize the CEO/General Manager to negotiate and execute an agreement with CALSTART to receive approximately \$250,000 for the development of training for the SunLine West Coast Center of Excellence in Zero Emission Technology & Renewable Energy (CoE).

Background

In November 2016, SunLine received funding from the Federal Transit Administration to develop training for the CoE. This funding was utilized to develop training focused on the deployment of zero emissions technologies. This training has proven necessary to reduce the overall costs of operating and maintaining zero emissions technologies. SunLine has since established a certifying Original Equipment Manufacturer (OEM) Board to standardize the training.

Through this grant, training will be offered in Northern and Southern California. The training is also being modified to embrace high school students as well as include school bus fleet operators.

SunLine's management team conducted several meaningful meetings with the California Air Resources Board (CARB) regarding the utility of SunLine's CoE and the training. After several attempts, CARB was able to offer funding from Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project to further the CoE's training objectives.

CALSTART is a manager of Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project funds for CARB. These grant funds will be allocated from CARB through CALSTART for SunLine's use.

Financial Impact

These funds will be programmed for use in the FY22 and FY23 operating budgets.

SunLine Transit Agency

DATE: December 1, 2021 **ACTION**

TO: Finance/Audit Committee
Board of Directors

FROM: Rudy Le Flore, Chief Project Consultant

RE: Funding for Over-the-Road Commuter Buses

Recommendation

Recommend that the Board of Directors authorize the CEO/General Manager to negotiate and execute an agreement to receive funding from the California State Transportation Agency (CalSTA) and/or the California Department of Transportation for an Over-the-Road Bus Demonstration Project.

Background

In November 2021, SunLine presented a proposal for discussion with Caltrans and CalSTA. This proposal included the demonstration of hydrogen powered over-the-road public transportation vehicles. This proposal was well received by both agencies and resulted in a verbal indication that funding may be forthcoming this calendar year. It is anticipated that there will be no program match funding required.

This report is to allow the CEO/General Manager to execute and agreement during the anticipated award period, which was verbally indicated by the funder as being prior to the end of the calendar year 2021.

Staff anticipates the funding to be in excess of \$4,000,000 and will bring an information item to the Board of Directors once more details of this funding opportunity are known.

Financial Impact

These funds, once received, will be programmed for use in future fiscal years capital and operating budgets.