



SunLine Transit Agency  
January 22, 2025  
9:50 a.m. – 10:50 a.m.

## AGENDA

### FINANCE/AUDIT COMMITTEE

Wellness Room  
32-505 Harry Oliver Trail  
Thousand Palms, CA 92276

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#### NOTICE TO THE PUBLIC

SunLine has discontinued its COVID-19 Emergency Declaration and has returned its Board and Board Committee meetings to live and in-person attendance at the location noted above. These meetings are no longer available for viewing, attendance, or comment by two-way audiovisual platform, two-way telephonic service, webcasting, or streaming video broadcast. SunLine may prepare audio or video recordings of Board meetings. In accordance with the Brown Act and California Public Records Act, these recordings are subject to public inspection for a period of thirty (30) days after the meeting.

In compliance with the Brown Act, agenda materials distributed 72 hours or less prior to the meeting, which are public records relating to open-session agenda items, will be available for inspection by members of the public prior to or at the meeting at SunLine Transit Agency's Administration Building, 32505 Harry Oliver Trail, Thousand Palms, CA 92276 and on the Agency's website, [www.sunline.org](http://www.sunline.org).

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (760) 343-3456 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Notification of at least 72 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

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#### ITEM

#### RECOMMENDATION

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. FINALIZATION OF AGENDA

**ITEM**

**RECOMMENDATION**

**5. PUBLIC COMMENTS**

**RECEIVE COMMENTS**

**NON AGENDA ITEMS**

Members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee; however, no action may be taken on off-agenda items unless authorized. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time that the Board considers that matter. Comments may be limited to 3 minutes in length.

**6. PRESENTATIONS**

**7. COMMITTEE MEMBER COMMENTS**

**RECEIVE COMMENTS**

**8. CONSENT CALENDAR**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Board Member requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

**APPROVE**

- |   |                |
|---|----------------|
| 8a) Acceptance of Checks \$1,000 and Over Report for October and November 2024                    | (PAGE 4-13)    |
| 8b) Acceptance of Credit Card Statement for October and November 2024                             | (PAGE 14-43)   |
| 8c) Acceptance of Monthly Budget Variance Report for October and November 2024                    | (PAGE 44-53)   |
| 8d) Acceptance of Contracts Signed in Excess of \$25,000 for October and November 2024            | (PAGE 54-57)   |
| 8e) Acceptance of Union & Non-Union Pension Investment Asset Summary October and November 2024    | (PAGE 58-80)   |
| 8f) Acceptance of Ridership Report for October and November 2024                                  | (PAGE 81-85)   |
| 8g) Acceptance of SunDial Operational Notes for October and November 2024                         | (PAGE 86-91)   |
| 8h) Acceptance of Metrics for October and November 2024   | (PAGE 92-134)  |
| 8i) Acceptance of Quarterly Capital Project Update for 4 <sup>th</sup> Quarter Calendar Year 2024 | (PAGE 135-139) |
| 8j) Acceptance of Board Member Attendance for December 2024                                       | (PAGE 140-141) |

**ITEM**

**RECOMMENDATION**

- |   |   |
|---|---|
| <p>9. <b>FISCAL YEAR 2024 SINGLE AUDIT REPORT</b><br/>(Staff: Luis Garcia, Chief Financial Officer)</p>   | <p><b>RECEIVE &amp; FILE</b><br/>(PAGE 142-175)</p> |
| <p>10. <b>RESOLUTION NO. 0809 TO OBTAIN FEDERAL GRANT FUNDING</b><br/>(Staff: Luis Garcia, Chief Financial Officer)</p>   | <p><b>APPROVE</b><br/>(PAGE 176-178)</p>            |
| <p>11. <b>AWARD OF CONTRACT FOR MICROTRANSIT SERVICES</b><br/>(Staff: Paul Mattern, Chief Planning Officer)</p>   | <p><b>APPROVE</b><br/>(PAGE 179-183)</p>            |
| <p>12. <b>SUBAWARD AGREEMENT WITH THE ALLIANCE FOR RENEWABLE CLEAN HYDROGEN ENERGY SYSTEMS (ARCHES)</b><br/>(Staff: Luis Garcia, Chief Financial Officer)</p>   | <p><b>INFORMATION</b><br/>(PAGE 184-185)</p>        |
| <p>13. <b>UPDATE FOR ON-CALL ENGINEERING AND SUPPORT SERVICES FOR HYDROGEN FUELING</b><br/>(Staff: Luis Garcia, Chief Financial Officer)</p>  | <p><b>INFORMATION</b><br/>(PAGE 186)</p>            |
| <p>14. <b>CLOSED SESSION</b></p> <p>a) <b><u>CONFERENCE WITH LEGAL COUNSEL—ONGOING LITIGATION</u></b><br/>WCAB NO.: ADJ16505126; ADJ18778408<br/>Litigation pursuant to Gov Code § 54956.9(d)(1): Two (2) cases</p> |   |
| <p>15. <b>RECONVENE TO OPEN SESSION AND REPORT OUT FROM CLOSED SESSION</b></p>  |   |
| <p>16. <b>ADJOURN</b></p>   |   |

**SunLine Transit Agency****CONSENT CALENDAR**

DATE: January 22, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Checks \$1,000 and Over Report October and  
November 2024

**Summary:**

The Checks \$1,000 and Over Report lists all of the checks processed at the Agency with a value of over \$1,000 for a given month.

- The table below identifies the checks \$50,000 and over in the months of October and November which required signature from the Chair or Vice Chair.

<b>Vendor</b>	<b>Check #</b>	<b>Amount</b>
<i>New Flyer of America Inc.</i>	697530	\$648,872.32
<i>Rush Truck Center of California, Inc.</i>	697539	\$55,133.49
<i>New Flyer of America Inc.</i>	697883	\$1,091,480.65
<i>New Flyer of America Inc.</i>	697882	\$1,088,138.40
<i>New Flyer of America Inc.</i>	697818	\$324,436.16
<i>Three Peaks Corp</i>	697962	\$310,967.43
<i>EAM Solutions, LLC</i>	697997	\$88,166.40
<i>Tyler Technologies, Inc.</i>	697965	\$68,006.87
<i>Integrated Cryogenic Solutions LLC</i>	697871	\$50,960.78

**Recommendation:**

Approve.

**SunLine Transit Agency  
Checks \$1,000 and Over  
October 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697530	10/09/2024	648,872.32
CALPERS	Group Health Premiums	697641	10/23/2024	424,758.47
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	697483	10/02/2024	84,816.67
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	697625	10/17/2024	84,173.59
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	697765	10/30/2024	83,923.31
IMPERIAL IRRIGATION DIST	Utilities	697593	10/17/2024	82,925.77
SO CAL GAS CO.	Utilities	697547	10/09/2024	67,660.78
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	697539	10/09/2024	55,133.49
SHUTTLE BUS LEASING	Vehicle/Bus Leasing	697544	10/09/2024	49,600.00
GST	WIP-Information Technology Project-Project Acct#2410-01	697592	10/17/2024	48,804.64
HANSON BRIDGETT LLP	Legal Service	697649	10/23/2024	47,721.26
HANSON BRIDGETT LLP	Legal Service	697717	10/30/2024	47,374.00
MUTUAL OF OMAHA INSURANCE COMPANY	Supplement Benefits LTD/STD/LIFE Ins Prem	697733	10/30/2024	45,571.27
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	697456	10/02/2024	36,538.21
HANSON BRIDGETT LLP	Legal Service	697718	10/30/2024	33,761.00
STRONG'S TRUCK & VAN UPFITTERS	WIP-Upfitters for Stops & Zones CNG Trucks-Project Acct#1707	697760	10/30/2024	32,849.40
NFI PARTS	Inventory Repair Parts	697564	10/17/2024	31,591.20
HANSON BRIDGETT LLP	Legal Service	697650	10/23/2024	30,625.00
INSIGHT STRATEGIES INC	Consulting	697652	10/23/2024	30,225.00
ANEW RNG, LLC	Utilities	697574	10/17/2024	26,415.57
TEC EQUIPMENT, INC.	Inventory Repair Parts	697764	10/30/2024	25,008.77
HD INDUSTRIES	Inventory Repair Parts	697522	10/09/2024	24,318.18
SONSRAY FLEET SERVICES	Inventory Repair Parts	697622	10/17/2024	22,334.46
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	697614	10/17/2024	20,906.22
INSIGHT PUBLIC SECTOR, INC.	Computer/Network Software Agreement	697721	10/30/2024	20,601.16
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697560	10/09/2024	18,572.44
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697490	10/02/2024	18,562.53
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697774	10/30/2024	18,501.80
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697561	10/09/2024	18,462.83
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697633	10/17/2024	18,425.00
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697491	10/02/2024	18,314.65
ATKINSON, ANDELSON, LOYA RUUD AND ROMO	Legal Service	697639	10/23/2024	17,633.00
A AND A FLEET PAINTING INC	WIP-Bus Rehabilitation Painting and Decals-Project Acct#2415	697673	10/30/2024	17,477.09
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	697537	10/09/2024	15,354.02
DESERT AIR CONDITIONING, INC.	WIP-Fixed Assets Facility Improvements-Project Acct#2413-08	697433	10/02/2024	15,059.77
NFI PARTS	Inventory Repair Parts	697675	10/30/2024	15,042.52
VICTORIOUS GOLD PARTNERS, LLC.	Consulting	697554	10/09/2024	14,407.55
PALM SPRINGS MOTORS, INC.	Paratransit Repair Parts	697742	10/30/2024	14,398.47
VERIZON WIRELESS	Wireless Telephone Service	697628	10/17/2024	14,177.31

**SunLine Transit Agency  
Checks \$1,000 and Over  
October 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
A AND A FLEET PAINTING INC	WIP-Bus Rehabilitation Painting and Decals-Project Acct#2415	697419	10/02/2024	13,772.70
CONSERVE LANDCARE, LLC	WIP-Liquid Hydrogen Refueling- Project Acct#2211-01	697509	10/09/2024	12,180.00
VICTORIOUS GOLD PARTNERS, LLC.	Consulting	697629	10/17/2024	12,000.00
VICTORIOUS GOLD PARTNERS, LLC.	Consulting	697771	10/30/2024	12,000.00
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	697671	10/23/2024	11,907.68
NAPA AUTO PARTS	Inventory Repair Parts	697735	10/30/2024	11,839.20
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	697573	10/17/2024	11,350.00
JACKSON LEWIS P.C.	Insurance Loss	697597	10/17/2024	10,377.00
TOWNSEND PUBLIC AFFAIRS, INC	Contract Services-General	697551	10/09/2024	10,000.00
ARTHUR N. GAUET & ASSOCIATES, INC.	Consulting	697575	10/17/2024	9,950.00
BWcom LLC	WIP-Bus Stop Improvement- Project Acct#2504-01	697687	10/30/2024	9,484.00
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	697515	10/09/2024	9,349.00
FRANKLIN TRUCK PARTS, INC	Inventory Repair Parts	697710	10/30/2024	8,830.56
METLIFE	Group Dental Premiums	697655	10/23/2024	8,608.92
DECALS BY DESIGN, INC.	Advertising	697645	10/23/2024	8,425.40
BURKE, WILLIAMS & SORENSEN, LLP	Legal Service	697640	10/23/2024	8,208.11
A AND A FLEET PAINTING INC	WIP-Bus Rehabilitation Painting and Decals-Project Acct#2415	697634	10/23/2024	7,982.86
MARKS ARCHITECTS, INC.	WIP-Center of Excellence Facility- Project Acct#1808-00	697604	10/17/2024	7,800.00
NFI PARTS	Inventory Repair Parts	697677	10/30/2024	7,744.76
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	697464	10/02/2024	7,505.97
JE STRATEGIES LLC	Consulting	697526	10/09/2024	7,500.00
AMAZON CAPITAL SERVICES, INC	Facility Maintenance	697494	10/09/2024	7,499.31
CPAC INC.COM	Computer/Network Software Agreement	697430	10/02/2024	6,723.00
AMALGAMATED TRANSIT UNION	Union Dues	697681	10/30/2024	6,631.02
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel	697552	10/09/2024	6,522.87
AMALGAMATED TRANSIT UNION	Union Dues	697422	10/02/2024	6,473.16
AMALGAMATED TRANSIT UNION	Union Dues	697568	10/17/2024	6,386.82
AMERICAN MOVING PARTS	Inventory Repair Parts	697572	10/17/2024	5,799.54
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	697589	10/17/2024	5,761.95
RIDE COACH AND BUS	Inventory Repair Parts	697504	10/09/2024	5,623.50
POSITIVE PROMOTIONS, INC.	SunLine Events Expense	697659	10/23/2024	5,597.63
AMAZON CAPITAL SERVICES, INC	Emergency Preparedness Supplies	697682	10/30/2024	5,565.88
SUN-EEZ WINDOW TINTING	WIP-Facility Maintenance Improvements-Project Acct#2502-02	697762	10/30/2024	5,352.00
ROBERT HALF	Temporary Help	697612	10/17/2024	5,084.20
OPW FUELING COMPONENTS	Repair Parts-CNG	697656	10/23/2024	4,799.08
DAVID RZEPINSKI CONSULTING	Consulting	697644	10/23/2024	4,797.50
4IMPRINT, INC.	Advertising	697563	10/17/2024	4,778.26
MAGALDI & MAGALDI, INC.	Inventory Repair Parts	697602	10/17/2024	4,770.10
TPX COMMUNICATIONS	Communication Service	697624	10/17/2024	4,755.63

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GARON WYATT INVESTIGATIVE SERVICES, LLC.	Insurance Loss	697712	10/30/2024	4,644.69
IMPERIAL IRRIGATION DIST	Utilities	697720	10/30/2024	4,636.64
JOSEPH LYNN FRIEND	Contracted Services	697599	10/17/2024	4,530.00
THE LEFLORE GROUP LLC	WIP-Liquid Hydrogen Refueling- Project Acct#2211-02	697753	10/30/2024	4,452.57
RIDECO US INC	SunRide Ride Share Expenses	697662	10/23/2024	4,402.20
TOKEN TRANSIT, INC	Mobile Ticketing Commission	697623	10/17/2024	4,353.76
SO CAL GAS CO.	Utilities	697619	10/17/2024	4,124.07
CMD CORPORATION	Inventory Repair Parts-SunFuels	697427	10/02/2024	3,993.78
XENIA RACING WRAPS	WIP-Non-CEC Liquid Hydrogen Refueling- Project Acct#2214-00	697558	10/09/2024	3,771.25
ROBERT HALF	Temporary Help	697536	10/09/2024	3,567.20
CENTER FOR TRANSPORTATION AND THE	Membership & Subscriptions	697696	10/30/2024	3,500.00
ROBERT HALF	Temporary Help	697751	10/30/2024	3,495.45
ROMAINE ELECTRIC CORP.	Inventory Repair Parts	697472	10/02/2024	3,489.75
ROBERT HALF	Temporary Help	697471	10/02/2024	3,413.45
IMPERIAL IRRIGATION DIST	Utilities	697445	10/02/2024	3,381.05
VALLEY SANITARY DISTRICT	Permits & Licenses	697770	10/30/2024	3,364.79
CHARTER COMMUNICATIONS	Utilities	697548	10/09/2024	3,272.26
PRUDENTIAL OVERALL SUPPLY	Uniforms	697535	10/09/2024	3,078.78
AMERICAN SECURITY GROUP	Computer/Network Software Agreement	697571	10/17/2024	3,017.00
VALLEY LOCK & SAFE	WIP-Facility Maintenance Improvements-Project Acct#2413-13	697553	10/09/2024	3,016.35
CARQUEST AUTO PARTS STORES	Inventory Repair Parts	697691	10/30/2024	2,848.60
FULTON DISTRIBUTING	Facility Maintenance	697434	10/02/2024	2,844.28
LANGUAGELINE SOLUTIONS	Translation Services	697600	10/17/2024	2,794.62
CPAC INC.COM	Computer/Network Software Agreement	697701	10/30/2024	2,644.95
MSA SAFETY SALES	Repair Parts-Hydrogen	697732	10/30/2024	2,640.00
CMD CORPORATION	Repair Parts-CNG	697581	10/17/2024	2,634.18
HOME DEPOT CREDIT SERVICES	Facility Maintenance	697523	10/09/2024	2,600.05
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	697424	10/02/2024	2,550.96
NFI PARTS	Inventory Repair Parts	697635	10/23/2024	2,510.40
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	697672	10/23/2024	2,508.31
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	697579	10/17/2024	2,493.03
PLAZA TOWING, INC.	Towing Services	697534	10/09/2024	2,475.00
PARTY TIME RENTALS	Rentals Expenses	697562	10/10/2024	2,447.45
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	697689	10/30/2024	2,363.49
IMPERIAL IRRIGATION DIST	Utilities	697525	10/09/2024	2,308.55
DAVID RZEPINSKI CONSULTING	WIP-Upgrade CAD/AVL System- Project Acct#2309-00	697511	10/09/2024	2,242.50
EDITH HERNANDEZ	Reimbursement Expense	697585	10/17/2024	2,240.46
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	697498	10/09/2024	2,205.02
MODEL1 COMMERCIAL VEHICLES, INC.	Paratransit Repair Parts	697702	10/30/2024	2,158.11

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HD INDUSTRIES	Inventory Repair Parts	697719	10/30/2024	2,153.16
PLAZA TOWING, INC.	Towing Services	697748	10/30/2024	2,150.00
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	697632	10/17/2024	2,090.00
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	697503	10/09/2024	1,997.64
NFI PARTS	Inventory Repair Parts	697493	10/09/2024	1,979.29
ROBERT HALF	Temporary Help	697663	10/23/2024	1,927.20
MOHAWK MFG & SUPPLY CO	Inventory Repair Parts	697730	10/30/2024	1,867.85
FLW, INC.	Inventory Repair Parts	697708	10/30/2024	1,863.88
OMNITRACS, LLC	General Services	697532	10/09/2024	1,820.00
ENTECH OIL INC	Lubricants- Oil	697438	10/02/2024	1,794.04
SONSRAY FLEET SERVICES	Shop Supplies	697550	10/09/2024	1,778.96
CHRIS ALLEN VERES	Inventory Repair Parts	697426	10/02/2024	1,757.10
YELLOW CAB OF THE DESERT	Taxi Voucher Program	697559	10/09/2024	1,746.90
NFI PARTS	Inventory Repair Parts	697420	10/02/2024	1,740.87
C V WATER DISTRICT	Utilities	697643	10/23/2024	1,683.86
CLICKUP	Computer/Network Software Agreement	697453	10/02/2024	1,676.20
SECTRAN SECURITY INC.	Bank Adjustment Fees	697756	10/30/2024	1,670.70
MARK A PERRY	Reimbursement Expense	697454	10/02/2024	1,669.83
CALIFORNIA DEPARTMENT OF TAX & FEE	Quarterly Used Sale Tax Jul-Sept 2024	697506	10/09/2024	1,642.00
SECTRAN SECURITY INC.	Bank Adjustment Fees	697476	10/02/2024	1,611.51
CHRIS ALLEN VERES	Inventory Repair Parts	697580	10/17/2024	1,590.92
SAFETY-KLEEN CORPORATION	Contract Svc-Haz Waste Removal	697542	10/09/2024	1,588.91
CALACT	Membership & Subscriptions	697688	10/30/2024	1,585.00
BROADLUX, INC.	Contract Services-General	697500	10/09/2024	1,576.00
SMITTY'S AUTO PAINT OF HEMET	Shop Supplies	697545	10/09/2024	1,575.77
GILLIG LLC	Inventory Repair Parts	697714	10/30/2024	1,569.06
MOHAWK MFG & SUPPLY CO	Inventory Repair Parts	697606	10/17/2024	1,564.01
OPW FUELING COMPONENTS	Inventory Repair Parts-SunFuels	697741	10/30/2024	1,534.61
BALLARD POWER SYSTEMS	Inventory Repair Parts	697577	10/17/2024	1,534.30
FRONTIER COMMUNICATIONS	Utilities	697590	10/17/2024	1,525.00
XENIA RACING WRAPS	Contracted Services-Maintenance	697489	10/02/2024	1,485.00
STANTEC ARCHITECTURE, INC.	WIP-Hydrogen Refueling Station- Project Acct#2014-00	697667	10/23/2024	1,473.95
MILE3 WEB DEVELOPMENT	Website Maintenance	697529	10/09/2024	1,470.00
CARQUEST AUTO PARTS - INDIO	Inventory Repair Parts	697694	10/30/2024	1,455.27
GILLIG LLC	Inventory Repair Parts	697646	10/23/2024	1,450.81
MAGIK ENTERPRISES, INC	Facility Maintenance	697728	10/30/2024	1,437.00
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	697501	10/09/2024	1,427.90
QUICK FIX AUTO GLASS	Repair Parts-Fixed Route	697680	10/30/2024	1,395.00
GILLIG LLC	Inventory Repair Parts	697591	10/17/2024	1,388.98

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<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
AMAZON CAPITAL SERVICES, INC	Office Supplies	697569	10/17/2024	1,350.31
HIRERIGHT, LLC	Background Service	697510	10/09/2024	1,325.17
AMAZON CAPITAL SERVICES, INC	Office Supplies	697423	10/02/2024	1,305.26
RIVERSIDE COUNTY SHERIFF'S OFFICE	Garnishment	697611	10/17/2024	1,272.10
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	697754	10/30/2024	1,258.63
RIVERSIDE COUNTY SHERIFF'S OFFICE	Garnishment	697470	10/02/2024	1,209.45
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	697463	10/02/2024	1,192.00
THE TRANSIT & PARATRANSIT COMPANY	Training Supplies	697616	10/17/2024	1,190.00
ODP BUSINESS SLOUTIONS LLC	Office Supplies	697739	10/30/2024	1,189.77
GLOBAL INDUSTRIAL	Electrical Related Expenses	697647	10/23/2024	1,166.92
CITY CAB	Taxi Voucher Program	697543	10/09/2024	1,148.00
TOPS N BARRICADES, INC.	Materials & Supplies	697669	10/23/2024	1,147.31
LUMINATOR TECHNOLOGY GROUP	Inventory Repair Parts	697601	10/17/2024	1,131.38
TEAMSTERS LOCAL 1932	Union Dues	697482	10/02/2024	1,099.89
CINTAS CORPORATION NO.2	Emergency Preparedness Supplies	697507	10/09/2024	1,096.12
GRAINGER	Repair Parts-Fixed Route	697648	10/23/2024	1,090.05
TEAMSTERS LOCAL 1932	Union Dues	697621	10/17/2024	1,080.57
TEAMSTERS LOCAL 1932	Union Dues	697763	10/30/2024	1,047.81
APPLE VALLEY COMMUNICATIONS, INC.	Computer/Network Software Agreement	697685	10/30/2024	1,040.00
ABSOLUTE SELF STORAGE	Storage Rentals	697674	10/30/2024	1,023.00
JESSUP AUTO PLAZA	Inventory Repair Parts	697747	10/30/2024	1,022.78
RONNIE HUERTA	Reimbursement Expense	697473	10/02/2024	1,000.00
<b>Total Checks Over \$1,000</b>	\$2,864,286.33			
<b>Total Checks Under \$1,000</b>	\$46,707.29			
<b>Total Checks</b>	\$2,910,993.62			

**SunLine Transit Agency  
Checks \$1,000 and Over  
November 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697883	11/13/2024	1,091,480.65
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697882	11/13/2024	1,088,138.40
CALPERS	Group Health Premiums	697981	11/27/2024	401,112.76
NEW FLYER OF AMERICA INC.	WIP-Hydrogen Fuel Cell Buses - Project Acct#2401-01	697818	11/06/2024	324,436.16
THREE PEAKS CORP	WIP- Coachella Transit Hub- Project Acct#2212-00	697962	11/20/2024	310,967.43
PERMA - INSURANCE	Oct-Dec 2024 Liability Trust Account	698020	11/27/2024	122,486.00
EAM SOLUTIONS, LLC	WIP-TAM Software Implementation- Project Acct#1512-00	697997	11/27/2024	88,166.40
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	698036	11/27/2024	85,611.48
U.S. BANK INSTITUTIONAL TRUST-WESTERN	Pension Deposit	697909	11/13/2024	83,544.67
SO CAL GAS CO.	Utilities	697900	11/13/2024	72,253.97
IMPERIAL IRRIGATION DIST	Utilities	697943	11/20/2024	69,862.16
TYLER TECHNOLOGIES, INC.	Computer/Network Software Agreement	697965	11/20/2024	68,006.87
INTEGRATED CRYOGENIC SOLUTIONS LLC	WIP-Liquid Hydrogen Refueling -Project Acct#2211-01	697871	11/13/2024	50,960.78
HANSON BRIDGETT LLP	Legal Service	697808	11/06/2024	47,881.68
VICTORIOUS GOLD PARTNERS, LLC.	Consulting	697912	11/13/2024	44,940.00
MUTUAL OF OMAHA INSURANCE COMPANY	Supplement Benefits LTD/STD/LIFE Ins Prem	698016	11/27/2024	43,320.68
ANEW RNG, LLC	Utilities	697978	11/27/2024	41,231.96
DAHL, TAYLOR AND ASSOCIATES, INC.	WIP-T-2 Electric Meter Generator Project Acct#2313-00	697932	11/20/2024	34,949.00
MICHELIN NORTH AMERICA, INC.	Lease Tires Services	697813	11/06/2024	33,989.96
HANSON BRIDGETT LLP	Legal Service	697807	11/06/2024	25,382.00
NFI PARTS	Inventory Repair Parts	697842	11/13/2024	24,148.67
PRUDENTIAL OVERALL SUPPLY	Uniforms	697889	11/13/2024	24,136.24
ADRIAN MARTINEZ	Insurance Loss	697841	11/06/2024	20,000.00
NFI PARTS	Inventory Repair Parts	697777	11/06/2024	19,759.16
TEC EQUIPMENT, INC.	Inventory Repair Parts	697904	11/13/2024	18,565.78
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697839	11/06/2024	18,451.92
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697969	11/20/2024	18,410.22
YELLOW CAB OF THE DESERT	SunRide Ride Share Expenses	697917	11/13/2024	18,409.02
HELIXSTORM	Contracted Services	698006	11/27/2024	17,500.00
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	697826	11/06/2024	17,390.33
NFI PARTS	Inventory Repair Parts	697971	11/27/2024	16,668.89
CMD CORPORATION	Inventory Repair Parts-SunFuels	697852	11/13/2024	15,141.52
NAPA AUTO PARTS	Inventory Repair Parts	697880	11/13/2024	14,678.09
VERIZON WIRELESS	Wireless Telephone Service	697837	11/06/2024	13,561.06
HELIXSTORM	Contracted Services	697869	11/13/2024	13,350.00
TRUGUARD SECURITY SERVICES, INC	Security Guard Services	697964	11/20/2024	12,172.52
VICTORIOUS GOLD PARTNERS, LLC.	Consulting Services	697913	11/13/2024	12,086.24
NEW FLYER OF AMERICA INC.	Computer/Network Software Agreement	697884	11/13/2024	11,700.00
TRAPEZE SOFTWARE GROUP INC.	Computer/Network Software Agreement	697834	11/06/2024	11,075.00

**SunLine Transit Agency  
Checks \$1,000 and Over  
November 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
HANSON BRIDGETT LLP	Legal Service	697868	11/13/2024	11,025.00
NFI PARTS	Inventory Repair Parts	697919	11/20/2024	10,892.37
JOSEPH LYNN FRIEND	Consulting Services	697876	11/13/2024	9,375.09
DYNAMIC BUILDING MAINTENANCE INC	Janitorial Services	697796	11/06/2024	9,349.00
AMERICAN MOVING PARTS	Inventory Repair Parts	697784	11/06/2024	9,271.73
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	697959	11/20/2024	9,030.86
RUSH TRUCK CENTERS OF CALIFORNIA, INC.	Inventory Repair Parts	697898	11/13/2024	9,011.39
RIDECO US INC	SunRide Ride Share Expenses	697957	11/20/2024	8,548.40
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	697886	11/13/2024	8,211.17
A AND A FLEET PAINTING INC	WIP-Bus Rehabilitation Painting and Decals-Project Acct#2415	697776	11/06/2024	7,988.57
A AND A FLEET PAINTING INC	WIP-Bus Rehabilitation Painting and Decals-Project Acct#2415	697918	11/20/2024	7,982.86
INSIGHT STRATEGIES INC	Consulting	697870	11/13/2024	7,800.00
GENFARE, LLC	Inventory Repair Parts	697804	11/06/2024	7,795.44
JE STRATEGIES LLC	Consulting	697877	11/13/2024	7,500.00
CENTER FOR TRANSPORTATION AND THE	WIP-Liquid Hydrogen Refueling -Project Acct#2211-02	697851	11/13/2024	7,175.11
GARON WYATT INVESTIGATIVE SERVICES, LLC.	Insurance Loss	697803	11/06/2024	7,070.33
AMALGAMATED TRANSIT UNION	Union Dues	697976	11/27/2024	6,631.02
AMALGAMATED TRANSIT UNION	Union Dues	697844	11/13/2024	6,497.00
DANIELS TIRE SERVICE - GOOD YEAR	Inventory Repair Parts	697794	11/06/2024	6,470.87
AVAIL TECHNOLOGIES	Inventory Repair Parts	697847	11/13/2024	5,959.48
ANDREA CARTER & ASSOCIATES	Marketing & Communication Services	697923	11/20/2024	5,630.00
SO CAL GAS CO.	Utilities	697960	11/20/2024	5,545.08
SPORTWORKS NORTHWEST, INC.	Inventory Repair Parts	697832	11/06/2024	5,495.33
FASTECH	WIP-Hydrogen Refueling Station- Project Acct#2014-00	697865	11/13/2024	5,355.00
DESERT BUSINESS INTERIORS	WIP- Coachella Transit Hub- Project Acct#2212-03	697992	11/27/2024	5,075.24
ROBERT HALF	Temporary Help	698027	11/27/2024	5,066.93
TOWNSEND PUBLIC AFFAIRS, INC	Contract Services-General	697906	11/13/2024	5,000.00
ROBERT HALF	Temporary Help	697896	11/13/2024	4,990.40
THE LEFLORE GROUP LLC	WIP-Liquid Hydrogen Refueling -Project Acct#2211-02	698029	11/27/2024	4,864.85
TPX COMMUNICATIONS	Communications Service	697907	11/13/2024	4,783.43
DOUG WALL CONSTRUCTION	WIP-Facility Maintenance Upgrade- Project Acct#2413-11	697935	11/20/2024	4,751.32
METLIFE	Group Dental Premiums	697946	11/20/2024	4,562.31
GRAINGER	WIP-Office Furniture & Equipment-Project Acct#2410-10	697806	11/06/2024	4,496.32
US BANK VOYAGER FLEET SYSTEMS	Unleaded/Diesel Fuel	697836	11/06/2024	4,484.62
FORENSIC DRUG TESTING SERVICES	Alcohol & Drug Testing	697863	11/13/2024	4,172.35
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	697823	11/06/2024	4,163.05
RIDECO US INC	SunRide Ride Share Expenses	697893	11/13/2024	4,146.20
PALM SPRINGS MOTORS, INC.	Inventory Repair Parts	698018	11/27/2024	4,115.26
GILLIG LLC	Inventory Repair Parts	698002	11/27/2024	4,039.32

**SunLine Transit Agency  
Checks \$1,000 and Over  
November 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
IMPERIAL IRRIGATION DIST	Utilities	698009	11/27/2024	3,985.16
AMAZON CAPITAL SERVICES, INC	Bus Stop Supplies	697845	11/13/2024	3,909.35
STORMWIND, LLC.	Travel Meetings/Seminars	697833	11/06/2024	3,860.00
SOUTHWEST LIFT & EQUIPMENT, INC.	Equipment Repair-Shop Equipment	698034	11/27/2024	3,792.91
JACKSON LEWIS P.C.	Insurance Loss	697873	11/13/2024	3,581.80
ROBERT HALF	Temporary Help	697825	11/06/2024	3,546.70
TOKEN TRANSIT, INC	Mobile Ticketing Commission	697905	11/13/2024	3,478.56
HD INDUSTRIES	Inventory Repair Parts	698005	11/27/2024	3,315.59
GENFARE, LLC	Inventory Repair Parts	697940	11/20/2024	3,314.92
COACH GLASS	Inventory Repair Parts	697944	11/20/2024	3,195.00
ENTECH OIL INC	Lubricants- Oil	697860	11/13/2024	3,139.35
FRANKLIN TRUCK PARTS, INC	Inventory Repair Parts	697864	11/13/2024	3,124.80
CALSTART, INC.	Membership & Subscriptions	697926	11/20/2024	2,950.00
CHARTER COMMUNICATIONS	Utilities	697831	11/06/2024	2,855.00
GILLIG LLC	Inventory Repair Parts	697866	11/13/2024	2,814.04
PRUDENTIAL OVERALL SUPPLY	Uniforms	698024	11/27/2024	2,796.62
SOUTHWEST TOYOTALIFT	Repair Parts-Support Vehicle	697901	11/13/2024	2,670.83
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	697790	11/06/2024	2,638.11
COMMUNITY TRANSPORTATION ASSOCIATION	Membership & Subscriptions	697990	11/27/2024	2,600.00
EVERON, LLC (90-0008456)	WIP- Coachella Transit Hub- Project Acct#2212-00	697872	11/13/2024	2,578.75
CHRISTIAN BROTHERS MECHANICAL SERVICES,	Contract Services-General	697986	11/27/2024	2,500.00
VIRGINKAR AND ASSOCIATES, INC.	WIP-Upgrade CAD/AVL System- Project Acct#2309-00	698040	11/27/2024	2,487.50
PRUDENTIAL OVERALL SUPPLY	Uniforms	697955	11/20/2024	2,456.83
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	697849	11/13/2024	2,436.01
GENFARE, LLC	Inventory Repair Parts	698000	11/27/2024	2,418.97
MODEL1 COMMERCIAL VEHICLES, INC.	Inventory Repair Parts	697857	11/13/2024	2,409.84
VALLEY OFFICE EQUIPMENT, INC.	Copier Service	697966	11/20/2024	2,403.41
PLAZA TOWING, INC.	Towing Services	697888	11/13/2024	2,400.00
GRAINGER	Repair Parts-Fixed Route	698004	11/27/2024	2,377.24
CALIFORNIA STATE DISBURSEMENT UNIT	Garnishment	697982	11/27/2024	2,353.57
HOME DEPOT CREDIT SERVICES	Facility Maintenance	698007	11/27/2024	2,311.56
CMD CORPORATION	Inventory Repair Parts-SunFuels	697987	11/27/2024	2,302.19
A-1 ALTERNATIVE FUEL SYSTEMS/A-1 AUTO	Inventory Repair Parts	697921	11/20/2024	2,294.14
ANDERSON COMMUNICATIONS	Radio Repeater Hill Top Rental	697787	11/06/2024	2,205.02
AMAZON CAPITAL SERVICES, INC	Bus Stop Supplies	697782	11/06/2024	2,152.36
QUADIENT FINANCE USA, INC.	Postage	697891	11/13/2024	2,049.00
BURRTEC WASTE & RECYCLING SERVICES	Trash Service	697791	11/06/2024	2,027.04
GILLIG LLC	Inventory Repair Parts	697805	11/06/2024	2,008.27
DESERT PARADISE CONSTRUCTION, LLC	WIP-Facility Improvement Project-project Acct#2203-01	697994	11/27/2024	2,000.00

**SunLine Transit Agency  
Checks \$1,000 and Over  
November 2024**

<b>Vendor Filed As Name</b>	<b>Description</b>	<b>Check #</b>	<b>Payment Date</b>	<b>Payment Amount</b>
WELTYS ENTERPRISES, INC.	SunLine Events Expense	698041	11/27/2024	1,987.91
MAGALDI & MAGALDI, INC.	Inventory Repair Parts	697812	11/06/2024	1,964.42
CARQUEST AUTO PARTS STORES	Inventory Repair Parts	697983	11/27/2024	1,888.11
DS AIR	Materials & Supplies	697985	11/27/2024	1,862.78
OMNITRACS, LLC	General Services	697820	11/06/2024	1,820.00
GLOBAL INDUSTRIAL	Cleaning Supplies-Vehicle	698003	11/27/2024	1,789.67
ROBERT HALF	Temporary Help	697958	11/20/2024	1,751.20
C V WATER DISTRICT	Utilities	697989	11/27/2024	1,664.25
A-1 ALTERNATIVE FUEL SYSTEMS/A-1 AUTO	Paratransit Repair Parts	697975	11/27/2024	1,609.88
JESSE FRESCAS JR.	WIP- Coachella Transit Hub- Project Acct#2212-00	697874	11/13/2024	1,600.00
BROADLUX, INC.	Contract Services-General	697980	11/27/2024	1,576.00
DOUG WALL CONSTRUCTION	WIP-Non-CEC Liquid Hydrogen Refueling- Project Acct#2214-00	697996	11/27/2024	1,566.32
TRANSIT RESOURCES, INC.	Inventory Repair Parts	697963	11/20/2024	1,533.68
FRONTIER COMMUNICATIONS	Utilities- OPS Bldg	697939	11/20/2024	1,525.00
RIVERSIDE COUNTY SHERIFF'S OFFICE	Garnishment	698026	11/27/2024	1,511.96
GRAINGER	Inventory Repair Parts	697942	11/20/2024	1,509.08
TOTAL CARE WORK INJURY CLINIC	Medical Exam & Testing	697916	11/13/2024	1,505.00
PLAZA TOWING, INC.	Towing Services	698023	11/27/2024	1,475.00
MILE3 WEB DEVELOPMENT	Website Maintenance	697814	11/06/2024	1,470.00
QUICK FIX AUTO GLASS	Paratransit Repair Parts	697780	11/06/2024	1,315.00
HIRERIGHT, LLC	Background Service	697856	11/13/2024	1,235.84
PACIFIC MOBILE STRUCTURES, INC	Office Trailer Rental	697822	11/06/2024	1,202.50
PLAZA TOWING, INC.	Towing Services	697824	11/06/2024	1,200.00
ON THE FLY TERMITE AND PEST CONTROL	Pest Control Services	697821	11/06/2024	1,192.00
DANIELS TIRE SERVICE - GOOD YEAR	Inventory Repair Parts	697933	11/20/2024	1,169.08
GILLIG LLC	Inventory Repair Parts	697941	11/20/2024	1,159.11
TEAMSTERS LOCAL 1932	Union Dues	697903	11/13/2024	1,092.56
TEAMSTERS LOCAL 1932	Union Dues	698035	11/27/2024	1,076.95
LIFECOM, INC.	Contract Services-General	698013	11/27/2024	1,050.00
COMPRESSOR DESIGN AND SERVICES INC	Contract Services-General	697991	11/27/2024	1,050.00
QUADIENT FINANCE USA, INC.	Postage	697956	11/20/2024	1,049.00
ABSOLUTE SELF STORAGE	Storage Rental	697970	11/27/2024	1,023.00
<b>Total Checks Over \$1,000</b>	\$4,854,416.11			
<b>Total Checks Under \$1,000</b>	\$27,081.43			
<b>Total Checks</b>	\$4,881,497.54			

**SunLine Transit Agency**

**CONSENT CALENDAR**

DATE: January 22, 2025

**APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Credit Card Statement for October & November 2024

Summary:

The attached report summarizes the Agency's credit card expenses for October and November 2024. The report summarizes transactions for the credit card utilized for Procurement which aligns with the statement closing date of October 31, 2024 and November 29, 2024.

Recommendation:

Approve.

**SunLine Transit Agency Visa Credit Card Statement**

**Closing Date: 10/31/2024**

**Name on Card: Mona Babauta**

Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
1 *4/11/2024	10/2/2024	Marriott Hotel	APTA TRANSform Conference in Anaheim, CA - Marriott Hotel Parking; Mona Babauta, CEO/General Manager		\$46.00
2 *4/11/2024	10/3/2024	Marriott Hotel	APTA TRANSform Conference in Anaheim, CA - Marriott Hotel Parking; Mona Babauta, CEO/General Manager		\$46.00
3 10/9/2024	10/10/2024	Costco Wholesale	Liquid Hydrogen Ribbon Cutting at SunLine Transit Agency - Drinks and Snacks; Mona Babauta, CEO/General Manager		\$157.86
4 10/15/2024	10/16/2024	Amazon	Reimbursement for incorrect charge from September 2024 Statement - Amazon; Mona Babauta, CEO/General Manager	\$25.02	
5 10/20//2024	10/22/2024	Marta	CTE Board Meeting and Annual Meeting in Atlanta, GA - 3 Day Transit Pass; Mona Babuta, CEO/General Manager		\$18.00
6 10/22/2024	10/23/2024	Palm Springs Airport	CTE Board and Annual Meeting in Atlanta, GA - Parking at Palm Springs Airport; Mona Babauta, CEO/General Manager		\$60.00
7 10/22/2024	10/24/2022	Renasissance Hotel	CTE Board Meeting and Annual Meeting, Atlanta, GA - Hotel Stay; Mona Babauta, CEO/General Manager		\$536.06
<b>Credits and Charges:</b>				<b>\$25.02</b>	<b>\$863.92</b>



Reporting Period : 10/1/2024 - 10/31/2024

**Statement Summary**

<b>Name</b>	Mona Babauta	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	XXXX-XXXX-XXXX	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	10/1/2024 - 10/31/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 4/11/2024	10/2/2024	Marriott Anaheim Anaheim, CA					46.00
		Purchase Marriott Anaheim	General Ledger Code: 5090200000				
2 4/11/2024	10/3/2024	Marriott Anaheim Anaheim, CA					46.00
		Purchase Marriott Anaheim	General Ledger Code: 5090200000				
3 10/9/2024	10/10/2024	Costco Whse #0441 Palm Desert, CA					157.86
		Purchase Costco Whse #0441	General Ledger Code: 5099900002				
4 10/15/2024	10/16/2024	Amazon Mktplace Pmts Amzn.Com/Bill, WA					-25.02
		Credit Voucher Amazon Mktplace Pmts	General Ledger Code: 5099900002				
5 10/20/2024	10/22/2024	Marta Tvm 00000018 Atlanta, GA					18.00
		Purchase Marta Tvm 00000018	General Ledger Code: 5039900010				



**SunLine Transit Agency Visa Credit Card Statement**

**Closing Date: 11/29/2024**

**Name on Card: Mona Babauta**

Trans. Date	Post Date	Reference	Detail - Description	Credits	Charges
10/31/2024	11/1/2024	California Transit Association (CTA)	CTA 59th Annual Conference & Expo, San Jose, CA - Attendee Registration; Mona Babauta, CEO/GM		\$485.00
11/2/2024	11/4/2024	Marriott Baltimore Inn	Transit Workforce Center Conference, Baltimore, MD - Lodging for 3 nights; Mona Babauta, CEO/GM		\$546.38
11/11/2024	11/12/2024	Charmpass	Transit Workforce Center Conference, Baltimore, MD; Transportation While Attending Conference; Mona Babauta, CEO/GM		\$11.70
11/11/2024	11/12/2024	Charmpass	Transit Workforce Center Conference, Baltimore, MD; Transportation While Attending Conference; Mona Babauta, CEO/GM		\$11.70
11/12/2024	11/14/2024	United Airlines	United Airlines - Return Flight from San Francisco, CA to Palm Springs, CA for Travel from California Transit Association 59th Annual Conference & Expo; Mona Babauta, CEO/GM		\$239.47
11/18/2024	11/20/2024	Four Points Hotel	California Transit Association 59th Annual Conference & Expo, San Jose, CA - Lodging for 2 nights; Mona Babauta, CEO/GM		\$757.93
11/20/2024	11/22/2024	Four Points Hotel	California Transit Association 59th Annual Conference & Expo, San Jose, CA - Parking		\$91.88
<b>Credits and Charges:</b>				\$0.00	\$2,144.06



Reporting Period : 11/1/2024 - 11/29/2024

**Statement Summary**

<b>Name</b>	Mona Babauta	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	[REDACTED]	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	11/1/2024 - 11/29/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 10/31/2024	11/1/2024	Fsp*cta 916-446-4656, CA					485.00
		Purchase Fsp*cta	General Ledger Code: 5090100000				
<hr/>							
2 11/2/2024	11/4/2024	Marriott Baltimore Inn Baltimore, MD					546.38
		Purchase Marriott Baltimore Inn	General Ledger Code: 5090200000				
<hr/>							
3 11/11/2024	11/12/2024	Charmpass - Overten 866-255-0250, OR					11.70
		Purchase Charmpass - Overten	General Ledger Code: 5039900010				
<hr/>							
4 11/11/2024	11/12/2024	Charmpass - Overten 866-255-0250, OR					11.70
		Purchase Charmpass - Overten	General Ledger Code: 5039900010				
<hr/>							
5 11/12/2024	11/14/2024	United United.Com, TX					239.47
		Purchase United	General Ledger Code: 5090200000				
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**SunLine Transit Agency Visa Credit Card Statement**

**Closing Date: 10/31/2024**

**Name on Card: Ray Stevens (Procurement Card)**

	<b>Trans. Date</b>	<b>Post. Date</b>	<b>Name</b>	<b>Detail-Description</b>	<b>Credits</b>	<b>Charges</b>
1	09/30/24	10/1/2024	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Online Payment Fee		\$ 8.97
2	09/30/24	10/1/2024	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Vehicle Fees		\$ 300.00
3	10/04/24	10/7/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Tamara Miles		\$ 125.00
4	10/04/24	10/7/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Luis Garcia		\$ 125.00
5	10/04/24	10/7/2024	TKB Bakery & Deli	Lunch for Participants of Run Cutter Course Hosted at SunLine		\$ 212.06
6	10/04/24	10/7/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Ray Stevens		\$ 125.00
7	10/04/24	10/7/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Gordon Lefevre		\$ 125.00
8	10/04/24	10/7/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Paul Mattern		\$ 125.00
9	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Dioselyn Moreno		\$ 125.00
10	10/04/24	10/7/2024	HCI Systems	Power Distribution Board for Access Control at New Coachella Hub		\$ 4,919.20
11	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Isabel Vizcarra		\$ 125.00
12	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - David Estrada		\$ 125.00
13	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Dylan Narz		\$ 125.00
14	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Marina Blackstone		\$ 125.00
15	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Tina Hamel		\$ 125.00
16	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Bryan Valenzuela		\$ 125.00
17	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Walter Watcher		\$ 125.00

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
18	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Yvonne Eckert		\$ 125.00
19	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Charlotte Clement		\$ 125.00
20	10/04/24	10/7/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Mona Babauta		\$ 125.00
21	10/06/24	10/8/2024	WTS International	Women's Transportation Seminar (WTS) International Membership Fee - Edith Hernandez		\$ 125.00
22	10/07/24	10/8/2024	PERB Arbitration	PERB Arbitration List Fee		\$ 50.00
23	10/07/24	10/8/2024	Making Connections	Making Connections 2024 Conference Registration Fee - Mona Babauta		\$ 450.00
24	10/07/24	10/8/2024	PERB Arbitration	PERB Arbitration Service Fee		\$ 1.15
25	10/08/24	10/9/2024	Fatboy Tacos & Catering	Catering for Coachella Hub Ribbon Cutting Event		\$ 3,700.00
26	10/08/24	10/9/2024	Aspen Mills	Lunch for Participants of Run Cutter Course Hosted at SunLine		\$ 354.50
27	10/09/24	10/10/2024	Dropbox	Dropbox Annual License Renewals for Multiple Accounts		\$ 2,419.20
28	10/08/24	10/9/2024	Mimi's Café	Lunch for Participants of Run Cutter Course Hosted at SunLine		\$ 342.34
29	10/10/24	10/11/2024	Dropbox	Refund of One (1) Dropbox License Renewal	\$ (201.60)	
30	10/11/24	10/14/2024	FSP	California Transit Association (CTA) Fall Conference & Expo Registration Fee - Isabella Vizcarra		\$ 550.00
31	10/11/24	10/14/2024	FSP	California Transit Association (CTA) Fall Conference & Expo Registration Fee - Mark Perry		\$ 550.00
32	10/11/24	10/14/2024	Southwest A/L	California Transit Association (CTA) Fall Conference & Expo Flight - Mark Perry		\$ 213.96
33	10/11/24	10/14/2024	Hilton Hotel	California Transit Association (CTA) Fall Conference & Expo Hotel - Tamara Miles		\$ 1,134.06
34	10/11/24	10/14/2024	FSP	California Transit Association (CTA) Fall Conference & Expo Registration Fee - Tamara Miles		\$ 550.00
35	10/17/24	10/18/2024	Sam's Club	Pallet of Water for Operations Dept.		\$ 287.04
36	10/17/24	10/21/2024	PayPal	Global Mass Transit Conference Registration Fee - Anna Patricia Dan		\$ 450.00
37	10/17/24	10/21/2024	United A/L	Global Mass Transit Conference Flight Charge - Anna Patricia Dan		\$ 387.33
38	10/17/24	10/21/2024	PayPal	Global Mass Transit Conference Registration Fee (Currency Fee) - Anna Patricia Dan		\$ 4.50
39	10/18/24	10/21/2024	Expedia.com	Global Mass Transit Conference Lodging Charge - Anna Patricia Dan		\$ 423.09
40	10/19/24	10/21/2024	Ring Protect Plus	Ring Protect Plus Subscription for Parts Dept.		\$ 100.00

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
41	10/21/24	10/22/2024	Palm Desert Area Chamber of Commerce	Palm Desert Golf Cart Parade Entry Fee		\$ 49.50
42	10/21/24	10/22/2024	Expedia.com	California Transit Association (CTA) Fall Conference & Expo Lodging Charge - Mona Babauta		\$ 471.22
43	10/22/24	10/24/2024	APTA	APTA Safety & Risk Mgmt Seminar Registration Fee - Bryan Valenzuela		\$ 719.00
44	10/22/24	10/24/2024	United A/L	APTA Safety & Risk Mgmt Seminar Flight Charge - Bryan Valenzuela		\$ 537.91
45	10/22/24	10/23/2024	Expedia.com	California Transit Association (CTA) Fall Conference & Expo Lodging Charge - Luis Garcia		\$ 673.04
46	10/22/24	10/24/2024	Expedia.com	California Transit Association (CTA) Fall Conference & Expo Flight Charge - Luis Garcia		\$ 308.96
47	10/22/24	10/23/2024	Expedia.com	Global Mass Transit Conference Lodging Charge - Antrell Webster		\$ 702.60
48	10/22/24	10/24/2024	PayPal	Global Mass Transit Conference Registration Fee - Antrell Webster		\$ 450.00
49	10/22/24	10/24/2024	United A/L	Global Mass Transit Conference Seat Charge - Antrell Webster		\$ 20.99
50	10/22/24	10/24/2024	PayPal	Global Mass Transit Conference Registration Fee (Currency Fee) - Antrell Webster		\$ 4.50
51	10/22/24	10/24/2024	PayPal	Global Mass Transit Conference Flight Charge - Antrell Webster		\$ 279.86
52	10/23/24	10/25/2024	Southwest A/L	DMV Examiner Class Flight Charge - Asael Reyes		\$ 425.95
53	10/24/24	10/25/2024	Expedia.com	Global Mass Transit Conference Hotel Refund (1) Night - Antrell Webster	\$ (168.00)	
54	10/25/24	10/28/2024	PayPal	California Transit Association (CTA) Reception - Mona Babauta		\$ 36.69
55	10/25/24	10/28/2024	PayPal	California Transit Association (CTA) Reception - Edith Hernandez		\$ 36.69
56	10/25/24	10/28/2024	GVCC	Indio State of the Business Community - Edith Hernandez		\$ 75.00
Totals:					\$ (369.60)	\$ 24,324.31



Reporting Period : 10/1/2024 - 10/31/2024

**Statement Summary**

<b>Name</b>	Ray Stevens	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	XXXX-XXXX-XXXX-████	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	10/1/2024 - 10/31/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 9/30/2024	10/1/2024	Ctc-Vis *svc 279-842-9957, MD					8.97
		Purchase Ctc-Vis *svc	General Ledger Code: 5099900002				
		PR 21927 - CARB - Clean Truck Reporting 9.30.2024	GL 00-22-5099900004				
<hr/>							
2 9/30/2024	10/1/2024	Ctc-Vis 279-842-9957, CA					300.00
		Purchase Ctc-Vis	General Ledger Code: 5099900002				
		PR 21927 - CARB - Clean Truck Reporting Service Fee 9.30.2024	GL 00-22-5099900004				
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3 10/4/2024	10/7/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Tamara Miles	GL 00-32-5090100000				
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4 10/4/2024	10/7/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Luis Garcia	GL 00-32-5090100000				
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5 10/4/2024	10/7/2024	Sq *tkb Bakery & Deli Gosq.Com, CA					212.06
		Purchase Sq *tkb Bakery & Deli	General Ledger Code: 5099900002				
		PR 21954 Run-cutter Course Lunch Meals - TKB Bakery & Deli	GL 00-49-5030303250				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 10/4/2024	10/7/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Ray Stevens	GL 00-32-5090100000				
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7 10/4/2024	10/7/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Gordon Lefevre	GL 00-32-5090100000				
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8 10/4/2024	10/7/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Paul Mattern	GL 00-32-5090100000				
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9 10/4/2024	10/7/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Dioselyn Ayala Moreno	GL 00-32-5090100000				
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10 10/4/2024	10/7/2024	Hci Systems, Inc 909-628-7773, CA					4,919.20
		Purchase Hci Systems, Inc	General Ledger Code: 5030600100				
		E2-LP1502 DNA Fusing Enclosure, AQS1210B Power Supply - Component is Required To Provision Access Control at New Coachella Transit Hub Facility	GL 00-11-101091794				
<hr/>							
11 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Isabel Vizcarra	GL 00-32-5090100000				
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Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
12 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for David Estrada	GL 00-32-5090100000				
13 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Dylan Narz	GL 00-32-5090100000				
14 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Marina Blackstone	GL 00-32-5090100000				
15 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Tina Hamel	GL 00-32-5090100000				
16 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Bryan Valenzuela	GL 00-32-5090100000				
17 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Walter Watcher	GL 00-32-5090100000				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
18 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Yvonne Eckert	GL 00-32-5090100000				
19 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Charlotte Clement	GL 00-32-5090100000				
20 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Mona Babauta	GL 00-32-5090100000				
21 10/6/2024	10/8/2024	Wts International 202-9555085, DC					125.00
		Purchase Wts International	General Ledger Code: 5090100000				
		WTS International Membership for Edith Hernandez	GL 00-32-5090100000				
22 10/7/2024	10/8/2024	Perb Arb Full List 916-3272275, CA					50.00
		Purchase Perb Arb Full List	General Ledger Code: 5099900002				
		PR 21940 PERB Arbitration T. Taylor	GL 00-32-5030300002				
23 10/7/2024	10/8/2024	Itlc.* Making Connecti Httpwww.Tran, MD					450.00
		Purchase Itlc.* Making Connecti	General Ledger Code: 5090200000				
		Making Connections 2024 Conference for Mona Babauta	GL 00-40-5090200000				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
24	10/7/2024	10/8/2024	Elavon Srv Fee Arbitratio 678-7315974, GA				1.15
	Purchase Elavon Srv Fee Arbitratio		General Ledger Code: 5099900002				
	PR 21940 PERB Arbitration T. Taylor - Service Fee		GL 00-32-5030300002				
25	10/8/2024	10/9/2024	Fatboy Tacos & Catering Clover.Com, CA				3,700.00
	Purchase Fatboy Tacos & Catering		General Ledger Code: 5099900002				
	PR 21882 - Catering for Coachella Hub Ribbon Cutting		GL 00-40-5099900002				
26	10/8/2024	10/9/2024	Ezcater*aspen Mills Ba 800-488-1803, MA				354.50
	Purchase Ezcater*aspen Mills Ba		General Ledger Code: 5099900002				
	PR 21954 Run-cutter Course Lunch Meals - Aspen Mills		GL 00-49-5030303250				
27	10/9/2024	10/10/2024	Dropbox*9w21dhykb45s Dropbox.Com, CA				2,419.20
	Purchase Dropbox*9w21dhykb45s		General Ledger Code: 5030300011				
	Dropbox Licenses Renewal						
28	10/10/2024	10/11/2024	Ezcater*mimis Cafe 800-488-1803, MA				342.34
	Purchase Ezcater*mimis Cafe		General Ledger Code: 5099900002				
	PR 21954 Run-cutter Course Lunch Meals - Mimi's Cafe		GL 00-49-5030303250				
29	10/10/2024	10/11/2024	Dropbox*9w21dhykb45s Dropbox.Com, CA				-201.60
	Credit Voucher Dropbox*9w21dhykb45s		General Ledger Code: 5030300011				
	Dropbox Licenses Renewal - Refund for 1 License		GL 00-44-5090100000				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
30	10/11/2024	10/14/2024	Fsp*cta 916-446-4656, CA				550.00
	Purchase Fsp*cta		General Ledger Code: 5090100000				
	Approved Travel for Isabel Vizcarra - Registration Fee - California Transit Association Fall Conference & EXPO		GL 00-11-5090200000				
31	10/11/2024	10/14/2024	Fsp*cta 916-446-4656, CA				550.00
	Purchase Fsp*cta		General Ledger Code: 5090100000				
	Approved Travel for Mark Perry - Registration Fee - California Transit Association Fall Conference & EXPO		GL 00-21-5090200000				
32	10/11/2024	10/14/2024	Southwes 800-435-9792, TX				213.96
	Purchase Southwes		General Ledger Code: 5090200000				
	Approved Travel for Mark Perry - Flight Charge - California Transit Association Fall Conference & EXPO		GL 00- 21 5090200000				
33	10/11/2024	10/14/2024	Hilton Advpurch8002367113 Memphis, TN				1,134.06
	Purchase Hilton Advpurch8002367113		General Ledger Code: 5090200000				
	Approved Travel for Tamara Miles - Lodging Charge - CTA Fall Conference & EXPO		GL 00-32-5090200000				
34	10/11/2024	10/14/2024	Fsp*cta 916-446-4656, CA				550.00
	Purchase Fsp*cta		General Ledger Code: 5090100000				
	Approved Travel for Tamara Miles - Registration Fee - CTA Fall Conference & EXPO		GL 00-32-5090200000				
35	10/17/2024	10/18/2024	Sams Club#6609 Palm Desert, CA				287.04
	Purchase Sams Club#6609		General Ledger Code: 5099900002				
	PR 22009 - Pallet of Water for Operations		GL 00-11-5049900011				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
36	10/17/2024	10/21/2024	Paypal 4029357733, DL				450.00
	Purchase Paypal		General Ledger Code: 5039903800				
	Approved Travel for Anna Patricia Dan - Registration Fee - Global Mass Transit / Transit Ticketing and Fare Collection Conference						
	GL 00-49-5090200000						
37	10/17/2024	10/21/2024	United United.Com, TX				387.33
	Purchase United		General Ledger Code: 5090200000				
	Approved Travel for Anna Patricia Dan - Flight Charge - Global Mass Transit / Transit Ticketing and Fare Collection Conference						
	GL 00-49-5090200000						
38	10/17/2024	10/21/2024					4.50
	Other Debits Currency Conversion Fee						
	Approved Travel for Anna Patricia Dan - Registration Fee (Currency Fee) - Global Mass Transit / Transit Ticketing and Fare Collection Conference						
	GL 00-49-5090200000						
39	10/18/2024	10/21/2024	Expedia 72944739600225 Expedia.Com, WA				423.09
	Purchase Expedia 72944739600225		General Ledger Code: 5090200000				
	Approved Travel for Anna Patricia Dan - Lodging Charge - Global Mass Transit / Transit Ticketing and Fare Collection Conference						
	GL 00-49-5090200000						
40	10/19/2024	10/21/2024	Ring Protect Plus Yr Httpsring.Com, CA				100.00
	Purchase Ring Protect Plus Yr		General Ledger Code: 5030300011				
	PR 21901 Ring Protect Plus Subscription for Parts Department						
	GL 00-41-5049900001						
41	10/21/2024	10/22/2024	Palm Desert Area Cham Pdacc.Org, CA				49.50
	Purchase Palm Desert Area Cham		General Ledger Code: 5090100000				
	PR 21996 - 2024 Golf Cart Parade Flat Entry						
	GL 00-31-5030303270						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
42	10/21/2024	10/22/2024	Expedia 72947314875228 Expedia.Com, WA				471.22
	Purchase Expedia 72947314875228		General Ledger Code: 5090200000				
	Lodging Charge for Mona Babauta - CTA Fall Conference & EXPO		GL 00-40-5090200000				
43	10/22/2024	10/23/2024	Expedia 72948179845802 Expedia.Com, WA				702.60
	Purchase Expedia 72948179845802		General Ledger Code: 5090200000				
	Approved Travel for Antrell Webster - Lodging Charge - Global Mass Transit / Transit Ticketing and Fare Collection Conference		GL 00-49-5090200000				
44	10/22/2024	10/23/2024	Expedia 72948189990696 Expedia.Com, WA				673.04
	Purchase Expedia 72948189990696		General Ledger Code: 5090200000				
	Approved Travel for Luis Garcia - Lodging Charge - CTA FTA Fall Conference & EXPO		GL 00-41-5090200000				
45	10/22/2024	10/24/2024	Southwes 800-435-9792, TX				308.96
	Purchase Southwes		General Ledger Code: 5090200000				
	Approved Travel for Luis Garcia - Flight Charge - CTA FTA Fall Conference & EXPO		GL 00-49-5090200000				
46	10/22/2024	10/24/2024	Paypal 4029357733, DL				450.00
	Purchase Paypal		General Ledger Code: 5039903800				
	Approved Travel for Antrell Webster - Registration Fee - Global Mass Transit / Transit Ticketing and Fare Collection Conference		GL 00-49-5090200000				
47	10/22/2024	10/24/2024	United United.Com, TX				20.99
	Purchase United		General Ledger Code: 5090200000				
	Approved Travel for Antrell Webster - Seat Charge - Global Mas Transit / Transit Ticketing and Fare Collection Conference		GL 00-49-5090200000				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
48	10/22/2024	10/24/2024	Apta 202-4964800, DC				719.00
	Purchase Apta		General Ledger Code: 5090100000				
	Approved Travel for Bryan Valenzuela - Registration Fee - APTA Safety and Risk Management Seminar						
	GL 00-15-5090200000						
49	10/22/2024	10/24/2024	United United.Com, TX				537.91
	Purchase United		General Ledger Code: 5090200000				
	Approved Travel for Bryan Valenzuela - Flight Charge - APTA Safety and Risk Management Seminar						
	GL 00-15-5090200000						
50	10/22/2024	10/24/2024					4.50
	Other Debits Currency Conversion Fee						
	Approved Travel for Antrell Webster - Registration Fee (Currency Fee) - Global Mass Transit / Transit Ticketing and Fare Collection Conference						
	GL 00-49-5090200000						
51	10/22/2024	10/24/2024	United United.Com, TX				279.86
	Purchase United		General Ledger Code: 5090200000				
	Approved Travel for Antrell Webster - Flight Charge - Global Mass Transit / Transit Ticketing and Fare Collection Conference						
	GL 00-49-5090200000						
52	10/23/2024	10/25/2024	Southwes 800-435-9792, TX				425.95
	Purchase Southwes		General Ledger Code: 5090200000				
	Approved Travel for Asael Reyes - Flight Charge - DMV Examiner Class						
	GL 00-15-5090200000						
53	10/24/2024	10/25/2024	Expedia 72948179845802 Expedia.Com, WA				-168.00
	Credit Voucher Expedia 72948179845802		General Ledger Code: 5090200000				
	Approved Travel for Antrell Webster - Hotel Refund for 1 night - Global Mass Transit / Transit Ticketing and Fare Collection Conference						
	GL 00-49-5090200000						



SunLine Transit Agency Visa Credit Card Statement

Closing Date: 10/31/2024

Name on Card: Walter Watcher (Procurement Card)

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1	10/24/24	10/25/2024	Sheraton Philadelphia	MPACT Transit & Community Conference Lodging Expense - Paul Mattern		\$ 1,205.56
2	10/25/24	10/28/2024	Doubletree Hotels	TSI Transit System Security Lodging Expense - John Sowers		\$ 1,167.76
Totals:					\$ -	\$ 2,373.32



Reporting Period : 10/1/2024 - 10/31/2024

**Statement Summary**

<b>Name</b>	Walter Watcher	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	XXXX-XXXX-XXXX-████	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	10/1/2024 - 10/31/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 10/24/2024	10/25/2024	Sheraton Philadelphia Do Philadelphia, PA					1,205.56
		Purchase Sheraton Philadelphia Do	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for Paul Mattern - Lodging Charge - MPACT Transit & Community Conference	GL 00-49-5090200000				
2 10/25/2024	10/28/2024	Doubletree Hotels 213-6291200, CA					1,167.76
		Purchase Doubletree Hotels	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for John Sowers - Lodging Charge - TSI Transit System Security	GL 00-15-5090200000				

Transaction Count: 2  
**Total: 2,373.32**

\_\_\_\_\_  
**Employee Signature** **Date**

\_\_\_\_\_  
**Authorized Approver Signature** **Date**

SunLine Transit Agency Visa Credit Card Statement

Closing Date: 11/29/2024

Name on Card: Ray Stevens (Procurement Card)

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
1	11/01/24	11/4/2024	Murietta Inn and Spa	DMV Examiner Class Lodging Expense - Asael Reyes		\$ 472.40
2	11/04/24	11/5/2024	PERB Arbitration	PERB Arbitration List Fee		\$ 50.00
3	11/04/24	11/5/2024	PERB Arbitration	PERB Arbitration Service Fee		\$ 1.15
4	11/04/24	11/5/2024	PERB Arbitration	PERB Arbitration Service Fee		\$ 1.15
5	11/04/24	11/5/2024	PERB Arbitration	PERB Arbitration List Fee		\$ 50.00
6	11/08/24	11/11/2024	Expedia	California Transit Association (CTA) Fall Conference & Expo Lodging Expense - Paul Mattern		\$ 960.82
7	11/08/24	11/11/2024	Southwest A/L	California Transit Association (CTA) Fall Conference & Expo Flight Expense - Paul Mattern		\$ 483.96
8	11/08/24	11/11/2024	CTA	California Transit Association (CTA) Fall Conference & Expo Registration Expense - Paul Mattern		\$ 550.00
9	11/08/24	11/11/2024	Expedia	Transit Safety Institute (TSI) Transit Security Lodging Expense - John Sowers		\$ 1,216.44
10	11/12/24	11/13/2024	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Online Payment Fee		\$ 15.25
11	11/12/24	11/13/2024	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Vehicle Fees		\$ 510.00
12	11/13/24	11/14/2024	CTA	California Transit Association (CTA) Fall Conference & Expo Registration Expense - Walter Watcher		\$ 550.00
13	11/13/24	11/14/2024	CalStart	12th Annual California Summit Conference Fee - Edith Hernandez		\$ 200.00
14	11/13/24	11/14/2024	CTA	California Transit Association (CTA) Fall Conference & Expo Lodging Expense - Walter Watcher		\$ 388.49
15	11/13/24	11/14/2024	CalStart	12th Annual California Summit Conference Fee - Mona Babauta		\$ 200.00
16	11/13/24	11/15/2024	CTA	California Transit Association (CTA) Fall Conference & Expo Flight Expense - Walter Watcher		\$ 586.96
17	11/18/24	11/20/2024	CalStart	2024 Safety and Risk Management Seminar Registration Fee Mona Babauta		\$ 819.00
18	11/19/24	11/20/2024	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Vehicle Fees		\$ 420.00

	Trans. Date	Post. Date	Name	Detail-Description	Credits	Charges
19	11/19/24	11/20/2024	CTC-VIS	California Air Resources Board (CARB) Clean Truck Reporting Online Payment Fee		\$ 12.56
20	11/27/24	11/29/2024	Accessor Clerk Recorder	CEQA Processing Fee for Backup Generator Project		\$ 50.00
21	11/27/24	11/29/2024	Accessor Clerk Recorder	CEQA Service Fee for Backup Generator Project		\$ 1.14
Totals:					\$ -	\$ 7,539.32



Reporting Period : 11/1/2024 - 11/29/2024

**Statement Summary**

<b>Name</b>	Ray Stevens	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	XXXX-XXXX-XXXX-████	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	11/1/2024 - 11/29/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 11/1/2024	11/4/2024	The Murieta Inn And Spa Rancho Muriet, CA					472.40
		Purchase The Murieta Inn And Spa	General Ledger Code: 5090200000				
		Approved Travel for Asael Reyes - Lodging Charge - DMV Examiner Class		Safety Department - GL 00-15-5090200000			
<hr/>							
2 11/4/2024	11/5/2024	Perb Arb Full List 916-3272275, CA					50.00
		Purchase Perb Arb Full List	General Ledger Code: 5099900002				
		PR 22079 PERB Arbitration D. Murillo 1 Day Suspension		Human Resources - GL 00-32-5030300002			
<hr/>							
3 11/4/2024	11/5/2024	Elavon Srv Fee Arbitratio 678-7315974, GA					1.15
		Purchase Elavon Srv Fee Arbitratio	General Ledger Code: 5099900002				
		PR 22079 PERB Arbitration D. Murillo 1 Day Suspension - Service Fee		Human Resources - GL 00-32-5030300002			
<hr/>							
4 11/4/2024	11/5/2024	Elavon Srv Fee Arbitratio 678-7315974, GA					1.15
		Purchase Elavon Srv Fee Arbitratio	General Ledger Code: 5099900002				
		PR 22080 - PERB Arbitration D. Murillo 15 Day Suspension		Human Resources - GL 00-32-5030300002			
<hr/>							
5 11/4/2024	11/5/2024	Perb Arb Full List 916-3272275, CA					50.00
		Purchase Perb Arb Full List	General Ledger Code: 5099900002				
		PR 22080 - PERB Arbitration D. Murillo 15 Day Suspension - Service Fee		Human Resources - GL 00-32-5030300002			

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
6 11/8/2024	11/11/2024	Expedia 72960578009808 Expedia.Com, WA					960.82
Purchase Expedia 72960578009808			General Ledger Code: 5090200000				
Approved Travel for Paul Mattern - Lodging Charge - CTA Fall Conference				Planning Department - GL 00-49-5090200000			
<hr/>							
7 11/8/2024	11/11/2024	Southwes 800-435-9792, TX					483.96
Purchase Southwes			General Ledger Code: 5090200000				
Approved Travel for Paul Mattern - Flight Charge - CTA Fall Conference				Planning Department - GL 00-49-5090200000			
<hr/>							
8 11/8/2024	11/11/2024	Fsp*cta 916-446-4656, CA					550.00
Purchase Fsp*cta			General Ledger Code: 5090100000				
Approved Travel for Paul Mattern - Conference Charge - CTA Fall Conference				Planning Department - GL 00-49-5090200000			
<hr/>							
9 11/8/2024	11/11/2024	Expedia 72960549632605 Expedia.Com, WA					1,216.44
Purchase Expedia 72960549632605			General Ledger Code: 5090200000				
Approved Travel for John Sowers - Lodging Charge - TSI Transit System Security				Safety Department - GL 00-15-5090200000			
<hr/>							
10 11/12/2024	11/13/2024	Ctc-Vis *svc 279-842-9957, MD					15.25
Purchase Ctc-Vis *svc			General Ledger Code: 5099900002				
PR 22086 - Clean Truck Reporting - October 10.31.2024 Service Fee				Maintenance Department - GL 00-22-5099900004			
<hr/>							
11 11/12/2024	11/13/2024	Ctc-Vis 279-842-9957, CA					510.00
Purchase Ctc-Vis			General Ledger Code: 5099900002				
PR 22086 - Clean Truck Reporting - October 10.31.2024				Maintenance Department - GL 00-22-5099900004			
<hr/>							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
12	11/13/2024	11/14/2024	Fsp*cta 916-446-4656, CA				550.00
Purchase Fsp*cta			General Ledger Code: 5090100000				
Approved Travel for Walter Watcher - Conference Charge - CTA Fall Conference				Capital Projects Department - GL 00-44-5090200000			
<hr/>							
13	11/13/2024	11/14/2024	Calstart* Calstart Httpswww.Cals, CA				200.00
Purchase Calstart* Calstart			General Ledger Code: 5049900010				
Approved Travel for Edit Hernandez - Conference Charge - 12th Annual California Summit - Driving Progress Toward 2030				Executive Office - GL 00-40-5090200000			
<hr/>							
14	11/13/2024	11/14/2024	Expedia 72963824023488 Expedia.Com, WA				388.49
Purchase Expedia 72963824023488			General Ledger Code: 5090200000				
Approved Travel for Walter Watcher - Lodging Charge - CTA Fall Conference				Capital Projects Department - GL 00-44-5090200000			
<hr/>							
15	11/13/2024	11/14/2024	Calstart* Calstart Httpswww.Cals, CA				200.00
Purchase Calstart* Calstart			General Ledger Code: 5049900010				
Conference Charge for Mona Babauta - Driving Progress Towards 2030				Executive Office - GL 00-40-5090200000			
<hr/>							
16	11/13/2024	11/15/2024	Southwes 800-435-9792, TX				586.96
Purchase Southwes			General Ledger Code: 5090200000				
Approved Travel for Walter Watcher - Flight Charge - CTA Fall Conference				Capital Projects Department - GL 00-44-5090200000			
<hr/>							
17	11/18/2024	11/20/2024	Apta 202-4964800, DC				819.00
Purchase Apta			General Ledger Code: 5090100000				
Registration for Mona Babauta - Conference Charge - 2024 Safety and Risk Management Seminar				Executive Office - GL 00-40-5090200000			
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**SunLine Transit Agency Visa Credit Card Statement**

**Closing Date: 11/29/2024**

**Name on Card: Walter Watcher (Procurement Card)**

	<b>Trans. Date</b>	<b>Post. Date</b>	<b>Name</b>	<b>Detail-Description</b>	<b>Credits</b>	<b>Charges</b>
1	11/07/24	11/08/24	Sheraton	MPACT Transit & Community Conference Lodging Expense - Dioselyn Moreno		\$ 1,205.66
2	11/15/24	11/18/2024	Monterey Plaza	CALPELRA Conference Lodging Expense - Isabel Vizcarra		\$ 819.56
Totals:					\$ -	\$ 2,025.22



Reporting Period : 11/1/2024 - 11/29/2024

**Statement Summary**

<b>Name</b>	Walter Watcher	<b>Company</b>	Sunline Transit Agency
<b>Account #</b>	XXXX-XXXX-XXXX-████	<b>Currency</b>	US Dollar
<b>Reporting Period</b>	11/1/2024 - 11/29/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Personal	Receipt	Amount
1 11/7/2024	11/8/2024	Sheraton Philadelphia Do Philadelphia, PA					1,205.66
		Purchase Sheraton Philadelphia Do	General Ledger Code: 5090200000 Fund: 00				
		Approved Travel for Dioselyn Ayala - Lodging Charge - M-Pact Transit & Community Conference	GL 00-49-5090200000				
<hr/>							
2 11/15/2024	11/18/2024	Monterey Plaza Hotel Monterey, CA					819.56
		Purchase Monterey Plaza Hotel	General Ledger Code: 5090200000 Fund: 00				
		2. Approved Travel for Isabel Vizcarra - Lodging Charge - CALPELRA.2024	GL 00-11-5090200000				

Transaction Count: 2  
**Total: 2,025.22**

\_\_\_\_\_  
**Employee Signature** **Date**

\_\_\_\_\_  
**Authorized Approver Signature** **Date**

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: January 22, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Monthly Budget Variance Report for October and  
November 2024

Summary:

The budget variance report compares revenues and expenses to the respective line item budgets. The report identifies current monthly revenues and expenses as well as fiscal year to date (FYTD) values. The budgetary figures are represented as a straight line budget. Accordingly, the current monthly budget values are calculated by taking 1/12<sup>th</sup> of the annual budget. The FYTD budget values for the month of October 2024 are equal to 4/12<sup>ths</sup> of the yearly budget. The FYTD budget values for the month of November 2024 are equal to 5/12<sup>ths</sup> of the yearly budget.

Year to Date Summary

- As of October 31, 2024, the Agency's FYTD revenues are \$325,911 or 19.97% below the FYTD budget.
- As of October 31, 2024, the Agency's FYTD expenditures are \$832,738 or 5.06% below the FYTD budget.
- As of November 30, 2024, the Agency's FYTD revenues are \$521,774 or 25.58% below the FYTD budget.
- As of November 30, 2024, the Agency's FYTD expenditures are \$1,338,793 or 6.50% below the FYTD budget.

Monthly Spotlight:

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

Recommendation:

Approve.

SunLine Transit Agency  
Budget Variance Report  
October 2024

Description	FY25 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Revenues:</b>								
Passenger Revenue	1,816,893	148,537	151,408	(2,871)	546,889	605,631	(58,742)	69.9%
Other Revenue	3,078,163	219,698	256,514	(36,816)	758,885	1,026,054	(267,170)	75.3%
<b>Total Operating Revenue</b>	<b>4,895,056</b>	<b>368,235</b>	<b>407,921</b>	<b>(39,686)</b>	<b>1,305,774</b>	<b>1,631,685</b>	<b>(325,911)</b>	<b>73.3%</b>
<b>Operating Expenses:</b>								
Operator & Mechanic Salaries & Wages	11,239,225	955,359	936,602	(18,757)	3,628,885	3,746,408	117,523	67.7%
Operator & Mechanic Overtime	1,241,785	159,309	103,482	(55,827)	592,581	413,928	(178,653)	52.3%
Administration Salaries & Wages	7,861,873	626,676	655,156	28,480	2,475,624	2,620,624	145,000	68.5%
Administration Overtime	125,061	16,337	10,422	(5,915)	72,511	41,687	(30,824)	42.0%
Fringe Benefits	11,105,305	782,093	925,442	143,349	2,929,714	3,701,768	772,054	73.6%
Communications	287,782	23,195	23,982	786	91,669	95,927	4,258	68.1%
Legal Services	687,176	246,601	57,265	(189,337)	460,354	229,059	(231,296)	33.0%
Computer/Network Software Agreement	796,582	85,340	66,382	(18,958)	345,216	265,527	(79,688)	56.7%
Uniforms	99,824	22,832	8,319	(14,513)	31,579	33,275	1,696	68.4%
Contracted Services	1,556,640	64,534	129,720	65,187	236,739	518,880	282,141	84.8%
Equipment Repairs	26,500	406	2,208	1,802	10,593	8,833	(1,760)	60.0%
Security Services	168,000	10,646	14,000	3,354	49,123	56,000	6,877	70.8%
Fuel - CNG	1,920,006	148,817	160,001	11,183	603,141	640,002	36,861	68.6%
Fuel - Hydrogen	1,443,827	33,906	120,319	86,413	232,588	481,276	248,687	83.9%
Tires	234,000	17,545	19,500	1,955	83,956	78,000	(5,956)	64.1%
Office Supplies	81,260	5,695	6,772	1,077	19,260	27,087	7,826	76.3%
Travel/Training	248,200	17,583	20,683	3,100	69,773	82,733	12,961	71.9%
Repair Parts	2,008,500	148,455	167,375	18,920	615,245	669,500	54,255	69.4%
Facility Maintenance	87,000	6,909	7,250	341	13,630	29,000	15,370	84.3%
Electricity - CNG & Hydrogen	1,090,000	47,118	90,833	43,715	212,128	363,333	151,206	80.5%
Natural Gas	2,030,000	121,207	169,167	47,960	477,105	676,667	199,562	76.5%
Water and Gas	16,000	957	1,333	377	3,736	5,333	1,597	76.6%
Insurance Losses	1,235,000	64,938	102,917	37,978	655,657	411,667	(243,990)	46.9%
Insurance Premium - Property	200,000	19,055	16,667	(2,388)	76,219	66,667	(9,553)	61.9%
Repair Claims	100,000	(600)	8,333	8,933	(600)	33,333	33,933	100.6%
Fuel Taxes	124,500	13,526	10,375	(3,151)	35,294	41,500	6,206	71.7%
Other Expenses	7,465,578	613,809	622,132	8,322	2,395,717	2,488,526	92,809	67.9%
Self Consumed Fuel	(4,062,246)	(182,723)	(338,521)	(155,797)	(777,717)	(1,354,082)	(576,365)	80.9%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>49,417,378</b>	<b>4,069,527</b>	<b>4,118,115</b>	<b>48,588</b>	<b>15,639,721</b>	<b>16,472,459</b>	<b>832,738</b>	<b>68.4%</b>
<b>Operating Expenses in Excess of Operating Revenue</b>		<b>\$ (3,701,292)</b>			<b>\$ (14,333,947)</b>			
<b>Subsidies:</b>								
Local	8,419,000	699,900	701,583	1,683	2,710,494	2,806,333	95,839	67.8%
State	30,588,336	2,542,912	2,549,028	6,116	9,847,905	10,196,112	348,207	67.8%
Federal	5,514,986	458,480	459,582	1,103	1,775,548	1,838,329	62,781	67.8%
<b>Total Subsidies</b>	<b>44,522,322</b>	<b>3,701,292</b>	<b>3,710,194</b>	<b>8,902</b>	<b>14,333,947</b>	<b>14,840,774</b>	<b>506,827</b>	<b>67.8%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>			<b>\$ -</b>			

SunLine Transit Agency  
Budget Variance Report  
October 2024

Description	FY25 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Expenses:</b>								
Wages & Benefits	31,574,749	2,539,774	2,631,229	91,455	9,699,316	10,524,916	825,601	69.3%
Services	6,903,050	739,974	575,254	(164,719)	2,237,521	2,301,017	63,495	67.6%
Fuels & Lubricants	3,581,133	191,849	298,428	106,578	891,908	1,193,711	301,803	75.1%
Tires	234,000	17,545	19,500	1,955	83,956	78,000	(5,956)	64.1%
Materials and Supplies	2,607,460	182,035	217,288	35,254	766,240	869,153	102,914	70.6%
Utilities	3,554,000	203,874	296,167	92,292	826,816	1,184,667	357,850	76.7%
Casualty & Liability	3,678,540	248,599	306,545	57,946	1,448,951	1,226,180	(222,771)	60.6%
Taxes and Fees	124,500	13,526	10,375	(3,151)	35,294	41,500	6,206	71.7%
Miscellaneous Expenses	1,222,192	115,075	101,849	(13,226)	427,437	407,397	(20,039)	65.0%
Self Consumed Fuel	(4,062,246)	(182,723)	(338,521)	(155,797)	(777,717)	(1,354,082)	(576,365)	80.9%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>49,417,378</b>	<b>4,069,527</b>	<b>4,118,115</b>	<b>48,588</b>	<b>15,639,721</b>	<b>16,472,459</b>	<b>832,738</b>	<b>68.4%</b>
<b>Revenues:</b>								
Passenger Revenue	1,816,893	148,537	151,408	(2,871)	546,889	605,631	(58,742)	69.9%
Other Revenue	3,078,163	219,698	256,514	(36,816)	758,885	1,026,054	(267,170)	75.3%
<b>Total Operating Revenue</b>	<b>4,895,056</b>	<b>368,235</b>	<b>407,921</b>	<b>(39,686)</b>	<b>1,305,774</b>	<b>1,631,685</b>	<b>(325,911)</b>	<b>73.3%</b>
<b>Net Operating Gain (Loss)</b>		<b>\$ (3,701,292)</b>			<b>\$ (14,333,947)</b>			
<b>Subsidies:</b>								
Local	8,419,000	699,900	701,583	1,683	2,710,494	2,806,333	95,839	67.8%
State	30,588,336	2,542,912	2,549,028	6,116	9,847,905	10,196,112	348,207	67.8%
Federal	5,514,986	458,480	459,582	1,103	1,775,548	1,838,329	62,781	67.8%
<b>Total Subsidies</b>	<b>44,522,322</b>	<b>3,701,292</b>	<b>3,710,194</b>	<b>8,902</b>	<b>14,333,947</b>	<b>14,840,774</b>	<b>506,827</b>	<b>67.8%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>			<b>\$ -</b>			

**Budget Variance Analysis - SunLine Transit Agency**

**Passenger Revenue**

- The unfavorable variance in passenger revenue is due to lower summer ridership.
- As of October, ridership was at 7.8% above FY24 FYTD totals.
- Total system ridership was 67,288 trips above FY24 FYTD amounts.

**Ridership**

	FY24-October	FY25-October	Variance	%Δ
Fixed Route	232,748	249,407	16,659	7.2%
Paratransit	11,028	10,200	(828)	-7.5%
SunRide	2,109	2,431	322	15.3%
System Total	245,885	262,038	16,153	6.6%

**Ridership**

	FYTD-FY24	FYTD-FY25	Variance	%Δ
Fixed Route	813,632	880,890	67,258	8.3%
Paratransit	40,705	38,554	(2,151)	-5.3%
SunRide	6,490	8,671	2,181	33.6%
System Total	860,827	928,115	67,288	7.8%

**Other Revenue**

- The unfavorable variance in other revenue is primarily due lower emission credit revenue as a result of low credit values.

**Operator & Mechanic Salaries & Wages**

- Operator and mechanic wages are within an acceptable range of the budget.

**Operator & Mechanic Overtime**

- The unfavorable variance is primarily attributed to overtime for fixed route operators due to vacant positions.

**Administration Salaries & Wages**

- The favorable variance in administrative salaries and wages is primarily attributed to vacancies.

**Administration Overtime**

- The unfavorable variance is primarily attributed to overtime in the Maintenance department to account for vacant positions.

**Fringe Benefits**

- Savings in fringe benefit expenditures are associated with vacancies across the Agency.

**Communications**

- Communication expenses are within an acceptable range of the budget.

**Legal Services**

- Legal services are over budget due to an increase usage of legal services and increased costs for new firm.

**Computer/Network Software Agreement**

- Software agreement expenditures are dependent on annual renewals of software agreements. Many renewals are completed at the beginning of the fiscal year.

**Uniforms**

- Uniform expenses are within an acceptable range of the budget.

**Contracted Services**

- Savings in contract services costs are primarily attributed to budgeted operating and maintenance costs for the hydrogen stations that were not incurred as of September.

**Equipment Repairs**

- The unfavorable balance in equipment repair costs is primarily attributed to vehicle lift inspections in July.

**Security Services**

- Security services are within an acceptable range of the budget.

**Fuel - CNG**

- Fuel CNG expenses are within an acceptable range of the budget.

**Fuel - Hydrogen**

- The savings in hydrogen fuel is primarily attributed to lower usage of hydrogen fixed route vehicles as the agency is not utilizing the full fleet.

**Tires**

- Tire expenses are within an acceptable range of the budget.

**Office Supplies**

- Office supply expenses are within an acceptable range of the budget.

**Travel/Training**

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

**Repair Parts**

- The favorable variance is due to lower than usual repairs for the months of July & August.

**Facility Maintenance**

- Facility maintenance expenses are within an acceptable range of the budget.

**Electricity - CNG & Hydrogen**

- Electricity - CNG & Hydrogen expenses are less than anticipated use in the first quarter of FY25.

**Natural Gas**

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY25.

**Water and Gas**

- Water and gas expenses are within an acceptable range of the budget.

**Insurance Losses**

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

**Insurance Premium - Property**

- The unfavorable balance is primarily attributed to the increased value of insured assets.

**Repair Claims**

- Repair claim expenses are below budget due to fewer than anticipated collision repairs.

**Fuel Taxes**

- Fuel tax expenses are within an acceptable range of the budget.

**Other Expenses**

- The favorable variance is primarily due to studies and services which are not scheduled to begin until the second half of FY25.

**Self-Consumed Fuel**

- The variance is primarily due to less than anticipated fuel utilized by the Agency.

SunLine Transit Agency  
Budget Variance Report  
November 2024

Description	FY25 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Revenues:</b>								
Passenger Revenue	1,816,893	133,765	151,408	(17,642)	680,655	757,039	(76,384)	62.5%
Other Revenue	3,078,163	78,294	256,514	(178,220)	837,178	1,282,568	(445,390)	72.8%
<b>Total Operating Revenue</b>	<b>4,895,056</b>	<b>212,059</b>	<b>407,921</b>	<b>(195,862)</b>	<b>1,517,833</b>	<b>2,039,607</b>	<b>(521,774)</b>	<b>69.0%</b>
<b>Operating Expenses:</b>								
Operator & Mechanic Salaries & Wages	11,239,225	850,656	936,602	85,946	4,479,541	4,683,010	203,470	60.1%
Operator & Mechanic Overtime	1,241,785	111,329	103,482	(7,846)	703,910	517,410	(186,499)	43.3%
Administration Salaries & Wages	7,861,873	566,062	655,156	89,094	3,041,686	3,275,780	234,095	61.3%
Administration Overtime	126,561	19,544	10,547	(8,998)	92,055	52,734	(39,322)	27.3%
Fringe Benefits	11,105,305	909,839	925,442	15,603	3,839,553	4,627,211	787,657	65.4%
Communications	287,782	22,933	23,982	1,049	114,602	119,909	5,308	60.2%
Legal Services	687,176	86,033	57,265	(28,769)	546,388	286,323	(260,064)	20.5%
Computer/Network Software Agreement	1,096,582	74,887	91,382	16,495	420,103	456,909	36,806	61.7%
Uniforms	99,824	2,006	8,319	6,313	33,584	41,593	8,009	66.4%
Contracted Services	1,556,640	102,240	129,720	27,480	338,979	648,600	309,621	78.2%
Equipment Repairs	26,500	2,139	2,208	69	12,732	11,042	(1,691)	52.0%
Security Services	168,000	11,747	14,000	2,254	60,869	70,000	9,131	63.8%
Fuel - CNG	1,920,006	125,975	160,001	34,026	729,116	800,003	70,887	62.0%
Fuel - Hydrogen	1,443,827	37,397	120,319	82,922	269,986	601,595	331,609	81.3%
Tires	234,000	23,783	19,500	(4,283)	107,739	97,500	(10,239)	54.0%
Office Supplies	81,260	11,535	6,772	(4,763)	30,795	33,858	3,063	62.1%
Travel/Training	248,200	14,380	20,683	6,303	84,153	103,417	19,264	66.1%
Repair Parts	2,008,500	172,252	167,375	(4,877)	787,497	836,875	49,378	60.8%
Facility Maintenance	87,000	2,097	7,250	5,153	15,726	36,250	20,524	81.9%
Electricity - CNG & Hydrogen	1,090,000	50,353	90,833	40,480	262,481	454,167	191,686	75.9%
Natural Gas	2,030,000	100,735	169,167	68,431	577,840	845,833	267,993	71.5%
Water and Gas	16,000	903	1,333	430	4,640	6,667	2,027	71.0%
Insurance Losses	1,235,000	(192,667)	102,917	295,584	462,990	514,583	51,593	62.5%
Insurance Premium - Property	200,000	19,055	16,667	(2,388)	95,274	83,333	(11,941)	52.4%
Repair Claims	100,000	0	8,333	8,333	(600)	41,667	42,267	100.6%
Fuel Taxes	124,500	6,861	10,375	3,514	42,155	51,875	9,720	66.1%
Other Expenses	7,164,078	643,360	597,007	(46,353)	3,039,077	2,985,033	(54,045)	57.6%
Self Consumed Fuel	(4,062,246)	(163,372)	(338,521)	(175,149)	(941,089)	(1,692,603)	(751,514)	76.8%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>49,417,378</b>	<b>3,612,060</b>	<b>4,118,115</b>	<b>506,055</b>	<b>19,251,781</b>	<b>20,590,574</b>	<b>1,338,793</b>	<b>61.0%</b>
<b>Operating Expenses in Excess of Operating Revenue</b>		<b>\$ (3,400,001)</b>			<b>\$ (17,733,948)</b>			
<b>Subsidies:</b>								
Local	8,419,000	642,927	701,583	58,656	3,353,421	3,507,917	154,495	60.2%
State	30,588,336	2,335,915	2,549,028	213,113	12,183,820	12,745,140	561,320	60.2%
Federal	5,514,986	421,159	459,582	38,424	2,196,707	2,297,911	101,204	60.2%
<b>Total Subsidies</b>	<b>44,522,322</b>	<b>3,400,001</b>	<b>3,710,194</b>	<b>310,192</b>	<b>17,733,948</b>	<b>18,550,968</b>	<b>817,019</b>	<b>60.2%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>			<b>\$ -</b>			

SunLine Transit Agency  
Budget Variance Report  
November 2024

Description	FY25 Total Budget	Current Month			Fiscal Year to Date			
		Actual	Budget	Positive (Negative)	FYTD Actual	FY25 FYTD Budget	Positive (Negative)	Percentage Remaining
<b>Operating Expenses:</b>								
Wages & Benefits	31,574,749	2,457,429	2,631,229	173,800	12,156,745	13,156,146	999,401	61.5%
Services	6,903,050	470,551	575,254	104,704	2,708,072	2,876,271	168,199	60.8%
Fuels & Lubricants	3,581,133	169,461	298,428	128,966	1,061,369	1,492,139	430,769	70.4%
Tires	234,000	23,783	19,500	(4,283)	107,739	97,500	(10,239)	54.0%
Materials and Supplies	2,607,460	222,228	217,288	(4,939)	988,467	1,086,442	97,974	62.1%
Utilities	3,554,000	190,537	296,167	105,629	1,017,354	1,480,833	463,480	71.4%
Casualty & Liability	3,678,540	132,536	306,545	174,009	1,581,487	1,532,725	(48,762)	57.0%
Taxes and Fees	124,500	6,861	10,375	3,514	42,155	51,875	9,720	66.1%
Miscellaneous Expenses	1,222,192	102,045	101,849	(196)	529,482	509,247	(20,236)	56.7%
Self Consumed Fuel	(4,062,246)	(163,372)	(338,521)	(175,149)	(941,089)	(1,692,603)	(751,514)	76.8%
<b>Total Operating Expenses (Before Depreciation)</b>	<b>49,417,378</b>	<b>3,612,060</b>	<b>4,118,115</b>	<b>506,055</b>	<b>19,251,781</b>	<b>20,590,574</b>	<b>1,338,793</b>	<b>61.0%</b>
<b>Revenues:</b>								
Passenger Revenue	1,816,893	133,765	151,408	(17,642)	680,655	757,039	(76,384)	62.5%
Other Revenue	3,078,163	78,294	256,514	(178,220)	837,178	1,282,568	(445,390)	72.8%
<b>Total Operating Revenue</b>	<b>4,895,056</b>	<b>212,059</b>	<b>407,921</b>	<b>(195,862)</b>	<b>1,517,833</b>	<b>2,039,607</b>	<b>(521,774)</b>	<b>69.0%</b>
<b>Net Operating Gain (Loss)</b>		<b>\$ (3,400,001)</b>			<b>\$ (17,733,948)</b>			
<b>Subsidies:</b>								
Local	8,419,000	642,927	701,583	58,656	3,353,421	3,507,917	154,495	60.2%
State	30,588,336	2,335,915	2,549,028	213,113	12,183,820	12,745,140	561,320	60.2%
Federal	5,514,986	421,159	459,582	38,424	2,196,707	2,297,911	101,204	60.2%
<b>Total Subsidies</b>	<b>44,522,322</b>	<b>3,400,001</b>	<b>3,710,194</b>	<b>310,192</b>	<b>17,733,948</b>	<b>18,550,968</b>	<b>817,019</b>	<b>60.2%</b>
<b>Net Operating Gain (Loss) After Subsidies</b>	<b>\$ (0)</b>	<b>\$ -</b>			<b>\$ -</b>			

**Budget Variance Analysis - SunLine Transit Agency**

**Passenger Revenue**

- The unfavorable variance in passenger revenue is due to lower than expected revenue over budgeted values.
- As of November, ridership was at 6.9% above FY24 FYTD totals.
- Total system ridership was 60,358 trips above FY24 FYTD amounts.

**Ridership**

	FY24-November	FY25-November	Variance	%Δ
Fixed Route	214,204	230,028	15,824	7.4%
Paratransit	10,027	8,538	(1,489)	-14.8%
SunRide	2,008	2,064	56	2.8%
System Total	226,239	240,630	14,391	6.4%

**Ridership**

	FYTD-FY24	FYTD-FY25	Variance	%Δ
Fixed Route	822,403	883,982	61,579	7.5%
Paratransit	40,874	37,888	(2,986)	-7.3%
SunRide	6,816	8,581	1,765	25.9%
System Total	870,093	930,451	60,358	6.9%

**Other Revenue**

- The unfavorable variance in other revenue is primarily due lower emission credit revenue as a result of low credit values.

**Operator & Mechanic Salaries & Wages**

- Operator and mechanic wages are within an acceptable range of the budget.

**Operator & Mechanic Overtime**

- The unfavorable variance is primarily attributed to overtime for fixed route operators due to vacant positions.

**Administration Salaries & Wages**

- The favorable variance in administrative salaries and wages is primarily attributed to vacancies.

**Administration Overtime**

- The unfavorable variance is primarily attributed to overtime in the Maintenance department to account for vacant positions.

**Fringe Benefits**

- Savings in fringe benefit expenditures are associated with vacancies across the Agency.

**Communications**

- Communication expenses are within an acceptable range of the budget.

**Legal Services**

- Legal services are over budget due to an increase usage of legal services and increased costs for new firm.

**Computer/Network Software Agreement**

- Software agreement expenditures are dependent on annual renewals of software agreements. Many renewals are completed at the beginning of the fiscal year.

**Uniforms**

- Uniform expenses are within an acceptable range of the budget.

**Contracted Services**

- Savings in contract services costs are primarily attributed to budgeted operating and maintenance costs for the hydrogen stations that were not incurred as of September.

**Equipment Repairs**

- The unfavorable balance in equipment repair costs is primarily attributed to vehicle lift inspections in July.

**Security Services**

- Security services are within an acceptable range of the budget.

**Fuel - CNG**

- Fuel CNG expenses are within an acceptable range of the budget.

**Fuel - Hydrogen**

- The savings in hydrogen fuel is primarily attributed to lower usage of hydrogen fixed route vehicles as the agency is not utilizing the full fleet.

**Tires**

- Tire expenses are within an acceptable range of the budget.

**Office Supplies**

- Office supply expenses are within an acceptable range of the budget.

**Travel/Training**

- The favorable variance for travel & training savings can be attributed to different times at which training sessions are attended.

**Repair Parts**

- The favorable variance is due to lower than usual repairs for the months of July & August.

**Facility Maintenance**

- Facility maintenance expenses are within an acceptable range of the budget.

**Electricity - CNG & Hydrogen**

- Electricity - CNG & Hydrogen expenses are less than anticipated use in the first quarter of FY25.

**Natural Gas**

- The positive variance is primarily attributed to lower usage of CNG fixed route vehicles over budgeted estimates for FY25.

**Water and Gas**

- Water and gas expenses are within an acceptable range of the budget.

**Insurance Losses**

- The variance in insurance losses is primarily due to a quarterly reconciliation to estimated losses from the Agency's risk pool.

**Insurance Premium - Property**

- The unfavorable balance is primarily attributed to the increased value of insured assets.

**Repair Claims**

- Repair claim expenses are below budget due to fewer than anticipated collision repairs.

**Fuel Taxes**

- Fuel tax expenses are within an acceptable range of the budget.

**Other Expenses**

- The favorable variance is primarily due to studies and services which are not scheduled to begin until the second half of FY25.

**Self-Consumed Fuel**

- The variance in primarily due to less than anticipated fuel utilized by the Agency.

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: January 22, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Contracts Signed between \$25,000 and \$250,000 for  
October and November 2024

Summary:

In accordance with Chapter 2, Section 1.2 of the Procurement Policy, the attached report summarizes SunLine's contracts, purchase orders and amendments signed in excess of \$25,000 and less than \$250,000. This ensures the Board is aware of the obligations entered into under the CEO/General Manager's authority.

There were three (3) agreements and (2) purchase orders executed in October 2024 and one (1) agreement, (1) amendment and (3) purchase orders executed in November 2024 between \$25,000 and \$250,000:

**October 2024**

<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>
Andrea Carter & Assoc.	Marketing Consultant	\$202,200.00
Promeli Media	Video Consultant	\$79,289.00
Virginkar/Eiger Tech	CADAVL Consultant	\$99,974.00
Gillig, LLC	Driver Barrier Doors	\$77,438.02
New Flyer (Aftermarket)	IrDA Fuel Communication	\$44,284.35

**November 2024**

<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>
CDW Government Inc	Software License	\$94,634.80
Tyler Technologies	Annual Maintenance	\$68,006.87
Shuttle Bus Leasing	Bus Leasing	\$43,400.00
So. California Regional Transit Training	Clean Energy Training	\$41,125.00

Dahl, Taylor & Associates	D2 Engineering – Utility Upgrade	\$228,123.26
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Recommendation:

Approve.

**Contracts Signed Between \$25,000 and \$250,000**  
**October 2024**

<b>Vendor</b>	<b>Product/Service</b>	<b>Need</b>	<b>Budgeted</b>	<b>Budgeted Amount</b>	<b>Cost</b>	<b>Type</b>
Andrea Carter & Associates	Consulting - 1 yr, with 2-1 year options	Marketing Consultant	FY25 FY26 FY27	\$202,200.00	\$202,200.00	Agreement
Promeli Media	Consulting - 1 yr, with 2-1 year options	Video Consultant	FY25 FY26 FY27	\$79,289.00	\$79,289.00	Agreement
Virginkar/Eiger Tech	Consulting - 2 years	CADAVL Consultant	FY25 FY26	\$99,974.00	\$99,974.00	Agreement
Gillig, LLC	Bus Equipment	8 Driver Barrier Doors	FY25	\$77,670.72	\$77,438.02	PO
New Flyer (Aftermarket)	Bus Equipment	IrDA Fuel Communication	FY25	\$44,284.35	\$44,284.35	PO

**Contracts Signed Between \$25,000 and \$250,000**  
**November 2024**

<b>Vendor</b>	<b>Product/Service</b>	<b>Need</b>	<b>Budgeted</b>	<b>Budgeted Amount</b>	<b>Cost</b>	<b>Type</b>
CDW Government	Software License	1 year Microsoft License	FY25	\$94,634.80	\$94,634.80	PO
Tyler Technologies	Product Maintenance	Tyler System Maintenance	FY25	\$68,007.00	\$68,006.87	PO
Shuttle Bus Leasing	Bus Leasing	Extend lease 7 buses	FY25	\$43,400.00	\$43,400.00	Amendment
So Cal Regional Transit Training	Workshops	Clean Energy Training	FY25	\$41,125.00	\$41,125.00	PO
Dahl, Taylor & Associates	Engineering Services	D2 Utility Upgrade	FY25 FY26 FY27	\$230,000.00	\$228,123.26	Agreement

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: January 22, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Union & Non-Union Pension Investment Asset Summary  
October and November 2024

Summary:

The pension asset summary demonstrates the market value of all assets as well as the total asset allocation for SunLine's union and non-union retirement plans. The following table states the target and range values for asset allocations based on the current investment policy:

Asset Class		Target	Range
<b>Growth Assets</b>			
	Domestic Equity	36.0%	16% – 56%
	International Equity	19.0%	0% - 39%
	Other		0% – 20%
<b>Income Assets</b>			
	Fixed Income	45.0%	25% - 65%
	Other	0.0%	0% – 20%
<b>Real Return Assets</b>		0.0%	0% – 20%
<b>Cash Equivalents</b>		0.0%	0% – 20%

For the month of October, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	28.1%	16% – 56%
	International Equity	16.1%	0% - 39%
	Other	6.9%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	41.3%	25% - 65%
	Other	4.7%	0% – 20%
<b>Real Return Assets</b>		1.7%	0% – 20%

<b>Cash Equivalents</b>	1.2%	0% – 20%
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## Non-Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	28.0%	16% – 56%
	International Equity	15.9%	0% - 39%
	Other	6.9%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	41.4%	25% - 65%
	Other	4.7%	0% – 20%
<b>Real Return Assets</b>		1.8%	0% – 20%
<b>Cash Equivalents</b>		1.3%	0% – 20%

*Components may not sum to 100.0% due to rounding.*

For the month of October, the market value of assets decreased by \$812,712 and \$787,346 for the union and non-union plans, respectively.

## Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
September 2024	\$44,039,764	\$44,085,050
October 2024	\$43,227,052	\$43,297,704
Increase (Decrease)	(\$812,712)	(\$787,346)

For the month of November, SunLine's investments fell within the approved range of investment type for the union and non-union assets.

## Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	29.4%	16% – 56%
	International Equity	15.6%	0% - 39%
	Other	6.7%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	40.8%	25% - 65%
	Other	4.6%	0% – 20%
<b>Real Return Assets</b>		1.7%	0% – 20%
<b>Cash Equivalents</b>		1.1%	0% – 20%

## Non-Union

Asset Class		Actual	Range
<b>Growth Assets</b>			
	Domestic Equity	29.2%	16% – 56%
	International Equity	15.5%	0% - 39%
	Other	6.7%	0% – 20%
<b>Income Assets</b>			
	Fixed Income	40.9%	25% - 65%
	Other	4.6%	0% – 20%
<b>Real Return Assets</b>		1.8%	0% – 20%
<b>Cash Equivalents</b>		1.2%	0% – 20%

*Components may not sum to 100.0% due to rounding.*

For the month of November, the market value of assets increased by \$947,877 and \$965,015 for the union and non-union plans, respectively.

## Month to Month Asset Comparison

Month	Market Value - Union	Market Value – Non-Union
October 2024	\$43,227,052	\$43,297,704
November 2024	\$44,174,929	\$44,262,719
Increase (Decrease)	\$947,877	\$965,015

Recommendation:

Approve.



Detail of Securities Held & Market Analytics

For the Month Ending October 31, 2024

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	965.00	61.00	58,865.00	52.24	50,411.60	(8,453.40)	0.12
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,776.00	57.66	102,405.94	52.24	92,778.24	(9,627.70)	0.21
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	7,097.00	50.32	357,121.04	52.24	370,747.28	13,626.24	0.86
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	2,389.00	60.30	144,056.70	52.24	124,801.36	(19,255.34)	0.29
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	633.00	56.98	36,068.34	52.24	33,067.92	(3,000.42)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	631.00	56.68	35,765.08	52.24	32,963.44	(2,801.64)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,146.00	61.12	70,043.52	52.24	59,867.04	(10,176.48)	0.14
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,446.00	92.76	597,930.32	98.42	634,415.32	36,485.00	1.47
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,307.00	96.40	318,794.80	98.42	325,474.94	6,680.14	0.75
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,322.00	99.12	329,276.64	98.42	326,951.24	(2,325.40)	0.76
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	98.42	398,502.58	(1,822.05)	0.92
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,918.00	98.64	1,767,431.52	98.42	1,763,489.56	(3,941.96)	4.08

<b>Security Type Sub-Total</b>			<b>49,679.00</b>		<b>4,218,083.53</b>	<b>857.78</b>	<b>4,213,470.52</b>	<b>(4,613.01)</b>	<b>9.76</b>
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<b>Exchange-Traded Fund - Equity</b>									
SCHWAB US LARGE-CAP ETF	808524201	17333747	511,356.00	22.54	11,527,668.76	22.44	11,474,828.64	(52,840.12)	26.55
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,614.00	37.16	97,136.24	50.10	130,961.40	33,825.16	0.30
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	4,430.00	49.80	220,614.00	50.10	221,943.00	1,329.00	0.51
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,629.00	39.67	104,292.43	50.10	131,712.90	27,420.47	0.30
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	6,816.00	38.85	264,801.60	50.10	341,481.60	76,680.00	0.79
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,193.00	42.17	92,478.81	50.10	109,869.30	17,390.49	0.25
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	46,244.00	52.35	2,420,864.15	50.10	2,316,824.40	(104,039.75)	5.37
VANGUARD TOTAL INTL STOCK	921909768	23836382	6,003.00	61.64	370,024.92	61.85	371,285.55	1,260.63	0.86
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,586.00	56.52	146,160.72	61.85	159,944.10	13,783.38	0.37
VANGUARD TOTAL INTL STOCK	921909768	23836382	15,690.00	47.86	750,920.27	61.85	970,426.50	219,506.23	2.25
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,586.00	56.19	145,307.34	61.85	159,944.10	14,636.76	0.37
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,875.00	51.81	148,953.46	61.85	177,818.75	28,865.29	0.41
VANGUARD TOTAL INTL STOCK	921909768	23836382	1,834.00	54.44	99,842.96	61.85	113,432.90	13,589.94	0.26
VANGUARD TOTAL INTL STOCK	921909768	23836382	3,480.00	52.06	181,168.80	61.85	215,238.00	34,069.20	0.50

**Detail of Securities Held & Market Analytics**

For the Month Ending **October 31, 2024**

<b>SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]</b>									
<b>Security Type/Description</b>				<b>Average</b>	<b>Original</b>	<b>Market</b>	<b>Market</b>	<b>Unreal G/L</b>	
<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Ticker</b>	<b>Shares</b>	<b>Cost/Share</b>	<b>Cost</b>	<b>Price</b>	<b>Value</b>	<b>on Cost</b>	<b>Percentage</b>
<b>Security Type Sub-Total</b>			<b>611,336.00</b>		<b>16,570,234.46</b>	<b>755.99</b>	<b>16,895,711.14</b>	<b>325,476.68</b>	<b>39.09</b>
<b>Money Market Mutual Fund</b>									
FIRST AM GOV OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	525,758.09	1.00	525,758.09	100.00	525,758.09	0.00	1.22
<b>Security Type Sub-Total</b>			<b>525,758.09</b>		<b>525,758.09</b>	<b>100.00</b>	<b>525,758.09</b>	<b>0.00</b>	<b>1.22</b>
<b>Mutual Fund - Bond</b>									
BAIRD CORE PLUS BOND-INST	057071870	7001692	490,654.95	10.89	5,342,528.21	10.14	4,975,241.19	(367,287.02)	11.51
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.42	0.35	0.00	0.00
DOUBLELINE CORE FIX INC-I	258620301	19170004	195,496.36	10.45	2,043,594.18	9.23	1,804,431.39	(239,162.79)	4.17
NYLI MACKAY HIGH YILD CBF-R6	56063N881	121732	134,439.48	5.18	696,788.10	5.20	699,085.29	2,297.19	1.62
PGIM TOTAL RETURN BOND-R6	74440B884	168981	338,466.39	13.34	4,514,238.66	11.98	4,054,827.38	(459,411.28)	9.38
VOYA INTERMEDIATE BOND-R6	92913L569	212412	242,906.06	9.85	2,391,485.74	8.73	2,120,569.91	(270,915.83)	4.91
<b>Security Type Sub-Total</b>			<b>1,401,963.28</b>		<b>14,988,635.24</b>	<b>55.70</b>	<b>13,654,155.51</b>	<b>(1,334,479.73)</b>	<b>31.59</b>
<b>Mutual Fund - Equity</b>									
COHEN & STEERS INST RLTY	19247U106	1428049	14,365.06	52.21	749,999.97	51.32	737,215.06	(12,784.91)	1.71
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,629.50	28.07	270,300.00	28.62	275,596.22	5,296.22	0.64
GLDMN SCHS GQG PRT INTL-INST	38147N293	51973400	34,602.03	19.28	667,118.97	22.39	774,739.40	107,620.43	1.79
HRDNG LVNR INTL EQTY-INST	412295107	175052	18,363.09	28.95	531,566.14	27.35	502,230.41	(29,335.73)	1.16
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	10575468	12,788.39	15.20	194,346.81	17.38	222,262.21	27,915.40	0.51
UNDISC MGRS BEHAV VAL-R6	904504479	1428076	4,645.89	87.26	405,400.00	87.49	406,468.55	1,068.55	0.94
<b>Security Type Sub-Total</b>			<b>94,393.95</b>		<b>2,818,731.89</b>	<b>234.55</b>	<b>2,918,511.85</b>	<b>99,779.96</b>	<b>6.75</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,980.00	1.00	49,980.00	109.13	54,542.50	4,562.50	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11

**Detail of Securities Held & Market Analytics**

For the Month Ending **October 31, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	21,070.00	1.00	21,070.00	109.13	22,993.41	1,923.41	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	20,442.35	1.00	20,442.35	109.13	22,308.46	1,866.11	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,000.00	1.00	49,000.00	109.13	53,473.04	4,473.04	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,000.00	1.00	49,000.00	109.13	53,473.04	4,473.04	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE63	SA495	900,000.00	1.00	900,000.00	100.00	900,000.00	0.00	2.08
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	180,000.00	1.00	180,000.00	117.22	210,987.11	30,987.11	0.49
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	1,173,710.00	1.00	1,173,710.00	117.22	1,375,764.89	202,054.89	3.18
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	252,000.00	1.00	252,000.00	140.58	354,261.70	102,261.70	0.82
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	130,837.59	1.00	130,837.59	140.58	183,931.54	53,093.95	0.43
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	145,309.38	1.00	145,309.38	140.58	204,275.99	58,966.61	0.47
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	127,930.57	1.00	127,930.57	140.58	179,844.85	51,914.28	0.42

**Detail of Securities Held & Market Analytics**

For the Month Ending **October 31, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
<b>Separate Account</b>										
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	147,000.00	1.00	147,000.00	140.58	206,652.66	59,652.66	0.48	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	180,319.43	1.00	180,319.43	140.58	253,493.13	73,173.70	0.59	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	309,750.00	1.00	309,750.00	140.58	435,446.68	125,696.68	1.01	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	105,000.00	1.00	105,000.00	140.58	147,609.04	42,609.04	0.34	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	80,433.93	1.00	80,433.93	140.58	113,074.05	32,640.12	0.26	
<b>Security Type Sub-Total</b>			<b>4,148,408.25</b>		<b>4,148,408.25</b>	<b>2,690.94</b>	<b>5,019,444.94</b>	<b>871,036.69</b>	<b>11.59</b>	
<b>Managed Account Sub-Total</b>			<b>6,831,538.57</b>		<b>43,269,851.46</b>	<b>4,694.96</b>	<b>43,227,052.05</b>	<b>(42,799.41)</b>	<b>100.00</b>	
<b>Securities Sub-Total</b>			<b>\$6,831,538.57</b>		<b>\$43,269,851.46</b>	<b>\$4,694.96</b>	<b>\$43,227,052.05</b>	<b>(\$42,799.41)</b>	<b>100.00%</b>	
<b>Accrued Interest</b>							<b>\$0.00</b>			
<b>Total Investments</b>							<b>\$43,227,052.05</b>			



**Detail of Securities Held & Market Analytics**

For the Month Ending **October 31, 2024**

**SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Ticker</b>	<b>Shares</b>	<b>Average Cost/Share</b>	<b>Original Cost</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L on Cost</b>	<b>Percentage</b>
<b>Exchange-Traded Fund - Bond</b>										
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	2,405.00	60.30	145,021.50	52.24	125,637.20	(19,384.30)	0.29
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	1,779.00	57.66	102,578.92	52.24	92,934.96	(9,643.96)	0.21
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	631.00	56.68	35,765.08	52.24	32,963.44	(2,801.64)	0.08
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	1,113.00	61.12	68,026.56	52.24	58,143.12	(9,883.44)	0.13
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	982.00	61.00	59,902.00	52.24	51,299.68	(8,602.32)	0.12
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	7,130.00	50.32	358,781.60	52.24	372,471.20	13,689.60	0.86
ISHARES 5-10Y INV GRADE CORP		464288638	11413317	633.00	56.98	36,068.34	52.24	33,067.92	(3,000.42)	0.08
ISHARES CORE U.S. AGGREGATE		464287226	8278395	4,049.00	98.87	400,324.63	98.42	398,502.58	(1,822.05)	0.92
ISHARES CORE U.S. AGGREGATE		464287226	8278395	6,272.00	92.76	581,790.09	98.42	617,290.24	35,500.15	1.43
ISHARES CORE U.S. AGGREGATE		464287226	8278395	3,372.00	99.12	334,232.64	98.42	331,872.24	(2,360.40)	0.77
ISHARES CORE U.S. AGGREGATE		464287226	8278395	3,317.00	96.40	319,758.80	98.42	326,459.14	6,700.34	0.75
ISHARES CORE U.S. AGGREGATE		464287226	8278395	17,957.00	98.64	1,771,278.48	98.42	1,767,327.94	(3,950.54)	4.08
<b>Security Type Sub-Total</b>				<b>49,640.00</b>		<b>4,213,528.64</b>	<b>857.78</b>	<b>4,207,969.66</b>	<b>(5,558.98)</b>	<b>9.72</b>
<b>Exchange-Traded Fund - Equity</b>										
SCHWAB US LARGE-CAP ETF		808524201	17333747	509,848.00	22.54	11,493,673.41	22.44	11,440,989.12	(52,684.29)	26.42
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	2,211.00	42.17	93,237.87	50.10	110,771.10	17,533.23	0.26
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	2,484.00	39.67	98,540.28	50.10	124,448.40	25,908.12	0.29
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	6,915.00	38.85	268,647.75	50.10	346,441.50	77,793.75	0.80
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	44,356.00	52.35	2,322,027.73	50.10	2,222,235.60	(99,792.13)	5.13
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	2,614.00	37.16	97,136.24	50.10	130,961.40	33,825.16	0.30
VANGUARD FTSE DEVELOPED ETF		921943858	12373850	4,430.00	49.80	220,614.00	50.10	221,943.00	1,329.00	0.51
VANGUARD TOTAL INTL STOCK		921909768	23836382	2,875.00	51.81	148,953.46	61.85	177,818.75	28,865.29	0.41
VANGUARD TOTAL INTL STOCK		921909768	23836382	16,886.00	47.86	808,160.58	61.85	1,044,399.10	236,238.52	2.41
VANGUARD TOTAL INTL STOCK		921909768	23836382	3,770.00	52.06	196,266.20	61.85	233,174.50	36,908.30	0.54
VANGUARD TOTAL INTL STOCK		921909768	23836382	2,469.00	56.19	138,733.11	61.85	152,707.65	13,974.54	0.35
VANGUARD TOTAL INTL STOCK		921909768	23836382	6,003.00	61.64	370,024.92	61.85	371,285.55	1,260.63	0.86
VANGUARD TOTAL INTL STOCK		921909768	23836382	1,375.00	54.44	74,855.00	61.85	85,043.75	10,188.75	0.20
VANGUARD TOTAL INTL STOCK		921909768	23836382	2,470.00	56.52	139,604.40	61.85	152,769.50	13,165.10	0.35

**Detail of Securities Held & Market Analytics**

For the Month Ending **October 31, 2024**

<b>SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]</b>									
<b>Security Type/Description</b>				<b>Average</b>	<b>Original</b>	<b>Market</b>	<b>Market</b>	<b>Unreal G/L</b>	
<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Ticker</b>	<b>Shares</b>	<b>Cost/Share</b>	<b>Cost</b>	<b>Price</b>	<b>Value</b>	<b>on Cost</b>	<b>Percentage</b>
<b>Security Type Sub-Total</b>			<b>608,706.00</b>		<b>16,470,474.95</b>	<b>755.99</b>	<b>16,814,988.92</b>	<b>344,513.97</b>	<b>38.83</b>
<b>Money Market Mutual Fund</b>									
FIRST AM GOV OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	567,661.68	1.00	567,661.68	100.00	567,661.68	0.00	1.31
<b>Security Type Sub-Total</b>			<b>567,661.68</b>		<b>567,661.68</b>	<b>100.00</b>	<b>567,661.68</b>	<b>0.00</b>	<b>1.31</b>
<b>Mutual Fund - Bond</b>									
BAIRD CORE PLUS BOND-INST	057071870	7001692	494,822.50	10.88	5,382,787.69	10.14	5,017,500.17	(365,287.52)	11.59
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.42	0.35	0.00	0.00
DOUBLELINE CORE FIX INC-I	258620301	19170004	195,018.62	10.45	2,038,727.72	9.23	1,800,021.92	(238,705.80)	4.16
NYLI MACKAY HIGH YILD CBF-R6	56063N881	121732	134,083.84	5.18	694,779.87	5.20	697,235.99	2,456.12	1.61
PGIM TOTAL RETURN BOND-R6	74440B884	168981	342,156.74	13.31	4,554,959.80	11.98	4,099,037.69	(455,922.11)	9.47
VOYA INTERMEDIATE BOND-R6	92913L569	212412	242,380.35	9.84	2,385,920.17	8.73	2,115,980.47	(269,939.70)	4.89
<b>Security Type Sub-Total</b>			<b>1,408,462.08</b>		<b>15,057,175.60</b>	<b>55.70</b>	<b>13,729,776.59</b>	<b>(1,327,399.01)</b>	<b>31.72</b>
<b>Mutual Fund - Equity</b>									
COHEN & STEERS INST RLTY	19247U106	1428049	15,322.73	52.21	799,999.96	51.32	786,362.73	(13,637.23)	1.82
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,529.75	28.07	267,500.00	28.62	272,741.36	5,241.36	0.63
GLDMN SCHS GQG PRT INTL-INST	38147N293	51973400	34,546.06	19.28	666,093.46	22.39	773,486.30	107,392.84	1.79
HRDNG LVNR INTL EQTY-INST	412295107	175052	18,332.57	28.93	530,449.56	27.35	501,395.66	(29,053.90)	1.16
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	10575468	12,751.39	15.20	193,784.60	17.38	221,619.13	27,834.53	0.51
UNDISC MGRS BEHAV VAL-R6	904504479	1428076	4,597.75	87.26	401,200.00	87.49	402,257.48	1,057.48	0.93
<b>Security Type Sub-Total</b>			<b>95,080.25</b>		<b>2,859,027.58</b>	<b>234.55</b>	<b>2,957,862.66</b>	<b>98,835.08</b>	<b>6.84</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,980.00	1.00	49,980.00	109.13	54,542.49	4,562.49	0.13
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11

**Detail of Securities Held & Market Analytics**

For the Month Ending **October 31, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
<b>Separate Account</b>										
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	109.13	53,473.03	4,473.03	0.12	
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	20,442.35	1.00	20,442.35	109.13	22,308.46	1,866.11	0.05	
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11	
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	21,070.00	1.00	21,070.00	109.13	22,993.40	1,923.40	0.05	
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	109.13	53,473.03	4,473.03	0.12	
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11	
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11	
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11	
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE64	SA496	900,000.00	1.00	900,000.00	100.00	900,000.00	0.00	2.08	
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	1,173,710.00	1.00	1,173,710.00	117.22	1,375,764.89	202,054.89	3.18	
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	180,000.00	1.00	180,000.00	117.22	210,987.11	30,987.11	0.49	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	309,750.00	1.00	309,750.00	140.58	435,446.68	125,696.68	1.01	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	252,000.00	1.00	252,000.00	140.58	354,261.70	102,261.70	0.82	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	105,000.00	1.00	105,000.00	140.58	147,609.04	42,609.04	0.34	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	130,837.59	1.00	130,837.59	140.58	183,931.54	53,093.95	0.42	

**Detail of Securities Held & Market Analytics**

For the Month Ending **October 31, 2024**

**SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]**

<b>Security Type/Description Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Ticker</b>	<b>Shares</b>	<b>Average Cost/Share</b>	<b>Original Cost</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L on Cost</b>	<b>Percentage</b>
<b>Separate Account</b>									
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	145,309.38	1.00	145,309.38	140.58	204,275.99	58,966.61	0.47
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	147,000.00	1.00	147,000.00	140.58	206,652.66	59,652.66	0.48
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	180,319.43	1.00	180,319.43	140.58	253,493.13	73,173.70	0.59
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	127,930.57	1.00	127,930.57	140.58	179,844.85	51,914.28	0.42
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	80,433.93	1.00	80,433.93	140.58	113,074.05	32,640.12	0.26
<b>Security Type Sub-Total</b>			<b>4,148,408.25</b>		<b>4,148,408.25</b>	<b>2,690.94</b>	<b>5,019,444.80</b>	<b>871,036.55</b>	<b>11.58</b>
<b>Managed Account Sub-Total</b>			<b>6,877,958.26</b>		<b>43,316,276.70</b>	<b>4,694.96</b>	<b>43,297,704.31</b>	<b>(18,572.39)</b>	<b>100.00</b>
<b>Securities Sub-Total</b>			<b>\$6,877,958.26</b>		<b>\$43,316,276.70</b>	<b>\$4,694.96</b>	<b>\$43,297,704.31</b>	<b>(\$18,572.39)</b>	<b>100.00%</b>
<b>Accrued Interest</b>							<b>\$0.00</b>		
<b>Total Investments</b>							<b>\$43,297,704.31</b>		



Detail of Securities Held & Market Analytics

For the Month Ending November 30, 2024

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	965.00	61.00	58,865.00	52.73	50,884.45	(7,980.55)	0.12
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,146.00	61.12	70,043.52	52.73	60,428.58	(9,614.94)	0.14
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	633.00	56.98	36,068.34	52.73	33,378.09	(2,690.25)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,776.00	57.66	102,405.94	52.73	93,648.48	(8,757.46)	0.21
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	7,097.00	50.32	357,121.04	52.73	374,224.81	17,103.77	0.85
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	631.00	56.68	35,765.08	52.73	33,272.63	(2,492.45)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	2,389.00	60.30	144,056.70	52.73	125,971.97	(18,084.73)	0.29
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	99.20	401,660.80	1,336.17	0.91
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,918.00	98.64	1,767,431.52	99.20	1,777,465.60	10,034.08	4.02
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,307.00	96.40	318,794.80	99.20	328,054.40	9,259.60	0.74
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,446.00	92.76	597,930.32	99.20	639,443.20	41,512.88	1.45
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,322.00	99.12	329,276.64	99.20	329,542.40	265.76	0.75

<b>Security Type Sub-Total</b>			<b>49,679.00</b>		<b>4,218,083.53</b>	<b>865.11</b>	<b>4,247,975.41</b>	<b>29,891.88</b>	<b>9.64</b>
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<b>Exchange-Traded Fund - Equity</b>									
SCHWAB US LARGE-CAP ETF	808524201	17333747	511,356.00	22.54	11,527,668.76	23.89	12,216,294.84	688,626.08	27.65
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	46,244.00	52.35	2,420,864.15	50.30	2,326,073.20	(94,790.95)	5.27
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,193.00	42.17	92,478.81	50.30	110,307.90	17,829.09	0.25
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,614.00	37.16	97,136.24	50.30	131,484.20	34,347.96	0.30
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,629.00	39.67	104,292.43	50.30	132,238.70	27,946.27	0.30
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	6,816.00	38.85	264,801.60	50.30	342,844.80	78,043.20	0.78
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	4,430.00	49.80	220,614.00	50.30	222,829.00	2,215.00	0.50
VANGUARD TOTAL INTL STOCK	921909768	23836382	15,690.00	47.86	750,920.27	61.71	968,229.90	217,309.63	2.19
VANGUARD TOTAL INTL STOCK	921909768	23836382	6,003.00	61.64	370,024.92	61.71	370,445.13	420.21	0.84
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,586.00	56.19	145,307.34	61.71	159,582.06	14,274.72	0.36
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,875.00	51.81	148,953.46	61.71	177,416.25	28,462.79	0.40
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,586.00	56.52	146,160.72	61.71	159,582.06	13,421.34	0.36
VANGUARD TOTAL INTL STOCK	921909768	23836382	1,834.00	54.44	99,842.96	61.71	113,176.14	13,333.18	0.26
VANGUARD TOTAL INTL STOCK	921909768	23836382	3,480.00	52.06	181,168.80	61.71	214,750.80	33,582.00	0.49

**Detail of Securities Held & Market Analytics**

For the Month Ending **November 30, 2024**

<b>SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]</b>									
<b>Security Type/Description</b>				<b>Average</b>	<b>Original</b>	<b>Market</b>	<b>Market</b>	<b>Unreal G/L</b>	
<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Ticker</b>	<b>Shares</b>	<b>Cost/Share</b>	<b>Cost</b>	<b>Price</b>	<b>Value</b>	<b>on Cost</b>	<b>Percentage</b>
<b>Security Type Sub-Total</b>			<b>611,336.00</b>		<b>16,570,234.46</b>	<b>757.66</b>	<b>17,645,254.98</b>	<b>1,075,020.52</b>	<b>39.95</b>
<b>Money Market Mutual Fund</b>									
FIRST AM GOV OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	476,362.66	1.00	476,362.66	100.00	476,362.66	0.00	1.08
<b>Security Type Sub-Total</b>			<b>476,362.66</b>		<b>476,362.66</b>	<b>100.00</b>	<b>476,362.66</b>	<b>0.00</b>	<b>1.08</b>
<b>Mutual Fund - Bond</b>									
BAIRD CORE PLUS BOND-INST	057071870	7001692	492,420.61	10.89	5,360,502.63	10.21	5,027,614.40	(332,888.23)	11.38
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.43	0.35	0.00	0.00
DOUBLELINE CORE FIX INC-I	258620301	19170004	196,284.95	10.45	2,050,920.19	9.29	1,823,487.21	(227,432.98)	4.13
NYLI MACKAY HIGH YILD CBF-R6	56063N881	121732	135,115.53	5.18	700,323.86	5.23	706,654.26	6,330.40	1.60
PGIM TOTAL RETURN BOND-R6	74440B884	168981	339,779.78	13.33	4,530,104.39	12.08	4,104,539.76	(425,564.63)	9.29
VOYA INTERMEDIATE BOND-R6	92913L569	212412	243,881.01	9.84	2,400,055.49	8.79	2,143,714.03	(256,341.46)	4.85
<b>Security Type Sub-Total</b>			<b>1,407,481.92</b>		<b>15,041,906.91</b>	<b>56.03</b>	<b>13,806,010.01</b>	<b>(1,235,896.90)</b>	<b>31.25</b>
<b>Mutual Fund - Equity</b>									
COHEN & STEERS INST RLTY	19247U106	1428049	14,365.06	52.21	749,999.97	52.75	757,757.10	7,757.13	1.72
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,629.50	28.07	270,300.00	31.85	306,699.50	36,399.50	0.69
GLDMN SCHS GQG PRT INTL-INST	38147N293	51973400	34,602.03	19.28	667,118.97	21.95	759,514.50	92,395.53	1.72
HRDNG LVNR INTL EQTY-INST	412295107	175052	18,363.09	28.95	531,566.14	26.96	495,068.80	(36,497.34)	1.12
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	10575468	12,788.39	15.20	194,346.81	17.05	218,042.04	23,695.23	0.49
UNDISC MGRS BEHAV VAL-R6	904504479	1428076	4,645.89	87.26	405,400.00	95.31	442,799.38	37,399.38	1.00
<b>Security Type Sub-Total</b>			<b>94,393.95</b>		<b>2,818,731.89</b>	<b>245.87</b>	<b>2,979,881.32</b>	<b>161,149.43</b>	<b>6.74</b>
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,000.00	1.00	49,000.00	109.13	53,473.04	4,473.04	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11

**Detail of Securities Held & Market Analytics**

For the Month Ending **November 30, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,980.00	1.00	49,980.00	109.13	54,542.50	4,562.50	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	45,325.00	1.00	45,325.00	109.13	49,462.57	4,137.57	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	21,070.00	1.00	21,070.00	109.13	22,993.41	1,923.41	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	20,442.35	1.00	20,442.35	109.13	22,308.46	1,866.11	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00019	SA406	49,000.00	1.00	49,000.00	109.13	53,473.04	4,473.04	0.12
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE63	SA495	900,000.00	1.00	900,000.00	100.00	900,000.00	0.00	2.04
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	1,173,710.00	1.00	1,173,710.00	117.22	1,375,764.89	202,054.89	3.11
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0090	F_GOLUB	180,000.00	1.00	180,000.00	117.22	210,987.11	30,987.11	0.48
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	80,433.93	1.00	80,433.93	140.58	113,074.05	32,640.12	0.25
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	180,319.43	1.00	180,319.43	140.58	253,493.13	73,173.70	0.57
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	147,000.00	1.00	147,000.00	140.58	206,652.66	59,652.66	0.47
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	105,000.00	1.00	105,000.00	140.58	147,609.04	42,609.04	0.33

**Detail of Securities Held & Market Analytics**

For the Month Ending **November 30, 2024**

SUNLINE EMPLOYEES RETIREMENT BARGAINING - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
<b>Separate Account</b>										
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	127,930.57	1.00	127,930.57	140.58	179,844.85	51,914.28	0.41	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	252,000.00	1.00	252,000.00	140.58	354,261.70	102,261.70	0.80	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	145,309.38	1.00	145,309.38	140.58	204,275.99	58,966.61	0.46	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	130,837.59	1.00	130,837.59	140.58	183,931.54	53,093.95	0.42	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV007	F_NBF	309,750.00	1.00	309,750.00	140.58	435,446.68	125,696.68	0.99	
<b>Security Type Sub-Total</b>			<b>4,148,408.25</b>		<b>4,148,408.25</b>	<b>2,690.94</b>	<b>5,019,444.94</b>	<b>871,036.69</b>	<b>11.34</b>	
<b>Managed Account Sub-Total</b>			<b>6,787,661.78</b>		<b>43,273,727.70</b>	<b>4,715.61</b>	<b>44,174,929.32</b>	<b>901,201.62</b>	<b>100.00</b>	
<b>Securities Sub-Total</b>			<b>\$6,787,661.78</b>		<b>\$43,273,727.70</b>	<b>\$4,715.61</b>	<b>\$44,174,929.32</b>	<b>\$901,201.62</b>	<b>100.00%</b>	
<b>Accrued Interest</b>							<b>\$0.00</b>			
<b>Total Investments</b>							<b>\$44,174,929.32</b>			



Detail of Securities Held & Market Analytics

For the Month Ending November 30, 2024

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Exchange-Traded Fund - Bond</b>									
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	982.00	61.00	59,902.00	52.73	51,780.86	(8,121.14)	0.12
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	7,130.00	50.32	358,781.60	52.73	375,964.90	17,183.30	0.85
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	631.00	56.68	35,765.08	52.73	33,272.63	(2,492.45)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,113.00	61.12	68,026.56	52.73	58,688.49	(9,338.07)	0.13
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	633.00	56.98	36,068.34	52.73	33,378.09	(2,690.25)	0.08
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	1,779.00	57.66	102,578.92	52.73	93,806.67	(8,772.25)	0.21
ISHARES 5-10Y INV GRADE CORP	464288638	11413317	2,405.00	60.30	145,021.50	52.73	126,815.65	(18,205.85)	0.29
ISHARES CORE U.S. AGGREGATE	464287226	8278395	17,957.00	98.64	1,771,278.48	99.20	1,781,334.40	10,055.92	4.02
ISHARES CORE U.S. AGGREGATE	464287226	8278395	4,049.00	98.87	400,324.63	99.20	401,660.80	1,336.17	0.91
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,317.00	96.40	319,758.80	99.20	329,046.40	9,287.60	0.74
ISHARES CORE U.S. AGGREGATE	464287226	8278395	3,372.00	99.12	334,232.64	99.20	334,502.40	269.76	0.76
ISHARES CORE U.S. AGGREGATE	464287226	8278395	6,272.00	92.76	581,790.09	99.20	622,182.40	40,392.31	1.41

<b>Security Type Sub-Total</b>			<b>49,640.00</b>		<b>4,213,528.64</b>	<b>865.11</b>	<b>4,242,433.69</b>	<b>28,905.05</b>	<b>9.60</b>
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<b>Exchange-Traded Fund - Equity</b>									
SCHWAB US LARGE-CAP ETF	808524201	17333747	509,848.00	22.54	11,493,673.41	23.89	12,180,268.72	686,595.31	27.52
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,614.00	37.16	97,136.24	50.30	131,484.20	34,347.96	0.30
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	44,356.00	52.35	2,322,027.73	50.30	2,231,106.80	(90,920.93)	5.04
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	6,915.00	38.85	268,647.75	50.30	347,824.50	79,176.75	0.79
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,211.00	42.17	93,237.87	50.30	111,213.30	17,975.43	0.25
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	4,430.00	49.80	220,614.00	50.30	222,829.00	2,215.00	0.50
VANGUARD FTSE DEVELOPED ETF	921943858	12373850	2,484.00	39.67	98,540.28	50.30	124,945.20	26,404.92	0.28
VANGUARD TOTAL INTL STOCK	921909768	23836382	6,003.00	61.64	370,024.92	61.71	370,445.13	420.21	0.84
VANGUARD TOTAL INTL STOCK	921909768	23836382	16,886.00	47.86	808,160.58	61.71	1,042,035.06	233,874.48	2.35
VANGUARD TOTAL INTL STOCK	921909768	23836382	3,770.00	52.06	196,266.20	61.71	232,646.70	36,380.50	0.53
VANGUARD TOTAL INTL STOCK	921909768	23836382	1,375.00	54.44	74,855.00	61.71	84,851.25	9,996.25	0.19
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,875.00	51.81	148,953.46	61.71	177,416.25	28,462.79	0.40
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,470.00	56.52	139,604.40	61.71	152,423.70	12,819.30	0.34
VANGUARD TOTAL INTL STOCK	921909768	23836382	2,469.00	56.19	138,733.11	61.71	152,361.99	13,628.88	0.34

**Detail of Securities Held & Market Analytics**

For the Month Ending **November 30, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
<b>Security Type Sub-Total</b>			<b>608,706.00</b>		<b>16,470,474.95</b>	<b>757.66</b>	<b>17,561,851.80</b>	<b>1,091,376.85</b>	<b>39.67</b>	
<b>Money Market Mutual Fund</b>										
FIRST AM GOV OBLIG-Z DTD 01/01/2010 0.000% --	31846V567	351477	536,535.45	1.00	536,535.45	100.00	536,535.45	0.00	1.21	
<b>Security Type Sub-Total</b>			<b>536,535.45</b>		<b>536,535.45</b>	<b>100.00</b>	<b>536,535.45</b>	<b>0.00</b>	<b>1.21</b>	
<b>Mutual Fund - Bond</b>										
BAIRD CORE PLUS BOND-INST	057071870	7001692	496,603.16	10.88	5,400,914.78	10.21	5,070,318.20	(330,596.58)	11.46	
BBH LIMITED DURATION-I	05528X851	7344118	0.03	10.29	0.35	10.43	0.35	0.00	0.00	
DOUBLELINE CORE FIX INC-I	258620301	19170004	195,805.28	10.45	2,046,035.82	9.29	1,819,031.11	(227,004.71)	4.11	
NYLI MACKAY HIGH YILD CBF-R6	56063N881	121732	134,758.11	5.18	698,306.28	5.23	704,784.89	6,478.61	1.59	
PGIM TOTAL RETURN BOND-R6	74440B884	168981	343,484.44	13.31	4,570,998.52	12.08	4,149,292.09	(421,706.43)	9.37	
VOYA INTERMEDIATE BOND-R6	92913L569	212412	243,353.18	9.84	2,394,471.36	8.79	2,139,074.49	(255,396.87)	4.83	
<b>Security Type Sub-Total</b>			<b>1,414,004.21</b>		<b>15,110,727.11</b>	<b>56.03</b>	<b>13,882,501.13</b>	<b>(1,228,225.98)</b>	<b>31.36</b>	
<b>Mutual Fund - Equity</b>										
COHEN & STEERS INST RLTY	19247U106	1428049	15,322.73	52.21	799,999.96	52.75	808,274.24	8,274.28	1.83	
COLUMBIA SMALL CAP GRW-INST3	19765Y340	195897	9,529.75	28.07	267,500.00	31.85	303,522.44	36,022.44	0.69	
GLDMN SCHS GQG PRT INTL-INST	38147N293	51973400	34,546.06	19.28	666,093.46	21.95	758,286.03	92,192.57	1.71	
HRDNG LVNR INTL EQTY-INST	412295107	175052	18,332.57	28.93	530,449.56	26.96	494,245.97	(36,203.59)	1.12	
HRTFRD SCHR EM MRKT EQ-SDR	41665H789	10575468	12,751.39	15.20	193,784.60	17.05	217,411.17	23,626.57	0.49	
UNDISC MGRS BEHAV VAL-R6	904504479	1428076	4,597.75	87.26	401,200.00	95.31	438,211.92	37,011.92	0.99	
<b>Security Type Sub-Total</b>			<b>95,080.25</b>		<b>2,859,027.58</b>	<b>245.87</b>	<b>3,019,951.77</b>	<b>160,924.19</b>	<b>6.83</b>	
<b>Separate Account</b>										
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	109.13	53,473.03	4,473.03	0.12	
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	21,070.00	1.00	21,070.00	109.13	22,993.40	1,923.40	0.05	

**Detail of Securities Held & Market Analytics**

For the Month Ending **November 30, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]									
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage
<b>Separate Account</b>									
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,980.00	1.00	49,980.00	109.13	54,542.49	4,562.49	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	49,000.00	1.00	49,000.00	109.13	53,473.03	4,473.03	0.12
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	20,442.35	1.00	20,442.35	109.13	22,308.46	1,866.11	0.05
ATEL PRIVATE DEBT FUND II DTD 01/01/2010 0.000% --	ATEL00020	SA407	45,325.00	1.00	45,325.00	109.13	49,462.55	4,137.55	0.11
BLACKSTONE INFRASTRUCTURE PRTNRS F 2 L. DTD 10/01/2024 0.000% --	BKSTONE64	SA496	900,000.00	1.00	900,000.00	100.00	900,000.00	0.00	2.03
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	180,000.00	1.00	180,000.00	117.22	210,987.11	30,987.11	0.48
GOLUB CAPITAL XIV INT'L DTD 01/01/2010 0.000% --	GOLUB0091	F_GOLUB	1,173,710.00	1.00	1,173,710.00	117.22	1,375,764.89	202,054.89	3.11
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	80,433.93	1.00	80,433.93	140.58	113,074.05	32,640.12	0.26
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	105,000.00	1.00	105,000.00	140.58	147,609.04	42,609.04	0.33
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	127,930.57	1.00	127,930.57	140.58	179,844.85	51,914.28	0.41
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	145,309.38	1.00	145,309.38	140.58	204,275.99	58,966.61	0.46

**Detail of Securities Held & Market Analytics**

For the Month Ending **November 30, 2024**

SUNLINE EMPLOYEES RETIREMENT NON-BARGAI - [REDACTED]										
Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Ticker	Shares	Average Cost/Share	Original Cost	Market Price	Market Value	Unreal G/L on Cost	Percentage	
<b>Separate Account</b>										
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	309,750.00	1.00	309,750.00	140.58	435,446.68	125,696.68	0.98	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	147,000.00	1.00	147,000.00	140.58	206,652.66	59,652.66	0.47	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	252,000.00	1.00	252,000.00	140.58	354,261.70	102,261.70	0.80	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	130,837.59	1.00	130,837.59	140.58	183,931.54	53,093.95	0.42	
NB SOF V DTD 01/01/2010 0.000% --	NBSOFV008	F_NBF	180,319.43	1.00	180,319.43	140.58	253,493.13	73,173.70	0.57	
<b>Security Type Sub-Total</b>			<b>4,148,408.25</b>		<b>4,148,408.25</b>	<b>2,690.94</b>	<b>5,019,444.80</b>	<b>871,036.55</b>	<b>11.33</b>	
<b>Managed Account Sub-Total</b>			<b>6,852,374.16</b>		<b>43,338,701.98</b>	<b>4,715.61</b>	<b>44,262,718.64</b>	<b>924,016.66</b>	<b>100.00</b>	
<b>Securities Sub-Total</b>			<b>\$6,852,374.16</b>		<b>\$43,338,701.98</b>	<b>\$4,715.61</b>	<b>\$44,262,718.64</b>	<b>\$924,016.66</b>	<b>100.00%</b>	
<b>Accrued Interest</b>								<b>\$0.00</b>		
<b>Total Investments</b>								<b>\$44,262,718.64</b>		

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: January 22, 2025

**APPROVE**TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Ridership Report for October &amp; November 2024

Summary:

Monthly Ridership			Monthly Variance	
	Oct-24	Oct-23	Net	Percent
Fixed Route	249,407	232,748	16,659	7.2%
SunRide	2,431	2,109	322	15.3%
Taxi Voucher*	214	162	52	32.1%
SunDial	10,200	11,028	-828	-7.5%
<b>Total</b>	<b>262,252</b>	<b>246,047</b>	<b>16,205</b>	<b>6.6%</b>

\*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Monthly Ridership			Monthly Variance	
	Nov-24	Nov-23	Net	Percent
Fixed Route	230,028	214,204	15,824	7.4%
SunRide	2,064	2,008	56	2.8%
Taxi Voucher*	150	210	-60	-28.6%
SunDial	8,538	10,027	-1,489	-14.8%
<b>Total</b>	<b>240,780</b>	<b>226,449</b>	<b>14,331</b>	<b>6.3%</b>

\*Taxi Voucher rides are included for the system total; however, they are not NTD reportable.

Yearly Ridership	
<b>Fiscal Year 2024</b>	931,129
<b>Fiscal Year 2023</b>	870,809
<b>Ridership Increase</b>	<b>60,320</b>

Fiscal year to date system ridership increased by 60,320 rides or 6.93% compared to the previous fiscal year. The baseline of the attached COVID-19 Recovery chart is calendar year 2020, this allows a comparison of three (3) years.

Recommendation:

Approve.



## SunLine Transit Agency Monthly Ridership Report October 2024

Fixed Route	Oct 2024	Oct 2023	FY 2024	FY 2023	Monthly KPI		Bikes		Wheelchairs		
			YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD	
Route 1EV	Coachella - Hwy 111 - Palm Desert Mall	54,012	53,259	189,532	190,578	18.5	1.3	2,278	7,677	269	997
Route 1WV	Palm Springs - Hwy 111 - Palm Desert Mall	40,314	40,135	154,704	148,944	15.0	1.1	1,334	5,390	290	1,178
Route 2	Desert Hot Springs - Palm Springs - Cathedral City	69,904	64,241	257,739	229,829	18.4	1.2	1,863	7,535	599	2,343
Route 3	Desert Hot Springs - Desert Edge	8,831	7,439	31,193	25,308	9.9	0.5	261	956	59	375
Route 4	Westfield Palm Desert - Palm Springs	21,856	19,077	77,589	67,111	10.9	0.7	716	2,464	138	427
Route 5	Desert Hot Springs - CSUSB - Palm Desert	3,012	943	10,082	4,966	5.3	0.2	81	344	11	35
Route 6	Coachella - Fred Waring - Westfield Palm Desert	5,251	2,375	17,445	11,122	8.2	0.4	144	513	30	113
Route 7	Bermuda Dunes - Indian Wells - La Quinta	8,780	8,726	27,406	28,154	8.5	0.6	383	1,205	16	41
Route 8	North Indio - Coachella - Thermal/Mecca	16,904	16,262	63,739	56,129	10.4	0.6	531	1,872	83	489
Route 9	North Shore - Mecca - Oasis	5,101	5,973	14,762	15,583	6.3	0.2	120	389	23	57
Route 10	Indio - CSUSB - San Bernardino - Metrolink	4,996	4,340	13,413	11,036	19.1	0.2	27	122	9	36
Route 200 SB	Palm Springs High School AM Tripper	290	224	640	576	15.0	0.3	4	4	4	1
Route 400 SB	Raymond Cree / Palm Springs HS Tripper	-	-	-	-	-	-	-	-	-	-
Route 401 SB	Palm Canyon / Stevens AM Tripper	-	-	-	-	-	-	-	-	-	-
Route 402 NB	Palm Canyon / Stevens AM Tripper	-	-	-	-	-	-	-	-	-	-
Route 403 NB	Vista Chino / Sunrise PM Tripper	-	-	-	-	-	-	-	-	-	-
Route 500 SB	Westfield Palm Desert PM Tripper	325	361	558	723	41	2	-	-	-	-
Route 501 NB	Palm Desert High School AM Tripper	-	-	-	-	-	-	-	-	-	-
Route 700 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo AM Tripper	588	435	987	1,113	49	2	1	3	-	-
Route 701 SB/NB	Harris / Washington - Calle Madrid / Ave Vallejo PM Tripper	1,563	1,216	2,971	2,796	159	5	3	13	1	3
Route 800 NB	Shadow Hills High School AM Tripper	3,204	2,480	8,267	6,170	453	9	-	-	-	5
Route 801 SB	Jackson / 44th PM Tripper	2,724	2,882	6,215	7,364	385	11	1	1	-	-
Route 802 SB	Hwy 111 / Golf Center Pkwy PM Tripper	578	605	1,456	1,663	53	1	-	-	2	2
Route 803 NB	Shadow Hills High School AM Tripper	1,174	1,775	2,192	4,467	147	2	-	-	-	-
	<b>Fixed Route Total</b>	<b>249,407</b>	<b>232,748</b>	<b>880,890</b>	<b>813,632</b>	<b>13.5</b>	<b>0.9</b>	<b>7,747</b>	<b>28,488</b>	<b>1,530</b>	<b>6,102</b>
	<b>SunRide</b>	2,431	2,109	8,671	6,490	2.0	0.2				
	<b>Taxi Voucher</b>	214	162	726	677						
	<b>SunDial</b>	10,200	11,028	38,554	40,705	0.9	0.2				
	<b>System Total</b>	<b>262,252</b>	<b>246,047</b>	<b>928,841</b>	<b>861,504</b>	<b>10.3</b>	<b>0.7</b>				
		<b>Oct-24</b>	<b>Oct-23</b>								
	<b>Weekdays:</b>	23	22								
	<b>Saturdays:</b>	4	4								
	<b>Sundays:</b>	4	5								
	<b>Total Days:</b>	31	31								

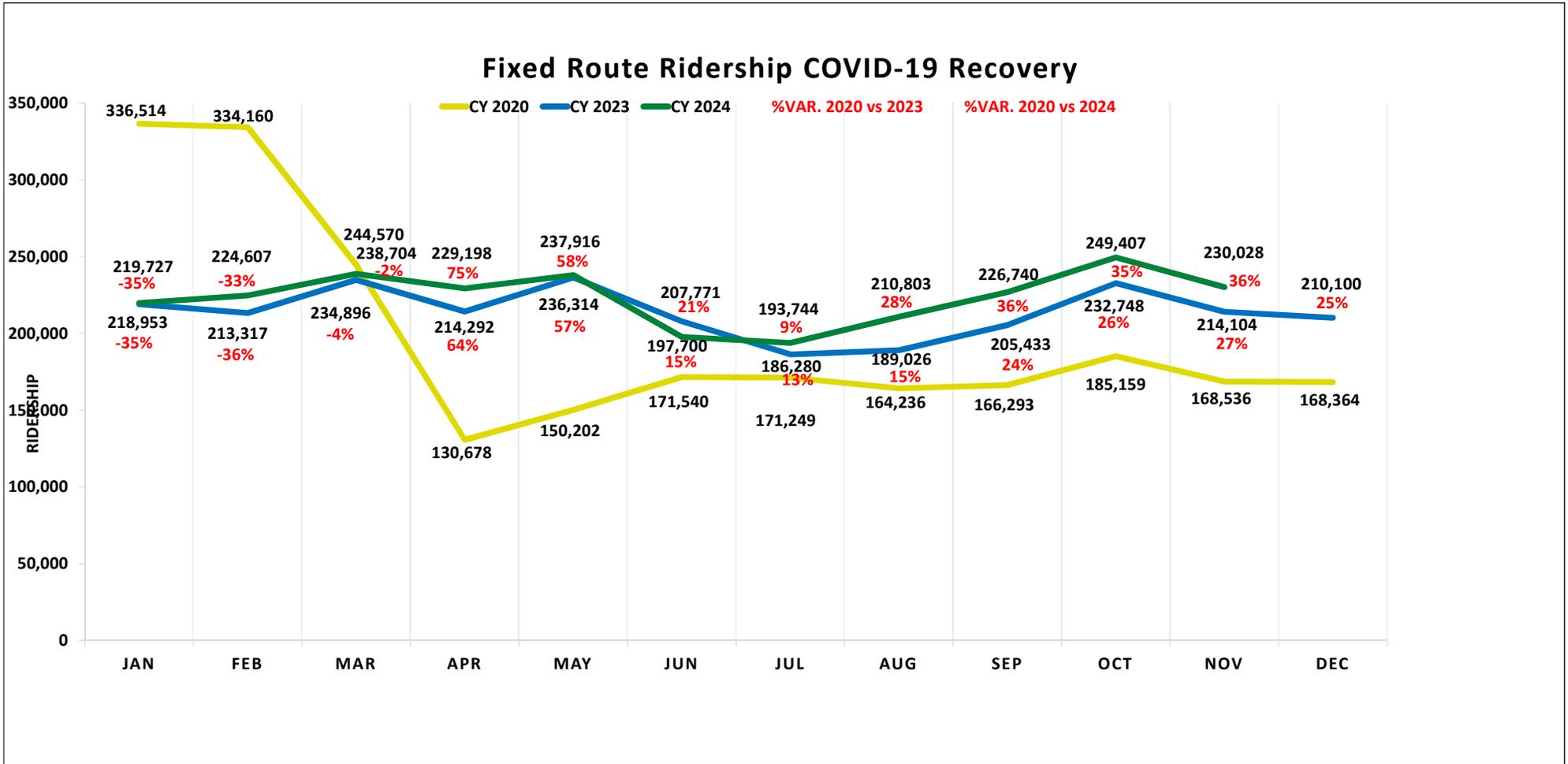
Haul Pass COD contributed with 9,380 rides, CSUSB with 3,134 rides.  
 Mobile Ticketing contributed with 48,776 rides, the total for October 2024 includes 153 paratransit mobile tickets.



## SunLine Transit Agency Monthly Ridership Report November 2024

Fixed Route	FY 2024		FY 2023		Monthly KPI		Bikes		Wheelchairs	
	Nov 2024	Nov 2023	YTD	YTD	Passengers/ Rev. Hours	Passengers/ Rev. Miles	Monthly	FYTD	Monthly	FYTD
Route 1EV	50,681	49,732	196,660	195,831	19.1	1.5	1,249	7,099	305	1,073
Route 1WV	39,008	35,650	150,185	147,624	15.3	1.3	1,882	5,736	661	1,516
Route 2	65,185	60,043	259,375	232,503	18.7	1.4	235	5,969	104	1,945
Route 3	8,201	6,975	31,141	25,495	10.1	0.6	542	1,245	114	412
Route 4	19,621	17,959	76,952	68,467	11.1	0.8	86	1,945	12	331
Route 5	2,752	1,421	9,953	5,422	5.5	0.3	117	356	21	46
Route 6	4,101	2,185	17,092	11,040	8.3	0.6	313	692	6	92
Route 7	8,228	7,762	28,213	28,119	9.0	0.7	446	1,310	94	119
Route 8	15,812	15,647	64,685	57,418	10.5	0.7	74	1,536	6	320
Route 9	4,742	5,374	15,194	16,331	6.8	0.3	25	306	12	47
Route 10	3,906	3,672	12,589	10,635	19.1	0.2	1,870	1,951	282	310
Route 200 SB	182	288	638	610	16	1	2	6	-	-
Route 400 SB	-	-	-	-	-	-	-	-	-	-
Route 401 SB	-	-	-	-	-	-	-	-	-	-
Route 402 NB	-	-	-	-	-	-	-	-	-	-
Route 403 NB	-	-	-	-	-	-	-	-	-	-
Route 500 SB	274	184	688	772	16	2	-	-	-	-
Route 501 NB	-	-	-	-	-	-	-	-	-	-
Route 700 SB/NB	216	377	887	1,028	18	1	1	2	-	-
Route 701 SB/NB	853	838	2,866	2,700	67	4	-	7	-	2
Route 800 NB	2,600	1,318	6,928	5,077	195	10	1	1	1	1
Route 801 SB	2,598	2,462	6,139	6,875	173	10	-	1	-	-
Route 802 SB	432	675	1,166	1,764	25	1	-	-	-	2
Route 803 NB	636	1,642	2,631	4,692	62	3	-	-	-	-
<b>Fixed Route Total</b>	<b>230,028</b>	<b>214,204</b>	<b>883,982</b>	<b>822,403</b>	<b>13.5</b>	<b>0.9</b>	<b>6,843</b>	<b>28,162</b>	<b>1,618</b>	<b>6,216</b>
SunRide	2,064	2,008	8,581	6,816	2.0	0.1				
Taxi Voucher	150	210	678	716						
SunDial	8,538	10,027	37,888	40,874	1.2	0.2				
<b>System Total</b>	<b>240,780</b>	<b>226,449</b>	<b>931,129</b>	<b>870,809</b>	<b>10.6</b>	<b>0.8</b>				
	<b>Nov-24</b>	<b>Nov-23</b>								
Weekdays:	20	20								
Saturdays:	4	5								
Sundays:	6	5								
<b>Total Days:</b>	<b>30</b>	<b>30</b>								

Haul Pass COD contributed with 7,482 rides, CSUSB with 2,320 rides.  
Mobile Ticketing contributed with 42,359 rides, the total for November 2024 includes 106 paratransit mobile tickets.



The COVID-19 pandemic caused a major national and global disruption with closures of businesses, schools and entertainment venues due to the implementation of national and statewide public health policies. Variances are in red close to their corresponding ridership number. 2023 and 2024 are referring to the baseline of 2020. CY 2020 will remain on the chart since it is the baseline needed to compare ridership recovery for CY 2023 & CY 2024. CY 2021/2022 have been removed to reflect the two (2) most recent years in recovery.

**SunLine Transit Agency**  
**CONSENT CALENDAR**

DATE: January 22, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of SunDial Operational Notes for October and November  
2024

Summary:

The attached report summarizes SunDial's operation for the month of October and November 2024. This report identifies that for the month of October and November, the on-time performance for SunDial did meet the internal service goal of 85% which is comparable to the fixed route service goal. The on-time performance for the month of October and November was met and exceeded.

In October, Paratransit was above the internal service goal at 87.3%. Fiscal-year-to-date, SunDial has maintained an on-time performance of 88.1%. Total vehicle miles for October 2024 decreased by 3,299 compared to October 2023. Total trips for the month of October were 9,747. When compared to October 2023, this is a decrease of 825 trips or 7.8%.

In November, Paratransit was again above the internal service goal at 88.2%. Fiscal-year-to-date, SunDial has maintained an on-time performance of 89.0%. Total vehicle miles for November 2024 decreased by 14,244 compared to November 2023. Total trips for the month of November were 8,131. When compared to November 2023, this is a decrease of 1,148 trips or 15.1%.

The total number of passenger for the month of October 2024 was 10,200, which indicates a decrease of 828 passengers or 7.5% when compared to October 2023. Mobility device boardings for October 2024 decreased by 247 or 15% when compared to October 2023. Field Supervisors conducted a total of 82 onboard inspections and 88 safety evaluations which included pre-trip inspections and trailing evaluations.

In November 2024, the total number of passengers was 8,538, which indicates a decrease of 1,489 passengers or 14.8% when compared to November 2023. Mobility device boardings for November 2024 decreased by 275 or 19% when compared to November 2023. During this month, the field supervisors conducted

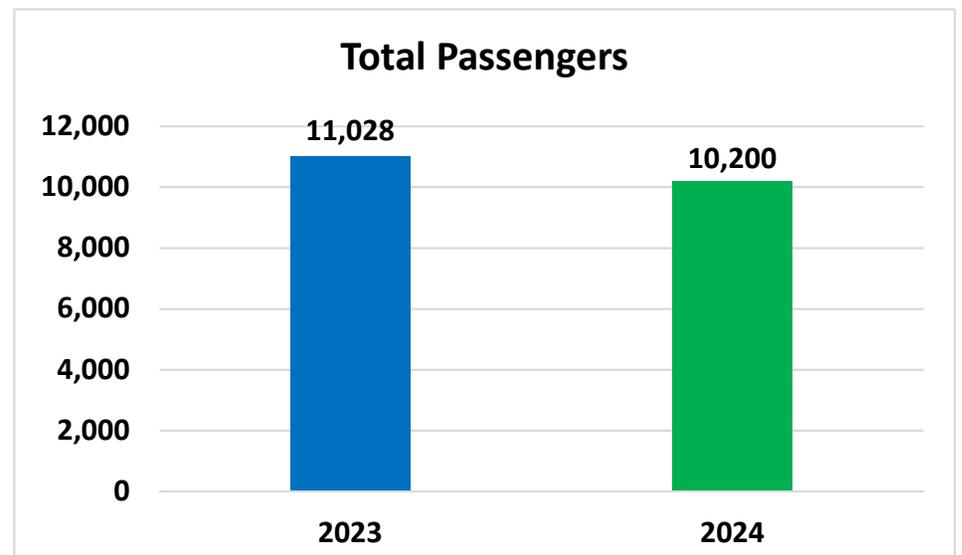
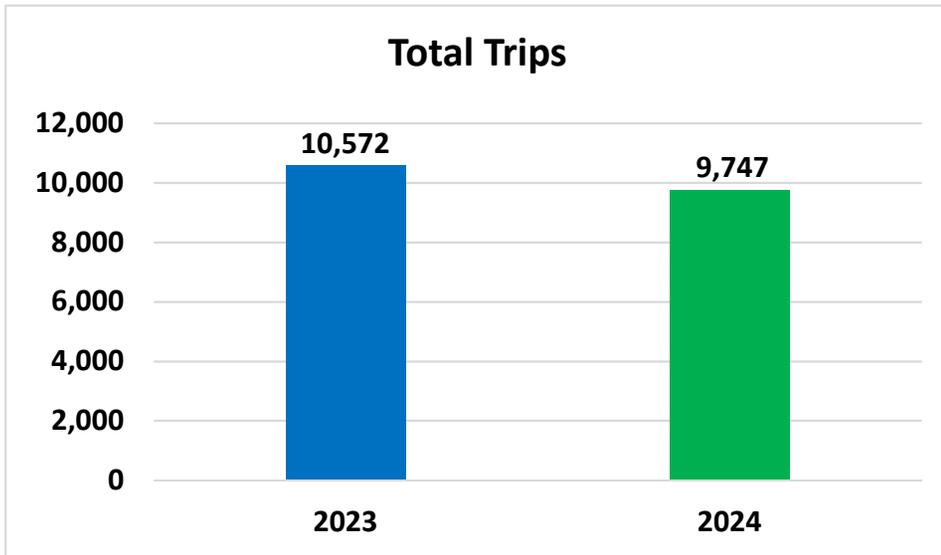
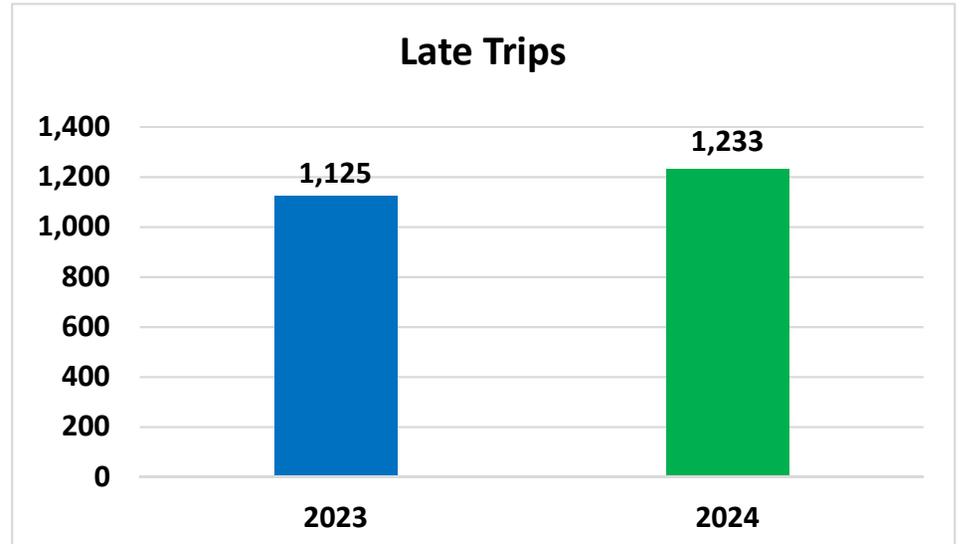
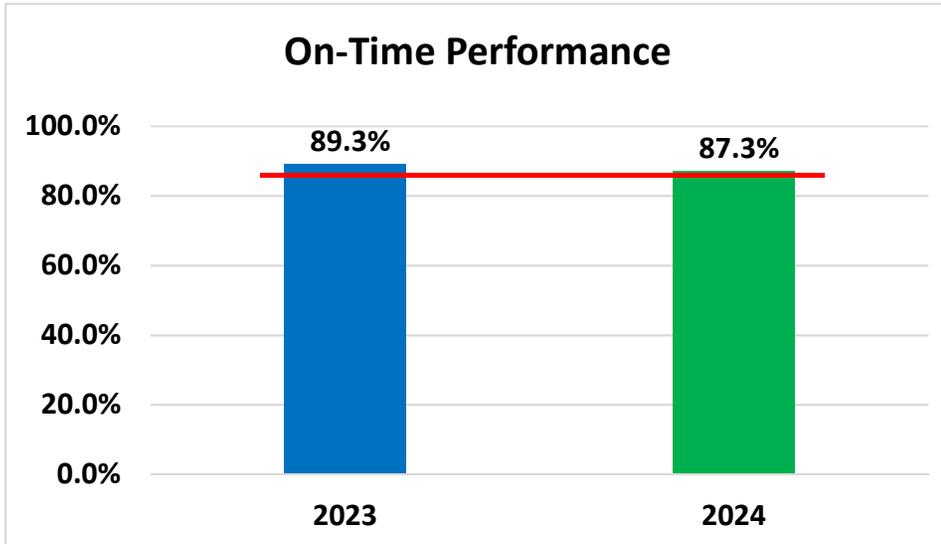
a total of 78 onboard inspections and 60 safety evaluations, which included pre-trip inspections and trailing evaluations. The supervisors have exceeded their monthly on-board evaluations goal of 60 by 18, indicating an increase of 23% when compared to November 2023. Similarly, they have also met their safety evaluations goal of 60, indicating a decrease of 6% when compared to November 2023.

Recommendation:

Approve.

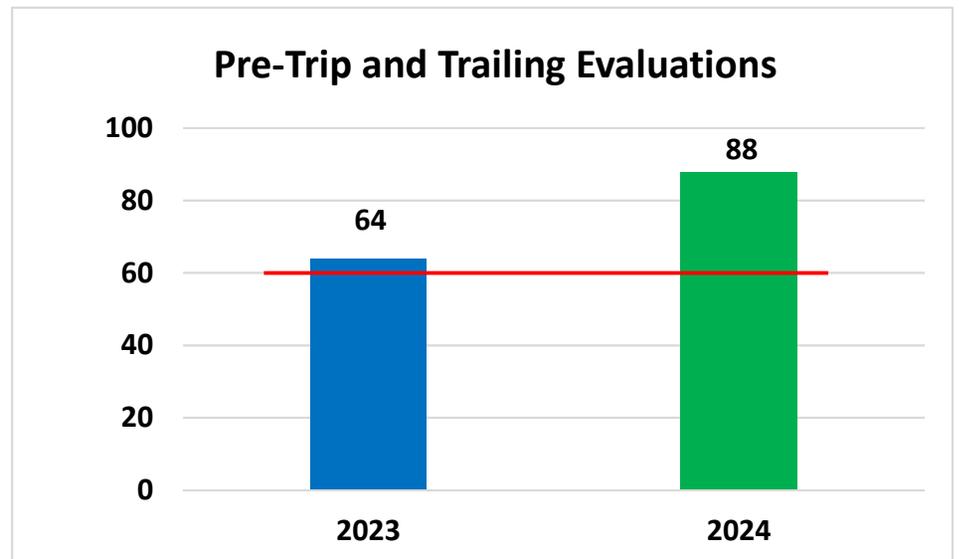
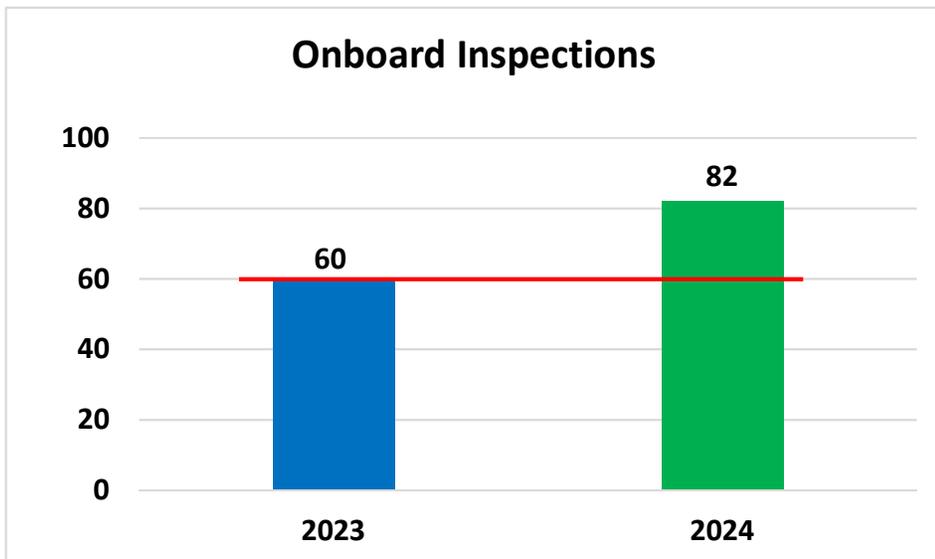
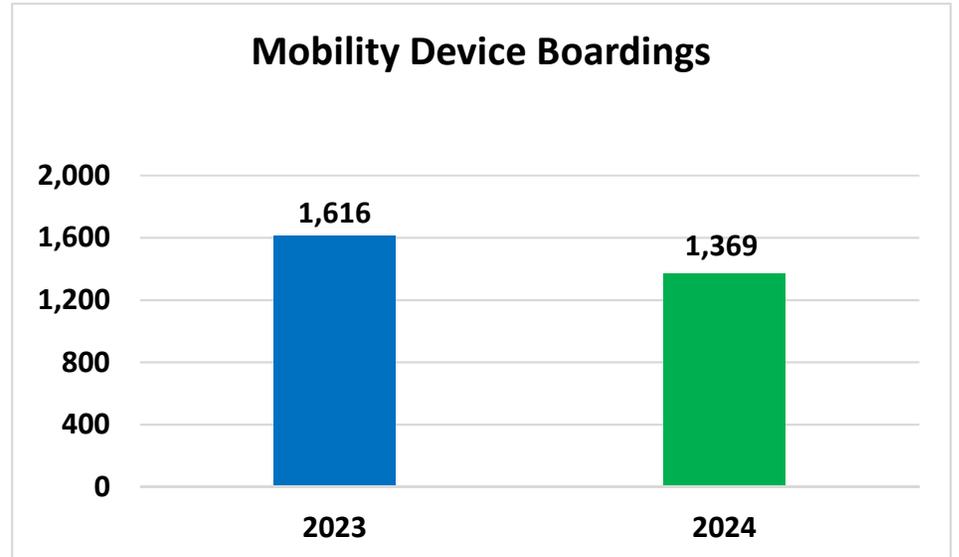
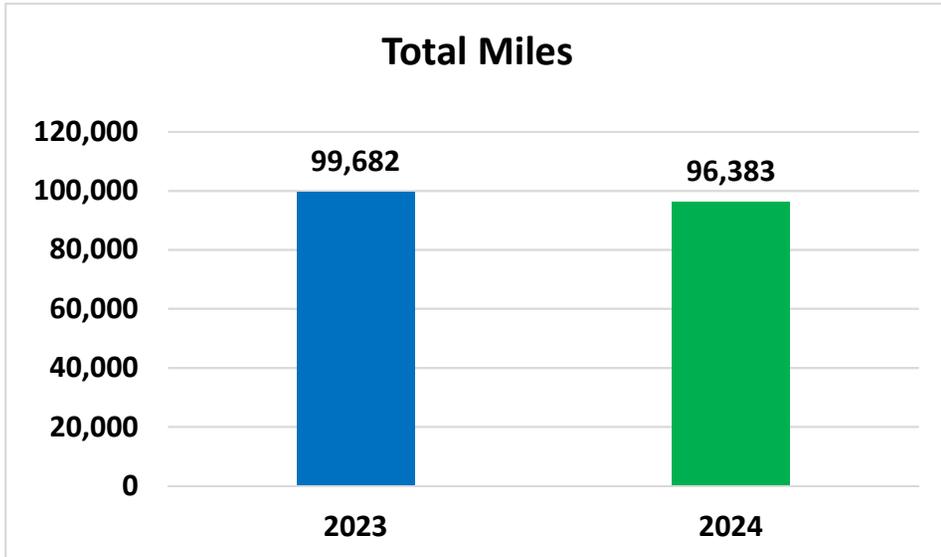
# Paratransit Operational Charts

## October 2023 vs. October 2024



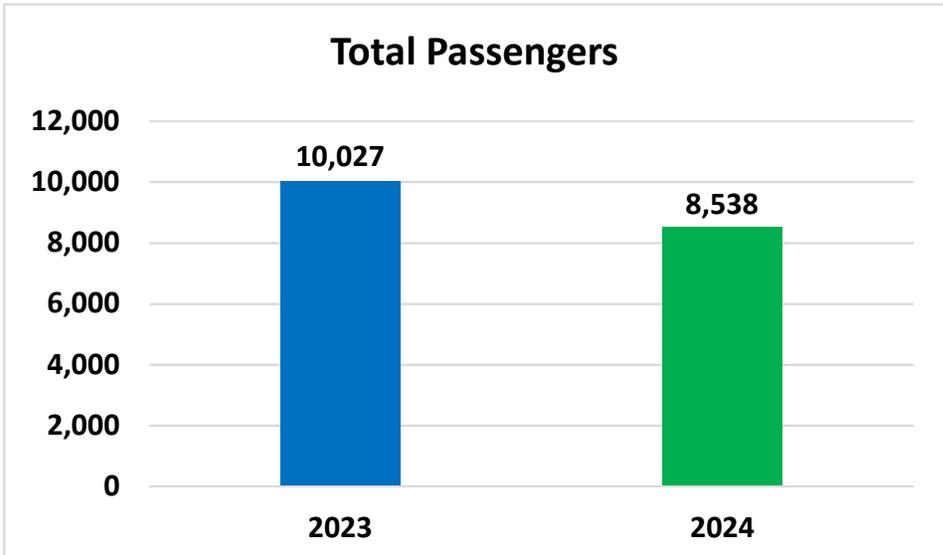
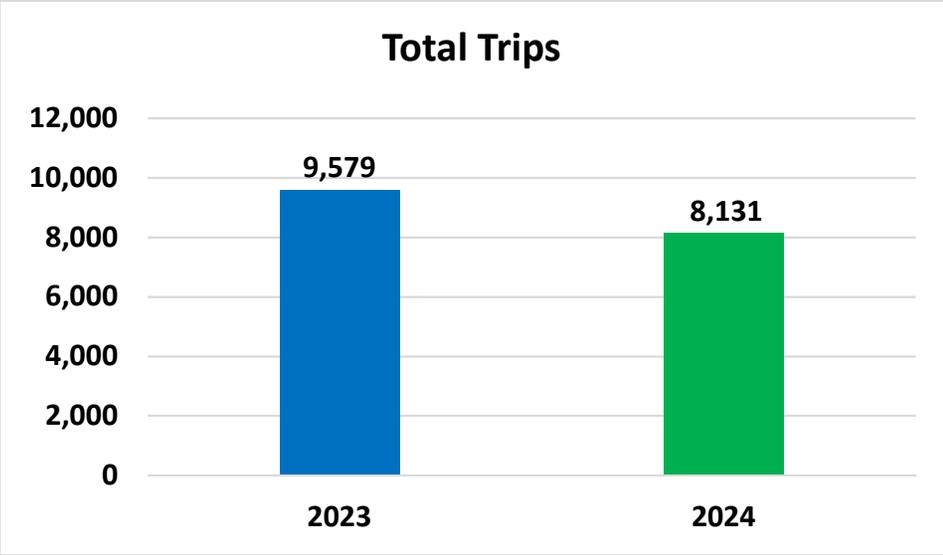
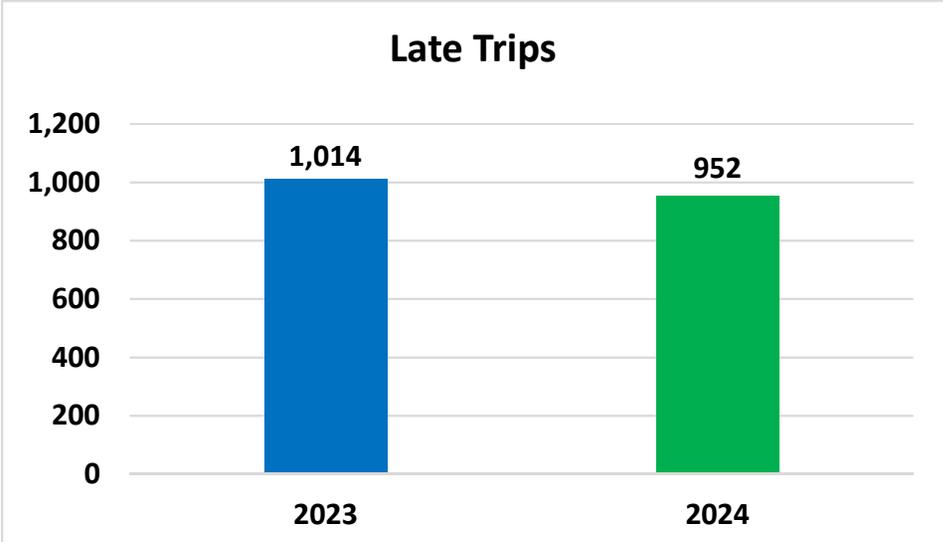
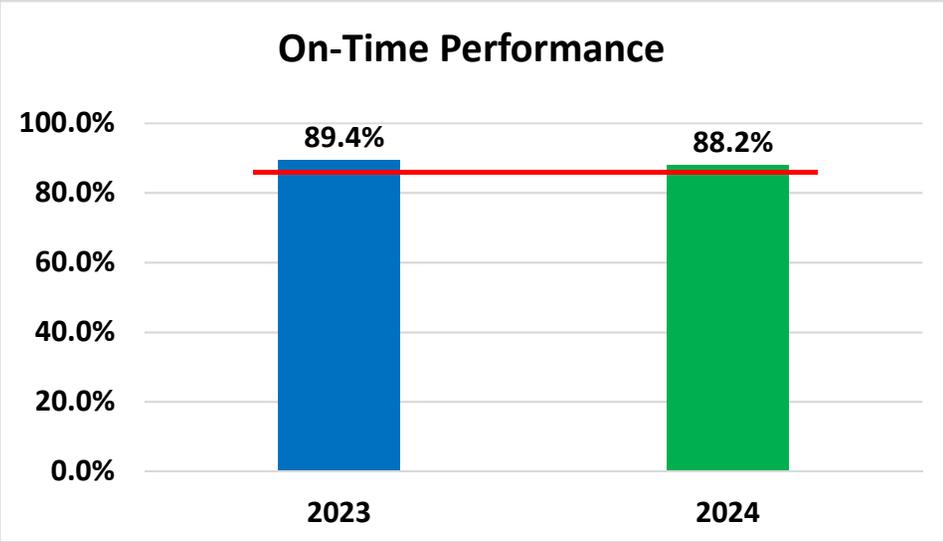
# Paratransit Operational Charts

## October 2023 vs. October 2024



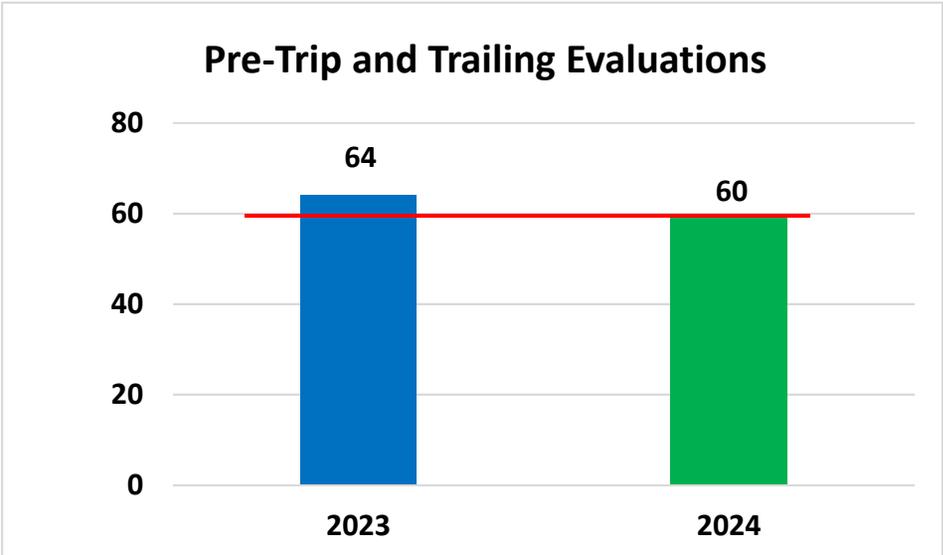
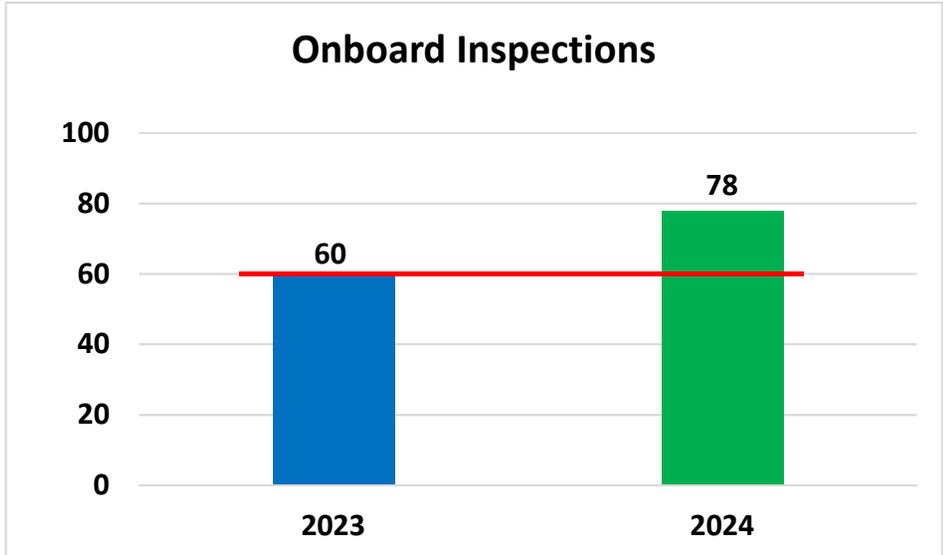
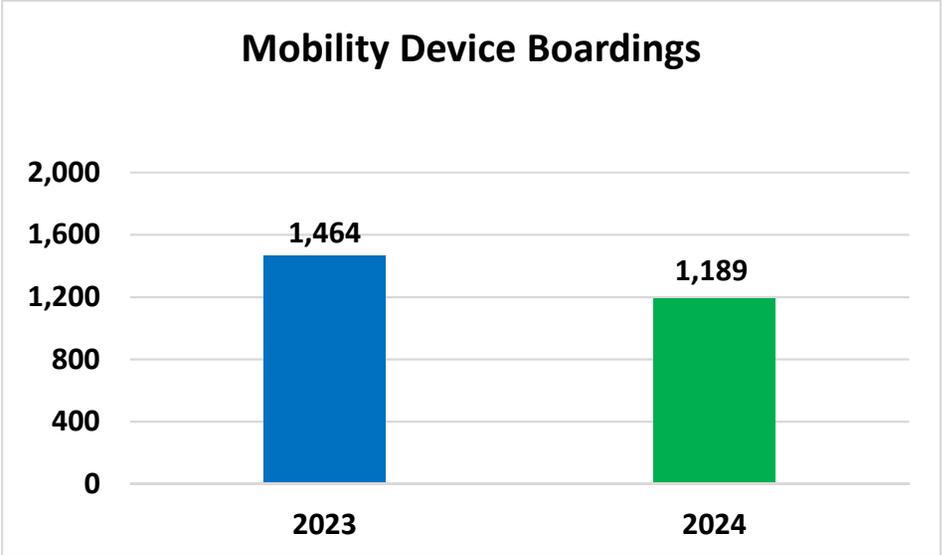
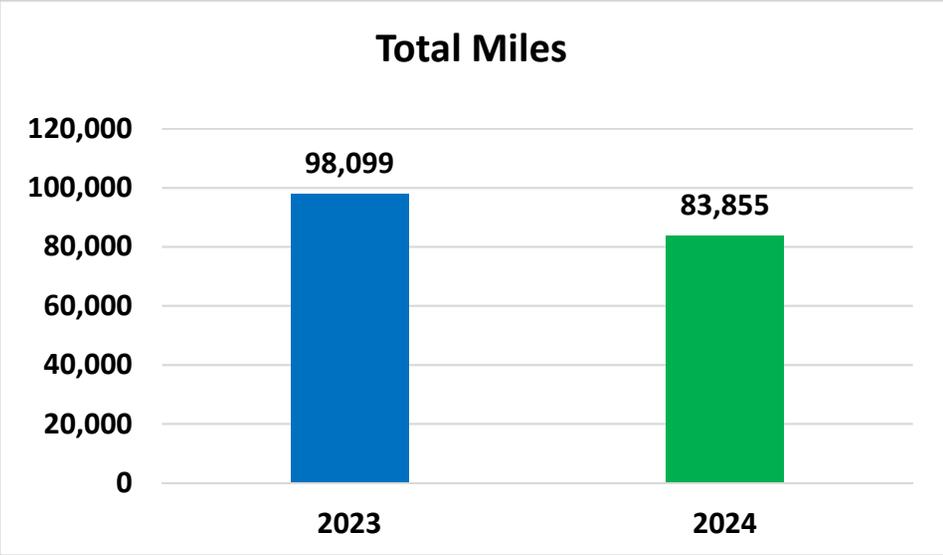
# Paratransit Operational Charts

## November 2023 vs. November 2024



# Paratransit Operational Charts

## November 2023 vs. November 2024



## SunLine Transit Agency

### CONSENT CALENDAR

DATE: January 22, 2025 **APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Metrics for October and November 2024

#### Summary:

The metrics packet includes data highlighting on-time performance, early departures, late departures, late cancellations, operator absences, fixed route customer complaints, paratransit customer complaints, advertising revenue, and system performance. SunRide performance includes system-wide metrics, trip booking method and geo-fence metrics for Desert Hot Springs/Desert Edge, Palm Desert, Coachella, Mecca/North Shore, Indio, Cathedral City, La Quinta and Palm Springs. Included in this packet is ridership data for the mobile ticketing usage of the Token Transit application and the Haul Pass programs with the various High Schools in the Coachella Valley, College of the Desert (COD) and California State University San Bernardino (CSUSB) Palm Desert Campus.

#### SunRide

- Systemwide ridership in October saw SunRide's strongest month-to-date with 2,231 trips by 2,431 passengers, representing an increase of 12.5% over October 2023.
- November ridership was down systemwide in large part due to the Thanksgiving break when compared with October 2024, however, ridership is up four (4) percent when compared to November 2023.
- Palm Desert had it's best month-to-date with 755 rides by 805 passengers in October, up 12% when compared to 2023.
- Indio also had its best month yet with 481 rides by 532 passengers in October, up 84% when compared to 2023.
- La Quinta continues to underperform, gaining no measurable growth in over 12 months of service. Multiple outreaches have been completed throughout 2024. Staff will work with Marketing and complete an analysis of the zone to determine best next steps.
- Coachella is down 58%, respectively in October and November 2024 when compared to October and November 2023. Staff will be increasing outreach in this

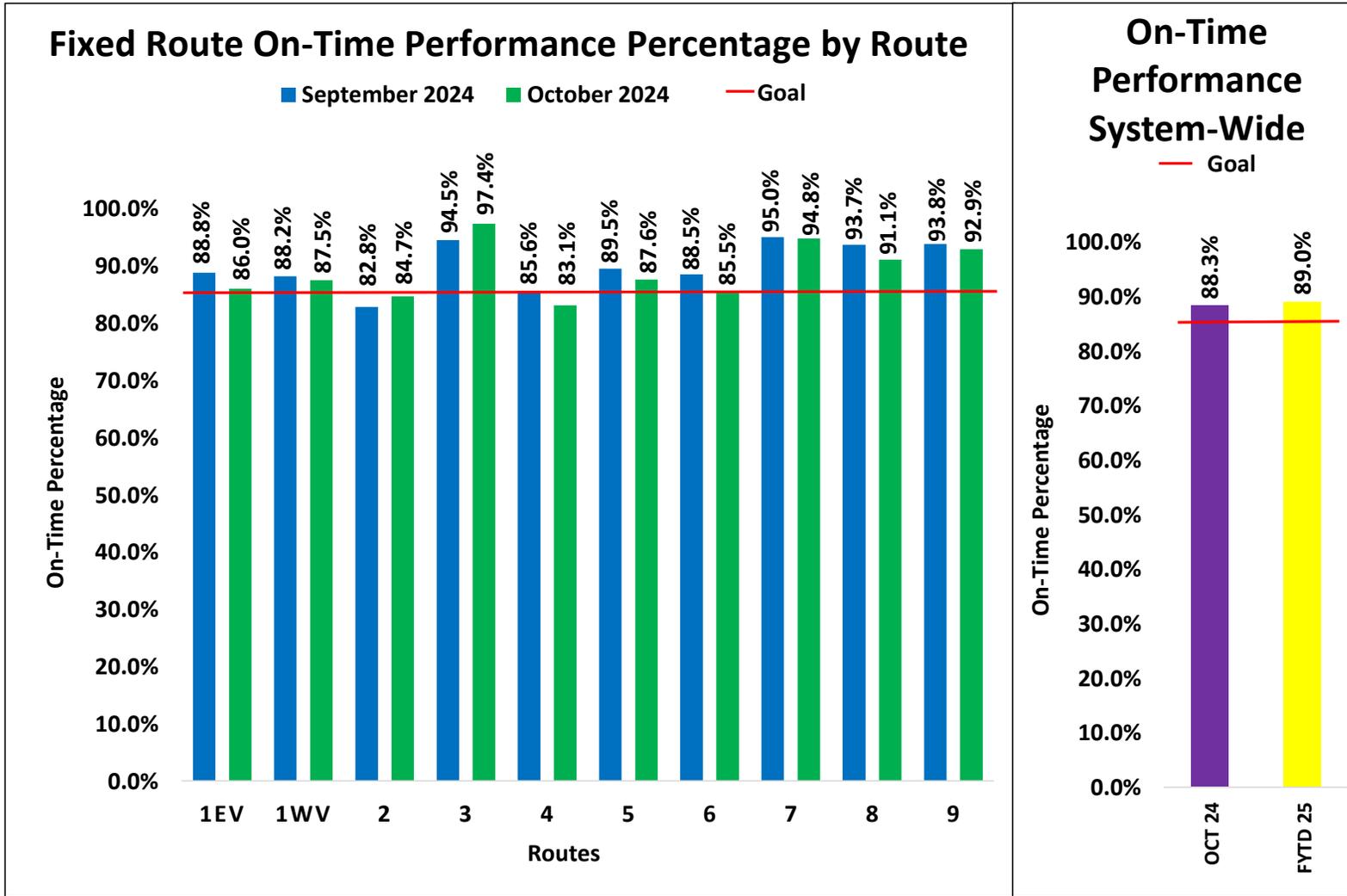
geo-fence, as well as conducting an analysis of the geo-fence to identify possible causes for the decline in ridership.

### Fixed Route

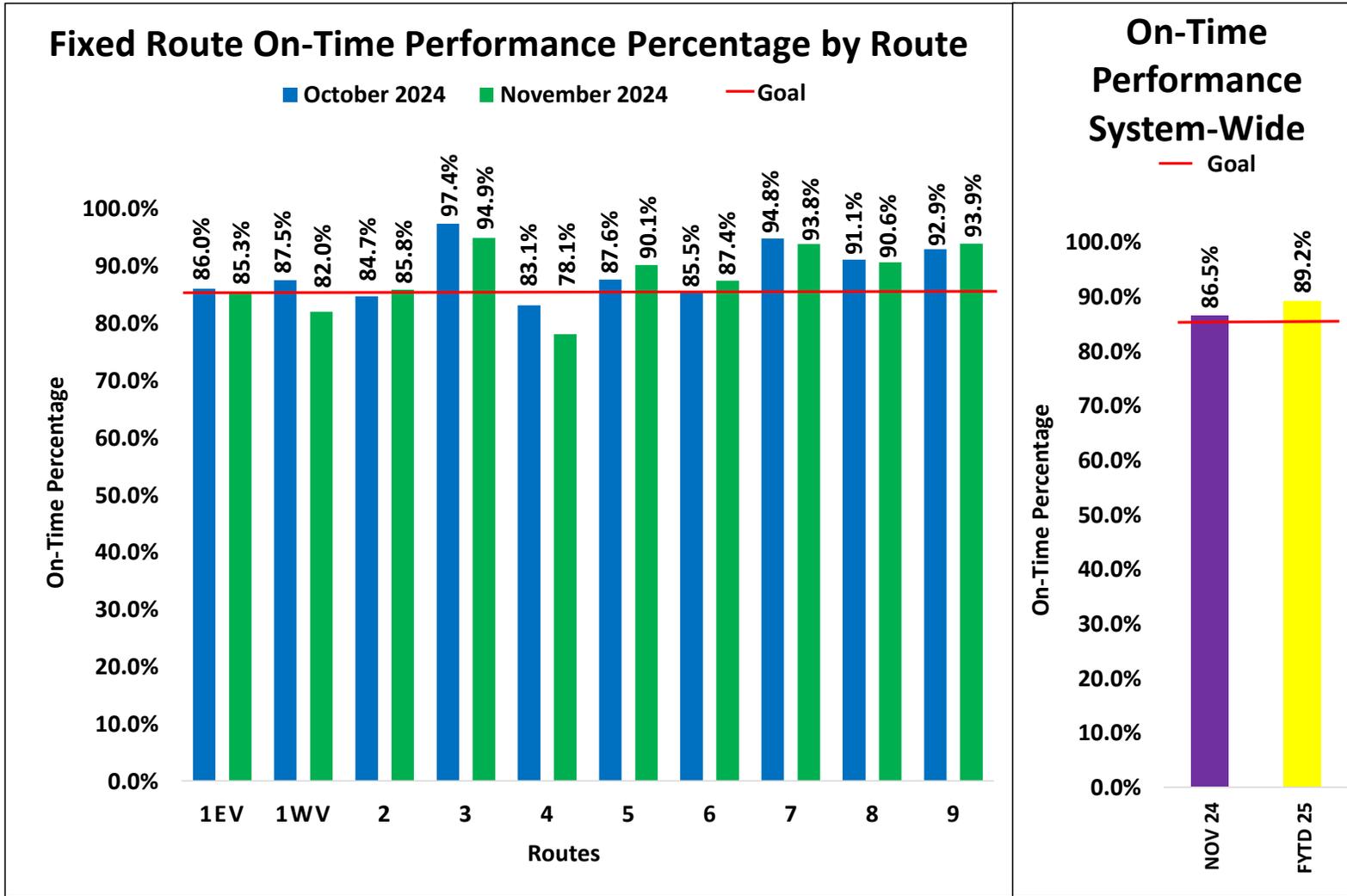
- Fixed route's on-time performance had a decrease of 1.8% from October 2024 at 88.3% to November 2024 at 86.5%. For October and November, the agency exceeded the service standard goal of 85%.
  - Route 2 did not meet its service standard goal for October due to ongoing roadwork on Farrell Dr between Ramon Rd and Tahquitz Canyon Way, homecoming parades for Cathedral City High School and Palm Springs High School, and road closures on Gene Autry Trail.
  - Route 4 did not meet its service standard goal for October and November due to the Palm Springs High School Homecoming Parade, Farrell Road work, the Pride Parade, and the Veterans Parade, all of which caused road and detour closures.
- Late departures increased by 0.7% in October 2024 compared to the previous month.
- Late departures increased by 1.8% in November 2024 compared to the previous month.
- Early departures decreased by 0.3% in October 2024 compared to the previous month.
- Early departures stayed the same at 0.4% in November 2024 compared to the previous month.
- For the month of October 2024, 20% of SunLine's fixed route operator workforce was absent when compared to October 2023 at 25%.
- For the month of October 2024, workforce was at a total of 135 operators when compared to October 2023 at 143 operators.
- For the month of November 2024, 20% of SunLine's fixed route operator workforce was absent when compared to November 2023 at 19%.
- For the month of November 2024, workforce was at a total of 134 operators when compared to November 2023 at 149 operators.

### Recommendation:

Approve.



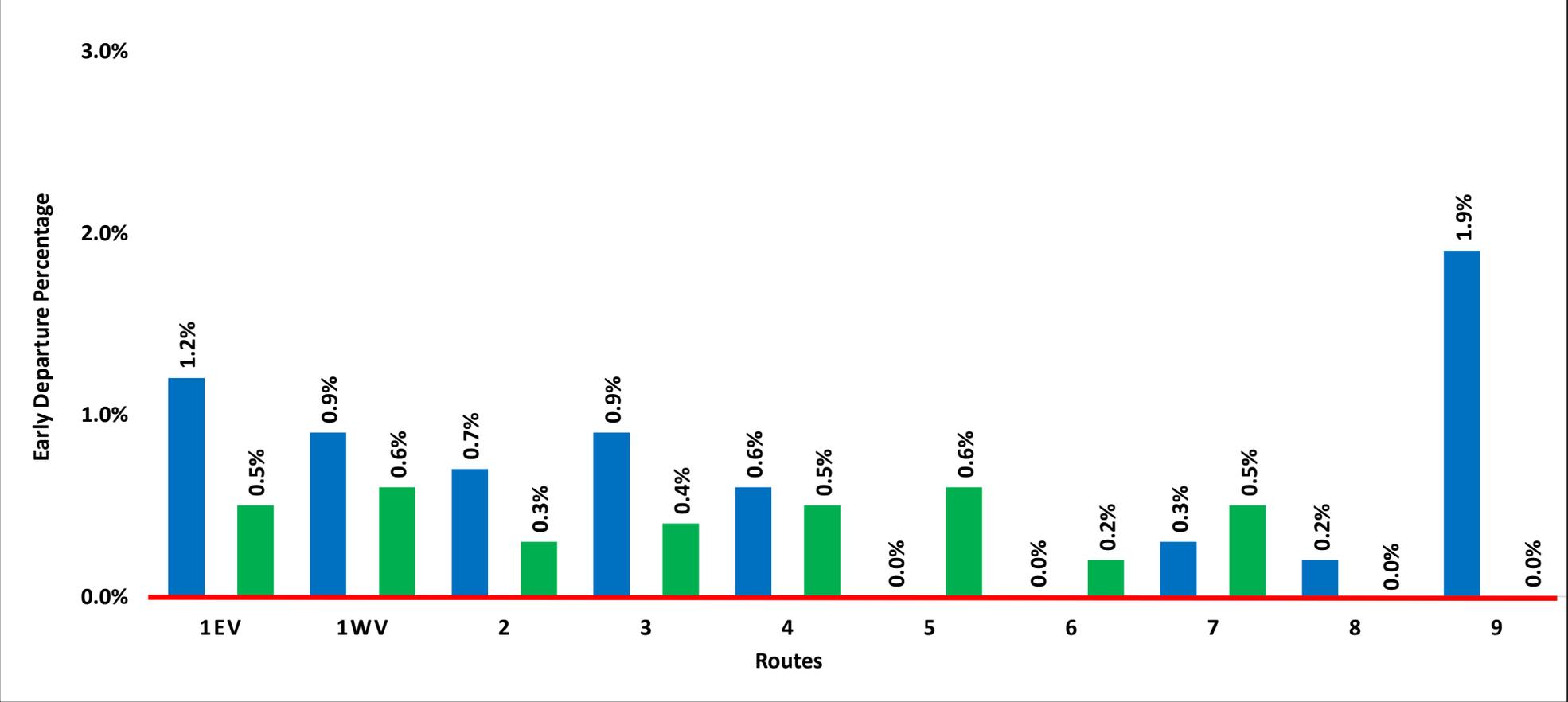
On-Time: When a trip departs a time point within a range of zero (0) minutes early to five (5) minutes late.  
 Goal: Minimum target for On-Time Performance is 85%.  
 Note: For the month of October 2024, the Agency's on-time performance was at 88.3%, when compared to October 2023 at 85.9%. This is an increase of 2.4%.



On-Time: When a trip departs a time point within a range of zero (0) minutes early to five (5) minutes late.  
 Goal: Minimum target for On-Time Performance is 85%.  
 Note: For the month of November 2024, the Agency's on-time performance was at 86.5%, when compared to November 2023 at 87.8%. This is a decrease of 1.3%.

### Fixed Route Early Departure Percentage by Route

■ September 2024    ■ October 2024

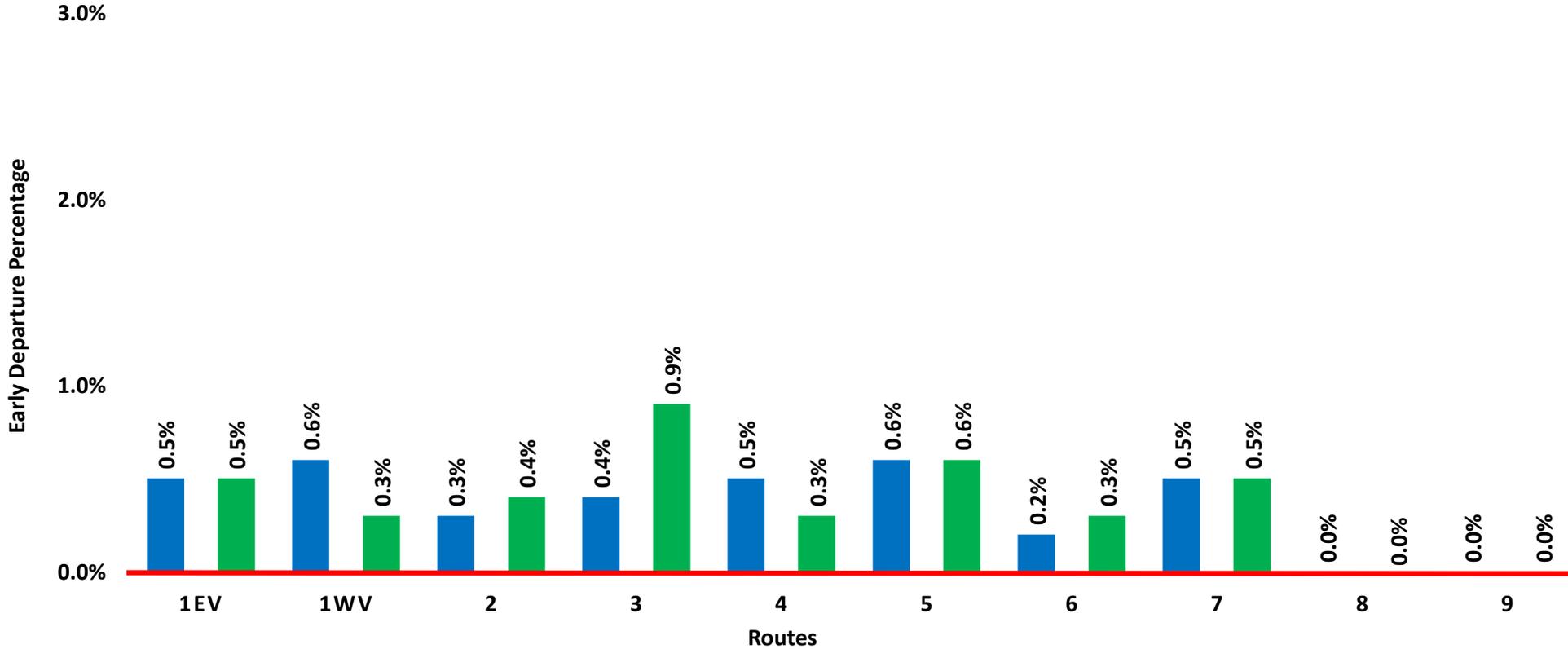


Early Departure: When a bus leaves a time point ahead of the scheduled departure time.

Goal: To reduce early departures to 0%.

# Fixed Route Early Departure Percentage by Route

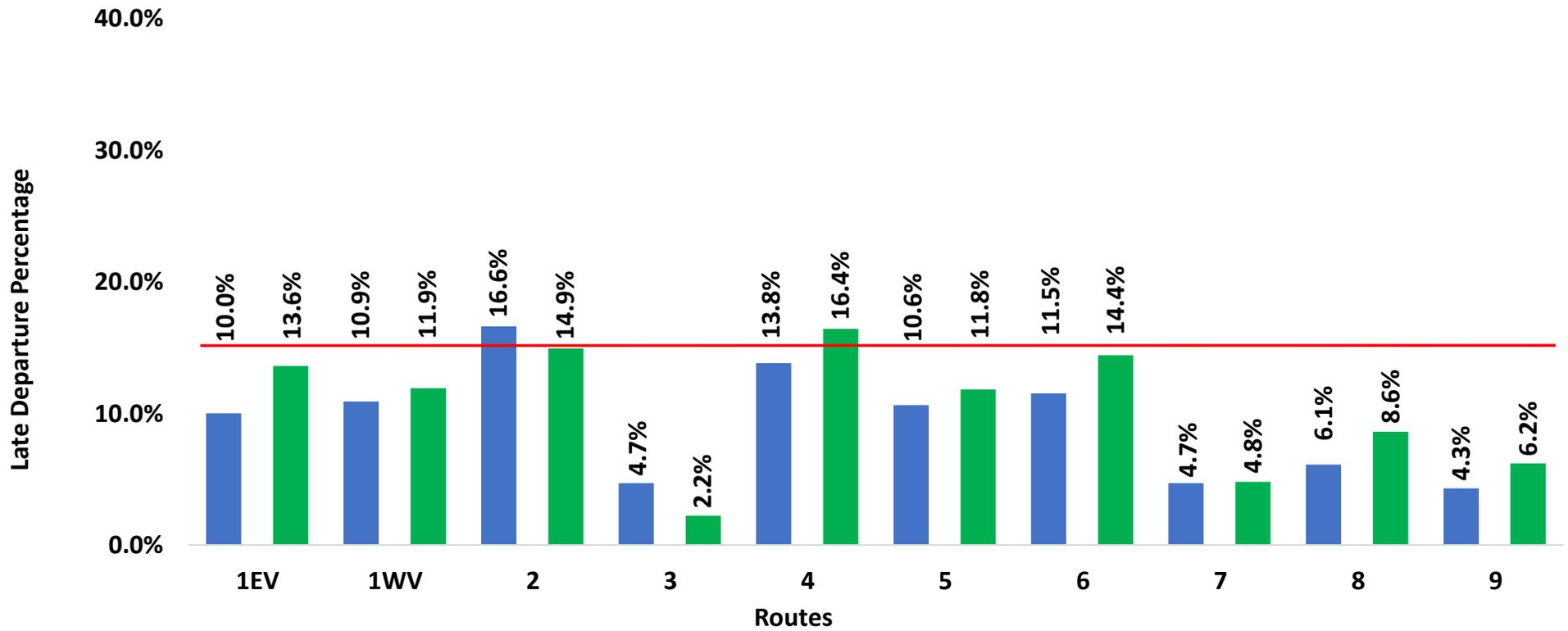
■ October 2024    ■ November 2024



Early Departure: When a bus leaves a time point ahead of the scheduled departure time.  
Goal: To reduce early departures to 0%.

## Fixed Route Late Departure Percentage by Route

■ September 2024   
 ■ October 2024   
 — Goal

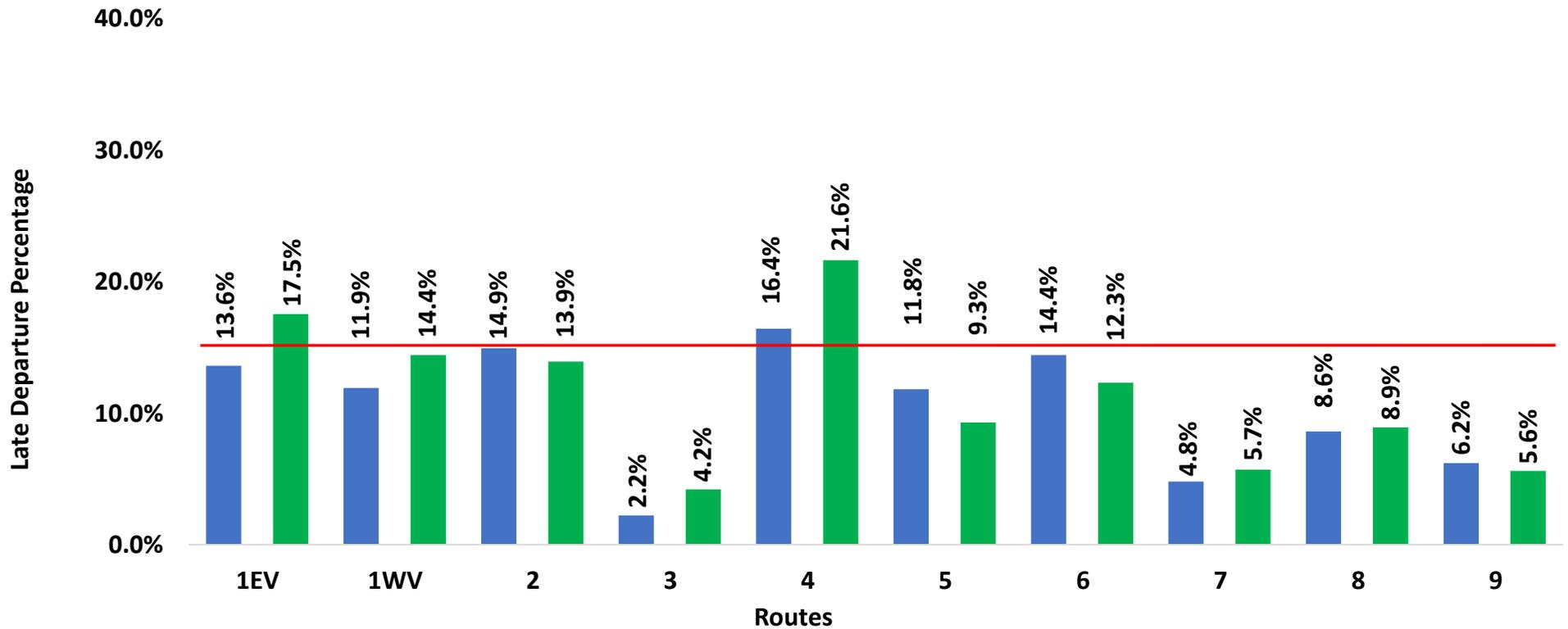


Late Departure: When a bus leaves a time point after the scheduled departure time and the route is running late with a departure greater than five (5) minutes.

Goal: To ensure late departures remain below 15%.

## Fixed Route Late Departure Percentage by Route

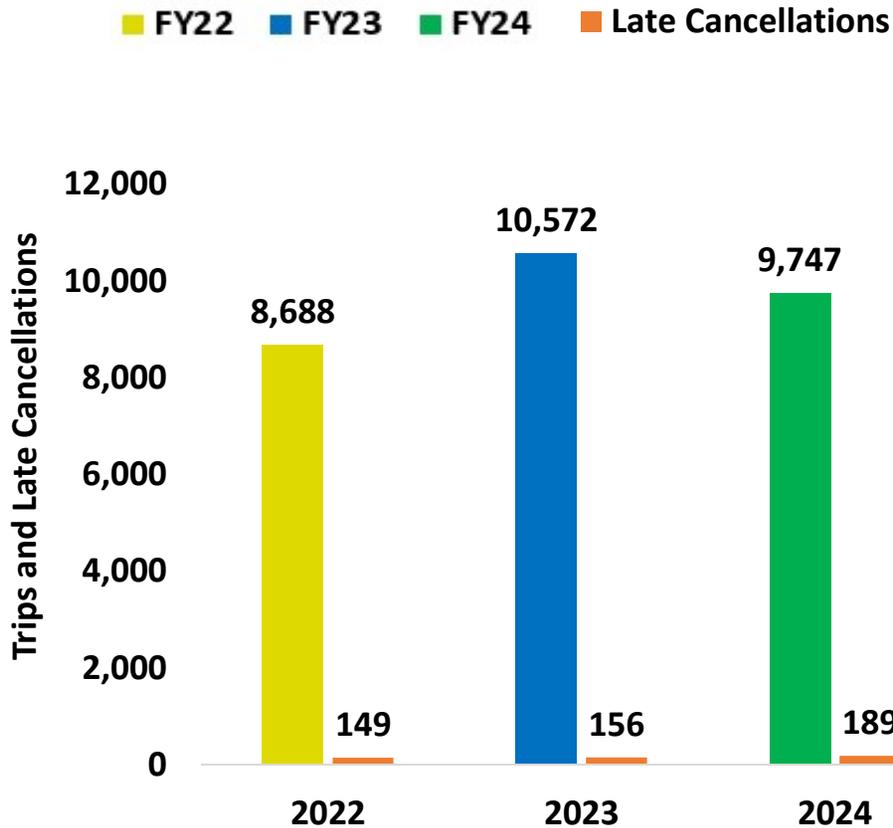
■ October 2024   
 ■ November 2024   
 — Goal



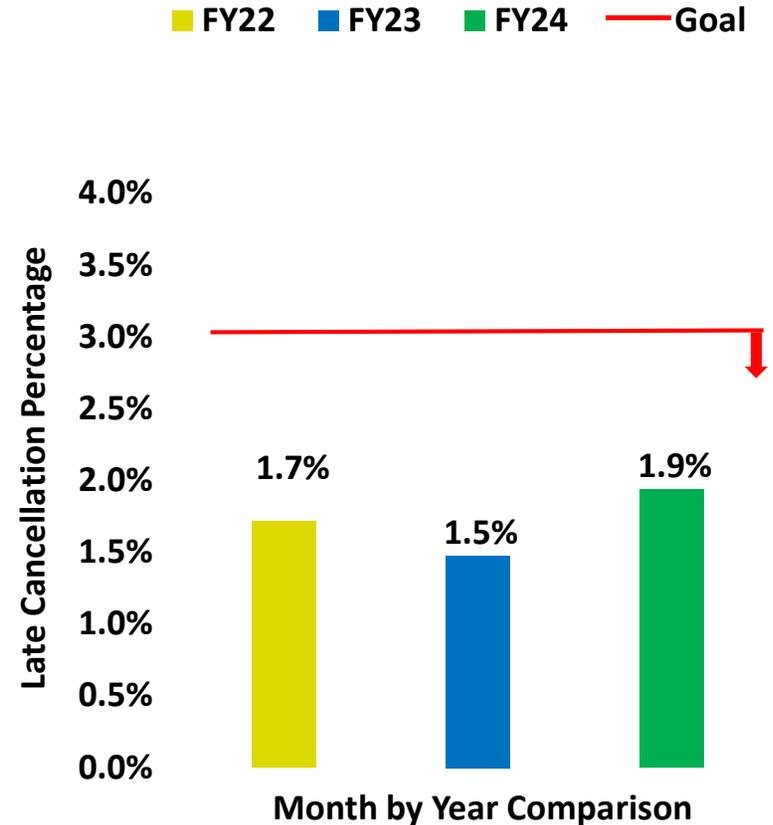
Late Departure: When a bus leaves a time point after the scheduled departure time and the route is running late with a departure greater than five (5) minutes.

Goal: To ensure late departures remain below 15%.

## Paratransit Total Trips vs. Late Cancellations October



## Late Cancellations by Percentage



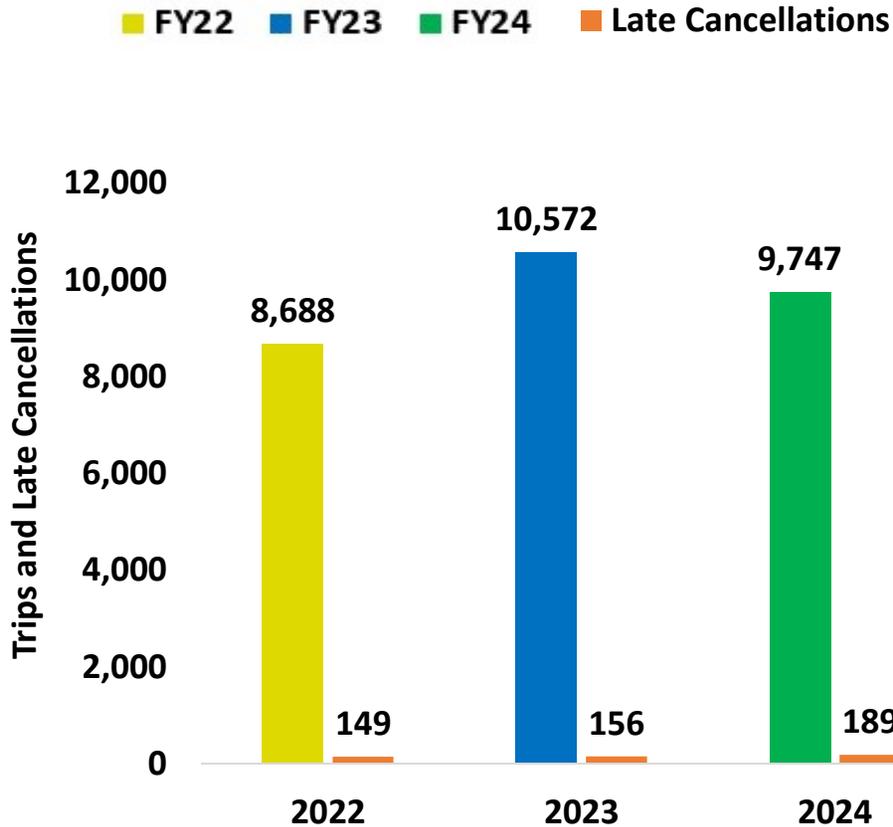
Trip: A one-way trip booked by the rider. A round trip is counted as two (2) trips.

Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

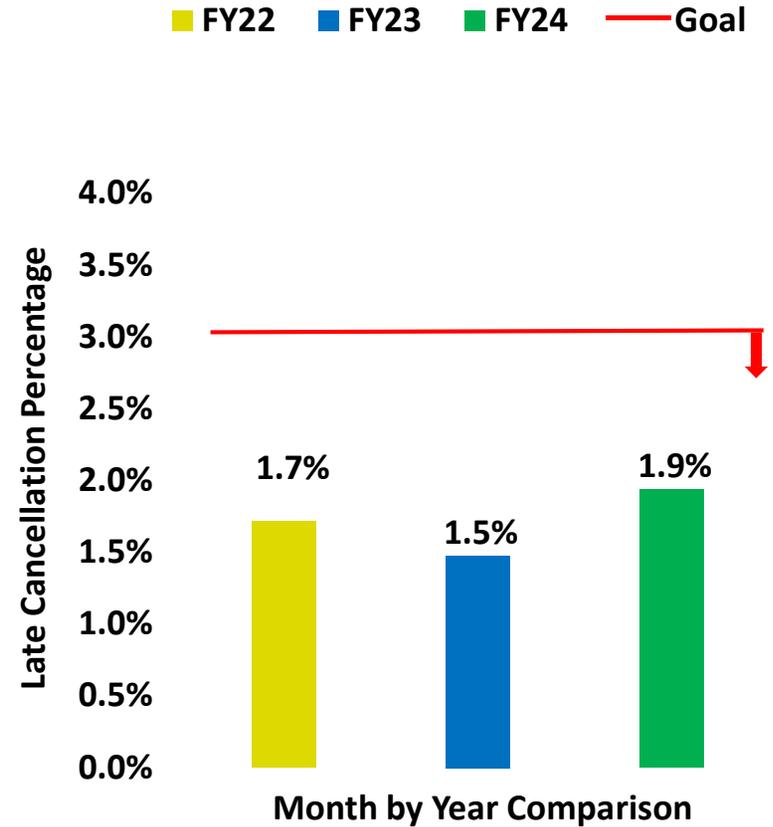
Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.

## Paratransit Total Trips vs. Late Cancellations October



## Late Cancellations by Percentage



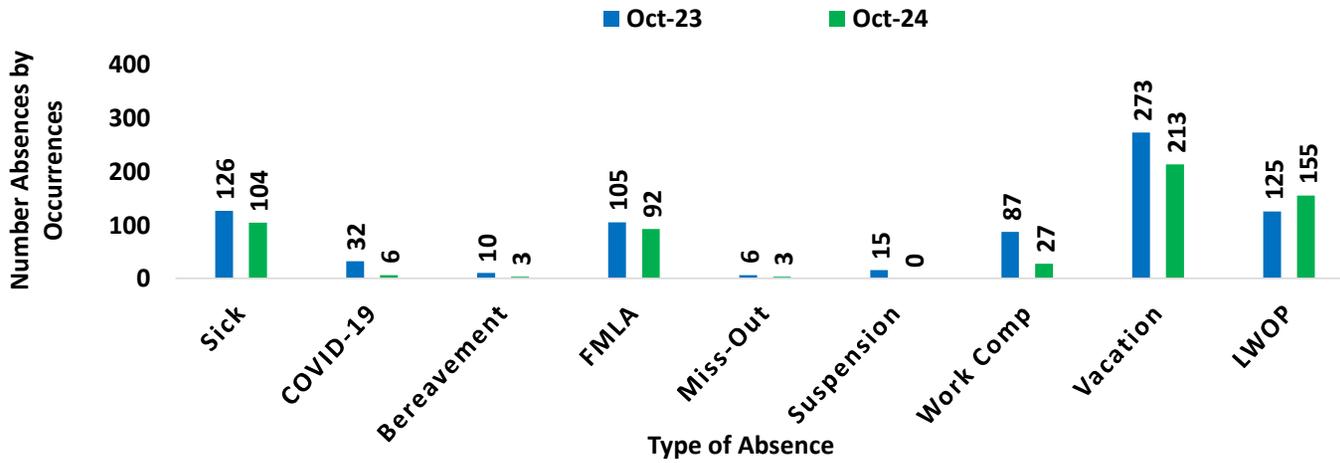
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Late Cancellation: A trip for which a rider cancels two (2) hours or less before the scheduled pick-up time.

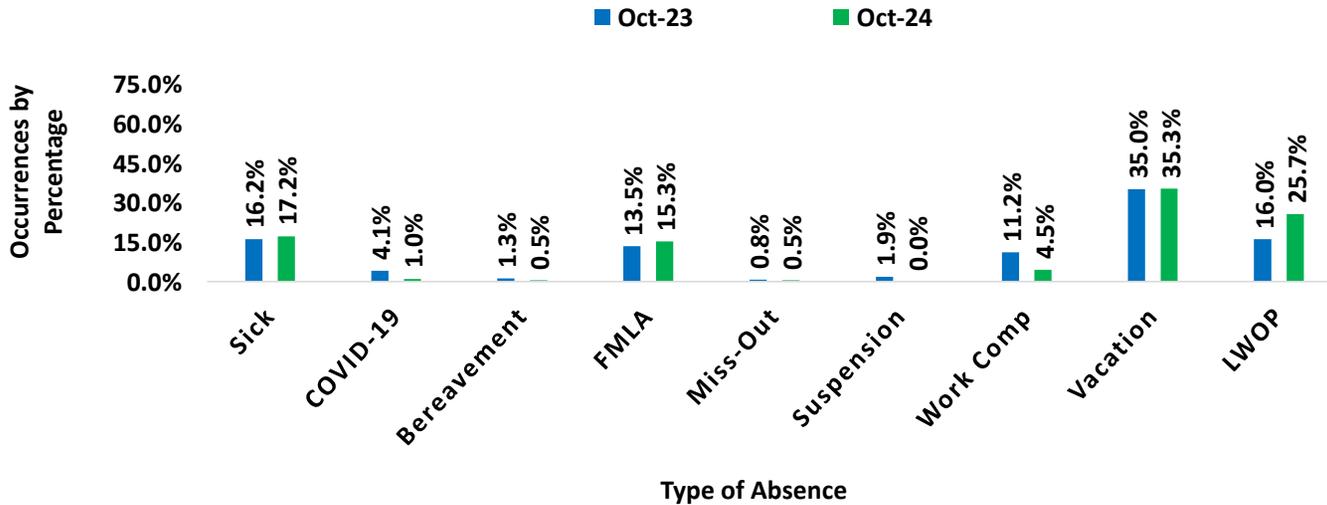
Goal for Late Cancellations: 3% or below.

Total Trips: Total one-way trips completed.

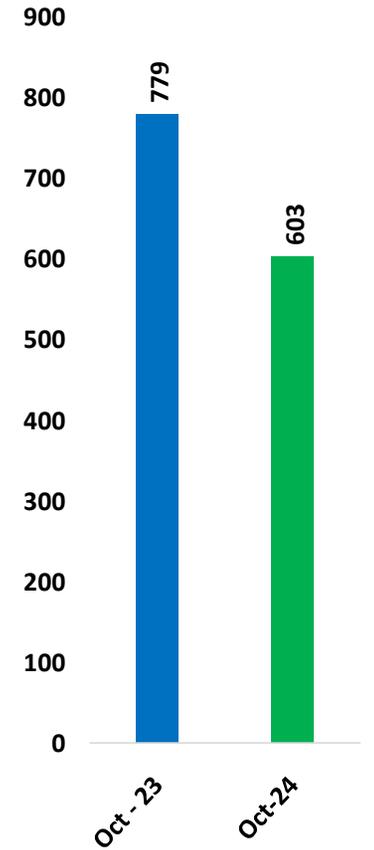
### Fixed Route Operator Absence by Type



### Fixed Route Operator Absence Type by Percentage

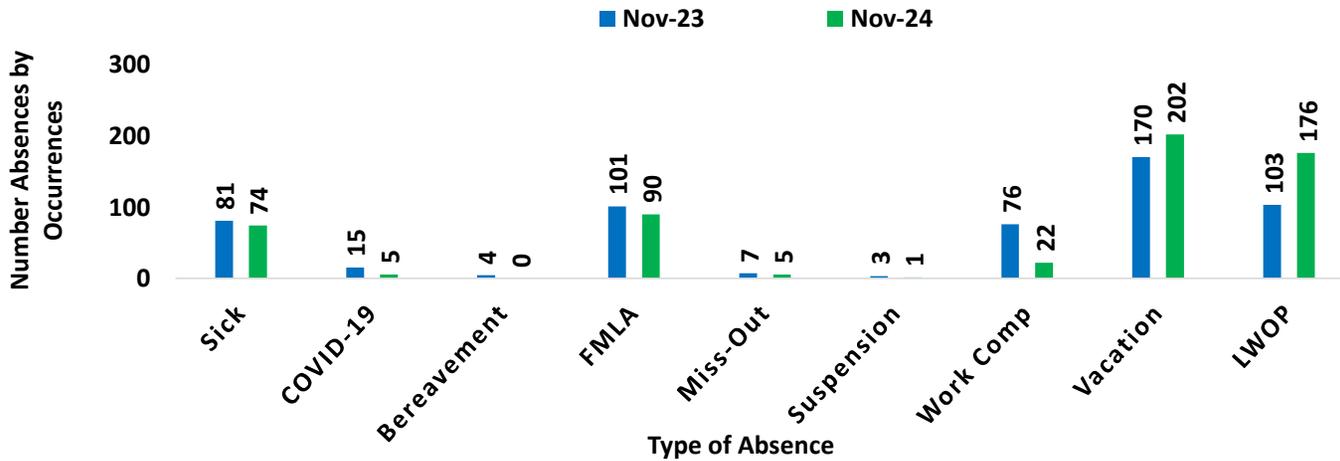


### Fixed Route Total Absence Occurrences

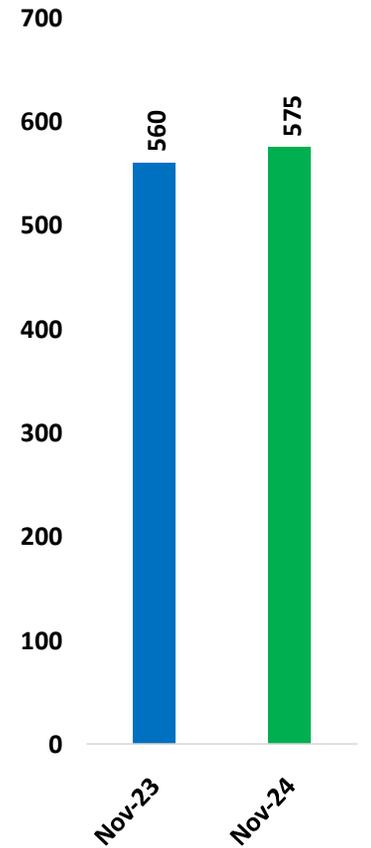


This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers. For the month of October 2024, 20% of SunLine's fixed route operator workforce was absent when compared to October 2023 at 25%. For the month of October 2024, workforce was at a total of 135 operators when compared to October 2023 at 143 operators.

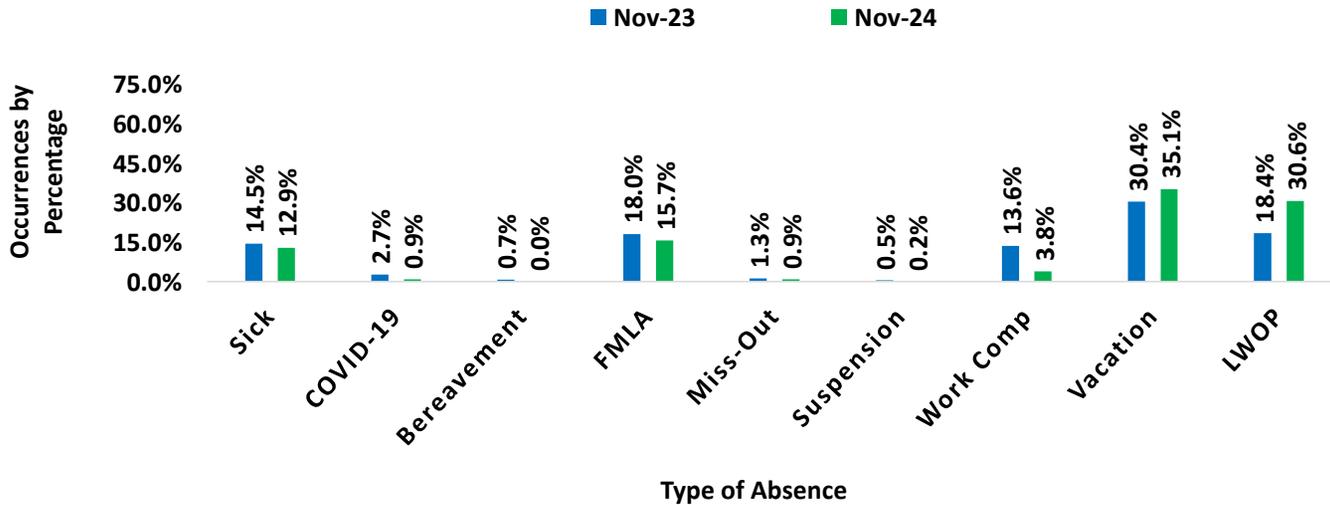
### Fixed Route Operator Absence by Type



### Fixed Route Total Absence Occurrences

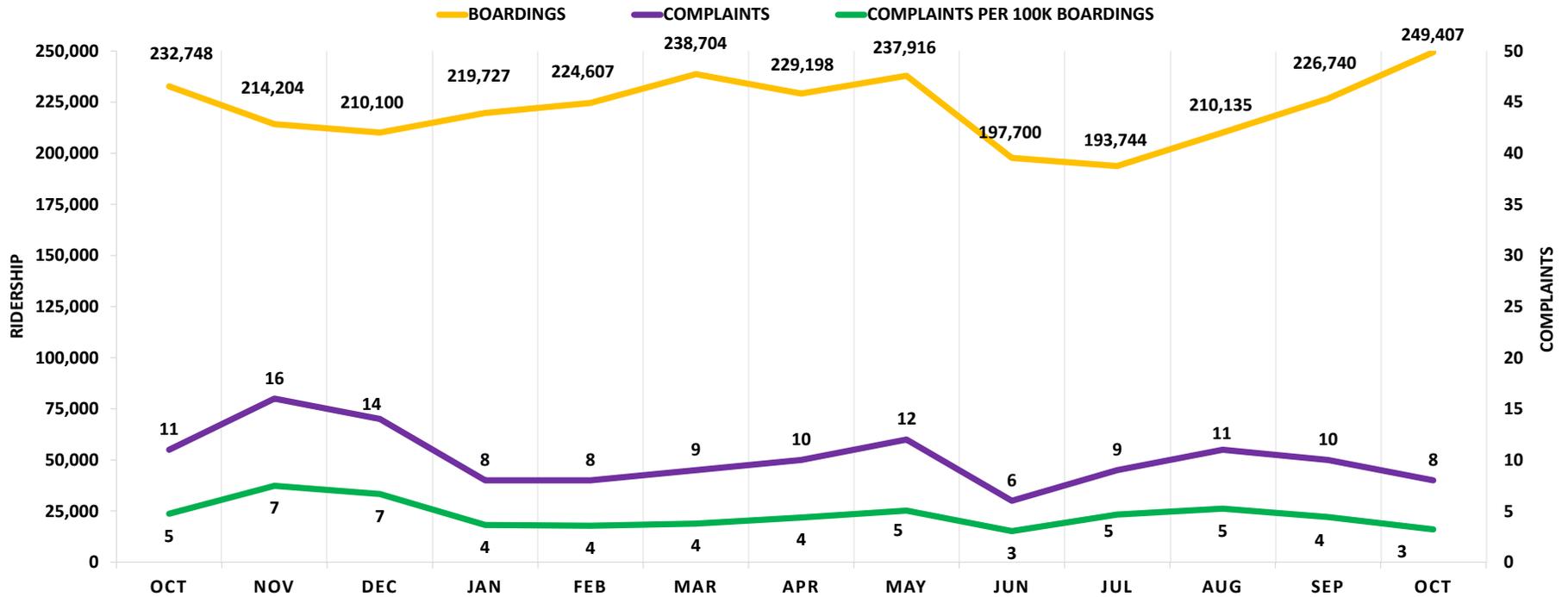


### Fixed Route Operator Absence Type by Percentage



This chart includes unplanned/unscheduled and COVID-19 absences for Fixed Route drivers. For the month of November 2024, 20% of SunLine's fixed route operator workforce was absent when compared to November 2023 at 19%. For the month of November 2024, workforce was at a total of 134 operators when compared to November 2023 at 149 operators.

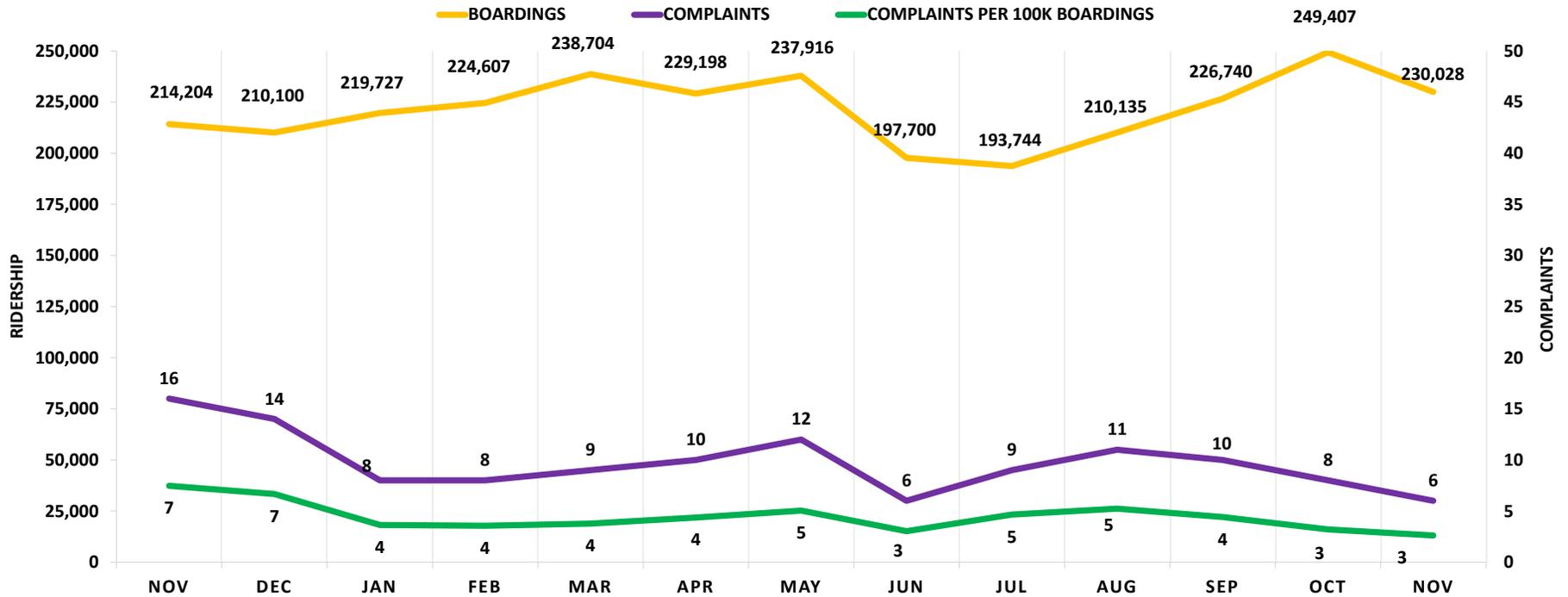
## Fixed Route Customer Complaints October 2023 to October 2024



This chart represents the number of boardings and total valid complaints, as well as the number of valid complaints per 100,000 boardings for the fixed route system.

For the month of October, 99.99% of our total boardings did not receive a complaint.

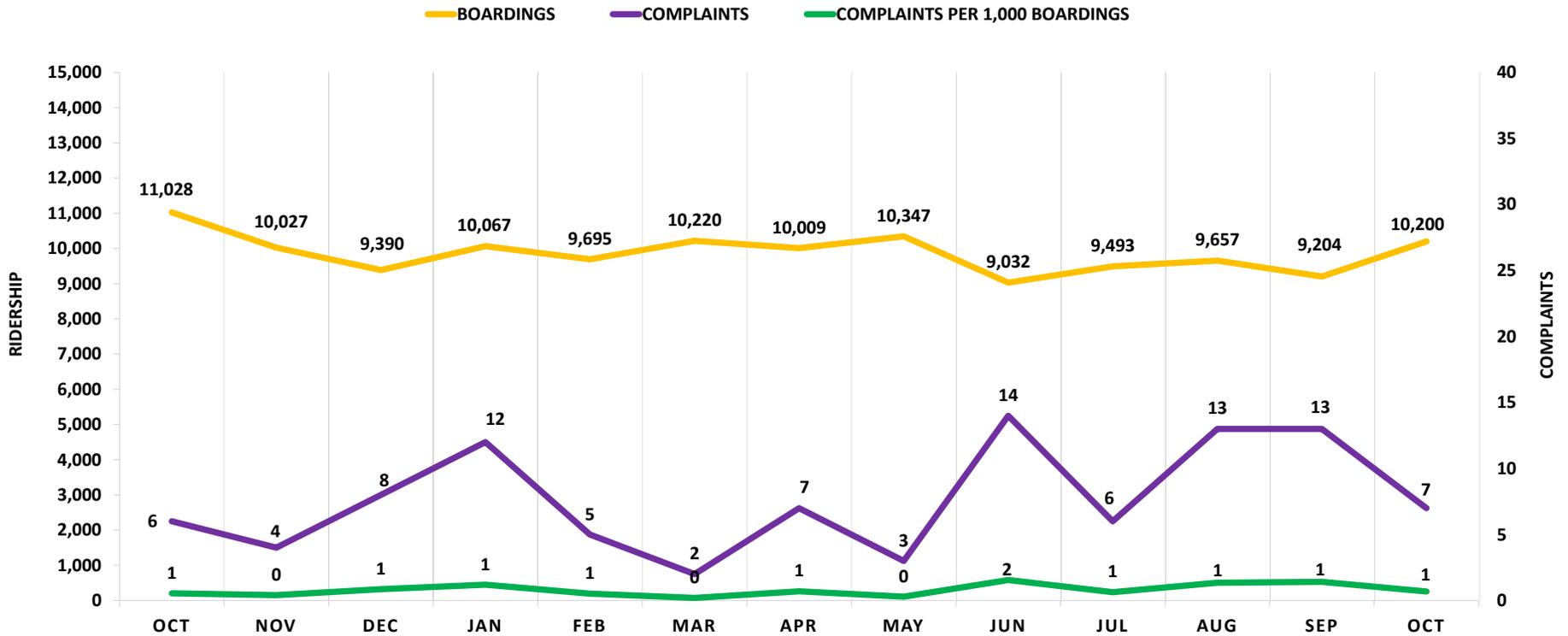
## Fixed Route Customer Complaints November 2023 to November 2024



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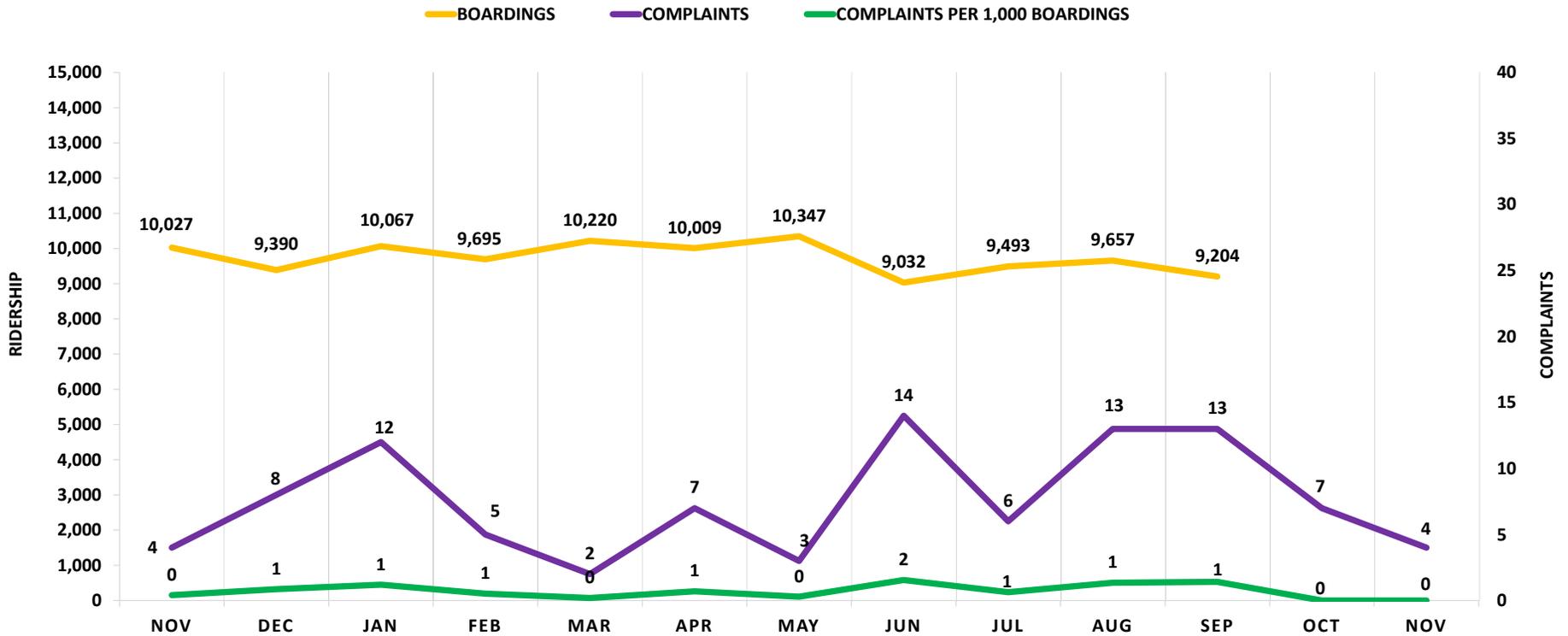
## Paratransit Customer Complaints October 2023 to October 2024



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of October, 99.84% of our total boardings did not receive a complaint.

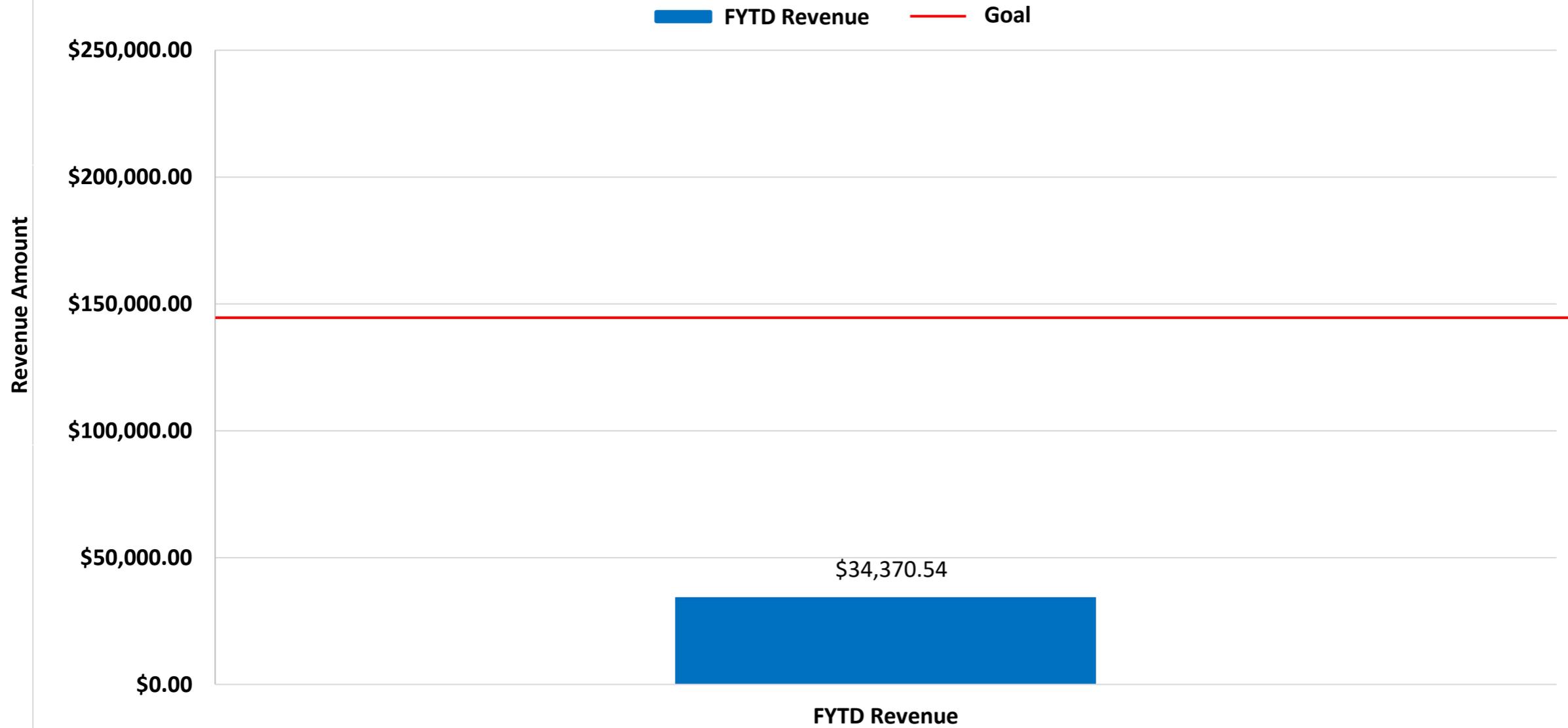
## Paratransit Customer Complaints November 2023 to November 2024



This chart represents the total number of boardings and valid complaints, as well as the number of valid complaints per 1,000 boardings for the paratransit service.

For the month of November, 99.84% of our total boardings did not receive a complaint.

### Advertising Revenue FYTD Revenue vs. Yearly Goal November 2024

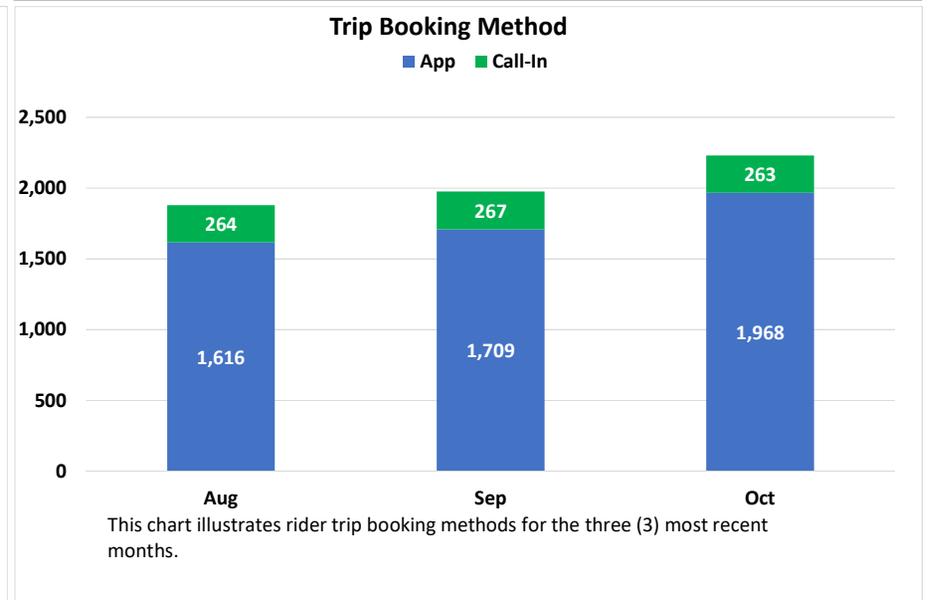
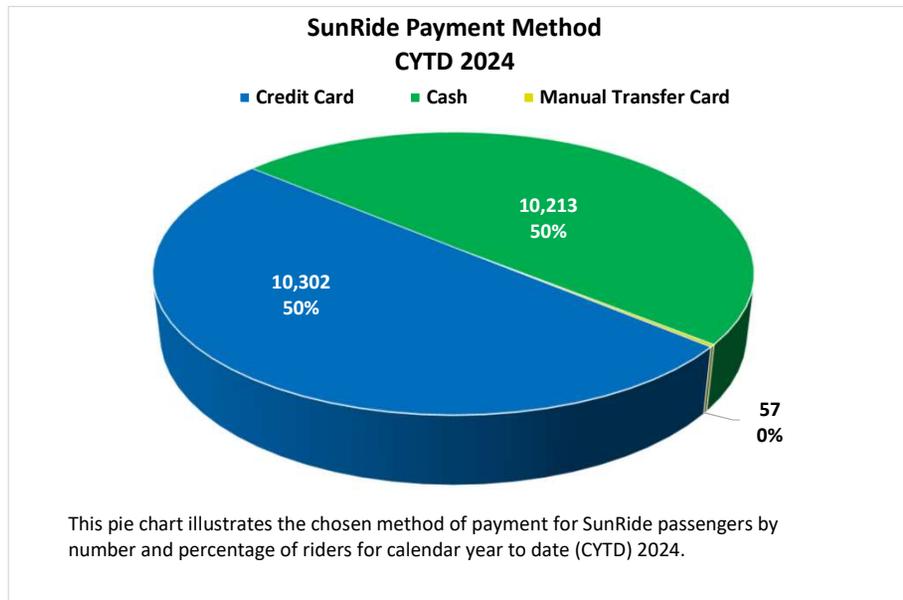
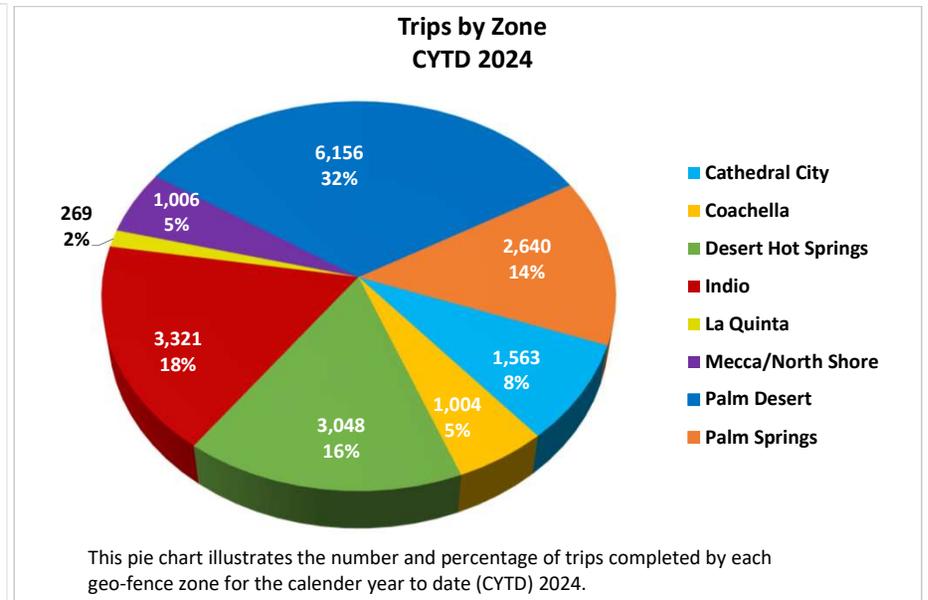
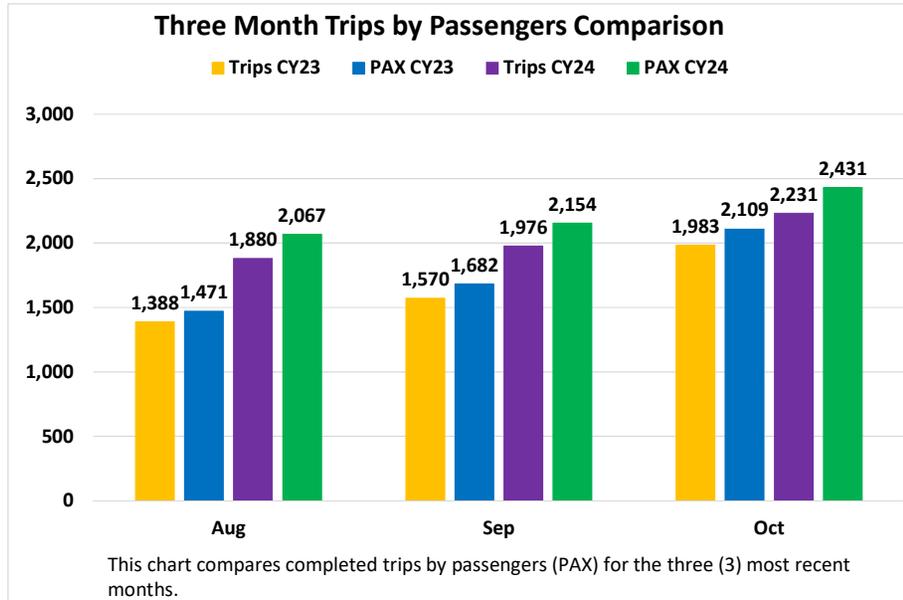


Advertising revenue tracks revenue of invoiced contracts for bus shelter and bus wrap advertising. The graph tracks FYTD revenue versus our yearly goal. The yearly goal for FY25 is \$150,000 (*advertising revenues follow Finance Department reporting from the previous two (2) months*).

## SunRide System-Wide Metrics CYTD 2024

**Total Completed Trips: 19,007**

**Total Number of Passengers: 20,572**

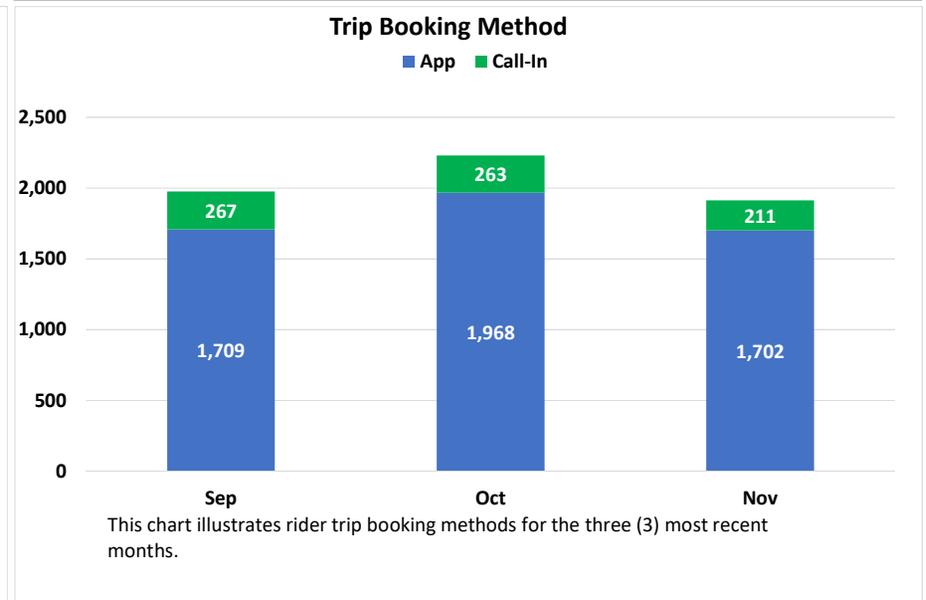
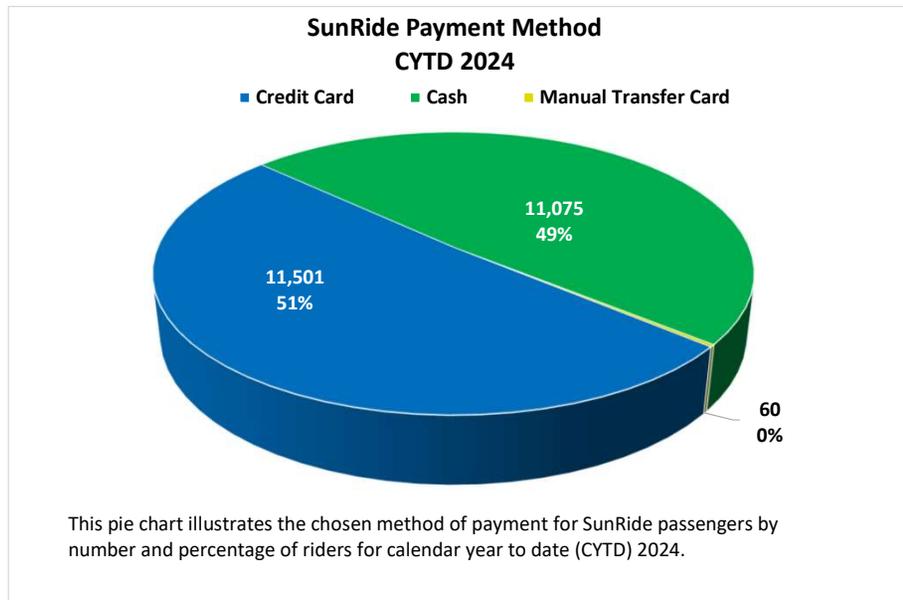
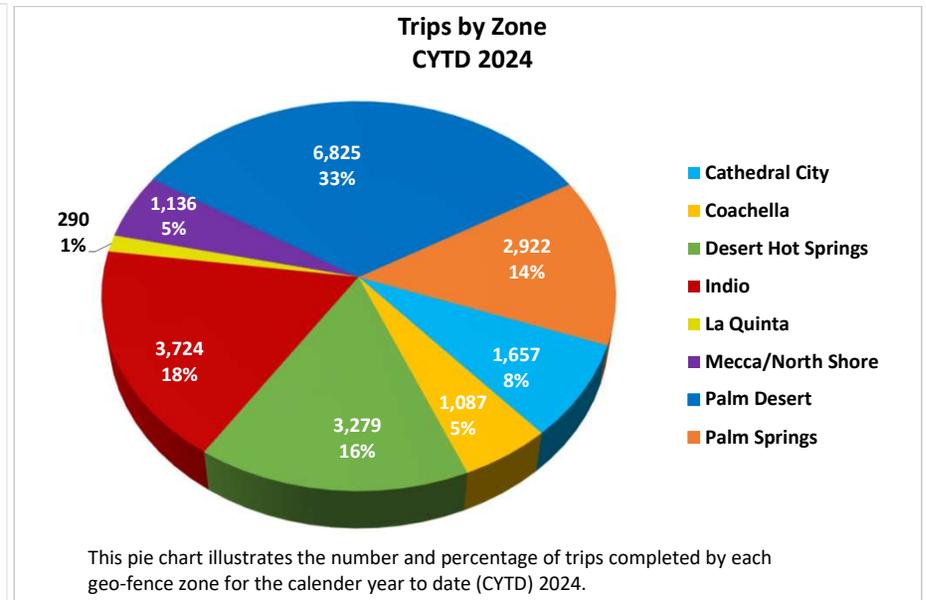
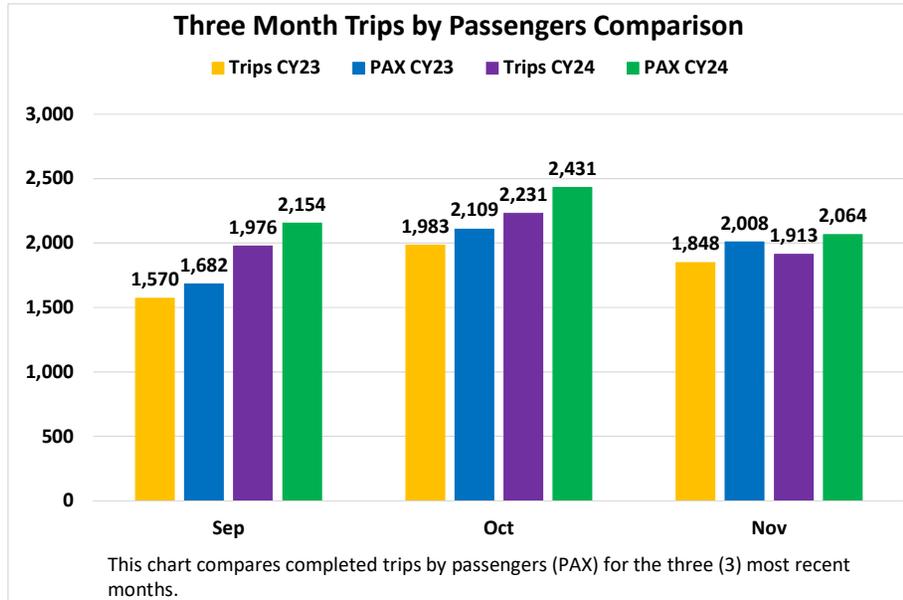


**Percentage of Trips System-wide as Ridesharing: 31%.**  
 [Based on No. of Shared Rides for the month (687) divided by Total Trips Completed (2,231)].

## SunRide System-Wide Metrics CYTD 2024

**Total Completed Trips: 20,920**

**Total Number of Passengers: 22,636**

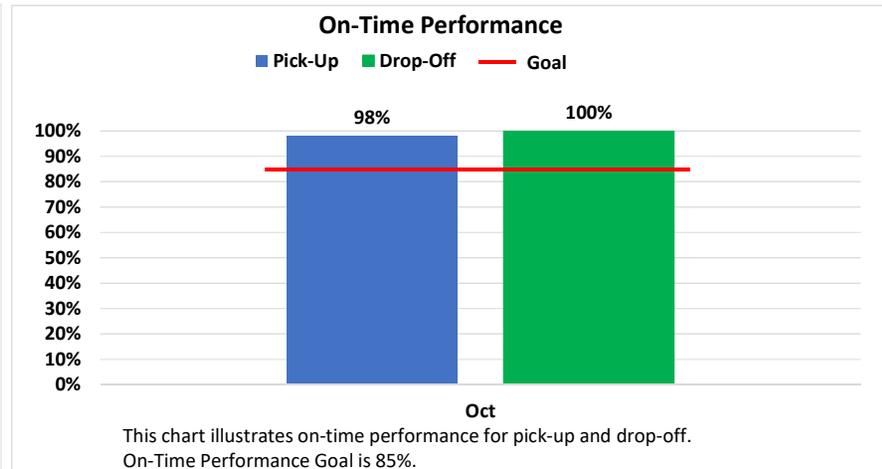
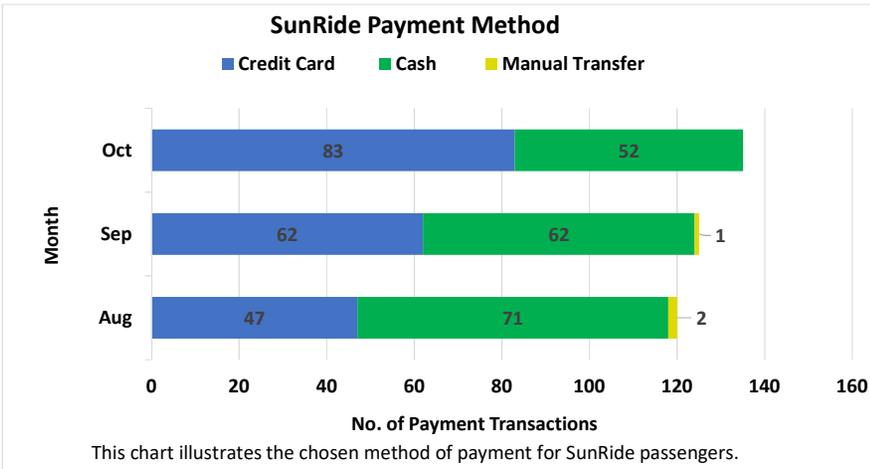
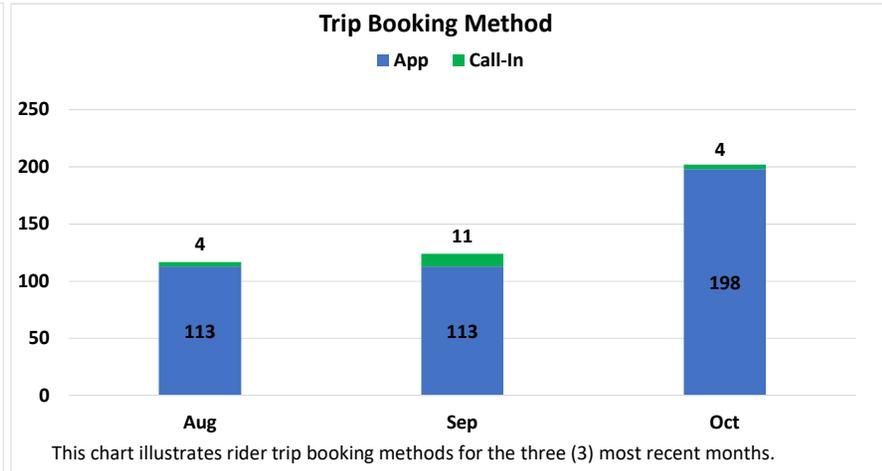
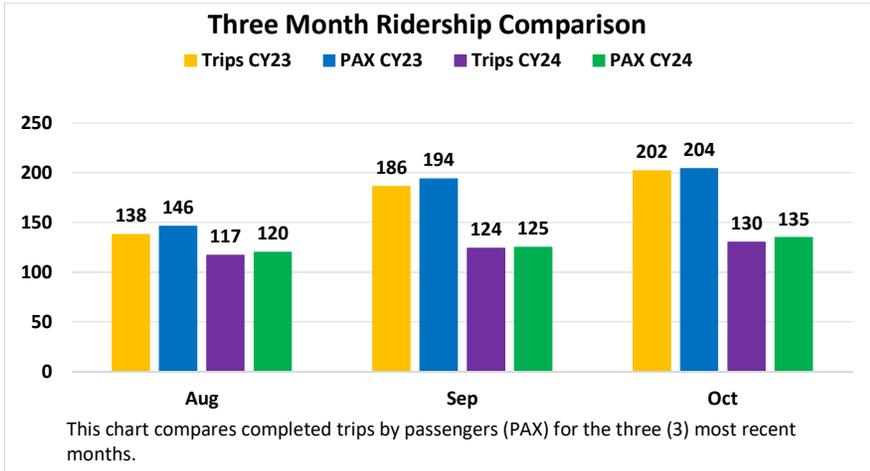


**Percentage of Trips System-wide as Ridesharing: 32%.**  
 [Based on No. of Shared Rides for the month (609) divided by Total Trips Completed (1,913)].

## Cathedral City Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,563**

**Total Number of Passengers: 1,630**



**Percentage of Trips as Ridesharing: Three (3) percent.**  
 [Based on No. of Shared Rides for the month (4) divided by Total Trips Completed (130).]

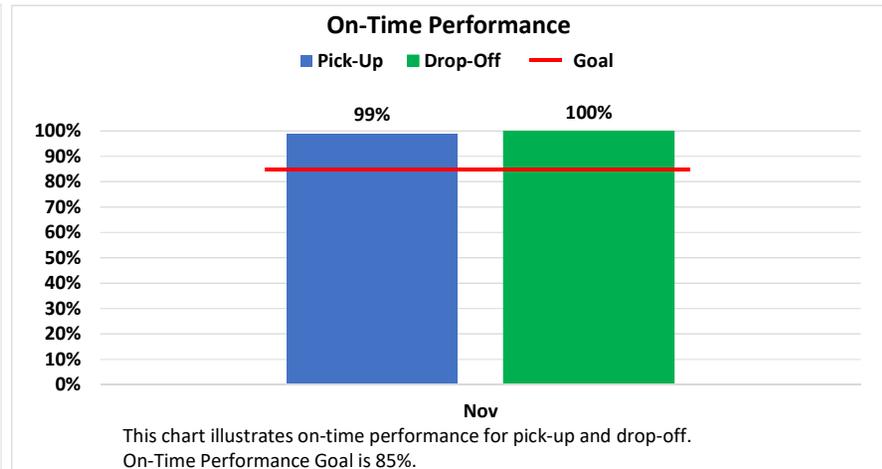
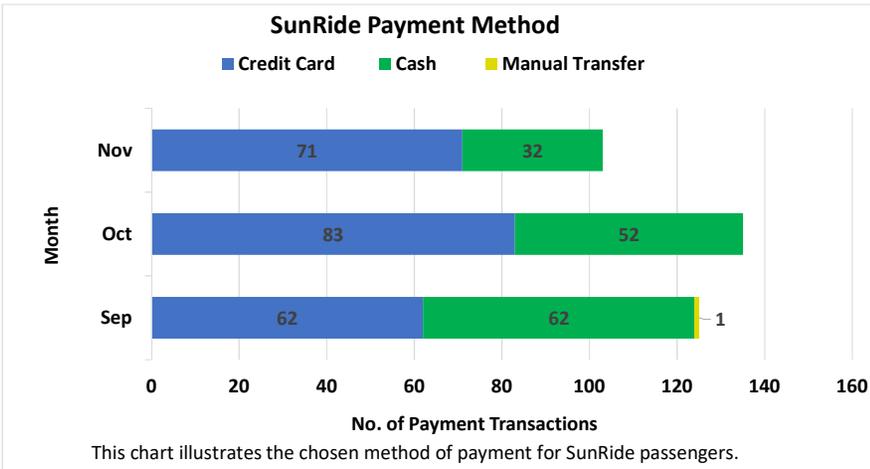
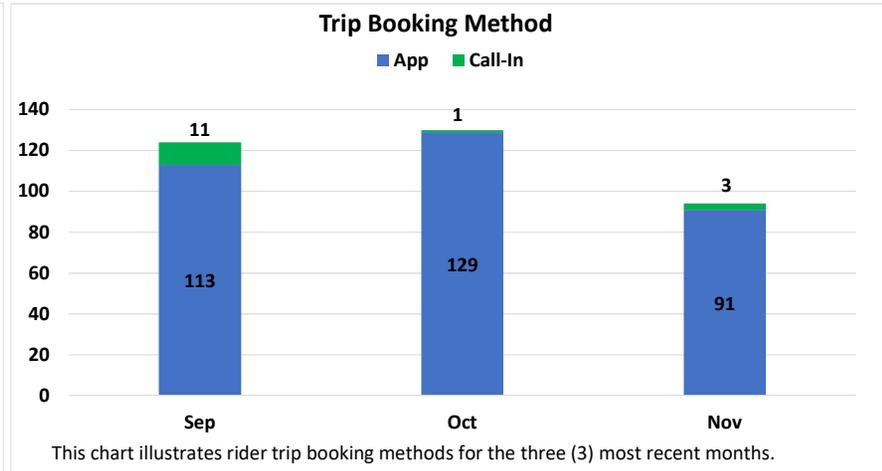
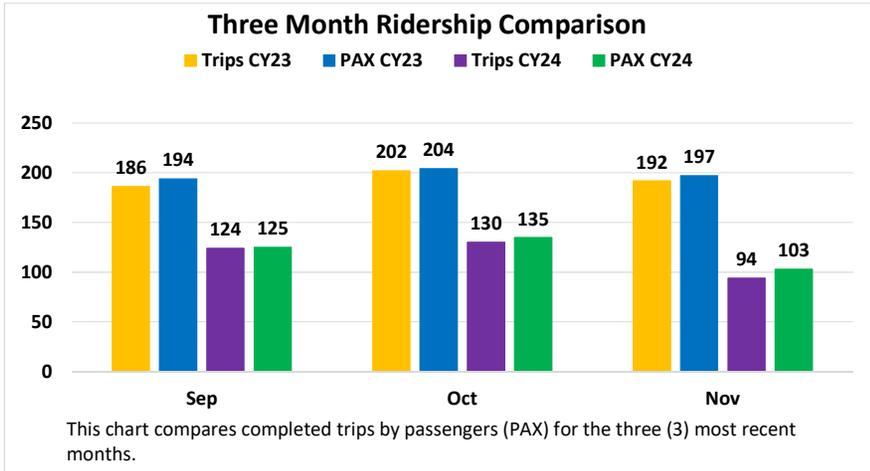
**Customer Satisfaction Rating**  
 Avg. rider trip rating 4.9  
 Goal: 4.5



## Cathedral City Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,657**

**Total Number of Passengers: 1,733**



**Percentage of Trips as Ridesharing: Ten (10) percent.**  
 [Based on No. of Shared Rides for the month (9) divided by Total Trips Completed (94).]

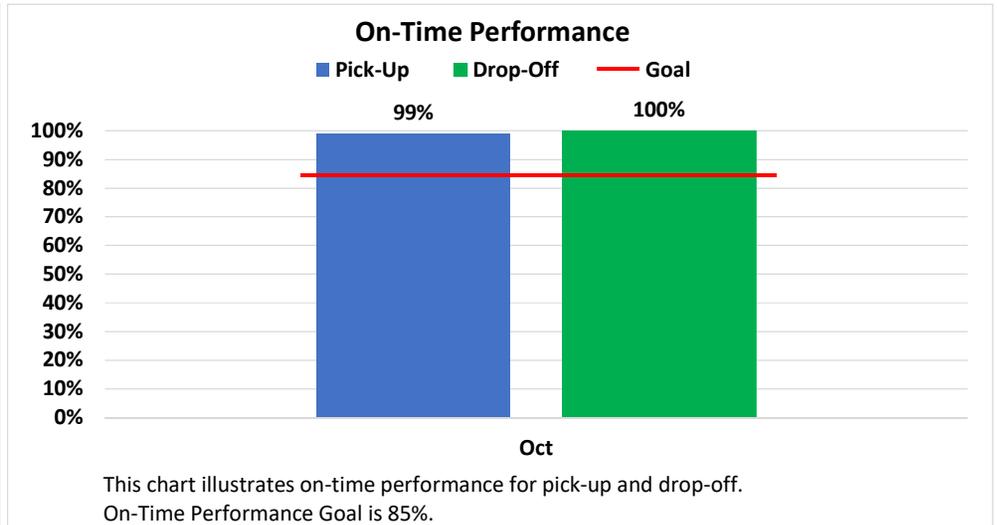
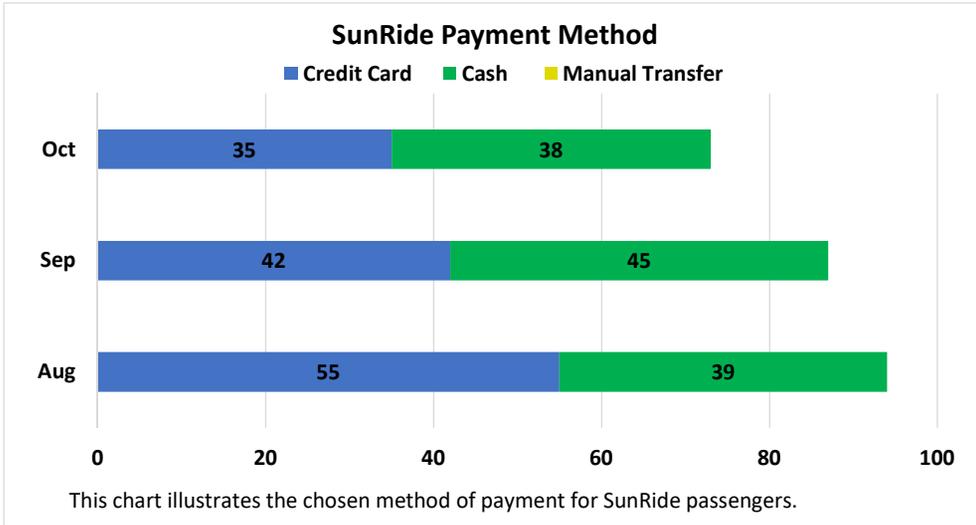
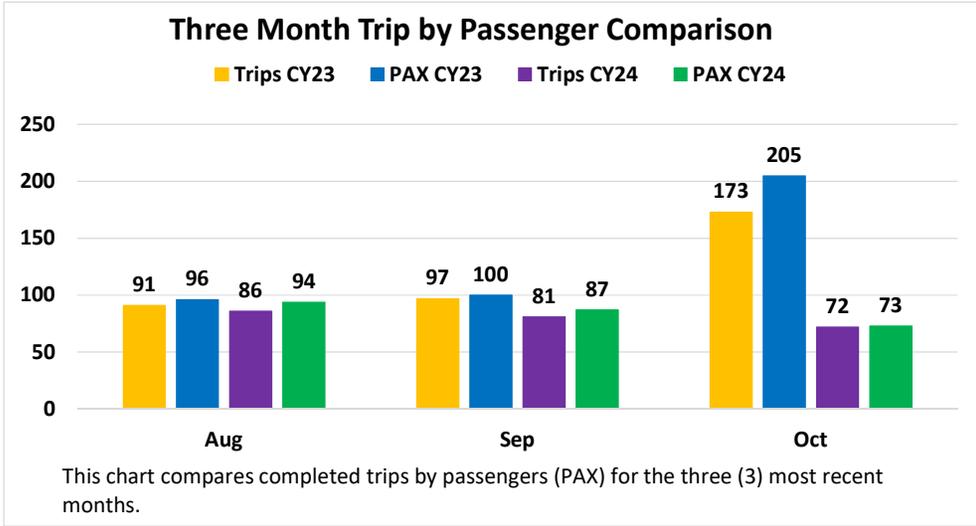
**Customer Satisfaction Rating**  
 Avg. rider trip rating 4.9  
 Goal: 4.5



## Coachella Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,004**

**Total Number of Passengers: 1,108**



 **Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 21%.**  
 [Based on No. of Shared Rides for the month (124) divided by Total Trips Completed (583).]

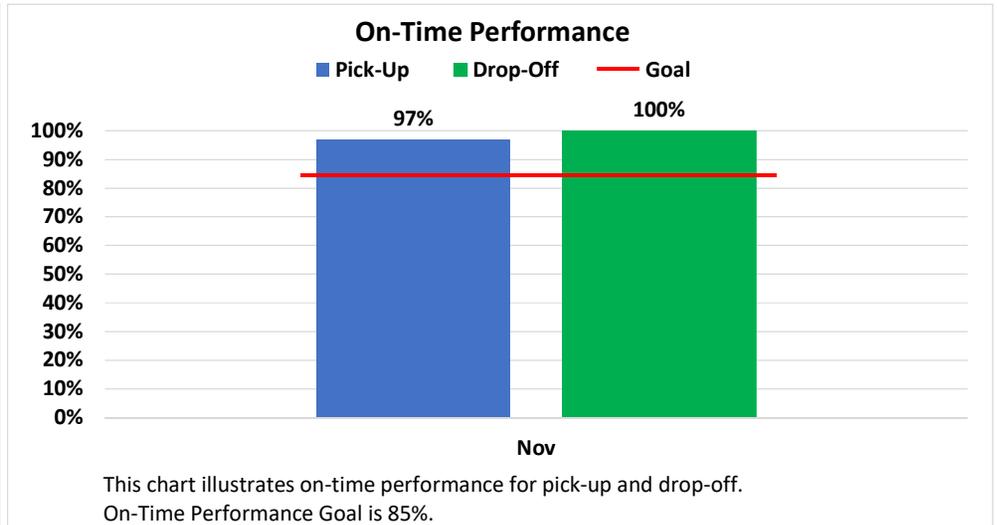
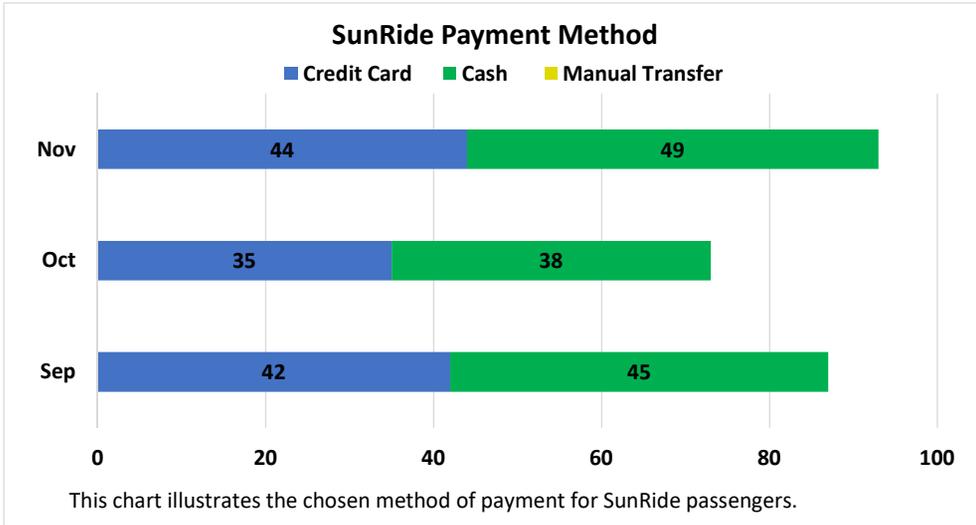
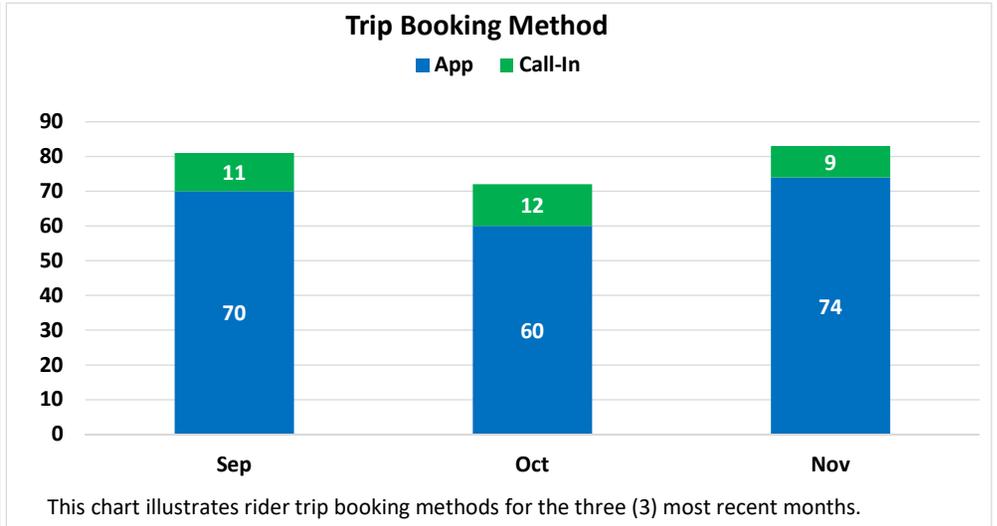
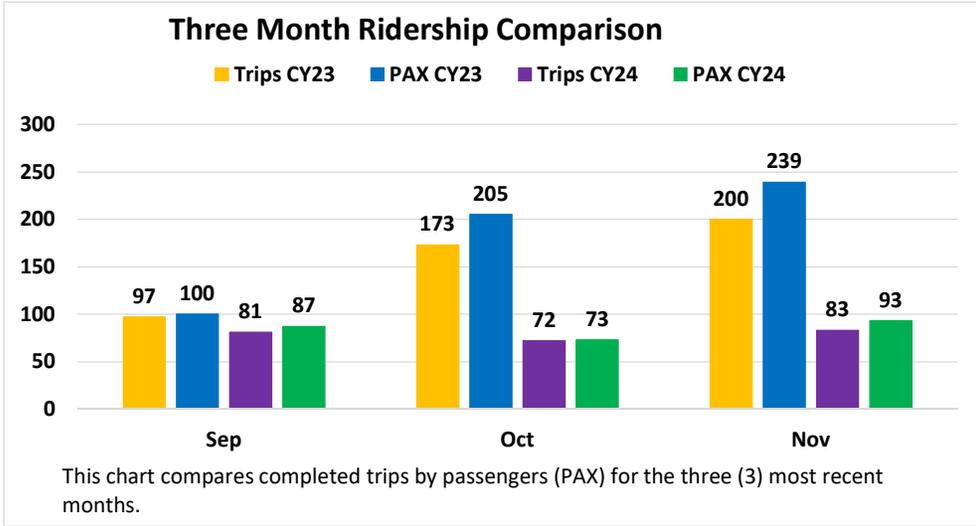
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 5.0  
 Goal: 4.5

  
**EXCEEDS GOAL!**

## Coachella Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,087**

**Total Number of Passengers: 1,201**



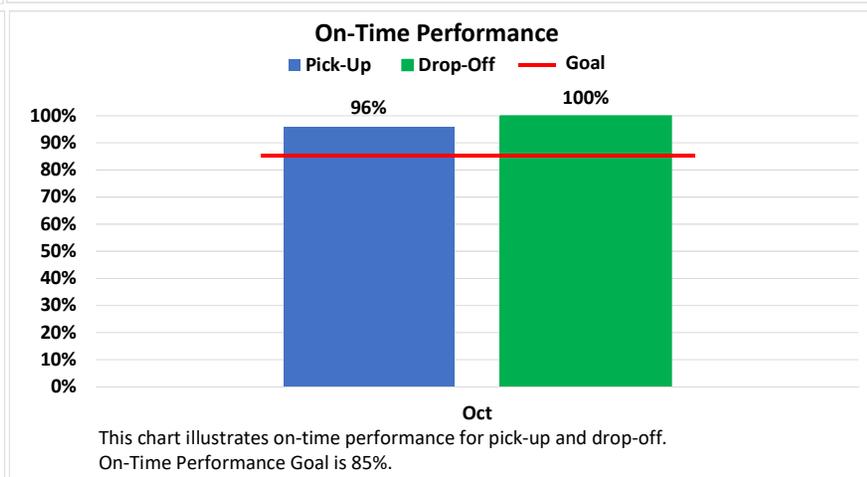
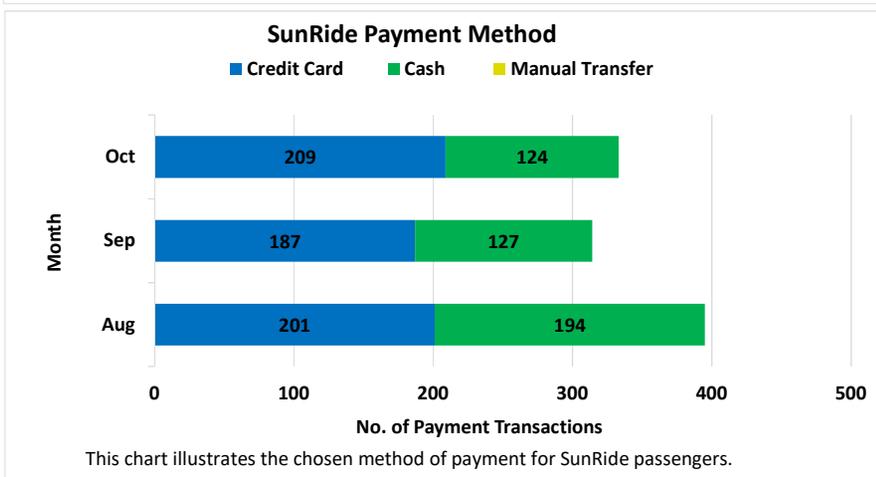
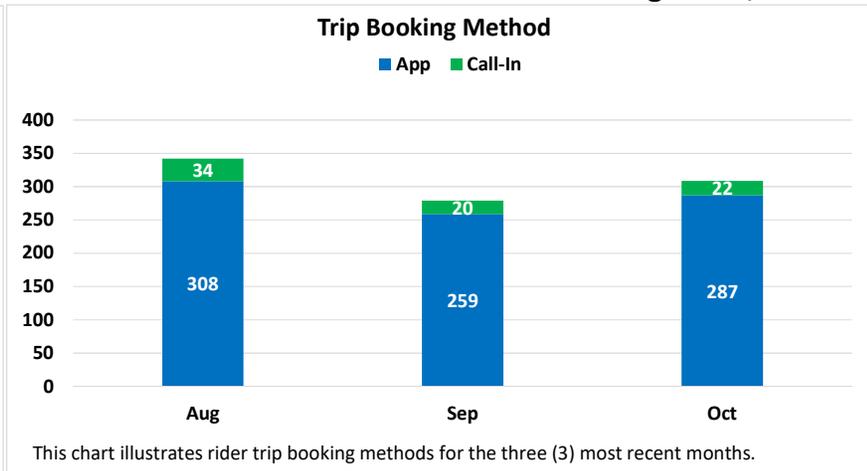
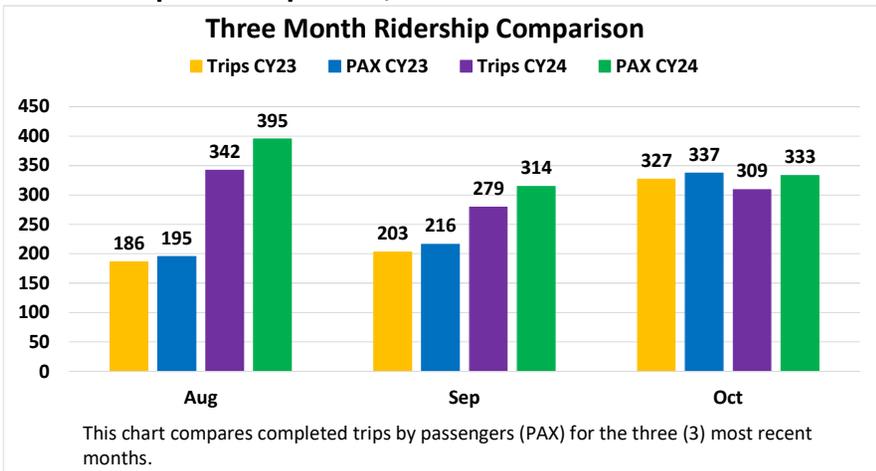
 **Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 22%.**  
 [Based on No. of Shared Rides for the month (110) divided by Total Trips Completed (507).]

**Customer Satisfaction Rating**  
 Avg. rider trip rating: 4.9  
 Goal: 4.5  
  
**EXCEEDS GOAL!**

## Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 3,048**

**Total Number of Passengers: 3,258**



**Percentage of Trips as Ridesharing: 24%.**  
 [Based on No. of Shared Rides for the month (73) divided by Total Trips Completed (309).]

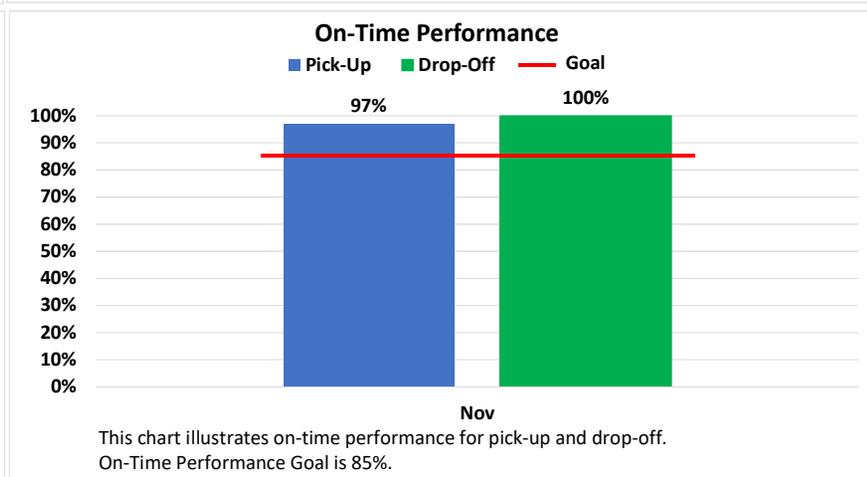
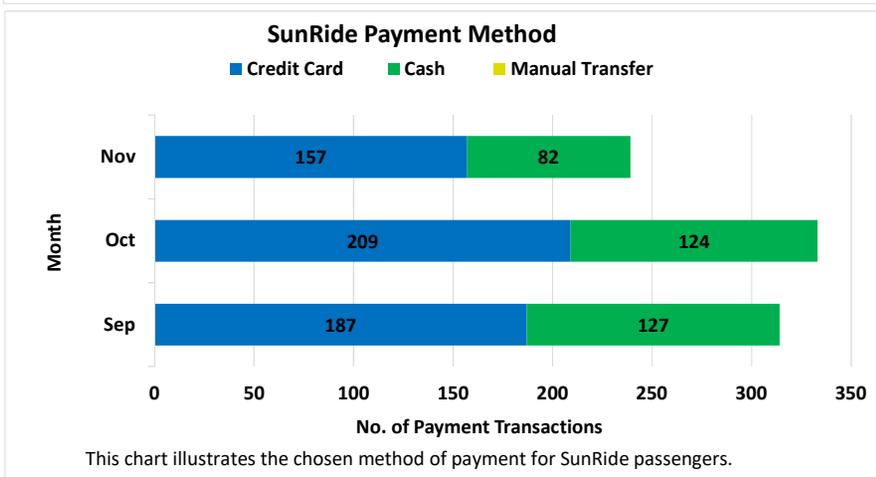
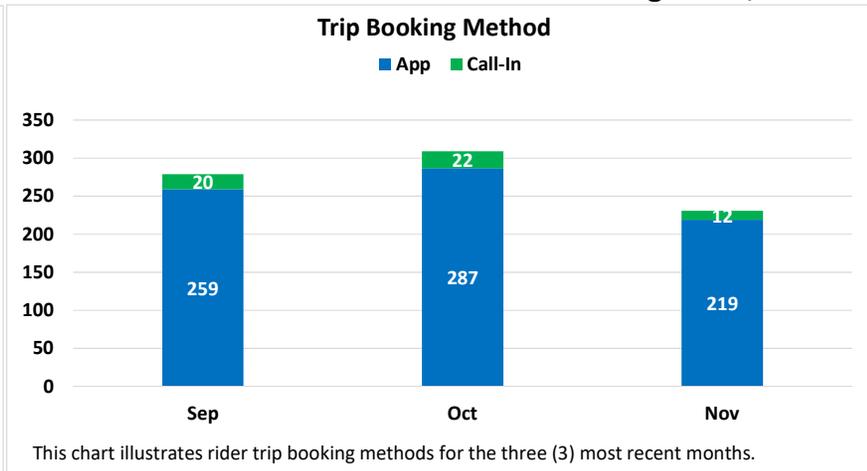
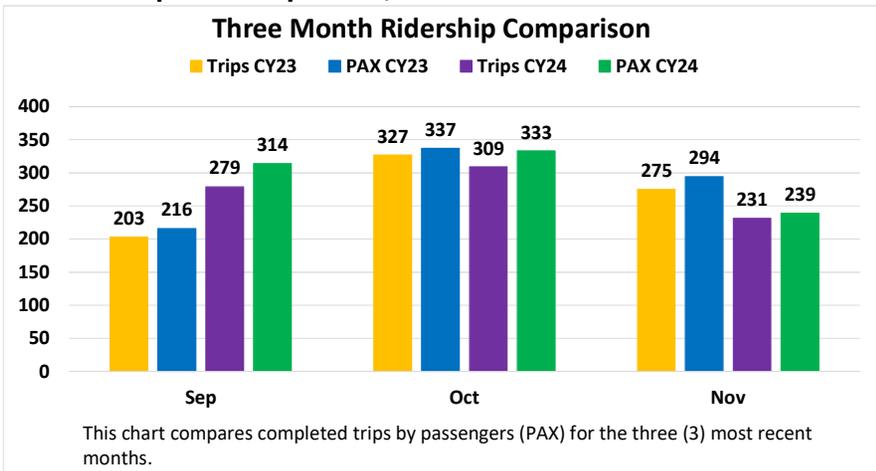
**Customer Satisfaction Rating**  
 Avg. rider trip rating 5.0  
 Goal: 4.5



## Desert Hot Springs/Desert Edge Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 3,279**

**Total Number of Passengers: 3,497**



**Percentage of Trips as Ridesharing: 26%.**  
 [Based on No. of Shared Rides for the month (61) divided by Total Trips Completed (231).]

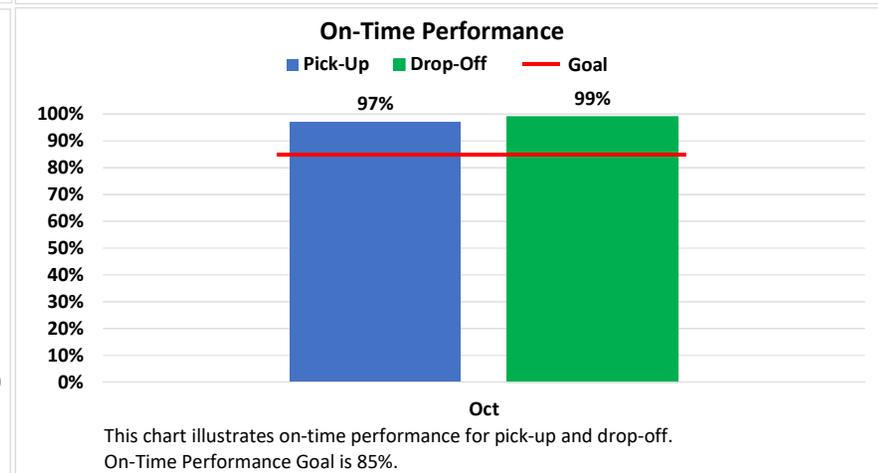
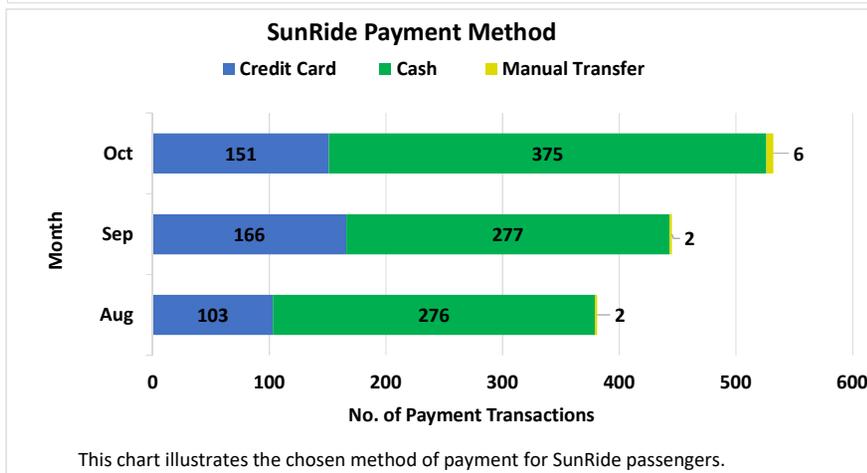
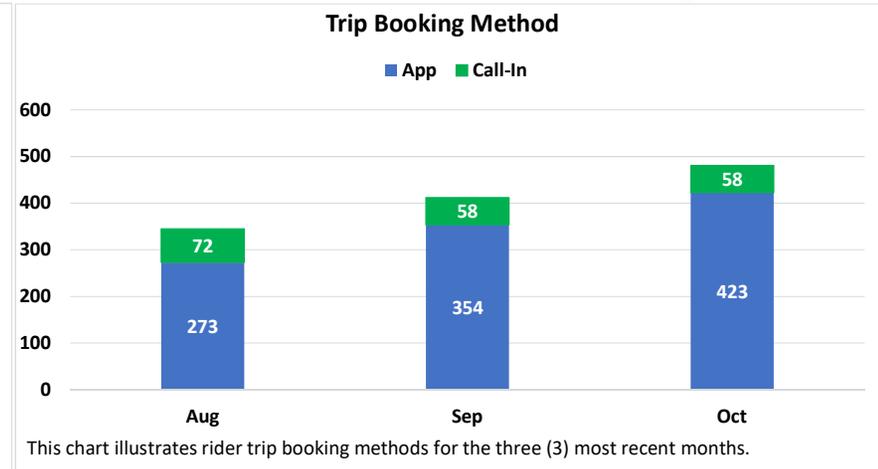
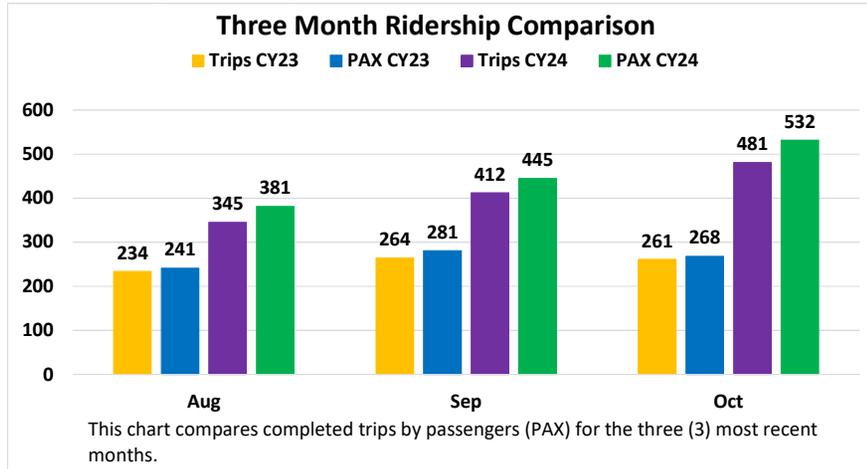
**Customer Satisfaction Rating**  
 Avg. rider trip rating 4.9  
 Goal: 4.5



## Indio Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 3,321**

**Total Number of Passengers: 3,632**



 **Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 21%.**  
 [Based on No. of Shared Rides for the month (124) divided by Total Trips Completed (583).]

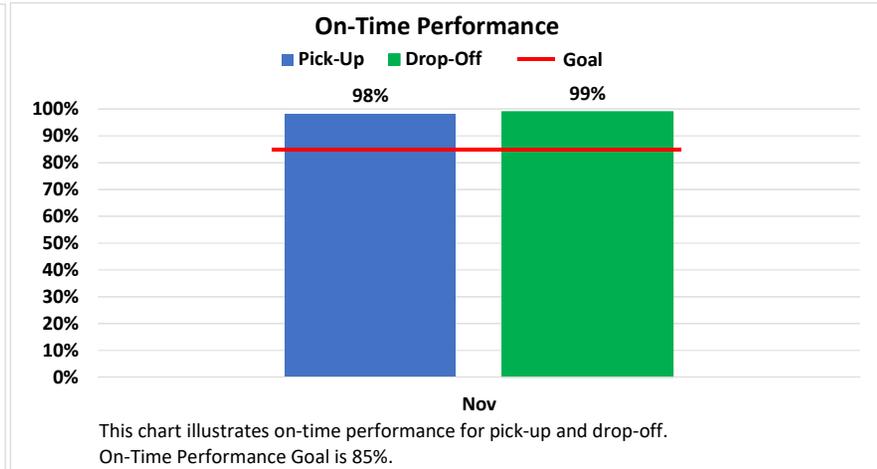
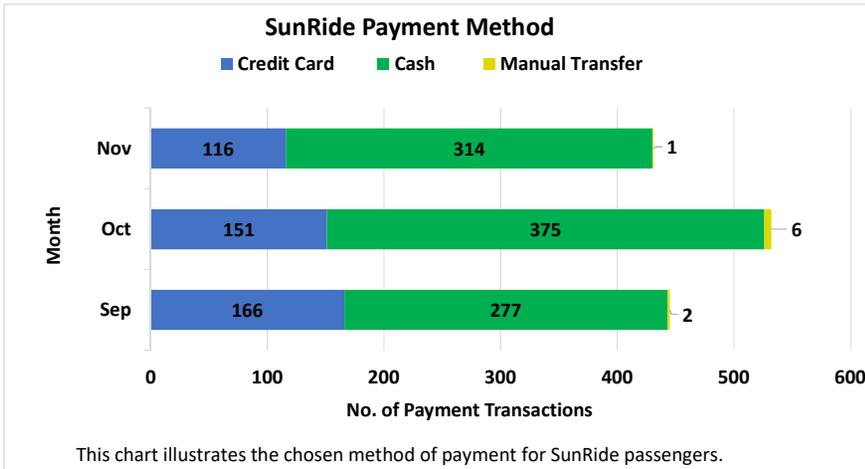
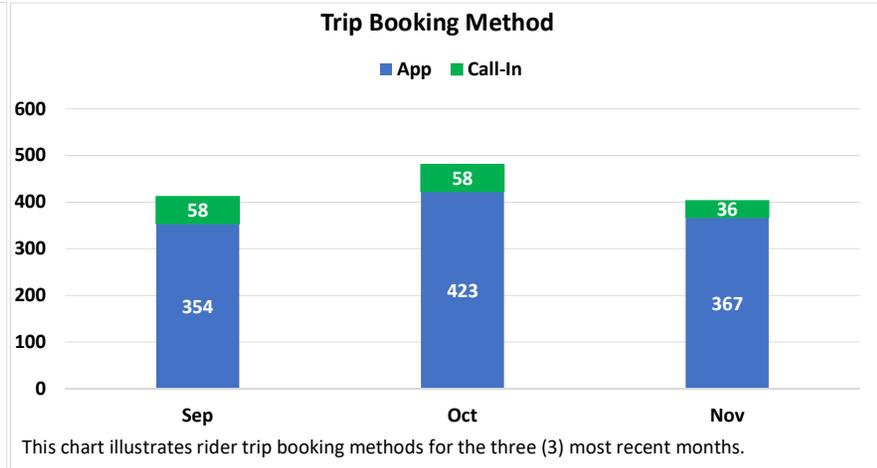
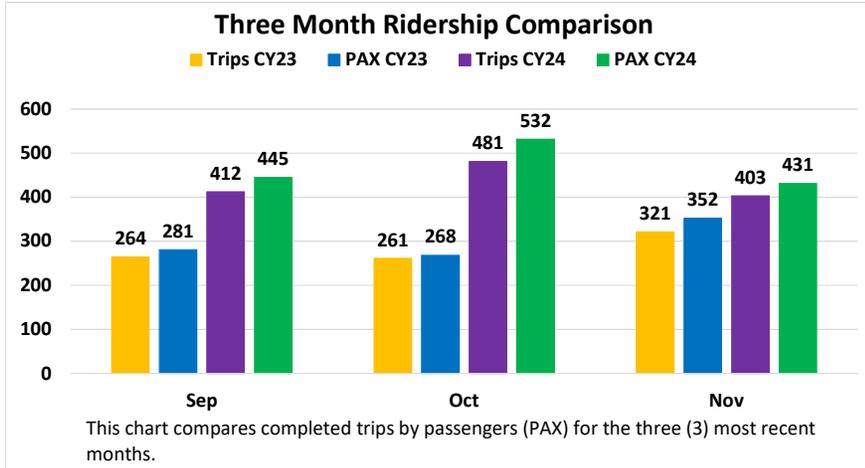
**Customer Satisfaction Rating**  
 Avg. rider trip rating 4.9  
 Goal: 4.5

  
**EXCEEDS GOAL**

## Indio Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 3,724**

**Total Number of Passengers: 4,063**



**Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 22%.**  
 [Based on No. of Shared Rides for the month (110) divided by Total Trips Completed (507).]

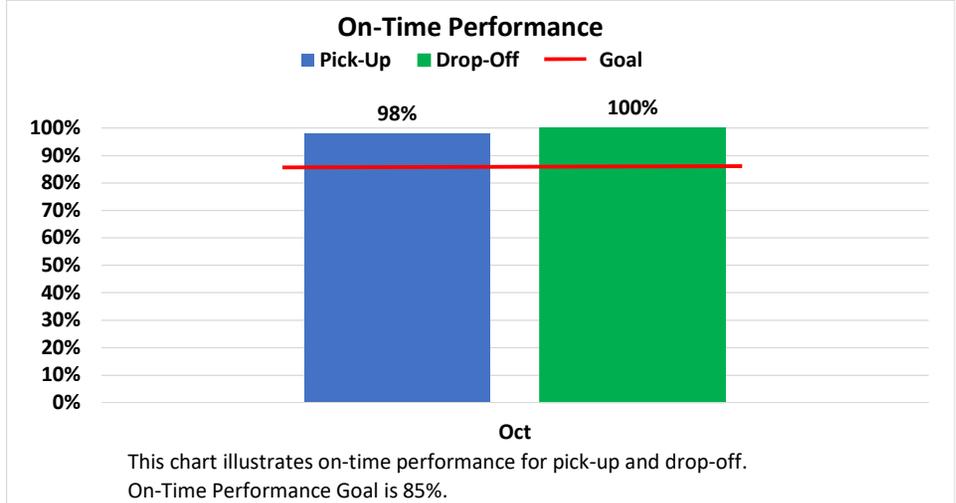
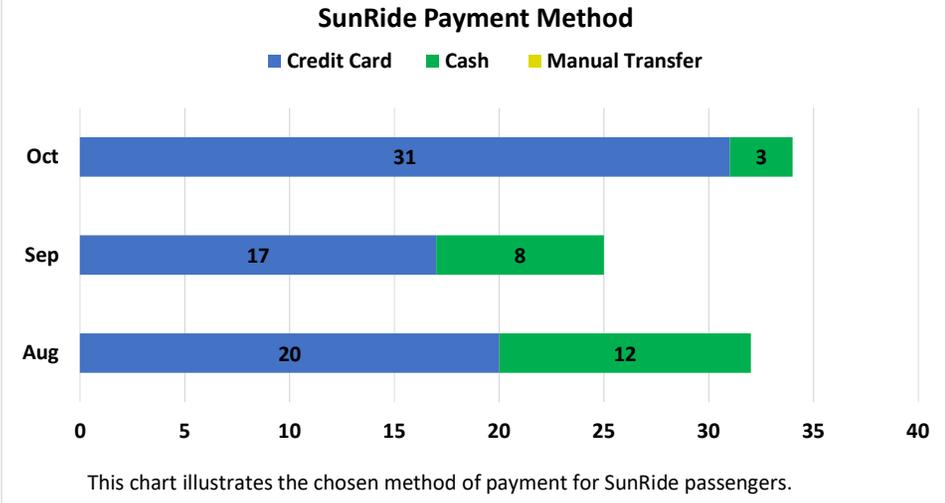
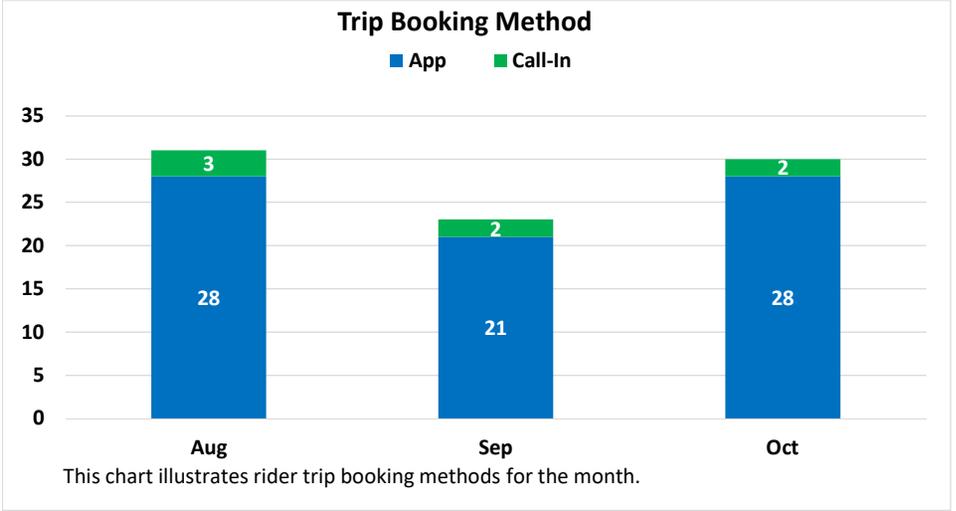
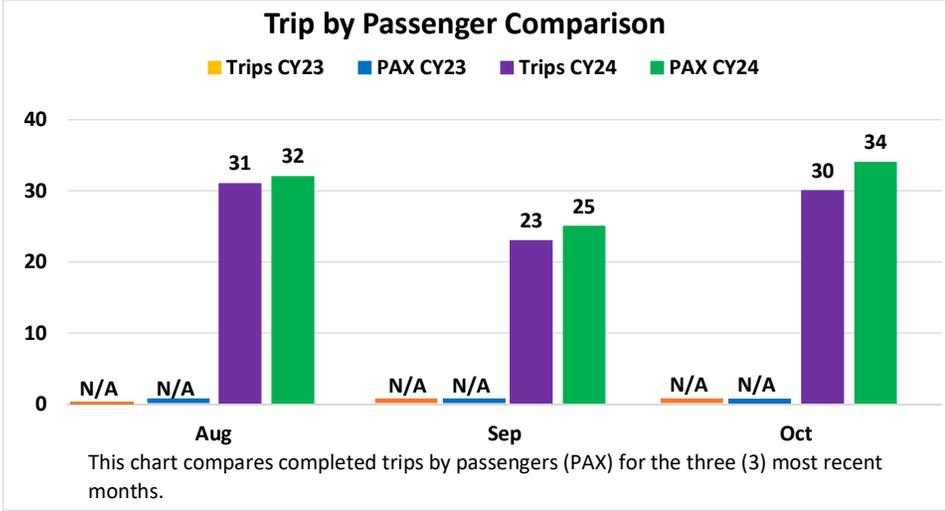
**Customer Satisfaction Rating**  
 Avg. rider trip rating 5.0  
 Goal: 4.5



## La Quinta Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 269**

**Total Number of Passengers: 297**



**Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 21%.**  
 [Based on No. of Shared Rides for the month (124) divided by Total Trips Completed (583).]

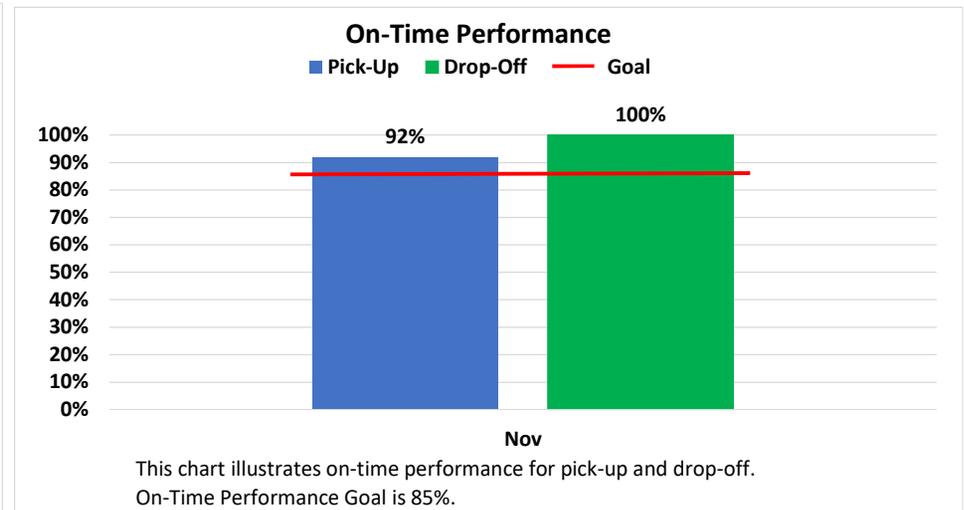
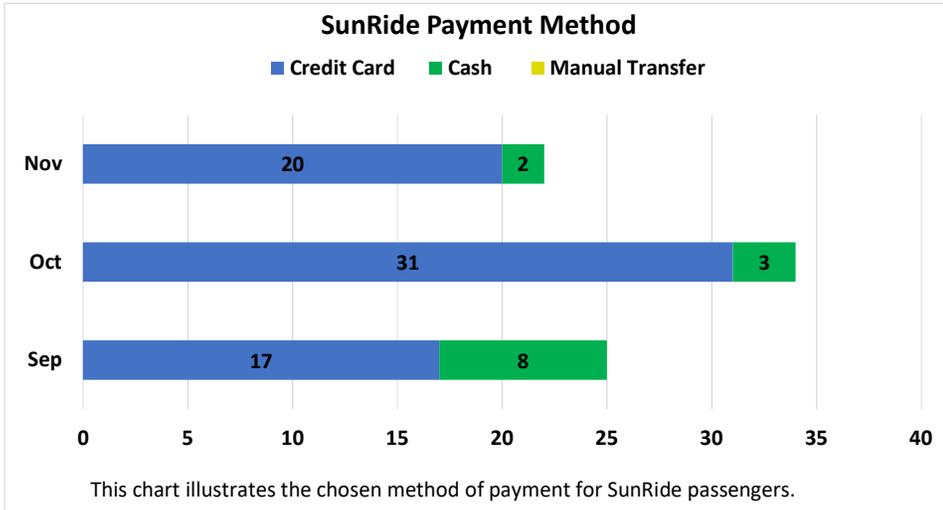
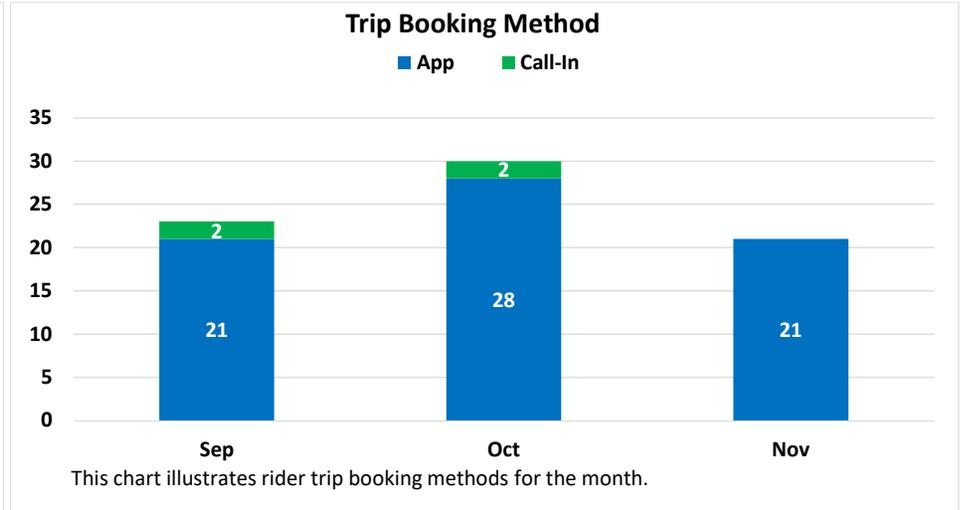
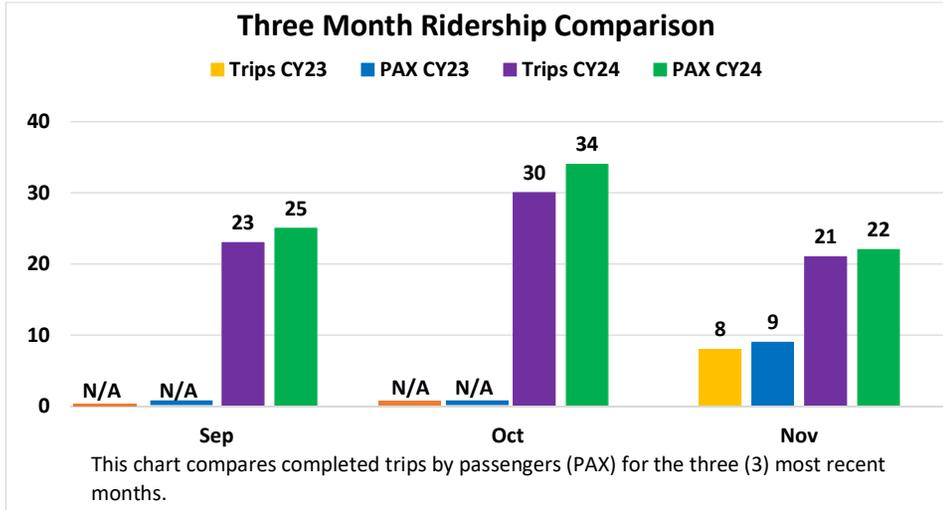
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 5.0  
 Goal: 4.5



## La Quinta Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 290**

**Total Number of Passengers: 319**



**Combined Zone: Coachella-Indio-LaQuinta**  
**Percentage of Trips as Ridesharing: 22%.**  
 [Based on No. of Shared Rides for the month (110) divided by Total Trips Completed (507).]

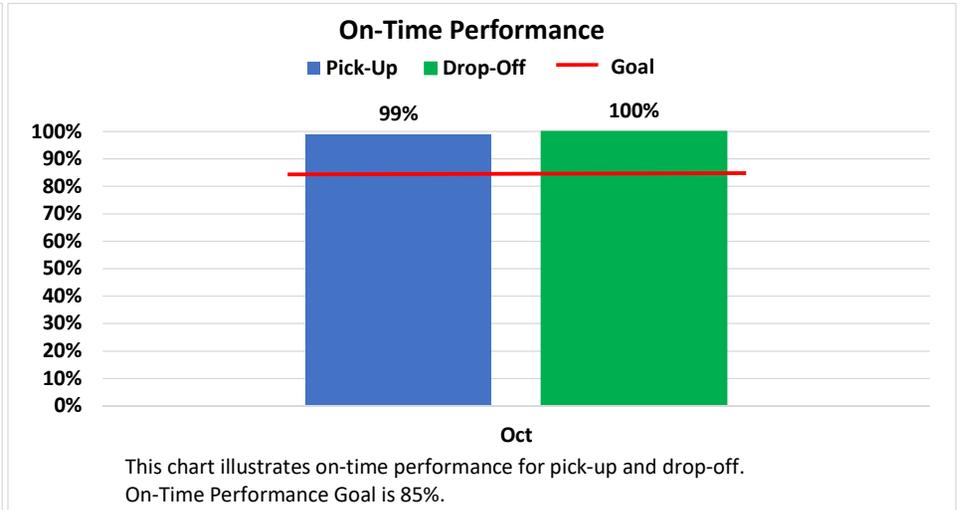
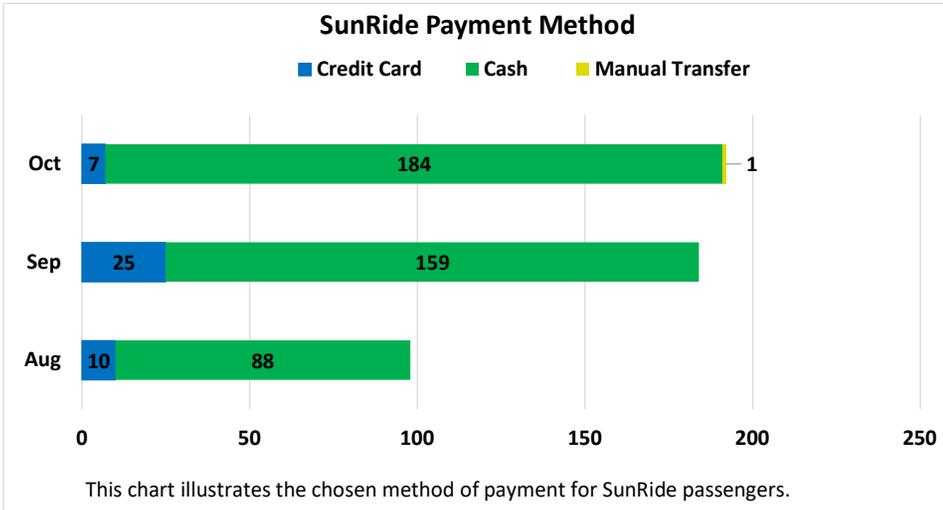
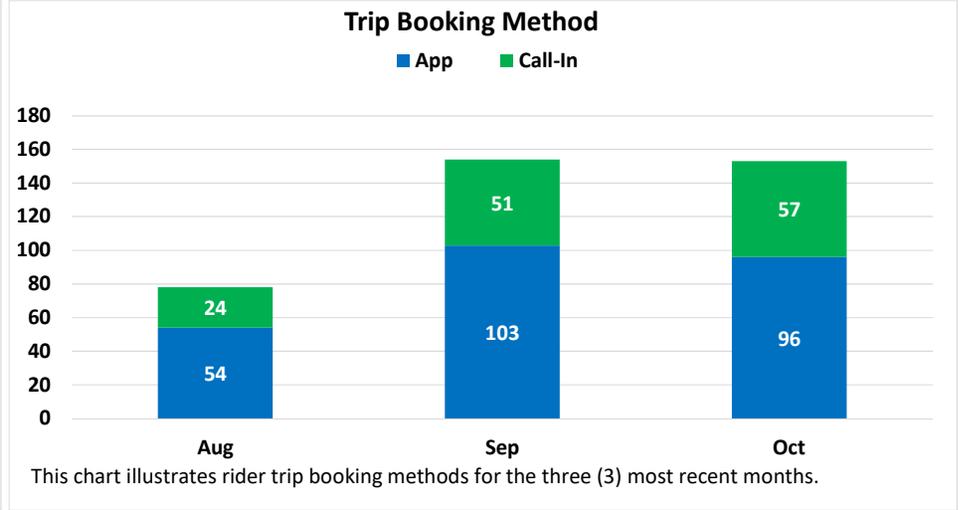
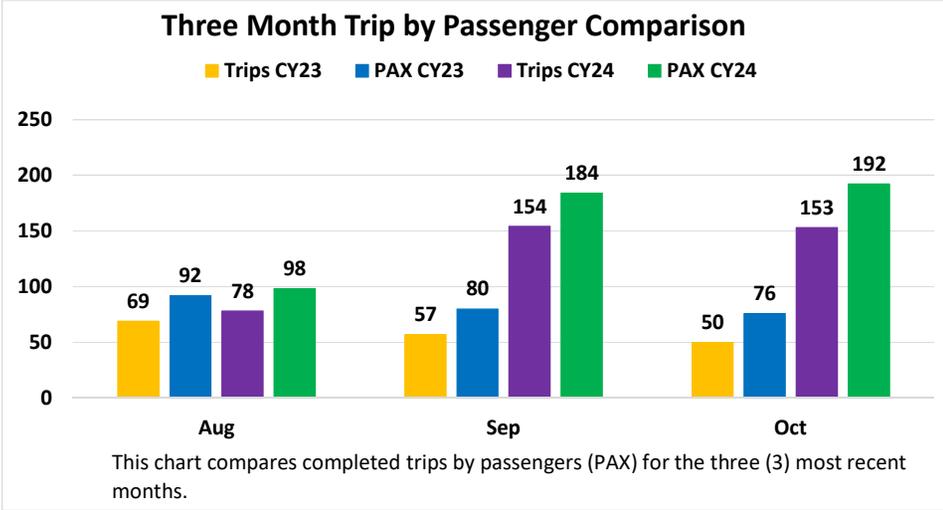
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 5.0  
 Goal: 4.5



## Mecca/North Shore Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,006**

**Total Number of Passengers: 1,259**



**Percentage of Trips as Ridesharing: Five (5) percent.**  
 [Based on No. of Shared Rides for the month (8) divided by Total Trips Completed (153).]

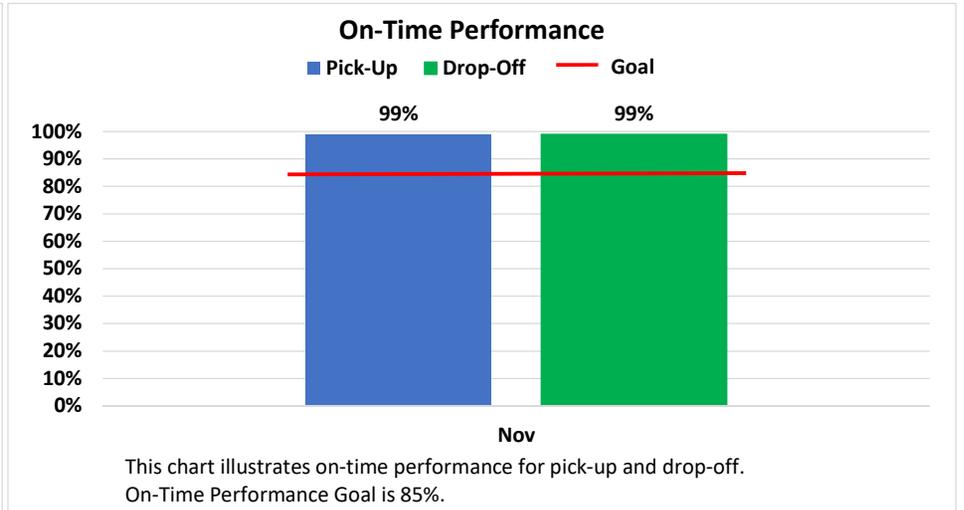
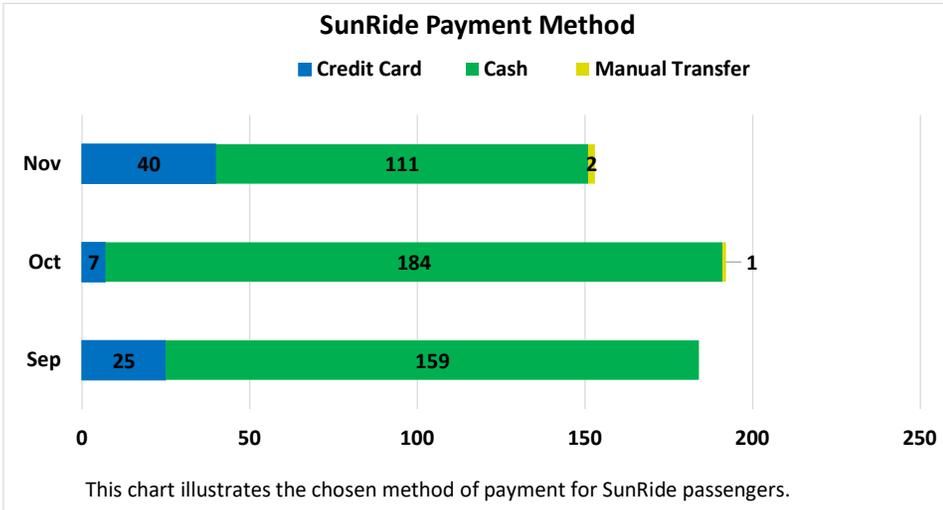
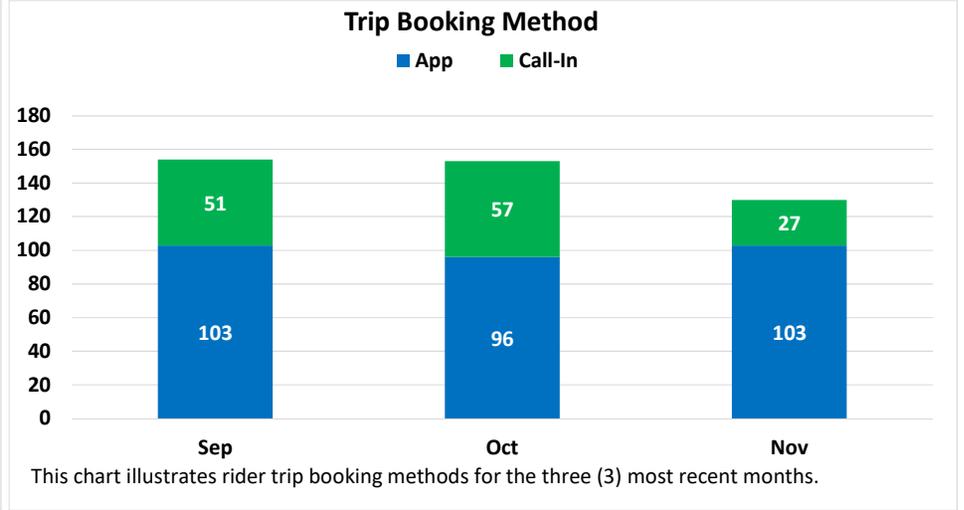
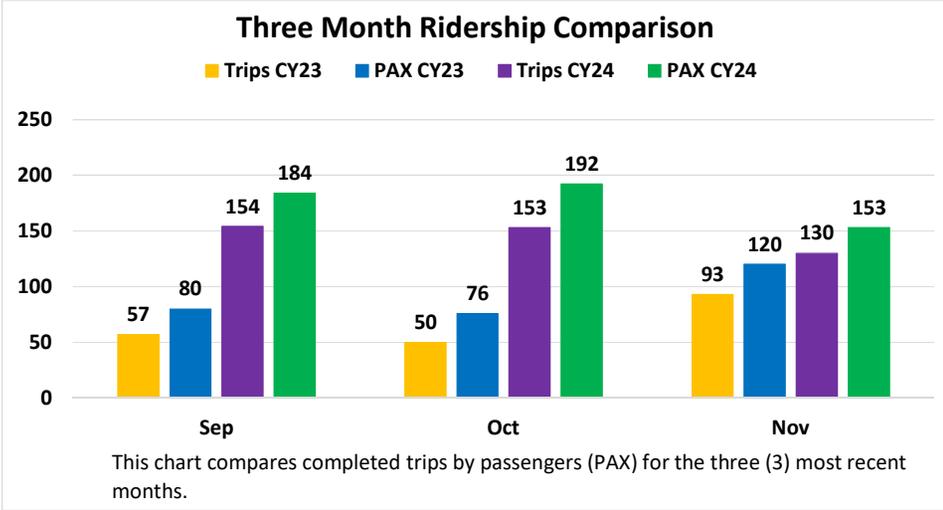
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 4.8  
 Goal: 4.5



## Mecca/North Shore Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 1,136**

**Total Number of Passengers: 1,412**



**Percentage of Trips as Ridesharing: 17%.**  
 [Based on No. of Shared Rides for the month (22) divided by Total Trips Completed (130).]

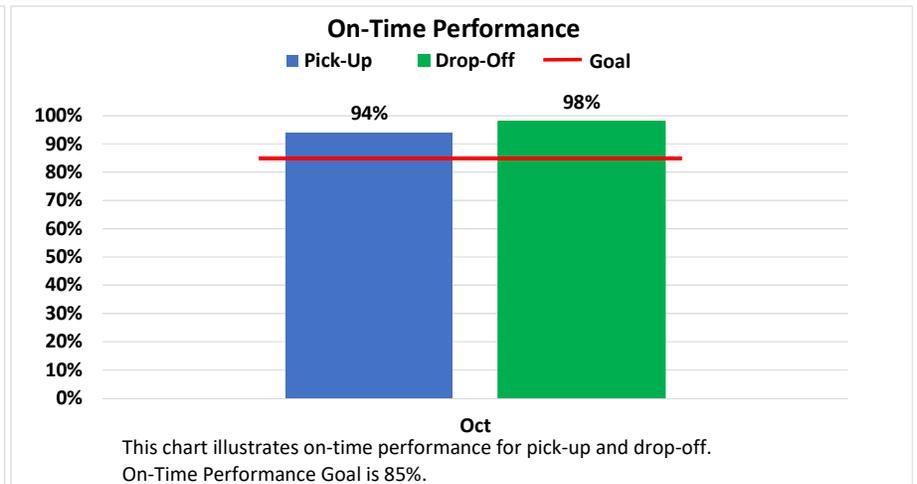
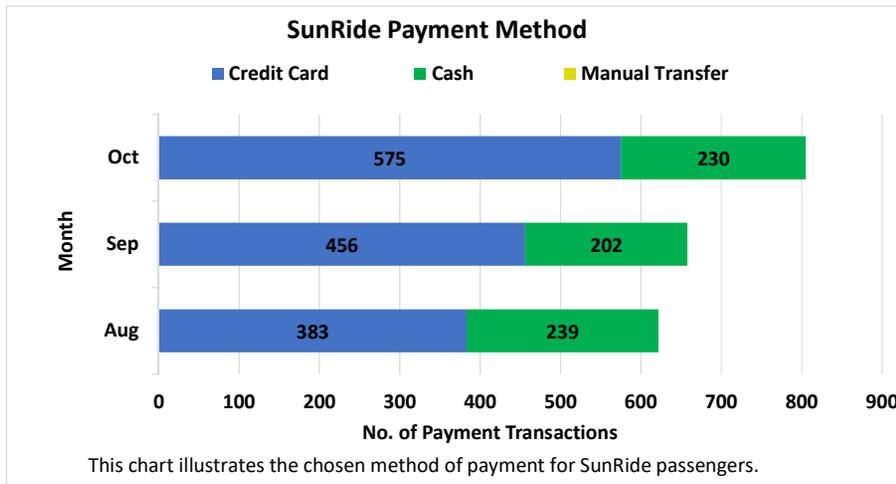
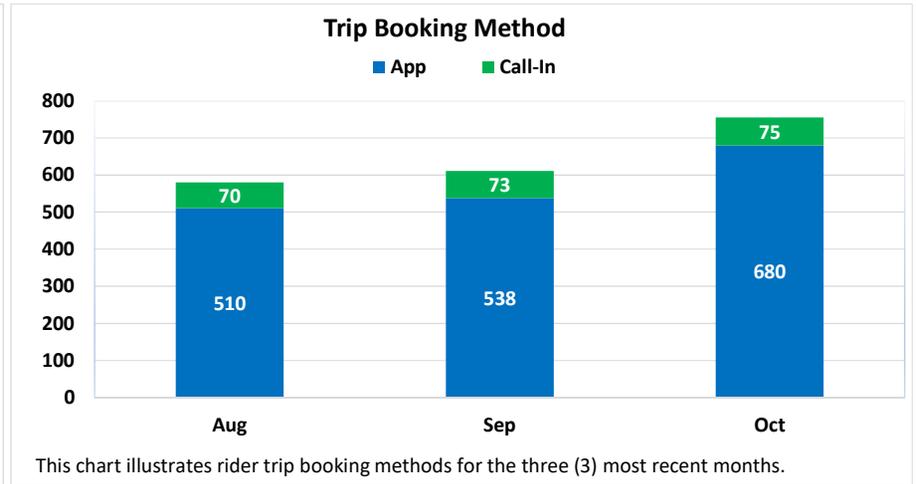
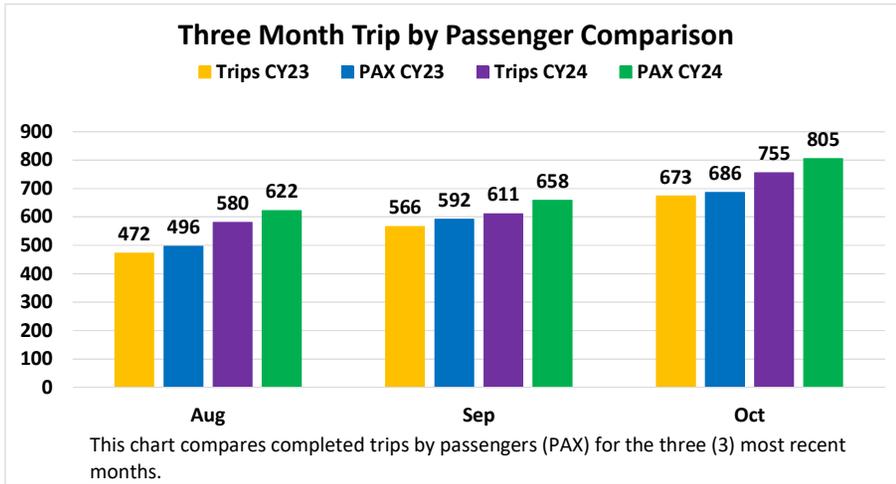
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 4.9  
 Goal: 4.5



## Palm Desert Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 6,156**

**Total Number of Passengers: 6,507**



**Percentage of Trips as Ridesharing: 50%.**  
 [Based on No. of Shared Rides for the month (376) divided by Total Trips Completed (755).]

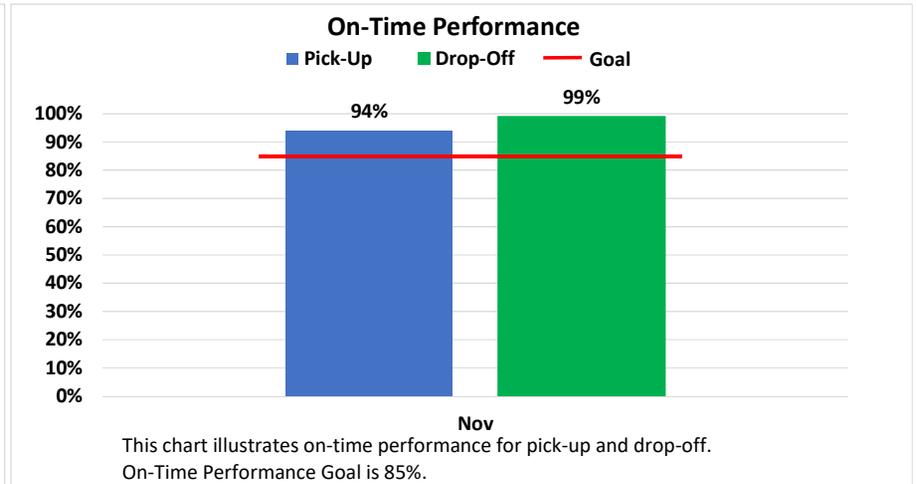
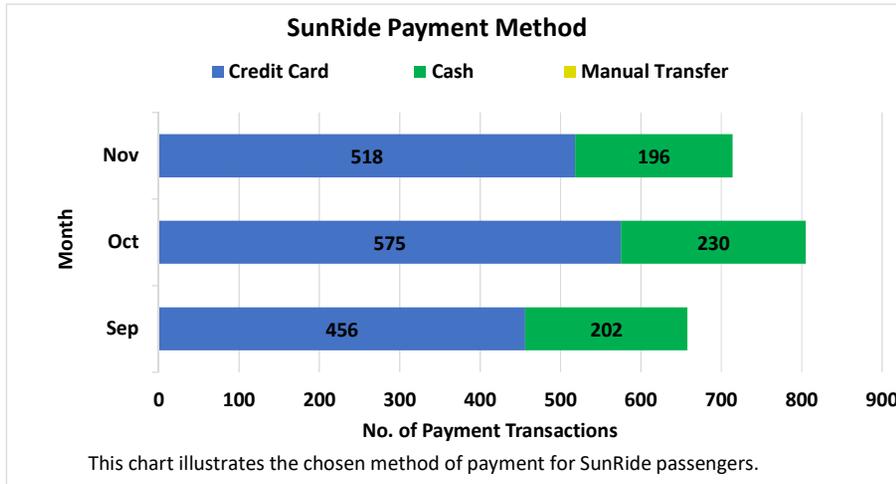
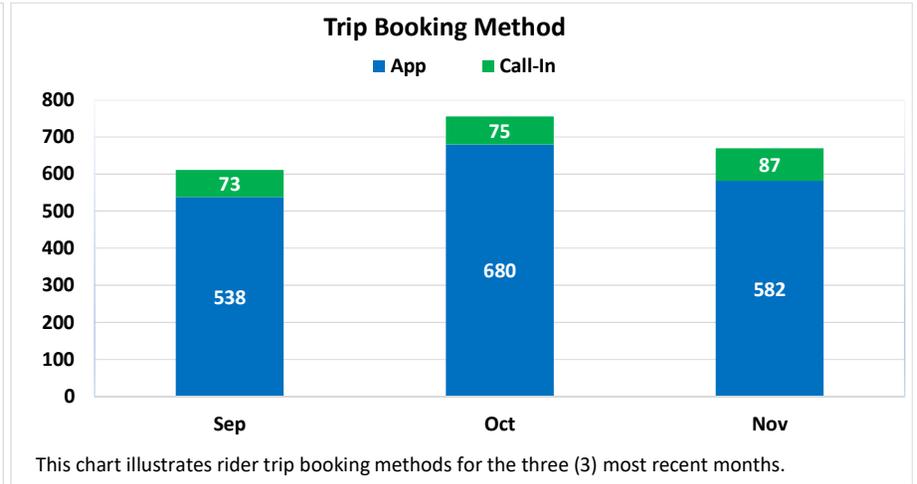
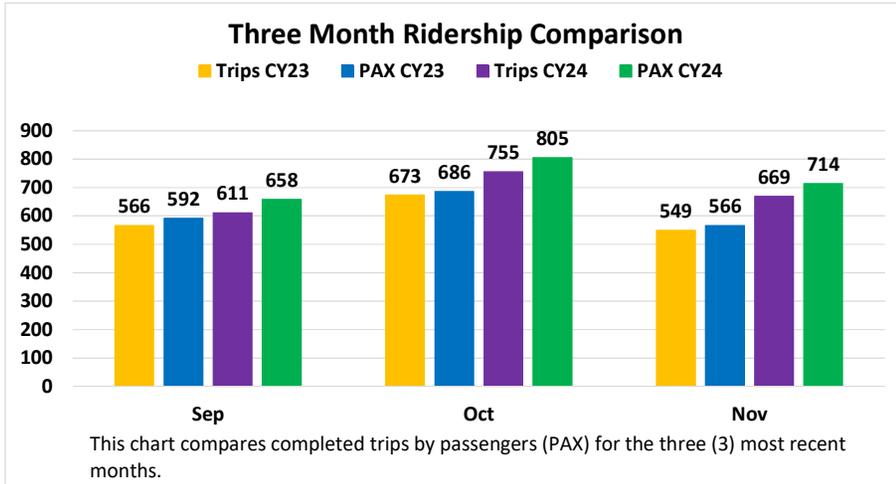
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 4.9  
 Goal: 4.5



## Palm Desert Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 6,825**

**Total Number of Passengers: 7,221**



**Percentage of Trips as Ridesharing: 50%.**  
 [Based on No. of Shared Rides for the month (332) divided by Total Trips Completed (669).]

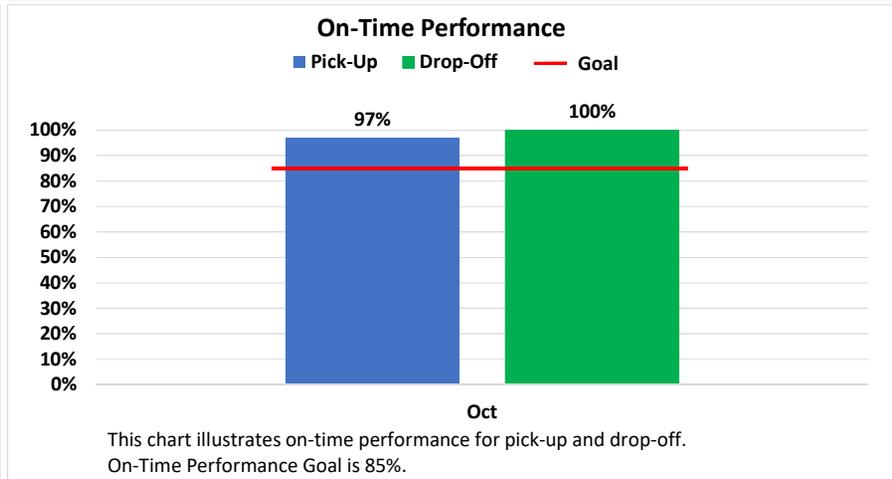
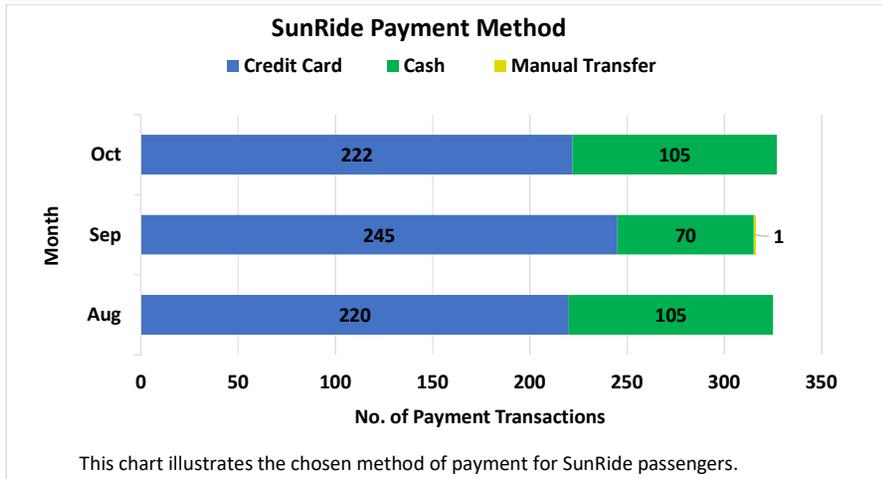
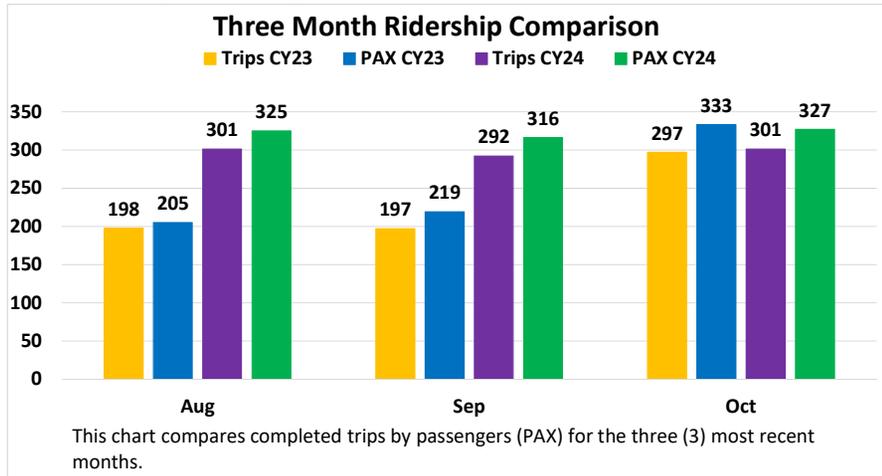
**Customer Satisfaction Rating**  
 Avg. rider trip rating: 4.9  
 Goal: 4.5



## Palm Springs Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 2,640**

**Total Number of Passengers: 2,881**



**Percentage of Trips as Ridesharing: 34%.**  
 [Based on No. of Shared Rides for the month (102) divided by Total Trips Completed (301).]

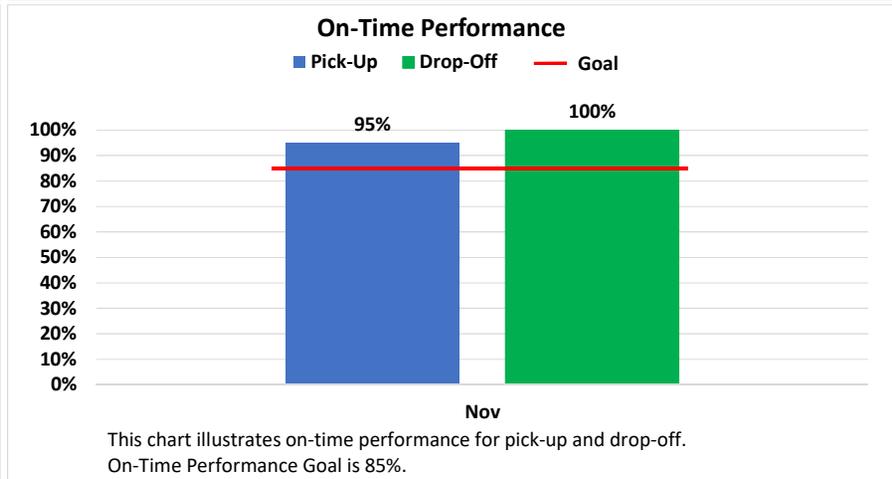
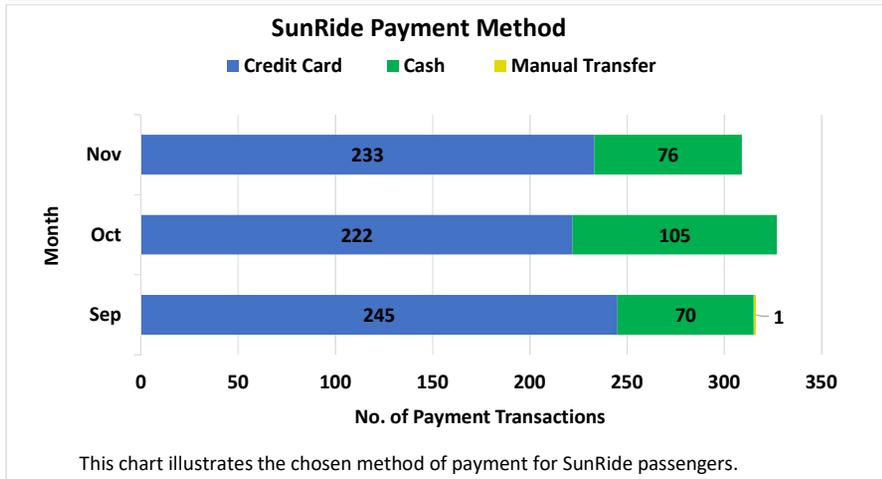
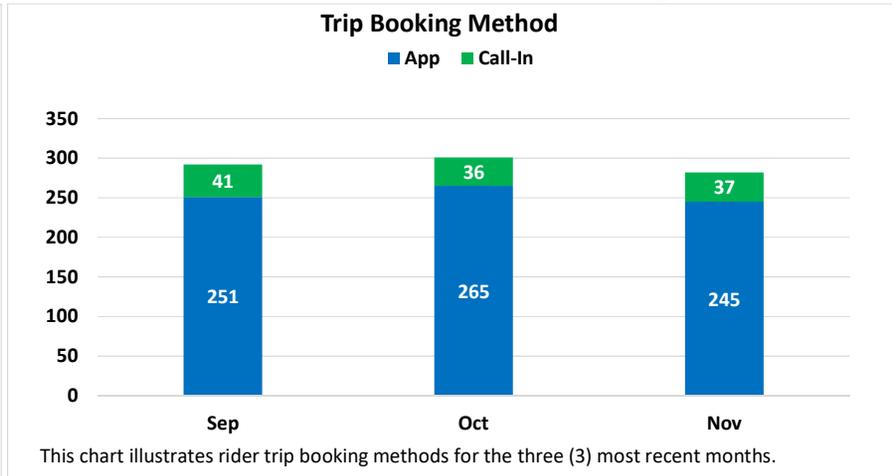
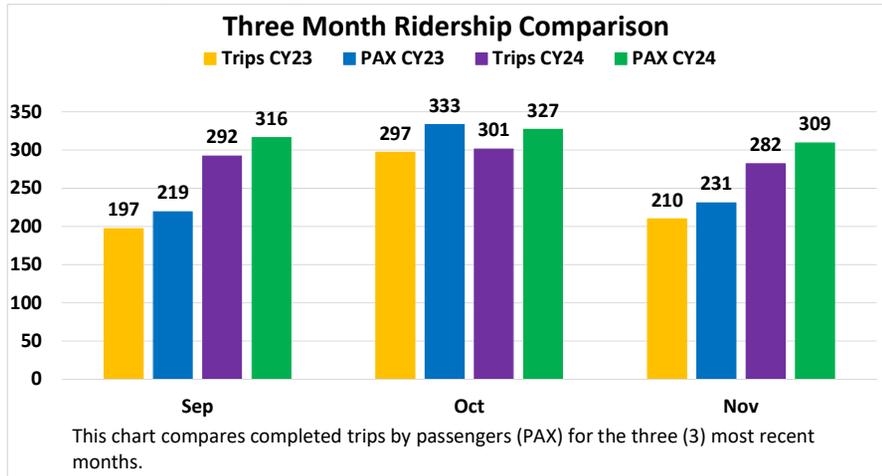
**Customer Satisfaction Rating**  
 Avg. rider trip rating 5.0  
 Goal: 4.5



## Palm Springs Geo-Fence Metrics CYTD 2024

**Total Completed Trips: 2,922**

**Total Number of Passengers: 3,190**

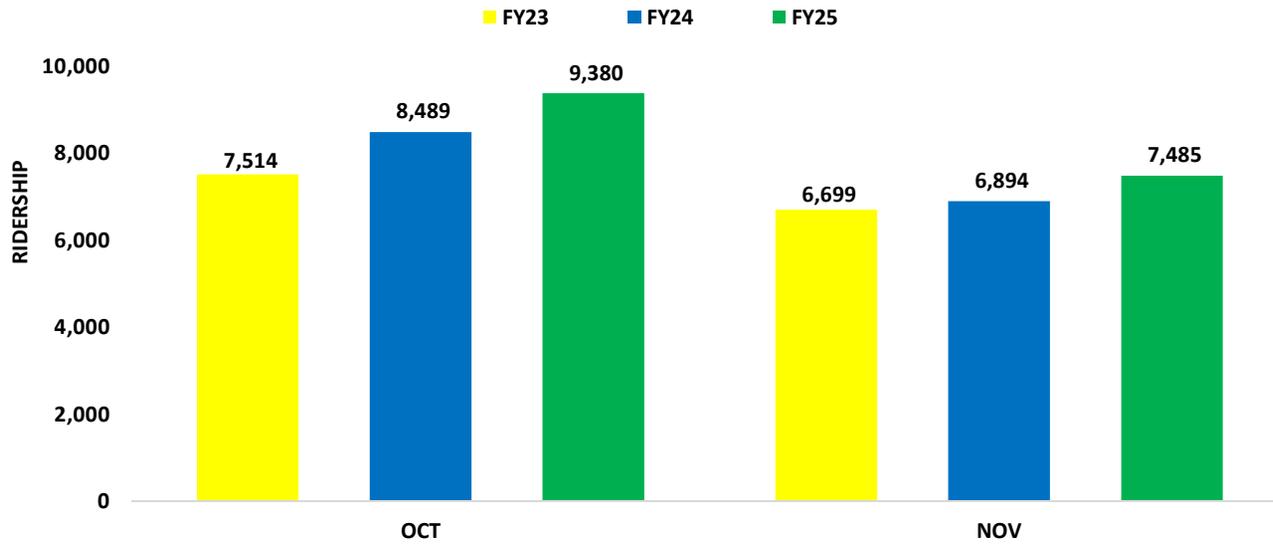


**Percentage of Trips as Ridesharing: 27%.**  
 [Based on No. of Shared Rides for the month (75) divided by Total Trips Completed (282).]

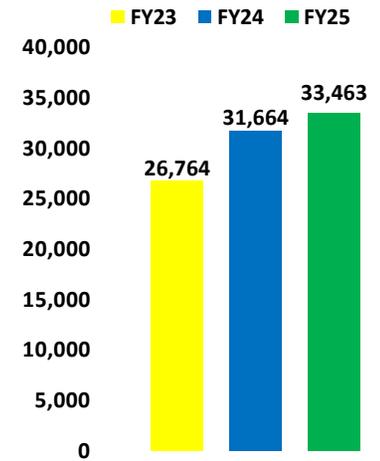
**Customer Satisfaction Rating**  
 Avg. rider trip rating 4.9  
 Goal: 4.5



### Haul Pass COD Ridership - October & November 2024



### COD Fixed Route Ridership Year to Date



The Haul Pass program was introduced in August 2018.

This chart represents monthly ridership on the Haul Pass COD.

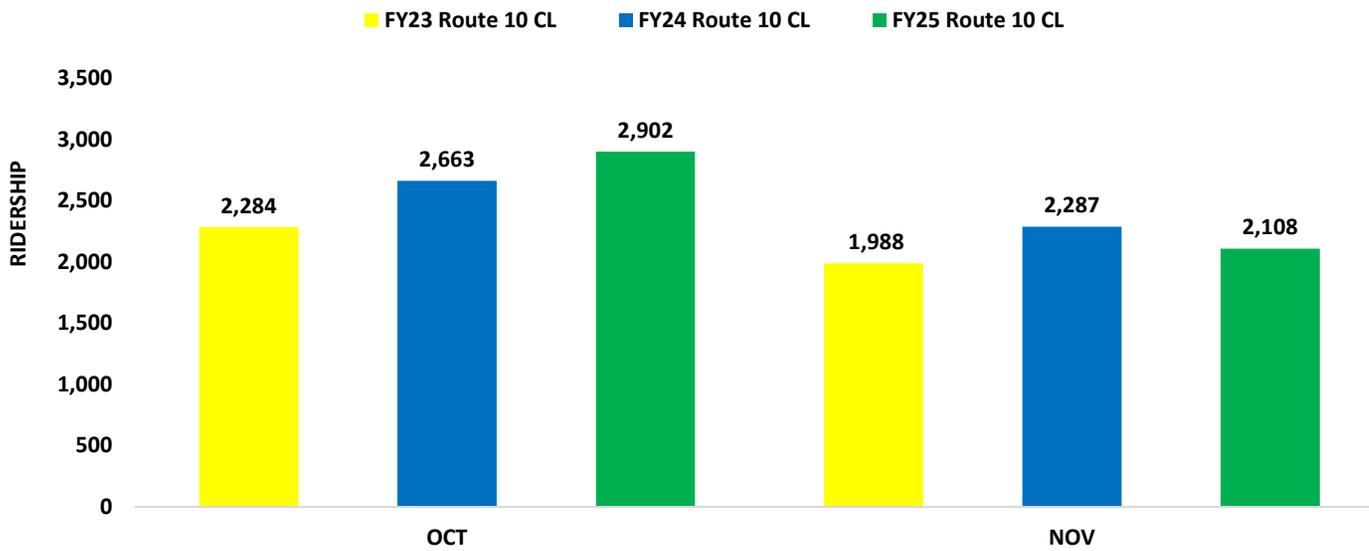
For the month of October 2024, Haul Pass COD contributed with 9,380 rides.

For the month of November 2024, Haul Pass COD contributed with 7,485 rides.

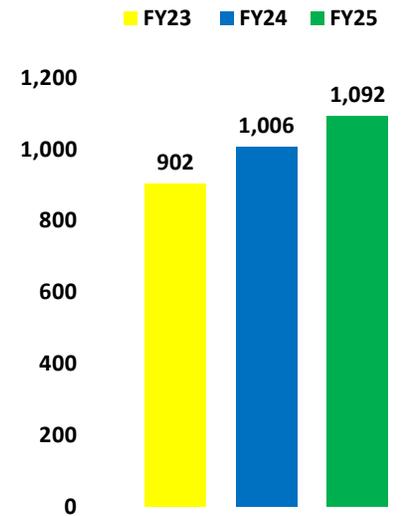
ID Card swipe contributed 300 rides Token Transit contributed 6,893 rides. 31 Day Paper Pass contributed 292 rides.

COD moved over to Token Transit & 31 Day University Paper Pass as of June 3, 2024.

### Haul Pass CSUSB Ridership - October & November 2024



### CSUSB Fixed Route Ridership Total



The Haul Pass CSUSB program was introduced in September 2019.

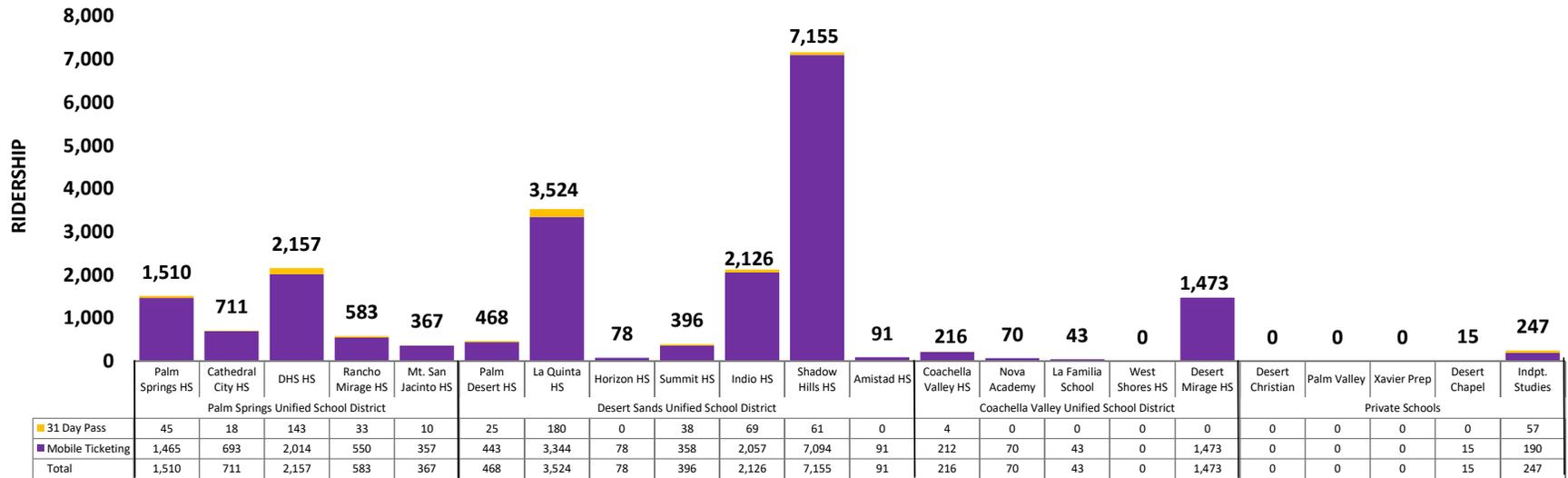
This chart represents monthly ridership on the Haul Pass CSUSB.

For the month of October 2024, CSUSB contributed 3,134 rides from 274 unique users. From that total, 2,902 rides were used on Route 10 and 232 rides on the fixed route system.

For the month of November 2024, CSUSB contributed 2,320 rides from 250 unique users. From that total, 2,108 rides were used on Route 10 and 212 rides on the fixed route system.

## High School Haul Pass - October 2024

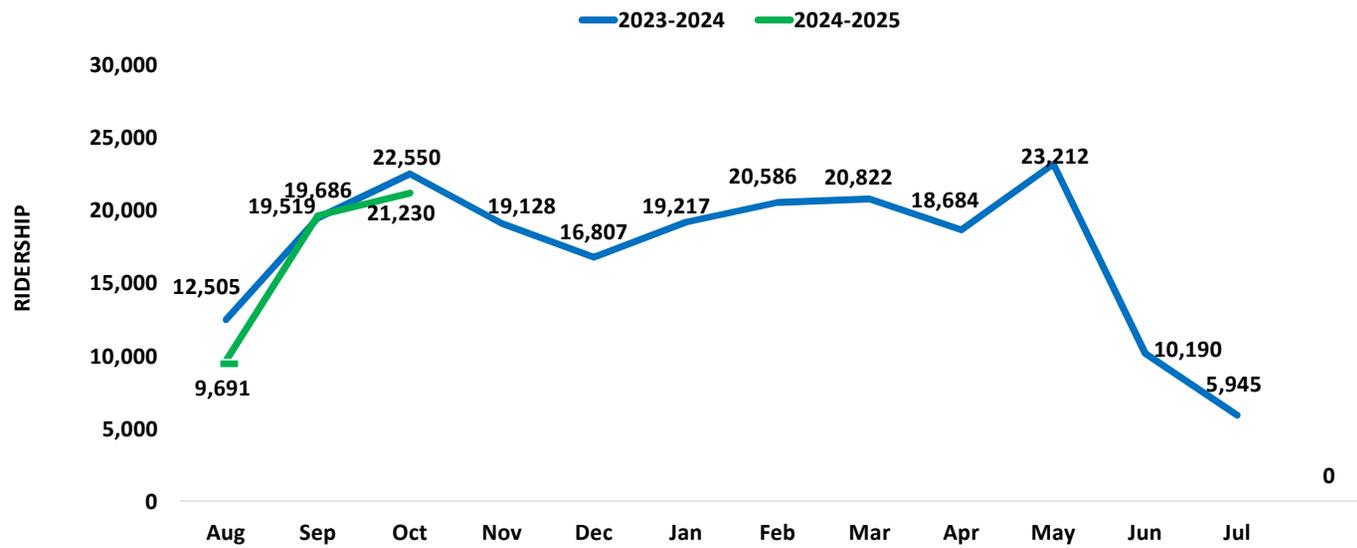
■ Mobile Ticketing   
 ■ 31 Day Pass



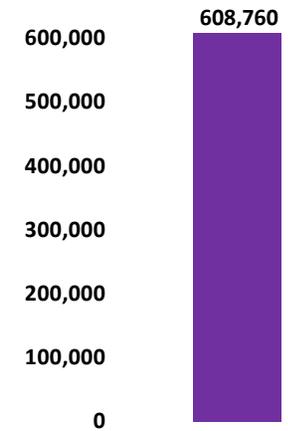
The High School Haul Pass program was introduced in August 2021.

This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.

### High School Haul Pass - Year to Date



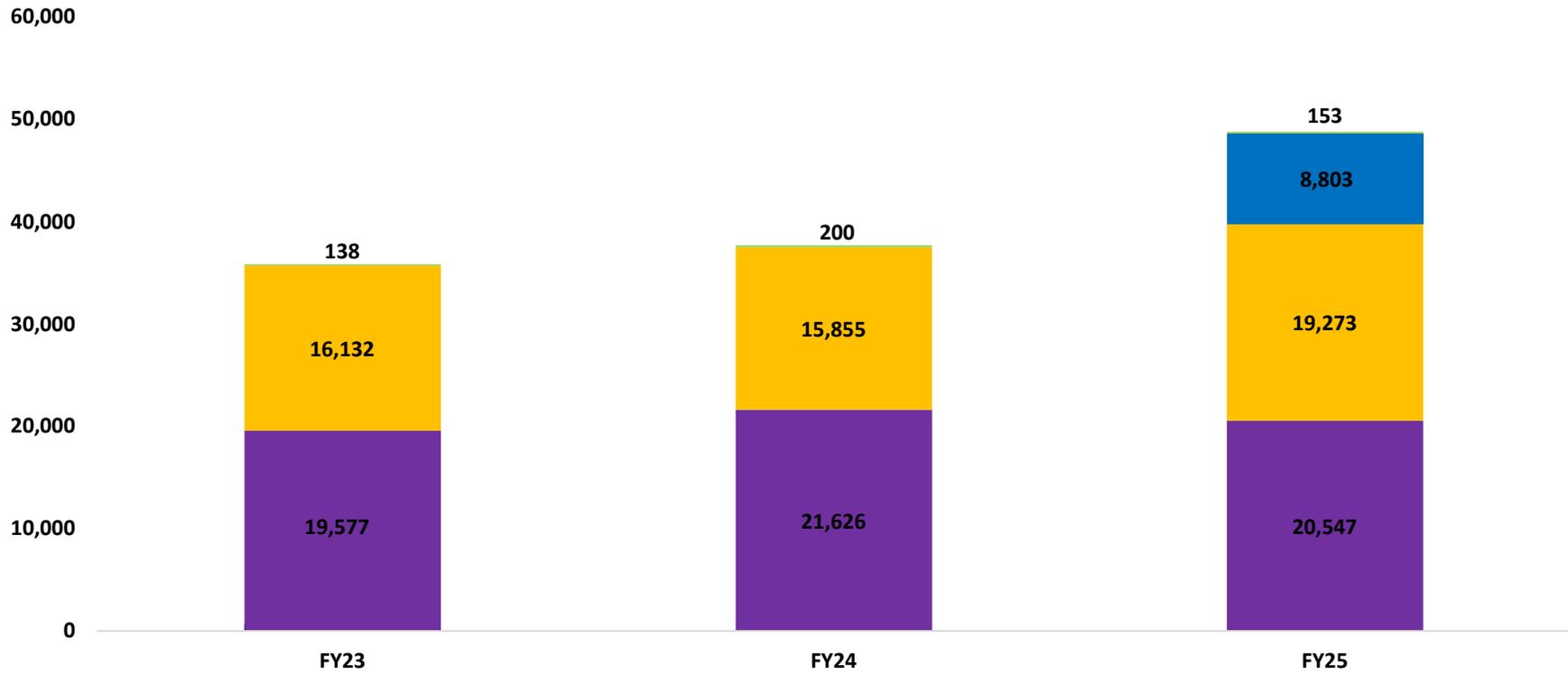
### High School Haul Pass Ridership Total



The High School Haul Pass program was introduced in August 2021.  
 This chart represents monthly ridership comparison for the High School Haul Pass.

## Mobile Ticketing Usage - October 2024

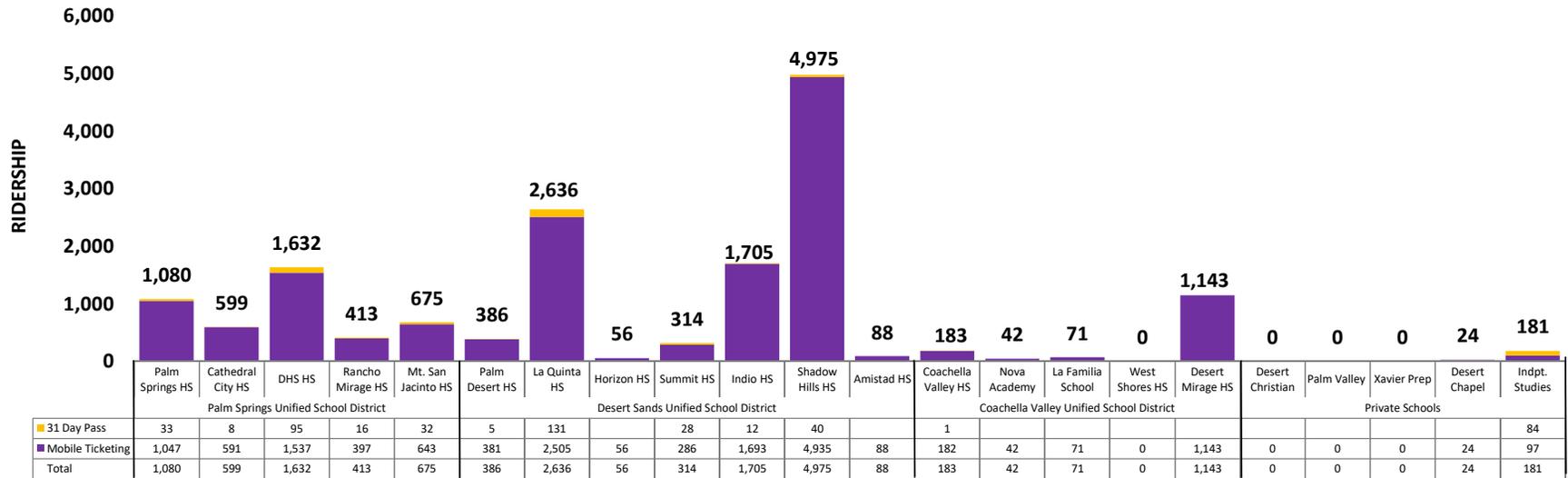
■ High School Haul Pass   
 ■ Fixed Route   
 ■ COD   
 ■ Paratransit



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data. The total for August 2024 includes the following passes used through Token Transit: High School Haul Pass, COD Haul Pass, Fixed Route and Paratransit.

## High School Haul Pass - November 2024

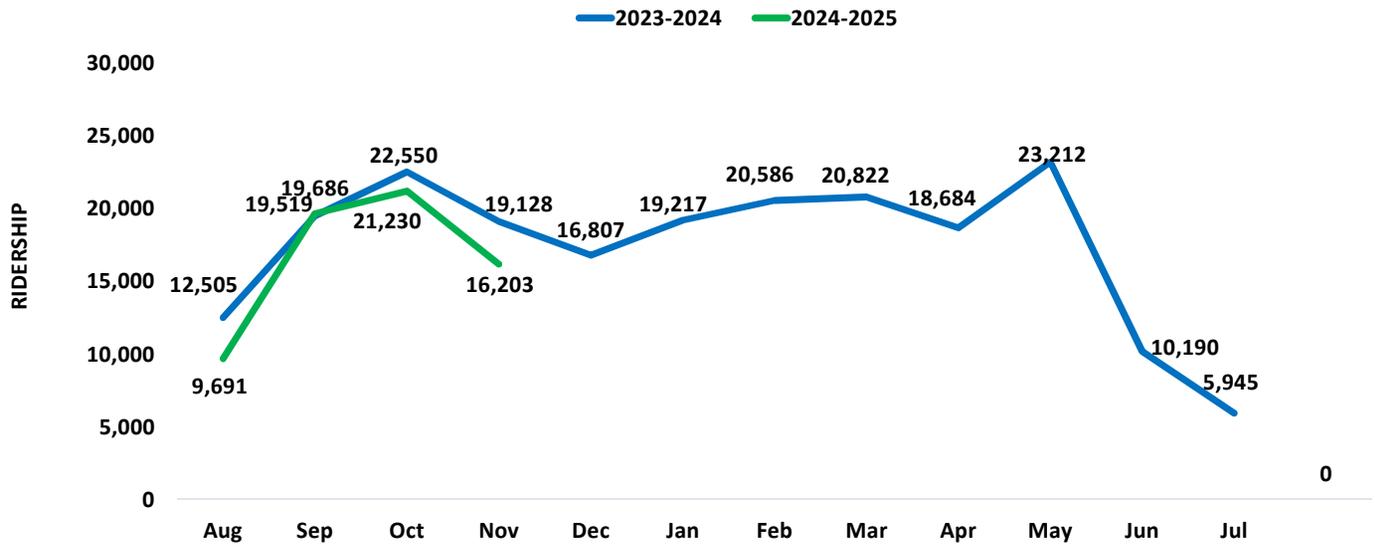
■ Mobile Ticketing    
 ■ 31 Day Pass



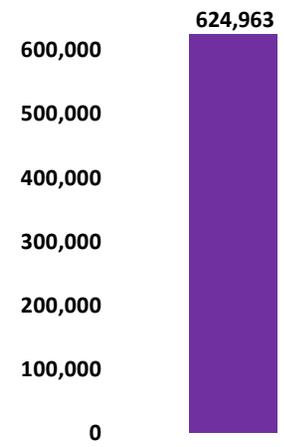
The High School Haul Pass program was introduced in August 2021.

This chart represents a monthly combination of Mobile Ticketing and 31 Day Pass ridership by school for the High School Haul Pass.

### High School Haul Pass - Year to Date



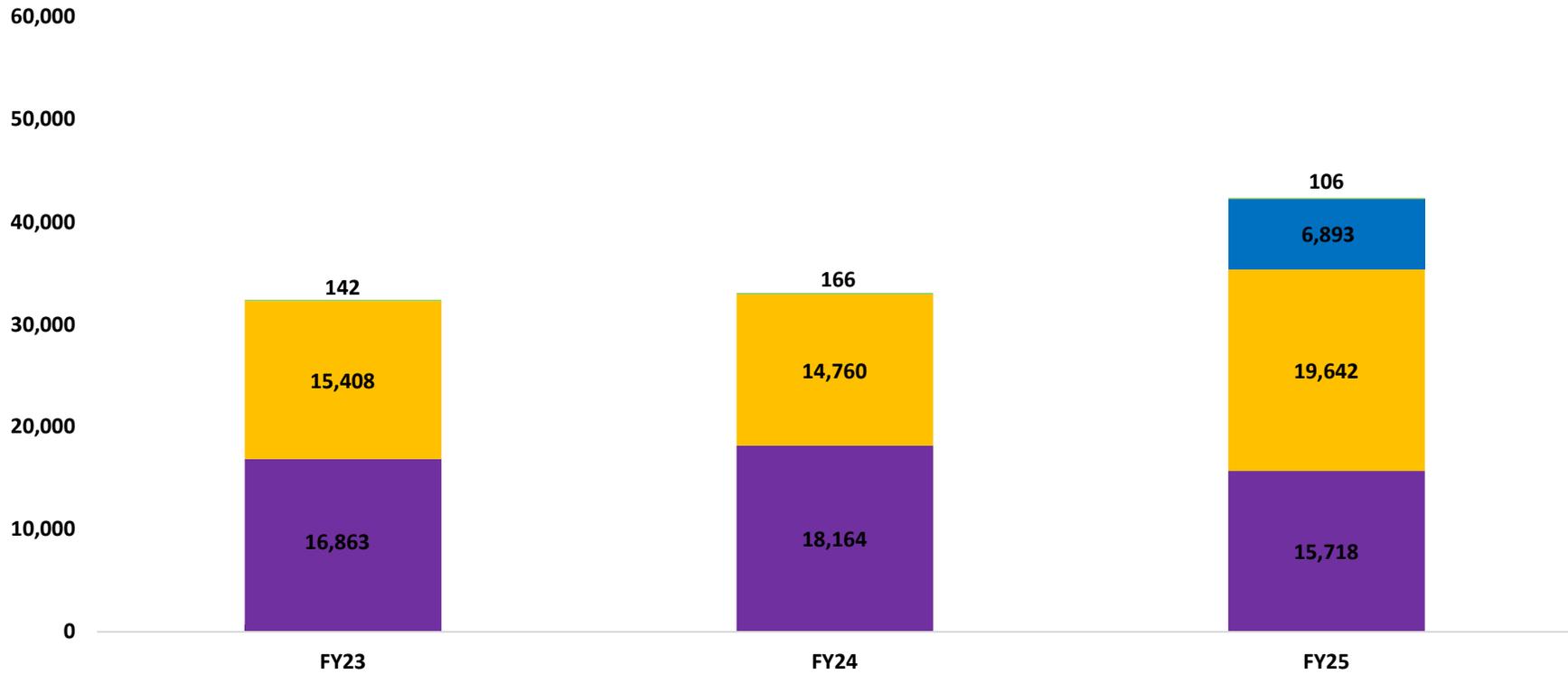
### High School Haul Pass Ridership Total



The High School Haul Pass program was introduced in August 2021.  
 This chart represents monthly ridership comparison for the High School Haul Pass.

## Mobile Ticketing Usage - November 2024

■ High School Haul Pass   
 ■ Fixed Route   
 ■ COD   
 ■ Paratransit



This chart represents all monthly mobile ticketing usage by category based on the Token Transit app data. The total for August 2024 includes the following passes used through Token Transit: High School Haul Pass, COD Haul Pass, Fixed Route and Paratransit.

**SunLine Transit Agency**

**CONSENT CALENDAR**

DATE: January 22, 2025

**APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Quarterly Capital Projects Update for 4<sup>th</sup> Quarter  
Calendar Year 2024

Summary:

The capital projects update summarizes the quarterly status of the large capital projects that are active. The list summarizes all funding identified for capital projects which have been programmed over multiple fiscal years.

Recommendation:

Approve.

Project	Project Description	Project Status	Total Project Funding Balance
<b>Vehicles &amp; Vehicle Improvements</b>			<b>\$ 31,255,529</b>
Purchase of Hydrogen Fuel Cell Bus (7)	Purchase of replacement fixed route vehicles to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project for eight (8) total buses approved by the Board of Directors at the June 2023 board meeting. Project split by into two line items to differentiate between AQMD funding and other funding. Buses were delivered in in Q4 of CY24. The buses are now in service.	\$ 2,543,142
Purchase of Battery Electric Buses (6)	Purchase of replacement fixed route vehicles to replace buses that have exceeded their useful life of 12 years of 500,000 miles. The competitive funding for the buses and included electrical chargers were awarded to the agency as part of a competitive Low Now funding application.	Project not started. Staff has received approval from FTA on a change from battery to fuel cell bus type.	7,064,109
Purchase of Hydrogen Fuel Cell Electric Bus (1)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started.	1,100,000
Purchase of Hydrogen Fuel Cell Bus (1)	Purchase of replacement fixed route vehicles to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project for eight (8) total buses approved by the Board of Directors at the June 2023 board meeting. Project split by into two line items to differentiate between AQMD funding and other funding. Buses were delivered in in Q4 of CY24. The buses are now in service.	1,391,356
Purchase of Fuel Cell Bus (1)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started. Staff will review the active fleet to determine how many new replacement buses can be purchased with available funding.	768,000
Purchase of Fuel Cell Bus (1)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started. Staff will review the active fleet to determine how many new replacement buses can be purchased with available funding.	649,088
Replacement of Fixed Route Bus (CNG)	Purchase of replacement fixed route vehicle to replace buses that have exceeded their useful life of 12 years of 500,000 miles.	Project not started. Staff will review the active fleet to determine how many new replacement buses can be purchased with available funding.	450,304
Expansion Fixed Route Bus (Fuel Cell)	Purchase of expansion fixed route vehicle.	Project not started. Staff will review the active fleet to determine how many new replacement buses can be purchased with available funding.	382,147
Expansion Fixed Route Bus (Motor Coach)	This project will allow the purchase of one (1) additional MCI bus to meet the needs of the Agency.	The vehicle has been delivered. However, there have been issues that the manufacturer needs to address before the vehicle is placed into revenue service. The project team will begin the process to close this project once the vehicle is repaired and officially placed into service.	45,857
<b>Sub-total Fixed Route Vehicles</b>			<b>14,394,003</b>
Purchase of Paratransit Vehicles (15)	This project will allow the replacement of fifteen paratransit vehicles that have met their useful life.	Project not started.	3,600,000
Purchase of Paratransit Vehicles (10)	This project will allow the replacement of ten (10) paratransit vehicles that have met their useful life.	Board approved the purchase at the July 2023 and the vehicles are expected in the fourth quarter of CY24. Project delayed due to CARB certification of CNG engine.	2,322,092
<b>Sub-total Demand Response Vehicles</b>			<b>5,922,092</b>
Micro Transit Expansion (4)	This project will allow the procurement of two (2) micro transit Chrysler Voyager vehicles that are ADA accessible.	Both vehicles have been received and the project. The project is closed.	170,576
H2 Vehicle Demonstration	This project will support the make ready costs for the demonstration of four (4) 22-foot hydrogen fuel cell vehicles. Vehicles to be demonstrated in Agency service including the ability to assign to microtransit.	All four (4) vehicles have been delivered but are not yet ready to be placed into service.	36,178
<b>Sub-total Micro Transit Vehicles</b>			<b>206,753</b>
Purchase of Stops & Zones CNG Trucks (3)	Purchase of three (3) support trucks to replace the current vehicles that have met their useful life.	The vehicles have been manufactured but are waiting CARB certification for the CNG conversion before the vehicles are completed and delivered to SunLine.	209,661

Project	Project Description	Project Status	Total Project Funding Balance
Purchase of Shop Service CNG Vehicle (1)	This project is for the purchase of a shop service vehicle to support the Maintenance and Transportation departments.	The vehicles have been manufactured but are waiting CARB certification for the CNG conversion before the vehicles are completed and delivered to SunLine.	159,400
Purchase of Administrative Vehicles (2)	This project is for the purchase of two (2) support vehicles.	A revised project initiation has been completed and procurement will begin in the fourth quarter of calendar year 2024.	119,971
<b>Sub-total Support Vehicles</b>			<b>489,032</b>
CNG Bus Refurbishments (12)	Refurbishment of 12 CNG buses to extend their useful life. This will allow time to obtain zero emission replacement buses.	FTA has approved the project scope change in the model year of buses to be refurbished. The project will begin in CY25.	3,400,000
Bus Rehabilitation	This project allocates funding to ensure that the Agency's vehicles remain in a state of good repair.	Project not started.	524,898
<b>Sub-total Bus Rehabilitation</b>			<b>3,924,898</b>
Upgrade ITS (CAD-AVL)	This project will allow the replacement of the ITS system for the fleet.	The project is currently in the solicitation phase.	4,849,319
Radio System Replacements Phase 1 & Phase 2	This project will allow the replacement of the current radio system from analog to cellular services that will improve the day-to-day operational communications of SunLine's Transportation department.	Board approved agreement with Clever Devices at the February 2024 meeting. The radios were installed at the end of Q4 of CY24.	1,300,479
<b>Sub-total Radio Replacements</b>			<b>6,149,798</b>
Fare Collection Modernization (Study)	This project will allow the Agency to conduct a study of its fare collection mechanism and provide recommendations on new technology to replace the existing fareboxes.	Project not started.	100,000
H1 Vehicle Demonstration	This project will support the make ready costs for the demonstration of one (1) hydrogen fuel cell vehicle.	Vehicle has been delivered but it is not yet ready to be placed into service.	68,952
<b>Sub-total Others</b>			<b>168,952</b>
<b>Facilities &amp; Stations</b>			<b>\$ 42,673,647</b>
Public Hydrogen Station Expansion	This project will allow the Agency to provide hydrogen to the public through 700 bar dispensers.	Project not started.	9,725,000
Liquid Hydrogen Refueling Infrastructure	The new liquid hydrogen station will include liquid storage, compression equipment, gaseous storage and dispensing, providing both additional capacity and resiliency for the existing fueling infrastructure. The new station will be capable of dispensing fuel at 350 and 700 bar.	Project is undergoing the final commissioning phase for the 700 bar dispensing.	4,863,629
Liquid Hydrogen Trailer	The new liquid hydrogen station in Indio would allow the Agency to fuel hydrogen fuel cell buses on the East end of the Valley and provide an opportunity for the public to access hydrogen.	Utility upgrades are currently being planned and discussed with IID to support power requirements of new station and backup generator.	8,852,950
Center of Excellence	This project is for the construction of a facility to serve as a training center and maintenance bay for zero-emission vehicles.	Bids received were higher than what was originally anticipated by the project team. Staff is currently reviewing the scope and will look to allocate additional funding.	3,496,806
Microgrid to Hydrogen	The microgrid will utilize power generated through solar panels to stored onsite in batteries. The project will reduce operating costs and provide for additional resiliency from green power.	Land has been purchased. The next step is the planning phase for the solar panels.	3,513,789
Coachella Transit Hub	This project is in conjunction with a grant awarded to SunLine as part of the Affordable Housing Sustainability Community Grant. SunLine, along with the City of Coachella, will construct sustainable transportation infrastructure to provide transportation related amenities.	The project will be closed in the fourth quarter of CY24.	1,886,224
Indio CNG Station Upgrade	The project will upgrade the existing equipment and CNG station in Indio.	Project not started.	2,277,000
Electrolyzer	This project deployed five (5) new 40-foot fuel cell electric buses along with the upgrade of SunLine's existing hydrogen refueling station with a new electrolyzer.	Contractor failed to meet site acceptance test by the December 2023 deadline. Staff is actively working on the next steps of the project.	784,359

Project	Project Description	Project Status	Total Project Funding Balance
Bus Stop Improvements	Bus stop improvements funds are utilized to replace and install new amenities in locations that meet the Agency's ridership and equity standards.	Project ongoing.	1,349,444
Operator's Training Ground	The project will allow the Agency to begin the initial stages of the plan to utilize its existing land to develop an area where operators can be trained on how to maneuver buses in a safe location.	Project not started.	1,000,000
Asphalt & Concrete Upgrade	The project will allow the Agency to maintain the asphalt and concrete at its Thousand Palms division in a state of good repair.	Project not started.	1,000,000
Design & Construction of New Storage Building	This project would allow the Agency to construct a new pre-fabricated building for the Facility Maintenance staff.	Project not started.	800,000
Facility Maintenance Upgrade	This project will support the purchase of equipment and facility improvements.	Ongoing.	968,329
SoCal Gas Demonstration Project	SunLine, in partnership with the Southern California Gas Company, will install, test, monitor, and demonstrate a Steam Methane Reformer (SMR) in various operating conditions at SunLine's Thousand Palms facility.	Project has completed the demonstration period and the equipment is being removed by SoCal Gas.	486,398
Automatic Transfer Switch (ATS) T-1 & T-2	This project will upgrade the existing connection to the maintenance building by converting it to an automatic transfer switch and will connect the operations building to the backup generator.	Project being revised to replace existing generator with a new generator capable of supporting the new liquid hydrogen station as well as the operations and maintenance buildings. Environmental approvals are currently ongoing.	362,382
Upgrade Gate and Guard Shack	This project will make upgrades to the existing entrance and guard shack at the main entrance to the Thousand Palms facility.	Project not started.	277,150
Facility Improvements	This project will support the purchase of facility improvements.	Ongoing.	324,000
Maintenance Facility Modernization (Study)	The project would assist the Agency conduct a study for future plans for the maintenance facility.	Project has been initiated.	200,000
Repair of Division 1 Maintenance Roof	The project will allow the Agency to make repairs to the roof in the maintenance shop at its Thousand Palms division.	Project not started.	200,000
Indio Facilities Improvements	The project would allow the Agency to make improvement and repairs to the Indio division property.	Ongoing.	79,159
Thousand Palms Facilities Improvements	This project will support the purchase of facility improvements.	Ongoing.	12,172
Upgrade Division 1 Fence	This project will allow the Agency to make upgrades to the fence surround the property at the Thousand Palms division.	Project not started.	36,856
Replace Vehicle Lift Equipment	This project will allow the Agency to repair existing lifts by replacing vital components.	Project is expected to be completed by the end of the second quarter of calendar year 2024.	98,000
Perimeter Lighting Division 1	Installation of perimeter lighting to enhance the safety and security of the Thousand Palms facility.	Project not started.	80,000
<b>Equipment</b>			<b>\$ 2,371,602</b>
Bus Chargers	Purchase of bus chargers to support the purchase for six (6) new electric buses. The competitive funding for the buses and included electrical chargers were awarded to the agency as part of a competitive Low Now funding application.	Project not started.	1,679,854
Tools & Equipment	This project will support the purchase of equipment needed in the maintenance department.	Project not started.	322,000
Miscellaneous Equipment	The project will allow the replacement of existing assets once they have met their useful life.	Project not started.	369,748
<b>Systems</b>			<b>\$ 2,790,168</b>

Project	Project Description	Project Status	Total Project Funding Balance
Project Management & Administration	This project allows the Agency to capitalize project management costs from third party contractors. Funding will be used when individual project costs do not allow for project management or do not have the budget to support project management.	Project is ongoing.	683,783
Software Expansion	This project would facilitate the Agency's need for software upgrades across its operations.	Project not started.	600,000
Information & Technology	The project focuses on the purchase of information technology equipment such as servers, switches and battery backup systems, desktop replacements.	Staff is working with new IT contractor to identify priority of Agency needs.	787,252
Transit Asset Management	This project will allow the purchase of an asset management tool for the Maintenance Department.	Software has been implemented and staff is working with vendor to close project.	131,858
Access Control Surveillance	This project will allow the procurement and installation of new access control systems around the Agency.	Work has begun and the project is anticipated to be closed by the end of the third quarter of calendar year 2024.	104,901
Safety Projects	This project will be allow the Agency to improve overall safety of its facilities by enhancing the perimeter fence, gates and surveillance.	Project not started.	250,000
Real Time Surveillance System	This project is to add real time video surveillance to all Agency support vehicles.	Project not started.	90,000
Timekeeping Software Integration	This project is to replace an existing timekeeping interface between two software systems within the Agency.	Project has been completed.	82,374
Safety Enhancements	This project will be allow the Agency to improve overall safety of its facilities by enhancing the perimeter fence, gates and surveillance.	Project not started.	60,000
<b>Grand Total</b>			<b>\$ 79,090,946</b>

**SunLine Transit Agency**

**CONSENT CALENDAR**

DATE: January 22, 2025

**APPROVE**

TO: Finance/Audit Committee  
Board of Directors

RE: Acceptance of Board Member Attendance for December 2024

Summary:

The attached report summarizes the Board of Directors' attendance for fiscal year to date December 2024.

Recommendation:

Approve.

FY 24/25	Board Member Matrix Attendance													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total Meetings	Total Attended
Desert Hot Springs	X		X	X		X							10	4
Palm Desert	X		X	X		X							10	4
Palm Springs	X		X	X		X							10	4
Cathedral City	X		X	X									10	3
Rancho Mirage	X		X	X		X							10	4
Indian Wells	X			X		X							10	3
La Quinta	X		X	X		X							10	4
Indio	X		X	X		X							10	4
Coachella	X		X	X									10	3
County of Riverside	X		X	X		X							10	4

**X - ATTENDED (Primary/Alternate)**

**DARK –**

**SunLine Transit Agency**

**DATE:** January 22, 2025  
**TO:** Finance/Audit Committee  
Board of Directors  
**FROM:** Luis Garcia, Chief Financial Officer  
**RE:** Fiscal Year 2024 Single Audit Report

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**RECEIVE & FILE****Recommendation**

Recommend that the Board of Directors receive and file the fiscal year (FY) 2024 financial single audit report completed by Vasquez & Company, LLP.

**Background**

The Joint Powers Agreement requires that SunLine Transit Agency (SunLine) and SunLine Services Group (SSG) have an independent audit of its finances conducted annually. In addition, state law requires that recipients of Transportation Development Act (TDA) funds undergo an annual financial audit. TDA funds comprise the majority of SunLine's operating revenues, which are disbursed by Riverside County Transportation Commission (RCTC), the planning agency for SunLine.

In addition to the FY 2024 financial audit, the Code of Federal Regulations (2 CFR Part 200) requires an entity that expends more than \$750,000 in federal awards during a fiscal year undergo a single audit. A single audit ensures that federal funds are expended properly. Submission of the single audit is required nine (9) months following the end of the entity's fiscal year or thirty (30) days after the completion of the financial statements, whichever is earlier.

The Board of Directors received the financial reports for SunLine and SSG in December 2024 along with communication from the auditors presenting a clean audit and an unmodified opinion.

**Audit Outcome**

The auditors presented an unmodified opinion with no significant deficiencies related to the Agency's single audit report.

**Performance Goal**

**Goal 3: Organizational Health & Resiliency** – The clean and unmodified opinion from SunLine’s independent auditor is consistent with the Agency’s focus of proper fiscal management and internal controls.

Attachments:

- [Item 9a](#) – Vasquez & Company LLP Presentation
- [Item 9b](#) – SunLine Transit Agency Single Audit Report



PRIVATE - CONFIDENTIAL

# REPORT TO BOARD OF DIRECTORS

January 22, 2025



## / To the Board of Directors

We are pleased to present this single audit report of SunLine Transit Agency (STA) for the year ended June 30, 2024. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for STA's financial reporting process, as well as other matters that we believe may be of interest to you. Our audit of the compliance for each major federal program, on internal control over compliance, and on the Schedule of Expenditures of Federal Awards, does not relieve management or those charged with governance of their responsibilities.

This report is intended solely for the information and use of the Board of Directors and Management, and is not intended to be, and should not be, used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this report. We appreciate the opportunity to continue to be of service to STA.

*Vasquez & Company* LLP

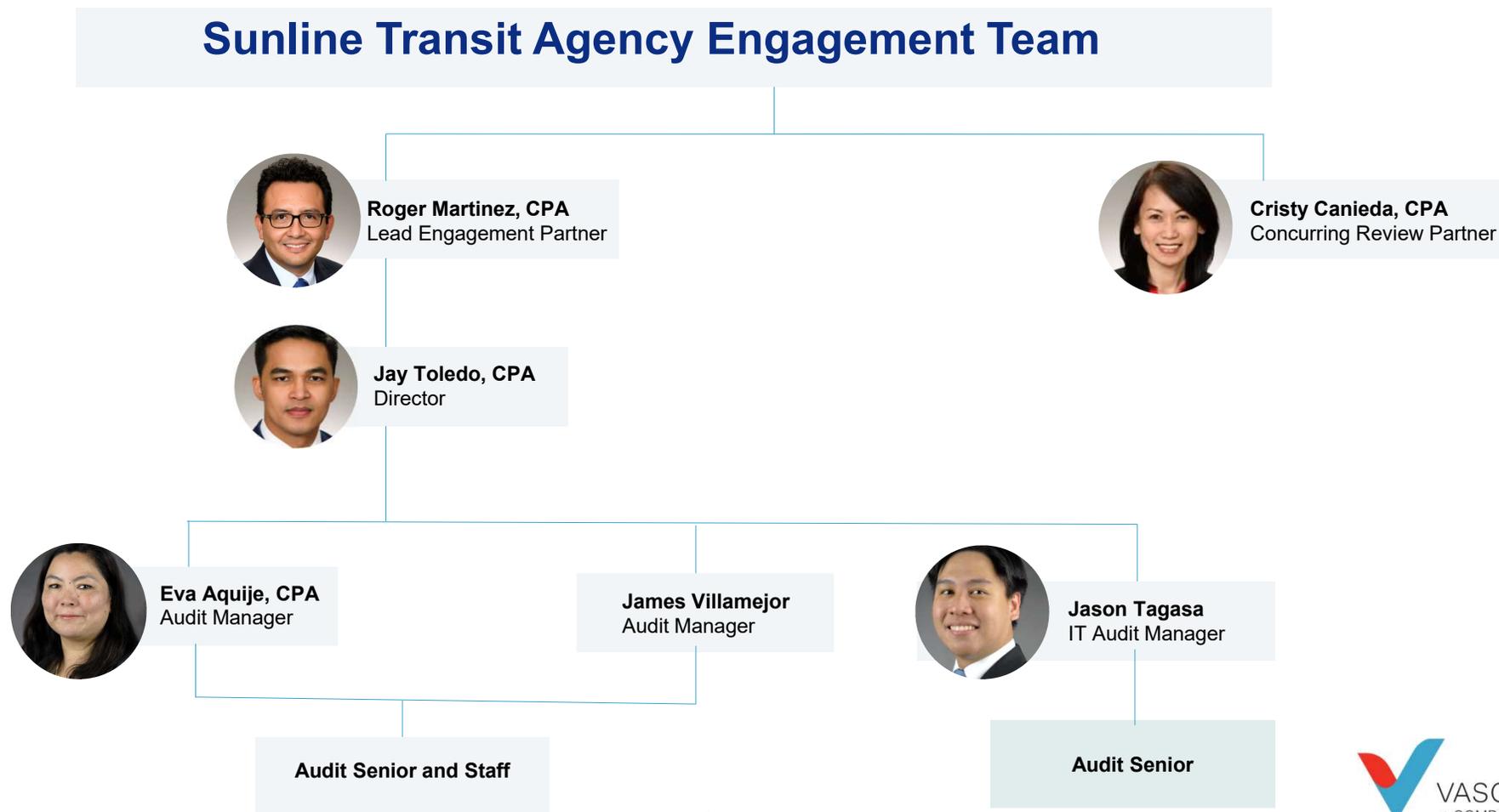


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# / Engagement Team



# / Scope of Engagement



## SunLine Transit Agency (STA)

- Financial Statement Audit in accordance with Generally Accepted Government Auditing Standards. (Report issued on December 27, 2024).
- Single Audit in accordance with the Uniform Guidance.
- Agreed Upon Procedures on the National Transit Database (NTD) report.



## SunLine Services Group (SSG)

- Financial Statement Audit in accordance with Generally Accepted Government Auditing Standards. (Report issued on December 27, 2024).

# / Summary of Audit Results



# / Single Audit

## Report on Internal Control Over Financial Reporting and on Compliance and Other Matters

### SUMMARY OF RESULTS – “CLEAN” OPINION

<b>Internal control over financial reporting:</b>	
▪ Material weakness	<b>None identified</b>
▪ Significant deficiencies	<b>None identified</b>
Noncompliance material to the financial statements	<b>None identified</b>

## / Single Audit, continued

### Report on Compliance for Each Major Federal Program, on Internal Control over Compliance and on the Schedule of Expenditures of Federal Awards

#### SUMMARY OF RESULTS - "CLEAN" OPINION

<b>Internal control over compliance:</b>	
▪ Material weakness	<b>None identified</b>
▪ Significant deficiencies	<b>None identified</b>
Auditing findings identified that are required to be reported in accordance with the Uniform Guidance	<b>None identified</b>

## / Single Audit, continued

## Total Federal Expenditures – \$13.4 million

## SUMMARY OF RESULTS, continued

Major program	
<u>Assistance Listing Number:</u> 20.507 / 20.526 97.036	<u>Name of Federal Program or Cluster:</u> Federal Transit Cluster Disaster Grants – Public Assistance (Presidentially Declared Disasters)
Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualifies as low-risk auditee?	Yes
<b>Financial Statement Findings:</b>	None
<b>Federal Award Findings:</b>	None identified

# / Auditor's Required Communication to Those Charged with Governance (AU-C 260 )



# / Required Communication to Those Charged with Governance

<b>Management's Responsibility</b>	Management has primary responsibility for the accounting principles used, including their consistency, application, clarity and completeness.
<b>Consultations with Other Accountants</b>	We are not aware of any consultations by management with other accountants about accounting or auditing matters.
<b>Difficulties with Management</b>	We did not encounter any difficulties with management while performing our audit procedures that require the attention of the Board.
<b>Disagreements with Management</b>	We encountered no disagreements with management on financial accounting and reporting matters as they relates to the current year financial statements.

# / Required Communication to Those Charged with Governance, continued

<b>Audit Adjustments</b>	There were no material audit adjustments made during the year.
<b>Consultations with Other Accountants</b>	We are not aware of any consultations management had with other accountants about accounting and auditing matters.
<b>Conditions of Retention</b>	No significant issues were discussed, or subject to correspondence, with management prior to retention.

# / Required Communication to Those Charged with Governance, continued

<b>Material Weakness and Significant Deficiency</b>	No significant deficiencies or material weaknesses in internal controls were identified.
<b>Irregularities, Fraud or Illegal Acts</b>	No irregularities, fraud or illegal acts or that would cause a material misstatement of the financial statements, came to our attention as a result of our audit procedures.
<b>Management Representations</b>	The Agency will provide us with a signed copy of the management representation letter at the end of the audit and prior to our issuance of the single audit report.

## / Independence

There are no relationships between any of our representatives and [SunLine Transit](#) that in our professional judgment may reasonably be thought to bear on independence.

We confirm that we are independent of [SunLine Transit](#) within the meaning of the independence, integrity and objectivity rules, regulations, interpretations, and rulings of the AICPA, *Government Auditing Standards* (Yellow Book), the State of California Board of Accountancy, and other regulatory agencies.

# QUESTIONS

## / Contact Information

**Vasquez + Company LLP** has over 50 years of experience in performing audit, tax, accounting, and consulting services for all types of nonprofit organizations, governmental entities, and private companies. We are the largest minority-controlled accounting firm in the United States and the only one to have global operations and certified as MBE with the Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission.

We are clients of the **RSM Professional Services+ Practice**. As a client, we have access to the Professional Services+ Collaborative, a globally connected community that provides access to an ecosystem of capabilities, collaboration and camaraderie to help professional services firms grow and thrive in a rapidly changing business environment. As a participant in the PS+ Collaborative, we have the opportunity to interact and share best practices with other professional services firms across the U.S. and Canada.

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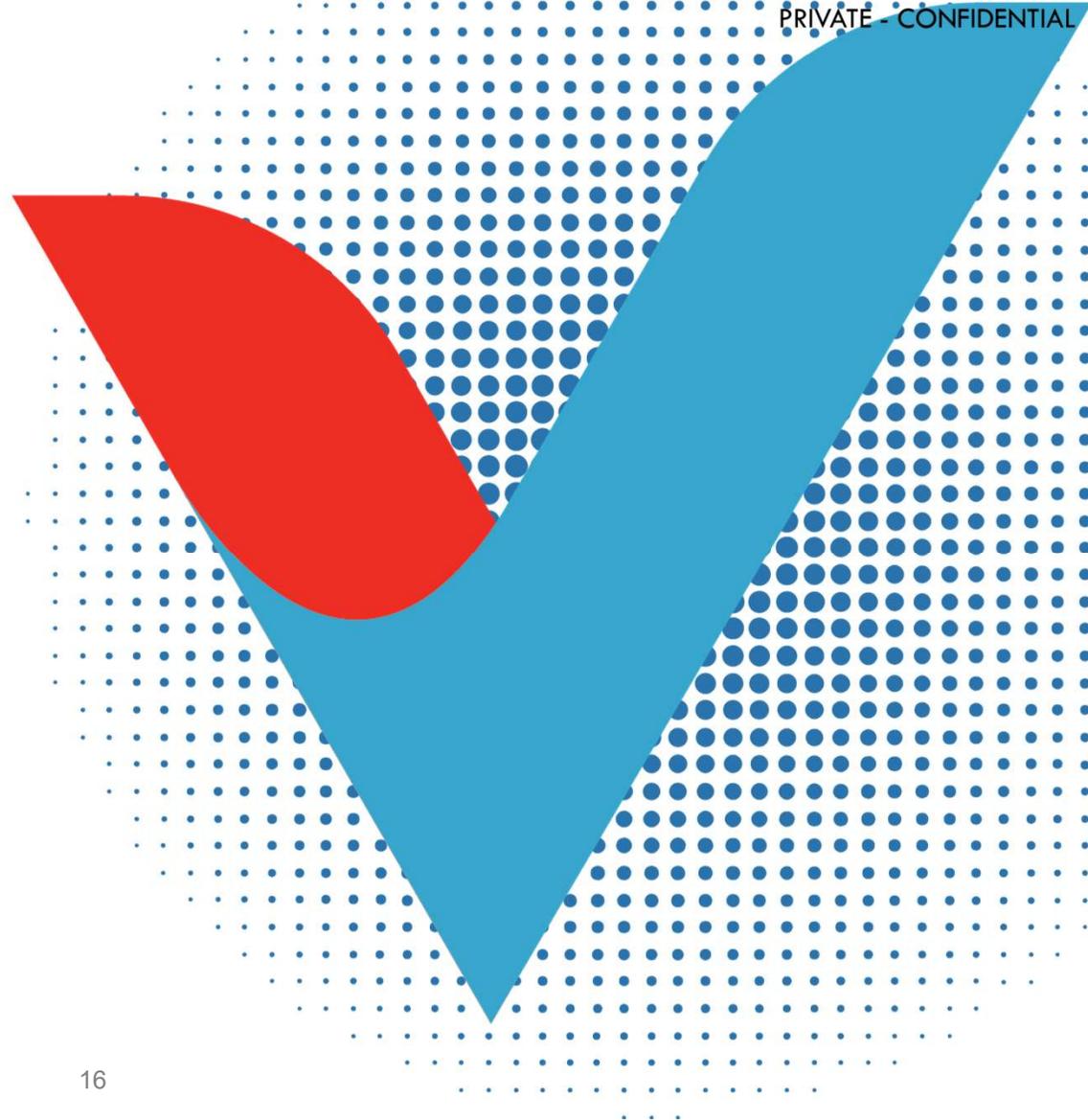
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**Thank you for your  
time and attention!**



**SunLine Transit Agency**  
**Single Audit Report**  
***Year Ended June 30, 2024***  
***with Independent Auditor's Report***



**SunLine Transit Agency  
Single Audit Report  
Year Ended June 30, 2024  
*with Independent Auditor's Report***

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**Independent Auditor’s Report on Internal Control over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial  
Statements Performed in Accordance with *Government Auditing Standards***

**Board of Directors**  
**SunLine Transit Agency**  
Thousand Palms, California 92276

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the business-type activity and the aggregate remaining fund information of SunLine Transit Agency (STA), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise STA’s basic financial statements and have issued our report thereon dated December 27, 2024.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered STA’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of STA’s internal control. Accordingly, we do not express an opinion on the effectiveness of STA’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weakness or significant deficiencies may exist that were not identified.



## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether STA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of STA's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering STA's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**Glendale, California**  
**January 22, 2025**



**Independent Auditor’s Report on Compliance for Each Major Federal Program,  
on Internal Control over Compliance, and on the Schedule of Expenditures  
of Federal Awards Required by the Uniform Guidance**

**Board of Directors**  
**SunLine Transit Agency**  
Thousand Palms, California 92276

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited SunLine Transit Agency’s (STA) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of STA’s major federal programs for the year ended June 30, 2024. STA’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, STA complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of STA and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of STA’s compliance with the compliance requirements referred to above.



### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the STA's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on STA's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about STA's compliance with the requirements of its major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding STA's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of STA's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of STA's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance



requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

#### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the business-type activity and the aggregate remaining fund information of SunLine Transit Agency as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise STA's basic financial statements. We issued our report thereon dated December 27, 2024, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

**Glendale, California**

**January 22, 2025, except for our report on the Schedule of Expenditures of Federal Report Awards, as to which the date is December 27, 2024.**

**SunLine Transit Agency**  
**Schedule of Expenditures of Federal Awards**  
**Year Ended June 30, 2024**

Federal Grantor / Pass-Through Grantor / Program or Cluster Title	Federal Assistance Listing Number (ALN)	Pass-Through/Grantors Number	Program Identification Number	Passed Through to Subrecipients	Total Federal Expenditures
<b>U.S. DEPARTMENT OF TRANSPORTATION</b>					
<b>Federal Transit Cluster:</b>					
Direct Assistance:					
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-Z341	CA-2017-120-01 \$	-	\$ 262,959
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-Z374	CA-2018-116-00	-	33,465
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-4051	CA-2019-089-00	-	21,805
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Capital)	20.507	CA-90-Z489	CA-2021-091-00	-	120,584
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Operating)	20.507	CA-90-Z489	CA-2021-091-00	-	795,000
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Operating) - ARPA	20.507	CA-90-4299	CA-2023-031-00	-	109,000
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Operating)	20.507	CA-90-9022	CA-2024-066-00	-	5,849,603
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Operating)	20.507	CA-95-0076	CA-2020-035-00	-	672,891
Federal Transit - Formula Grants (Urbanized Area Formula Program) (Operating)	20.507	CA-95-X327	CA-95-X327-00	-	46,734
Bus and Bus Facilities Formula & Discretionary Programs (Bus Programs) (Capital)	20.526	CA-34-0346	CA-2024-055-00	-	3,270,871
		<b>Total Federal Transit Cluster (1)</b>		-	<b>11,182,912</b>
<b>Formula Grants for Rural Areas</b>					
Passed through from the State of California, Department of Transportation					
Formula Grant for Rural Areas and Tribal Transit Program (Operating)	20.509	64BA22-02080	CA-2023-038	-	826,743
Formula Grant for Rural Areas and Tribal Transit Program (Operating)	20.509	64CA22-02149	CA-2023-038	-	257,375
Formula Grant for Rural Areas and Tribal Transit Program (Operating)	20.509	64CA23-02231	CA-2023-038	-	300,000
		Total ALN		-	1,384,118
<b>U.S. DEPARTMENT OF HOMELAND SECURITY</b>					
Passed through from the Federal Emergency Measures Agency					
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	PROJ # 139061	PA-09-CA-4482-PW-01166(758)	-	75,641
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	PROJ # 139428	PW-02055(2226)	-	176,386
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	PROJ # 140367	PW-01064(2225)	-	561,768
		Total ALN 97.036 (1) (2)		-	813,795
<b>Total Expenditures of Federal Programs</b>				-	<b>\$ 13,380,825</b>

**NOTES:**

ARPA - American Rescue Plan Act

(1) Denotes Major Program

(2) The Federal Expenditures, with ALN 97.036, were incurred during fiscal years 2021 and 2022. However, the expenditures were only approved and reported in the Schedule of Expenditures of Federal Awards in the fiscal year 2024. As of the date of this report, FEMA has approved all submitted claims.

**NOTE 1      BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) presents the federal award activity of SunLine Transit Agency (STA) under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of STA, it is not intended to, and does not, present the financial position, changes in net position, or cash flows of STA.

**NOTE 2      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

STA has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**NOTE 3      RELATIONSHIP TO FEDERAL FINANCIAL REPORTS**

Grant expenditure reports for the year ended June 30, 2024, which have been submitted to grantor agencies, will, in some cases, differ from amounts disclosed herein. The reports prepared for grantor agencies are typically prepared at a later date and often reflect refined estimates of the year-end accruals.

**NOTE 4      RELATIONSHIP OF SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS TO THE FINANCIAL STATEMENTS**

Funds received under the various grant programs have been recorded within the operating grants of the STA. Therefore, some amounts reported in the accompanying Schedule may differ from the amounts presented in, or used in, the preparation of STA's Audited Financial Statements.

**Section I – Summary of Auditors’ Results**

**Financial Statements**

Type of report issued on whether the financial statements audited were prepared in accordance with GAAP:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statements noted?	No

**Federal Awards**

Internal control over major programs:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditors’ report issued on compliance for major federal programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with CFR 200.516(a)?	No

**Identification of Major Programs:**

<u>Assistance Listing Number</u>	<u>Assistance Listing Program Title</u>
20.507/20.526	Federal Transit Cluster
97.036	Disaster Grants – Public Assistance (Presidentially Declared Disasters)
Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as a low-risk auditee:	Yes

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**Section II – Financial Statement Findings**

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There were no financial statement findings for the fiscal year ended June 30, 2024.

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**Section III – Federal Award Findings**

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There were no federal award findings for the fiscal year ended June 30, 2024.

There were no prior audit findings for the year ended June 30, 2023.



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## SunLine Transit Agency

**DATE:** January 22, 2025 **ACTION**

**TO:** Finance/Audit Committee  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**RE:** Resolution No. 0809 to Obtain Federal Grant Funding

---

### **Recommendation**

Recommend the Board of Directors (Board) approve Resolution No. 0809, which authorizes the CEO/General Manager, or designee, to file and execute the required documentation to apply for federal grants and obtain funding.

### **Background**

The Federal Transit Administration (FTA), an operating administration of the United States Department of Transportation, requires a resolution from the Board of Directors authorizing the CEO/General Manager, or designee, to file applications with the FTA, for federal transportation assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, and other federal statutes administered by the FTA.

### **Financial Impact**

The approval of this item will ensure that SunLine Transit Agency (SunLine) is able to receive its federal funding on an annual basis. After approval by the Board, the annual apportionments will be allocated in the operating and capital budget of the respective year.

### **Performance Goal**

**Goal 3: Organizational Health & Resiliency** – Approval of this item will ensure SunLine is able to efficiently and effectively receive federal funding for SunLine’s yearly operating and capital budget.

Attachments:

- [Item 10a](#) – Resolution No. 0809

**SUNLINE TRANSIT AGENCY**

**RESOLUTION NO. 0809**

**RESOLUTION AUTHORIZING THE FILING OF  
AN APPLICATION AND EXECUTION OF  
AGREEMENTS WITH THE FEDERAL TRANSIT  
ADMINISTRATION FOR FEDERAL  
TRANSPORTATION ASSISTANCE AUTHORIZED  
BY 49 U.S.C. CHAPTER 53, TITLE 23, UNITED  
STATES CODE, OR OTHER FEDERAL  
STATUTES AUTHORIZING A PROJECT  
ADMINISTERED BY THE FEDERAL TRANSIT  
ADMINISTRATION.**

WHEREAS, the Federal Transit Administration (FTA) has been delegated authority to award federal financial assistance for transportation projects;

WHEREAS, grants or cooperative agreements for federal financial assistance will impose certain obligations upon SunLine Transit Agency (SunLine), and may require SunLine to provide the local share of the project cost;

WHEREAS, SunLine has or will provide all annual certifications and assurances to the FTA required for the project(s).

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SUNLINE TRANSIT AGENCY:

- 1) That the Chief Executive Officer/General Manager (CEO/GM), or designee, is authorized to execute and file applications for federal assistance on behalf of SunLine Transit Agency with the Federal Transit Administration for federal assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, or other federal statutes authorizing a project administered by the FTA.
- 2) That SunLine is a designated recipient of Urbanized Area Formula Program assistance as defined by 49 U.S.C. 5307(a)(2).
- 3) That the CEO/GM, or designee, is authorized to execute and file with its applications the annual certifications and assurances and other documents the FTA requires before awarding a federal assistance grant or cooperative agreement.
- 4) That the CEO/GM, or designee, is authorized to execute grant and cooperative agreements with the FTA on behalf of SunLine.

APPROVED AND ADOPTED by the Board of Directors of SunLine Transit Agency on the 22nd day of January, 2025.

AYES:

NOES:

ABSENT:

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Nancy Ross  
Chair of the Board

ATTEST:

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Edith Hernandez  
Clerk of the Board

APPROVED AS TO FORM:

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General Counsel  
Catherine Groves

## SunLine Transit Agency

**DATE:** January 22, 2025 **ACTION**

**TO:** Finance/Audit Committee  
Board of Directors

**FROM:** Paul Mattern, Chief Planning Officer

**RE:** Award of Contract for Microtransit Services

---

### Recommendation

Recommend that the Board of Directors delegate authority to the CEO/General Manager, or designee, to negotiate and execute a new three (3) year contract with two (1) one-year options with Nomad Transit, LLC, a wholly owned subsidiary of Via Transportation, Inc., (Nomad) for microtransit services for an amount not-to-exceed \$6,135,392, in a form approved by General Counsel.

### Background

SunRide is SunLine Transit Agency's (SunLine) on-demand rideshare or micro transit service designed to enhance mobility and connectivity within the Coachella Valley. Launched four years ago in January 2021 as a solution to address the first-mile/last-mile challenge, SunRide bridges the gap between SunLine's fixed-route bus network and riders' final destinations.

SunRide's current model involves contracts with RideCo, an advanced scheduling and dispatch technology platform, and local taxi cab companies to deliver the rides scheduled through RideCo. Initially, SunLine contracted with both CV Taxi and Yellow Cab of the Desert (YellowCab) to deliver rides, but due to changing economic and regulatory issues, CV Taxi chose to end its contract with SunLine leaving YellowCab as the only remaining option for maintaining SunRide service. The current contract with YellowCab expires on March 31, 2025.

A Request for Proposals (RFP) for a turnkey microtransit service solution was issued on August 28, 2024. On October 10, 2024, three (3) proposals were received by SunLine staff. YellowCab did not submit a proposal and was not part of any proposer's project team. An evaluation committee reviewed the proposals in accordance with the criteria listed in the RFP, interviewed proposers, requested best and final offers and determined that the Nomad proposal represented the best value for the Agency. Staff determined that Nomad possesses the requisite experience and qualifications required for successful performance of the Services as defined in the solicitation documents and performed a price analysis and determined the negotiated prices to be fair, reasonable. General Counsel was engaged throughout the competitive solicitation process.

In contrast to the current microtransit service model, the RFP focused on a turn-key solution. A turn-key solution offers greater opportunities for streamlined costs by consolidating multiple service components under a single vendor. This eliminates administrative overhead associated with managing multiple contracts and improves efficiencies in service delivery. By consolidating service components into a single contract, the agency reduces complexity, improves accountability, and provides a more cohesive rider experience. This approach ensures that SunRide continues to meet the evolving mobility needs of the Coachella Valley efficiently and sustainably.

Of the three proposals, Nomad proposed the lowest, total contract cost and best value. Using data informed insights and industry expertise, Nomad has deployed this turn-key solution with many transit agencies across the nation, increasing operational efficiencies while maintaining a high-quality of service. Initially, there will be no change to the service levels or service zones. SunRide as we know it will look the same as it is today when Nomad begins providing the service; although the interface for booking rides will differ. Over time, staff will work with Nomad on ideas for improving and potentially expanding service, as well as for developing additional zones with the current level of resources.

Award of this contract to Nomad will ensure SunRide microtransit service remains available in the Coachella Valley by the time the current contract with YellowCab expires on March 31, 2025.

**Financial Impact**

The first year’s estimated expense of \$1,205,401 has been included in the Fiscal Year 2025 operating budget and the remaining \$4,929,991 will be budgeted in subsequent operating budgets by each year as outlined in the table below.

Period	Estimated Cost
Year 1	\$ 1,205,401
Year 2	\$ 1,205,401
Year 3	\$ 1,205,401
Year 4 (Option Year 1)	\$ 1,240,980
Year 5 (Option Year 2)	\$ 1,278,209
Total	\$ 6,135,392

**Performance Goal**

**Goal 2: Highly Trusted Mobility Solutions** – Strive to deliver highly accessible, convenient and trusted mobility solutions that effectively meet the diverse needs of Coachella Valley citizens and improve their connectivity to daily life needs.

Attachments:

- [Item 11a](#) – Price Analysis
- [Item 11b](#) – Solicitation List



REQUEST FOR PROPOSAL  
MICROTRANSIT SERVICES  
25-005

**BAFO Price Analysis - Turn Key**

	Via - (Nomad)	RTW	Code 3	Cab Actuals Estimated	Ride Co Actuals Estimated	Total TurnKey Estimated
Initial 3 Year Term	\$3,616,203	\$6,392,000	\$9,078,259	\$3,004,120	\$694,788	\$3,698,908
1st Year Option (Year 4)	\$1,240,980	\$2,132,000	\$3,139,339	\$1,001,373	\$96,000.00	\$1,097,373
2nd Year Option (Year 5)	\$1,278,209	\$2,199,000	\$3,202,126	\$1,001,373	\$96,000.00	\$1,097,373
Total Program - Turnkey	\$6,135,392	\$10,723,000	\$15,419,724	\$5,006,867	\$886,788	\$5,893,655

The above BAFO pricing represents proposals received for the initial 3 year term of the SunRide MicroTransit program as well as 2 option years of project continuation. The program includes the vendor to provide a turnkey solution including the software application and 12 vehicles with drivers to cover the current 8 microtransit zones. The interviews and BAFO proposals were evaluated on 5 criteria elements; 1) experience & qualification in public transit, 2) financial and organizational ability, 3) BAFO pricing, 4) schedule duration and 5) qualification of professional personnel. Nomad/Via scored the highest with 484 out of 500 points available.

For comparison purposes, the above analysis also includes an estimated equivalent 5 year program price by using actual Rideco and Taxi costs with projections for the duration of the program.

Based upon the foregoing pricing summary, Via's price is considered equitable, fair, reasonable and represents the best value to the Agency for the anticipated MicroTransit Program.

Prepared by

Sara Parrish  
Contract Administrator

PLANETBIDS SOLICITATION LIST MICROTRANSIT TRANSPORTATION SERVICES 25-005

Company Name	Address	City	State	Zip	Contact Name	Email
All Aboard America Holdings	1726 Cole Blvd, Suite 220 Suite 300	Lakewood	Colorado	80401	Trisha Fridrich	sales@aaahinc.com
Cali Care Transportation	11431 Silverado Way	Yucaipa	California	92399	Nakaa	Calicare909@gmail.com
Circuit Transit Inc.	501 E Las Olas Blvd Suite 300	Fort Lauderdale	Florida	33301	Daniel Kramer	bids@ridecircuit.com
Clever Devices Ltd.	300 Crossways Park Drive	Woodbury	New York	11797	Thomas Smith	proposalproduction@cleverdevices.com
<b>Code 3 Entertainment Services, LLC, DBA Code 3 Transportation</b>	<b>3392 Clayton Road</b>	<b>Concord</b>	<b>California</b>	<b>94519</b>	<b>Alisha Stanfield</b>	<b>alisha@c3transit.com</b>
HopSkipDrive, Inc.	360 E 2nd St, Suite 200 Los Angeles	Los Angeles	California	90012	Macon Paine	rfp@hopskipdrive.com
Intellectual Concepts, LLC (IC)	3300 Buckeye Rd. Suite 601	Atlanta	Georgia	30341	Vevelyn Nazario	Vnazario@intellectualconcepts.com
JFPTC	15074 W Sherman St	Goodyear	Arizona	85338	JF	jfritz@jfpublictransit.com
LAZ Parking California, LLC	One Financial Plaza 14th Floor	Hartford	Connecticut	06103	Storme Fiske	Sfiske@lazparking.com
Lead Pursuits LLC	2450 Colorado Ave.	Santa Monica	California	90404	Lead Department	leads@leadpursuits.com
Liftango	6265 Highway 9	Felton	California	95018	Michael Holme	michael.h@liftango.com
May Mobility	650 Avis Drive	Ann Arbor	Michigan	48108	Shaz Umer	shaz.umer@maymobility.com
Metropia, Inc	3040 Post Oak Blvd Suite 1800-136	Houston	Texas	77056	Yamei Chang	admin@metropia.com
MV Transportation, Inc	2711 N. Haskell Ave. Suite 1500, LB-2	Dallas	Texas	75204	Selina Pullin	business_development@mvtransit.com
NovoHydrogen	10104 Silver Maple Rd	Highlands Ranch	Colorado	80129	Jena Lococo	jlococo@novohydrogen.com
Rideco US Inc.	10880 Wilshire Boulevard Westwood Village, Suite 1	Los Angeles	California	90024	Babar Tahirkheli	bids@rideco.com
<b>RTW Management Inc</b>	<b>1495 Eas 3300 South</b>	<b>Salt Lake City</b>	<b>Utah</b>	<b>84106</b>	<b>Kaitlin Kelley</b>	<b>kkelley@rtwmanagement.com</b>
Spare Labs Inc	Suite 810 815 W Hastings St	Vancouver		V6C 1B4	Kayla Paxton	pursuits@sparelabs.com
The Routing Company	68 Harrison Ave Ste 605 # 32863	Boston	Massachusetts	02111	Katie	bd@theroutingcompany.com
Trakk	2261 Market Street #86004	San Francisco	California	94114	Dominic Haigh	dominic@gettrakk.com
Uber	1725 3rd Street	San Francisco	California	94518	Dmitriy Vanchugov	contact-transit@uber.com
<b>Nomad Transportation, LLC (Via Transportation Inc.)</b>	<b>114 5th Avenue Floor 16 &amp; 17</b>	<b>New York</b>	<b>New York</b>	<b>10011</b>	<b>Via RFX</b>	<b>procurement@ridewithvia.com</b>
Yellow Cab of the Desert.inc	75150 St Charles Place	Palm Desert	California	92211	Peter Spilsbury	info@yellowcabofthedesert.com

Footnote: Bold font indicates companies that participated in the turnkey bid

**SunLine Transit Agency**

**DATE:** January 22, 2025 **INFORMATION**

**TO:** Finance/Audit Committee  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**RE:** Subaward Agreement with the Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES)

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**Background**

The Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) is California's official applicant and coordinating entity for the U.S. Department of Energy's (DOE) Regional Clean Hydrogen Hubs (H2Hubs) program, funded under the Bipartisan Infrastructure Law. The H2Hubs program aims to establish a network of clean hydrogen producers, users, and infrastructure, positioning hydrogen as a cornerstone of the nation's clean energy transition. SunLine Transit Agency (SunLine) was selected as one of 13 other agencies partnering on the ARCHES transportation project, which is comprised of the development of over 60 hydrogen stations and the transition to hydrogen fuel cell electric bus fleets (FCEB). SunLine is eligible to receive \$14 million in anticipated funding which would assist in funding hydrogen buses, hydrogen infrastructure and training.

In July 2024, ARCHES signed a \$12.6 billion agreement with the DOE to build and expand hydrogen infrastructure in California. The agreement outlines funding from the DOE and public and private matching funds which are to be released in phases. In order to receive grant funding from ARCHES in the future, SunLine was advised in December 2024 that it was required to execute a subaward agreement, which outlined the terms and conditions of the funds, with ARCHES prior to the end of the calendar year. In addition to general terms and conditions, the subrecipient agreement requires compliance with:

- Updating the Project Management Plan
- Development and implementation of a Community Benefits Plan
- Compliance with the Project Cybersecurity Plan
- Pre-Procurement reviews for all relevant procurement documentation
- Cost-sharing obligations and record keeping
- Annual independent audits
- Independent cost reviews
- Independent cost estimates

The subrecipient agreement does not guarantee any funding to SunLine. Instead, it allows SunLine to participate in the ARCHES program and later receive funding, via a future funding authorization that will be brought to the Board of Directors for approval.

**SunLine Transit Agency**

**DATE:** January 22, 2025 **INFORMATION**

**TO:** Finance / Audit Committee  
Board of Directors

**FROM:** Luis Garcia, Chief Financial Officer

**RE:** Update for On-Call Engineering and Support Services for Hydrogen Fueling

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**Background**

On January 24, 2024, the Board of Directors (Board) approved the issuance of three (3) agreements with Stantec Consulting Services (Stantec), Dahl, Taylor & Associates and EPC – Engineering, Procurement & Construction, for on-call hydrogen engineering and support services with task orders to be awarded on a qualifications-basis.

State law requires architecture and engineering services firms to be evaluated and ranked by their qualifications. During the procurement process, staff determined that Stantec was the highest ranked most-qualified firm. In awarding task orders, staff would begin negotiations with the highest ranked most-qualified firm. These negotiations continue until a fair and reasonable price is negotiated. Should negotiations fail to result in a fair and reasonable price, the process starts over with the next highest-ranked most-qualified firm and continues until a mutually agreed upon price is accepted.

The Board's approval required that staff provide an update of the task orders issued prior to exercising option years of the agreements. During the first year of the agreements, one task order in the amount of \$28,176.95 was issued to Stantec for evaluation of the most efficient use of the Liquid Hydrogen (LH2) Fueling Station and the Proton Exchange Membrane (PEM) Electrolyzer Fueling Station. Work is ongoing, and staff now intends to exercise the option year terms of the agreements.