

g. Linda Samulski membership renewal

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|---|----------------|
| 8d) Evaluation of Services Subcommittee | Joan Schon |
| 8e) Legislative Subcommittee | Linda Samulski |
| 9. SUNDIAL PROJECT ACTION TEAM UPDATE | Tamara Miles |
| 10. NEW BUSINESS | SunLine Staff |
| 11. COMMUNITY ISSUES | Open Forum |
| 12. NEXT MEETING DATE | |
| September 11, 2018 10:00 a.m. SunLine Wellness Training Center
32-505 Harry Oliver Trail
Thousand Palms, CA 92276 | |
| 13. ADJOURNMENT | |

Next scheduled SunLine Transit Agency Board Meeting: July 25, 2018 at 12:00 p.m.

In compliance with the Americans with Disabilities Act and the Federal Transit Administration Title VI, please contact the Compliance Officer at (760) 343-3456 if special assistance is needed to participate in an Access Advisory Committee meeting, including accessibility and translation services. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

Before or after the Access Advisory Committee meeting, individuals can meet with staff from SunLine Transit Agency to discuss individual transportation issues.



INTER-OFFICE MEMORANDUM

To: Access Advisory Committee

From: Vanessa Mora, Compliance Officer

Date: May 8, 2018

RE: COMMITTEE MINUTES OF May 8, 2018

1. CALL TO ORDER

Byron Jessie called the meeting to order at 10:00 A.M.

2. INTRODUCTIONS

Committee Members Present:

Byron Jessie – Owner, Prowatch Senior Care Services
Lisa Lester – Consumer Development Coordinator at Desert Arc
Sarah Johnson – Neuro Vitality Center
Angela Rojas – Orientation & Mobility Specialist, Braille Institute
Tamica Fouts-Rachal Regional Manager, State Council on Developmental Disabilities
Joan Schon – Coachella Valley Transit Rider

Committee Members Absent:

Mario Janesin – Community Organizer, Community Access Center
Angelica Chappell – Senior Advocate, Community Access Center
Janie Delgadillo – Staff Services Manager, Department of Rehabilitation
Linda Samulski – Community Advocate, Guide Dogs of the Desert

SunLine Staff:

Manny Garcia – Superintendent of Transportation
Anita Petke – Transit Communications Service Specialist
Don Wilms – Paratransit Operations Manager
Tamara Miles – Paratransit Administration Manager
Jeff Guidry – Paratransit Controller
Vanessa Mora – Compliance Officer
Tiffany Moore – Paratransit Reservationist
Todd McDaniel – Deputy Chief Operating Officer of Transportation
Tiffany Moore – Paratransit Reservationist
Javier Flores – Maintenance Superintendent
Demetrius Genera – Deputy Chief Operating Officer
Carol Dillon – Administrative Assistant

Guests:

Sean Powers – MTM

3. PRESENTATIONS – Table for item # 9.

4. APPROVAL OF AGENDA – We have a quorum. Tamica Fouts-Rachal made a motion to approve the agenda - motion was seconded by Sarah Johnson – May 8th agenda was approved.

5. APPROVAL OF THE MINUTES – We have a quorum. Angela Rojas made a motion to approve - motion was seconded by Sarah Johnson – minutes for March 13, 2018 approved.

**6. PUBLIC COMMENTS (a limitation of 3 minutes could be imposed)
No public comments offered.**

**7. COMMITTEE MEMBER COMMENTS
Bryan Jessie welcomed Joan Schon to her first official member meeting.**

8. COMMITTEE CORRESPONDENCE/REPORTS - Anita Petke & Jeff Guidry

8a. Fixed and System Wide Ridership Reports

Anita presented the Fixed Route and System Ridership Numbers for February 2018 and March 2018.

For Fixed Route:

For February 2018 Ridership was 330,536

For March 2018 Ridership was 351,050

Fixed Route Ridership is down -5.6 % year to date through March 2018

System Totals:

For February 2018 Ridership was 342,622

For March 2018 Ridership was 364,556

System total ridership down -5.2 % year-to-date through March 2018

Anita presented the Passenger Per Revenue Trip (PPRH) for our Key Urban Lines (Truck Routes) – the Goal is set at 20 PPRH

Lines 14, 30 and 111

For February 2018

Line 14 PPRH 21.1

Line 30 PPRH 23.4

Line 111 PPRH 19.9

For March 2018

Line 14 PPRH 21.2

Line 30 PPRH 23.7

Line 111 PPRH 20.1

Anita presented the Passenger Per Revenue Trip (PPRH) for our Community Lines (Local Routes) – the Goal is set at 10 PPRH

Lines 15, 24, 32, 53, 54, 70, 80, 81, 90, 91 & 95

For February 2018

**Line 15 PPRH 21.1
Line 21 PPRH 10.2
Line 24 PPRH 12.2
Line 32 PPRH 14.1
Line 54 PPRH 10.7
Line 70 PPRH 16.5
Line 80 PPRH 23.7
Line 81 PPRH 16.1
Line 90 PPRH 9.8
Line 91 PPRH 10.3
Line 95 PPRH 3.5**

For March 2018

**Line 15 PPRH 21.1
Line 21 PPRH 9.8
Line 24 PPRH 12.4
Line 32 PPRH 14.2
Line 53 PPRH 4.8
Line 54 PPRH 10.9
Line 70 PPRH 16.7
Line 80 PPRH 24
Line 81 PPRH 16.1
Line 90 PPRH 9.8
Line 91 PPRH 10.2
Line 95 PPRH 3.6**

Bryon Jessie asked where does the 90 & the 95 go? Anita explained, the Line 90 serves Coachella and a portion of Indio and the Line 95 starts from 5th and Vine in Coachella and travels all the way to North Shore.

Passenger Per Revenue Trip (PPRT) for our Commuter Link 220 (Market-Based Service) goal is set at 10.

For February 2018

Line 220 PPRT 9.4

For March 2018

Line 220 PPRT 9.2

Passenger Per Revenue Hour (PPRH) for our Line 20 Express Service goal is set at 10.

**For February 2018
Line 20 PPRH 8.9
For March 2018
Line 20 PPRT 8.7**

**SolVan Ridership:
January 2018 ridership shows 2228 riders an increase of 52.7% from December 2017
February 2018 ridership shows 1922 riders a decrease of 13.7% from January 2018**

Byron Jessie ask what is SolVan? Anita explained, SolVan is a ride share program. The vanpool / rideshare program is a convenient, reliable and economical way to get to work. For more information, please visit <https://solvan.org/>

Jeff Guidry presented the Paratransit Reports

**Paratransit On-Time Performance: Target of 90%
February 2018 we exceeded our target at 91.4% On-Time Performance
March 2018 we exceeded our target at 91.3% On-Time Performance**

**SunDial total trips in February 2018 11,010 down from 11,643 in February 2017
SunDial total trips in March 2018 12,503 down from 13,328 in March 2017**

**SunDial Late Cancelation:
February 2018 – 320 late cancelations vs. 283 late cancelations in 2017
March 2018 – 315 late cancelations vs. 425 late cancelations in 2017**

**SunDial No Shows: Percentage Goal for No-Shows is set at 3%
February 2018 – 324 no shows (2.9%)
February 2017 – 352 no shows (3.0%)
March 2018 – 305 no shows (2.4%)
March 2017 – 416 no shows (3.1%)**

**8b. APPEALS SUBCOMMITTEE –
None to report**

**8c. MEMBERSHIP SUBCOMMITTEE –
None to report**

Byron Jessie

8d. EVALUATION OF SERVICES SUBCOMMITTEE –

SunLine Team

**Byron Jesse asked, if anyone rode the bus and can give an evaluation?
Joan Schon has been riding the bus. Vanessa Mora gave Joan the
Evaluation of Services forms so she could share her finding at the next
meeting.**

**8e. LEGISLATIVE SUBCOMMITTEE-
None to report**

Access Members

9. SUNDIAL PROJECT ACTION TEAM UPDATE

Tamara Mills

**Tamara had Vanessa include in everyone's packet today the new updated
Application for SunDial Paratransit Service forms.**

**Sean Powers with MTM presented a PowerPoint presentation overview of
MTM's ADA Paratransit Eligibility. Paratransit service is available as a safety
net for those unable to ride the fixed route service.**

The ADA is divided into titles, or sections, that cover discrimination in:

- **Employment**
- **Public services**
- **Private entities**
- **Transportation**
- **Telecommunications**

The ADA & Public Transportation

- **Fixed Route Accessibility**
- **Inclusion**
- **Paratransit service as a safety net**

Criteria for ADA Paratransit Eligibility

- **Presence of a disability**
- **The effects of the disability prevent the individual from using the fixed-route system all or some of the time.**
- **Boarding, riding, disembarking from a fixed route vehicle**
- **Navigating the fixed-route system**
- **Traveling to and from fixed route bus stops or train stations**

ADA Paratransit Eligibility Best Practices

- Focus on the individual
- Focus on abilities
- Do not use the “prescription” method

Bryon Jessie asked, is the sole determination of eligibility based on the staff looking at the application and interviewing the rider as oppose to a doctor’s note? Sean explained, the determination is based on the self-report provided by the individual and the second piece comes from the doctor. Review is required to make sure both pieces jive. Bryon asked, if someone can be approved based on the application alone without doctor’s note? Sean states they will always need a doctor’s note with their application.

It was asked, if the application will be on the website and available to be downloaded? Yes, the forms will be SunLine’s website under SunDial’s ADA Certification Application Section.

It was asked, if someone would be available to set down with the individual who would need help filling out the forms? Tamara said yes, accommodations would be made if an individual would need help. Sean mentioned if an individual failed to fully complete the application, we would reach out to them to say, “You didn’t complete the application, how may I help you?” Instead of just throwing the application back to them through the mail, we would call them.

It was asked on the application page 4 number 7, if it will be viewed as a positive or a negative to use paratransit services? The question 7 asks, “Would you like information about travel training to use the fixed-route buses? Sean answered, “No”. It is trying to get a picture of the applicant’s needs. It is not meant to get them off the system or on the system.

It was asked, if a visually impaired person who doesn’t have any other physical disabilities, who hasn’t had travel training to ride the fixed route service, would they be able to ride the paratransit service or would they be required to go through travel training? Sean clarified, no person would not be forced to take travel training. If a visually impaired person took the training and was able to navigate, then they would be expected to use the fixed route service, but they could still use the paratransit service.

Bryon Jessie mentioned there is a blind student that goes to the Braille Institute who travels wherever he wants to go (i.e., on the regular bus, on the Greyhound Bus, on Metro Bus, etc.). He goes wherever he wants to go without any fear. Sean elaborated that this individual would still be able to ride the paratransit service for places he was unfamiliar with.

Tamica Fouts-Rachal asked, who the Department of Rehab could collaborate and partner with for Travel Training? Sean explained this is the first step as to educate this group. Second part of MTM’s arrangement with SunLine is to work with Tamara on a Community Outreach Plan / Community Engagement Plan. It was also

mentioned that the Inland Empire Disabilities Collaborative (IEDC) meets quarterly and they would benefit if someone could coordinate with this organization to provide Travel Training.

Joan Schon suggested a letter to the HMO's stating it is imperative to encourage the doctors to fill out these forms. She said her personal doctor would not want to fill out these forms. She mentioned, her previous doctor charged to fill out any kind of paperwork.

Bryon Jessie asked Tamara, if SunLine presently has someone acclimated to provide Travel Training? Tamara informed the group, Norma Stevens our Public Outreach Specialist provides Travel Training.

10. NEW BUSINESS

Anita Petke

Anita read the Rebuilding California SB1 bill from Riverside County Transportation Commission (RCTC) website. Anita encourages to support the SB1 funding. Below is what Anita read to the group.

The Riverside County Transportation Commission voted January 25 by a 19-3 vote to oppose the repeal of [Senate Bill 1 \(SB 1\)](#), which will provide over \$113 million annually to Riverside County for road maintenance, public transit, and local priority transportation projects. SB 1 also provides opportunities for Riverside County to compete for additional funds to reduce highway congestion, build infrastructure to support trade and commerce, and expand rail and bus transit. The Commission has previously supported numerous similar measures intended to restrict expenditure of transportation revenues to transportation purposes only. These new transportation funds are generated through increased taxes on motor fuels and vehicle fees, which took effect November 1, 2017.

The Commission also voted to support Proposition 69 (also known as [Assembly Constitutional Amendment 5](#)), which would provide constitutional protection for all new transportation revenues generated by SB 1. If Prop. 69 is approved by a majority of California voters in the [June 5, 2018 Primary Election](#), the State Legislature and Governor would be prohibited from borrowing or diverting SB 1 revenues. The Commission has previously supported numerous similar measures intended to restrict expenditure of transportation revenues to transportation purposes only.

SB 1 funds have already been committed to Riverside County. Under the law, each city and the County of Riverside receives an annual sum of SB 1 funds to repair and maintain existing local roads; the projects receiving these funds are reviewed and approved in public meetings by city councils and the Board of Supervisors, and are [disclosed at this state website](#). In general, local governments in Riverside County will see their budget for filling potholes and fixing local streets nearly double.

It is no secret that Riverside County roads are in need of repair and are heavily congested, adding time and cost burdens on Riverside County residents and businesses. According to [RCTC's 2016 Strategic Assessment](#), Riverside County faces a gap between transportation needs and available funding of approximately \$12.6 billion through 2039. If SB 1 is repealed, the funding gap will widen to at least \$15.8 billion in this same period. Further, [Measure A](#), Riverside County's voter-approved half-cent sales tax for transportation improvements, relies upon adequate state and federal funding to match Measure A

funds. SB 1 represents a substantial amount of the state funds presumed necessary to fulfill Measure A's commitments to Riverside County voters.

Organized efforts are underway to gather signatures to place an initiative on the November 6, 2018 General Election statewide ballot to repeal SB 1 and requires the Legislature to submit to the voters any increase in specified vehicle fees or gas or diesel taxes.

Several Commissioners expressed reservations about taxes and skepticism of state government. Commissioners also voiced the growing need for funds to make transportation improvements in local communities. Others said that voters should have a say in whether gas taxes should be raised.

Bryon Jessie asked, what is the opposition against the SB1 funding? The groups and individuals who are opposing the SB1 funding are oppose to the gas tax increase.

Anita handed out SunLine's service changes effective May 6, 2018.

Weekdays

- **Improve route connectivity**
 - Line 14
- **Improve schedule**
 - Line 24, 90, 91, and 111
- **Improve Frequencies**
 - Line 80
- **Route Realignment**
 - Line 80
Route realignment to serve Showcase at the Walmart Center at Monroe and Ave. 42
 - Line 91 selected trips
 - Four (4) added Eastbound trips from HWY 111/Flower to 5th / Vine
 - Four (4) added Westbound trips from 5th / Vine to HWY 111/Flower

Weekends

- **Route Realignment**
 - Line 80
Route realignment to serve Showcase at the Walmart Center at Monroe and Ave. 42
- **Schedule Adjustments**
 - Line 90, Line 111

Anita wanted everyone to know SunLine has launched an Ambassador Program to improve the communication between SunLine and our riders. Anita will be talking more about this at future meetings.

Manny Garcia wanted to speak about the schedule / time adjustments on the Line 111 which has improved our on-time performance. Prior to the service changes our on-time performance was as low as 68%. It is now overall about 88%. Manny wants to give the Planning Department credit for all the effort they put into the improved scheduling.

11. **COMMUNITY ISSUES:** **Open Forum**
None voiced.

12. **NEXT MEETING DATE:** July 10, 2018 10:00 A.M. at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276

13. **ADJOURNMENT**

Meeting adjourned at 10:45 A.M. by Byron Jessie.

cc: Lauren Skiver
Tommy Edwards
Manny Garcia
Anita Petke
Norma Stevens
Don Wilms
Tamara Miles
Raymond Manriquez
Vanessa Mora
Carol Dillon