



**Wednesday, January 26, 2011**

**12:00 Noon**

*(Lunch Provided for Board Members)*

**Kelly Board Room  
32-505 Harry Oliver Trail  
Thousand Palms, CA 92276**

**NOTE:** IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUNLINE AT (760) 343-3456. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SUNLINE TO MAKE REASONABLE ACCOMMODATION TO ENSURE ACCESSIBILITY TO THIS MEETING.

**THE CHAIR REQUESTS THAT ALL CELLULAR PHONES  
AND PAGERS BE TURNED OFF OR SET ON SILENT  
MODE FOR THE DURATION OF THE BOARD MEETING.**

**AGENDA TOPICS**

**RECOMMENDATION**

1. **Call to Order**  
Chairman Steve Pougnet
2. **Flag Salute**
3. **Roll Call**
4. **Presentations**
  - a) Employees of the Quarter (Naomi Nightingale)
5. **Finalization of Agenda**
6. **Correspondence**  
None.

**7. Public Comments****Receive Comments**

(NOTE: Those wishing to address the Board should complete a Public Comment Card and will be called upon to speak.)

**NON AGENDA ITEMS**

Anyone wishing to address the Board on items not on the agenda may do so at this time. Each presentation is limited to 3 minutes.

**AGENDA ITEMS**

Anyone wishing to address specific items on the agenda should notify the Chair at this time so those comments can be made at the appropriate time. Each presentation is limited to 3 minutes.

**8. Board Member Comments****Receive Comments**

Any Board Member who wishes to speak may do so at this time.

**ACTION****9. Consent Calendar****Approve**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Boardmember requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- a) Minutes of the December 1, 2010 Board of Directors Meeting (Pages 1-5)
- b) Checks over \$1,000 for November, December 2010 (Pages 6-9)
- c) Credit card statement for November, December 2010 (Pages 10-15)
- d) Monthly Budget Report for November, December 2010 (Pages 16-19)
- e) Contract Report – nothing to report
- f) Ridership Report for November, December 2010 (Pages 20-25)
- g) SunDial Operational Notes for November, December 2010 (Pages 26-27)

**DISCUSSION****10. Administration Building (C. Mikel Oglesby)****Discussion**

Discussion concerning issues with the permitting process for the construction of the new administrative building (Page 28)

----- **RECEIVE & FILE** -----

**11. Financial Audit for Fiscal Year Ended June 30, 2010 (Christopher Mitchell)      **Receive & File****

Recommend that the Board of Directors Receive & File the Financial Audit and the Single Audit for fiscal year 2010.

(Page 29)

- Basic Financial Statements & Independent Auditors' Report (Separate attachment)
- Single Audit Reports (Separate attachment)

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**12. General Manager's Report (C. Mikel Oglesby)**

**13. Next Meeting Date**

February 23, 2011

12 o'clock Noon – Kelly Board Room

32-505 Harry Oliver Trail

Thousand Palms, CA 92276

**14. Adjourn**

**MINUTES**  
**SunLine Transit Agency**  
**Board of Directors Meeting**  
**December 1, 2010**

A regular meeting of the SunLine Transit Agency Board of Directors was held at 12:20pm on Wednesday, December 1, 2010 in the Kelly Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

**1. Call to Order**

The meeting was called to order at 12:20 p.m. by Chairman Steve Pougnet.

**2. Flag Salute**

Chairman Pougnet led all in a salute to our flag.

**3. Roll Call**

Completed.

**Members Present**

Steve Pougnet, Chairman, Mayor, City of Palm Springs  
Eduardo Garcia, Vice Chairman, Mayor, City of Coachella  
Yvonne Parks, Mayor, City of Desert Hot Springs  
Bud England, Mayor Pro Tem, City of Cathedral City  
G. Dana Hobart, Mayor Pro Tem, City of Rancho Mirage  
Bob Spiegel, Councilmember, City of Palm Desert  
Bill Powers, Councilmember, City of Indian Wells  
Don Adolph, Mayor, City of La Quinta  
Glenn Miller, Councilmember, City of Indio

**Members Absent**

John J. Benoit, Supervisor, County of Riverside

**Guests:**

Daren Sehemmer-Supervisor John Benoit's Office  
Joe Gonzales-Senator Bill Mercer's Office  
Amarjeet Saini-American Cab  
Harjinder Saini -American Cab  
Bill Meyer-Yellow Cab  
Erica Felci-The Desert Sun  
Harry Incs – American Cab  
Lidia Rodriguez-LFR Associates  
Michael Shepherd-The Shepherd Group  
Peter Kurzon-American Cab  
Ricardo Cruz-Yellow Cab  
Sohan Singh-Airport Taxi  
Sabrina Cervantes- Burke Rix Hines & Associates  
Scott Hines-Burke Rix Hines & Associates

**Staff:**

C. Mikel Oglesby, General Manager  
Maria Aarvig, Legal Counsel  
Carolyn Rude, Special Asst. to the General Manager/Clerk of the Board  
Apolonio Del Toro, Director of Operations  
Tommy Edwards, Director of Maintenance  
Tommy Green, Director of Safety & Security  
Eunice Lovi, Director of Planning  
Naomi Nightingale, Director of Administration & Human Resources/EEO/Taxi Administrator  
Michael Jones, Taxi Administration Supervisor  
Christopher Mitchell, Director of Finance  
Rudy Le Flore, Procurement Consultant  
Rick Barone, Procurement Officer  
Mannie Thomas, Operations Manager  
David Manriquez, Safety Specialist  
Blanca Flores, Accountant  
Jack Stevens, Human Resources Manager  
Ed Carson, Accounting Manager  
Manny Garcia, Senior Supervisor  
Alejandra Gonzalez, Human Resources Technician  
Brenda Ramirez, Assistant Transit Planner

**4. Presentations**

None.

**5. Finalization of Agenda**

No changes were made to the Agenda.

**6. Correspondence**

Letter of thanks to the SunLine Board of Directors from Shelter from the Storm, for the donations received from the SunLine "Fill the Bus" food drive.

**7. Public Comments****NON AGENDA ITEMS:**

None.

**AGENDA ITEMS:**

None.

**8. Board Member Comments**

Mayor Parks addressed the Board thanking SunLine staff for their work on the successful "Fill the Bus" food drive.

**9. Consent Calendar**

Mayor Pro Tem Hobart questioned Item "b" of the consent calendar, "Checks over \$1000", relating to a check to Lisa Copeland for legal fees; he asked what

legal services Lisa Copeland is currently performing. Director of Administration, Naomi Nightingale, stated that there were carry over issues from an arbitration; Lisa Copeland was the attorney at the time of the arbitration. Mayor Pro Tem Hobart also asked about the legal services of Alexander Cohn and Joe McMillan. Ms. Nightingale stated that Mr. Cohn is an arbitrator and Joe McMillan is the Agency's general liability attorney. Councilmember Spiegel moved for approval of the consent calendar. The motion was seconded by Mayor Adolph and was approved by a unanimous vote with the exception of Vice Chairman Garcia abstaining from item 9a, the October 27, 2010 Board meeting minutes.

**10. Award of Contract for Agency Emergency Preparedness Upgrades**

Director of Safety, Tommy Green, addressed the Board requesting authorization for the General Manager to approve the award of contract, upon review for approval as to form and legality by Legal Counsel, for an upgrade of Agency emergency preparedness/evacuation systems and to provide Agency employees with emergency disaster survival kits. Mr. Green stated that the Agency will provide the survival kits to employees, which will enable the employees to be available in the event of a disaster, meeting the requirements of the State and labor codes. The survival kit provides for fifteen days for a family of four. The kits will be issued to the employees to take home; there are also kits held at the Agency, both divisions. Mayor Adolph stated that the Finance Committee discussed and approved; financing has been secured for the emergency disaster survival kits. Councilmember Spiegel moved for approval. The motion was seconded by Councilmember Powers and was approved by a unanimous vote.

**11. Approval of New Access Advisory Committee Member**

Director of Operations, Apolonio Del Toro, addressed the Board requesting approval of a new member of the Access Advisory Committee. He stated that at the November 9, 2010 Access Advisory Committee meeting, currently seated members unanimously approved Dena Bates who is Program Director for Desert Samaritans for Seniors. Councilmember Spiegel moved for approval. The motion was seconded by Councilmember Powers and was approved by a unanimous vote.

**12. Investment Reports – 4<sup>th</sup> Quarter FY 2010 & 1<sup>st</sup> Quarter FY 2011**

Director of Finance, Christopher Mitchell, addressed the Board requesting the Board of Directors to Receive and File the Investment Fund Reports for the 4<sup>th</sup> quarter of FY 2010, ending June 30, 2010, and the 1<sup>st</sup> quarter of FY 2011, ending September 30, 2010. He stated that earnings were derived entirely from deposits with the State Treasurer's Local Agency Investment Fund; fiscal year to date the amount earned through the first quarter is roughly \$3400. The average interest rate received through the first quarter is .51%.

**13. Administration Building Budget**

General Manager, Mikel Oglesby, addressed the Board stating that at the last Board meeting there was a request for an update on the budget plan for the administration building. He stated that the information was presented at the July, 2010 Board meeting. Staff has recommended and has planned to use funding

from the Public Transportation Modernization Improvement, and Service Enhancement Account [Proposition 1B - PTMISEA] estimated at \$8.5 million to fund construction of the Administration Building. In addition, staff will also utilize funds from the Section 5307, Section 5309 and CMAQ funding programs totaling over \$2 million, as well as funding from the Proposition 1B Transit Security Account to implement safety and security needs for the new building. All funding will be available prior to the end of fiscal year 2012.

#### **14. General Manager's Report**

Mikel Oglesby addressed the Board stating that the administration building continues to make progress. The contractor, IBI, turned in their Pre-Application Review (PAR) to the County of Riverside Planning Offices in August of this year, but we have not seen any progress to date. The window for planning this review is advertised by the County as six weeks. Oglesby stated that this delayed review may set the project back by at least a month, pushing the completion of the Plans to April 2011. Oglesby announced that SunLine Transit Agency has been selected to host the California Transit Association's (CTA) Annual Conference in the fall of 2012. CTA is a very influential organization in transit; this will be a great opportunity to show the world of transit the progress that SunLine has made over the years in providing safe, reliable transportation using the latest technologically advanced vehicles. Oglesby stated that he will keep the Board updated on the progress of the event. Oglesby informed the Board that once again SunLine was presented with a 1<sup>st</sup> Place award for the entry into the Palm Desert Golf Cart parade under the category of "Theme Entry". The theme this year was "Halloween Extravaganza". Oglesby thanked Tommy Edwards and all employees who worked hard on the float and to those who participated in the parade. Oglesby informed the Board that the Agency's annual Fill-the-Bus charity food drive was again a huge success. The goal was to break last year's record collecting over eight tons of food. The mission was accomplished collecting over ten tons of food this year, benefiting two organizations - Shelter from the Storm and Food Now, Inc. in Desert Hot Springs. Oglesby thanked Indian Wells for going the extra mile with their support and Mayor Yvonne Parks who helped push the drive appearing with Oglesby on the morning news at 4:45am to present the cause. Oglesby stated that he was thrilled with the amount of food donated given the fact that so many people are still facing financial difficulties. He thanked Naomi Nightingale and all staff who worked long hours to collect basic items most of us take for granted. Oglesby then asked the Board to "Save the Date" of February 10, 2011 for the annual "State of Public Transit" Luncheon. The keynote speaker will be the President of the American Public Transportation Association, Bill Millar, who will discuss the national state of public transit and how it relates to the Coachella Valley. Oglesby stated that he hoped to see all Board members at this event. Oglesby then reminded the Board of our annual employee holiday event which will take place Friday, December 10<sup>th</sup> at 6:00pm. He stated that that the Board's attendance at this event is important to the employees as we celebrate the Agency's many accomplishments. Oglesby ended by wishing all Board members and their families a happy holiday season.

**15. Next Meeting Date**

Chairman Pougnet announced that the next regular meeting of the Board of Directors will be held on January 26, 2011 at 12 noon – Kelly Board Room, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

**16. Adjourn**

Chairman Pougnet adjourned the meeting at 12:35p.m.

Respectfully Submitted

  
\_\_\_\_\_  
Carolyn Rude  
Clerk of the Board

Approved By:

  
\_\_\_\_\_  
C. Mikel Oglesby  
General Manager

Date: 1/18/11

**SunLine Transit Agency**  
**Checks \$1,000 and Over**  
**For the month of November 2010**

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

<b>Vendor Name</b>	<b>Description</b>	<b>Check #</b>	<b>Check</b>	<b>Amount</b>
<u>HEALTH NET</u>	Group Health Ins Prem	649177	11/18/2010	\$190,175.93
<u>UNION BANK</u>	Pension Deposits	649274	11/24/2010	\$83,608.40
<u>UNION BANK</u>	Pension Deposits	649139	11/12/2010	\$82,740.76
<b>TRAPEZE GROUP</b>	<b>ITS Project-Software</b>	<b>649136</b>	<b>11/12/2010</b>	<b>\$73,525.27</b>
<u>SOUTHERN CALIFORNIA GAS CO.</u>	Natural Gas Purchase	649199	11/18/2010	\$73,336.98
<b>COMMUNITY BANK</b>	<b>Project Retention Payment</b>	<b>649052</b>	<b>11/4/2010</b>	<b>\$52,959.55</b>
GOODYEAR TIRE & RUBBER	Bus Tire Lease	649175	11/18/2010	\$20,693.29
IMPERIAL IRRIGATION DIST	Electricity TP Area	649113	11/12/2010	\$18,785.08
TRAPEZE GROUP	Annual Software License	649273	11/24/2010	\$13,150.00
<b>COLONIAL LIFE &amp; ACCIDENT</b>	<b>Supplemental Insurance</b>	<b>649215</b>	<b>11/24/2010</b>	<b>\$12,899.92</b>
<u>LINCOLN NATIONAL LIFE</u>	Employee Benefits	649186	11/18/2010	\$11,465.46
<b>LEFLORE GROUP LLC, THE</b>	<b>Procurement Consultant</b>	<b>649249</b>	<b>11/24/2010</b>	<b>\$10,795.00</b>
<b>USS CAL BUILDERS, INC.</b>	<b>Engineer Services</b>	<b>649142</b>	<b>11/12/2010</b>	<b>\$9,405.00</b>
IMAGE MARKETING CONCEPTS, INC.	Web Site Design	649179	11/18/2010	\$8,000.00
IMPERIAL IRRIGATION DIST	Electricity TP Area	649180	11/18/2010	\$7,019.62
G & K SERVICES	Uniform service	649061	11/4/2010	\$5,696.48
SOUTHWEST NETWORKS, INC.	Network Consultants	649200	11/18/2010	\$5,077.88
ALLIEDBARTON SECURITY SERVICES	Security Services	649207	11/24/2010	\$4,982.88
TRANSPORTATION MANAGEMENT &	Bus Route Planning	649135	11/12/2010	\$4,947.00
DELTA CARE USA	Dental Insurance	649092	11/12/2010	\$4,924.18
JOE MCMILLIN	Defense Attorney	649183	11/18/2010	\$4,816.50
<u>HEALTH NET</u>	Group Health Ins Prem	649105	11/12/2010	\$4,669.92
<b>INDEPENDENT LIVING PARTNERSHIP</b>	<b>Grant Pass-Through</b>	<b>649114</b>	<b>11/12/2010</b>	<b>\$4,634.72</b>
MOORE MAINTENANCE &	Janitorial Servs	649069	11/4/2010	\$4,356.00
TW CABLE AD SALES/LA	Advertisement	649137	11/12/2010	\$4,301.00
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649166	11/18/2010	\$4,294.13
<b>AMALGAMATED TRANSIT UNION</b>	<b>Union Dues</b>	<b>649083</b>	<b>11/12/2010</b>	<b>\$4,247.14</b>
<b>AMALGAMATED TRANSIT UNION</b>	<b>Union Dues</b>	<b>649208</b>	<b>11/24/2010</b>	<b>\$4,222.14</b>
ELLSWORTH TRUCK & AUTO	Repair Parts	649095	11/12/2010	\$4,014.57
KENNY STRICKLAND, INC.	Lubricants & Oils	649066	11/4/2010	\$3,909.40
<b>CALIFORNIA STATE DISBURSEMENT</b>	<b>Employee Garnishment</b>	<b>649212</b>	<b>11/24/2010</b>	<b>\$3,730.50</b>
<b>CALIFORNIA STATE DISBURSEMENT</b>	<b>Employee Garnishment</b>	<b>649088</b>	<b>11/12/2010</b>	<b>\$3,320.31</b>
FIESTA FORD, INC.	Repair Parts/Support	649227	11/24/2010	\$3,294.41
VALLEY POWER SYSTEMS, INC	Bus Repair Parts	649147	11/12/2010	\$3,184.64
STANLEY SECURITY (Nov & Dec)	Sec Monitoring & Maintenance	649077	11/4/2010	\$2,800.00
NEW FLYER	Bus Parts	649193	11/18/2010	\$2,749.73
DORAL DESERT PRINCESS	Employee Holiday Event	649094	11/12/2010	\$2,451.40
EYE MED	Employee Benefits	649099	11/12/2010	\$2,271.56
CARQUEST OF THE DESERT	Repair Parts	649050	11/4/2010	\$2,165.46

SunLine Transit Agency  
 Checks \$1,000 and Over  
 For the month of November 2010

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
BURRTEC WASTE & RECYCLING	Facility Trash Removal	649086	11/12/2010	\$2,095.64
CAL-TEST, INC.	D&A Onsite Testing	649044	11/4/2010	\$2,057.95
FLEET-NET CORPORATION	Software & Licenses	649100	11/12/2010	\$1,980.00
<b>CHRISTOPHER MITCHELL</b>	<b>AFCB Proj Travel-grant funded</b>	<b>649160</b>	<b>11/18/2010</b>	<b>\$1,940.91</b>
KENNY STRICKLAND, INC.	Lubricants & Oils	649247	11/24/2010	\$1,890.17
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649091	11/12/2010	\$1,870.16
VALLEY OFFICE EQUIPMENT, INC.	Fax/Copier Supplies	649146	11/12/2010	\$1,818.11
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649053	11/4/2010	\$1,811.60
<b>PIMENTEL CONSULTING GROUP</b>	<b>ARRA Consultant</b>	<b>649126</b>	<b>11/12/2010</b>	<b>\$1,785.00</b>
MOSS RUBBER & EQUIPT. CORP.	Sun Fuel Parts	649189	11/18/2010	\$1,770.56
<b>THE RESTAURANT SOURCE</b>	<b>Maintenance Equipment-F/A</b>	<b>649270</b>	<b>11/24/2010</b>	<b>\$1,769.00</b>
ALLIEDBARTON SECURITY SERVICES	Security Services	649082	11/12/2010	\$1,660.96
ALLIEDBARTON SECURITY SERVICES	Security Services	649038	11/4/2010	\$1,660.96
<b>EUNICE LOVI</b>	<b>AVAIL Proj Travel-grant funded</b>	<b>649170</b>	<b>11/18/2010</b>	<b>\$1,616.75</b>
DESERT SUN PUBLISHING CO., THE	Public Notice	649167	11/18/2010	\$1,539.60
ROMAINE ELECTRIC CORP.	Repair Parts	649197	11/18/2010	\$1,481.63
VERIZON	Communication	649148	11/12/2010	\$1,464.67
DAIMLER BUSES NORTH AMERICA,	Repair Parts	649054	11/4/2010	\$1,394.18
NEW FLYER	Bus Parts	649073	11/4/2010	\$1,269.39
AIRGAS WEST	Bus Freon and coolant	649154	11/18/2010	\$1,238.87
<b>FLEET REFINISHING</b>	<b>WIP Shelters-ARRA Project</b>	<b>649172</b>	<b>11/18/2010</b>	<b>\$1,194.50</b>
FACTORY MOTOR PARTS COMPANY	Repair Parts	649224	11/24/2010	\$1,186.36
UTC POWER CORPORATION	Fuel Cell Bus Parts	649143	11/12/2010	\$1,171.21
HEALTH NET	Group Health Ins Prem	649234	11/24/2010	\$1,140.94
<b>SHERIFF'S COURT SERVICES - EAST</b>	<b>Employee Garnishment</b>	<b>649263</b>	<b>11/24/2010</b>	<b>\$1,102.12</b>
EMC	Medical-Exams and Testing	649169	11/18/2010	\$1,095.00
<b>SHERIFF'S COURT SERVICES - EAST</b>	<b>Employee Garnishment</b>	<b>649130</b>	<b>11/12/2010</b>	<b>\$1,083.31</b>
AIRGAS WEST	Bus Freon and coolant	649036	11/4/2010	\$1,077.07
OFFICE DEPOT	Office Supplies	649195	11/18/2010	\$1,030.87
PURCHASE POWER PITNEY BOWES	Postage for Meter	649260	11/24/2010	\$1,000.00

Total of Checks Over \$1,000	\$808,819.70
Total of Checks Under \$1,000	\$37,735.88
Total of All Checks for the Month	\$846,555.58
Total Amount of Checks Prior Years Same Month	\$896,067.62

SunLine Transit Agency  
Checks \$1,000 and Over  
For the month of December 2010

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Vendor Name	Description	Check #	Check	Amount
<i>BAE SYSTEMS CONTROLS, INC.</i>	<i>Fuel Cell Bus</i>	<i>649418</i>	<i>12/15/2010</i>	<i>\$1,278,308.</i>
HEALTH NET	Group Health Ins Prem	649531	12/28/2010	\$207,939.74
UNION BANK	Pension Deposits	649410	12/9/2010	\$82,990.45
UNION BANK	Pension Deposits	649525	12/22/2010	\$82,836.37
PERMA	Gnrl Liab/Wker Comp 1/2011	649509	12/22/2010	\$78,164.37
<i>TRAPEZE GROUP</i>	<i>ITS Project-Software</i>	<i>649465</i>	<i>12/15/2010</i>	<i>\$72,795.88</i>
PERMA	Gnrl Liab / Wker Comp 12/2010	649342	12/3/2010	\$72,765.39
SOUTHERN CALIFORNIA GAS CO.	Natural Gas Purchase	649458	12/15/2010	\$59,149.59
<i>USS CAL BUILDERS, INC.</i>	<i>Engineer Services</i>	<i>649467</i>	<i>12/15/2010</i>	<i>\$47,571.25</i>
GOODYEAR TIRE & RUBBER	Bus Tire Lease	649498	12/22/2010	\$20,753.25
<i>TULSA GAS TECHNOLOGIES, INC.</i>	<i>Fuel Island Disp Replcmnt</i>	<i>649524</i>	<i>12/22/2010</i>	<i>\$17,502.50</i>
T M D	Bus Route Planning	649408	12/9/2010	\$16,336.00
IMPERIAL IRRIGATION DIST	Electricity TP Area	649394	12/9/2010	\$14,765.36
CREASON & AARVIG, LLP	Legal Services	649300	12/3/2010	\$14,561.80
LINCOLN NATIONAL LIFE	Employee Benefits	649447	12/15/2010	\$12,608.14
PERMA	Gnrl Liab/Wker Comp	649401	12/9/2010	\$11,687.90
<i>LEFLORE GROUP LLC, THE</i>	<i>Procurement Consultant</i>	<i>649532</i>	<i>12/28/2010</i>	<i>\$10,042.75</i>
G & K SERVICES	Uniform service	649319	12/3/2010	\$7,751.81
DORAL DESERT PRINCESS	Employee Gala Event	649370	12/8/2010	\$7,354.19
METROPOLITAN LIFE INSURANCE	Dental Insurance	649448	12/15/2010	\$6,200.00
IMPERIAL IRRIGATION DIST	Electricity TP Area	649443	12/15/2010	\$6,144.32
TRANSIT PRODUCTS & SERVICES	Repair Parts	649363	12/3/2010	\$6,097.95
NEW FLYER	Bus Parts	649337	12/3/2010	\$5,945.36
NEW FLYER	Bus Parts	649452	12/15/2010	\$5,878.67
DELTA CARE USA	Dental Insurance	649431	12/15/2010	\$5,096.50
TRANSIT PRODUCTS & SERVICES	Repair Parts	649463	12/15/2010	\$4,930.52
INDEPENDENT LIVING PARTNERSHIP	Grant Pass-Through	649444	12/15/2010	\$4,419.38
AMALGAMATED TRANSIT UNION	Union Dues	649375	12/9/2010	\$4,167.96
AMALGAMATED TRANSIT UNION	Union Dues	649474	12/22/2010	\$4,092.94
ELLSWORTH TRUCK & AUTO	Repair Parts	649308	12/3/2010	\$4,014.57
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649379	12/9/2010	\$3,914.81
NAME WITHHELD	Insurance Losses	649332	12/3/2010	\$3,900.00
CARQUEST OF THE DESERT	Repair Parts	649296	12/3/2010	\$3,851.12
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649480	12/22/2010	\$3,752.35
SOUTHWEST NETWORKS, INC.	Network Consultants	649405	12/9/2010	\$3,506.25
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649486	12/22/2010	\$3,204.77
TELEPACIFIC COMMUNICATIONS	Telephone Service	649360	12/3/2010	\$3,126.92
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649382	12/9/2010	\$3,057.50
SAFETY-KLEEN CORPORATION	Solvent Tank Service	649456	12/15/2010	\$2,585.70
KENNY STRICKLAND, INC.	Lubricants & Oils	649504	12/22/2010	\$2,580.87
TW CABLE AD SALES/LA	Advertisement	649409	12/9/2010	\$2,545.00

**SunLine Transit Agency**  
**Checks \$1,000 and Over**  
**For the month of December 2010**

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<b>Vendor Name</b>	<b>Description</b>	<b>Check #</b>	<b>Check</b>	<b>Amount</b>
<b>COMMUNITY BANK</b>	<b>Project Retention Payment</b>	<b>649427</b>	<b>12/15/2010</b>	<b>\$2,503.75</b>
MOORE MAINTENANCE & SOUTHWEST NETWORKS, INC.	Janitorial Servs Network Consultants	649398 649352	12/9/2010 12/3/2010	\$2,442.00 \$2,400.00
EYE MED	Employee Benefits	649385	12/9/2010	\$2,347.76
VALLEY OFFICE EQUIPMENT, INC.	Fax/Copier Supplies	649529	12/22/2010	\$2,287.74
SHEPHERD GROUP INC., THE	Advertising Agency	649348	12/3/2010	\$2,258.84
DESERT AIR CONDITIONING, INC.	A/C Repair	649432	12/15/2010	\$2,234.82
FACTORY MOTOR PARTS COMPANY	Repair Parts	649312	12/3/2010	\$2,224.58
FACTORY MOTOR PARTS COMPANY	Repair Parts	649491	12/22/2010	\$2,182.11
FRANKLIN TRUCK PARTS, INC	Bus Repair Parts	649317	12/3/2010	\$2,098.52
TW CABLE AD SALES/LA	Advertisement	649466	12/15/2010	\$2,036.00
FLEET-NET CORPORATION	Software & Licenses	649388	12/9/2010	\$1,980.00
FERRELLGAS	Propane Service	649386	12/9/2010	\$1,956.43
ALLIEDBARTON SECURITY SERVICES	Security Services	649283	12/3/2010	\$1,660.96
ALLIEDBARTON SECURITY SERVICES	Security Services	649416	12/15/2010	\$1,660.96
FIESTA FORD, INC.	Repair Parts/Support	649493	12/22/2010	\$1,642.28
OFFICE DEPOT	Office Supplies	649339	12/3/2010	\$1,641.21
NEW FLYER	Bus Parts	649507	12/22/2010	\$1,568.18
SOUTHWEST NETWORKS, INC.	Network Consultants	649459	12/15/2010	\$1,518.75
VERIZON	Communication	649412	12/9/2010	\$1,464.67
<b>TEAM LABOR COMPLIANCE</b>	<b>Constr. Labor Compliance</b>	<b>649461</b>	<b>12/15/2010</b>	<b>\$1,430.00</b>
TOPS N BARRICADES, INC.	Bus Stops & Zones	649522	12/22/2010	\$1,390.38
ALLIEDBARTON SECURITY SERVICES	Security Services	649473	12/22/2010	\$1,306.08
SMART CHEMISTRY CORPORATION	Hydrogen Samples	649350	12/3/2010	\$1,250.00
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649304	12/3/2010	\$1,194.52
<b>SHERIFF'S COURT SERVICES - EAST</b>	<b>Employee Garnishment</b>	<b>649403</b>	<b>12/9/2010</b>	<b>\$1,167.38</b>
SPRINT	Wireless Cell Serv	649353	12/3/2010	\$1,157.32
SPRINT	Wireless Cell Serv	649514	12/22/2010	\$1,136.86
PALM SPRINGS CITY OF	Bus Shelter Revenue	649340	12/3/2010	\$1,125.00
COACHELLA VALLEY PRINTING	Printing	649289	12/3/2010	\$1,121.27
CAL-TEST, INC.	D&A Onsite Testing	649425	12/15/2010	\$1,109.95
COSTCO	Boardroom Supplies	649483	12/22/2010	\$1,091.53
HOME DEPOT CRD SRVS	Facility Maintenance	649442	12/15/2010	\$1,021.05
BURRTEC WASTE & RECYCLING	Facility Trash Removal	649378	12/9/2010	\$1,011.91
SWRCB ACCOUNTING OFFICE	Annual Storm Water Fee	649518	12/22/2010	\$1,008.00
APPLEBEE'S	Holiday Gift Certificates	649368	12/8/2010	\$1,000.00
<b>Total of Checks Over \$1,000</b>				<b>\$2,267,529.01</b>
<b>Total of Checks Under \$1,000</b>				<b>\$41,958.00</b>
<b>Total of All Checks for the Month</b>				<b>\$2,309,487.01</b>
<b>Total Amount of Checks Prior Years Same Month</b>				<b>\$949,538.02</b>



**November Statement** for activity from Oct. 22, 2010 through Nov. 18, 2010  
 SUNLINE TRANSIT  
 C MIKEL OGLESBY

**Inquiries: 1-866-552-8855**  
 BUS 67 13 Page 1 of 2

**Your Visa® Business Card account at a glance ...**

**Account:**

Activity Summary	
Previous Balance .....	\$5,011.87
Payments .....	\$5,011.87CR
Other Credits .....	\$0.00
Purchases .....	\$0.00
Balance Transfers .....	\$0.00
Advances .....	\$0.00
Other Debits .....	\$0.00
Past Due Amount .....	\$0.00
Fees Charged .....	\$0.00
Interest Charged .....	\$0.00
<b>New Balance .....</b>	<b>\$0.00</b>
Credit Line .....	\$31,000.00
Available Credit .....	\$31,000.00
Statement Close Date .....	Nov. 18, 2010
Days in Billing Cycle .....	28

Payment Information	
New Balance .....	\$0.00
Minimum Payment Due (Current Month)	\$0.00
Minimum Payment Due (Past Due)	\$0.00
<b>Total New Minimum Payment Due</b>	<b>\$0.00</b>
Payment Due Date .....	Dec. 17, 2010
<p><b>Late Payment Warning:</b> If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.</p>	

**Transactions**

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Other Credits					
11/04			PAYMENT THANK YOU.....	\$5,011.87CR	-----

*Continued on Next Page*

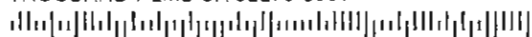
*No payment is required, however please use coupon when making additional payments. CPN 000648533*

**Zero Balance**

To change your address or for  
 Cardmember Service please call:  
 1-866-552-8855 *Every Hour! Every Day!*

000025076 1 MB 0.382 106481835446463 P

SUNLINE TRANSIT  
 C MIKEL OGLESBY  
 32505 HARRY OLIVER TRL  
 THOUSAND PLMS CA 92276-3501



Your Account Number:

Your account has a zero balance, but please remember that your available credit is \$31,000.00.



November Statement for activity from Oct. 22, 2010 through Nov. 18, 2010  
 SUNLINE TRANSIT  
 C MIKEL OGLESBY

Inquiries: 1-866-552-8855  
 Page 2 of 2

2010 Totals Year-to-Date	
Total Fees Charged in 2010 *	\$0.00
Total Interest Charged in 2010 **	\$0.00

\* The Year-To-Date Fee accumulation shown on your statement for 2010 includes fees assessed beginning on May 24, 2010 through year end. Beginning in 2011, your statement will show all fees assessed on your account annually.

\*\* The Year-To-Date Interest accumulation shown on your statement for 2010 may not include interest reversals processed prior to May 24, 2010. Beginning in 2011, your statement will show all net interest assessed on your account annually.

**Company Approval** *(This area for use by your company)*

Signature/Approval: \_\_\_\_\_ Accounting Code: \_\_\_\_\_

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\* APR for current and future transactions.


Balance Type	Balance By Type	Bal. Subject to Interest	Variable	Interest	APR	***APR*** Exp. Date	Interest Free Period
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%		NO
**PURCHASES	\$0.00	\$0.00	YES	\$0.00	13.99%		YES
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%		NO

**Important Messages**

ENROLL IN BALANCESHIELD BY CALLING 1-877-694-1285. With BalanceShield, your monthly payment will be paid for up to 12 months in the event of unexpected hardships like unemployment or disability. BalanceShield also cancels the total outstanding balance in the case of loss of life. Coverage costs just \$0.85 per \$100 of your monthly statement balance. ENROLL TODAY.

**To contact us regarding your account...**

 **By Telephone:**  
*Every Hour! Every Day!*  
 Voice: 1-866-552-8855  
 TDD: 1-888-352-6455  
 Fax: 1-866-807-9053

 **Send Inquiries to:**  
 Cardmember Service  
 P.O. Box 6353  
 Fargo, ND 58125-6353

 **Send Payments to:**  
 Cardmember Service  
 P.O. Box 790408  
 St. Louis, MO 63179-0408

 **Online**  
 visit our website:  
[myaccountaccess.com](http://myaccountaccess.com)

Pacific Western Bank  
SunLine Transit Agency Visa Credit Card Statement  
Closing Date: November 18, 2010

Detail: No charges

Credits:

11/04/10      Payment

\$5,011.87 CR



**December Statement** for activity from Nov. 19, 2010 through Dec. 21, 2010  
 SUNLINE TRANSIT  
 C MIKEL OGLESBY

**Inquiries: 1-866-552-8855**  
 BUS 13 Page 1 of 2

**Your Visa® Business Card account at a glance** Account

Activity Summary	
Previous Balance .....	\$0.00
Payments .....	\$0.00
Other Credits .....	\$0.00
Purchases .....	\$695.00
Balance Transfers .....	\$0.00
Advances .....	\$0.00
Other Debits .....	\$0.00
Past Due Amount .....	\$0.00
Fees Charged .....	\$0.00
Interest Charged .....	\$0.00
<b>New Balance .....</b>	<b>\$695.00</b>
Credit Line .....	\$31,000.00
Available Credit .....	\$30,305.00
Statement Close Date .....	Dec. 21, 2010
Days in Billing Cycle .....	33

Payment Information	
New Balance .....	\$695.00
Minimum Payment Due (Current Month)	\$10.00
Minimum Payment Due (Past Due)	\$0.00
<b>Total New Minimum Payment Due</b>	<b>\$10.00</b>
Payment Due Date .....	Jan. 17, 2011
<p><b>Late Payment Warning:</b> If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.</p>	

To reduce or avoid paying additional fees and interest charges on your purchase balance, pay the total new balance of \$695.00 by 01/17/11. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

**Transactions**

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
<b>Purchases and Other Debits</b>					
12/01	11/30	2090	AMERICAN PUBLIC TRANS 202-4964800 DC .....	\$695.00	-----

Continued on Next Page

No payment is required, however please use coupon when making additional payments. CPN 000648533

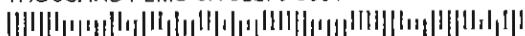
**Automatic Payment**

Your Account Number:

Your new full balance of \$695.00 will be automatically deducted from your account on 01/04/11.

To change your address or for Cardmember Service please call: 1-866-552-8855 *Every Hour! Every Day!*

SUNLINE TRANSIT  
 C MIKEL OGLESBY  
 32505 HARRY OLIVER TRL  
 THOUSAND PLMS CA 92276-3501





**December Statement** for activity from Nov. 19, 2010 through Dec. 21, 2010  
 SUNLINE TRANSIT  
 C MIKEL OGLESBY

**Inquiries: 1-866-552-8855**  
 Page 2 of 2

2010 Totals Year-to-Date	
Total Fees Charged in 2010 *	\$0.00
Total Interest Charged in 2010 **	\$0.00

\* The Year-To-Date Fee accumulation shown on your statement for 2010 includes fees assessed beginning on May 24, 2010 through year end. Beginning in 2011, your statement will show all fees assessed on your account annually.

\*\* The Year-To-Date Interest accumulation shown on your statement for 2010 may not include interest reversals processed prior to May 24, 2010. Beginning in 2011, your statement will show all net interest assessed on your account annually.

**Company Approval** *(This area for use by your company)*

Signature/Approval: \_\_\_\_\_ Accounting Code: \_\_\_\_\_

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Bal. Subject to Interest	Variable	Interest	APR	***APR*** Exp. Date	Interest Free Period
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%		NO
**PURCHASES	\$695.00	\$0.00	YES	\$0.00	13.99%		YES
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%		NO

**Important Messages**

Your payment of \$695.00 will be automatically deducted from your bank account on 01/04/2011

IMPORTANT NOTICE: Effective February 1, 2011, the Travel Accident Insurance benefit on your Account will be discontinued.


COMING SOON We are pleased to let you know that ScoreBoard online business credit card reporting will be available soon though your Online Account Access website. Look for more information in your March statement.

Save on Chevron & Texaco fuel purchases - full details at [www.visasavingsedge.com](http://www.visasavingsedge.com).


Save time and money by consolidating all your debt into one monthly payment. Check your mail for a great offer or call Cardmember Service today for information on a great rate.

**To contact us regarding your account....**

 **By Telephone:**  
**Every Hour! Every Day!**  
 Voice: 1-866-552-8855  
 TDD: 1-888-352-6455  
 Fax: 1-866-807-9053

 **Send Inquiries to:**  
 Cardmember Service  
 P.O. Box 6353  
 Fargo, ND 58125-6353

 **Send Payments to:**  
 Cardmember Service  
 P.O. Box 790408  
 St. Louis, MO 63179-0408

 **Online**  
 visit our website:  
[myaccountaccess.com](http://myaccountaccess.com)

Pacific Western Bank  
SunLine Transit Agency Visa Credit Card Statement  
Closing Date: December 21, 2010

Detail:

12/01/10    American Public Trans.    APTA CEO Conf. Registration – General Manager    \$ 695.00



**SunLine Transit Agency**  
**Statement of Revenues and Departmental Expenditures**  
**For Month ended November 30, 2010**

<b>Operating Revenues</b>	<u>FY 2011</u>
Local Transportation Funds (LTF)	4,375,138
Measure A Funds	1,572,083
FTA Section 5307	1,365,040
FTA Section 5304	5,360
FTA Section 5311	-
FTA Section 5316	-
FTA Section 5317	-
CMAQ	-
Fare box Revenue	1,136,473
Other	162,493
Pass Through funds	<u>18,174</u>
 <b>TOTAL OPERATING REVENUES</b>	 <b><u>\$ 8,634,763</u></b>

**Operating Expenditures by Department**

SunFuels (10)	72,478
Operations-Fixed Route (11 & 12)	3,493,546
Operations-Dial-A-Ride (13 & 14)	913,821
Security (15)	192,737
Maintenance (21 & 22)	2,091,446
Facility Maintenance-T.P. (23)	235,158
Facility Maintenance-Indio (24)	40,238
Bus Stops/Shelters (25)	166,346
Marketing (31)	114,252
Human Resources (32)	163,724
General Administration (40)	502,579
Finance (41)	295,703
Information Technology (42)	137,067
Planning & Agency Development (49)	<u>215,666</u>
 <b>TOTAL OPERATING EXPENDITURES BY DEPARTMENT</b>	 <b><u>\$ 8,634,763</u></b>

<b>Operating Income/(Loss)</b>	 <b><u><u>-</u></u></b>
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**SunLine Transit Agency  
Statement of Activities  
December 2010**

	Un-Audited		Total		Current Month			Year to Date		
	FY 09/10	FY 10/11 Budget	Actual	Budget	Actual	Budget	Favorable (Unfavorable)	YTD Actual	YTD Budget	Favorable (Unfavorable)
<b>Operating Revenue:</b>										
Passenger fares	2,706,198	2,950,000	226,191	243,595	226,191	243,595	(17,403)	1,362,665	1,467,284	(104,619)
Advertising revenue	34,726	75,000	-	12,707	-	12,707	(12,707)	18,458	28,921	(10,463)
Rebate for CNG production	338,447	-	-	-	-	-	-	-	-	-
Interest Revenue	24,869	50,000	701	4,177	701	4,177	(3,476)	6,412	25,665	(19,252)
Outside Fueling Revenue (SunFuels)	198,512	220,855	15,580	18,403	15,580	18,403	(2,824)	88,058	110,163	(22,105)
Pass-Through Operating revenue	-	-	4,419	-	4,419	-	4,419	22,594	-	22,594
Other revenue	134,866	120,000	7,710	8,642	7,710	8,642	(932)	51,437	65,474	(14,037)
Other revenue-Measure A supplement	-	185,000	41,025	15,326	41,025	15,326	25,699	297,670	93,046	204,624
<b>Total local revenue</b>	<b>3,437,617</b>	<b>3,600,855</b>	<b>295,626</b>	<b>302,849</b>	<b>295,626</b>	<b>302,849</b>	<b>(7,223)</b>	<b>1,847,293</b>	<b>1,790,552</b>	<b>56,741</b>
<b>Expenses:</b>										
SunFuels (10)	198,512	220,855	15,580	18,403	15,580	18,403	2,824	88,058	110,163	22,105
Operations-Fixed Route (11 & 12)	8,487,588	8,310,676	702,113	773,041	702,113	773,041	70,928	4,195,659	4,191,289	(4,371)
Operations-Dial-A-Ride (13 & 14)	2,219,210	2,348,875	189,542	203,709	189,542	203,709	14,167	1,103,363	1,175,783	72,420
Security (15)	481,210	427,985	38,354	41,165	38,354	41,165	2,811	231,092	215,904	(15,188)
Maintenance (21 & 22)	5,185,353	5,222,412	415,447	455,208	415,447	455,208	39,761	2,506,893	2,613,277	106,384
Facility Maintenance-T.P. (23)	557,685	572,329	42,531	51,395	42,531	51,395	8,864	277,689	288,371	10,682
Facility Maintenance-Indio (24)	73,287	87,010	6,955	7,251	6,955	7,251	296	47,193	43,505	(3,688)
Bus Stops/Shelters (25)	408,150	424,106	30,616	38,195	30,616	38,195	7,579	196,961	213,882	16,921
Marketing (31)	233,920	287,141	11,084	22,758	11,084	22,758	11,674	125,336	136,901	11,565
Human Resources (32)	523,529	553,333	42,267	46,108	42,267	46,108	3,841	205,991	275,594	69,603
General Administration (40)	1,122,215	1,309,939	17,167	116,528	17,167	116,528	99,361	519,746	657,678	137,931
Finance (41)	969,377	730,895	53,932	64,618	53,932	64,618	10,686	349,635	355,714	6,079
Information Technology (42)	164,574	413,549	23,608	34,429	23,608	34,429	10,822	160,675	206,519	45,844
Planning & Agency Development (49)	556,468	636,130	55,914	65,468	55,914	65,468	9,554	271,580	381,448	109,868
<b>Total expenses</b>	<b>21,181,080</b>	<b>21,545,235</b>	<b>1,645,110</b>	<b>1,938,277</b>	<b>1,645,110</b>	<b>1,938,277</b>	<b>293,167</b>	<b>10,279,873</b>	<b>10,866,026</b>	<b>586,154</b>

Minimum Farebox ratio = 17.97%

YTD Farebox ratio

17.97%

**SunLine Transit Agency**  
**Statement of Revenues and Departmental Expenditures**  
For Month ended December 31, 2010

<b>Operating Revenues</b>	<u>FY 2011</u>
Local Transportation Funds (LTF)	5,080,805
Measure A Funds	1,886,500
FTA Section 5307	1,731,041
FTA Section 5304	5,360
FTA Section 5311	-
FTA Section 5316	-
FTA Section 5317	-
CMAQ	-
Fare box Revenue	1,362,665
Other	190,907
Pass Through funds	<u>22,594</u>
 <b>TOTAL OPERATING REVENUES</b>	 <b><u>\$ 10,279,873</u></b>
 <b>Operating Expenditures by Department</b>	
SunFuels (10)	88,058
Operations-Fixed Route (11 & 12)	4,195,659
Operations-Dial-A-Ride (13 & 14)	1,103,363
Security (15)	231,092
Maintenance (21 & 22)	2,506,893
Facility Maintenance-T.P. (23)	277,689
Facility Maintenance-Indio (24)	47,193
Bus Stops/Shelters (25)	196,961
Marketing (31)	125,336
Human Resources (32)	205,991
General Administration (40)	519,746
Finance (41)	349,635
Information Technology (42)	160,675
Planning & Agency Development (49)	<u>271,580</u>
 <b>TOTAL OPERATING EXPENDITURES BY DEPARTMENT</b>	 <b><u>\$ 10,279,873</u></b>
 <b>Operating Income/(Loss)</b>	 <b><u><u>-</u></u></b>

# SunLine Transit Agency Monthly Ridership Report November - 2010

FY  
2010 & 2011

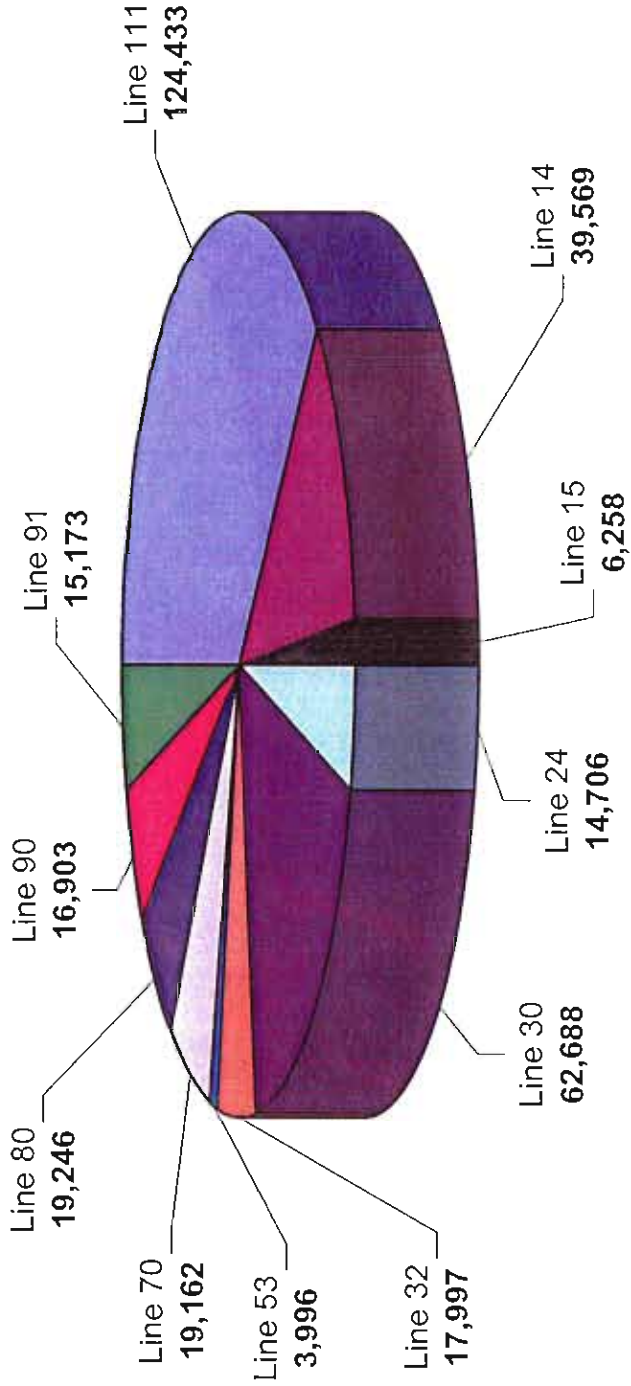
	Nov 2010	Nov 2009	Oct 2010	Month	FY 2011	FY 2010	YTD	%	YTD	%	YTD	YTD	Var.	Bikes	Wheel- chairs
				Var.	YTD	YTD	Var.	Var.	Var.	Var.	Var.	Var.	Var.		
<b>Fixed Route</b>															
Line 111 PS/Indio	124,433	111,814	127,697	12,619	581,488	545,417	36,071	11.3%	18,862	0.0%	18,862	36,071	6.6%	4,706	621
Line 14 DHS/PS	39,569	40,532	42,988	(963)	201,151	200,586	565	-2.4%	18,862	0.0%	18,862	565	0.3%	1,010	301
Line 15 DHS	6,258		7,108	6,258	18,862			0.0%						114	41
Line 24 PS/CC	14,706	11,669	15,564	3,037	67,183	53,920	13,263	26.0%	13,263	24.6%	13,263	13,263	24.6%	231	85
Line 30 CC/PS	62,688	54,291	64,711	8,397	289,348	268,463	20,885	15.5%	20,885	7.8%	20,885	20,885	7.8%	1,566	313
Line 32 PD/TP/PS	17,997	12,301	19,098	5,696	77,368	58,019	19,349	46.3%	19,349	33.3%	19,349	19,349	33.3%	730	90
Line 53 PD/IW	3,996		4,190	3,996	11,347			0.0%	11,347	0.0%	11,347	11,347	0.0%	72	10
Line 70 La Quinta	19,162	14,632	21,706	4,530	82,428	66,196	16,232	31.0%	16,232	24.5%	16,232	16,232	24.5%	751	14
Line 80 Indio	19,246	17,588	20,973	1,658	91,806	85,914	5,892	9.4%	5,892	6.9%	5,892	5,892	6.9%	281	199
Line 90 Coachella/Ind	16,903	16,608	18,525	295	81,866	87,343	(5,477)	1.8%	(5,477)	-6.3%	(5,477)	(5,477)	-6.3%	469	226
Line 91 Cch/Th/Mecca	15,173	11,930	16,005	3,243	68,034	55,638	12,396	27.2%	12,396	22.3%	12,396	12,396	22.3%	377	28
<b>Fixed route total</b>	<b>340,131</b>	<b>* 296,666</b>	<b>358,565</b>	<b>43,465</b>	<b>1,570,881</b>	<b>* 1,447,959</b>	<b>122,922</b>	<b>14.7%</b>	<b>122,922</b>	<b>8.5%</b>	<b>122,922</b>	<b>122,922</b>	<b>8.5%</b>	<b>10,307</b>	<b>1,928</b>
<b>Demand Response</b>															
SunDial	8,658	8,415	9,293	243	45,349	43,310	2,039	2.9%	2,039	4.7%	2,039	2,039	4.7%		
<b>System total</b>	<b>348,789</b>	<b>305,081</b>	<b>367,858</b>	<b>43,708</b>	<b>1,616,230</b>	<b>1,491,269</b>	<b>124,961</b>	<b>14.3%</b>	<b>124,961</b>	<b>8.4%</b>	<b>124,961</b>	<b>124,961</b>	<b>8.4%</b>		

**Please note:**

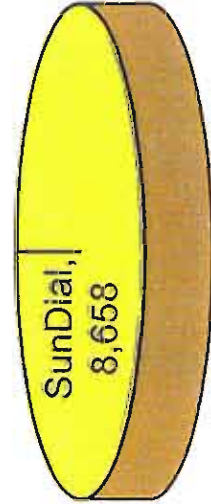
\*November 2009 and FY 2010 YTD total ridership includes data for Line 50 (26,463 passengers). Line 50 was discontinued in September 2010; fixed route and system totals are accurate. Line 50 had 5,301 riders in November 2009.

SunLine Transit Agency  
 Monthly Ridership Report  
 November - 2010

**Fixed Route Ridership**

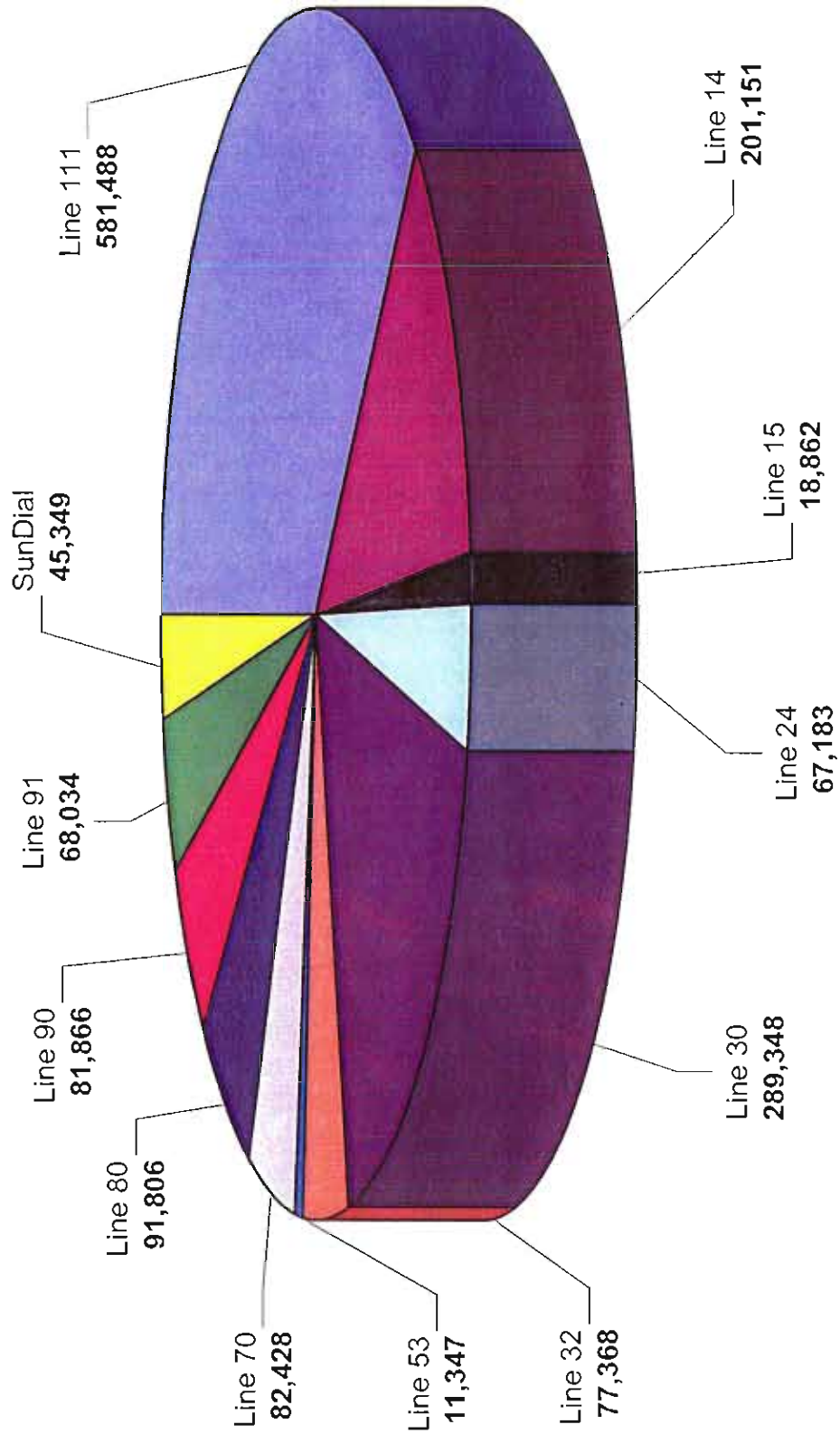


**Demand Response Ridership**



SunLine Transit Agency  
 Year To Date Ridership Report  
 November - 2010

# System Ridership



# SunLine Transit Agency Monthly Ridership Report December - 2010

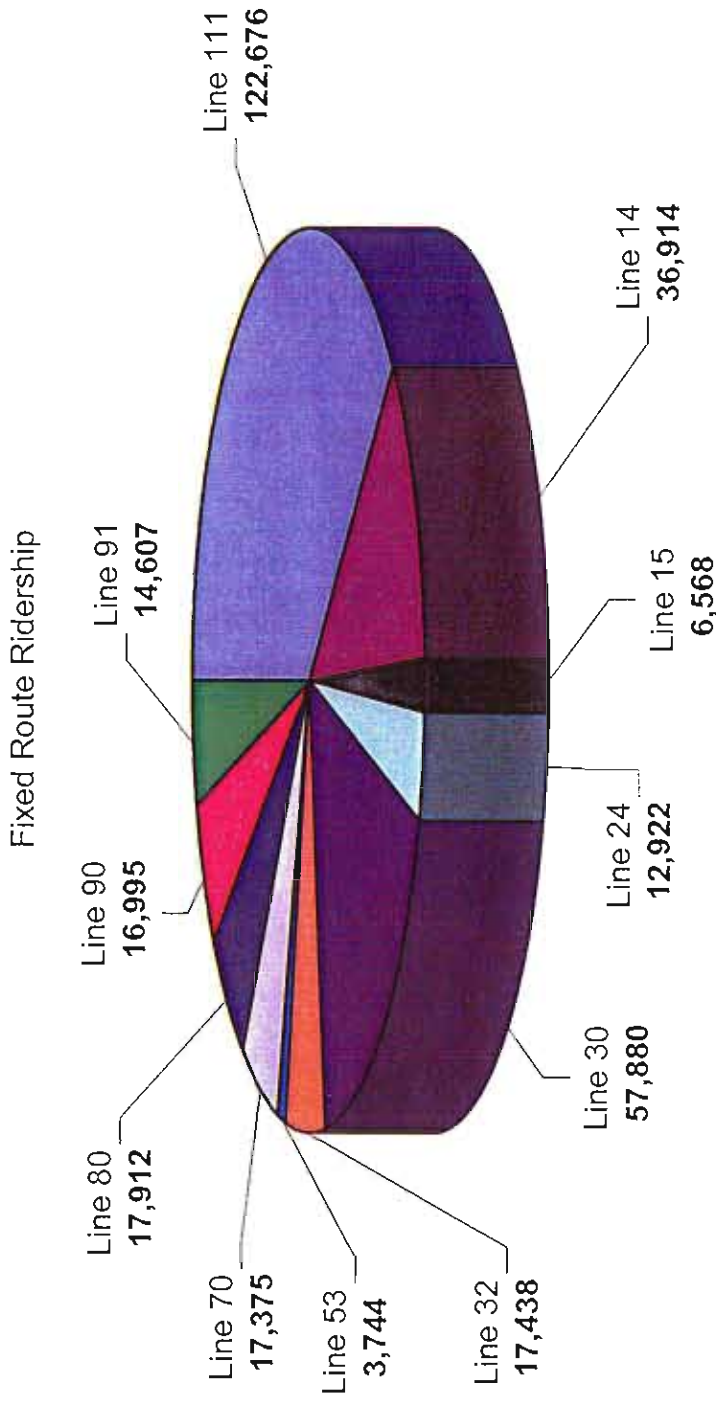
FY  
2010 & 2011

	Dec 2010	Dec 2009	Nov 2010	Month	FY 2011	FY 2010	YTD	YTD	%	YTD	YTD	Var.	%	Bikes	Wheel- chairs
				Var.	YTD	YTD	YTD	YTD	Var.	Var.	Var.	Var.	Var.		
<b>Fixed Route</b>															
Line 111 PS/Indio	122,676	112,453	124,433	10,223	704,164	657,870	46,294	46,294	7.0%					4,200	719
Line 14 DHS/PS	36,914	38,917	39,569	(2,003)	238,065	239,503	(1,438)	(1,438)	-0.6%					945	355
Line 15 DHS	6,568		6,258	6,568	25,430		25,430	25,430	0.0%					117	42
Line 24 PS/CC	12,922	10,764	14,706	2,158	80,105	64,684	15,421	15,421	23.8%					206	44
Line 30 CC/PS	57,880	54,016	62,688	3,864	347,228	322,479	24,749	24,749	7.7%					1,453	281
Line 32 PD/TP/PS	17,438	12,251	17,997	5,187	94,806	70,270	24,536	24,536	34.9%					549	78
Line 53 PD/IW	3,744		3,996	3,744	15,091		15,091	15,091	0.0%					80	8
Line 70 La Quinta	17,375	14,067	19,162	3,308	99,803	80,263	19,540	19,540	24.3%					638	7
Line 80 Indio	17,912	16,016	19,246	1,896	109,718	101,930	7,788	7,788	7.6%					253	233
Line 90 Coachella/Ind	16,995	15,385	16,903	1,610	98,861	102,728	(3,867)	(3,867)	-3.8%					459	202
Line 91 Cch/Th/Mecca	14,607	11,221	15,173	3,386	82,641	66,859	15,782	15,782	23.6%					383	35
<b>Fixed route total</b>	<b>325,031</b>	<b>* 290,574</b>	<b>340,131</b>	<b>34,457</b>	<b>1,895,912</b>	<b>* 1,738,533</b>	<b>157,379</b>	<b>157,379</b>	<b>9.1%</b>					<b>9,283</b>	<b>2,004</b>
<b>Demand Response</b>															
SunDial	8,687	8,358	8,658	329	54,036	51,668	2,368	2,368	4.6%						
<b>System total</b>	<b>333,718</b>	<b>298,932</b>	<b>348,789</b>	<b>34,786</b>	<b>1,949,948</b>	<b>1,790,201</b>	<b>159,747</b>	<b>159,747</b>	<b>8.9%</b>						

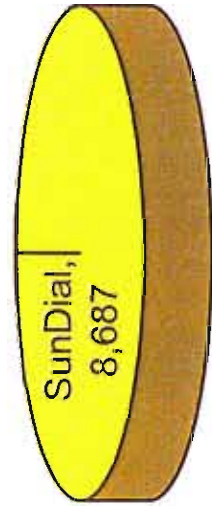
**Please note:**

\*December 2009 and FY 2010 YTD total ridership includes data for Line 50 (31,947 passengers). Line 50 was discontinued in September 2010; fixed route and system totals are accurate. Line 50 had 5,484 riders in December 2009.

SunLine Transit Agency  
 Monthly Ridership Report  
 December - 2010

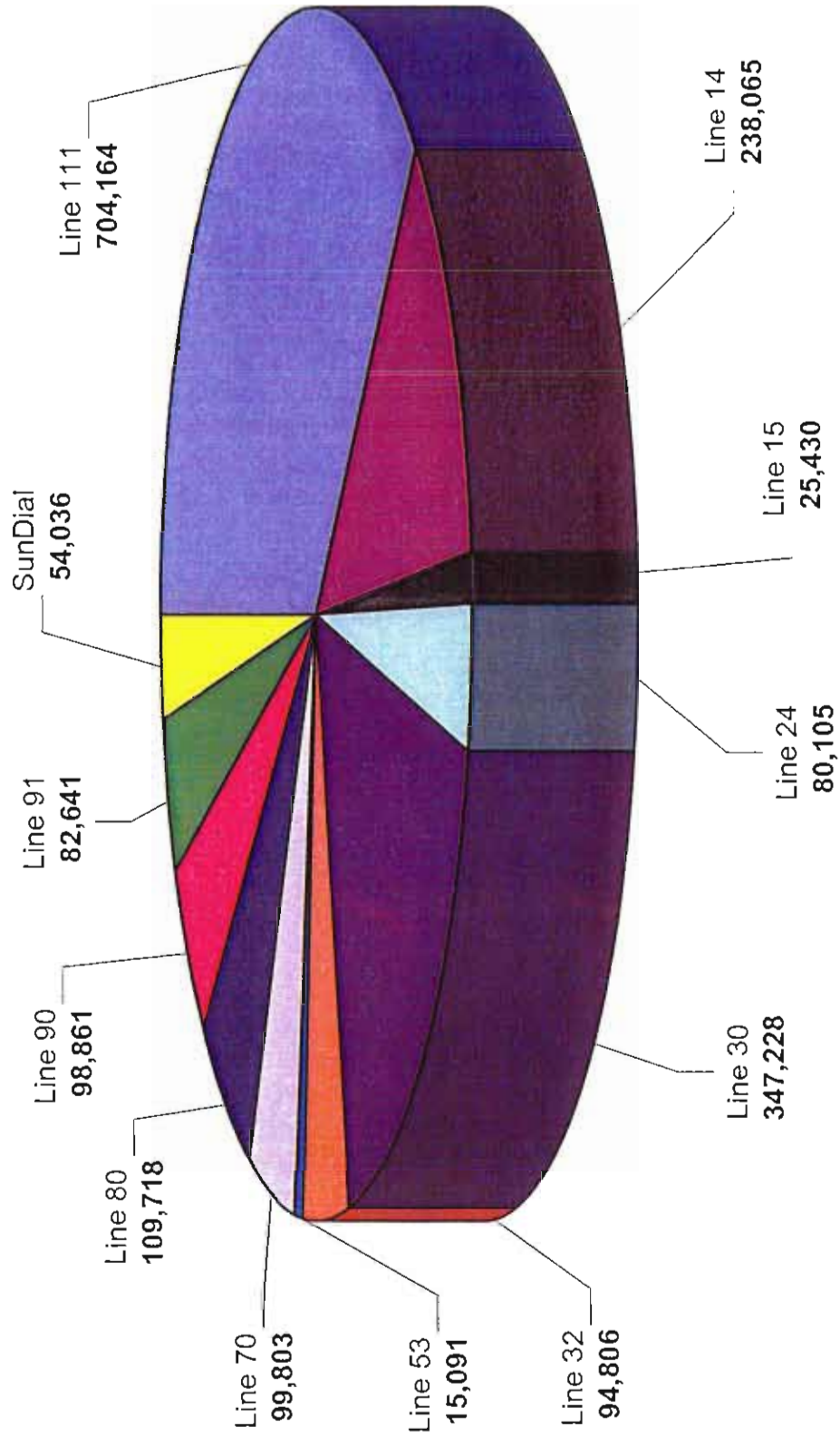


Demand Response Ridership



SunLine Transit Agency  
 Year To Date Ridership Report  
 December - 2010

# System Ridership



## SunDial Operational Notes November 2010

1. ON-TIME PERFORMANCE

	<u>Last Year</u>	<u>This Year</u>	
	91.3%	92.5%	Total trips carried in the on-time window
	705	637	Total trips late during the month
	7,628	8,014	Total trips

2. RIDERSHIP and MILEAGE

	<u>Last Year</u>	<u>This Year</u>	
	8,415	8,658	Total passengers for the month
	68,412	67,397	Total miles traveled for the month

3. SAFETY

	<u>Last Year</u>	<u>This Year</u>	
	0	0	Total preventable accidents

4. RIDE-A-LONG & ONBOARD EVALUATIONS

	<u>Last Year</u>	<u>This Year</u>	
	0	1	Total ride-a-long evaluations
	33	1	Total onboard inspections
	N/A	2	Total safety evaluations

5. DENIALS

	<u>Last Year</u>	<u>This Year</u>	
	0	0	Total denied trips

6. WHEELCHAIR BOARDINGS

	<u>Last Year</u>	<u>This Year</u>	
	1,136	1,329	Total mobility device boarding's



**SunDial Operational Notes**  
**December 2010**

1. ON-TIME PERFORMANCE

<u>Last Year</u>	<u>This Year</u>	
90.3	90.9	Total trips carried in the on-time window
796	777	Total trips late during the month
7,726	8,015	Total trips

2. RIDERSHIP and MILEAGE

<u>Last Year</u>	<u>This Year</u>	
8,358	8,687	Total passengers for the month
70,397	71,016	Total miles traveled for the month

3. SAFETY

<u>Last Year</u>	<u>This Year</u>	
1	0	Total preventable accidents

4. RIDE-A-LONG & ONBOARD EVALUATIONS

<u>Last Year</u>	<u>This Year</u>	
0	0	Total ride-a-long evaluations
7	2	Total onboard inspections
n/a	2	Total safety evaluations

5. DENIALS

<u>Last Year</u>	<u>This Year</u>	
0	0	Total denied trips

6. WHEELCHAIR BOARDINGS

<u>Last Year</u>	<u>This Year</u>	
1,197	1,244	Total mobility device boarding's

cc: Mikel Oglesby, Carolyn Rude, Polo Del Toro, Mannie Thomas, Jim Rayl, Diane Beebe

**SunLine Transit Agency**

**DATE:** January 26, 2011 **DISCUSSION**  
**TO:** Finance Committee  
Board of Directors  
**FROM:** General Manager  
**RE:** Administration Building

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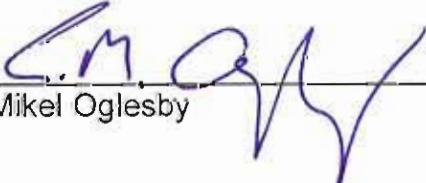
**Background**

After approval by the SunLine Board of Directors, SunLine Staff initiated the construction of a new administration building. This new administration building is necessary because over 80 percent of the trailers that house administrative staff are beyond their 20-year useful life and are in various stages of decay. SunLine has developed a Site Plan that depicts modernization of SunLine's facilities into different phases based on the availability of capital funding. Phase I is the expansion of the maintenance building that is currently under construction. Phase II is the administration building. Phase III will include modernization of other areas of the facility.

SunLine received a Notice of Delay on November 3, 2010 from the contractor on the Phase I project. This Notice of Delay attributed at least nine months of delay to the County of Riverside permitting process.

SunLine received a letter from our Contractor on the Phase II project on December 3, 2010. This letter indicated that though the planning process began for them in August 2010, they were concerned with a possible 6-month delay. They also raised a concern that they had only budgeted \$6,000 for the Pre-Application Review process, but had currently spent \$33,000 with Riverside County on the permitting process.

SunLine staff is trying to coordinate the timing of this project to preclude a potential lapse in funding. SunLine staff looks for assistance and guidance from the Board to help avoid potential delays on the Phase II construction project.

  
C. Mikel Oglesby

**SunLine Transit Agency**

**DATE:** January 26, 2011 **RECEIVE & FILE**  
**TO:** Board of Directors  
**FROM:** Director of Finance  
**RE:** Financial Audit of SunLine Transit Agency for Fiscal Year 2009/10

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**Recommendation**

Recommend that the Board of Directors Receive & File the Basic Financial Statements and Independent Auditors' Report and the Single Audit from Mayer, Hoffman, McCann, P.C. for fiscal year 2009/10.

**Background**

Each year the Riverside County Transportation Commission (RCTC) hires an auditor to perform a financial and single audit of SunLine. These audits cover fiscal year 2009/10 which began on July 1, 2009 and ended on June 30, 2010.

Their reports consist of the following:

- a) Financial Statements and Independent Auditors' Report.
- b) Single Audit Report.

**Audit Findings**

No financial statement findings were noted.

No findings or questioned costs were noted for SunLine's major programs.



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Christopher Mitchell